



**JACKSON PARISH POLICE JURY**  
Jackson Parish Police Jury Administrative Building  
160 Industrial Drive  
Jonesboro, Louisiana 71251-3446  
Phone: (318) 259-2361  
[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

**January 10, 2022 Regular Police Jury Meeting**

**MEMBERS**

**District 1**  
TODD CULPEPPER  
P. O. Box 323  
Quitman, LA. 71268  
(318) 259-4184 (Work)  
(318) 243-1084

**District 2**  
LEWIS CHATHAM  
1575 Mariah Road  
Chatham, LA. 71226  
(318) 235-0254

**District 3**  
AMY C. MAGEE  
2332 Walker Road  
Jonesboro, LA. 71251  
(318) 235-0002

**District 4**  
JOHN W MCCARTY  
2766 Hwy 155  
Quitman, LA 71268  
(318) 259-9694

**District 5**  
TARNESHALA COWANS  
598 Beech Springs Road  
Jonesboro, LA. 71251  
(318) 475-0893

**District 6**  
REGINA H. ROWE  
159 Hughes Rd.  
Jonesboro, LA 71251  
(318) 259-7923

**District 7**  
LYNN TREADWAY  
505 Fifth Street  
Jonesboro, LA 71251  
(318) 259-7673  
(318) 680-8510

**DATE:** Monday, January 10, 2022  
**TIME:** 5:30 PM  
**LOCATION:** Dr. Charles H. Garrett Community Center  
182 Industrial Drive Jonesboro, LA 71251

**AGENDA:**

**Call to Order**

**Invocation & Pledge of Allegiance**

**Public Comments**

**Election of 2022 Officers**

1. Election of 2022 Officers (*roll call votes*)
  - a. *Nominees and Election of President*
  - b. *Nominees and Election of Vice President*

*\* Notification of 2022 Committees and assignments will be sent out electronically once established by the 2022 President*

**Annual Organization Items**

2. Consider and act on setting the 2022 regular meeting date, time, and location
3. Consider and act on adopting a resolution authorizing the 2022 President and Vice President signatures be added to the signature cards for bank accounts at Jonesboro State Bank and authorize co-signatures with the Payroll and Accounts Payable Clerks in the absence of the Secretary-Treasurer
4. Consider and act on appointment of the Secretary-Treasurer position
5. Consider and act on adopting a resolution to authorize the Secretary-Treasurer to sign documents and pay bills on behalf of the Jackson Parish Police Jury
6. Consider and act on adoption of the 2022 Police Jury Holiday Schedule

**Approve Minutes**

7. Adopt the minutes of the December 13<sup>th</sup> and 29<sup>th</sup> Jury Meetings, monthly purchase orders, and the payment of all bills

**Management Reports**

8. OEP Director Report - *Mr. Brad Roller*
9. Operations Manager Report - *Mr. Brad Roller*
10. Road Superintendent Report - *Mr. Jody Stuckey*
  - a. *Accept the Emergency/Off-Schedule Report*
11. Solid Waste Superintendent Report - *Mr. Robin Sessions*
12. Financial Report - *Ms. Gina Thomas*  
(*report includes budget to actual comparisons for all funds*)

**Other Business**

13. Engineering Report – *Mr. Paul Riley, The Riley Co. of Louisiana*



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- [14.](#) Consider and act on accepting the 2022 insurance proposals from Travelers and LUBA
- [15.](#) Consider and act on accepting the 2022 material bids for fuel/oil and cold mix
- [16.](#) Consider and act on authorizing a Request for Proposal for pre-disaster emergency debris hauling
17. Consider and act on Parish Board Appointments
- [18.](#) Consider and act on nuisance complaint on Ed Barnes Road
19. Consider and act, if necessary, on request from the Jackson Parish Correctional Center for use of the Community Center parking lot for bus training

**Announcements & Notifications**

**Juror Comments**

**Adjourn**

*Notice Posted: Wednesday, January 5, 2022, 3:15 PM*

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.



Jackson Parish Police Jury  
Administrative Building  
160 Industrial Drive  
Jonesboro, LA 71251

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Election of 2022 Officers

**A. President**

Open Nominations:

\_\_\_\_\_ Nominated by \_\_\_\_\_  
\_\_\_\_\_ Nominated by \_\_\_\_\_  
\_\_\_\_\_ Nominated by \_\_\_\_\_  
\_\_\_\_\_ Nominated by \_\_\_\_\_

Close Nominations.

Roll Call Vote:

District 1: \_\_\_\_\_ District 2: \_\_\_\_\_ District 3: \_\_\_\_\_  
District 4: \_\_\_\_\_ District 5: \_\_\_\_\_ District 6: \_\_\_\_\_  
District 7: \_\_\_\_\_

**B. Vice President**

Open Nominations:

\_\_\_\_\_ Nominated by \_\_\_\_\_  
\_\_\_\_\_ Nominated by \_\_\_\_\_  
\_\_\_\_\_ Nominated by \_\_\_\_\_  
\_\_\_\_\_ Nominated by \_\_\_\_\_

Close Nominations.

Roll Call Vote:

District 1: \_\_\_\_\_ District 2: \_\_\_\_\_ District 3: \_\_\_\_\_  
District 4: \_\_\_\_\_ District 5: \_\_\_\_\_ District 6: \_\_\_\_\_  
District 7: \_\_\_\_\_



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## 2022 Regular Jury Meeting Schedule

### MEMBERS

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Monday, January 10<sup>th</sup>, 2022

Tuesday, February 8<sup>th</sup>, 2022

Tuesday, March 8<sup>th</sup>, 2022

Tuesday, April 12<sup>th</sup>, 2022

Tuesday, May 10<sup>th</sup>, 2022

Tuesday, June 14<sup>th</sup>, 2022

Tuesday, July 12<sup>th</sup>, 2022

Tuesday, August 9<sup>th</sup>, 2022

Tuesday, September 13<sup>th</sup>, 2022

Tuesday, October 11<sup>th</sup>, 2022

Tuesday, November 8<sup>th</sup>, 2022

Tuesday, December 13<sup>th</sup>, 2022



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**Resolution 0110-2022-001**

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**Resolution authorizing the President, Vice-President, and Parish Administrator to sign bank cards and financial document.**

WHEREAS, the Jackson Parish Police Jury has elected a 2022 President being \_\_\_\_\_, Vice-President being \_\_\_\_\_, and a Parish Administrator serving as the Secretary and Treasurer being \_\_\_\_\_, effective by the Louisiana Constitution effective January 10, 2022;

WHEREAS, the Jackson Parish Police Jury must establish and give authority to these positions to appropriately sign and execute all financial documents on a local, state, and federal level to maintain stability of parish operations;

BE IT RESOLVED, by the Jackson Parish Police Jury, in regular session, convened to authorize the President, Vice-President, and Parish Administrator to sign bank cards and all necessary financial documents on a local, state, and federal level to continue the operations of the Parish;

BE IT FURTHER RESOLVED, the President, Vice-President, and Parish Administrator shall obtain and be appropriately bonded in the amounts as required by law;

BE IT RESOLVED AND ADOPTED, on a motion made by \_\_\_\_\_, seconded by \_\_\_\_\_ on this 10<sup>th</sup> day of January 2022, in regular session, and the votes were recorded as follows:

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_ Absent: \_\_\_\_\_ Abstain: \_\_\_\_\_

Passed: \_\_\_\_\_ Failed: \_\_\_\_\_

\_\_\_\_\_  
 , President

\_\_\_\_\_  
 Gina M. Thomas, Parish Administrator



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## 2022 Holiday Schedule

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Monday, January 3<sup>rd</sup> – *(in observance of)* New Year's Day

Monday, January 17<sup>th</sup> – Martin Luther King Jr. Day

Monday February 21<sup>st</sup> – President's Day

Friday, April 15<sup>th</sup> – Good Friday

Monday, May 30<sup>th</sup> – Memorial Day

Monday, June 20<sup>th</sup> – *(in observance of)* Juneteenth

Monday, July 4<sup>th</sup> – Independence Day

Monday, September 5<sup>th</sup> – Labor Day

Friday, November 11<sup>th</sup> – Veteran's Day

Thursday, November 24<sup>th</sup> – Thanksgiving Day

Friday, November 25<sup>th</sup> - Thanksgiving Holiday

Friday, December 23<sup>rd</sup> – *(in observance of)* Christmas Eve

Monday, December 26<sup>th</sup> – *(in observance of)* Christmas Day

Friday, December 30<sup>th</sup> – *(in observance of)* New Year's Eve

*\*\*\* Please see that our offices will be closed on these dates \*\*\**

The Jackson Parish Police Jury met in regular session on Monday, December 13, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: Mr. Lewis Chatham and Mr. Lynn Treadway. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. There were no public comments.

The President called for actions from the Public Hearings.

The Amended 2021 Consolidated Budget was presented for adoption:

ORDINANCE 01-1213-2021  
2021 CONSOLIDATED BUDGET  
AS AMENDED DECEMBER 13, 2021

Jackson Parish Police Jury 2021 Amended Budget Adoption Date: December 13, 2021	2021 Original Adopted Budget	2021 Amended Budget	Budget Amendments Increase (+) Decrease (-)
<b><u>CONSOLIDATED REVENUE</u></b>			
<b>Taxes Collected:</b>			
Ad Valorem Taxes	\$ 4,076,901	\$ 4,024,064	\$ (52,837)
Sales & Use Taxes	2,770,000	2,415,000	(355,000)
Severance Taxes	650,000	462,957	(187,043)
Other Taxes Collected	79,000	99,375	20,375
<b>Inter-Governmental Revenue:</b>			
State Revenue Sharing	91,000	88,911	(2,089)
Parish Transportation Funds	240,000	250,000	10,000
Payment in Lieu of Property Taxes	2,640	5,900	3,260
Other Inter-Governmental Revenues	72,490	77,640	5,150
<b>Grant Revenue:</b>			
Emergency Preparedness Grants	56,770	97,770	40,999
COVID-19 Response Grants	362,293	1,576,108	1,213,815
FEMA Reimbursement Grants	-	1,453,332	1,453,332
Other State & Federal Grants	99,775	54,783	(44,992)
<b>Fees for Services &amp; Permits:</b>			
Building, Alcohol, & Telecom Permits	6,888	10,426	3,538
Accounting & Payroll Services	69,424	137,349	67,924
Commercial Waste Collection	200,000	275,000	75,000
Solid Waste Dumping Fees	10,000	37,000	27,000
Coroner's Fees	13,500	20,600	7,100
<b>Other Revenue:</b>			
Sale of Recycle, Scrap, & Surplus	25,500	55,476	29,976
Damage claim reimbursements	-	5,597	5,597
Other Income (Interest, Rent, Etc.)	83,465	83,439	(26)
<b>TOTAL REVENUE</b>	<b>\$ 8,909,647</b>	<b>\$ 11,230,728</b>	<b>\$ 2,321,080</b>
<b><u>CONSOLIDATED EXPENSES</u></b>			
<b>General Government:</b>			

Legislative	\$ (156,899)	\$ (193,415)	\$ 36,516
Judicial:			
<i>District Attorney</i>	(126,747)	(152,323)	25,577
<i>Clerk of Court</i>	(11,850)	(9,400)	(2,450)
<i>Justices of the Peace and Constables</i>	(28,836)	(26,301)	(2,535)
Elections - Registrar of Voters	(26,006)	(25,798)	(208)
Public Safety - Sheriff	(621,000)	(548,600)	(72,400)
Homeland Security - OEP	(419,066)	(99,084)	(319,981)
General Administration & Finance	(340,034)	(429,868)	89,835
Building & Grounds Maintenance	(400,904)	(485,517)	84,613
Jackson Parish Coroner	(98,945)	(95,610)	(3,335)
Petit/Grand Jury Fees	(5,500)	(11,177)	5,677
Law Enforcement Witness Fees	(9,000)	(6,000)	(3,000)
Grants/Inter-Governmental	(148,490)	(115,954)	(32,536)
Appropriations & Services Provided	(4,296)	(10,852)	6,556
Parish Promotion - LSU Ag Center	(18,533)	(18,283)	(250)
<b>Special Revenue Funds:</b>			
Road Maintenance	(1,580,750)	(1,501,694)	(79,056)
Sales & Use Tax Fund	(25,050)	(9,678)	(15,372)
Road Asphalt	(994,893)	(1,056,698)	61,805
Solid Waste Department	(1,695,457)	(2,002,615)	307,158
Health Unit	(180,496)	(174,841)	(5,655)
Library	(1,601,979)	(1,541,063)	(60,916)
State Grants	-	-	-
Tourism, Culture, & Recreation	(40,050)	(18,030)	(22,020)
American Rescue Plan	-	(379,044)	379,044
TOTAL OPERATING EXPENSES	(8,534,779)	(8,911,845)	377,066
<b>Capital &amp; Reserve Funds:</b>			
Current Year Road Program	(890,000)	(787,278)	(102,722)
Capital Outlay Projects & Improvements	-	-	-
Statutory Reserve	-	-	-
Landfill Closure Fund	-	-	-
Livestock Pavilion	-	-	-
TOTAL CAPITAL EXPENSES	(890,000)	(787,278)	(102,722)
<b>Debt Services Funds:</b>			
TOTAL EXPENSES	\$ (9,756,566)	\$ (10,030,910)	\$ 274,345
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In	\$ 1,791,891	\$ 2,578,382	\$ (786,491)
Transfers Out	(1,791,891)	(2,578,382)	786,491
<b>FUND BALANCES - BEGINNING</b>	\$ 9,432,526	\$ 9,432,526	
EXCESS (Deficiency) OF REVENUES OVER EXPENSES	(846,918)	1,199,817	
<b>FUND BALANCES - ENDING</b>	\$ 8,585,607	\$ 10,632,343	

Motion Mr. Culpepper, seconded Ms. Cowans to adopt Ordinance 01-1213-2021 to amend the 2021 Consolidated Budget.

A roll call vote was taken as follows:

District 1: Yea, District 2: Absent, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Yea, District 7: Absent

Motion carried.



The 2022 Consolidated Budget was presented for adoption:

ORDINANCE 02-1213-2021  
2022 CONSOLIDATED BUDGET  
AS ADOPTED DECEMBER 13, 2021

Jackson Parish Police Jury 2022 Consolidated Budget Adoption Date: December 13, 2021	2021 Projected Year Total	2022 Adopted Budget	% Change Projected 2021 vs. 2022 Budget
<b><u>CONSOLIDATED REVENUE</u></b>			
<b>Taxes Collected:</b>			
Ad Valorem Taxes	\$ 4,024,064	\$ 3,962,840	-2%
Sales & Use Taxes	2,415,000	2,310,000	-4%
Severance Taxes	462,957	425,000	-8%
Other Taxes Collected	99,375	99,200	0%
<b>Inter-Governmental Revenue:</b>			
State Revenue Sharing	88,911	89,000	0%
Parish Transportation Funds	250,000	250,000	0%
Payment in Lieu of Property Taxes	5,900	6,025	2%
Other Inter-Governmental Revenues	77,640	72,400	-7%
<b>Grant Revenue:</b>			
Emergency Preparedness Grants	97,770	87,428	-11%
COVID-19 Response Grants	1,576,108	1,529,044	-3%
FEMA Reimbursement Grants	1,453,332	-	-100%
Other State & Federal Grants	54,783	89,510	63%
<b>Fees for Services &amp; Permits:</b>			
Building, Alcohol, & Telecom Permits	10,426	6,988	-33%
Accounting & Payroll Services	137,349	139,000	1%
Commercial Waste Collection	275,000	275,000	0%
Solid Waste Dumping Fees	37,000	30,000	-19%
Coroner's Fees	20,600	21,500	4%
<b>Other Revenue:</b>			
Sale of Recycle, Scrap, & Surplus	55,476	59,000	6%
Damage claim reimbursements	5,597	-	-100%
Other Income (Interest, Rent, Etc.)	83,439	43,510	-48%
<b>TOTAL REVENUE</b>	<b>\$ 11,230,728</b>	<b>\$ 9,495,444</b>	<b>-15%</b>
<b><u>CONSOLIDATED EXPENSES</u></b>			
<b>General Government:</b>			
Legislative	\$ (193,415)	\$ (184,349)	-5%
Judicial:			
<i>District Attorney</i>	(152,323)	(127,500)	-16%
<i>Clerk of Court</i>	(9,400)	(9,900)	5%
<i>Justices of the Peace and Constables</i>	(26,301)	(26,836)	2%
Elections - Registrar of Voters	(25,798)	(26,598)	3%
Public Safety - Sheriff	(548,600)	(602,500)	10%
Homeland Security - OEP	(99,084)	(133,426)	35%
General Administration & Finance	(429,868)	(457,410)	6%
Building & Grounds Maintenance	(485,517)	(856,484)	76%
Jackson Parish Coroner	(95,610)	(93,670)	-2%

Petit/Grand Jury Fees	(11,177)	(10,000)	-11%
Law Enforcement Witness Fees	(6,000)	(6,000)	0%
Grants/Inter-Governmental	(115,954)	(101,400)	-13%
Appropriations & Services Provided	(10,852)	(4,295)	-60%
Parish Promotion - LSU Ag Center	(18,283)	(17,383)	-5%
<b>Special Revenue Funds:</b>			
Road Maintenance	(1,501,694)	(1,352,298)	-10%
Sales & Use Tax Fund	(9,678)	(9,600)	-1%
Road Asphalt	(1,056,698)	(1,064,942)	1%
Solid Waste Department	(2,002,615)	(1,625,649)	-19%
Health Unit	(174,841)	(194,164)	11%
Library	(1,541,063)	(1,624,477)	5%
State Grants	-	-	0%
Tourism, Culture, & Recreation	(18,030)	(25,400)	41%
American Rescue Plan	(379,044)	(615,720)	62%
<b>TOTAL OPERATING EXPENSES</b>	<b>(8,911,845)</b>	<b>(9,170,001)</b>	<b>3%</b>
<b>Capital &amp; Reserve Funds:</b>			
Current Year Road Program	(787,278)	(750,000)	-5%
Capital Outlay Projects & Improvements	-	-	-
Statutory Reserve	-	-	-
Landfill Closure Fund	-	-	-
Livestock Pavilion	-	-	-
<b>TOTAL CAPITAL EXPENSES</b>	<b>(787,278)</b>	<b>(750,000)</b>	<b>-5%</b>
<b>Debt Services Funds:</b>	<b>(331,787)</b>	<b>(331,946)</b>	<b>0%</b>
<b>TOTAL EXPENSES</b>	<b>\$ (10,030,910)</b>	<b>\$ (10,251,946)</b>	<b>-2%</b>
<b><u>OTHER FINANCING SOURCES (USES)</u></b>			
Transfers In	\$ 2,578,382	\$ 2,128,603	-17%
Transfers Out	(2,578,382)	(2,128,603)	-17%
<b>FUND BALANCES - BEGINNING</b>	<b>\$ 9,432,526</b>	<b>\$ 10,632,343</b>	
<b>EXCESS (Deficiency) OF REVENUES OVER EXPENSES</b>	<b>(1,199,817)</b>	<b>(756,502)</b>	
<b>FUND BALANCES - ENDING</b>	<b>\$ 10,632,343</b>	<b>\$ 9,875,841</b>	

Motion Ms. Rowe, seconded Mr. Culpepper to adopt Ordinance 02-1213-2021 to adopt the operating budgets of revenue and expenditures for the fiscal year beginning January 1, 2022 and ending December 31, 2022 for General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Funds.

