



JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

WARD 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

WARD 2

EDDIE M. LANGSTON
770 Taylor Road
Jonesboro, LA. 71251
(318) 259-7448

WARD 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

WARD 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

WARD 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

WARD 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

WARD 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

Notice Posted: Wednesday, April 24, 2019 11:30 AM
Notice of Public Meeting
April 2019 Finance Committee

DATE: Friday, April 26, 2019
TIME: 11:00 AM
PLACE OF MEETING: Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation

Pledge of Allegiance

Public Comments

Agenda Items

1. Consider and discuss 2019 tax millage - *Mr. Glen Kirkland*
2. Consider and recommend action on payment of building and land on industrial drive
3. Consider and recommend action on proposed budget amendments
4. Consider and recommend action on proposed Credit Card Policy and issuance of card
5. Consider and recommend action on land purchase for Solid Waste Landfill and model bin sites
6. Consider and recommend action on Turnaround Policy

Adjourn

Committee Members: **Mr. John McCarty, Chair**
Mr. Todd Culpepper
Ms. Regina Rowe

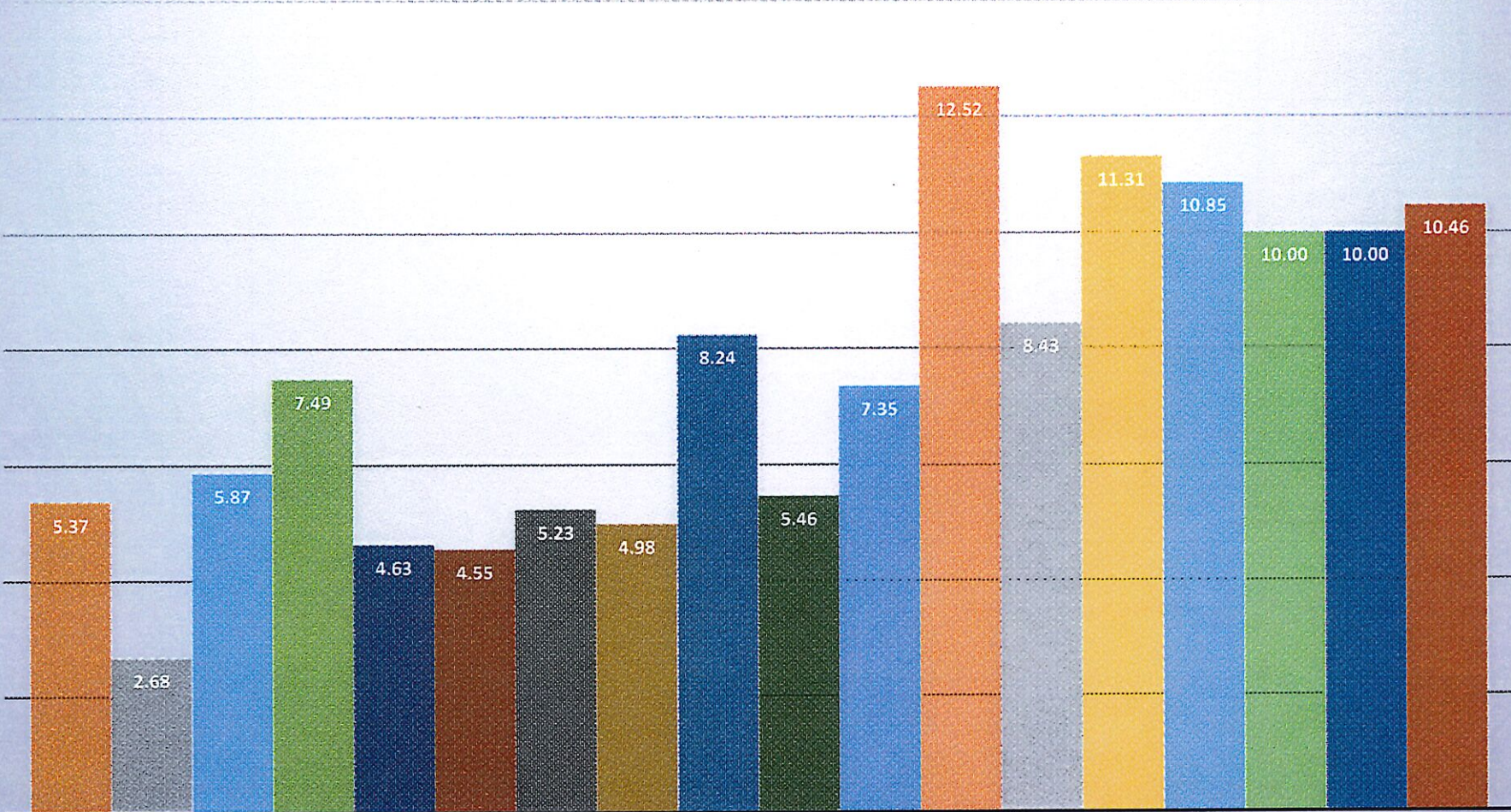
Gina M. Thomas, Secretary-Treasurer
Jackson Parish Police Jury
500 E. Court Street, Room 301, Jonesboro, LA. 71251
(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

It is possible that a quorum of the Police Jury may be in attendance at the meeting, but no action of the Police Jury as a whole will be taken.

Largest Taxpayers Jackson Parish, Louisiana Based on Total Assessed Value	
Name of Company	2018 Total Assessed Value
Compass Energy Operating, LLC	41,847,030
ETC Tiger Pipeline, LLC	38,492,880
Westrock CP, LLC	21,454,760
Regency Intrastate	20,536,710
Enable Gas Transmission, LLC	10,469,180
Gulf South Pipeline Company, LP	9,178,910
Range Resources LLC (Memorial)	4,060,780
Entergy Louisiana, LLC	3,656,430
Tennessee Gas Pipeline Company	3,196,530
Weyerhaeuser Co	2,715,140
Halliburton Energy Services, Inc.	2,528,930
Jonesboro State Bank	2,359,630
Jackson Correctional Center, LLC	2,234,200
Southern Natural Gas Company	876,340
Atmos Energy Louisiana	873,670
Linn Energy, Inc.	800,760
Wal-mart Stores East, Inc.	772,980
Peoples Bank	639,450
Hodge Bank & Trust Co.	633,110
Forest Haven Nursing & Rehabilitation Center, LLC	595,570

