



# JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301  
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

## MEMBERS

### WARD 1

TODD CULPEPPER  
P. O. Box 323  
Quitman, LA. 71268  
(318) 259-4184 (Work)  
(318) 243-1084

### WARD 2

EDDIE M. LANGSTON  
770 Taylor Road  
Jonesboro, LA. 71251  
(318) 259-7448

### WARD 3

AMY C. MAGEE  
2332 Walker Road  
Jonesboro, LA. 71251  
(318) 235-0002

### WARD 4

JOHN W MCCARTY  
2766 Hwy 155  
Quitman, LA 71268  
(318) 259-9694

### WARD 5

TARNESHALA COWANS  
598 Beech Springs Road  
Jonesboro, LA. 71251  
(318) 480-9095

### WARD 6

REGINA H. ROWE  
159 Hughes Rd.  
Jonesboro, LA 71251  
(318) 259-7923

### WARD 7

LYNN TREADWAY  
505 Fifth Street  
Jonesboro, LA 71251  
(318) 259-7673  
(318) 680-8510

Notice Posted:

Thursday, April 4, 2019, 5:00 P.M.

Notice of Public Meeting

April 2019 Regular Police Jury Meeting

DATE:

Monday, April 08, 2019

TIME:

5:30 PM

PLACE OF MEETING:

Dr. Charles H. Garrett Community Center  
182 Industrial Drive  
Jonesboro, LA 71251

AGENDA:

**Call to Order**

**Invocation**

**Pledge of Allegiance**

**Public Comments**

**Approve Minutes**

- 1.** Adopt the minutes of the March 11th, March 26th, and April 1st Jury Meetings, monthly purchase orders, and the payment of all bills

**Management Reports**

- 2.** March 2019 Road Superintendent Report - *Mr. Jody Stuckey*
  - Accept the March 2019 Emergency/Off-Schedule Report*
- 3.** March 2019 Solid Waste Superintendent Report - *Mr. Robin Sessions*
- 4.** March 2019 O.E.P. Report - *Mr. Mark Treadway*
- 5.** March 2019 Financial Report - *Ms. Gina Thomas*  
(report includes budget to actual comparisons for all funds)
- 6.** March 2019 Maintenance Report - *Mr. Bubba Anderson*

**Other Business**

- 7.** March 2019 Engineering Update - *Mr. Paul Riley, Riley Co.*
  - Consider and act on awarding Contract I for the 2019 Road Program
  - Consider and act on awarding Contract II for the 2019 Road Program
  - Consider and act on authorizing the Riley Co. to advertise for bids for the handicapped parking project at the Courthouse
  - Consider and act on hiring the Riley Co. as engineers on the Hospital Drainage Project and to authorize work on Phase II
- 8.** Consider and act on resolution for the 2019 LCDBG project management
- 9.** Consider and act on adoption of the 2019 LCDBG Procurement Policy
- 10.** Consider and act on adoption of the 2019 LCDBG Procurement Resolution



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(318) 680-8510

11. Consider and act on adoption of the 2019 LCBDG Citizen Participation Plan
12. Consider and act on adoption of the 2019 LCBDG Citizen Participation Resolution
13. Review and take action on low bid of \$159,000 from Mechanical Systems and Services for the Courthouse boiler and pumps replacement
14. Consider and act on proposal from TEC for an updated phone system
15. Consider and act on accepting the low bid for abatement services in the D.A.'s office of the courthouse
16. Consider and act on accepting the low bid for wall repair and painting in the D.A.'s office of the courthouse
17. Consider and act on authoring the Secretary-Treasurer to sign the 2019 insurance renewal with Blue Cross Blue Shield
18. Consider and act on authorizing the Secretary-Treasurer to sign all documents and process payments related to the purchase and closing of the building and land on Industrial Drive
19. Consider and act on authorizing the Secretary-Treasurer to advertise and seek bids on contract work and internet and phone services for the building and land at Industrial Drive
20. Consider and act on adopting a resolution to renew Ordinance 04-0409-2007 for another 6-year cycle expiring April 8, 2025 providing for a single ambulance service in Jackson Parish
21. Consider and act on re-appointing Mary Hoover and Mark Culpepper from Ward 5 to a three-year term expiring on April 8th, 2022 on the Heritage Museum Board
22. Consider and act on authorizing Darrell Avery to draft an agreement and with the 911 Board to locate the 911 office in the Blake Building for \$100 monthly rent and to authorize the President to sign

### Announcements & Notifications

23. Announcement: 2019 Liquor Permit Issued
24. Police Jury employee open enrollment event: April 25, 2019 at the Community Center

### Juror Comments

### Adjourn

Gina M. Thomas, Secretary-Treasurer  
Jackson Parish Police Jury  
500 E. Court Street, Room 301, Jonesboro, LA. 71251  
(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

The Jackson Parish Police Jury met in regular session Monday, March 11, 2019, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the President, Mr. McCarty. Ms. Magee gave the invocation and Mr. Langston led in the recitation of the Pledge of Allegiance.

The President called for public comments.

Ms. Wilda Smith announced the upcoming Chamber Banquet event on March 21<sup>st</sup>.

There being no other public comments, the President moved to the approval of minutes.

Motion Mr. Culpepper, seconded Ms. Magee to adopt the minutes of the February 11th and March 4th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion Carried.

The President called for committee reports.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the minutes of the February 27th Finance Committee Meeting. Motion carried.

*Finance Committee  
February 27, 2019*

*The Finance Committee met Wednesday, February 27, 2019 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Regina Rowe. Absent: none.*

*The meeting was called to order by the chair, Mr. McCarty. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Secretary-Treasurer presented the Committee with an update on the payroll process and support issues with the post-conversion software. Mr. Kenneth Folden discussed the services available and the challenges for smaller organizations to keep up with audit requirements and changing payroll laws. The Committee discussed the proposal for payroll services with Kenneth Folden & Co. and the long-term cost savings by reducing software, training, and personnel costs in the future. Additional benefits of timely reporting, and other project completions were discussed.*

*Motion Mr. Culpepper, seconded Ms. Rowe to have the Finance Committee support contracting payroll services with Kenneth Folden & Co. effective April 1, 2019. Motion carried.*

*The Secretary-Treasurer presented the Committee with the support issues experienced with the current software in other modules and the short and long-term plans for the Administrative Department. Possibly future cost savings were discussed.*

*Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.*

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, presented the February 2019 Road Report stating that there was \$23,509.59 spent on emergency call-outs. He stated that Flat Creek had been re-opened but that Sugar Creek would remain closed due to wash-out from the rain.

Motion Ms. Magee, seconded Mr. Culpepper to accept the February 2019 emergency/off-schedule report.  
Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, presented the February 2019 Solid Waste Report and updated the Jury on the progress with land acquisitions for future model bin sites on Walker Road and on Zoar Road/Lakeshore Drive. The President stated that he would send out communications if needed to landowners. No questions were raised.

Mr. Mark Treadway, Parish O.E.P. Director, presented the February 2019 O.E.P. report and stated that the SHSP grant would be filed for reimbursement.

Ms. Gina Thomas, Secretary-Treasurer, presented the February 2019 Financial Report with details on the budget vs. actual activity for all funds. She announced the upcoming audit fieldwork scheduled for March 25-29 and mentioned the work done on the new website.

Mr. Bubba Anderson, Maintenance Superintendent, presented the February 2019 Maintenance Report. He stated that the department had been working on waxing and resurfacing the floors at the Community Center and that the Health Unit would be next. They are also working on landscaping and lighting.

With the completion of Management Reports, the President moved to Other Business.

Mr. Paul Riley updated the Jury on the progress with the 2019 Road Program and handicapped parking lot plans.

Motion Mr. Culpepper, seconded Mr. Langston to accept the servitude donations on Sleepy Hollow Drive. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to authorize the Riley Co. to receive quotes on the Sleepy Hollow Drainage Project. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to temporarily close portions of Sugar Creek Road and take no action on Flat Creek Road. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to accept the low bid of \$76,511.00 from Cooper Truck Center for a 4 yard dump truck. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the low bid of \$47,724.39 from SealMaster, TN for a crack sealer. Motion carried.

Motion Ms. Rowe, seconded Mr. Langston to accept the low bid of \$126,819.00 from Cooper Truck Center for a heavy duty cab and chassis loader. Motion carried.

Motion Mr. Langston, seconded Ms. Rowe to set the tax renewal date for Roads & Bridges (5.73) and Roads Asphalt/Paving (4.98) for the November 2019 election. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to authorize the remaining payment to La'Grandier Fence Company of \$8,549.00 for Watershed LGAP project. Motion carried.

Motion Ms. Magee, seconded Ms. Cowans to adopt the recommended Debt Service Policy. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to adopt the recommended Capital Assets Policy. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the recommended Post Offer Pre-employment Medical Examination Policy. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to accept the service contract with Kenneth Folden & Co. for payroll services. Motion carried.

Motion Mr. Treadway, seconded Ms. Magee to approve the requests for J.P. David Womack, Constable Danny Ponder, and Constable Robert Williams to attend the annual J.P. and Constable Training Conference February 19th - 22nd. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to approve the request for professional leave travel March 20th - 22nd for Robin Sessions for LSWA Continuing Education. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to adopt the following proclamation request to promote the visibility of LCDBG grants in the community. Motion carried.

**PROCLAMATION**

- WHEREAS,** the Community Development Block Grant Program has operated since 1974 to provide local governments with the resources required to primarily meet the needs of low and moderate income person; and
- WHEREAS,** the Community Development Block Grant Program is among the few remaining federal programs available to address the needs of low and moderate income persons and small cities; and
- WHEREAS,** the Community Development Block Grant Program has provided the state of Louisiana with important and flexible assistance to meet the needs of low and moderate income residents of small cities by funding sewer, water, and street improvements project, economic development projects, and other public improvement projects; and
- WHEREAS,** Congress and the nation acknowledge the critical value of the Community Development Block Grant Program and the significant projects that rely on its funds for support; and
- WHEREAS,** the week of April 22-26, 2019 has been reserved for recognition and appreciation of the Community Development Block Grant Program
- NOW THEREFORE,** the Jackson Parish Police Jury does hereby proclaim the week of April 22-26, 2019 as

**National Community Development Week**

In the Parish of Jackson.

ATTEST:

\_\_\_\_\_  
/s/  
Mr. John McCarty, President

Motion Ms. Cowans, seconded Ms. Rowe to adopt the following proclamation request to promote the 51<sup>st</sup> anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968. Motion carried.

**PROCLAMATION**

- WHEREAS,** the 51<sup>st</sup> Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination wherever it exists; and
- WHEREAS,** the law guarantees for each citizen the critical, personal element of freely choosing a home; and
- WHEREAS,** a fair housing law has been based by the State of Louisiana, an implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and
- WHEREAS,** the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and
- WHEREAS,** barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.
- NOW THEREFORE,** the Jackson Parish Police Jury does hereby proclaim the month of April 2019 as

**FAIR HOUSING MONTH**

In the Parish of Jackson.

ATTEST:

/s/ \_\_\_\_\_  
Mr. John McCarty, President

Being no further business, the President called for the following announcements:

- The Secretary-Treasurer announced that the Jury would review and update the Ambulance District Ordinance #04-0409-2017 at the April 11<sup>th</sup> Regular Jury Meeting and that a notice would be placed in the Jackson Independent.

The Jurors thanked those in attendance and for the work done by the Police Jury department Superintendents and employees. Mr. Treadway thanked the Ambulance Service District. Mr. Langston thanked Mr. Lavelle Smith for his work on the Watershed Board.

Motion Mr. Culpepper, seconded Mr. Langston to adjourn. Motion carried.

The Jackson Parish Police Jury met in Special Session Tuesday, March 26, 2019 at 5:15 PM at the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, and Mr. Lynn Treadway. Absent: Ms. Regina Rowe. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty.

Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty stated that since they had presenters for item #2, they would swap the order of the agenda items.

Mr. McCarty invited the insurance brokers to present the Jury with their services.

Mr. John Caro from Brown & Brown Insurance presented to the Jury followed by Mr. Trae Brashear from Benefit Plan Services, Inc.

Following the presentations, the Jurors discussed the brokerage services and the history of the Jury's insurance plan.

Motion Mr. Culpepper, seconded Ms. Magee to retain Mr. Trae Brashear as the agent of record for the Jackson Parish Police Jury. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to amend the agenda to go into executive session to discuss the property bid. Motion carried unanimously.

Motion Mr. Culpepper, seconded Ms. Magee to enter into executive session to discuss the property bid. Motion carried unanimously.

Motion Mr. Culpepper, seconded Mr. Treadway to return to Open Session with no action being taken. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to authorize the Secretary-Treasurer to bid on the building and land properties at Industrial Drive on behalf of the Jackson Parish Police Jury up to the amounts discussed. Motion carried.

Motion Ms. Magee, seconded Mr. Treadway to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, April 1, 2019, at 5:15 PM in the Police Jury Meeting Room, Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There being no public comments, the President moved to Continued Business.

Mr. John O'Leary from TEC presented the Jury with a proposal to update the current phone system for the Courthouse, Landfill, Road Barn, Blake Building, and Community Center. The Jury asked questions about the availability of internet at the Community Center location and about the phone system's flexibility to move locations and add devices for staff.

Mr. Trae Brashear from Benefit Plan Services, Inc. presented the Jury with options for the 2019 health insurance renewal. The Jury considered the options available to continue to keep the plan in grandfathered status.

The Jury discussed moving the E-911 office to the Blake Building once the storage items were moved to the Community Center. They will await a determination of rental charges once the E-911 board meets.

Mr. Paul Riley from Riley Co. updated the Jury on the Hospital Drainage project and discussed the need to proceed with Phase II work if the project were to be completed in time for the requested extension.

Mr. Paul Riley presented the Jury with a proposal for handicapped parking for the south entrance of the Courthouse on 6<sup>th</sup> street. The Jury discussed not updating the ramp at this time and just proceeding with the construction for the parking spaces. Mr. Riley requested that he be authorized to advertise for the project at the next Jury meeting.

The Jury reviewed the proposed turnaround policy and Ms. Amy Magee presented on the meeting with the School Board and the details of the policy. The Jury discussed the liability issues associated with work performed on private roads. Ms. Amy Magee updated the Jury on feedback from her meeting with the auditors on defining and creating a policy for public roads and requested that the President appoint her or another Jury member to begin working on a policy. The Jury discussed the need to be in compliance with the Transportation Act.

With the completion of Continued Business, the President moved to New Business.

The Jury discussed the Watershed District Board and the need for them to appoint officers and for the Jury to provide support. The Jury discussed the board member terms and expiration dates.

The Secretary-Treasurer updated the Jury on the need to abate and clean the mold in the D.A.'s office in the Courthouse due to the wallpapering. The Secretary-Treasurer mentioned that there would be quotes presented at the April Regular Meeting for the abatement and for repairs and painting of the walls.

With no other New Business, the President called for Discussion of Other Topics.

The President stated that he would like for the Finance Committee to meet with the Tax Assessor to discuss the tax millage renewal for 2019.



With no other business or discussion, the President called for adjournment of the meeting.

Motion Mr. Culpepper, seconded Mr. Langston to adjourn. Motion carried.

**PURCHASE ORDER**

**DUPLICATE**

**BILL TO:**

JACKSON PARISH POLICEJURY  
500 EAST COURT STREET ROOM 301  
JONESBORO LA 71251-

**PURCHASE ORDER NO: 1427**

This PO number must appear on all packages  
and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

**VENDOR:** 2362

RUSTON ROCK IT, LLC  
POB 2772  
POB 2772  
RUSTON LA 71273

**SHIP TO:**

ROAD BARN  
230 FITZPATRICK ROAD  
JONESBORO LA 71251-

(318) 259-5661

**Notes to Vendor:** The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 03/04/2019 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
2,700.00	TON	ROCK	SB2	36.9500	99,765.00
2700 TONS OF SB2 @ 36.95 PER TON DELIVERED TO THE YARD AND STOCKPILED.					
				SubTotal	99,765.00
				Sales Tax	0.00
				Order Total	99,765.00

Requested By:

**Account Distribution**

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	99,765.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
500 EAST COURT STREET ROOM 301  
JONESBORO LA 71251-

PHONE: (318) 259-2361      FAX: (318) 259-5660

DUPLICATE

**PURCHASE ORDER NO: 1453**

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Page 1 of 1

**VENDOR:** 1010

COOPER TRUCK CENTER  
DBA: FREIGHTLINER OF MONROE  
6800 FRONTAGE ROAD  
MONROE LA 71211

**SHIP TO:**

SOLID WASTE  
  
LA

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 03/12/2019      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Cooper Truck	New Freightliner Boom truck yr 2020 Freightliner MS 106w/PacMac KBF-20H-HJ	126,819.0000	126,819.00
				SubTotal	126,819.00
				Sales Tax	0.00
				Order Total	126,819.00

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
RSessions	GThomas	011-4-341-04300	EQUIPMENT	126,819.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**PURCHASE ORDER**

**BILL TO:**

JACKSON PARISH POLICEJURY  
500 EAST COURT STREET ROOM 301  
JONESBORO LA 71251-

PHONE: (318) 259-2361      FAX: (318) 259-5660

DUPLICATE

**PURCHASE ORDER NO: 1457**

This PO number must appear on all packages  
and correspondence

Page 1 of 1

**VENDOR:** 2847

Cratz Inspection Service, Inc  
Sealmaster Nashville, Knoxville, Memphis  
300 Oldham Street  
Nashville TN 37213

**SHIP TO:**

ROAD BARN  
230 FITZPATRICK ROAD  
JONESBORO LA 71251-

(318) 259-5661

**Notes to Vendor:**      The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 03/13/2019      Date Required:      Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		EQUIPMENT	CRACK SEALER	47,724.3900	47,724.39
SubTotal					47,724.39
Sales Tax					0.00
Order Total					47,724.39

Requested By:

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	006-4-312-04200	EQUIPMENT	47,724.39

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

**PURCHASE ORDER**

**DUPLICATE**

**BILL TO:**

JACKSON PARISH POLICEJURY  
500 EAST COURT STREET ROOM 301  
JONESBORO LA 71251-

**PURCHASE ORDER NO: 1461**

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and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

**VENDOR:** 2362

RUSTON ROCK IT, LLC  
POB 2772  
POB 2772  
RUSTON LA 71273

**SHIP TO:**

ROAD BARN  
230 FITZPATRICK ROAD  
JONESBORO LA 71251-

(318) 259-5661

**Notes to Vendor:** The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 03/15/2019 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1,000.00	TONS	GRAVEL	A-STONE A-STONE GRAVEL DELIVERED TO BARN @ 46.75/TON.	46.7500	46,750.00
				SubTotal	46,750.00
				Sales Tax	0.00
				Order Total	46,750.00

Requested By:

**Account Distribution**

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
JStuckey	GThomas	002-4-310-04000	Road: Gravel/Reclaimed Asphalt	46,750.00

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: \_\_\_\_\_

Jackson Parish Police Jury

FY 2019

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 03/01/2019 TO 03/31/2019 PAY DATES 03/01/2019 TO 03/31/2019

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>NUMBER</u>	<u>CHECK</u> <u>NUMBER</u>	<u>PAY DATE/</u> <u>CHECK DATE</u>	<u>AMOUNT</u>
		FUND 001	TOTAL		82,622.35
		FUND 002	TOTAL		100,832.07
		FUND 004	TOTAL		43,094.91
		FUND 006	TOTAL		28,937.58
		FUND 007	TOTAL		2,343.98
		FUND 008	TOTAL		12,391.36
		FUND 009	TOTAL		2,739.02
		FUND 011	TOTAL		74,144.11
		FUND 012	TOTAL		500.00
		FUND 017	TOTAL		12,513.64
		FUND 020	TOTAL		85,842.77
		FUND 025	TOTAL		8,549.00
		GRAND TOTAL			<u>454,510.79</u>

# JACKSON PARISH POLICE JURY

April 1, 2019

## Road Superintendent Report

For Month Of: \*\*\*\*\*March\*\*\*\*\*

Total Spent on Emergency Call Outs: **\$7,519.21**

Major Asphalt Repairs Performed On: Routine patch work on various roads

Special Requests/Board Projects: School board bus turnarounds. East Hoge pot holes.

Upcoming Current Projects: Keppler Creek drainage.

Other Items of Note: Zoar road bridge still closed. Vernon-Eros road closed for bridge replacement.

# JACKSON PARISH POLICE JURY

## Work Performed by Task Code by Township/Precinct

1

Date Range: 3/01/2019  
3/31/2019

April 1, 2019

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-3	SHOULDER REPAIR	25.00		320.10	230.41	376.01	926.52
ASPH-4	ROUTINE POT HOLES	235.00		3,016.22	2,473.70	3,980.34	9,470.26
<b>ASPHALT</b>							
CULV-1	CULVERT WORK GRAVEL	238.00		4,108.10	11,872.05	5,281.85	21,262.00
CULV-2	CULVERT WORK ASPHALT	154.00		2,568.64	6,904.50	5,180.35	14,653.49
CULV-4	UNLOAD CULVERTS	18.00		311.91	241.35		553.26
DRAIN-1	OPEN DITCH , GRAVEL	8.00		149.90	324.50		474.40
DRAIN-2	OPEN DITCH , ASPHALT	75.00		1,336.86	2,314.50	450.00	4,101.36
DRAIN-3	SHAVE SHOULDERS	30.00		519.85	1,258.75	225.00	2,003.60
DRAIN-4	WASHOUTS/ UNDERMINE	92.00		1,592.01	4,199.40	7,670.00	13,461.41
<b>DRAINAGE</b>							
EMERG-1	EMERG. GRAVEL	22.00		368.93	708.00	1,478.00	2,554.93
EMERG-3	CULVERT/DRAIN.	44.00		758.92	1,171.50	570.84	2,501.26
EMERG-5	TREE REMOVAL	33.00	8.00	731.97	1,361.55	369.50	2,463.02
EQUIP-2	EQUIP. MAINTENANCE	23.00		364.51	551.75	234.90	1,151.16
<b>GRAVEL</b>							
GRD-1	GRADED/CLOSE OUT	159.50		2,503.28	11,400.00		13,903.28
GRD-7	GRADING INCOMPLETE	6.50		114.99	520.00		634.99
GRVL-1	GRAVEL SURFACE	38.00		653.30	2,373.25	11,824.00	14,850.55
GRVL-2	POT HOLES	11.00		147.56	145.52	46.21	339.29
GRVL-3	WINN ROCK SURFACE	60.00		1,132.82	4,505.00	4,108.56	9,746.38
INSPECT-1	CHECK ROADS / DRAIN.	20.00		311.64	160.00		471.64
INSPECT-2	CHECK SIGNS	6.00		95.16	48.00		143.16
INSPECT-6	CHECK LOGGER DAMAG	8.00		126.88	64.00		190.88
OFFICE-1	OFFICE MAINT.	3.00		37.68			37.68
OFFICE-2	OFFICE WORK	308.00		7,754.38			7,754.38
ONE CALL	MARK LINES	18.00		365.26	208.00		573.26
<b>POT HOLES</b>							
R/W-1	RIGHT OF WAY GRAVEL	19.00		325.97	506.30		832.27
R/W-2	RIGHT OF WAY ASPHALT	54.00		806.51	1,235.35		2,041.86
R/W-4	ROUTINE DEBRI PICKUP	157.00		1,731.60	4,250.00		5,981.60
<b>ROADSIDE</b>							
SHOP-1	EQUIPMENT REPAIR	18.00		362.16			362.16
SHOP-2	SHOP MAINT.	66.00		1,156.86	196.40		1,353.26
SIGN-1	SIGN WORK GRAVEL	12.00		221.39	43.45	145.00	409.84
SIGN-2	SIGN WORK ASPHALT	28.00		448.49	301.45	547.50	1,297.44
TRAINING-1	TRAINING IN HOUSE	26.00		418.43	369.50		787.93
WEED-1	BRUSH AX R.O.W.	315.00		4,187.31	17,105.00		21,292.31
	Report Totals	2,330.00	8.00	\$39,049.59	\$77,043.18	\$42,488.06	\$158,580.83



**Jackson Parish Transfer Station**  
**Monthly Report March 29, 2019**

Tons of solid waste transported to Union Parish Landfill 820.72

Number of loads transported to Union Parish Landfill 39

Dumping fees paid to Union Parish \$ 21,667.00

Commercial Pickup fees collected \$ 15,025.00

Dumping fees paid by contractors \$ 483.70

**The following cost figures are estimated cost and these totals are not collected:**

Construction debris dumped at landfill and buried.

Contractors <u>2.04</u>	\$ <u>71.40</u>	Public <u>4.56</u>	\$ <u>159.60</u>
(Tons)		(Tons)	

**Town of Jonesboro**

Solid Waste hauled by Waste Connections (Door to door pickup in town)	<u>88.08</u>	\$	<u>3,082.80</u>
	(Tons)		

Solid Waste hauled by Town of Jonesboro	<u>10.38</u>	\$	<u>363.30</u>
	(Tons)		

(Tons)

**Town of Chatham**

Solid Waste <u>8.29</u>	\$ <u>290.15</u>	Construction Debris <u>0</u>	\$ <u>0</u>
(Tons)		(Tons)	

**Town of Quitman**

Solid Waste <u>0</u>	\$ <u>0</u>	Construction Debris <u>0</u>	\$ <u>0</u>
(Tons)		(Tons)	

**Town of Hodge**

Solid Waste <u>14.09</u>	\$ <u>493.150</u>	Construction Debris <u>0</u>	\$ <u>0</u>
(Tons)		(Tons)	

**Town of North Hodge**

Solid Waste <u>0</u>	\$ <u>0</u>	Construction Debris <u>0</u>	\$ <u>0</u>
(Tons)		(Tons)	

**Town of East Hodge**

Solid Waste <u>0</u>	\$ <u>0</u>	Construction Debris <u>0</u>	\$ <u>0</u>
(Tons)		(Tons)	



## Jackson Parish Police Jury

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### March 2019 Financial Report

Cash in Master Bank Account at month end: \$13,592,886.39

#### Highlighted Revenues / Expenses:

- General Fund
  - Total revenues of \$33k primarily due to insurance premium tax \$20k, Q1 Library accounting fees \$5k
  - Total expenses of (\$123k) non-employee expenses primarily due to Q1 District Attorney office expense (\$28k), payroll tax fees (\$10k), building utilities (\$8k)
- Road & Asphalt Funds
  - Total revenues of \$38k primarily due to state road fund (Transportation Act) \$20k, Ad Valorem tax \$7k
  - Total expenses of (\$197k) non-employee expenses primarily due to gravel (\$38k), equipment (\$28k), leased equipment (\$16k), parts & repairs (\$6k)
- Solid Waste Fund
  - Total revenue of \$110k primarily due to sales tax receipts \$87k, Commercial Collection Fees \$15k, recycled products \$6k
  - Total expenses of (\$148k) non-employee expenses primarily due to Union Parish dumping fees (\$19k), gas & oil (\$21k), parts & supplies (\$13), leased equipment (\$2k)

#### Budget vs. Actual Highlights:

- We are a quarter of the way through FY2019, so we are looking for an approximate 25% Used on the Revenue & Expenditure Report.
- For ALL FUNDS total year-to-date, we have received 8% of budgeted revenues and have spent 23% of budgeted expenses. Our revenues will remain under budget until year-end when we will receive the bulk of our ad valorem taxes. The expenditures are right on track.

#### Business Updates:

- 2018 on-site audit work is complete. Allen Green & Williamson will send someone to present the report to the Jury sometime around June.
- Making preparations for closing on building and land purchases
- Working on updated website, hoping to go live by month-end
- Final preparations for Kenneth Folden transition – sending reports
- Flood Insurance Map Process awaiting further communication from FEMA on timeline

#### Upcoming Events:

- Employee Health Information Event (to be scheduled) at the Community Center
- Working on updated personnel policy manual to present to the Jury
- Will need clarification on a selection of payroll/personnel policies

*Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Check Register.*

Jackson Parish Police Jury

FY 2019

TRIAL BALANCE BY FUND

FUND: TO

PERIOD ENDING: 03/31/2019

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	13,592,886.39	
020-1-902-00000 NET PAYROLL CLEARING	25,135.64	
020-2-951-20000 ACRRUED PAYROLL		8,536.43
020-2-971-00000 FEDERAL INCOME TAX	2,382.93	
020-2-972-00000 STATE INCOME TAX		4,023.42
020-2-974-00000 PERS RETIREMENT		4,774.63
020-2-975-00000 REGISTRAR RETIREMENT	0.02	
020-2-976-00000 DISTRICT ATTORNEY RETIREMENT		18.64
020-2-977-00000 GROUP INSURANCE - EMPLOYEES	9,896.37	
020-2-977-01000 GROUP INSURANCE - EMPLOYERS		7,768.49
020-2-979-00000 CHILD SUPPORT		255.00
020-2-981-00000 MEDICARE/FICA LIABILITY	667.07	
020-2-982-00000 GARNISHMENTS		1,877.54
020-2-984-00000 EPLOYEE'S DENTAL INS DEDUCTIONS		5,243.57
020-2-985-00000 TERM LIFE - DEPENDENT COVERAGE	307.87	
020-2-988-00000 BANKUPTCY - CHAPTER 13	151.36	
020-2-988-01000 IRS LEVY	20.00	
020-2-989-01000 AFLAC INS - PRE-TAX	318.07	
020-2-989-02000 AFLAC INSURANCE		1,724.67
020-2-989-05000 NEW YORK LIFE - WHOLE LIFE INS		105.36
020-2-991-00100 GENERAL FUND CASH IN BANK		1,358,920.48
020-2-991-00200 ROAD FUND CASH IN BANK		3,022,874.04
020-2-991-00300 ROAD SALES TAX CASH IN BANK		689,239.35
020-2-991-00400 LIBRARY CASH IN BANK		2,867,077.86
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		804,122.45
020-2-991-00600 ASPHALT CASH IN BANK		1,863,017.89
020-2-991-00700 HEALTH UNIT CASH IN BANK		403,570.00
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK	14,900.22	
020-2-991-00900 TOURISM CASH IN BANK		100,626.22
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		578,006.43
020-2-991-01100 SOLID WASTE CASH IN BANK		1,101,901.93
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		10,782.72
020-2-991-01300 CAPITAL ACCOUNT CASH IN BANK		219,993.68
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		345,275.63
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.	28,049.53	
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		22,669.18
020-2-991-01800 PAVILION / ARENA CASH IN BANK		260,858.86
020 MASTER BANK - 20	13,674,715.47	13,683,264.47 **
**DISCREPANCY:		-8,549.00
	<u>13,674,715.47</u>	<u>13,683,264.47</u> **

Jackson Parish Police Jury  
TRIAL BALANCE BY FUND

FY 2019  
FUND: TO

PERIOD ENDING: 03/31/2019

ACCOUNT

ACCOUNT BALANCE

DEBIT

CREDIT

\*\*DISCREPANCY: -8,549.00

Jackson Parish Police Jury

FY 2019

TREASURER'S REPORT - SUMMARY STATEMENT

01/01/2019 TO 03/31/2019

	BEGINNING	<u>REVENUES</u>	<u>EXPENDITURES</u>	OTHER FINANCING		ENDING
	<u>BALANCE</u>			<u>SOURCES</u>	<u>USES</u>	<u>BALANCE</u>
001 GENERAL FUND - 01	1,729,504	110,782	490,591	0	0	1,349,695
002 ROAD FUND - 02	3,315,790	81,046	404,948	0	0	2,991,888
003 SALES TAX FUND - 03	553,723	136,841	1,325	0	0	689,239
004 LIBRARY FUND - 04	3,667,595	27,446	259,033	0	0	3,436,008
005 STATUTORY RESERVE - 05	799,267	4,855	0	0	0	804,122
006 ASPHALT FUND - 06	2,015,291	14,902	167,174	0	0	1,863,018
007 HEALTH UNIT - 07	419,127	3,051	18,609	0	0	403,570
008 CURRENT YEAR ROAD PROJECT - 08	79,556	115	94,571	0	0	-14,900
009 TOURISM FUND - 09	102,894	618	2,887	0	0	100,626
010 LANDFILL CLOSURE - 10	574,517	3,490	0	0	0	578,006
011 SOLID WASTE - 11	1,217,841	267,023	382,963	0	0	1,101,902
012 OFF DUTY WITNESS FEES - 12	10,736	1,546	1,500	0	0	10,783
013 CAPITAL FUND - 13	218,665	1,328	0	0	0	219,994
015 2015 ROAD CERT. OF INDEBTEDNESS - 15	343,191	2,085	0	0	0	345,276
016 JACKSON O.E.P - 16	-23,578	0	4,472	0	0	-28,050
017 CORONER FUND - 17	49,230	1,793	28,353	0	0	22,669
018 LIVESTOCK PAVILLION FUND - 18	259,284	1,575	0	0	0	260,859
020 MASTER BANK - 20	13,605,987	0	0	0	0	13,605,987
024 FEDERAL GRANTS FUND - 24	-25,934	0	0	0	0	-25,934
025 LCDBG GRANTS FUND - 25	10	54,740	63,289	0	0	-8,539
026 COURT FEES FUND - 26	12,246	0	1,920	0	0	10,327
GRAND TOTAL	28,924,944	713,236	1,921,634	0	0	27,716,547

**REVENUE & EXPENDITURE STATEMENT**

Jackson Parish Police Jury

03/01/2019 To 03/31/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
<b>001 General Fund - 01</b>				
<b>Revenue</b>				
General: Ad Valorem Tax	3,478.26	3,478.26	970,000.00	0
General: Payment in Lieu of Prop Ta	0.00	0.00	1,500.00	0
General: Alcohol Beverage Tax	0.00	0.00	8,000.00	0
General: Insurance Premium Tax	19,933.00	64,489.65	86,000.00	75
General: Franchise Fees Tax	0.00	0.00	3,000.00	0
General: Alcohol License/Permit Fee	0.00	0.00	2,231.75	0
General: Fire Insurance Rebate (2%)	0.00	0.00	65,000.00	0
General: Justice/Constable Reimb.	1,000.00	3,000.00	12,000.00	25
General: State Revenue Sharing	0.00	0.00	21,000.00	0
General: LGAP Grant	0.00	20,640.00	0.00	0
General: Severance Tax - General	0.00	0.00	180,000.00	0
General: Severance Tax - Timber	0.00	0.00	400,000.00	0
General: Vending Machine Revenue	0.00	42.60	100.00	43
General: Comm. Center Rental Fees	410.00	4,260.00	9,600.00	44
General: Library Accounting & Payro	4,500.00	4,500.00	18,000.00	25
General: Interest	2,944.45	9,046.33	23,400.00	39
General: Fain Building Rental Fees	0.00	350.00	4,200.00	8
General: Sale of Surplus/Salvage	0.00	0.00	250.00	0
General: Refunds	0.00	0.00	900.00	0
General: Transfer To: Coroner	0.00	0.00	-80,000.00	0
General: Transfer To:Capital Outlay	0.00	0.00	-40,000.00	0
General: UCC Building Code Permits	550.00	975.00	4,500.00	22
<b>Revenue Subtotal</b>	<b>\$32,815.71</b>	<b>\$110,781.84</b>	<b>\$1,689,681.75</b>	<b>7</b>
<b>Expenditure</b>				
Jury: Salary	8,550.00	25,650.00	102,600.00	25
Jury: Supplies	110.68	110.68	13,100.00	1
Jury: Special Events	0.00	109.53	10,900.00	1
Jury: Programs & Initiatives	0.00	0.00	7,500.00	0
Jury: Travel & Conferences	1,777.10	3,607.14	11,000.00	33
Jury: Medicare & FICA	654.08	1,962.24	7,848.90	25
Jury: Legal Fees	0.00	0.00	24,000.00	0
Jury: Publications	1,015.35	2,090.86	9,500.00	22
Jury: Dues & Memberships	0.00	8,000.00	8,700.00	92
Court: Supreme Court Documents	0.00	0.00	25.00	0
Court: Office Expense	50.00	50.00	200.00	25
District Attorney: Salary	1,141.66	3,424.98	13,699.92	25
District Attorney: Office Expense	28,000.00	28,000.00	112,000.00	25
District Attorney: Medicare & FICA	16.55	49.65	198.65	25
District Attorney: Retirement	14.27	42.81	171.25	25
Clerk of Court: Publications	0.00	1,261.44	4,800.00	26
Clerk of Court: Office Expense	318.96	643.27	6,000.00	11
Clerk of Court: Court Attendance	200.00	360.00	2,400.00	15

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

03/01/2019 To 03/31/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
Justice/Constable: Salary	2,000.00	6,000.00	24,000.00	25
Justice/Constable: Travel & Supplie	3,571.85	3,571.85	5,000.00	71
Justice/Constable: Medicare & FICA	153.00	459.00	1,836.00	25
Registrar: Salary	1,095.15	3,285.45	13,141.80	25
Registrar: Dues & Legal Fees	0.00	550.00	400.00	138
Registrar: Telephone/Internet/Netwo	43.66	86.33	540.00	16
Registrar: Office Expense	521.94	1,504.46	4,025.00	37
Registrar: Equipment	0.00	0.00	1,000.00	0
Registrar: Travel	0.00	533.12	1,000.00	53
Registrar: Medicare & FICA	15.88	47.64	190.56	25
Registrar: Retirement	186.17	558.51	2,234.11	25
Election Expenses	0.00	0.00	45,000.00	0
General Finance: Salary	15,608.75	37,461.00	163,183.80	23
General Finance: Telephone/Internet	2,366.92	7,033.43	20,400.00	34
General Finance: Municode Services	0.00	0.00	12,225.00	0
General Finance: Office Expense	13,453.74	15,163.96	20,500.00	74
General Finance: Professional Serv	1,600.00	2,650.00	30,000.00	9
General Finance: Equipment	0.00	0.00	5,000.00	0
General Finance: Technology Tools	916.50	21,669.24	32,000.00	68
General Finance: Physicals/Testing	0.00	0.00	200.00	0
General Finance: Dues/Memberships	0.00	50.00	250.00	20
General Finance: Employee Travel	26.33	2,040.44	7,525.00	27
General Finance: Medicare & FICA	225.39	540.95	2,366.17	23
General Finance: Retirement	1,795.00	4,308.00	18,766.14	23
General Finance: Health Insurance	3,323.77	9,971.31	40,583.23	25
General Finance: Liab/Vehicle/Equi	0.00	96,505.55	98,481.66	98
General Maintenance: GPS Fleet Trac	80.97	242.91	972.18	25
General: Insurance Workmen's Comp	57.12	3,657.15	3,753.44	97
General Maintenance: Salary	9,986.75	22,463.50	101,797.80	22
General Maintenance: Telephone/Netw	56.99	605.27	2,100.00	29
General Maintenance: Utilities	7,679.73	16,564.45	97,000.00	17
General Maintenance: Contracted Ser	1,102.00	12,932.21	33,000.00	39
General Maintenance: Uniforms	108.69	330.25	1,906.97	17
General Maintenance: Repairs	3,290.00	3,675.00	48,000.00	8
General Maintenance: Supplies	3,357.93	6,822.24	24,000.00	28
General Maintenance: Gas, Oil, Tire	78.46	212.95	3,700.00	6
General Maintenance: Security (CH)	0.00	0.00	1,200.00	0
General Maintenance: Physicals/Test	0.00	0.00	200.00	0
General Maintenance:Christmas Decor	0.00	0.00	7,000.00	0
General Maintenance: Conferences	0.00	0.00	500.00	0
General Maintenance: Travel	0.00	0.00	500.00	0
General Maintenance: Medicare & FIC	140.24	313.73	1,476.07	21
General Maintenance: Retirement	1,148.48	2,583.31	11,706.75	22
General Maintenance: Health Insuran	2,060.25	6,180.75	25,155.65	25