A roll call vote was taken as follows:

District 1: Yea, District 2: Absent, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Yea, District 7: Absent  
Motion carried.

The President moved to the approval of minutes.

Motion Mr. McCarty, seconded Ms. Rowe to adopt the minutes of the November 8<sup>th</sup> and December 6<sup>th</sup> Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Ms. Cowans, seconded Ms. Rowe to adopt the following minutes from November 9<sup>th</sup> Project Committee meeting. Motion carried.

*Project Committee  
November 9, 2021*

*The Project Committee met Tuesday, November 9, 2021, at 12:00 PM in The Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Mr. Lewis Chatham. Absent: Ms. Amy Magee.*

*The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Committee reviewed the requests and recommendations for office space at the Courthouse as well as additional Police Jury owned facilities. The Committee requested the Operations Manager to review the security of the Courthouse, prepare cost estimates on relocating the Registrar of Voters office, and discuss possible relocation options to the requestors.*

*The date of the next Project Committee was not set at this time.*

*Motion Mr. Culpepper, seconded Mr. Chatham to adjourn. Motion carried.*

Motion Ms. Cowans, seconded Mr. McCarty to adopt the following minutes from November 17<sup>th</sup> Finance Committee meeting. Motion carried.

*Finance Committee  
November 17, 2021*

*The Finance Committee met Wednesday, November 17, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee. Absent: Mr. John McCarty, and Ms. Tarneshala Cowans.*

*Ms. Magee noted there was no quorum present and closed the meeting.*

With the conclusion of Committee Reports, the President called for monthly management reports. Mr. Brad Roller, OEP Director, gave the November 2021 OEP and Operations Manager Reports.

Mr. Roller presented the November 2021 Road report noting that \$15,859.18 had been spent on emergency call-outs/off-schedule work.

Motion Ms. Rowe, seconded Ms. Cowans to accept the November 2021 emergency/off-schedule reports. Motion carried.

Mr. Roller presented the November 2021 Solid Waste report.

Ms. Gina Thomas, Secretary-Treasurer, gave the November 2021 Financial Report noting the budget to actual comparisons. She updated the Jury with the progress on the financial system conversion.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, gave an update on parish engineering projects and requested a committee meeting to finalize the 2022 Road Program.

Motion Mr. McCarty, seconded Ms. Cowans to adopt the 2022 Asphalt Maintenance Program for the Road Department. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to approve the 2022 Employee Salary Schedule. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to adopt the 2022 Organization Chart. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to authorize advertising for 2022 material bids for fuel and cold mix. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to accept the elevator modernization proposal from Otis Elevator for the 2022 budget cycle. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to accept the bids for Courthouse HVAC system upgrades to the chiller unit (agenda item a.) and air handling unit #3 (agenda item b.). Ms. Magee noted that the bids came in over budget and that the recommendation was to perform the work for only the chiller and air handling unit #3 at this time. Motion carried with no action taken on the bid for air handling units #1 or #2.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize increasing Coroner's Fees to \$75 per call starting in 2022. Motion carried.

Motion Ms. Rowe, seconded Mr. McCarty to approve the 2022 North Louisiana Criminalistics Laboratory Commission budget. Motion carried.

Motion Ms. Cowans, seconded Mr. Culpepper to adopt the 2021 budget amendments and 2022 budget for the Recreation District. Motion carried.

Motion Mr. Culpepper, seconded Mr. McCarty to adopt the 2021 budget amendments and 2022 budget for the Library Board. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to authorize a Cooperative Endeavor Agreement with Hunt, Guillot, & Associates for grant management services. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize the President to sign the Cooperative Endeavor Agreement for Act 119 funds. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize a CEA agreement with the Jackson Parish Sheriff's Office for Courthouse security services. Motion carried.

Motion Ms. Rowe, seconded Mr. McCarty to authorize a CEA agreement with the Jackson Parish Sheriff's Office for IT services. Motion carried.

Motion Ms. Cowans, seconded Mr. Culpepper to accept the IT agreement with HiTech. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to accept the proposal and authorize a contract with Dude Solutions for their asset management software program. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to accept the winning bids from the 2021 surplus sale, authorize an act of donation for the sound and lighting equipment to the Jonesboro Hodge High School Drama Club, and to hold a second surplus sale for the remaining iPad units. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the following resolution accepting the opioid settlement. Motion carried.

RESOLUTION NO. 12.13.2021-01

A Resolution authorizing the Parish of Jackson (herein referred to as this "Governmental Unit") to join with the State of Louisiana and other local governmental units as a participant in the LOUISIANA STATE-LOCAL GOVERNMENT OPIOID LITIGATION MEMORANDUM OF UNDERSTANDING (the "MOU") and any subsequent Formal Agreements necessary to implement the MOU, including but not limited to, the Subdivision Settlement Participation Form(s) in Exhibit K of the Distributor Settlement Agreement and the Janssen Settlement Agreement.

WHEREAS, the Parish of Jackson has suffered harm from the opioid epidemic;

WHEREAS, the Parish of Jackson recognizes that the entire State of Louisiana has suffered harm as a result from the opioid epidemic;

WHEREAS, the State of Louisiana has a pending action in state court, and a number of Louisiana Cities and Parishes have also filed an action In re: National Prescription Opiate Litigation, MDL No. 2804 (N.D. Ohio) (the "Opioid Litigation") and the Parish of Jackson is a litigating participant in that action;

WHEREAS, the State of Louisiana and lawyers representing certain various local governments involved in the Opioid Litigation have proposed a unified plan for the allocation and use of prospective settlement dollars from opioid related litigation;

WHEREAS, the Louisiana Memorandum of Understanding (the "MOU") sets forth sets forth a framework of a unified plan for the proposed allocation and use of opioid settlement proceeds and it is anticipated that formal agreements implementing the MOU will be entered into at a future date; and,

WHEREAS, participation in the MOU by a large majority of Louisiana cities and parishes will materially increase the amount of funds to Louisiana and should improve Louisiana's relative bargaining position during additional settlement negotiations;

WHEREAS, failure to participate in the MOU will reduce funds available to the State, the Parish of Jackson, and every other Louisiana city and Parish;

NOW, THEREFORE, BE IT RESOLVED BY THIS GOVERNMENTAL UNIT:

SECTION 1. That this Governmental Unit finds that participation in the MOU would be in the best interest of the Governmental Unit and its citizens in that such a plan ensures that almost all of the settlement funds go to abate and resolve the opioid epidemic and each and every City and Parish receives funds for the harm that it has suffered.

SECTION 2. That this Governmental Unit hereby expresses its support of a unified plan for the allocation and use of opioid settlement proceeds as generally described in the MOU, attached hereto as Exhibit "A."

SECTION 3. That Michael G. Stag and/ or John F. Young are hereby expressly authorized to execute the MOU in substantially the form contained in Exhibit "A."

SECTION 4. That Amy Magee is hereby authorized to execute any formal agreements implementing a unified plan for the allocation and use of opioid settlement proceeds that is not substantially inconsistent with the MOU and this Resolution including but not limited to the Subdivision Settlement Participation Form(s) in the Distributor Settlement Agreement and the Janssen Settlement Agreement.

SECTION 5. That the Clerk be and hereby is instructed to record this Resolution in the appropriate record book upon its adoption.

SECTION 6. The Clerk of this Governmental Unit is hereby directed to furnish a certified copy of this Ordinance/Resolution to:

Attorney General Jeff Landry  
c/o Bill Stiles  
Post Office Box 94005  
Baton Rouge, LA 70804

SECTION 7. This Resolution shall take effect immediately upon its adoption.

Adopted this day of, December 13, 2021.

Motion Ms. Cowans, seconded Mr. Culpepper to authorize the use of the Community Center for the requested date for the LSU Ag Center with the option to allow a paying customer priority over the dates if needed. Motion carried.

The Jury reviewed Parish Board Appointments.

Motion Mr. Culpepper, seconded Mr. McCarty to appoint the following parish board members:

- Re-appoint Mr. Joe Vail to the Ambulance Board for a 6-year term ending 12/31/2027.
- Re-appoint Ms. Yumeka Robinson to the Tourism Board on behalf of District 3 for a 3-year term ending 12/31/2024.
- Appoint Mr. Latavious Hammock to the Tourism Board on behalf of District 5 to complete the term ending 12/31/2023.
- Re-appoint Mr. Freddy Tolar to the District 3 Fire Board for a 2-year term ending 12/31/2023.
- Re-appoint Ms. Margaret Waggoner to the District 3 Fire Board for a 2-year term ending 12/31/2023.
- Re-appoint Mr. Frankie Harris to the District 4 Fire Board for a 2-year term ending 12/31/2023.

Motion carried.

The Jury reviewed the nuisance complaint received on Ed Barnes Road. The Jury asked Mr. Avery to contact the property owner and to monitor the cleanup until the next Regular Meeting.

The President opened the floor for announcements and notifications.

Mr. Roller announced the April 2022 OEP Region 8 meeting would be hosted by Jackson Parish at the Dr. Charles H. Garrett Community Center.

The President announced the 2022 liquor applications have been processed for Class A Retail Beer and Retail Liquor to Caney Lake Enterprises.

The President opened the floor for Juror comments.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

The Jackson Parish Police Jury met in Special Session, Wednesday, December 29, 2021, at 5:15 PM in the Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Ms. Tarneshala Cowans. Also present, Mr. Darrell Avery, Assistant D.A.

The President called the meeting to order. Mr. McCarty gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Ms. Rowe, seconded Mr. Culpepper to authorize letters of support for the broadband GUMBO program to AT&T, Vanguard, and Suddenlink. Motion carried.

The President opened the floor for nominations for the 2022 officers.

Motion Mr. Culpepper, seconded Mr. McCarty to table action on the election of officers until all jurors could be present at the January 2022 regular meeting. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
 160 Industrial Drive  
 Jonesboro LA 71251-

PHONE: (318) 259-2361      FAX: (318) 259-5660

**COMPLETED/PAID**

**PURCHASE ORDER NO: 3427**

This PO number must appear on all packages  
 and correspondence

Page 1 of 1

**VENDOR:** 227

MCCARTNEY OIL CO., INC.  
 P O BOX 128  
 JONESBORO LA 71251

**SHIP TO:**

ROAD BARN  
 230 FITZPATRICK ROAD  
 JONESBORO LA 71251-

(318) 259-5661

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 12/03/2021      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
320.00		Rd Barn - Fuel	unleaded	2.6620	851.84
1,556.00			Clear Diesel	2.7380	4,260.33
2,393.00			Dyed Diesel	2.7431	6,564.24
1.00			Fed Oil spill	0.5500	0.55
1.00			Federal Oil spill - non ethanol	8.4500	8.45
1.00			LA Diesel Excise,	311.2000	311.20
1.00			LA Gas Excise	64.0000	64.00
1.00			LA Inspection Fee	5.3400	5.34
				SubTotal	12,065.95
				Sales Tax	0.00
				Order Total	12,065.95

Requested By: SH

**Account Distribution**

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-03400	Road: Gas and Oil	6,032.98
JStuckey	GThomas	006-4-312-03400	FUEL & OIL	6,032.97

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_



**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
 160 Industrial Drive  
 Jonesboro LA 71251-

**COMPLETED/PAID**

**PURCHASE ORDER NO: 3437**

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 and correspondence

Page 1 of 1

PHONE: (318) 259-2361      FAX: (318) 259-5660

**VENDOR:** 3072

Governmentjobs.com, inc  
 dba NEOGOVE  
 DEPT LA 25067  
 Pasadena CA 91185-5067

**SHIP TO:**

SOLID WASTE  
  
 LA

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 12/10/2021      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Software	Payroll	39,071.1400	39,071.14
				SubTotal	39,071.14
				Sales Tax	0.00
				Order Total	39,071.14

Requested By: SH

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	029-4-100-11004	Technology: Hardware & Softwa	39,071.14

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
160 Industrial Drive  
Jonesboro LA 71251-

**COMPLETED/PAID**

**PURCHASE ORDER NO: 3444**

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and correspondence

Page 1 of 1

PHONE: (318) 259-2361      FAX: (318) 259-5660

**VENDOR:** 2818

PayPal  
Electronic Funds Transfers

**SHIP TO:**

SOLID WASTE  
  
LA

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 12/10/2021      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		48XAR4829N101	Performance - Trailer	89,780.9600	89,780.96
				SubTotal	89,780.96
				Sales Tax	0.00
				Order Total	89,780.96

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	011-4-341-04300	EQUIPMENT	89,780.96

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
160 Industrial Drive  
Jonesboro LA 71251-

**COMPLETED/PAID**

**PURCHASE ORDER NO: 3452**

This PO number must appear on all packages  
and correspondence

Page 1 of 1

PHONE: (318) 259-2361      FAX: (318) 259-5660

**VENDOR:** 448

UNION PARISH SANITARY LANDFILL  
P.O. BOX 723  
FARMERVILLE LA 71241

**SHIP TO:**

SOLID WASTE  
  
LA

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 12/15/2021      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Load Tickets	Hauling garbage to Union Parish	22,694.6500	22,694.65
				SubTotal	22,694.65
				Sales Tax	0.00
				Order Total	22,694.65

Requested By: SH

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
RSessions	GThomas	011-4-341-08600	DUMPING FEES	22,694.65

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
160 Industrial Drive  
Jonesboro LA 71251-

**COMPLETED/PAID**

**PURCHASE ORDER NO: 3455**

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and correspondence

Page 1 of 1

PHONE: (318) 259-2361      FAX: (318) 259-5660

**VENDOR:** 1851

FAIR'S DIESEL SERVICE, LLC  
653 DAVE DUCK ROAD  
JONESBORO LA 71251

**SHIP TO:**

SOLID WASTE  
  
LA

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 12/15/2021      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
130.00		New motor install	mechanic/labor	75.0000	9,750.00
1.00		SW206	parts needed to replace engine i	7,030.4400	7,030.44
				SubTotal	16,780.44
				Sales Tax	0.00
				Order Total	16,780.44

Requested By: SH

**Account Distribution**

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
RSessions	GThomas	011-4-341-03700	PARTS, REPAIRS, SUPPLIES, E	16,780.44

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
 160 Industrial Drive  
 Jonesboro LA 71251-

PHONE: (318) 259-2361      FAX: (318) 259-5660

**COMPLETED/PAID**

**PURCHASE ORDER NO: 3467**

This PO number must appear on all packages  
 and correspondence

Page 1 of 1

**VENDOR:** 915

Jackson Parish Sheriff  
 Andy Brown  
 150 Old Winnfield Road  
 Jonesboro LA 71251

**SHIP TO:**

JACKSON PARISH POLICEJURY  
 160 Industrial Drive  
 Jonesboro LA 71251-

(318) 259-2361

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 12/29/2021      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Housing	November 2021	37,234.2600	37,234.26
1.00		Medical	November 2021	2,057.4600	2,057.46
				SubTotal	39,291.72
				Sales Tax	0.00
				Order Total	<u>39,291.72</u>

Requested By:

**Account Distribution**

REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
GThomas	GThomas	001-4-201-05200	Sheriff: Parish Prisoner Housing	37,234.26
GThomas	GThomas	001-4-201-05210	Sheriff: Parish Prisoner Medical	2,057.46

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**AP ACCOUNT DISTRIBUTION BY ACCOUNT**

Check Dates 12/01/2021 To 12/31/2021 Pay Dates 12/01/2021 To 12/31/2021

Both Accruals And Non Accruals

Check Run 0 To 2147483647

Jackson Parish Police Jury

FY 2021

Open & Paid Vouchers

---

	Amount (\$)
Fund 001 Subtotal	\$147,358.15
Fund 002 Subtotal	\$70,360.50
Fund 004 Subtotal	\$43,755.74
Fund 006 Subtotal	\$22,014.49
Fund 007 Subtotal	\$2,066.65
Fund 009 Subtotal	\$4,935.00
Fund 011 Subtotal	\$242,458.89
Fund 012 Subtotal	\$200.00
Fund 017 Subtotal	\$3,059.63
Fund 029 Subtotal	\$44,847.56
<b>GRAND TOTAL</b>	<b>\$581,056.61</b>

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## Jackson Parish Police Jury

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### JANUARY 2022 OEP/Operations/MAINT Report

#### OEP Director:

- Attending Region 8 Winter Weather Workshop January 19th at Ouachita EOC
- Attending Region 8 OEP training January 26<sup>th</sup> at Ouachita EOC
- Louisiana Public Assistance Quarterly Reports submitted
- EMPG Quarterly Reports submitted
- ACT 119 CEA mailed on January 4, 2022, to State Treasury office
- DR1603 reimbursement submitted on December 29, 2021

#### Operations Manager:

- Conducting weekly operations meetings with Parish Administrator and Superintendents
- Zoom call scheduled with Dude Solutions on January 18<sup>th</sup>. Will meet project manager and discuss what we want from the software
- Energy Grant for lighting upgrades submitted on December 30, 2021
- Inquiring on land purchase for landfill expansion

#### Maintenance:

- Courtroom Audio replaced, except for 2 components that are still on order
- Christmas lights have been taken down
- Working repairs at Community Center and Health Unit
- Awaiting quote for Blake Building repairs

# JACKSON PARISH POLICE JURY

January 4, 2022

## Road Superintendent Report

For Month Of: December

Total Spent on Emergency Call Outs: **\$1,177.37**

Major Asphalt Repairs Performed On: none

Special Requests/Board Projects: None

Upcoming Current Projects: 2022 road program

Other Items of Note: none



# JACKSON PARISH POLICE JURY

## Work Performed by Task Code by Township/Precinct

1

Date Range: 12/01/2021  
12/31/2021

January 4, 2022

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-4	ROUTINE POT HOLES	273.00		3,606.62	3,225.50	1,865.56	8,697.68
ASPH-7	CRACK SEAL	34.50		442.06	638.88	2,787.80	3,868.74
BRDG-1	BRIDGE WORK GRAVEL	59.00		893.44	1,278.00		2,171.44
BRDG-2	BRIDGE WORK ASPHALT	124.00		1,856.01	2,756.50	589.00	5,201.51
BRDG-3	SIGNING ON BRIDGES	4.00		70.00	61.50	34.00	165.50
CULV-1	RPLACE CULVERT GRAV	64.00		957.76	1,646.00	1,520.90	4,124.66
CULV-2	REPLACE CULVERT ASP	85.00		1,278.32	2,740.50	5,340.50	9,359.32
CULV-3	SIZE CULVERTS	15.00		180.00	97.25		277.25
CULV-5	CLEAN CULVERT OUT	12.00		177.44	271.00		448.44
CULV-6	INST. DRIVEWAY CULVEI	16.00		236.00	280.00	492.75	1,008.75
DRAIN-2	OPEN DITCH , ASPHALT	4.00		56.36	43.00		99.36
DRAIN-4	WASHOUTS/ UNDERMINE	76.00		1,134.48	2,682.00	449.40	4,265.88
DRAIN-6	SET RIP-RAP 30LB/A STC	58.00		879.68	1,391.00	1,187.05	3,457.73
<b>DRAINAGE</b>							
EMERG-5	TREE REMOVAL	28.00		457.52	683.55	36.30	1,177.37
GRD-1	GRADED/CLOSE OUT	116.00		2,264.35	6,082.00		8,346.35
GRD-8	LOGGER DAMAGE	2.00		35.38	168.00		203.38
GRVL-1	GRAVEL SURFACE	96.00		1,693.96	6,137.05	7,731.75	15,562.76
GRVL-8	BASE REPAIR	12.00		195.44	174.00	118.95	488.39
INSPECT-1	CHECK ROADS / DRAIN.	112.00		1,863.89	1,045.55		2,909.44
INSPECT-6	CHECK LOGGER DAMAG	52.00		961.10	513.00		1,474.10
R/W-4	ROUTINE DEBRI PICKUP	72.00		1,136.64	1,656.90		2,793.54
R/W-5	REMOVE STANDING TRE	48.00		765.76	1,483.20		2,248.96
SHOP-2	SHOP MAINT.	8.00		96.00			96.00
SIGN-1	SIGN WORK GRAVEL	5.00		68.36	66.71	132.00	267.07
SIGN-2	SIGN WORK ASPHALT	12.00		160.72	112.15	163.50	436.37
SPL-3	CLEAR & GRUB	24.00		400.40	1,108.00		1,508.40
TRAINING-1	TRAINING IN HOUSE	28.00		449.63	19.45		469.08
TRAINING-2	TRAINING L.T.A.P.	8.00		168.00	152.00		320.00
TRUCKING-2	HAULING EQUIPMENT	16.00		250.88	583.80		834.68
WEED-1	BRUSH AX R.O.W.	265.00		3,751.11	14,540.00		18,291.11
	Report Totals	1,728.50	0.00	\$26,487.31	\$51,636.49	\$22,449.46	\$100,573.26

**Jackson Parish Transfer Station**  
**Monthly Report: DECEMBER 2021**

Tons of solid waste transported to Union Parish Landfill 858.67

Number of loads transported to Union Parish Landfill 42

Dumping fees paid to Union Parish \$ 23,209.85

Commercial Pickup fees collected \$ 25,963..50

Dumping fees paid by contractors \$ 8,056.28

**The following cost figures are estimated cost and these totals are not collected:**

Construction debris dumped at landfill and buried.

Contractors <u>3.15</u> \$ <u>141.75</u>	Public <u>2.19</u> \$ <u>215.82</u>
(Tons)	(Tons)

**Town of Jonesboro**

Solid Waste hauled by Waste Management 90.32 \$ 4,064.40  
(Tons)

Solid Waste hauled by Town of Jonesboro 24.91 \$ 673.32  
(Tons)

Construction debris hauled by Town of Jonesboro 20.58 \$ 556.28  
(Tons)

**Town of Chatham**

Solid Waste 0 \$ 0  
(Tons)

Construction Debris 0 \$ 0  
(Tons)

**Town of Quitman**

Solid Waste 0 \$ 0  
(Tons)

Construction Debris 0 \$ 0  
(Tons)

**Town of Hodge**

Solid Waste 18.77 \$ 507.35  
(Tons)

Construction Debris 9.94 \$ 268.68  
(Tons)

**Town of North Hodge**

Solid Waste 0 \$ 0  
(Tons)

Construction Debris 0 \$ 0  
(Tons)

**Town of East Hodge**

Solid Waste 0 \$ 0  
(Tons)

Construction Debris 0 \$ 0  
(Tons)



## Jackson Parish Police Jury

### December 2021 Financial Report

- Total Cash in Master Bank Account at month end: \$5,725,952

<b>RESTRICTED Funds:</b>		<b>Police Jury Department Funds (UNRESTRICTED):</b>	
<b>Boards/Departments:</b>		<b>Operations Departments:</b>	
Library	\$ 1,786,761	General	\$ 520,791
	<i>(Not including Special Funds)</i>	Road	153,122
Tourism	142,190	Asphalt	516,104
Health Unit	317,118	Solid Waste	454,985
<b>Reserved Funds:</b>		<b>Capital Reserve/Projects:</b>	
Landfill Closure	724,785	Current Year Road Program	39,148
Pavilion/Arena	250,000	Statutory Reserve	300,000
<b>Mandated:</b>		<b>Specific Purpose:</b>	
Court Witness Fees	10,973	Certificates of Debt	331,946
		American Recovery Fund	178,028
<b>Total RESTRICTED Funds:</b>	<b>\$ 3,231,827</b>	<b>Total Police Jury Funds:</b>	<b>\$2,494,124</b>

- Total cash receipts (*cash in*): \$460,078.17 – primarily sales taxes, state transportation act funds, SW fees
- Total checks (*cash out*): (\$581,056.61) – primarily Union Parish dumping fees, purchase of trailer for SW, prisoner housing fees and medical, and personnel

#### **Budget vs. Actual Highlights:**

- Monitoring budget for final accruals and receivables to be accrued throughout January & February

#### **Business Updates:**

- Financial Software conversion
- Year-end procedures
- Preparing for 2021 audit
- Extension granted for 2020 audit through February 2022

*Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Budget Report.*

**TRIAL BALANCE BY FUND**

Period ending: 12/31/2021

Jackson Parish Police Jury

FY 2021

Account	Account Balance	
	Debit(\$)	Credit(\$)
<b>Fund: 020 MASTER BANK - 20</b>		
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	5,888,498.54	
020-1-902-00000 NET PAYROLL CLEARING		162,546.90
020-2-991-00100 GENERAL FUND CASH IN BANK		520,791.47
020-2-991-00200 ROAD FUND CASH IN BANK		153,122.23
020-2-991-00400 LIBRARY CASH IN BANK		1,786,761.17
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		300,000.00
020-2-991-00600 ASPHALT CASH IN BANK		516,104.05
020-2-991-00700 HEALTH UNIT CASH IN BANK		317,117.92
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK		39,147.71
020-2-991-00900 TOURISM CASH IN BANK		142,190.03
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		724,785.00
020-2-991-01100 SOLID WASTE CASH IN BANK		454,985.27
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		10,973.37
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		331,945.50
020-2-991-01800 PAVILION / ARENA CASH IN BANK		250,000.00
020-2-991-02900 American Rescue Plan		178,027.92
<b>Fund: 020 MASTER BANK - 20 Subtotal:</b>	<b>\$5,888,498.54</b>	<b>\$5,888,498.54</b>
<b>GRAND TOTAL:</b>	<b>\$5,888,498.54</b>	<b>\$5,888,498.54</b>

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
<b>Fund: 001 General Fund - 01</b>						
<b>Expenditure</b>						
001-4-111-01100 Jury: Wages	102,600.00	8,550.00	102,600.00	0.00	0.00	0
001-4-111-02810 Jury: Professional Insurance	12,964.00	0.00	12,964.00	0.00	0.00	0
001-4-111-03200 Jury: Supplies	5,000.00	1,368.62	4,307.02	0.00	692.98	14
001-4-111-03300 Jury: Special Events	6,200.00	1,885.00	5,591.69	0.00	608.31	10
001-4-111-06100 Jury: Travel & Training	8,000.00	0.00	7,707.37	0.00	292.63	4
001-4-111-06200 Jury: Medicare & Fica	7,848.91	654.07	7,848.90	0.00	0.01	0
001-4-111-07000 Jury: Legal & Professional Fees	18,602.00	0.00	3,602.00	0.00	15,000.00	81
001-4-111-07100 Jury: Engineering Fees	19,000.00	3,094.00	20,561.00	0.00	-1,561.00	-8
001-4-111-08000 Jury: Publications	4,500.00	595.00	3,809.00	0.00	691.00	15
001-4-111-09000 Jury: Dues & Memberships	8,700.00	0.00	8,700.00	0.00	0.00	0
001-4-121-03500 Court: Office Expense	25,500.00	50.00	230.94	25,122.54	146.52	1
001-4-123-01100 District Attorney: Wages	13,699.92	1,141.66	13,699.92	0.00	0.00	0
001-4-123-03500 District Attorney: Office Expense	112,000.00	28,000.00	112,000.00	0.00	0.00	0
001-4-123-06200 District Attorney: Medicare & Fica	198.64	16.56	198.65	0.00	-0.01	0
001-4-123-06300 District Attorney: Retirement	924.78	108.46	924.78	0.00	0.00	0
001-4-124-02100 Clerk Of Court: Publications	2,000.00	298.00	1,114.00	0.00	886.00	44
001-4-124-03500 Clerk Of Court: Office Expense	4,000.00	563.51	3,466.73	0.00	533.27	13
001-4-124-04300 Clerk Of Court: Telephone/Internet	1,400.00	-82.45	1,127.01	0.00	272.99	19
001-4-124-05400 Clerk Of Court: Court Attendance	2,000.00	200.00	1,840.00	0.00	160.00	8
001-4-126-01100 J.P./Constable: Wages	24,300.00	2,000.00	24,300.00	0.00	0.00	0
001-4-126-06100 J.P./Constable: Travel/Train/Suppli	150.00	0.00	150.00	0.00	0.00	0
001-4-126-06200 J.P./Constable: Medicare & Fica	1,851.30	153.00	1,851.30	0.00	0.00	0
001-4-141-01100 Registrar: Wages	13,141.80	1,095.15	13,141.80	0.00	0.00	0
001-4-141-02100 Registrar: Dues & Legal Fees	450.00	0.00	250.00	0.00	200.00	44
001-4-141-02400 Registrar: Telephone/Internet	1,650.00	137.25	1,490.77	0.00	159.23	10
001-4-141-03500 Registrar: Office Expense	5,000.00	292.18	4,458.31	0.00	541.69	11
001-4-141-06200 Registrar: Medicare & Fica	190.56	15.88	190.56	0.00	0.00	0
001-4-141-06300 Registrar: Retirement	2,365.56	197.13	2,365.56	0.00	0.00	0
001-4-142-00000 Registrar: General Election Expense	3,000.00	0.00	1,696.72	0.00	1,303.28	43
001-4-151-01100 Admin: Wages	194,371.52	20,000.00	194,371.52	0.00	0.00	0
001-4-151-02200 Admin: Telecommunications	9,500.00	613.18	8,172.77	0.00	1,327.23	14
001-4-151-02300 Admin: Utilities	11,500.00	1,018.36	10,524.06	0.00	975.94	8
001-4-151-02700 Admin: Contracted Services	9,500.00	2,466.00	8,802.49	0.00	697.51	7
001-4-151-02800 Admin: Property & General Liability	3,159.49	0.00	3,159.49	0.00	0.00	0
001-4-151-02840 Admin: Workers Comp Insurance	1,001.32	0.00	1,001.32	0.00	0.00	0
001-4-151-03200 Admin: Building Supplies	4,000.00	74.15	2,845.52	0.00	1,154.48	29
001-4-151-03500 Admin: Office Expense	17,500.00	1,771.33	17,120.32	0.00	379.68	2
001-4-151-03700 Admin: Professional Services	60,000.00	0.00	49,375.00	0.00	10,625.00	18
001-4-151-03800 Admin: Audit Fees	8,000.00	0.00	4,124.95	0.00	3,875.05	48
001-4-151-03900 Admin: Credit Card Fees	1,800.00	0.00	1,494.75	0.00	305.25	17
001-4-151-04300 Admin: Technology	26,000.00	580.38	23,377.98	0.00	2,622.02	10
001-4-151-04500 Admin: Security	500.00	0.00	319.60	0.00	180.40	36
001-4-151-05300 Admin: Dues & Memberships	269.40	50.00	269.40	0.00	0.00	0
001-4-151-06100 Admin: Travel & Training	4,600.00	28.55	4,531.22	0.00	68.78	1
001-4-151-06200 Admin: Medicare & Fica	2,786.61	285.50	2,786.61	0.00	0.00	0
001-4-151-06300 Admin: Retirement	23,801.15	2,449.95	23,810.06	0.00	-8.91	0
001-4-151-06400 Admin: Health Insurance	51,578.80	4,517.34	47,061.46	0.00	4,517.34	9

**BUDGET REPORT BY FUND - ALL**  
 Fiscal Year Start Date: 01/01/2021  
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury  
 FY 2021  
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-160-01100 Oep: Wages	11,823.96	2,529.00	11,823.96	0.00	0.00	0
001-4-160-02300 Oep: Travel & Training	68.23	0.00	68.23	0.00	0.00	0
001-4-160-02400 Oep: Contracted Services	3,341.72	0.00	3,341.72	0.00	0.00	0
001-4-160-02820 Oep: Gps Fleet Tracking	107.96	26.99	107.96	0.00	0.00	0
001-4-160-03300 Oep: Vehicle Supplies	2,000.00	121.01	1,632.41	0.00	367.59	18
001-4-160-03500 Oep: Office Supplies	2,250.00	0.00	2,125.22	0.00	124.78	6
001-4-160-04300 Oep: Technology	1,000.00	49.90	923.38	0.00	76.62	8
001-4-160-05000 Oep: Safety Supplies	711.32	0.00	711.32	0.00	0.00	0
001-4-160-06200 Oep: Medicare	39.43	0.00	39.43	0.00	0.00	0
001-4-160-06800 Oep: Fica	168.61	0.00	168.61	0.00	0.00	0
001-4-160-10000 Annual Shsp Grant Expenditures	27,192.13	72.93	27,192.13	0.00	0.00	0
001-4-160-10001 2021 Act 119 Grant Expenditures	33,350.00	0.00	33,350.00	0.00	0.00	0
001-4-160-20001 Hospital Drainage Project	17,031.00	0.00	17,031.00	0.00	0.00	0
001-4-194-01100 Maintenance: Wages	148,457.43	20,390.03	147,272.75	0.00	1,184.68	1
001-4-194-02300 Maintenance: Utilities	107,000.00	12,341.90	100,616.11	0.00	6,383.89	6
001-4-194-02400 Maintenance: Contracted Services	40,500.00	3,305.00	30,151.58	0.00	10,348.42	26
001-4-194-02500 Maintenance: Uniforms	1,080.00	317.33	1,060.54	0.00	19.46	2
001-4-194-02700 Maintenance: Building Repairs	8,000.00	1,095.25	6,959.29	0.00	1,040.71	13
001-4-194-02810 Maintenance: General Insurance	32,053.93	0.00	32,053.93	0.00	0.00	0
001-4-194-02811 Maintenance: Vehicle Insurance	1,013.42	0.00	1,013.42	0.00	0.00	0
001-4-194-02820 Maintenance: Gps Fleet Tracking	863.68	53.98	863.68	0.00	0.00	0
001-4-194-02840 Maintenance: Workers Comp Insurair	2,540.68	0.00	2,540.68	0.00	0.00	0
001-4-194-03200 Maintenance: Supplies	25,000.00	766.05	24,209.79	0.00	790.21	3
001-4-194-03300 Maintenance: Vehicle Supplies - Fue	2,700.00	114.36	2,464.77	0.00	235.23	9
001-4-194-04000 Maintenance: Vehicle Reparis	250.00	16.00	80.00	0.00	170.00	68
001-4-194-04300 Maintenance:Technology	1,750.00	59.65	1,536.70	0.00	213.30	12
001-4-194-04500 Maintenance: Security	4,500.00	2,584.99	3,298.94	0.00	1,201.06	27
001-4-194-04700 Maintenance: Telecommunications	14,388.68	295.69	13,185.05	0.00	1,203.63	8
001-4-194-05200 Maintenance: Employee Screening &	150.00	0.00	124.00	0.00	26.00	17
001-4-194-05300 Maintenance:Christmas Decor	1,750.00	0.00	1,614.45	0.00	135.55	8
001-4-194-06100 Maintenance: Travel & Training	100.00	0.00	0.00	0.00	100.00	100
001-4-194-06200 Maintenance: Medicare & Fica	3,271.98	333.12	3,261.02	0.00	10.96	0
001-4-194-06300 Maintenance: Retirement	17,951.85	2,855.53	17,854.74	0.00	97.11	1
001-4-194-06400 Maintenance: Health Insurance	41,895.42	6,028.70	35,866.72	0.00	6,028.70	14
001-4-195-01100 Community Center: Wages	4,500.00	391.34	4,232.56	0.00	267.44	6
001-4-195-02200 Community Center: Telecommunicat	2,800.00	298.58	2,632.16	0.00	167.84	6
001-4-195-02300 Community Center: Utilities	16,500.00	1,703.98	15,865.06	0.00	634.94	4
001-4-195-02700 Community Center: Contracted Serv	4,500.00	299.00	4,356.33	0.00	143.67	3
001-4-195-03200 Community Center: Supplies	2,000.00	0.00	1,156.75	0.00	843.25	42
001-4-201-05200 Sheriff: Parish Prisoner Housing	500,000.00	79,214.38	472,976.75	0.00	27,023.25	5
001-4-201-05210 Sheriff: Parish Prisoner Medical	20,500.00	6,646.73	22,230.58	0.00	-1,730.58	-8
001-4-201-05400 Sheriff: Court Attendance	3,500.00	340.00	3,536.00	0.00	-36.00	-1
001-4-201-08500 Sheriff: Courthouse Security Guard	24,600.00	3,800.00	19,400.00	0.00	5,200.00	21
001-4-210-50000 Coroner: Office Expense	2,500.00	2,161.30	2,161.30	0.00	338.70	14
001-4-210-50100 Coroner: Supplies	3,000.00	2,760.55	2,760.55	0.00	239.45	8
001-4-210-50300 Coroner: Technology	1,170.00	1,170.00	1,170.00	0.00	0.00	0
001-4-210-51100 Coroner: Vehicle Insurance	491.52	491.52	491.52	0.00	0.00	0
001-4-210-51200 Coroner: Vehicle Supplies	900.00	720.06	720.06	0.00	179.94	20
001-4-210-52100 Coroner: Utilities	4,000.00	3,831.99	3,831.99	0.00	168.01	4
001-4-210-52200 Coroner: Telecommunications	3,900.00	3,654.90	3,654.90	0.00	245.10	6