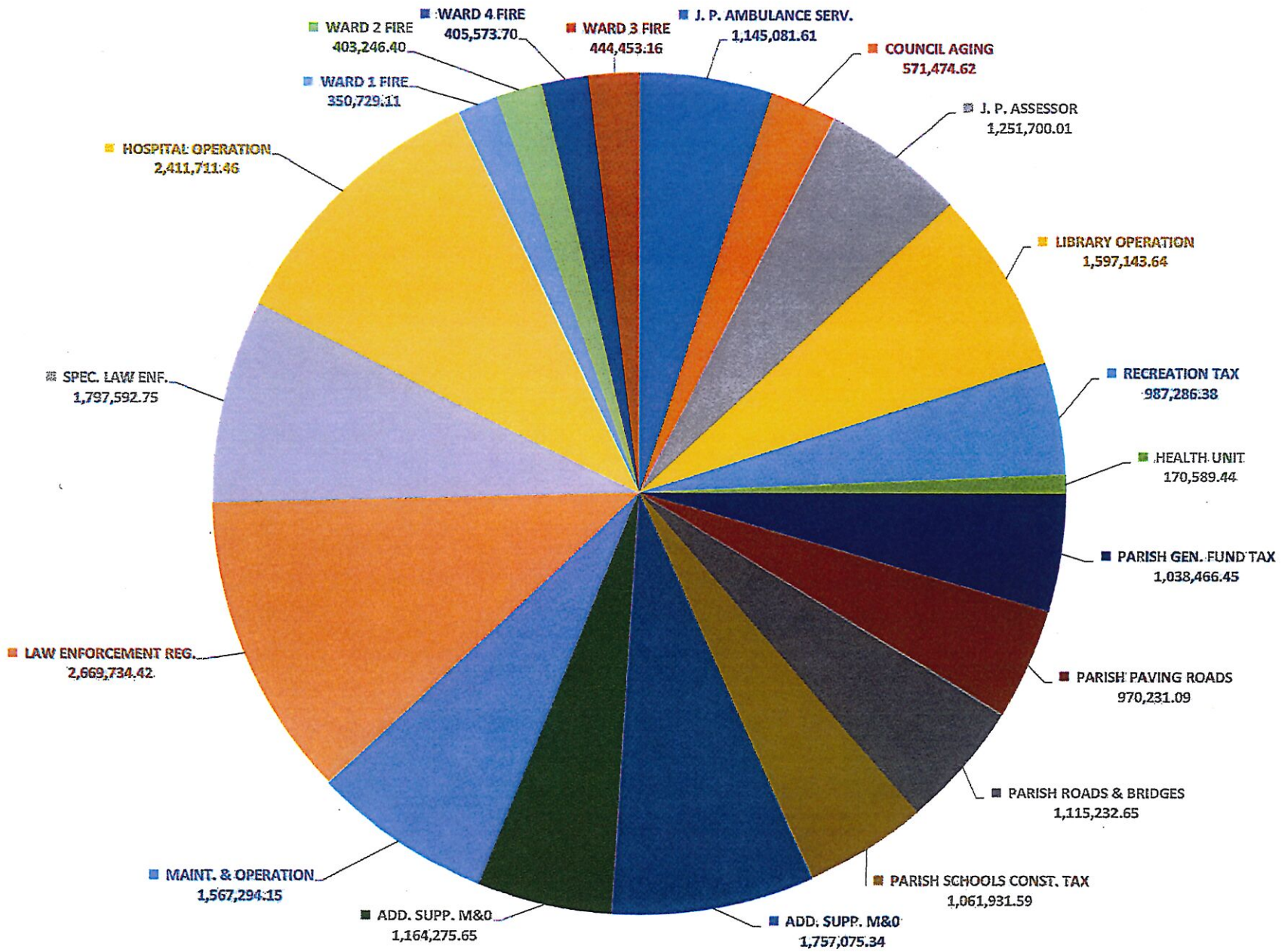
2018 Millage



1

- J. P. AMBULANCE SERV.
- COUNCIL AGING
- J. P. ASSESSOR
- LIBRARY OPERATION
- RECREATION TAX
- PARISH PAVING ROADS
- PARISH ROADS & BRIDGES
- PARISH SCHOOLS CONST. TAX
- ADD. SUPP. M&O
- ADD. SUPP. M&O
- MAINT. & OPERATION
- LAW ENFORCEMENT REG.
- SPEC. LAW ENF.
- HOSPITAL OPERATION
- WARD 1 FIRE
- WARD 2 FIRE
- WARD 4 FIRE
- WARD 3 FIRE

TAX DOLLARS



Total Assessed Values – Jackson Parish

Assessment	1987	1988	1989	1990	1991
Real Estate	19,732,960	19,818,740	21,250,340	21,478,270	21,285,670
Pers. Property	17,157,410	17,230,210	17,535,050	17,805,180	18,224,180
Public Service	6,465,420	6,223,150	6,146,690	6,484,890	8,074,240
Other (O&G)	3,244,780	2,983,080	2,741,270	2,264,930	2,278,720
TOTAL	46,600,570	46,255,180	47,673,350	48,033,270	49,862,810

Assessment	1992	1993	1994	1995	1996
Real Estate	21,951,560	22,302,710	22,607,780	23,377,000	25,789,380
Pers. Property	17,566,600	17,517,460	19,823,290	19,494,430	19,993,660
Public Service	8,087,000	8,229,780	8,491,950	8,362,400	9,140,460
Other (O&G)	2,553,120	2,528,530	2,167,390	2,517,100	2,568,620
TOTAL	50,158,280	50,578,480	53,090,410	53,750,930	57,492,120

Assessment	1997	1998	1999	2000	2001
Real Estate	26,663,690	27,327,410	28,229,030	30,560,310	31,609,760
Pers. Property	19,845,280	20,233,400	21,135,610	21,692,980	24,340,350
Public Service	9,714,010	9,661,150	9,972,180	9,653,420	9,556,710
Other (O&G)	2,585,800	2,497,860	2,980,460	2,678,720	4,514,660
TOTAL	58,808,780	59,719,820	62,317,280	64,585,436	70,021,480

Assessment	2002	2003	2004	2005	2006
Real Estate	32,707,170	33,619,540	38,618,070	39,566,690	40,665,610
Pers. Property	24,099,990	21,165,220	20,898,420	20,237,800	22,340,670
Public Service	9,112,180	9,795,090	9,732,030	10,140,950	8,467,870
Other (O&G)	9,945,840	10,679,500	23,075,730	50,586,290	73,416,470
TOTAL	75,865,180	75,259,350	92,324,250	120,531,730	144,890,620

Assessment	2007	2008	2009	2010	2011
Real Estate	42,319,790	49,345,600	50,207,940	51,955,030	52,988,830
Pers. Property	25,720,520	25,413,710	25,448,490	26,110,330	24,421,510
Public Service	11,723,500	25,343,750	30,131,830	34,294,760	58,730,050
Other (O&G)	89,861,220	96,257,670	100,595,670	112,019,990	117,901,450
TOTAL	169,625,030	196,360,730	206,383,930	224,380,110	254,041,840

Assessment	2012	2013	2014	2015	2016
Real Estate	53,713,410	54,598,340	55,701,820	56,670,880	59,980,290
Pers. Property	23,113,880	23,997,110	25,374,110	27,353,090	28,150,760
Public Service	74,553,950	79,863,180	78,985,690	75,582,160	74,412,770
Other (O&G)	106,972,450	112,809,280	104,677,920	97,647,870	84,040,050
TOTAL	258,353,690	271,267,910	264,739,540	257,254,000	246,583,870

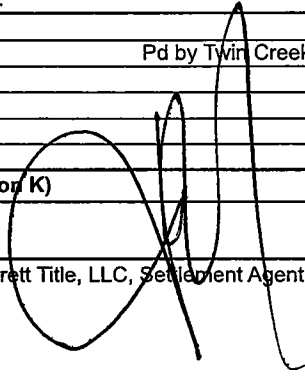
Assessment	2017	2018
Real Estate	59,694,090	60,993,590
Pers. Property	28,768,150	30,609,160
Public Service	74,485,621	68,801,670
Other (O&G)	76,206,660	73,815,280
TOTAL	239,154,521	234,219,700

Red = Revised values due to LTC settlement v

L. SETTLEMENT CHARGES

700. TOTAL COMMISSION Based on Price	\$ 469,195.00 @ 12.0000 %	56,303.40		
<i>Division of Commission (line 700) as Follows:</i>				
701.	\$ 56,303.40 to Twin Creeks Realty			
702.	to			
703.	Commission Paid at Settlement			56,303.40
See Additional Disbursements From Broker Commissions				
704.	to			
800. ITEMS PAYABLE IN CONNECTION WITH LOAN				
801.	Loan Origination Fee % to			
802.	Loan Discount % to			
803.	Appraisal fee to			
804.	Credit report to			
805.	Lender's inspection fee to			
806.	Mortgage insurance application fee to			
807.	Assumption fee to			
808.	to			
809.	to			
810.	to			
811.	to			
900. ITEMS REQUIRED BY LENDER TO BE PAID IN ADVANCE				
901.	Interest From 04/17/19 to 05/01/19 @ \$ /day (14 days %)			
902.	Mortgage insurance premium for month to			
903.	Hazard insurance premium for year to			
904.	for year to			
905.	to			
1000. RESERVES DEPOSITED WITH LENDER				
1001.	Hazard insurance Months @ \$ per Month			
1002.	Mortgage insurance Months @ \$ per Month			
1003.	City property taxes Months @ \$ per Month			
1004.	County property taxes Months @ \$ per Month			
1005.	Annual assessments Months @ \$ per Month			
1006.	Months @ \$ per Month			
1007.	Months @ \$ per Month			
1008.	Months @ \$ per Month			
1100. TITLE CHARGES				
1101.	Settlement Fee to Durrett Title, LLC		250.00	
1102.	Abstract Fee to Judy Legendre Title & Abstracts, LLC		209.00	
1103.	Title Exam to Durrett Title, LLC		350.00	
1104.	Doc Prep Fee to Durrett Title, LLC		150.00	
1105.	Deed Prep Fee to Durrett Title, LLC			175.00
1106.	Wire Fee - Payoff/Proceeds to Durrett Title, LLC			25.00
1107.	Attorney's fees to			
(includes above item numbers:)				
1108.	Owner's policy premium to Durrett Title, LLC		2,210.20	
(includes above item numbers:)				
1109.	Lender's coverage			
1110.	Owner's coverage \$ 469,195.00 2,210.20			
1111.	to			
1112.	to			
1113.	to			
1200. GOVERNMENT RECORDING AND TRANSFER CHARGES				
1201.	Recording fees: Deed \$ 105.00; Mortgage ; Releases		105.00	
1202.	Mortgage Cancellation Fee Deed ; Mortgage			55.00
1203.	State tax/stamps: Deed ; Mortgage			
1204.	to Jackson Parish Clerk of Court			
1205.	to Jackson Parish Clerk of Court			
1300. ADDITIONAL SETTLEMENT CHARGES				
1301.	Purchase Agreement to Durrett Title, LLC Pd by Twin Creeks		175.00	
1302.	Pest inspection to			
1303.	to			
1304.	to			
1305.	to			
1400. TOTAL SETTLEMENT CHARGES (Enter on Lines 103, Section J and 502, Section K)			3,449.20	56,558.40

