

The Jackson Parish Police Jury met in regular session on Tuesday, October 17, 2023, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Keith Burris. Absent: none. Also present: Mr. Brad Roller, Operations Manager; Mr. Wayne Anderson, Road Superintendent; and Mr. Robin Sessions, Solid Waste Superintendent.

The President, Mr. Culpepper, called the meeting to order. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

Motion by Ms. Magee, second by Mr. Chatham to amend the agenda to include considering and acting on approving Virgil Shavers' request for FMLA from September 11, 2023, to December 3, 2023, and his request for leave without pay beginning October 8, 2023, to December 3, 2023. Motion carried and the item was added to the agenda as number 23.

The President opened the floor for public comments. Ms. Betty Hatch and Ms. Connie Blakely discussed an ongoing disturbance of barking dogs in their neighborhood. Mr. Culpepper will look into the situation and determine what can be done to remedy it.

The President moved to the approval of minutes.

Motion by Mr. McCarty, second by Ms. Cowans to adopt the minutes of the September 19, 2023, Regular Meeting and the September 29, 2023, and October 4, 2023, Special Called Police Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion by Ms. Rowe, second by Mr. Burris to adopt the following minutes from the October 11, 2023, Veterans Committee meeting. Motion carried.

*Veterans Committee  
October 11, 2023*

*The Veterans Committee met Wednesday, October 11, 2023, at 12:15 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Tarneshala Cowans and Mr. John McCarty. Absent: Mr. Lewis Chatham.*

*The meeting was called to order by the Chair, Ms. Cowans. Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Committee discussed the Veterans Day program which will be held on Saturday, November 11, 2023, at the Dr. Charles H. Garrett Community Center.*

*Motion by Mr. McCarty, second by Ms. Cowans to recommend the Police Jury accept the quote of \$2,475 from Sista' Catering for Veterans Day Program brunch. Motion carried.*

*Motion by Mr. McCarty, second by Ms. Cowans to adjourn. Motion carried.*

Motion by Ms. Rowe, second by Mr. Chatham to approve quote of \$2,475 from Sista' Catering for Veterans Day Program brunch. Motion carried.

The President called for monthly management reports.

Mr. Brad Roller, Operations Manager presented the September 2023 Operations Manager Report.

Mr. Wayne Anderson, Road Superintendent, presented the September 2023 Road report noting that \$537.54 had been spent on emergency call-outs/off-schedule work. Motion by Ms. Magee, second by Mr. Burris to accept the September 2023 emergency call outs/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent presented the September 2023 Solid Waste report.

Mr. Emmett Gibbs, Secretary-Treasurer gave a report on two (2) items relative to the audit of the 2022 financial statements.

The President moved on to Other Business.

Mr. Paul Riley, Parish Engineer gave an update on the 2023 Road Program Projects.

Motion by Ms. Magee, second by Mr. Chatham to approve final Change Order on the 2023 Road Program Contract II. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to approve the Substantial Completion for the 2023 Road Program Contract II. Motion carried.

Motion by Ms. Rowe, second by Mr. McCarty to approve the hiring of Riley Company for LCDBG FY 2024 and 2025 Projects. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to approve the Substantial Completion for the 2023 Road Program Contract II. Motion carried.

Motion by Ms. Magee, second by Mr. Burris to adopt the Annual Parish Transportation Fund Certification for 2023.

PARISH TRANSPORTATION FUND CERTIFICATION

The Jackson Parish Police Jury hereby certifies that the funds made available under the Parish Transportation Fund, for the year 2023, have been expended in accordance with the standards established by law. The Jackson Parish Police Jury has adopted a system of road administration which requires the approval of the governing body for expenditures, the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, a construction program based on engineering plans and specifications, and a selective maintenance program.

District 1: Yea      District 2: Yea      District 3: Yea      District 4: Yea

District 5: Yea      District 6: Yea      District 7: Yea

Yeas:            7  
Nays:            0  
Absent:          0  
Abstaining:    0

Motion carried.

CERTIFICATION

I, Emmett Gibbs, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a regular meeting of the Jackson Parish Police Jury on October 17, 2023.

/s/ Emmett Gibbs  
Emmett Gibbs, Secretary-Treasurer

Motion by Mr. Keith Burris, second by Mr. Chatham to approve the annual bridge certification and authorize the President to sign the "Official Listing of Off-System Bridges" for 2024.

ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF  
LOUISIANA OFF SYSTEM BRIDGE REPLACEMENT PROGRAM

**WHEREAS**, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state; and

**WHEREAS**, the responsibility to inspect, rate and load post these bridges under the authority of Jackson Parish in accordance with those Standards is delegated by Louisiana Department of Transportation and Development to Jackson Parish,

**THEREFORE, BE IT RESOLVED** by the governing authority of Jackson Parish that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for a period October 1, 2023, through September 30, 2024:

The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

All bridges owned and maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish. Load Posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings, or any missing structural ratings.

All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standard Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.

All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the LA DOTD are noted.

*Roll Call Vote:*

*District 1: Yea*

*District 2: Yea*

*District 3: Yea*

*District 4: Yea*

*District 5: Yea*

*District 6: Yea*

*District 7: Yea*

Yeas: 7  
Nays: 0  
Absent: 0  
Abstaining: 0

Motion carried.

**CERTIFICATION**

I, Emmett Gibbs, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a regular meeting of the Jackson Parish Police Jury on Tuesday, October 17, 2023.

/s/ Emmett Gibbs

Emmett Gibbs, Secretary-Treasurer

Motion by Mr. Chatham, second by Mr. Burris to authorize the advertisement for 2024 materials bids. Motion carried.

Motion by Mr. Chatham, second by Mr. Burris to approve the quotes from Trevor Hall for power washing the Weston and Chatham bin sites. Motion carried.

Motion by Mr. McCarty, second by Ms. Magee to approve the moving the following employees to permanent employment status at conclusion of their 60-day probationary period: Charles Robertson on 10/4, Sherrill Malone on 10/31, James Lester on 11/16, and Eric Coleman on 11/16. Motion carried.

Motion by Ms. Magee, second by Mr. Burris to approve hiring Halee Whitman Siddon as full-time clerk at the Health Unit. Motion carried.

Motion by Mr. Burris, second by Mr. Chatham to rehire Jody Terral as General Laborer at Road Department. Motion carried.

Motion by Mr. Chatham, second by Mr. Burris to hire Thomas Ray Allen for Operator II position at the Road Department. Motion carried.

Motion by Ms. Magee, second by Mr. Burris to approve hiring Kailyn Alyce Hartis for Administrative Clerk at the Administrative Office. Motion carried.

Motion by Ms. Magee, second by Mr. Chatham to approve the 2024 budget for Jackson Parish Recreation District. Motion carried.

Motion by Ms. Magee, second by Mr. Chatham to approve Virgil Shavers' request for FMLA from September 11, 2023, to December 3, 2023, and his request for leave without pay beginning October 8, 2023, to December 3, 2023. Motion carried.

The President opened the floor for Juror comments.

Motion by Ms. Magee, second by Mr. Chatham to adjourn. Motion carried.