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-210-52300 Coroner: Building Maintenance	2,500.00	1,285.54	1,285.54	0.00	1,214.46	49
001-4-210-53000 Coroner: Wages	30,550.00	30,350.00	30,350.00	0.00	200.00	1
001-4-210-53200 Coroner: Medicare & Fica	2,343.72	2,328.42	2,328.42	0.00	15.30	1
001-4-210-53750 Coroner: Dues & Memberships	350.00	350.00	350.00	0.00	0.00	0
001-4-210-54100 Coroner: Contracted Services	43,905.00	38,062.00	38,062.00	0.00	5,843.00	13
001-4-221-00000 Fire Protection Allocation	65,039.38	0.00	65,039.38	0.00	0.00	0
001-4-313-05600 Pension Deduction	41,000.00	0.00	-11.69	0.00	41,011.69	100
001-4-408-00000 Office Of Veteran Affairs	4,056.00	0.00	4,056.00	0.00	0.00	0
001-4-414-00000 Pinebelt Summer Worker Yes Progr	6,555.85	0.00	6,555.85	0.00	0.00	0
001-4-654-01200 Lsu Ag Center: Personnel Support	10,000.00	0.00	10,000.00	0.00	0.00	0
001-4-654-02400 Lsu Ag Center: Telephone/Internet	6,200.00	429.08	5,738.52	0.00	461.48	7
001-4-654-02500 Lsu Ag Center: Utilities	1,000.00	29.90	691.80	0.00	308.20	31
001-4-654-03500 Lsu Ag Center: Supplies	1,082.52	90.21	992.31	0.00	90.21	8
001-4-671-00000 Emergency Medical Clearing	468.00	0.00	468.00	0.00	0.00	0
001-4-694-00200 Transfer To Road	940.00	0.00	940.00	0.00	0.00	0
001-4-694-01100 Transfer To Solid Waste	200,000.00	0.00	200,000.00	0.00	0.00	0
001-4-694-01700 Transfer To Coroner	64,083.75	-64,083.75	0.00	0.00	64,083.75	100
001-4-694-02600 Transfer To Petit/Grand Jury Fees	10,000.00	0.00	5,000.00	0.00	5,000.00	50
001-4-700-00000 Watershed Board	240.00	0.00	240.00	0.00	0.00	0
001-4-900-90000 Jp Hospital	3,504.60	0.00	0.00	0.00	3,504.60	100
001-4-900-99999 Miscellaneous Expense	5,941.91	0.00	4,140.77	0.00	1,801.14	30
<b>Revenue</b>						
001-3-000-01600 Annual Empg Grant	26,191.22	0.00	26,191.22	0.00	0.00	0
001-3-000-02400 Annual Shsp Grant	38,228.53	0.00	27,119.20	0.00	11,109.33	29
001-3-000-20021 2021 Act 119 Grant	33,350.00	0.00	0.00	0.00	33,350.00	100
001-3-000-40000 Fema Reimbursement	8,589.60	0.00	8,589.60	0.00	0.00	0
001-3-000-51002 Sunshine Room Rentals	850.00	250.00	950.00	0.00	-100.00	-12
001-3-111-00000 Ad Valorem Tax	1,047,003.90	43,631.10	87,076.74	0.00	959,927.16	92
001-3-112-00000 Payment In Lieu Of Property Tax	1,523.87	0.00	1,523.87	0.00	0.00	0
001-3-143-00000 Alcohol Beverage Tax	2,375.00	0.00	1,930.75	0.00	444.25	19
001-3-185-00000 Insurance Premium Tax	95,000.00	0.00	93,852.66	0.00	1,147.34	1
001-3-200-00000 Franchise Fees Tax	2,000.00	0.00	1,711.68	0.00	288.32	14
001-3-210-44700 Coroner Municipal Fees	19,000.00	18,818.65	18,818.65	0.00	181.35	1
001-3-210-44750 Coroner Fees	1,600.00	1,570.00	1,570.00	0.00	30.00	2
001-3-211-00000 Alcohol Permit	2,826.17	1,777.75	2,142.42	0.00	683.75	24
001-3-215-00000 Telecommunication Permit	2,600.00	0.00	2,600.00	0.00	0.00	0
001-3-221-00000 2% Fire Insurance Rebate	65,039.38	0.00	65,039.38	0.00	0.00	0
001-3-310-00000 J.P. & Constable Supplement	12,133.00	0.00	11,133.00	0.00	1,000.00	8
001-3-330-00000 State Revenue Sharing	23,000.00	8,957.15	25,759.36	0.00	-2,759.36	-12
001-3-351-00000 Severance Tax - General	37,956.66	0.00	37,956.66	0.00	0.00	0
001-3-351-01000 Severance Tax - Timber	425,000.00	0.00	308,475.72	0.00	116,524.28	27
001-3-500-00000 Community Center Rentals	9,755.00	1,400.00	10,805.00	0.00	-1,050.00	-11
001-3-510-00000 Accounting & Payroll Services	137,348.96	0.00	137,348.96	0.00	0.00	0
001-3-611-00000 Interest	5,400.00	0.00	4,828.27	0.00	571.73	11
001-3-621-00000 Office Building Rentals	1,200.00	100.00	1,200.00	0.00	0.00	0
001-3-641-01000 Sales Of Surplus & Scrap	1,575.00	1,575.00	1,575.00	0.00	0.00	0
001-3-645-00000 Emergency Medical Clearing	468.00	0.00	468.00	0.00	0.00	0
001-3-651-00000 Miscellaneous Revenue	17,000.00	110.00	15,236.76	0.00	1,763.24	10
001-3-653-00000 Insurance Claims	5,597.47	0.00	5,597.47	0.00	0.00	0
001-3-694-02900 Transfer From Arp	1,000,000.00	0.00	1,000,000.00	0.00	0.00	0

**BUDGET REPORT BY FUND - ALL**  
 Fiscal Year Start Date: 01/01/2021  
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury  
 FY 2021  
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-3-800-00000 Building Permit Fees	5,000.00	625.00	5,375.00	0.00	-375.00	-8
General Fund - 01 Total Revenue	3,027,611.76	78,814.65	1,904,875.37	0.00	1,122,736.39	37
General Fund - 01 Total Expenditure	2,486,029.44	253,870.90	2,227,283.49	25,122.54	233,623.41	9
General Fund - 01 Net	541,582.32	-175,056.25	-322,408.12	-25,122.54	889,112.98	164
<b>Fund: 002 Road Fund - 02</b>						
<b>Expenditure</b>						
002-4-310-01100 Wages	360,750.00	31,838.44	355,628.49	0.00	5,121.51	1
002-4-310-01500 Legal Fees	5,000.00	0.00	5,000.00	0.00	0.00	0
002-4-310-02300 Utilities	6,250.00	612.71	5,848.21	0.00	401.79	6
002-4-310-02400 Telecommunications	6,087.46	483.02	4,961.68	0.00	1,125.78	18
002-4-310-02500 Equipment Leases & Rentals	141,886.82	18,574.90	144,121.85	0.00	-2,235.03	-2
002-4-310-02800 Vehicle Insurance	12,483.26	0.00	12,483.26	0.00	0.00	0
002-4-310-02840 Workers Comp Insurance	19,134.50	0.00	19,134.50	0.00	0.00	0
002-4-310-02850 Property And General Liability Insu	14,216.23	0.00	14,216.23	0.00	0.00	0
002-4-310-02900 Culverts	25,000.00	0.00	14,299.00	0.00	10,701.00	43
002-4-310-03400 Vehicle Supplies - Fuel & Oil	60,000.00	7,745.24	55,738.90	0.00	4,261.10	7
002-4-310-03500 Office Expense	5,500.00	156.06	4,857.27	0.00	642.73	12
002-4-310-03600 Road Signs	4,000.00	158.97	3,771.01	0.00	228.99	6
002-4-310-03700 Parts & Repairs	57,000.00	8,705.19	53,843.35	0.00	3,156.65	6
002-4-310-04000 Gravel Supplies	322,870.45	30,356.25	318,076.20	0.00	4,794.25	1
002-4-310-04200 Technology	5,000.00	217.65	4,223.98	0.00	776.02	16
002-4-310-05200 Employee Screening & Testing	1,000.00	0.00	694.50	0.00	305.50	31
002-4-310-05500 Gps Fleet Tracking	3,982.59	310.39	3,982.59	0.00	0.00	0
002-4-310-06200 Medicare & Fica	7,123.16	643.57	7,230.81	0.00	-107.65	-2
002-4-310-06300 Retirement	39,938.99	3,537.92	38,949.32	0.00	989.67	2
002-4-310-06400 Health Insurance	91,383.42	7,666.23	83,717.19	0.00	7,666.23	8
002-4-310-08500 Contracted Services	4,000.00	383.00	2,031.50	0.00	1,968.50	49
002-4-313-01000 Engineering Fees	7,000.00	972.00	6,690.48	0.00	309.52	4
002-4-313-02000 Professional Services	520.00	0.00	520.00	0.00	0.00	0
002-4-313-02500 Audit Fees	8,000.00	0.00	3,864.32	0.00	4,135.68	52
002-4-313-05600 Pension Deduction	41,000.00	0.00	-12.55	0.00	41,012.55	100
002-4-313-06100 Travel & Training	250.00	0.00	200.00	0.00	50.00	20
002-4-313-09000 Debris Hauling & Monitoring	222,035.99	0.00	222,035.99	0.00	0.00	0
002-4-316-00000 Roadside Litter Pickup	13,000.00	2,080.00	11,320.00	0.00	1,680.00	13
002-4-500-00000 Dues & Memberships	300.00	0.00	0.00	0.00	300.00	100
002-4-699-00000 Accounting & Payroll Fees	16,981.12	0.00	16,981.12	0.00	0.00	0
<b>Revenue</b>						
002-3-111-00000 Road Ad Valorem Tax	993,798.62	41,413.30	83,571.88	0.00	910,226.74	92
002-3-112-00000 Road Payment In Lieu Of Prop. Tax	1,478.63	0.00	1,478.63	0.00	0.00	0
002-3-330-00000 Road State Revenue Sharing	23,000.00	8,421.00	24,567.00	0.00	-1,567.00	-7
002-3-343-00000 Road State Road Fund	250,000.00	0.00	209,976.82	0.00	40,023.18	16
002-3-400-10000 Federal Grant Reimbursement	1,444,741.91	0.00	74,516.32	0.00	1,370,225.59	95
002-3-611-00000 Interest	1,065.86	0.00	1,025.86	0.00	40.00	4
002-3-641-01000 Road Sale Of Scrap/Salvage/Surplus	0.00	5,760.00	5,760.00	0.00	-5,760.00	0
002-3-642-00000 Road Refunds & Misc. Income	900.00	0.00	900.00	0.00	0.00	0
002-3-694-00100 Tranfer From General Fund	940.00	0.00	940.00	0.00	0.00	0
002-3-694-01100 Transfer From Solid Waste	47,614.23	32,497.27	47,614.23	0.00	0.00	0
Road Fund - 02 Total Revenue	2,763,539.25	88,091.57	450,350.74	0.00	2,313,188.51	84



**BUDGET REPORT BY FUND - ALL**  
 Fiscal Year Start Date: 01/01/2021  
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury  
 FY 2021  
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Road Fund - 02 Total Expenditure	1,501,693.99	114,441.54	1,414,409.20	0.00	87,284.79	6
Road Fund - 02 Net	1,261,845.26	-26,349.97	-964,058.46	0.00	2,225,903.72	176
<b>Fund: 003 Sales Tax Fund - 03</b>						
<b>Expenditure</b>						
003-4-312-05500 Sales Tax Collection Expense	0.00	-7,213.31	0.00	0.00	0.00	0
003-4-694-00600 Transfer To Asphalt	100,000.00	0.00	0.00	0.00	100,000.00	100
003-4-694-00800 Transfer To Cy Road Progra	814,867.30	-814,867.30	0.00	0.00	814,867.30	100
003-4-694-01500 Transfer To Cert Of Debt	331,945.50	-331,945.50	0.00	0.00	331,945.50	100
<b>Revenue</b>						
003-3-131-00000 Sales Tax Tax Receipts	0.00	-728,511.50	0.00	0.00	0.00	0
Sales Tax Fund - 03 Total Revenue	0.00	-728,511.50	0.00	0.00	0.00	0
Sales Tax Fund - 03 Total Expenditure	1,246,812.80	-1,154,026.11	0.00	0.00	1,246,812.80	100
Sales Tax Fund - 03 Net	-1,246,812.80	425,514.61	0.00	0.00	-1,246,812.80	100
<b>Fund: 004 Library Fund - 04</b>						
<b>Expenditure</b>						
004-4-506-01100 Wages	524,000.00	51,355.46	513,744.33	0.00	10,255.67	2
004-4-506-02100 Dues & Memberships	2,414.28	0.00	2,414.28	0.00	0.00	0
004-4-506-02300 Utilities	37,000.00	3,325.71	32,313.19	0.00	4,686.81	13
004-4-506-02400 Telecommunications	13,000.00	2,837.32	12,573.64	0.00	426.36	3
004-4-506-02500 Audit Fees	17,948.00	0.00	8,012.42	0.00	9,935.58	55
004-4-506-02800 Property And General Liability Insu	22,067.00	0.00	22,067.00	0.00	0.00	0
004-4-506-03200 Building & Grounds Maintenance	91,000.00	6,149.53	91,973.49	0.00	-973.49	-1
004-4-506-03300 Technology	69,000.00	20,562.66	72,290.50	0.00	-3,290.50	-5
004-4-506-03400 Vehicle Expenses	3,550.00	469.74	3,500.65	0.00	49.35	1
004-4-506-03500 Office Expense	63,000.00	6,116.89	60,830.62	0.00	2,169.38	3
004-4-506-03600 Grant Expenditures	2,604.34	0.00	2,604.34	0.00	0.00	0
004-4-506-03700 Professional Services	54,525.00	5,826.60	52,549.80	0.00	1,975.20	4
004-4-506-03900 Programming	78,500.00	1,684.81	78,100.04	0.00	399.96	1
004-4-506-04000 Accounting & Payroll Fees	33,962.24	0.00	33,962.24	0.00	0.00	0
004-4-506-04400 Books, Bindery, & Periodicals	110,500.00	9,197.01	109,115.11	0.00	1,384.89	1
004-4-506-05600 Pension Deduction	70,000.00	0.00	-15.36	0.00	70,015.36	100
004-4-506-06100 Travel & Training	1,850.00	69.72	1,800.87	0.00	49.13	3
004-4-506-06200 Medicare	7,600.00	728.07	7,273.95	0.00	326.05	4
004-4-506-06300 Retirement	64,200.00	5,995.45	60,139.12	0.00	4,060.88	6
004-4-506-06400 Health Insurance	130,000.00	10,848.40	118,518.85	0.00	11,481.15	9
004-4-506-06750 Workers Comp Insurance	1,117.00	0.00	1,117.00	0.00	0.00	0
004-4-506-06800 Fica	1,500.00	149.63	1,383.75	0.00	116.25	8
004-4-507-00000 Capital Outlay Projects	70,200.00	0.00	70,200.00	0.00	0.00	0
004-4-507-01000 Capital Outlay: Building Renovation	6,629.00	6,629.00	6,629.00	0.00	0.00	0
004-4-507-02000 Capital Outlay: Parking Lot	17,831.30	0.00	17,831.30	0.00	0.00	0
004-4-700-00000 American Recovery Plan Expenses	47,065.00	5,658.30	25,452.86	21,482.37	129.77	0
<b>Revenue</b>						
004-3-111-00000 Library Ad Valorem	962,860.00	38,802.42	78,312.44	0.00	884,547.56	92
004-3-112-00000 Payments In Lieu Of Property Taxes	1,385.34	0.00	1,385.34	0.00	0.00	0
004-3-330-00000 Library State Revenue Sharing	22,911.00	7,965.00	23,239.00	0.00	-328.00	-1
004-3-346-01000 Grant Reimbursements	27,008.00	19,863.29	33,510.14	0.00	-6,502.14	-24
004-3-611-00000 Interest	6,200.00	0.00	5,630.28	0.00	569.72	9

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
004-3-640-00000 Miscellaneous Income	27,168.45	0.00	27,168.45	0.00	0.00	0
004-3-700-00000 American Recovery Plan Funding	47,064.84	0.00	47,064.84	0.00	0.00	0
Library Fund - 04 Total Revenue	1,094,597.63	66,630.71	216,310.49	0.00	878,287.14	80
Library Fund - 04 Total Expenditure	1,541,063.16	137,604.30	1,406,382.99	21,482.37	113,197.80	7
Library Fund - 04 Net	-446,465.53	-70,973.59	-1,190,072.50	-21,482.37	765,089.34	-171
<b>Fund: 006 Asphalt Fund - 06</b>						
<b>Expenditure</b>						
006-4-312-01000 Asphalt Materials & Supplies	265,000.00	0.00	257,044.08	0.00	7,955.92	3
006-4-312-01100 Wages	360,710.00	31,838.44	355,588.48	0.00	5,121.52	1
006-4-312-02300 Utilities	6,249.99	658.20	5,893.69	0.00	356.30	6
006-4-312-02400 Telecommunications	6,087.44	483.01	4,961.65	0.00	1,125.79	18
006-4-312-02800 Property And General Liability	12,483.25	0.00	12,483.25	0.00	0.00	0
006-4-312-02840 Workers Comp Insurance	19,134.50	0.00	19,134.50	0.00	0.00	0
006-4-312-02850 Property & General Liability Ins	14,216.23	0.00	14,216.23	0.00	0.00	0
006-4-312-02900 Culverts	20,000.00	0.00	14,119.00	0.00	5,881.00	29
006-4-312-03100 Signs	4,500.00	200.14	4,561.05	0.00	-61.05	-1
006-4-312-03400 Vehicle Supplies - Fuel & Oil	55,000.00	8,403.11	51,230.33	0.00	3,769.67	7
006-4-312-03600 Office Expense	700.00	156.05	731.19	0.00	-31.19	-4
006-4-312-03700 Parts, Repairs, & Supplies	60,000.00	11,008.20	56,877.96	1,249.00	1,873.04	3
006-4-312-04300 Technology	6,682.53	217.63	5,906.49	0.00	776.04	12
006-4-312-05200 Employee Screening & Testing	32.50	0.00	32.50	0.00	0.00	0
006-4-312-05500 Gps Fleet Tracking	4,129.41	283.39	4,129.41	0.00	0.00	0
006-4-312-05600 Pension Deduction	35,000.00	0.00	-10.92	0.00	35,010.92	100
006-4-312-06100 Travel & Training	50.00	0.00	0.00	0.00	50.00	100
006-4-312-06200 Medicare/Fica	7,122.96	643.54	7,230.58	0.00	-107.62	-2
006-4-312-06300 Retirement	39,934.10	3,537.92	38,944.42	0.00	989.68	2
006-4-312-06400 Health Insurance	91,383.76	7,666.23	83,717.53	0.00	7,666.23	8
006-4-312-55200 Sales Tax Collection Expense	9,678.20	7,828.83	7,828.83	0.00	1,849.37	19
006-4-313-01000 Engineering Fees	7,000.00	823.56	6,151.04	0.00	848.96	12
006-4-313-02000 Professional Services	300.00	211.44	242.94	0.00	57.06	19
006-4-313-02500 Audit Fees	11,000.00	0.00	5,168.82	0.00	5,831.18	53
006-4-313-10000 Roadside Litter Pickup	13,000.00	0.00	9,240.00	0.00	3,760.00	29
006-4-694-00800 Transfer To Curr Yr Road Proj	0.00	814,867.30	814,867.30	0.00	-814,867.30	0
006-4-694-01500 Transfer To Certificates Of Indebte	0.00	331,945.50	331,945.50	0.00	-331,945.50	0
006-4-699-00000 Accounting & Payroll Fees	16,981.12	0.00	16,981.12	0.00	0.00	0
<b>Revenue</b>						
006-3-111-00000 Ad Valorem Property Tax	864,585.80	36,028.78	72,705.92	0.00	791,879.88	92
006-3-112-00000 Payments In Lieu Of Property Taxes	1,286.38	0.00	1,286.38	0.00	0.00	0
006-3-200-41200 Sales Tax	975,000.00	805,752.04	805,752.04	0.00	169,247.96	17
006-3-330-00000 State Revenue Sharing	20,000.00	7,331.00	21,389.00	0.00	-1,389.00	-7
006-3-611-00000 Interest	4,250.00	0.00	3,847.60	0.00	402.40	9
006-3-694-00300 Transfer From Sales Tax	100,000.00	0.00	0.00	0.00	100,000.00	100
Asphalt Fund - 06 Total Revenue	1,965,122.18	849,111.82	904,980.94	0.00	1,060,141.24	54
Asphalt Fund - 06 Total Expenditure	1,066,375.99	1,220,772.49	2,129,216.97	1,249.00	-1,064,089.98	-100
Asphalt Fund - 06 Net	898,746.19	-371,660.67	-1,224,236.03	-1,249.00	2,124,231.22	236
<b>Fund: 007 Health Unit - 07</b>						
<b>Expenditure</b>						

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
007-4-194-00000 Building & Grounds Maintenance	4,500.00	353.00	3,516.40	0.00	983.60	22
007-4-194-01100 Wages	73,000.00	7,226.05	74,292.76	0.00	-1,292.76	-2
007-4-194-02840 Workers Comp Insurance	151.00	0.00	151.00	0.00	0.00	0
007-4-194-05600 Pension Deduction	6,500.00	0.00	-1.92	0.00	6,501.92	100
007-4-194-06200 Medicare	1,058.49	104.78	1,077.24	0.00	-18.75	-2
007-4-194-06300 Retirement	5,650.00	560.60	5,732.83	0.00	-82.83	-1
007-4-194-06800 Fica	2,700.00	164.31	2,688.93	0.00	11.07	0
007-4-194-06900 Health Insurance	18,518.34	1,547.76	16,970.58	0.00	1,547.76	8
007-4-401-02300 Utilities	18,000.00	1,515.48	15,832.07	0.00	2,167.93	12
007-4-401-02500 Audit Fees	2,000.00	0.00	983.52	0.00	1,016.48	51
007-4-401-02800 Property & General Liability Insura	5,401.00	0.00	5,401.00	0.00	0.00	0
007-4-401-03500 Supplies	500.00	0.00	396.18	0.00	103.82	21
007-4-401-04000 Technology	500.00	0.00	0.00	0.00	500.00	100
007-4-401-05000 Telecommunications	2,400.00	236.92	2,224.21	0.00	175.79	7
007-4-699-04000 Accounting & Payroll Services	33,962.24	0.00	33,962.24	0.00	0.00	0
<b>Revenue</b>						
007-3-111-00000 Ad Valorem Property Tax	155,815.46	6,493.27	12,941.62	0.00	142,873.84	92
007-3-112-00000 Payment In Lieu Of Property Taxes	226.18	0.00	226.18	0.00	0.00	0
007-3-611-00000 Interest	975.00	0.00	907.20	0.00	67.80	7
Health Unit - 07 Total Revenue	157,016.64	6,493.27	14,075.00	0.00	142,941.64	91
Health Unit - 07 Total Expenditure	174,841.07	11,708.90	163,227.04	0.00	11,614.03	7
Health Unit - 07 Net	-17,824.43	-5,215.63	-149,152.04	0.00	131,327.61	-737
<b>Fund: 008 Current Year Road Project - 08</b>						
<b>Expenditure</b>						
008-4-403-07100 Contracted Services	712,060.69	0.00	676,457.65	35,603.04	0.00	0
008-4-403-07300 Engineering Fees	72,717.80	0.00	69,173.13	3,300.95	243.72	0
008-4-403-07400 Lab Testing Fees	2,500.00	0.00	2,500.00	0.00	0.00	0
<b>Revenue</b>						
008-3-694-00300 Transfer From Sales Tax	814,867.30	-814,867.30	0.00	0.00	814,867.30	100
008-3-694-00600 Transfer From Asphalt	0.00	814,867.30	814,867.30	0.00	-814,867.30	0
Current Year Road Project Total Revenue	814,867.30	0.00	814,867.30	0.00	0.00	0
Current Year Road Proj Total Expenditure	787,278.49	0.00	748,130.78	38,903.99	243.72	0
Current Year Road Project - 08 Net	27,588.81	0.00	66,736.52	-38,903.99	-243.72	-1
<b>Fund: 009 Tourism Fund - 09</b>						
<b>Expenditure</b>						
009-4-655-02100 Tourism: Advertising	5,000.00	640.00	3,761.61	0.00	1,238.39	25
009-4-655-02500 Audit Fees	625.00	0.00	275.15	0.00	349.85	56
009-4-655-03100 Tourism & Promotion	10,000.00	4,295.00	10,195.00	0.00	-195.00	-2
009-4-655-03500 Office Expense	500.00	0.00	297.01	0.00	202.99	41
009-4-655-06000 Dues & Memberships	405.00	0.00	405.00	0.00	0.00	0
009-4-699-00000 Accounting Services	1,500.00	0.00	1,500.00	0.00	0.00	0
<b>Revenue</b>						
009-3-341-00000 Tourism Grant Reveunue	27,775.00	0.00	27,775.00	0.00	0.00	0
009-3-611-00000 Interest	300.00	0.00	273.02	0.00	26.98	9
Tourism Fund - 09 Total Revenue	28,075.00	0.00	28,048.02	0.00	26.98	0

**BUDGET REPORT BY FUND - ALL**  
 Fiscal Year Start Date: 01/01/2021  
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury  
 FY 2021  
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Tourism Fund - 09 Total Expenditure	18,030.00	4,935.00	16,433.77	0.00	1,596.23	9
Tourism Fund - 09 Net	10,045.00	-4,935.00	11,614.25	0.00	-1,569.25	-16
<b>Fund: 010 Landfill Closure - 10</b>						
<b>Revenue</b>						
010-3-694-01000 Transfer From Solid Waste	8,931.00	0.00	8,931.00	0.00	0.00	0
Landfill Closure - 10 Total Revenue	8,931.00	0.00	8,931.00	0.00	0.00	0
Landfill Closure - 10 Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Landfill Closure - 10 Net	8,931.00	0.00	8,931.00	0.00	0.00	0
<b>Fund: 011 Solid Waste - 11</b>						
<b>Expenditure</b>						
011-4-151-05500 Sales Tax Collection Expense	14,292.16	923.28	11,743.11	0.00	2,549.05	18
011-4-315-00000 Election Expense	31,758.56	0.00	31,758.56	0.00	0.00	0
011-4-341-01100 Wages	600,000.00	50,365.95	581,131.95	0.00	18,868.05	3
011-4-341-01500 Engineering Fees	12,000.00	442.50	10,966.70	0.00	1,033.30	9
011-4-341-02000 Fees & Permits	5,000.00	81.00	2,247.00	0.00	2,753.00	55
011-4-341-02100 Publications	75.00	56.00	56.00	0.00	19.00	25
011-4-341-02300 Utilities	21,000.00	2,124.80	19,018.80	0.00	1,981.20	9
011-4-341-02400 Telecommunications	6,000.00	589.47	5,237.52	0.00	762.48	13
011-4-341-02500 Audit Fees	6,000.00	0.00	2,916.82	0.00	3,083.18	51
011-4-341-03200 Credit Card Fees	800.00	0.00	648.75	0.00	151.25	19
011-4-341-03300 Vehicle Supplies - Tires	15,000.00	0.00	13,814.94	0.00	1,185.06	8
011-4-341-03400 Vehicle Supplies - Fuel & Oil	107,000.00	21,712.50	105,850.68	0.00	1,149.32	1
011-4-341-03500 Office Expense	4,000.00	949.01	3,834.84	0.00	165.16	4
011-4-341-03700 Parts, Repair, & Supplies	175,000.00	38,691.72	143,578.27	0.00	31,421.73	18
011-4-341-04200 Technology	10,400.00	128.68	9,961.81	0.00	438.19	4
011-4-341-04300 Equipment	89,780.96	89,780.96	89,780.96	0.00	0.00	0
011-4-341-04350 Equipment Leases & Rentals	56,242.00	8,919.32	58,401.26	0.00	-2,159.26	-4
011-4-341-05200 Employee Screening & Testing	550.00	-60.65	441.37	0.00	108.63	20
011-4-341-05500 Gps Fleet Tracking	3,928.55	404.85	3,928.55	0.00	0.00	0
011-4-341-06100 Travel & Training	924.00	0.00	924.00	0.00	0.00	0
011-4-341-06200 Medicare	8,659.42	725.57	8,381.10	0.00	278.32	3
011-4-341-06300 Retirement	71,539.59	6,169.84	69,228.27	0.00	2,311.32	3
011-4-341-06400 Employee Health Insurance	138,541.45	10,048.04	128,493.41	0.00	10,048.04	7
011-4-341-06500 Workmen'S Comp Insurance	37,360.50	0.00	37,360.50	0.00	0.00	0
011-4-341-08200 Testing Fees	1,000.00	0.00	643.00	0.00	357.00	36
011-4-341-08300 Security	975.00	0.00	975.00	0.00	0.00	0
011-4-341-08500 Contracted Services	43,931.01	7,196.00	44,427.00	0.00	-495.99	-1
011-4-341-08600 Dumping Fees	295,000.00	22,694.65	260,779.83	0.00	34,220.17	12
011-4-341-08700 Vehicle Insurance	24,294.22	0.00	24,294.22	0.00	0.00	0
011-4-341-08710 Property And General Liability Insu	20,097.41	0.00	20,097.41	0.00	0.00	0
011-4-343-00000 Construction In Progress - Bin Site	167,502.73	49,255.50	167,502.73	0.00	0.00	0
011-4-694-00200 Transfer To Road	47,614.23	32,497.27	47,614.23	0.00	0.00	0
011-4-694-01000 Transfer To Landfill Closure	8,931.00	0.00	8,931.00	0.00	0.00	0
011-4-699-00000 Accounting & Payroll Fees	33,962.24	0.00	33,962.24	0.00	0.00	0
<b>Revenue</b>						
011-3-131-00000 Sales Tax	1,440,000.00	115,860.84	1,208,627.61	0.00	231,372.39	16
011-3-341-08400 Recycled Metal	32,000.00	920.00	31,668.80	0.00	331.20	1

**BUDGET REPORT BY FUND - ALL**  
 Fiscal Year Start Date: 01/01/2021  
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury  
 FY 2021  
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
011-3-441-00000 Dumping Fees Charged	37,000.00	9,136.17	43,849.24	0.00	-6,849.24	-19
011-3-441-01000 Commercial Collection Fees	275,000.00	24,762.90	276,632.10	0.00	-1,632.10	-1
011-3-611-00000 Interest	2,875.00	0.00	2,658.83	0.00	216.17	8
011-3-641-00000 Sales Of Surplus & Scrap	21,900.99	21,904.99	21,904.99	0.00	-4.00	0
011-3-694-00100 Transfer From General	200,000.00	0.00	200,000.00	0.00	0.00	0
Solid Waste - 11 Total Revenue	2,008,775.99	172,584.90	1,785,341.57	0.00	223,434.42	11
Solid Waste - 11 Total Expenditure	2,059,160.03	343,696.26	1,948,931.83	0.00	110,228.20	5
Solid Waste - 11 Net	-50,384.04	-171,111.36	-163,590.26	0.00	113,206.22	-225
<b>Fund: 012 Off Duty Witness Fees - 12</b>						
<b>Expenditure</b>						
012-4-350-00000 Off Duty Witness Fees Reimburseme	6,000.00	200.00	5,400.00	0.00	600.00	10
<b>Revenue</b>						
012-3-200-00000 Sheriff Court Fees & Fines	5,500.00	309.00	5,233.05	0.00	266.95	5
Off Duty Witness Fees - 12 Total Revenue	5,500.00	309.00	5,233.05	0.00	266.95	5
Off Duty Witness Fees Total Expenditure	6,000.00	200.00	5,400.00	0.00	600.00	10
Off Duty Witness Fees - 12 Net	-500.00	109.00	-166.95	0.00	-333.05	67
<b>Fund: 015 2015 Road Cert. Of Indebtedness - 15</b>						
<b>Expenditure</b>						
015-4-310-04300 Certificates Of Indebtedness	305,000.00	0.00	305,000.00	0.00	0.00	0
015-4-310-04400 Interest On Certificates Of Indebte	26,786.63	0.00	26,786.63	0.00	0.00	0
<b>Revenue</b>						
015-3-694-00300 Transfer From Sales Tax	331,945.50	-331,945.50	0.00	0.00	331,945.50	100
015-3-694-00600 Transfer From Asphalt	0.00	331,945.50	331,945.50	0.00	-331,945.50	0
2015 Road Cert. Of Indebte Total Revenue	331,945.50	0.00	331,945.50	0.00	0.00	0
2015 Road Cert. Of Ind Total Expenditure	331,786.63	0.00	331,786.63	0.00	0.00	0
2015 Road Cert. Of Indebtedness - 15 Net	158.87	0.00	158.87	0.00	0.00	0
<b>Fund: 017 Coroner Fund - 17</b>						
<b>Expenditure</b>						
017-4-125-01100 Salaries - Coroner'S Office	0.00	-28,050.00	0.00	0.00	0.00	0
017-4-125-06200 Medicare - Employer'S Share	0.00	-413.37	0.00	0.00	0.00	0
017-4-125-06800 Fica - Employer'S Share	0.00	-1,739.10	0.00	0.00	0.00	0
017-4-125-10000 Dues - Coroner'S Association	0.00	-350.00	0.00	0.00	0.00	0
017-4-300-00000 Autopsy Professional Charges	0.00	-27,460.00	0.00	0.00	0.00	0
017-4-310-00000 Indigent Disposition	0.00	-350.00	0.00	0.00	0.00	0
017-4-355-00000 Toxicology	0.00	-1,046.00	0.00	0.00	0.00	0
017-4-500-00000 Opc'S - Out-Of-Parish	0.00	-7,700.00	0.00	0.00	0.00	0
017-4-600-00000 Office Supplies, Misc. Exp	0.00	-1,941.65	0.00	0.00	0.00	0
017-4-610-00000 Computer Software	0.00	-1,170.00	0.00	0.00	0.00	0
017-4-650-00000 Medical Supplies	0.00	-2,189.55	0.00	0.00	0.00	0
017-4-705-00000 Vehicle / Liability Insurance	0.00	-491.52	0.00	0.00	0.00	0
017-4-710-00000 Vehicle Expense - Repairs Etc	0.00	-692.95	0.00	0.00	0.00	0
017-4-715-00000 Utilities (Phone/Gas/Water/Electric	0.00	-3,281.71	0.00	0.00	0.00	0
017-4-716-00000 Coroner'S Office Telephone	0.00	-3,224.56	0.00	0.00	0.00	0
017-4-800-00000 Building Repairs And Renovations	0.00	-1,285.54	0.00	0.00	0.00	0
<b>Revenue</b>						

**BUDGET REPORT BY FUND - ALL**  
 Fiscal Year Start Date: 01/01/2021  
 Current Period End Date: 12/31/2021

Jackson Parish Police Jury  
 FY 2021  
 Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
017-3-100-10000 Coroner: Municipal Fees	0.00	-18,551.89	0.00	0.00	0.00	0
017-3-100-20000 Coroner: Coroner'S Fees	0.00	-1,570.00	0.00	0.00	0.00	0
017-3-694-00100 Coroner: Transfer From General Fur	64,083.75	-64,083.75	0.00	0.00	64,083.75	100
Coroner Fund - 17 Total Revenue	64,083.75	-84,205.64	0.00	0.00	64,083.75	100
Coroner Fund - 17 Total Expenditure	0.00	-81,385.95	0.00	0.00	0.00	0
Coroner Fund - 17 Net	64,083.75	-2,819.69	0.00	0.00	64,083.75	100
<b>Fund: 026 Court Fees Fund - 26</b>						
<b>Expenditure</b>						
026-4-400-00000 Petit/Grand Jury Fees	11,177.04	0.00	11,277.04	0.00	-100.00	-1
<b>Revenue</b>						
026-3-694-00100 Transfer From General	10,000.00	0.00	5,000.00	0.00	5,000.00	50
Court Fees Fund - 26 Total Revenue	10,000.00	0.00	5,000.00	0.00	5,000.00	50
Court Fees Fund - 26 Total Expenditure	11,177.04	0.00	11,277.04	0.00	-100.00	-1
Court Fees Fund - 26 Net	-1,177.04	0.00	-6,277.04	0.00	5,100.00	-433
<b>Fund: 029 American Rescue Plan</b>						
<b>Expenditure</b>						
029-4-100-11001 Employee Hazard Pay	92,899.42	0.00	92,899.42	0.00	0.00	0
029-4-100-11002 Employee Hazard Pay Fica	262.70	0.00	262.70	0.00	0.00	0
029-4-100-11003 Employee Hazard Pay Medicare	1,340.40	0.00	1,340.40	0.00	0.00	0
029-4-100-11004 Technology	259,275.39	44,847.56	231,247.47	0.00	28,027.92	11
029-4-100-11006 Hvac System	25,265.59	0.00	25,265.59	0.00	0.00	0
029-4-694-00100 Transfer To General Fund	1,000,000.00	0.00	1,000,000.00	0.00	0.00	0
<b>Revenue</b>						
029-3-100-10000 American Rescue Plan Funding	1,529,043.50	0.00	1,529,043.50	0.00	0.00	0
American Rescue Plan Total Revenue	1,529,043.50	0.00	1,529,043.50	0.00	0.00	0
American Rescue Plan Total Expenditure	1,379,043.50	44,847.56	1,351,015.58	0.00	28,027.92	2
American Rescue Plan Net	150,000.00	-44,847.56	178,027.92	0.00	-28,027.92	-19
<b>Report Total Revenue</b>	<b>\$13,809,109.50</b>	<b>\$449,318.78</b>	<b>\$7,999,002.48</b>	<b>\$0.00</b>	<b>\$5,810,107.02</b>	<b>42</b>
<b>Report Total Expenditure</b>	<b>\$12,609,292.14</b>	<b>\$896,664.89</b>	<b>\$11,753,495.32</b>	<b>\$86,757.90</b>	<b>\$769,038.92</b>	<b>6</b>
<b>Report Totals Net</b>	<b>\$1,199,817.36</b>	<b>\$-447,346.11</b>	<b>\$-3,754,492.84</b>	<b>\$-86,757.90</b>	<b>\$5,041,068.10</b>	<b>420</b>

**CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER**

Jackson Parish Police Jury

Deposit Dates: 12/1/2021 to 12/31/2021

FY 2021

Deposit Numbers: 841 to 881

User IDs: All

Deposit # / Date / Cash Account			Deposit Amount (\$)
841	12/01/2021	020-1-901-00000	6,045.50
842	12/03/2021	020-1-901-00000	3,308.59
843	12/06/2021	020-1-901-00000	191,562.58
847	12/07/2021	020-1-901-00000	4,860.15
853	12/09/2021	020-1-901-00000	3,227.60
871	12/07/2021	020-1-901-00000	33.75
872	12/14/2021	020-1-901-00000	6,525.79
873	12/15/2021	020-1-901-00000	1,004.70
874	12/15/2021	020-1-901-00000	199,043.02
875	12/17/2021	020-1-901-00000	4,233.53
876	12/20/2021	020-1-901-00000	11,183.45
878	12/21/2021	020-1-901-00000	22,410.99
879	12/22/2021	020-1-901-00000	1,149.40
880	12/28/2021	020-1-901-00000	3,126.12
881	12/30/2021	020-1-901-00000	2,363.00
<b>GRAND TOTAL:</b>			<b>\$460,078.17</b>

# Proposal of Insurance

## Jackson Parish Police Jury

500 E Court St, Room 301  
Jonesboro, LA 71251

### Policy Term:

January 1, 2022 to January 1, 2023

**THE LINCOLN  
AGENCY, LLC**

*"To be Sure, Insure With us"*



# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Account Service Team

From adequate coverages to competitive pricing, our knowledgeable Account Service Team is here to assist you with all your insurance needs and provide you with exceptional customer service.