Durrett Title, LLC, Settlement Agent



HUD-1, Attachment

Borrower: Jackson Parish Police Jury
500 E Court St, #301
Jonesboro, LA 71251

Seller: Greater North Louisiana Community
Development Corporation
PO Box 460
Jonesboro, LA 71251

Lender:

Settlement Agent: Durrett Title, LLC
(318)255-6189

Place of Settlement: 202 N. Vienna Street
Ruston, LA 71270

Settlement Date: April 17, 2019

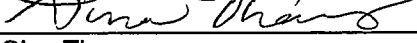
Disbursement Date: April 17, 2019

Property Location: Jackson, 1.00 acre tract being a portion of Lot 1 of the Town or Jonesboro Industrial Park, Unit #1.
AND
4.240 acre tract in the NW/4 of the NE/4, Sec 7, T14N, R3W

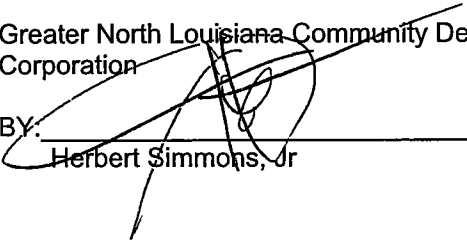
Additional Disbursements from Broker's Commissions

Payee	Description	Listing Broker	Selling Broker	Total
Twin Creeks Realty				56,303.40
Twin Creeks Realty	Listing agent commission	56,303.40		
Commissions Paid to Agents/Brokers		56,303.40	0.00	56,303.40
Total Commissions		56,303.40	0.00	56,303.40

Jackson Parish Police Jury

BY: 
Gina Thomas

Greater North Louisiana Community Development Corporation

BY: 
Herbert Simmons, Jr

ACT OF CASH SALE

BY: Greater North Louisiana Community Development Corporation

**UNITED STATES OF AMERICA
STATE OF LOUISIANA
PARISH OF JACKSON**

TO: Jackson Parish Police Jury

BE IT KNOWN, that on the 17th day of April, 2019,

BEFORE ME, the undersigned Notary Public, duly commissioned and qualified, in and for the Parish and State aforesaid and in the presence of the two competent witnesses hereinafter named and undersigned,

PERSONALLY CAME AND APPEARED:

Greater North Louisiana Community Development Corporation (Tax ID No. xx-xxx2384), represented herein by Herbert Simmons, Jr., duly authorized to appear herein pursuant to that certain Authority Document attached hereto and made a part hereof, whose mailing address is PO Box 460, Jonesboro, LA 71251,

(the preceding appearers being sometimes hereafter referred to as "Seller(s)"),

WHO DECLARED that Seller(s) do, by these presents, grant, bargain, sell, convey, transfer, assign, set over, abandon and deliver, with all legal warranties and with full substitution and subrogation in and to all the rights and actions of warranty which they have or may have against all preceding owners and vendors, unto:

Jackson Parish Police Jury (Tax ID No. xx-xxx_____), represented herein by Gina Thomas, duly authorized to appear herein pursuant to that certain Authority Document attached hereto and made a part hereof, whose mailing address is 500 E Court St, #301, Jonesboro, LA 71251,

(the preceding appearers being sometimes hereafter referred to as "Purchaser(s)"),

here present, accepting and purchasing for themselves and their heirs, and assigns, and acknowledging delivery and possession thereof, the following described property (the "Property"), to wit:

A 1.00 acre tract of land being a portion of Lot 1 of the Town of Jonesboro Industrial Park Subdivision, Unit #1, situated in the NW ¼ of NE ¼ of Section 7, Township 14 North, Range 3 West, located in Jackson Parish, Louisiana, being more specifically described as:

Commencing at a 2" iron pipe (found) marking the Southwest corner of the NW ¼ of NE ¼ of Section 7, Township 14 North, Range 3 West and proceed North 00 degrees, 23 minutes, 17 seconds West, 60.00 feet to a point; thence proceed North 89 degrees, 40 minutes, 51 seconds East, 474.66 feet to a 1/2" iron rod (found); thence proceed North 89 degrees, 37 minutes, 41 seconds East 299.95 feet to a 1/2" iron rod (found) marking the Southwest corner of Lot 1 and the SW ¼ and POINT OF BEGINNING of the 1.00 acre tract of land hereinafter described; thence proceed along the West boundary of Lot 1 North 00 degrees, 19 minutes, 39 seconds West 248.91 feet to a 3/4" iron rod (set); thence run North 89 degrees, 37 minutes, 41 seconds East 175 feet to a 3/4" iron rod (set); thence proceed South 00 degrees, 19 minutes, 39 seconds East 248.91 feet to a 3/4" iron rod (set) on the North right of way line of Industrial Drive; thence proceed along said North right of way line South 89 degrees, 37 minutes, 41 seconds West 175 feet to the POINT OF BEGINNING, together with all improvements thereon, appurtenances thereunto belonging and component parts, subject to all servitudes of record or use, all as per Plat of Survey dated June 5, 2007, by Walter Glen Kirkland, PLS, La. Reg. #4758, a copy of which is attached hereto and made a part hereof.

AND

A 4.240 acre tract of land situated in the NW ¼ of NE ¼ , Section 7, Township 14 North, Range 3 West, Jackson Parish, Louisiana being more specifically described as follows, to-wit:

Begin at a ½" rebar (found) marking the Northwest corner of Lot 1 of the Town of Jonesboro Industrial Park Subdivision, Unit No. 1 as per that certain Plat of Survey dated 01/07/1992 by S.M. Cothren, P.L.S. and proceed North 00 degrees, 18 minutes, 46 seconds West, 52.33 feet to a ¾" iron rod (set); thence proceed North 89 degrees, 37 minutes, 53 seconds East 453.48 feet to a ¾" iron rod (set); thence proceed South 00 degrees, 22 minutes, 19 seconds East 52.33 feet to a ¾" iron rod (found); thence continue South 00 degrees 22 minutes, 19 seconds East 350.96 feet to a ¾" iron rod (found); thence proceed South 83 degrees, 24 minutes, 30 seconds West 163.38 feet to a chain-link fence corner (found); thence proceed South 03 degrees, 25 minutes, 25 seconds East 43.28 feet to a ¾" iron rod (found); thence continue South 03 degrees, 25 minutes, 25 seconds East 88.17 feet to a ¾" iron rod (found) on the North right of way line of Industrial Drive; thence proceed South 89 degrees, 41 minutes, 00 seconds West along the North right of way line of Industrial Drive 123.36 feet to a ¾" iron rod (found) marking the Southeast corner of the Greater North Louisiana Community Development Corporation property; thence leaving said right of way line, proceed North 00 degrees, 22 minutes, 15 seconds West along the East boundary of the aforementioned GNLCD property, 248.85 feet to a ¾" iron rod (found) marking the Northeast corner thereof; thence proceed South 89 degrees, 36 minutes, 40 seconds West along the North boundary of the GNLCD property, 175.01 feet to a ¾" iron rod (found) marking an intersection with the West line of Lot of the Town of Jonesboro Industrial Park Subdivision; thence proceed North 00 degrees, 18 minutes, 46 seconds West along the West line of Lot 1, 251.04 feet to the POINT-OF-BEGINNING containing 4.240 acres and being subject to all servitudes of record or of use. All as is shown on the certain Plat of Survey dated April 7, 2010, revised July 12, 2010, August 9, 2010, and October 24, 2011 by Walter Glen Kirkland, Professional Land Surveyor, Louisiana Registry No. 4759.

TO HAVE AND TO HOLD the Property, unto the said Purchaser(s), their heirs and assigns forever.

THIS SALE IS MADE AND ACCEPTED for and in consideration of the price and sum of **FOUR HUNDRED SIXTY-NINE THOUSAND ONE HUNDRED NINETY-FIVE AND NO/100 DOLLARS (\$469,195.00)** which said purchaser(s) have well and truly paid, in lawful, current funds of the United States of America, the receipt and sufficiency of which is hereby acknowledged and full acquittance granted therefor.

Said property is sold, conveyed and accepted subject to any and all valid restrictions, servitudes, mineral conveyances and/or reservations affecting same, if any.

"SALE "AS IS" WITHOUT WARRANTIES: Sellers and Purchasers hereby acknowledge and recognize that the Property being sold and purchased is to be transferred in "as is" condition and further Purchasers do hereby waive, relieve and release Sellers from any claims or cause of action for redhibition pursuant to Louisiana Civil Code Article 2520, et seq. and Article 2541, et seq. or for reduction of Sales Price pursuant to Louisiana Civil Code Article 2541, et seq. Additionally, Purchasers acknowledge that this sale is made without warranty of fitness for ordinary or particular use pursuant to Louisiana Civil Code Article 2524. Sellers and Purchasers agree that this clause shall be made a part of the Act of Sale:

All State and City taxes up to and including the taxes due and eligible for the current tax year are paid as per a research of the tax rolls for the year 2018.


The parties hereto take cognizance of the fact that no survey has been ordered or requested on the hereinabove described property and hereby release me, Notary, from any liability in connection therewith. Property is subject to any fence encroachment which may exist.


The parties to this act take cognizance of the fact that no mortgage, conveyance, paving, sewerage and water lien ordinance research or tax sale certificates in connection with this act of sale have been made, nor were any produced or attached and the parties do hereby relieve and release me, Notary, from any and all liability, responsibility or damage including court costs and attorneys' fees in connection therewith.

The masculine pronoun as used herein shall include the feminine; the singular shall include the plural.

THUS DONE AND PASSED, in the Parish of Lincoln, State of Louisiana, on the day, month, and year first hereinabove written, in the presence of the undersigned, competent witnesses of lawful age, who hereunto sign their names with the said appearers, and me, Notary, after reading of these presents.


WITNESSES:


Print Witness Name: David A. Smith


Print Witness Name: Banks-ton Summersgill

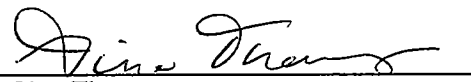
SELLER(S):

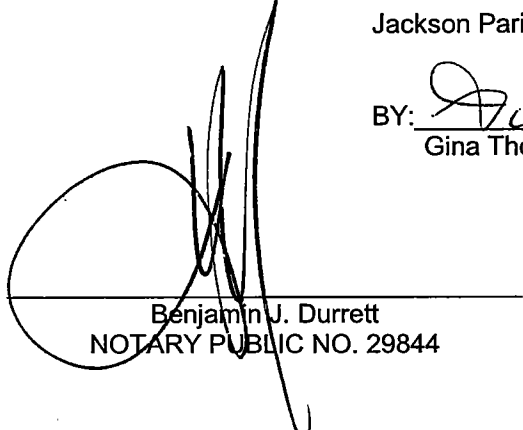
Greater North Louisiana Community
Development Corporation

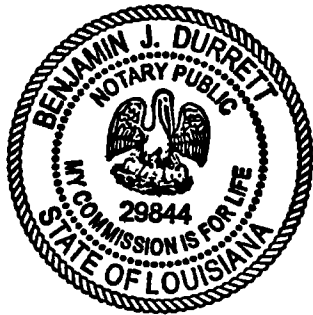
BY: 
Herbert Simmons, Jr

PURCHASER(S):

Jackson Parish Police Jury

BY: 
Gina Thomas


Benjamin J. Durrett
NOTARY PUBLIC NO. 29844



**Greater North Louisiana Community Development Corporation
Resolution #2 - 2019**

**A Duly authorized Resolution of
The Members of
Greater North Louisiana Community Development Corporation**

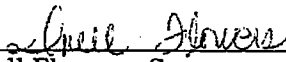
Greater North Louisiana Community Development Corporation, (GNLCDC) (a not for profit organization), does hereby extend the authorization of Dr. Herbert Simmons, Jr., co-founder, Janice H. Simmons, Executive Director and Co-founder to enter into contractual agreements on behalf of the organization to apply for housing to be constructed in Jonesboro, Louisiana and other projects on behalf of the organization;

And, whereas Dr. Herbert Simmons, Jr., Co-Founder and Board Member, is authorized to purchase, sell, assign, lease property, and seek funding for upcoming projects on behalf of, Greater North Louisiana Community Development Corporation and to negotiate agreements required to complete such transactions, and to negotiate contracts for the organization,

And, whereas, Greater North Louisiana CDC in addition to Herbert Simmons, Jr., and Janice H. Simmons do hereby authorize board Chairman Robert Bradley to sign on behalf of the organization in contractual agreements;

Be it resolved, that GNLCDC hereby authorizes Dr. Herbert Simmons, Jr, Janice H. Simmons and Robert Bradley to conduct business and sign on behalf of the organization in matters of selling or purchasing land, real property, receiving grants, and other matters requiring authorization by the organization

Thus, done and signed on February 1, 2019;



Inell Flowers, Secretary

JACKSON PARISH, LOUISIANA
SECTION 7, T14N-R3W

BOUNDARY LINE SURVEY OF A 1.000 ACRE TRACT OF LAND BEING A PORTION OF LOT 1, OF THE JONESBORO INDUSTRIAL PARK, SITUATED IN THE NW1/4 NE1/4, SECTION 7, T14N-R3W, LAND DISTRICT NORTH OF RED RIVER, JACKSON PARISH, LOUISIANA.

TOWN OF JONESBORO
INDUSTRIAL PARK SUBDIVISION
UNIT NO. 1

REFERENCE SURVEY

JONESBORO INDUSTRIAL PARK SUBDIVISION UNIT NO. 1
DATED 01/07/1992, BY S. M. COTHREN, P.L.S. NO. 1048,
ACCEPTED BY TOWN COUNCIL 01/14/1992.

PLAT OF SURVEY FOR THE TOWN OF JONESBORO, DATED
MAY 20, 2000, BY W. G. KIRKLAND, P.L.S.

NOTE: NO TITLE RESEARCH OR INVESTIGATION OF RIGHT OF WAY EASEMENTS OR SERVITUDE'S, UTILITIES, ENVIRONMENTAL MATTERS OR UNSPECIFIED SURVEYING SERVICES INCLUDED AS PART OF THIS BOUNDARY LINE SURVEY OTHER THAN WHAT IS SPECIFICALLY SHOWN HEREON.

