



JACKSON PARISH POLICE JURY

Jackson Parish Courthouse
500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

Notice Posted:

Thursday, March 05, 2020, 1:00 PM

March 9, 2020 Regular Meeting

MEMBERS

District 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2

LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

District 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

District 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

MEETING DATE:

Monday, March 09, 2020

MEETING TIME:

5:30 PM

PLACE OF MEETING:

**Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251**

AGENDA:

Call to Order

Invocation & Pledge of Allegiance

Public Comments

Approve Minutes

- 1.** Adopt the minutes of the February 10th and March 2nd Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Finance Committee

- 2.** Adopt the minutes of the February 26th Finance Committee Meeting
- 3.** Consider and act on authorizing the President to sign and execute the 2020 Cooperative Endeavor Agreement with Trailblazer for \$1,080
- 4.** Consider and act on authorizing the President to sign and execute the 2020 Cooperative Endeavor Agreement with Sparta Groundwater Commission for \$1,125
- 5.** Consider and act on amending the 2020 budget for the recommended purchases of a Health Unit fire alarm, digital whiteboard, and Registrar scanner
- 6.** Consider and act on authorizing the President to sign the requested amendment to the Cooperative Endeavor Agreement with the State of Louisiana for the Livestock Pavilion project
- 7.** Consider and act on recommendation to continue requesting state funding for the Livestock Pavilion project

Operations Committee

- 8.** Adopt the minutes of the February 7th, 21st, and 28th Operations Committee Meetings
- 9.** Consider and act on recommendation to authorize permission to bid Clay Hilltop (Hwy 148) and Walker Road model bin sites
- 10.** Consider and act on recommendation to close road-side bin sites upon completion of model bin site construction
- 11.** Consider and act on recommendation to close the Pine Thicket road-side bin site

Policy & Personnel Committee

- 12.** Adopt the minutes of the February 10th Policy & Personnel Committee Meeting



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13. Consider and act on the recommendation to adopt the Job Description and Job Duties List for the Operations Manager position and set the starting salary at 10% above the superintendent salary range

Management Reports

14. February 2020 Road Superintendent Report - *Mr. Jody Stuckey*
a. Accept the February 2020 Emergency/Off-Schedule Report
15. February 2020 Solid Waste Superintendent Report - *Mr. Robin Sessions*
16. February 2020 O.E.P. Report - *Mr. Mark Treadway*
17. February 2020 Maintenance Report - *Mr. Robert "Bubba" Anderson*
18. February 2020 Financial Report and discussion of budget vs. actual - *Ms. Gina Thomas*

Other Business

19. February 2020 Engineering Report - *Mr. Paul Riley*
20. Consider and act on parish board appointments
21. Consider and act on adopting the Resolution for the Updated Citizen Participation Plan for the LCDBG Punkin Center Water Well project
22. Consider and act on adopting a proclamation declaring the month of April 2020 as Fair Housing Month in Jackson Parish
23. Consider and act on adopting a proclamation declaring the week of April 13th - 18th as Community Development Week in Jackson Parish
24. Consider and act on adopting a proclamation declaring March 28, 2020 as Blinded Veteran's Day in Jackson Parish

Announcements & Notifications

Juror Comments

Adjourn

Gina M. Thomas, Secretary-Treasurer

Jackson Parish Police Jury

500 E. Court Street, Room 301, Jonesboro, LA. 71251

(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

The Jackson Parish Police Jury met in regular session on Monday, February 10, 2020 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Darrell Avery, Assistant District Attorney.

The President, Ms. Amy Magee called the meeting to order. The invocation was given by Mr. McCarty and Ms. Rowe led the recitation of the Pledge of Allegiance.

Motion Ms. Cowans, seconded Ms. Rowe to amend the agenda to include “consider and act on the recommendation to adopt the Job Description and Job Duties List for the Operations Manager position and set the starting salary at 10% above the superintendent salary range”. Mr. Culpepper voted “Nay” stating that he would like to have more discussion before the position is finalized. Motion failed.

There being no public comments, the President moved to the approval of minutes.

Motion Mr. McCarty, seconded Ms. Rowe to adopt the minutes of the January 13th and February 3rd Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President called for committee reports.

Motion Ms. Rowe, seconded Ms. Cowans to adopt the following minutes from the January 24th Operations Committee meeting. Motion carried.

*Operations Committee
January 24, 2020*

The Operations Committee met Friday, January 24, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. Lynn Treadway. Absent: none. Also in attendance, Ms. Regina Rowe.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

Ms. Rowe asked if she could speak on the agenda item for the Road Department organization chart and employee classification recommendations. Ms. Magee stated that she will allow for special public comments on that agenda item at that time.

With no other public comments, the Chairman continued with agenda items.

The Committee reviewed the recommended specs for the Road Department equipment request. Ms. Magee asked that the Committee table the review of the specs and requested that the Secretary-Treasurer review the GPS reports to determine if there is equipment stationed at the road department during the day that could be utilized.

Motion Mr. Treadway, seconded Mr. Chatham to table the requested equipment until the Secretary-Treasurer presents the report. Motion carried.

The Road Superintendent presented the recommended training and safety protocols based off of the DOTD/LTAP procedures. He explained the overall policy to guide in the training, testing, certification, and re-certification procedures that each employee would go through for the eligible equipment. He presented a sample training manual for a piece of equipment along with the certification tests. The Secretary-Treasurer stated that the information was correct, but that it would need to be formatting onto the standard letterhead.

The Committee reviewed the materials and agreed that the training and safety protocols were ready to be presented to the Police Jury for adoption.

The Road Superintendent presented the Committee with an updated Organization Chart and the following recommendations to be reviewed and recommended to the Police Jury for adoption:

- *Reclassify Mark Mobley from Operator II-Level II to Specialty Equipment Operator-Level II*
- *Reclassify Kirk Halbrook from Specialty Equipment Operator-Level I to Operator I-Level II*
- *Reclassify Jimmy Dorsey from Operator I-Level II to Operator II-Level I*
- *Reclassify Jack Williams from General Laborer-Level II to Operator I-Level I*
- *Post a job vacancy in the Road Department for General Laborer and authorize pre-employment proceedings*
- *Move the Road Department Superintendent position on the Organization Chart from the Asphalt/Drainage Crew to the off-site crews as presented*
- *Establish a crew leader setup designation and create a policy to define the scope of work*

The Committee agreed with the four employee reclassification recommendations. They requested that Mark Mobley, Jimmy Dorsey, and Jack Williams complete the necessary training and documentation in order to fill the new rolls.

The Committee agreed to recommend filling the vacancy of General Laborer.

The Committee agreed to recommend the Jury adopt the updated Organization Chart as presented.

The Committee recommended that the Policy and Personnel Committee review the scope of work, establish a job description, and determine an appropriate pay rate for a Crew Lead setup designation.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury take adopt the presented recommendations. Motion carried.

The Parish Engineer, Mr. Paul Riley presented the options for the preliminary 2020 Road Program. Mr. Riley explained the different programs and estimated costs to address roads on the Asphalt Overlay list, the Chip Seal-Preventative Maintenance list, and the Oil list. He explained the current Capital Improvements Policy and the options for lists. He stated he would measure the roads and get more definitive cost estimates.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury authorize the Riley Co. to create a formal 3-year Road Plan for 2020 – 2022. Motion carried.

The Committee reviewed the opinion from Mr. Darrell Avery regarding removal of parish roads and guidelines for defining a “public use road”.

Mr. Riley presented the existing Road Capital Improvements Policy and stated that this year the Jury would need to adopt a new policy and procedure for 2021 – 2023. He asked that the Committee review the current policy and present questions and suggestions for changes at the next committee meeting.

The Solid Waste Superintendent presented the Committee with information on the recycle program and explained the changes from the company collecting paper and cardboard.

The Secretary-Treasurer informed the Committee that the Cooperative Endeavor Agreement with the Union Parish Landfill would end in 2020 and that she had been in contact with Union Parish to begin drafting a new agreement.

The Maintenance Supervisor presented the Committee with the approved projects for 2020.

The Secretary-Treasurer stated that as final decisions are made regarding the new offices on Industrial Drive that the administrative staff would need to be reviewed.

The Committee discussed establishing a new position of Operations Manager that would report directly to the Secretary-Treasurer and be over the operations of Solid Waste, Road, and Maintenance. They also discussed this position taking on job duties of building inspections, road permitting, flood permitting, providing general planning and oversight, and eventually taking over the OEP duties.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Policy and Personnel Committee review the scope of work, establish a job description, and determine an appropriate pay rate for the position of Operations Manager. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adjourn. Motion carried.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the Road Department safety protocols and training procedures program. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to adopt the Road Department Organization Chart. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to reclassify Mark Mobley from Operator II-Level II to Specialty Equipment Operator-Level II. Motion carried.

Motion Ms. Rowe, seconded Mr. Chatham to reclassify Kirk Halbrook from Specialty Equipment Operator-Level I to Operator I-Level II. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to reclassify Jimmy Dorsey from Operator I-Level II to Operator II-Level I. Motion carried.

Motion Ms. Cowans, seconded Ms. Rowe to reclassify Jack Williams from General Laborer-Level II to Operator I-Level I. Motion carried.

Motion Mr. Chatham, seconded Ms. Rowe to approve the job vacancy in the Road Department for General Laborer and authorize pre-employment proceedings. Motion carried.

Motion Ms. Cowans, seconded Mr. McCarty to adopt the following minutes from the January 27th Policy & Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee
January 27, 2020*

The Policy & Personnel Committee met Monday, January 27, 2020 at 5:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: none. Also in attendance, Ms. Amy Magee and Mr. John McCarty.

The meeting was called to order by the Chair, Ms. Cowans. Mr. Chatham gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

With no other public comments, the Chairman continued with agenda items.

The Committee reviewed the recommendations from the Operations Committee.

Recommendation #1 was to establish a scope of work and setup pay rate for an existing Operator II to be the designated crew leader on-site. The Committee asked the Secretary-Treasurer to meet with the Road Superintendent and Operator II's and present the scope of job duties involved in the position and present it at the February Business Session. They discussed that this designation is to be a setup rate, not a new job classification and that it is to be assigned to one of the Operator II's on the Asphalt/Drainage Crew as a "working leader" designation. The decision making is limited to on-site decisions that are in coordination with the overall road plan and assignments from the Road Superintendent.

Motion Ms. Rowe, seconded Mr. Chatham to recommend the Police Jury adopt a new policy for Crew Lead Setup. Motion carried.

Recommendation #2 was to establish a job description, scope of job duties, and pay schedule for a new position of Operations Manager. The Committee asked the Secretary-Treasurer to request job descriptions, duties, and salary ranges from other parishes and present it at the February Business Session. Motion Ms. Rowe, seconded Mr. Chatham to recommend the Police Jury adopt the new position of Operations Manager. Motion carried.

The Secretary-Treasurer updated the Committee with the progress made on the updated Personnel Manual from 2019 and asked that the Committee establish a schedule to continue the reviews until the manual is finalized.

The Secretary-Treasurer updated the Committee on the project to codify the parish ordinances and asked that the Committee establish a schedule to review each ordinance and recommend amendments.

Motion Ms. Rowe, seconded Mr. Chatham to adjourn. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to adopt the qualifications for the new position of Operations Manager and authorize the Secretary-Treasurer to post the position and begin pre-employment proceedings. Motion carried with Mr. Culpepper voting "Nay".

Motion Mr. Culpepper, seconded Mr. Treadway to adopt the following minutes from the January 28th Project Committee meeting. Motion carried.

*Project Committee
January 28, 2020*

The Project Committee met Tuesday, January 28, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Regina Rowe. Absent: none. Also in attendance, Mr. John McCarty, Parish Engineer Mr. Paul Riley, and attorney Mr. Bill Carter.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

With no other public comments, the Chairman continued with agenda items.

The Committee opened the floor to Mr. Riley and Mr. Carter to explain the process for negotiations for acquiring servitudes. Mr. Riley gave a summary of the FEMA Hospital Drainage Project and stated that the Police Jury needed to acquire drainage servitudes on two acres of land owned by Mr. Herbert Simmons. Mr. Carter stated that first, they would need to try verbal negotiations with the property owner. They discussed that if the negotiations were unsuccessful, then the Jury would need to vote on further action.

Motion Ms. Magee, seconded Mr. Culpepper to recommend the Police Jury retain Mr. Bill Carter to negotiate the acquisition of drainage servitudes for the hospital drainage project. Motion carried.

The Committee recognized Ms. Julie Rogers and Ms. Kiki Wardlaw to present on design plans for the new office building on Industrial Drive. The Committee reviewed the floor plans and samples for the remodel project.

Motion Ms. Magee, seconded Mr. Culpepper to recommend the Police Jury authorize the Secretary-Treasurer to acquire and award bids for remodeling the Industrial Drive office building. Motion carried.

Motion Ms. Magee, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to retain Mr. Bill Carter to negotiate the acquisition of drainage servitudes for the hospital drainage project. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadways to authorize the Secretary-Treasurer to acquire and award low bids for maintenance work on the Industrial Drive office building. Motion carried.

Motion Mr. Culpepper, seconded Mr. McCarty to adopt the following minutes from the January 29th Finance Committee meeting. Motion carried.

*Finance Committee
January 29, 2020*

The Finance Committee met Wednesday, January 29, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none. Also in attendance, Ms. Amy Magee.

The meeting was called to order by the Chair, Mr. Culpepper. Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

With no other public comments, the Chairman continued with agenda items.

The Secretary-Treasurer presented the January purchase orders to-date and explained the process of blanket purchase orders for annual expenses. She stated that they would review the monthly purchase orders and the budgeted financial each month.

The Secretary-Treasurer presented the 2020 approved inter-fund transfers for review and explained the timing of when the entries would be posted.

The Committee discussed the requested appropriation for the LSU Ag Center. The Chairman discussed the mandated offices that the Police Jury was required to maintain and the declining revenues due to reduced oil and gas production in the parish. The Committee discussed a reduction of all non-mandated appropriations and for having the requesting organizations present more information on the programming and funding sources.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Police Jury reduce all 2020 appropriations by 10% and to authorize the President to sign and execute the LSU Ag Center appropriation for the 10% reduction of \$14,580. Motion carried.

The Committee discussed the invitation for all parish Mayors to attend the February Business Session to discuss the Police Jury's policies and expectations for annual appropriations and requests for assistance. The Committee asked President Magee to address the following items at the meeting:

- *10% reduction for 2020 appropriations*
- *LGAP and other grant opportunities*
- *Non-compliance list*
- *Verification of the funding expenditures*
- *Appropriate items for request being for road work, drainage issues, or equipment*
- *Providing financials and annual budget*
- *Police Jury policy on what is within the scope of work our Road Department performs*
- *Continued assistance for routine pothole and grading work*

Motion Ms. Cowans, seconded Mr. McCarty to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Ms. Cowans to approve a 10% reduction of all 2020 appropriations. Motion carried with the request that each agency receive a letter notifying them about the reduction.

Motion Mr. Culpepper, seconded Mr. Chatham to authorize the President to sign and execute the 2020 Cooperative Endeavor Agreement with the LSU Ag Center for \$14,580. Motion carried.

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, gave the January 2020 Road report noting that \$13,463.26 had been spent on emergency call-outs/off-schedule work during the month. He stated that there were no special projects and that they were looking at replacing all culverts on Tisdale road.

Motion Mr. McCarty, seconded Mr. Treadway to accept the January 2020 emergency/off-schedule report. Motion carried.

The January 2020 Solid Waste and OEP reports were reviewed in the Jury packets.

Ms. Gina Thomas, Secretary-Treasurer, presented the January 2020 Financial Report highlighting the actual vs. budget comparisons for all funds. She stated that they should look for 92% remaining budget on accounts and explained over-budget amounts.

Mr. Robert "Bubba" Anderson, Maintenance Supervisor presented the January 2020 Maintenance Report and updated the Jury on completed projects and upcoming plans pressure wash and re-stripe the parking lots at the Community Center and Industrial Drive building.

The President thanked the department managers for their reports and moved on to Other Business.

Mr. Paul Riley, Parish Engineer from Riley Company of Louisiana, updated the Jury on current projects and stated that he would notify Mr. Bill Carter that he had been retained for legal services.

Motion Mr. Culpepper, seconded Ms. Cowans to accept the 2020 bid of cold mix from Dreher Contracting, LLC. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to authorize the President to sign the Letter of Assurances for the Uniform Relocation Assistance & Real Property Act to the Louisiana Department of Transportation & Development. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe, to authorize the Secretary-Treasurer to sign the audit engagement letters with Allen, Green, & Williamson for 2019 audit services and to complete the Louisiana Compliance Questionnaire. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to adopt the 2020 Coroner's Department salary schedule. Motion carried.

Motion Ms. Rowe, seconded Mr. Chatham to approve the request from LSU Ag Center for use of the Community Center March 2nd, April 6th, and May 5th. Motion Carried.

Motion Ms. Rowe, seconded Mr. McCarty to declare the Winn Parish Enterprise as the official journal for the remaining term ending June 30, 2020. Ms. Thomas explained the current state of the Jackson Independent and the options of the Jury. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to appoint the following parish board members.

- Re-appoint Mr. Robbie Howard to the Hodge Fire Protection District Board for a two-year term effective 1/1/2020 – 12/31/2021.
- Re-appoint Mr. Charles Hopkins to the District 2 Fire Protection District Board for a two-year term effective 1/1/2020 – 12/31/2020.
- Re-appoint Mr. Bill Wheelis to the District 2 Fire Protection District Board for a two-year term effective 1/1/2020 – 12/31/2020.

Motion carried.

The Jury discussed staggering the terms for the Recreation Board at the March Business Session.

The President opened the floor for Jury Comments.

Mr. McCarty asked that each Juror consider team leaders from their district to participate in a Parish Clean-up Event.

The Jurors thanks those in attendance.

With the conclusion of Juror Comments, the President called for the adjournment of the meeting.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, March 2, 2020 at 5:15 PM in the Police Jury Meeting Room #301 of the Jackson Parish Courthouse, 500 E. Court Street, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Ms. Magee.

Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments.

Ms. Linda Devine spoke about the reduction in appropriations, the Operations Manager position, and parish board members.

Ms. Anita Waggoner asked the Jury to support efforts to enforce the No Wake Zone ordinance.

With no other public comments, Ms. Magee moved on to Board Reports.

Mr. Lavelle Smith presented a report from the Watershed District highlighting their completed and open projects. He discussed the No Wake Zone ordinance and issues with enforcement from Wildlife and Fisheries.

Mr. Tommy Smith presented a report from the Recreation District. He explained the facilities managed by the District and reported on the programming provided throughout the Parish and future projects.

Ms. Magee stated that she had received a letter of concern regarding the concessions at the ballpark complex and asked Mr. Smith to take it to his Board.

Ms. Magee thanked Mr. Smith and Mr. Smith for their reports.

The President called for Committee Reports.

Ms. Magee, Chairman of the Operations Committee provided a summary of the February 7th, 21st, and 28th meetings stating that the Committee had met with each of the department heads to discuss their operational duties, work schedules and reports, materials and supplies, equipment needs, complaint procedures, and the general needs and recommendations of the departments. She stated that they Committee had given each department operational suggestions and that they would have a follow-up meeting on March 11th where the Committee would make formal recommendations.

The Committee presented the following recommendations for discussion:

- Permission to bid Clay Hilltop (Hwy 148) and Walker Road model bin sites
- Closure of road-side sites upon completion of bin site construction
- Closure of Pine Thicket road-side bin site

Mr. Culpepper, Chairman of the Finance Committee provided a summary of the February 26th meeting.

The Committee presented the following recommendations for discussion:

- Authorizing 2020 appropriations to Trailblazer and Sparta Groundwater Commission at the 10% reduced amounts
- Recommended purchases of a fire alarm for the Health Unit, digital whiteboard for the meeting room, and a scanner for the Registrar of Voters
- Continued updating and submittal of state funding request for livestock pavilion

Ms. Rowe, Chairman of the Project Committee stated the Committee would meet in March.

Ms. Cowans, Chairman of the Policy & Personnel Committee provided a summary of the February 10th meeting. She stated that the Committee would begin reviewing the Code of Ordinances at a meeting in March. The Committee presented the following recommendations for discussion:

- Adopt the Operations Manager job description, job duties list, and recommended salary range at 10% above the Superintendents.

Mr. McCarty, Chairman of the Parish Clean-up Committee stated that he was working to get a clean-up event registered with the state. The Jury discussed groups and individuals interested in helping with the event.

With the conclusion of Committee Reports, the President moved on to Continued Business. The Jury reviewed the status of Committee assignments and discussed the schedule for March meetings.

The Jury discussed staggering the Recreation Board terms so that they would not all expire at the same time. By random draw, the terms were determined as follows:

District 1: 3-year term, District 2: 3-year term, District 3: 1-year term, District 4: 1-year term, District 5: 2-year term, District 6: 2-year term, District 7: 3-year term

The President asked that all nominees be submitted to the Secretary-Treasurer by Wednesday.

Mr. Avery updated the Jury on the status of the Sportsman-J. Hunting Club lawsuit and stated that the Police Jury had been dismissed from the lawsuit.

The President moved to New Business.

The Jury reviewed the letters of requests. Mr. Culpepper stated that they should be consistent with their requirements for the Municipalities and asked that the School Board requests be approved by their board in minutes. He also stated that the Mayor of North Hodge wanted to withdraw their request as they would take care of the issues themselves. They asked the Secretary-Treasurer to respond to each of the requests.

The Jury discussed the request for a No Wake Zone ordinance. Mr. Culpepper requested that Mr. Avery be authorized to contact Wildlife and Fisheries about enforcing the ordinance. Mr. Avery stated that the ordinance adopted by the Watershed District should be enforceable and that he would draft an ordinance for the Jury to consider and contact Wildlife and Fisheries.

The President assigned establishing a policy for Juror MiFi devices to the Policy & Personnel Committee.

The Secretary-Treasurer presented the requirements for being a Certified Building Official to the Jury.

The Jury reviewed the submitted nuisance complaints. The President assigned reviewing the complaints to the Parish Clean-up Committee and assigned reviewing the Nuisance Ordinance to the Policy & Personnel Committee.

The Secretary-Treasurer presented a grant opportunity from the Delta Regional Authority for industrial or economic development projects. The President assigned the Economic Development Committee to discuss and recommend projects to submit and asked that they coordinate with the Parish Mayors.

With no other discussion, the President opened the floor for Announcements and Notifications. The Secretary-Treasurer announced that they would be submitting a grant for energy efficiency projects to the Louisiana Public Service Commission.

Mr. Culpepper stated that Senator Jay Morris would be trying to get some BP funding allocated to north Louisiana and requested that the Jury provide 3 projects to be submitted. The Jury discussed Lakeshore Drive and the issues on Chatham Lake.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2229

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 227

MCCARTNEY OIL CO., INC.
P O BOX 128
JONESBORO LA 71251

SHIP TO:

SOLID WASTE

LA

Notes to Vendor:

The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/01/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Diesel/Gas fuel	fuel for SW equipment January thru June 2020	74,000.0000	74,000.00

SubTotal	74,000.00
Sales Tax	0.00
Order Total	74,000.00

Requested By: SH

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
RSessions	GThomas	011-4-341-03400	GAS & OIL	74,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

DUPLICATE

PURCHASE ORDER NO: 2303

This PO number must appear on all packages
and correspondence

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PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR:

2662
DEERE CREDIT INC
DBA JOHN DEERE FINANCIAL LEASE
PO BOX 4450
CAROL STREAM IL 60197-4450

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/04/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		LEASE	GRADER LEASES BLANKET - MONTHLY LEASE ON (2) GRADERS FOR THE YEAR. JD1 - \$2329.61 JD2 - \$2329.62	51,251.5300	51,251.53
				SubTotal	51,251.53
				Sales Tax	0.00
				Order Total	51,251.53

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-02500	Road: Lease Equipment	51,251.53

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2306

This PO number must appear on all packages
 and correspondence

Page 1 of 1

VENDOR: 2533

MOBILE MONITORING
 POB 93088
 LAFAYETTE LA 70509

SHIP TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/05/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
11.00	1	GPS Monitoring	2020 (Feb-Dec)	1,133.5800	12,469.38
				SubTotal	12,469.38
				Sales Tax	0.00
				Order Total	12,469.38

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	001-4-155-02820	General Maintenance: GPS Fleet	890.67
GThomas	GThomas	002-4-310-05500	Road: GPS Fleet Tracking	3,711.18
GThomas	GThomas	006-4-312-05500	GPS FLEET TRACKING	4,007.96
GThomas	GThomas	011-4-341-05500	GPS FLEET TRACKING	3,859.57

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2309

This PO number must appear on all packages
 and correspondence

Page 1 of 1

VENDOR: 227

MCCARTNEY OIL CO., INC.
 P O BOX 128
 JONESBORO LA 71251

SHIP TO:

ROAD BARN
 230 FITZPATRICK ROAD
 JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/06/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	FUEL		GASOLINE & DIESEL Diesel - On Road & Off Road Gasoline Delivered to yard.	70,000.0000	70,000.00

SubTotal	70,000.00
Sales Tax	0.00
Order Total	70,000.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-03400	Road: Gas and Oil	44,800.00
JStuckey	GThomas	006-4-312-03400	FUEL & OIL	25,200.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PHONE: (318) 259-2361 FAX: (318) 259-5660

DUPLICATE

PURCHASE ORDER NO: 2314

This PO number must appear on all packages
and correspondence

Page 1 of 1

VENDOR: 806

RILEY COMPANY OF LOUISIANA, INC
P O DRAWER 1303
RUSTON LA 71273-1303

SHIP TO:

ROAD BARN
230 FITZPATRICK ROAD
JONESBORO LA 71251-

(318) 259-5661

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/11/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	ENGINEER		DAY TO DAY SERVICES PROFESSIONAL SERVICES RENDERED IN CONNECTION W/ DAY TO DAY PARISH ENGINEER WORK. (BLANKET)	50,000.0000	50,000.00
				SubTotal	50,000.00
				Sales Tax	0.00
				Order Total	50,000.00

Requested By:

Account Distribution				
REVIEWED BY	APPROVED BY	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
GThomas	GThomas	002-4-313-01000	Road: Engineering Fees - Contrac	40,000.00
GThomas	GThomas	006-4-313-01000	ENGINEERING FEES - CONTR	10,000.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

PURCHASE ORDER

DUPLICATE

BILL TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

PURCHASE ORDER NO: 2326

This PO number must appear on all packages
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR: 1108

HI-TECH COMPUTERS OF RUSTON
316 E GEORGIA AVENUE
RUSTON LA 71270

SHIP TO:

JACKSON PARISH POLICEJURY
500 EAST COURT STREET ROOM 301
JONESBORO LA 71251-

(318) 259-2361

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 02/14/2020 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00	1	Block, svcs	2020 Monthly	12,419.0000	12,419.00
				SubTotal	12,419.00
				Sales Tax	0.00
				Order Total	12,419.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
GThomas	GThomas	001-4-151-04300	General Finance: Technology Toc	9,944.00
GThomas	GThomas	002-4-310-04200	Road: Tools/Technology (Non-Eq	2,475.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

Jackson Parish Police Jury

FY 2020

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 02/01/2020 TO 02/29/2020 PAY DATES 02/01/2020 TO 02/29/2020

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>NUMBER</u>	<u>CHECK</u> <u>NUMBER</u>	<u>PAY DATE/</u> <u>CHECK DATE</u>	<u>AMOUNT</u>
		FUND 001	TOTAL		227,850.94
		FUND 002	TOTAL		152,524.84
		FUND 004	TOTAL		95,335.11
		FUND 006	TOTAL		25,710.20
		FUND 007	TOTAL		5,383.78
		FUND 008	TOTAL		24,224.42
		FUND 009	TOTAL		126.00
		FUND 011	TOTAL		167,315.69
		FUND 012	TOTAL		800.00
		FUND 013	TOTAL		2,099.00
		FUND 017	TOTAL		9,075.51
		GRAND TOTAL			<u><u>710,445.49</u></u>

Finance Committee
February 26, 2020

The Finance Committee met Wednesday, February 26, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none. Also in attendance, Ms. Amy Magee and Ms. Regina Rowe.

The meeting was called to order by the Chair, Mr. Culpepper. Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments.

Ms. Amy Magee expressed concern for several of the agenda items that she felt did not belong in the Finance Committee.

Ms. Nia Evans-Johnson from the Sales Tax Collection Agency requested the Jury provide guidance on the requested replacement server for their office.

Ms. Regina Rowe questioned several of the agenda items.

Mr. Culpepper addressed the concerns with the agenda stating that there would be overlap with the items on the committees and that any committee would only be making recommendations for the Police Jury to consider.

With no other public comments, the Chair continued with agenda items.

Motion Ms. Cowans, seconded Mr. McCarty to recommend the Jury authorize the President to sign and execute the 2020 Trailblazer appropriation of \$1,080. They discussed that this amount was a 10% reduction from the prior year. Motion carried.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury authorize the President to sign and execute the 2020 Sparta Groundwater appropriation of \$1,350. They noted that this amount was also a 10% reduction from the prior year. Motion carried.

The Committee reviewed the cost estimates from the Road Superintendent to perform the requested road construction work in North Hodge and Eros. They discussed that the towns should understand the amounts would be deducted from the annual appropriation of \$6,750. Mr. Culpepper stated that the Jury should review the cost estimates to determine which options they would consider. The Chair deferred both requests to be reviewed by the full Jury at the Business Session.

The Committee reviewed the items for budget amendments. The Secretary-Treasurer explained that the changes would not necessarily make any accounts over-budget, but they were for new items that had not been planned.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury authorize the purchase of the digital whiteboard for the meeting room. Motion carried.

Motion Ms. Cowans, seconded Mr. McCarty to recommend the Jury authorize the purchase of a new fire alarm system at the Health Unit. Motion carried.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury authorize the purchase of the scanner for the Registrar of Voters. Motion carried.

The Chair deferred agenda items #6 through #8 to the Project Committee with no discussion.

Motion Mr. Culpepper, seconded Ms. Cowans to recommend the Jury continue to update and submit information for state funding for the livestock pavilion project and to authorize the President to sign the requested amendment to the Cooperative Endeavor Agreement with the State of Louisiana. Motion carried.

The Chair deferred agenda item #10 to the Project Committee and stated that Senator Morris had informed him that there may be BP funding available for parishes in north Louisiana and that he had requested the Jury submit potential projects.

The Chair invited the Secretary-Treasurer to discuss the monthly financials. The Secretary-Treasurer presented the monthly purchase orders to-date and reviewed the budget to actual report for the month-to-date. She explained the items that were over or under budget and informed the Committee of potential amendments to the budget for the future.

Mr. Culpepper made closing remarks stating that he was not trying to control Jury actions through the Committee and reiterated that the Committee makes recommendations for the full Jury to consider.

Motion Ms. Cowans, seconded Mr. McCarty to adjourn. Motion carried.

TRAILBLAZER

Resource Conservation
& Development
302 E. Reynolds Drive Suite A.
Ruston, La. 71270-2817

Invoice

Invoice # 022120-04

Date: February 21, 2020

Phone: 318-255-3554

Fax: 318-251-9199

E-mail: CEO@trailblazer.org

ATT: Ms. Gina Thomas
Jackson Parish Police Jury

For: ANNUAL SUPPORT

DESCRIPTION	HOURS	RATE	AMOUNT
2020 BUDGETED PARTNERSHIP Support			\$1,200.00
		TOTAL	\$1,200.00

Make all checks payable to: Trailblazer RC&D

NOTE: ANNUAL SUPPORT



Thank you for your support !

STATE OF LOUISIANA

PARISH OF JACKSON

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
TRAILBLAZERS, INC. AND THE PARISH OF JACKSON**

In accordance with Article VII, Section 14 of the Constitution of the State of Louisiana, the Trailblazers, Inc., a 501(c)(3) corporation located in Ruston, Louisiana, herein represented by Steve Ramsey, President, and the Parish of Jackson (the "Parish"), herein represented by Amy Magee, the Jackson Parish Police Jury President, do hereby enter into this Cooperative Endeavor Agreement (the "Agreement") to serve the public for purposes hereinafter declared.

IT IS HEREBY AGREED by the Parish and Trailblazers, Inc. that:

PURPOSE

The purpose of this Cooperative Endeavor Agreement is to set forth the terms under which the Parish will provide certain funds and/or services to Trailblazers, Inc.

SCOPE

The Parish funds for this Project are limited to being used for providing community development services including, but not limited to, grant writing, consulting and training in the areas of resource conservation, recycling, and groundwater education in Jackson Parish, Louisiana.

If the Parish determines that any use of the funds is not considered a permissible use, Trailblazers, Inc. shall be notified. Trailblazers, Inc. shall then have the option to revise its plans to remove any non-eligible expenditures or to acknowledge that Trailblazers, Inc. shall be solely responsible for the cost of any non-eligible expenditures.

USE OF FUNDS

The Parish agrees to provide Trailblazers, Inc. an amount not to exceed the sum of \$1,080.00 for the year 2020. The funds provided by the Parish of Jackson shall be used for the purposes stated above in accordance with constitutional and statutory restrictions on the use of Parish funds for public purposes. Trailblazers, Inc. shall maintain appropriate financial records and the Parish reserves the right to audit these records at any time. Trailblazers, Inc. recognizes, understands and agrees that it has an affirmative duty to comply with all provisions of state and local law. Trailblazers, Inc. acknowledges that any funds not used in accordance with the terms of this Agreement and state and local law will be reimbursed to the Parish.

Trailblazers, Inc. shall not execute any contract or agreements which would expend or commit the Parish funds or services in excess of the amount appropriated, without the written

approval of the Parish. Trailblazers, Inc. shall request such approval in writing and acknowledge in writing that Trailblazers, Inc. shall be solely responsible for any amounts that exceed the amount appropriated by the Parish.

Trailblazers, Inc. agrees that the funds will not be used directly or indirectly in any trade or business carried on by any person or entity other than Trailblazers, Inc.

COORDINATION

It is the responsibility of Trailblazers, Inc. to administer the funds or services according to all applicable law, rules and regulations and according to the highest standards of industry practice. Trailblazers, Inc. agrees to abide by the requirements of the following as applicable:

Title VI and VII of the Civil Rights Act 1964, as amended by Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IV of the Education Amendments of 1972, the Age Act of 1972, and the Americans With Disabilities Act of 1990.

Any active discrimination committed by Trailblazers, Inc. or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

HOLD HARMLESS AND INDEMNITY

Trailblazers, Inc. hereby acknowledges and agrees that the funding and/or services to be provided under the terms of this Agreement shall be used solely for those purposes authorized, permitted and allowed and that Trailblazers, Inc. shall comply with all applicable provisions of state law affecting its activities. Trailblazers, Inc. agrees and obligates itself, its successors and assigns, to defend, indemnify and hold forever harmless the Parish from any claims that may be asserted by any persons or parties resulting from any violation by Trailblazers, Inc., its employees, agents and/or representatives of the requirements of any applicable state law. Trailblazers, Inc. further agrees and obligates itself, its successors and assigns, to defend, indemnify and hold forever harmless the Parish from any claims that may be asserted by any person or persons resulting from any action or inaction of Trailblazers, Inc., its employees, agents and/or representative in connection with its activities and this funding or services.

AMENDMENT OF AGREEMENT

The parties hereto agree that any amendment hereto shall be in writing.

NON-APPROPRIATION

In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable by any means whatsoever in any fiscal period for the payment which is due under the Cooperative Endeavor Agreement, the Parish will notify Trailblazers, Inc. or its assigns in writing of such occurrence and this Cooperative Endeavor Agreement shall terminate the last day of the fiscal period for which appropriation has been received or made without any penalty or expense to the Parish.

It is further agreed by signature below, that Steve Ramsey, President, hereby specifically represents to the Parish of Jackson that he is authorized to execute the Cooperative Endeavor Agreement on behalf of Trailblazers, Inc.

THUS DONE AND SIGNED this _____ day of _____, 2020, at _____, Louisiana.

WITNESSES:

Print Name: _____

Print Name: _____

By: _____

Steve Ramsey, President
Trailblazers, Inc.

THUS DONE AND SIGNED this _____ day of _____, 2020, at Jonesboro, Louisiana.

WITNESSES:

PARISH OF JACKSON

Print Name: _____

Print Name: _____

By: _____

Amy Magee
Jackson Parish Police Jury President

**SPARTA GROUNDWATER
COMMISSIONERS**

**SPARTA
Ground Water Commission**

P.O. Box 10198 T.S
Ruston, LA 71272
www.spartaaquifer.com



Jackson Parish Police Jury Office
Attn: Ms. Amy Magee, President
500 East Court St.
Jonesboro, La 71251

Ms. Magee,

As the Sparta Groundwater Commission begins a new year so do we begin anew in our vision and goals for the future of north Louisiana's water resources. Through the months of 2019 our focus was once again on strengthening regional relationships with business leaders and elected officials in order that all stakeholders are ensured a voice where their water is concerned. This priority will continue into 2020 and beyond, as partnership is one of the key foundations for which our regional long-term goals will be achieved.

Over the coming year the Sparta Groundwater Commission will focus its efforts on improving our technical data collection network, use regional data to develop a database that allows us to view future impacts of water usage, and ensure that our regions representatives play an active role in future strategic planning. The ultimate long-term goal of the Sparta Groundwater Commission is to ensure that water will never be a deterrent for economic growth in north Louisiana.

In order to reach these goals on behalf of our region, it will require regional support. As your community plays an active role in ensuring the longevity of north Louisiana's waters and the Sparta Aquifer specifically, we ask that you consider a donation of \$1,500 for 2020. If everyone contributes and plays an active rôle, together we can ensure that our water is protected and preserved for generations to come.

Thank you again for your support to the Sparta Groundwater Commission!

Sincerely,

Nick Cox
Chairman
Sparta Groundwater Conservation District
P.O. Box 10198 T.S.
Ruston, LA 71272

Chairman

Nick COX, Webster Parish

Vice Chairman

Charles Hughes, Wood Products

Treasurer

Zack Spivey, City of Ruston

Secretary & Sparta Foundation

Executive Director

Rick Buckner, City of Minden

Executive Director

Lindsay Gouedy

- James Marsalis.....*Agriculture Industry*
- Brandon Rich.....*Town of Homer*
- Devin Flowers.....*Town of Jonesboro*
- Jack Clampit.....*Ouachita Parish*
-*Other Industries*
- Mike Carpenter.....*Winn Parish*
- Regina Rowe.....*Jackson Parish*
- Richard Durrett.....*Lincoln Parish*
- Sam Little.....*Morehouse Parish*
- Tammy Singleton.....*Bienville Parish*
- Ronnie Turner ...*City of West Monroe*
-*Union Parish*
- Jimmy Hand.....*Claiborne Parish*
- Dr. Curtis Willis.....*Town of Arcadia*

Ex-officio Members

- Ben McGee.....USGS
- Gary Hanson.....LSUS
- Gary Kennedy.....LaTech
- Jim York.....LDNR
- Susan Robbins.....LRWA

SPARTA

Ground Water Commission

P.O. Box 10198 T.S.
Ruston, La 71272
www.spartaaquifer.com

INVOICE

February 10, 2020

To: Jackson Parish Police Jury Office
Attn: Ms. Amy Magee
500 East Court St.
Jonesboro, La 71251

TOTAL Donation.....\$1,500.00

Thank you for your support!



Lindsay Gouedy
Executive Director
Sparta Groundwater Commission
P.O. Box 10198 T.S.
Ruston, LA 71272
LGouedy@latech.edu

STATE OF LOUISIANA

PARISH OF JACKSON

**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN
SPARTA GROUNDWATER CONSERVATION DISTRICT
AND THE PARISH OF JACKSON**

In accordance with Article VII, Section 14 of the Constitution of the State of Louisiana, Sparta Groundwater Conservation District, herein represented by William Z. Spivey, Chairman, and the Parish of Jackson (the "Parish"), herein represented by Regina Rowe, President, do hereby enter into this Cooperative Endeavor Agreement (the "Agreement") to serve the public for purposes hereinafter declared.

PURPOSE

The purpose of this Cooperative Endeavor Agreement is to set forth the terms under which the Parish will provide certain funds and/or services to Sparta Groundwater Conservation District.

SCOPE

The Parish funds for this Project are limited to being used solely to benefit the public by providing for the efficient administration, conservation, and orderly development of groundwater resources in the Sparta Aquifer.

If the Parish determines that any use of the funds is not considered a permissible use, Sparta Groundwater Conservation District shall be notified. Sparta Groundwater Conservation District shall then have the option to revise its plans to remove any non-eligible expenditures or to acknowledge that Sparta Groundwater Conservation District shall be solely responsible for the cost of any non-eligible expenditures.

USE OF FUNDS

The Parish agrees to provide Sparta Groundwater Conservation District an amount not to exceed the sum of \$1,125. The funds provided by the Parish of Jackson shall be used for the purposes stated above in accordance with constitutional and statutory restrictions on the use of Parish funds for public purposes. Sparta Groundwater Conservation District shall maintain appropriate financial records and the Parish reserves the right to audit these records at any time. Sparta Groundwater Conservation District recognizes, understands and agrees that it has an affirmative duty to comply with all provisions of state and local law.

Sparta Groundwater Conservation District acknowledges that any funds not used in accordance with the terms of this Agreement and state and local law will be reimbursed to the Parish.

Sparta Groundwater Conservation District shall not execute any contract or agreements which would expend or commit the Parish funds or services in excess of the amount appropriated. Without the written approval of the Parish. Sparta Groundwater Conservation District shall request such approval in writing and acknowledge in writing that Sparta Groundwater Conservation District shall be solely responsible for any amounts that exceed the amount appropriated by the Parish.

Sparta Groundwater Conservation District agrees that the funds will not be used directly or indirectly in any trade or business carried on by any person or entity other than Sparta Groundwater Conservation District.

COORDINATION

It is the responsibility of Sparta Groundwater Conservation District to administer the funds or services according to all applicable law, rules and regulations and according to the highest standards of industry practice. Sparta Groundwater Conservation District agrees to abide by the requirements of the following as applicable:

Title VI and VII of the Civil Rights Act 1964, as amended by Equal Opportunity Act of 1972, Federal Executive Order 11246, the Federal Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IV of the Education Amendments of 1972, the Age Act of 1972, and the Americans With Disabilities Act of 1990.

Any active discrimination committed by Sparta Groundwater Conservation District or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Agreement.

HOLD HARMLESS AND INDEMNITY

Sparta Groundwater Conservation District hereby acknowledges and agrees that the funding and/or services to be provided under the terms of this Agreement shall be used solely for those purposes authorized, permitted and allowed and that Sparta Groundwater Conservation District shall comply with all applicable provisions of state law affecting its activities. Sparta Groundwater Conservation District agrees and

obligates itself, its successors and assigns, to defend, indemnify and hold forever harmless the Parish from any claims that may be asserted by any persons or parties resulting from any violation by Sparta Groundwater Conservation District, its employees, agents and/or representatives of the requirements of any applicable state law. Sparta Groundwater Conservation District further agrees and obligates itself, its successors and assigns, to defend, indemnify and hold forever harmless the Parish from any claims that may be asserted by any person or persons resulting from any action or inaction of Sparta Groundwater Conservation District, its employees, agents and/or representative in connection with its activities and this funding or services.

AMENDMENT OF AGREEMENT

The parties hereto agree that any amendment hereto shall be in writing.

NON-APPROPRIATION

In the event no funds or insufficient funds are appropriated and budgeted or are otherwise unavailable by any means whatsoever is any fiscal period for the payment which is due under the Cooperative Endeavor Agreement, the Parish will notify Sparta Groundwater Conservation District or its assigns in writing of such occurrence and this Cooperative Endeavor Agreement shall terminate that last day of the fiscal period for which appropriation has been received or made without many penalty or expense to the Parish.

It is further agreed by signature below, that William Z. Spivey, Chairman, hereby specifically represents to the Parish of Jackson that he is authorized to execute the Cooperative Endeavor Agreement on behalf of Sparta Groundwater Conservation District.

THUS DONE AND SIGNED this _____ day of _____, 2020, at
_____, Louisiana.

WITNESSES:

_____ By: _____

Printed Name: _____ Nick Cox, Chairman
_____ Sparta Groundwater Conservation District

Printed Name: _____

THUS DONE AND SIGNED this _____ day of _____, 2020, at
_____, Louisiana.

WITNESSES:

_____ By: _____

Printed Name: _____ Amy Magee, President
_____ Jackson Parish Police Jury

Printed Name: _____



From Norred Fire Systems
 321 N. 2nd Street
 Monroe LA 71201
 3183871134
 www.norredfire.com

Quote No. 1102209
 Type Replacement
 Prepared By Trey Norred
 Created On 02/21/2020
 Valid Until 04/01/2020

Quote For JACKSON PARISH
 POLICE JURY
 HEALTH UNIT
 228 BOND STREET
 JONESBORO LA 71251
 318-259-6601

Description of Work

Replacement of the existing fire alarm panel that is no longer supported by manufacturer and is causing constant troubles. We will use a new Autocall 4007es panel and replace all existing devices.

Services to be completed

Alarm Systems

Replacement of fire alarm panel that is no longer supported by manufacturer and is causing constant troubles.

Parts, labor, and fees	Quantity	Unit Price	Total
FIRE ALARM:FA-INSTALL	1	\$3,562.00	\$3,562.00
GRAND TOTAL			\$3,562.00

By my signature below, I authorize work to begin and agree to pay the Grand Total.

Name: _____ Date: _____

Signature: _____

A&E Office Machines



02/14/2020

Jackson Police Jury
Attn: Regina Rowe
regina.rowe@westrock.com

Please see the following Louisiana State Contract Information:

Louisiana Contract # 4400016941 T-number 92852 - A&E OFFICE MACHINES BN COMPUTE

<u>MDM Catalog Ref. #</u>	<u>Supplier Part #</u>	<u>Description</u>	<u>Unit Price</u>	<u>Quantity</u>	<u>Price</u>
1088210	AEG100UHD	100" Digital White Board, 20 Point Touch-Screen operation with pen or finger, 4K Ultra High Definition *Includes on board computer, motorized stand, & wireless keyboard & mouse 3-Year On Site Warranty	\$12,000.00	1	\$12,000.00

**Price below includes Delivery, Installation, & Training*

Total Price: \$12,000.00

A&E Office Machines has been a Sharp dealer since 1977 and is a full service dealership. If you have any questions or need further information, please do not hesitate to call me at (985) 384-0336 or visit our web site at www.aetouch.com.

Sincerely,
Joseph Vinson

Gina Thomas

From: Angie Roberts <angie.roberts@sos.la.gov>
Sent: Thursday, February 06, 2020 2:00 PM
To: Gina Thomas
Subject: Scanner

Good afternoon,

We use scanners daily that were supplied by the Secretary of State several years ago. Unfortunately, mine has quit working correctly and I am going to need a new one. The SOS does not supply these anymore so I'm asking the Jury for a new one. The one that works with our ERIN system is the Fujitsu fi-7160. It is around \$900 but you may get a better deal than that. I don't know where they got that price, it just the price that the SOS IT division sent me.

If you have any questions please let me know and I will contact IT.

Thank you so much,

Angie

Angie Roberts, C.E.R.A.
Registrar of Voters
Jackson Parish
Office 318.259.2486
Fax 318.259.5671

Facility Planning and Control
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

February 7, 2020

Mr. John McCarty
President
Jackson Parish
500 E. Court Street, Room 301
Jonesboro, LA 71251
Email: administration@jacksonparishpolicejury.org

Re: Jackson Parish Multi-Use Pavilion
Planning and Construction
(Jackson)
FP&C Project No. 50-J25-14-01

Dear Mr. McCarty:

Please find a copy of the most recent State Funding Summary ("Funding Summary"). The current level of funding as shown in the Funding Summary has been revised to reflect a change in the funding source for existing funding from a General Obligation Bond line of credit to State General Fund (Direct) Nonrecurring Revenues.

The Funding Summary represents the current level of funding provided by the State and states the FPC Administrative fee and the local match amount required by La. R.S. 39:112 (E). The Detailed Allocation of Project Funding previously identified as Exhibit A will no longer be utilized.

If you have any questions, please contact me at 225-219-4276 or james.lee@la.gov.

Thank you for your cooperation.

Sincerely,

Jim Lee

Jim Lee
Project Manager

JL: bj
Enclosures

c: Mr. Marc Parenti, via email
Mr. Jim Lee, via email

FUNDING SUMMARY
THE STATE OF LOUISIANA and
Jackson Parish
Jackson Parish Multi-Use Pavilion, Planning and Construction
(Jackson)
FP&C Project No. 50-J25-14-01

REVISION NO. 1 Date: 2/7/2020

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	OTHER	TOTAL FUNDING
20	2019	General Fund (Direct) Non Recurring	\$276,800			\$276,800
16	2016	G.O. Bonds 17A	\$55,600			\$55,600
TOTAL			\$332,400		\$110,800	\$443,200
		FPC ADMIN.	\$14,958			

Federal Tax Identification for Entity: 72-6000572

Notes:

1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
3. Total in "Other" column equals required 25% match as reflected in the CEA.
4. The estimated cost of construction is \$2,231,000.00 per Designer's 6/13/2017 construction estimate.

Facility Planning and Control
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

February 7, 2020

Mr. John McCarty
President
Jackson Parish
500 E. Court Street, Room 301
Jonesboro, LA 71251
Email: administration@jacksonparishpolicejury.org

Re: Jackson Parish Multi-Use Pavilion
Planning and Construction
(Jackson)
FP&C Project No. 50-J25-14-01

Dear Mr. McCarty:

Please find enclosed two (2) originals of the proposed 3rd amended Cooperative Endeavor Agreement. Included is an update of certain specific provisions of the Cooperative Endeavor Agreement in the following Articles:

1. Article I;
2. Article II regarding Purpose;
3. Article III regarding Scope;
4. Article IV regarding Use Of Funds;
5. Article IX regarding Hold Harmless And Indemnity;
6. Article X regarding Disbursement of Funds;
7. Article XI regarding Ownership of Property;
8. Article XIII regarding Pledge of Lease Revenues;
9. Article XV regarding Termination;
10. Article XVI regarding Availability of Funds;
11. Article XVIII regarding Audit;
12. Article XXI regarding Revisions to the Funding Summary; and
13. Article XXII regarding Project Closeout.

Please return to me the two (2) originals subsequent to the appropriate signing and witnessing.

PLEASE PROVIDE THE DATE & LOCATION OF SIGNING IN THE BLANKS PROVIDED.

If you have any questions, please contact your Project Manager, Jim Lee at 225-219-4276 or james.lee@la.gov.

Thank you for your cooperation.

Sincerely,

Denise Brumfield
Administrative Director

DB:bj

Enclosures

c: Mr. Marc Parenti, via email
Mr. Jim Lee, via email

AMENDMENT OF AGREEMENT

The parties agree that any amendment hereto shall be in writing.

All of the terms, conditions and provisions of the prior Agreement(s), except as modified herein, shall remain the same and continue to be in full force and effect.

1.1 WHEREAS, the Supplemental Capital Outlay Appropriation Act (Act 203 of 2007), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in a State Funding Summary (“Funding Summary”); and

1.2 WHEREAS, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, **if applicable**, of State General Obligation Bonds for the Project (Project Bonds) as set forth in the Funding Summary; and

1.3 WHEREAS, if applicable, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in the Funding Summary; and

1.4 WHEREAS, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in the Funding Summary; and

**ARTICLE II
PURPOSE**

2.1 The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, January, 2019 ed. (the “Guidelines”), which is incorporated herein and made a part of this Agreement. As required by Section 147(e) of the Internal Revenue Code of 1986, as amended. The Entity hereby understands and agrees that, in addition to requirements of the Guidelines, no proceeds of the Project Bonds can or will be used for airplanes, skyboxes or luxury private boxes, health club facilities, facilities primarily used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises.

**ARTICLE III
SCOPE**

3.1 As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in the Funding Summary.

3.4 Allowable costs shall not include the operating expenses of the Entity. In no case shall the total of any of the allowable costs exceed the amount shown in the Funding Summary.

**ARTICLE IV
USE OF FUNDS**

4.3 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity shall not take any action which would have the effect of impairing the tax exempt status of the Project Bonds. The Entity agrees that the proceeds will not be used directly or indirectly in any trade or business carried on by any person other than a governmental unit. The Entity further agrees that the proceeds will not be used directly or indirectly to provide a facility used by any person other than the Entity pursuant to a lease, management contract, requirements contract or other arrangement granting, directly or indirectly, an interest in or special legal entitlement to the Project to a person other than the Entity, unless the State receives an opinion from a nationally recognized bond counsel that such contract will not adversely affect the tax-exempt status of the Project Bonds. The Entity shall immediately notify the State prior to entering into any such contract.

4.4 The Entity shall make no changes in its local laws, bylaws, charter or other organizational documents which would allow use of the Project for any purpose other than a public purpose.

**ARTICLE IX
HOLD HARMLESS AND INDEMNITY**

9.3 The Entity further agrees and obligates itself, its successors and assigns, to indemnify and hold harmless the State for any monetary consequences resulting any Project Bonds issued by the State or interest therein being declared taxable as a result of the Entity’s actions or inactions hereunder.

ARTICLE X
DISBURSEMENT OF FUNDS

10.1 After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth in the Funding Summary, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less FP&C Administration fee, as set forth in the Funding Summary. The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.

10.3 The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in the Funding Summary. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

10.4 In the event funds subject to this Agreement represent a non-cash line of credit as set forth in the Funding Summary, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the Bond Commission has either issued bonds or a cash line of credit therefor.

ARTICLE XI
OWNERSHIP OF PROPERTY

11.1 The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, lease, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project except as provided in Section 4.3. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

11.2 The Entity shall not sell, transfer, or otherwise dispose of any of the facilities financed with the Project Bond proceeds prior to the end of the Term, except such minor parts or portions thereof as may be disposed of due to normal wear and tear and obsolescence.

ARTICLE XIII
PLEDGE OF LEASE REVENUES

13.1 If the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State unless the State receives an opinion from a nationally recognized bond counsel that such contract and/or deposit of funds will not adversely affect the tax-exempt status of the Project Bonds.

ARTICLE XV
TERMINATION

15.1 FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this agreement within two years from the execution of this agreement or, if applicable, within two years from the issuance of any Project Bonds or for any act by the Entity that the State determines to be unlawful or in violation of this Agreement.

ARTICLE XVI
AVAILABILITY OF FUNDS

16.1 The availability of funds set forth in the Funding Summary are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

ARTICLE XVIII
AUDIT

18.2 The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time. The Entity agrees to retain all books, records, and other documents relevant to this Agreement and the funds expended hereunder for at least three years after maturity of any Project Bonds, including bonds issued by the State to refinance such Project Bonds (such term of Project Bonds is expected to be not less than 20 years).

18.3 The Entity agrees to comply with the provisions of La. R.S. 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

ARTICLE XXI
REVISIONS TO STATE FUNDING SUMMARY

21.1 FP&C may revise the Funding Summary based on the appropriation in the most current Capital Outlay Act and, if applicable, the issuance of a line of credit by the State Bond Commission.

ARTICLE XXII
PROJECT CLOSEOUT

22.1 The Entity shall submit to FP&C a final Request for Disbursement with all invoices, payment applications, change order(s), etc., on any contract for which FP&C has obligated funding. The Entity shall also submit to FP&C a statement that no additional funds are due to the Entity under this appropriation. Said final Request for Disbursement and statement shall be submitted not later than eighteen (18) months after the date of substantial completion or acceptance of the project.

22.2 Should the Entity fail to submit the final Request for Disbursement within the time period specified in Article 22.1, then FP&C will consider all obligations as being paid in full to the Entity and the project will be closed.

THUS DONE AND SIGNED, this _____ day of _____, 2020,
at _____, Louisiana.

WITNESSES:

STATE OF LOUISIANA

FP&C Witness #1 Sign Here

BY: _____

MARK A. MOSES, DIRECTOR
FACILITY PLANNING & CONTROL
DIVISION OF ADMINISTRATION

FP&C Witness #2 Sign Here

THUS DONE AND SIGNED, this _____ day of _____, 2020,
at _____, Louisiana.

WITNESSES:

JACKSON PARISH

Entity Witness #1 Signature

BY: _____

JOHN MCCARTY
PRESIDENT

Entity Witness #1 Printed Name

Entity Witness #2 Signature

Entity Witness #2 Printed Name

Operations Committee
February 7, 2020

The Operations Committee met Friday, February 7, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. Lynn Treadway. Absent: none. Also in attendance, Mr. Richard Aillet from Riley Company.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

The Committee discussed the need for establishing a definition of “public use road”. They discussed the use of traffic counters and establishing guidelines including considerations for land-locking and property owners.

The Committee discussed the proposed policy from Mr. Darrell Avery for road removals from the Parish Road System. The process included defining “public road”, having the Road Supervisor and Parish Engineer review the roads in the system and present a list of roads that do not meet the qualifications to the Jury, notifying property owners and special interest parties and holding a public hearing for the listed roads, taking into account any special considerations, and then removing any non-public roads. The Committee discussed the need for a definition before they can implement a policy to remove roads.

The Committee invited the Road Superintendent, Mr. Jody Stuckey, to discuss the general operational duties of his position and the Road Department functions. Mr. Stuckey presented the weekly work schedule and described the work performed by the different crews.

The Committee reviewed the procedures for the road permitting process. Mr. Stuckey presented the issues with holding loggers accountable to the permit. Ms. Magee noted that they may need to have a meeting with the foresters.

The Committee reviewed the weekly road report and schedules. They requested that Mr. Stuckey provide schedules for equipment showing when a road was worked on and the next scheduled date including a schedule for the brush axe, culvert cleaner, and any other specialty equipment. The Committee requested that they receive a report for “completed” work by equipment with their monthly report. Ms. Magee stated that she would like to see the Road Department perform more pre-maintenance work for the annual road schedule.

The Committee discussed material and supply needs. Mr. Stuckey described the ordering process and the desired inventory levels.

The Committee discussed the procedures for equipment maintenance. Mr. Stuckey described the procedure for sending out one mechanic for on-location maintenance. Ms. Magee suggested that he send both mechanics out for safety and for cross-training. She asked him to try sending both mechanics and to bring them feedback at the next Operations Meeting. Mr. Stuckey presented the new daily equipment check forms and stated that they were to be completed by the operators on a daily basis and

stated the mechanics have an annual check form. Mr. Stuckey stated that all equipment was “up and running” other than the truck that had been requested for surplus.

The Committee reviewed the current road complaints and discussed the procedure for logging and scheduling work when it is called in.

The Committee discussed the proposed Crew Leader Setup policy. They determined that the position may not be needed if the proper pre-maintenance work was performed. Ms. Magee stated that the crew was looking to Mr. Stuckey to make the decisions and to schedule the prep work ahead of time.

The Committee reviewed the reports from the GPS fleet system with details for the equipment and vehicles that were primarily stationed at the Road Barn location. They discussed other options for a new pothole truck vs. the requested equipment purchase. Ms. Magee asked how often the Road Superintendent used his truck after hours for emergency callouts. Mr. Stuckey stated that when calls came in, operators were dispatched to clear the road.

The Chair thanked Mr. Stuckey for sharing the information about the Road Department operations. She stated that she would like to see more streamlined work schedules and would like to see Mr. Stuckey out in the field and on job sites more often. She requested that Mr. Stuckey work with the Parish Engineer to assess what our own crews can do for pre-maintenance work on the annual road program and asked him to re-assess the fleet to determine if they can make adjustments to existing equipment instead of purchasing a new truck.

Ms. Magee stated that they would have a follow-up meeting each month to see what changes have been implemented.

Motion Mr. Chatham, seconded Mr. Treadway to adjourn. Motion carried.

Operations Committee
February 21, 2020

The Operations Committee met Friday, February 21, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. Lynn Treadway. Absent: none. Also in attendance, Mr. Paul Riley from Riley Company.

The meeting was called to order by the Chair, Ms. Magee. Ms. Magee gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

Mr. Treadway arrived at the meeting.

The Committee invited the Solid Waste Superintendent, Mr. Robin Sessions, to discuss the general operational duties of his position and the Solid Waste Department functions. Mr. Sessions presented his process of work assignments using a daily crew sheet, reviewing route sheets and various inspection sheets that are completed daily by employees, and his procedures for inspecting business and bin site locations.

Mr. Sessions presented the route sheets for the commercial pickup routes and the bin site routes and explained that when operators are off, their fill-ins can take the route sheet and know what their schedule is for the day. He stated that the employees inspect the bin sites and transfer station on a daily basis and sign off the date and time throughout the day that it is completed. He stated that he performs the inspections as well. Mr. Sessions stated that the paperwork they performed was in compliance with the LDEQ landfill permit and that they went above and beyond the minimum requirements.

The Committee asked Mr. Sessions about the status of his current equipment. He stated that the most immediate need was for an additional compact truck in order to rotate one of the existing trucks into "back-up" status and surplus out the truck they use currently as backup.

Mr. Sessions stated that he responds to all complaints that are issued for his department.

The Committee reviewed the GPS fleet reports for the Solid Waste Department. Ms. Magee asked if Mr. Session used his truck after hours and he stated that he was the one that responds to any emergency callouts.

The Committee reviewed the proposed locations for new model bin site construction. Mr. Sessions requested that the Jury close the appropriate road-side sites upon completion of the new site.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury authorize permission to bid the Clay Hilltop and Walker Road bin site construction. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury close the requested road-side sites upon completion of the construction of the Clay Hilltop and Walker Road bin sites. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury close the Pine Thicket road-side site in East Hodge since it has two model bin sites in the surrounding area. Motion carried.

Ms. Magee stated that they would have a follow-up meeting each month to see what changes have been implemented. She stated that the Jury had received positive feedback on the parish solid waste program at the 2020 PJAL Convention from other parishes and asked Mr. Sessions if he had any recommendations on what they could do in the future. Mr. Sessions stated that the greatest need was to purchase the land adjacent to the landfill for the future.

Motion Mr. Treadway, seconded Mr. Chatham to adjourn. Motion carried.

Operations Committee
February 28, 2020

The Operations Committee met Friday, February 28, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

The Committee invited the Maintenance Supervisor, Mr. Robert "Bubba" Anderson, to discuss the general operational duties of his position and the Maintenance Department functions. Mr. Anderson reviewed his daily duties and reviewed his staff meeting documents and inspection forms.

Mr. Anderson presented the work schedules of the Maintenance staff and reviewed the monthly and weekly calendars.

The Committee asked Mr. Anderson about the process for ordering supplies and materials. They discussed using the computer for ordering and processing work orders.

Mr. Anderson discussed the existing equipment and the process for repairs and maintenance.

Mr. Anderson discussed his process for handling complaints on a case-by-case basis. He stated that they do not receive many complaints regarding the state of the Jury-owned properties or the staff. Ms. Magee stated that she would like to see the staff being more conscious of the amount of time spent in the courthouse offices.

Mr. Anderson discussed the uses for the Maintenance Department vehicles. He stated that he does not bring vehicles home and that when called out, he uses his personal vehicle or walks to the courthouse. He stated that unless he was out of town or required additional help, he handled the callouts himself.

Mr. Anderson discussed the prep work needed for the Industrial Drive office building including pressure washing, exterior lighting, and a generator.

The Committee discussed the upcoming budgeted projects and possible savings opportunities.

Ms. Magee thanked Mr. Anderson and stated that they would have a follow-up meeting in March for all departments. She stated that she would like to see Mr. Anderson work on his general computer skills and suggested sessions with the Administrative Department.

Motion Mr. Treadway, seconded Ms. Magee to adjourn. Motion carried.

Jackson Parish Police Jury
Jackson Parish Solid Waste Department
302 Landfill Rd. -- Quitman LA 71268
Phone: 318-259-5662 Fax: 318-395-2632

February 4, 2020

To: Gina Thomas and Amy Magee
From: Robin Sessions

I know we are close to the start of building Model Bin sites. Here is a list of sites we will need to close when each site is built:

New Walker Road Model Site and Zoar Road Model Site
Need to close--Tommy Johns site and old Walker Road Site

New Clay Hill Top Model Site
Need to close--old Clay Hill Top Site
New Prosperity Site
Van Miles Site
Causey Dairy Site

New Dorsey Shop Road Model Site
Need to close -- old Dorsey site
Dennis site
Conn's site
Kelly's site
Vernon Fire Station site

Need to talk about closing bin site in East Hodge (Pine thicket site)

Policy & Personnel Committee
February 10, 2020

The Policy & Personnel Committee met Monday, February 10, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: none. Also in attendance, Mr. Todd Culpepper and Ms. Amy Magee.

The meeting was called to order by the Chair, Ms. Cowans. Mr. Chatham gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments:

Mr. Todd Culpepper requested that the Committee and the Jury take the time needed to review the new position.

Ms. Amy Magee requested that the Committee establish a base salary and set up a schedule of increases as certifications and job duties are added.

With no other public comments, the Chair moved on to agenda items.

The Committee reviewed the vacancy posting for the Operations Manager position. They reviewed the qualifications and Ms. Rowe noted the importance of having a Jackson Parish resident in the position. Motion Ms. Rowe, seconded Mr. Chatham to recommend the Jury approve the presented Operations Manager vacancy posting. Motion carried.

The Committee reviewed the proposed job description and job duties list for the Operations Manager position. They discussed the general scope of duties. The Committee discussed changing the section for Building and Flooding Permits to "optional" until the candidate met the qualifications and received the required certifications.

The Secretary-Treasurer discussed the current hiring process and the Committee asked her to research if the Police Jury or a Committee could interview for the position.

Motion Mr. Chatham, seconded Ms. Rowe recommend the Jury set the base salary for the Operation Manager at 10% above the Superintendent salary and to address additional increases after certifications were obtained and to adopt the job description and modified job duties list. Motion carried.

Motion Ms. Rowe, seconded Mr. Chatham to adjourn. Motion carried.



Jackson Parish Police Jury

Operations Manager Job Duties

The following is a non-exhaustive list of the general responsibilities and duties of the Operations Manager. For a detailed description of the general nature of the position, refer to the Operations Manager Job Description document.

General Responsibilities from Job Description:

- Plans, organizes, coordinates, supervises, and evaluates programs, plans, services, staffing, equipment, and infrastructure of the operational departments
- Evaluates operational needs and formulates short and long-term plans to meet needs of all areas of responsibility such as solid waste collection, road maintenance, permitting, homeland security, and infrastructure maintenance
- Complies with established safety regulations and policies and performs continuous reviews and evaluations to ensure safety practices and procedures
- Determines work procedures, prepares work schedules, and expedites workflow through schedules, work orders, purchase orders, voucher requests, and other required forms
- Oversees the operation of facilities, vehicles, and equipment for repairs and maintenance
- Coordinates engineering services for all departments and agencies and supervises all contracted construction work; can review, interpret, and provide feedback on engineering drawings, mapping, and surveying information
- Performs various inspections as needed for roads, floodplain management, and buildings
- Directs the planning, organizing, and execution of local emergency management activities
- Reviews and resolves complaints of compliance to the Police Jury Code of Ordinances, general polices, and other guidelines established by departments
- Works with Secretary-Treasurer to directs personnel transactions including interviews, appointments, employee evaluations, disciplinary actions, training, counseling, and assigning of duties
- Prepares and documents budget requests; administers approved budget in assigned areas of responsibility
- Maintains harmony among employees and resolves grievances and complaints
- Attends Police Jury and other meetings, training classes, and seminars as required to provide information and to make presentations
- Sets forth a professional appearance and attitude on and off the job
- Adheres to all traffic laws, applicable Federal and State health and safety rules, local ordinances, and Jackson Parish Policy Jury rules and regulations and policies and procedures
- Performs other job-related duties as assigned

Road Department Management:

- Has a working knowledge of, and follows the State Transportation Act making sure all funds and actions are for public use only as per LRS 48:751
- Periodically inspects the roads and ditches in the Parish Road System, takes and reviews footage of road conditions, and reports findings
- Oversees the overall maintenance program for the Parish highway system, ditch system, and bridges



Jackson Parish Police Jury

- Investigates complaints from the general public regarding hazardous road conditions or activities of road crews and determines appropriate action
- Coordinates with Road Department Superintendent and employees to establish operational procedures and planning to increase efficiencies and productivity

Solid Waste Management:

- Has a working knowledge of, and follows the certification requirements in order to maintain LA DEQ certification for the C&D landfill and all off-site bin sites
- Periodically inspects the solid waste landfill and bin sites, reviews security footage, and reports findings
- Coordinates with Solid Waste Department Superintendent and employees to establish operational procedures and planning to increase efficiencies and productivity

Maintenance Management:

- Oversees the maintenance of the Police Jury's infrastructure and other records including repairs, routine maintenance, and custodial duties
- Supervises the day-to-day operations of the Courthouse facilities and coordinates major repair planning with staff, vendors, and/or engineers
- Establishes new preventive maintenance programs and procedures
- Plans and implements maintenance schedules and procedures for routine and specialty work
- Coordinates with Maintenance Supervisor and employees to establish operational procedures and planning to increase efficiencies and productivity

General Administrative and Managerial:

- Working knowledge of qualifications and mandates to comply with local, state, and federal mandates, ordinances, laws, and regulations
- Confers with department supervision and other departmental staff on established work assignments, and examines work for exactness, neatness, and conformance to policies and procedures
- Determines applicable codes, regulations, and requirements for assigned projects
- Has full understanding of Public Bid Law and requirements for advertising, establishes necessary bid specs and public notices, gathers required estimates and bids from vendors, and makes recommendations for awarding projects
- Reviews and resolves complaints of compliance to the Police Jury Code of Ordinances, general polices, and other guidelines established by departments
- Coordinates with Secretary-Treasurer to establish department policies and directives relating to all department projects and procedures; and assures compliance
- Studies and standardizes department policies and procedures in coordination with the Secretary-Treasurer to improve efficiency and effectiveness of operations
- Works with Secretary-Treasurer to direct personnel transactions including interviews, appointments, employee evaluations, disciplinary actions, training, counseling, and assigning of duties
- Capable of conducting meeting with general public, state and federal agencies, and consulting engineers



Jackson Parish Police Jury

Office of Emergency Preparedness (Homeland Security):

- Directs the planning, organizing, and execution of local Emergency Management activities, conferring as necessary with the Parish and State emergency management agencies and neighboring emergency management directors, as well, to assure that its activities are an integral and coordinated part of the overall Parish, State, and National programs
- Processes grant paperwork preparations as needed including grants for GOHSEP office (typing, mailing, filing, etc.) including, but not limited to EMPG Grants, SHSP Grants, Louisiana PA and Louisiana HM
- Coordinates with OEP Director and FEMA if needed during disasters and seeks for reimbursements

Permitting Duties:

- Road Permits:
 - Reviews issued road permits in accordance with established policies and guidelines and works in coordination with the heavy haulers, Road Department, and Sheriff's Department to resolve complaints and violations
 - Videos or still records road conditions, reviews and issues Heavy Haul Permits, and follows up of damages or violations with recommended citations and/or fines
 - Coordinates with drivers, master loggers, and/or company representatives to ensure proper compliance with Parish policies and ordinances
- Building Permits:
 - Is a Certified Building Official (CBO) or is working towards certification
 - Has a working knowledge of the requirements of the Uniform Building Code and can review and/or oversee the issued building permits
 - Performs building and plan inspections, issues certificates of occupancy, and performs all other duties of a CBO
- Flood Permits:
 - Is a Certified Floodplain Manager or is working towards certification
 - Reviews and issues flood permits as requested in compliance with the FEMA NFIP and Community Rating System (CRS) programs and the parish ordinances
 - Has a working knowledge of floodplain development requirements and can explain them to community leaders, citizens, and the general public when requested
 - Maintains records and documents including Flood Insurance Rate Maps (FIRM), floodplain management program documents, permits, variances, filed LOMAs, elevation certificates, and other documents that keep the parish eligible for NFIP and CRS
 - Provide floodplain management guidance related to community drainage improvements, flood protection, floodplain management, and flood mitigation projects
 - Serves on the Watershed Initiative Program Steering Committee(s)
 - Assists and cooperates with GOHSEP, FEMA, state and federal offices, and local law enforcement for flood mitigation or in the event of a declared emergency



Jackson Parish Police Jury

Operations Manager

Job Title: Operations Manager
Location: Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, LA
Requirements: Class E Driver's License required, Class A Commercial CDL preferred; four (4) year Bachelor's degree in Management, Public Administration, Engineering, or a related field, preferred or minimum of ten (10) years of progressively responsible managerial experience directing an organization or department of comparable size or with similar functions to that of road construction planning, solid waste disposal, general maintenance, permitting, logistics, and homeland security. Permanently resides in Jackson Parish
FLSA Status: Salary, exempt
Work Schedule: 7:00 AM – 4:00 PM (1-hour unpaid lunch break) Monday – Friday unless scheduled for weekend work
On-call, holidays, weekends, overtime, etc. required when necessary

Description:

The Operations Manager position performs complex supervisory, administrative, and professional work in planning, organizing, directing, and supervising the Road, Solid Waste, and Maintenance Departments and other public works projects and programs. Responsibilities include planning, organizing, and directing, through subordinate superintendents and supervisors, the work of a staff of maintenance personnel engaged in a wide variety of public works activities. The work includes: developing work plans and cost estimates along with assigning, supervising, and inspecting the work of crews engaged in activities including maintenance of drainage areas and structures, paved roads, and gravel roads, maintenance of solid waste landfill and off-site bin collection points, and general maintenance of Police Jury infrastructure and grounds. The work also includes responsibility for maintenance and care of all equipment. Duties of the Office of Emergency Preparedness (OEP) Director and various permitting divisions are performed as needed. This position performs other work as required. Administrative direction is under the Secretary-Treasurer.

Responsibilities:

The responsibilities herein are intended to describe the general nature of work performed by this position, and are not to be construed as an exhaustive list of responsibilities, duties, and skills. Furthermore, they do not establish a contract for employment and are subject to change at the discretion of the Jackson Parish Policy Jury.

- Plans, organizes, coordinates, supervises, and evaluates programs, plans, services, staffing, equipment, and infrastructure of the operational departments
- Evaluates operational needs and formulates short and long-term plans to meet needs of all areas of responsibility such as solid waste collection, road maintenance, permitting, homeland security, and infrastructure maintenance
- Complies with established safety regulations and policies and performs continuous reviews and evaluations to ensure safety practices and procedures
- Determines work procedures, prepares work schedules, and expedites workflow through schedules, work orders, purchase orders, voucher requests, and other required forms



Jackson Parish Police Jury

- Oversees the operation of facilities, vehicles, and equipment for repairs and maintenance
- Coordinates engineering services for all departments and agencies and supervises all contracted construction work; can review, interpret, and provide feedback on engineering drawings, mapping, and surveying information
- Has a working knowledge of local, state, and federal statutes, regulations, and ordinances that govern day-to-day operations including, but not limited to, Public Bid Law, State Transportation Act, LA DEQ certification for the landfill, Uniform Building Code, and Open Meetings Law
- Performs various inspections as needed for roads, floodplain management, and buildings
- Directs the planning, organizing, and execution of local emergency management activities
- Reviews and resolves complaints of compliance to the Police Jury Code of Ordinances, general polices, and other guidelines established by departments
- Works with Secretary-Treasurer to directs personnel transactions including interviews, appointments, employee evaluations, disciplinary actions, training, counseling, and assigning of duties
- Prepares and documents budget requests; administers approved budget in assigned areas of responsibility
- Maintains harmony among employees and resolves grievances and complaints
- Attends Police Jury and other meetings, training classes, and seminars as required to provide information and to make presentations
- Sets forth a professional appearance and attitude on and off the job
- Adheres to all traffic laws, applicable Federal and State health and safety rules, local ordinances, and Jackson Parish Policy Jury rules and regulations and policies and procedures
- Performs other job-related duties as assigned

Distinguishing Characteristics of Job:

Operations Manager is a highly responsible classification in the Police Jury organization and is distinguished from other classifications by the skills and knowledge required and the performance of more difficult tasks. Since this class is typically used as promoted level, employees are expected to have related work experience.

This position is approved for use of a Parish owned vehicle for the use of daily operations and related work travel. Constant supervision is not necessary for familiar tasks that can be performed without difficulty once learned. Work involves exposure to dirt, fumes, inclement weather and safety hazards. Incumbent may be required to work unscheduled overtime.

This work is of average physical difficulty. The primary responsibility is for the management of the overall direction, coordination, and evaluation of the operational departments of the Police Jury including the Solid Waste, Road, and Maintenance Departments. This position carries out supervisory responsibilities in accordance with the parish policies and applicable laws. Responsibilities include planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

Tasks routinely require the regular and, at times, sustained performance of moderately physically demanding work, typically involving some combination of climbing and balancing, stooping, kneeling, crouching, and



Jackson Parish Police Jury

crawling, and that may involve the lifting, carrying, pushing, and/or pulling of moderately heavy objects and materials (up to 50 pounds).

Normally works a regularly assigned shift; however, management has the ability to change the work schedule by sending members of this class home later in the same work week so that total hours actually worked in the work week will not exceed 40 hours.

Minimum Qualifications:

To perform these jobs successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Permanently resides in Jackson Parish
- Must be 18 years of age
- Class E Driver's License required, Class A Commercial CDL preferred
- High school diploma from an accredited high school, or equivalent, required
- Four (4) year Bachelor's degree in Management, Public Administration, Engineering, or a related field, preferred
- Minimum of ten (10) years of progressively responsible managerial experience directing an organization or department of comparable size or with similar functions to that of road construction planning, solid waste disposal, general maintenance, permitting, logistics, and homeland security
- Work requires the ability to read technical specifications and state and federal statutes
- Understanding of DOTD and Louisiana Transportation Act regulations and requirements and comprehensive knowledge of the engineering principles and techniques involved in the construction and maintenance of highways
- Encompass technical, regulatory, administrative, and management knowledge needed to perform the duties necessary for the proper operation of a C & D solid waste management facility, Level A DEQ Title Certification preferred
- Considerable ability to plan, administer, and evaluate departmental programs; to prepare budgets; establish progress and other reports as required; to supervise and evaluate personnel; to establish and maintain effective working relationships with employees, other governmental agencies, and the general public
- Comprehensive knowledge of computers and computer programs with experience in office operation and organization; background in purchasing, budgeting, and work scheduling/planning, preferred
- Considerable ability to supervise, train, and evaluate personnel
- Ability to establish and maintain effective working relations with employees, other governmental agencies, and the general public
- Must be able to lift up to 50 pounds frequently
- Ability to work safely in all weather conditions, including adverse conditions
- Can understand, follow, and give oral and written instructions
- Able to work in elevated areas, confined spaces, and on and off ladders
- Must be able to sit and stand for extended periods of time
- May be required to be on 24 hour call out



Jackson Parish Police Jury

Knowledge, Skills & Abilities:

- Possess ability to comprehend and transmit complex and detailed instructions accurately
- Ability to prepare reports accurately
- Ability and skill to effectively supervise a crew
- Works independently in a fast-paced environment
- Communicates effectively and gets along with other coworkers and the public
- Punctual and reliable
- Expresses ideas clearly and concisely, both orally and in writing, to groups and individuals
- Adheres to work schedule and follows through on challenges as they arise
- Adheres to the Jackson Parish Police Jury's policies and rules that are set forth, promoting the Jackson Parish Police Jury's safety standards, and working with a sense of honesty and trustworthiness
- Maintains a feeling of pride in work; strives to achieve all goals
- Thorough knowledge of the operation and maintenance of trucks or assigned equipment
- Thorough knowledge of the occupational hazards of the work and the necessary safety precautions required for the safe operation of assigned equipment

Licenses and Certifications:

- Class E Louisiana driver's license required; Class A Commercial CDL license, preferred
- Level A DEQ Title Certification, preferred

Competencies:

- Project management
- Computer competency
- Conflict resolution
- Decision making
- Communication proficiency
- Evaluation
- Speaking and listening
- Teamwork
- Managing performance
- Personal credibility
- Time management
- Customer/client focus
- Flexible and adaptable
- Technical knowledge

Travel:

- Travel is primarily local during the business day, but some overnight travel may be required

Supervisory Responsibilities:

- This position manages all employees of the Road, Solid Waste, and Maintenance Departments and is responsible for the performance and management of the employees within the departments



Jackson Parish Police Jury

Work Environment:

Work is often performed in office settings. Outdoor work is required in the inspection of various land use developments, construction sites, or public works facilities.

While performing the duties of this job, the employee occasionally works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places, and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risks of electrical shock and vibration.

The noise level in the work environment is usually moderate, but can be loud at times when operating equipment.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to sit, talk, and hear. The employee is constantly required to use hands and fingers to feel, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to climb, balance, stoop, kneel, crouch, crawl, and walk.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, color vision, and the ability to adjust focus.

Preferred Education and Experience:

- High school diploma or equivalent, required
- Four (4) year Bachelor's degree in Management, Public Administration, Engineering, or a related field, preferred or minimum of ten (10) years of progressively responsible managerial experience directing an organization or department of comparable size or with similar functions to that of road construction planning, solid waste disposal, general maintenance, permitting, and homeland security
- Permanently resides in Jackson Parish

Security Requirements:

This position is safety and security sensitive. Employee must be able to pass a background check and periodic drug screenings. Employee must be legally able to work in the United State of America.

Driving Requirements:

Valid Driver's License required. Employee must have a clean driving record and be able to transport to and from work. Ability to obtain and maintain insurance coverage by the Jackson Parish Police Jury's insurance carrier preferred. Periodic Motor Vehicle Reports are run and reviewed.



Jackson Parish Police Jury

EEO Statement:

The Jackson Parish Police Jury provides equal employment opportunity to all individuals regardless of their race, color, creed, religion, gender, age, sexual orientation, national origin, disability, veteran status, or any other characteristic protected by state, federal, or local law.

Other Duties:

Please Note: this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

JACKSON PARISH POLICE JURY

March 3, 2020

Road Superintendent Report

For Month Of:	Febuary
Total Spent on Emergency Call Outs:	\$24,339.79
Major Asphalt Repairs Performed On:	Routine pot-holes
Special Requests/Board Projects:	none
Upcoming Current Projects:	Replace 3- 7 foot culverts on Tisdale
Other Items of Note:	Bridge Closed on Flat Creek

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

1

Date Range: 2/01/2020
2/29/2020

March 3, 2020

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-4	ROUTINE POT HOLES	207.00		2,738.10	2,485.86	2,930.09	8,154.05
ASPH-7	CRACK SEAL	54.00		718.56	852.00	1,636.43	3,206.99
BRDG-1	BRIDGE WORK GRAVEL	52.00		856.36	1,797.25	295.00	2,948.61
CULV-1	CULVERT WORK GRAVEL	19.00		310.05	733.25	796.80	1,840.10
CULV-2	CULVERT WORK ASPHALT	89.00		1,472.21	4,844.50	4,394.90	10,711.61
DRAIN-1	OPEN DITCH , GRAVEL	10.00		181.04	405.50		586.54
DRAIN-2	OPEN DITCH , ASPHALT	44.00		740.28	1,226.50	305.00	2,271.78
DRAIN-3	SHAVE SHOULDERS	5.00		86.13	292.00		378.13
DRAIN-4	WASHOUTS/ UNDERMINE	91.00		1,513.05	3,496.25	2,821.60	7,830.90
DRAINAGE							
EMER./CALL OUT	EMERG.&Call Out		4.00	98.76	38.90		137.66
EMERG-0	LIMBS/DEBRIS	4.00		68.89	73.25		142.14
EMERG-1	EMERG. GRAVEL	50.00	0.75	811.37	3,527.50	11,671.00	16,009.87
EMERG-3	CULVERT/DRAIN.	42.00		683.78	943.75	690.50	2,318.03
EMERG-5	TREE REMOVAL	24.00		412.20	859.25		1,271.45
EMERG-6	HIGH WATER	76.00	4.00	1,370.74	1,964.90	1,125.00	4,460.64
EQUIP-2	EQUIP. MAINTENANCE	5.00	2.00	112.05	249.93		361.98
GRAVEL							
GRD-1	GRADED/CLOSE OUT	66.00	50.00	2,388.62	9,120.00		11,508.62
GRD-5	REPAIR WASHOUT	14.50		247.09	989.00	754.00	1,990.09
GRD-7	GRADING INCOMPLETE	23.50		411.24	1,800.00		2,211.24
GRVL-1	GRAVEL SURFACE	90.00		1,483.28	6,266.25	25,078.00	32,827.53
GRVL-6	HAULING MATERIAL	12.00		185.70	132.00	188.50	506.20
INSPECT-1	CHECK ROADS / DRAIN.	80.00		1,298.62	977.60		2,276.22
INSPECT-2	CHECK SIGNS	56.00		924.32	515.60		1,439.92
INSPECT-3	CHECK ASPHALT	2.00		26.44	24.25		50.69
INSPECT-6	CHECK LOGGER DAMAG	181.00		3,355.87	1,711.25		5,067.12
MEETINGS-1	JURY/COMM./EMPLOYEE	13.00		333.99	64.90		398.89
OFFICE-2	OFFICE WORK	274.50		6,784.93			6,784.93
POT HOLES							
R/W-1	RIGHT OF WAY GRAVEL	20.00		344.22	590.90		935.12
R/W-2	RIGHT OF WAY ASPHALT	109.00		1,876.32	3,250.28		5,126.60
R/W-4	ROUTINE DEBRI PICKUP	61.00		891.77	2,143.91		3,035.68
ROADSIDE							
SHOP-2	SHOP MAINT.	63.00		1,274.02	38.00		1,312.02
SIGN-1	SIGN WORK GRAVEL	8.00		131.90	132.50	212.25	476.65
SIGN-2	SIGN WORK ASPHALT	31.00		469.62	447.12	681.50	1,598.24
TRAINING-1	TRAINING IN HOUSE	13.00		225.12			225.12
TRAINING-2	TRAINING L.T.A.P.	16.00		208.00	155.60		363.60
WEED-1	BRUSH AX R.O.W.	161.00		2,188.49	8,855.00		11,043.49
	Report Totals	2,066.50	60.75	\$37,223.13	\$61,004.75	\$53,580.57	\$151,808.45

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

1

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
1/10/2020	CARL HOPPER			000-000-0000	BOB WATKINS
2/03/2020				8537	16969
579.1 hrs.	<u>Problem:</u> NEEDS GRAVEL.				
	<u>Action Taken:</u> COMPLETE.				
1/10/2020	Jody Stuckey			000-000-0000	HURRICANE-A
2/03/2020				8540	16963
579.1 hrs.	<u>Problem:</u> Brush-ax				
	<u>Action Taken:</u> COMPLETE.				
1/30/2020	Jody Stuckey			000-000-0000	LAKESHORE DR.
2/03/2020				8627	16971
95.9 hrs.	<u>Problem:</u> Seal Cracks on Bridge.				
	<u>Action Taken:</u> COMPLETE.				
1/31/2020	JARED HORTON			000-000-0000	HUMMINGBIRD
2/03/2020				8630	16970
71.4 hrs.	<u>Problem:</u> NEEDS GRAVEL.				
	<u>Action Taken:</u> COMPLETE.				
1/24/2020	Jody Stuckey			000-000-0000	FOXY QUARLES
2/04/2020				8611	16955
263.7 hrs.	<u>Problem:</u> Replace 911 sign. Post is ok.				
	<u>Action Taken:</u> COMPLETE.				
1/27/2020	Sylvia Kinman			000-000-0000	POVERTY LN.-A
2/04/2020				8615	16977
188.5 hrs.	<u>Problem:</u> Shave shoulders, Open ditch and culverts at first driveway on the left. Stevensons Res. Water and mud on roadway.				
	<u>Action Taken:</u> complete.				

off - 8800

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

2

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
1/28/2020	JACK WILLIAMS			000-000-0000	BURSON CIRCLE
2/04/2020				8618	16983
171.0 hrs.	<u>Problem:</u> 911 SIGN & POST MISSING ON HWY. 4 END.				
	<u>Action Taken:</u> COMPLETE.				
1/28/2020	KIRK HALBROOK			000-000-0000	CANARD
2/04/2020				8619	16984
170.9 hrs.	<u>Problem:</u> RESET 911 SIGN & POST.				
	<u>Action Taken:</u> COMPLETE.				
1/30/2020	JARED HORTON			000-000-0000	ROBINSON CHAPEL-A2
2/04/2020				8621	16985
122.6 hrs.	<u>Problem:</u> 911 SIGN MISSING @ HWY. 144 INTERSECTION. POST IS THERE MIGHT NEED BRACKET. (SIGN IN INVENTORY)				
	<u>Action Taken:</u> COMPLETE.				
1/30/2020	KIRK HALBROOK			000-000-0000	MARY WEST
2/04/2020				8623	16981
121.8 hrs.	<u>Problem:</u> REMOVE DEAD STANDING PINE.				
	<u>Action Taken:</u> COMPLETE.				
1/30/2020	JIMMY DORSEY			000-000-0000	BILLY SCOTT
2/04/2020				8625	16986
121.7 hrs.	<u>Problem:</u> REPLACE 911 SIGN & POST.				
	<u>Action Taken:</u> COMPLETE.				
1/30/2020	JIMMY DORSEY			000-000-0000	RAYBURN LOOP
2/04/2020				8626	16982
121.7 hrs.	<u>Problem:</u> REMOVE DEAD PINES IN R.O.W.				
	<u>Action Taken:</u> COMPLETE.				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

3

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description	Control Number	W.O. # (if used)
Hrs Open	Action Taken				
1/31/2020	ALBERT SHAVERS			000-000-0000	FLAT CREEK-A
2/04/2020				8628	16987
99.6 hrs.	<u>Problem:</u> 911 SIGN, POST & BRACKET NEEDS REPLACED.				
	<u>Action Taken:</u> COMPLETE.				
1/31/2020	JARED HORTON			000-000-0000	ED BARNES
2/04/2020				8629	16988
99.5 hrs.	<u>Problem:</u> RESET 911 SIGN @ HWY 4. NEEDS POST & BRCKET.				
	<u>Action Taken:</u> COMPLETE.				
1/24/2020	DALE LAYFIELD			000-000-0000	PLUM HILL
2/07/2020				8610	17000
340.5 hrs.	<u>Problem:</u> CLEAN OUT AND DITCH @ 1642.				
	<u>Action Taken:</u> COMPLETE.				
1/28/2020	JACK WILLIAMS			000-000-0000	ED PEEVY
2/07/2020				8620	17001
245.8 hrs.	<u>Problem:</u> SHAPE DITCH AND PLACE A-STONE.				
	<u>Action Taken:</u> COMPLETE.				
1/30/2020	JIMMY DORSEY			000-000-0000	CHARLES ESTES
2/07/2020				8624	17002
196.7 hrs.	<u>Problem:</u> REPAIR WASHOUT AT CULVERT.				
	<u>Action Taken:</u> COMPLETE.				
2/04/2020	Greg Horn	7161 Quitman Hwy		000-000-0000	QUITMAN HWY
2/13/2020				8632	17024
217.9 hrs.	<u>Problem:</u> Remove pine tree from roadside. leaning over roadway at 7161				
	<u>Action Taken:</u> COMPLETE.				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

4

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		W.O. # (if used)
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
2/07/2020	ALBERT SHAVERS			000-000-0000	BUD HESTER
2/13/2020				8639	17019
147.1 hrs.	<u>Problem:</u> REMOVE DEAD PINE ON HWY. 4 END.				
	<u>Action Taken:</u> COMPLETE.				
2/12/2020	Rebecca Askin	360 Halfway Creek	Jonesboro, LA	318-533-9156	HALFWAY CREEK
2/13/2020				8658	17021
20.4 hrs.	<u>Problem:</u> Repair w/ Gravel.				
	<u>Action Taken:</u> COMPLETE.				
2/12/2020	Brad Self			000-000-0000	TISDALE
2/13/2020				8659	17020
20.3 hrs.	<u>Problem:</u> Pick up debris in R.O.W.				
	<u>Action Taken:</u> COMPLETE.				
1/15/2020	JODY STUCKEY			000-000-0000	BERT
2/14/2020				8546	17003
721.5 hrs.	<u>Problem:</u> GRAVEL BAD SPOTS				
	<u>Action Taken:</u> COMPLETE.				
2/04/2020	Jody Stuckey			000-000-0000	NAVAJO-A
2/14/2020				8636	
239.5 hrs.	<u>Problem:</u> Remove leeves piled in ditch near 680				
	<u>Action Taken:</u> Done under routine pickup				
1/24/2020	Dale Layfield			000-000-0000	C.C. CAMP-A
2/18/2020				8601	16976
605.9 hrs.	<u>Problem:</u> Needs Brush Axing.				
	<u>Action Taken:</u> COMPLETE. (17029)				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

5

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		W.O. # (if used)
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
2/04/2020	Jody Stuckey			000-000-0000	PINE BLUFF
2/19/2020				8635	17050
355.6 hrs.	<u>Problem:</u> Remove tree limbs and debris				
	<u>Action Taken:</u> COMPLETE.				
2/11/2020	Albert Shavers			000-000-0000	AYRES LOOP
2/19/2020				8646	17049
194.1 hrs.	<u>Problem:</u> REMOVE TREES FROM R.O.W. (RIGHT CLOSE TO RICK RD.)				
	<u>Action Taken:</u> COMPLETE.				
2/12/2020	JARED HORTON			000-000-0000	COLBY JEAN
2/19/2020				8653	17053
170.1 hrs.	<u>Problem:</u> REMOVE DEAD TREES FROM R.O.W.				
	<u>Action Taken:</u> COMPLETE.				
2/12/2020	JARED HORTON			000-000-0000	SANDY RIDGE
2/19/2020				8654	17052
170.1 hrs.	<u>Problem:</u> REMOVE DEAD TREES FROM R.O.W.				
	<u>Action Taken:</u> COMPLETE.				
2/13/2020	JARED HORTON			000-000-0000	BEAR KNOLL DR.
2/19/2020				8663	17047
145.6 hrs.	<u>Problem:</u> 911 SIGN AND POST MISSING @ CATFISH INN.				
	<u>Action Taken:</u> COMPLETE.				
2/13/2020	JARED HORTON			000-000-0000	WOODVILLE
2/19/2020				8665	17058
145.5 hrs.	<u>Problem:</u> REPLACE STOP SIGN. (POST OK)				
	<u>Action Taken:</u> COMLETE.				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

6

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		W.O. # (if used)
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
2/13/2020	JARED HORTON			000-000-0000	SWEETBAY DR.
2/19/2020				8666	17062
145.5 hrs.	<u>Problem:</u> REPLACE STOP SIGN ON SECOND END. (POST OK)				
	<u>Action Taken:</u> COMPLETE.				
2/13/2020	JARED HORTON			000-000-0000	STYLES RANCH
2/20/2020				8664	17063
169.1 hrs.	<u>Problem:</u> REPLACE STOP SIGN & POST ON LONGSTRAW END.				
	<u>Action Taken:</u> COMPLETE				
2/13/2020	ALBERT SHAVERS			000-000-0000	ST. PETERS
2/20/2020				8669	17062
168.9 hrs.	<u>Problem:</u> REPLACE (2) R/H 24" OBJ. MARKERS. (1) L/H 24" OBJ. MARKER & (3) 6' POST.				
	<u>Action Taken:</u> COMPLETE.				
2/04/2020	CARL HOPPER			000-000-0000	BOATNER-G
2/21/2020				8631	17075
410.0 hrs.	<u>Problem:</u> NEEDS GRAVEL.				
	<u>Action Taken:</u> complete				
2/11/2020	Albert Shavers			000-000-0000	OLIVE DR.
2/21/2020				8645	17055
243.4 hrs.	<u>Problem:</u> REPLACE 911 SIGN. (POST THERE, NO BRACKET) RESET STOP SIGN @ ROBINSON CHAPEL.				
	<u>Action Taken:</u> COMPLETE.				
2/11/2020	JARED HORTON			000-000-0000	OLIVE GROVE-G1
2/21/2020				8647	17056
243.3 hrs.	<u>Problem:</u> REPLACE STOP SIGN & POST @ OLIVE DR. INTERSECCION.				
	<u>Action Taken:</u> COMPLETE.				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

7

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		W.O. # (if used)
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
2/11/2020	KIRK HALBROOK			000-000-0000	PARDUE LOOP
2/21/2020				8648	17057
243.2 hrs.	<u>Problem:</u> RESET CURVE SIGN.				
	<u>Action Taken:</u> COMPLETE.				
2/13/2020	BRAD SELF			000-000-0000	ST.REST
2/21/2020				8661	17064
194.9 hrs.	<u>Problem:</u> INSTALL PERMANENT HIGH WATER SIGNS.				
	<u>Action Taken:</u> COMPLETE.				
2/13/2020	ALBERT SHAVERS			000-000-0000	BEAR CREEK
2/21/2020				8667	17059
194.7 hrs.	<u>Problem:</u> 911 SIGN & POST MISSING @ BEAR KNOLL INTERSECTION. RESET STOP SIGN.				
	<u>Action Taken:</u> COMPLETE.				
2/13/2020	ALBERT SHAVERS			000-000-0000	EDMISTON-A2
2/21/2020				8668	17061
194.6 hrs.	<u>Problem:</u> REPLACE L/H 24" OBJ. MARKER @ BEAVER POND. (POST OK)				
	<u>Action Taken:</u> COMPLETE.				
2/21/2020	Brad Self			000-000-0000	GRACIE LANE
2/21/2020				8684	17077
4.7 hrs.	<u>Problem:</u> EMERGENCY - Repair Washout.				
	<u>Action Taken:</u> COMPLETE				
2/21/2020	Jody Stuckey			000-000-0000	HUGHES
2/21/2020				8686	17078
0.4 hrs.	<u>Problem:</u> EMERGENCY: Replace Sign & Post @ Firewood intersection.				
	<u>Action Taken:</u> COMPLETE				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

8

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
2/06/2020	JARED HORTON			000-000-0000	OLIVE GROVE - A
2/24/2020				8637	17065
433.1 hrs.	<u>Problem:</u> REMOVE DEAD TREES FROM R.O.W.				
	<u>Action Taken:</u> COMPLETE.				
2/07/2020	ALBERT SHAVERS			000-000-0000	GRACIE LANE
2/24/2020				8640	17066
408.9 hrs.	<u>Problem:</u> REMOVE DEAD PINE @ PIPELINE.				
	<u>Action Taken:</u> COMPLETE.				
2/13/2020	ALBERT SHAVERS			000-000-0000	SHORTSTRAW
2/24/2020				8670	17068
264.5 hrs.	<u>Problem:</u> (2) DEAD STANDING TREES NEED TO BE REMOVED.				
	<u>Action Taken:</u> COMPLETE				
2/13/2020	ALBERT SHAVERS			000-000-0000	GRIGSBY-G
2/24/2020				8671	17067
264.5 hrs.	<u>Problem:</u> DEAD STANDING TREES NEED TO BE REMOVED.				
	<u>Action Taken:</u> COMPLETE.				
2/21/2020	Albert Shavers			000-000-0000	FITZPATRICK
2/24/2020				8680	17085
72.7 hrs.	<u>Problem:</u> Remove dead pine @ house across from the barn.				
	<u>Action Taken:</u> COMPLETE.				
1/28/2020	JACK WILLIAMS			000-000-0000	HAMMETT
2/25/2020				8617	17097
673.9 hrs.	<u>Problem:</u> ONCE LOGGERS LEAVE THE ROAD NEEDS TO BE GRADED AND ROCKED.				
	<u>Action Taken:</u> COMPLETE.				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

9

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description	Control Number	W.O. # (if used)
Hrs Open	Action Taken				
2/13/2020	BRAD SELF			000-000-0000	COUNTRY CLUB
2/25/2020				8660	17084
289.8 hrs.	<u>Problem:</u> REPLACE CULVERT.				
	<u>Action Taken:</u> COMPLETE				
2/21/2020	LEWIS CHATHAM			000-000-0000	CHATHAM LAKE
2/25/2020				8687	17086
95.3 hrs.	<u>Problem:</u> Install "NO TRUCK" signs on both ends.				
	<u>Action Taken:</u> COMPLETE				
1/16/2020	BRAD SELF			000-000-0000	BOATNER-G
2/26/2020				8499	17101
980.7 hrs.	<u>Problem:</u> REPLACE CULVERT.				
	<u>Action Taken:</u> COMPLETE				
1/06/2020	ROAD CREW			000-000-0000	CEMETERY
2/26/2020				8527	17027
1,222.9 hrs.	<u>Problem:</u> REPAIR WASHOUT.				
	<u>Action Taken:</u> COMPLETE				
2/10/2020	Jody Stuckey			000-000-0000	FIREWOOD
2/26/2020				8642	17092
383.2 hrs.	<u>Problem:</u> Seal cracks in asphalt				
	<u>Action Taken:</u> COMPLETE				
1/14/2020	Jody Stuckey			000-000-0000	C.C. CAMP-A
2/27/2020				8492	16775
1,053.0 hrs.	<u>Problem:</u> Washout at Tank Cars just past Paine rd.				
	<u>Action Taken:</u> COMPLETE.				

JACKSON PARISH POLICE JURY

Closed Complaints

March 3, 2020

10

Date Reported	Name	Address	City State Zip	Phone	Road Street Name
Resolved	Assigned To	Date Assigned	Problem Description		
Hrs Open	Action Taken		Control Number	W.O. # (if used)	
2/07/2020	Dale Layfield			000-000-0000	JACK ANDERS
2/27/2020				8638	17104
484.1 hrs.	<u>Problem:</u> REPAIR WASHOUT NEAR GUMWOOD.				
	<u>Action Taken:</u> COMPLETE				
2/27/2020	Alfred Bacot			318-259-9319	HUX
2/27/2020				8700	
3.7 hrs.	<u>Problem:</u> NEEDS GRADING & MAY NEED GRAVEL.				
	<u>Action Taken:</u> Graded completed.				
2/10/2020	Jody Stuckey			000-000-0000	TRUELOVE
2/28/2020				8643	17093
434.4 hrs.	<u>Problem:</u> Seal cracks in asphalt				
	<u>Action Taken:</u> complete				
2/18/2020	Grover Mann			377-534-7324	ROME
2/28/2020				8677	17102
237.4 hrs.	<u>Problem:</u> Replace culverts at new house and the one just below. They have culverts. (@ 999 & 985)				
	<u>Action Taken:</u> complete.				

16,257.5 Total Hours Open

Records: 58

280.30 Average Hours Open or Avg Days Open = 11.68

**Jackson Parish Transfer Station
Monthly Report FEBRUARY 2020**

Tons of solid waste transported to Union Parish Landfill 855.01

Number of loads transported to Union Parish Landfill 35

Dumping fees paid to Union Parish \$ 23,110.92

Commercial Pickup fees collected \$ 14,125.00

Dumping fees paid by contractors \$ 1,458.80

The following cost figures are estimated cost and these totals are not collected:

Construction debris dumped at landfill and buried.

Contractors <u>20.28</u> \$ <u>709.80</u>	Public <u>5.910</u> \$ <u>206.85</u>
(Tons)	(Tons)

Town of Jonesboro

Solid Waste hauled by IESI (Door to door pickup in town) 114.37 \$ 4,002.95
(Tons)

Solid Waste hauled by Town of Jonesboro 10.13 \$ 354.55
(Tons)

Construction debris hauled by Town of Jonesboro 25.80 \$ 903.00
(Tons)

Town of Chatham

Solid Waste <u>2.07</u> \$ <u>72.45</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)

Town of Quitman

Solid Waste <u>0</u> \$ <u>0</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)

Town of Hodge

Solid Waste <u>15.86</u> \$ <u>555.11</u>	Construction Debris <u>11.69</u> \$ <u>409.15</u>
(Tons)	(Tons)

Town of North Hodge

Solid Waste <u>0</u> \$ <u>0</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)

Town of East Hodge

Solid Waste <u>0</u> \$ <u>0</u>	Construction Debris <u>0</u> \$ <u>0</u>
(Tons)	(Tons)



February Maintenance Report

Completed Projects

- 4 Community Center Events
- Installing of hot and chill water pipes between 3rd and 4th floors by C & J Insulators
- Refurbishing the floors at the Health Unit

Ongoing Projects

- Routine landscaping of buildings and grounds
- Rebuilding light fixtures and installing LED lights in hallway on the 1st floor of the Courthouse
- Pressure Washing North and South ends of Courthouse sidewalks

Upcoming Projects

- Stripping the Parking lot of the Community Center
- Stripping the parking lot of the JOB (Jury Office Building)
- Power washing of the Health Unit
- Power washing of the parking lot of the Community Center
- Installing LED lights in the Clerk of Court
- 8 Community Center Events



Jackson Parish Police Jury

February 2020 Financial Report

- Cash in Master Bank Account at month end: \$11,794,199.38
- Total deposits (*cash in*): \$426,615.06
- Total checks (*cash out*): (\$710,599.62)

Budget vs. Actual Highlights:

- The 2020 Budget to Actual Report is included in the Financial Packet.
 - The ideal remaining % is 84%
 - We are awaited a newly formatted payroll journal entry for the month of February.
 - Material budgeted overages are as follows:
 - 1st quarter amendments will be presented to Finance Committee at the March meeting*
 - Road Department Insurance expenses – based off estimates
 - Road Department Insurance expenses – based off estimates

Business Updates:

- 2019 Audit fieldwork scheduled for March 16th – 20th
- Continued updates to the website, please encourage residents and visitors to check out the features and information
- Working with contractors for bids on office building remodel

Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Check Register.

TRIAL BALANCE BY FUND

Period ending: 02/28/2020

FY 2020

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20		
020-1-900-00000 ACCRUED ACCOUNTS RECEIVABLE	285,193.63	
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	11,794,199.38	
020-1-902-00000 NET PAYROLL CLEARING	504,287.60	
020-2-951-00000 ACCOUNTS PAYABLE	23.66	
020-2-951-20000 ACRRUED PAYROLL		7,845.03
020-2-971-00000 FEDERAL INCOME TAX		17,458.82
020-2-972-00000 STATE INCOME TAX		32,234.78
020-2-974-00000 PERS RETIREMENT		224,849.29
020-2-975-00000 REGISTRAR RETIREMENT		1,686.53
020-2-976-00000 DISTRICT ATTORNEY RETIREMENT		703.65
020-2-977-00000 GROUP INSURANCE - EMPLOYEES	5,878.28	
020-2-977-01000 GROUP INSURANCE - EMPLOYERS		170,317.34
020-2-978-00000 CREDIT UNION		1,200.00
020-2-979-00000 CHILD SUPPORT		5,419.38
020-2-980-00000 MEDICARE (INACTIVE)	0.42	
020-2-981-00000 MEDICARE/FICA LIABILITY		11,843.45
020-2-982-00000 GARNISHMENTS		556.48
020-2-984-00000 EPLOYEE'S DENTAL INS DEDUCTIONS		6,154.13
020-2-985-00000 TERM LIFE - DEPENDENT COVERAGE	228.37	
020-2-988-00000 BANKUPTCY - CHAPTER 13		13,717.52
020-2-988-01000 IRS LEVY	20.00	
020-2-989-01000 AFLAC INS - PRE-TAX		2,737.40
020-2-989-02000 AFLAC INSURANCE		5,677.88
020-2-989-05000 NEW YORK LIFE - WHOLE LIFE INS		7,880.07
020-2-991-00100 GENERAL FUND CASH IN BANK	23,763.70	
020-2-991-00200 ROAD FUND CASH IN BANK		1,915,846.61
020-2-991-00300 ROAD SALES TAX CASH IN BANK		283,034.75
020-2-991-00400 LIBRARY CASH IN BANK		1,948,935.27
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		326,768.15
020-2-991-00600 ASPHALT CASH IN BANK		935,269.49
020-2-991-00700 HEALTH UNIT CASH IN BANK		312,738.60
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK	24,224.42	
020-2-991-00900 TOURISM CASH IN BANK		118,198.57
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		692,465.01
020-2-991-01100 SOLID WASTE CASH IN BANK		590,677.11
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		10,483.82
020-2-991-01300 CAPITAL ACCOUNT CASH IN BANK		5,702.72
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		343,190.94
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.	32,907.28	
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		17,646.73
020-2-991-01800 PAVILION / ARENA CASH IN BANK		260,000.00

Account	Account Balance	
	Debit(\$)	Credit(\$)
Fund: 020 MASTER BANK - 20 Subtotal:	\$12,670,726.74	\$8,271,239.52 **
	**Discrepancy:	\$4,399,487.22
GRAND TOTAL:	\$12,670,726.74	\$8,271,239.52 **
	**Discrepancy:	4,399,487.22

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 02/29/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 001 General Fund - 01						
Expenditure						
001-4-111-01100 Jury: Salary	102,600.00	0.00	9,054.00	0.00	93,546.00	91
001-4-111-02810 Jury: General Insurance	12,483.00	12,483.00	12,483.00	0.00	0.00	0
001-4-111-03200 Jury: Supplies	4,250.00	113.27	530.01	0.00	3,719.99	88
001-4-111-03300 Jury: Special Events	58,950.00	0.00	0.00	0.00	58,950.00	100
001-4-111-06100 Jury: Travel & Conferences	8,800.00	722.57	812.57	0.00	7,987.43	91
001-4-111-06200 Jury: Medicare & Fica	7,848.90	0.00	692.64	0.00	7,156.26	91
001-4-111-07000 Jury: Legal Fees	20,000.00	0.00	0.00	0.00	20,000.00	100
001-4-111-08000 Jury: Publications	8,700.00	0.00	0.00	0.00	8,700.00	100
001-4-111-09000 Jury: Dues & Memberships	8,250.00	450.00	8,450.00	0.00	-200.00	-2
001-4-121-03500 Court: Office Expense	200.00	0.00	0.00	0.00	200.00	100
001-4-123-01100 District Attorney: Salary	13,699.92	0.00	1,141.66	0.00	12,558.26	92
001-4-123-03500 District Attorney: Office Expense	112,000.00	0.00	0.00	0.00	112,000.00	100
001-4-123-06200 District Attorney: Medicare & Fica	198.65	0.00	16.55	0.00	182.10	92
001-4-123-06300 District Attorney: Retirement	548.00	0.00	45.67	0.00	502.33	92
001-4-124-02100 Clerk Of Court: Publications	4,700.00	0.00	0.00	0.00	4,700.00	100
001-4-124-03500 Clerk Of Court: Office Expense	7,410.00	195.90	241.90	0.00	7,168.10	97
001-4-124-05400 Clerk Of Court: Court Attendance	2,200.00	200.00	200.00	0.00	2,000.00	91
001-4-126-01100 Justice/Constable: Salary	24,000.00	10.00	1,610.00	0.00	22,390.00	93
001-4-126-06100 Justice/Constable: Travel & Supplie	4,500.00	2,297.38	2,729.67	0.00	1,770.33	39
001-4-126-06200 Justice/Constable: Medicare & Fica	1,836.00	0.00	122.40	0.00	1,713.60	93
001-4-141-01100 Registrar: Salary	13,141.80	0.00	1,095.15	0.00	12,046.65	92
001-4-141-02100 Registrar: Dues & Legal Fees	550.00	0.00	250.00	0.00	300.00	55
001-4-141-02400 Registrar: Telephone/Internet/Netwo	1,173.00	133.26	133.26	0.00	1,039.74	89
001-4-141-03500 Registrar: Office Expense	4,400.00	973.15	1,114.12	1,380.00	1,905.88	43
001-4-141-06100 Registrar: Travel	3,000.00	386.06	686.06	0.00	2,313.94	77
001-4-141-06200 Registrar: Medicare & Fica	190.56	0.00	15.88	0.00	174.68	92
001-4-141-06300 Registrar: Retirement	2,365.52	0.00	197.13	0.00	2,168.39	92
001-4-142-00000 Election Expenses	3,000.00	0.00	0.00	0.00	3,000.00	100
001-4-151-01100 General Finance: Salary	169,587.48	0.00	16,126.55	0.00	153,460.93	90
001-4-151-02400 General Finance: Telephone/Internet	42,000.00	1,492.14	1,525.63	0.00	40,474.37	96
001-4-151-02800 General Finance: General Liab. Insu	68,251.00	55,321.57	55,321.57	0.00	12,929.43	19
001-4-151-03500 General Finance: Office Expense	19,500.00	1,249.00	1,678.90	0.00	17,821.10	91
001-4-151-03700 General Finance: Professional Serv	60,000.00	4,375.00	4,375.00	45,625.00	10,000.00	17
001-4-151-04300 General Finance: Technology Tools	43,784.00	3,897.00	21,136.70	10,955.67	11,691.63	27
001-4-151-05200 General Finance: Physicals/Testing	240.00	0.00	0.00	0.00	240.00	100
001-4-151-05300 General Finance: Dues/Membership	338.95	0.00	50.00	0.00	288.95	85
001-4-151-06100 General Finance: Employee Travel	8,000.00	386.52	1,624.22	0.00	6,375.78	80
001-4-151-06200 General Finance: Medicare & Fica	2,459.02	0.00	232.88	0.00	2,226.14	91
001-4-151-06300 General Finance: Retirement	20,774.47	0.00	1,952.08	0.00	18,822.39	91
001-4-151-06400 General Finance: Health Insurance	43,345.19	0.00	3,451.05	0.00	39,894.14	92
001-4-155-02810 General Maintenance: Insur:Vehicle	2,553.96	1,043.44	1,043.44	0.00	1,510.52	59
001-4-155-02820 General Maintenance: Gps Fleet Tra	1,395.68	80.97	161.94	809.70	424.04	30
001-4-155-02840 General: Insurance Workmen'S Com	1,142.40	936.00	936.00	0.00	206.40	18
001-4-194-01100 General Maintenance: Salary	114,233.69	0.00	10,032.00	0.00	104,201.69	91
001-4-194-02200 General Maintenance: Telephone/Ne	1,200.00	68.84	68.84	0.00	1,131.16	94
001-4-194-02300 General Maintenance: Utilities	91,205.00	7,273.14	7,273.14	0.00	83,931.86	92
001-4-194-02400 General Maintenance: Contracted St	30,595.12	0.00	10,256.64	5,662.70	14,675.78	48

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 02/29/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
001-4-194-02500 General Maintenance: Uniforms	2,112.15	309.02	379.12	0.00	1,733.03	82
001-4-194-02700 General Maintenance: Repairs	24,000.00	375.00	375.00	0.00	23,625.00	98
001-4-194-02800 General Maintenance: Gen Liab. Ins	25,981.49	23,671.25	23,671.25	0.00	2,310.24	9
001-4-194-02840 General Maintenance: Worker'S Con	2,427.62	2,466.00	2,466.00	0.00	-38.38	-2
001-4-194-03200 General Maintenance: Supplies	32,520.00	5,579.97	8,428.47	0.00	24,091.53	74
001-4-194-03300 General Maintenance: Gas, Oil, Tire	3,150.00	145.11	145.11	0.00	3,004.89	95
001-4-194-04200 General Maintenance: Equipment	27,000.00	0.00	0.00	0.00	27,000.00	100
001-4-194-04500 General Maintenance: Security (Ch)	2,479.40	0.00	0.00	0.00	2,479.40	100
001-4-194-05200 General Maintenance: Physicals/Tes	240.00	0.00	0.00	0.00	240.00	100
001-4-194-05300 General Maintenance:Christmas Dec	8,500.00	0.00	0.00	0.00	8,500.00	100
001-4-194-06100 General Maintenance: Travel	1,000.00	0.00	0.00	0.00	1,000.00	100
001-4-194-06200 General Maintenance: Medicare & F	1,656.39	0.00	144.05	0.00	1,512.34	91
001-4-194-06300 General Maintenance: Retirement	13,993.63	0.00	1,243.82	0.00	12,749.81	91
001-4-194-06400 General Maintenance: Health Insura	26,893.72	0.00	2,141.22	0.00	24,752.50	92
001-4-194-50000 General Maintenance: Safety	1,000.00	0.00	0.00	0.00	1,000.00	100
001-4-195-01100 Community Center: Salaries	4,350.00	0.00	239.14	0.00	4,110.86	95
001-4-195-02300 Community Center: Utilities	16,400.00	1,151.95	1,190.95	0.00	15,209.05	93
001-4-195-02700 Community Center: Building Repairs	4,000.00	0.00	0.00	0.00	4,000.00	100
001-4-195-03200 Community Center: Building Supplie	2,400.00	659.21	1,021.35	0.00	1,378.65	57
001-4-197-02200 Job: Telephone/Internet	18,000.00	933.42	933.42	0.00	17,066.58	95
001-4-197-02300 Job: Utilities	5,524.56	174.85	174.85	0.00	5,349.71	97
001-4-197-02700 Job: Contracted Services	15,000.00	0.00	0.00	0.00	15,000.00	100
001-4-197-03200 Job: Building Supplies	35,000.00	0.00	0.00	0.00	35,000.00	100
001-4-197-04500 Job: Surveillance/Security	2,479.40	39.95	119.85	439.45	1,920.10	77
001-4-201-05200 Sheriff: Housing Of Parish Prisoner	589,980.00	14,497.69	14,497.69	0.00	575,482.31	98
001-4-201-05210 Sheriff: Prisoner Medical Expenses	15,000.00	868.53	868.53	0.00	14,131.47	94
001-4-201-05400 Sheriff: Court Attendance	3,500.00	340.00	340.00	3,160.00	0.00	0
001-4-201-08500 Sheriff: Courthouse Security Person	20,400.00	1,680.00	1,680.00	18,720.00	0.00	0
001-4-221-00000 General: Fire Protection Allocation	65,000.00	0.00	0.00	0.00	65,000.00	100
001-4-313-05600 Sheriff: Retirement/Pension Charges	72,500.00	0.00	0.00	0.00	72,500.00	100
001-4-408-00000 General: Office Of Veteran Affairs	5,000.00	4,059.00	4,059.00	0.00	941.00	19
001-4-411-00000 General: Sparta Groundwater Comm	1,250.00	0.00	0.00	0.00	1,250.00	100
001-4-413-00000 General: North La Economic Partner	2,500.00	0.00	0.00	0.00	2,500.00	100
001-4-414-00000 General: Pinebelt Mpaa - Yes Prog	20,000.00	0.00	0.00	0.00	20,000.00	100
001-4-420-00000 General: Trailblazers, Inc.	1,200.00	0.00	0.00	0.00	1,200.00	100
001-4-500-02400 General: Jp Heritage Museum	10,000.00	0.00	0.00	0.00	10,000.00	100
001-4-654-01200 Lsu Ag Center: Personnel Support	16,200.00	0.00	0.00	0.00	16,200.00	100
001-4-654-02400 Lsu Ag Center: Telephone	3,300.00	415.35	415.35	0.00	2,884.65	87
001-4-654-02500 Lsu Ag Center: Utilities	900.00	19.27	19.27	0.00	880.73	98
001-4-654-03500 Lsu Ag Center: Supplies	1,282.52	90.21	90.21	0.00	1,192.31	93
001-4-661-00000 General: Municipality Appropriation	33,762.50	0.00	0.00	0.00	33,762.50	100
001-4-670-00000 General: Lgap Grant Program	20,000.00	0.00	0.00	0.00	20,000.00	100
001-4-671-00000 General: Emergency Medical - Clear	525.00	0.00	0.00	0.00	525.00	100
001-4-694-00500 General: Transfer To: Stat Reserve	173,231.85	0.00	0.00	0.00	173,231.85	100
001-4-694-01300 General: Transfer To:Capital Outlay	1,205,000.00	0.00	0.00	0.00	1,205,000.00	100
001-4-694-02600 General: Transfer To: Pet./Grd Jury	5,000.00	0.00	0.00	0.00	5,000.00	100
001-4-699-00000 General: Audit Fees	55,000.00	0.00	0.00	0.00	55,000.00	100
001-4-700-00000 General: Watershed Appropriation	240.00	0.00	0.00	0.00	240.00	100
001-4-700-08000 General: Land & Building Expense	70,200.00	0.00	0.00	0.00	70,200.00	100
001-4-700-09000 General: Building Improvements	25,000.00	0.00	0.00	0.00	25,000.00	100

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 02/29/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Revenue						
001-3-111-00000 General: Ad Valorem Tax	986,261.62	0.00	0.00	0.00	986,261.62	100
001-3-112-00000 General: Payment In Lieu Of Prop Te	1,575.00	0.00	0.00	0.00	1,575.00	100
001-3-143-00000 General: Alcohol Beverage Tax	2,800.00	0.00	0.00	0.00	2,800.00	100
001-3-185-00000 General: Insurance Premium Tax	92,500.00	0.00	0.00	0.00	92,500.00	100
001-3-200-00000 General: Franchise Fees Tax	2,800.00	0.00	0.00	0.00	2,800.00	100
001-3-211-00000 General: Alcohol License/Permit Fee	1,641.00	0.00	1,367.50	0.00	273.50	17
001-3-221-00000 General: Fire Insurance Rebate (2%	65,000.00	0.00	0.00	0.00	65,000.00	100
001-3-300-20000 General: Flood Permits	500.00	0.00	0.00	0.00	500.00	100
001-3-310-00000 General: Justice/Constable Reimb.	12,000.00	0.00	800.00	0.00	11,200.00	93
001-3-330-00000 General: State Revenue Sharing	21,000.00	0.00	0.00	0.00	21,000.00	100
001-3-331-00000 General: Lgap Grant	20,000.00	0.00	0.00	0.00	20,000.00	100
001-3-351-00000 General: Severance Tax - General	160,000.00	0.00	0.00	0.00	160,000.00	100
001-3-351-01000 General: Severance Tax - Timber	515,000.00	0.00	0.00	0.00	515,000.00	100
001-3-500-00000 General: Comm. Center Rental Fees	12,250.00	760.00	2,920.00	0.00	9,330.00	76
001-3-510-00000 General: Library Accounting & Payro	18,000.00	0.00	0.00	0.00	18,000.00	100
001-3-611-00000 General: Interest	33,000.00	1,236.33	2,803.07	0.00	30,196.93	92
001-3-621-00000 General: Rental/Lease Fees	1,200.00	100.00	200.00	0.00	1,000.00	83
001-3-641-01000 General: Sale Of Surplus/Salvage	500.00	0.00	0.00	0.00	500.00	100
001-3-645-00000 General: Emergency Medical Clearir	525.00	0.00	0.00	0.00	525.00	100
001-3-651-00000 General: Miscellaneous Revenue	1,200.00	986.42	1,256.42	0.00	-56.42	-5
001-3-800-00000 General: Ucc Building Code Permits	4,825.00	125.00	525.00	0.00	4,300.00	89
General Fund - 01 Total Revenue	1,952,577.62	3,207.75	9,871.99	0.00	1,942,705.63	99
General Fund - 01 Total Expenditure	3,843,681.54	151,563.99	243,511.90	86,752.52	3,513,417.12	91
General Fund - 01 Net	-1,891,103.92	-148,356.24	-233,639.91	-86,752.52	-1,570,711.49	83
Fund: 002 Road Fund - 02						
Expenditure						
002-4-310-01100 Road: Salaries	332,642.74	0.00	30,979.04	0.00	301,663.70	91
002-4-310-01500 Road: Legal Fees	3,000.00	0.00	0.00	0.00	3,000.00	100
002-4-310-02300 Road: Utilities	11,700.00	857.83	857.83	0.00	10,842.17	93
002-4-310-02400 Road: Telephone/Internet/Mobile	8,080.00	600.57	800.52	0.00	7,279.48	90
002-4-310-02500 Road: Lease Equipment	181,234.68	7,856.94	21,453.01	127,179.83	32,601.84	18
002-4-310-02800 Road: Insur:Liab/Vehicle/Wc/Genera	28,920.54	35,379.29	35,379.29	0.00	-6,458.75	-22
002-4-310-02840 Road: Workmen'S Comp Insurance	30,102.24	36,177.00	36,177.00	0.00	-6,074.76	-20
002-4-310-02850 Road: Property Liability Insurance	8,134.30	0.00	0.00	0.00	8,134.30	100
002-4-310-02900 Road: Culverts	30,000.00	0.00	0.00	0.00	30,000.00	100
002-4-310-03400 Road: Gas And Oil	50,000.00	1,262.85	1,615.85	43,537.15	4,847.00	10
002-4-310-03500 Road: Office Expense	6,000.00	863.64	1,141.45	1,110.10	3,748.45	62
002-4-310-03600 Road: Road Signs	2,100.00	587.51	587.51	0.00	1,512.49	72
002-4-310-03700 Road: Parts & Repairs	61,800.00	14,087.09	15,327.45	5,153.19	41,319.36	67
002-4-310-03800 Road: Supplies	18,000.00	893.58	4,246.54	0.00	13,753.46	76
002-4-310-04000 Road: Gravel/Reclaimed Asphalt	550,000.00	48,898.00	48,898.00	201,573.50	299,528.50	54
002-4-310-04200 Road: Tools/Technology (Non-Equip)	7,500.00	1,224.00	1,224.00	2,975.00	3,301.00	44
002-4-310-04300 Road: Equipment	50,000.00	0.00	0.00	0.00	50,000.00	100
002-4-310-04900 Road: Land & Building	25,000.00	0.00	0.00	0.00	25,000.00	100
002-4-310-05200 Road: Employee Physicals/Testing	848.00	0.00	56.00	0.00	792.00	93
002-4-310-05500 Road: Gps Fleet Tracking	4,553.46	337.38	674.76	3,373.80	504.90	11
002-4-310-06200 Road: Medicare & Fica	4,823.32	0.00	564.62	0.00	4,258.70	88

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
002-4-310-06300 Road: Retirement	40,748.74	0.00	3,496.83	0.00	37,251.91	91
002-4-310-06400 Road: Group Insurance	90,801.82	0.00	6,715.67	0.00	84,086.15	93
002-4-310-08500 Road: Contract Payments	125,000.00	400.00	1,155.00	1,200.00	122,645.00	98
002-4-310-50000 Road: Safety	3,000.00	0.00	0.00	0.00	3,000.00	100
002-4-313-01000 Road: Engineering Fees - Contractor	46,000.00	1,391.18	1,391.18	38,608.82	6,000.00	13
002-4-313-02000 Road: Professional Services	3,000.00	0.00	225.00	0.00	2,775.00	93
002-4-313-05600 Road: Retirement/Pension Charges	77,000.00	0.00	0.00	0.00	77,000.00	100
002-4-313-06100 Road: Employee Travel	1,846.90	0.00	0.00	0.00	1,846.90	100
002-4-313-08300 Road: Surveillance/Security	1,750.00	0.00	0.00	0.00	1,750.00	100
002-4-316-00000 Road: Roadside Litter Pickup	36,000.00	2,240.00	2,240.00	33,760.00	0.00	0
002-4-500-00000 Road: Membership Dues/Fees	150.00	0.00	0.00	0.00	150.00	100
002-4-694-00800 Road: Transfer To: Cy Road Proj	500,000.00	0.00	0.00	0.00	500,000.00	100
Revenue						
002-3-111-00000 Road: Ad Valorem Tax	990,312.71	0.00	0.00	0.00	990,312.71	100
002-3-112-00000 Road: Payment In Lieu Of Prop. Tax	1,700.00	0.00	0.00	0.00	1,700.00	100
002-3-330-00000 Road: State Revenue Sharing	22,500.00	0.00	0.00	0.00	22,500.00	100
002-3-343-00000 Road: State Road Fund	264,000.00	23,127.66	23,127.66	0.00	240,872.34	91
002-3-611-00000 Road: Interest	69,000.00	3,638.21	7,167.99	0.00	61,832.01	90
002-3-621-00000 Road: Contractor Refunds - Damage	0.00	3,325.50	3,325.50	0.00	-3,325.50	0
Road Fund - 02 Total Revenue	1,347,512.71	30,091.37	33,621.15	0.00	1,313,891.56	98
Road Fund - 02 Total Expenditure	2,339,736.74	153,056.86	215,206.55	458,471.39	1,666,058.80	71
Road Fund - 02 Net	-992,224.03	-122,965.49	-181,585.40	-458,471.39	-352,167.24	35
Fund: 003 Sales Tax Fund - 03						
Expenditure						
003-4-312-05500 Sales Tax: Collection Expense	12,000.00	1,169.41	1,169.41	0.00	10,830.59	90
003-4-694-00800 Sales Tax: Trans To Cy Road Progra	350,000.00	0.00	0.00	0.00	350,000.00	100
003-4-694-01500 Sales Tax: Trans To Cert Of Debt	314,585.72	0.00	0.00	0.00	314,585.72	100
Revenue						
003-3-131-00000 Sales Tax: Tax Receipts	800,000.00	79,076.80	79,076.80	0.00	720,923.20	90
Sales Tax Fund - 03 Total Revenue	800,000.00	79,076.80	79,076.80	0.00	720,923.20	90
Sales Tax Fund - 03 Total Expenditure	676,585.72	1,169.41	1,169.41	0.00	675,416.31	100
Sales Tax Fund - 03 Net	123,414.28	77,907.39	77,907.39	0.00	45,506.89	37
Fund: 004 Library Fund - 04						
Expenditure						
004-4-506-01100 Library Salary	550,000.00	0.00	46,090.07	0.00	503,909.93	92
004-4-506-01200 Legal Fees	1,000.00	0.00	0.00	0.00	1,000.00	100
004-4-506-02100 Dues	6,000.00	0.00	2,297.28	0.00	3,702.72	62
004-4-506-02300 Utilities	30,000.00	2,127.14	2,127.14	0.00	27,872.86	93
004-4-506-02400 Telephone	7,500.00	956.07	956.07	0.00	6,543.93	87
004-4-506-02800 Insurance	25,000.00	13,195.00	13,195.00	0.00	11,805.00	47
004-4-506-03200 Maint. Supplies/Grounds/Building	80,000.00	2,764.93	6,170.62	23,689.00	50,140.38	63
004-4-506-03300 Technology - Maint & Support	65,500.00	6,108.12	12,376.61	4,000.00	49,123.39	75
004-4-506-03400 Bookmobile Expenses	10,000.00	360.08	360.08	0.00	9,639.92	96
004-4-506-03500 Office Supplies	51,000.00	3,368.38	4,225.02	0.00	46,774.98	92
004-4-506-03700 Professional Services	2,500.00	87.00	87.00	0.00	2,413.00	97
004-4-506-03900 Programming	62,500.00	5,445.91	5,456.91	3,000.00	54,043.09	86

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
004-4-506-04000 J P Library Accounting / Payroll	18,000.00	0.00	0.00	0.00	18,000.00	100
004-4-506-04100 Furniture/Equipment	21,000.00	436.82	436.82	0.00	20,563.18	98
004-4-506-04300 Future Bookmobile Purchase	220,000.00	0.00	0.00	0.00	220,000.00	100
004-4-506-04400 Books, Bindery, Periodicals	120,000.00	15,048.35	17,629.18	8,699.75	93,671.07	78
004-4-506-05600 Pension/Retirement Deduction	70,000.00	0.00	0.00	0.00	70,000.00	100
004-4-506-06100 Travel	12,500.00	96.03	96.03	0.00	12,403.97	99
004-4-506-06200 Medicare	8,000.00	0.00	655.40	0.00	7,344.60	92
004-4-506-06300 Library Retirement	67,000.00	0.00	5,302.56	0.00	61,697.44	92
004-4-506-06400 Library Group Insurance	120,000.00	0.00	8,576.96	0.00	111,423.04	93
004-4-506-06800 Fica	1,000.00	0.00	139.50	0.00	860.50	86
004-4-507-01000 Cap Outlay - Bldg Renovations	150,000.00	49,050.04	84,050.04	949.96	65,000.00	43
004-4-507-02000 Cap Outlay - Parking Lot	185,000.00	0.00	0.00	11,672.38	173,327.62	94
Revenue						
004-3-111-00000 Library Tax	1,300,000.00	0.00	0.00	0.00	1,300,000.00	100
004-3-112-00000 Payment In Lieu Of Property Taxes	2,500.00	0.00	0.00	0.00	2,500.00	100
004-3-330-00000 Library State Revenue Sharing	30,000.00	0.00	0.00	0.00	30,000.00	100
004-3-346-01000 State Grant - Technology	25,000.00	4,158.40	4,158.40	0.00	20,841.60	83
004-3-611-00000 Library Interest	60,000.00	3,701.04	7,233.86	0.00	52,766.14	88
Library Fund - 04 Total Revenue	1,417,500.00	7,859.44	11,392.26	0.00	1,406,107.74	99
Library Fund - 04 Total Expenditure	1,883,500.00	99,043.87	210,228.29	52,011.09	1,621,260.62	86
Library Fund - 04 Net	-466,000.00	-91,184.43	-198,836.03	-52,011.09	-215,152.88	46
Fund: 005 Statutory Reserve - 05						
Expenditure						
Revenue						
005-3-695-00000 Stat Reserve: Transfer From Genera	173,231.85	0.00	0.00	0.00	173,231.85	100
Statutory Reserve - 05 Total Revenue	173,231.85	0.00	0.00	0.00	173,231.85	100
Statutory Reserve - 05 Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Statutory Reserve - 05 Net	173,231.85	0.00	0.00	0.00	173,231.85	100
Fund: 006 Asphalt Fund - 06						
Expenditure						
006-4-312-01000 Asphalt - Materials	350,000.00	5,379.82	9,280.85	0.00	340,719.15	97
006-4-312-01100 Asphalt - Salaries	0.00	0.00	30,979.04	0.00	-30,979.04	0
006-4-312-01400 Election Expense	332,642.74	0.00	0.00	0.00	332,642.74	100
006-4-312-02900 Asphalt - Culverts	28,000.00	13,440.00	13,440.00	0.00	14,560.00	52
006-4-312-03000 Supplies - Asphalt	12,000.00	0.00	0.00	0.00	12,000.00	100
006-4-312-03100 Signs - Asphalt	5,000.00	682.85	682.85	0.00	4,317.15	86
006-4-312-03400 Fuel & Oil	38,000.00	398.80	404.55	24,801.20	12,794.25	34
006-4-312-03700 Parts & Repairs	40,000.00	5,904.58	6,241.70	2,360.03	31,398.27	78
006-4-312-04300 Tools / Technology (Non Equipment)	1,500.00	0.00	0.00	0.00	1,500.00	100
006-4-312-05200 Physicals/Drug Tests	848.00	0.00	0.00	0.00	848.00	100
006-4-312-05500 Gps Fleet Tracking	4,372.32	364.36	728.72	3,643.60	0.00	0
006-4-312-05600 Pension/Retirement Deductions	77,000.00	0.00	0.00	0.00	77,000.00	100
006-4-312-06100 Travel	1,846.90	0.00	0.00	0.00	1,846.90	100
006-4-312-06200 Asphalt - Medicare	4,823.32	0.00	564.62	0.00	4,258.70	88
006-4-312-06300 Asphalt - Retirement	40,748.74	0.00	3,496.83	0.00	37,251.91	91
006-4-312-06400 Asphalt - Insurance	90,801.82	0.00	6,715.66	0.00	84,086.16	93

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 02/29/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
006-4-312-50000 Asphalt: Safety	3,000.00	0.00	0.00	0.00	3,000.00	100
006-4-313-01000 Engineering Fees - Contracted	15,000.00	67.00	67.00	9,933.00	5,000.00	33
006-4-694-00800 Asphalt: Trans To Curr Yr Road Proj	500,000.00	0.00	0.00	0.00	500,000.00	100
Revenue						
006-3-111-00000 Asphalt Tax	990,312.71	0.00	0.00	0.00	990,312.71	100
006-3-112-00000 Payment In Lieu Of Property Taxes	1,485.00	0.00	0.00	0.00	1,485.00	100
006-3-330-00000 Asphalt - State Revenue Sharing	18,765.00	0.00	0.00	0.00	18,765.00	100
006-3-611-00000 Asphalt Interest	57,500.00	2,919.29	5,528.18	0.00	51,971.82	90
Asphalt Fund - 06 Total Revenue	1,068,062.71	2,919.29	5,528.18	0.00	1,062,534.53	99
Asphalt Fund - 06 Total Expenditure	1,545,583.84	26,237.41	72,601.82	40,737.83	1,432,244.19	93
Asphalt Fund - 06 Net	-477,521.13	-23,318.12	-67,073.64	-40,737.83	-369,709.66	77
Fund: 007 Health Unit - 07						
Expenditure						
007-4-194-00000 Building & Grounds	6,000.00	490.00	549.00	0.00	5,451.00	91
007-4-194-01100 Salaries - Jury Funded Health Unit	71,804.80	0.00	7,204.03	0.00	64,600.77	90
007-4-194-02840 Health Unit: Worker'S Comp Ins.	0.00	152.00	152.00	0.00	-152.00	0
007-4-194-05600 Pension / Retirement Tax Deduction	11,500.00	0.00	0.00	0.00	11,500.00	100
007-4-194-06200 Employer'S Share - Medicare	1,041.17	0.00	104.46	0.00	936.71	90
007-4-194-06300 Employer'S Share - Retirement	2,199.02	0.00	275.02	0.00	1,924.00	87
007-4-194-06800 Employer'S Share - Fica	3,338.92	0.00	305.79	0.00	3,033.13	91
007-4-194-06900 Employee Health Insurance Benefits	8,964.57	0.00	713.74	0.00	8,250.83	92
007-4-194-07100 Physicals / Drug Testing	212.00	0.00	0.00	0.00	212.00	100
007-4-401-02300 Utilities	17,000.00	988.38	988.38	0.00	16,011.62	94
007-4-401-02800 Insurance - Lia/Bldg	3,794.57	3,618.45	3,618.45	0.00	176.12	5
007-4-401-03500 Health Unit Supplies	120.00	0.00	0.00	0.00	120.00	100
007-4-401-04000 Technology & Tools	500.00	0.00	0.00	0.00	500.00	100
007-4-401-04200 Equipment	5,000.00	0.00	0.00	0.00	5,000.00	100
007-4-401-05000 Telephone / Internet Service	2,220.00	134.95	134.95	0.00	2,085.05	94
Revenue						
007-3-111-00000 Ad Valorem Property Tax	162,015.58	0.00	0.00	0.00	162,015.58	100
007-3-112-00000 Payment In Lieu Of Property Taxes	260.00	0.00	0.00	0.00	260.00	100
007-3-611-00000 Health Unit Interest	8,905.00	593.89	1,143.62	0.00	7,761.38	87
Health Unit - 07 Total Revenue	171,180.58	593.89	1,143.62	0.00	170,036.96	99
Health Unit - 07 Total Expenditure	133,695.05	5,383.78	14,045.82	0.00	119,649.23	89
Health Unit - 07 Net	37,485.53	-4,789.89	-12,902.20	0.00	50,387.73	134
Fund: 008 Current Year Road Project - 08						
Expenditure						
008-4-403-07100 Contractual - Projects	1,231,205.30	0.00	0.00	0.00	1,231,205.30	100
008-4-403-07300 Engineering Fees	120,000.00	20,974.42	20,974.42	99,025.58	0.00	0
008-4-403-07400 Laboratory Testing Fees	5,000.00	3,250.00	3,250.00	0.00	1,750.00	35
Revenue						
008-3-694-00200 Curr Yr Road Proj: Trans From Road	500,000.00	0.00	0.00	0.00	500,000.00	100
008-3-694-00300 Curr Yr Road Proj: Trans From Sales	350,000.00	0.00	0.00	0.00	350,000.00	100
008-3-694-00600 Curr Yr Road Proj: Trans From Asph	500,000.00	0.00	0.00	0.00	500,000.00	100
Current Year Road Project Total Revenue	1,350,000.00	0.00	0.00	0.00	1,350,000.00	100

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
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Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Current Year Road Proj Total Expenditure	1,356,205.30	24,224.42	24,224.42	99,025.58	1,232,955.30	91
Current Year Road Project - 08 Net	-6,205.30	-24,224.42	-24,224.42	-99,025.58	117,044.70	-1,886
Fund: 009 Tourism Fund - 09						
Expenditure						
009-4-655-02100 Tourism: Advertising	15,000.00	0.00	0.00	315.00	14,685.00	98
009-4-655-03100 Tourism: Education/Recreation/Cultu	15,000.00	0.00	0.00	0.00	15,000.00	100
009-4-655-03500 Tourism: Office Expense	1,000.00	31.00	31.00	0.00	969.00	97
009-4-655-06000 Tourism: Dues, Memberships, Regis	2,000.00	0.00	450.00	0.00	1,550.00	78
009-4-655-06100 Tourism: Travel Expense	3,000.00	95.00	95.00	0.00	2,905.00	97
Revenue						
009-3-341-00000 Tourism: Grant Reveunue	27,775.00	0.00	0.00	0.00	27,775.00	100
009-3-611-00000 Tourism: Interest	2,600.00	224.46	428.93	0.00	2,171.07	84
Tourism Fund - 09 Total Revenue	30,375.00	224.46	428.93	0.00	29,946.07	99
Tourism Fund - 09 Total Expenditure	36,000.00	126.00	576.00	315.00	35,109.00	98
Tourism Fund - 09 Net	-5,625.00	98.46	-147.07	-315.00	-5,162.93	92
Fund: 010 Landfill Closure - 10						
Revenue						
010-3-611-00000 Interest	15,855.00	1,315.00	2,511.58	0.00	13,343.42	84
010-3-694-01000 Landfill Closure: Trans From Solid	40,000.00	0.00	0.00	0.00	40,000.00	100
Landfill Closure - 10 Total Revenue	55,855.00	1,315.00	2,511.58	0.00	53,343.42	96
Landfill Closure - 10 Total Expenditure	0.00	0.00	0.00	0.00	0.00	0
Landfill Closure - 10 Net	55,855.00	1,315.00	2,511.58	0.00	53,343.42	96
Fund: 011 Solid Waste - 11						
Expenditure						
011-4-151-05500 Admin Collection Cost & Commissior	16,920.00	1,754.09	1,754.09	0.00	15,165.91	90
011-4-341-01100 Salary	718,928.08	0.00	66,684.97	0.00	652,243.11	91
011-4-341-01200 Legal Council & Settlements	2,500.00	0.00	0.00	0.00	2,500.00	100
011-4-341-01500 Engineer	20,000.00	1,317.00	1,317.00	18,683.00	0.00	0
011-4-341-02000 Fees / Permits / Audit Fees	4,500.00	0.00	0.00	4,500.00	0.00	0
011-4-341-02100 Publications	200.00	0.00	0.00	0.00	200.00	100
011-4-341-02300 Utilities	18,720.00	899.13	899.13	0.00	17,820.87	95
011-4-341-02400 Telephone	6,750.00	517.39	717.34	0.00	6,032.66	89
011-4-341-03300 Tires	17,400.00	721.14	1,525.32	15,474.68	400.00	2
011-4-341-03400 Gas & Oil	102,000.00	16,785.66	16,962.50	64,519.47	20,518.03	20
011-4-341-03500 Office Expense	2,500.00	204.48	217.99	0.00	2,282.01	91
011-4-341-03700 Parts, Repairs, Supplies, Etc.	136,500.00	8,995.58	10,312.83	47,572.68	78,614.49	58
011-4-341-03900 Building / Infrastructure Repair	50,000.00	426.58	426.58	0.00	49,573.42	99
011-4-341-04200 Tools/Technology (Non Equipment)	6,500.00	1,514.00	1,514.00	488.33	4,497.67	69
011-4-341-04350 Lease Of Equipment	62,800.00	4,445.95	6,691.90	46,808.10	9,300.00	15
011-4-341-04400 Non-Capitalized Assets	20,500.00	0.00	0.00	0.00	20,500.00	100
011-4-341-05200 Physicals/Tests	1,060.00	300.00	375.00	0.00	685.00	65
011-4-341-05500 Gps Fleet Tracking	4,310.44	350.87	701.74	3,508.70	100.00	2
011-4-341-06100 Travel, Conference, Training	4,518.80	99.00	399.00	1,800.00	2,319.80	51
011-4-341-06200 Medicare	10,424.46	0.00	917.77	0.00	9,506.69	91
011-4-341-06300 Retirement	88,068.69	0.00	8,071.61	0.00	79,997.08	91
011-4-341-06400 Group Insurance	157,000.00	0.00	12,116.95	0.00	144,883.05	92

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
011-4-341-06500 Solid Waste: Workmen'S Comp Ins	36,624.63	30,699.00	30,699.00	0.00	5,925.63	16
011-4-341-06600 Solid Waste: General Property Liab	2,648.64	2,280.37	2,280.37	0.00	368.27	14
011-4-341-07000 Solid Waste: Other Expense	0.00	0.00	450.00	0.00	-450.00	0
011-4-341-08200 Testing Fees	750.00	643.00	643.00	0.00	107.00	14
011-4-341-08300 Surveillance / Enforcement Costs	25,800.00	0.00	79.90	560.05	25,160.05	98
011-4-341-08500 Contract Payments	30,000.00	0.00	0.00	0.00	30,000.00	100
011-4-341-08600 Dumping Fees	290,000.00	25,505.52	25,505.52	264,494.48	0.00	0
011-4-341-08700 Insurance/Lia/Veh/Wc	29,304.50	30,276.63	30,276.63	0.00	-972.13	-3
011-4-341-50000 Solid Waste: Safety	11,000.00	0.00	0.00	0.00	11,000.00	100
011-4-694-01000 Solid Waste: Trans To Landfill Clos	40,000.00	0.00	0.00	0.00	40,000.00	100
Revenue						
011-3-131-00000 Sales Tax Receipts	1,128,000.00	118,615.24	118,615.24	0.00	1,009,384.76	89
011-3-341-08400 Recycling Metal/Plastic/Paper/Etc	18,000.00	1,509.60	2,480.00	0.00	15,520.00	86
011-3-441-00000 Dumping Fee Charged	8,250.00	239.40	798.00	0.00	7,452.00	90
011-3-441-01000 Commercial Collection Fees	174,000.00	14,425.00	29,475.00	0.00	144,525.00	83
011-3-611-00000 Interest	28,080.00	1,121.70	2,200.17	0.00	25,879.83	92
011-3-643-00000 Recycled Wood Products - Fuel	30,000.00	0.00	0.00	0.00	30,000.00	100
Solid Waste - 11 Total Revenue	1,386,330.00	135,910.94	153,568.41	0.00	1,232,761.59	89
Solid Waste - 11 Total Expenditure	1,918,228.24	127,735.39	221,540.14	468,409.49	1,228,278.61	64
Solid Waste - 11 Net	-531,898.24	8,175.55	-67,971.73	-468,409.49	4,482.98	-1
Fund: 012 Off Duty Witness Fees - 12						
Expenditure						
012-4-350-00000 Agency Reimbursement - Off Duty F	9,000.00	450.00	550.00	6,550.00	1,900.00	21
Revenue						
012-3-200-00000 Sheriff - Court Fees / Fines	8,400.00	335.00	335.00	0.00	8,065.00	96
Off Duty Witness Fees - 12 Total Revenue	8,400.00	335.00	335.00	0.00	8,065.00	96
Off Duty Witness Fees Total Expenditure	9,000.00	450.00	550.00	6,550.00	1,900.00	21
Off Duty Witness Fees - 12 Net	-600.00	-115.00	-215.00	-6,550.00	6,165.00	-1,028
Fund: 013 Capital Fund - 13						
Expenditure						
013-4-600-04300 Equipment/Furniture	340,000.00	2,099.00	2,099.00	3,000.00	334,901.00	99
013-4-600-08500 Construction - Contracted	865,000.00	0.00	0.00	0.00	865,000.00	100
Revenue						
013-3-694-00100 Capital: Transfer From General Func	1,205,000.00	0.00	0.00	0.00	1,205,000.00	100
Capital Fund - 13 Total Revenue	1,205,000.00	0.00	0.00	0.00	1,205,000.00	100
Capital Fund - 13 Total Expenditure	1,205,000.00	2,099.00	2,099.00	3,000.00	1,199,901.00	100
Capital Fund - 13 Net	0.00	-2,099.00	-2,099.00	-3,000.00	5,099.00	0
Fund: 015 2015 Road Cert. Of Indebtedness - 15						
Expenditure						
015-4-310-04300 Certificates Of Indebtedness	295,000.00	0.00	0.00	0.00	295,000.00	100
015-4-310-04400 Interest - Cert Of Indebtedness	30,990.03	0.00	0.00	0.00	30,990.03	100
Revenue						
015-3-694-00300 Cert. Of Debt: Trans From Sales Tax	314,585.72	0.00	0.00	0.00	314,585.72	100
2015 Road Cert. Of Indebte Total Revenue	314,585.72	0.00	0.00	0.00	314,585.72	100

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 02/29/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
2015 Road Cert. Of Ind Total Expenditure	325,990.03	0.00	0.00	0.00	325,990.03	100
2015 Road Cert. Of Indebtedness - 15 Net	-11,404.31	0.00	0.00	0.00	-11,404.31	100
Fund: 016 Jackson O.E.P - 16						
Expenditure						
016-4-310-01100 Salary - O.E.P. Director	26,500.04	0.00	2,166.67	0.00	24,333.37	92
016-4-310-02300 Conferences / Workshops	1,000.00	0.00	0.00	0.00	1,000.00	100
016-4-310-03500 Office Supplies	1,000.00	0.00	0.00	0.00	1,000.00	100
016-4-310-03600 Software & Technology	500.00	0.00	0.00	0.00	500.00	100
016-4-310-06200 Employer'S Share - Medicare	384.25	0.00	31.42	0.00	352.83	92
016-4-310-06800 Employer'S Share - Fica	1,643.00	0.00	134.33	0.00	1,508.67	92
016-4-715-00000 O.E.P. Utilities (Phone/Gas/Water)	1,350.00	0.00	0.00	0.00	1,350.00	100
016-4-716-00000 O.E.P. Telephone	900.00	0.00	0.00	0.00	900.00	100
Revenue						
016-3-340-00000 Empg - Gohsep - State Of La	26,191.00	0.00	0.00	0.00	26,191.00	100
Jackson O.E.P - 16 Total Revenue	26,191.00	0.00	0.00	0.00	26,191.00	100
Jackson O.E.P - 16 Total Expenditure	33,277.29	0.00	2,332.42	0.00	30,944.87	93
Jackson O.E.P - 16 Net	-7,086.29	0.00	-2,332.42	0.00	-4,753.87	67
Fund: 017 Coroner Fund - 17						
Expenditure						
017-4-125-01100 Salaries - Coroner'S Office	30,000.00	0.00	2,250.00	0.00	27,750.00	93
017-4-125-06200 Medicare - Employer'S Share	435.00	0.00	32.63	0.00	402.37	92
017-4-125-06800 Fica - Employer'S Share	1,860.00	0.00	139.50	0.00	1,720.50	93
017-4-125-10000 Dues - Coroner'S Association	350.00	0.00	0.00	0.00	350.00	100
017-4-200-00000 Contracted Workers	300.00	0.00	0.00	0.00	300.00	100
017-4-300-00000 Autopsy Professional Charges	24,660.00	5,225.00	5,225.00	0.00	19,435.00	79
017-4-310-00000 Indigent Disposition	1,500.00	0.00	0.00	0.00	1,500.00	100
017-4-350-00000 Forensic Assault Specialists	700.00	0.00	0.00	0.00	700.00	100
017-4-355-00000 Toxicology	700.00	0.00	0.00	0.00	700.00	100
017-4-500-00000 Opc'S - Out-Of-Parish	12,000.00	900.00	900.00	0.00	11,100.00	93
017-4-600-00000 Office Supplies, Misc. Exp	3,600.00	1,119.36	1,174.36	500.00	1,925.64	53
017-4-610-00000 Computer Software	2,795.00	299.95	1,469.95	0.00	1,325.05	47
017-4-650-00000 Medical Supplies	1,450.00	0.00	0.00	0.00	1,450.00	100
017-4-700-00000 Travel Expense - Coroners	3,300.00	732.28	732.28	0.00	2,567.72	78
017-4-705-00000 Vehicle / Liability Insurance	5,100.00	0.00	1,497.87	0.00	3,602.13	71
017-4-710-00000 Vehicle Expense - Repairs Etc	1,000.00	79.50	79.50	0.00	920.50	92
017-4-715-00000 Utilities (Phone/Gas/Water/Electric	3,400.00	324.72	324.72	0.00	3,075.28	90
017-4-716-00000 Coroner'S Office Telephone	3,324.00	316.23	346.23	0.00	2,977.77	90
017-4-800-00000 Building Repairs And Renovations	2,000.00	0.00	0.00	0.00	2,000.00	100
017-4-810-00000 Equipment / Vehicles	30,000.00	0.00	26,480.00	0.00	3,520.00	12
Revenue						
017-3-100-10000 Coroner: Municipal Fees	15,750.00	1,057.50	1,057.50	0.00	14,692.50	93
017-3-100-20000 Coroner: Coroner'S Fees	1,000.00	0.00	0.00	0.00	1,000.00	100
Coroner Fund - 17 Total Revenue	16,750.00	1,057.50	1,057.50	0.00	15,692.50	94
Coroner Fund - 17 Total Expenditure	128,474.00	8,997.04	40,652.04	500.00	87,321.96	68
Coroner Fund - 17 Net	-111,724.00	-7,939.54	-39,594.54	-500.00	-71,629.46	64
Fund: 024 Federal Grants Fund - 24						

BUDGET REPORT BY FUND - ALL
 Fiscal Year Start Date: 01/01/2020
 Current Period End Date: 02/29/2020

Jackson Parish Police Jury
 FY 2020
 Ideal Remaining Percent: 84 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Expenditure						
024-4-200-02019 2019 Shsp Grant Expenditures	30,556.43	0.00	0.00	0.00	30,556.43	100
Revenue						
024-3-100-02019 2019 Shsp Grant Reimbursement	30,556.43	0.00	0.00	0.00	30,556.43	100
Federal Grants Fund - 24 Total Revenue	30,556.43	0.00	0.00	0.00	30,556.43	100
Federal Grants Fund - Total Expenditure	30,556.43	0.00	0.00	0.00	30,556.43	100
Federal Grants Fund - 24 Net	0.00	0.00	0.00	0.00	0.00	0
Fund: 025 Lcdbg Grants Fund - 25						
Expenditure						
025-4-221-01400 Lcdbg Grant: Consultant Fees	0.00	1,550.00	1,550.00	0.00	-1,550.00	0
025-4-221-01500 Lcdbg Grant: Engineering Fees	0.00	1,960.00	1,960.00	0.00	-1,960.00	0
025-4-221-08500 Lcdbg Grant: Contract Payments	0.00	39,164.39	39,164.39	0.00	-39,164.39	0
Revenue						
025-3-310-00000 Lcdbg Grant: Reimbursements	0.00	42,674.39	42,674.39	0.00	-42,674.39	0
Lcdbg Grants Fund - 25 Total Revenue	0.00	42,674.39	42,674.39	0.00	-42,674.39	0
Lcdbg Grants Fund - 25 Total Expenditure	0.00	42,674.39	42,674.39	0.00	-42,674.39	0
Lcdbg Grants Fund - 25 Net	0.00	0.00	0.00	0.00	0.00	0
Fund: 026 Court Fees Fund - 26						
Expenditure						
026-4-400-00000 Petit / Grand Jury Fees	8,000.00	0.00	1,267.80	0.00	6,732.20	84
Revenue						
026-3-694-00100 Court Witness: Transfer From Gener	5,000.00	0.00	0.00	0.00	5,000.00	100
Court Fees Fund - 26 Total Revenue	5,000.00	0.00	0.00	0.00	5,000.00	100
Court Fees Fund - 26 Total Expenditure	8,000.00	0.00	1,267.80	0.00	6,732.20	84
Court Fees Fund - 26 Net	-3,000.00	0.00	-1,267.80	0.00	-1,732.20	58
Report Total Revenue	11,359,108.62	305,265.83	341,209.81	0.00	11,017,898.81	97
Report Total Expenditure	15,473,514.18	642,761.56	1,092,680.00	1,215,772.90	13,165,061.28	85
Report Totals Net	-4,114,405.56	-337,495.73	-751,470.19	-1,215,772.90	-2,147,162.47	52

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2020 To 02/29/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
001 General Fund - 01				
Revenue				
General: Ad Valorem Tax	0.00	0.00	986,261.62	0
General: Payment in Lieu of Prop Ta	0.00	0.00	1,575.00	0
General: Alcohol Beverage Tax	0.00	0.00	2,800.00	0
General: Insurance Premium Tax	0.00	0.00	92,500.00	0
General: Franchise Fees Tax	0.00	0.00	2,800.00	0
General: Alcohol License/Permit Fee	0.00	1,367.50	1,641.00	83
General: Fire Insurance Rebate (2%)	0.00	0.00	65,000.00	0
General: Flood Permits	0.00	0.00	500.00	0
General: Justice/Constable Reimb.	0.00	800.00	12,000.00	7
General: State Revenue Sharing	0.00	0.00	21,000.00	0
General: LGAP Grant	0.00	0.00	20,000.00	0
General: Severance Tax - General	0.00	0.00	160,000.00	0
General: Severance Tax - Timber	0.00	0.00	515,000.00	0
General: Comm. Center Rental Fees	760.00	2,920.00	12,250.00	24
General: Library Accounting & Payro	0.00	0.00	18,000.00	0
General: Interest	1,236.33	2,803.07	33,000.00	8
General: Rental/Lease Fees	100.00	200.00	1,200.00	17
General: Sale of Surplus/Salvage	0.00	0.00	500.00	0
General: Emergency Medical Clearing	0.00	0.00	525.00	0
General: Miscellaneous Revenue	986.42	1,256.42	1,200.00	105
General: UCC Building Code Permits	125.00	525.00	4,825.00	11
Revenue Subtotal	\$3,207.75	\$9,871.99	\$1,952,577.62	1
Expenditure				
Jury: Salary	0.00	9,054.00	102,600.00	9
Jury: General Insurance	12,483.00	12,483.00	12,483.00	100
Jury: Supplies	113.27	530.01	4,250.00	12
Jury: Special Events	0.00	0.00	58,950.00	0
Jury: Travel & Conferences	722.57	812.57	8,800.00	9
Jury: Medicare & FICA	0.00	692.64	7,848.90	9
Jury: Legal Fees	0.00	0.00	20,000.00	0
Jury: Publications	0.00	0.00	8,700.00	0
Jury: Dues & Memberships	450.00	8,450.00	8,250.00	102
Court: Office Expense	0.00	0.00	200.00	0
District Attorney: Salary	0.00	1,141.66	13,699.92	8
District Attorney: Office Expense	0.00	0.00	112,000.00	0
District Attorney: Medicare & FICA	0.00	16.55	198.65	8
District Attorney: Retirement	0.00	45.67	548.00	8
Clerk of Court: Publications	0.00	0.00	4,700.00	0
Clerk of Court: Office Expense	195.90	241.90	7,410.00	3
Clerk of Court: Court Attendance	200.00	200.00	2,200.00	9
Justice/Constable: Salary	10.00	1,610.00	24,000.00	7
Justice/Constable: Travel & Supplie	2,297.38	2,729.67	4,500.00	61

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2020 To 02/29/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
Justice/Constable: Medicare & FICA	0.00	122.40	1,836.00	7
Registrar: Salary	0.00	1,095.15	13,141.80	8
Registrar: Dues & Legal Fees	0.00	250.00	550.00	45
Registrar: Telephone/Internet/Netwo	133.26	133.26	1,173.00	11
Registrar: Office Expense	973.15	1,114.12	4,400.00	25
Registrar: Travel	386.06	686.06	3,000.00	23
Registrar: Medicare & FICA	0.00	15.88	190.56	8
Registrar: Retirement	0.00	197.13	2,365.52	8
Election Expenses	0.00	0.00	3,000.00	0
General Finance: Salary	0.00	16,126.55	169,587.48	10
General Finance: Telephone/Internet	1,492.14	1,525.63	42,000.00	4
General Finance: General Liab. Insu	55,321.57	55,321.57	68,251.00	81
General Finance: Office Expense	1,249.00	1,678.90	19,500.00	9
General Finance: Professional Serv	4,375.00	4,375.00	60,000.00	7
General Finance: Technology Tools	3,897.00	21,136.70	43,784.00	48
General Finance: Physicals/Testing	0.00	0.00	240.00	0
General Finance: Dues/Memberships	0.00	50.00	338.95	15
General Finance: Employee Travel	386.52	1,624.22	8,000.00	20
General Finance: Medicare & FICA	0.00	232.88	2,459.02	9
General Finance: Retirement	0.00	1,952.08	20,774.47	9
General Finance: Health Insurance	0.00	3,451.05	43,345.19	8
General Maintenance: Insur:Vehicle	1,043.44	1,043.44	2,553.96	41
General Maintenance: GPS Fleet Trac	80.97	161.94	1,395.68	12
General: Insurance Workmen's Comp	936.00	936.00	1,142.40	82
General Maintenance: Salary	0.00	10,032.00	114,233.69	9
General Maintenance: Telephone/Netw	68.84	68.84	1,200.00	6
General Maintenance: Utilities	7,273.14	7,273.14	91,205.00	8
General Maintenance: Contracted Ser	0.00	10,256.64	30,595.12	34
General Maintenance: Uniforms	309.02	379.12	2,112.15	18
General Maintenance: Repairs	375.00	375.00	24,000.00	2
General Maintenance: Gen Liab. Insu	23,671.25	23,671.25	25,981.49	91
General Maintenance: Worker's Comp	2,466.00	2,466.00	2,427.62	102
General Maintenance: Supplies	5,579.97	8,428.47	32,520.00	26
General Maintenance: Gas, Oil, Tire	145.11	145.11	3,150.00	5
General Maintenance: Equipment	0.00	0.00	27,000.00	0
General Maintenance: Security (CH)	0.00	0.00	2,479.40	0
General Maintenance: Physicals/Test	0.00	0.00	240.00	0
General Maintenance:Christmas Decor	0.00	0.00	8,500.00	0
General Maintenance: Travel	0.00	0.00	1,000.00	0
General Maintenance: Medicare & FIC	0.00	144.05	1,656.39	9
General Maintenance: Retirement	0.00	1,243.82	13,993.63	9
General Maintenance: Health Insuran	0.00	2,141.22	26,893.72	8
General Maintenance: Safety	0.00	0.00	1,000.00	0
Community Center: Salaries	0.00	239.14	4,350.00	5

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2020 To 02/29/2020

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Community Center: Utilities	1,151.95	1,190.95	16,400.00	7	
Community Center: Building Repairs	0.00	0.00	4,000.00	0	
Community Center: Building Supplies	659.21	1,021.35	2,400.00	43	
JOB: Telephone/Internet	933.42	933.42	18,000.00	5	
JOB: Utilities	174.85	174.85	5,524.56	3	
JOB: Contracted Services	0.00	0.00	15,000.00	0	
JOB: Building Supplies	0.00	0.00	35,000.00	0	
JOB: Surveillance/Security	39.95	119.85	2,479.40	5	
Sheriff: Housing of Parish Prisoner	14,497.69	14,497.69	589,980.00	2	
Sheriff: Prisoner Medical Expenses	868.53	868.53	15,000.00	6	
Sheriff: Court Attendance	340.00	340.00	3,500.00	10	
Sheriff: Courthouse Security Person	1,680.00	1,680.00	20,400.00	8	
General: Fire Protection Allocation	0.00	0.00	65,000.00	0	
Sheriff: Retirement/Pension Charges	0.00	0.00	72,500.00	0	
General: Office of Veteran Affairs	4,059.00	4,059.00	5,000.00	81	
General: Sparta Groundwater Comm.	0.00	0.00	1,250.00	0	
General: North LA Economic Partners	0.00	0.00	2,500.00	0	
General: Pinebelt MPAA - YES Prog	0.00	0.00	20,000.00	0	
General: Trailblazers, Inc.	0.00	0.00	1,200.00	0	
General: JP Heritage Museum	0.00	0.00	10,000.00	0	
LSU Ag Center: Personnel Support	0.00	0.00	16,200.00	0	
LSU Ag Center: Telephone	415.35	415.35	3,300.00	13	
LSU Ag Center: Utilities	19.27	19.27	900.00	2	
LSU Ag Center: Supplies	90.21	90.21	1,282.52	7	
General: Municipality Appropriation	0.00	0.00	33,762.50	0	
General: LGAP Grant Program	0.00	0.00	20,000.00	0	
General: Emergency Medical - Cleari	0.00	0.00	525.00	0	
General: Audit Fees	0.00	0.00	55,000.00	0	
General: Watershed Appropriation	0.00	0.00	240.00	0	
General: Land & Building Expense	0.00	0.00	70,200.00	0	
General: Building Improvements	0.00	0.00	25,000.00	0	
Expenditure Subtotal	\$151,563.99	\$243,511.90	\$2,460,449.69	10	
Before Transfers	Deficiency Of Revenue Subtotal	-\$148,356.24	-\$233,639.91	-\$507,872.07	46
Other Financing Use					
General: Transfer To: Stat Reserve	0.00	0.00	173,231.85	0	
General: Transfer To:Capital Outlay	0.00	0.00	1,205,000.00	0	
General: Transfer To: Pet./Grd Jury	0.00	0.00	5,000.00	0	
Other Financing Use Subtotal	\$0.00	\$0.00	\$1,383,231.85	0	
After Transfers	Deficiency Of Revenue Subtotal	-\$148,356.24	-\$233,639.91	-\$1,891,103.92	12
002 Road Fund - 02					
Revenue					
Road: Ad Valorem Tax	0.00	0.00	990,312.71	0	
Road: Payment in Lieu of Prop. Tax	0.00	0.00	1,700.00	0	

REVENUE & EXPENDITURE STATEMENT

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Road: State Revenue Sharing	0.00	0.00	22,500.00	0	
Road: State Road Fund	23,127.66	23,127.66	264,000.00	9	
Road: Interest	3,638.21	7,167.99	69,000.00	10	
Road: Contractor Refunds - Damage	3,325.50	3,325.50	0.00	0	
Revenue Subtotal	\$30,091.37	\$33,621.15	\$1,347,512.71	2	
Expenditure					
Road: Salaries	0.00	30,979.04	332,642.74	9	
Road: Legal Fees	0.00	0.00	3,000.00	0	
Road: Utilities	857.83	857.83	11,700.00	7	
Road: Telephone/Internet/Mobile	600.57	800.52	8,080.00	10	
Road: Lease Equipment	7,856.94	21,453.01	181,234.68	12	
Road: Insur:Liab/Vehicle/WC/General	35,379.29	35,379.29	28,920.54	122	
Road: Workmen's Comp Insurance	36,177.00	36,177.00	30,102.24	120	
Road: Property Liability Insurance	0.00	0.00	8,134.30	0	
Road: Culverts	0.00	0.00	30,000.00	0	
Road: Gas and Oil	1,262.85	1,615.85	50,000.00	3	
Road: Office Expense	863.64	1,141.45	6,000.00	19	
Road: Road Signs	587.51	587.51	2,100.00	28	
Road: Parts & Repairs	14,087.09	15,327.45	61,800.00	25	
Road: Supplies	893.58	4,246.54	18,000.00	24	
Road: Gravel/Reclaimed Asphalt	48,898.00	48,898.00	550,000.00	9	
Road: Tools/Technology (Non-Equip)	1,224.00	1,224.00	7,500.00	16	
Road: Equipment	0.00	0.00	50,000.00	0	
Road: Land & Building	0.00	0.00	25,000.00	0	
Road: Employee Physicals/Testing	0.00	56.00	848.00	7	
Road: GPS Fleet Tracking	337.38	674.76	4,553.46	15	
Road: Medicare & FICA	0.00	564.62	4,823.32	12	
Road: Retirement	0.00	3,496.83	40,748.74	9	
Road: Group Insurance	0.00	6,715.67	90,801.82	7	
Road: Contract Payments	400.00	1,155.00	125,000.00	1	
Road: Safety	0.00	0.00	3,000.00	0	
Road: Engineering Fees - Contracted	1,391.18	1,391.18	46,000.00	3	
Road: Professional Services	0.00	225.00	3,000.00	8	
Road: Retirement/Pension Charges	0.00	0.00	77,000.00	0	
Road: Employee Travel	0.00	0.00	1,846.90	0	
Road: Surveillance/Security	0.00	0.00	1,750.00	0	
Road: Roadside Litter Pickup	2,240.00	2,240.00	36,000.00	6	
Road: Membership Dues/Fees	0.00	0.00	150.00	0	
Expenditure Subtotal	\$153,056.86	\$215,206.55	\$1,839,736.74	12	
Before Transfers	Deficiency Of Revenue Subtotal	-\$122,965.49	-\$181,585.40	-\$492,224.03	37
Other Financing Use					
Road: Transfer To: CY Road Proj	0.00	0.00	500,000.00	0	
Other Financing Use Subtotal	\$0.00	\$0.00	\$500,000.00	0	

REVENUE & EXPENDITURE STATEMENT

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
After Transfers	Deficiency Of Revenue Subtotal	-\$122,965.49	-\$181,585.40	-\$992,224.03	18
003 Sales Tax Fund - 03					
Revenue					
Sales Tax: Tax Receipts	79,076.80	79,076.80	800,000.00	10	
	Revenue Subtotal	\$79,076.80	\$79,076.80	\$800,000.00	10
Expenditure					
Sales Tax: Collection Expense	1,169.41	1,169.41	12,000.00	10	
	Expenditure Subtotal	\$1,169.41	\$1,169.41	\$12,000.00	10
Before Transfers	Excess Of Revenue Subtotal	\$77,907.39	\$77,907.39	\$788,000.00	10
Other Financing Use					
Sales Tax: Trans To CY Road Progra	0.00	0.00	350,000.00	0	
Sales Tax: Trans To Cert of Debt	0.00	0.00	314,585.72	0	
	Other Financing Use Subtotal	\$0.00	\$0.00	\$664,585.72	0
After Transfers	Excess Of Revenue Subtotal	\$77,907.39	\$77,907.39	\$123,414.28	63
004 Library Fund - 04					
Revenue					
LIBRARY TAX	0.00	0.00	1,300,000.00	0	
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	2,500.00	0	
LIBRARY STATE REVENUE SHARING	0.00	0.00	30,000.00	0	
STATE GRANT - TECHNOLOGY	4,158.40	4,158.40	25,000.00	17	
LIBRARY INTEREST	3,701.04	7,233.86	60,000.00	12	
	Revenue Subtotal	\$7,859.44	\$11,392.26	\$1,417,500.00	1
Expenditure					
LIBRARY SALARY	0.00	46,090.07	550,000.00	8	
LEGAL FEES	0.00	0.00	1,000.00	0	
DUES	0.00	2,297.28	6,000.00	38	
UTILITIES	2,127.14	2,127.14	30,000.00	7	
TELEPHONE	956.07	956.07	7,500.00	13	
INSURANCE	13,195.00	13,195.00	25,000.00	53	
MAINT. SUPPLIES/GROUNDS/BUILDING	2,764.93	6,170.62	80,000.00	8	
TECHNOLOGY - MAINT & SUPPORT	6,108.12	12,376.61	65,500.00	19	
BOOKMOBILE EXPENSES	360.08	360.08	10,000.00	4	
OFFICE SUPPLIES	3,368.38	4,225.02	51,000.00	8	
PROFESSIONAL SERVICES	87.00	87.00	2,500.00	3	
PROGRAMMING	5,445.91	5,456.91	62,500.00	9	
J P LIBRARY ACCOUNTING / PAYROLL	0.00	0.00	18,000.00	0	
FURNITURE/EQUIPMENT	436.82	436.82	21,000.00	2	
FUTURE BOOKMOBILE PURCHASE	0.00	0.00	220,000.00	0	
BOOKS, BINDERY, PERIODICALS	15,048.35	17,629.18	120,000.00	15	
PENSION/RETIREMENT DEDUCTION	0.00	0.00	70,000.00	0	
TRAVEL	96.03	96.03	12,500.00	1	
MEDICARE	0.00	655.40	8,000.00	8	
LIBRARY RETIREMENT	0.00	5,302.56	67,000.00	8	

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
LIBRARY GROUP INSURANCE	0.00	8,576.96	120,000.00	7
FICA	0.00	139.50	1,000.00	14
CAP OUTLAY - BLDG RENOVATIONS	49,050.04	84,050.04	150,000.00	56
CAP OUTLAY - PARKING LOT	0.00	0.00	185,000.00	0
Expenditure Subtotal	\$99,043.87	\$210,228.29	\$1,883,500.00	11
Before Transfers	Deficiency Of Revenue Subtotal	-\$91,184.43	-\$198,836.03	43
After Transfers	Deficiency Of Revenue Subtotal	-\$91,184.43	-\$198,836.03	43
005 Statutory Reserve - 05				
Revenue				
Stat Reserve: Transfer From General	0.00	0.00	173,231.85	0
Revenue Subtotal	\$0.00	\$0.00	\$173,231.85	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$173,231.85	0
006 Asphalt Fund - 06				
Revenue				
ASPHALT TAX	0.00	0.00	990,312.71	0
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	1,485.00	0
ASPHALT - STATE REVENUE SHARING	0.00	0.00	18,765.00	0
ASPHALT INTEREST	2,919.29	5,528.18	57,500.00	10
Revenue Subtotal	\$2,919.29	\$5,528.18	\$1,068,062.71	1
Expenditure				
ASPHALT - MATERIALS	5,379.82	9,280.85	350,000.00	3
ASPHALT - SALARIES	0.00	30,979.04	0.00	0
ELECTION EXPENSE	0.00	0.00	332,642.74	0
ASPHALT - CULVERTS	13,440.00	13,440.00	28,000.00	48
SUPPLIES - ASPHALT	0.00	0.00	12,000.00	0
SIGNS - ASPHALT	682.85	682.85	5,000.00	14
FUEL & OIL	398.80	404.55	38,000.00	1
PARTS & REPAIRS	5,904.58	6,241.70	40,000.00	16
TOOLS / TECHNOLOGY (NON EQUIPMENT)	0.00	0.00	1,500.00	0
PHYSICALS/DRUG TESTS	0.00	0.00	848.00	0
GPS FLEET TRACKING	364.36	728.72	4,372.32	17
PENSION/RETIREMENT DEDUCTIONS	0.00	0.00	77,000.00	0
TRAVEL	0.00	0.00	1,846.90	0
ASPHALT - MEDICARE	0.00	564.62	4,823.32	12
ASPHALT - RETIREMENT	0.00	3,496.83	40,748.74	9
ASPHALT - INSURANCE	0.00	6,715.66	90,801.82	7
Asphalt: Safety	0.00	0.00	3,000.00	0
ENGINEERING FEES - CONTRACTED	67.00	67.00	15,000.00	0
Expenditure Subtotal	\$26,237.41	\$72,601.82	\$1,045,583.84	7
Before Transfers	Deficiency Of Revenue Subtotal	-\$23,318.12	-\$67,073.64	22,478.87
Other Financing Use				
Asphalt: Trans To Curr Yr Road Proj	0.00	0.00	500,000.00	0
Other Financing Use Subtotal	\$0.00	\$0.00	\$500,000.00	0

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
After Transfers	Deficiency Of Revenue Subtotal	-\$23,318.12	-\$67,073.64	-\$477,521.13	14
007 Health Unit - 07					
Revenue					
AD VALOREM PROPERTY TAX	0.00	0.00	162,015.58	0	
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	260.00	0	
HEALTH UNIT INTEREST	593.89	1,143.62	8,905.00	13	
Revenue Subtotal	\$593.89	\$1,143.62	\$171,180.58	1	
Expenditure					
BUILDING & GROUNDS	490.00	549.00	6,000.00	9	
SALARIES - JURY FUNDED HEALTH UNIT	0.00	7,204.03	71,804.80	10	
Health Unit: Worker's Comp Ins.	152.00	152.00	0.00	0	
PENSION / RETIREMENT TAX DEDUCTION	0.00	0.00	11,500.00	0	
EMPLOYER'S SHARE - MEDICARE	0.00	104.46	1,041.17	10	
EMPLOYER'S SHARE - RETIREMENT	0.00	275.02	2,199.02	13	
EMPLOYER'S SHARE - FICA	0.00	305.79	3,338.92	9	
EMPLOYEE HEALTH INSURANCE BENEFITS	0.00	713.74	8,964.57	8	
PHYSICALS / DRUG TESTING	0.00	0.00	212.00	0	
UTILITIES	988.38	988.38	17,000.00	6	
INSURANCE - LIA/BLDG	3,618.45	3,618.45	3,794.57	95	
HEALTH UNIT SUPPLIES	0.00	0.00	120.00	0	
TECHNOLOGY & TOOLS	0.00	0.00	500.00	0	
EQUIPMENT	0.00	0.00	5,000.00	0	
TELEPHONE / INTERNET SERVICE	134.95	134.95	2,220.00	6	
Expenditure Subtotal	\$5,383.78	\$14,045.82	\$133,695.05	11	
Before Transfers	Deficiency Of Revenue Subtotal	-\$4,789.89	-\$12,902.20	\$37,485.53	-34
After Transfers	Deficiency Of Revenue Subtotal	-\$4,789.89	-\$12,902.20	\$37,485.53	-34
008 Current Year Road Project - 08					
Expenditure					
CONTRACTUAL - PROJECTS	0.00	0.00	1,231,205.30	0	
ENGINEERING FEES	20,974.42	20,974.42	120,000.00	17	
LABORATORY TESTING FEES	3,250.00	3,250.00	5,000.00	65	
Expenditure Subtotal	\$24,224.42	\$24,224.42	\$1,356,205.30	2	
Before Transfers	Deficiency Of Revenue Subtotal	-\$24,224.42	-\$24,224.42	-\$1,356,205.30	2
Other Financing Source					
Curr Yr Road Proj: Trans From Road	0.00	0.00	500,000.00	0	
Curr Yr Road Proj: Trans From Sales	0.00	0.00	350,000.00	0	
Curr Yr Road Proj: Trans From Aspha	0.00	0.00	500,000.00	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$1,350,000.00	0	
After Transfers	Deficiency Of Revenue Subtotal	-\$24,224.42	-\$24,224.42	-\$6,205.30	390
009 Tourism Fund - 09					
Revenue					
Tourism: Grant Reveunue	0.00	0.00	27,775.00	0	
Tourism: Interest	224.46	428.93	2,600.00	16	

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Revenue Subtotal	\$224.46	\$428.93	\$30,375.00	1	
Expenditure					
Tourism: Advertising	0.00	0.00	15,000.00	0	
Tourism: Education/Recreation/Cultu	0.00	0.00	15,000.00	0	
Tourism: Office Expense	31.00	31.00	1,000.00	3	
Tourism: Dues, Memberships, Registr	0.00	450.00	2,000.00	23	
Tourism: Travel Expense	95.00	95.00	3,000.00	3	
Expenditure Subtotal	\$126.00	\$576.00	\$36,000.00	2	
Before Transfers	Excess Of Revenue Subtotal	\$98.46	-\$147.07	\$-5,625.00	3
After Transfers	Excess Of Revenue Subtotal	\$98.46	-\$147.07	\$-5,625.00	3
010 Landfill Closure - 10					
Revenue					
INTEREST	1,315.00	2,511.58	15,855.00	16	
Revenue Subtotal	\$1,315.00	\$2,511.58	\$15,855.00	16	
Other Financing Source					
Landfill Closure: Trans From Solid	0.00	0.00	40,000.00	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$40,000.00	0	
After Transfers	Excess Of Revenue Subtotal	\$1,315.00	\$2,511.58	\$55,855.00	4
011 Solid Waste - 11					
Revenue					
SALES TAX RECEIPTS	118,615.24	118,615.24	1,128,000.00	11	
RECYCLING METAL/PLASTIC/PAPER/ETC	1,509.60	2,480.00	18,000.00	14	
DUMPING FEE CHARGED	239.40	798.00	8,250.00	10	
COMMERCIAL COLLECTION FEES	14,425.00	29,475.00	174,000.00	17	
INTEREST	1,121.70	2,200.17	28,080.00	8	
RECYCLED WOOD PRODUCTS - FUEL	0.00	0.00	30,000.00	0	
Revenue Subtotal	\$135,910.94	\$153,568.41	\$1,386,330.00	11	
Expenditure					
ADMIN COLLECTION COST & COMMISSIONS	1,754.09	1,754.09	16,920.00	10	
SALARY	0.00	66,684.97	718,928.08	9	
LEGAL COUNCIL & SETTLEMENTS	0.00	0.00	2,500.00	0	
ENGINEER	1,317.00	1,317.00	20,000.00	7	
FEES / PERMITS / AUDIT FEES	0.00	0.00	4,500.00	0	
PUBLICATIONS	0.00	0.00	200.00	0	
UTILITIES	899.13	899.13	18,720.00	5	
TELEPHONE	517.39	717.34	6,750.00	11	
TIRES	721.14	1,525.32	17,400.00	9	
GAS & OIL	16,785.66	16,962.50	102,000.00	17	
OFFICE EXPENSE	204.48	217.99	2,500.00	9	
PARTS, REPAIRS, SUPPLIES, ETC.	8,995.58	10,312.83	136,500.00	8	
BUILDING / INFRASTRUCTURE REPAIR	426.58	426.58	50,000.00	1	
TOOLS/TECHNOLOGY (NON EQUIPMENT)	1,514.00	1,514.00	6,500.00	23	
LEASE OF EQUIPMENT	4,445.95	6,691.90	62,800.00	11	

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Jackson Parish Police Jury

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
NON-CAPITALIZED ASSETS	0.00	0.00	20,500.00	0	
PHYSICALS/TESTS	300.00	375.00	1,060.00	35	
GPS FLEET TRACKING	350.87	701.74	4,310.44	16	
TRAVEL, CONFERENCE, TRAINING	99.00	399.00	4,518.80	9	
MEDICARE	0.00	917.77	10,424.46	9	
RETIREMENT	0.00	8,071.61	88,068.69	9	
GROUP INSURANCE	0.00	12,116.95	157,000.00	8	
Solid Waste: Workmen's Comp Ins	30,699.00	30,699.00	36,624.63	84	
Solid Waste: General Property Liab	2,280.37	2,280.37	2,648.64	86	
Solid Waste: Other Expense	0.00	450.00	0.00	0	
TESTING FEES	643.00	643.00	750.00	86	
SURVEILLANCE / ENFORCEMENT COSTS	0.00	79.90	25,800.00	0	
CONTRACT PAYMENTS	0.00	0.00	30,000.00	0	
DUMPING FEES	25,505.52	25,505.52	290,000.00	9	
INSURANCE/LIA/VEH/WC	30,276.63	30,276.63	29,304.50	103	
Solid Waste: Safety	0.00	0.00	11,000.00	0	
Expenditure Subtotal	\$127,735.39	\$221,540.14	\$1,878,228.24	12	
Before Transfers	Excess Of Revenue Subtotal	\$8,175.55	-\$67,971.73	-\$491,898.24	14
Other Financing Use					
Solid Waste: Trans To Landfill Clos	0.00	0.00	40,000.00	0	
Other Financing Use Subtotal	\$0.00	\$0.00	\$40,000.00	0	
After Transfers	Excess Of Revenue Subtotal	\$8,175.55	-\$67,971.73	-\$531,898.24	13
012 Off Duty Witness Fees - 12					
Revenue					
SHERIFF - COURT FEES / FINES	335.00	335.00	8,400.00	4	
Revenue Subtotal	\$335.00	\$335.00	\$8,400.00	4	
Expenditure					
AGENCY REIMBURSEMENT - OFF DUTY FEE	450.00	550.00	9,000.00	6	
Expenditure Subtotal	\$450.00	\$550.00	\$9,000.00	6	
Before Transfers	Deficiency Of Revenue Subtotal	-\$115.00	-\$215.00	-\$600.00	36
After Transfers	Deficiency Of Revenue Subtotal	-\$115.00	-\$215.00	-\$600.00	36
013 Capital Fund - 13					
Expenditure					
EQUIPMENT/FURNITURE	2,099.00	2,099.00	340,000.00	1	
CONSTRUCTION - CONTRACTED	0.00	0.00	865,000.00	0	
Expenditure Subtotal	\$2,099.00	\$2,099.00	\$1,205,000.00	0	
Before Transfers	Deficiency Of Revenue Subtotal	-\$2,099.00	-\$2,099.00	-\$1,205,000.00	0
Other Financing Source					
Capital: Transfer From General Fund	0.00	0.00	1,205,000.00	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$1,205,000.00	0	
After Transfers	Deficiency Of Revenue Subtotal	-\$2,099.00	-\$2,099.00	\$0.00	0
015 2015 Road Cert. Of Indebtedness - 15					
Expenditure					

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2020 To 02/29/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
CERTIFICATES OF INDEBTEDNESS	0.00	0.00	295,000.00	0	
INTEREST - CERT OF INDEBTEDNESS	0.00	0.00	30,990.03	0	
Expenditure Subtotal	\$0.00	\$0.00	\$325,990.03	0	
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	-\$325,990.03	0
Other Financing Source					
Cert. of Debt: Trans From Sales Tax	0.00	0.00	314,585.72	0	
Other Financing Source Subtotal	\$0.00	\$0.00	\$314,585.72	0	
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	-\$11,404.31	0
016 Jackson O.E.P - 16					
Revenue					
EMPG - GOHSEP - STATE OF LA	0.00	0.00	26,191.00	0	
Revenue Subtotal	\$0.00	\$0.00	\$26,191.00	0	
Expenditure					
SALARY - O.E.P. DIRECTOR	0.00	2,166.67	26,500.04	8	
CONFERENCES / WORKSHOPS	0.00	0.00	1,000.00	0	
OFFICE SUPPLIES	0.00	0.00	1,000.00	0	
SOFTWARE & TECHNOLOGY	0.00	0.00	500.00	0	
EMPLOYER'S SHARE - MEDICARE	0.00	31.42	384.25	8	
EMPLOYER'S SHARE - FICA	0.00	134.33	1,643.00	8	
O.E.P. Utilities (Phone/Gas/Water)	0.00	0.00	1,350.00	0	
O.E.P. Telephone	0.00	0.00	900.00	0	
Expenditure Subtotal	\$0.00	\$2,332.42	\$33,277.29	7	
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$2,332.42	-\$7,086.29	33
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$2,332.42	-\$7,086.29	33
017 Coroner Fund - 17					
Revenue					
Coroner: Municipal Fees	1,057.50	1,057.50	15,750.00	7	
Coroner: Coroner's Fees	0.00	0.00	1,000.00	0	
Revenue Subtotal	\$1,057.50	\$1,057.50	\$16,750.00	6	
Expenditure					
SALARIES - CORONER'S OFFICE	0.00	2,250.00	30,000.00	8	
MEDICARE - EMPLOYER'S SHARE	0.00	32.63	435.00	8	
FICA - EMPLOYER'S SHARE	0.00	139.50	1,860.00	8	
DUES - CORONER'S ASSOCIATION	0.00	0.00	350.00	0	
CONTRACTED WORKERS	0.00	0.00	300.00	0	
AUTOPSY PROFESSIONAL CHARGES	5,225.00	5,225.00	24,660.00	21	
INDIGENT DISPOSITION	0.00	0.00	1,500.00	0	
FORENSIC ASSAULT SPECIALISTS	0.00	0.00	700.00	0	
TOXICOLOGY	0.00	0.00	700.00	0	
OPC'S - OUT-OF-PARISH	900.00	900.00	12,000.00	8	
OFFICE SUPPLIES, MISC. EXP	1,119.36	1,174.36	3,600.00	33	
COMPUTER SOFTWARE	299.95	1,469.95	2,795.00	53	
MEDICAL SUPPLIES	0.00	0.00	1,450.00	0	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