### Jackie Billberry

Producer

318-255-2913 phone

318-251-0204 fax

[jbillberry@lincolnagency.com](mailto:jbillberry@lincolnagency.com) email

Jackie Billberry is responsible for overseeing all aspects of your account.

### Kim Jones

Customer Service Representative

318-255-2913 phone

318-251-0204 fax

[kjones@lincolnagency.com](mailto:kjones@lincolnagency.com) email

Kim Jones will assist with the daily servicing of your account, including changes to coverages, certificate requests, billing questions, etc.

### Kim Jones

Commercial Claims Representative

318-255-2913 phone

318-251-0204 fax

[kjones@lincolnagency.com](mailto:kjones@lincolnagency.com) email

Kim Jones will report claims to the insurance company and monitor the status of open claims.

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Claims Reporting Guidelines

Make the Lincoln Agency, LLC aware of any and all incidents immediately after they occur, whether it be an auto accident, a theft, slip & fall, weather related, or even a minor incident that appears will have no future activity. Do not wait for a police report.

Some insureds opt to handle a situation themselves as opposed to putting their insurance company on notice. This decision is ultimately up to the insured, but the Lincoln Agency, LLC, should still be informed of a situation and requires written confirmation that the insured made the decision not to report the claim.

Gather as much concrete information as possible. For example, police reports, company incident reports, conversation logs, medicals and pictures- anything that may assist in the handling of your claim. Send this information by mail, email or fax to:

### **The Lincoln Agency, LLC**

P.O. Box 980  
Ruston, LA 71273-0980  
(318) 255-2913 phone  
(318) 251-0204 fax

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Named Insured

The following are named insured on your policies:

### Jackson Parish Police Jury

Please verify the accuracy of each name on this list and update if needed.

## Location Schedule

Loc #	Bldg.#	Address	Description
1	1	310 6 <sup>th</sup> Street, Jonesboro, LA	Main Building
2	1	710 Cooper St, Jonesboro, LA	Community Action Building
3	1	302 Landfill Rd, Quitman, LA	Solid Waste Office
3	2	302 Landfill Rd, Quitman, LA	Solid Waste Disposal
3	3	302 Landfill Rd, Quitman, LA	Storage
3	4	302 Landfill Rd, Quitman, LA	Storage
4	1	228 Bond St, Jonesboro, LA	Health Unit
5	1	334 Road Barn Rd, Jonesboro, LA	Maintenance Barn
6	1	162 Industrial Dr, Jonesboro, LA	Community Center
6	2	162 Industrial Dr, Jonesboro, LA	Storage
7	1	500 E Court St, Jonesboro, LA	Courthouse
8	1	515 Cooper St, Jonesboro, LA	Museum
9	1	230 Fitzpatrick Rd, Jonesboro, LA	Office/ Processing Center (Road Barn)
10	1	281 Hwy 505, Jonesboro, LA	Solid Waste Collection Site
11	1	319 Jimmie Davis Blvd, Jonesboro, LA	Office Building
12	1	6 <sup>th</sup> Street, Jonesboro, LA	Veteran's park
13	1	160 Industrial Drive, Jonesboro, LA	Office Building

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial Property Coverage

**Company: The Travelers Property Casualty Company of America**

### Property Limits:

Loc #	Bldg #	Coverage	Limit
All	All	Blanket Building & Business Personal Property Limit	\$11,094,467
All	All	Electronic Data Processing Coverage (Included in Blanket Limit)	Included
All	All	Business Income & Extra Expense	\$500,000
All	All	Earthquake Coverage	\$1,000,000

### Valuation:

Replacement Cost

### Cause of Loss:

Special Form

### Deductible:

Building & Business Personal Property: \$10,000  
Electronic Data Processing Equipment: \$1,000  
Electronic Data Processing Data & Media: \$1,000  
Business Income: 72 hour waiting period  
Earthquake Deductible: \$25,000

**Total Annual Premium for Property:**

**\$38,517.00**

*Premium includes LA Fair Plan Assessment of \$936.00*

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial Property Coverage (continued)

### Additional Property Coverages:

Description of Coverage	Limit
Accounts Receivable	
At all described premises	\$100,000
In transit or at all undescribed premises	\$100,000
Property In Transit	\$50,000
Appurtenant Buildings & Structures	\$100,000
Claim Data Expense	\$25,000
Debris Removal (additional amount)	\$250,000
Employee Tools	
In any one occurrence	\$25,000
Any one item	\$2,500
Limited Coverage for Fungus, West Rot or Dry Rot	\$25,000
Loss of Master Key	\$25,000
Ordinance or Law Coverage	\$500,000
Outdoor Property	\$25,000
Any one tree, shrub or plant	\$2,500
Outside Signs	
At all described premises	\$100,000
At all undescribed premises	\$5,000
Personal Effects	\$25,000
Personal Property at Premises Outside of the Coverage Territory	\$50,000
Pollutant Cleanup & Removal- Annual Aggregate	\$100,000
Reward Coverage	\$25,000
Stored Water	\$25,000
Valuable Papers & Records- Cost of Research	
At all described premises	\$100,000
In transit or at all undescribed premises	\$25,000
Equipment Breakdown	
Spoilage	\$250,000
Ammonia Contamination	\$250,000
Hazardous Substance	\$250,000
Utility Services	
Direct Damage- in any one occurrence	\$50,000
Time Element- in any one occurrence	\$50,000
Sewer or Drain Backup	\$50,000

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial Property Coverage (continued)

### Additional Property Coverages:

Description of Coverage	Limit
Confiscated Property	\$100,000
Street Lights- each item	\$5,000
Street Lights- maximum per occurrence	\$50,000
Street Signs- each item	\$5,000
Street Signs- maximum per occurrence	\$50,000
Traffic Signs & Lights- each item	\$5,000
Traffic Signs & Lights- maximum per occurrence	\$50,000
Stadium Lights- per occurrence	\$5,000
Stadium Lights- maximum per occurrence	\$50,000

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial Crime Coverage

**Company: The Travelers Property Casualty Company of America**

### Crime Coverages:

Description of Coverage	Limit	Deductible
Employee Theft- Per Loss Coverage	\$100,000	\$1,000
Computer Fraud	\$50,000	\$1,000
Inside the Premises- Theft of Money & Securities	\$25,000	\$1,000
Inside the Premises- Robbery or Safe Burglary of Other Property	\$25,000	\$1,000
Outside the Premises	\$25,000	\$1,000

### Endorsement:

Faithful Performance of Duty

**Total Annual Premium for Crime:**

**\$436.00**

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial Inland Marine Coverage

**Company: The Travelers Property Casualty Company of America**

### Inland Marine Coverages:

Description of Coverage	Limit
Total Insured Value for Equipment	\$5,103,125
Newly Acquired Contractors Equipment	\$250,000
Replacement Items	
Rental Cost	\$5,000 per item
Loss to any one Replacement Item	\$100,000 per item

### Deductible:

Basic Deductible: \$1,000

Windstorm Deductible: \$1,000

### Valuation:

Actual Cash Value

**Total Annual Premium for Inland Marine:**

**\$14,865.00**



# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Equipment Schedule:

Description of Coverage	Limit
2009 New Holland T5050 Tractor w/Alamo Boom #Z8JH13761/VR8A071	\$68,000
2001 Ferguson 46A #4722	\$38,135
2001 HTC DISTR #BA05491118	\$9,419
2002 New Holland TN55 Tractor #1262465	\$14,793
2002 New Holland ST100 Tractor #183131B	\$39,159
2003 John Deere 6320 Tractor #L06320H391017	\$35,250
2004 John Deere Tractor #L06320H413601	\$36,168
2004 Broce Sweeper #88243	\$15,000
2008 Caterpillar Mini Excavator #DMY02817	\$46,636
1999 HAMM 3011D VIB Roller #808989961817104	\$45,000
2008 Terex RS425C Reclaimer #529389	\$340,321
2008 Kuhn EL 122-250 Tiller #8007051	\$10,660
1999 N280 #1202828	\$1,474
1999 N280 #12-02516	\$1,473
1997 John Deere 310E Backhoe #TO310EX826068	\$36,395
2000 Caterpillar Loader #4YSO1682	\$80,000
2006 Komatsu PC78 Mini Trackhoe #8201	\$89,900
2006 Case 850 Crawler Dozer #CAL005273	\$85,749
New Holland Tractor #G512942	\$10,500
Bush Hog on SW405 #12-00751	\$3,983
2008 Volvo EC140 Excavator #VCEC140CP00110462	\$119,848
2010 Caterpillar HEX315 #CJN01494	\$180,000
2011 Caterpillar C27 Grinder #602HJ102	\$585,000
75KW Trailer Mounted Generator #7060475-06-09	\$31,285
125 KW Generator #MRP0176716-030	\$47,105
300 KW Generator #310387-1-1-0609	\$110,382
2011 Alamo 22ft Boom Mower #00041	\$43,000
John Deere 6430 Cab Tractor #1L06430BECB732194	\$57,000
2012 Caterpillar D3K2XL Tractor #KFF00209	\$89,000
2012 New Holland T475 Tractor #ZCAE03221	\$27,000
2013 New Holland 295 Bush Hog #1201674	\$3,000
2012 Volvo G940B Motor Grader #VCEG940BA0S575353	\$190,500
2012 Volvo G940B Motor Grader #VCEG940BC0S575357	\$190,500
2011 Volvo PT-125R Roller #VCE0T125K0S325100	\$75,000
2015 Volvo Trackhoe #VCEC160DL00210025	\$175,000
2015 Caterpillar D6N Dozer #0BPBA02544	\$250,000
2015 Volvo ECR88 Excavator #VCE00E88V00211485	\$124,000
2015 Volvo L70H Wheel Loader #VCE0L70HC0S622198	\$162,000
2017 John Deere 450JLT Crawler Dozer #1T0450JXVGD303560	\$110,000
2017 John Deere AT35 Cab Screen #0000AT312409	\$3,000
2018 John Deere 670G Motor Grader #1DW670GXEJF691975	\$216,500
2018 John Deere 670G Motor Grader #1DW670GXCJF691797	\$216,500
Caterpillar Mini Excavator #CR506868	\$103,000
2019 Caterpillar Pneumatic Compactor #TL500405	\$83,000
Caterpillar 316FL Excavator #YDL20549	\$164,700
2017 Caterpillar 930M Rubber Tire Wheel Loader #0KTG03422	\$121,000
2019 Caterpillar 315FL Hydraulic Excavator #TDY12658	\$160,000
2021 Case Mini Excavator #2660	\$106,000
2020 Caterpillar 150 Grader #OEB400117	\$351,790

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial General Liability Coverage

**Company: The Travelers Indemnity Company**

### General Liability Limits:

Description of Coverage	Limit
General Aggregate	\$2,000,000
Products & Completed Operations Aggregate	\$2,000,000
Personal & Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Fire Damage Legal Liability	\$300,000
Medical Expense	Excluded
General Liability Deductible- Each Occurrence	\$10,000
Employee Benefits Liability	
Each Claim	\$1,000,000
Annual Aggregate	\$3,000,000
Deductible for Employee Benefits Liability	\$1,000
Retroactive Date	2/01/2009

### Endorsements:

- Reasonable Force Property Damage- Exception to Expected or Intended Injury Exclusion
- Owned Watercraft Less than 25 Feet
- Good Samaritan Services Coverage
- Blanket Waiver of Subrogation
- Non-Owned Watercraft 50 Feet Long or Less
- Aircraft Chartered with Pilot
- Increased Supplementary Payments for Bail Bonds
- Contractual Liability- Railroads
- Knowledge & Notice of Occurrence or Offense
- Pollution Coverage- broadening endorsement includes coverage for bodily injury & property damage arising out of certain discharges or releases of pollutants caused by:
  - Pesticide, herbicide, fungicide or fertilizer application;
  - Chlorine, sodium hypochlorite or any other chemical used in sewage treatment, water purification or swimming pool maintenance;
  - Use of substance in providing, or training for, fire-fighting or emergency response services

**Total Annual Premium for General Liability:**

**\$52,627.00**

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Professional Liability Coverage

**Company: The Travelers Indemnity Company**

### Professional Liability Limits:

Description of Coverage	Limit
Public Officials Errors & Omissions	
Each Wrongful Act	\$1,000,000
Aggregate	\$1,000,000
Employment Practices Liability	
Each Offense	\$1,000,000
Aggregate	\$1,000,000

### Deductible:

Public Officials Errors & Omissions: \$10,000

Employment Practices Liability: \$10,000

### Retroactive Date:

02/01/2009

### Endorsement:

Limited Special Expenses Aggregate Limit- Key Employees: \$50,000

Limited Special Expenses Participation Percentage- Key Employees: 10%

**Total Annual Premium for Public Officials Liability:**

**\$13,007.00**

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial Auto Coverage

**Company: Charter Oak Fire Insurance Company**

### Auto Limits:

Description of Coverage	Limit
Combined Single Limit Auto Liability	\$1,000,000
Comprehensive Deductible	\$1,000
Collision Deductible	\$1,000
Hired/ Non-Owned Auto Liability	\$1,000,000
Hired Auto Physical Damage	
Comprehensive Deductible	\$1,000
Collision Deductible	\$1,000

### Endorsements:

- Insureds Expenses: \$500 a Day
- Blanket Waiver of Subrogation
- Airbags: \$1,000
- Personal Property: \$400
- Customized Equipment for Emergency Vehicles
- Transportation Expenses: \$50 a Day/ \$1,500 Maximum
- Freezing of Fire Truck Equipment
- Waiver of Deductible- Repaired Glass Only
- Hired Auto Physical Damage- Loss of Use \$65 a day/ \$750 Maximum

**Annual Premium for Auto:**

**\$39,684.00**

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Commercial Auto Coverage (continued)

**Company: Charter Oak Fire Insurance Company**

### Vehicle Schedule:

Year,Make, Model	VIN#	Value	Liab	Comp	Coll
2008 Ford F150	F18610	\$35,376	X	\$1000	\$1000
2005 Texas Brag Trailer	1054652	\$1,335	X	\$1000	\$1000
1995 Mack Truck	M017523	\$61,750	X	\$1000	\$1000
2000 Freightliner Dump	HG09230	\$56,755	X	\$1000	\$1000
2003 Ford F350	EA93809	\$28,950	X	\$1000	\$1000
2003 International 4000 Series	N586566	\$42,292	X	\$1000	\$1000
2003 Pipe Hunte/ Cleaner Truck	P394794	\$32,960	X	\$1000	\$1000
2000 Ford F650	MA11085	\$16,250	X	\$1000	\$1000
2005 Ford F150	NA66909	\$27,590	X	\$1000	\$1000
2007 Ford F250	EA02156	\$25,500	X	\$1000	\$1000
2007 Freightliner	DX56435	\$88,737	X	\$1000	\$1000
2007 Freightliner	DX56436	\$98,218	X	\$1000	\$1000
2008 Ford F350	EB35498	\$32,271	X	\$1000	\$1000
2008 Ford F150	FA18611	\$35,376	X	\$1000	\$1000
1998 Kenworth	J761231	\$35,000	X	\$1000	\$1000
2007 Hilbilt MF/ Trailer	1015051	\$26,639	X	\$1000	\$1000
2003 Load King Trailer	224880	\$30,000	X	\$1000	\$1000
2008 Stagecoach Utility Trailer	NSC1549	\$9,075	X	\$1000	\$1000
2008 H Creek Trailer	C021356	\$3,580	X	\$1000	\$1000
2001 Trailboss/ Dovetail Trailer	1000366	\$25,000	X	\$1000	\$1000
2008 Tiger Flatbed Trailer	M000621	\$3,510	X	\$1000	\$1000
2002 Freightliner	PK06483	\$63,863	X	\$1000	\$1000
1991 Mack RD600	M010368	\$60,000	X	\$1000	\$1000

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Vehicle Schedule:

Year, Make, Model	VIN#	Value	Liab	Comp	Coll
1994 Mack MR600	M005701	\$112,980	X	\$1000	\$1000
1997 Mack MR600	M006681	\$129,975	X	\$1000	\$1000
2001 Mack MR600	M008751	\$143,950	X	\$1000	\$1000
2003 International 4000 Series	H570224	\$78,823	X	\$1000	\$1000
2006 International 4000 Series	H220875	\$85,138	X	\$1000	\$1000
2001 Wilkens Truck	M077856	\$46,350	X	\$1000	\$1000
2001 Crescent Walk Trailer	150627	\$46,770	X	\$1000	\$1000
1997 Roadclipper Utility Trailer	1051373	\$1,015	X	\$1000	\$1000
2006 Travis/ Refuse Truck	1003933	\$48,025	X	\$1000	\$1000
2009 Travis/ Refuse Truck	1006596	\$52,717	X	\$1000	\$1000
2002 Adams/ Water Trailer	N861660	\$4,950	X	\$1000	\$1000
1998 Contract Trailer	W1033273	\$6,000	X	\$1000	\$1000
1997 Ford F250	E16859	\$19,216	X	\$1000	\$1000
1999 Ford F150	KA12223	\$15,045	X	\$1000	\$1000
2001 Dodge Ram 1500	S780758	\$14,895	X	\$1000	\$1000
2005 Ford F350	E52940	\$42,799	X	\$1000	\$1000
2006 Freightliner	DW54634	\$76,332	X	\$1000	\$1000
2007 Mack MR600	M034430	\$194,900	X	\$1000	\$1000
2008 Dodge Ram 1500	J166376	\$25,325	X	\$1000	\$1000
2009 Freightliner	HAH1673	\$96,650	X	\$1000	\$1000
2010 Clement Trailer	M07600	\$47,000	X	\$1000	\$1000
1988 Chevrolet D6500	V104221	\$19,951	X	\$1000	\$1000
2010 Mack Truck	M005766	\$197,106	X	\$1000	\$1000
2010 Wanco Trailer	1001702	\$14,000	X	\$1000	\$1000
2010 Wanco Trailer	1001701	\$14,000	X	\$1000	\$1000
2011 Ford Ranger	A47647	\$19,630	X	\$1000	\$1000
2002 Ford F250	E807244	\$8,000	X	\$1000	\$1000
2005 Trailmaster Utility Trailer	C1347272	\$2,500	X	\$1000	\$1000
2005 Pace Cargo Trailer	X019328	\$2,500	X	\$1000	\$1000
2001 Travis Truck- Dump	B1007425	\$54,000	X	\$1000	\$1000

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Vehicle Schedule:

