



JACKSON PARISH POLICE JURY

Jackson Parish Courthouse
500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

Notice Posted: Wednesday, July 3, 2019, 4:30 PM

MEMBERS

WARD 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

WARD 2

EDDIE M. LANGSTON
770 Taylor Road
Jonesboro, LA. 71251
(318) 259-7448

WARD 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

WARD 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

WARD 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

WARD 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

WARD 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

DATE:

July 2019 Regular Meeting

Monday, July 08, 2019

TIME:

5:30 PM

PLACE OF MEETING:

Dr. Charles H. Garrett Community Center
182 Industrial Drive
Jonesboro, LA 71251

AGENDA:

Call to Order

Invocation

Pledge of Allegiance

Public Comments

Approve Minutes

1. Adopt the minutes of the June 10th, June 14th, and July 1st Jury Meetings, monthly purchase orders, and the payment of all bills

Approve Committee Reports:

Finance

2. Adopt the minutes of the June 27th Finance Committee Meeting
3. Consider and adopt 2019 tax millage rates
4. Consider and act on proposal from John J. Guth for \$9,500 for engineering services to replace air handling units #1 and #2 in the Courthouse
5. Consider and act on 2019 municipal appropriations
6. Consider and act on proposal from TEC for internet and phone service at Industrial Drive building
7. Consider and act on proposal from DSC Security for security and camera systems at Industrial Drive building

Management Reports

8. June 2019 Road Superintendent Report - Mr. Jody Stuckey
a. Accept the June 2019 Emergency/Off-Schedule Report
9. June 2019 Solid Waste Superintendent Report - Mr. Robin Sessions
10. June 2019 O.E.P. Report - Mr. Mark Treadway
11. June 2019 Financial Report - Ms. Gina Thomas
(report includes budget to actual comparisons for all funds)
12. June 2019 Maintenance Report - Mr. Bubba Anderson

Other Business

13. June 2019 Engineering Update - Mr. Paul Riley, Riley Co.



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14. Consider and act on adopting the Language Access Plan Resolution for the 2017 LCDBG grant
15. Consider and act on recommendation from Solid Waste to get quotes to clear and grind wood waste on Pardue Loop property
16. Consider and act on request to issue a quietus on the 2018 tax roll
17. Consider and act on request for professional leave travel for Ed Howard, Sheila Huddleston, and Lee Johnson to attend LSWA Conference in Shreveport July 16-17
18. Consider and act on professional leave travel request for Gina Thomas and Tammy Collinsworth for the OPAO Conference July 31 - August 2
19. Consider and act on the request from the LSU Ag Center for use of the Community Center on August 29th, September 3rd, September 30th, October 7th, and October 10th
20. Consider and act, if necessary, on alternative location for voting precinct 20 & 20A (formerly Hawk School)
21. Consider and act on resolution to request an A.G. Opinion for Cooperative Endeavor Agreements

Announcements & Notifications

22. Announcement: the Jackson Parish Police Jury plans to consider adopting a resolution ordering and calling an election to authorize the levy of ad valorem taxes at the August 12 regular meeting

Juror Comments

Adjourn

Gina M. Thomas, Secretary-Treasurer

Jackson Parish Police Jury

500 E. Court Street, Room 301, Jonesboro, LA. 71251

(318) 259-2361 extension 203

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Gina Thomas at (318) 259-2361, extension 203 describing the assistance that is necessary.

The Jackson Parish Police Jury met in regular session on Monday, June 10, 2019 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Mr. Culpepper gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments.

Mr. Mike Busada from Butler Snow discussed bond financing and economic development opportunities.

There being no other public comments or amendments, the President moved to the approval of minutes.

Motion Mr. Langston, seconded Ms. Rowe to adopt the minutes of the May 13th, May 16th, and June 3rd Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, presented the May 2019 Road Report stating that there was \$133,035.63 spent on emergency call-outs due to storm damage relief efforts. He reported that 70 of the 79 effected parish roads had been cleared of debris and that the crew was also working on calls from 59 private roads. Ms. Magee stated the positive feedback received from parish residents and asked that the appreciation be extended to the crews of all departments for the work performed.

Motion Mr. Culpepper, seconded Mr. Langston to accept the May 2019 emergency/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, presented the May 2019 Solid Waste Report stating that the Solid Waste Department had processed 2,500 tons for the year to-date and that the majority of the debris received from the storm damage would be ground and sold as boiler fuel.

Mr. Mark Treadway, Parish O.E.P. Director, presented the May 2019 O.E.P. report and updated the Jury on the communications and actions taken since the May 8th storm. He discussed a request from the state park to have the National Guard return to the Parish. He stated that an assessment team came to review uninsured damages due to the storm and concluded that we had not reached the threshold for a federal declaration.

Ms. Gina Thomas, Secretary-Treasurer, presented the May 2019 Financial Report with details on the budget vs. actual activity for all funds. She announced the training for elected and appointed officials and administrators to be held at the Community Center on Wednesday, June 12th.

Mr. Bubba Anderson, Maintenance Superintendent, presented the May 2019 Maintenance Report. He updated the Jury on the progress made to replace the boiler and pump system at the Courthouse and on assistance provided to the Road Department during the storm recovery.

With the completion of Management Reports, the President moved to Other Business.

Mr. Paul Riley, Parish Engineer with Riley Co. of Louisiana, presented the May 2019 engineering report giving an update on the 2019 Road Program to take place at the end of June and early July.

Motion Mr. Treadway, seconded Mr. Culpepper to accept the low proposal of \$59,500 from Terral Construction, LLC for the Sleepy Hollow drainage project. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to accept the resignation of Sherilyn Norred from the Museum Board. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to amend the 2019 Tourism Fund budget as follows:

- 009-4-655-02100 Advertising – increase \$800
- 009-4-655-03500 Office Expense – increase \$1,300
- 009-4-655-06000 Dues, Memberships – increase \$2,000
- 009-4-655-06100 Travel Expenditure – increase \$4,500

Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to approve the Heritage Museum annual budget of \$10,000 and release funding for 2019 per Ordinance 03-0409-2007. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to authorize the President to sign the Cooperative Endeavor Agreement with Trailblazers, Inc. and release the 2019 appropriation of \$1,200. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to authorize the President to sign the Cooperative Endeavor Agreement with the North Louisiana Economic Partnership and releasing the 2019 appropriation of \$2,500. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to appoint the Jackson Independent as the official journal for the Jackson Parish Police Jury for July 1, 2019 through June 30, 2020. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the low quote of \$2,245/month for a 48-month lease from Louisiana Machinery (CAT) for a new trac-hoe in the Solid Waste Department. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to accept the proposed change order of \$10,865 from Mechanical Systems & Service, Inc. for additional mechanical and plumbing work in the Courthouse mechanical room for the boiler and pump replacement project. Motion carried.

Being no further business, the President opened the floor for announcements:

The Secretary-Treasurer made the following announcement:

The Jackson Parish Police Jury will meet on Monday, July 8th, 2019 at 5:30 PM at the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, LA 71251 to levy the 2019 tax millage rates.

The President proceeded to Juror comments.

The Jury thanked those in attendance and gave special acknowledgement to the department Superintendents, Supervisors, crews, and OEP Director for their efforts to restore the Parish after the storm damage.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.

The Jackson Parish Police Jury met in Special Session Friday, June 14, 2019 at 12:05 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, and Ms. Regina Rowe. Absent: Mr. Lynn Treadway. Also present: Mr. Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty.

Ms. Magee gave the invocation and Mr. Langston led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Ms. Magee, seconded Ms. Rowe to accept the low bid of \$57,985 from Mabry Company, LLC for the handicapped parking lot project. Motion carried.

The Jury discussed the storm debris on Lakeview Drive. Ms. Magee reported the details of the damage that took place to the property and that the Police Jury did not have the resources needed to clean up and dispose of root balls and stumps. She stated the property owner had signed the waiver for private property cleanup. The property owner, Mark Berard commended the parish public works departments for their work to clean up the storm debris and for the solid waste recycle and model bin site programs.

Motion Ms. Magee, seconded Mr. Langston to authorize the Road Department to clean up the trees and limbs from Lakeview Drive that had been cut to-date, but not to clean up root balls, stumps, or any debris that is cut in the future.

A roll call vote was taken:

Ward 1 – Yea, Ward 2 – Yea, Ward 3 – Yea, Ward 4 – Nay, Ward 5 – Abstaining, Ward 6 – Nay, Ward 7 – absent

Yeas: 3
Nays: 2
Absent: 1
Abstaining: 1
Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to authorize the Road Department to remove the dirt and debris from the Ebenezer and Spillway parking lots as requested by the Watershed District to be completed no later than June 25, 2019. Motion carried.

The Secretary-Treasurer updated the Jury on the recommended candidates for the open General Laborer positions and asked that one position remain vacant until all interviews could be completed. Motion Ms. Rowe, seconded Ms. Magee to hire Jack Williams as a General Laborer – Level II in the Road Department. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to enter executive session to discuss trial strategy for pending litigation. Also invited to attend the executive session was attorney, Mr. Edwin Byrd.

Motion Mr. Culpepper, seconded Ms. Rowe to return to Open Session with no action being taken.
Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to adjourn. Motion carried.

The Jackson Parish Police Jury met in Business Session Monday, July 1, 2019 at 5:15 PM in the Police Jury Meeting Room #301 of the Jackson Parish Courthouse, 500 E. Court Street, Jonesboro, Louisiana. Members present: Mr. Eddie Langston, Mr. John McCarty, Ms. Niki Cowans, and Ms. Regina Rowe. Absent: Mr. Todd Culpepper and Ms. Amy Magee. Also in attendance: Mr. Darrell Avery, Assistant D.A.

The meeting was called to order by the President, Mr. McCarty. Mr. Langston gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.
Ms. Amy Magee arrived at the meeting.

There were no public comments.

Motion Mr. Langston, seconded Ms. Rowe to hire Jody Terrell as a General Laborer – Level I in the Road Department. Motion carried.

Motion Mr. Langston, seconded Ms. Rowe to declare July 5th a Police Jury holiday for employees. Motion carried.

There being no other action items, the President moved to New Business.

The Jury discussed the 2019 millage rates as recommended by the Finance Committee.

The Jury reviewed the eligible amounts for 2019 municipal appropriations. The Secretary-Treasurer explained the timeline of sending letters to the towns requesting information on the uses for the appropriations and then getting completed Cooperative Endeavor Agreements prior to issuing funds.

The Jury discussed the request from the Solid Waste Department to get bids on clearing and grinding the wood waste on the Pardue Loop property.

The Jury discussed the procedures and impact on dissolving a fire district. Mr. Avery discussed the implications on insurance and levied taxes and parcel fees for properties merged into new districts. Mr. Larry Cryer spoke on historical information with the fire districts and the funding received from parcel fees.

Mr. Lynn Treadway arrived at the meeting.

The Jury discussed needing to have a meeting with the parish Fire Chiefs to get more information on their needs before pursuing further actions.

The Secretary-Treasurer spoke to the Jury about the completion of a first draft of an updated Personnel Policy Manual. She asked that they schedule periodic meetings to review it in sections until the document is fully reviewed and ready for presentation for adoption.

With no other New Business, the President called for Discussion of Other Topics.

Mr. Avery spoke about the need for Cooperative Endeavor Agreements for the Jury to perform work to assist parish boards and asked that the Jury pass a resolution requesting a formal A.G. Opinion on this process.

The Secretary-Treasurer updated the Jury on the information learned at Floodplain Manager Training as it relates to the FIRM mapping process in Jackson Parish. She stressed the need for community events to share the information with the public and stated that the Tax Assessor's Office had a list of properties that would be directly impacted by the new flood maps. She spoke about the new regulations and requirements for flood insurance as well as the window of time for residents to get insurance at a grandfathered rate.

The President called for Announcements and Notifications.

The President spoke to the Jury about the work being done by the Workforce Development Board and the benefits that the ACT program was providing to qualifying citizens.

With no other business or discussion, the President called for adjournment of the meeting.

Motion Ms. Rowe, seconded Ms. Magee to adjourn. Motion carried.

PURCHASE ORDER

BILL TO:

JACKSON PARISH POLICEJURY
 500 EAST COURT STREET ROOM 301
 JONESBORO LA 71251-

PURCHASE ORDER NO: 1889

This PO number must appear on all packages
 and correspondence

Page 1 of 1

PHONE: (318) 259-2361 FAX: (318) 259-5660

VENDOR:

714
 SCOTT CONST. EQUIP. CO. OF LA
 P O BOX 5010
 MONROE LA 71211-5010

SHIP TO:

SOLID WASTE
 LA

Notes to Vendor: The Jackson Parish Police Jury is exempt from all sales taxes.

Order Date: 06/27/2019 Date Required: Ship Via:

Quantity	U/M	Catalog No	Description	Unit Price	Total
1.00		Tracho rental	Tracho rented in May after storm Contract # 022509, Inv #2 ---Rent for six days and replacement of doors and decals plus labor for damage done during rental and hauling	6,009.8900	6,009.89
				SubTotal	6,009.89
				Sales Tax	0.00
				Order Total	6,009.89

Requested By: SH

Account Distribution

<u>REVIEWED BY</u>	<u>APPROVED BY</u>	<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>AMOUNT</u>
RSessions	GThomas	011-4-341-04350	LEASE OF EQUIPMENT	6,009.89

The listed account(s) are hereby encumbered for payment of this purchase order in compliance with the purchasing policy of the Jackson Parish Police Jury.

Authorized Signature: _____

Jackson Parish Police Jury

FY 2019

AP ACCOUNT DISTRIBUTION BY ACCOUNT OPEN & PAID VOUCHERS

CHECK DATES 06/01/2019 TO 06/30/2019 PAY DATES 06/01/2019 TO 06/30/2019

BOTH ACCRUALS AND NON ACCRUALS

CHECK RUN 0 TO 2147483647

<u>VOUCHER</u> <u>NUMBER</u>	<u>VENDOR</u>	<u>PO</u> <u>NUMBER</u>	<u>CHECK</u> <u>NUMBER</u>	<u>PAY DATE/</u> <u>CHECK DATE</u>	<u>AMOUNT</u>
		FUND 001	TOTAL		174,811.17
		FUND 002	TOTAL		57,986.72
		FUND 004	TOTAL		45,084.87
		FUND 006	TOTAL		5,941.29
		FUND 007	TOTAL		2,334.59
		FUND 008	TOTAL		577.58
		FUND 009	TOTAL		2,943.98
		FUND 011	TOTAL		64,337.34
		FUND 012	TOTAL		850.00
		FUND 013	TOTAL		9,717.10
		FUND 017	TOTAL		7,733.10
		FUND 020	TOTAL		51,634.93
		GRAND TOTAL			<u><u>423,952.67</u></u>

Finance Committee
June 27, 2019

The Finance Committee met Thursday, June 27, 2019 at 5:30 PM in the Police Jury Meeting Room 301 of the Jackson Parish Courthouse, 500 E. Court Street , Jonesboro, Louisiana. Members present: Mr. Todd Culpepper and Mr. John McCarty. Absent: Ms. Regina Rowe. Also present: Mr. Lynn Treadway and Mr. Glen Kirkland, Tax Assessor.

The meeting was called to order by the chair, Mr. McCarty. Mr. Culpepper gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty greeted the members of the Jackson Parish Library Board and Mr. Glen Kirkland and thanked them for their attendance.

