



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

December 06, 2021 Business Session

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7
LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE: Monday, December 06, 2021
TIME: 5:15 PM
LOCATION: Jackson Parish Administrative Building
Nathaniel Zeno Jr. Meeting Room
160 Industrial Drive
Jonesboro, LA 1251

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Committee Reports

Projects: Mr. Lewis Chatham

- [1.](#) Review Committee discussions and recommendations

Finance: Ms. Tarneshala Cowans

- [2.](#) Review Committee discussions and recommendations

Other Committee & Board Meeting Updates (if applicable):

Continued Business (Discussion and Review)

- [3.](#) Review Parish Board Appointments

New Business (Discussion and Review)

- [4.](#) Review proposed 2022 budget including capital requests, pay schedule, and other adjustments
- [5.](#) Discuss bid results for Courthouse HVAC system
- [6.](#) Discuss Cooperative Endeavor Agreement with the Sheriff's Office for Courthouse security services
- [7.](#) Discuss Cooperative Endeavor Agreement with the Sheriff's Office for IT services
- [8.](#) Discuss Cooperative Endeavor Agreement with Hunt, Guillot, & Associates for grant management services
- [9.](#) Discuss Cooperative Endeavor Agreement for funding through Act 119
- [10.](#) Discuss de-obligation of funds for the Hospital Drainage Project
- [11.](#) Discuss estimate for elevator modernization project
- [12.](#) Discuss Organization Chart

Action Items

- [13.](#) Consider and act on emergency procurement for Solid Waste trailer

Discussion of Other Topics



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14. Discuss abatement of flooring in Courthouse

Announcements and Notifications

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(318) 680-8510

Notice Posted: Thursday, December 2, 2021, 4:30 PM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.

It is possible that a quorum of the Police Jury may be in attendance at the meeting, but no action of the Police Jury as a whole will be taken.

Project Committee
November 9, 2021

The Project Committee met Tuesday, November 9, 2021, at 12:00 PM in The Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Mr. Lewis Chatham. Absent: Ms. Amy Magee.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the requests and recommendations for office space at the Courthouse as well as additional Police Jury owned facilities. The Committee requested the Operations Manager to review the security of the Courthouse, prepare cost estimates on relocating the Registrar of Voters office, and discuss possible relocation options to the requestors.

The date of the next Project Committee was not set at this time.

Motion Mr. Culpepper, seconded Mr. Chatham to adjourn. Motion carried.

Finance Committee
November 17, 2021

The Finance Committee met Wednesday, November 17, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee. Absent: Mr. John McCarty, and Ms. Tarneshala Cowans.

Ms. Magee noted there was no quorum present and closed the meeting.

Gina Thomas

From: Brad Roller
Sent: Friday, December 3, 2021 3:04 PM
To: Gina Thomas
Subject: Fwd: Jackson Parish Courthouse HVAC Phase I
Attachments: 7119.BID TAB.2021.11.29.pdf

I recommend replacing the chiller unit as it's the most critical. If the chiller goes out then all air is out.

AHU #3 is the largest air handler and is one of the 54 year old air handlers.

To replace the chiller and AHU #3 we would need the budget increased from \$412K to \$493K. Most likely would need to be increased to \$515K to cover any change orders

Get [Outlook for iOS](#)

From: Mike Middleton <mmiddleton@guthassoc.com>
Sent: Friday, December 3, 2021 2:38:13 PM
To: Brad Roller <broller@jppj.org>
Subject: Jackson Parish Courthouse HVAC Phase I

Mr. Roller

I would recommend that the Base bid be awarded to replace the 19 year old chiller that provides cooling for the entire facility.

If money could be added to fund Alternate #2, I would recommend that it be awarded to replace the 54 year old AHU #3.

I would not recommend awarding alternate number 1 at this time.

Please let me know if you have any questions.

