

The Jackson Parish Police Jury met in regular session on Tuesday, January 19, 2021 at 5:30 PM in the Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Ms. Tarneshala Cowans. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order.

The President opened the floor for public comments. There were no public comments.

Motion Mr. Culpepper, seconded Ms. Rowe to amend the agenda to include consideration and action for a resolution of support of the Jackson Parish Hospital incurring certain debts under the PPP Second Draw Program. Motion carried unanimously and the item was added to the beginning of the agenda.

Motion Mr. Culpepper, seconded Mr. McCarty to amend the agenda to include consideration and authorization for the Secretary-Treasurer and President to sign the 2021 Audit Letter of Engagement. Motion carried unanimously and the item was added to the agenda as number 19.

Motion Ms. Rowe, seconded Mr. Treadway to adopt a resolution of support of the Jackson Parish Hospital incurring certain debts under the PPP Second Draw Program.

The following Resolution was offered by Ms. Rowe and seconded by Mr. Treadway:

RESOLUTION # 01-01912020

A resolution of the Jackson Parish Police Jury, approving the request of the Jackson Parish Hospital Service District No. 1 for authorization to: issue not exceeding \$1,913,770.82 of Revenue Notes, in one or more series; to make application to the State Bond Commission for approval of and providing for the sale and certain terms of said Revenue Notes; and providing for other matters in connection therewith.

WHEREAS, the Jackson Parish Police Jury must approve and authorize the Jackson Parish Hospital Service District No. 1's incurrence of certain debts, including the debt at issue in this Resolution;

WHEREAS, Section 1060 of Title 46 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority authorizes a hospital service district to incur debts and contract obligations for the carrying out of the objects and purposes for which the hospital service district was created;

WHEREAS, as a result of the COVID-19 pandemic and concurrent economic downturn, the Jackson Parish Hospital Service District No. 1 (hereinafter sometimes referred to as the "Issuer") may need to identify financing for operations and expenses in the current and upcoming fiscal years to ensure the continuity of essential government functions;

WHEREAS, the Issuer wishes to incur debt and issue not exceeding \$1,913,770.82 of its Revenue Notes, or any other such designation as may be required by the Small Business Administration ("SBA") under the "Paycheck Protection Program Second Draw Loan" Program (the "PPP Second Draw Program") should the borrowing take place pursuant to the PPP Second Draw Program, in one or more series (the "Notes"), for the purpose of funding operations and expenses in the current fiscal year, to mature no later than five (5) years from the date thereof, and to bear interest at a rate or rates not to exceed one per centum (1%) per annum; and

WHEREAS, the Issuer desires to make formal application to the State Bond Commission for approval of the Notes;

NOW, THEREFORE, BE IT RESOLVED by the **Jackson Parish Police Jury**, acting as the governing authority of the Issuer, that:

SECTION 1. Approval is hereby given to the incurrence of debt and issuance of not exceeding \$1,913,770.82 of Revenue Notes of the Issuer (the "Notes") in one or more series, each of which may be taxable or tax-exempt, for the purpose of funding salaries, wages, and other operating expenses (in accordance with SBA guidelines) in the current fiscal year is hereby authorized. The Notes shall mature no later than five (5) years from the date thereof and bear interest at a rate or rates not to exceed one per centum (1%) per annum. The Notes shall be secured by and payable from all revenues to be received by the Issuer while the Notes are outstanding to the extent such revenues are available for the payment of debt service on the Notes. The Notes shall be issued in fully registered form and shall have such additional terms and provisions as may be determined appropriate by John Morgan, Chief Executive Officer of Jackson Parish Hospital Service District No. 1. "Notes" include any indebtedness obtained by the Issuer through a bank under the PPP Second Draw Program. If Notes are issued pursuant to the PPP Second Draw Program, the Issuer shall pay said administrative, closing, or other fees as required by the PPP Second Draw Program.

SECTION 2. In accordance with the PPP Second Draw Program and the PPP application process authorized by the State Bond Commission, application is hereby made to the State Bond Commission, Baton Rouge, Louisiana, for consent and approval to issue, sell, and deliver the Notes.

By virtue of applicant/issuer's application for, acceptance and utilization of the benefits of the Louisiana State Bond Commission's approval(s) resolved and set forth herein, it resolves that it understands and agrees that such approval(s) are expressly conditioned upon, and it further resolves that it understands, agrees and binds itself, its successors and assigns to, full and continuing compliance with the "State Bond Commission Policy on Approval of Proposed Use of Swaps, or other forms of Derivative Products Hedges, Etc.", adopted by the Commission on July 20, 2006, as to the borrowing(s) and other matter(s) subject to the approval(s), including subsequent application and approval under said Policy of the implementation or use of any swap(s) or other product(s) or enhancement(s) covered thereby.

SECTION 3. The Notes are hereby authorized to be sold to a purchaser, and John Morgan is hereby authorized to negotiate, enter into, sign, execute and deliver any and all contracts, agreements, and other documents associated with the sale of the Notes, provided the sale of the Notes is at a price not less than the principal amount of the Notes so sold and is within the parameters set forth herein. The authority granted in this Section shall be complete authority for the sale of the Notes by the Issuer.

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>Member</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Todd Culpepper	X			
Lewis Chatham	X			
Amy Magee	X			
John McCarty	X			
Tarneshala Cowans			X	
Regina Rowe	X			
Lynn Treadway	X			

And the resolution was declared adopted on this, the 19th day of January, 2021.

/s/ Gina M. Thomas
Secretary-Treasurer

/s/ Amy Magee
President

STATE OF LOUISIANA

PARISH OF JACKSON

I, Gina Thomas, the undersigned Secretary-Treasurer of the Jackson Parish Police Jury, hereby certify that the foregoing two pages constitute a true and correct copy of the Resolution adopted by the Jackson Parish Police Jury, at a regular meeting held on January 19, 2021 at which a quorum was present and voting.

Jonesboro, Louisiana, this 19th day of January, 2021.

/s/ Gina M. Thomas
Secretary-Treasurer

The President called for actions from the Parish Road System Public Hearing.

Motion Mr. Treadway, seconded Mr. Chatham to adjust the parish maintenance on William Shows Road to end at the Westbrook property line.

Ms. Rowe asked why the Police Jury was adjusting so many roads. Ms. Magee stated that it was a policy and direction passed by the Jury in 2019 and the Operations Committee was following the policy. Mr. Avery stated that most roads were not being removed, only adjusted.

A roll call vote was taken as follows:

District 1: Nay, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Nay, District 7: Yea
Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adjust the parish maintenance on Choctaw Road to end at the Robert Moore property line.

A roll call vote was taken as follows:

District 1: Nay, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Nay, District 7: Yea
Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to table action on McKeever Road until the Jury could investigate how many people were living on the road. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adjust the parish maintenance on Springfield Road to end at the Winter's property line.

A roll call vote was taken as follows:

District 1: Nay, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Nay, District 7: Yea
Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to remove St. Clair Road from the Parish Road System and declare it as abandoned and no longer needed for public purposes and that any public dedication of St. Clair Road be revoked all in accordance with Louisiana R.S. 48:701.

A roll call vote was taken as follows:

District 1: Nay, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Nay, District 7: Yea
Motion carried.

Mr. Treadway stated that Union Parish had gone through this process several years prior and that Jackson Parish needs to take it seriously in order to keep their Transportation Act funding.

The President moved to annual organizational items.

The President opened the floor for discussion of the 2021 meeting schedule regarding the meeting location and the business session. Ms. Rowe stated her concerns for the meeting space with social distancing. Mr. Chatham stated he liked the Business Session meeting.

Motion Mr. McCarty, seconded Mr. McCarty to set the 2021 meeting date, time, and location as the second Monday of each month at 5:30 P.M. at the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, LA. Motion carried.

The President stated that she will continue to have the Business Session on the first Monday of each month at the Community Center. The Jury agreed that the Committee Meetings can continue to be held at the new Administrative Building.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt a resolution authorizing the 2021 President and Vice President signatures be added to the signature cards for bank accounts at Jonesboro State Bank and authorize co-signatures with the Payroll and Accounts Payable Clerks in the absence of the Secretary-Treasurer. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adopt a resolution to authorize the Secretary-Treasurer to sign documents and pay bills on behalf of the Jackson Parish Police Jury for 2021. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to adopt the 2021 Police Jury Holiday Schedule. Motion carried.

The President presented the 2021 Committees and board appointments as follows:

- Finance Committee: Tarneshala Cowans (Chairman), Amy Magee, John McCarty
- Operations Committee: Amy Magee (Chairman), Lewis Chatham, John McCarty
- Policy & Personnel Committee: Regina Rowe (Chairman), Todd Culpepper, Lynn Treadway
- Projects Committee: Lewis Chatham (Chairman), Todd Culpepper, Amy Magee
- Economic Development Committee: Lynn Treadway (Chairman), Lewis Chatham, Regina Rowe
- Veterans Committee: Todd Culpepper (Chairman), Tarneshala Cowans, Regina Rowe
- Parish Cleanup Committee: John McCarty (Chairman), Tarneshala Cowans, Lynn Treadway
- Sales Tax Board: Tarneshala Cowans
- Library Board (ex officio): Lewis Chatham
- Pinebelt: Lynn Treadway
- North Louisiana Economic Partnership Board: Regina Rowe
- Sparta Commission: Regina Rowe
- Workforce Development Board: John McCarty
- North Delta Planning Commission: Tammy Collinsworth
- Region 2 and Region 3 Floodplain Steering Committees: Gina Thomas

The President asked that all committees set the date and time for their next meeting at the conclusion of their current meeting and that all committees have their meetings prior to the last Wednesday of the month for their recommendations to be prepared for the monthly Business Session. She gave other announcements and best practices.

Ms. Rowe requested that the Secretary-Treasurer send out weekly updates informing the Jury of their items.

The President moved to the approval of minutes.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the minutes of the December 14th Jury Meeting, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from the December 22nd Operations Committee meeting. Motion carried.

*Operations Committee
December 22, 2020*

The Operations Committee met Tuesday, December 22, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Jody Stuckey, Road Superintendent and Mr. Paul Riley, Parish Engineer.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. Treadway gave the invocation and Mr. Chatham let in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the amended invoice from McDonald Community Water System for the work performed on the water line issue on Poland Loop. Ms. Magee stated that the water system moved the water line from their portion of the road at their expense, but that the Jury should reimburse them for the expense to move the water lines that do not belong to their system. It was discussed that this saved the Police Jury money by not requiring another crew to come out and perform the work.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury pay the requested \$450.00 charge to McDonald Community Water System. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury support the 2020-21 CWF requests for Wesley Chapel Water System and McDonald Community Water System. Motion carried.

The Committee reviewed the first-pass reports of the following road studies. The following recommendations were made:

- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury take no action on Lynn Dewitt Road as they confirmed that the maintenance ends at the gate. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury take no action on Flowers Road as they confirmed that there are multiple structures and people living on the road. Motion carried.*
- *Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury adjust the parish maintenance on Viola Road to end at the Leonard property line. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to table recommendations on Bolds Road until Mr. John reviews the area. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury send Clifford Osborne Road to a public hearing to receive comments on how the road serves the public. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury take no action on Tim Staples Loop as they confirmed that there are multiple property owners and removal would landlock the McGuire property. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury send Henderson Road to a public hearing to receive comments on how the road serves the public. Motion carried.*
- *Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury take no action on Swiss Road as they confirmed that there are multiple property owners. Motion carried.*
- *Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury take no action on Tatum Road as they confirmed that there are multiple property owners. Motion carried.*
- *Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury take no action on Annie Tatum Road as they confirmed that there are multiple structures and people living on the road. They also*

discussed a medical need for ambulance access. Ms. Magee stated that they may want to revisit this road in the future. Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to adjourn. Motion carried.

Mr. Culpepper left the meeting.

Motion Ms. Rowe, seconded Mr. Treadway to reimburse McDonald Community Water System for work on water lines. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports.

Mr. Jody Stuckey, Road Department Superintendent, gave the December 2020 Road report noting that \$3,648.19 had been spent on emergency call-outs/off-schedule work. He stated the 2021 Road Program was completed and updated the status of special projects.

Motion Mr. McCarty, seconded Ms. Rowe to accept the December 2020 emergency/off-schedule reports. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent, gave the December 2020 Solid Waste report noting the tonnages collected in the parish and municipalities and discussed the increase in tonnage over the last several years.

The President updated the Jury on the activities of the OEP Department.