The Committee, Library Board, and Mr. Kirkland discussed the current tax millage rate and fund balance for the library. Library Director, Marcie Nelson, presented the recommended capital projects for future years including the purchase of a new bookmobile, roof repairs, and a parking lot expansion.

Ms. Rowe arrived at the meeting.

Mr. Kirkland discussed the taxable values and millage amounts. The Committee and Library Board reviewed the current 2019 budget and discussed ways they could reduce the fund balance by investing in future projects.

Mr. McCarty thanked the Library Board for their input. The Board Members and Mr. Kirkland left the meeting.

Motion Ms. Rowe, seconded Mr. Culpepper to recommend the Jury reduce the 2019 Library millage to 6.40 mills based on the current fund balance and future planned projects. Motion carried.

The Secretary-Treasurer presented the planned capital project to update the Courthouse air handling units. Based on the repairs and issues in the current year with AHU #2, the Secretary-Treasurer recommended that they delay replacing AHU #3 and proceed with replacing AHU #1 and AHU #2 since they are located next to each other. She stated that the budgeted costs for swapping #3 with #1 and #2 are comparable and would not require an amended budget.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Jury approve the proposal from John J. Guth for engineering services to replace air handling units #1 and #2 in the Courthouse. Motion carried.

The Committee reviewed the current calculations for eligible municipal appropriations.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Jury authorized the eligible 2019 municipal appropriations pending final balances from the Coroner's office. Motion carried.

The Committee reviewed the recommended proposals from TEC and DSC security for internet, phone, and security systems for the new office building on Industrial Drive. They discussed additional general maintenance and repairs that would need to be done in addition to the repair work from the storm damage.

Motion Ms. Rowe, seconded Mr. Culpepper to recommend the Jury approve the proposals from TEC and DSC Security and to authorize the Secretary-Treasurer to get quotes on general building repairs and maintenance. Motion carried.

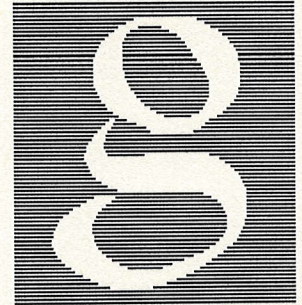
The Committee discussed the budget and plans for the 2019 Veteran's Program scheduled for Monday, November 11th.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

NOTICE:

The Jackson Parish Police Jury will meet on Monday, July 8th, 2019 at 5:30 P.M. at the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, LA 71251 to levy the 2019 tax millage rates

	<u>2018 Millage Rates:</u>	<u>2019 Millage Rates (Current):</u>	<u>2019 Millage Rates (Recommended):</u>
General Fund Tax	4.870	<u>4.870</u>	<u>4.870</u>
Road & Bridges	5.230	<u>5.230</u>	<u>5.230</u>
Road Asphalt/Paving	4.550	<u>4.550</u>	<u>4.550</u>
Recreation District	5.230	<u>5.230</u>	<u>5.230</u>
Library & Bookmobile	7.490	<u>8.940</u>	<u>6.400</u>
Health Unit	0.800	<u>0.800</u>	<u>0.800</u>



June 13, 2019

Jackson Parish Courthouse
500 East Court Street
Room 301
Jonesboro, LA 71251

Attn: Gina M. Thomas,
Secretary/Treasurer

Re: AHU #1 and AHU #2 replacement
Jackson Parish Courthouse
Jonesboro, Louisiana

Dear Ms. Thomas;

Thank you for the opportunity to provide a proposal for Mechanical and Electrical design services for referenced project. We propose a lump sum fee of \$9,500.00. The following is our understanding of the Scope of Services required:

SCOPE OF SERVICES:

Provide Bid Documents for the replacement of AHU #1 under the base bid and AHU#2 uner an additive Alternate.

John J. Guth Associates, Inc. shall provide Mechanical and Electrical design services per the scope outlined above. This shall include attendance at design meetings, preparation of a M/E Statement of Probable Construction Costs, preparation of M/E draft/review documents, preparation of final M/E bidding construction documents, attendance at Pre-Bid Meeting, assistance in the evaluation of bids, attendance at Pre-Construction meeting and attendance at monthly Construction Progress meeting. Guth will make weekly construction observations to respond to questions concerning M/E construction administration questions. Guth will assist in the preparation of M/E close-out documentation and attend 1-year warranty inspection if required.

M/E bidding construction documents shall include:

- HVAC calculations, drawings and specifications.
- Electrical power drawings and specifications

ADDITIONAL SERVICES AND REIMBURSABLES:

Additional services will be considered as "authorized" only if the services are requested or confirmed in writing as "additional services".

Fees for authorized additional services will be calculated by the following formula: Mechanical and Electrical engineering fees equal man-hours times hourly rate times 3.0.

Reimbursable expenses will be paid by the Owner for expenses that are reimbursable under the agreement with the Owner. It is the consultants' responsibility to verify the reimbursability of an expense prior to the expenditure.

COMPENSATION TO ENGINEER:

Owner will pay the appropriate engineering fees and reimbursable expenses within 30 days of completion of appropriate design phase.

Progress payments in each phase shall total the percentages listed below:

Schematic	15%
Design Development Phase	30%
Const. Document Submittal Phase	41%
Construction Documents Phase	50%
Bidding and Contract Phase	70%
Construction Phase	95%
Construction Close-Out Phase	100%


Projects that may not require a Schematic Design, Design Development, or a Construction document Submittal Phase will be billed at the appropriate applicable phase percent based on estimated MEP as stipulated above with submittal of that phase. This will include the percentages of those previous phases for which there were no submittals.

If any work designed or specified by the Engineer is abandoned or suspended in whole or in part by the Owner, the Engineer is to be paid for the services rendered at the completion of the phase under design. The fee is to be based on construction costs available.

Jackson Parish Courthouse
June 13, 2019
Page 3

We appreciate the opportunity to work with your firm on this project. Please call with any questions that you may have.

Sincerely,



John C. Wilson, P.E.
President
JCW/co

Accepted by

Date

**JACKSON PARISH COURT HOUSE
AIR HANDLING UNITS
EVALUATION AND REPORT**

**Ms. Gina Thomas
Secretary/Treasurer
Jackson Parish Police Jury
500 COURT STREET
JONESBORO, LOUISIANA**

JULY 16, 2018

**JOHN J. GUTH ASSOCIATES, INC.
CONSULTING ENGINEERS
208 MILAM STREET
SHREVEPORT, LA 71101-3226**

Guth PN:11-6832

SEALS

Report prepared under my responsible supervision



**BRUCE C. AYRES, P.E., C.E.M.
SENIOR ELECTRICAL ENGINEER
LA LICENSE 17333
JOHN J. GUTH ASSOCIATES, INC.**

REPORT ON THE AIR HANDLING UNITS IN THE JACKSON PARISH COURT HOUSE

FACILITY VISIT MONDAY, JULY 2, 2018, BY BRUCE C. AYRES, P.E., C.E.M.

Mr. Bubba Anderson, Maintenance Superintendent, assisted in the facility inspection of the eight air handling units located inside the Court House of Jackson Parish, Jonesboro, LA. Photos were taken, and data gathered from the units some of which were opened to check the internal condition. Load currents and voltages of the fan motors were taken. Findings are listed in the report.

Scope of Report

The purpose of this report is to give an evaluation of the condition and expected life of the air handling units and recommend priority of replacement.

Condition Report of Air Handling Units Numbers 1 Through 8

AHU #1: Located in the lower area adjacent to the Maintenance Shop. This is a Trane CCD/B06 unit manufactured in 1989, almost 30 years old, this unit serves the Clerk of Court Offices. This unit has low running vibration. There is a noticeable air leak at the flexible joint on the supply air side, which results in poor efficiency and loss of cooling air to the Clerk's offices. The coil looked good on the filters side. The latch of the door to the filters access is loose resulting in a poor seal of the door to the metal enclosure introducing unconditioned and unfiltered air into the unit. Piping insulation is missing on the chilled water and heating water lines resulting in condensation on the chilled water pipes. This should be replaced as soon as possible for improved efficiency and to eliminate the condensation. A short piece of flexible duct has been installed to connect between the supply air ducts of Air Handling Unit #1 and Air Handling Unit #2. The reason for this is questionable, although it is surmised that it was done to get more air into one or the other. This duct is probably not serving much purpose and may be reducing the air flow in AHU #1, the lower capacity unit. Measurements taken on the fan motors indicate that neither air handling unit fan motor is loaded to capacity, so by sheave adjustment, more air could be delivered to the areas served by both these units. The HVAC service company is behind in its service schedule to check the units and change air filters. Filters are scheduled to be changed every four months. At the time of this observation, five months have elapsed since the last change.

AHU #2: Located beside AHU #1, this unit serves the Sheriff's Department area. This is an ACME MC-78 unit manufactured in 1967, well past its expected life of 25 years. It has low vibration indicating the fan and bearings are in good condition for its age, but it also has air leaks at joints and flexible connections of the enclosure. One flexible joint is very badly cracked allowing quite a lot of conditioned air to escape before its intended destination. The chilled water control valve is leaking badly with deposits being left below the packing of the stem. The unit was cleaned when bearings were recently replaced. See the comments above pertaining to the flexible duct connection between the supply air duct and AHU #1. This is a multizone unit with motor-actuated dampers controlling the air flow to the

four areas served in the Sheriff's Department. This type unit is prone to problems with dampers and actuators after this many years of operation.

AHU #3: This is the largest capacity unit in the Court House serving much of the main, first floor of the facility. This also is an ACME MC-250 unit manufactured in 1967. There is some vibration on this unit with shaking noticeable. A few air leaks were noticed at joints. Some insulation was missing on panels. Pipe insulation was in poor condition along with the control valves. The primary issue with this unit is the lack of accessibility which limits the ability of the maintenance staff to check the unit and service it properly. Access to the filter and make-up air side is via a crawl-through access door on the Clerk of Court side of the unit. Also, being a multizone unit with seven zones served, the same comments apply as indicated in the narrative about AHU #2.

AHU #4: This unit is located on the second floor serving the District Attorney's Department. It is also an ACME unit, model VC-78 manufactured in 1967, and far past its normal expected life. It has some vibration, deposits on its coils, air leaks at flexible joints, and fair pipe insulation. The air filters of this unit were noticeably dirty and in need of replacement. Although the normal replacement interval is four months, due to their condition, they may need to be replaced more frequently, possibly every three months. And like the other multizone units, the same comments apply about dampers and actuators.

AHU #5: Another ACME 1967, manufactured unit, this is a single zone unit with four reheat coils located in the ductwork on the east side of the second floor. The heating water coil of this unit has been removed some time in the past and sits on the floor of the equipment room. It has low vibration and could be adjusted to give more air flow if necessary by sheave replacement or adjustment. The fan motor was only loaded to 50% of full load current. There was no cover over the side access to the filters which permits unconditioned, unfiltered air to enter the unit. Some insulation is missing on the piping and one area of duct insulation is hanging below the duct.

AHU #6: New Daiken Model CAH006GDAC recently installed with new reheat coils in the ductwork. Unit was observed to be running very well with very low noise and vibration. Some trash was noted to be caught on the chilled water coil inside the unit which Bubba will remove.

AHU #7: ACME 1967 model, single zone unit that serves the Court Room. The motor starter cover was missing along with the motor to fan belt drive cover. The vibration was low on this unit. The outside air damper was in poor condition along with some of the pipe insulation at control valves. Motor load current was approximately 80% indicating good air movement.

AHU #8: This is a Trane Model LPCAB03D1CORJ00000004CAYA010000CG000 Serial No. T02A04495 manufactured in 2002. This unit is in good condition with low vibration. One problem noted is that the discharge/supply duct is sagged down with metal resting on metal. The duct should be supported better from above so that the flexible connection between the duct and the air handler is not compressed and deformed.

Recommendations

All the ACME 1967 units should be replaced as funds are available. They are 50+ years in service and well past their expected life of 25 years. Choosing the replacement sequence based upon the observed operation results in the following:

1 Air Handling Unit #3 Cost Estimate = \$73,500

This unit serves a critical area of the Court House being the first floor where there are several employees and daily visitors. The unit is difficult to service due to the extremely small mechanical equipment room in which this unit is installed. A new unit should be designed to be more compact. Walk-around space should be provided. Better temperature control will be accomplished. New control and isolating valves along with new insulation are needed.

2 Air Handling Unit #7 Cost Estimate = \$52,500

Serving the Court Room which another critical use area, this unit has some safety issues with the exposed belt drive and open motor starter.

3 Air Handling Unit #1 Cost Estimate = \$31,500

Serving the Clerk of Court area this unit is in poor condition with very noticeable air leaks and a questionable duct connection between the supply air of this unit and AHU #2.

4 Air Handling Unit #2 Cost Estimate = \$42,000

Serving the Sheriff's Department via four damper-controlled zones, this unit has air leaks and a leaking chilled water control valve. Much better temperature control will be accomplished by this.

5 Air Handling Unit #4 Cost Estimate = \$42,000

This unit, serving the District Attorney's area, has some vibration and air leaks.

6 Air Handling Unit #5 Cost Estimate = \$31,500
Reheat Coils for AHU #5 Cost Estimate = \$9,000

This unit also has issues with air leakage, since the air filter access panel is missing. With the removal of the heating water coil, this area could get cold in the heating season. Even with the removal of this coil, the air flow is probably one-half of the design based upon the motor load current readings. Reheat coils should also be replaced as was done with AHU #6 recently due to their age.

Other benefits of the replacement of these air handling units will be better temperature and humidity control of the Court House, better indoor air quality, lower utility costs due to increased energy efficiency, and lower maintenance costs. Fewer equipment failures, which can be expected if these units continue to operate, can be expected.

Boiler and pumps

Boiler #2 Cost Estimate = \$63,000

The Court House currently operates with one boiler out of service. Should the running boiler fail during severe cold weather, the facility could experience very unpleasant temperatures for employees and visitors and could experience water line and air handling units coils freezing resulting in major equipment damage and repair cost. Recommendation is to replace the old, out-of-service boiler as soon as funds are available.

Pumps both chilled water and heating water, are also beyond their mean statistical life expectancy and should be budgeted for replacement as soon as funds are available. Disruptions in cooling and/or heating will result if both the primary and backup pump fail.

Heating Water Pumps (2) Replacement Cost Estimate = \$36,750

Chilled Water Pumps (2) Replacement Cost Estimate = \$44,100

Chiller

The Court House is currently being cooled by only one of the two compressors of the Trance chiller. This chiller has a few more years of life expectancy having been installed in 2002. But the failed compressor should be replaced as soon as possible to restore redundancy to the chilled water HVAC system.

	Municipality							Total Appropriations
	Chatham	East Hodge	Eros	Hodge	Jonesboro	North Hodge	Quitman	
2019:								
Annual Appropriation	\$ 7,500.00							
Prior Balance From Past Projects	\$ -	\$ -	\$ -	\$ 12,500.00	\$ 35,000.00	\$ -	\$ 4,127.58	
Current Year Special Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<i>Description/Notes:</i>								
Outstanding Coroner's Fees	\$ -	\$ 2,092.76	\$ -	\$ -	\$ -	\$ -	\$ -	
On Non-Compliance List (Y/N)?	N	N	N	N	N	N	N	
Annual Appropriation Amount	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00	
Total Appropriation Award	\$ 7,500.00	\$ 5,407.24	\$ 7,500.00	NO AWARD	NO AWARD	\$ 7,500.00	\$ 3,372.42	\$ 31,279.66
Check Date, Number, Etc.								

Timeline:

Once the amounts are approved by the Jury, the following actions will need to be taken before the checks are issued:

- 1.) A letter will be send to each municipality informing them of the approved amount. They will be asked to respond with an official request for funds and details on what the amount will be used for.
- 2.) Once the response letters are received by our office, I will submit them to Mr. Avery to draft the Cooperative Endeavor Agreements.
- 3.) When the Cooperative Endeavor Agreements are finished, we will bring them to the Jury for review and approval of the intention for the funds.
- 4.) With Jury approval of the agreements, we will have them signed by the Jury President and Mayors and the checks will be issued.

2014 Louisiana Laws
Revised Statutes
TITLE 33 - Municipalities and Parishes
RS 33:7633 - Cooperative endeavor agreements

Universal Citation: [LA Rev Stat § 33:7633](#)

§7633. Cooperative endeavor agreements

A.(1) As authorized by Article VII, Section 14(C) of the Louisiana Constitution, political subdivisions and political corporations may enter into a cooperative endeavor agreement with any public or private association, corporation, or individual to carry out a local infrastructure project to achieve a public purpose. Any capital improvements shall be on public property and for local infrastructure projects as authorized in this Chapter.

(2) As used in this Chapter, a "local governmental entity" shall mean the political subdivision or political corporation authorized to execute a cooperative endeavor agreement under this Chapter.

B. This cooperative endeavor agreement may provide for the investment, pledge, use, or deposit of private funds and the guarantee by the public or private association, corporation, or individual of certain financial obligations, to achieve the goals set forth in the agreement. The agreement shall state how the donation for the project will result in the furtherance of a public purpose of the local government entity.

C. The cooperative endeavor agreement shall set forth in reasonable detail the following items:

(1) The obligations of the various parties.

(2) A showing of reasonable expectations that the benefits to be received by the local governmental entity from the donation equal or exceed any local tax rebates, tax credits, or other incentives to be awarded on the project.

(3) Consequences to the public or private association, corporation, or individual in the event of a default or breach of the agreement by the association, corporation, or individual that shall include a repayment to the local governmental entity when appropriate, of any rebates, tax credits, or other incentives awarded or expenses incurred.

Acts 2014, No. 746, §1, eff. June 19, 2014.



Service Order

May 2, 2019
 JACKSON PARISH POLICE JURY GINA THOMAS
 500 E Court St (100),
 Jonesboro, LA 71251
 Phone: (318) 259-2361
 Fax:

Service Address
 160 Industrial Dr (100),
 Jonesboro, LA 71251

Sales Person		Customer Name		Term Agreement	
John O'Leary		JACKSON PARISH POLICE JURY GINA THOMAS		36 MO	
Qty	Product	Price	Disc	Total MRC	Total NRC
1	Managed Internet Service - 100 Mbps Ethernet	1,049.00	839.20	839.20	199.00
1	Broadband Equipment Fee	9.95	0.00	9.95	0.00

Total Monthly Recurring:	849.15
Other Non-Recurring Purchase Charges:	0.00
Voice, Data and Advanced Services Non-Recurring Charges:	199.00
Waiver of Non-Recurring Charges with applicable contract:	0.00
Total Non-Recurring Charges:	199.00

This order may be contingent upon availability and the results of a site survey performed by our Engineers. Equipment used for data services & network cabling must meet minimum standards. If special construction is required after site survey, TEC and Customer will have the option to cancel the order for this service. Additional fees may apply to improve network standards. TEC is not responsible for any charges which may result from the termination of any existing agreement. Taxes and fees including local, state, county, E911 and federal tax assessments and fees are in addition to the above charges. Term begins on date service installation is complete. This is an order on the products and services named, subject to the TEC terms and conditions. Any wiring, equipment and construction not noted in this Service Order are the responsibility of the customer. Please review the Master Service Agreement (MSA) available at <https://www.tec.com/Resources/Master-Service-Agreement.pdf>. TEC's provision of services to you is subject to all provisions set forth in the MSA, and by signing below, you indicate that you have read, understand and are in agreement with all parts of the MSA and that you will comply with all requirements set forth therein.

[Signature Line]

Gina Thomas Police Jury Treasure

[Date Line]

Authorized Signature

Print Name & Title

Date



Billing Information

Acct: JACKSON PARISH POLICE JURY GINA THOMAS
Tax ID: 726000572

Primary Contact: Gina Thomas
Business:
Mobile: (318) 259-2361 ext. 203
Fax:
Email: gthomas@jacksonparishpolicejury

Billing Address
500 E Court St (100)
Jonesboro, LA 71251

Billing Contact(s)

Name: _____ Bus Phone: _____ Email: _____

- Bill Stub Only Detailed Billing by Mail (\$5 mo)

REGISTER FOR ELECTRONIC INVOICE AT <https://ebill.tj.tec.com>

Dun and Bradstreet Number: _____

References

Bank _____ Acct# _____ Phone _____ Contact _____
Other _____ Acct# _____ Phone _____ Contact _____

The undersigned ("Customer") acknowledges that the Term Agreement is subject to approval by TEC and hereby authorizes TEC to verify all listed information and secure credit information.

X

Authorized Signature
Gina thomas

Print Name

Police Jury Treasure

Title

Date



Service Order

May 2, 2019
 Jackson Parish Police Jury
 500 E. Court St,
 Jonesboro, LA 71251
 Phone: (318) 259-2361
 Fax:

Service Address
 500 E. Court St.,
 Jonesboro, LA 71251

Sales Person		Customer Name	Term Agreement			
John O'Leary		Jackson Parish Police Jury	36 MO			
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[Signature Line]

Gina Thomas Police Jury Treasure

[Date Line]

Authorized Signature

Print Name & Title

Date



Billing Information

Acct: Jackson Parish Police Jury
Tax ID: 72-6000572

Primary Contact: Gina Thomas
Business: (318) 259-2361 ext. 203
Mobile:
Fax:
Email: gthomas@jacksonparishpolicejury

Billing Address
500 E. Court St
Jonesboro, LA 71251

Billing Contact(s)

Name: Gina Thomas Bus Phone: (318) 259-2361 ext. Email: gthomas@jacksonparishpolicejury.org

- Bill Stub Only Detailed Billing by Mail (\$5 mo)

REGISTER FOR ELECTRONIC INVOICE AT <https://ebill.tj.tec.com>

Dun and Bradstreet Number: _____

References

Bank _____ Acct# _____ Phone _____ Contact _____
Other _____ Acct# _____ Phone _____ Contact _____

The undersigned ("Customer") acknowledges that the Term Agreement is subject to approval by TEC and hereby authorizes TEC to verify all listed information and secure credit information.

X

Authorized Signature
Gina Thomas

Print Name

Police Jury Treasure

Title

Date

DSC Security & Communications, LLC

1926 Old Natchitoches Road
West Monroe, LA 71292
(318) 327-5554

Date: 5-1-19

Job Name: JPPJ Office Building

Address: Industrial Dr

Jonesboro, LA 71251

Phone: 318-259-2361

EXHIBIT A - SCHEDULE OF PROTECTION

PreWire _____ Install X Trimout _____

Quantity	Part Number	Equipment Description
	" ACCESS CONTROL	2 STATION 2 DOORS "
1	GA-68293OUS	Paxton Net2 IP Starter Kit 2 Door Readers, 10 fobs, Pro Software 1
1	AJ-LEM1DLS	1-call Access Sentry System Station
1	AJ-LEM1DL	1-call Access w/dr Station
1	AJ-DAK2S	Dual Adapter Kit
1	AJ-PT1210NA	Aiphone 12v Xformr
2	OE-MAG600	600# Maglock
1	AC-AM63	Filler plate for 600#
2	OE-PPS2450	24VAC 50VA Transformer
1	UZ-NP412	12V 4AH SLA Battery
1	CM-CXED1259L	Srvc mnt Rim Strike
1	OE-RXD	Request to exit Detector
1	SN-EEB2	Emergency exit Button w/timer
1	WIRE	18/2 STR JKT 5C BX GRY
1	WIRE	22/6 STR OAS 5C BX GRY
	Labor-misc-network	1 year warranty parts & labor
		1st part due = \$ 2365.75
		2nd part due @ completion = \$ 2365.75
(3% added for credit card transactions)		TOTAL: \$ 4729.50
<small>CUSTOMER ACKNOWLEDGES THAT: A) THE SYSTEM SHALL CONSIST ONLY OF THE EQUIPMENT DESCRIBED INSTALLED AT THE LOCATION INDICATED; B) DSC SECURITY & COMMUNICATIONS, LLC HAS DESCRIBED THE FULL RANGE OF PRODUCTS AND SERVICES AVAILABLE TO CUSTOMER; C) THE SYSTEM IS DESIGNED TO DETECT EVENTS ONLY AT THOSE OPENINGS AND/OR AREAS COVERED BY THE SYSTEM WARRANTY DOES NOT COVER POWER SURGES - THEFT - ACTS OF NATURE</small>		

Customer Name (Printed) _____

Customer Signature _____ Date _____

Customer Title
Bill Barrett

5-2-19

Sales Agent _____ Date _____

Approval-Authorized Representative _____ Date _____

DSC Security & Communications, LLC

1926 Old Natchitoches Road
West Monroe, LA 71292
(318) 327-5554

Date: 5-1-19

Job Name: JPPJ Office Building

Address: Industrial Dr

Jonesboro, LA 71251

Phone: 318-259-2361

EXHIBIT A - SCHEDULE OF PROTECTION

PreWire Install Trimout

Quantity	Part Number	Equipment Description
	" IP CAMERA	SYSTEM "
1	NVR302-16E-P16-B	UNV 16CH IP Network Video Recorder W/POE and 4 Terabyte Hard Drive
12	IPC3614SR3-DPF28M	UNV 4MP 2.8mm lens, wide angle with IR (30m), metal housing, smart analytic pack
1	CM	Color Monitor with HDMI cord
1	00033	HDMI Splitter F/3
1	HDMIEX50	HDMI Over cat5 cable extender
1000'	WIRE	Cat 5
	Labor-misc-network	
		1st part due = \$ 3000.00
		2nd part due @ completion = \$ 2795.00
	(3% added for credit card transactions)	TOTAL: \$ 5795.00
<small>CUSTOMER ACKNOWLEDGES THAT: A) THE SYSTEM SHALL CONSIST ONLY OF THE EQUIPMENT DESCRIBED INSTALLED AT THE LOCATION INDICATED; B) DSC SECURITY & COMMUNICATIONS, LLC HAS DESCRIBED THE FULL RANGE OF PRODUCTS AND SERVICES AVAILABLE TO CUSTOMER; C) THE SYSTEM IS DESIGNED TO DETECT EVENTS ONLY AT THOSE OPENINGS AND/OR AREAS COVERED BY THE SYSTEM WARRANTY DOES NOT COVER POWER SURGES - THEFT - ACTS OF NATURE</small>		

Customer Name (Printed)

Customer Signature

Date

Customer Title
Bill Barrett

5-1-19

Sales Agent 318-381-6925

Date

Approval-Authorized Representative

- Page 32 -

Date

JACKSON PARISH POLICE JURY

July 1, 2019

Road Superintendent Report

For Month Of: June

Total Spent on Emergency Call Outs: **\$83,919.45**

Major Asphalt Repairs Performed On: None

Special Requests/Board Projects: Trees on Arbin Culpepper. Watershed parking lot

Upcoming Current Projects: 2019 road program

Other Items of Note: Still picking up debris.

JACKSON PARISH POLICE JURY

Work Performed by Task Code by Township/Precinct

1

Date Range: 6/01/2019
6/30/2019

July 1, 2019

Local Code	Task Description	Regular Hrs	OT Hrs	Labor Cost	Eqp Cost	Material Cost	Total Cost
ASPH-4	ROUTINE POT HOLES	12.00		174.12	169.75	154.44	498.31
BRUSH AX							
EMERG-0	LIMBS/DEBRIS	1,171.50	155.50	22,814.75	53,827.69		76,642.44
EMERG-1	EMERG. GRAVEL	20.00		348.90	855.00	554.25	1,758.15
EMERG-2	EMERG. ASPHALT	10.00		177.96	195.00	184.75	557.71
EMERG-5	TREE REMOVAL	50.00	52.00	2,115.80	2,845.35		4,961.15
EQUIP-2	EQUIP. MAINTENANCE	4.00		79.56			79.56
GRD-1	GRADED/CLOSE OUT	20.50		362.65	1,560.00		1,922.65
GRD-2	DITCH & BACKSLOPE	13.50	3.00	318.44	1,320.00		1,638.44
GRD-5	REPAIR WASHOUT	9.00	2.00	212.29	800.00		1,012.29
GRD-6	SPREAD GRAVEL	9.00		159.21	720.00		879.21
GRD-7	GRADING INCOMPLETE	10.00	1.50	216.72	920.00		1,136.72
GRVL-1	GRAVEL SURFACE	30.00		453.75	2,358.75	5,173.00	7,985.50
GRVL-5	STOCKPILE MATERIAL	2.00		45.72	140.00		185.72
GRVL-6	HAULING MATERIAL	23.00		348.31	1,760.00	6,651.00	8,759.31
INSPECT-6	CHECK LOGGER DAMAG	13.00		218.99	190.00		408.99
MEETINGS-1	JURY / COMM.	1.00		21.87	16.00		37.87
OFFICE-2	OFFICE WORK	185.00		4,399.52			4,399.52
R/W-3	STORM DAMAGE	427.00	2.00	7,094.92	13,488.20		20,583.12
RANDOM TESTIN	DRUG & ALCOHOL	14.00		233.32	108.90		342.22
ROAD BARN	YARD MAINT.	4.00		69.52			69.52
SHOP-2	SHOP MAINT.	38.50		786.39			786.39
SIGN MAINT.							
SIGN-1	SIGN WORK GRAVEL	4.00		68.44	38.00	121.00	227.44
SIGN-2	SIGN WORK ASPHALT	8.00		148.40	67.00	93.00	308.40
SPL-9	WATERSHED DISTRICT	40.00		711.84	1,221.50		1,933.34
TORNADO 2019							
TRAINING-1	TRAINING IN HOUSE	10.00		164.49			164.49
TRUCKING-2	HAULING EQUIPMENT	3.00		48.57	135.00		183.57
WEED-1	BRUSH AX R.O.W.	83.00		986.87	4,565.00		5,551.87
	Report Totals	2,215.00	216.00	\$42,781.32	\$87,301.14	\$12,931.44	\$143,013.90

**Jackson Parish Transfer Station
Monthly Report JUNE 2019**

Tons of solid waste transported to Union Parish Landfill 892.70

Number of loads transported to Union Parish Landfill 40

Dumping fees paid to Union Parish \$ 23,567.28

Commercial Pickup fees collected \$ 16,100.00

Dumping fees paid by contractors \$ 1,436.15

The following cost figures are estimated cost and these totals are not collected:

Construction debris dumped at landfill and buried.

Contractors 9.62 \$ 336.70 Public 50.12 \$ 1,754.20
(Tons) (Tons)

Town of Jonesboro

Solid Waste hauled by IESI (Door to door pickup in town) 94.53 \$ 3,308.55
(Tons)

Solid Waste hauled by Town of Jonesboro 17.29 \$ 605.15
(Tons)

Construction debris hauled by Town of Jonesboro 72.26 \$ 2,529.10
(Tons)

Town of Chatham

Solid Waste 6.44 \$ 225.40 Construction Debris 0 \$ 0
(Tons) (Tons)

Town of Quitman

Solid Waste 0 \$ 0 Construction Debris 0 \$ 0
(Tons) (Tons)

Town of Hodge

Solid Waste 18.10 \$ 633.50 Construction Debris 26.42 \$ 924.70
(Tons) (Tons)

Town of North Hodge

Solid Waste 0 \$ 0 Construction Debris 0 \$ 0
(Tons) (Tons)

Town of East Hodge

Solid Waste 0 \$ 0 Construction Debris 0 \$ 0
(Tons) (Tons)

Mr. John McCarty
President
Jackson Parish Police Jury

Office of Emergency Preparedness
Monthly Report for June, 2019

7/3/2019

Mr. President,

On 6/3/Conference call on the Mississippi flood briefing, also on that day had a Southwest hurricane conference call, and NWS Tropical Storm update call.

6/5/2019 Atchafalaya River Conference call, NWS Shreveport Conference call.

6/6/2019 EPA Region Weather conference call.

6/26/2019 Region 6,7,& 8 Hurricane Shelter Preparedness Workshop Ouachita Emergency Operation Center.

FEMA/GOHSEP will host a workshop in Region 8 the week of August 21st at the Lincoln Parish Public Safety Center, the meeting will be from 9:00am—12:00 noon.

Respectfully,

Mark Treadway
OEP Director
Jackson Parish



Jackson Parish Police Jury

June 2019 Financial Report

Cash in Master Bank Account at month end: \$12,059,583.96

Highlighted Revenues / Expenses:

- General Fund
 - Total revenues of **\$14k** primarily due to Library Accounting Fees \$5k, Insurance Premium Tax \$3k, and general interest \$2k
 - Total expenses of **(\$145k)** non-employee expenses primarily due housing of prisoners (\$60k), funding the Heritage Museum (\$10k), and utilities (\$7k)
- Road & Asphalt Funds
 - Total revenues of **\$37k** primarily due to state road fund (Transportation Act) \$24k and general interest \$10k
 - Total expenses of **(\$123k)** non-employee expenses primarily due to leased equipment (\$23k), gas and oil (\$9k), contract payments (\$10k)
- Solid Waste Fund
 - Total revenue of **\$132k** primarily due to sales tax collection \$97k and Commercial Collection Fees \$13k
 - Total expenses of **(\$129k)** non-employee expenses primarily due to Union Parish dumping fees (\$27k), gas and oil (\$22k), leased equipment (\$6k), parts & repairs (\$4k)

Budget vs. Actual Highlights:

- We are six months (1/2 way) into FY2019, so the ideal % Used when reviewing the Revenue & Expenditure Report is **50%**
- We will be reviewing accounts in July to present amendments to the Finance Committee in Q3
- For ALL FUNDS total year-to-date, we have received 26% of budgeted revenues and have spent 46% of budgeted expenses. Our revenues will remain under budget until year-end when we will receive the bulk of our ad valorem taxes. The expenditures are right on track.

Business Updates:

- Floodplain Manager Training complete
- Making final adjustments to new JPPJ website
- Reviewing ordinances to complete codification project
- OPAO Conference July 31 – August 2

Upcoming Events:

- First draft of the Personnel Policy Manual is ready to present to the Jury
- Full Capital Asset audit – tagging, cataloging, and photographing all assets (equipment, buildings, land, etc.)

Please see Jury packet for additional materials including detailed Trial Balance, Revenue & Expenditure Report, and Check Register.

Jackson Parish Police Jury

FY 2019

TRIAL BALANCE BY FUND

FUND: TO

PERIOD ENDING: 06/30/2019

<u>ACCOUNT</u>	<u>ACCOUNT BALANCE</u>	
	<u>DEBIT</u>	<u>CREDIT</u>
020-1-901-00000 CASH IN MASTER BANK ACCOUNT	12,059,583.96	
020-1-902-00000 NET PAYROLL CLEARING	45,180.43	
020-2-951-20000 ACRRUED PAYROLL		8,536.43
020-2-971-00000 FEDERAL INCOME TAX	2,384.62	
020-2-972-00000 STATE INCOME TAX		16,255.91
020-2-974-00000 PERS RETIREMENT		35,606.94
020-2-975-00000 REGISTRAR RETIREMENT	0.02	
020-2-976-00000 DISTRICT ATTORNEY RETIREMENT		18.64
020-2-977-00000 GROUP INSURANCE - EMPLOYEES	9,249.96	
020-2-977-01000 GROUP INSURANCE - EMPLOYERS		7,768.49
020-2-979-00000 CHILD SUPPORT		465.00
020-2-980-00000 MEDICARE (INACTIVE)	0.42	
020-2-981-00000 MEDICARE/FICA LIABILITY	1,477.24	
020-2-982-00000 GARNISHMENTS		130.00
020-2-984-00000 EPLOYEE'S DENTAL INS DEDUCTIONS		5,634.11
020-2-985-00000 TERM LIFE - DEPENDENT COVERAGE	294.37	
020-2-988-00000 BANKUPTCY - CHAPTER 13		108.64
020-2-988-01000 IRS LEVY	20.00	
020-2-989-01000 AFLAC INS - PRE-TAX	348.26	
020-2-989-02000 AFLAC INSURANCE		1,721.19
020-2-989-05000 NEW YORK LIFE - WHOLE LIFE INS		105.36
020-2-991-00100 GENERAL FUND CASH IN BANK		1,041,173.11
020-2-991-00200 ROAD FUND CASH IN BANK		2,728,378.26
020-2-991-00300 ROAD SALES TAX CASH IN BANK		893,160.98
020-2-991-00400 LIBRARY CASH IN BANK		2,658,221.69
020-2-991-00500 STATUTORY RESERVE CASH IN BANK		334,807.16
020-2-991-00600 ASPHALT CASH IN BANK		1,751,136.34
020-2-991-00700 HEALTH UNIT CASH IN BANK		388,901.39
020-2-991-00800 CURRENT ROAD PROGRAM CASH IN BANK	23,138.12	
020-2-991-00900 TOURISM CASH IN BANK		98,071.39
020-2-991-01000 LANDFILL CLOSURE CASH IN BANK		581,774.18
020-2-991-01100 SOLID WASTE CASH IN BANK		1,106,963.24
020-2-991-01200 WITNESS FEE FUND - CASH IN BANK		11,623.56
020-2-991-01300 CAPITAL ACCOUNT CASH IN BANK		181,875.38
020-2-991-01500 2015 ROAD CERT OF INDEBT. CASH		43,000.55
020-2-991-01600 JACKSON HOMELAND SEC & O.E.P.	41,868.12	
020-2-991-01700 CORONER'S OFFICE - CASH IN BANK		7,871.86
020-2-991-01800 PAVILION / ARENA CASH IN BANK		262,559.27
020 MASTER BANK - 20	12,183,545.52	12,165,869.07 **
	**DISCREPANCY:	17,676.45
	<u>12,183,545.52</u>	<u>12,165,869.07</u> **

Jackson Parish Police Jury
TRIAL BALANCE BY FUND

FY 2019
FUND: TO

PERIOD ENDING: 06/30/2019

ACCOUNT

ACCOUNT BALANCE

DEBIT

CREDIT

**DISCREPANCY: 17,676.45

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
001 General Fund - 01				
Revenue				
001-3-111-00000 General: Ad Valorem Tax	0.00	12,119.96	970,000.00	1
001-3-112-00000 General: Payment in Lieu of Prop Ta	1,584.69	1,584.69	1,500.00	106
001-3-143-00000 General: Alcohol Beverage Tax	0.00	567.69	8,000.00	7
001-3-185-00000 General: Insurance Premium Tax	3,120.00	92,785.99	86,000.00	108
001-3-200-00000 General: Franchise Fees Tax	0.00	707.01	3,000.00	24
001-3-211-00000 General: Alcohol License/Permit Fee	0.00	547.00	2,231.75	25
001-3-221-00000 General: Fire Insurance Rebate (2%)	0.00	0.00	65,000.00	0
001-3-310-00000 General: Justice/Constable Reimb.	1,000.00	6,000.00	12,000.00	50
001-3-330-00000 General: State Revenue Sharing	0.00	14,242.44	21,000.00	68
001-3-331-00000 General: LGAP Grant	0.00	20,640.00	0.00	0
001-3-351-00000 General: Severance Tax - General	0.00	27,911.57	180,000.00	16
001-3-351-01000 General: Severance Tax - Timber	0.00	110,405.23	400,000.00	28
001-3-416-00000 General: Vending Machine Revenue	0.00	79.57	100.00	80
001-3-500-00000 General: Comm. Center Rental Fees	700.00	8,135.00	9,600.00	85
001-3-510-00000 General: Library Accounting & Payro	4,500.00	9,000.00	18,000.00	50
001-3-611-00000 General: Interest	2,186.34	15,234.67	23,400.00	65
001-3-621-00000 General: Fain Building Rental Fees	100.00	1,500.00	4,200.00	36
001-3-641-01000 General: Sale of Surplus/Salvage	0.00	0.00	250.00	0
001-3-642-00000 General: Refunds	104.33	446.35	900.00	50
001-3-651-00000 General: Miscellaneous Revenue	0.00	400.00	0.00	0
001-3-694-01700 General: Transfer To: Coroner	0.00	0.00	-80,000.00	0
001-3-694-03000 General: Transfer To:Capital Outlay	0.00	0.00	-40,000.00	0
001-3-695-00500 General: Transfer From: Stat Reserv	0.00	472,499.20	0.00	0
001-3-800-00000 General: UCC Building Code Permits	575.00	2,450.00	4,500.00	54
Revenue Subtotal	\$13,870.36	\$797,256.37	\$1,689,681.75	47
Expenditure				
001-4-111-01100 Jury: Salary	8,550.00	51,300.00	102,600.00	50
001-4-111-03200 Jury: Supplies	267.23	1,148.52	13,100.00	9
001-4-111-03300 Jury: Special Events	193.41	1,227.69	10,900.00	11
001-4-111-03400 Jury: Programs & Initiatives	0.00	0.00	7,500.00	0
001-4-111-06100 Jury: Travel & Conferences	0.00	3,658.41	11,000.00	33
001-4-111-06200 Jury: Medicare & FICA	654.08	3,924.48	7,848.90	50
001-4-111-07000 Jury: Legal Fees	740.50	7,331.25	24,000.00	31
001-4-111-08000 Jury: Publications	236.99	3,309.47	9,500.00	35
001-4-111-09000 Jury: Dues & Memberships	0.00	8,250.00	8,700.00	95
001-4-121-02100 Court: Supreme Court Documents	0.00	0.00	25.00	0
001-4-121-03500 Court: Office Expense	0.00	50.00	200.00	25
001-4-123-01100 District Attorney: Salary	1,141.66	6,849.96	13,699.92	50
001-4-123-03500 District Attorney: Office Expense	0.00	28,000.00	112,000.00	25
001-4-123-06200 District Attorney: Medicare & FICA	16.55	99.30	198.65	50
001-4-123-06300 District Attorney: Retirement	14.27	85.62	171.25	50
001-4-124-02100 Clerk of Court: Publications	1,044.63	2,936.79	4,800.00	61

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
001-4-124-03500 Clerk of Court: Office Expense	87.94	1,194.19	6,000.00	20
001-4-124-05400 Clerk of Court: Court Attendance	180.00	940.00	2,400.00	39
001-4-126-01100 Justice/Constable: Salary	2,000.00	12,000.00	24,000.00	50
001-4-126-06100 Justice/Constable: Travel & Supplie	0.00	3,571.85	5,000.00	71
001-4-126-06200 Justice/Constable: Medicare & FICA	153.00	918.00	1,836.00	50
001-4-141-01100 Registrar: Salary	1,095.15	6,570.90	13,141.80	50
001-4-141-02100 Registrar: Dues & Legal Fees	0.00	550.00	550.00	100
001-4-141-02400 Registrar: Telephone/Internet/Netwo	42.45	213.87	540.00	40
001-4-141-03500 Registrar: Office Expense	165.04	3,384.79	4,025.00	84
001-4-141-04200 Registrar: Equipment	0.00	0.00	850.00	0
001-4-141-06100 Registrar: Travel	238.71	813.83	1,000.00	81
001-4-141-06200 Registrar: Medicare & FICA	15.88	95.28	190.56	50
001-4-141-06300 Registrar: Retirement	186.17	1,117.02	2,234.11	50
001-4-142-00000 Election Expenses	-44.73	-44.73	45,000.00	0
001-4-151-01100 General Finance: Salary	12,487.00	78,043.75	163,183.80	48
001-4-151-02400 General Finance: Telephone/Internet	2,408.92	14,313.57	20,400.00	70
001-4-151-02500 General Finance: Municode Services	0.00	4,225.00	12,225.00	35
001-4-151-03500 General Finance: Office Expense	238.92	18,662.84	31,000.00	60
001-4-151-03700 General Finance: Professional Serv	5,975.00	19,916.00	30,000.00	66
001-4-151-04200 General Finance: Equipment	0.00	0.00	5,000.00	0
001-4-151-04300 General Finance: Technology Tools	3,169.00	24,164.59	32,000.00	76
001-4-151-05200 General Finance: Physicals/Testing	0.00	0.00	200.00	0
001-4-151-05300 General Finance: Dues/Memberships	0.00	100.00	250.00	40
001-4-151-06100 General Finance: Employee Travel	0.00	2,098.09	7,525.00	28
001-4-151-06200 General Finance: Medicare & FICA	135.24	1,081.91	2,366.17	46
001-4-151-06300 General Finance: Retirement	1,077.00	8,616.00	18,766.14	46
001-4-151-06400 General Finance: Health Insurance	0.00	16,746.13	40,583.23	41
001-4-155-02810 General Finance: Liab/Vehicle/Equi	0.00	96,555.55	98,481.66	98
001-4-155-02820 General Maintenance: GPS Fleet Trac	80.97	485.82	972.18	50
001-4-155-02840 General: Insurance Workmen's Comp	0.00	3,657.15	3,753.44	97
001-4-194-01100 General Maintenance: Salary	8,637.89	49,536.04	101,797.80	49
001-4-194-02200 General Maintenance: Telephone/Netw	84.98	908.10	2,100.00	43
001-4-194-02300 General Maintenance: Utilities	7,440.01	39,716.16	97,000.00	41
001-4-194-02400 General Maintenance: Contracted Ser	3,145.75	23,217.01	33,000.00	70
001-4-194-02500 General Maintenance: Uniforms	158.42	879.85	1,906.97	46
001-4-194-02700 General Maintenance: Repairs	823.98	4,788.68	48,000.00	10
001-4-194-03200 General Maintenance: Supplies	1,216.67	14,218.52	21,768.08	65
001-4-194-03300 General Maintenance: Gas, Oil, Tire	236.70	1,459.98	3,700.00	39
001-4-194-04500 General Maintenance: Security (CH)	39.95	1,615.21	2,700.00	60
001-4-194-05200 General Maintenance: Physicals/Test	50.00	50.00	200.00	25
001-4-194-05300 General Maintenance:Christmas Decor	0.00	0.00	7,000.00	0
001-4-194-06000 General Maintenance: Conferenes	0.00	0.00	500.00	0
001-4-194-06100 General Maintenance: Travel	0.00	0.00	500.00	0
001-4-194-06200 General Maintenance: Medicare & FIC	93.69	666.06	1,476.07	45