LEGAL DESCRIPTION

A 1.000 ACRE TRACT OF LAND BEING A PORTION OF LOT 1 OF THE TOWN OF JONESBORO INDUSTRIAL PARK SUBDIVISION, UNIT NO. 1, SITUATED IN THE NW1/4 NE1/4, SECTION 7, T14N-R3W, LAND DISTRICT NORTH OF RED RIVER, JACKSON PARISH, LOUISIANA, AND BEING MORE SPECIFICALLY DESCRIBED AS FOLLOWS, TO-WIT:

COMMENCE AT A 2" IRON PIPE (FOUND) MARKING THE SOUTHWEST CORNER OF THE NW1/4 NE1/4, SECTION 7, T14N-R3W AND PROCEED NORTH 00 DEGREES 23 MINUTES 17 SECONDS WEST 60.00 FEET TO A POINT; THENCE PROCEED NORTH 89 DEGREES 40 MINUTES 51 SECONDS EAST 474.66 FEET TO A 1/2" IRON ROD (FOUND); THENCE PROCEED NORTH 89 DEGREES 37 MINUTES 41 SECONDS EAST 299.95 FEET TO A 1/2" IRON ROD (FOUND) MARKING THE SOUTHWEST CORNER OF LOT 1 AND THE SOUTHWEST CORNER AND POINT-OF-BEGINNING OF THE 1.000 ACRE TRACT OF LAND HERINAFTER DESCRIBED; THENCE PROCEED ALONG THE WEST BOUNDARY OF LOT 1, NORTH 00 DEGREES 19 MINUTES 39 SECONDS WEST 248.91 FEET TO A 3/4" IRON ROD (SET); THENCE PROCEED NORTH 89 DEGREES 37 MINUTES 41 SECONDS EAST 175.00 FEET TO A 3/4" IRON ROD (SET); THENCE PROCEED SOUTH 00 DEGREES 19 MINUTES 39 SECONDS EAST 248.91 FEET TO A 3/4" IRON ROD (SET) ON THE NORTH RIGHT OF WAY LINE OF INDUSTRIAL DRIVE; THENCE PROCEED ALONG SAID NORTH RIGHT OF WAY LINE, SOUTH 89 DEGREES 37 MINUTES 41 SECONDS WEST 175.00 FEET TO THE POINT-OF-BEGINNING CONTAINING 1.000 ACRE AND BEING SUBJECT TO ALL SERVITUDE'S OF RECORD OR OF USE, ALL AS PER PLAT OF SURVEY DATED JUNE 06, 2007, BY WALTER GLEN KIRKLAND, PROFESSIONAL LAND SURVEYOR, LOUISIANA REGISTRY NO. 4759.

CERTIFICATION

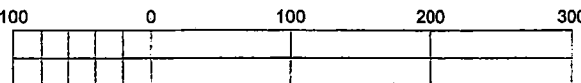
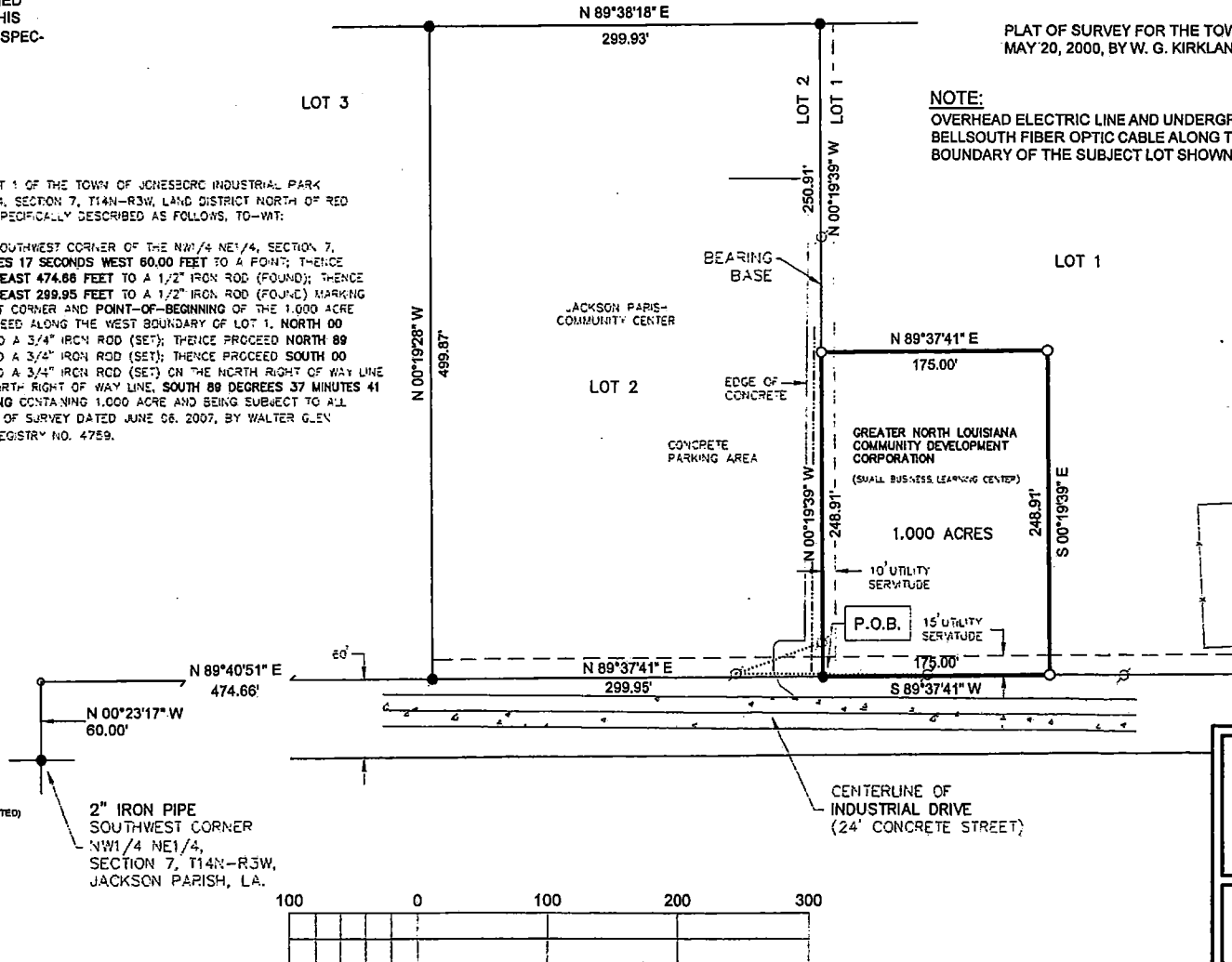
I, WALTER GLEN KIRKLAND, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF LOUISIANA, (LA. REG. NO. 4759) CERTIFY THAT THE SURVEY RECORDED HEREON WAS MADE UNDER MY DIRECTION AND SUPERVISION, AND IS IN ACCORDANCE WITH APPLICABLE STANDARDS OF PRACTICE FOR PROFESSIONAL LAND SURVEYS AS STIPULATED IN LA. R. S. 37: 686 (6) TITLE 46; LXI, FOR A CLASS "C" SURVEY.

DATE: JUNE 06, 2007

- = 1/2" IRON ROD (FOUND) (UNLESS OTHERWISE NOTED)
- = 3/4" IRON ROD (SET)
- = POINT NOT MONUMENTED
- ⊕ = UTILITY POLE

----- = SEWER LINE
 = OVERHEAD ELECTRIC LINE
 DISTANCE BY E.D.M. & BEARINGS ARE
 BASED ON REFERENCE SURVEYS.

SURVEY REQUESTED BY: MR. HERBERT SIMMONS



SCALE: 1" = 100'

NOTE:
OVERHEAD ELECTRIC LINE AND UNDERGROUND BELLSOUTH FIBER OPTIC CABLE ALONG THE WEST BOUNDARY OF THE SUBJECT LOT SHOWN HEREON.



