

Jackson Parish Hospital
Governing Board Meeting Minutes
January 25, 2023

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, January 25, 2023, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Chris Bowman, Angela Curtis, and Shontae Mims. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Sheila Mariano, Jerry Allen, Sunni Bougues, and Kelsey Arnold.

Crouch called the meeting to order at 12:15 p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Bowman and second by Mims, the January 25, 2023, meeting agenda was unanimously approved.

Following a motion by Mims and second by Curtis, the December 13, 2022, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Dr. Sheila Mariano, Chief of Staff, presented the appointment, reappointment, and resignation/termination recommendations. There was a motion by Bowman and second by Mims to approve the Chief of Staff Report as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan began by requesting approval for a GE Venue Fit Ultrasound which will be used primarily in the ER for peripherally inserted central catheter (PICC) line placement. Morgan noted that it will also help with difficult IV sticks as well as other things. Morgan mentioned that the price will be \$34,837.00 and Bowman asked if it is portable and Morgan stated yes, it can be moved around. Mims commented that it would be very beneficial for the patients. There was a motion by Mims and second by Bowman to approve purchasing the GE Venue Fit Ultrasound. All members present were in favor and the motion carried.

During the COO/CIO Report, Bougues presented the new JPH Workplace Violence Prevention Plan which keeps the staff, patients, and visitors safe. Bowman asked if this is a policy that LHA has used in other facilities. Thomas answered yes and is required by state law that was passed in 2022. Mims asked if the employees will have training and Thomas answered yes that it is already in process. There was a motion by Bowman and second by Curtis to approve the JPH Workplace Violence Prevention Plan. All members present were in favor, and the motion carried. Thomas then presented the Revised Parenteral Nutrition Policy and noted that is a revision to a pharmacy policy. Thomas explained that Dr. Edward Mariano noticed there were not specific levels listed in the previous policy and Dr. Edward Mariano defined the levels and have been added to the policy. Thomas noted that the policy has been approved by Med Staff. There was a motion by Bowman and second by Mims to approve the Revised Parenteral Nutrition Policy. All members present were in favor, and the motion carried. Thomas then presented the Revised Conflicts of Interest Policy and noted that it has been updated with the language and simplified. Thomas also noted that the revisions were made by the hospital attorney. There was a motion by Curtis and second by Bowman to accept the changes of the Revised Conflicts of Interest Policy. All members present were in favor and the motion carried.

During the CFO Report, Stansbury mentioned that the Auditors came the first of the year and they had to do the Agreed Upon Procedures this year and he feels like it went well. Stansbury requested a ratification of Special Checks, ACH Debits for the months of December 2022 and January 2023 as well as payables for December 15, 2022 and December 29, 2022. There was a motion by Bowman and second by Curtis to ratify the payables for December 15, 2022 and December 29, 2022, and Special Checks and ACH Debits for the months of December 2022 and January 2023. All members present were in favor and the motion carried. Stansbury continued to present financial report.

Allen presented the ED Patient Arrival to First Documentation to Physician report. Noting that the average is 28.21 minutes. He then reviewed the December Telemedicine Visits for the schools and COVID tests performed, and then reviewed the Rural Health Clinic stats with the Board.

Bougues then presented the Board with the Hospital Statistics for the months of December 2022.

At 12:35 pm, there was a motion by Bowman and second by Curtis to enter into an Executive Session to discuss Strategic Planning. All members present were in favor, and the motion carried. At 1:05 pm, there was a motion by Bowman and second by Curtis to return to regular session. All members present were in favor, and the motion carried.

There was a motion by Bowman and second by Mims for authorizing the CEO to enter into negotiations with Rose Office Systems to purchase a modular building for office purposes to be used by the hospital for up to \$245,000. All members present were in favor, and the motion carried.

There were no board comments made.

The next regular meeting will be held Wednesday, February 22, 2023, at noon in the hospital board room.

Upon motion by Bowman and second by Mims, the meeting was unanimously adjourned at 1:06 p.m.

Dr. Rebecca Crouch
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital