



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

February 26, 2021 Finance Committee Meeting

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE: Friday, February 26, 2021
TIME: 12:00 PM
LOCATION: Jackson Parish Police Jury Administrative Building
Sunshine Meeting Room
160 Industrial Drive
Jonesboro, LA 71251

AGENDA:

Call to Order
Invocation & Pledge of Allegiance
Public Comments

Agenda Items

- 1.** Review month-to-date budget vs. actual, POs, budget amendments, and fund reviews
- 2.** Discuss and recommend action on the 2021 Cooperative Endeavor Agreement with the LSU Ag Center for \$10,000
- 3.** Discuss and recommend action on contract renewal and GPS device upgrades with Acadian Fleet Management
- 4.** Discuss and recommend action on proposal for credit card system to allow acceptance of electronic and on-line payments
- 5.** Discuss and recommend items to submit for eligible 2021 grants
 - a. North Delta Regional Planning and Development - industrial development*
 - b. LCDBG HVAC grant - Courthouse air handling units*
- 6.** Discuss and recommend action for offer of land adjacent to Blake Building
- 7.** Discuss and recommend action on letter of request from the Jackson Parish Library requesting support for financial emancipation

Adjourn

Committee: Ms. Tarneshala Cowans, **Chairman**
Ms. Amy Magee
Mr. John McCarty

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.

It is possible that a quorum of the Police Jury may be in attendance at the meeting, but no action of the Police Jury as a whole will be taken.

TRIAL BALANCE BY FUND

Period ending: 02/28/2021

Jackson Parish Police Jury

FY 2021

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20		
020-1-900-00000 ACCRUED ACCOUNTS RECEIVABLE		183.33
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	9,217,725.81	
020-1-902-00000 NET PAYROLL CLEARING	1,843.27	
020-2-991-00100 GENERAL FUND CASH IN BANK		832,448.24
020-2-991-00200 ROAD FUND CASH IN BANK		1,323,060.31
020-2-991-00300 ROAD SALES TAX CASH IN BANK		364,504.53
020-2-991-00400 LIBRARY CASH IN BANK		2,751,233.59
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		300,000.00
020-2-991-00600 ASPHALT CASH IN BANK		1,052,194.18
020-2-991-00700 HEALTH UNIT CASH IN BANK		440,280.05
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK		7,467.82
020-2-991-00900 TOURISM CASH IN BANK		130,599.11
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		715,854.00
020-2-991-01100 SOLID WASTE CASH IN BANK		236,282.98
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		11,244.82
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		331,786.63
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.	61,799.10	
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		6,304.19
020-2-991-01800 PAVILION / ARENA CASH IN BANK		250,000.00
020-2-991-02400 FEDERAL GRANTS	32,724.72	
Fund: 020 MASTER BANK - 20 Subtotal:	\$9,314,092.90	\$8,753,443.78 **
	**Discrepancy:	\$560,649.12
GRAND TOTAL:	\$9,314,092.90	\$8,753,443.78 **
	**Discrepancy:	560,649.12

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 001 General Fund - 01						
Expenditure						
001-4-111-01100 Jury: Salary	102,600.00	0.00	8,550.00	0.00	94,050.00	92
001-4-111-02810 Jury: Professional Insurance	12,000.00	0.00	0.00	0.00	12,000.00	100
001-4-111-03200 Jury: Supplies	1,500.00	276.80	392.71	682.50	424.79	28
001-4-111-03300 Jury: Special Events	4,500.00	0.00	0.00	0.00	4,500.00	100
001-4-111-06100 Jury: Travel & Training	2,500.00	0.00	0.00	0.00	2,500.00	100
001-4-111-06200 Jury: Medicare & Fica	7,848.90	0.00	654.08	0.00	7,194.82	92
001-4-111-07000 Jury: Legal & Professional Fees	10,000.00	990.00	990.00	0.00	9,010.00	90
001-4-111-08000 Jury: Publications	7,500.00	546.00	546.00	0.00	6,954.00	93
001-4-111-09000 Jury: Dues & Memberships	8,450.00	0.00	8,450.00	0.00	0.00	0
001-4-121-03500 District Court: Office Expense	300.00	8.00	8.00	0.00	292.00	97
001-4-123-01100 District Attorney: Salary	13,699.92	0.00	1,141.66	0.00	12,558.26	92
001-4-123-03500 District Attorney: Office Expense	112,000.00	0.00	0.00	0.00	112,000.00	100
001-4-123-06200 District Attorney: Medicare & Fica	198.65	0.00	16.55	0.00	182.10	92
001-4-123-06300 District Attorney: Retirement	548.00	0.00	45.67	0.00	502.33	92
001-4-124-02100 Clerk Of Court: Publications	4,650.00	0.00	0.00	0.00	4,650.00	100
001-4-124-03500 Clerk Of Court: Office Expense	4,000.00	248.28	248.28	0.00	3,751.72	94
001-4-124-04300 Clerk Of Court: Telephone/Internet	1,000.00	0.00	0.00	0.00	1,000.00	100
001-4-124-05400 Clerk Of Court: Court Attendance	2,200.00	160.00	160.00	0.00	2,040.00	93
001-4-126-01100 J.P./Constable: Salary	24,000.00	0.00	1,800.00	0.00	22,200.00	93
001-4-126-06100 J.P./Constable: Travel & Supplies	3,000.00	0.00	0.00	0.00	3,000.00	100
001-4-126-06200 J.P./Constable: Medicare & Fica	1,836.00	0.00	137.70	0.00	1,698.30	93
001-4-141-01100 Registrar: Salary	13,141.80	0.00	1,095.15	0.00	12,046.65	92
001-4-141-02100 Registrar: Dues & Legal Fees	550.00	0.00	250.00	0.00	300.00	55
001-4-141-02400 Registrar: Telephone/Internet	1,608.00	131.80	131.80	1,476.20	0.00	0
001-4-141-03500 Registrar: Office Expense	4,500.00	367.93	367.93	0.00	4,132.07	92
001-4-141-06100 Registrar: Travel & Training	650.00	0.00	0.00	0.00	650.00	100
001-4-141-06200 Registrar: Medicare & Fica	190.56	0.00	15.88	0.00	174.68	92
001-4-141-06300 Registrar: Retirement	2,365.52	0.00	197.13	0.00	2,168.39	92
001-4-142-00000 Election Expenses	3,000.00	369.20	369.20	0.00	2,630.80	88
001-4-151-01100 Finance: Salary	169,811.20	9,796.80	20,246.72	0.00	149,564.48	88
001-4-151-02200 Finance: Telephone/Internet	6,000.00	808.05	808.05	5,191.95	0.00	0
001-4-151-02300 Finance: Utilities	6,000.00	0.00	0.00	0.00	6,000.00	100
001-4-151-02700 Finance: Contracted Services	5,000.00	50.00	195.00	600.00	4,205.00	84
001-4-151-02800 Finance: General Liab. Insurance	5,000.00	0.00	0.00	0.00	5,000.00	100
001-4-151-02840 Finance: Workmen'S Comp Ins.	1,130.00	1,001.32	1,001.32	0.00	128.68	11
001-4-151-03200 Finance: Building Supplies	5,000.00	404.54	466.18	0.00	4,533.82	91
001-4-151-03500 Finance: Office Expense	12,000.00	831.70	905.03	0.00	11,094.97	92
001-4-151-03700 Finance: Professional Services	15,000.00	5,275.00	5,275.00	0.00	9,725.00	65
001-4-151-03800 Finance: Audit Fees	5,100.00	0.00	0.00	0.00	5,100.00	100
001-4-151-04300 Finance: Technology	37,500.00	829.11	6,345.93	3,210.50	27,943.57	75
001-4-151-04500 Finance: Security	1,500.00	39.95	79.90	0.00	1,420.10	95
001-4-151-05200 Finance: Physicals/Testing	150.00	0.00	0.00	0.00	150.00	100
001-4-151-05300 Finance: Dues/Memberships	250.00	50.00	50.00	0.00	200.00	80
001-4-151-06100 Finance: Travel & Training	2,000.00	0.00	0.00	0.00	2,000.00	100
001-4-151-06200 Finance: Medicare & Fica	2,462.26	141.47	292.39	0.00	2,169.87	88
001-4-151-06300 Finance: Retirement	20,801.87	1,200.09	2,480.19	0.00	18,321.68	88
001-4-151-06400 Finance: Health Insurance	45,328.45	3,670.32	3,670.32	0.00	41,658.13	92

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-160-01100 Oep: Director Salary	21,078.00	0.00	0.00	0.00	21,078.00	100
001-4-160-04300 Oep: Technology	0.00	74.02	128.04	540.20	-668.24	0
001-4-160-06200 Oep: Director Medicare	305.63	0.00	0.00	0.00	305.63	100
001-4-160-06800 Oep: Director Fica	1,306.84	0.00	0.00	0.00	1,306.84	100
001-4-194-01100 Maintenance: Salary	107,580.00	6,150.60	12,674.27	0.00	94,905.73	88
001-4-194-02200 Maintenance: Telephone/Internet	900.00	46.86	46.86	0.00	853.14	95
001-4-194-02300 Maintenance: Utilities	90,000.00	7,534.99	7,599.47	0.00	82,400.53	92
001-4-194-02400 Maintenance: Contracted Services	25,000.00	582.40	1,720.80	6,035.20	17,244.00	69
001-4-194-02500 Maintenance: Uniforms	2,800.00	165.82	207.01	2,308.81	284.18	10
001-4-194-02700 Maintenance: Building Repairs	15,000.00	0.00	0.00	0.00	15,000.00	100
001-4-194-02810 Maintenance: General Insurance	36,000.00	0.00	0.00	0.00	36,000.00	100
001-4-194-02820 Maintenance: Gps Fleet Tracking	971.64	80.97	161.94	809.70	0.00	0
001-4-194-02840 Maintenance: Worker'S Comp Insur	2,500.00	2,540.68	2,540.68	0.00	-40.68	-2
001-4-194-03200 Maintenance: Supplies	28,000.00	1,127.41	1,868.21	0.00	26,131.79	93
001-4-194-03300 Maintenance: Fleet Supplies	4,000.00	53.62	53.62	0.00	3,946.38	99
001-4-194-04300 Maintenance:Technology	250.00	45.52	160.99	455.20	-366.19	-146
001-4-194-04500 Maintenance: Security	1,500.00	0.00	0.00	0.00	1,500.00	100
001-4-194-04700 Courthouse: Telephone/Internet	18,000.00	1,290.01	1,290.01	12,943.48	3,766.51	21
001-4-194-05200 Maintenance: Physicals/Tests	350.00	0.00	0.00	0.00	350.00	100
001-4-194-05300 Maintenance:Christmas Decor	1,500.00	0.00	0.00	0.00	1,500.00	100
001-4-194-06100 Maintenance: Travel & Training	100.00	0.00	0.00	0.00	100.00	100
001-4-194-06200 Maintenance: Medicare & Fica	1,559.91	86.22	177.67	0.00	1,382.24	89
001-4-194-06300 Maintenance: Retirement	13,178.55	753.44	1,552.59	0.00	11,625.96	88
001-4-194-06400 Maintenance: Health Insurance	28,113.54	2,276.40	2,276.40	0.00	25,837.14	92
001-4-195-01100 Community Center: Salary	3,300.00	0.00	0.00	0.00	3,300.00	100
001-4-195-02200 Community Center: Telephone/Interr	2,800.32	233.35	233.35	2,566.97	0.00	0
001-4-195-02300 Community Center: Utilities	15,000.00	624.30	1,200.88	0.00	13,799.12	92
001-4-195-02700 Community Center: Repairs	1,500.00	0.00	75.00	0.00	1,425.00	95
001-4-195-03200 Community Center: Supplies	1,000.00	604.00	604.00	0.00	396.00	40
001-4-201-05200 Sheriff: Parish Prisoner Housing	570,000.00	0.00	0.00	5,395.00	564,605.00	99
001-4-201-05210 Sheriff: Parish Prisoner Medical	27,000.00	0.00	0.00	0.00	27,000.00	100
001-4-201-05400 Sheriff: Court Attendance	3,500.00	272.00	272.00	0.00	3,228.00	92
001-4-201-08500 Sheriff: Courthouse Security Guard	20,500.00	1,360.00	1,360.00	0.00	19,140.00	93
001-4-221-00000 Fire Protection Allocation	60,000.00	0.00	0.00	0.00	60,000.00	100
001-4-313-05600 Sheriff: Pension	43,000.00	0.00	0.00	0.00	43,000.00	100
001-4-408-00000 Office Of Veteran Affairs	4,056.00	0.00	0.00	0.00	4,056.00	100
001-4-654-01200 Lsu Ag Center: Personnel Support	10,000.00	0.00	0.00	0.00	10,000.00	100
001-4-654-02400 Lsu Ag Center: Telephone/Internet	6,650.00	426.17	426.17	4,973.83	1,250.00	19
001-4-654-02500 Lsu Ag Center: Utilities	800.00	0.00	0.00	0.00	800.00	100
001-4-654-03500 Lsu Ag Center: Supplies	1,082.52	90.21	90.21	0.00	992.31	92
001-4-670-00000 Lgap Grant Expenditures	45,000.00	0.00	0.00	0.00	45,000.00	100
001-4-671-00000 Emergency Medical Clearing	490.03	0.00	0.00	0.00	490.03	100
001-4-694-01700 Transfer To Coroner	85,445.00	0.00	0.00	0.00	85,445.00	100
001-4-700-00000 Watershed Board	240.00	0.00	0.00	0.00	240.00	100
Revenue						
001-3-111-00000 Ad Valorem Tax	1,048,333.44	0.00	0.00	0.00	1,048,333.44	100
001-3-112-00000 Payment In Lieu Of Property Tax	540.40	0.00	0.00	0.00	540.40	100
001-3-143-00000 Alcohol Beverage Tax	2,400.00	0.00	0.00	0.00	2,400.00	100
001-3-185-00000 Insurance Premium Tax	75,000.00	0.00	210.00	0.00	74,790.00	100
001-3-200-00000 Franchise Fees Tax	1,600.00	0.00	0.00	0.00	1,600.00	100

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-3-211-00000 Alcohol Permit Fees	2,188.00	0.00	0.00	0.00	2,188.00	100
001-3-215-00000 Telecommunication Permit	0.00	600.00	600.00	0.00	-600.00	0
001-3-221-00000 Fire Insurance Rebate (2%)	60,000.00	0.00	0.00	0.00	60,000.00	100
001-3-310-00000 Justice/Constable Reimbursement	12,000.00	1,000.00	1,000.00	0.00	11,000.00	92
001-3-330-00000 State Revenue Sharing	21,000.00	0.00	0.00	0.00	21,000.00	100
001-3-331-00000 Lgap Grant Reimbursement	45,000.00	0.00	0.00	0.00	45,000.00	100
001-3-351-00000 Severance Tax - General	135,000.00	0.00	0.00	0.00	135,000.00	100
001-3-351-01000 Severance Tax - Timber	515,000.00	0.00	0.00	0.00	515,000.00	100
001-3-400-20000 Federal Grant Reimbursement	362,293.00	0.00	0.00	0.00	362,293.00	100
001-3-500-00000 Community Center Rental Fees	8,000.00	350.00	1,050.00	0.00	6,950.00	87
001-3-510-00000 Accounting & Payroll Services	69,424.48	0.00	0.00	0.00	69,424.48	100
001-3-611-00000 Interest	6,000.00	0.00	280.33	0.00	5,719.67	95
001-3-621-00000 Office Rental/Lease Fees	1,200.00	100.00	200.00	0.00	1,000.00	83
001-3-645-00000 Emergency Medical Clearing	490.03	0.00	0.00	0.00	490.03	100
001-3-651-00000 Miscellaneous Revenue	15,000.00	30.00	210.00	0.00	14,790.00	99
001-3-694-00300 Transfer From Sales Tax	250,000.00	0.00	0.00	0.00	250,000.00	100
001-3-800-00000 Building Permit Fees	4,700.00	125.00	300.00	0.00	4,400.00	94
General Fund - 01 Total Revenue	2,635,169.35	2,205.00	3,850.33	0.00	2,631,319.02	100
General Fund - 01 Total Expenditure	1,991,729.11	53,615.35	104,103.94	47,189.54	1,840,435.63	92
General Fund - 01 Net	643,440.24	-51,410.35	-100,253.61	-47,189.54	790,883.39	123

Fund: 002 Road Fund - 02

Expenditure

002-4-310-01100 Road: Salaries	418,366.40	21,717.94	45,404.84	0.00	372,961.56	89
002-4-310-01500 Road: Legal Fees	1,500.00	0.00	0.00	0.00	1,500.00	100
002-4-310-02300 Road: Utilities	10,000.00	2,819.77	2,819.77	0.00	7,180.23	72
002-4-310-02400 Road: Telephone/Internet/Mobile	10,750.00	1,297.13	1,297.13	8,393.80	1,059.07	10
002-4-310-02500 Road: Lease Equipment	147,460.32	14,624.41	21,003.54	111,456.78	15,000.00	10
002-4-310-02800 Road: Insur:Liab/Vehicle/Wc/Genera	56,250.00	0.00	0.00	0.00	56,250.00	100
002-4-310-02840 Road: Workmen'S Comp Insurance	41,000.00	38,269.00	38,269.00	0.00	2,731.00	7
002-4-310-02900 Road: Culverts	25,000.00	9,865.00	9,865.00	0.00	15,135.00	61
002-4-310-03400 Road: Gas And Oil	45,000.00	6,028.40	6,028.40	32,975.29	5,996.31	13
002-4-310-03500 Road: Office Expense	4,000.00	370.99	621.04	866.10	2,512.86	63
002-4-310-03600 Road: Road Signs	2,500.00	1,128.07	1,128.07	0.00	1,371.93	55
002-4-310-03700 Road: Parts & Repairs	60,000.00	1,644.63	5,098.15	8,129.81	46,772.04	78
002-4-310-03800 Road: Supplies	12,000.00	3,279.28	3,523.21	0.00	8,476.79	71
002-4-310-04000 Road: Gravel/Reclaimed Asphalt	425,000.00	49,262.27	86,610.16	338,139.84	250.00	0
002-4-310-04200 Road: Tools/Technology (Non-Equip)	6,133.57	425.11	2,532.79	3,560.80	39.98	1
002-4-310-05200 Road: Employee Physicals/Testing	1,200.00	0.00	0.00	0.00	1,200.00	100
002-4-310-05500 Road: Gps Fleet Tracking	4,048.56	337.38	674.76	3,373.80	0.00	0
002-4-310-06200 Road: Medicare & Fica	6,066.31	424.10	894.70	0.00	5,171.61	85
002-4-310-06300 Road: Retirement	51,249.88	2,443.09	5,112.86	0.00	46,137.02	90
002-4-310-06400 Road: Group Insurance	102,174.64	7,894.79	7,894.79	0.00	94,279.85	92
002-4-310-06700 Road: Unemployment	2,250.00	0.00	0.00	0.00	2,250.00	100
002-4-310-08500 Road: Contract Payments	22,000.00	460.00	860.00	2,200.00	18,940.00	86
002-4-313-01000 Road: Engineering Fees - Contractor	40,000.00	2,045.18	2,045.18	37,954.82	0.00	0
002-4-313-02000 Road: Professional Services	10,500.00	520.00	520.00	0.00	9,980.00	95
002-4-313-05600 Road: Retirement/Pension Charges	41,000.00	0.00	0.00	0.00	41,000.00	100
002-4-313-06100 Road: Employee Travel	250.00	0.00	100.00	0.00	150.00	60
002-4-313-08300 Road: Surveillance/Security	750.00	0.00	0.00	0.00	750.00	100

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
002-4-316-00000 Road: Roadside Litter Pickup	34,000.00	0.00	0.00	0.00	34,000.00	100
002-4-500-00000 Road: Membership Dues/Fees	300.00	0.00	0.00	0.00	300.00	100
Revenue						
002-3-111-00000 Road: Ad Valorem Tax	1,017,214.08	0.00	0.00	0.00	1,017,214.08	100
002-3-112-00000 Road: Payment In Lieu Of Prop. Tax	500.00	0.00	0.00	0.00	500.00	100
002-3-330-00000 Road: State Revenue Sharing	21,000.00	0.00	0.00	0.00	21,000.00	100
002-3-611-00000 Road: Interest	6,000.00	0.00	296.13	0.00	5,703.87	95
Road Fund - 02 Total Revenue	1,044,714.08	0.00	296.13	0.00	1,044,417.95	100
Road Fund - 02 Total Expenditure	1,580,749.68	164,856.54	242,303.39	547,051.04	791,395.25	50
Road Fund - 02 Net	-536,035.60	-164,856.54	-242,007.26	-547,051.04	253,022.70	-47
Fund: 003 Sales Tax Fund - 03						
Expenditure						
003-4-312-05500 Sales Tax: Collection Expense	25,050.00	0.00	0.00	0.00	25,050.00	100
003-4-694-00100 Sales Tax: Trans To General	250,000.00	0.00	0.00	0.00	250,000.00	100
003-4-694-00600 Sales Tax: Trans To Asphalt	77,500.00	0.00	0.00	0.00	77,500.00	100
003-4-694-00800 Sales Tax: Trans To Cy Road Progra	650,000.00	0.00	0.00	0.00	650,000.00	100
003-4-694-01100 Sales Tax: Transfer To Solid Waste	375,000.00	0.00	0.00	0.00	375,000.00	100
003-4-694-01500 Sales Tax: Trans To Cert Of Debt	331,945.50	0.00	0.00	0.00	331,945.50	100
Revenue						
003-3-131-00000 Sales Tax: Tax Receipts	1,670,000.00	0.00	0.00	0.00	1,670,000.00	100
Sales Tax Fund - 03 Total Revenue	1,670,000.00	0.00	0.00	0.00	1,670,000.00	100
Sales Tax Fund - 03 Total Expenditure	1,709,495.50	0.00	0.00	0.00	1,709,495.50	100
Sales Tax Fund - 03 Net	-39,495.50	0.00	0.00	0.00	-39,495.50	100
Fund: 004 Library Fund - 04						
Expenditure						
004-4-506-01100 Library Salary	535,000.00	29,828.47	61,706.18	0.00	473,293.82	88
004-4-506-01200 Library Legal Fees	1,000.00	0.00	0.00	0.00	1,000.00	100
004-4-506-02100 Library Dues & Memberships	6,000.00	0.00	2,297.28	0.00	3,702.72	62
004-4-506-02300 Library Utilities	30,000.00	2,195.46	2,195.46	0.00	27,804.54	93
004-4-506-02400 Library Telephone	12,100.00	659.32	845.25	0.00	11,254.75	93
004-4-506-02800 Library Liability Insurance	25,000.00	18.00	12,908.00	0.00	12,092.00	48
004-4-506-03200 Maint Supplies/Building & Grounds	80,000.00	5,025.61	5,985.24	26,100.00	47,914.76	60
004-4-506-03300 Technology - Maint. & Support	65,500.00	34.38	12,258.26	7,910.94	45,330.80	69
004-4-506-03400 Bookmobile Expenses	10,000.00	138.39	138.39	0.00	9,861.61	99
004-4-506-03500 Office Supplies	51,000.00	1,682.20	4,824.04	7,611.43	38,564.53	76
004-4-506-03600 Grant Expenditures	0.00	0.00	610.10	0.00	-610.10	0
004-4-506-03700 Professional Services	2,500.00	0.00	0.00	0.00	2,500.00	100
004-4-506-03900 Programming	62,500.00	617.50	3,450.50	13,930.63	45,118.87	72
004-4-506-04000 Library Accounting & Payroll Fees	51,229.38	0.00	0.00	0.00	51,229.38	100
004-4-506-04300 Bookmobile Purchase	201,650.00	0.00	0.00	197,077.60	4,572.40	2
004-4-506-04400 Books, Bindery, & Periodicals	120,000.00	11,643.42	16,680.93	80,146.27	23,172.80	19
004-4-506-05200 Library Physicals/Tests	1,000.00	0.00	0.00	0.00	1,000.00	100
004-4-506-05600 Pension/Retirement Deduction	70,000.00	0.00	0.00	0.00	70,000.00	100
004-4-506-06100 Library Travel	12,500.00	0.00	0.00	0.00	12,500.00	100
004-4-506-06200 Library Medicare	8,000.00	422.69	874.44	0.00	7,125.56	89
004-4-506-06300 Library Retirement	66,000.00	3,479.67	7,199.63	0.00	58,800.37	89

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 02/28/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
004-4-506-06400 Library Group Insurance	120,000.00	10,637.28	10,637.28	0.00	109,362.72	91
004-4-506-06750 Library Workmen'S Comp	0.00	1,117.00	1,117.00	0.00	-1,117.00	0
004-4-506-06800 Library Fica	1,000.00	88.24	181.93	0.00	818.07	82
004-4-507-00000 Capital Outlay Projects	70,000.00	0.00	0.00	70,200.00	-200.00	0
Revenue						
004-3-111-00000 Library Ad Valorem	970,800.00	0.00	0.00	0.00	970,800.00	100
004-3-112-00000 Payments In Lieu Of Property Taxes	1,000.00	0.00	0.00	0.00	1,000.00	100
004-3-330-00000 Library State Revenue Sharing	30,000.00	0.00	0.00	0.00	30,000.00	100
004-3-346-01000 Grant Reimbursements	31,775.00	0.00	2,079.20	0.00	29,695.80	93
004-3-611-00000 Library Interest	20,000.00	0.00	517.48	0.00	19,482.52	97
Library Fund - 04 Total Revenue	1,053,575.00	0.00	2,596.68	0.00	1,050,978.32	100
Library Fund - 04 Total Expenditure	1,601,979.38	67,587.63	143,909.91	402,976.87	1,055,092.60	66
Library Fund - 04 Net	-548,404.38	-67,587.63	-141,313.23	-402,976.87	-4,114.28	1

Fund: 006 Asphalt Fund - 06

Expenditure						
006-4-312-01000 Asphalt - Materials	260,000.00	2,193.85	2,193.85	6,706.15	251,100.00	97
006-4-312-01100 Asphalt - Salaries	408,366.40	21,717.94	45,404.84	0.00	362,961.56	89
006-4-312-02500 Equipment - Rental	3,500.00	0.00	0.00	0.00	3,500.00	100
006-4-312-02900 Asphalt - Culverts	20,000.00	9,865.00	9,865.00	0.00	10,135.00	51
006-4-312-03000 Supplies - Asphalt	5,000.00	2,564.50	2,564.50	0.00	2,435.50	49
006-4-312-03100 Signs - Asphalt	4,000.00	1,121.15	1,121.15	0.00	2,878.85	72
006-4-312-03400 Fuel & Oil	30,000.00	2,920.99	2,920.99	18,679.01	8,400.00	28
006-4-312-03700 Parts & Repairs	35,000.00	12,378.61	15,729.84	5,347.27	13,922.89	40
006-4-312-04300 Tools / Technology (Non Equipment)	2,633.57	0.00	1,682.57	0.00	951.00	36
006-4-312-05200 Physicals/Drug Tests	1,200.00	0.00	0.00	0.00	1,200.00	100
006-4-312-05500 Gps Fleet Tracking	4,372.32	364.36	728.72	3,643.60	0.00	0
006-4-312-05600 Pension/Retirement Deductions	40,000.00	0.00	0.00	0.00	40,000.00	100
006-4-312-06100 Travel	250.00	0.00	0.00	0.00	250.00	100
006-4-312-06200 Asphalt - Medicare	5,921.31	424.09	894.66	0.00	5,026.65	85
006-4-312-06300 Asphalt - Retirement	50,024.88	2,443.09	5,112.86	0.00	44,912.02	90
006-4-312-06400 Asphalt - Insurance	102,174.64	7,895.18	7,895.18	0.00	94,279.46	92
006-4-312-06700 Asphalt - Unemployment	2,250.00	0.00	0.00	0.00	2,250.00	100
006-4-313-01000 Engineering Fees - Contracted	12,500.00	511.30	511.30	9,488.70	2,500.00	20
006-4-313-02000 Professional Services	7,700.00	0.00	0.00	0.00	7,700.00	100

Revenue						
006-3-111-00000 Asphalt Tax	884,956.80	0.00	0.00	0.00	884,956.80	100
006-3-112-00000 Payment In Lieu Of Property Taxes	500.00	0.00	0.00	0.00	500.00	100
006-3-330-00000 Asphalt - State Revenue Sharing	19,000.00	0.00	0.00	0.00	19,000.00	100
006-3-611-00000 Asphalt Interest	13,200.00	0.00	334.69	0.00	12,865.31	97
006-3-694-00300 Transfer From Sales Tax	77,500.00	0.00	0.00	0.00	77,500.00	100
Asphalt Fund - 06 Total Revenue	995,156.80	0.00	334.69	0.00	994,822.11	100
Asphalt Fund - 06 Total Expenditure	994,893.12	64,400.06	96,625.46	43,864.73	854,402.93	86
Asphalt Fund - 06 Net	263.68	-64,400.06	-96,290.77	-43,864.73	140,419.18	53,254

Fund: 007 Health Unit - 07

Expenditure						
007-4-194-00000 Building & Grounds	7,500.00	460.00	460.00	0.00	7,040.00	94

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
007-4-194-01100 Salaries - Jury Funded Health Unit	75,773.36	4,446.57	8,515.17	0.00	67,258.19	89
007-4-194-02840 Health Unit: Worker'S Comp Ins.	200.00	151.00	151.00	0.00	49.00	25
007-4-194-05600 Pension / Retirement Tax Deduction	6,700.00	0.00	0.00	0.00	6,700.00	100
007-4-194-06200 Employer'S Share - Medicare	1,098.71	64.48	123.48	0.00	975.23	89
007-4-194-06300 Employer'S Share - Retirement	6,061.87	336.36	686.73	0.00	5,375.14	89
007-4-194-06800 Employer'S Share - Fica	3,182.48	190.56	349.76	0.00	2,832.72	89
007-4-194-06900 Employee Health Insurance Benefits	18,742.36	1,517.60	1,517.60	0.00	17,224.76	92
007-4-194-07100 Physicals / Drug Testing	200.00	0.00	0.00	0.00	200.00	100
007-4-401-02300 Utilities	15,500.00	1,408.11	1,484.70	0.00	14,015.30	90
007-4-401-02800 Insurance - Lia/Bldg	7,000.00	0.00	0.00	0.00	7,000.00	100
007-4-401-03500 Health Unit Supplies	125.00	0.00	0.00	0.00	125.00	100
007-4-401-04000 Technology & Tools	500.00	0.00	0.00	0.00	500.00	100
007-4-401-05000 Telephone / Internet Service	2,250.00	107.97	107.97	0.00	2,142.03	95
007-4-699-04000 Audit & Accounting Services	35,662.24	0.00	0.00	0.00	35,662.24	100
Revenue						
007-3-111-00000 Ad Valorem Property Tax	155,596.80	0.00	0.00	0.00	155,596.80	100
007-3-112-00000 Payment In Lieu Of Property Taxes	100.00	0.00	0.00	0.00	100.00	100
007-3-611-00000 Health Unit Interest	1,065.00	0.00	80.98	0.00	984.02	92
Health Unit - 07 Total Revenue	156,761.80	0.00	80.98	0.00	156,680.82	100
Health Unit - 07 Total Expenditure	180,496.02	8,682.65	13,396.41	0.00	167,099.61	93
Health Unit - 07 Net	-23,734.22	-8,682.65	-13,315.43	0.00	-10,418.79	44
Fund: 008 Current Year Road Project - 08						
Expenditure						
008-4-403-07100 Contractual - Projects	815,000.00	0.00	0.00	0.00	815,000.00	100
008-4-403-07300 Engineering Fees	70,000.00	4,002.80	4,002.80	45,997.20	20,000.00	29
008-4-403-07400 Laboratory Testing Fees	5,000.00	0.00	2,500.00	0.00	2,500.00	50
Revenue						
008-3-600-10000 State Transportation Act Funds	240,000.00	0.00	0.00	0.00	240,000.00	100
008-3-694-00300 Curr Yr Road Proj: Trans From Sales	650,000.00	0.00	0.00	0.00	650,000.00	100
Current Year Road Project Total Revenue	890,000.00	0.00	0.00	0.00	890,000.00	100
Current Year Road Proj Total Expenditure	890,000.00	4,002.80	6,502.80	45,997.20	837,500.00	94
Current Year Road Project - 08 Net	0.00	-4,002.80	-6,502.80	-45,997.20	52,500.00	0
Fund: 009 Tourism Fund - 09						
Expenditure						
009-4-655-02100 Tourism: Advertising	15,000.00	0.00	0.00	0.00	15,000.00	100
009-4-655-03100 Tourism: Education/Recreation/Cultu	15,000.00	0.00	0.00	0.00	15,000.00	100
009-4-655-03500 Tourism: Office Expense	1,000.00	0.00	0.00	0.00	1,000.00	100
009-4-655-06000 Tourism: Dues, Memberships, Regis	2,000.00	0.00	0.00	0.00	2,000.00	100
009-4-655-06100 Tourism: Travel Expense	5,000.00	0.00	0.00	0.00	5,000.00	100
009-4-699-00000 Audit & Accounting Services	2,050.00	0.00	0.00	0.00	2,050.00	100
Revenue						
009-3-341-00000 Tourism: Grant Reveunue	23,000.00	0.00	0.00	0.00	23,000.00	100
009-3-611-00000 Tourism: Interest	1,000.00	0.00	23.33	0.00	976.67	98
Tourism Fund - 09 Total Revenue	24,000.00	0.00	23.33	0.00	23,976.67	100
Tourism Fund - 09 Total Expenditure	40,050.00	0.00	0.00	0.00	40,050.00	100

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Tourism Fund - 09 Net	-16,050.00	0.00	23.33	0.00	-16,073.33	100
Fund: 010 Landfill Closure - 10						
Revenue						
010-3-694-01000 Landfill Closure: Trans From Solid	22,000.00	0.00	0.00	0.00	22,000.00	100
Landfill Closure - 10 Total Revenue	22,000.00	0.00	0.00	0.00	22,000.00	100
Landfill Closure - 10 Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Landfill Closure - 10 Net	22,000.00	0.00	0.00	0.00	22,000.00	100
Fund: 011 Solid Waste - 11						
Expenditure						
011-4-151-05500 Admin Collection Cost & Commissior	16,500.00	0.00	0.00	0.00	16,500.00	100
011-4-341-01100 Salary	665,993.60	36,046.80	77,222.93	0.00	588,770.67	88
011-4-341-01500 Engineer	9,000.00	0.00	0.00	0.00	9,000.00	100
011-4-341-02000 Fees / Permits / Audit Fees	10,800.00	0.00	0.00	0.00	10,800.00	100
011-4-341-02100 Publications	500.00	0.00	0.00	0.00	500.00	100
011-4-341-02300 Utilities	19,000.00	999.44	1,021.15	0.00	17,978.85	95
011-4-341-02400 Telephone	6,276.00	314.41	514.36	2,775.96	2,985.68	48
011-4-341-03300 Tires	18,000.00	0.00	1,938.08	971.99	15,089.93	84
011-4-341-03400 Gas & Oil	110,000.00	2,649.39	2,909.55	16,241.40	90,849.05	83
011-4-341-03500 Office Expense	2,000.00	96.99	96.99	0.00	1,903.01	95
011-4-341-03700 Parts, Repairs, Supplies, Etc.	120,000.00	3,758.89	6,507.95	0.00	113,492.05	95
011-4-341-04200 Tools/Technology (Non Equipment)	6,900.71	622.59	5,892.89	1,535.60	-527.78	-8
011-4-341-04350 Lease Of Equipment	53,351.40	27,239.97	29,485.92	4,491.90	19,373.58	36
011-4-341-04400 Non-Capitalized Assets	5,500.00	0.00	0.00	0.00	5,500.00	100
011-4-341-05200 Physicals/Tests	1,000.00	0.00	0.00	0.00	1,000.00	100
011-4-341-05500 Gps Fleet Tracking	4,210.44	350.87	701.74	3,508.70	0.00	0
011-4-341-06100 Travel, Conference, Training	1,200.00	0.00	0.00	0.00	1,200.00	100
011-4-341-06200 Medicare	9,656.91	520.33	1,114.76	0.00	8,542.15	88
011-4-341-06300 Retirement	81,584.22	4,415.73	9,459.80	0.00	72,124.42	88
011-4-341-06400 Group Insurance	149,733.50	12,124.17	12,124.17	0.00	137,609.33	92
011-4-341-06500 Solid Waste: Workmen'S Comp Ins	35,000.00	37,155.00	37,155.00	0.00	-2,155.00	-6
011-4-341-08200 Testing Fees	1,000.00	0.00	0.00	0.00	1,000.00	100
011-4-341-08300 Surveillance / Enforcement Costs	2,000.00	0.00	0.00	0.00	2,000.00	100
011-4-341-08600 Dumping Fees	315,000.00	0.00	0.00	0.00	315,000.00	100
011-4-341-08700 Insurance/Lia/Veh/Wc	51,250.00	0.00	0.00	0.00	51,250.00	100
011-4-694-01000 Solid Waste: Trans To Landfill Clos	22,000.00	0.00	0.00	0.00	22,000.00	100
Revenue						
011-3-131-00000 Sales Tax Receipts	1,100,000.00	0.00	0.00	0.00	1,100,000.00	100
011-3-341-08400 Recycling Metal/Plastic/Paper/Etc	16,000.00	0.00	3,088.80	0.00	12,911.20	81
011-3-441-00000 Dumping Fee Charged	10,000.00	394.45	917.00	0.00	9,083.00	91
011-3-441-01000 Commercial Collection Fees	200,000.00	13,898.50	33,204.95	0.00	166,795.05	83
011-3-611-00000 Interest	3,000.00	0.00	200.00	0.00	2,800.00	93
011-3-641-00000 Sale Of Equip/Scrap	1,000.00	0.00	0.00	0.00	1,000.00	100
011-3-643-00000 Recycled Wood Products - Fuel	8,500.00	0.00	0.00	0.00	8,500.00	100
011-3-694-00300 Solid Waste: Transfer From Sales Ta	375,000.00	0.00	0.00	0.00	375,000.00	100
Solid Waste - 11 Total Revenue	1,713,500.00	14,292.95	37,410.75	0.00	1,676,089.25	98
Solid Waste - 11 Total Expenditure	1,717,456.78	126,294.58	186,145.29	29,525.55	1,501,785.94	87
Solid Waste - 11 Net	-3,956.78	-112,001.63	-148,734.54	-29,525.55	174,303.31	-4.405

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 012 Off Duty Witness Fees - 12						
Expenditure						
012-4-350-00000 Agency Reimbursement - Off Duty F	9,000.00	350.00	350.00	0.00	8,650.00	96
Revenue						
012-3-200-00000 Sheriff - Court Fees / Fines	9,000.00	454.50	454.50	0.00	8,545.50	95
Off Duty Witness Fees - 12 Total Revenue	9,000.00	454.50	454.50	0.00	8,545.50	95
Off Duty Witness Fees Total Expenditure	9,000.00	350.00	350.00	0.00	8,650.00	96
Off Duty Witness Fees - 12 Net	0.00	104.50	104.50	0.00	-104.50	0
Fund: 015 2015 Road Cert. Of Indebtedness - 15						
Expenditure						
015-4-310-04300 Certificates Of Indebtedness	305,000.00	0.00	0.00	0.00	305,000.00	100
015-4-310-04400 Interest - Cert Of Indebtedness	26,786.63	0.00	0.00	0.00	26,786.63	100
Revenue						
015-3-694-00300 Cert. Of Debt: Trans From Sales Tax	331,945.50	0.00	0.00	0.00	331,945.50	100
2015 Road Cert. Of Indebte Total Revenue	331,945.50	0.00	0.00	0.00	331,945.50	100
2015 Road Cert. Of Ind Total Expenditure	331,786.63	0.00	0.00	0.00	331,786.63	100
2015 Road Cert. Of Indebtedness - 15 Net	158.87	0.00	0.00	0.00	158.87	100
Fund: 016 Jackson O.E.P - 16						
Expenditure						
016-4-310-01100 Salary - O.E.P. Director	0.00	1,524.99	1,524.99	0.00	-1,524.99	0
016-4-310-02300 Conferences / Workshops	1,000.00	0.00	0.00	0.00	1,000.00	100
016-4-310-06200 Employer'S Share - Medicare	0.00	22.11	22.11	0.00	-22.11	0
016-4-310-06300 Employer'S Share - Par Retirement	2,582.06	0.00	0.00	0.00	2,582.06	100
016-4-310-06800 Employer'S Share - Fica	0.00	94.54	94.54	0.00	-94.54	0
016-4-400-00000 Hazard Mitigation Grant Program	362,293.00	1,030.00	1,030.00	0.00	361,263.00	100
Revenue						
016-3-340-00000 Empg - Gohsep - State Of La	26,270.26	0.00	0.00	0.00	26,270.26	100
Jackson O.E.P - 16 Total Revenue	26,270.26	0.00	0.00	0.00	26,270.26	100
Jackson O.E.P - 16 Total Expenditure	365,875.06	2,671.64	2,671.64	0.00	363,203.42	99
Jackson O.E.P - 16 Net	-339,604.80	-2,671.64	-2,671.64	0.00	-336,933.16	99
Fund: 017 Coroner Fund - 17						
Expenditure						
017-4-125-01100 Salaries - Coroner'S Office	30,000.00	0.00	2,550.00	0.00	27,450.00	92
017-4-125-06200 Medicare - Employer'S Share	435.00	0.00	36.98	0.00	398.02	91
017-4-125-06800 Fica - Employer'S Share	1,860.00	0.00	158.10	0.00	1,701.90	92
017-4-125-10000 Dues - Coroner'S Association	350.00	350.00	350.00	0.00	0.00	0
017-4-200-00000 Contracted Workers	300.00	0.00	0.00	0.00	300.00	100
017-4-300-00000 Autopsy Professional Charges	24,000.00	6,020.00	6,020.00	0.00	17,980.00	75
017-4-310-00000 Indigent Disposition	1,500.00	0.00	0.00	0.00	1,500.00	100
017-4-350-00000 Forensic Assault Specialists	350.00	0.00	0.00	0.00	350.00	100
017-4-355-00000 Toxicology	500.00	0.00	0.00	0.00	500.00	100
017-4-500-00000 Opc'S - Out-Of-Parish	9,450.00	500.00	500.00	0.00	8,950.00	95
017-4-600-00000 Office Supplies, Misc. Exp	2,000.00	95.52	141.04	455.20	1,403.76	70
017-4-610-00000 Computer Software	1,500.00	1,170.00	1,170.00	0.00	330.00	22

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2021
 Current Period End Date: 02/28/2021

Jackson Parish Police Jury
 FY 2021
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
017-4-650-00000 Medical Supplies	9,000.00	0.00	1,101.36	0.00	7,898.64	88
017-4-700-00000 Travel Expense - Coroners	3,300.00	0.00	0.00	0.00	3,300.00	100
017-4-705-00000 Vehicle / Liability Insurance	2,000.00	0.00	0.00	0.00	2,000.00	100
017-4-710-00000 Vehicle Expense - Repairs Etc	1,000.00	37.49	37.49	0.00	962.51	96
017-4-715-00000 Utilities (Phone/Gas/Water/Electric	3,600.00	610.69	610.69	0.00	2,989.31	83
017-4-716-00000 Coroner'S Office Telephone	3,800.00	247.99	247.99	2,792.01	760.00	20
017-4-800-00000 Building Repairs And Renovations	4,000.00	0.00	0.00	0.00	4,000.00	100
Revenue						
017-3-100-10000 Coroner: Municipal Fees	12,000.00	370.04	370.04	0.00	11,629.96	97
017-3-100-20000 Coroner: Coroner'S Fees	1,500.00	50.00	50.00	0.00	1,450.00	97
017-3-694-00100 Coroner: Transfer From General Fur	85,445.00	0.00	0.00	0.00	85,445.00	100
Coroner Fund - 17 Total Revenue	98,945.00	420.04	420.04	0.00	98,524.96	100
Coroner Fund - 17 Total Expenditure	98,945.00	9,031.69	12,923.65	3,247.21	82,774.14	84
Coroner Fund - 17 Net	0.00	-8,611.65	-12,503.61	-3,247.21	15,750.82	0
Fund: 024 Federal Grants Fund - 24						
Expenditure						
024-4-200-02020 2020 Shsp Grant Expenditures	30,500.00	0.00	0.00	0.00	30,500.00	100
Revenue						
024-3-100-02020 2020 Shsp Grant Reimbursement	30,500.00	0.00	0.00	0.00	30,500.00	100
Federal Grants Fund - 24 Total Revenue	30,500.00	0.00	0.00	0.00	30,500.00	100
Federal Grants Fund - Total Expenditure	30,500.00	0.00	0.00	0.00	30,500.00	100
Federal Grants Fund - 24 Net	0.00	0.00	0.00	0.00	0.00	0
Fund: 026 Court Fees Fund - 26						
Expenditure						
026-4-400-00000 Petit / Grand Jury Fees	5,500.00	0.00	553.16	0.00	4,946.84	90
Revenue						
Court Fees Fund - 26 Total Revenue	0.00	0.00	0.00	0.00	0.00	0
Court Fees Fund - 26 Total Expenditure	5,500.00	0.00	553.16	0.00	4,946.84	90
Court Fees Fund - 26 Net	-5,500.00	0.00	-553.16	0.00	-4,946.84	90
Report Total Revenue	\$10,701,537.79	\$17,372.49	\$45,467.43	\$0.00	\$10,656,070.36	100
Report Total Expenditure	\$11,548,456.28	\$501,492.94	\$809,485.65	\$1,119,852.14	\$9,619,118.49	83
Report Totals Net	\$-846,918.49	\$-484,120.45	\$-764,018.22	\$-1,119,852.14	\$1,036,951.87	-122

Jackson Parish Police Jury

PURCHASE ORDER ENCUMBRANCE REPORT

FY 2021

CRITERIA NUMBER: 0 TO 0

PO DATES: 01/01/2021 TO 12/31/2021

BOTH APPROVED & UNAPPROVED ORDERS

PO NUMBERS: 0 TO 2147483647

<u>VENDOR</u> <u>ACCOUNT/ DESCRIPTION</u>	<u>PO DATE</u>	<u>PUR</u> <u>REQ #</u>	<u>PO NUMBER</u>	<u>ENCUMBRANCE</u> <u>AMOUNT</u>	<u>BALANCE NOT</u> <u>INVOICED/POSTED</u>
FUND 001					
001-4-111-03200 Jury: Supplies					
HI-TECH COMPUTERS OF RUSTON	01/12/2021	2963	2846	819.00	682.50
				<u>819.00</u>	<u>682.50</u>
001-4-141-02400 Registrar: Telephone/Internet					
TEC	01/12/2021	2965	2847	1,608.00	1,476.20
				<u>1,608.00</u>	<u>1,476.20</u>
001-4-151-02200 Finance: Telephone/Internet					
TEC	01/12/2021	2965	2847	6,000.00	5,191.95
				<u>6,000.00</u>	<u>5,191.95</u>
001-4-151-02700 Finance: Contracted Services					
HI-TECH COMPUTERS OF RUSTON	02/10/2021	3037	2921	600.00	600.00
				<u>600.00</u>	<u>600.00</u>
001-4-151-04300 Finance: Technology					
HI-TECH COMPUTERS OF RUSTON	01/12/2021	2963	2846	3,852.60	3,210.50
				<u>3,852.60</u>	<u>3,210.50</u>
001-4-160-04300 OEP: Technology					
HI-TECH COMPUTERS OF RUSTON	01/12/2021	2963	2846	648.24	540.20
				<u>648.24</u>	<u>540.20</u>
001-4-194-02400 Maintenance: Contracted Services					
OTIS ELEVATOR COMPANY	01/04/2021	2905	2805	7,200.00	6,035.20
				<u>7,200.00</u>	<u>6,035.20</u>
001-4-194-02500 Maintenance: Uniforms					
Aramark Uniform & Career Apparel Group,	01/13/2021	2973	2855	2,350.00	2,308.81
				<u>2,350.00</u>	<u>2,308.81</u>
001-4-194-02820 Maintenance: GPS Fleet Tracking					
MOBILE MONITORING	01/08/2021	2960	2843	971.64	809.70
				<u>971.64</u>	<u>809.70</u>
001-4-194-04300 Maintenance:Technology					
HI-TECH COMPUTERS OF RUSTON	01/12/2021	2963	2846	546.24	455.20
				<u>546.24</u>	<u>455.20</u>
001-4-194-04700 Courthouse: Telephone/Internet					
TEC	01/12/2021	2965	2847	14,200.00	12,943.48
				<u>14,200.00</u>	<u>12,943.48</u>
001-4-195-02200 Community Center: Telephone/Interne					
TEC	01/12/2021	2965	2847	2,800.32	2,566.97
				<u>2,800.32</u>	<u>2,566.97</u>
001-4-201-05200 Sheriff: Parish Prisoner Housing					

Jackson Parish Police Jury

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WARE YOUTH CENTER	02/12/2021	3044	2927	4,495.00	4,495.00
GREEN OAKS JUVENILE DETENTION CN	02/12/2021	3045	2928	900.00	900.00
				<u>5,395.00</u>	<u>5,395.00</u>
001-4-654-02400 LSU Ag Center: Telephone/Internet					
TEC	01/12/2021	2965	2847	5,400.00	4,973.83
				<u>5,400.00</u>	<u>4,973.83</u>
TOTAL FOR FUND 001				<u>52,391.04</u>	<u>47,189.54</u>
FUND 002					
002-4-310-02400 Road: Telephone/Internet/Mobile					
TEC	01/12/2021	2965	2847	4,200.00	3,893.80
Hunt Telecommunications, LLC	01/27/2021	3009	2891	5,400.00	4,500.00
				<u>9,600.00</u>	<u>8,393.80</u>
002-4-310-02500 Road: Lease Equipment					
Southland Truck Leasing, LLC	01/07/2021	2921	2817	22,200.00	18,500.00
CATERPILLAR FINANCIAL SERVICES COI	01/07/2021	2933	2825	14,520.00	12,100.00
CATERPILLAR FINANCIAL SERVICES COI	01/07/2021	2934	2826	26,951.40	22,459.50
CATERPILLAR FINANCIAL SERVICES COI	01/20/2021	2981	2867	12,878.16	11,804.98
Deere Credit, Inc	01/22/2021	2998	2883	55,910.76	46,592.30
				<u>132,460.32</u>	<u>111,456.78</u>
002-4-310-03400 Road: Gas and Oil					
MCCARTNEY OIL CO., INC.	02/05/2021	3025	2910	38,400.00	32,975.29
				<u>38,400.00</u>	<u>32,975.29</u>
002-4-310-03500 Road: Office Expense					
KENNETH L COOK & GINGER L COLLINS	01/20/2021	2983	2869	1,000.00	866.10
				<u>1,000.00</u>	<u>866.10</u>
002-4-310-03700 Road: Parts & Repairs					
WALPOLE TIRE SERVICE, INC.	01/13/2021	2970	2853	9,100.00	8,129.81
				<u>9,100.00</u>	<u>8,129.81</u>
002-4-310-04000 Road: Gravel/Reclaimed Asphalt					
RUSTON ROCK IT, LLC	01/07/2021	2927	2821	100,000.00	100,000.00
RUSTON ROCK IT, LLC	01/07/2021	2928	2822	100,000.00	100,000.00
RUSTON ROCK IT, LLC	01/07/2021	2929	2823	100,000.00	75,260.84
RUSTON ROCK IT, LLC	01/07/2021	2931	2824	100,000.00	60,243.29
RUSTON ROCK IT, LLC	01/29/2021	3011	2896	24,750.00	2,635.71
				<u>424,750.00</u>	<u>338,139.84</u>
002-4-310-04200 Road: Tools/Technology (Non-Equip)					
HI-TECH COMPUTERS OF RUSTON	01/12/2021	2963	2846	4,272.96	3,560.80
				<u>4,272.96</u>	<u>3,560.80</u>
002-4-310-05500 Road: GPS Fleet Tracking					

Jackson Parish Police Jury

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PO NUMBERS: 0 TO 2147483647

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MOBILE MONITORING	01/08/2021	2960	2843	4,048.56	3,373.80
				<u>4,048.56</u>	<u>3,373.80</u>
002-4-310-08500 Road: Contract Payments					
TROY E. BLUNDELL	01/12/2021	2968	2851	3,000.00	2,200.00
				<u>3,000.00</u>	<u>2,200.00</u>
002-4-313-01000 Road: Engineering Fees - Contracted					
RILEY COMPANY OF LOUISIANA, INC	02/11/2021	3040	2924	40,000.00	37,954.82
				<u>40,000.00</u>	<u>37,954.82</u>
TOTAL FOR FUND 002				666,631.84	547,051.04
FUND 006					
006-4-312-01000 ASPHALT - MATERIALS					
DREHER CONTRACTING, INC.	01/07/2021	2926	2820	8,900.00	6,706.15
				<u>8,900.00</u>	<u>6,706.15</u>
006-4-312-03400 FUEL & OIL					
MCCARTNEY OIL CO., INC.	02/05/2021	3025	2910	21,600.00	18,679.01
				<u>21,600.00</u>	<u>18,679.01</u>
006-4-312-03700 PARTS & REPAIRS					
WALPOLE TIRE SERVICE, INC.	01/13/2021	2970	2853	4,900.00	4,746.51
Closner Equipment Co., Inc	01/27/2021	3010	2892	600.76	600.76
				<u>5,500.76</u>	<u>5,347.27</u>
006-4-312-05500 GPS FLEET TRACKING					
MOBILE MONITORING	01/08/2021	2960	2843	4,372.32	3,643.60
				<u>4,372.32</u>	<u>3,643.60</u>
006-4-313-01000 ENGINEERING FEES - CONTRACTED					
RILEY COMPANY OF LOUISIANA, INC	02/11/2021	3040	2924	10,000.00	9,488.70
				<u>10,000.00</u>	<u>9,488.70</u>
TOTAL FOR FUND 006				50,373.08	43,864.73
FUND 008					
008-4-403-07300 ENGINEERING FEES					
RILEY COMPANY OF LOUISIANA, INC	01/21/2021	2996	2882	50,000.00	45,997.20
				<u>50,000.00</u>	<u>45,997.20</u>
TOTAL FOR FUND 008				50,000.00	45,997.20
FUND 011					
011-4-341-02400 TELEPHONE					
TEC	01/12/2021	2965	2847	3,000.00	2,775.96
				<u>3,000.00</u>	<u>2,775.96</u>
011-4-341-03300 TIRES					
WALPOLE TIRE SERVICE, INC.	02/12/2021	3046		403.24	403.24

Jackson Parish Police Jury

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<u>VENDOR</u> <u>ACCOUNT/ DESCRIPTION</u>	<u>PO DATE</u>	<u>PUR</u> <u>REQ #</u>	<u>PO NUMBER</u>	<u>ENCUMBRANCE</u> <u>AMOUNT</u>	<u>BALANCE NOT</u> <u>INVOICED/POSTED</u>
Plunk's Wrecker Service	02/12/2021	3048		568.75	568.75
				<u>971.99</u>	<u>971.99</u>
011-4-341-03400 GAS & OIL					
MCCARTNEY OIL CO., INC.	01/22/2021	3002	2894	889.72	889.72
MCCARTNEY OIL CO., INC.	02/12/2021	3049		15,351.68	15,351.68
				<u>16,241.40</u>	<u>16,241.40</u>
011-4-341-04200 TOOLS/TECHNOLOGY (NON EQUIPMENT)					
HI-TECH COMPUTERS OF RUSTON	01/12/2021	2963	2846	1,842.72	1,535.60
				<u>1,842.72</u>	<u>1,535.60</u>
011-4-341-04350 LEASE OF EQUIPMENT					
Scott Equipment Company, LLC	02/05/2021	3026	2915	2,245.95	2,245.95
CATERPILLAR FINANCIAL SERVICES COI	02/10/2021	3038		2,245.95	2,245.95
				<u>4,491.90</u>	<u>4,491.90</u>
011-4-341-05500 GPS FLEET TRACKING					
MOBILE MONITORING	01/08/2021	2960	2843	4,210.44	3,508.70
				<u>4,210.44</u>	<u>3,508.70</u>
				<u>30,758.45</u>	<u>29,525.55</u>
TOTAL FOR FUND 011					
FUND 017					
017-4-600-00000 OFFICE SUPPLIES, MISC. EXP					
HI-TECH COMPUTERS OF RUSTON	01/12/2021	2963	2846	546.24	455.20
				<u>546.24</u>	<u>455.20</u>
017-4-716-00000 Coroner's Office Telephone					
TEC	01/12/2021	2965	2847	3,000.00	2,792.01
				<u>3,000.00</u>	<u>2,792.01</u>
				<u>3,546.24</u>	<u>3,247.21</u>
TOTAL FOR FUND 017				<u>853,700.65</u>	<u>716,875.27</u>



Northwest Region Office
262 Research Station Drive
Bossier City, Louisiana 71112
(318)741-7430
Fax: (318)741-7433

Invoice#: PG006334-FY21

January 1, 2021

TO: Ms. Gina Thomas
Jackson Parish Police Jury
500 E. Court St., Room 301
Jonesboro, LA 71251

RE: Billing for Local Support for Extension Programs
Louisiana Cooperative Extension Service, LSU AgCenter

Time Period Covered:

July 1, 2020 – June 30, 2021

Extension Programs:

**Nutrition & Health
Character Education
Natural Resources**

**4-H Youth Development
Horticulture**

Amount Due: \$16,200.00

We appreciate your support of Extension Programs and want you to know that you are providing essential financial support for Extension agents to provide educational programs in the areas listed above for the people of Jackson Parish. Cooperation and financial support from the local, state, and federal levels are necessary for the continuation of research-based educational programs designed to address critical needs and improve the quality of life for the citizens of your parish.

Submitted by: 
Patrick D. Colyer; Regional Director
Northwest Region

Please make check payable to: Louisiana Cooperative Extension Service

Remit to: Patrick D. Colyer; Regional Director
Northwest Region, LSU AgCenter
262 Research Station Drive
Bossier City, Louisiana 71112

Cc: Kayla McGuire

For the latest
research-based information
on just about anything,
visit our website:
www.LSUAgCenter.com

Gina Thomas

From: Josh Boudreaux <josh.boudreaux@acadian.com>
Sent: Tuesday, January 26, 2021 4:05 PM
To: Gina Thomas
Subject: 3G Sunset Upgrade on GPS Devices with Acadian

Good Afternoon Gina,

Hope all is well. Just a FYI - Major wireless network carriers are in the process of phasing out their 3G networks. Commonly referred to as the 3G sunset, this is the period when wireless carriers shut off their 3G services to make room for upgraded connectivity. When this occurs, all devices that are not 4G (LTE) compatible or higher will no longer receive cellular service.

You currently have some devices on this platform that need to be upgraded.

We are offering a promotion to our early customers to upgrade now with a No-Money Down Lease Option on the equipment and your monthly fee will stay the same.

Feel free to contact me if you have any questions or would like to further discuss.

Thanks,

Josh Boudreaux
Acadian Total Security - a division of Acadian Ambulance
National Account Manager

Direct (337) 356-5442
Technical Service (866) 347-5252
Visit [Acadian Total Security Fleet Management](#)

[LinkedIn](#) | [SafeUnsubscribe™](#)



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MEMO

TO: Mayors and Police Juries Within the North Delta District

FROM: Tracy Ausberry, Director of Regional Development

DATE: January 14, 2021

RE: DRA FEDERAL ASSISTANCE PUBLIC FORUM

North Delta Regional Planning and Development District (NDRPDD) is the front-line facilitator for DRA in the ten eligible parishes: Caldwell, East Carroll, Franklin, Jackson, Madison, Morehouse, Ouachita, Richland, Tensas, Union and West Carroll in Northeast Louisiana.

North Delta Regional Planning and Development District is charged with the responsibility of publicizing, educating and providing technical assistance for the grant program's applicants during the grant process. North Delta, in Monroe, is also the principal contact for the purpose of providing technical and application assistance to applicants in the 11 parish area.

Parishes, cities and non-profit agencies within the North Delta district interested in submitting an application for assistance to the Delta Regional Authority are encouraged to attend this public forum here at North Delta 3000 Kilpatrick Blvd., Monroe, LA, **Monday, February 22, 2021 - Thursday February 25, 2021 at 10:00 a.m.** Due to the ongoing pandemic space is limited. Please pick a date and you must RSVP in order to attend. Dates will be filled on first come bases.

The deadline for application is May 31, 2020. For more information, contact me at tracy@northdelta.org or by calling (318)387-2572 or sending your questions to 3000 Kilpatrick Blvd. Monroe, Louisiana 71201.

Thank You

Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

MEMORANDUM

TO: Louisiana Units of General Local Government
FROM: *Traci Watts* Traci Watts, Director
Office of Community Development - Local Government Assistance (OCD-LGA)
SUBJECT: Notice of Funding Availability
Louisiana Community Development Block Grant – Coronavirus (LCDBG-CV)
HVAC Improvements Program
DATE: January 7, 2021

Due to the pandemic, local government entities are having to take actions to prevent the spread of COVID-19. In the CARES Act, HUD was allocated funding to prevent, prepare, and respond to the virus. From that funding, the State of Louisiana has been appropriated \$44,336,196. Of that amount, OCD has allocated \$31,000,000 for upgrades to HVAC and ventilation systems in publicly-owned community facilities. \$15,500,000 will be available for large applicants (local governments with populations of 10,000 or more) and \$15,500,000 will be available for small applicants (local governments with populations of 9,999 or less).

According to the CDC, upgrades/modifications to HVAC systems can improve air quality and minimize the spread of airborne infectious diseases. In an effort to assist local governments with funding for the response to the pandemic, OCD is accepting applications from units of general local government for projects to upgrade/modify HVAC and ventilation systems in an effort to reduce the spread of the virus. Applications will be accepted on a first come, first served basis until July 30, 2021 or until all funds have been obligated through an online portal. The online portal will be open to applicants beginning February 1, 2021. Applicants must be assigned a user id by OCD-LGA.

In order to be eligible for funding, proposed projects must meet the following minimum requirements:

1. Proposed construction of all improvements must be projected to be complete within two (2) years of award. Awarded projects that fail to meet benchmarks identified in application can be terminated due to lack of performance and funds deobligated.

2. Community facility to be modified must meet at least one of the following to be eligible:
 - a. Located in a municipality that is at least 51% low/mod persons based on HUD Summary Data.
 - b. Serve persons that qualify as one of the following groups: Abused children, battered spouses, elderly persons, severely disabled adults, homeless persons, illiterate adults, persons living with AIDS or migrant farm workers.
 - c. Require documentation on family size and income in order to ensure that at least 51% of the beneficiaries are of low to moderate income.
 - d. Be of such a nature and in such a location that it can be concluded that clients are primarily low to moderate income.
3. Involve HVAC improvements/modifications to take actions to prevent the spread of COVID-19.

Join us for our virtual Application Workshop, which will be held on January 26, 2021 at 10:00 a.m. for further program requirements. This will be a Zoom webinar. Registration is required. The link to register in advance of the workshop is https://us02web.zoom.us/webinar/register/WN_f_1JAqRVQDax-dLo0cC88g. The online portal to be used for application submittal will be demonstrated during this workshop.

If you need assistance or have any questions, please contact Fenishia Favorite of this office at (225) 342-7412.

City Jonesboro State LA Zip Code 71251
 Legal Description See legal description
 Sale Price \$ _____ Date of Sale _____ Loan Term _____ yrs. Property Rights Appraised Fee Leasehold De Minimis PUD
 Actual Real Estate Taxes \$ 85.96 (yr) Loan charges to be paid by seller \$ 0.00 Other sales concessions _____
 Lender/Client Casey Blake Address _____
 Occupant N/A Appraiser Timothy C. Babcock Instructions to Appraiser Fair Market Value

Location	<input type="checkbox"/> Urban	<input checked="" type="checkbox"/> Suburban	<input type="checkbox"/> Rural	Employment Stability <input type="checkbox"/> Good <input checked="" type="checkbox"/> Avg. <input type="checkbox"/> Fair <input type="checkbox"/> Poor Convenience to Employment <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Convenience to Shopping <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Convenience to Schools <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Adequacy of Public Transportation <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Recreational Facilities <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Adequacy of Utilities <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Property Compatibility <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> Protection from Detrimental Conditions <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Police and Fire Protection <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> General Appearance of Properties <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> Appeal to Market <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>
Build Up	<input checked="" type="checkbox"/> Over 75%	<input type="checkbox"/> 25% to 75%	<input type="checkbox"/> Under 25%	
Growth Rate	<input type="checkbox"/> Fully Dev.	<input type="checkbox"/> Rapid	<input checked="" type="checkbox"/> Slow	
Property Values	<input type="checkbox"/> Increasing	<input checked="" type="checkbox"/> Stable	<input type="checkbox"/> Declining	
Demand/Supply	<input type="checkbox"/> Shortage	<input checked="" type="checkbox"/> In Balance	<input type="checkbox"/> Oversupply	
Marketing Time	<input type="checkbox"/> Under 3 Mos.	<input checked="" type="checkbox"/> 4-6 Mos.	<input type="checkbox"/> Over 6 Mos.	
Present Land Use	<u>25%</u> 1 Family	<u>0%</u> 2-4 Family	<u>0%</u> Apts. <u>0%</u> Condo <u>0%</u> Commercial	
Change in Present Land Use	<input checked="" type="checkbox"/> Not Likely	<input type="checkbox"/> Likely (*)	<input type="checkbox"/> Taking Place (*)	
Predominant Occupancy	<input checked="" type="checkbox"/> Owner	<input type="checkbox"/> Tenant	<u>5%</u> Vacant	
Single Family Price Range	\$ <u>15,000</u> to \$ <u>125,000</u>		Predominant Value \$ <u>65,000</u>	
Single Family Age	<u>25</u> yrs. to <u>100+</u> yrs.		Predominant Age <u>60</u> yrs.	

Comments including those factors, favorable or unfavorable, affecting marketability (e.g. public parks, schools, view, noise): The subject is located in the commercial area of Jonesboro, Louisiana. The demand is subjectively considered average to below for comparable properties.

Dimensions 125 X 200 = 25,000 Sq. Ft. or Acres Corner Lot
 Zoning classification Commercial Present Improvements do do not conform to zoning regulations
 Highest and best use Present use Other (specify) Parking Facility, Commercial Facility
 Public Other (Describe) _____
 Elec. Entergy OFF SITE IMPROVEMENTS Topo Sloping from the Highway
 Gas Atmos Street Access Public Private Size Typical
 Water Jonesboro Surface Paved Asphalt Shape Rectangular - Corner
 San. Sewer Jonesboro Maintenance Public Private View Mixed Commercial/Residential
 Underground Elect. & Tel. Storm Sewer Curb/Gutter Drainage Appears adequate
 Sidewalk Street Lights
 Is the property located in a HUD identified Special Flood Hazard Area? No Yes
 Comments (favorable or unfavorable including any apparent adverse easements, encroachments, or other adverse conditions): No adverse conditions were observed. Typical utility easements. Jonesboro, Louisiana participates in the FEMA flood hazard program.

The undersigned has recited three recent sales of properties most similar and proximate to subject and has considered these in the market analysis. The description includes a dollar adjustment reflecting market reaction to those items of significant variation between the subject and comparable properties. If a significant item in the comparable property is superior to or more favorable than the subject property, a minus (-) adjustment is made thus reducing the indicated value of subject; if a significant item in the comparable is inferior to or less favorable than the subject property, a plus (+) adjustment is made thus increasing the indicated value of the subject.

ITEM	SUBJECT PROPERTY	COMPARABLE NO. 1	COMPARABLE NO. 2	COMPARABLE NO. 3	
Address	W/2 of Lot 3, Lots 4 and 5 Blk 35 Jonesboro, LA 71251	101 Morrow St Jonesboro, LA 71251	5477 Quitman Hwy Hodge, LA 71247	TBD Hazel St Arcadia, LA 71001	
Proximity to Subject		0.43 miles SE	3.13 miles N	24.37 miles NW	
Sales Price	\$	\$ 50,000	\$ 24,000	\$ 20,000	
Price Square Foot	\$	\$ 1.26	\$ 0.59	\$ 0.72	
Data Source	Inspection	Public Records; DOM Unknown	NELA#173598;DOM 242	NELA#185918;DOM 62	
Date of Sale and Time Adjustment	DESCRIPTION	DESCRIPTION	+(-)\$ Adjust.	DESCRIPTION	+(-)\$ Adjust.
		s09/19;c09/19		s03/17;c02/17	
Location	N:Comm: Mixed	N:Comm: Mixed		N:Comm: Mixed	
Site/View	N:Comm: Mixed	N:Res: Mixed		N:Comm: Res	
Frontage	125 Feet - Corner	90+/- Feet - Corner	-5,000	209 Feet	+5,000
Utilities	All Typical	All Typical		All Typical	
Land	25,000 sf	39,640 sf	-18,500	40,590 sf	-9,250
Improvements	None	None		None	-2,000
Sales or Financing Concessions		ArmLth Cash:0		ArmLth Conv:0	
Net Adj. (Total)		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -23,500		<input type="checkbox"/> + <input checked="" type="checkbox"/> - \$ -4,250	
Indicated Value of Subject		Net 47.0 % \$ 26,500		Net 17.7 % \$ 19,750	
				Net 10.0 % \$ 18,000	

Comments on Market Data: The market data indicated that the value of \$18,000 to \$26,500.

Comments and Conditions of Appraisal: Clear title and no restrictions.

Final Reconciliation: The value is based on a highest and best use as a parking facility or commercial facility.

I ESTIMATE THE MARKET VALUE, AS DEFINED, OF SUBJECT PROPERTY AS OF 12/08 20 20 to be \$ 19,750
 Louisiana Certified Residential Real Estate Appraiser 0678
Timothy C. Babcock
 Appraiser(s) Did Did Not Physically Inspect Property
 Review Appraiser (if applicable)



Jackson Parish Library

614 South Polk Avenue
JONESBORO, LOUISIANA 71251

February 3, 2021

Jackson Parish Police Jury
160 Industrial Drive
Jonesboro, LA 71251

SENT VIA HAND DELIVERY

Re: Jackson Parish Library
Fiscal Emancipation

Dear Honorable Members of the Jackson Parish Police Jury,

The Library Board of Control has authorized me at the regular meeting held on January 29, 2021, to send this letter requesting that the Police Jury pass a formal resolution for the library to fiscally emancipate from the Police Jury.

Fiscal emancipation of a library from its governing body means that the library will assume all responsibilities for its accounting, payroll, investments, and audit. Currently, all of the libraries accounting is interwoven into the business of the Police Jury. The Library Board is currently looking at contracting financial services with Kenneth Folden's office. There, the focus of day to day accounting will be on the library.

Currently, our audits are conducted annually under the umbrella of the Police Jury and all of its different departments. After emancipation, we will be able to have our own annual audit which will concentrate solely on the business of the library.

While researching this topic over the past year, many questions have come up. I would like to answer what I can here:

Emancipation

I am attaching a copy of the chapter on fiscal emancipation which can be found in the Directors Handbook provided by the State Library of Louisiana. Also, attached is the current form of Louisiana's Revised Statute 25:215. You will notice that there are currently 18 libraries that have declared fiscal emancipation going back to 1979 and the most recent being Point Coupee Parish Library in 2017. An amendment must be passed in the legislature which would add the following language to the aforementioned statute:

"The administration of and accounting function for the funds of the Jackson Parish Library are hereby transferred from the Jackson Parish Police Jury to the Jackson Parish Library Board of Control, effective (date)."

We have been in contact with Representative Jack McFarland and Senator Jay Morris in sponsoring this amendment.

Current Funds and Future Funds

As mentioned in the Director's Handbook, after emancipation, "the local sheriff or tax collector must be informed that tax revenues must be sent directly to the library for deposit." We already have an account set up at Sabine Bank which can be used for this purpose.

All funds currently held in operating with the Police Jury have been delegated to the Jury to be disbursed by them alone. These funds cannot be transferred to another account for any reason without a vote by the People of Jackson Parish. Therefore, the library will continue turning in bills to be paid from this account until the balance is depleted.

Accounting, Payroll, and Audits

The library will assume all responsibilities for its accounting, payroll, investments, and audit. On occasion, the library and Police Jury can continue sharing resources whenever it makes financial sense to do so. For example, we will continue using the time clocks as we do now. Of course, the library will pay its share of those expenses. As mentioned above, we are looking at contracting services with Kenneth Folden's office. We will also look for an auditor to do our own annual review each year.

Health, Auto, and Property Insurance

The library is looking into the possibility of obtaining our own health insurance. I recently found out that there is no reason why the library couldn't continue operating under the current plan as is.

The library has always been responsible for our own property and auto insurance. No changes will be necessary.

Budget

The library will be responsible for publishing its own notice of public budget hearing each year.

Taxes and Millages

The Police Jury will continue to be our taxing authority. They will continue to set and approve the library's millages each year.



Library Land

Library moveable property will be the responsibility of the Library Board of Control. However, land ownership and future acquisitions of immovable property will remain under the name of the Police Jury.

Library Board Members and Ex-Officio Jury Members

The Library Board will continue to depend on the input from an Ex-Officio Jury member at its meetings. The Police Jury will also continue appointing Board members.

Sample Resolution to be passed

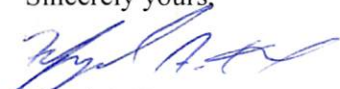
Motion by ___ and seconded by _____:

RESOLVED, That the Jackson Parish Police Jury ask the legislative delegation to introduce a bill to fiscally emancipate the Jackson Parish Library from the Police Jury.

Unanimously carried.

Bienville Parish Library's annual audit lists their library as a "component of the Bienville Parish Police Jury." Emancipation will be, in my opinion after a year of research, a way that we can put more focus on the business of the library and not get lost in the shuffle of day to day parish operations. We will remain a component of the Jackson Parish Police Jury and look forward to continue working closely with the Jury for many years to come.