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

03/01/2019 To 03/31/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
Community Center: Salaries	628.25	867.13	3,000.00	29	
Community Center: Utilities	1,134.99	2,448.51	14,400.00	17	
Community Center: Building Repairs	0.00	471.92	2,000.00	24	
Community Center: Building Supplies	622.89	1,153.39	2,000.00	58	
Community Center: Equipment	0.00	0.00	2,000.00	0	
Community Center: Medicare & FICA	8.78	12.13	43.50	28	
Community Center: Retirement	72.25	99.72	1,346.28	7	
Sheriff: Housing of Parish Prisoner	600.00	1,600.00	540,000.00	0	
Sheriff: Prisoner Medical Expenses	0.00	0.00	18,000.00	0	
Sheriff: Court Attendance	340.00	578.00	3,780.00	15	
Sheriff: Courthouse Security Person	1,520.00	3,280.00	21,600.00	15	
General: Fire Protection Allocation	0.00	0.00	65,000.00	0	
Sheriff: Retirement/Pension Charges	0.00	0.00	42,000.00	0	
General: Office of Veteran Affairs	0.00	4,132.54	5,066.28	82	
General: Sparta Groundwater Comm.	0.00	0.00	1,250.00	0	
General: North LA Economic Partners	0.00	0.00	2,500.00	0	
General: Pinebelt MPAA - YES Prog	0.00	20,000.00	20,000.00	100	
General: Trailblazers, Inc.	0.00	0.00	1,200.00	0	
General: JP Heritage Museum	0.00	0.00	10,000.00	0	
LSU Ag Center: Personnel Support	0.00	0.00	16,200.00	0	
LSU Ag Center: Telephone	258.52	770.44	3,000.00	26	
LSU Ag Center: Supplies	90.21	250.78	3,126.84	8	
General: Municipality Appropriation	0.00	0.00	30,000.00	0	
General: LGAP Grant Program	0.00	20,640.00	0.00	0	
General: Audit Fees	0.00	0.00	45,000.00	0	
General: Watershed Appropriation	0.00	0.00	5,000.00	0	
General: Land & Building Expense	0.00	68,350.00	80,650.00	85	
<b>Expenditure Subtotal</b>	<b>\$123,176.20</b>	<b>\$490,591.12</b>	<b>\$2,186,623.95</b>	<b>22</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$90,360.49</b>	<b>-\$379,809.28</b>	<b>-\$496,942.20</b>	<b>76</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$90,360.49</b>	<b>-\$379,809.28</b>	<b>-\$496,942.20</b>	<b>76</b>
<b>002 Road Fund - 02</b>					
<b>Revenue</b>					
Road: Ad Valorem Tax	3,735.45	3,735.45	1,005,000.00	0	
Road: Payment in Lieu of Prop. Tax	0.00	0.00	1,500.00	0	
Road: State Revenue Sharing	0.00	0.00	22,500.00	0	
Road: State Road Fund	19,888.05	43,952.63	252,000.00	17	
Road: Interest	6,578.36	18,952.72	42,000.00	45	
Road: Contractor Refunds - Damage	0.00	14,405.01	0.00	0	
Road: Sale of Scrap/Salvage/Surplus	0.00	0.00	5,000.00	0	
<b>Revenue Subtotal</b>	<b>\$30,201.86</b>	<b>\$81,045.81</b>	<b>\$1,328,000.00</b>	<b>6</b>	
<b>Expenditure</b>					
Road: Salaries	31,703.76	73,889.35	325,079.95	23	
Road: Utilities	1,164.37	2,178.91	12,000.00	18	



REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

03/01/2019 To 03/31/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
Road: Telephone/Internet/Mobile	425.35	1,286.29	5,400.00	24
Road: Lease Equipment	15,993.22	36,982.51	149,422.52	25
Road: Insur:Liab/Vehicle/WC/General	0.00	56,418.54	62,184.63	91
Road: Culverts	0.00	100.00	40,000.00	0
Road: Gas and Oil	9,423.38	9,423.38	60,000.00	16
Road: Office Expense	630.12	1,228.32	7,200.00	17
Road: Road Signs	350.38	614.74	2,400.00	26
Road: Parts & Repairs	5,575.24	9,460.55	60,000.00	16
Road: Supplies	134.98	996.61	25,200.00	4
Road: Contracted Services	108.00	160.00	0.00	0
Road: Gravel/Reclaimed Asphalt	38,256.38	112,438.63	498,000.00	23
Road: Tools/Technology (Non-Equip)	27.98	1,984.92	12,500.00	16
Road: Equipment	14,163.38	51,421.01	140,000.00	37
Road: Employee Physicals/Testing	0.00	0.00	1,300.00	0
Road: GPS Fleet Tracking	337.38	1,012.14	4,888.56	21
Road: Medicare & FICA	551.05	1,290.38	5,213.66	25
Road: Retirement	3,473.45	8,083.30	37,384.19	22
Road: Group Insurance	6,487.26	19,461.78	57,200.92	34
Road: Contract Payments	0.00	2,500.00	140,000.00	2
Road: Engineering Fees - Contracted	2,031.53	5,716.28	30,000.00	19
Road: Professional Services	955.00	1,180.00	6,000.00	20
Road: Retirement/Pension Charges	0.00	0.00	45,000.00	0
Road: Conf./Seminar Registrations	0.00	0.00	400.00	0
Road: Employee Travel	0.00	0.00	400.00	0
Road: Road Claims	0.00	0.00	5,000.00	0
Road: Beaver Eradication	0.00	1,040.00	2,000.00	52
Road: Roadside Litter Pickup	2,720.00	6,080.00	42,000.00	14
Road: Membership Dues/Fees	0.00	0.00	100.00	0
<b>Expenditure Subtotal</b>	<b>\$134,512.21</b>	<b>\$404,947.64</b>	<b>\$1,776,274.43</b>	<b>23</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$104,310.35</b>	<b>-\$323,901.83</b>	<b>72</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$104,310.35</b>	<b>-\$323,901.83</b>	<b>72</b>
<b>003 Sales Tax Fund - 03</b>				
<b>Revenue</b>				
Sales Tax: Tax Receipts	58,078.67	133,045.94	900,000.00	15
Sales Tax: Interest	1,499.92	3,794.79	6,000.00	63
Sales Tax: Trans To: Cert of Debt	0.00	0.00	-319,684.88	0
Sales Tax: Trans To: CY Road Progra	0.00	0.00	-980,000.00	0
<b>Revenue Subtotal</b>	<b>\$59,578.59</b>	<b>\$136,840.73</b>	<b>-\$393,684.88</b>	<b>-35</b>
<b>Expenditure</b>				
Sales Tax: Collection Expense	628.05	1,324.64	20,000.00	7
<b>Expenditure Subtotal</b>	<b>\$628.05</b>	<b>\$1,324.64</b>	<b>\$20,000.00</b>	<b>7</b>
Before Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$58,950.54</b>	<b>\$135,516.09</b>	<b>-\$413,684.88</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$58,950.54</b>	<b>\$135,516.09</b>	<b>-\$413,684.88</b>

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

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FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
<b>004 Library Fund - 04</b>					
<b>Revenue</b>					
LIBRARY TAX	5,349.38	5,349.38	1,500,000.00	0	
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	5,000.00	0	
LIBRARY STATE REVENUE SHARING	0.00	0.00	30,000.00	0	
STATE GRANT - TECHNOLOGY	2,079.20	4,158.40	20,000.00	21	
STATE GRANT - ARTS	0.00	0.00	2,500.00	0	
LIBRARY FINES	0.00	0.00	30,000.00	0	
LIBRARY INTEREST	6,239.32	17,938.57	15,600.00	115	
SHIRT SALES	0.00	0.00	1,000.00	0	
REFUNDS	0.00	0.00	500.00	0	
<b>Revenue Subtotal</b>	<b>\$13,667.90</b>	<b>\$27,446.35</b>	<b>\$1,604,600.00</b>	<b>2</b>	
<b>Expenditure</b>					
LIBRARY SALARY	48,893.65	117,558.38	500,000.00	24	
LEGAL FEES	0.00	0.00	1,000.00	0	
DUES	0.00	2,297.28	6,000.00	38	
UTILITIES	2,470.16	7,395.99	30,000.00	25	
TELEPHONE	490.30	860.62	10,000.00	9	
INSURANCE	11,858.00	12,827.01	25,000.00	51	
MAINT. SUPPLIES/GROUNDS/BUILDING	1,268.80	11,338.12	101,000.00	11	
TECHNOLOGY - MAINT & SUPPORT	2,599.00	13,611.14	65,500.00	21	
BOOKMOBILE EXPENSES	1,166.06	1,633.76	21,000.00	8	
OFFICE SUPPLIES	3,436.18	8,535.87	51,000.00	17	
ARTS GRANT - EXPENDITURES	0.00	0.00	2,500.00	0	
PROFESSIONAL SERVICES	42.50	42.50	5,500.00	1	
PROGRAMMING	3,333.81	4,164.88	62,500.00	7	
J P LIBRARY ACCOUNTING / PAYROLL	4,500.00	4,500.00	18,000.00	25	
FURNITURE/EQUIPMENT	163.99	163.99	21,000.00	1	
FUTURE BOOKMOBILE PURCHASE	0.00	0.00	220,000.00	0	
BOOKS, BINDERY, PERIODICALS	8,718.70	25,602.36	160,500.00	16	
PENSION/RETIREMENT DEDUCTION	0.00	0.00	65,000.00	0	
TRAVEL	0.00	0.00	12,500.00	0	
MEDICARE	840.80	2,028.08	15,000.00	14	
LIBRARY RETIREMENT	5,349.25	12,846.90	75,000.00	17	
LIBRARY GROUP INSURANCE	9,626.61	27,506.33	120,000.00	23	
CAPITAL OUTLAY PROJECTS	0.00	0.00	20,000.00	0	
CAP OUTLAY - BLDG RENOVATIONS	0.00	6,120.00	0.00	0	
CAP OUTLAY - PARKING LOT	0.00	0.00	185,000.00	0	
REFUNDS TO PATRONS	0.00	0.00	500.00	0	
<b>Expenditure Subtotal</b>	<b>\$104,757.81</b>	<b>\$259,033.21</b>	<b>\$1,793,500.00</b>	<b>14</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$91,089.91</b>	<b>-\$231,586.86</b>	<b>-\$188,900.00</b>	<b>123</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$91,089.91</b>	<b>-\$231,586.86</b>	<b>-\$188,900.00</b>	<b>123</b>

005 Statutory Reserve - 05

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

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FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
<b>Revenue</b>					
INTEREST - STATUTORY RESERVE	1,749.93	4,855.10	10,200.00	48	
<b>Revenue Subtotal</b>	<b>\$1,749.93</b>	<b>\$4,855.10</b>	<b>\$10,200.00</b>	<b>48</b>	
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$1,749.93</b>	<b>\$4,855.10</b>	<b>\$10,200.00</b>	<b>48</b>
<b>006 Asphalt Fund - 06</b>					
<b>Revenue</b>					
ASPHALT TAX	3,249.75	3,249.75	988,000.00	0	
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	1,200.00	0	
ASPHALT - STATE REVENUE SHARING	0.00	0.00	18,900.00	0	
ASPHALT INTEREST	4,054.29	11,652.04	26,400.00	44	
TRANSFER TO ROAD PROJECT FUND	0.00	0.00	-170,000.00	0	
<b>Revenue Subtotal</b>	<b>\$7,304.04</b>	<b>\$14,901.79</b>	<b>\$864,500.00</b>	<b>2</b>	
<b>Expenditure</b>					
ASPHALT - MATERIALS	3,287.47	6,776.18	288,000.00	2	
ASPHALT - SALARIES	31,224.76	73,326.29	325,079.95	23	
EQUIPMENT - RENTAL	0.00	0.00	4,000.00	0	
ASPHALT - CULVERTS	-1,600.00	-1,500.00	28,000.00	-5	
SUPPLIES - ASPHALT	0.00	0.00	7,800.00	0	
SIGNS - ASPHALT	300.88	567.79	5,400.00	11	
FUEL & OIL	3,485.36	3,485.36	32,500.00	11	
PARTS & REPAIRS	792.87	3,186.23	40,000.00	8	
EQUIPMENT	14,163.38	51,421.00	140,000.00	37	
TOOLS / TECHNOLOGY (NON EQUIPMENT)	0.00	0.00	5,000.00	0	
PHYSICALS/DRUG TESTS	56.00	56.00	1,300.00	4	
GPS FLEET TRACKING	364.36	1,093.08	4,888.56	22	
PENSION/RETIREMENT DEDUCTIONS	0.00	0.00	40,000.00	0	
ASPHALT - MEDICARE	544.09	1,282.20	5,213.66	25	
ASPHALT - RETIREMENT	3,418.37	8,018.56	37,384.19	21	
ASPHALT - INSURANCE	6,487.26	19,461.78	62,439.01	31	
ENGINEERING FEES - CONTRACTED	0.00	0.00	18,000.00	0	
<b>Expenditure Subtotal</b>	<b>\$62,524.80</b>	<b>\$167,174.47</b>	<b>\$1,045,005.37</b>	<b>16</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$55,220.76</b>	<b>-\$152,272.68</b>	<b>-\$180,505.37</b>	<b>84</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$55,220.76</b>	<b>-\$152,272.68</b>	<b>-\$180,505.37</b>	<b>84</b>
<b>007 Health Unit - 07</b>					
<b>Revenue</b>					
AD VALOREM PROPERTY TAX	571.36	571.36	164,500.00	0	
PAYMENT IN LIEU OF PROPERTY TAXES	0.00	0.00	200.00	0	
HEALTH UNIT INTEREST	878.25	2,479.99	3,800.00	65	
<b>Revenue Subtotal</b>	<b>\$1,449.61</b>	<b>\$3,051.35</b>	<b>\$168,500.00</b>	<b>2</b>	
<b>Expenditure</b>					
BUILDING & GROUNDS	764.00	1,401.00	9,000.00	16	
SALARIES - JURY FUNDED HEALTH UNIT	5,666.11	10,862.80	60,700.00	18	
PENSION / RETIREMENT TAX DEDUCTION	0.00	0.00	6,700.00	0	

**REVENUE & EXPENDITURE STATEMENT**

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EMPLOYER'S SHARE - MEDICARE	433.44	799.28	4,643.55	17	
EMPLOYER'S SHARE - RETIREMENT	0.00	82.42	6,980.50	1	
EMPLOYEE HEALTH INSURANCE BENEFITS	0.00	-686.75	16,770.44	-4	
PHYSICALS / DRUG TESTING	91.00	111.00	200.00	56	
UTILITIES	1,204.21	2,449.42	18,000.00	14	
INSURANCE - LIA/BLDG	0.00	3,179.75	2,955.35	108	
HEALTH UNIT SUPPLIES	0.00	0.00	800.00	0	
TECHNOLOGY & TOOLS	0.00	0.00	2,000.00	0	
TELEPHONE / INTERNET SERVICE	284.77	409.72	3,000.00	14	
<b>Expenditure Subtotal</b>	<b>\$8,443.53</b>	<b>\$18,608.64</b>	<b>\$131,749.84</b>	<b>14</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$6,993.92</b>	<b>-\$15,557.29</b>	<b>\$36,750.16</b>	<b>-42</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$6,993.92</b>	<b>-\$15,557.29</b>	<b>\$36,750.16</b>	<b>-42</b>
<b>008 Current Year Road Project - 08</b>					
<b>Revenue</b>					
INTEREST - JONESBORO STATE BANK	0.00	114.73	2,200.00	5	
TRANSFER FROM ASPHALT SALES TAX FD	0.00	0.00	980,000.00	0	
TRANSFER FROM ASPHALT FUND	0.00	0.00	170,000.00	0	
<b>Revenue Subtotal</b>	<b>\$0.00</b>	<b>\$114.73</b>	<b>\$1,152,200.00</b>	<b>0</b>	
<b>Expenditure</b>					
CONTRACTUAL - PROJECTS	0.00	47,532.06	1,050,000.00	5	
ENGINEERING FEES	12,391.36	47,039.27	99,999.76	47	
<b>Expenditure Subtotal</b>	<b>\$12,391.36</b>	<b>\$94,571.33</b>	<b>\$1,149,999.76</b>	<b>8</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$12,391.36</b>	<b>-\$94,456.60</b>	<b>\$2,200.24</b>	<b>-4,293</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$12,391.36</b>	<b>-\$94,456.60</b>	<b>\$2,200.24</b>	<b>-4,293</b>
<b>009 Tourism Fund - 09</b>					
<b>Revenue</b>					
Tourism: Grant Reveunue	0.00	0.00	27,775.00	0	
Tourism: Interest	218.98	618.44	1,800.00	34	
<b>Revenue Subtotal</b>	<b>\$218.98</b>	<b>\$618.44</b>	<b>\$29,575.00</b>	<b>2</b>	
<b>Expenditure</b>					
Tourism: Advertising	0.00	0.00	9,200.00	0	
Tourism: Education/Recreation/Cultu	200.00	200.00	10,000.00	2	
Tourism: Office Expense	99.60	247.28	700.00	35	
Tourism: Dues, Memberships, Registr	1,673.00	1,673.00	0.00	0	
Tourism: Travel Expense	766.42	766.42	500.00	153	
<b>Expenditure Subtotal</b>	<b>\$2,739.02</b>	<b>\$2,886.70</b>	<b>\$20,400.00</b>	<b>14</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$2,520.04</b>	<b>-\$2,268.26</b>	<b>\$9,175.00</b>	<b>-25</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$2,520.04</b>	<b>-\$2,268.26</b>	<b>\$9,175.00</b>	<b>-25</b>
<b>010 Landfill Closure - 10</b>					
<b>Revenue</b>					
INTEREST	1,257.85	3,489.85	9,600.00	36	
<b>Revenue Subtotal</b>	<b>\$1,257.85</b>	<b>\$3,489.85</b>	<b>\$9,600.00</b>	<b>36</b>	
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$1,257.85</b>	<b>\$3,489.85</b>	<b>\$9,600.00</b>	<b>36</b>

REVENUE & EXPENDITURE STATEMENT

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
<b>011 Solid Waste - 11</b>					
<b>Revenue</b>					
SALES TAX RECEIPTS	87,117.93	199,568.82	1,320,000.00	15	
RECYCLING METAL/PLASTIC/PAPER/ETC	1,840.11	4,151.61	20,000.00	21	
DUMPING FEE CHARGED	483.15	1,387.85	7,800.00	18	
COMMERCIAL COLLECTION FEES	14,994.35	44,969.35	168,000.00	27	
INTEREST	2,397.95	6,856.50	9,600.00	71	
SALE OF EQUIP/SCRAP	0.00	0.00	500.00	0	
RECYCLED WOOD PRODUCTS - FUEL	3,628.95	10,089.30	5,000.00	202	
<b>Revenue Subtotal</b>	<b>\$110,462.44</b>	<b>\$267,023.43</b>	<b>\$1,530,900.00</b>	<b>17</b>	
<b>Expenditure</b>					
TECHNOLOGY/TOOLS (NON-CAPITALIZED)	0.00	0.00	8,500.00	0	
ADMIN COLLECTION COST & COMMISSIONS	942.08	1,987.00	29,500.00	7	
SALARY	65,006.38	156,241.61	681,507.10	23	
ENGINEER	885.00	885.00	8,000.00	11	
FEES / PERMITS / AUDIT FEES	108.00	108.00	2,000.00	5	
PUBLICATIONS	0.00	0.00	300.00	0	
UTILITIES	1,518.08	2,784.70	19,200.00	15	
TELEPHONE	580.13	1,627.44	6,900.00	24	
TIRES	420.30	3,608.40	15,000.00	24	
GAS & OIL	20,731.03	21,818.08	104,000.00	21	
OFFICE EXPENSE	304.56	729.51	2,800.00	26	
PARTS, REPAIRS, SUPPLIES, ETC.	13,326.19	23,453.99	122,500.00	19	
EQUIPMENT	0.00	0.00	190,000.00	0	
LEASE OF EQUIPMENT	2,464.00	7,528.00	82,800.00	9	
PHYSICALS/TESTS	203.00	203.00	1,600.00	13	
GPS FLEET TRACKING	377.86	1,133.58	5,068.00	22	
CONFERENCE WORKSHOP REGISTRATION	0.00	250.00	1,300.00	19	
TRAVEL	0.00	75.00	975.00	8	
MEDICARE	1,104.99	2,455.61	10,481.85	23	
RETIREMENT	7,180.65	17,608.30	78,373.32	22	
GROUP INSURANCE	11,711.03	35,137.32	142,940.03	25	
TESTING FEES	0.00	613.00	0.00	0	
SURVEILLANCE / ENFORCEMENT COSTS	2,406.89	2,641.84	400.00	660	
DUMPING FEES	19,216.04	43,421.39	297,000.00	15	
INSURANCE/LIA/VEH/WC	0.00	58,652.05	61,638.55	95	
<b>Expenditure Subtotal</b>	<b>\$148,486.21</b>	<b>\$382,962.82</b>	<b>\$1,872,783.85</b>	<b>20</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$38,023.77</b>	<b>-\$115,939.39</b>	<b>-\$341,883.85</b>	<b>34</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$38,023.77</b>	<b>-\$115,939.39</b>	<b>-\$341,883.85</b>	<b>34</b>
<b>012 Off Duty Witness Fees - 12</b>					
<b>Revenue</b>					
SHERIFF - COURT FEES / FINES	899.00	1,483.00	12,000.00	12	
INTEREST - JONESBORO STATE BANK	23.47	63.40	180.00	35	

**REVENUE & EXPENDITURE STATEMENT**

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Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
<b>Revenue Subtotal</b>	<b>\$922.47</b>	<b>\$1,546.40</b>	<b>\$12,180.00</b>	<b>13</b>	
<b>Expenditure</b>					
AGENCY REIMBURSEMENT - OFF DUTY FEE	500.00	1,500.00	9,000.00	17	
<b>Expenditure Subtotal</b>	<b>\$500.00</b>	<b>\$1,500.00</b>	<b>\$9,000.00</b>	<b>17</b>	
Before Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$422.47</b>	<b>\$46.40</b>	<b>\$3,180.00</b>	<b>1</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$422.47</b>	<b>\$46.40</b>	<b>\$3,180.00</b>	<b>1</b>
<b>013 Capital Fund - 13</b>					
<b>Revenue</b>					
CAPITAL FUND INTEREST	478.75	1,328.27	3,000.00	44	
TRANSFER FROM GENERAL FUND	0.00	0.00	40,000.00	0	
<b>Revenue Subtotal</b>	<b>\$478.75</b>	<b>\$1,328.27</b>	<b>\$43,000.00</b>	<b>3</b>	
<b>Expenditure</b>					
ENGINEER/ARCHITECT FEES	0.00	0.00	13,500.00	0	
EQUIPMENT/FURNITURE	0.00	0.00	310,000.00	0	
JURY APPROVED - SPECIAL PROJECTS	0.00	0.00	75,000.00	0	
<b>Expenditure Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$398,500.00</b>	<b>0</b>	
Before Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$478.75</b>	<b>\$1,328.27</b>	<b>-\$355,500.00</b>	<b>0</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$478.75</b>	<b>\$1,328.27</b>	<b>-\$355,500.00</b>	<b>0</b>
<b>015 2015 Road Cert. Of Indebtedness - 15</b>					
<b>Revenue</b>					
INTEREST	751.39	2,084.69	3,600.00	58	
TRANSFER FROM ROAD SALES TAX FUND	0.00	0.00	319,684.88	0	
<b>Revenue Subtotal</b>	<b>\$751.39</b>	<b>\$2,084.69</b>	<b>\$323,284.88</b>	<b>1</b>	
<b>Expenditure</b>					
CERTIFICATES OF INDEBTEDNESS	0.00	0.00	285,000.00	0	
INTEREST - CERT OF INDEBTEDNESS	0.00	0.00	34,684.88	0	
<b>Expenditure Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$319,684.88</b>	<b>0</b>	
Before Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$751.39</b>	<b>\$2,084.69</b>	<b>\$3,600.00</b>	<b>58</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$751.39</b>	<b>\$2,084.69</b>	<b>\$3,600.00</b>	<b>58</b>
<b>016 Jackson O.E.P - 16</b>					
<b>Revenue</b>					
EMPG - GOHSEP - STATE OF LA	0.00	0.00	26,225.45	0	
INTEREST	0.00	0.00	600.00	0	
<b>Revenue Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,825.45</b>	<b>0</b>	
<b>Expenditure</b>					
SALARY - O.E.P. DIRECTOR	1,730.75	4,153.80	16,101.75	26	
CONFERENCES / WORKSHOPS	0.00	0.00	2,000.00	0	
OFFICE SUPPLIES	0.00	0.00	800.00	0	
EMPLOYER'S SHARE - MEDICARE	132.40	317.76	1,231.78	26	
O.E.P. Utilities (Phone/Gas/Water)	0.00	0.00	1,800.00	0	
O.E.P. Telephone	0.00	0.00	600.00	0	
<b>Expenditure Subtotal</b>	<b>\$1,863.15</b>	<b>\$4,471.56</b>	<b>\$22,533.53</b>	<b>20</b>	
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$1,863.15</b>	<b>-\$4,471.56</b>	<b>\$4,291.92</b>	<b>-104</b>

**REVENUE & EXPENDITURE STATEMENT**

Jackson Parish Police Jury

03/01/2019 To 03/31/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$1,863.15</b>	<b>-\$4,471.56</b>	<b>\$4,291.92</b>	<b>-104</b>
<b>017 Coroner Fund - 17</b>					
<b>Revenue</b>					
CHATHAM - FEES CHARGED	0.00	0.00	1,200.00	0	
EAST HODGE - FEES CHARGED	0.00	0.00	2,800.00	0	
EROS - FEES CHARGED	0.00	0.00	200.00	0	
HODGE - FEES CHARGED	0.00	106.96	2,000.00	5	
JONESBORO - FEES CHARGED	629.00	1,008.00	8,000.00	13	
NORTH HODGE - FEES CHARGED	0.00	0.00	1,200.00	0	
INTEREST - J'BORO STATE BANK	49.33	202.72	600.00	34	
TRANSFER FROM GENERAL FUND	0.00	0.00	80,000.00	0	
QUITMAN - FEES CHARGED	0.00	0.00	200.00	0	
FEES - RECORD RETRIEVAL	0.00	0.00	200.00	0	
FEES - COOLER STORAGE	0.00	125.00	0.00	0	
AUTHORITY TO CREMATE	0.00	350.00	400.00	88	
	<b>Revenue Subtotal</b>	<b>\$678.33</b>	<b>\$1,792.68</b>	<b>\$96,800.00</b>	<b>2</b>
<b>Expenditure</b>					
SALARIES - CORONER'S OFFICE	2,250.00	6,800.00	32,500.00	21	
MEDICARE - EMPLOYER'S SHARE	172.13	520.20	2,486.25	21	
DUES - CORONER'S ASSOCIATION	0.00	0.00	500.00	0	
AUTOPSY PROFESSIONAL CHARGES	5,865.00	7,820.00	21,000.00	37	
INDIGENT DISPOSITION	0.00	0.00	1,500.00	0	
FORENSIC ASSAULT SPECIALISTS	0.00	0.00	1,000.00	0	
TOXICOLOGY	0.00	0.00	1,000.00	0	
OPC'S - OUT-OF-PARISH	1,300.00	2,800.00	8,500.00	33	
OFFICE SUPPLIES, MISC. EXP	145.84	243.84	4,000.00	6	
COMPUTER SOFTWARE	525.00	1,695.00	4,340.00	39	
MEDICAL SUPPLIES	0.00	171.56	1,500.00	11	
TRAVEL EXPENSE - CORONERS	266.12	1,019.04	4,200.00	24	
VEHICLE / LIABILITY INSURANCE	0.00	1,497.87	3,097.87	48	
VEHICLE EXPENSE - REPAIRS ETC	49.35	485.42	4,300.00	11	
UTILITIES (PHONE/GAS/WATER/ELECTRIC)	899.13	1,300.08	4,220.00	31	
Building Repairs and Renovations	4,000.00	4,000.00	0.00	0	
	<b>Expenditure Subtotal</b>	<b>\$15,472.57</b>	<b>\$28,353.01</b>	<b>\$94,144.12</b>	<b>30</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$14,794.24</b>	<b>-\$26,560.33</b>	<b>\$2,655.88</b>	<b>-1,000</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$14,794.24</b>	<b>-\$26,560.33</b>	<b>\$2,655.88</b>	<b>-1,000</b>
<b>018 Livestock Pavillion Fund - 18</b>					
<b>Revenue</b>					
INTEREST - CHECKING ACCT	567.68	1,575.00	3,000.00	53	
	<b>Revenue Subtotal</b>	<b>\$567.68</b>	<b>\$1,575.00</b>	<b>\$3,000.00</b>	<b>53</b>
After Transfers	<b>Excess Of Revenue Subtotal</b>	<b>\$567.68</b>	<b>\$1,575.00</b>	<b>\$3,000.00</b>	<b>53</b>
<b>024 Federal Grants Fund - 24</b>					
<b>Revenue</b>					

**REVENUE & EXPENDITURE STATEMENT**

Jackson Parish Police Jury

03/01/2019 To 03/31/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
2017 SHSP Grant Reimbursement	0.00	0.00	30,286.23	0
<b>Revenue Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,286.23</b>	<b>0</b>
<b>Expenditure</b>				
2017 SHSP Grant Expenditures	0.00	0.00	30,286.23	0
<b>Expenditure Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,286.23</b>	<b>0</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0</b>
<b>025 Lcdbg Grants Fund - 25</b>				
<b>Revenue</b>				
LCDBG Grant: Reimbursements	13,460.00	54,740.00	245,850.00	22
<b>Revenue Subtotal</b>	<b>\$13,460.00</b>	<b>\$54,740.00</b>	<b>\$245,850.00</b>	<b>22</b>
<b>Expenditure</b>				
LCDBG Grant: Consultant Fees	7,400.00	7,400.00	11,290.00	66
LCDBG Grant: Engineering Fees	6,060.00	6,060.00	234,560.00	3
LCDBG Grant: Contract Payments	8,549.00	49,829.00	0.00	0
<b>Expenditure Subtotal</b>	<b>\$22,009.00</b>	<b>\$63,289.00</b>	<b>\$245,850.00</b>	<b>26</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$8,549.00</b>	<b>\$0.00</b>	<b>0</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$8,549.00</b>	<b>\$0.00</b>	<b>0</b>
<b>026 Court Fees Fund - 26</b>				
<b>Expenditure</b>				
PETIT / GRAND JURY FEES	683.56	1,919.64	9,900.00	19
<b>Expenditure Subtotal</b>	<b>\$683.56</b>	<b>\$1,919.64</b>	<b>\$9,900.00</b>	<b>19</b>
Before Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$683.56</b>	<b>-\$9,900.00</b>	<b>19</b>
After Transfers	<b>Deficiency Of Revenue Subtotal</b>	<b>-\$683.56</b>	<b>-\$9,900.00</b>	<b>19</b>



**CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER**

Jackson Parish Police Jury

Deposit Dates: 3/1/2019 to 3/31/2019

FY 2019

Deposit Numbers: 173 to 201

User IDs: All

Deposit # / Date / Cash Account			Deposit Amount (\$)
173	03/01/2019	020-1-901-00000	4,504.35
179	03/04/2019	020-1-901-00000	3,421.67
180	03/05/2019	020-1-901-00000	6,406.67
183	03/07/2019	020-1-901-00000	4,562.95
184	03/07/2019	020-1-901-00000	143,626.47
185	03/08/2019	020-1-901-00000	1,036.40
186	03/11/2019	020-1-901-00000	4,084.40
187	03/11/2019	020-1-901-00000	16,384.20
188	03/13/2019	020-1-901-00000	1,338.71
189	03/14/2019	020-1-901-00000	1,165.00
190	03/15/2019	020-1-901-00000	2,018.55
191	03/18/2019	020-1-901-00000	3,915.00
192	03/19/2019	020-1-901-00000	710.00
193	03/21/2019	020-1-901-00000	2,181.90
194	03/22/2019	020-1-901-00000	1,160.00
195	03/25/2019	020-1-901-00000	2,180.00
196	03/27/2019	020-1-901-00000	4,574.52
197	03/28/2019	020-1-901-00000	4,905.56
198	03/15/2019	020-1-901-00000	19,888.05
199	03/28/2019	020-1-901-00000	1,000.00
200	03/31/2019	020-1-902-00000	80.84
201	03/31/2019	020-1-901-00000	29,609.08
<b>GRAND TOTAL:</b>			<b>\$258,754.32</b>

**ACCOUNTS PAYABLE CHECK REGISTER**

Jackson Parish Police Jury

FY 2019

Check Register for 3/1/2019 to 12/31/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date		Amount (\$)
03/01/2019	Check Run 208 Check Total	\$200.00
	Check Run 208 Total	\$200.00
03/08/2019	Check Run 214 Check Total	\$200.00
	Check Run 214 Total	\$200.00
03/05/2019	Check Run 215 Check Total	\$37,096.48
	Check Run 215 Total	\$37,096.48
03/05/2019	Check Run 216 Check Total	\$2,050.00
	Check Run 216 Total	\$2,050.00
03/06/2019	Check Run 217 Check Total	\$3,520.62
	Check Run 217 Total	\$3,520.62
03/06/2019	Check Run 218 Check Total	\$4,157.16
	Check Run 218 Total	\$4,157.16
03/06/2019	Check Run 219 Check Total	\$2,441.36
	Check Run 219 Total	\$2,441.36
03/07/2019	Check Run 220 Check Total	\$18,576.18
	Check Run 220 Total	\$18,576.18
03/08/2019	Check Run 221 Check Total	\$8,549.00
	Check Run 221 Total	\$8,549.00
03/15/2019	Check Run 222 Check Total	\$200.00
	Check Run 222 Total	\$200.00
03/12/2019	Check Run 223 Check Total	\$38,714.34
	Check Run 223 Total	\$38,714.34
03/15/2019	Check Run 224 Check Total	\$32,436.46
	Check Run 224 Total	\$32,436.46
03/15/2019	Check Run 225 Check Total	\$1,421.77
	Check Run 225 Total	\$1,421.77
03/14/2019	Check Run 226 Check Total	\$10,905.83
	Check Run 226 Total	\$10,905.83
03/19/2019	Check Run 227 Check Total	\$121,553.26
	Check Run 227 Total	\$121,553.26
03/22/2019	Check Run 228 Check Total	\$200.00
	Check Run 228 Total	\$200.00
	Check Run 229 Check Total	\$74,992.82

**ACCOUNTS PAYABLE CHECK REGISTER**

Jackson Parish Police Jury

FY 2019

Check Register for 3/1/2019 to 12/31/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date		Amount (\$)	
03/26/2019	Check Run 229 Total	\$74,992.82	
03/29/2019	Check Run 230 Check Total	\$200.00	
	Check Run 230 Total	\$200.00	
03/27/2019	Check Run 231 Check Total	\$2,428.50	
	Check Run 231 Total	\$2,428.50	
03/28/2019	Check Run 232 Check Total	\$3,986.29	
	Check Run 232 Total	\$3,986.29	
03/31/2019	Check Run 233 Check Total	\$5,157.03	
	Check Run 233 Total	\$5,157.03	
03/29/2019	Check Run 234 Check Total	\$44,551.00	
	Check Run 234 Total	\$44,551.00	
03/31/2019	Check Run 235 Check Total	\$40,972.69	
	Check Run 235 Total	\$40,972.69	
	<b>Description</b>	<b>Count</b>	<b>Amount (\$)</b>
	ACH	0	\$0.00
	Bank of America	0	\$0.00
	Check	238	\$454,510.79
	Strategic Payment Services	0	\$0.00
	Wells Fargo	0	\$0.00
	Paymode X	0	\$0.00
	<b>GRAND TOTAL</b>	<b>238</b>	<b>\$454,510.79</b>



## March 2019 Maintenance Report

### Completed Project

- Pressure washing the front of Courthouse
- Community Center Events
  - Greater North La Prayer Breakfast 3/2/19
  - LSU Ag 4-H Foundation Meeting 3/5/19
  - LSU Ag 4-H Junior Leader 3/7/19
  - Brown Grove MBC Pastor's Appreciation Reception 3/10/19
  - Clerk of Court Training 3/12/19
  - United Way of Northeast La Reality Fair 3/14/19
  - Clerk of Court Training 3/18/19
  - Dugdemona Gobblers Nat'l Turkey Banquet 3/23/19

### Ongoing Projects

- Landscaping of the Courthouse, Coroner's Museum and the grounds and Fain building
- Maintenance Schedules (documentation on job duty lists, schedules of periodic events, check sheets)
- Completion of Veteran's Park landscaping (planting spring flowers)
- Installing LED light fixtures in Jury Offices (cost saving & efficiency)

### Upcoming Projects

- Waxing and resurfacing of the Health Unit floors
- Pressure washing the Health Unit
- Community Center
  - Anderson Family Repass 4/6/19
  - LSU Ag School Career Connection Luncheon 4/12/19
  - JPSB Student Honors Banquet 4/29/19

# RILEY COMPANY

OF LOUISIANA, INC.  
CONSULTING ENGINEERS

112 EAST MISSISSIPPI AVE.  
P.O. DRAWER 1303  
RUSTON, LOUISIANA 71273

PAUL A. RILEY, P.E., PRESIDENT

PHONE: (318) 251-0238  
FAX: (318) 251-0239  
E-MAIL: riley@rileyco.org

FRANK W. MILLER, P.L.S.  
CLINTON CRUTCHFIELD, P.L.S.  
ROBERT C. MYERS, P.E.

April 4, 2019

**Delivery by Hand**

Mrs. Gina Thomas  
Secretary/Treasurer  
Jackson Parish Police Jury  
500 East Court Street  
Jonesboro, Louisiana 71251

RE: Jackson Parish Police Jury  
2019 Road Program  
Contract I – North Antioch Road  
Our File: 009-865

Dear Mrs. Thomas:

We have tabulated bids received on Thursday, April 4, 2019 for the referenced project. Attached herewith is a copy of the bid tabulation and the original bid packets.

The lowest responsive, responsible bidder is Amethyst Construction, Inc. from West Monroe, Louisiana in the amount of \$729,575.00. It is our recommendation that the Jury accept the low bid of Amethyst Construction, Inc. for this project.

Sincerely,

RILEY COMPANY OF LOUISIANA, INC.

BY: \_\_\_\_\_

  
Paul A. Riley, P.E.  
President

PAR/srl

Enclosures

JACKSON PARISH POLICE JURY  
 2019 ROAD PROGRAM-CONTRACT I-NORTH ANTIOCH ROAD  
 ENGINEERING PROJECT 865  
 BID DATE: THURSDAY, APRIL 4, 2019

BID TABULATION				Amethyst Construction	Diamond B Construction	D & J Construction	Dreher Construction	Engineers Estimate
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1	2" Thick Asphaltic Concrete Pavement (Type 3 Wearing Course)	30,500	S.Y.	\$12.50	\$12.00	\$12.50	\$12.50	\$12.00
2	2" Thick Asphaltic Concrete Pavement (Type 3)(Paved Drives)	570	S.Y.	\$12.50	\$35.00	\$12.50	\$30.00	\$20.00
3	10" Thick Soil Cement Base Course (9% By Volume)	25,400	S.Y.	\$10.00	\$8.50	\$11.00	\$11.50	\$11.00
4	8" Thick Pavement Patching	10	S.Y.	\$150.00	\$600.00	\$120.00	\$150.00	\$200.00
5	Utility Contingency	1	L.S.	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
6	Aggregate Surfacing for Shoulders	6,000	L.F.	\$1.50	\$0.50	\$3.00	\$1.50	\$1.50
7	Leveling Existing Street	150	TON	\$105.00	\$120.00	\$120.00	\$130.00	\$110.00
8	Mobilization	1	L.S.	\$12,500.00	\$63,000.00	\$50,000.00	\$50,000.00	\$35,000.00
9	Temporary Signs and Barricades	1	L.S.	\$3,250.00	\$12,000.00	\$7,500.00	\$5,000.00	\$7,500.00
10	30" PP Cross Drain Pipe	40	L.F.	\$190.00	\$100.00	\$140.00	\$90.00	\$150.00
11	36" PP Cross Drain Pipe	120	L.F.	\$180.00	\$150.00	\$165.00	\$135.00	\$160.00
12	Seed and Fertilize	1	L.S.	\$2,000.00	\$11,500.00	\$5,000.00	\$5,000.00	\$3,000.00
13	Rip Rap (Class 55, 18" Thick)	100	S.Y.	\$90.00	\$100.00	\$100.00	\$100.00	\$90.00
<b>TOTAL AMOUNT OF BASE BID</b>				<b>\$729,575.00</b>	<b>\$752,350.00</b>	<b>\$807,875.00</b>	<b>\$815,250.00</b>	<b>\$769,000.00</b>

**JACKSON PARISH POLICE JURY**  
**2019 ROAD PROGRAM**  
**CONTRACT I – NORTH ANTIOCH ROAD**

**BID DATE: Thursday, April 4, 2019 AT 2:00 P.M.**  
**Jackson Parish Courthouse, Third Floor**  
**500 East Court Street, Jonesboro, Louisiana**

**BID OPENING**

**AMETHYST CONSTRUCTION, INC.**  
**215 INDUSTRIAL PARKWAY**  
**WEST MONROE, LA 71291**  
**318-397-9909**  
**#15099**

729,575.00

**DREHER CONTRACTING, LLC**  
**1115 ELM STREET**  
**BASTROP, LA 71220**  
**318-281-2241**  
**#5635**

815,250.00

**D & J CONSTRUCTION CO., LLC**  
**602 WELL ROAD**  
**WEST MONROE, LA 71292**  
**318-388-2764**  
**#5789**

807,875.00

**DIAMOND B CONSTRUCTION CO., LLC**  
**2090 INDUSTRIAL PARK ROAD**  
**ALEXANDRIA, LA 71306**  
**318-388-2764**  
**#12487**

752,350.00

**MABRY COMPANY, LLC**  
**P. O. BOX 869**  
**RUSTON, LA 71273**  
**318-254-0690**  
**#32563**

no bid

# RILEY COMPANY

OF LOUISIANA, INC.  
CONSULTING ENGINEERS

112 EAST MISSISSIPPI AVE.  
P.O. DRAWER 1303  
RUSTON, LOUISIANA 71273

PAUL A. RILEY, P.E., PRESIDENT

PHONE: (318) 251-0238  
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FRANK W. MILLER, P.L.S.  
CLINTON CRUTCHFIELD, P.L.S.  
ROBERT C. MYERS, P.E.

April 4, 2019

**Delivery by Hand**

Mrs. Gina Thomas  
Secretary/Treasurer  
Jackson Parish Police Jury  
500 East Court Street  
Jonesboro, Louisiana 71251

RE: Jackson Parish Police Jury  
2019 Road Program  
Contract II – Chip Seal Project  
Our File: 009-865

Dear Mrs. Thomas:

We have tabulated bids received on Thursday, April 4, 2019 for the referenced project. Attached herewith is a copy of the bid tabulation and the original bid packets.

The lowest responsive, responsible bidder is Dreher Contracting, LLC from Bastrop, Louisiana in the amount of \$245,715.00. It is our recommendation that the Jury accept the low bid of Dreher Contracting, LLC for this project.

Sincerely,

RILEY COMPANY OF LOUISIANA, INC.

BY: 

Paul A. Riley, P.E.  
President

PAR/srl

Enclosures



<b>JACKSON PARISH POLICE JURY            2019 ROAD PROGRAM-CONTRACT II-CHIP SEAL PROJECT            ENGINEERING PROJECT 865            BID DATE: THURSDAY, APRIL 4, 2019</b>					
BID TABULATION				Dreher Contracting	Engineers Estimate
ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	UNIT PRICE
1	Ashpaltic Surface Treatment (one coat)	60,000	S.Y.	\$2.83	\$3.00
2	8" Thick Pavement Patching	280	S.Y.	\$100.00	\$105.00
3	Utility Contingency	1	L.S.	\$3,000.00	\$3,000.00
4	Mobilization	1	L.S.	\$15,240.00	\$15,000.00
5	Temporary Signs and Barricades	1	L.S.	\$20,000.00	\$10,000.00
6	15" PP Cross Drain Pipe	30	L.F.	\$75.00	\$90.00
7	18" PP Cross Drain Pipe	40	L.F.	\$80.00	\$130.00
8	24" PP Cross Drain Pipe	40	L.F.	\$90.00	\$160.00
9	Rip Rap (Class 55, 18" Thick)	5	S.Y.	\$125.00	\$150.00
<b>TOTAL AMOUNT OF BASE BID</b>				<b>\$245,715.00</b>	<b>\$252,450.00</b>

**JACKSON PARISH POLICE JURY**  
**2019 ROAD PROGRAM**  
**CONTRACT II – CHIP SEAL PROJECT**

**BID DATE: Thursday, April 4, 2019 AT 2:00 P.M.**  
**Jackson Parish Courthouse, Third Floor**  
**500 East Court Street, Jonesboro, Louisiana**

**BID OPENING**

**DREHER CONTRACTING, LLC**  
**1115 ELM STREET**  
**BASTROP, LA 71220**  
**318-281-2241**  
**#5635**

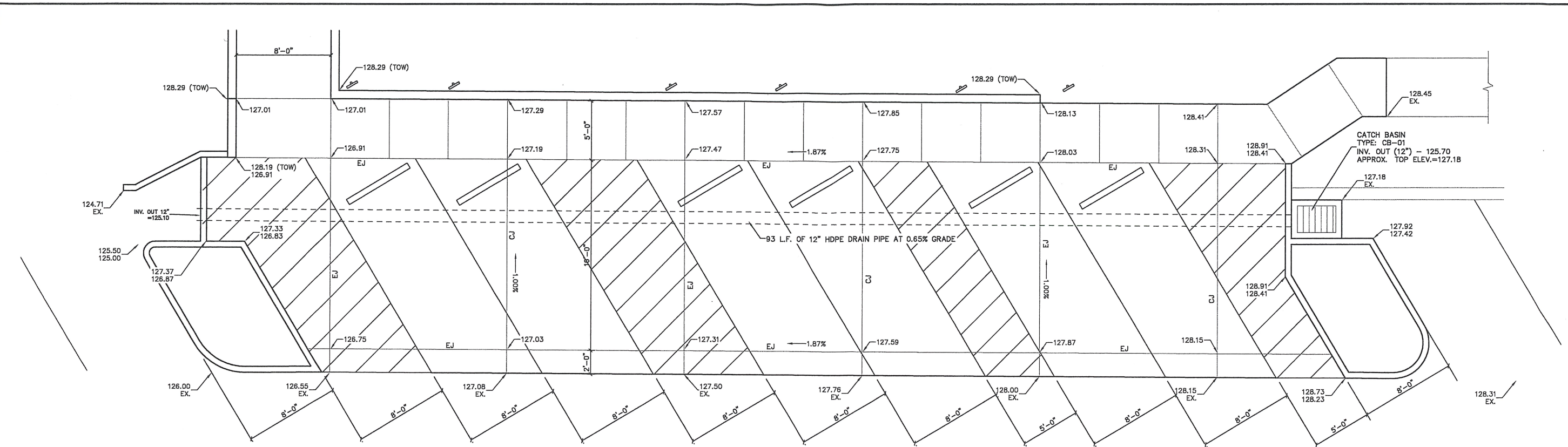
245,715.00

**T.L. WALLACE CONSTRUCTION, INC.**  
**4025 HWY 35 NORTH**  
**COLUMBIA, MS 39429**  
**601-736-4525**  
**#14422**

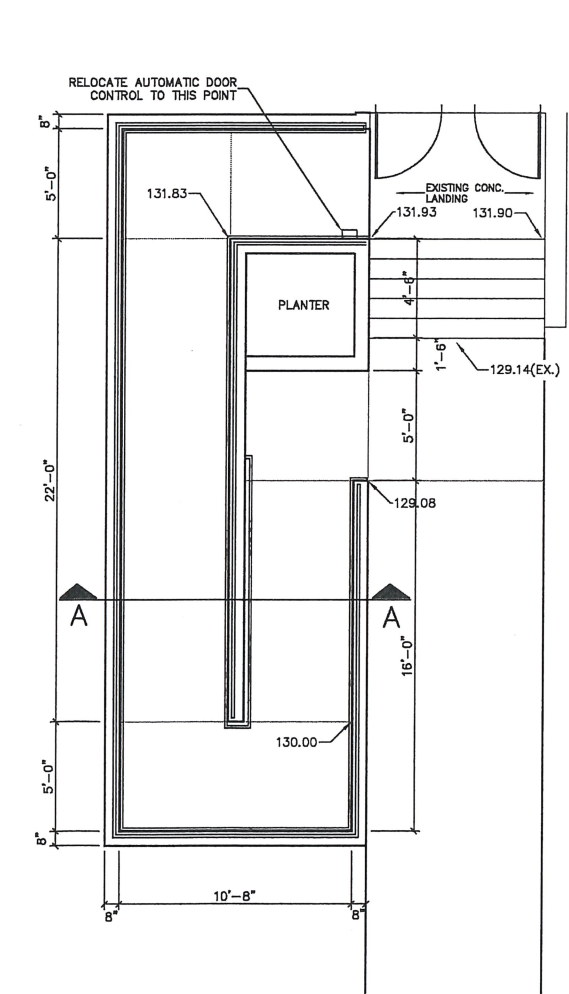
no bid

**AMETHYST CONSTRUCTION, INC.**  
**215 INDUSTRIAL PARKWAY**  
**WEST MONROE, LA 71291**  
**318-397-9909**  
**#15099**

no bid



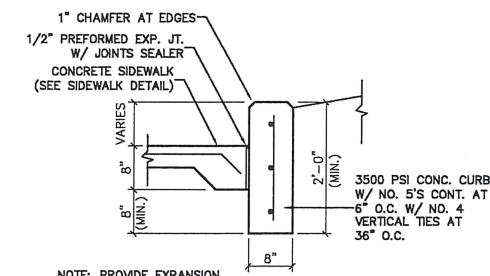
**H/C PARKING PLAN**  
SCALE: 1/4"=1'-0"



**RAMP PLAN**  
SCALE: 1/4"=1'-0"

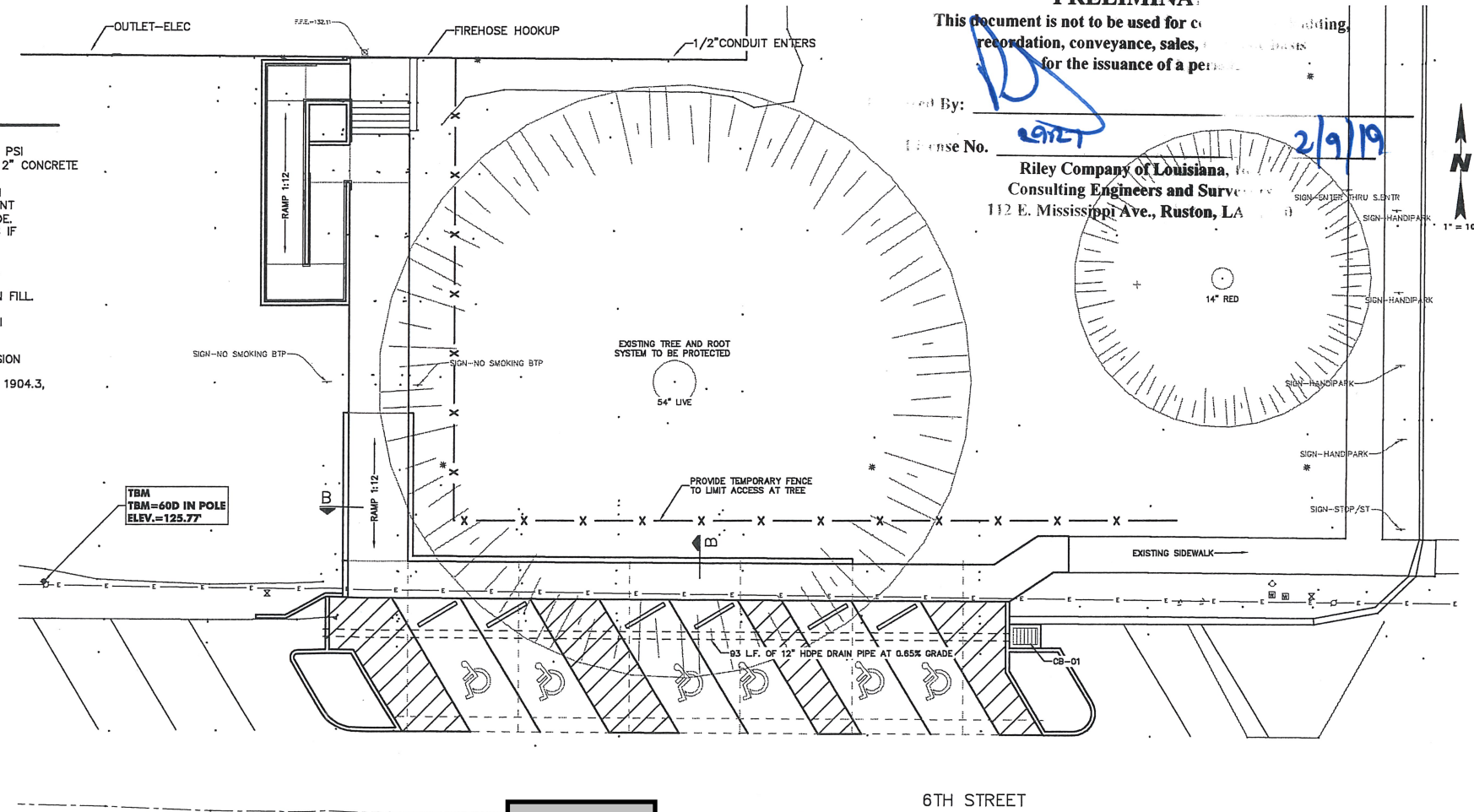
**PAVING NOTES**

1. DRIVES AND PARKING: 6" THICK PORTLAND CEMENT TESTING 3500 PSI CURBS: PORTLAND CEMENT CONCRETE TESTING 3500 PSI. PLACE ON 2" CONCRETE SAND OVER 12" COMPACTED SUBGRADE.
2. SIDEWALKS: 4" THICK PORTLAND CEMENT CONCRETE TESTING 3000 PSI ALL CONCRETE PAVING TO HAVE 6X6-10X10 WWF SHEET REINFORCEMENT TO BE PLACED OVER CONCRETE SAND OVER 12" COMPACTED SUBGRADE.
3. PROVIDE DOWELS AT ALL EXPANSION JOINTS AND ALL CONTROL JOINTS IF METAL KEYWAY IS USED.
4. PROVIDE SELECT FILL AS NECESSARY TO BRING EXISTING GRADES TO PROPER ELEVATION. (GRADES SHOWN ON PLAN ARE FINISHED SURFACE ELEVATIONS) SELECT FILL UNDER SITE PAVING TO BE COMPACTED TO 95% OF STANDARD PROCTOR DENSITY. LEAVE NO ORGANIC MATTER IN FILL.
5. ALL SITE PAVING TO HAVE A LIGHT BROOM FINISH.
6. ALL SITE PAVING CONCRETE MUST BE PROPERLY CURED FOLLOWING ACI RECOMMENDATIONS.
7. PROVIDE EXPANSION JOINTS AS SHOWN ON PLANS AND AT ANY LOCATION WHERE DIFFERENTIAL MOVEMENT MAY OCCUR. SEAL EXPANSION JOINTS WITH PROPER ELASTOMERIC SEALER.
8. ALL CONCRETE IS TO BE AIR ENTRAINED IN ACCORDANCE WITH TABLE 1904.3, NOTE B, OF THE 2009 INTERNATIONAL BUILDING CODE.



NOTE: PROVIDE EXPANSION JOINTS AT NO GREATER THAN 20' O.C. ALONG WALL

**WALL DETAIL 'B'**  
SCALE: 3/4"=1'-0"



**SITE PLAN**  
SCALE: 1"=10'-0"

**PRELIMINARY**  
This document is not to be used for recording, conveyance, sales, or for the issuance of a permit.

Prepared By: [Signature]  
License No. 99127  
Riley Company of Louisiana, Inc.  
Consulting Engineers and Surveyors  
112 E. Mississippi Ave., Ruston, LA 71272  
Date: 2/9/19

DATE	
REVISION	
NO.	BY
1.	
2.	
3.	
4.	

**RILEY COMPANY ENGINEERS & SURVEYORS**  
RUSTON, LA 71272  
P.O. BOX 5000  
TELEPHONE (337) 241-0238 FAX (337) 241-0239

SCALE	1"=10'
PROJECT NUMBER	010
DATE	JANUARY, 2019
DRAWN BY	DEJ
FILE NAME	STERILANDING

**JACKSON PARISH POLICE JURY**  
**COURTHOUSE HANDICAP RAMPS**  
**OPTION NO. 1**

DRAWING NO. **1**

**GOHSEP NO. 1603N-049-0001**  
**Jackson Parish Hospital Drainage Improvements**  
**Jackson Parish Police Jury**  
**TOTAL PROJECT BUDGET**  
**Amended March 29, 2019**

**PHASE I AND PRE-AWARD BUDGET**

<b>A. Materials</b>					
	Description	Quantity	Unit	Unit Cost	Cost
-	-	-	-	-	\$ -
<b>B. Labor</b>					
	Description	Quantity	Unit	Unit Cost	Cost
1	Engineering Plans and Specifications	230	Days	\$ 253.29	\$ 58,256.00
2	Project Management for Phase I	270	Days	\$ 3.64	\$ 983.00
3	Topographic Survey	7	Days	\$ 742.86	\$ 5,200.00
4	Engineering Hand H	30	Days	\$ 233.33	\$ 7,000.00
<b>TOTAL PHASE I BUDGET</b>					<b>\$ 71,439.00</b>

**PHASE II BUDGET**

<b>A. Materials</b>					
	Description	Quantity	Unit	Unit Cost	Cost
1	Select Material	2,700	CY	\$ 4.80	\$ 12,960.00
2	Storm Drain Pipe	2,150	LF	\$ 63.60	\$ 136,740.00
3	Crushed Rock	130	CY	\$ 36.00	\$ 4,680.00
4	Rip Rap	135	SY	\$ 48.00	\$ 6,480.00
5	Silt Fence	1,100	LF	\$ 0.24	\$ 264.00
6	Hay Bales	120	EA	\$ 9.60	\$ 1,152.00
7	Asphaltic Concrete	14	TON	\$ 96.00	\$ 1,344.00
8	Portlannd Cement Concrete	45	CY	\$ 132.00	\$ 5,940.00
9	Manholes and Catch Basins	39	EA	\$ 3,000.00	\$ 117,000.00
10	Sod and Seed annd Fertilize	1	EA	\$ 7,590.00	\$ 7,590.00
11	Erosion Control Matting	1,400	SY	\$ 1.80	\$ 2,520.00
12	Trench Drains	300	LF	\$ 120.00	\$ 36,000.00
13	Sump Pump and Wet Well	1	EA	\$ 30,000.00	\$ 30,000.00
14	Gutter Drainage Systems	1	EA	\$ 39,000.00	\$ 39,000.00
15	Excavators	640	HR	\$ 150.00	\$ 96,000.00
16	Grador	30	HR	\$ 132.00	\$ 3,960.00
17	Trucks	800	HR	\$ 84.00	\$ 67,200.00
18	Dozer	480	HR	\$ 92.00	\$ 44,160.00
19	Safety Signs/Barricades	2	EA	\$ 1,500.00	\$ 3,000.00
<b>TOTAL PHASE II MATERIALS</b>					<b>\$ 615,990.00</b>

**GOHSEP NO. 1603N-049-0001**  
**Jackson Parish Hospital Drainage Improvements**  
**Jackson Parish Police Jury**  
**TOTAL PROJECT BUDGET**  
**Amended March 29, 2019**

<b>B. Labor</b>					
	Description	Quantity	Unit	Unit Cost	Cost
1	Mobilization	1	EA	\$ 27,000.00	\$ 27,000.00
2	Excavation/Grading	1	EA	\$ 9,960.00	\$ 9,960.00
3	Drainage/Excavation/Compaction/Trucking	2,150	LF	\$ 33.00	\$ 70,950.00
4	Final Clean up of Site - Punchlist	1	EA	\$ 6,000.00	\$ 6,000.00
5	Drainage Structures	1	EA	\$ 30,000.00	\$ 30,000.00
6	Trench Drain Placement	300	LF	\$ 52.00	\$ 15,600.00
7	Gutter System Placement	1	EA	\$ 18,240.00	\$ 18,240.00
8	Sump Placement	1	EA	\$ 15,840.00	\$ 15,840.00
	<b>SUBTOTAL PHASE II CONSTRUCTION LABOR</b>				\$ 193,590.00
9	COE Permit/NPDES Permit/DEQ Water Quality	60	Days	\$ 38.33	\$ 2,300.00
10	Wetlands Mitigation Credits Contingency	60	Days	\$ 229.17	\$ 13,750.00
11	ROW Maps and ROW Appraisal / Acquisiton	120	Days	\$ 125.00	\$ 15,000.00
12	Construction Staking	10	Days	\$ 1,232.00	\$ 12,320.00
13	Laboratory Testing	10	Days	\$ 700.00	\$ 7,000.00
14	Project Management for Phase II	240	Days	\$ 483.70	\$ 116,088.00
15	Engineering Design Update	30	Days	\$ 400.00	\$ 12,000.00
16	Topographic Survey for Design Update	10	Days	\$ 200.00	\$ 2,000.00
	<b>SUBTOTAL PHASE II PROFESSIONAL SERVICE LABOR</b>				\$ 180,458.00
	<b>TOTAL PHASE II LABOR</b>				\$ 374,048.00
	<b>TOTAL PHASE II</b>				\$ 990,038.00
	<b>TOTAL PROJECT</b>				\$ 1,061,477.00

## Gina Thomas

---

**From:** Paul Riley <priley@rileyco.org>  
**Sent:** Thursday, April 04, 2019 3:06 PM  
**To:** Gina Thomas; Mark Treadway; 'Regina Rowe (Regina.rowe@westrock.com)'; John McCarty (W4)  
**Subject:** FW: Jackson Parish Hospital Revised Budget  
**Attachments:** Total Project Budget (JP Hospital Drainage).pdf

FYI. We sent them the updated budget.

Paul

---

**From:** Hunter Pearce <hpearce@rileyco.org>  
**Sent:** Thursday, April 4, 2019 11:32 AM  
**To:** Roland Spano <Roland.Spano@LA.GOV>  
**Cc:** Paul Riley <priley@rileyco.org>  
**Subject:** Jackson Parish Hospital Revised Budget

Roland,

I have attached a revised Total Project Budget for the Jackson Parish Hospital Drainage Improvements Project (GOHSEP NO. 1603N-049-0001). This budget will take the place of the last budget revision dated February 28, 2011. The Phase I budget did not change since that work has already been completed. The increase in the Phase II section of the budget comes from the increase in construction and professional service costs over the past 8 years. The other increase in the budget is for an engineering design update. This is needed to update the plans to show what has already been constructed after the plans were completed in 2010.

Please give me a call with any questions once you have reviewed the revised budget.

Thanks,

Hunter R. Pearce, PE  
Riley Company of Louisiana, Inc.  
[hpearce@rileyco.org](mailto:hpearce@rileyco.org)  
(318) 251-0238

## **PROCUREMENT POLICY**

These procedures are intended to serve as guidelines for the procurement of supplies, equipment, construction services and professional services for the LCDBG Program. These guidelines meet the standards established in 2 CFR 200.318 through 200.326 and state requirements.

### **CODE OF CONDUCT**

No employee, officer, or agent of the Jackson Parish Police Jury shall participate in the selection or in the award or administration of a contract supported by LCDBG funds if a conflict of interest, real or apparent, would be involved. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the above, has a financial or other interest in the firm selected for award.

No officer, employee or agent of the Jackson Parish Police Jury shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Any alleged violations of these standards of conduct shall be referred to the Jackson Parish Police Jury Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

### **PROCUREMENT PROCEDURES**

The director or supervisor of each department or agency of the Jackson Parish Police Jury responsible for procurement of services, supplies, equipment, or construction obtained with LCDBG funds shall review all proposed procurement actions to avoid the purchase of unnecessary or duplicative items. Such reviews shall consider consolidation or breaking out to obtain a more economical purchase. When determined appropriate by the Director or Supervisor, an analysis to determine which approach would be the most economical shall be undertaken. The Jackson Parish Police Jury shall take affirmative steps to assure that small and minority firms, women's business enterprises, and labor surplus firms are solicited whenever they are potential qualified sources. The Jackson Parish Police Jury shall also consider the feasibility of dividing total requirements into smaller tasks or quantities so as to permit maximum participation by small and minority firms, women's business enterprises, and labor surplus firms. Where permitted by regulations, delivery schedules will be developed which will include participation by such businesses.

The Jackson Parish Police Jury shall assist the prime contractor whenever possible by providing copies of lists which identify qualified small and minority firms, women's business enterprises, and labor surplus area firms.

### **SELECTION PROCEDURES**

ALL procurement carried out with LCDBG funds, where Jackson Parish Police Jury is a direct party, shall be carried out in a manner that provides maximum free and open competition.

Procurement procedures will not restrict or eliminate competition. Jackson Parish Police Jury shall not place unreasonable requirements on firms in order for them to qualify to do business. Nor will Jackson Parish Police Jury encourage or participate in noncompetitive practices among firms. The Jackson Parish Police Jury is alert to organizational conflicts which would jeopardize the negotiation process and limit competition. Jackson Parish Police Jury will not require unnecessary experience or bonding requirements.

Pursuant to state law, all solicitations of offers shall incorporate a clear accurate description of the technical requirements for the material, service, or product to be procured. In competitive procurements, these descriptions shall not contain features which unduly limit competition. The description may include a statement of the qualitative nature of the material, product, or service and the minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications shall be avoided whenever possible. A "brand name or equal" description may be used to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offerers shall be clearly stated.

All solicitations of offers shall clearly set forth all requirements which offerers must fulfill and all other factors to be used in evaluating bids, proposals, or statements of qualifications. Contracts shall be awarded only to responsible contractors/firms that possess the potential ability to perform successfully under the terms and conditions of the proposed procurement. Consideration shall be given to such factors as the contractor's/firm's capacity, integrity, compliance with public policy, record of past performance, and financial and technical resources.

## **METHODS OF PROCUREMENT**

Direct procurement by the Jackson Parish Police Jury shall be made by using one of the following methods depending on the type of service to be procured.

Micro-Purchase – Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold of \$3,000. To the extent practicable, the non-Federal entity must distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be awarded without soliciting competitive quotations if the non-Federal entity considers the price to be reasonable.

Small Purchase Procedures. Relatively simple, informal procurement procedures will be used where the purchase of materials, supplies, equipment, and/or other property will not cost in the aggregate more than \$30,000, and for construction with a cost of not more than \$150,000, except where further limited by state law or LCDBG policy. The small purchase procedure can



also be utilized to procure administrative consulting and other professional services costing not more than \$150,000. The only exception to professional services is for architectural/engineering services that must be procured through competitive negotiation. The procurement officer must obtain a minimum of three oral or written price or rate quotations from qualified sources. Documentation on all quotations received (whether oral or written) shall be made a part of the file.

Competitive Sealed Bids/Formal Advertising. Under this procedure bids are publicly advertised in accordance with the state's Public Bid Law. A firm fixed price contract (either lump sum or unit price) shall be awarded to the responsible bidder whose bid is lowest in price and that conforms to all the material terms and conditions of the advertisement for bids.

Competitive sealed bids can be used ONLY when the following criteria are met: (1) there are complete, adequate, and realistic specifications or purchase descriptions; (2) there are two or more responsible bidders who are willing and able to compete effectively; (3) the procurement can be made on a firm fixed-price contract and selection of the successful bidder can appropriately be made principally on the basis of price.

When formal advertising is used the following conditions shall be met:

- i. The advertisement for bids shall be publicly advertised in accordance with state law.
- ii. The advertisement for bids, including the specifications and pertinent attachments, shall clearly define the items or services needed in order for the bidders to properly respond to the advertisement.
- iii. All bids shall be opened publicly at the time and place specified in the advertisement for bids.
- iv. A firm fixed-price contract award shall be made by written notice to the lowest responsible bidder whose bid conforms to the advertisement for bids. Where specified in the bid documents, factors such as discounts, transportation costs, and life cycle costs shall be considered in determining which bid is lowest. Payment discounts shall only be used to determine low bid when prior experience indicates that such discounts are generally taken.
- v. Notwithstanding the above, any or all bids may be rejected when there are sound documented business reasons in the best interest of the LCDBG Program.

Competitive Negotiation: Requests for Proposals/Qualification Statements. This method may be used when formal advertising is not appropriate. Architectural and engineering services must be procured via requests for qualification statements; administrative consulting services must be procured via requests for proposals. Other professional services may also be procured by requests for proposals. The following procedures will be used for competitive negotiation:

- i. Requests for proposals or qualification statements must be advertised in a newspaper in the nearest metropolitan area in accordance with the rules of the state's LCDBG Program. All submittals will be honored and entered into the competition.
- ii. The package for proposals or qualification statements shall identify all significant evaluation factors or selection criteria, including the corresponding point system that will be used to rate the proposals/qualification statements.

iii. The selecting official (or committee, if one is designated) shall review all proposals and statements received and make a technical evaluation of each. This shall also include a written statement that identifies the basis upon which the selection was made.

iv. Contract award will be made to the responsible offerer whose submission is deemed most appropriate to the Jackson Parish Police Jury with consideration for price, qualifications, and other factors set by the local governing body. Unsuccessful offerers shall be notified in writing within ten working days of contract award. Documentation of notification shall be maintained in the contract selection file for the individual project.

v. Following the review of the qualification statements received, the most qualified competitor will be selected to enter into contract negotiation. This shall always include negotiation of price to insure cost reasonableness. At the conclusion of successful negotiation, the competitor shall be invited to enter into a contract.

Noncompetitive Negotiation/Sole Source. Noncompetitive negotiation shall be used when small purchase, formal advertising, or competitive negotiation procedures are not feasible.

Noncompetitive negotiation will involve solicitations of a proposal from only one source. This can also occur if solicitations under the competitive negotiation procedures result in only one proposal or qualification statement. Noncompetitive negotiation shall only be used when written authorization has been obtained from the state's Office of Community Development.

In order to qualify for this type of procurement, one of the following circumstances must apply:

- i. The item or service is available only from a single source;
- ii. It is determined that a public urgency or emergency exists and the urgency will not permit the delay beyond the time needed to employ one of the other three methods of procurement.
- iii. After solicitation of a number of sources, competition is determined to be inadequate.

### **CONTRACT PRICING**

Cost plus percentage of cost and percentage of construction cost methods of contracting **MUST NOT** be used. Jackson Parish Police Jury shall perform cost or pricing analysis in connection with **EVERY** procurement action including contract modifications. Costs or prices based on estimated costs for LCDBG projects shall be allowed only to the extent that the costs incurred or the cost estimates included in negotiated prices are consistent with federal cost principals. Cost reimbursement, fixed price, per diem contracts, or a combination thereof may be utilized as appropriate.

A cost reimbursement type contract is most appropriate when the scope and extent of the work to be performed are not clearly defined. A cost reimbursement contract **MUST** clearly establish a cost ceiling which may not be exceeded without formally amending the contract, and must identify a fixed dollar profit that may not be increased unless there is a contract amendment that increases the scope of the work.

A fixed price contract is appropriate when the scope of work is very well defined and product oriented. A fixed price contract MUST establish a guaranteed price that may not increase unless there is a contract amendment that increases the scope of the work.

A per diem contract expected to exceed \$10,000 will not be considered unless Jackson Parish Police Jury has determined that a cost reimbursable or fixed price contract is not appropriate. Cost and profit included in the per diem rate MUST be specifically negotiated and shown separately in the proposal. The contract must clearly establish a ceiling price that may not be exceeded without formally amending the contract.

The Jackson Parish Police Jury may use a multiplier type of compensation under either the cost reimbursement or fixed price contract. The multiplier and the portions of the multiplier applicable to overhead and profit must be specifically negotiated and separately identified in the contract.

### **PROCUREMENT RECORDS**

The Jackson Parish Police Jury shall maintain records sufficient to detail the history of the procurement. The records shall include the following contract provisions and conditions, as applicable for construction contracts:

(A) Contracts for more than the simplified acquisition threshold currently set at \$150,000, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

(B) All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.

(C) Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”

(D) Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The

decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or sub recipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

(E) Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(F) Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR §401.2 (a) and the recipient or sub recipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or sub recipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.

(G) Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended—Contracts and sub grants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(H) Debarment and Suspension (Executive Orders 12549 and 12689)—A contract award (see 2 CFR 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

(I) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)—Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

(J) See §200.322 Procurement of recovered materials.

(K) Pursuant to LRS 38:2227, public entities are required to obtain an attestation regarding past criminal convictions, if any, from each bidding entity responding to advertisements and letting for bids for public works contracts. The Past Criminal Convictions of Bidders form must be included in all bid documents and contracts for public works.

(L) Pursuant to LRS 38:2212.10, all bidders and contractors performing physical services with public entities must be registered and participate in a status verification system to verify that all employees in the state are legal citizens of the United States, or are legal aliens. The bidder/contractor must sign an attestation that they are complying with this law, and that all subcontractors will comply with this law.

(M) Pursuant to LRS 23:1726, bidders and contractors must certify that they are not being assessed penalties regarding unpaid worker's compensation insurance.

#### **CONTRACT ADMINISTRATION**

The Jackson Parish Police Jury shall maintain contract administration systems that insure contractors/firms perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. The accepted performance of contractors/ firms will be a factor in subsequent contract negotiations and award. Remedial action by the Jackson Parish Police Jury through legal processes shall be considered in instances of identified significant nonperformance.

(Jackson)

**PROCUREMENT POLICY**

**RESOLUTION**

**BY THE**

**Jackson Parish Police Jury**

WHEREAS, the Jackson Parish Police Jury has been afforded the opportunity to apply and participate in the State of Louisiana 2020/2021 Community Development Block Grant Program administered by the Division of Administration; and,

WHEREAS, the STATE requires the establishment of uniform procedures in compliance with OMB Circular A-102;

NOW THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury, that the attached policy entitled "Procurement Procedures Relative to the LCDBG Program" is hereby adopted.

Passed, approved and adopted this 8th day of April, 2019.

\_\_\_\_\_  
John McCarty, President

\_\_\_\_\_  
Gina Thomas, Secretary-Treasurer

**CERTIFICATE**

I, Gina Thomas, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing constitutes a true and correct copy of a Resolution passed, approved, and adopted by the Jackson Parish Police Jury on the 8th day of April, 2019.

\_\_\_\_\_  
Gina Thomas, Secretary-Treasurer

## CITIZEN PARTICIPATION PLAN

The Jackson Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Jackson Parish Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Jackson Parish Police Jury shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information and records relating to the state's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances.

Written minutes of the hearings and an attendance roster will be maintained by the Jackson Parish Police Jury.

## PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the Jackson Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted in Jackson Parish Police Jury office and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

### I. APPLICATION

#### First Notice/Public Hearing

The public hearing to address LCDBG application submittal will be held approximately seven calendar days prior to the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:

- a) The amount of funds available for proposed community development;
- b) The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
- c) The plans of the Jackson Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Jackson Parish Police Jury to persons actually displaced as a result of such activities; and
- d) The Jackson Parish Police Jury prior performance of LCDBG programs funded by the State of Louisiana. In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

Jackson Parish Police Jury  
500 East Court Street, Room 301  
Jonesboro, LA 71251

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided a five day notice is received by the Jackson Parish Police Jury.



## Second Notice

Seven calendar days, at a minimum, prior to the deadline for submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:

- a) Proposed submittal date of the application;
- b) Proposed objectives;
- c) Proposed activities;
- d) Location of proposed activities;
- e) Dollar amount of proposed activities; and
- f) Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:"

Jackson Parish Police Jury  
500 East Court Street, Room 301  
Jonesboro, LA 71251

Negative comments received will be forwarded to the state's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

## II. AMENDMENTS

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the state without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.

## III. GRANTEE PERFORMANCE

The Jackson Parish Police Jury will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately seven calendar days prior to the anticipated submittal of close-out documents to the state, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the FY 2020/2021 LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a day notice is received by the Jackson Parish Police Jury.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend.

The hearing will be held no sooner than five calendar days from the publication date of said notice.

### CONSIDERATION OF OBJECTION TO APPLICATION

Persons wishing to object to approval of an application by the state may make such objection known to:

Office of Community Development  
Division of Administration  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

The state will consider objections made only on the following grounds:

- i. The application description of needs and objectives is plainly inconsistent with available facts and data;
- ii. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and
- iii. The application does not comply with the requirements set forth in the state's Annual Action Plan or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

### BILINGUAL

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Jackson Parish Police Jury will provide an interpreter for dissemination of information to them providing the Jackson Parish Police Jury is given sufficient notification of 5 day(s).

### TECHNICAL ASSISTANCE

Technical assistance may be provided directly by the Jackson Parish Police Jury to any citizen, particularly to low and moderate income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Jackson Parish Police Jury with at least a one week notification. The person who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

## TIMELY ACCESS AND ADEQUATE INFORMATION

The Jackson Parish Police Jury shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at the Jackson Parish Police Jury, Monday thru Friday, 8:00 a.m. to 4:00 p.m. Such documents may include the following:

- 1) All meetings and promotional materials.
- 2) Records of hearings and meetings.
- 3) All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
- 4) Copies of the regulations (final statements) concerning the program.
- 5) Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

## **CITIZEN COMPLAINT PROCEDURE**

### SECTION 1

It is the policy of the Jackson Parish Police Jury to review all complaints received by the Jackson Parish Police Jury.

### SECTION 2

The following procedures will be followed on all complaints received by the Jackson Parish Police Jury:

- 1) The complainant shall notify the Secretary of the complaint. The initial complaint may be expressed orally or by written correspondence.
- 2) The Secretary will notify the President or designated representative of the complaint within 5 working days.
- 3) The President or designated representative will investigate the complaint and will report the findings to the Secretary within 5 working days.
- 4) The Secretary will notify the complainant of the findings of the President or designated representative in writing or by telephone within 10 working days.
- 5) If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Secretary who will forward the complaint and all actions taken by the President or designated representative to the appropriate council committee for their review. This will be accomplished within 30 working days of receipt of the written complaint.
- 6) The reviewing council committee will have 10 working days to review the complaint and forward their decision to the complainant in writing.
- 7) If the complainant is aggrieved with the decision of the Committee, he must notify the Secretary in writing that he desires to be afforded a hearing by the Jackson Parish Police Jury. The complainant will be placed on the next regularly scheduled council meeting agenda. The Secretary will notify the complainant in writing of the date of the hearing.
- 8) The complainant must bring all relevant data, witnesses, etc., to the hearing. The Jackson Parish Police Jury, at the hearing, will review the complaint and forward within days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Police Jury President will inform complainant of an appropriate date to expect a response. Within 15 working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration  
Office of Community Development  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

### SECTION 3

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice  
Public Protection Division  
Post Office Box 94005  
Baton Rouge, Louisiana 70804

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

or

Complainant may contact the Louisiana Department of Justice Public Protection Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-5521.

### SECTION 4

The Secretary will maintain a file for the purpose of keeping reports of complaints.

### SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Jackson Parish Police Jury which are currently adopted, but is intended to serve as a guide for complaints.

### SECTION 6

This policy may be amended by a majority vote at any of the Jackson Parish Police Jury regularly scheduled meetings.

### ADOPTION

This Citizen Participation Plan is hereby adopted by Jackson Parish Police Jury in regular session on this 8th day of April, 2019.

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Gina Thomas, Secretary

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John McCarty, President

## CITIZEN PARTICIPATION PLAN

The Jackson Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Jackson Parish Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Jackson Parish Police Jury shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information and records relating to the state's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;
- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances.

Written minutes of the hearings and an attendance roster will be maintained by the Jackson Parish Police Jury.