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
001-4-194-06300 General Maintenance: Retirement	755.98	5,433.95	11,706.75	46
001-4-194-06400 General Maintenance: Health Insuran	0.00	10,382.22	25,155.65	41
001-4-195-01100 Community Center: Salaries	451.88	1,633.51	3,000.00	54
001-4-195-02300 Community Center: Utilities	1,415.58	5,822.05	14,400.00	40
001-4-195-02700 Community Center: Building Repairs	1,680.00	4,166.92	4,000.00	104
001-4-195-03200 Community Center: Building Supplies	2,279.92	4,419.90	3,000.00	147
001-4-195-04200 Community Center: Equipment	0.00	0.00	4,231.92	0
001-4-195-06200 Community Center: Medicare & FICA	5.41	21.94	43.50	50
001-4-195-06300 Community Center: Retirement	44.12	180.01	1,346.28	13
001-4-197-02300 JOB: Utilities	60.38	60.38	0.00	0
001-4-197-02700 JOB: Building Repairs	0.00	242.00	0.00	0
001-4-197-04500 JOB: Surveillance/Security	0.00	539.95	0.00	0
001-4-201-05200 Sheriff: Housing of Parish Prisoner	59,543.02	225,314.45	540,000.00	42
001-4-201-05210 Sheriff: Prisoner Medical Expenses	852.40	3,982.97	18,000.00	22
001-4-201-05400 Sheriff: Court Attendance	306.00	1,564.00	3,780.00	41
001-4-201-08500 Sheriff: Courthouse Security Person	1,680.00	8,595.00	21,600.00	40
001-4-221-00000 General: Fire Protection Allocation	0.00	0.00	65,000.00	0
001-4-313-05600 Sheriff: Retirement/Pension Charges	0.00	0.00	42,000.00	0
001-4-408-00000 General: Office of Veteran Affairs	0.00	4,132.54	5,066.28	82
001-4-411-00000 General: Sparta Groundwater Comm.	1,250.00	1,250.00	1,250.00	100
001-4-413-00000 General: North LA Economic Partners	0.00	0.00	2,500.00	0
001-4-414-00000 General: Pinebelt MPAA - YES Prog	0.00	20,000.00	20,000.00	100
001-4-420-00000 General: Trailblazers, Inc.	0.00	0.00	1,200.00	0
001-4-500-02400 General: JP Heritage Museum	10,000.00	10,000.00	10,000.00	100
001-4-654-01200 LSU Ag Center: Personnel Support	0.00	16,200.00	16,200.00	100
001-4-654-02400 LSU Ag Center: Telephone	271.16	1,552.52	3,000.00	52
001-4-654-02500 LSU Ag Center: Utilities	39.60	39.60	0.00	0
001-4-654-03500 LSU Ag Center: Supplies	90.21	521.41	3,126.84	17
001-4-661-00000 General: Municipality Appropriation	0.00	0.00	30,000.00	0
001-4-670-00000 General: LGAP Grant Program	0.00	20,640.00	0.00	0
001-4-699-00000 General: Audit Fees	0.00	20,000.00	45,000.00	44
001-4-700-00000 General: Watershed Appropriation	0.00	0.00	5,000.00	0
001-4-700-08000 General: Land & Building Expense	0.00	553,149.20	553,149.20	100
Expenditure Subtotal	\$145,204.68	\$1,495,063.02	\$2,674,123.15	56
Before Transfers	Deficiency Of Revenue Subtotal	-\$131,334.32	-\$697,806.65	71
After Transfers	Deficiency Of Revenue Subtotal	-\$131,334.32	-\$697,806.65	71
002 Road Fund - 02				
Revenue				
002-3-111-00000 Road: Ad Valorem Tax	0.00	13,016.45	1,005,000.00	1
002-3-112-00000 Road: Payment in Lieu of Prop. Tax	1,701.81	1,701.81	1,500.00	113
002-3-330-00000 Road: State Revenue Sharing	0.00	15,148.00	22,500.00	67
002-3-343-00000 Road: State Road Fund	24,306.15	116,677.97	252,000.00	46
002-3-611-00000 Road: Interest	5,759.63	37,086.11	42,000.00	88
002-3-621-00000 Road: Contractor Refunds - Damage	0.00	14,405.01	0.00	0

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
002-3-641-01000 Road: Sale of Scrap/Salvage/Surplus	0.00	0.00	5,000.00	0	
002-3-642-00000 Road: Refunds	0.00	99.85	0.00	0	
Revenue Subtotal	\$31,767.59	\$198,135.20	\$1,328,000.00	15	
Expenditure					
002-4-310-01100 Road: Salaries	28,289.82	163,986.40	325,079.95	50	
002-4-310-02300 Road: Utilities	1,000.83	5,246.29	12,000.00	44	
002-4-310-02400 Road: Telephone/Internet/Mobile	532.41	2,611.75	5,400.00	48	
002-4-310-02500 Road: Lease Equipment	23,366.22	99,194.81	149,422.52	66	
002-4-310-02800 Road: Insur:Liab/Vehicle/WC/General	20.00	57,004.54	62,184.63	92	
002-4-310-02900 Road: Culverts	0.00	10,648.00	40,000.00	27	
002-4-310-03400 Road: Gas and Oil	6,116.88	22,052.04	60,000.00	37	
002-4-310-03500 Road: Office Expense	1,562.58	4,903.89	7,200.00	68	
002-4-310-03600 Road: Road Signs	0.00	1,462.70	2,400.00	61	
002-4-310-03700 Road: Parts & Repairs	465.72	41,858.77	60,000.00	70	
002-4-310-03800 Road: Supplies	1,667.79	5,923.18	25,200.00	24	
002-4-310-03900 Road: Contracted Services	0.00	1,368.00	0.00	0	
002-4-310-04000 Road: Gravel/Reclaimed Asphalt	3,856.47	204,094.52	498,000.00	41	
002-4-310-04200 Road: Tools/Technology (Non-Equip)	399.96	2,866.88	12,500.00	23	
002-4-310-04300 Road: Equipment	0.00	51,421.01	140,000.00	37	
002-4-310-05200 Road: Employee Physicals/Testing	425.00	481.00	1,300.00	37	
002-4-310-05500 Road: GPS Fleet Tracking	337.38	2,024.28	4,888.56	41	
002-4-310-06200 Road: Medicare & FICA	338.44	2,707.47	5,213.66	52	
002-4-310-06300 Road: Retirement	2,092.01	16,776.34	37,384.19	45	
002-4-310-06400 Road: Group Insurance	0.00	31,991.79	57,200.92	56	
002-4-310-08500 Road: Contract Payments	9,950.00	39,330.00	140,000.00	28	
002-4-313-01000 Road: Engineering Fees - Contracted	4,765.48	22,969.15	30,000.00	77	
002-4-313-02000 Road: Professional Services	0.00	1,855.00	6,000.00	31	
002-4-313-05600 Road: Retirement/Pension Charges	0.00	0.00	45,000.00	0	
002-4-313-06000 Road: Conf./Seminar Registrations	0.00	0.00	400.00	0	
002-4-313-06100 Road: Employee Travel	0.00	0.00	400.00	0	
002-4-313-06200 Road: Road Claims	0.00	0.00	5,000.00	0	
002-4-313-08300 Road: Surveillance/Security	0.00	6,995.00	0.00	0	
002-4-315-00000 Road: Beaver Eradication	0.00	1,880.00	2,000.00	94	
002-4-316-00000 Road: Roadside Litter Pickup	3,520.00	14,880.00	42,000.00	35	
002-4-500-00000 Road: Membership Dues/Fees	0.00	0.00	100.00	0	
Expenditure Subtotal	\$88,706.99	\$816,532.81	\$1,776,274.43	46	
Before Transfers	Deficiency Of Revenue Subtotal	-\$56,939.40	-\$618,397.61	-\$448,274.43	138
After Transfers	Deficiency Of Revenue Subtotal	-\$56,939.40	-\$618,397.61	-\$448,274.43	138
003 Sales Tax Fund - 03					
Revenue					
003-3-131-00000 Sales Tax: Tax Receipts	64,960.68	335,667.79	900,000.00	37	
003-3-611-00000 Sales Tax: Interest	1,885.47	9,131.44	6,000.00	152	
003-3-694-01500 Sales Tax: Trans To: Cert of Debt	0.00	0.00	-319,684.88	0	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
003-3-697-00000 Sales Tax: Trans To: CY Road Progra	0.00	0.00	-980,000.00	0	
Revenue Subtotal	\$66,846.15	\$344,799.23	-\$393,684.88	-88	
Expenditure					
003-4-312-05500 Sales Tax: Collection Expense	507.80	5,361.51	20,000.00	27	
Expenditure Subtotal	\$507.80	\$5,361.51	\$20,000.00	27	
Before Transfers	Excess Of Revenue Subtotal	\$66,338.35	\$339,437.72	-\$413,684.88	-82
After Transfers	Excess Of Revenue Subtotal	\$66,338.35	\$339,437.72	-\$413,684.88	-82
004 Library Fund - 04					
Revenue					
004-3-111-00000 LIBRARY TAX	0.00	18,640.59	1,500,000.00	1	
004-3-112-00000 PAYMENT IN LIEU OF PROPERTY TAX	2,437.21	2,437.21	5,000.00	49	
004-3-330-00000 LIBRARY STATE REVENUE SHARING	0.00	21,902.00	30,000.00	73	
004-3-346-01000 STATE GRANT - TECHNOLOGY	0.00	8,316.80	20,000.00	42	
004-3-346-03000 STATE GRANT - ARTS	0.00	0.00	2,500.00	0	
004-3-511-00000 LIBRARY FINES	0.00	0.00	30,000.00	0	
004-3-611-00000 LIBRARY INTEREST	5,611.53	35,668.66	15,600.00	229	
004-3-641-00000 SHIRT SALES	0.00	0.00	1,000.00	0	
004-3-642-00000 REFUNDS	0.00	0.00	500.00	0	
Revenue Subtotal	\$8,048.74	\$86,965.26	\$1,604,600.00	5	
Expenditure					
004-4-506-01100 LIBRARY SALARY	38,534.52	244,552.20	500,000.00	49	
004-4-506-01200 LEGAL FEES	0.00	0.00	1,000.00	0	
004-4-506-02100 DUES	75.00	2,372.28	6,000.00	40	
004-4-506-02300 UTILITIES	1,711.06	13,187.48	30,000.00	44	
004-4-506-02400 TELEPHONE	131.05	2,002.34	10,000.00	20	
004-4-506-02800 INSURANCE	0.00	20,658.01	25,000.00	83	
004-4-506-03200 MAINT. SUPPLIES/GROUNDS/BUILDIN	4,570.50	25,127.13	101,000.00	25	
004-4-506-03300 TECHNOLOGY - MAINT & SUPPORT	595.05	19,404.19	65,500.00	30	
004-4-506-03400 BOOKMOBILE EXPENSES	0.00	2,313.79	21,000.00	11	
004-4-506-03500 OFFICE SUPPLIES	3,338.32	17,587.95	51,000.00	34	
004-4-506-03600 ARTS GRANT - EXPENDITURES	0.00	0.00	2,500.00	0	
004-4-506-03700 PROFESSIONAL SERVICES	0.00	148.75	5,500.00	3	
004-4-506-03900 PROGRAMMING	10,176.06	20,199.61	62,500.00	32	
004-4-506-04000 J P LIBRARY ACCOUNTING / PAYROLI	4,500.00	9,000.00	18,000.00	50	
004-4-506-04100 FURNITURE/EQUIPMENT	197.72	6,245.67	21,000.00	30	
004-4-506-04300 FUTURE BOOKMOBILE PURCHASE	0.00	0.00	220,000.00	0	
004-4-506-04400 BOOKS, BINDERY, PERIODICALS	8,044.17	51,995.11	160,500.00	32	
004-4-506-05600 PENSION/RETIREMENT DEDUCTION	0.00	0.00	65,000.00	0	
004-4-506-06100 TRAVEL	3,076.79	9,624.20	12,500.00	77	
004-4-506-06200 MEDICARE	503.21	4,062.19	15,000.00	27	
004-4-506-06300 LIBRARY RETIREMENT	3,162.75	25,669.98	75,000.00	34	
004-4-506-06400 LIBRARY GROUP INSURANCE	0.00	47,137.41	120,000.00	39	
004-4-507-00000 CAPITAL OUTLAY PROJECTS	0.00	0.00	20,000.00	0	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
004-4-507-01000 CAP OUTLAY - BLDG RENOVATIONS	0.00	6,120.00	0.00	0
004-4-507-02000 CAP OUTLAY - PARKING LOT	0.00	0.00	185,000.00	0
004-4-642-00000 REFUNDS TO PATRONS	0.00	0.00	500.00	0
Expenditure Subtotal	\$78,616.20	\$527,408.29	\$1,793,500.00	29
Before Transfers	Deficiency Of Revenue Subtotal	-\$70,567.46	-\$440,443.03	233
After Transfers	Deficiency Of Revenue Subtotal	-\$70,567.46	-\$440,443.03	233
005 Statutory Reserve - 05				
Revenue				
005-3-611-00000 INTEREST - STATUTORY RESERVE	706.78	8,039.01	10,200.00	79
Revenue Subtotal	\$706.78	\$8,039.01	\$10,200.00	79
After Transfers	Excess Of Revenue Subtotal	\$706.78	\$8,039.01	79
006 Asphalt Fund - 06				
Revenue				
006-3-111-00000 ASPHALT TAX	0.00	11,324.01	988,000.00	1
006-3-112-00000 PAYMENT IN LIEU OF PROPERTY TAX	1,480.56	1,480.56	1,200.00	123
006-3-330-00000 ASPHALT - STATE REVENUE SHARIN	0.00	12,510.00	18,900.00	66
006-3-611-00000 ASPHALT INTEREST	3,696.66	23,271.16	26,400.00	88
006-3-694-00800 TRANSFER TO ROAD PROJECT FUNE	0.00	0.00	-170,000.00	0
Revenue Subtotal	\$5,177.22	\$48,585.73	\$864,500.00	6
Expenditure				
006-4-312-01000 ASPHALT - MATERIALS	0.00	8,980.73	288,000.00	3
006-4-312-01100 ASPHALT - SALARIES	26,311.78	160,025.16	325,079.95	49
006-4-312-02500 EQUIPMENT - RENTAL	0.00	0.00	4,000.00	0
006-4-312-02900 ASPHALT - CULVERTS	2,041.65	3,071.65	28,000.00	11
006-4-312-03000 SUPPLIES - ASPHALT	0.00	0.00	7,800.00	0
006-4-312-03100 SIGNS - ASPHALT	37.00	1,729.36	5,400.00	32
006-4-312-03400 FUEL & OIL	2,838.34	15,022.24	32,500.00	46
006-4-312-03700 PARTS & REPAIRS	260.00	17,983.59	40,000.00	45
006-4-312-04200 EQUIPMENT	0.00	51,421.00	140,000.00	37
006-4-312-04300 TOOLS / TECHNOLOGY (NON EQUIPM	399.94	881.94	5,000.00	18
006-4-312-05200 PHYSICALS/DRUG TESTS	0.00	56.00	1,300.00	4
006-4-312-05500 GPS FLEET TRACKING	364.36	2,186.16	4,888.56	45
006-4-312-05600 PENSION/RETIREMENT DEDUCTIONS	0.00	0.00	40,000.00	0
006-4-312-06200 ASPHALT - MEDICARE	338.44	2,678.72	5,213.66	51
006-4-312-06300 ASPHALT - RETIREMENT	2,092.01	16,711.62	37,384.19	45
006-4-312-06400 ASPHALT - INSURANCE	0.00	31,991.79	62,439.01	51
006-4-313-01000 ENGINEERING FEES - CONTRACTED	0.00	0.00	18,000.00	0
Expenditure Subtotal	\$34,683.52	\$312,739.96	\$1,045,005.37	30
Before Transfers	Deficiency Of Revenue Subtotal	-\$29,506.30	-\$264,154.23	146
After Transfers	Deficiency Of Revenue Subtotal	-\$29,506.30	-\$264,154.23	146
007 Health Unit - 07				
Revenue				
007-3-111-00000 AD VALOREM PROPERTY TAX	0.00	1,990.90	164,500.00	1

