



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

April 19, 2022 Regular Police Jury Meeting

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE: Tuesday, April 19, 2022
TIME: 5:30 PM
LOCATION: Dr. Charles H. Garrett Community Center
182 Industrial Drive Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Approve Minutes

1. Adopt the minutes of the March 15, 2022 Jury Meeting, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Road Committee

2. Adopt the minutes of the March 29, 2022 Road Committee meeting

Project Committee

3. Adopt the minutes of the March 31, 2022 Project Committee meeting
4. Consider and act on the recommendation of the Project Committee to proceed with Phase I of the Courthouse office relocations.

Finance Committee

5. Adopt the minutes of the April 7, 2022 Finance Committee meeting
6. Consider and act on the recommendation of the Finance Committee on replacing the gutters at the Jury Administrative Building.
7. Consider and act on the recommendation from the Finance Committee on formally withdrawing from DR 1603-254, the Hospital Drainage Project.

Management Reports

8. OEP Director Report - *Mr. Brad Roller*
9. Operations Manager Report - *Mr. Brad Roller*
10. Road Superintendent Report - *Mr. Jody Stuckey*
 - a. Accept the Emergency/Off-Schedule Report*
11. Solid Waste Superintendent Report - *Mr. Robin Sessions*

Other Business

12. Engineering Report – *Mr. Paul Riley, The Riley Co. of Louisiana*
13. Consider and act on authorizing the Parish Engineer to advertise for bids for the 2022 Road Program



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14. Consider and act on the following road recommendations:
 - a. *Aberdon Road: removal from parish road system*
 - b. *Annie Tatum: removal from parish road system*
 - c. *Bolds Road: removal from parish road system*
 - d. *Bryant Road: adjust the parish maintenance end point to stop at 183 Bryant Road*
 - e. *Buddy Gibson Road: removal from parish road system - property owners changed the surface type*
 - f. *Canard Road: adjust the maintenance end point*
 - g. *C. Osborn Road: removal from parish road system*
 - h. *Flat Creek Road: adjust the maintenance points and remove the middle portion*
 - i. *Flowers Road: removal from parish road system*
 - j. *Henderson Road: removal from parish road system*
 - k. *Jackson McCarty Road: removal from parish road system*
 - l. *McKeever Road: removal from parish road system*
 - m. *Poverty Lane: adjust the maintenance end point*
 - n. *Quail Ridge Road: adjust the maintenance end point*
 - o. *Viola Road: removal from parish road system*
15. Consider and act on bids to prepare, paint, and seal the Community Center (Note all bids have been verified).
16. Consider and act on proposals for employee health benefits
17. Consider and act on Parish Board Appointments

Announcements & Notifications

Juror Comments

Adjourn

Notice Posted: Friday, April 15, 2022 at 1:00

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Brad Roller at (318) 259-5691 describing the assistance that is necessary.

The Jackson Parish Police Jury met in regular session on Tuesday, March 15, 2022, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Mr. Treadway, called the meeting to order. Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments, and they were heard.

The President moved to the approval of minutes.

Motion Ms. Magee, seconded Ms. Cowans to adopt the minutes of the February 8th, February 18th, and February 28th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Ms. Rowe, seconded Ms. Magee to adopt the following minutes from the January 28th Finance Committee meeting. Motion carried.

*Finance Committee
January 28, 2022*

The Finance Committee met Friday, January 28, 2022, at 11:00 AM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. John McCarty and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.

In the absence of the Chair, Ms. Rowe called the meeting to order. Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Secretary-Treasurer reviewed the month-to-date financials, purchase orders, and year-to-date budget. The Committee reviewed the fund balances.

Motion Ms. Rowe, seconded Mr. McCarty to amend the agenda to include discussion and recommendation on an appropriation to the Sparta Groundwater Commission. Motion carried unanimously and the item was added to the agenda as #6.

The Committee reviewed the request and the presented financials from the Jackson Parish Museum and Fine Arts Association. Ms. Barbara Johnson and Ms. Wilda Smith were invited to discuss. Motion Mr. McCarty, seconded Ms. Rowe to recommend the Jury amend the budget to include an appropriation of \$7,000 to fund the Jackson Parish Museum and Fine Arts Association. Motion carried.

The Committee reviewed the request from the Clerk of Court for additional shelving. Motion Mr. McCarty, seconded Ms. Rowe to recommend the Jury amend the budget to purchase two shelving units for \$740 for the Clerk of Court. Motion carried.