Walter Glen Kirkland
 WALTER GLEN KIRKLAND
 PROFESSIONAL LAND SURVEYOR
 LOUISIANA REG. NO. 4759

W.G. KIRKLAND
 & ASSOCIATES, INC.
 PROFESSIONAL LAND SURVEYORS

Mail: P. O. Box 507 Jonesboro, LA 71251
 E-Mail: WGKirkland@bellsouth.net
 P 318-259-2900 F 318-395-8392
 FILE # 07-1257-PL722 55/50



Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA 71251
(318) 259-2361 ext. 203
gthomas@jppj.org

Memorandum

Wednesday, April 24, 2019

To: All Jurors

From: Gina Thomas, Secretary-Treasurer

Re: 2019 Budget Amendments

1. I am requesting permission to transfer \$472,499.20 from the Statutory Reserve Fund to the General Fund and to amend the 2019 General Fund Budget for this amount. This is the total cost of the building and land purchase on Industrial Drive including closing fees, settlement charges, transaction costs, etc.
2. I am requesting permission to amend the 2019 Capital Outlay Fund Budget for \$21,845 to cover the costs for the mold removal and for \$7,950 for wall repairs and painting in the District Attorney's office.
3. When we get further into the year, I will prepare a more comprehensive amendment listing to true up/down our accounts. The following is a list of amendments that I am recommending we process now so that the accounts will be more in-line with our current and forecasted activity
 - 001-4-194-04500 General Maintenance Surveillance: increase \$1,500
 - Repairs to Blake Building system
 - 011-4-341-08300 Solid Waste Surveillance/Enforcement: increase \$12,000
 - Original budget only included monthly fees, not repairs
 - 001-4-195-02700 Community Center Building Repairs: increase \$2,000
 - 001-4-195-03200 Community Center Supplies: increase \$1,000
 - 017-4-800-00000 Coroner Building Repairs/Renovations: increase \$5,000
 - 001-4-151-03500 General Finance: increase \$10,500
 - State Tax fees to Louisiana Dept of Revenue
4. With the purchase of the new building and land on Industrial Drive, I expect we will have additional amendments once we begin the work of preparing the building for occupancy. Once we have received the necessary bids, quotes, etc., I will submit a formal request for amendments. The items that you will need to consider include, but are not limited to, the following:
 - Internet services
 - Telephone services
 - Utilities
 - Contracted repairs
 - Furnishings
 - General grounds keeping



Jackson Parish Police Jury

Credit Card Policy

Adopted by the Jackson Parish Police Jury effective _____ TBD _____

PURPOSE: Policy to establish the acceptable application, use, and care of credit cards issued out by the Jackson Parish Police Jury (herein referred to as "Police Jury").

SCOPE: This policy applies to all employees and elected or appointed officials of the Police Jury that have been issued either a general credit card (VISA, MasterCard, etc.) or a specific business/store credit card (Walmart, Lowes, etc.) (both types herein referred to as "credit card") for Police Jury business use only.

POLICY STATEMENT: The Police Jury recognizes the importance of, and the necessity to utilize available technology as a tool and resource. Credit card accounts require the Police Jury's approval and are only for the official business of the Parish. They are to be under strict control and be available for use in limited cases as set forth by the Police Jury. Credit cards are not to be used for routine or recurring purchases or purchases that are subject to the requirements of the Louisiana Public Bid Law (e.g., splitting purchases). They are also not intended to circumvent the policies and procedures established in the Purchasing and Disbursements Policy.

Applying for a Credit Card:

- Only the Secretary-Treasurer is authorized to apply for a credit card on behalf of the Police Jury.
- The credit card must be issued in the Police Jury's name using the Police Jury's federal tax identification number.
- The credit card must not allow cash advances to be made.

Security:

- The Secretary-Treasurer is to maintain a listing of all credit cards, copies of credit cards (including credit card numbers), and the telephone numbers of the credit card companies.
- Employees must immediately notify the Secretary-Treasurer if a credit card is missing, lost, or stolen. The Secretary-Treasurer is responsible for notifying the Police Jury President and immediately cancelling the credit card. If a credit card is stolen, the Secretary-Treasurer is to notify law enforcement.
- When not in use, all credit cards are to be kept in a secured and locked location at the Department site and are to be checked out using the [Credit Card Log](#) form. When turned back in, the credit card user is to log the purchases using the [Credit Card Payment Request](#) form.
- Any unauthorized or personal use of a credit card may result in the immediate termination of employment.

Issuance:

- The issuance of a credit card of any type must be authorized by the Police Jury in a legally held, open public meeting.
- All purchases must be approved in accordance with the Police Jury's Purchasing and Disbursements Policy and follow the outlined procedures prior to and following the transaction. Any applicable purchase orders are to be submitted to the Police Jury office.

Allowable Purchases:

- Travel expenditures/reservations for Police Jury members and/or full-time Police Jury employees including, but not limited to lodging accommodations, meals, conference registration, license and memberships, etc.
- Materials and supplies that cannot be purchased from an established vendor or if store credit is not available (e.g. one-time on-line purchases).



Jackson Parish Police Jury

- Fuel for Police Jury vehicles and equipment if traveling out of the area. This does not include personal transportation if a mileage reimbursement is also submitted.
- Materials and supplies to be used for Police Jury or Committee meetings.

Non-allowable Purchases:

Any non-allowable purchases charged to the credit card are the personal responsibility of the employee that had the card checked out at the time.

- Cash advances on credit cards
- Alcoholic beverages and/or tobacco products
- Prescriptions and/or drugs
- Capital equipment or upgrades in excess of \$1,000
- Purchases made to circumvent the Police Jury's policies and procedures established in the Purchasing and Disbursements Policy and/or purchases that are subject to the requirements of the Louisiana Public Bid Law (e.g., splitting purchases).
- Any purchase that could be made by an established vendor using store credit.
- The credit card is intended for Police Jury business only, therefore issued credit cards may not be used for personal expenses. If a credit card user accidentally uses the credit card for personal expenses, they should alert their supervisor and contact the Secretary-Treasurer on how to reimburse the Police Jury for the expense. Additional documentation may be required. Disciplinary action may be taken.

User Responsibilities:

- Credit card users are responsible for understanding and applying the purchasing policies detailed in the Purchasing and Disbursements Policy and the Credit Card Policy prior to making any purchases with the issued credit card. If a purchase is questionable, it is the responsibility of the purchaser to contact the Secretary-Treasurer to verify if it will be an approved expenditure.
- Credit card users are responsible for properly recording the credit card usage and purchases in the [Credit Card Log](#) and [Credit Card Payment Request](#) forms.
- Credit card users are responsible for obtaining original, itemized receipts and documentation as proof of purchase and for documenting the business purpose on the receipts.
 - Credit card users should be especially mindful of this when purchasing meals, as some restaurants will only return the summary receipt with the total and tip. In this case, a detailed receipt which lists the meals and drinks purchased must be requested and retained.
- All receipts and documentation are to be turned in to the Accounts Payable Clerk immediately upon completion of the transaction using the completed [Credit Card Payment Request](#) form or within 5 business days if using the card while traveling.
- Credit card users are responsible for all charges and use of the credit card until it is returned to the Secretary-Treasurer or appropriate supervisor.
- The Secretary-Treasurer is responsible for notifying the Legislative Auditor of any misappropriation of funds or assets of the Police Jury.

Required Approval:

- The Secretary-Treasurer is required to approve use of the general credit card(s) (VISA, MasterCard, etc.).
- The Department Superintendent is required to approve use of the business/store cards located at their department site. These can also be approved by the Secretary-Treasurer.



Jackson Parish Police Jury

Record Keeping:

- The Accounts Payable Clerk and Secretary-Treasurer are responsible for reviewing the receipts and documentation for the authorized credit card purchases.
- Each month, the individual receipts are to be reviewed with the Credit Card Log, required backup documentation, purchase orders, approvals, etc. and compared to the monthly credit card statement. During this review, the Accounts Payable Clerk is to ensure that all purchases are supported by documentation (checking for inappropriate purchases and completeness of purchase documentation); and that all purchases were supported and accompanied by an approved purchase order where applicable.
- Any purchases/charges without appropriate supporting documentation require a [Missing Receipt Affidavit](#) form, signed with the approval of the Police Jury President.
- The Accounts Payable Clerk will process payment of the credit card statement through the defined accounts payable policies and procedures. All supporting documentation will be kept in the Accounts Payable files.
- The Secretary-Treasurer will initial and date the credit card statement as evidence of their review and approval of charges.

Fraudulent Use of the Credit Card: The term “fraudulent use” refers to the use of the card with a deliberately planned purpose and intent to deceive and thereby gain a wrongful advantage for oneself or others. In addition to the Police Jury receiving reimbursement from the credit card user, any or all of the following actions may occur when fraudulent use of the card occurs:

- Immediate suspension of card privileges.
- Removal of credit card user’s purchasing authority.
- Formal disciplinary action, which may result in the termination of employment.
- Any actions deemed appropriate by the Police Jury, including criminal prosecution.



