

Jackson Parish Hospital
Governing Board Meeting Minutes
August 31, 2022

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, August 31st, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Angela Curtis, and Shontae Mims. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Jerry Allen, Sunni Bougues, Shelley Malsam and Kelsey Thomas.

Dr. Crouch called the meeting to order at 12:10 p.m., and Morgan gave the Invocation. There were 3 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Mims and second by Curtis, the August 31, 2022, meeting agenda was unanimously approved.

Following a motion by Curtis and second by Mims the July 27, 2022, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Morgan noted that there were no items to present for the Chief of Staff report.

During the Chief Executive Officer's Report, Morgan presented the Cooperative Endeavor Agreement for Security Services and Support with Jackson Parish Sheriff's Office. Morgan said he is working with the Sheriff to provide an officer 24/7 for security at Jackson Parish Hospital. Morgan explained he needed approval for the amount of \$22,080 per month and it is a three-year term. Morgan reported that we can give a 30-day notice to terminate at any point on either side. Crouch asked when they would start, and Morgan reported that the first day for a deputy to be at JPH would be September 7th. There was a motion by Mims and second by Curtis to approve the cooperative endeavor with Jackson Parish Sheriff's Office. All members present were in favor, and the motion carried. Morgan then presented the 2022 Audit and Agreed-Upon Procedures (AUP) Engagement Approval by Langlinais, Broussard, and Kohlenberg. Morgan explained that this year, JPH will not only have a financial audit, but they will go back and audit the AUPs. Morgan informed the Board that the State is requiring this audit and that Board approval is needed for the engagement with the auditors. There was a motion by Mims and second by Curtis to approve the 2022 Audit and Agreed-Upon Procedures Engagement. All members present were in favor and the motion carried. Morgan informed the Board that JPH had a CDC Hospital Survey on August 25, 2022 where they looked at the COVID Vaccine process JPH has in place and was found to have zero deficiencies. Morgan gave kudos to those involved. Morgan then gave an update with the new Provider, Cammie Neatherland, at Chatham Medical Center. Morgan informed the Board that Cammie Neatherland began seeing patients on August 29th. Allen added that Cammie is already seeing a good amount of patients at Chatham Medical Center. Morgan informed the Board that Nancy Busby has given her retirement date of October 28th, 2022. Morgan added that it had been noticed that parking may become an issue at Chatham Medical Center because it is a small parking lot. Morgan stated that the parking lot may have to be added on to.

Morgan then gave a friendly reminder to complete the ethics training.

During the COO/CIO Report, Bougues presented the Radiology Scope of Services P&P Revision. Bougues noted that they changed the process of an overread, where the ER/Inpatient reports that are amended will be followed up by Case Management. There was a motion by Curtis and second by Mims to approve the Radiology Scope of Services P&P Revision. All members present were in favor and the motion carried. Bougues then presented the Criminal Background Checks P&P Revision. Bougues noted that the background checks will now be done through Louisiana State Police as well as the national. There was a motion by Mims and second by Curtis. All members present were in favor and the motion carried. Morgan presented the RTLS Expansion for Nurse Call Platform. Morgan noted that this is for employee badges that will send out an alert when the button is pressed in case of an emergency. Morgan noted that the quote for the new badges for the departments that will get it is \$84,930.18. There was much discussion about this topic. There was a motion by Mims and second by Curtis. All members present were in favor and the motion carried. Morgan then gave an update on the Dietary progress. He noted the pipes have been replaced and waiting on the floors to be finished.

Stansbury presented the UCC Payment transition from FMP to DPP-New Bank account Requirement to the Board for approval. Stansbury noted that the Rural Hospital Coalition has headed up the UCC payments and was instrumental in the passage of the Rural Hospital Preservation Act. Stansbury also noted that the transition that they made should increase our payment to around 1.8 million per year. Stansbury explained that the way it will work, is that each hospital will get paid by our Medicaid MCO quarterly in one lump sum that will go in the bank account. Stansbury noted that the requirements for the program is that a new bank account is established in order for the Medicaid payments to be dropped into. He then presented the resolution to open a new bank account at First Guaranty Bank. The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: (3) Crouch, Curtis, Mims

NAYS: (0)

ABSTAINED: (0)

ABSENT: (1) Bowman

Stansbury requested a ratification of Special Checks, ACH Debits for the months of July and August as well as payables for July 27, 2022, August 10, 2022, and August 25, 2022. There was a motion by Mims and second by Curtis to ratify the payables for July 27, 2022, August 10, 2022, and August 25, 2022, and Special Checks and ACH Debits for the months of July and August. All members present were in favor and the motion carried. Stansbury continued to present financial report.

Allen presented the ED Patient Arrival to First Documentation to Physician report. Noting that for July it was an average of 30.33 minutes. He then reviewed the July Telemedicine Visits for the schools and COVID tests performed, and then reviewed the Rural Health Clinic stats with the Board.

Malsam then presented the Board with the Hospital Statistics for the months of August 2022 noting that there is a correction that needs to be made for Swing Bed average length of stay. Malsam noted that the Swing Bed average length of stay should be 22.6 and not 45.20.

There was no Executive Session.

Curtis gave a board comment, stating good job with improving our services and equipment.

The next regular meeting will be held Wednesday, September 28, 2022, at 12:00 noon in the hospital board room.

Upon motion by Mims and second by Curtis, the meeting was unanimously adjourned at 1:00 p.m.

Dr. Rebecca Crouch
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital