

The Jackson Parish Police Jury met in regular session on Monday, November 8, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, and Ms. Regina Rowe. Absent: Ms. Tarneshala Cowans and Mr. Lynn Treadway. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments, there were none.

The President moved to the approval of minutes.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the minutes of the October 12th and November 1st Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Chatham, seconded Mr. McCarty to adopt the following minutes from October 6th Project Committee meeting. Motion carried.

*Project Committee
October 6, 2021*

The Project Committee met Wednesday, October 6, 2021, at 5:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none. Also Present: Ms. Angie Roberts, Registrar of Voters and Ms. Laura Culpepper, Clerk of Court.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chairman stated they would review item #2 first and invited Mr. Brad Roller, Operations Manager, to present a report on the status of existing projects.

The Chair invited Mr. Doug Mitchell from the North Delta Regional Planning Commission to present information from the 2020 census and re-apportionment project. The Committee and attendees reviewed the maps and data.

The date of the next Project Committee was not set at this time.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the following minutes from October 15th, 21st, 29th, and November 3rd Finance Committee meeting. Motion carried.

*Finance Committee
October 15, 2021*

The Finance Committee met Friday, October 15, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Tarneshala Cowans. Absent: Mr. John McCarty.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the 2022 budget plans. The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the Solid Waste fund.

The date and time for the next Finance Committee was set for Thursday, October 21st at 12:00 PM.

Motion Ms. Magee, seconded Ms. Cowans to adjourn. Motion carried.

*Finance Committee
October 21, 2021*

The Finance Committee met Thursday, October 21, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the 2022 budget plans. The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the Road, Asphalt, Sales Tax, and Current Year Road Program funds.

The date and time for the next Finance Committee was set for Friday, October 29th at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

*Finance Committee
October 29, 2021*

The Finance Committee met Friday, October 29, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited the Secretary-Treasurer to present the month-to-date financials.

The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the Recreation District Board, Museum and Fine Arts Association, Coroner fund, Library Board, and Tourism Board.

The date and time for the next Finance Committee was set for Wednesday, November 3rd at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

*Finance Committee
November 3, 2021*

The Finance Committee met Wednesday, November 3, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chair, Ms. Tarneshala Cowans, called the meeting to order. Ms. Magee gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the proposed 2021 budget amendments and proposed 2022 budget for the General Fund.

The Secretary-Treasurer said she would have all of the 2021 budget amendments that had been reviewed prepared for adoption at the November Regular Meeting.

The date and time for the next Finance Committee was set for Wednesday, November 17th at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to adopt the following 2021 budget amendments to-date:

General Fund	\$759,218.05
Road Fund	\$650,975.93
Sales Tax Fund	(\$236,114.17)
Library Fund	\$80,341.47
Asphalt Fund	(\$29,379.40)
Health Unit Fund	\$426.84
Current Year Road Program Fund	(\$51,422.96)
Tourism Fund	\$26,161.34
Solid Waste Fund	\$131,404.70
Law Enforcement Witness Fees	(\$500.00)
OEP Fund	(\$24,699.90)
Coroner Fund	(\$16,974.85)
Court Fees Fund	\$653.88
American Rescue Plan	\$647,682.50

Motion carried.

Motion Mr. Chatham, seconded Mr. Culpepper to adopt the following minutes from October 18th Operations Committee meeting. Motion carried.

*Operations Committee
October 18, 2021*

The Operations Committee met Monday, October 18, 2021, at 5:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. John McCarty. Absent: none. Also present: Brad Roller, Operations Manager, Robin Sessions, Solid Waste Superintendent, Jody Stuckey, Road Superintendent, and Gina Thomas, Secretary-Treasurer.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited Mr. Roller to discuss departmental concerns and requests for the Maintenance Department.

The Chair invited Ms. Thomas to discuss departmental concerns and requests for the Administrative Department.

The Chair invited Mr. Sessions to discuss departmental concerns and requests for the Solid Waste Department.

The Committee reviewed the Request for Proposals for waste collection services in Jackson Parish. Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury authorize the RFPs for waste collection service items #1 and #2 for collections located at the parish bin sites. Motion carried.

The Chair invited Mr. Stuckey to discuss departmental concerns and requests for the Road Department.

The Committee discussed the drainage issues on Sweet Bay Drive. No recommendation was made.

The Committee reviewed the quarterly traffic counter reports.

The Committee reviewed the road reports prepared by the Parish Engineer. The Chair reviewed the road removal policy and the directives given to the engineer for creating road reports. The Chair stated these were the last road reports for review provided by the engineer.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Bethany Cemetery Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Bethel Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Cemetery Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Kilpatrick Road because it serves the public by providing access to a cemetery. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Womack Cemetery Road because it serves the public by providing access to a cemetery. Motion carried.

The Committee reviewed Buddy Gibson Road and found that the landowners had blacktopped the road without permission from the Police Jury. The Chair stated the road is supposed to be classified as gravel.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send Buddy Gibson Road to a public hearing for removal due to the landowners changing the road from gravel to blacktop. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Gumwood Road because it has multiple property owners and structures. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Mockingbird Lane because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Morris Road because it has multiple property owners and structures. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Sherman Smith Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Edam Road because it has multiple property owners and structures. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Evening Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Hickory Springs Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send Jackson McCarty Road to a public hearing to receive comments on how the road serves the public. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send the gravel portion of Poverty Lane to a public hearing to adjust the parish maintenance end point to the mailbox at the Dewey Pardue property line. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury take no action on Justice Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Mimosa Road because it has multiple property owners and structures. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury send Quail Ridge Road to a public hearing to adjust the parish maintenance end point to Truelove property line. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Police Jury take no action on Jackie Road because the maintenance already ends at the last property owner. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Police Jury send Flat Creek Road to a public hearing to remove the middle portion of the road that is owned by Weyerhaeuser and has a closed bridge and continue maintenance of the other portions. Motion carried.

There were no other departmental concerns or requests discussed.

The date of the next Operations Committee was set for Tuesday, November 16th at 5:15 PM.

Motion Mr. McCarty, seconded Mr. Chatham to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to remove the tabled items from the October 12th Regular Meeting from the table. Motion carried with Ms. Rowe voting "Nay."

Motion Mr. Chatham to send Viola Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send C. Osborn Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Annie Tatum Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Henderson Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Flowers Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second. Motion dies for lack of a second.

Motion Mr. Chatham to send Bolds Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Bryant Road to a public hearing to receive comments on adjusting the parish maintenance ending point. Motion dies for lack of a second.

Motion Mr. Chatham to send Canard Road to a public hearing to receive comments on adjusting the parish maintenance ending point. Motion dies for lack of a second.

Motion Mr. Chatham to send Aberdon Road to a public hearing to receive comments on adjusting the parish maintenance ending point. Motion dies for lack of a second.

Motion Mr. Chatham to send McKeever Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Buddy Gibson Road to a public hearing for removal due to landowners changing the surface type. Motion dies for lack of a second.

Motion Mr. Chatham to send Jackson McCarty Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Mr. Chatham to send Poverty Lane to a public hearing to receive comments on adjusting the parish maintenance end point. Motion dies for lack of a second.

Motion Mr. Chatham to send Quail Ridge Road to a public hearing to receive comments on adjusting the parish maintenance end point. Motion dies for lack of a second.

Motion Mr. Chatham to send a portion of Flat Creek Road to a public hearing to receive comments on how the road serves the public. Motion dies for lack of a second.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the following minutes from November 3rd Policy & Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee
November 3, 2021*

The Policy & Personnel Committee met Wednesday, November 3, 2021, at 11:30 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed extended medical leave for employees.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury amend the FMLA policy to authorize the Secretary-Treasurer to approve short-term extensions of FMLA eligible leave on a case-by-case basis of up to two weeks. Motion carried.

The Committee reviewed the Solid Waste Department's organization chart for upcoming vacancies. Mr. Sessions requested the hiring of two Operator positions. Mr. Roller requested the hiring of one Operator position.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Police Jury authorize the hiring of one General Laborer position. Motion carried.

The date of the next Policy & Personnel Committee was not set at this time.

The Secretary-Treasurer requested a meeting in November to review the 2022 salary schedule.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to amend the FMLA policy to authorize the Secretary-Treasurer to approve short-term extensions of FMLA eligible leave on a case-by-case basis of up to two weeks. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to authorize the hiring of one General Laborer position in the Solid Waste Department. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports. Mr. Brad Roller, OEP Director, gave the October 2021 OEP Report.

Mr. Brad Roller, Operations Manager, gave the October 2021 Operations Report.

Mr. Jody Stuckey, Road Department Superintendent, gave the October 2021 Road report noting that \$1,343.15 had been spent on emergency call-outs/off-schedule work.

Motion Mr. Culpepper, seconded Ms. Rowe to accept the October 2021 emergency/off-schedule reports. Motion carried.

The October 2021 Solid Waste Department was reviewed in the packet and discussed by the Operations Manager.

Ms. Gina Thomas, Secretary-Treasurer, gave the October 2021 Financial Report noting the budget to actual comparisons.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, gave an update on parish engineering projects.

Motion Mr. Culpepper, seconded Mr. McCarty to hire the Riley Company of Louisiana for the 2022 Road Program. Motion carried.

The Jury discussed the status of the Hospital Drainage Project. The President stated they had received confirmation from the Hospital that they would not be putting forth the additional funds needed for the project. No action was taken to reject all bids for the hospital drainage project. Mr. Riley stated the bids would expire the following week.

No action was taken to authorize the recommended RFPs for waste collection at the bin sites.

Motion Mr. Chatham, seconded Mr. Culpepper to accept the 2022 material bids. Motion carried.

The Jury reviewed Parish Board Appointments.

Motion Ms. Rowe, seconded Mr. Culpepper to appoint the following parish board members:

- Appoint Mr. Jerry Chestnut to the Watershed board to complete the 1-year term ending 12/31/2021.
- Appoint Ms. Vicki Jenkins to the Library Board to complete the term ending 12/31/2022.
- Re-appoint Mr. Berry Dodson to the Jonesboro Fire Board for a 2-year term ending 12/31/2023.

Motion carried.

The President opened the floor for announcements and notifications.

The President made the following announcements:

- *The proposed 2022 Consolidated Budget of the Jackson Parish Police Jury will be available for public inspection during regular business hours at the Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, LA 71251 beginning Wednesday, November 24th, 2021. The proposed budget is scheduled for a Public Hearing and final adoption at the Regular Police Jury Meeting on December 13th, 2021, at 5:15 PM at the Dr. Charles H. Garrett Community Center, Jonesboro, LA.*
- *2022 liquor applications have been processed for Class A Retail Beer and Retail Liquor to The Lazy Gator and Class A Retail Beer and Retail Liquor to The Y, LLC.*

The President announced the 2021 Veterans Brunch event for November 11th at 9:30 AM.

The President opened the floor for Juror comments.

Mr. McCarty asked permission to allow a late arrival at the meeting to speak as a public comment. The President acquiesced.

Mr. Kevin Belton addressed the Jury with concerns on road conditions on Forest Drive.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.