Year, Make, Model	VIN#	Value	Liab	Comp	Coll
2012 Travis Truck- Dump	C1007575	\$54,000	X	\$1000	\$1000
2013 Freightliner	DSFA8243	\$97,000	X	\$1000	\$1000
2013 Freightliner	DFA8240	\$138,000	X	\$1000	\$1000
2014 Travis Dump Trailer	1008624	\$59,000	X	\$1000	\$1000
2005 Asphalt Zipper Trailer	U022930	\$5,000	X	\$1000	\$1000
2010 Carry-On Cargo Trailer	T027529	\$4,500	X	\$1000	\$1000
2014 Ford F250	EEB88701	\$33,000	X	\$1000	\$1000
2014 Ford F450	EEB88211	\$42,000	X	\$1000	\$1000
2014 Mack Tractor	EM011633	\$220,000	X	\$1000	\$1000
2015 Ford F250 Pickup	FEA95743	\$37,000	X	\$1000	\$1000
2015 Ford F250 Pickup	FEC47682	\$37,000	X	\$1000	\$1000
2016 Caterpillar CT660 Dump Truck	GN225937	\$123,000	X	\$1000	\$1000
2012 Ford F350 Pickup	CEA42797	\$28,000	X	\$1000	\$1000
2016 Mack Compactor Truck	M014065	\$231,206	X	\$1000	\$1000
2017 Ford F150 Pickup	FA35408	\$28,000	X	\$1000	\$1000
2018 Freightliner Tractor	DJM7518	\$116,000	X	\$1000	\$1000
2018 Freightliner Tractor	HJM7522	\$76,000	X	\$1000	\$1000
2017 Landoll Trailer	1D24784	\$64,985	X	\$1000	\$1000
2018 Freightliner Tractor	HJM3899	\$118,000	X	\$1000	\$1000
2018 Ford F550 Truck	EC64589	\$100,000	X	\$1000	\$1000
2018 Ford Pickup	KF16478	\$50,000	X	\$1000	\$1000
2005 Trailmaster Trailer	C137270	\$27,500	X	\$1000	\$1000
2019 Kenworth T880 Tractor	J286113	\$128,000	X	\$1000	\$1000
2020 Freightliner Tractor	LX3827	\$128,000	X	\$1000	\$1000
2020 Ford Transit Van	1442180	\$28,000	X	\$1000	\$1000
2015 Carr Trailer	T034521	\$30,000	X	\$1000	\$1000

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Driver Schedule:

Name	Date of Birth	License #
Summer Bradley	05/15/1979	LA 8315953
Jody Stuckey	08/03/1958	LA 003973258
Jared Horton	11/03/1976	LA 006172436
Brad Self	05/29/1971	LA 005335569
John Ross	03/25/1947	LA 002403625
Gary Layfield, Jr.	12/09/1971	LA 005662532
John Pardee	02/19/1944	LA 003212491
Carl Hopper	06/08/1959	LA 007141814
David Robertson	04/26/1958	LA 003796510
Romaine Grant	11/30/1964	LA 005871943
Edquado Howard	09/25/1979	LA 007066904
Paul Martin	12/10/1953	LA 003520582
Robin Sessions	04/06/1960	LA 004357219
Shelia Huddleston	11/10/1964	LA 002846862
Walter Johnson	09/01/1965	LA 003182207
Jeff Harlan	03/13/1964	LA 003232599
Kelvin Calahan	12/09/1962	LA 003185066
Rodney Boatner	09/09/1963	LA 009006560
Stacy Jones	11/25/1976	LA 7841110
David Linder	10/11/1988	LA 9216069
Robert Anderson	07/27/1955	LA 8586441
Bradley Sessions	09/18/1971	LA 8685323
Virgil Shavers	09/30/1965	LA 4826953
Michael Lowery	04/30/1977	LA 006662243
Ronnie Qualls	07/02/1973	LA 005789681
Jody Terral	11/01/1983	LA 008343727
Jack Williams	06/14/1984	LA 009160799
Kirk Gaines	03/09/1966	LA 002552668
Jimmy Dorsey	07/14/1972	LA 005646828
Katherine Bond	09/30/1970	LA 005912448
Paul Aldy	01/05/1960	LA 004438727
Mathew Connor	10/28/1992	LA 009785806
Jeremy Davis	07/21/1987	LA 008526074
Ju'Won Jack	07/02/1996	LA 011119697
James Holland	04/04/1980	LA 007019866
Curtis Roller	12/27/1979	LA 006864563



# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Workers Compensation Coverage

**Company: Luba Indemnity Insurance Company**

### Workers Compensation Limits:

Description of Coverage	Limit
Each Accident	\$1,000,000
Disease- Policy Limit	\$1,000,000
Disease- Each Employee	\$1,000,000

### Class Codes:

Class Code	Description	Payroll
5506	Street/ Road Construction	\$697,182
6217	Excavation & Drivers	If Any
7380	Drivers/ Chauffeurs NOC	If Any
8810	Clerical Office Employees NOC	\$434,373
9015	Building- Operation by Owner	\$154,672
9403	Ashes, Garbage or Refuse Collection	\$608,647
8820	Attorney- All Employees, Drivers	If Any
8832	Physician & Clerical	\$106,823

### Experience Mod:

.98

**Total Annual Premium for Workers Comp:**

**\$77,931.00**

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Premium Summary:

### Package Quotes:

Description of Coverage	Premium
Property	\$38,517.00
Crime	\$436.00
Inland Marine	\$14,865.00
General Liability	\$52,627.00
Professional Liability & Employment Practices	\$13,007.00
Auto Liability & Physical Damage	\$39,684.00
Workers Compensation (Luba Renewal)	\$77,931.00
<b>Total Annual Premium for All Policies</b>	<b>\$237,067.00</b>

### Package Quotes with ALTERNATE WC Quote through Travelers:

Description of Coverage	Premium
Property	\$38,517.00
Crime	\$436.00
Inland Marine	\$14,865.00
General Liability	\$52,627.00
Professional Liability & Employment Practices	\$13,007.00
Auto Liability & Physical Damage	\$39,684.00
Workers Compensation (Travelers)	\$72,934.00
<b>Total Annual Premium for All Policies</b>	<b>\$232,070.00</b>

# Commercial Insurance Proposal

The Lincoln Agency, LLC~ 504 South Service Road East~ Ruston, LA 71270 (318) 255-2913

## Other Markets:

- 1) One Beacon: No market to compete with Travelers
- 2) CRC: No market to compete with Travelers
- 3) RPS: No market to compete with Travelers
- 4) EMC: Auto Physical Damage & Property Only: cannot compete with Travelers premium
- 5) Apex Insurance: \$165,218.00
- 6) Stone Oak: \$193,437.00
- 7) Saville: markets were blocked by another broker
- 8) JWF Specialty: Market pulled out of the state effective last year
- 9) Epic Intermediaries: markets were blocked by another broker
- 10) Liberty Mutual: Declined- not filed to write municipalities in LA
- 11) Midlands: Declined- no market at this time

## Workers Compensation:

- 1) Stonetrust: \$82,089.00
- 2) LWCC: Cannot compete with current pricing
- 3) Trean: Declined- not a market for this type of risk
- 4) CCMSI: \$78,355.00
- 5) Guard: Declined due to street/ road exposure
- 6) Amtrust: Declined- not a market for this type of risk
- 7) Accident Fund: Declined due to street/ road exposure
- 8) All Risks: Declined- market's minimum premium is \$150,000
- 9) Midlands: Declined- no market for this type of risk
- 10) Amwins: Declined- no market for this type of risk
- 11) US Risk: Declined- no market at this time
- 12) Appalachian Underwriters: only market is a PEO
- 13) Peachtree: Declined- only market is LWCC
- 14) Employers: Declined due to street/ road exposure

**Jackson Parish Police Jury  
2022 Material Bid Tabulation Sheet**

**Item #1  
Gasoline & Diesel Fuel (per gallon)**

Gasoline 87 Octane (minimum)  
Diesel Fuel Ultra-low sulfur cetaine rating 45 (minimum), road use  
Diesel Fuel off road use

<b><u>McCartney Oil Co</u></b>	<b><u>(Bid #2)</u></b>
Rack + .10 per gal	
Rack + .10 per gal	
Rack + .10 per gal	

**Item #2  
Cold Mix (per ton)**

- a. FOB Parish trucks; at bidder's plant
- b. Delivered to Road Barn in 20 yard loads
- c. Delivered to various roads in Jackson Parish

<b><u>Dreher Contracting, LLC</u></b>	<b><u>(Bid #2)</u></b>
\$ 91.00	
\$ 104.00	
\$ 110.00	

**NOTICE  
REQUEST FOR PROPOSALS  
DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS REDUCTION AND  
EMERGENCY ROADWAY DEBRIS CLEARANCE FOR  
JACKSON PARISH POLICE JURY  
Due Date: January 30, 2022**

The **Jackson Parish Police Jury** (herein referred to as "JPPJ", "Owner" or "Parish") hereby solicits sealed proposals for Debris Monitoring Services described as follows:

**STATEMENT OF WORK: Standby Contract for Debris Removal and Site Management for Debris Reduction and Emergency Roadway Debris Clearance Services related to natural disasters and emergency events to deal with the consequences of major storm events, man-made events, and/or other related weather or natural event occurrences.**

The JPPJ will begin receiving proposals for "**Debris Removal and Site Management for Debris Reduction and Emergency Roadway Debris Clearance.**" Sealed proposals in accordance with all applicable standards shall be addressed to the Jackson Parish Police Jury and delivered to 160 Industrial Drive, Jonesboro, LA 71251, no later than 2:00 p.m. CST on February 9, 2022. Any proposal received after the specified time and date will not be considered. The sealed proposals will be publicly opened and read aloud at 2:00 p.m. on the day of February 9, 2022 at 160 Industrial Drive, Jonesboro, LA 71251.

Proposal instructions may be obtained from Brad Roller at 160 Industrial Drive, Jonesboro, LA 71251, by emailing [broller@jppj.org](mailto:broller@jppj.org) or by calling the Jackson Parish Police Jury at (318) 259-5691 Monday through Friday between the hours of 8:00 AM and 4:00 PM.

Interested firms must physically submit one (1) original and two (2) copies of their Proposals in an 8 ½" by 11" format to the Parish. No facsimile or email responses will be accepted. However, vendors/contractors have the option to submit their proposals and proposal bonds electronically. (only one copy will be required to be uploaded electronically)

Small and/or minority owned firms, HUD Section 3 firms, and women's business enterprises are encouraged to participate. Jackson Parish Police Jury is an Equal Opportunity Employer.

***Jackson Parish Police Jury*** BY: Brad Roller

PUBLICATION/DATES:

*The Jackson Parish Journal*

Wednesday, January 19, 2022

Wednesday, January 26, 2022

Wednesday, February 2, 2022

**REQUEST FOR PROPOSAL**

**STANDBY CONTRACT FOR**

**DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS REDUCTION AND**

**EMERGENCY ROADWAY DEBRIS CLEARANCE**

**RFP # 02142022-1**

**UNINCORPORATED AREAS OF JACKSON PARISH, LOUISIANA**

Issued By: Jackson Parish Police Jury

Date of Issue: **February 14, 2022**

Due Date for Receipt of Proposals: February 9, 2022

**REQUEST FOR PROPOSALS**  
**STANDBY CONTRACT FOR**  
**DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS**  
**REDUCTION AND EMERGENCY ROADWAY DEBRIS CLEARANCE**  
**RFP NO. 02142022-1**

**Objective**

It is the intent of the Jackson Parish Police Jury, (hereafter referred to as “Owner”, “JPPJ” or “Parish”) to obtain proposals from qualified firms to establish a Standby Contract for Debris Removal and Site Management for Debris Reduction and Emergency Roadway Debris Clearance. This solicitation by the JPPJ will result in the selection of an experienced firm to remove and lawfully dispose of debris from public property and public rights-of-way. These services will not be authorized until such time as a Notice to Proceed has been issued, typically in response to a natural or man-made disaster.

**Goals**

It is the JPPJ’s intent to ensure that all work performed pursuant to the contract is eligible for funding/reimbursement through FEMA’s PA Program and performed in accordance with FEMA regulations, policies, and guidelines, as well as with any other applicable state or federal regulations, policies, and guidelines.

At all times, the Service Provider shall take direction from the JPPJ through the Parish President or designee. Direction by the JPPJ in this contract may also mean direction by a Debris Management Consultant (the “Monitor”).

**SECTION 1.0 GENERAL INFORMATION**

**Objective**

The objective of the RFP and subsequent contracting activity is to secure the services of an experienced contractor who is capable of efficiently removing large volumes of disaster-generated debris from a large area in a timely and cost-effective manner and lawfully disposing of all debris. **The successful proposer(s) (CONTRACTOR) must be capable of assembling, directing, and managing a work force that can complete the debris management operations in a maximum of 120 days.**

**Definitions**

CONTRACTOR or Contractor – the successful proposer(s)

Debris Management Team – The team staffed by the JPPJ, Debris Management Consultant and the CONTRACTOR.

Debris Management Consultant – A Consultant retained by the JPPJ to monitor the debris removal and disposal process.

Debris – Scattered items and materials either broken, destroyed, or displaced by a disaster.

FEMA – Federal Emergency Management Agency

FHWA – Federal Highway Administration

DMS – Debris Management Site

## **SECTION 2.0 STATEMENT OF WORK**

The qualified firm will develop and present the scope of services, meeting the JPPJ needs. The work to be undertaken includes but is not limited to the following:

### **2.1 Debris Removal**

- a. Debris Removal from Public Property – Removal of debris from public rights-of-way. These areas may include vacant public lands, operational facilities, utility facilities and other land owned by the JPPJ, it may be necessary to make several trips through a neighborhood as debris is moved to the ROW. In this case the loads will need to be documented separately, per the instructions of the JPPJ and the Debris Management Consultant.
- b. White Goods – The Contractor may expect to encounter white goods available for disposal. White goods will constitute household appliances as defined in the Administrative Code. The Contractor will dispose of all white goods encountered in accordance with applicable Federal, State, and local laws.

### **2.2 Debris Processing**

- a. Debris Management Site (DMS) –The Contractor may lease/own, prepare and maintain DMS facilities to accept and process all eligible storm debris. Preparation and maintenance of facilities shall include maintenance of the DMS approach and interior road(s) for the entire period of debris hauling, including provision of rock for any roads that require stabilization for ingress and egress. Each facility shall include a roofed inspection tower sufficient for a minimum of three (3) inspectors for the inspection of all incoming and exiting loads. The contractor will be responsible for obtaining any required permits, which shall be paid at cost by the JPPJ. At the JPPJ’s discretion, owned rights of way or other entity owned property could be provided for temporary storage of debris.

**The only Pre-Approved DMS sites the JPPJ has in place are the “Pardue Loop Road Debris Site” at 1405 Pardue Loop, Jonesboro LA 71251 in Jackson Parish (off of La. Hwy. 4, east of Caney Lake) The second site is the “Quitman Yard” at 334 Parish Barn Rd., Quitman LA 71268.**

The debris generated by this flooding event appears to consist primarily of the construction waste and debris, white goods, etc. that are the typical result of residential flooding.

- b. The contractor may also process debris by disposal at a properly permitted landfill, in accordance with the rules, regulations and permits of such landfill.
- c. All debris may be processed in accordance with local, State and Federal law, standards, and regulations. Processing may include, but is not limited to, reduction by tub grinding and/or incineration when approved by the JPPJ. Prior to reduction, all debris shall be segregated between vegetative debris, construction and demolition debris, recyclable debris, white goods, and hazardous waste.
- d. Generated Hazardous Waste Abatement – Abatement of hazardous waste, including Household Hazardous Waste, shall be in accordance with all applicable Federal, State, and local laws, standards, and regulations.



- e. Debris Disposal – Disposal of all eligible debris, reduced debris, ash residue and other products of the debris management process in accordance with all applicable Federal, State, and local laws, standards and regulations. The Contractor shall be responsible for paying all landfill-tipping fees and provide all required documentation to the Debris Management Consultant needed to receive eligible reimbursement through FEMA and FHWA for such fees. Disposal costs shall be treated as a “pass through” to the JPPJ.

### **2.3. Documentation and Records**

- a. Documentation and Inspections – Storm debris shall be subject to inspection by the JPPJ and their Debris Management Consultant. Inspections will be to ensure compliance with the contract and applicable local, State and Federal laws. The Contractor will, at all times, provide the JPPJ access to all work sites and disposal areas. The Contractor, the JPPJ and Debris Management Consultant will have in place at any DMS or landfill used by the Contractor personnel to verify and maintain records regarding the contents and cubic yards of the vehicles entering and leaving the DMS. The Debris Management Consultant will coordinate data recordation and information management systems, including but not limited to:

- Prepare detailed estimates and submit to FHWA and FEMA for use in Project Worksheet preparation.
- Implement and maintain a disaster debris management system linking load ticket and DMS information, including reconciliation and photographic documentation processes.
- Provide daily, weekly, or other periodic reports for JPPJ managers and the Debris Management Consultant, noting work progress and efficiency, current/revised estimates, project completion and other schedule forecasts/updates.

The Contractor shall provide all requested information to the Debris Management Consultant that is necessary for proper documentation. JPPJ employees shall review all documentation prior to submittal. The Contractor will work closely with the FEMA and other applicable State and Federal agencies to ensure that eligible debris collection and data documenting appropriately address concerns of the likely reimbursement agencies. The Debris Management Consultant will coordinate this work. Discrepancies in what is required of the Contractor must immediately be brought to the attention of the Debris Management Team.

- b. Documentation and Recovery Process – The Contractor will provide the following assistance in addition to debris removal:

- Recovery process documentation – create recovery process documentation plan
- Maintain documentation of recovery process
- Provide written and oral status reports as requested to the JPPJ Debris Management Consultant
- Review documentation for accuracy and quantity
- Assist in preparation of claim documentation.

- c. DMS Site Reclamation – Site reclamation shall be accomplished in accordance with all Federal, State, and local laws, standards, and regulations. Site reclamations shall be accomplished in accordance with the Contractor’s Debris Removal Operations Plan and Environmental Protection Plan.

### **2.4. Work Areas**

- a. Work Areas – The JPPJ will establish and approve all areas that the Contractor will be allowed to work. These include Right of Way, public land and DMS. The Contractor will remove all eligible debris and leave the site from which the debris was removed in a clean and neat condition

- b. Working Hours – All activity associated with gathering and loading of eligible debris shall be performed during visible daylight hours only. Hauling of eligible debris to the DMS will be allowed during visible daylight hours only between dawn and dusk. The Contractor may work during these hours, seven (7) days per week including holidays. It is understood between the parties that at any DMS, debris reduction may take place twenty-four (24) hours, seven (7) days per week if the Contractor deems it necessary to meet the work demand, subject to JPPJ approval. JPPJ approval shall consider safety and impacts to surrounding land uses such as occupied residential areas. The Contractor shall be responsible for obtaining sites to stage equipment, such as trucks, while not in use.
- c. Priority of Work Areas – The JPPJ will establish and approve all areas that the Contractor will be allowed to work. Daily and/or weekly scheduled meetings will be held to determine approved work areas. The Contractor shall remove all eligible debris and leave the site from which the debris was removed in a clean and neat condition. There will be certain debris that is not picked up by equipment, machinery and general laborers used by the Contractor. Determination of when a site is in a clean and neat condition will be at the reasonable judgement of the JPPJ or its Monitoring Consultant.
- d. Safety – The Contractor should have at least one Safety Officer onsite. The safety officer shall be familiar with and properly trained to perform the assigned Safety Officer duties. All work zones shall conform to Standards and all work sites/conditions shall conform to all applicable Federal, State, and local safety standards.