Thanks

Mike Middleton

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

BID TABULATION SHEET

Bid Date: November 24, 2021

Project Name: Replace HVAC Phase I; Jackson Parish Courthouse,
Jonesboro, LA

Designer: John J. Guth Associates, Inc.
Shreveport, LA

BIDDER	Lic.No.	Addenda 1, 2, 3	Bond	Sig. Auth	Base Bid	Alt.No.1	Alt.No.2	Alt.No.3	Remarks
Byrnes Mechanical	37074	✓ <i>1 & 2 only</i>	✓	✓				Not applicable	<i>*</i>
The Payne Company	3494	✓	✓	✓	<i>278,000.00</i>	<i>476,000.00</i>	<i>215,000.00</i>	Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	
								Not applicable	

A TRUE COPY

Signed: *[Signature]* Date: *11/24/2021*
Designer

Signed: *[Signature]* Date: *11/24/2021*
Representative

Designer's Estimate (Base Bid) \$ 170,000.00

Construction Time 180 (days)

Liquidated Damages \$400.00 per day

** Addenda # 3 not acknowledged*

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: JACKSON PARISH POLICE JURY
160 INDUSTRIAL DR.
JONESBORO, LOUISIANA 71251

BID FOR: JACKSON PARISH COURTHOUSE
REPLACE HVAC PHASE I
JONESBORO, LOUISIANA

(Owner to provide name and address of owner)

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: JOHN J. GUTH ASSOCIATES, INC. and dated: October 31, 2021.

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 7119 Addenda 1; 7119 Addenda 2.

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

Two hundred Fifty Four thousand dollars and 00/100 cents Dollars (\$ 254,000.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Add all work associated with replacement of AHU's 1 & 2 and installation of new Variable Refrigerant Volume System.

Four hundred Forty thousand dollars and 00/100 cents

Dollars (\$ 440,000.00)

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Add all work associated with replacement of AHU 3, chilled water and heating water piping branches and installation of new hydronic coils and piping.

Two hundred Forty-four dollars and 00/100 cents

Dollars (\$ 244,000.00)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Not Applicable Dollars (\$ Not Applicable)

NAME OF BIDDER: Byrnes Mechanical Contractors, Inc.

ADDRESS OF BIDDER: 115 Ridgedale Drive

West Monroe, LA 71291

LOUISIANA CONTRACTOR'S LICENSE NUMBER: 37074

NAME OF AUTHORIZED SIGNATORY OF BIDDER: Robert Byrnes

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: President

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: Robert Byrnes

DATE: 7-24-2021

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** **A CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

BID BOND
FOR

**Jackson Parish Courthouse
Replace HVAC – Phase I
Jonesboro, Louisiana**

Date: **November 17, 2021**

KNOW ALL MEN BY THESE PRESENTS:

Byrnes Mechanical Contractors, Inc.

That _____ of **West Monroe, LA**, as Principal, and **The Gray Casualty & Surety Company**, as Surety, are held and firmly bound unto the Jackson Parish Police Jury (Obligee), in the full and just sum of five (5%) percent of the total amount of this proposal, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater than the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

Jackson Parish Courthouse Replace HVAC Phase I, Jonesboro, LA

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

BYRNES MECHANICAL CONTRACTORS, INC.
PRINCIPAL (BIDDER)

THE GRAY CASUALTY & SURETY COMPANY
SURETY

BY: Robert Byrnes
AUTHORIZED OFFICER-OWNER-PARTNER
Robert Byrnes

BY: Kay J. Harrison
AGENT OR ATTORNEY-IN-FACT (SEAL)
Kay J. Harrison - Attorney-in-Fact

**THE GRAY INSURANCE COMPANY
THE GRAY CASUALTY & SURETY COMPANY**

GENERAL POWER OF ATTORNEY

Bond Number: _____ **Principal:** _____
Project: _____

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint **Jerry W. Thomas, Joseph P. Farr, Kay J. Harrison, Christy S. Dollins, and Peyton Farr of Monroe, Louisiana jointly and severally** on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$10,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

“RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 12th day of September, 2011.



By:

Michael T. Gray

Michael T. Gray
President, The Gray Insurance Company
and
Vice President,
The Gray Casualty & Surety Company

Attest:

Mark S. Manguno

Mark S. Manguno
Secretary,
The Gray Insurance Company,
The Gray Casualty & Surety Company



State of Louisiana
ss:

Parish of Jefferson
On this 12th day of September, 2011, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company and Vice President of The Gray Casualty & Surety Company, and Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Lisa S. Millar

Lisa S. Millar, Notary Public, Parish of Orleans
State of Louisiana
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect.
IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies, this 17th day of November, 2021.



Mark S. Manguno

Mark S. Manguno, Secretary
The Gray Insurance Company
The Gray Casualty & Surety Company

**RESOLUTIONS OF
BYRNES MECHANICAL CONTRACTORS, INC.**

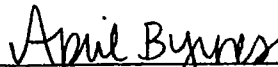
At a meeting of the Board of Directors of this Corporation, held at its office on the 16th day of November, 2018, all of the directors being present, the following resolutions were offered, seconded and unanimously passed:

"RESOLVED, that Robert E. Byrnes, President of this Corporation, be authorized on behalf of this corporation to sign any documentation relating to the submission of bids for any project, the finalization of any contracts, or the amendment of any contract.

"BE IT FURTHER RESOLVED, any and all prior actions of the Board of Directors, and Robert E. Byrnes, President, acting for the corporation in connection with past bid submission and contract signing or amendment, of any kind or of any nature are hereby ratified and confirmed."

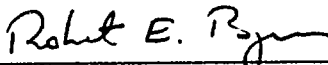
I, the undersigned Secretary, hereby certify that the above and foregoing is a true and correct copy of resolutions adopted by the Board of Directors of the Corporation, duly and legally called and convened on the 16th day of November, 2018, at which meeting a quorum of the said Board was present and voted, and that said resolutions have not been revoked or rescinded and are in full force and effect said resolution contained within the Minutes of Meeting of said Corporation, held on the day therein set forth.

This 16th day of November, 2018, at West Monroe, Louisiana.



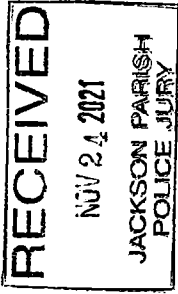
APRIL BYRNES, SECRETARY

ATTEST:



ROBERT E. BYRNES, PRESIDENT

Byrnes Mechanical Contractors, Inc.
115 Ridgedale Drive
West Monroe, LA 71291
- License Number 37074



11:40 AM
Patt

Jackson Parish Courthouse Replace HVAC Phase 1
Guth PN 22-7119

LOUISIANA UNIFORM PUBLIC WORK BID FORM

TO: JACKSON PARISH POLICE JURY
160 INDUSTRIAL DR.
JONESBORO, LOUISIANA 71251

BID FOR: JACKSON PARISH COURTHOUSE
REPLACE HVAC PHASE I
JONESBORO, LOUISIANA

(Owner to provide name and address of owner)

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: JOHN J. GUTH ASSOCIATES, INC. and dated: October 31, 2021.

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1,2,3.

TOTAL BASE BID: For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" * but not alternates) the sum of:

Two Hundred Seventy Eight Thousand Dollars (\$ 278,000.00)

ALTERNATES: For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

Alternate No. 1 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Add all work associated with replacement of AHU's 1 & 2 and installation of new Variable Refrigerant Volume System.

Four Hundred Seventy Six Thousand
Dollars (\$ 476,000.00)

Alternate No. 2 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Add all work associated with replacement of AHU 3, chilled water and heating water piping branches and installation of new hydronic coils and piping.

Two Hundred Fifteen Thousand
Dollars (\$ 215,000.00)

Alternate No. 3 (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

Not Applicable Dollars (\$ Not Applicable)

NAME OF BIDDER: THE PAYNE COMPANY

ADDRESS OF BIDDER: P.O. BOX 19130

SHREVEPORT, LA 71149

LOUISIANA CONTRACTOR'S LICENSE NUMBER: LA-3494

NAME OF AUTHORIZED SIGNATORY OF BIDDER: KENNETH T PAYNE

TITLE OF AUTHORIZED SIGNATORY OF BIDDER: PRESIDENT

SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER **: 

DATE: 11/24/21

THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:

* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

** A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

BID SECURITY in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

State of
Louisiana
Secretary of
State



COMMERCIAL DIVISION
225.925.4704

Fax Numbers
225.932.5317 (Admin. Services)
225.932.5314 (Corporations)
225.932.5318 (UCC)

Name	Type	City	Status
THE PAYNE COMPANY	Business Corporation	SHREVEPORT	Active

Previous Names

PAYNE PLUMBING COMPANY, INC. (Changed: 8/10/1989)

Business: THE PAYNE COMPANY

Charter Number: 26005480D

Registration Date: 11/7/1962

Domicile Address

7235 W. BERT KOUNS IND. LOOP
SHREVEPORT, LA 71129

Mailing Address

P. O. BOX 19130
SHREVEPORT, LA 711490130

Principal Office Address

7235 W. BERT KOUNS IND. LOOP
SHREVEPORT, LA 71129

Status

Status: Active

Annual Report Status: In Good Standing

File Date: 11/7/1962

Last Report Filed: 10/27/2020

Type: Business Corporation

Registered Agent(s)

Agent: KEVIN J. PAYNE
Address 1: 4415 THORNHILL AVE
City, State, Zip: SHREVEPORT, LA 71106
Appointment Date: 1/18/2011

Officer(s)

Additional Officers: No

Officer: KENNETH T. PAYNE
Title: President
Address 1: 7235 W. BERT KOUNS IND. LOOP
City, State, Zip: SHREVEPORT, LA 71129

Officer: REBECCA H. COPE

Title: Secretary/Treasurer
Address 1: 7235 W. BERT KOUNS IND. LOOP
City, State, Zip: SHREVEPORT, LA 71129

Officer: KYLE P. PAYNE
Title: Vice-President
Address 1: 7235 W. BERT KOUNS IND. LOOP
City, State, Zip: SHREVEPORT, LA 71129

Amendments on File (3)

Description	Date
Name Change	8/10/1989
Disclosure of Ownership	7/10/1992
Disclosure of Ownership	11/12/1998

Print

BID BOND
FOR

**Jackson Parish Courthouse
Replace HVAC – Phase I
Jonesboro, Louisiana**

Date: November 17, 2021

KNOW ALL MEN BY THESE PRESENTS:

That The Payne Company of P.O. Box 19130 Shreveport, LA 71149, as Principal, and Hartford Fire Insurance Company, as Surety, are held and firmly bound unto the Jackson Parish Police Jury (Obligee), in the full and just sum of five (5%) percent of the total amount of this proposal, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater than the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

Jackson Parish Courthouse Replace HVAC - Phase I Jonesboro, Louisiana

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

The Payne Company
PRINCIPAL (BIDDER)

BY: 
AUTHORIZED OFFICER-OWNER-PARTNER

Hartford Fire Insurance Company
SURETY

BY: 
AGENT OR ATTORNEY-IN-FACT (SEAL)
Tracy S. Steiner, Attorney-in-Fact

POWER OF ATTORNEY

Direct Inquiries/Claims to:
THE HARTFORD
 BOND, T-11
 One Hartford Plaza
 Hartford, Connecticut 06155
Bond.Claims@thehartford.com
 call: 888-266-3488 or fax: 860-757-5835

KNOW ALL PERSONS BY THESE PRESENTS THAT:

Agency Name: QUERBES & NELSON
 Agency Code: 43-482645

- Hartford Fire Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- Hartford Casualty Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- Hartford Accident and Indemnity Company**, a corporation duly organized under the laws of the State of Connecticut
- Hartford Underwriters Insurance Company**, a corporation duly organized under the laws of the State of Connecticut
- Twin City Fire Insurance Company**, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of Illinois**, a corporation duly organized under the laws of the State of Illinois
- Hartford Insurance Company of the Midwest**, a corporation duly organized under the laws of the State of Indiana
- Hartford Insurance Company of the Southeast**, a corporation duly organized under the laws of the State of Florida

having their home office in Hartford, Connecticut, (hereinafter collectively referred to as the "Companies") do hereby make, constitute and appoint, **up to the amount of Unlimited** :

Michael D. Belanger, Richard G. Harris Jr., Pamela G. Patton, Tracy S. Steiner, Tamara J. Updyke of SHREVEPORT, Louisiana

their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign its name as surety(ies) only as delineated above by , and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

In Witness Whereof, and as authorized by a Resolution of the Board of Directors of the Companies on May 23, 2016 the Companies have caused these presents to be signed by its Assistant Vice President and its corporate seals to be hereto affixed, duly attested by its Assistant Secretary. Further, pursuant to Resolution of the Board of Directors of the Companies, the Companies hereby unambiguously affirm that they are and will be bound by any mechanically applied signatures applied to this Power of Attorney.