Sincerely yours,



Floyd A. Knox
Library Director

Enclosures



FISCAL EMANCIPATION

A library may seek fiscal emancipation, that is the assumption of all responsibility for its accounting, payroll, investments, and audit, for a number of good reasons. Many small library systems have done their own bookkeeping and check writing since their creation with the effort being duplicated at the police jury office or parish council. Other libraries have experienced examples of shoddy record keeping or unclear accounting or even difficulties in obtaining their fair share of state revenue sharing funds. In times of tight money, the local government may discontinue offering accounting services free of charge, and, considering the library a separate entity, can legally impose a fee (L.R.S. 32:1236(35)(a)). All of the above may result in a significant financial loss of dedicated library funds.

However, fiscal emancipation should not be entered into casually. If the bookkeeping and auditing are contracted out, a middle-sized library may face fees of \$15,000 a year. With good software and a personal computer system, many libraries could handle their own payrolls and bill paying with minimal expense, but the library bookkeeper must also be aware of quarterly payment to the IRS, the retirement system, and Worker's Compensation, as well as the laws governing employees, wages, and insurance. As of 1995, 12 libraries under L.R.S. 25:215 have received legislative authority to administer and handle the accounting functions for all their library funds. Some library systems purchase materials on their own, manage their funds, and basically control their budget even though fiscal independence has not been granted; other libraries were established as fiscally independent. Obviously, libraries are capable of doing the task and see an advantage to it.

The road to fiscal emancipation may be easy or labyrinthine depending upon the library's relationship with local politicians and the governing body. The first step is, of course, to reach a consensus of the library director and board to seek financial separation from the parish. This must be put in the form of a motion and entered into the minutes of the Library Board.

Step two of the process is to secure a formal resolution from the governing body allowing the library to seek the necessary legislative authorization. It is strongly recommended that Board members should contact their respective representatives in parish government and let them know that the Board is going to request their help in fiscal emancipation. Also, each member of the governing body should be asked to vote in support of the resolution and to pass a motion reflecting their support. Phone calls or letters from Friends of the

Library may also help in this regard.

The next step is to contact a state legislator to amend L.R.S. 25:215. Again, trustees and library advocates should contact state legislators and request their support, sponsorship or co-sponsorship to amend the law as in the following example:

"The administration of and accounting function for the funds of the _____ Parish Library are hereby transferred from the _____ Parish Police Jury (Parish Council) to the _____ Parish Library Board of Control, effective _____ (date)."

In warning, if the parish government rejects the library's emancipation, it is unlikely that a state legislator will sponsor your bill or see it through the legislative process though this may be attempted again with letters and phone calls to the politicians.

Assuming that a sponsor for the amendment is obtained, an advertisement of intent to introduce the bill in the legislature must be published. The sponsor will then see the amendment through the legislature. It will become law 30 days after the close of the session. The transition will be easier if the transfer occurs at the end of the fiscal year.

Once the legislation is passed, it will be necessary to decide who will be doing the actual accounting – a hired CPA, a library bookkeeper, the Director. If a CPA is hired, another accounting firm will have to be hired to do the annual audit to avoid conflict of interest. The library will also have to obtain a Federal Identification number from the Internal Revenue Service and make sure that all appropriate personnel, including the board and director, are bonded since they will be handling public money.

It may be necessary to advertise for a Fiscal Agent, that is, a bank which will offer the best rates for services and investments, or it may be possible to use the one already approved by the parish government. State Library advisors can assist with the wording of legal notices when advertising is required. A parish with a population under 100,000 is generally exempt from using the bid process to choose a fiscal agent.

The library will now be responsible for publishing its own minutes, budget, and notice of public budget hearings. An auditor may be hired for an annual audit. The Parochial Employees Retirement System, IRS, Louisiana Department of Revenue and Taxation, Louisiana Department of Labor, and the Social Security System as well as the

Unemployment Compensation and Worker's Compensation official system must be notified of the shift of fiscal responsibility. Each entity will supply the library with the necessary paperwork and quarterly report forms. An account at a local bank must be established to hold tax withholding funds. Most importantly, the local sheriff or tax collector must be informed that tax revenues must be sent directly to the library for deposit.

The library will also find itself responsible for its own bonds and investments. It will have to seek insurance policies for both buildings and possible health insurance as well.

Expect the first year of fiscal emancipation to be difficult and confusing. Expect the rewards to the library to be many, such as obtaining better and lower insurance rates, more funds to run the library, and a much better knowledge of the library's financial health.

This explanation is based on a new interpretation of L.R.S. 47:1705(B) by the State Office of the Legislative Auditor, 1994.

The former mechanism for securing state money for public library materials is known as "state aid".

available from Office of Legislative Auditor, P.O. Box 94397, Baton Rouge, LA 70804-9397 (504)339-3800.

available from Office of Legislative Auditor, State of Louisiana, P.O. Box 94397, Baton Rouge, LA 70804-9397 (504)339-3800.

Governmental accounting, auditing, and financial reporting. Municipal Finance Officers Association of the United States and Canada, c1

Appendix B.

secretary of State, Division of Archives, Records Management, and History, P.O. Box 94125, Baton Rouge, LA 70804-9125. (504)922-1200

La. Sec. 25:215 Duties and powers of the board; employment of librarian, assistants, and other employees (Louisiana Revised Statutes (2019 Edition))

§215. Duties and powers of the board; employment of librarian, assistants, and other employees

A. The board of control shall meet and organize immediately after their appointment and annually thereafter and elect a president, vice-president, secretary, and treasurer, whose duties shall be those customarily exercised by such officers. The board of control shall have authority to establish rules and regulations for its own government and that of the library not inconsistent with law; to elect and employ a librarian, and, upon the recommendation and approval of the latter, to employ assistant librarians and other employees and fix their salaries and compensation; provided that no contract of employment shall be made for a longer period than four years nor with any person as head librarian who has not been certified by the State Board of Library Examiners as provided in R.S. 25:222. The head librarian may be appointed or elected secretary of the board of control.

B.(1) The administration of and accounting functions of the St. John the Baptist Parish Library Fund are hereby transferred from the St. John the Baptist Police Jury to the St. John the Baptist Parish Library Board of Control, effective February 1, 1979.

(2) The administration of and accounting functions for funds of the Morehouse Parish Library are hereby transferred from the Morehouse Parish Police Jury to the Morehouse Parish Library Board of Control, effective January 1, 1983.

(3) The administration of and accounting functions for the funds of the Rapides Parish Library are hereby transferred from the Rapides Parish Police Jury to the Rapides Parish Library Board of Control, effective January 1, 1984.

(4) The administration of and accounting functions for funds of the Bienville Parish Library are hereby transferred from the Bienville Parish Police Jury to the Bienville Parish Library Board of Control, effective January 1, 1984.

(5) The administration of and accounting functions for funds of the Sabine Parish Library are hereby transferred from the Sabine Parish Police Jury to the Sabine Parish Library Board of Control, effective January 1, 1985.

(6) The administration of and accounting functions for funds of the Franklin Parish Library are hereby transferred from the Franklin Parish Police Jury to the Franklin Parish Library Board of Control, effective January 1, 1987.



La. Sec. 25:215 Duties and powers of the board; employment of librarian, assistants, and other employees (Louisiana Revised Statutes (2019 Edition))

(7) The administration of and accounting functions for funds of the West Carroll Parish Library are hereby transferred from the West Carroll Parish Police Jury to the West Carroll Parish Library Board of Control.

(8) The administration of and accounting functions for funds of the Tangipahoa Parish Library may be transferred from the Tangipahoa Parish Council to the Tangipahoa Parish Library Board of Control, at the option and in the discretion of said Board of Control.

(9) The administration of and accounting functions for funds of the St. Tammany Parish Library may be transferred from the St. Tammany Parish Police Jury to the St. Tammany Parish Library Board of Control, at the option and in the discretion of said Board of Control.

(10) The administration of and accounting functions for funds of the Beauregard Parish Library are hereby transferred from the Beauregard Parish Police Jury to the Beauregard Parish Library Board of Control.

(11) The administration of and accounting functions for funds of the St. Mary Parish Library may be transferred from the St. Mary Parish Council to the St. Mary Parish Library Board of Control, at the option and in the discretion of said board of control.

(12) The administration of and accounting functions for funds of the Allen Parish Libraries may be transferred from the Allen Parish Police Jury to the Allen Parish Libraries Board of Control at the option and in the discretion of said board of control.

(13) The administration of and accounting functions for funds of the DeSoto Parish Library are hereby transferred from the DeSoto Parish Police Jury to the DeSoto Parish Library Board of Control.

(14) The administration of and accounting functions for funds of the Caldwell Parish Library are hereby transferred from the Caldwell Parish Police Jury to the Caldwell Parish Library Board of Control.

(15) The administration of and accounting functions for funds of the Concordia Parish Library are hereby transferred from the Concordia Parish Police Jury to the Concordia Parish Library Board of Control. Except as provided in this Paragraph, the Concordia Parish Police Jury shall continue to provide for the maintenance, operation, and support of the Concordia Parish Library as otherwise provided by general or local law.

(16) The administration of and accounting functions for funds of the Vermilion Parish Library are hereby transferred from the Vermilion Parish Police Jury to the Vermilion Parish Library Board of Control.



La. Sec. 25:215 Duties and powers of the board; employment of librarian, assistants, and other employees (Louisiana Revised Statutes (2019 Edition))

(17) The administration of and accounting functions for funds of the Acadia Parish Library are hereby transferred from the Acadia Parish Police Jury to the Acadia Parish Library Board of Control.

(18) The administration of and accounting functions for funds of the Pointe Coupee Parish Library are hereby transferred from the Pointe Coupee Parish governing authority to the Pointe Coupee Parish Library Board of Control.

C. The St. John the Baptist Parish Library Board of Control may fix and pay a per diem to the members of the board not to exceed fifty dollars per meeting.

Amended by Acts 1978, No. 229, §1; Acts 1982, No. 238, §1, eff. Jan. 1, 1983; Acts 1983, No. 52, §1, eff. Jan. 1, 1984; Acts 1983, No. 488, §1, eff. Jan. 1, 1984; Acts 1984, No. 553, §1, eff. Jan. 1, 1985; Acts 1986, No. 923, §1; Acts 1987, 143, §1, eff. June 18, 1987; Acts 1988, No. 27, §1, eff. Jan. 1, 1989; Acts 1988, No. 726, §1, eff. Sept. 1, 1988; Acts 1993, No. 209, §1; Acts 1996, 1st Ex. Sess., No. 51, §1, eff. May 7, 1996; Acts 2000, 1st Ex. Sess., No. 23, §1; Acts 2004, No. 234, §1, eff. July 1, 2004; Acts 2004, No. 414, §1, eff. July 1, 2004; Acts 2005, No. 22, §1, eff. July 1, 2005; Acts 2006, No. 276, §1, eff. Jan. 1, 2007; Acts 2010, No. 240, §1, eff. Jan. 1, 2011; Acts 2017, No. 192, §1.