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
007-3-112-00000 PAYMENT IN LIEU OF PROPERTY TAX	260.32	260.32	200.00	130	
007-3-611-00000 HEALTH UNIT INTEREST	820.97	5,041.77	3,800.00	133	
Revenue Subtotal	\$1,081.29	\$7,292.99	\$168,500.00	4	
Expenditure					
007-4-194-00000 BUILDING & GROUNDS	410.00	2,525.00	9,000.00	28	
007-4-194-01100 SALARIES - JURY FUNDED HEALTH U	4,864.26	23,304.88	60,700.00	38	
007-4-194-05600 PENSION / RETIREMENT TAX DEDUC	0.00	0.00	6,700.00	0	
007-4-194-06200 EMPLOYER'S SHARE - MEDICARE	181.14	1,560.15	4,643.55	34	
007-4-194-06300 EMPLOYER'S SHARE - RETIREMENT	151.48	233.90	6,980.50	3	
007-4-194-06900 EMPLOYEE HEALTH INSURANCE BEN	0.00	-686.75	16,770.44	-4	
007-4-194-07100 PHYSICALS / DRUG TESTING	150.00	261.00	200.00	131	
007-4-401-02300 UTILITIES	1,465.83	6,172.58	18,000.00	34	
007-4-401-02800 INSURANCE - LIA/BLDG	0.00	3,179.75	3,179.75	100	
007-4-401-03500 HEALTH UNIT SUPPLIES	23.99	23.99	800.00	3	
007-4-401-04000 TECHNOLOGY & TOOLS	0.00	0.00	1,775.60	0	
007-4-401-05000 TELEPHONE / INTERNET SERVICE	284.77	944.39	3,000.00	31	
Expenditure Subtotal	\$7,531.47	\$37,518.89	\$131,749.84	28	
Before Transfers	Deficiency Of Revenue Subtotal	-\$6,450.18	-\$30,225.90	\$36,750.16	-82
After Transfers	Deficiency Of Revenue Subtotal	-\$6,450.18	-\$30,225.90	\$36,750.16	-82
008 Current Year Road Project - 08					
Revenue					
008-3-611-00000 INTEREST - JONESBORO STATE BAN	0.00	114.73	2,200.00	5	
008-3-694-00300 TRANSFER FROM ASPHALT SALES T/	0.00	0.00	980,000.00	0	
008-3-694-00600 TRANSFER FROM ASPHALT FUND	0.00	0.00	170,000.00	0	
Revenue Subtotal	\$0.00	\$114.73	\$1,152,200.00	0	
Expenditure					
008-4-403-07100 CONTRACTUAL - PROJECTS	0.00	47,532.06	1,050,000.00	5	
008-4-403-07300 ENGINEERING FEES	577.58	55,277.17	99,999.76	55	
Expenditure Subtotal	\$577.58	\$102,809.23	\$1,149,999.76	9	
Before Transfers	Deficiency Of Revenue Subtotal	-\$577.58	-\$102,694.50	\$2,200.24	-4,667
After Transfers	Deficiency Of Revenue Subtotal	-\$577.58	-\$102,694.50	\$2,200.24	-4,667
009 Tourism Fund - 09					
Revenue					
009-3-341-00000 Tourism: Grant Reve nue	0.00	0.00	27,775.00	0	
009-3-611-00000 Tourism: Interest	207.03	1,266.78	1,800.00	70	
Revenue Subtotal	\$207.03	\$1,266.78	\$29,575.00	4	
Expenditure					
009-4-655-02100 Tourism: Advertising	0.00	0.00	10,000.00	0	
009-4-655-03100 Tourism: Education/Recreation/Cultu	2,897.92	3,147.92	10,000.00	31	
009-4-655-03500 Tourism: Office Expense	46.06	407.53	2,000.00	20	
009-4-655-06000 Tourism: Dues, Memberships, Registr	0.00	1,673.00	2,000.00	84	
009-4-655-06100 Tourism: Travel Expense	0.00	861.42	5,000.00	17	
Expenditure Subtotal	\$2,943.98	\$6,089.87	\$29,000.00	21	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account		Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
	Before Transfers	Deficiency Of Revenue Subtotal	-\$2,736.95	-\$4,823.09	\$575.00	-839
	After Transfers	Deficiency Of Revenue Subtotal	-\$2,736.95	-\$4,823.09	\$575.00	-839
010 Landfill Closure - 10						
Revenue						
010-3-611-00000	INTEREST	1,228.13	7,257.60	9,600.00	76	
		Revenue Subtotal	\$1,228.13	\$7,257.60	\$9,600.00	76
	After Transfers	Excess Of Revenue Subtotal	\$1,228.13	\$7,257.60	\$9,600.00	76
011 Solid Waste - 11						
Revenue						
011-3-131-00000	SALES TAX RECEIPTS	97,441.58	503,501.78	1,320,000.00	38	
011-3-341-08400	RECYCLING METAL/PLASTIC/PAPER/I	787.20	8,142.21	20,000.00	41	
011-3-416-00000	SW: Vending Revenue	31.40	31.40	0.00	0	
011-3-441-00000	DUMPING FEE CHARGED	784.50	3,175.25	7,800.00	41	
011-3-441-01000	COMMERCIAL COLLECTION FEES	12,725.00	88,514.35	168,000.00	53	
011-3-611-00000	INTEREST	2,336.81	14,061.37	9,600.00	146	
011-3-641-00000	SALE OF EQUIP/SCRAP	0.00	0.00	500.00	0	
011-3-642-00000	REFUNDS	0.00	750.00	0.00	0	
011-3-643-00000	RECYCLED WOOD PRODUCTS - FUEL	18,151.75	35,754.95	5,000.00	715	
		Revenue Subtotal	\$132,258.24	\$653,931.31	\$1,530,900.00	43
Expenditure						
011-4-151-03500	ADMIN - OFFICE SUPPLIES	-1,755.96	-1,755.96	0.00	0	
011-4-151-04400	TECHNOLOGY/TOOLS (NON-CAPITAL	0.00	0.00	8,500.00	0	
011-4-151-05500	ADMIN COLLECTION COST & COMMIS	761.75	8,042.30	29,500.00	27	
011-4-341-01100	SALARY	59,024.63	339,450.82	681,507.10	50	
011-4-341-01500	ENGINEER	0.00	1,151.44	8,000.00	14	
011-4-341-01600	RECYCLING - WOOD PRODUCTS	0.00	-5,970.00	0.00	0	
011-4-341-02000	FEES / PERMITS / AUDIT FEES	1,093.50	2,268.00	2,000.00	113	
011-4-341-02100	PUBLICATIONS	0.00	0.00	300.00	0	
011-4-341-02300	UTILITIES	1,442.03	7,221.99	19,200.00	38	
011-4-341-02400	TELEPHONE	585.04	3,373.97	6,900.00	49	
011-4-341-03300	TIRES	1,046.16	8,304.70	15,000.00	55	
011-4-341-03400	GAS & OIL	21,710.98	46,913.29	104,000.00	45	
011-4-341-03500	OFFICE EXPENSE	556.89	1,289.18	2,800.00	46	
011-4-341-03700	PARTS, REPAIRS, SUPPLIES, ETC.	4,019.08	48,256.28	122,500.00	39	
011-4-341-04300	EQUIPMENT	0.00	0.00	190,000.00	0	
011-4-341-04350	LEASE OF EQUIPMENT	6,375.00	19,303.00	82,800.00	23	
011-4-341-05200	PHYSICALS/TESTS	400.00	734.00	1,600.00	46	
011-4-341-05500	GPS FLEET TRACKING	377.86	2,267.16	5,068.00	45	
011-4-341-06000	CONFERENCE WORKSHOP REGISTR	750.00	1,000.00	1,300.00	77	
011-4-341-06100	TRAVEL	75.00	496.94	975.00	51	
011-4-341-06200	MEDICARE	651.34	5,009.59	10,481.85	48	
011-4-341-06300	RETIREMENT	5,189.34	37,024.37	78,373.32	47	
011-4-341-06400	GROUP INSURANCE	0.00	60,416.57	142,940.03	42	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
011-4-341-08200 TESTING FEES	0.00	613.00	0.00	0	
011-4-341-08300 SURVEILLANCE / ENFORCEMENT CO	0.00	3,516.99	15,386.50	23	
011-4-341-08600 DUMPING FEES	26,999.30	117,229.71	297,000.00	39	
011-4-341-08700 INSURANCE/LIA/VEH/WC	0.00	58,652.05	58,652.05	100	
Expenditure Subtotal	\$129,301.94	\$764,809.39	\$1,884,783.85	41	
Before Transfers	Excess Of Revenue Subtotal	\$2,956.30	-\$110,878.08	-\$353,883.85	31
After Transfers	Excess Of Revenue Subtotal	\$2,956.30	-\$110,878.08	-\$353,883.85	31
012 Off Duty Witness Fees - 12					
Revenue					
012-3-200-00000 SHERIFF - COURT FEES / FINES	369.00	4,647.00	12,000.00	39	
012-3-611-00000 INTEREST - JONESBORO STATE BAN	24.54	140.24	180.00	78	
Revenue Subtotal	\$393.54	\$4,787.24	\$12,180.00	39	
Expenditure					
012-4-350-00000 AGENCY REIMBURSEMENT - OFF DU	850.00	3,900.00	9,000.00	43	
Expenditure Subtotal	\$850.00	\$3,900.00	\$9,000.00	43	
Before Transfers	Deficiency Of Revenue Subtotal	-\$456.46	\$887.24	\$3,180.00	28
After Transfers	Deficiency Of Revenue Subtotal	-\$456.46	\$887.24	\$3,180.00	28
013 Capital Fund - 13					
Revenue					
013-3-611-00000 CAPITAL FUND INTEREST	383.94	2,612.46	3,000.00	87	
013-3-694-00100 TRANSFER FROM GENERAL FUND	0.00	0.00	40,000.00	0	
Revenue Subtotal	\$383.94	\$2,612.46	\$43,000.00	6	
Expenditure					
013-4-600-01500 ENGINEER/ARCHITECT FEES	1,767.10	4,685.39	13,500.00	35	
013-4-600-08500 CONSTRUCTION - CONTRACTED	7,950.00	34,717.10	339,795.00	10	
013-4-650-00000 JURY APPROVED - SPECIAL PROJEC	0.00	0.00	75,000.00	0	
Expenditure Subtotal	\$9,717.10	\$39,402.49	\$428,295.00	9	
Before Transfers	Deficiency Of Revenue Subtotal	-\$9,333.16	-\$36,790.03	-\$385,295.00	10
After Transfers	Deficiency Of Revenue Subtotal	-\$9,333.16	-\$36,790.03	-\$385,295.00	10
015 2015 Road Cert. Of Indebtedness - 15					
Revenue					
015-3-611-00000 INTEREST	90.77	3,014.89	3,600.00	84	
015-3-694-00300 TRANSFER FROM ROAD SALES TAX I	0.00	0.00	319,684.88	0	
Revenue Subtotal	\$90.77	\$3,014.89	\$323,284.88	1	
Expenditure					
015-4-310-04300 CERTIFICATES OF INDEBTEDNESS	0.00	285,000.00	285,000.00	100	
015-4-310-04400 INTEREST - CERT OF INDEBTEDNES	0.00	18,205.28	34,684.88	52	
Expenditure Subtotal	\$0.00	\$303,205.28	\$319,684.88	95	
Before Transfers	Excess Of Revenue Subtotal	\$90.77	-\$300,190.39	\$3,600.00	-8,339
After Transfers	Excess Of Revenue Subtotal	\$90.77	-\$300,190.39	\$3,600.00	-8,339
016 Jackson O.E.P - 16					
Revenue					
016-3-340-00000 EMPG - GOHSEP - STATE OF LA	0.00	0.00	26,225.45	0	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used	
016-3-611-00000 INTEREST	0.00	0.00	600.00	0	
Revenue Subtotal	\$0.00	\$0.00	\$26,825.45	0	
Expenditure					
016-4-310-01100 SALARY - O.E.P. DIRECTOR	1,500.00	16,515.75	16,101.75	103	
016-4-310-02300 CONFERENCES / WORKSHOPS	0.00	0.00	2,000.00	0	
016-4-310-03500 OFFICE SUPPLIES	0.00	39.69	800.00	5	
016-4-310-03600 SOFTWARE & TECHNOLOGY	0.00	471.27	0.00	0	
016-4-310-06200 EMPLOYER'S SHARE - MEDICARE	114.75	1,263.44	1,231.78	103	
016-4-715-00000 O.E.P. Utilities (Phone/Gas/Water)	0.00	0.00	1,800.00	0	
016-4-716-00000 O.E.P. Telephone	0.00	0.00	600.00	0	
Expenditure Subtotal	\$1,614.75	\$18,290.15	\$22,533.53	81	
Before Transfers	Deficiency Of Revenue Subtotal	-\$1,614.75	-\$18,290.15	\$4,291.92	-426
After Transfers	Deficiency Of Revenue Subtotal	-\$1,614.75	-\$18,290.15	\$4,291.92	-426
017 Coroner Fund - 17					
Revenue					
017-3-100-00000 CHATHAM - FEES CHARGED	0.00	100.00	1,200.00	8	
017-3-200-00000 EAST HODGE - FEES CHARGED	100.00	100.00	2,800.00	4	
017-3-300-00000 EROS - FEES CHARGED	79.00	79.00	200.00	40	
017-3-400-00000 HODGE - FEES CHARGED	100.00	462.76	2,000.00	23	
017-3-500-00000 JONESBORO - FEES CHARGED	484.80	2,740.36	8,000.00	34	
017-3-600-00000 NORTH HODGE - FEES CHARGED	0.00	0.00	1,200.00	0	
017-3-611-00000 INTEREST - J'BORO STATE BANK	16.62	294.35	600.00	49	
017-3-694-00100 TRANSFER FROM GENERAL FUND	0.00	0.00	80,000.00	0	
017-3-700-00000 QUITMAN - FEES CHARGED	0.00	0.00	200.00	0	
017-3-800-00000 FEES - RECORD RETRIEVAL	0.00	0.00	200.00	0	
017-3-805-00000 FEES - COOLER STORAGE	70.00	325.00	0.00	0	
017-3-820-00000 AUTHORITY TO CREMATE	0.00	500.00	400.00	125	
Revenue Subtotal	\$850.42	\$4,601.47	\$96,800.00	5	
Expenditure					
017-4-125-01100 SALARIES - CORONER'S OFFICE	2,250.00	13,550.00	32,500.00	42	
017-4-125-06200 MEDICARE - EMPLOYER'S SHARE	172.13	1,036.59	2,486.25	42	
017-4-125-10000 DUES - CORONER'S ASSOCIATION	0.00	0.00	500.00	0	
017-4-300-00000 AUTOPSY PROFESSIONAL CHARGES	1,595.00	9,415.00	21,000.00	45	
017-4-310-00000 INDIGENT DISPOSITION	0.00	0.00	1,500.00	0	
017-4-350-00000 FORENSIC ASSAULT SPECIALISTS	0.00	0.00	1,000.00	0	
017-4-355-00000 TOXICOLOGY	0.00	320.00	1,000.00	32	
017-4-500-00000 OPC'S - OUT-OF-PARISH	1,100.00	5,800.00	8,500.00	68	
017-4-600-00000 OFFICE SUPPLIES, MISC. EXP	0.00	1,915.58	4,000.00	48	
017-4-610-00000 COMPUTER SOFTWARE	0.00	1,695.00	4,340.00	39	
017-4-650-00000 MEDICAL SUPPLIES	288.32	459.88	1,500.00	31	
017-4-700-00000 TRAVEL EXPENSE - CORONERS	471.95	1,769.87	4,200.00	42	
017-4-705-00000 VEHICLE / LIABILITY INSURANCE	1,497.87	2,995.74	3,097.87	97	
017-4-710-00000 VEHICLE EXPENSE - REPAIRS ETC	0.00	485.42	4,300.00	11	

