

The Jackson Parish Police Jury met in regular session Monday, March 11, 2019, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the President, Mr. McCarty. Ms. Magee gave the invocation and Mr. Langston led in the recitation of the Pledge of Allegiance.

The President called for public comments.

Ms. Wilda Smith announced the upcoming Chamber Banquet event on March 21st.

There being no other public comments, the President moved to the approval of minutes.

Motion Mr. Culpepper, seconded Ms. Magee to adopt the minutes of the February 11th and March 4th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion Carried.

The President called for committee reports.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the minutes of the February 27th Finance Committee Meeting. Motion carried.

*Finance Committee
February 27, 2019*

The Finance Committee met Wednesday, February 27, 2019 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty, and Ms. Regina Rowe. Absent: none.

The meeting was called to order by the chair, Mr. McCarty. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Secretary-Treasurer presented the Committee with an update on the payroll process and support issues with the post-conversion software. Mr. Kenneth Folden discussed the services available and the challenges for smaller organizations to keep up with audit requirements and changing payroll laws. The Committee discussed the proposal for payroll services with Kenneth Folden & Co. and the long-term cost savings by reducing software, training, and personnel costs in the future. Additional benefits of timely reporting, and other project completions were discussed.

Motion Mr. Culpepper, seconded Ms. Rowe to have the Finance Committee support contracting payroll services with Kenneth Folden & Co. effective April 1, 2019. Motion carried.

The Secretary-Treasurer presented the Committee with the support issues experienced with the current software in other modules and the short and long-term plans for the Administrative Department. Possibly future cost savings were discussed.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, presented the February 2019 Road Report stating that there was \$23,509.59 spent on emergency call-outs. He stated that Flat Creek had been re-opened but that Sugar Creek would remain closed due to wash-out from the rain.

Motion Ms. Magee, seconded Mr. Culpepper to accept the February 2019 emergency/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, presented the February 2019 Solid Waste Report and updated the Jury on the progress with land acquisitions for future model bin sites on Walker Road and on Zoar Road/Lakeshore Drive. The President stated that he would send out communications if needed to landowners. No questions were raised.

Mr. Mark Treadway, Parish O.E.P. Director, presented the February 2019 O.E.P. report and stated that the SHSP grant would be filed for reimbursement.

Ms. Gina Thomas, Secretary-Treasurer, presented the February 2019 Financial Report with details on the budget vs. actual activity for all funds. She announced the upcoming audit fieldwork scheduled for March 25-29 and mentioned the work done on the new website.

Mr. Bubba Anderson, Maintenance Superintendent, presented the February 2019 Maintenance Report. He stated that the department had been working on waxing and resurfacing the floors at the Community Center and that the Health Unit would be next. They are also working on landscaping and lighting.

With the completion of Management Reports, the President moved to Other Business.

Mr. Paul Riley updated the Jury on the progress with the 2019 Road Program and handicapped parking lot plans.

Motion Mr. Culpepper, seconded Mr. Langston to accept the servitude donations on Sleepy Hollow Drive. Motion carried.

Motion Ms. Rowe, seconded Ms. Magee to authorize the Riley Co. to receive quotes on the Sleepy Hollow Drainage Project. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to temporarily close portions of Sugar Creek Road and take no action on Flat Creek Road. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to accept the low bid of \$76,511.00 from Cooper Truck Center for a 4 yard dump truck. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the low bid of \$47,724.39 from SealMaster, TN for a crack sealer. Motion carried.

Motion Ms. Rowe, seconded Mr. Langston to accept the low bid of \$126,819.00 from Cooper Truck Center for a heavy duty cab and chassis loader. Motion carried.

Motion Mr. Langston, seconded Ms. Rowe to set the tax renewal date for Roads & Bridges (5.73) and Roads Asphalt/Paving (4.98) for the November 2019 election. Motion carried.

Motion Ms. Magee, seconded Ms. Rowe to authorize the remaining payment to La'Grandier Fence Company of \$8,549.00 for Watershed LGAP project. Motion carried.

Motion Ms. Magee, seconded Ms. Cowans to adopt the recommended Debt Service Policy. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to adopt the recommended Capital Assets Policy. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the recommended Post Offer Pre-employment Medical Examination Policy. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to accept the service contract with Kenneth Folden & Co. for payroll services. Motion carried.

Motion Mr. Treadway, seconded Ms. Magee to approve the requests for J.P. David Womack, Constable Danny Ponder, and Constable Robert Williams to attend the annual J.P. and Constable Training Conference February 19th - 22nd. Motion carried.

Motion Mr. Langston, seconded Ms. Magee to approve the request for professional leave travel March 20th - 22nd for Robin Sessions for LSWA Continuing Education. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to adopt the following proclamation request to promote the visibility of LCDBG grants in the community. Motion carried.

PROCLAMATION

- WHEREAS,** the Community Development Block Grant Program has operated since 1974 to provide local governments with the resources required to primarily meet the needs of low and moderate income person; and
- WHEREAS,** the Community Development Block Grant Program is among the few remaining federal programs available to address the needs of low and moderate income persons and small cities; and
- WHEREAS,** the Community Development Block Grant Program has provided the state of Louisiana with important and flexible assistance to meet the needs of low and moderate income residents of small cities by funding sewer, water, and street improvements project, economic development projects, and other public improvement projects; and
- WHEREAS,** Congress and the nation acknowledge the critical value of the Community Development Block Grant Program and the significant projects that rely on its funds for support; and
- WHEREAS,** the week of April 22-26, 2019 has been reserved for recognition and appreciation of the Community Development Block Grant Program
- NOW THEREFORE,** the Jackson Parish Police Jury does hereby proclaim the week of April 22-26, 2019 as

National Community Development Week

In the Parish of Jackson.

ATTEST:

/s/
Mr. John McCarty, President

Motion Ms. Cowans, seconded Ms. Rowe to adopt the following proclamation request to promote the 51st anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968. Motion carried.

PROCLAMATION

- WHEREAS,** the 51st Anniversary of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination wherever it exists; and
- WHEREAS,** the law guarantees for each citizen the critical, personal element of freely choosing a home; and
- WHEREAS,** a fair housing law has been based by the State of Louisiana, an implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and
- WHEREAS,** the department and agencies of the State of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and
- WHEREAS,** barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.
- NOW THEREFORE,** the Jackson Parish Police Jury does hereby proclaim the month of April 2019 as

FAIR HOUSING MONTH

In the Parish of Jackson.

ATTEST:

/s/ _____
Mr. John McCarty, President

Being no further business, the President called for the following announcements:

- The Secretary-Treasurer announced that the Jury would review and update the Ambulance District Ordinance #04-0409-2017 at the April 11th Regular Jury Meeting and that a notice would be placed in the Jackson Independent.

The Jurors thanked those in attendance and for the work done by the Police Jury department Superintendents and employees. Mr. Treadway thanked the Ambulance Service District. Mr. Langston thanked Mr. Lavelle Smith for his work on the Watershed Board.

Motion Mr. Culpepper, seconded Mr. Langston to adjourn. Motion carried.