Jackson Parish Police Jury

Credit Card Payment Request

Card Name: _____

Card Number: _____

Item:	Quantity:	Cost:	GL Coding <i>(Police Jury Office Only):</i>
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
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_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____

Total Request: \$ _____

I certify that the above listed purchases are in accordance with the Jackson Parish Police Jury Credit Card Policy and that the items have been inventoried and received for the expressed use only of the Jackson Parish Police Jury.

Signature of employee purchasing Date

Signature of employee inventorying Date

Signature of Superintendent Date



Jackson Parish Police Jury

Missing Receipt Affidavit

When a receipt is lost or otherwise unavailable and all measures to obtain another have been exhausted, the Missing Receipt Affidavit should be completed. It should be signed by the employee, the employee's supervisor, and the Police Jury President, and attached to the Credit Card Reconciliation Form.

Note: A Missing Receipt Affidavit is not necessary for tips.

I am missing a receipt for: _____

I Incurred this expense at: _____ on: _____ for: _____
Business Name Date Dollar Amount

The receipt was (check applicable):

___ Lost ___ Never Received Other _____

The form of payment I used (check applicable):

___ Credit Card ___ Corporate Card

Business Purpose of Transaction:

Person (s) involved (if expense is related to travel or entertainment):

I understand that a Missing Receipt Affidavit should be used on RARE occasions and may not be used on a routine basis. I also understand that excessive use of this may revoke the privilege of providing a declaration in lieu of a receipt.

I certify that the amount shown is the amount I actually paid; that I have not and will not submit a duplicate claim; and that I have not and will not seek a claim for these expenses from any other source.

Employee Signature

Supervisor Signature

Employee Name (PRINTED)

Supervisor Name (PRINTED)

Date

Date

Police Jury President

Date

Jackson Parish Police Jury
Jackson Parish Solid Waste
302 Landfill Rd – Quitman LA 71268
Phone: 318-259-5662 Fax: 318-395-2632

April 24, 2019

To: Jackson Parish Police Jury

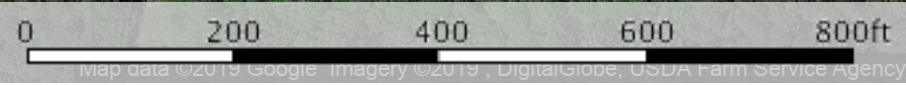
Subject: Purchasing property for model bin sites

In regards to the recent meeting between Weyerhaeuser and myself, we have been discussing two pieces of property that I feel would be beneficial to Jackson Parish Police Jury as locations for model bin sites. These two properties are in favorable locations to be utilized by the residents in the surrounding areas.

The location of one piece of property is located at the intersection of Hwy 146 and Hwy 155, the other is located at intersection of Hwy 34 and Zoar Road.

I am asking that the Jackson Parish Police Jury contact Weyerhaeuser and talk with them concerning these properties.

Thank you
Robin Session
Solid Waste Superintendent



Boundary



Existing Trash Bins
Boundary



Jackson Parish Police Jury

School Bus Turnarounds

Adopted by the Jackson Parish Police Jury effective TBD

School Bus Turnarounds Located on Public Roads

Policy Statement:

Pursuant to the requirements of R.S. 17:158, the Jackson Parish Police Jury (JPPJ) will construct, operate and maintain school bus turnarounds on public roads, at the expense of the JPPJ, subject to the following stipulations. Advanced planning and coordination between the JPPJ and the JPSB will greatly enhance JPPJ's ability to respond to requests for construction of school bus turnarounds.

Construction:

- The request for construction of the school bus turnarounds shall be submitted to the JPPJ by the superintendent of the JPSB or its designated representative. For roads located in a municipality the request shall be submitted by the governing authority.
- The request shall include:
 - The location and size of the requested turnaround. This information should be followed up with a field inspection of the requested location to ensure that both parties have a clear understanding of the scope of the request.
 - Right-of-Entry granted by the land owner where the property necessary to construct a turnaround will need to be acquired, obtained by the JPSB on a form prepared by the JPPJ.
- A copy of the request for assistance by the JPSB shall be submitted to:
Police Jury Secretary-Treasurer
Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, LA 71251
- Upon receipt of the request submitted by the JPSB, the JPPJ will construct a temporary turnaround out of gravel or other suitable material in the general location of the desired permanent location. During this time the JPPJ and the JPSB shall begin the process of securing the properties necessary for construction of a permanent turnaround. This process shall take no longer than one (1) year, following which time the request for the school bus turnaround shall be deemed abandoned and no further consideration shall be given for a school bus turnaround on this portion of the parish road system.
- The JPSB shall assist the JPPJ as necessary to acquire a permanent right-of-way at a location determined by the JPPJ. If the JPPJ is unable to secure a right-of-way the process will halt and the temporary turnaround will remain in place, or will be removed and the existing right-of way will be restored to its original condition. No further construction or maintenance of the turnaround will be performed.



Jackson Parish Police Jury

- Upon acquisition of the necessary right-of-way the JPPJ shall construct a school bus turnaround in compliance with Article II, §7. g) Dead End Roads of the Jackson Parish Subdivision Ordinance, where feasible.
- It is understood that at the completion of the project, the JPPJ will have ownership of the constructed bus turnaround for operation and maintenance and will be added to the Jackson Parish road system.

School Bus Turnarounds Located on Private Roads or Drives

Policy Statement:

The Jackson Parish Police Jury (JPPJ) will not participate in the construction of school bus turnarounds located outside of public rights-of-way, nor will it provide materials for that purpose.

**Jackson Parish Police Jury
500 E. Court Street, Room 301
Jonesboro, La. 71251**

This Right-of-Entry Agreement (this or the "Agreement") is entered into on this ____ of _____, 20____, by and between the Jackson Parish Police Jury, acting by and through its President or its designated representative, and

Name

RE: **Right-of-Entry Regarding Property Located At:**

_____, owner, or the undersigned duly authorized representative, does hereby grant, transfer and convey to the Jackson Parish Police Jury (the "JPPJ"), its engineers, agents, employees, and contractors or subcontractors the right to enter upon the above referenced property for inspection, use, surveying or construction by the JPPJ or its contractors or subcontractors.

It is further understood that this Agreement is given gratuitously to the JPPJ for and in consideration of compensation or other consideration received for use of the referenced property. It is further understood that this Agreement is granted for the entire period of construction of _____ (the "Project") and shall terminate upon final completion and acceptance for use of the Project by the JPPJ. It is further understood and agreed that this Agreement shall not be rescinded prior to final completion and acceptance-for-use of the Project without the written consent of the JPPJ.

WITNESSES:

Signature

Type or Print Name

Signature

Type or Print Name

Signature

Type or Print Name

Authorized Representative

Louisiana Revised Statutes Tit. 17, § 158. School buses for transportation of students; employment of bus operators; alternative means of transportation; improvement of school bus turnarounds; loading and unloading students

A. (1) Except as provided by Subsection H of this Section and in accordance with the requirements of Subsection F of this Section, each city, parish, and other local public school board shall provide free transportation for any student attending a school of suitable grade approved by the State Board of Elementary and Secondary Education within the jurisdictional boundaries of the local board if the student resides more than one mile from such school. This requirement shall not apply to any student attending a nonpublic school pursuant to [R.S. 17:4011](#) through 4025.

(2) A city, parish, or other local public school board may provide transportation for any student attending a school of suitable grade approved by the State Board of Elementary and Secondary Education within the jurisdictional boundaries of the local board who resides one mile or less from the school when the school board determines that conditions exist to warrant such transportation. Transportation of students residing one mile or less from their school shall be at no cost to the state.

(3) Conditions that exist and warrant transportation as authorized by Paragraph (2) of this Subsection may include but shall not be limited to the residence location of a person convicted of a sex offense as defined in [R.S. 15:541](#) relative to registration of sex offenders, sexually violent predators, and child predators.

(4) For the purposes of this Subsection, any city, parish, or other local public school board may employ school bus operators as defined in [R.S. 17:491](#). However, nothing in this Section shall prohibit a city, parish, or other local public school board from entering into contracts or mutual agreements for providing school bus transportation.

B. If a parish or city school board determines transportation by school bus is impractical or is not available or that other existing conditions warrant it, the board may make arrangements for the use of common carriers in accordance with uniform standards established by the state superintendent of education and at a cost based upon the actual costs of such transportation.

C. If transportation is not provided by the parish or city school board by reason of economically justifiable reasons approved by the State Board of Elementary and Secondary Education in accordance with the provisions of Subsection H of this Section, the Department of Education, in accordance with the provisions of Subsection D hereof, shall reimburse the parent or tutor of any student who resides more than one mile from the school attended by the student to the extent and in the amounts that funds are so appropriated by the legislature, but in no event shall such reimbursement exceed one hundred twenty-five dollars per student or three hundred seventy-five dollars for any one family.

D. Claims for reimbursement shall be submitted to the superintendent of education by the parent or tutor of an eligible student not later than July 1 of each year for reimbursement claims for the previous school year. Each claim shall be in the form of an affidavit executed by the parent or tutor of the student, affirming the accuracy of the claim. The affidavit shall be in the form prescribed by the state superintendent of education and shall be furnished by him to each parish and city superintendent of education. The superintendent of education shall notify principals of public and nonpublic schools no later than April 1 of each year that claim forms for reimbursement are available at the local school board offices. Beginning with the 1979-80 academic school year, claims for reimbursements shall be in the form of a claim made by each parent or tutor affirming to the accuracy of such claim, which form shall contain a statement that any person who knowingly or willingly violates the provisions of this Section by filing a false claim or fraudulent claim shall be guilty of a misdemeanor and shall be imprisoned for not more than one (1) year or fined not more than \$500 or both, and that the filing of any false claim shall be and constitute a violation of the criminal laws of the state of Louisiana and particularly shall constitute false swearing under the provisions of [R.S. 14:125](#). This provision of law shall supercede and be in lieu of the filing of a notarized affidavit as heretofore required by this Section. Within sixty days after the beginning of the fiscal year the Department of Education shall begin issuing checks payable to parents or tutors of the students.

E. Any parish school board may provide gravel or contribute funds to the local governing authority for the gravelling of school bus turnarounds. However, nothing in this Section shall prohibit the local police jury from gravelling school bus turnarounds at the request of the school board without the necessity of said school board furnishing any materials or funds for the work done.

F. The provisions of this Section shall apply to eligible public and nonpublic school students. However, these provisions shall not apply to any student or the parent or tutor of any student who attends a school which discriminates on the basis of race, creed, color, or national origin.

G. Any person who knowingly and willfully violates the provisions of this Section by filing a false or fraudulent claim shall be guilty of a misdemeanor and shall be imprisoned for not more than six months or fined not more than five hundred dollars, or both.

H. (1) No parish or city school board shall eliminate or reduce the level of transportation services provided to students as required by the provisions of this Section except for economically justifiable reasons approved in accordance with the provisions of this Subsection by the State Board of Elementary and Secondary Education.

(2) Any parish or city school board seeking approval to eliminate or reduce the level of transportation services to students for economically justifiable reasons shall submit with its request for approval the following information:

(a) Figures for the three most recently completed fiscal years showing the board's actual revenues from all sources, including any prior year surpluses, and actual expenditures for operating purposes. These figures shall include detailed information relative to any revenues received specifically for providing transportation services to students and the actual expenditures of the board for providing transportation services to students.

(b) Figures for the current fiscal year and for the next fiscal year showing, according to the most recent estimates, the board's anticipated revenues from all sources, including any prior year surpluses, and anticipated expenditures for operating purposes. These figures shall include detailed information relative to any anticipated revenues to be received specifically for providing transportation services to students and the anticipated expenditures of the board for providing transportation services to students.

(c) The estimated cost on both a per pupil basis and on a per bus route basis for the current fiscal year and for the next fiscal year for the board to comply with the student transportation requirements of Paragraph A(1) and Subsection F of this Section.

(d) A description of the board's proposed reduction in or elimination of student transportation services indicating the number of students involved, any specific routes proposed for reduction or elimination, and the estimated savings to be achieved through the reduction or elimination of transportation services.

(e) A written statement attested to by the chief financial officer of the school system, the local superintendent of schools, and the presiding officer of the school board that sufficient funds are not available or are not expected to be available, regardless of funding source, to permit the board to provide the transportation services to students being proposed for reduction or elimination.

(f) A written statement attested to by the chief transportation officer of the school system, the local superintendent of schools, and the presiding officer of the school board that the proposed reduction in or elimination of transportation services to students does not have a disparate impact on any group of students by reason of race, creed, sex, disability, residence, or school attended, whether public or approved nonpublic, elementary or secondary.

(g) Any additional information deemed necessary by the State Board of Elementary and Secondary Education.

(3) The State Board of Elementary and Secondary Education shall take under review and consideration any request by a parish or city school board for approval to reduce or eliminate student transportation services submitted in

compliance with the provisions of this Subsection, however no such approval shall be granted by the board until the state superintendent of education has certified the accuracy and validity of the information submitted by the parish or city school board.

I. (1) Each city, parish, and other local public school board may provide transportation to any full-time student who is twenty years of age or younger and attending a technical college campus, that is part of the Louisiana Community and Technical College System, within the jurisdictional boundaries of the local board. If the closest technical college campus is located outside the jurisdictional boundaries of the local school board, the board may facilitate the transportation or coordinate with neighboring boards to facilitate transportation to the technical college campus.

(2) The local public school board where the student resides, may assess a fee to each student utilizing the transportation services provided pursuant to this Subsection, not to exceed the actual cost of providing such transportation, including administrative costs.

(3) The State Board of Elementary and Secondary Education shall adopt rules in accordance with the Administrative Procedure Act to implement provisions of this Subsection.

(4) The provisions of this Subsection shall not apply to:

(a) Local public school boards in a parish with a population of more than three hundred thousand persons according to the most recent federal decennial census.

(b) Local public school boards in any parish that operates a parish-wide public transit system that provides sufficient service to meet the transportation needs of students attending technical colleges located in the parish.

J. The governing authority of each public school shall adopt policies and procedures or shall make provision in its bus transportation service agreement to do all of the following:

(1) Prohibit a bus driver from loading or unloading students at school while the bus is in a traffic lane of any type of street as defined in [R.S. 32:1](#) and require that students be loaded or unloaded on a shoulder, in a school parking lot, or at other appropriate off-road location at the school as determined by the school governing authority. The requirements of this Paragraph shall not apply if the shoulder of a municipal road is the only available alternative and the municipality has not made the shoulder available by designating that area for loading and unloading students during designated school zone hours.

(2) Prohibit a bus driver from loading or unloading students at or near their homes while the bus is in a traffic lane of any type of street as defined in [R.S. 32:1](#) and require that students be loaded or unloaded on a shoulder unless the governing authority determines that loading or unloading on a shoulder is less safe for the student. However, if there is no shoulder or if the shoulder is determined to be less safe, a bus driver may load and unload a student while the bus is in a lane of traffic but only if the bus is in the lane farthest to the right side of the road so that there is not a lane of traffic between the bus and the right-side curb or other edge of the road.

(3) Prohibit a bus driver from loading or unloading a student in a location on a divided highway such that a student, in order to walk between the bus and his home or school, would be required to cross a roadway of the highway on which traffic is not controlled by the visual signals on the school bus.

Gina Thomas

From: Roy Barlow <roy.barlow@jpsbschools.us>
Sent: Friday, March 29, 2019 2:09 PM
To: Gina Thomas
Subject: Re: 4/1/2019 Business Session Agenda

David Claxton and Roy Barlow are in agreement to the new school Bus turn around proposal. Please move forward.

Sent from my iPhone

On Mar 29, 2019, at 11:11 AM, Gina Thomas <gthomas@jppi.org> wrote:

Please see the agenda for the 4/1/2019 Police Jury Business Session.

Warm regards,
Gina

~~~~~

### Gina M. Thomas

Jackson Parish Police Jury  
Secretary-Treasurer  
500 E. Court Street, Room 301  
Jonesboro, LA 71251  
P (318) 259-2361 ext. 203

*NOTE: Please see that my email address has changed to: [gthomas@jppi.org](mailto:gthomas@jppi.org)*

<04.01.19 Business Session Agenda.pdf>