The Committee reviewed the request to adopt an ordinance for credit card purchases and payments processed by the Police Jury.

Motion Ms. Rowe, seconded Mr. McCarty to recommend the Jury authorize an ordinance establishing a service charge (convenience fee) for credit card use. Motion carried.

The Committee reviewed the expiration dates for the Health Unit and Council on Aging property taxes. Ms. Rowe requested communication with the Council on Aging to determine the date for the renewal election. No action was taken at this time.

Motion Ms. Rowe, seconded Mr. McCarty to recommend the Jury amend the budget to include an appropriation of \$1,500 for the Sparta Groundwater Commission. Motion carried.

The date and time for the next Finance Committee was not set at this time.

Motion Mr. McCarty, seconded Ms. Rowe to adjourn. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to grant an appropriation of \$1,500 for the Sparta Groundwater Commission. Motion carried. Mr. Culpepper voted Nay

Motion Ms. Rowe, seconded Mr. Culpepper to grant an appropriation of \$7,000 for the Jackson Parish Museum and Fine Arts Association. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to add the Health Unit tax renewal on the November 7, 2022 election. Motion carried.

The Jurors discussed tabling the Council on Aging tax renewal to the November 7, 2022 election. Motion Ms. Rowe, seconded Ms. Magee to table adding this to the November 7, 2022 election. Motion carried.

The President called for monthly management reports.

Mr. Jamie Holland, filling in for Jody Stuckey, Road Superintendent, presented the February 2022 Road report noting that \$9,541.32 had been spent on emergency call-outs/off-schedule work.

Motion Ms. Magee, seconded Mr. Culpepper to accept the February 2022 emergency/off-schedule reports. Motion carried.

Mr. Robin Session, Solid Waste Superintendent, presented the February 2022 Solid Waste report.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, Inc. gave the February 2022 Engineering Report. He discussed the timelines for the 2022 Road Project.

Motion Ms. Magee, seconded Mr. Culpepper to put all roads recommended by the Road Committee on the Public Hearing List without a roll call vote. Motion carried. Ms. Rowe voted Nay.

Motion Ms. Magee, seconded Ms. Rowe to approve the request from the LSU Ag Center for use of the Community Center in accordance with the existing CEA. Motion carried.

Announcements included the 2021 Audit Fieldwork will be held April 11th – 14th

The President opened the floor for Juror comments.

Motion Ms. Rowe, seconded Mr. McCarty to adjourn. Motion carried.

Road Committee
March 29, 2022

The Road Committee met Tuesday, March 29, 2022, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham and Ms. Amy Magee. Absent: Mr. Lynn Treadway. Also present: Brad Roller, Operations Manager and Jody Stuckey, Road Superintendent and Paul Riley, Engineer.

The meeting was called to order by the Chair, Ms. Amy Magee. Ms. Magee gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee called on Mr. Riley to discuss options and plans for the 2022 Road Program. Mr. Riley then asked for permission to advertise for bids for the 2022 Road Program. Motion Mr. Chatham, seconded Ms. Magee to approve the request by Mr. Riley to advertise for bids. Motion carried. The recommendation will be presented at the regular meeting of the Jackson Parish Police Jury in April for a vote.

The committee reviewed the request from the Town of Jonesboro to stripe a portion of Leon Drive owned by the parish. Motion Mr. Chatham to approve the bid from Twin City Striping & Maintenance, seconded Ms. Magee. Motion carried.

The committee reviewed the request from the Hodge Fire District. It has been determined that this is private property and a letter is to be sent to the Hodge Fire District.

Motion Ms. Magee, seconded Mr. Chatham to adjourn. Motion carried.

Project Committee
March 31, 2022

The Project Committee met Thursday, March 31, 2022, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Rowe, Ms. Cowans, and Mr. Lynn Treadway. Absent: none. Also present: Brad Roller, Operations Manager.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the presented options for Phase I of the courthouse office relocations. Motion Ms. Cowans, seconded Mr. Treadway to recommend the Jury approve Phase I of courthouse office relocations. Motion carried.

The Committee reviewed the presented options and requests for office spaces available in the courthouse. Information to be gathered before the next phase is to be proposed.

Motion Ms. Cowans, seconded Mr. Treadway to adjourn. Motion carried.