02/01/2020 To 02/29/2020

FY 2020

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
TRAVEL EXPENSE - CORONERS	732.28	732.28	3,300.00	22
VEHICLE / LIABILITY INSURANCE	0.00	1,497.87	5,100.00	29
VEHICLE EXPENSE - REPAIRS ETC	79.50	79.50	1,000.00	8
UTILITIES (PHONE/GAS/WATER/ELECTRIC)	324.72	324.72	3,400.00	10
Coroner's Office Telephone	316.23	346.23	3,324.00	10
Building Repairs and Renovations	0.00	0.00	2,000.00	0
EQUIPMENT / VEHICLES	0.00	26,480.00	30,000.00	88
Expenditure Subtotal	\$8,997.04	\$40,652.04	\$128,474.00	32
Before Transfers	Deficiency Of Revenue Subtotal	-\$7,939.54	-\$39,594.54	35
After Transfers	Deficiency Of Revenue Subtotal	-\$7,939.54	-\$39,594.54	35
024 Federal Grants Fund - 24				
Revenue				
2019 SHSP Grant Reimbursement	0.00	0.00	30,556.43	0
Revenue Subtotal	\$0.00	\$0.00	\$30,556.43	0
Expenditure				
2019 SHSP Grant Expenditures	0.00	0.00	30,556.43	0
Expenditure Subtotal	\$0.00	\$0.00	\$30,556.43	0
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	0
025 Lcdbg Grants Fund - 25				
Revenue				
LCDBG Grant: Reimbursements	42,674.39	42,674.39	0.00	0
Revenue Subtotal	\$42,674.39	\$42,674.39	\$0.00	0
Expenditure				
LCDBG Grant: Consultant Fees	1,550.00	1,550.00	0.00	0
LCDBG Grant: Engineering Fees	1,960.00	1,960.00	0.00	0
LCDBG Grant: Contract Payments	39,164.39	39,164.39	0.00	0
Expenditure Subtotal	\$42,674.39	\$42,674.39	\$0.00	0
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	\$0.00	0
026 Court Fees Fund - 26				
Expenditure				
PETIT / GRAND JURY FEES	0.00	1,267.80	8,000.00	16
Expenditure Subtotal	\$0.00	\$1,267.80	\$8,000.00	16
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$1,267.80	16
Other Financing Source				
Court Witness: Transfer From Genera	0.00	0.00	5,000.00	0
Other Financing Source Subtotal	\$0.00	\$0.00	\$5,000.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$1,267.80	42

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 2/1/2020 to 2/29/2020

FY 2020

Deposit Numbers: 384 to 414

User IDs: All

Deposit # / Date / Cash Account			Deposit Amount (\$)
384	02/03/2020	020-1-901-00000	515.50
385	02/05/2020	020-1-901-00000	400.00
386	02/05/2020	020-1-901-00000	1,447.76
392	02/07/2020	020-1-901-00000	194,768.54
394	02/07/2020	020-1-901-00000	1,779.80
395	02/12/2020	020-1-901-00000	124,336.38
396	02/12/2020	020-1-901-00000	830.00
397	02/12/2020	020-1-901-00000	5,627.76
398	02/14/2020	020-1-901-00000	840.00
399	02/14/2020	020-1-901-00000	3,915.40
400	02/19/2020	020-1-901-00000	5,022.48
401	02/19/2020	020-1-901-00000	1,750.00
402	02/21/2020	020-1-901-00000	24,873.33
403	02/24/2020	020-1-901-00000	4,390.00
404	02/24/2020	020-1-901-00000	4,769.70
405	02/21/2020	020-1-901-00000	675.00
406	02/26/2020	020-1-901-00000	690.00
407	02/26/2020	020-1-901-00000	1,832.50
408	02/28/2020	020-1-901-00000	9,123.33
409	02/28/2020	020-1-901-00000	1,150.00
412	02/28/2020	020-1-902-00000	165.42
413	02/14/2020	020-1-901-00000	23,127.66
414	02/28/2020	020-1-901-00000	14,584.50
GRAND TOTAL:			\$426,615.06

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2020

Check Register for 2/1/2020 to 2/29/2020 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date		Amount (\$)
02/04/2020	Check Run 378 Check Total	\$172,781.37
	Check Run 378 Total	\$172,781.37
02/06/2020	Check Run 379 Check Total	\$12,182.00
	Check Run 379 Total	\$12,182.00
02/11/2020	Check Run 380 Check Total	\$143,909.81
	Check Run 380 Total	\$143,909.81
02/13/2020	Check Run 381 Check Total	\$57,080.37
	Check Run 381 Total	\$57,080.37
02/13/2020	Check Run 382 Check Total	\$36.00
	Check Run 382 Total	\$36.00
02/18/2020	Check Run 383 Check Total	\$42,549.46
	Check Run 383 Total	\$42,549.46
02/20/2020	Check Run 384 Check Total	\$19,979.77
	Check Run 384 Total	\$19,979.77
02/25/2020	Check Run 385 Check Total	\$256,920.37
	Check Run 385 Total	\$256,920.37
02/27/2020	Check Run 386 Check Total	\$5,080.97
	Check Run 386 Total	\$5,080.97
02/28/2020	Check Run 387 Check Total	\$79.50
	Check Run 387 Total	\$79.50

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	201	\$710,599.62
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
Paymode X	0	\$0.00
GRAND TOTAL	201	\$710,599.62



Jackson Parish Police Jury

March 2020 Board Nominees

Submitted Nominees:

- Re-appoint Mr. Chris Womack to the Recreation District Board representing District 1 for a three-year term effective 3/1/2020 – 2/28/2023.
- Re-appoint Mr. Brent Barnett to the Recreation District Board representing District 2 for a three-year term effective 3/1/2020 – 2/28/2023.
- Appoint Mr. Jeff Hairston to the Recreation District Board representing District 3 for a one-year term effective 3/1/2020 – 2/28/2021.
- Re-appoint Mr. Rickey Cash to the Recreation District Board representing District 4 for a one-year term effective 3/1/2020 – 2/28/2021.
- Appoint Mr. Sullivan Stevens to the Recreation District Board representing District 5 for a two-year term effective 3/1/2020 – 2/28/2022.
- Re-appoint Mr. Rodney Potts Jr. to the Recreation District Board representing District 6 for a two-year term effective 3/1/2020 – 2/28/2022.
- Re-appoint Mr. Brandon Lamkin to the Recreation District Board representing District 7 for a three-year term effective 3/1/2020 – 2/28/2023.
- Appoint Mr. Wes Harvey to the Hodge Fire Protection Board for a two-year term effective 1/1/2020 – 12/31/2021.

Need Nominees for Vacancies:

- Appoint _____ to the Hodge Fire Protection Board for a two-year term effective 1/1/2020 – 12/31/2021
- Appoint _____ to the Ambulance Board for a six-year term effective 1/1/2020 – 12/31/2025
- Appoint _____ to the Library Board of Control representing District 2 for a five-year term effective 1/1/2020 – 12/31/2024



Jackson Parish Police Jury

Actions Needed for Parish Boards

Jurors,

The following is a breakdown by District of the actions needed for Parish Boards as of March 2020. We will continue to add the expirations as they come up each month. Please also review the “At Large” section as membership for these vacancies is open to all districts.

As we get further into the year, we will also update this worksheet with attendance information. In the event that a board member misses three consecutive regular meetings, the board can request their removal with a new member appointment. The Jury does not need to take any action on attendance without a letter of request from the board.

District 1

Board	Member	District	Phone #	Action Needed
Hodge Fire District	VACANCY	1, 4, or 7		2-year term ending 12/31/2021
Museum	VACANCY	1		3-year term ending 12/31/2022
Recreation	Chris Womack	1	259-9167	Term expires in <u>March</u> 3-year term – Jury to set terms so that board expires on alternating years

District 2

Board	Member	District	Phone #	Action Needed
District 4 Fire District	Jimmy Tolar	2		Term expired, in good standing Re-appoint or fill with new member 2-year term ending 12/31/2021
Library	Judy Cooper	2	249-2050	Term expired 12/2019, in good standing Re-appoint or fill with new member 5-year term ending 12/31/2024
Museum	VACANCY	2		3-year term ending 12/31/2022
Recreation	Brent Barnett	2	249-2763	Term expires in <u>March</u> 3-year term – Jury to set terms so that board expires on alternating years

District 3

Board	Member	District	Phone #	Action Needed
Recreation	Michael Simonelli	3	533-3630	Term expires in <u>March</u> 3-year term – Jury to set terms so that board expires on alternating years



Jackson Parish Police Jury

District 4

Board	Member	District	Phone #	Action Needed
Hodge Fire District	VACANCY	1, 4, or 7		2-year term ending 12/31/2021
Recreation	Rickey Cash	4	249-4427	Term expires in <u>March</u> 3-year term – Jury to set terms so that board expires on alternating years

District 5

Board	Member	District	Phone #	Action Needed
Recreation	Ronald Washington	5	548-3163	Term expires in <u>March</u> , no longer living in District 5 3-year term – Jury to set terms so that board expires on alternating years

District 6

Board	Member	District	Phone #	Action Needed
Jonesboro Fire District	Danny Folden	6		Term expires <u>March</u> , did not attend any meetings in 2019 2-year term ending 12/31/2021
Recreation	Rodney Potts, Jr.	6	548-1255	Term expires in <u>March</u> 3-year term – Jury to set terms so that board expires on alternating years

District 7

Board	Member	District	Phone #	Action Needed
Hodge Fire District	VACANCY	1, 4, or 7		2-year term ending 12/31/2021
Recreation	Brandon Lamkin	7	470-0262	Term expires in <u>March</u> 3-year term – Jury to set terms so that board expires on alternating years

At Large

Board	Member	District	Phone #	Action Needed
Ambulance	VACANCY	(any)		Vacancy from resignation of Bill Strawbridge of District 5 6-year term ending 12/31/2025
Hospital	VACANCY	(any)		Complete unexpired term ending 8/1/2023 Must be an MBA
Museum	(2) VACANCIES	(any)		10-member board, all districts represented 3-year term ending 12/31/2022

**CITIZEN PARTICIPATION PLAN UPDATE
RESOLUTION**

WHEREAS, the Jackson Parish Police Jury (“Parish”) established on December 11, 2017, procedures to ensure Citizen Participation for the State of Louisiana 2018/2019 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, based on recent guidance provided by the Division of Administration, an update to the Parish’s Citizen Participation Plan is required to revise the Citizen Complaint Procedure within the Plan.

NOW THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury, that the attached policy entitled “Citizen Participation Plan Update”, dated March 9, 2020 is hereby adopted.

Passed, approved and adopted by the Police Jury, Parish of Jackson, State of Louisiana, on the 9th day of March, 2020.

President

Secretary Treasurer

CERTIFICATE

I, Gina Thomas, Secretary Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed, approved, and adopted by the Jackson Parish Police Jury on the 9th day of March, 2020.

Secretary Treasurer

CITIZEN PARTICIPATION PLAN UPDATE

The Jackson Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Jackson Parish Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Jackson Parish Police Jury shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information and records relating to the state's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances.

Written minutes of the hearings and an attendance roster will be maintained by the Secretary Treasurer of the Jackson Parish Police Jury.

PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the Jackson Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted in (Town office buildings/town hall) and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

I. APPLICATION

First Notice/Public Hearing

The public hearing to address LCDBG application submittal will be held approximately seven calendar days prior to the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:

- a) The amount of funds available for proposed community development;
- b) The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
- c) The plans of the Jackson Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Jackson Parish Police Jury to persons actually displaced as a result of such activities; and
- d) The Jackson Parish Police Jury prior performance of LCDBG programs funded by the State of Louisiana. In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

Secretary Treasurer
500 East Court Street, Room 301
Jonesboro, La 71251

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided a five day notice is received by the Jackson Parish Police Jury.

Second Notice

Seven calendar days, at a minimum, prior to the deadline for submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:

- a) Proposed submittal date of the application;
- b) Proposed objectives;
- c) Proposed activities;
- d) Location of proposed activities;
- e) Dollar amount of proposed activities; and
- f) Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:"

Secretary Treasurer
500 East Court Street, Room 301
Jonesboro, La 71251

Negative comments received will be forwarded to the state's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

II. AMENDMENTS

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the state without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.

III. GRANTEE PERFORMANCE

The Jackson Parish Police Jury will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately seven calendar days prior to the anticipated submittal of close-out documents to the state, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the FY 2018/2019 LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a **seven** day notice is received by the Jackson Parish Police Jury.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend.

The hearing will be held no sooner than **seven** calendar days from the publication date of said notice.

CONSIDERATION OF OBJECTION TO APPLICATION

Persons wishing to object to approval of an application by the state may make such objection known to:

Office of Community Development
Division of Administration
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

The state will consider objections made only on the following grounds:

- i. The application description of needs and objectives is plainly inconsistent with available facts and data;
- ii. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and
- iii. The application does not comply with the requirements set forth in the state's Annual Action Plan or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

BILINGUAL

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Jackson Parish Police Jury will provide an interpreter for dissemination of information to them providing the Secretary Treasurer is given sufficient notification of 7 days.

TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Jackson Parish Police Jury to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Jackson Parish Police Jury with at least a one week notification. The person who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

TIMELY ACCESS AND ADEQUATE INFORMATION

The Jackson Parish Police Jury shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at the offices of the Jackson Parish Police Jury, Monday thru Friday, 8:30 a.m. to 4:00 p.m. Such documents may include the following:

- 1) All meetings and promotional materials.
- 2) Records of hearings and meetings.
- 3) All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
- 4) Copies of the regulations (final statements) concerning the program.
- 5) Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

CITIZEN COMPLAINT PROCEDURE

SECTION 1

It is the policy of the Jackson Parish Police Jury to review all complaints received by the Jackson Parish Police Jury.

SECTION 2

The following procedures will be followed on all complaints received by the Jackson Parish Police Jury:

- 1) The complainant shall notify the Secretary Treasurer of the complaint. The initial complaint may be expressed orally or by written correspondence.
- 2) The Secretary Treasurer will notify the President or designated representative of the complaint within 5 working days.
- 3) The President or designated representative will investigate the complaint and will report the findings to the Secretary Treasurer within 5 working days.
- 4) The Secretary Treasurer will notify the complainant of the findings of the President or designated representative in writing or by telephone within 5 working days.
- 5) If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Secretary Treasurer who will forward the complaint and all actions taken by the President or designated representative to the appropriate council committee for their review. This will be accomplished within 30 working days of receipt of the written complaint.
- 6) The reviewing council committee will have 10 working days to review the complaint and forward their decision to the complainant in writing.
- 7) If the complainant is aggrieved with the decision of the Committee, he must notify the Secretary Treasurer in writing that he desires to be afforded a hearing by the Jackson Parish Police Jury. The complainant will be placed on the next regularly scheduled council meeting agenda. The Secretary Treasurer will notify the complainant in writing of the date of the hearing.
- 8) The complainant must bring all relevant data, witnesses, etc., to the hearing. The Jackson Parish Police Jury, at the hearing, will review the complaint and forward within days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the President will inform complainant of an appropriate date to expect a response. Within 15 working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration
Office of Community Development
Post Office Box 94095
Baton Rouge, Louisiana 70804-9095

SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice
Public Protection Division
Post Office Box 94005
Baton Rouge, Louisiana 70804

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

or

Complainant may contact the Louisiana Department of Justice Public Protection Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-5521.

SECTION 4

The Secretary Treasurer will maintain a file for the purpose of keeping reports of complaints.

SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Jackson Parish Police Jury which are currently adopted, but is intended to serve as a guide for complaints.

SECTION 6

This policy may be amended by a majority vote at any of the Jackson Parish Police Jury regularly scheduled meetings.

ADOPTION

This Citizen Participation Plan is hereby adopted by Jackson Parish Police Jury in regular session on this 9th day of March, 2020.

Gina Thomas, Secretary/Treasurer

Amy Magee, President

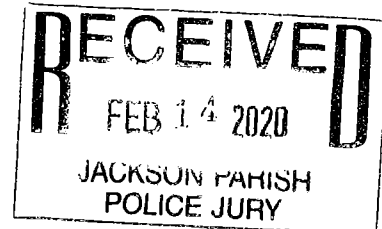
Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

MEMORANDUM



TO: ALL LCDBG RECIPIENTS
FROM: TRACI M. WATTS, DIRECTOR, LCDBG/LGAP/CWEF PROGRAMS
DATE: FEBRUARY 12, 2020
SUBJECT: FAIR HOUSING MONTH – APRIL 2020

April 15, 2020 marks the fifty-second milestone of the National Fair Housing Law of 1968 that prohibits discrimination in housing and declares a national policy to provide, within constitutional limits, for fair housing in the United States.

The principle of Fair Housing is not only national law and national policy, but a fundamental human concept and should be available for all Americans.

The Fair Housing Law, as amended, states that it is illegal to discriminate against any person because of race, color, religion, sex, national origin, handicap, or familial status in the sale or rental of housing, in the financing of housing, or in the provision of real estate brokerage services. Blockbusting is also illegal.

Equal Housing Opportunity is the achievement of a condition in which individuals of similar income levels, in the same housing market area, have a like range of housing choices available to them regardless of their race, color, religion, sex, national origin, or because they are physically disabled or have children.

In honor of this event, I am requesting that on this occasion your community adopt a Fair Housing Proclamation similar to the one proposed for adoption by the State of Louisiana (see attachment). Please display your proclamation in a prominent place. You do not need to provide this office with a copy of your proclamation.

As always, we are available to provide technical assistance to support your efforts. We believe that together we can improve and strengthen our efforts and provide constructive changes. With your involvement and leadership, we will show steady and sustained progress throughout our State in promoting Fair Housing and Equal Opportunities for all citizens.

Attachment

c: Jimmy Martin, Office of Community Development

UNITED STATES OF AMERICA

The State of Louisiana

GOVERNOR

John Bel Edwards

PROCLAMATION

- WHEREAS,** the 52nd Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and
- WHEREAS,** this law guarantees for each citizen the critical, personal element of freely choosing a home; and
- WHEREAS,** a fair housing law has been passed by the State of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and
- WHEREAS,** the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and
- WHEREAS,** barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.
- NOW, THEREFORE,** I, John Bel Edwards, Governor of the State of Louisiana do hereby proclaim the month of April 2020, as

FAIR HOUSING MONTH

in the State of Louisiana.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol in the City of Baton Rouge this (*numbered*) day of (*month*) A.D. two thousand twenty.

Attest By
The Governor

John Bel Edwards
Governor of Louisiana

R. Kyle Ardoin
Secretary of State



JACKSON PARISH POLICE JURY

Courthouse

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Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

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(318) 259-7673
(318) 680-8510

Motion _____, seconded _____ to adopt the following proclamation request to promote the 52nd anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968. Motion carried.

PROCLAMATION

WHEREAS,

The 52nd Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and

WHEREAS,

this law guarantees for each citizen the critical, personal element of freely choosing a home; and

WHEREAS,

a fair housing law has been passed by the State of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and

WHEREAS,

the department and agencies of the Jackson Parish Police Jury are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

WHEREAS,

barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.

NOW, THEREFORE, the Jackson Parish Police Jury does hereby proclaim the month of April 2020 as

FAIR HOUSING MONTH

In the Parish of Jackson.

ATTEST:

Ms. Amy Magee
President

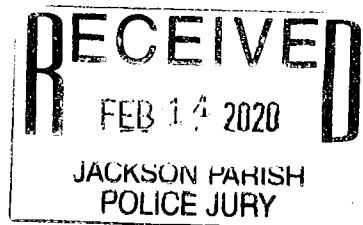
Office of Community Development
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

MEMORANDUM



TO: ALL LCDBG RECIPIENTS
FROM: TRACI M. WATTS, DIRECTOR, LCDBG/LGAP/CWEF PROGRAMS
DATE: FEBRUARY 12, 2020
SUBJECT: NATIONAL COMMUNITY DEVELOPMENT WEEK – APRIL 13-18, 2020

Given the federal deficit and budget climate, all federal programs are at risk of receiving less money in the coming year, if not being eliminated completely. Community Development Block Grant (CDBG) Program funding has been reduced substantially over the years. In 2007, the CDBG program received \$3.58 billion; however in 2019 only \$3.3 billion was appropriated for CDBG. In honor of the CDBG program that has provided local governments resources in an effort to meet the needs of low and moderate income persons within their jurisdictions for the past 46 years, I encourage all CDBG grantees to celebrate and recognize the good work of the program during the 2020 National Community Development Week of April 13-18, 2020.

Through the CDBG Program, funding for sewer, water, street improvements, and economic development projects has allowed local governments within the state of Louisiana to address infrastructure issues. These projects improve the quality of life for low and moderate income persons as well as for all their citizens, which would otherwise not be possible without the Program.

To ensure that CDBG stays on the minds of all citizens, I am asking those that have benefited from the CDBG Program to join in promoting the visibility of CDBG in your community. Inform your citizens as well as federal, state, and local officials of the benefits your community has received from the CDBG Program by:

- Creating a fact sheet summarizing your community's CDBG accomplishments (sample attached).
- Proclaiming April 13-18, 2020 as National Community Development Week (sample attached).
- Contacting your local media by sending a press release (sample attached) to your newspaper, television and/or radio stations and neighborhood and ethnic publications (use public service announcements).
- Passing a resolution referencing the benefits of CDBG and the negative impacts which it would cause by funding cuts (sample attached).
- Sending letters to your congressional delegation (sample attached).

- Holding a public event, such as a breakfast, or a ground-breaking or ribbon cutting and discuss the activities and projects that have been accomplished with CDBG funds.
- Posting copies of the proclamation, news releases and letters to your congressional delegation in the town hall and post office.
- Taking pictures of CDBG funded activities for publication and displays.

We ask that you write us and tell us of your community's activities in the National Community Development Week of April 13-18, 2020. If you have any questions, please call me at 225-342-7412.

TW/jm

Attachments

c: Jimmy Martin, Office of Community Development



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Motion _____, seconded _____ to adopt the following proclamation to promote the visibility of LCDBG grants in the community. Motion carried.

PROCLAMATION

WHEREAS,

the Community Development Block Grant Program has operated since 1974 to provide local governments with the resources required to primarily meet the needs of low and moderate income person; and

WHEREAS,

the Community Development Block Grant Program is among the few remaining federal programs available to address the needs of low and moderate income persons and small cities; and

WHEREAS,

the Community Development Block Grant Program has provided the state of Louisiana with important and flexible assistance to meet the needs of low and moderate income residents of small cities by funding sewer, water, and street improvements project, economic development projects, and other public improvement projects; and

WHEREAS,

Congress and the nation acknowledge the critical value of the Community Development Block Grant Program and the significant projects that rely on its funds for support; and

WHEREAS,

the week of April 13th – 18th has been reserved for recognition and appreciation of the Community Development Block Grant Program

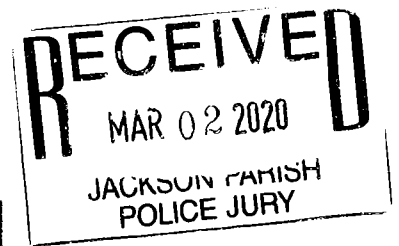
NOW, THEREFORE, the Jackson Parish Police Jury does hereby proclaim the week of April 13th – 18th, 2020 as

COMMUNITY DEVELOPMENT WEEK

In the Parish of Jackson.

ATTEST:

Ms. Amy Magee
President



LOUISIANA/ MISSISSIPPI REGIONAL GROUP
335 West Bridge Street
Breaux Bridge, LA, 70517

The Louisiana / Mississippi Regional Group of the Blinded Veterans Association is requesting that your Parish officers proclaim March 28th as Blinded Veterans Day and honor the many blind veterans that live in your area and the Blinded Veterans Association (BVA).

On March 28, the BVA members will strive to promote national recognition for Public Law 111-156 enacted by the 111th session of Congress in 2010 designating March 28, annually, as National Blinded Veterans Day, for such efforts in improving the rehabilitation services, education, and benefits for our nation's blinded veterans.

BVA is celebrating its 75th anniversary of representing blinded veterans and their families. It was established on March 28, 1945 by 100 World War II blinded service members at Avon "Old Farms" Army Convalescent Hospital in Connecticut. These individual blinded veterans were a cross-section of American WW II heroes and pioneers in establishing rehabilitation services for the war blinded. They not only shaped the rich history, philosophy, knowledge, and skills of education and rehabilitation of the blind, but provided us insight into current and future challenges, and shared their personal lives and showed us strategies to ensure that services for all blinded veterans remain unique, and specialized.

General Omar Bradley, the Veterans Affairs Administrator, appointed BVA as the first official representative for blinded veterans for the filing of claims and appeals to VA, making it only the eighth veteran's service organization to receive such authorization and the only Veterans Service Organization since then to receive its own day of recognition.

The 58th Congress approved the Congressional Charter for recognizing BVA in 1958.

From its early beginnings, BVA members demonstrated to all veterans with visual impairments how to take their rightful place in the community creating a world built upon equality and have continued to advocate for Veterans with combat related and other visual impairments to regain independence, confidence, and self-esteem through rehabilitation training and assisting their fellow Veterans with visual impairments.

Many Americans recognize March 28 of each year as Blinded Veterans Day and support the goals and ideals of the BVA and its Louisiana affiliate, the Louisiana/Mississippi Regional Group, in improving blind rehabilitation services, education, and benefits for blinded veterans of the United States Armed Forces. The Blinded Veterans Association is there for those who served their country and have lost all or some of their vision due to combat, illness or non-service-connected reasons, "Blind Veterans helping Blind Veterans".



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Motion _____, seconded _____ to adopt the following proclamation to promote and celebrate the 75th anniversary of the Blinded Veterans Association. Motion carried.

PROCLAMATION

WHEREAS,

from the early beginnings, the Blinded Veterans Association members demonstrated to all veterans with visual impairments how to take their rightful place in the community creating a world built upon equality; and

WHEREAS,

BVA, after 75 years still continues to advocate for veterans with combat related, accidental or age-related vision impairments to regain independence, confidence and self-esteem through rehabilitation, training and assisting their fellow veterans with visual impairments; and

WHEREAS,

we recognize that the goals and ideals of BVA should be supported by citizens everywhere; and

WHEREAS,

the Louisiana/Mississippi affiliate of the Blinded Veterans Association is dedicated to improving blind rehabilitation services, education and benefits for blinded veterans throughout the United States; and

WHEREAS,

many Americans recognize March 28th of each year as Blinded Veterans Day.

NOW, THEREFORE, the Jackson Parish Police Jury does hereby proclaim March 28, 2020 as

BLINDED VETERANS DAY

And celebrate the 75th Anniversary of the BVA in the Parish of Jackson.

ATTEST:

Ms. Amy Magee
President