Shelby Wiggins

Shelby Wiggins, Assistant Secretary

Joelle L. LaPier

Joelle L. LaPier, Assistant Vice President

STATE OF FLORIDA

COUNTY OF SEMINOLE

ss. Lake Mary

On this 20th day of May, 2021, before me personally came Joelle LaPier, to me known, who being by me duly sworn, did depose and say: that (s)he resides in Seminole County, State of Florida; that (s)he is the Assistant Vice President of the Companies, the corporations described in and which executed the above instrument; that (s)he knows the seals of the said corporations; that the seals affixed to the said instrument are such corporate seals; that they were so affixed by authority of the Boards of Directors of said corporations and that (s)he signed his/her name thereto by like authority.



Jessica Ciccone

Jessica Ciccone
 My Commission: HH 122280
 Expires June 20, 2025

I, the undersigned, Assistant Vice President of the Companies, DO HEREBY CERTIFY that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which is still in full force effective as of November 17, 2021.

Signed and sealed in Lake Mary, Florida.



Keith D. Dozois

Keith D. Dozois, Assistant Vice President



P.O. BOX 19130 • SHREVEPORT, LA 71419-0130

Jackson Parish Police Jury
160 Industrial Drive
Jonesboro, LA 71251



LA-3494
Jackson Parish Courthouse Replace
HVAC Phase I, Jonesboro, Louisiana
Guth PN 22-7119

BID ENCLOSED

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
2 Business name/disregarded entity name, if different from above Jackson Parish Police Jury	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ Government	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) See instructions. 160 Industrial Drive	Requester's name and address (optional)
6 City, state, and ZIP code Jonesboro, LA 71251	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number	
[] [] [] - [] [] - [] [] [] []	
or	
Employer identification number	
7 2 - 6 0 0 0 5 7 2	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ *Dina M. Thomas* Date ▶ 12/2/2021

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Customer #



**Certificate of Sales/Use Tax Exemption/
Exclusion of Purchases by Political
Subdivisions of the State of Louisiana**
Louisiana R.S. 47:301(8)(c)

PLEASE PRINT OR TYPE.

Political Subdivision Jackson Parish Police Jury	Louisiana Dept. of Revenue Registration No. (if applicable) 72-6000572	
Address 160 Industrial Drvie		
City Jonesboro	State LA	ZIP 71251

The above referenced entity does hereby certify that the entity is a public agency of the State of Louisiana with legal status as one of the following:

- State agency, board or commission
- Municipal government or instrumentality thereof
- Public Charter School (R.S. 17:3971-4001)
- Hospital service district
- Public housing authority
- Parish government or instrumentality thereof
- Parish school board or public school
- Law enforcement district
- Waterworks district
- Parish and municipal libraries
- Other _____

Purchases of tangible personal property and taxable services, and/or leases and rentals of tangible personal property by the above referenced political subdivision are totally exempted from the sales tax levied by the State as provided by R.S. 47:301(8)(c). The Louisiana Constitution, Article VI, §44(2) defines a political subdivision as "a parish, municipality, and any other unit of local government, including a school board and a special district, authorized by law to perform governmental functions".

The authorized person for the political subdivision certifies that the entity meets the criteria for the sales tax exclusion under R.S. 47:301(8)(c), and if sales tax is later found to be due, the entity will be responsible for any tax liabilities.

Signature of Authorized Agent	
Authorized Agent Gina M. Thomas	Title Parish Administrator
Signature X <i>Gina M. Thomas</i>	Date (mm/dd/yyyy) 12/02/2021