Ms. Gina Thomas, Secretary-Treasurer, presented the December 2020 Financial Report highlighting the actual vs. budget comparisons for all funds and discussed the accrual process. She announced the 2020 audit fieldwork would take place the week of April 12th – 16th.

The President moved on to Other Business.

Mr. Paul Riley, Parish Engineer with the Riley Co. gave the December 2020 Engineering report and stated that he would present the preliminary 2021 Road Program and 3-year plan in January.

Motion Mr. McCarty, seconded Mr. Treadway to adopt the following resolution in support of the FY 2020-2021 Community Water Enrichment Fund (CWEF) grant application for the Wesley Chapel Water System.

RESOLUTION

WHEREAS, the Jackson Parish Police Jury has been afforded the opportunity to participate in the FY 2020-2021 Community Water Enrichment Fund (CWEF) Program administered by the State of Louisiana, Division of Administration, Office of Community Development; and

WHEREAS, the Jackson Parish Police Jury desires to submit an application for funding to the CWEF Program, and

WHEREAS the Mt. Calm Water System is proposing to merge and consolidate with the Wesley Chapel Water System once sufficient improvements including an interconnection of the two water systems is made, and

WHEREAS, merging and consolidating the Mt. Calm Water System with the Wesley Chapel Water System will provide a more sustainable water system for customers of both water systems.

NOW THEREFORE BE IT RESOLVED, that the Jackson Parish Police Jury does hereby support the CWEF application for funding for the proposed water system improvements associated with the merger of the Mt. Calm Water System and the Wesley Chapel Water System. Further, the President is authorized and empowered to execute

the application and do any and all things necessary and proper to carry out the Resolution and to fulfill its objects and purposes.

The recorded vote thereon being as follows:

District 1: Absent, District 2: Yea, District 3: Yea, District 4: Yea,
District 5: Absent, District 6: Yea, District 7: Yea.

This resolution was declared adopted January 19, 2021.

ATTEST:

/s/ Amy Magee
Ms. Amy Magee
President

The President stated that due to the ineligibility of generators for the CWEF grant, the McDonald Community Water System application could not be submitted. No action was taken on this item.

Motion Ms. Rowe, seconded Mr. Treadway to adopt a Resolution of Support for the Village of North Hodge's 2020-21 LGAP application for equipment and building needs as requested and for the 2020-21 CWEF application for water meters and accessories as requested.

A roll call vote was taken as follows:

District 1: Absent, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Yea, District 7: Yea
Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to authorize the Secretary-Treasurer to execute the supplier contract with WestRock CP, LLC for the Solid Waste Department. Motion carried with Ms. Rowe recusing herself due to her employment at WestRock.

Motion Mr. McCarty, seconded Mr. Chatham to adopt a resolution appointing Mr. Henry Bradley as Constable of District E.

A roll call vote was taken as follows:

District 1: Absent, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Yea, District 7: Yea
Motion carried.

The President stated that the 2021 Police Jury Convention was moved to May and asked that the Jurors that planned on attending notify the Secretary-Treasurer.

Motion Ms. Rowe, seconded Mr. Treadway to appoint the following parish board members:

- Appoint Mr. Wes Harvey to the Watershed District Board representing District 3 to complete the term ending 12/31/2022.

Motion carried.

The President asked the Jurors to review their parish board appointments report for upcoming expirations. She stated that they would need to stagger the terms for the Tourism and Watershed Boards so that the members don't all expire on the same year.

Ms. Rowe left the meeting.

Motion Mr. Treadway, seconded Mr. McCarty to authorize the President and Secretary-Treasurer to sign the 2021 Audit Letter of Engagement. Motion carried.

The President opened the floor for announcements and notifications.
Ms. Rowe returned to the meeting.

The President gave an updated from the Sales Tax Board and stated that they had a clean audit.

The President announced that they would hold Public Hearings in the coming months for the purpose of hearing comments and answering questions regarding the upcoming sales tax proposition.

The Secretary-Treasurer made the following announcement:

Notice is hereby given that at its meeting to be held on Monday, December 14, 2020 at 5:30 PM at the Dr. Charles H. Garrett Community Center, 181 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish of Jackson, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of Jackson to authorize the levy of a sales and use tax.

The President opened the floor for to Juror Comments.

Motion Ms. Rowe, seconded Mr. Treadway to adjourn. Motion carried.