REVENUE & EXPENDITURE STATEMENT

Jackson Parish Police Jury

06/01/2019 To 06/30/2019

FY 2019

Account	Current Period (\$)	YTD (\$)	Budget (\$)	% Used
017-4-715-00000 UTILITIES (PHONE/GAS/WATER/ELEC	414.96	2,516.04	4,220.00	60
017-4-800-00000 Building Repairs and Renovations	0.00	4,000.00	5,000.00	80
Expenditure Subtotal	\$7,790.23	\$45,959.12	\$99,144.12	46
Before Transfers	Deficiency Of Revenue Subtotal	-\$6,939.81	-\$41,357.65	1,764
After Transfers	Deficiency Of Revenue Subtotal	-\$6,939.81	-\$41,357.65	1,764
018 Livestock Pavillion Fund - 18				
Revenue				
018-3-611-00000 INTEREST - CHECKING ACCT	554.26	3,275.41	3,000.00	109
Revenue Subtotal	\$554.26	\$3,275.41	\$3,000.00	109
After Transfers	Excess Of Revenue Subtotal	\$554.26	\$3,275.41	109
024 Federal Grants Fund - 24				
Revenue				
024-3-100-02017 2017 SHSP Grant Reimbursement	0.00	0.00	30,286.23	0
024-3-100-02018 2018 SHSP Grant Reimbursement	26,225.45	26,225.45	0.00	0
Revenue Subtotal	\$26,225.45	\$26,225.45	\$30,286.23	87
Expenditure				
024-4-200-02017 2017 SHSP Grant Expenditures	0.00	0.00	30,286.23	0
Expenditure Subtotal	\$0.00	\$0.00	\$30,286.23	0
Before Transfers	Excess Of Revenue Subtotal	\$26,225.45	\$26,225.45	0
After Transfers	Excess Of Revenue Subtotal	\$26,225.45	\$26,225.45	0
025 Lcdbg Grants Fund - 25				
Revenue				
025-3-310-00000 LCDBG Grant: Reimbursements	61,650.00	116,390.00	245,850.00	47
Revenue Subtotal	\$61,650.00	\$116,390.00	\$245,850.00	47
Expenditure				
025-4-221-01400 LCDBG Grant: Consultant Fees	0.00	7,400.00	11,290.00	66
025-4-221-01500 LCDBG Grant: Engineering Fees	0.00	6,060.00	234,560.00	3
025-4-221-08500 LCDBG Grant: Contract Payments	61,650.00	111,479.00	0.00	0
Expenditure Subtotal	\$61,650.00	\$124,939.00	\$245,850.00	51
Before Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$8,549.00	0
After Transfers	Deficiency Of Revenue Subtotal	\$0.00	-\$8,549.00	0
026 Court Fees Fund - 26				
Expenditure				
026-4-400-00000 PETIT / GRAND JURY FEES	389.40	2,309.04	9,900.00	23
Expenditure Subtotal	\$389.40	\$2,309.04	\$9,900.00	23
Before Transfers	Deficiency Of Revenue Subtotal	-\$389.40	-\$2,309.04	23
After Transfers	Deficiency Of Revenue Subtotal	-\$389.40	-\$2,309.04	23

CASH RECEIPTS REGISTER FOR ALL CASH ACCOUNTS BY DEPOSIT NUMBER

Jackson Parish Police Jury

Deposit Dates: 6/1/2019 to 6/30/2019

FY 2019

Deposit Numbers: 242 to 260

User IDs: All

Deposit # / Date / Cash Account			Deposit Amount (\$)
242	06/03/2019	020-1-901-00000	3,366.60
243	06/03/2019	020-1-901-00000	65,669.77
244	06/06/2019	020-1-901-00000	9,023.20
245	06/06/2019	020-1-901-00000	161,132.71
246	06/07/2019	020-1-901-00000	1,027.50
247	06/10/2019	020-1-901-00000	2,600.10
248	06/13/2019	020-1-901-00000	4,909.19
249	06/14/2019	020-1-901-00000	9,899.39
250	06/17/2019	020-1-901-00000	2,163.38
251	06/21/2019	020-1-901-00000	11,560.66
252	06/25/2019	020-1-901-00000	1,316.45
253	06/27/2019	020-1-901-00000	4,852.75
255	06/28/2019	020-1-902-00000	125.63
256	06/19/2019	020-1-901-00000	24,306.15
257	06/20/2019	020-1-901-00000	26,225.45
258	06/28/2019	020-1-901-00000	1,000.00
260	06/28/2019	020-1-901-00000	25,383.85
GRAND TOTAL:			\$354,562.78

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2019

Check Register for 6/1/2019 to 6/30/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date		Amount (\$)
06/03/2019	Check Run 280 Check Total	\$65,669.77
	Check Run 280 Total	\$65,669.77
06/04/2019	Check Run 281 Check Total	\$53,753.68
	Check Run 281 Total	\$53,753.68
06/07/2019	Check Run 282 Check Total	\$200.00
	Check Run 282 Total	\$200.00
06/05/2019	Check Run 283 Check Total	\$22,859.11
	Check Run 283 Total	\$22,859.11
06/14/2019	Check Run 284 Check Total	\$200.00
	Check Run 284 Total	\$200.00
06/11/2019	Check Run 285 Check Total	\$35,559.48
	Check Run 285 Total	\$35,559.48
06/11/2019	Check Run 286 Check Total	\$197.82
	Check Run 286 Total	\$197.82
06/11/2019	Check Run 287 Check Total	\$44,730.20
	Check Run 287 Total	\$44,730.20
06/13/2019	Check Run 288 Check Total	\$13,169.15
	Check Run 288 Total	\$13,169.15
06/18/2019	Check Run 289 Check Total	\$130,484.90
	Check Run 289 Total	\$130,484.90
06/19/2019	Check Run 290 Check Total	\$950.00
	Check Run 290 Total	\$950.00
06/21/2019	Check Run 291 Check Total	\$200.00
	Check Run 291 Total	\$200.00
06/20/2019	Check Run 292 Check Total	\$5,853.66
	Check Run 292 Total	\$5,853.66
06/28/2019	Check Run 293 Check Total	\$200.00
	Check Run 293 Total	\$200.00
06/25/2019	Check Run 294 Check Total	\$40,665.20
	Check Run 294 Total	\$40,665.20
06/27/2019	Check Run 295 Check Total	\$3,154.97
	Check Run 295 Total	\$3,154.97
	Check Run 296 Check Total	\$4,153.36

ACCOUNTS PAYABLE CHECK REGISTER

Jackson Parish Police Jury

FY 2019

Check Register for 6/1/2019 to 6/30/2019 & Check Numbers 0 to 2147483647

Cash Account 020-1-901-00000

Check Date	Check Run	296 Total	Amount (\$)
06/28/2019	Check Run	296 Total	\$4,153.36
	Check Run	298 Check Total	\$498.43
06/30/2019	Check Run	298 Total	\$498.43

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	209	\$422,499.73
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
Paymode X	0	\$0.00
GRAND TOTAL	209	\$422,499.73



Jackson Parish Police Jury

June 2019 Maintenance Report

Completed Projects

- Waxing and Resurfacing of the Health Unit floors at the Health Unit
- Waxing and Resurfacing of the floors at the Community Center
- 5 Community Center Events
- Helping Road Barn with Road Repair
- Moving 4-H files to new storage building

Ongoing Projects

- Landscaping of the Courthouse, Coroner's, Museum and Fain building grounds
- Maintenance Schedules
- Moving Jury files to the new storage building
- Cleaning of the new building
- Boiler hot and cold water pumps and valves installation

Upcoming Projects

- Replacement of #1 and #2 Air Handling Units
- Restoration of Community center and New Building from storm damage
- Replacing freedom tree in Veteran's Park

Jackson Parish Police Jury
Language Access Plan
Resolution

WHEREAS, the State of Louisiana Office of Community Development has awarded the Jackson Parish Police Jury with a 2017 LCDBG Public Facilities Grant; and,

WHEREAS, the State of Louisiana requires certain actions to be taken by the Parish in order to be in compliance with HUD regulations; and,

WHEREAS, as part of its Citizen Participation Plan to reach out and inform its citizens, the Parish has developed a language access plan to inform its citizens who may not understand or speak English.

THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury on the _____ day of _____, 2019, that it hereby adopts the Language Access Plan and that _____, Clerk, is designated as the coordinator of the Plan.

PASSED, APPROVED AND ADOPTED THIS _____ day of _____, 2019.

CERTIFICATE

I, _____, Clerk, of the Jackson Parish Police Jury, certify that the above and foregoing constitutes a true and correct copy of a Resolution passed and adopted by the Jackson Parish Police Jury on _____ 2019.

Jackson Parish Police Jury
Language Access Plan
For
Limited English Proficiency Persons

1. Introduction

Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000(d) and Executive Order 13166 require that recipients of federal funds take responsible steps to ensure meaningful access by persons with Limited English Proficiency (LEP Persons). The Jackson Parish Police Jury is a recipient of federal funds for a portion of its programs and, thus obligated to reduce language barriers that can preclude meaningful access by LEP persons to the Parish's programs. The Parish has prepared this Language Access Plan (LAP), which defines the actions to be taken to ensure meaningful access to Parish services, programs and activities on the part of persons who have limited English proficiency.

In preparing this LAP, the Parish conducted a four- factor analysis, considering (1) the number of proportion of LEP persons eligible to be served or likely to be encountered by the Parish or its federally funded programs, (2) frequency with which LEP persons come into contact with Town's program, (3) nature and importance of the program, activity, or service to people's lives, and (4) resources available and costs. The Parish will review and update, on an annual basis, this LAP to ensure continued responsiveness to community needs.

II. Description of Covered Programs

The Jackson Parish Police Jury participates in the following federal and state programs:

A. Louisiana Community Development Block Grant Program (LCDBG)

The LCDBG program is a federally funded (HUD) program which provides grants to units of local governments in non- entitlement areas

for the development of viable communities by providing a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. Grants are made to these communities for primary needs such as potable water, water for fire protection, sewer, streets, and economic development activities.

B. Disaster Recovery Unit (DRU)

HUD CDBG Disaster allocations dedicated to recovery from Hurricane Katrina, Rita, Gustav, Ike and Issac. These funds have and continue to be allocated to housing, infrastructure, economic development and planning programs for recovery in the storm impacted areas.

C. Local Government Assistance Program (LGAP)

LGAP funds are used to assist units of local governments for needed infrastructure and long term capital improvements in rural areas. The LGAP Program is designed to fill the gaps where there are no federal or state funds available to assist a unit of local government with an identified high priority need. Priority is given to those projects which identify and resolve basic human health and safety needs.

D. Community Water Enrichment Fund (CWEF)

The purpose of the CWEF program is to assist units of local governments with funding for needed infrastructure and long term capital improvements for potable water projects in rural areas. The CWEF program is designed to fill the gaps where there are no federal or other state funds available to assist a unit of local government with an identified high priority need for potable water improvements. Priority is given to those projects which identify and resolve basic human health and safety needs.

III. Four- Factor Analysis

The following four-factor analysis will serve as the guide for determining which, if any, language assistance measures the Parish will

undertake to provide access to the covered program for LEP process. Additionally, all future CDBG fund recipients will be required to use the same four-factor analysis prior to the release of funds.

A. Number of proportion of LEP persons eligible to be served or likely to be encountered by the Parish or its federally funded programs. Per the 2009-2015 5 Year American Community Survey Jackson 's population 5 years and older is 5,097. Approximately 5,097 or 95.3% of Jackson 's population speaks English and 21% speak a language other than English. .3% of the population speak Spanish. 17.5% of Jackson 's population speak Indo-European languages. No other ethnic Parish has a sizable limited English proficiency.

The table below shows the LEP percentages for each of the above mentioned languages.

Language	Population that Speaks a Language other Than English	LEP #	LEP % of total Population
Spanish/Spanish Creole	1070	117	.02
Other Indo – European	892	76	.01
Asian and Pacific Island	0	0	0

1. LCDBG – eligible applicants to the LCDBG program are non-entitlement communities in Louisiana such as Jackson. Sub recipients must consider the service area of their project/activity to conduct the four-factor analysis.
 2. DRU- The DRU translates actions plans into Vietnamese and Spanish based on census data for impacted areas.
 3. LGAP- Jackson is eligible to apply for funding
 4. CWEF – Jackson is eligible to apply for funding
- B. Frequency with which LEP persons come into contact with the programs
1. LCDBG- Throughout the history of the LCDBG Programs, Jackson has not encountered a LEP person.
 2. DRU- Neither the Parish or Jackson Parish as a recipient of DRU funding has no record of encounters with LEP persons
 3. LGAP – Jackson has not encountered a LEP person
 4. CWEF- Jackson has not encountered a LEP person.
- C. Nature and importance of the program, activity, or service provided by the program

1. LCDBG- The Parish gathers data within a target area to determine income of direct beneficiaries of a LCDBG eligible project. This activity can lead to encounters with LEP persons. Also, the Parish has an approved Citizen Participation Plan to assist in identify community development and housing needs and priorities. It will be necessary to ensure proper communication to complete these tasks.
 2. DRU- The Parish has an approved Citizen Participation Plan to assist in identify community development and housing needs and priorities. It will be necessary to ensure proper communication to complete these tasks.
 3. LGAP – There is no direct benefit in this program
 4. CWEF- There is no direct benefit in this program
- D. Resources available and costs to the recipient
1. LCDBG – Translation services are not available at this time
 2. DRU- Translation services are not available at this time
 3. LGAP – No resources are needed. There are no documents produced which are necessary for public viewing.
 4. CWEF- No resources are needed. There are no documents produced which are necessary for public viewing.

