

The Jackson Parish Police Jury met in regular session on Monday, August 9, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Mr. Todd Culpepper. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments, and they were heard.
Mr. Jeff Hairston was invited to address the Jury regarding an Adopt a Road program.

The President moved to the approval of minutes.
Motion Mr. Treadway, seconded Ms. Rowe to adopt the minutes of the July 13th and 27th Jury meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.
Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from July 21st Grants Committee meeting. Motion carried.

*Grants Committee
July 21, 2021*

The Grants Committee met Wednesday, June 23, 2021, at 12:30 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee.

There were no public comments.

Ms. Magee stated they had received guidance from the U.S. Treasury Department that sanitation projects would be approved under the ARP funding.

The Secretary-Treasurer reviewed the preliminary calculations for revenue loss.

Mr. Culpepper discussed having specific projects assigned for the spending. The Committee discussed specific items and asked the Secretary-Treasurer to present final numbers at the next meeting for the Committee to begin making recommendations for spending.

The dates of the next Grants Committee meetings were set for Wednesday, August 4th at 12:00 PM and Wednesday, August 18th at 12:30 PM

Motion Mr. Culpepper, seconded Ms. Cowans to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the following minutes from July 21st Finance Committee meeting. Motion carried.

Finance Committee

July 21, 2021

The Finance Committee met Wednesday, July 21, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Tarneshala Cowans. Absent: Mr. John McCarty.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments, and they were heard.

The Secretary-Treasurer reviewed the month-to-date financials, purchase orders, and year-to-date budget. The Committee reviewed the fund balances and the recommended budget amendments.

The Committee reviewed the authorized millage rates for 2021. Ms. Magee discussed the information on the ARP funding and stated the Jury should be able to utilize those funds for their operations and should not need funding from the Library.

Motion Ms. Magee, seconded Ms. Cowans to recommend the Police Jury adopt the 2021 millage rates as follows:

- General Fund 5.51
- Roads & Bridges 5.23
- Roads, Asphalt, & Paving 4.55
- Recreation District 4.73
- Health Unit 0.82
- Library & Bookmobile 4.90

Motion carried.

The date and time for the next Finance Committee was set for Wednesday, August 18th at 12:00 PM.

Motion Ms. Magee, seconded Ms. Cowans to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to adopt the tax millage rates for 2021.

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2021 tax roll on all property subject to taxation by the Jackson Parish Police Jury:

	Millage
General Alimony	5.51
Roads & Bridges	5.23
Roads, Asphalt, Paving	4.55
Recreation District	4.73
Health Unit	0.82
Library & Bookmobile	4.90

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Jackson, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment of roll of said Parish for the year 2021, and to make the collection of the taxes imposed for an on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

District 1 – Absent, District 2 – Yea, District 3 – Yea, District 4 – Yea, District 5 – Yea, District 6 – Yea, District 7 – Yea

Yeas: 6
Nays: 0
Absent: 1
Abstaining: 0

Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to approve the following 3rd quarter budget amendments:

<i>General Fund</i>	<i>\$85,402 increase</i>
<i>Road Fund</i>	<i>(\$72,798) decrease</i>
<i>Asphalt Fund</i>	<i>(\$60,985) decrease</i>
<i>Solid Waste Fund</i>	<i>(\$261,527) decrease</i>
<i>Health Unit Fund</i>	<i>(\$3,988) decrease</i>
<i>Library Fund</i>	<i>\$14,108 increase *** provided by Library Board</i>
<i>Coroner Fund</i>	<i>(\$3,418) decrease</i>
<i>Sales & Use Tax Fund</i>	<i>(\$436,472) decrease</i>
<i>Federal Grants Fund</i>	<i>(\$3,925) decrease</i>
<i>Current Yr. Road Prog Fund</i>	<i>\$11,624 increase</i>
<i>Landfill Closure Fund</i>	<i>\$16,069 increase</i>
Total Amendments	(\$715,910) decrease

Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from July 20th Operations Committee meeting. Motion carried.

*Operations Committee
July 20, 2021*

The Operations Committee met Tuesday, July 20, 2021, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee and Mr. John McCarty. Absent: none. Also present: Robin Sessions, Solid Waste Superintendent, Jody Stuckey, Road Superintendent, and Gina Thomas, Secretary-Treasurer.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair opened the floor for a discussion on the status of cross-training in the Maintenance Department. The Secretary-Treasurer gave a report.

There were no departmental concerns or requests from the Maintenance Department.

There were no departmental concerns or requests from the Administration Department.

The Chair invited Mr. Stuckey to report on the traffic counters project. He stated 291 of the 282 segments had been completed.

Mr. Stuckey discussed cross-training in the Road Department.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury authorize the low bid from LA Machinery for the lease agreement for two road graders. Motion carried.

Mr. Chatham discussed a request from the Town of Chatham for road work on Mill Street. Ms. Magee asked that they send a letter of request for review.

The Chair invited Mr. John Moore to discuss the charges for dumping mixed trash as a non-resident at the landfill. Ms. Magee asked the Committee if they would consider reducing the total invoice by \$250. Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury waive one scale ticket in the amount of \$380.25. Motion carried.

The Chair invited Mr. Sessions to discuss routes for the boom trucks at the parish bin sites. Mr. Sessions presented his plan and discussed staff cross-training and plans for the gravel sites. The Committee discussed plans for a model bin site at Highway 148. Mr. Sessions discussed the cost for the gravel site and logistic issues if they decide to build a model site later on.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury suspend the activities to close the road-side sites and build the gravel site in the northwest region until the Jury decides on whether or not to proceed with the construction of a model bin site. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury authorize an appraisal on the timber and land for the landfill expansion. Motion carried.

Mr. Sessions discussed the municipality fees for dumping at the landfill and transfer station starting in August. The Committee agreed that Waste Management would be billed for their loads separate from the Town billing.

The date of the next Operations Committee was set for Tuesday, August 17th at 5:30 PM.

Motion Mr. McCarty, seconded Mr. Chatham to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to temporarily suspend the activities on the Hwy 148 bin site, pending the review of ARP grant funding. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to authorize an appraisal on the timber and land for the landfill expansion. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the following minutes from July 23rd Policy & Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee
July 23, 2021*

The Policy & Personnel Committee met Friday, July 23, 2021, at 1:45 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury amend the Return-to-Work policy to include a fit-for-duty certification. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury publish the Code of Ordinances as-is through Municode with the understanding that the Police Jury will need to review and update, by ordinance, the provisions to conform to present practices, regulations, and rules and to conform to the applicable state laws. Motion carried.

Ms. Rowe stated the Committee would begin reviewing ordinances each month until the code was updated. Mr. Culpepper discussed the Sub-division Ordinance. Ms. Rowe asked that Mr. Paul Riley review the ordinance and provide input for revisions.

The Committee heard a request from the Maintenance Supervisor to be re-classified from Level I to Level II.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to publish the Code of Ordinances as-is through Municode with the understanding that the Police Jury will need to review and update, by ordinance, the provisions to conform to present practices, regulations, and rules and to conform to the applicable state laws. A roll call vote was taken as follows:

District 1: absent, District 2: yea, District 3: yea, District 4: yea, District 5: yea, District 6: yea, District 7: yea
Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the following minutes from June 15th Operations Committee

Motion Mr. Chatham, seconded Mr. McCarty to authorize the President to execute a Cooperative Endeavor Agreement with the District 2 Fire Board for the Road Department to haul ditch dirt to their location when the crews are working in the area. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports.

Mr. Jody Stuckey, Road Department Superintendent, gave the July 2021 Road report noting that \$3,678.37 had been spent on emergency call-outs/off-schedule work.

Motion Mr. McCarty, seconded Mr. Treadway to accept the July 2021 emergency/off-schedule reports. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, gave the July 2021 Solid Waste report.

The July 2021 Financial Reports highlighting the actual vs. budget comparisons for all funds was reviewed in the meeting packet.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of LA, gave an update on parish engineering projects.

The Jury reviewed Parish Board Appointments.

Motion Mr. Treadway, seconded Mr. Chatham to appoint Mr. Tracy Rushing to the District 4 Fire Board for a 2-year term ending 12/31/2022. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to introduce the following ordinance.

ORDINANCE NO. 01-0913-2021

AN ORDINANCE TO AMEND ORDINANCE 03-0409-2007 TO CHANGE THE NUMBER OF DIRECTORS TO SERVE ON THE JACKSON PARISH MUSEUM AND FINE ARTS ASSOCIATION BOARD TO SEVEN MEMBERS.

WHEREAS, La. R.S. 25:1215.1 authorized the Jackson Parish Police Jury to create a museum board;

WHEREAS, La. R.S. 25:1215.3 authorizes the Jackson Parish Police Jury to establish the membership of the board;

WHEREAS, the Jackson Parish Police Jury has determined that a seven (7) person board would best serve the purpose of the board and the people of Jackson Parish.

NOW, THEREFORE, be it ordained by the Jackson Parish Police Jury, in regular session, duty convened at which a quorum was present and voting, that the following amendment to ordinance 03-0409-2007, be adopted to wit:

SECTION I

Part 1-C- Board Government and Membership shall be amended to set and establish a board to be governed by seven (7) directors appointed by the Jackson Parish Police Jury.

SECTION II

This amendment to ordinance 03-0409-2007 shall become effective immediately upon adoption and signing by the President.

SECTION III

All ordinances or parts of ordinances in conflict herewith are repealed as of the effective date of this Ordinance.

A roll call vote was taken as follows:

District 1: absent, District 2: yea, District 3: yea, District 4: yea, District 5: yea, District 6: yea, District 7: yea
Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the following ordinance:

ORDINANCE NO. 01-0809-2021

AN ORDINANCE TO CHANGE POLLING PLACE FOR PRECINCTS 17, 17A, and 18 FROM HODGE TOWN HALL ANNEX AND TO ESTABLISH HODGE TOWN HALL AS THE POLLING PLACE FOR PRECINCTS 17, 17A, AND 18.

WHEREAS, the Hodge Town Hall Annex located in Hodge, Jackson Parish, Louisiana, is the currently designated polling place for Precincts 17, 17A, and 18;

WHEREAS, The Village of Hodge had given official notice to the Jackson Parish Police Jury that the building(s) housing said polling places will not be available for the next election;

WHEREAS, The Village of Hodge, which governs Hodge Town Hall and whose offices are located at Hodge Town Hall, has consented to the relocation of the polling place to Hodge Town Hall;

WHEREAS, this action by the Jackson Parish Police Jury is mandated by Louisiana Revised Statute 18:533 and 18: 534;

WHEREAS, this action is an emergency due to the strict time constraints pertaining to the establishment of polling places;

NOW, THEREFORE, be it ordained by the Police Jury of Jackson Parish, Louisiana, in Regular Session, duly convened at which a quorum was present and voting, that the following ordinance be adopted, to wit:

SECTION I:

Considering the fact that the existing building(s) located at Hodge Town Hall Annex which serve as the polling place for Precincts 17, 17A, and 18 will no longer be available, the polling place for these precincts shall be changed to the site set forth in section 2.

SECTION II:

Hodge Town Hall is hereby established as the polling place for Jackson Parish Precincts 17, 17A, and 18.

SECTION III:

This Ordinance shall become effective immediately upon adoption and signing by the President.

SECTION IV:

All ordinances or parts of ordinances in conflict herewith are repealed as of the effective date of this ordinance.

The above ordinance was read by title, and considered section by section and adopted as a whole by the following vote:

YEAS: 6
NAYS: 0
ABSENT: 1
ABSTAINING: 0

WHEREUPON said ordinance was declared adopted on this 9 day of August, 2021 at Jonesboro, Jackson Parish, Louisiana.

ATTEST:

/s/ Amy Magee
PRESIDENT

/s/ Gina M. Thomas
SECRETARY/ TREASURER

Motion Ms. Cowans, seconded Mr. McCarty to authorize the President to execute a Cooperative Endeavor Agreement with the Office of Veterans Affairs. Motion carried.

The President opened the floor for announcements and notifications.
The President announced that the lost revenue claimed by the American Rescue Plan funding could be used for Solid Waste and other needs and that they would not propose an election to rededicate funds from the Library.

The President opened the floor for Juror Comments.

Motion Ms. Rowe, seconded Mr. Treadway to adjourn. Motion carried.