



**JACKSON PARISH POLICE JURY**  
Jackson Parish Police Jury Administrative Building  
160 Industrial Drive  
Jonesboro, Louisiana 71251-3446  
Phone: (318) 259-2361  
[www.jacksonparishpolicejury.org](http://www.jacksonparishpolicejury.org)

**July 27, 2021 Special Called Police Jury Meeting**

**MEMBERS**

**District 1**  
TODD CULPEPPER  
P. O. Box 323  
Quitman, LA. 71268  
(318) 259-4184 (Work)  
(318) 243-1084

**District 2**  
LEWIS CHATHAM  
1575 Mariah Road  
Chatham, LA. 71226  
(318) 235-0254

**District 3**  
AMY C. MAGEE  
2332 Walker Road  
Jonesboro, LA. 71251  
(318) 235-0002

**District 4**  
JOHN W MCCARTY  
2766 Hwy 155  
Quitman, LA 71268  
(318) 259-9694

**District 5**  
TARNESHALA COWANS  
598 Beech Springs Road  
Jonesboro, LA. 71251  
(318) 475-0893

**District 6**  
REGINA H. ROWE  
159 Hughes Rd.  
Jonesboro, LA 71251  
(318) 259-7923

**District 7**  
LYNN TREADWAY  
505 Fifth Street  
Jonesboro, LA 71251  
(318) 259-7673  
(318) 680-8510

**DATE:** Tuesday, July 27, 2021  
**TIME:** 5:15 PM  
**LOCATION:** Jackson Parish Police Jury Administrative Building  
Nathaniel Zeno Jr. Meeting Room  
160 Industrial Drive  
Jonesboro, LA 71251

**AGENDA:**

**Call to Order**

**Invocation & Pledge of Allegiance**

**Public Comments**

**Agenda Items**

- [1.](#) Consider and act on accepting the low bid for two road grader leases
- [2.](#) Consider and act on recommended amendment to the Return-to-Work Policy to include a Certified Fit-For-Duty exam
3. Consider and act on results of interview panel
4. Consider and act on re-classifying Maintenance Supervisor to Level II

**Discussion of Other Topics**

**Announcements & Notifications**

**Adjourn**

*Notice Posted: Monday, July 26, 2021, 5:15 PM*

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 3 describing the assistance that is necessary.

**JACKSON PARISH POLICE JURY  
230 FITZPATRICK RD  
JONESBORO, LA 71251  
318 259-5661 FAX 318-259-5663**

# Memo

**To:** Gina Thomas  
**From:** Jody Stuckey  
**CC:** Lewis Chatham  
**Date:** 7/14/21  
**Re:** **Grader Lease**

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Mr. Chatham came by and we spoke about the graders at length. Looking at all the options he agreed to go with the two from La. Machinery at \$ 4,010.00 each per month based on the following.

John Deere quote was \$ 4,062.00 per month per grader with no guaranty to get by December the first. We looked at extending the lease for the same to graders. The quote came back at \$5,595.77 each per month with no warranty coverage. Warranty could be added at additional cost per month. This is on the same two we have now. See attached email.

H&E quote on two Komatsu graders is \$9,445.00 per month per grader.

Equipment Share (Mr. Chatham's contact) for two John Deere grader was \$9,898.25 per month per grader.

We are currently paying \$4659.24 per month for both.

New lease will be \$8020.00 per month for both. Difference of \$3360.00. We just released the dozer that freed up \$1347.71 per month with no intent to release. This brings the difference down to \$2012.29.

To be able to get two graders at this price and take delivery by December the first we must have contract signed before August. There will be a price increase on all equipment coming in August.

Jody Stuckey

Road Superintendent

**Caterpillar Financial Services Corporation**

**Finance Proposal**

**CUSTOMER**

Name: JACKSON PARISH POLICE JURY

Address 500 EAST COURT ST., ROOM 301  
 City JONESBORO  
 State LA

Good if: \_\_\_\_\_  
 Acknowledged by \_\_\_\_\_ Jul-16-2021  
 Funded by \_\_\_\_\_ Jul-16-2021

**DEALER**

LOUISIANA MACHINERY COMPANY, L.L.C.  
 Sales person McCarty D241, Brock  
 Dealer contact \_\_\_\_\_  
 Telephone \_\_\_\_\_

Quote number 4234679  
 Fax Number \_\_\_\_\_  
 Quote Date 16-Jun-21  
 Quote Time 09:20:57 AM

**FINANCE PROPOSAL**

This is Caterpillar Financial Services Corporation's confirmation of the following finance proposal. This is a proposal only and is subject to credit approval, execution of documentation, and execution and approval of the application survey.

Finance Type LTR with FMV  
 Number of Payments 36 Monthly  
 Payments in Arrears

Quoted By Angelle Aydell D241  
 Report Created By Brandon Harwood

	<u>Model</u>	<u>ADR Code</u>	<u>Ann. Hours</u>	<u>Qty</u>	<u>Amount Financed</u>	<u>Payment</u>	<u>Purchase Option</u>
New	140-15	15.000	1500	1	265,093.17	4,010.00	FMV

Special Conditions:  
 140-15

Serial Number - , Model Year - 2021, Standard Environment;  
 Major Attachments-Air Conditioning, Tires, Cab; Blades/Buckets/Rippers-;  
 Manual Configuration and Work Tools:

Payment Structure – Asset  
 36 Monthly payment(s) 4,010.00

	<u>Model</u>	<u>Insurance</u>	<u>Payment w/Insurance</u>
New	140-15	291.55	4,301.55

The estimate for insurance is provided through Caterpillar Insurance Company (Provided by Westchester Insurance Company in Rhode Island) and is not an offer to contract for insurance.

**CONDITIONS**

- Insurance:** The customer must provide evidence of physical damage and liability insurance in an amount and from an insurance carrier satisfactory to CFSC. CFSC must be named on the policies, as loss payee and additional insured, as applicable, and a certificate of insurance, in form and substance acceptable to CFSC, must be provided to CFSC.
- Taxes:** All taxes are the responsibility of the customer and may or may not be included in the above payment amount.
- Equipment:** The equipment cannot be delivered until all documents are executed by CFSC. All equipment must reside in the United States at all times.
- Approval:** This proposal is subject to, among other things, final pricing, credit approval and document approval by CFSC.

The terms and conditions outlined herein are not all-inclusive and are based upon information provided to date. This proposal may be withdrawn or modified by Lessor at anytime. This proposal does not represent an offer or commitment by CFSC to enter into a transaction or to provide financing and does not create any obligation for CFSC. A commitment to enter into the transaction described herein may only be extended by CFSC after this transaction has been approved by all appropriate credit and other authorities within CFSC.

Caterpillar Financial Services Corporation  
 2120 West End Avenue, Nashville, TN 37203  
 (615)-341-1000

# SALES QUOTATION



Salesperson: DUSTY MILLER  
 Cell: 318-537-2098  
 E-mail: [dusty.miller@doggett.com](mailto:dusty.miller@doggett.com)

10110 Daradale Avenue  
 Baton Rouge, Louisiana 70816  
 Main Line: (225) 291-3750  
 Fax Line: (225) 368-2241

<b>Customer:</b> JACKSON PARISH POLICE JURY	<b>Manufacturer:</b> JOHN DEERE
<b>Contact:</b> JODY STUCKEY	<b>Model:</b> 670G
<b>Phone:</b> 318-259-5661	<b>Stock #:</b> FACTORY
<b>Fax:</b>	<b>Serial #:</b> FACTORY
<b>Date:</b> 06/22/21	<b>Expires:</b> 06/30/21

<b>Year:</b> 2021	<b>MOTOR GRADER</b>	<b>Hours:</b> 3
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Quantity	Code	Description	Sales Price
	8440T	670G MOTOR GRADER	
	1140	JD POWERTECH 9.0L FT 4 ENGINE	
	1030	DUAL JOYSTICK	
	8410	AM/FM/WB RADIO	
	8310	LOWER FRONT INTERMITTENT WIPER / WASHER	
	9210	DECELERATOR	
	1610	HYDRAULIC PUMP DISCONNECT	
	2080	14FT X27 INCH X 1 INCH MOLDBOARD 19MM / 3/4" HDWE	
	2830	HD DUAL IMPUT GEARBOX W/ CD	
	9450	REVERSIBLE OVERLAY END BITS	
	1240	DUAL 100 AMP ALTERNATORS	
	7130	GRADING LIGHTS	
	8120	24V TO 12V 30 AMPS / 25 AMPS CONVERTER	
	9295	FLIP DOWN CAB BEACON BRACKET LH	
	6710	FRONT PUSH BLOCK	
	6830	REAR HITCH WITH PIN	
	9220	5.0LB FIRE EXT ABC	
	9280	SLOW MOVING VEHICLE SIGN	
	5510	AUTO SHIFT TRANSMISSION	
	5710	TRANSMISSION SOLENOID VALVE GUARD	
	4316	14.00 -24 BIAS FS TIRES 3-PIECE RIM	
		LONG TERM GOVERNMENTAL RENTAL: 36 MONTHS OR 4500 HOURS (1500HPY) 36 PAYMENTS OF \$4,062.00 PER MONTH JURY TO SUPPLY GENERAL LIABILITY & PHYSICAL DAMAGE INS * NON APPROPRIATION CLAUSE INCLUDED	
		WARRANTY: BASIC 12 MONTHS & EXT COMPREHENSIVE FOR TERMS & HOURS OF LTGR TRAVEL TIME & MILEAGE INCLUDED	

<b>DELIVERY: JACKSON PARISH ROAD BARN</b>	
<b>APPROXIMATELY 90 TO 120 DAYS ARO</b>	
Finance rates subject to credit approval. I accept this quote with noted revisions.	
Signature: _____	
<b>Warranty</b>	BASIC 12 MONTHS & COMP LTGR TERM / HOURS

## Jody Stuckey

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**From:** Dusty Miller <Dusty.Miller@doggett.com>  
**Sent:** Wednesday, July 14, 2021 7:44 AM  
**To:** Jody Stuckey  
**Subject:** FW: 030-0065275 Jackson Parish Police Jury LTGR

Jody,

Per your request here is the email on the two 670Gs LTGR Extension quote you requested.

Thanks

Dusty Miller  
Sales Representative

**DOGGETT**  
Machinery Services

**DEERE TRUSTED. DOGGETT STRONG.**

7370 Frontage Rd | Monroe, LA 71202  
318-343-8787 | 318-537-2098 Cell | 318-343-8687 Fax | [dusty.miller@doggett.com](mailto:dusty.miller@doggett.com) | [www.doggett.com](http://www.doggett.com)

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**From:** Mason Angie Y [mailto:MasonAngieY@JohnDeere.com]  
**Sent:** Wednesday, July 14, 2021 6:42 AM  
**To:** Dusty Miller  
**Subject:** RE: 030-0065275 Jackson Parish Police Jury LTGR

**WARNING: This email originated outside of the organization. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.**

12 monthly payments of \$11,191.54 with a purchase price of \$219,124.00 (plus taxes).

Looks like this payment is increasing quite a bit from their original lease payment. This is due to the machine being heavily discounted at lease origination.

Let me know if you need anything else. Thx.

**Angie Mason**  
**(She/Her/Hers)**  
**Matured Lease Sales Manager**

John Deere Financial  
6400 NW 86th Street  
Johnston, IA 50131-6600  
Phone: 515-267-3469  
Fax: 800-438-8731

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Company Use

**From:** Dusty Miller <Dusty.Miller@doggett.com>  
**Sent:** Tuesday, July 13, 2021 8:17 AM  
**To:** Mason Angie Y <MasonAngieY@JohnDeere.com>  
**Subject:** Re: 030-0065275 Jackson Parish Police Jury LTGR

[EXTERNAL]

Yes Mam! Please send so can forward to customer directly.

Thanks

**Dusty Miller**  
**Sales Representative**  
**Doggett Machinery Services**  
**DEERE TRUSTED. DOGGETT STRONG.**  
[7370 Frontage Rd | Monroe, LA 71202](#)  
[318-343-8787](#) | [318-537-2098](#) Cell | [318-343-8687](#) Fax | [dusty.miller@doggett.com](mailto:dusty.miller@doggett.com) | [www.doggett.com](http://www.doggett.com)

On Jul 13, 2021, at 7:01 AM, Mason Angie Y <[MasonAngieY@JohnDeere.com](mailto:MasonAngieY@JohnDeere.com)> wrote:

**WARNING: This email originated outside of the organization. DO NOT CLICK links or attachments unless you recognize the sender and know the content is safe.**

Is this for lease 030-0065275-001 with 2 – 670G’s – s/n 1DW670GXCJF691797 and 1DW670GXEJF691975?

I can provide a 12 month renewal quote. Is the customer wanting to add warranty? If so, I will need that dollar amount from Doggett.

Thanks!

**Angie Mason**  
**(She/Her/Hers)**  
**Matured Lease Sales Manager**  
John Deere Financial  
6400 NW 86th Street  
Johnston, IA 50131-6600  
Phone: 515-267-3469  
Fax: 800-438-8731

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EQUIPMENT RENTAL QUOTE #: 792021  
PO #: \_\_\_\_\_

Branch: Monroe, LA - Rental Yard  
7600 Highway 165 N  
Monroe, LA 71203  
Phone: 318-302-8788

**QUOTE DETAILS**

Create Date: 12 July 2021  
Expire Date: 12 August 2021

Sales Rep: Chris Mitchell  
Phone: 318-732-0048

**ACCOUNT INFORMATION**

Account Name: Jackson Parish Police Jury  
Account #: TBD  
Deliver To: \_\_\_\_\_

Ordered By: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

Mileage from Branch to Jobsite: \_\_\_\_\_ miles

**RENTAL DURATION**

Start Date: \_\_\_\_\_  
End Date: \_\_\_\_\_  
Total Rental Days: 28

Equipment Type	Qty	Day Rate	Week Rate	4 Week Rate
Motor Grader 260 Hp, 14 ft Moldboard	1	\$1,420	\$3,550	\$8,875
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0
	0	\$0	\$0	\$0

Rental Quote Summary	# Days	# Weeks	# 4 Weeks	Subtotal
Motor Grader 260 Hp, 14 ft Moldboard	0	0	1	\$8,875.00
	0	0	0	\$0.00
	0	0	0	\$0.00
	0	0	0	\$0.00
	0	0	0	\$0.00
	0	0	0	\$0.00
	0	0	0	\$0.00
	0	0	0	\$0.00
	0	0	0	\$0.00
	0	0	0	\$0.00

Total (Rental Items): **\$8,875.00**

Sale Items	Qty	Price
	0	\$0.00
	0	\$0.00
	0	\$0.00



Current Return to Work Policy:

**RETURN TO WORK POLICY**

Employees who have been injured or who have been off from work because of illness for as much as ten (10) working days shall have a full release from their attending physician stating that they can fully resume their normal working duties before returning to work.

Recommended Amendment:

**RETURN TO WORK POLICY**

Employees who have been injured or who have been off from work because of illness for as much as ten (10) working days, once released by their primary physician, if applicable, shall have a full release from a physician designated by the Police Jury stating that they can fully resume their normal working duties before returning to work. If the employee does not have a primary physician, one will be designated by the Police Jury. The release to work must include a completed Fitness for Duty Certification form provided to the physician accompanied with the employee's job description. The Police Jury shall bear the cost for this examination.

## Fitness for Duty Certification

**Form to be completed by health care provider.** An employee on a medical leave under the Family and Medical Leave Act (FMLA) must present this Fitness for Duty Certification to their supervisor prior to returning to work.

The Family and Medical Leave Act (FMLA) guidelines are applied to employees who are on paid or unpaid leave. This form is for return-to-work purposes of medical leave of absence due to an illness or injury, whether work or non-work related. Because employees are valuable resources, health care providers should assist employees in returning to work as soon as possible.

Health Care Professionals: Your patient has two return to work options:

- **Full Release.** The patient has no work restrictions. They can return to his or her prior position because you, the health care provider certify, that he or she can perform the essential functions of their job.
- **Not Released.** The patient is not released to work in any capacity due to physical or behavioral limitations.

*NOTE: Due to the public safety nature of our workforce, the Jackson Parish Police Jury does not offer modified or light duty options. An employee must receive a full release in order to return to work.*

### **GINA Provision**

The Genetic Information Nondiscrimination Act of 2008 (GINA) prohibits employers and other entities covered by GINA Title II from requesting or requiring genetic information of an individual or family member of the individual, except as specifically allowed by this law. To comply with this law, we are asking that you not provide any genetic information when responding to this request for medical information. "Genetic Information" as defined by GINA includes an individual's family medical history, the results of an individual's or family member's genetic tests, the fact that an individual or an individual's family member sought or received genetic services, and genetic information of a fetus carried by an individual or an individual's family member or an embryo lawfully held by an individual or family member receiving assistive reproductive services.

### **Submission**

The Fitness for Duty Certification can be submitted confidentially to:

Jackson Parish Police Jury  
ATTN: Personnel  
160 Industrial Drive  
Jonesboro, LA 71251

Phone: (318) 259-2361 ext. 1

## Fitness for Duty Certification

1. **Employee / Patient** \_\_\_\_\_
2. **Date of Medical Examination** \_\_\_\_\_
3. **Please check the status of the employee's release for duty**
  - Full, unrestricted duty effective \_\_\_\_\_
  - Not released for any type of duty. Next evaluation date will be \_\_\_\_\_

**4. Physical Evaluation** *see included job description for detailed job duties and requirements*

	Full Restrictions	Partial Restrictions (please specify)	No Restrictions
Sedentary – lifting 0 to 10 pounds			
Light – lifting 10 to 20 pounds			
Moderate – lifting 20 to 50 pounds			
Heavy – lifting 50 to 100 pounds			
Pulling/pushing, carrying			
Reaching or working above shoulder			
Walking			
Standing			
Stooping			
Kneeling			
Repeated bending			
Climbing			
Operating a motor vehicle			
Operating large machinery			
Finger manipulation (typing)			
Pain (frequency, degree, signs)			

**5. Behavioral Evaluation**

	Able to Perform	Other Considerations (please specify)	Not Able to Perform
Understanding			
Remembering			
Sustained concentration			
Follow-through on instructions			
Decision making			
Receiving supervision			
Relating to co-workers and public			

**6. Other Restrictions, Considerations, or Notes**

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I hereby certify that the facts in this document are true and correct.

\_\_\_\_\_  
Printed Name of Health Care Provider

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number