IV. Actions to be taken by Jackson

After careful consideration of the four-factor analysis identified above, Jackson will take the following actions:

- A. Jackson has appointed the following Language Access Coordinator to serve for all program:
 1. Regina Rowe, President, Jackson Parish Police Jury , 500 East Court Street, Room 301, Jonesboro, LA 71251, (318) 259-2361
- B. Jackson’s LAP will be distributed to all Parish employees and councilmen. LAP will be available to the general public at Parish hall and the Parish library.
- C. The Coordinator will maintain and will be trained to use an “I Speak Language Identification Document” for use during encounters with LEP persons. After the appropriate language has been identified, the Coordinator will then take the necessary steps ensure meaningful communication through translation services
- D. The State of Louisiana Office Of Community Development has available on its website in Spanish its “LCDBG Consolidated Plans and Consolidated Annual Action Plans”. Its Citizen Participation Advertisements includes a statement in Spanish that materials are available in Spanish.

June 24, 2019

To: Gina Thomas, Secretary/Treasurer and Jackson Parish
Police Jurors

Subject: Clear cut timber and grind wood waste at the property
on Pardue Loop

Asking that the jury begin taking quotes to clear cut the 23.5
acres on Pardue Loop and grind all wood waste on the site.
Need to leave a 100 ft. buffer around the sheriff department
shooting range and a 50 ft. buffer around the rest of the
property. Copy of property map can be picked up at the Jackson
Parish Police Jury office.

Jackson Parish Sheriff's Department

Andy Brown, Sheriff

500 E. Court Street, Rm. 100
Jonesboro, LA 71251

Phone: (318) 259-9021
Fax: (318) 259-8268

jacksonparishsheriff.com

June 06, 2019

Jackson Parish Police Jury
500 East Court Street, Room 301
Jonesboro, La. 71251

Attention: Ms. Jena Thomas
Secretary-Treasurer

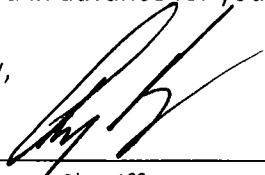
Dear Ms. Thomas,

Please request that the Jackson Parish Police Jury issue a quietus on the 2018 tax roll at the next Jury Meeting. It is our understanding that all collectable taxes have been collected, with the exception of the following:

Protested, Regency Intrastate of \$702,563.55 being held in escrow, under assessment numbers
0040090881, 2010005800, 2010005801, 2030030261 & 2040004221
Waiting for court decision.

Thank you in advance for your assistance in this matter.

Sincerely,



Andy Brown, Sheriff
Jackson Parish

JACKSON PARISH SHERIFF'S DEPARTMENT
 UNRELEASED PAID UNDER PROTEST

<u>Tax Notice#</u>	<u>Parcel#</u>	<u>Tax Year</u>	<u>Name</u>	<u>Date</u>	<u>Amount</u>
0040090881	0040090881	2018	REGENCY INTRASTATE GAS, L.L.C.	12 / 30 / 18	27.26
2010005800	2010005800	2018	REGENCY INTRASTATE	12 / 30 / 18	1,803.86
2010005801	2010005801	2018	REGENCY INTRASTATE	12 / 30 / 18	281,355.97
2030030261	2030030261	2018	REGENCY INTRASTATE	12 / 30 / 18	140,182.23
2040004221	2040004221	2018	REGENCY INTRASTATE	12 / 30 / 18	279,194.23
*** TOTALS ***					702,563.55

<u>Tax Notice#</u>	<u>Parcel#</u>	<u>Tax Year</u>	<u>Name</u>	<u>Date</u>	<u>Amount</u>
TAX YEAR: 2018					
			<u>Tax Code</u>		<u>Amount</u>
			01 PARISH TAXES		31,044.28
			02 CONSOLIDATED TAXES		171,094.13
			03 ROAD TAXES		62,343.54
			04 PARISH SCHOOLS		31,745.48
			05 SCHOOL MAINTENANCE		134,185.22
			06 LAW ENFORCEMENT		133,547.76
			07 HOSPITAL OPERATION		72,096.66
			25 FIRE DIST WD1		27,770.80
			27 FIRE DIST WD4		25,434.64
			28 FIRE DIST WD3		13,301.04
			*** TOTALS ***		702,563.55

TAX CODE SUMMARY

Tax Notice# Parcel# Tax Year Name Date Amount

RECEIVING ENTITY SUMMARY

<u>Receiving Entity</u>	<u>Amount</u>
N/A	563,960.41
*JACKSON PARISH HOSPITAL	72,096.66
*WARD 1 FIRE PROTECTION DISTRICT	27,770.80
*WARD 3 FIRE PROTECTION DISTRICT	13,301.04
*WARD 4 FIRE PROTECTION DISTRICT	25,434.64
*** TOTALS ***	702,563.55

Jackson Parish Police Jury
Jackson Parish Solid Waste Department
302 Landfill Rd. -- Quitman LA 71268
Phone: 318-259-5662 Fax: 318-395-2632

June 26, 2019

To: Gina Thomas, Secretary/Treasurer
From: Robin Sessions, SW Superintendent

Subject: LSWA Conference-July 16-17

Requesting travel approval for Ed Howard, Sheila Huddleston
and Lee Johnson for LSWA Conference in Shreveport, July 16-
17, 2019.

Thank you



JACKSON PARISH POLICE JURY

Courthouse

500 East Court Street, Room 301
Jonesboro, Louisiana 71251-3446

Phone: (318) 259-2361

Fax: (318) 259-5660

www.jacksonparishpolicejury.org

MEMBERS

June 20, 2019

WARD 1

TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

To: Members of the Police Jury
From: Gina Thomas, Secretary-Treasurer

Re: 2019 Office of Parish Administrative Officers (OPAO) Conference

WARD 2

EDDIE M. LANGSTON
770 Taylor Road
Jonesboro, LA. 71251
(318) 259-7448

This is a formal request for professional travel for Gina Thomas and Tammy Collinsworth to attend the 2019 OPAO Conference on July 31st – August 2nd.

Agenda topics include, but are not limited, to the following:

WARD 3

AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

- Parochial Retirement Update
- Police Jury Association Sponsored Insurance Plans Update
- Legislative Auditor Update – auditing procedures
- Grants Q & A
- Forum for Parish Secretaries
- Forum for Parish Treasurers
- Bid Law Updates
- Census 2020 updates

WARD 4

JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

Among the different sessions, this conference also provides many opportunities for parish administrators to network with each other and with vendors. It is very well run and the sessions are classroom-oriented, so it is a beneficial learning experience.

WARD 5

TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 480-9095

I found last year that because the forums run concurrently, I missed out on about half of the information. The majority of the Secretary-Treasurers from other parishes bring an additional staff member to attend the “other” session and it also provides a chance for them to speak with other clerks and discuss best practices, policies, and procedures on their job functions.

WARD 6

REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 259-7923

Because of our membership with OPAO, we receive a discount for attending the conference and that fee covers all meals.

WARD 7

LYNN TREADWAY
505 Fifth Street
Jonesboro, LA 71251
(318) 259-7673
(318) 680-8510

OPAO Conference Schedule

Wednesday, July 31, 2019	
4:00 pm to 6:00 pm	Registration
4:00 pm to 7:00 pm	Hospitality Suite Sponsored by CCMSI
7:00 pm	Dinner Buffet
8:00 pm to Midnight	Cocktails & Dancing
Thursday, August 1, 2019	
8:00 am to 9:00 am	Registration
9:00 am to 9:20 am	Opening General Session
9:30 am to 10:30 am	Concurrent Sessions: Parochial Retirement Update- Dainna Tulley, PERS Director Police Jury Association Sponsored Insurance Plans Updates- Yvette Murphy, CCMSI
10:30 am to 10:45 am	Break
11:00 am to 11:45 am	Concurrent Sessions: Legislative Auditor AUP Update- Bradley Cryer, LLA Grants Q & A Forum-Representatives from GOHSEP, USDA and LOCD
12:00 am to 1:15 pm	Luncheon
1:30 pm to 2:30 pm	Concurrent Sessions: Forum for Council Clerks and Parish Secretaries Bid Law Updates- Jenifer Schaye, LLA
2:30 pm to 2:45 pm	Break
2:45 pm to 3:45 pm	Concurrent Sessions: Forum for Finance Departments Social Media/Branding- Kim Walker, 6 Stones Media
7:00 pm to 11:00 pm	Dinner, Cocktails, and Bowling at Fulton Alley
Friday, August 2, 2019	
9:00 am to 10:00 am	Concurrent Sessions Census 2020- Qiana Wiggins, U. S. Census Bureau Deferred Compensation- Terry McGlothlen, Nationwide
10:00 am to 10:15 am	Break
10:15 am to 11:45 am	Self Defense Basics, Tangipahoa Parish Sheriffs Office
12:00 pm to 1:30 pm	General Session and Luncheon

*** Each registrant (*registrant refers to members, spouses and/or guests*), any and all of whom shall be at least 21 years of age, will receive a wrist band upon registering. Wrist bands guarantee entrance into all sessions, luncheons and social events. ***There will be NO ADMITTANCE to social events without wrist band. Also, no children of any age shall be admitted to any sessions, luncheons or social events.***

Parish Baskets
This was such a success at the 2018 Conference!
The Executive Board invites each parish to donate a basket/centerpiece of contents which are representative of and/or distinctive to their area. *Be creative!* The entries will be displayed and awarded as door prizes throughout the conference.

Registration

Registration for the conference should be received prior to July 11th. The cost is \$150 for registrants and elected officials and \$75 for a guest or spouse. *All registrants/participants must be at least 21 years of age to attend functions.* Registrations received after July 11th will be assessed a \$10 late fee. The registration fee includes all course material, break refreshments, two luncheons and two social functions. Full refunds will be made for cancellations by July 11th, thereafter, a \$30 cancellation fee will be withheld. There will be no refunds once the conference begins. *All checks should be made payable to Organization of Parish Administrative Officials' Conference.*

Accommodations

A block of rooms is being held at New Orleans Marriott --Canal Street at a daily rate of \$129 per night, per room for reservations made before July 12th. Participants should make room reservations with the hotel by calling (504) 581-1000. When making reservations, please identify as being with **Organization of Parish Administrative Officials.**

Additional Information

For questions or concerns, please contact:

Kristen Pecararo
Tangipahoa Parish Government
206 E. Mulberry St.
Amite, LA 70422
Phone: (985) 748-3211
kpecararo@tangipahoa.org

Melissa Newcomb
Rapides Parish Police Jury
701 Murray St.
Suite 201
Alexandria, LA 71301
Phone (318) 473-6671 Fax (318) 473-6634
mnewcomb@rppl.com

Gina Thomas

From: McGuire, Kayla <KMcGuire@agcenter.lsu.edu>
Sent: Tuesday, July 02, 2019 1:21 PM
To: Gina Thomas
Cc: Bonnie Paggett
Subject: 4-H events for fall

Gina,

I would like to get approval from the Police Jury to use the meeting room for the following events:

August 29-Shooting Sports Instructor/Advisory meeting

September 3-Jr. Leader Meeting

September 30-Shooting Sports Orientation Meeting

October 7-Jr. Leader Meeting

October 10-4H Talent Show

Thanks!

Kayla C. McGuire

LSU Agcenter-Jackson Parish

4-H Youth Development

182 Industrial Drive

Jonesboro, LA 71251

Office: 318-259-5690

Cell: 318-680-1973

Should you need an ADA accommodation, please contact our office at (318) 259-5690 no later than 2 weeks prior to the event. The LSU AgCenter and LSU provide equal opportunities in programs and employment.

Gina Thomas

From: Laura Culpepper <lculpepper@jacksonparishclerk.org>
Sent: Wednesday, July 03, 2019 2:11 PM
To: Sherri Hadskey
Cc: Gina Thomas
Subject: Demolition of a Polling Location in Jackson Parish

Sherri,

I felt I needed to put your office on “alert” regarding a physical precinct location in Jackson Parish. I know that my office is not technically responsible for the physical polling locations; but I did want to make your office aware of this change that is taking place.

The Jackson Parish School Board voted this past Monday night to demolish an old elementary school building in our parish that we are currently using as a voting precinct. It is the Student Services Center (f/k/a Hawk School), Precincts 20 & 20A. I have spoken with Mr. David Claxton, Superintendent of Jackson Parish Schools, and he has advised me that the demolition process will begin immediately. The Jackson Parish Police Jury Secretary-Treasurer Gina Thomas, has also been apprised of this school board action.

We would welcome from your office any “quick facts” regarding the process for a physical re-location of a voting precinct.

As always, I appreciate your help.

Thank you,
Laura H. Culpepper
Jackson Parish Clerk of Court
PO Box 730
Jonesboro, LA 71251
(318) 259-2424
(318) 395-0386 fax
lculpepper@jacksonparishclerk.org
www.jacksonparishclerk.org

Gina Thomas

From: Alise Babin <alise.babin@sos.la.gov>
Sent: Wednesday, July 03, 2019 3:20 PM
Cc: Laura Culpepper; Gina Thomas
Subject: Re: Demolition of a Polling Location in Jackson Parish
Attachments: Voting Precinct and Polling Place Handbook.pdf

Good afternoon!

I've attached our polling location handbook that should help you. This will be a polling location change. The Police Jury will need to select a new location for the precinct and submit an ordinance to us. Let me know if the handbook does not answer all of your questions.

Thanks!

On Wed, Jul 3, 2019 at 3:14 PM Sherri Hadskey <sherri.hadskey@sos.la.gov> wrote:

Thank you so much Laura!! Alise Babin with my staff will assist you and your parish with the process end to end. I have cc'd her on this email so that she can reply and help! Thanks again! Sherri

On Wed, Jul 3, 2019 at 2:13 PM Laura Culpepper <lculpepper@jacksonparishclerk.org> wrote:

Sherri,

I felt I needed to put your office on "alert" regarding a physical precinct location in Jackson Parish. I know that my office is not technically responsible for the physical polling locations; but I did want to make your office aware of this change that is taking place.

The Jackson Parish School Board voted this past Monday night to demolish an old elementary school building in our parish that we are currently using as a voting precinct. It is the Student Services Center (f/k/a Hawk School), Precincts 20 & 20A. I have spoken with Mr. David Claxton, Superintendent of Jackson Parish Schools, and he has advised me that the demolition process will begin immediately. The Jackson Parish Police Jury Secretary-Treasurer Gina Thomas, has also been apprised of this school board action.

We would welcome from your office any "quick facts" regarding the process for a physical re-location of a voting precinct.

As always, I appreciate your help.

Thank you,

Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Monday, August 12, 2019 at 5:30 p.m. at its regular meeting place, the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish of Jackson, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of Jackson to authorize the levy of ad valorem taxes.