## PUBLIC HEARINGS

Notices informing citizens of any public hearings will appear in the official journal of the Jackson Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted in Jackson Parish Police Jury office and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

### I. APPLICATION

#### First Notice/Public Hearing

The public hearing to address LCDBG application submittal will be held approximately seven calendar days prior to the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:

- a) The amount of funds available for proposed community development;
- b) The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
- c) The plans of the Jackson Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Jackson Parish Police Jury to persons actually displaced as a result of such activities; and
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Division of Administration  
Office of Community Development  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-9095

### SECTION 3

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Louisiana Department of Justice  
Public Protection Division  
Post Office Box 94005  
Baton Rouge, Louisiana 70804

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

or

Complainant may contact the Louisiana Department of Justice Public Protection Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-5521.

### SECTION 4

The Secretary will maintain a file for the purpose of keeping reports of complaints.

### SECTION 5

This policy does not invalidate nor supersede the personnel or other policies of the Jackson Parish Police Jury which are currently adopted, but is intended to serve as a guide for complaints.

### SECTION 6

This policy may be amended by a majority vote at any of the Jackson Parish Police Jury regularly scheduled meetings.

### ADOPTION

This Citizen Participation Plan is hereby adopted by Jackson Parish Police Jury in regular session on this 8th day of April, 2019.

---

Gina Thomas, Secretary

---

John McCarty, President



# LOUISIANA UNIFORM PUBLIC WORK BID FORM

**TO:** JACKSON PARISH COURTHOUSE  
500 EAST COURT STREET  
JONESBORO, LOUISIANA 70804-9095

**BID FOR:** COURTHOUSE BOILER AND PUMP REPLACEMENT  
JACKSON PARISH COURTHOUSE  
JONESBORO, LOUISIANA

(Owner to provide name and address of owner)

(Owner to provide name of project and other identifying information)

The undersigned bidder hereby declares and represents that she/he: a) has carefully examined and understands the Bidding Documents, b) has not received, relied on, or based his bid on any verbal instructions contrary to the Bidding Documents or any addenda, c) has personally inspected and is familiar with the project site, and hereby proposes to provide all labor, materials, tools, appliances and facilities as required to perform, in a workmanlike manner, all work and services for the construction and completion of the referenced project, all in strict accordance with the Bidding Documents prepared by: JOHN J. GUTH ASSOCIATES, INC. and dated: January 23, 2019.

(Owner to provide name of entity preparing bidding documents.)

Bidders must acknowledge all addenda. The Bidder acknowledges receipt of the following **ADDENDA:** (Enter the number the Designer has assigned to each of the addenda that the Bidder is acknowledging) 1 (ONE).

**TOTAL BASE BID:** For all work required by the Bidding Documents (including any and all unit prices designated "Base Bid" \* but not alternates) the sum of:

ONE hundred fifty NINE THOUSAND & NO CENTS Dollars (\$ 159,000 -)

**ALTERNATES:** For any and all work required by the Bidding Documents for Alternates including any and all unit prices designated as alternates in the unit price description.

**Alternate No. 1** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

NOT APPLICABLE Dollars (\$ NOTAPPLICBLE)

**Alternate No. 2** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

NOT APPLICABLE Dollars (\$ NOTAPPLICBLE)

**Alternate No. 3** (Owner to provide description of alternate and state whether add or deduct) for the lump sum of:

NOT APPLICABLE Dollars (\$ NOTAPPLICBLE)

**NAME OF BIDDER:** Mechanical System & Services LLC  
**ADDRESS OF BIDDER:** 464 INDUSTRIAL PARKWAY  
West MONROE, LA 71291

**LOUISIANA CONTRACTOR'S LICENSE NUMBER:** 25799

**NAME OF AUTHORIZED SIGNATORY OF BIDDER:** THELON F. WALE

**TITLE OF AUTHORIZED SIGNATORY OF BIDDER:** member

**SIGNATURE OF AUTHORIZED SIGNATORY OF BIDDER \*\*:** Jerry F. Wale

**DATE:** 3/19/2019

## **THE FOLLOWING ITEMS ARE TO BE INCLUDED WITH THE SUBMISSION OF THIS LOUISIANA UNIFORM PUBLIC WORK BID FORM:**

\* The Unit Price Form shall be used if the contract includes unit prices. Otherwise it is not required and need not be included with the form. The number of unit prices that may be included is not limited and additional sheets may be included if needed.

\*\* A **CORPORATE RESOLUTION OR WRITTEN EVIDENCE** of the authority of the person signing the bid for the public work as prescribed by LA R.S. 38:2212(B)(5).

**BID SECURITY** in the form of a bid bond, certified check or cashier's check as prescribed by LA R.S. 38:2218(A) attached to and made a part of this bid.

# CONTRACT FOR BOILER AND PUMPS

## FOR THE NEW COURTHOUSE MONROE, LOUISIANA

Jobel Gubb Associates, Inc.  
201 Main Street  
Monroe, Louisiana 70131

**BID BOND**  
FOR  
**FACILITY PLANNING AND CONTROL PROJECTS**

Date: March 20, 2019

KNOW ALL MEN BY THESE PRESENTS:

That Mechanical Systems & Service, LLC of 464 Industrial Parkway, W. Monroe, LA 71291, as Principal, and Merchants National Bonding, Inc., as Surety, are held and firmly bound unto the State of Louisiana, Division of Administration, Office of Facility Planning and Control (Obligee), in the full and just sum of five (5%) percent of the total amount of this proposal, including all alternates, lawful money of the United States, for payment of which sum, well and truly be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally firmly by these presents.

Surety represents that it is listed on the current U. S. Department of the Treasury Financial Management Service list of approved bonding companies as approved for an amount equal to or greater than the amount for which it obligates itself in this instrument or that it is a Louisiana domiciled insurance company with at least an A - rating in the latest printing of the A. M. Best's Key Rating Guide. If surety qualifies by virtue of its Best's listing, the Bond amount may not exceed ten percent of policyholders' surplus as shown in the latest A. M. Best's Key Rating Guide.

Surety further represents that it is licensed to do business in the State of Louisiana and that this Bond is signed by surety's agent or attorney-in-fact. This Bid Bond is accompanied by appropriate power of attorney.

THE CONDITION OF THIS OBLIGATION IS SUCH that, whereas said Principal is herewith submitting its proposal to the Obligee on a Contract for:

Courthouse Boiler and Pumps Replacement  
Jackson Parish Courthouse, Jonesboro, Louisiana Guth PN 11-6881

NOW, THEREFORE, if the said Contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the Contract in writing and give a good and sufficient bond to secure the performance of the terms and conditions of the Contract with surety acceptable to the Obligee, then this obligation shall be void; otherwise this obligation shall become due and payable.

Mechanical Systems & Service, LLC  
PRINCIPAL (BIDDER)

Merchants National Bonding, Inc.  
SURETY

BY: Jimmy Ware  
AUTHORIZED OFFICER-OWNER-PARTNER

BY: Sally B. Ryland  
AGENT OR ATTORNEY-IN-FACT (SEAL)  
Sally B. Ryland, Attorney-in-Fact



# MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,  
George D Nelson Jr; Jeffrey D Pitts; Michael D Belanger; Pamela G Patton; Richard G Harris Jr; Sally B Ryland

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 21st day of November, 2018.

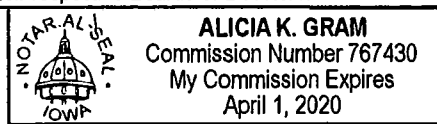


MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*  
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this this 21st day of November 2018, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



*Alicia K. Gram*  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 20th day of March, 2019.



*William Warner Jr.*  
Secretary





**UNANIMOUS CONSENT RESOLUTION OF  
THE MEMBERS OF  
MECHANICAL SYSTEMS AND SERVICE, LLC**

The undersigned, constituting all of the members of Mechanical Systems and Service, LLC (the "Company") consent to the following resolution:

**RESOLVED**, that Adam Shane Ware, Theron F. Ware, John Ed Hendrix, and John Aaron Edwards, each individually, currently has and has had in the past, the authority to sign any and all bid documents and bind the company to said bid.

Dated: 11/16, 2016

  
\_\_\_\_\_  
**ADAM SHANE WARE, Member**

Dated: 11/16, 2016

  
\_\_\_\_\_  
**THERON F. WARE, Member**

Dated: 11/16, 2016

  
\_\_\_\_\_  
**JOHN ED HENDRIX, Member**

Dated: 11/16, 2016

  
\_\_\_\_\_  
**JOHN AARON EDWARDS, Member**

Jackson Parish Court House  
500 E. Court St  
Jonesboro, LA  
3rd Floor - 2PM

lic # 25799

Bidder



464 INDUSTRIAL PARKWAY • WEST MONROE, LA 71291

Project: Court House Boiler & Pumps  
Replacement  
Jackson Parish Court House  
Jonesboro, LA





# Service Proposal

04/01/19

JACKSON PARISH POLICE JURY KENNETH O  
 PARDUE

500 E Court St

Jonesboro, LA 71251

Phone: (318) 259-2361

Fax:

**Service Address:**  
 230 Fitzpatrick Rd  
 Jonesboro, LA 71251

Sales Person		Customer Name	Term	Proposal Expires	
Supervisor		JACKSON PARISH POLICE JURY KENNETH O PARDUE	36 MO	05/01/2019	
Qty	Description	Price	Promo	Total MRC	Total NRC
5	TEC Flex Premium Seat	\$19.00	\$15.20	\$76.00	\$50.00
1	TEC Flex IP Platform Fee (6 port)	\$12.00	\$0.00	\$12.00	\$69.00
5	Communicator by TECFlex	\$0.00	\$0.00	\$0.00	\$0.00
1	Music On Hold	\$2.95	\$0.00	\$2.95	\$0.00
1	Auto Attendant (Add'l)	\$12.95	\$0.00	\$12.95	\$0.00
5	Polycom VVX 450 - Leased	\$8.00	\$0.00	\$40.00	\$0.00
1	SNOM PA - Purchase	\$179.00	\$0.00	\$0.00	\$179.00
1	TEC TOTAL BUSINESS ADVANTAGE - Unlimited LD	\$50.90	\$0.00	\$50.90	\$75.00
1	Long Distance ( .05 cents per minute )	\$0.00	\$0.00	\$0.00	\$0.00
1	LTE Primary Voice	\$80.00	\$0.00	\$80.00	\$99.00
<b>Total Monthly Recurring:</b>				\$274.80	
<b>Other Non-Recurring Purchase Charges:</b>				\$179.00	
<b>Voice, Data and Advanced Services Non-Recurring Charges:</b>				\$293.00	
<b>Waiver of Non-Recurring Charges with applicable contract.</b>				\$0.00	
<b>Nonrecurring charges total:</b>				\$472.00	
<p>This order maybe contingent upon availability and the results of a site survey performed by our Engineers. Equipment used for data services &amp; network cabling must meet minimum standards. If special construction is required after site survey, TEC and Customer will have the option to cancel the order for this service. Additional fees may apply to improve network standards. TEC is not responsible for any charges which may result from the termination of any existing agreement. Taxes and fees including local, state, county, E911 and federal tax assessments and fees are in addition to the above charges. Term begins on date service installation is complete. This is an order on the products and services named, subject to the TEC terms and conditions. Any wiring, equipment and construction not noted in this Service Order are the responsibility of the customer. Please review the Master Service Agreement (MSA) available at <a href="https://www.tec.com/Resources/Master-Service-Agreement.pdf">https://www.tec.com/Resources/Master-Service-Agreement.pdf</a>. TEC's provision of services to you is subject to all provisions set forth in the MSA, and by signing below, you indicate that you have read, understand and are in agreement with all parts of the MSA an that you will comply with all requirements set forth therein.</p>					

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Print Name & Title

\_\_\_\_\_  
 Date



# Service Proposal

Service Address:  
302 Landfill Rd  
Jonesboro, LA 71251

04/01/19  
JACKSON PARISH POLICE JURY KENNETH O  
PARDUE  
500 E Court St  
Jonesboro, LA 71251  
Phone: (318) 259-2361  
Fax:

Sales Person	Customer Name	Term	Proposal Expires		
Supervisor	JACKSON PARISH POLICE JURY KENNETH O PARDUE	36 MO	05/01/2019		
Qty	Description	Price	Promo	Total MRC	Total NRC
2	TEC Flex Premium Seat	\$19.00	\$15.20	\$30.40	\$20.00
1	TEC Flex IP Platform Fee (6 port)	\$12.00	\$0.00	\$12.00	\$69.00
2	Communicator by TECFlex	\$0.00	\$0.00	\$0.00	\$0.00
1	Music On Hold	\$2.95	\$0.00	\$2.95	\$0.00
1	Auto Attendant (Add'l)	\$12.95	\$0.00	\$12.95	\$0.00
2	Polycom VVX 450 - Leased	\$8.00	\$0.00	\$16.00	\$0.00
1	TEC TOTAL BUSINESS ADVANTAGE - Unlimited LD	\$50.90	\$0.00	\$50.90	\$75.00
1	Long Distance ( .05 cents per minute )	\$0.00	\$0.00	\$0.00	\$0.00
1	LTE Primary Voice	\$80.00	\$0.00	\$80.00	\$99.00
<b>Total Monthly Recurring:</b>				\$205.20	
<b>Other Non-Recurring Purchase Charges:</b>				\$0.00	
<b>Voice, Data and Advanced Services Non-Recurring Charges:</b>				\$263.00	
<b>Waiver of Non-Recurring Charges with applicable contract.</b>				\$0.00	
<b>Nonrecurring charges total:</b>				\$263.00	
<p>This order maybe contingent upon availability and the results of a site survey performed by our Engineers. Equipment used for data services &amp; network cabling must meet minimum standards. If special construction is required after site survey, TEC and Customer will have the option to cancel the order for this service. Additional fees may apply to improve network standards. TEC is not responsible for any charges which may result from the termination of any existing agreement. Taxes and fees including local, state, county, E911 and federal tax assessments and fees are in addition to the above charges. Term begins on date service installation is complete. This is an order on the products and services named, subject to the TEC terms and conditions. Any wiring, equipment and construction not noted in this Service Order are the responsibility of the customer. Please review the Master Service Agreement (MSA) available at <a href="https://www.tec.com/Resources/Master-Service-Agreement.pdf">https://www.tec.com/Resources/Master-Service-Agreement.pdf</a>. TEC's provision of services to you is subject to all provisions set forth in the MSA, and by signing below, you indicate that you have read, understand and are in agreement with all parts of the MSA an that you will comply with all requirements set forth therein.</p>					

Authorized Signature

Print Name & Title

Date





# Service Proposal

04/01/19

JACKSON PARISH POLICE JURY KENNETH O  
 PARDUE

500 E Court St

Jonesboro, LA 71251

Phone: (318) 259-2361

Fax:

**Service Address:**

319 Jimmie Davis Blvd  
 Jonesboro, LA 71251

Sales Person	Customer Name	Term	Proposal Expires		
Supervisor	JACKSON PARISH POLICE JURY KENNETH O PARDUE	36 MO	05/01/2019		
Qty	Description	Price	Promo	Total MRC	Total NRC
2	TEC TOTAL BUSINESS ADVANTAGE - Unlimited LD	\$50.90	\$0.00	\$101.80	\$150.00
1	Business PrimeNet 18M / 1.5M	\$65.00	\$0.00	\$65.00	\$99.00
1	Broadband Equipment Fee	\$9.95	\$0.00	\$9.95	\$0.00
<b>Total Monthly Recurring:</b>				\$176.75	
<b>Other Non-Recurring Purchase Charges:</b>				\$0.00	
<b>Voice, Data and Advanced Services Non-Recurring Charges:</b>				\$249.00	
<b>Waiver of Non-Recurring Charges with applicable contract.</b>				\$0.00	
<b>Nonrecurring charges total:</b>				\$249.00	
<p>This order maybe contingent upon availability and the results of a site survey performed by our Engineers. Equipment used for data services &amp; network cabling must meet minimum standards. If special construction is required after site survey, TEC and Customer will have the option to cancel the order for this service. Additional fees may apply to improve network standards. TEC is not responsible for any charges which may result from the termination of any existing agreement. Taxes and fees including local, state, county, E911 and federal tax assessments and fees are in addition to the above charges. Term begins on date service installation is complete. This is an order on the products and services named, subject to the TEC terms and conditions. Any wiring, equipment and construction not noted in this Service Order are the responsibility of the customer. Please review the Master Service Agreement (MSA) available at <a href="https://www.tec.com/Resources/Master-Service-Agreement.pdf">https://www.tec.com/Resources/Master-Service-Agreement.pdf</a>. TEC's provision of services to you is subject to all provisions set forth in the MSA, and by signing below, you indicate that you have read, understand and are in agreement with all parts of the MSA an that you will comply with all requirements set forth therein.</p>					

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Print Name & Title

\_\_\_\_\_  
 Date



# Service Proposal

04/01/19

JACKSON PARISH POLICE JURY KENNETH O  
 PARDUE

500 E Court St

Jonesboro, LA 71251

Phone: (318) 259-2361

Fax:

**Service Address:**  
 182 Industrial Drive  
 Jonesboro, LA 71251

Sales Person		Customer Name	Term	Proposal Expires	
Supervisor		JACKSON PARISH POLICE JURY KENNETH O PARDUE	36 MO	05/01/2019	
Qty	Description	Price	Promo	Total MRC	Total NRC
3	TEC Flex Premium Seat	\$19.00	\$15.20	\$45.60	\$30.00
1	TEC Flex IP Platform Fee (6 port)	\$12.00	\$0.00	\$12.00	\$69.00
3	Communicator by TECFlex	\$0.00	\$0.00	\$0.00	\$0.00
1	Music On Hold	\$2.95	\$0.00	\$2.95	\$0.00
1	Auto Attendant (Add'l)	\$12.95	\$0.00	\$12.95	\$0.00
3	Polycom VVX 450 - Leased	\$8.00	\$0.00	\$24.00	\$0.00
1	TEC TOTAL BUSINESS ADVANTAGE - Unlimited LD	\$50.90	\$0.00	\$50.90	\$75.00
1	Long Distance ( .05 cents per minute )	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Monthly Recurring:</b>				\$148.40	
<b>Other Non-Recurring Purchase Charges:</b>				\$0.00	
<b>Voice, Data and Advanced Services Non-Recurring Charges:</b>				\$174.00	
<b>Waiver of Non-Recurring Charges with applicable contract.</b>				\$0.00	
<b>Nonrecurring charges total:</b>				\$174.00	
<p>This order maybe contingent upon availability and the results of a site survey performed by our Engineers. Equipment used for data services &amp; network cabling must meet minimum standards. If special construction is required after site survey, TEC and Customer will have the option to cancel the order for this service. Additional fees may apply to improve network standards. TEC is not responsible for any charges which may result from the termination of any existing agreement. Taxes and fees including local, state, county, E911 and federal tax assessments and fees are in addition to the above charges. Term begins on date service installation is complete. This is an order on the products and services named, subject to the TEC terms and conditions. Any wiring, equipment and construction not noted in this Service Order are the responsibility of the customer. Please review the Master Service Agreement (MSA) available at <a href="https://www.tec.com/Resources/Master-Service-Agreement.pdf">https://www.tec.com/Resources/Master-Service-Agreement.pdf</a>. TEC's provision of services to you is subject to all provisions set forth in the MSA, and by signing below, you indicate that you have read, understand and are in agreement with all parts of the MSA an that you will comply with all requirements set forth therein.</p>					

\_\_\_\_\_  
 Authorized Signature

\_\_\_\_\_  
 Print Name & Title

\_\_\_\_\_  
 Date

## **Agreement to Purchase and Sell**

This Agreement to Purchase and Sell ("Agreement") is entered into and effective as of April 1, 2019 (the "Effective Date") by and between:

**Greater North Louisiana Community Development Corporation** (hereinafter referred to as "Seller");

AND

**Jackson Parish Police Jury**, (hereinafter referred to as "Buyer")

### **Article I. Agreement to Purchase and Sell**

Subject to the terms and conditions in this Agreement, Seller agrees to sell to Buyer and Buyer agree to buy from Seller 100% interest to the following property:

#### **Municipal Address or Abbreviated Description:**

**An approximately 1.00 acre tract of land, more or less, together with all buildings and other improvements, being a portion of Lot 1 of the Town of Jonesboro Industrial Park Submission, Unit #1, situated in the NW4 of the NE/4, Section 7, Township 14 North, Range 3 West, located in Jackson Parish, Louisiana, designated as Parcel Number 9060019900B, as more fully shown on the attached Plat of Survey for the Town of Jonesboro dated May 20, 2000 by Walter Glen Kirkland, PLS, attached hereto and made a part hereof;**

**AND ALSO:**

**An approximately 4.24 acre tract of land, more or less, situated in the NW/4 of the NE/4 of Section 7, Township 14, Range 3 West, Jackson Parish, Louisiana, designated as Parcel Number 9060019900D.**

**(Full Legal Description Attached Hereto As Exhibit "A")**

### **Article II. Purchase Price and Deposit**

The purchase price for the property is \$469,195.00 ("Purchase Price"). A ten percent (10%) non-refundable deposit in the amount of \$46,919.50 in the form of a wire or certified check shall be delivered within 24 hour of signing this Agreement to the closing agent, Durrett Law & Title, 202 N. Vienna St. Ruston, Louisiana 71270. The Parties further agree that any expenses incurred by Broker and Closing Agent, including expenses paid to third party vendors for due diligence items, or expenses due directly to any third party vendor, shall be withheld from the Deposit and the remaining deposit shall be disbursed 50/50% between Seller and Broker.