### **SECTION 3.0 PROPOSAL RESPONSE REQUIREMENTS**

- 3.1 A prospective service provider's response to this RFP should include the following information at a minimum. Please note that the proposal should address the requirements in a clear and concise manner in the order stated herein. Proposals must be tabbed as follows and must include the information/documents specified in the applicable tab. Proposals that do not adhere to the following format or include the requested information/documents may be considered incomplete and therefore unresponsive by the JPPJ.
- 3.2 The JPPJ reserves the right to seek additional/supplemental information on specific issues as needed.
- 3.3 Respondents must include evidence of their ability to produce a bid bond in the amount of \$1,000.00 with an A rated surety Company.
- 3.4 Successful Offeror shall furnish within five (5) consecutive business days after written notice, a Payment and Performance Bond in an amount equal to 100% of the total amount of the contract

### **QUALIFICATIONS PROPOSAL**

In a sealed envelope, provide an **ORIGINAL, so identified and two (2) complete copies** in 8 ½" by 11" format of your qualification proposal for services defined herein for the term of the contract. No facsimile or email responses will be accepted. However, vendors/contractors have the option to submit their proposals and proposal bonds electronically. (only one copy will be required to be uploaded electronically)

## **TAB 1 – EXECUTIVE SUMMARY**

Present in brief, concise terms, a summary level description of the contents of the proposal and your company and its capabilities. Give the names of the person(s) who will be authorized to make representations for the proposer, their title(s), address(es), and telephone and fax number(s). The summary must be limited to a maximum of two pages and the signer of the proposal must declare that the proposal is in all respects fair and in good faith without collusion or fraud and that the signer of the proposal has the authority to bind the principal proponent.

## **TAB 2 – Experience and Ability**

This RFP is for Debris Removal and Debris Management Site Management. All work shall follow the Occupational Safety and Health Administration (OSHA) and Environmental Protective Agency(s) requirements to maintain a safe working environment. JPPJ has the right to increase or decrease the Contractor's assignment and/or areas of operation within the scope of this contract.

**Include any pertinent information needed to determine the proposer's experience and ability to perform the anticipated work. The proposer shall supply sufficient documentation that they are versed in all aspects of FEMA documentation, reimbursement and project management and debris removal work.**

## **TAB 3 – Past Performance**

The proposer shall include a list major debris removal projects completed within the past five years. Include any pertinent information needed to determine the proposer's past performance regarding this/these projects.

The proposer should provide at least three (3) references for contracts of a similar size and scope, (if available) including at least two references for current contracts or those awarded during the past five years. Include the name of the organization, the length of the contract, a brief summary of the work, and the name and telephone number of a responsible contact person. Also provide a description of any conflicts occurring over the last five years with these or any other contract for similar work.

## **TAB 4 – Understanding of Project Requirements**

The proposer shall provide their interpretation of what is required to meet the needs of the JPPJ. The Proposer will use this document, their knowledge and experience to develop their understanding of this project. The proposer is urged to develop scenarios or examples to fully explain their position. Proposer must include a copy of a current certificate of insurance issued to JPPJ, failure to do so may result in rejection of proposal.

## **TAB 5 – Approach and Method**

The proposal will address the proposer's ability to mobilize including what is anticipated for a maximum time to mobilize.

The proposer shall provide a complete scenario for how the work will be accomplished, the quality control, safety, and how FEMA requirements will be met. Include the operational processes for the debris reduction sites. The proposer should identify the resources they will mobilize and state their commitment and timeframe to deploy these resources when called upon. The proposer shall provide the management processes anticipated to be used. It shall include how the interaction may take place between the JPPJ, the Debris Management Consultant and the proposer.

#### **TAB 6 – MBE PARTICIPATION**

A plan for identifying and use of local and minority subcontractors should be included in the proposal.

#### **TAB 7 – FEE PROPOSAL**

##### **Fee Proposal Forms**

Proposals shall be submitted as follows.

All proposals must be delivered to Jackson Parish Police Jury, 160 Industrial Drive, Jonesboro, LA 71251 ATTN: Brad Roller, Operations Manager no later than **10:00 a.m. on March 28, 2022**. Late proposals will be rejected. Failure to comply with this or any other paragraph of the Request for Proposals shall be sufficient reason for rejection of the proposal.

Please mark the written proposal envelope(s) as follows:

Standby Contract for Debris Removal and Site Management for Debris Reduction and  
Emergency Roadway Debris Clearance  
Proposal Time and Date, \_\_\_\_\_  
Request for Proposal No. **2021-300**

The front of each proposal envelope/container shall contain the following information for proper identification:

- The name and address of the proposer
- The word “Proposal” and the RFP number
- The time/date specified for receipt of proposals
- The number of each envelope/container submitted (i.e. “1 of 3”, “2 of 3”, “3 of 3”)

**ALL PROPOSALS MUST BE RECEIVED BY THE JPPJ AS SET FORTH ABOVE ON OR BEFORE THE TIME AND DATE INDICATED ON THE RFP DOCUMENT.** The responsibility for submitting the proposal to the JPPJ on or before the above stated time and date is solely that of the proposer. The JPPJ will in no way be responsible for delays in delivery or delays caused by any other occurrence. **LATE PROPOSALS WILL NOT BE ACCEPTED.**

All proposals must be in writing. Non-responsive proposals may not be considered. The signer of the proposal must declare that the proposal is in all respects fair and in good faith without collusion or fraud and that the signer of the proposal has the authority to bind the principal respondent.

The JPPJ shall not be liable for any costs incurred by a respondent prior to entering into contract. Therefore, all respondents are encouraged to provide a simple, straightforward, and concise description of their ability to meet the project requirements.

The Owner reserves the right to conduct personal interviews or require presentations from any or all prospective Contractors prior to selection. The Owner will not be liable for any costs incurred by the proposer in connection with such interviews/presentations (i.e., travel, accommodations, etc.)

**AWARD AND TERM:** The Owner reserves the right to award a contract or contracts to the Contractor(s) that the Owner deems to offer the best overall proposal. The Owner is therefore not bound to accept a proposal on the basis of lowest price. In addition, the Owner, at its sole discretion, reserves the right to cancel this RFP, to reject any and all proposals, or to re-advertise with either the identical or revised specifications, if it is deemed in the best interest of the Owner to do so. The Owner also reserves the right to make multiple awards, based on experience and qualifications if it is deemed to be in the Owner's best interest. At the discretion of the Owner, the successful Contractor(s) may be awarded a contract for one (1) year with two (2) subsequent one (1) year renewals permissible, upon mutual written agreement and, approval of Owner.

**JURISDICTION:** This Request for Proposal and any resulting Contract shall be general by the Laws of the State of Louisiana.

Of submissions, and the resulting negotiated agreement, in all instances the JPPJ's decisions will be final.

The JPPJ's evaluation criteria will include, but not be limited to, consideration of the following:

- 15% assigned to respondent's knowledge of Federal Emergency Management Agency regulations and procedures.
- 20% assigned to respondent's Operational Plan.
- 30% assigned to proposed price for work to be accomplished.
- 25% assigned to past performance record on work of similar nature, Financial Capabilities, and Corporate History and Team Organization.
- 10% assigned to local and minority participation plan

Other criteria the JPPJ frequently uses to evaluate submissions include:

- Verification of availability of qualified personnel to perform the services requested.
- Interviews with references with the evaluation team.
- Proposed price for the work to be accomplished.

**Selection.**

The JPPJ shall evaluate the written proposals submitted by the firms regarding the proposed project. The JPPJ will assign this task to an evaluation team assigned by the Parish President. All respondents are placed in rank order based on the outcome.

**Presentations.**

The JPPJ may require oral and visual presentations from one or more of those firms that are ranked or short-listed. This shall be done at the JPPJ's sole discretion when it feels presentations are essential as part of the evaluation process and are in the best interests in this matter.

With the consent and agreement of the successful bidder(s), purchases may be made under this bid by other governmental agencies or political subdivisions within the State of Louisiana; provided, however, that the JPPJ shall have no liability, responsibility, or obligation whatsoever to either the successful bidder(s) or to the procuring agency or subdivision with respect to such purchases. Such purchases shall be governed by the same pricing, terms and conditions stated herein with no deviations allowed. This agreement in no way restricts or interferes with the right of any public agency or political subdivision to bid any or all of the items or services independently.

#### **SECTION 4.0 RIGHT OF REJECTION:**

The JPPJ reserves the right to waive any informality in any proposal, to reject any or all proposals in whole or in part, with or without cause, and/or to accept the proposal that in its judgment will be in the best interest of the JPPJ and its citizens.

#### **SECTION 5.0 REQUESTS FOR CLARIFICATIONS, INTERPRETATIONS & ASSISTANCE**

All questions concerning this Request for Proposals must be directed through:

Brad Roller, Operations Manager  
TELEPHONE: (318) 259-5691  
E-MAIL: [broller@jppj.org](mailto:broller@jppj.org)  
FACSIMILE: (318) 259-5660  
160 Industrial Drive  
Jonesboro, LA 71251

All telephone conversations are to be considered unofficial responses and will not be binding. Questions, verifying the Request For Proposals' content, if appropriate, will be responded to in writing, likely by e-mail. The written response will be the JPPJ's official response and will be sent by like means to all Respondents that requested the Request for Proposals.

#### **SECTION 6.0 GENERAL TERMS AND CONDITIONS**

##### **6.1 EQUAL OPPURTUNITY AGREEMENT**

- By submitting a proposal in response to this solicitation, the respondent agrees to –
- Not discriminate against any employee or job applicant because of their race, creed, color, sex, marital status or national origin;
- Place or cause to be placed a statement in all solicitations or advertisement for job applicants, including subcontracts, that the respondent is an “Equal Opportunity Employer”.

##### **6.2 INDEMNIFICATION**

The proposer/contractor shall indemnify and save harmless the JPPJ, , its officials, insurer and employees, from all losses, damages, costs, expenses, liability, claims, actions, and judgments of any kind whatsoever brought or asserted against, or incurred by, the JPPJ, including without limitation attorney's fees and costs of litigation, to the extent that the same arise out of or are caused by any act or omission of the consultant, its sub consultants or subcontractors, or by the employees, officers, directors, or agents of the consultant, or its subcontractors.

### 6.3 ISSUANCE OF ADDENDA

- If this solicitation is amended, the JPPJ will issue an appropriate addendum to the solicitation. If any addendum is issued, all terms and conditions that are not specifically modified shall remain unchanged.
- Proponents shall acknowledge receipt of each addendum to this solicitation using one of the following methods:
  - By signing and returning the addendum;
  - By signing letter;
  - By signing facsimile (subject to the conditions specified in the provision entitled "FACSMILIE DOCUMENTS".)

9.4.3 The JPPJ must receive the acknowledgment by the time and date, and at the location specified for the receipt of proposals.

### 6.4 PAYMENT:

#### Withholding Payment

In the event a contract is canceled under any provision herein, the JPPJ may withhold from the Contractor any monies owed on that or any contract, an amount sufficient to compensate for damages suffered because of the violation resulting in cancellation.

### 6.5 INSURANCE REQUIREMENTS:

Upon submittal of this request for proposal the submitting Contractor shall procure, pay for, and maintain at minimum the following insurance coverages with the stated limits or greater. Said insurance shall be evidenced by delivery to the Owner of (1) certificates of insurance executed by the insurers listing coverages and limits, expiration dates and terms of policies and all endorsements whether or not required by the Owner and listing all carriers issuing said policies; and (2) upon request a certified copy of each policy, including all endorsements. The insurance requirements shall remain in effect throughout the term of this Contract and any additional extensions. In addition, the Owner reserves the right to request physical evidence of this coverage by requesting the policy declaration page, and/or an estopped from the agent and/or company verifying the coverage is and/or has been continually in effect.

The Contractor shall secure and maintain, at its sole cost and expense during the contract term and any subsequent extensions, the following insurance:

- **Commercial General Liability** - in the amount of Three million dollars (\$3,000,000.00) aggregate/one million dollars (\$1,000,000.00) per occurrence. The General Aggregate limit shall either apply separately to the resulting contractor or shall be at least twice the required occurrence limit.
- **Comprehensive Automobile and Water Vehicle Liability** - covering any automotive equipment to be used in performance of the service, with a minimum limit in the amount of one Million dollars (1,000,000.00) per occurrence combined single limit / Any Auto. Physical Damage Insurance covering owned or rented machinery, tools, equipment, office trailers, and vehicles.
- **Worker's Compensation** - Proposer shall provide a policy with employer's liability coverage with limits of not less than one million dollars (\$1,000,000.00) per occurrence for each accident or illness. The Worker's Compensation policy shall state that it cannot be cancelled or materially changed without first giving thirty (30)

days prior notice thereof in writing to the Owner. Firms that have owner/operators that have filed a "Notice of Election to be Exempt" shall supply a signed copy of said notice.

Any such exemption shall meet the requirements that qualify for an exemption under the applicable Worker's Compensation law.

- **Pollution and Remediation Liability**

A. **Limits:** with limits of not less than three million dollars (\$3 000,000.00) annual aggregate / two million dollars (\$2,000,000.00) per occurrence, including the cost of defense during the term of the contract and for a period of five (5) years following the completion thereof. Such coverage shall include, but not be limited to:

- Pollution Legal Liability- (legal liability arising out of the discharge, dispersal, release, seepage, migration or escape of smoke, vapors, soot, fumes, acids, alkalis, toxic chemicals, liquids or gasses, hazardous materials, waste materials, or other irritants, contaminants, pollutants, into or upon the land, the atmosphere, or any watercourse or body of water, including groundwater at, under, or emanating from the work).
- Remediation Legal Liability Expense - expenses incurred for or in connection with investigation, monitoring, removal, disposal, treatment, or neutralization of a condition arising from the discharge, dispersal release, seepage, migration, or escape of smoke, vapors, soot, fumes acids, alkalis toxic chemicals, liquids or gases, hazardous materials, waste materials, or other irritants, contaminants, or pollutants into or upon the land, the atmosphere, or any watercourse or body of water, including groundwater at, under, or emanating from the work, as well as the cost to repair or replace real or personal property damaged during the course of Remediation Expense in order to restore the required Federal, State, Local, or Provincial laws, ordinances, regulations, or statutes, or any subsequent amendments thereof; and
- Transportation Legal Liability / Expense Pollution Legal Liability or Remediation Legal Liability/Expense arising out of the movement by the Contractor of product or waste of the Owner to its final delivery point as specified in the resulting contract.

Contractor agrees that the insurer shall waive it rights of subrogation, if any, against the Owner on Commercial General Liability and Worker's Compensation insurance coverage. The ACORD Certificate of Liability Insurance, with endorsements, shall be completed by the authorized Agent and returned to the Owner.

Loss Deductible Clause: The Owner shall be exempt from, and in no way liable for, any sums of money that may represent a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Contractor



The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, its subcontractors of every tier, anyone directly or indirectly employed by any of them, or anyone for whose acts they may be liable.

**B. Conditions:**

Each insurance policy shall include the following conditions by endorsement to the policy:

- Each policy shall require that thirty (30) days prior to expiration, cancellation, nonrenewal or any material change in coverage's or limits, a notice thereof shall be given to the Owner by certified mail to: Contractor shall also notify the Owner, in a like manner, within twenty-four (24) hours after receipt, of any notices of expiration, cancellation, non-renewal, or material change in coverage received by said Contractor from its insurer; and nothing contained herein shall absolve the Contractor of this requirement to provide notice.
- Companies issuing the insurance policy, or policies, shall have no recourse against the Owner for payment of premiums.

The term "Owner" shall include all Authorities, Boards, Bureaus, Commissions, Divisions, Departments, and Offices of the JPPJ and individual members, elected officials, employees thereof in their official capacities, and/or while acting on behalf of the Owner.

- Owner shall be named as an additionally insured on all policies of insurance. The policy clause "Other insurance" shall not apply to any insurance coverage currently held by the Owner to any such future coverage, or to the Owner's Self-Insured Retentions as, if any, of whatever nature.

ATTACHMENT 1  
PRICE PROPOSAL FORM  
DISASTER DEBRIS REMOVAL AND DISPOSAL

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contractor's License Number: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

(provide evidence of signing authority)

Name and Title: \_\_\_\_\_

**NOTE: Respondents are to make no changes to the table below and are to fill it out completely.**

**Values must be provided for all categories below or your response may be deemed non-responsive.**

### **Pricing Schedule**

For a multi-year contract, the below prices would be adjusted up or down on the anniversary date of the contract according to a percentage equal to the percent change in the Consumer Price Index as published by the U. S. Department of Labor, Bureau of Labor Statistics.

#### **A. Right of Way (ROW) Clearing and/or removing debris from the public right-of-way, streets and roads**

1. Load and Haul vegetative debris to a Debris Management Site (DMS):

\$\_\_\_\_\_per cubic yard for 0-5 miles, one-way haul

\$\_\_\_\_\_per cubis yard for 5.1-10 miles, one-way haul

\$\_\_\_\_\_per cubic yard for 10.1-15 miles, one way haul

\$\_\_\_\_\_per cubic yard for 15.1-30 miles, one way haul

2. Load and Haul Construction and Demolition (C&D) and Mixed Debris .

- a. Load and Haul Construction and Demolition (C&D) and Mixed Debris to a Debris Management Site (DMS)

\$\_\_\_\_\_per cubic yard for 0-5 miles, one-way haul

\$\_\_\_\_\_per cubis yard for 5.1-10 miles, one-way haul

\$\_\_\_\_\_per cubic yard for 10.1-15 miles, one way haul

\$\_\_\_\_\_per cubic yard for 15.1-30 miles, one way haul

- b. Load and Haul C&D and Mixed Debris directly to final disposal

\$\_\_\_\_\_per cubic yard for 0-5 miles, one-way haul

\$\_\_\_\_\_per cubis yard for 5.1-10 miles, one-way haul

\$\_\_\_\_\_per cubic yard for 10.1-15 miles, one way haul

\$\_\_\_\_\_per cubic yard for 15.1-30 miles, one way haul

#### **B. Management and operation of DMS to accept, process, and reduce disaster related debris**

1. The cost associated with managing, accepting, processing, and reducing vegetative debris through grinding

\$\_\_\_\_\_per cubic yard

2. The cost associated with managing, accepting, processing, and reducing vegetative debris through burning,

\$\_\_\_\_\_per cubic yard

3. The cost associated with managing, accepting, processing, and reducing construction and demolition debris through compaction

\$\_\_\_\_\_per cubic yard

**C. Haul out**

Haul out residual debris to final disposal

\$\_\_\_\_\_per cubic yard for 0-15 miles, one-way haul

\$\_\_\_\_\_per cubic yard for 15.1-30 miles, one-way haul

\$\_\_\_\_\_per cubic yard for 30.1-60 miles, one way haul

**D. Loading and hauling of white goods**

\$\_\_\_\_\_per unit

**E. Removal and disposal of freon**

\$\_\_\_\_\_per unit

**F. Derelict vehicle and boat removal (from land)**

Pricing proposal for vehicle and vessel recovery:

1. Transfer/Tow of typical passenger car: \$\_\_\_\_\_ea

**G. E-Waste**

Contractor to collect from ROW and dispose at an owner approved site:

\$\_\_\_\_\_per unit

**H. Household hazardous waste**

Contractor to collect from ROW and dispose at an owner approved site:

\$\_\_\_\_\_per pound

**I. Tire removal**

Tire Removal and Disposal or Recycle

\$\_\_\_\_\_each

\$\_\_\_\_\_per linear foot

**J. Backfill**

Supply and placement of clean fill dirt into ruts or gouges created by debris removal in the ROW.

\$\_\_\_\_\_per cubic yard