### Article III. Inspection Period Close

This Agreement and Buyer's obligation to purchase the Property at not contingent on inspections or appraisal. However, Buyer and Buyer's representatives have the right at any time prior to the Closing ("Inspection Period") to enter the Property at their own cost and risk to make the surveys, assessments, inspections and tests (collectively, the "Inspections") that Buyer reasonably considers necessary. Seller is hereby prohibited from removing, replacing, or otherwise altering the Property in any way without Buyer's consent. Seller must provide Buyer and Buyer's representatives with unrestricted access to the Property at reasonable times to conduct the Inspections. Seller has the right to designate a representative to accompany Buyer or Buyer's representatives on an Inspection. Seller agrees to repair any damage caused by it or its representatives and agrees to defend, indemnify and hold harmless Buyer from and against any and all claims, causes of action, liabilities, damages, loss, costs, and expenses resulting from or arising out of the actions of Seller or Seller's representatives if the Property is altered or damaged. Otherwise, Buyer is deemed to have already accepted the condition of the Property and has waived any right to object.

### Article IV. Closing

1. Date, Time, and Place. Buyer must schedule the closing ("Closing") at 202 N. Vienna, Ruston, Louisiana 71270 on a business day that is on or before April 24, 2019.
2. Sale of Property. At the Closing, Seller must deliver to Buyer merchantable title to the Property, and Buyer must deliver to Seller the Purchase Price. Possession and occupancy of the Property must be delivered to Buyer at the Closing.
3. Waiver of Warranties/Release. The Property will be sold "As is," "Where is," without any warranty as to its condition. Buyer waives all warranties pertaining thereto. The Act of Cash Sale to be executed at closing shall set forth these waivers in more detail.
4. Closing Costs. Seller shall pay the customary deed preparation fee of \$175. Buyer shall pay all remaining closing costs and fees: (a) customary buyer title examination, settlement, and closing fees in connection with this transaction; (b) the costs of the survey, if any; (c) owner's title insurance policy, (d) inspections and any professional services engaged by buyer; (d) the costs of recording the Act of Cash Sale conveying the Property to Buyer or other fees that becomes payable by reason of the transfer of the Property; and (e) all other closing costs.

### Article V. Default

1. Default by Seller. If Seller fails to comply with its material obligations under this Agreement, Buyer have the right at their option either: (a) to demand specific performance; or (b) to terminate this Agreement, in which event neither party has any further rights or obligations under this Agreement (except for the ones that expressly survive termination of this Agreement). These options are the exclusive remedies available to Buyer as a result of Seller's default. Buyer expressly waive all other rights and remedies as a result of Seller's

default, including without limitation the right to seek damages other than for stipulated damages provided above.

2. Default by Buyer. If Buyer fail to comply with its material obligations under this Agreement, Seller has the right at its option either: (a) to demand specific performance; or (b) to terminate this Agreement, in which event neither party has any further rights nor obligations under this Agreement (except for the ones that expressly survive termination of this Agreement). These options are the exclusive remedies available to Seller as a result of a default by Buyer. Seller waives all other rights and remedies as a result of Buyer' default, including without limitation the right to seek damages other than for the stipulated damages provided above.

3. Attorney's Fees. The prevailing party in any action or proceeding arising out of or pertaining to this Agreement has the right to recover from the other party all reasonable attorney's fees, court costs, and other expenses incurred in connection to this Agreement.

4. Taxes. Ad valorem and all other taxes levied and assessed upon and against the immovable property for 2018 and prior years shall be paid by Seller. Taxes for 2019 shall be prorated.

Article VI. Miscellaneous

1. Acceptance of Terms. Each party represents that it has fully complied with all terms and conditions of prior agreements, including, yet not limited to the Online Real Estate Auction Terms and Conditions. Any terms or conditions contained herein which contradict any prior document(s) shall amend and replace any said prior terms or conditions.

2. Notices and Authority. All notices must be in writing. The parties' addresses for the giving of notices are as set forth hereinabove. Buyer and Seller each represent and warrant that the person(s) signing this agreement are duly authorized to sign on behalf of each Buyer and/or Seller. Buyer and Seller expressly consent to share any documents executed in conjunction with the Closing with the Closing Agent and Broker/Auctioneer. All documents shall be sent to the following parties via email:

SELLER:  
Greater North Louisiana Community Development Corporation  
c/o Robert Bradley  
email: \_\_\_\_\_

BUYER:  
Jackson Parish Police Jury  
c/o Gina Thomas  
email: [administration@jppj.org](mailto:administration@jppj.org)

BROKER/AUCTIONEER:  
Twin Creeks Realty

c/o David Smith  
[david@twincreeksufruston.com](mailto:david@twincreeksufruston.com)

CLOSING AGENT:  
Durrett Law & Title, LLC  
c/o BJay Durrett, esq.  
email: [bjay@durrett.law](mailto:bjay@durrett.law)

Bank of Montgomery  
c/o Keith Miller  
email: [kmiller@bankmontgomery.com](mailto:kmiller@bankmontgomery.com)

(Collectively, the "Parties").

3. Assignment. Neither Seller nor Buyer may assign its rights under this Agreement without the prior written consent of the other party, which consent may be withheld in the other party's sole and unlimited discretion.

4. Applicable Law. This Agreement is governed by and construed in accordance with the laws of Louisiana.

5. Successors and Assigns. This Agreement binds and inures to the benefit of the permitted successors and assigns of the parties to this Agreement.

6. Further Assurances. Each party agrees that it will, without further consideration, execute and deliver other documents and instruments and take other action, whether prior or subsequent to the Closing, that may be reasonably requested by the other party to consummate the purposes or subject matter of this Agreement.

7. No Third-Party Beneficiary. The provisions of this Agreement and the documents to be executed and delivered at the Closing are and will be for the benefit of Buyer and Seller only, and are not for the benefit of any third party. No third party has the right to enforce the provisions of this Agreement or of the documents to be executed and delivered at the Closing.

8. Minerals. 0% mineral rights owned by Seller shall reserved by Seller.

9. Indemnity. BUYER AND SELLER AGREE TO INDEMNIFY AND HOLD HARMLESS EACH OTHER AND TWIN CREEKS REALTY, LLC, DURRETT LAW & TITLE, AND ANY OF THEIR OWNERS, OFFICERS, MEMBERS, AGENTS, EMPLOYEES, SUCCESSORS OR ASSIGNS ("INDEMNITY GROUP"), FROM AND AGAINST ALL CLAIMS AND LIABILITIES RESULTING FROM ANY ONLINE AUCTION, OR CLOSING THIS TRANSACTION AS ANTICIPATED HEREIN, INCLUDING BUT NOT LIMITED TO: DIRECT, PROXIMATE OR CONSEQUENTIAL DAMAGES, FAILURE TO COMPLY WITH LOCAL, STATE, OR FEDERAL LAWS, AND COST OF LEGAL EXPENSES ARISING THEREFROM. NO PERSON SHALL HAVE

ANY CLAIM AGAINST INDEMNITY GROUP, THEIR RESPECTIVE AGENTS OR EMPLOYEES FOR ANY INJURIES SUSTAINED OR DAMAGES TO OR LOSS OF PROPERTY THAT MAY OCCUR WHATSOEVER.

10. Venue and Jurisdiction. This Agreement and any and all claims or causes of action related thereto, shall be governed by and construed in accordance with the internal laws of the State of Louisiana, without regard to conflict of laws provisions. All parties expressly consent to personal and exclusive jurisdiction in the courts of the State of Louisiana, and expressly choose the Third District Court located in Lincoln Parish, Louisiana as the venue for any legal proceeding whatsoever.

11. Closing Agent to act as Escrow Officer.

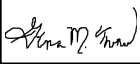
ALL PARTIES HAVE INSTRUCTED CLOSING AGENT TO HOLD THE DEPOSIT AND DISTRIBUTE FUNDS AT CLOSING PURSUANT TO A SETTLEMENT STATEMENT TO BE SIGNED BY BUYER AND SELLER. BUYER AND SELLER EXPRESSLY INDEMNIFY AND HOLDS HARMLESS INDEMNITY GROUP FOR ANY LIABILITY ASSOCIATED WITH CLOSING AGENT'S DISBURSEMENT OF THE DEPOSIT AND/OR ANY FUNDS AT CLOSING.

12. Signatures. THIS AGREEMENT MAY BE EXECUTED USING SEPARATE SIGNATURE PAGES. BUYER AND SELLER EXPRESSLY CONSENT TO THE USE OF ELECTRONIC SIGNATURES. ANY ELECTRONIC OR ORIGINAL SIGNATURE SHALL BE DEEMED EFFECTIVE AS OF THE DATE AND TIME SENT BY THE EXECUTING PARTY.

**[SIGNATURE PAGES TO FOLLOW]**

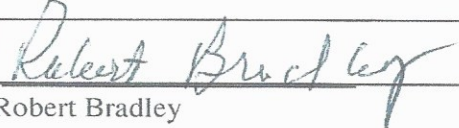
**BUYER:**

**Jackson Parish Police Jury:**

Signed:  dotloop verified  
04/04/19 3:15 PM CDT  
IPHO-D1G4-SF63-ACOE 04/02/2019  
Gina Thomas Date

**SELLER:**

**Greater North Louisiana Community Development Corporation:**

Signed:  04/02/2019  
Robert Bradley Date

**ACKNOWLEDGED AND APPROVED:**

**Bank of Montgomery:**

 dotloop verified  
04/04/19 10:04 AM CDT  
JLAD-FO80-ZWFB-TAKD  
By: Keith Miller  
Its: Chief Credit Officer



\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SECRETARY-TREASURER

CERTIFICATE

I, KENNETH O. PARDUE, the undersigned Secretary-Treasurer of the Jackson Parish Police Jury declare that the above and foregoing is a true and correct copy of an ordinance adopted by the Jackson Parish Police Jury at a legal meeting held on the 9<sup>th</sup> day of April, 2007, at which a quorum was present and voting.

Jonesboro, Louisiana, on this 9<sup>th</sup> day of April, 2007.

\_\_\_\_\_  
KENNETH O PARDUE, SECRETARY-TREASURER

The following ordinance was offered by Mr. Atkins and seconded by Mr. Smith and shall have an expiration date of six (6) years from this date of adoption:

**SOLE PROVIDER ORDINANCE  
ORDINANCE No. 04-0409-2007**

**AN ORDINANCE ESTABLISHING A POLICY OF PROVIDING FOR A SINGLE AMBULANCE SERVICE WITHIN THE CORPORATE LIMITS OF THE PARISH OF JACKSON AND GRANTING TO THE JACKSON PARISH AMBULANCE SERVICE DISTRICT THE FULL AND EXCLUSIVE OPERATION OF EMERGENCY AND NON-EMERGENCY AMBULANCE SERVICES WITHIN THE PARISH, INCLUDING EXCLUSIVE RIGHTS FOR THE RECEIPT OF EMERGENCY MEDICAL REQUESTS THROUGH EMERGENCY DISPATCHING, AND PROVIDING FOR DEFINITIONS, PENALTIES FOR VIOLATIONS, A SAVING CLAUSE, REPEALER CLAUSE, AND EFFECTIVE DATE OF ORDINANCE.**

**WHEREAS**, Louisiana Revised Statutes 33:9053 authorizes the governing authority of any parish to create and form one or more ambulance districts within the Parish, and

**WHEREAS**, The Jackson Parish Police Jury has established such a district, known as the Jackson Parish Ambulance Service District, which is operated by itself, and

**WHEREAS**, LA R.S. 33:4791.1A.(4) states the public policy of the State of Louisiana to promote medically acceptable and reliable, privately operated ambulance services, the furnishing of emergency medical services, and any and all aspects attendant to ambulance operations in order to provide the benefits of that service to its citizens, and

**WHEREAS**, under R.S. 33:4791.1(A), a governing body is empowered to regulate the entry into the business of providing ambulance service within its jurisdiction and is authorized to

displace competition and provide a monopoly public service in those cases where the general public health, safety, and welfare is a matter of concern, and

**WHEREAS**, The Jackson Parish Police Jury deems that the general public interest would best be serviced by promoting a continuance of the present, adequate ambulance service by endorsing same and providing for a monopoly ambulance service under its direction and control, through the Jackson Parish Ambulance Service District, and

**WHEREAS**, as a matter of policy, the Jackson Parish Police Jury finds that the promotion of a single, public ambulance service will be most advantageous to the citizens of the parish from the standpoint of better service to all customers, including the indigent, and from the standpoint of reduced rates and ease of administration, and

**WHEREAS**, the Parish wishes to grant exclusive authority to operate ambulance services within the Parish limits to a sole provider, and to establish minimum regulations in connection therewith;

**NOW THEREFORE, BE IT ORDAINED** by the Jackson Parish Police Jury in legal session convened as follows:

**SECTION A.** The Jackson Parish Police Jury does hereby grant to the Jackson Parish Ambulance Service District the full and exclusive right to operate ambulance services within the boundaries of the Parish of Jackson, subject only to compliance by the Jackson Parish Ambulance Service District of good operating procedures and service.

**SECTION B.** The Parish of Jackson through its governing body, Jackson Parish Police Jury, does hereby grant exclusive access to the Jackson Parish Ambulance Service District for the receipt of non-emergency transports and the receipt of emergency medical requests through 911 or other communications dispatched.

**SECTION C.** The Parish of Jackson through its governing body, Jackson Parish Police Jury, does hereby declare and ordain that the Jackson Parish Ambulance Service District shall be the exclusive ambulance service within the boundaries of this parish and no occupational license shall be issued to any other entity offering the same services. It is understood that this exclusive right to operate an ambulance service may not be assigned to any other entity, person, or corporation without the exclusive written authority of the Jackson Parish Police Jury approved by Ordinance of the Jackson Parish Police Jury.

**SECTION D.** For the purpose of this Ordinance, the following definitions shall govern:

(1) Ambulance: "Public or Private Ambulance" means any publicly or privately-owned vehicle equipped or used for transporting the wounded, injured, sick or dead, by stretcher including emergency vehicles used for that purpose, but not including funeral coaches used exclusively as such. Said vehicle shall provide space for a driver, two (2) attendants and a minimum of two (2) litter patients so positioned that at least one (1) patient can be given intensive life support during transit.

(2) Person: "Person" includes any person, firm, partnership, association, company or any other organizational entity of any kind.

(3) Owner-Operator: "Owner" or "Operator" means any person who owns or controls an ambulance for purposes of providing both emergency and non-emergency medical care and transportation.

**SECTION E.** The Parish of Jackson through its governing body, Jackson Parish Police Jury, does hereby ordain that it shall be a misdemeanor for any owner or operator of an ambulance or ambulance service, other than the Jackson Parish Ambulance Service District, to operate any ambulance services within the boundaries of the Parish of Jackson. It shall be illegal for any person(s) and/or entity to operate an ambulance service with transport origination in Jackson Parish, or to provide Public or Private standby services within Jackson Parish, other than the designated Provider (or an employee thereof) under contract with Jackson Parish.

**SECTION F.** Notwithstanding anything to the contrary contained herein, it shall not be a violation of this part to enter the parish to respond to a specific request for ambulance service when called by the Jackson Parish Ambulance Service District for mutual aid assistance.

**SECTION G.** The Jackson Parish Police Jury for the Parish of Jackson takes cognizance of the fact that the authority for this exclusive operating license is stated in Louisiana R.S. 33:4791.1 and Louisiana R.S. 33.9053.

**SECTION H.** Any person, firm, or corporation violating the provisions of this Ordinance, and particularly Section E., may, upon conviction, be punished by a fine of not exceeding \$5,000.00 and six months imprisonment per violation, or both, and impoundment of vehicles for each violation. Furthermore, the Police Jury hereby recognizes that any such unauthorized operation of ambulance service would constitute an impairment of the contract between the designated sole provider and the parish.

**SECTION I.** All ordinances or parts of Ordinances in conflict herewith are hereby repealed.

**SECTION J.** If any portion of this Ordinance is declared to be invalid or unconstitutional in any manner, the invalidity shall be limited to that particular section or provision, and shall not affect the remaining portions of the ordinance, which shall remain valid and enforceable, it being the intention of the Jackson Parish Police Jury that each separate provision shall be deemed independent of all other provisions herein.

**SECTION K.** This ordinance shall go into effect upon publication and in accordance with the law and shall expire after six (6) years from date of adoption.

**THIS ORDINANCE** was introduced on the 9<sup>th</sup> day of April, 2007, at a regular meeting of the Police Jury for the Parish of Jackson, Louisiana.

This ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: Mr. Atkins, Mr. Langston, Mr. Magee, Mr. Zeno, Ms. Monroe, Mr. Smith  
 NAYS: None  
 ABSENT: Dr. Garrett  
 ABSTAIN: None

ATTEST:

\_\_\_\_\_  
 PRESIDENT

\_\_\_\_\_  
 SECRETARY-TREASURER

CERTIFICATE

I, KENNETH O. PARDUE, the undersigned Secretary-Treasurer of the Jackson Parish Police Jury declare that the above and foregoing is a true and correct copy of an ordinance adopted by the Jackson Parish Police Jury at a legal meeting held on the 9<sup>th</sup> day of April, 2007, at which a quorum was present and voting.

Jonesboro, Louisiana, on this 9<sup>th</sup> day of April, 2007.

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 KENNETH O PARDUE, SECRETARY-TREASURER

Motion Mr. Magee seconded Mr. Atkins to declare a salvaged tractor as surplus property in accordance with permission of the Louisiana Department of Environmental Quality. Motion carried.

Motion Mr. Smith seconded Mr. Langston to approve the payment of \$19,877.91 to the Second Judicial District Attorney's Office for 1<sup>st</sup> quarter reimbursement of expenses. Motion carried.

Motion Mr. Langston seconded Mr. Atkins to approve the following purchase requisitions:

All-Pro Sound	\$ 600.00	General
Evangeline Specialties	\$ 366.00	Road
Fuqua Paper	\$ 400.00	Solid Waste
Ag-Con Equipment	\$ 985.00	Asphalt
Amethyst	\$ 26,000.00	Asphalt
Contech	\$ 6,720.00	Road
Southern Tire Mart	\$ 550.00	Road/Asphalt
Southern Tire Mart	\$ 1,114.00	Road
James Construction Group	\$111,030.08	Capital Outlay
J. D. Caver & Co.	\$ 39,000.00	Capital Outlay
Fuqua Paper	\$ 462.67	Solid Waste
Evangeline Specialties	\$ 450.00	Solid Waste
Nortrax	\$ 760.00	Asphalt
Purtle & Associates	\$ 2,500.00	General

## Gina Thomas

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**From:** judieb1950 <judieb1950@bellsouth.net>  
**Sent:** Sunday, March 17, 2019 12:40 PM  
**To:** Gina Thomas  
**Subject:** Board Reappointments

Gina --

We have two board members whose terms expire in mid-April. They are both eligible and have agreed verbally to accept a second term. The board members are Mary Hoover and Mark Culpepper.

In the past, we submitted the information through an e-mail for the Personnel Committee meeting. .  
Is there another procedure we should follow?

Thanks for your assistance.

We received our letter on Saturday regarding the Open Meeting Law meeting in July.

Miss Judie