

The Jackson Parish Police Jury met in regular session on Monday, December 13, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: Mr. Lewis Chatham and Mr. Lynn Treadway. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. There were no public comments.

The President called for actions from the Public Hearings.

The Amended 2021 Consolidated Budget was presented for adoption:

ORDINANCE 01-1213-2021
2021 CONSOLIDATED BUDGET
AS AMENDED DECEMBER 13, 2021

Jackson Parish Police Jury 2021 Amended Budget Adoption Date: December 13, 2021	2021 Original Adopted Budget	2021 Amended Budget	Budget Amendments Increase (+) Decrease (-)
<u>CONSOLIDATED REVENUE</u>			
Taxes Collected:			
Ad Valorem Taxes	\$ 4,076,901	\$ 4,024,064	\$ (52,837)
Sales & Use Taxes	2,770,000	2,415,000	(355,000)
Severance Taxes	650,000	462,957	(187,043)
Other Taxes Collected	79,000	99,375	20,375
Inter-Governmental Revenue:			
State Revenue Sharing	91,000	88,911	(2,089)
Parish Transportation Funds	240,000	250,000	10,000
Payment in Lieu of Property Taxes	2,640	5,900	3,260
Other Inter-Governmental Revenues	72,490	77,640	5,150
Grant Revenue:			
Emergency Preparedness Grants	56,770	97,770	40,999
COVID-19 Response Grants	362,293	1,576,108	1,213,815
FEMA Reimbursement Grants	-	1,453,332	1,453,332
Other State & Federal Grants	99,775	54,783	(44,992)
Fees for Services & Permits:			
Building, Alcohol, & Telecom Permits	6,888	10,426	3,538
Accounting & Payroll Services	69,424	137,349	67,924
Commercial Waste Collection	200,000	275,000	75,000
Solid Waste Dumping Fees	10,000	37,000	27,000
Coroner's Fees	13,500	20,600	7,100
Other Revenue:			
Sale of Recycle, Scrap, & Surplus	25,500	55,476	29,976
Damage claim reimbursements	-	5,597	5,597
Other Income (Interest, Rent, Etc.)	83,465	83,439	(26)
TOTAL REVENUE	\$ 8,909,647	\$ 11,230,728	\$ 2,321,080
<u>CONSOLIDATED EXPENSES</u>			
General Government:			

Legislative	\$ (156,899)	\$ (193,415)	\$ 36,516
Judicial:			
<i>District Attorney</i>	(126,747)	(152,323)	25,577
<i>Clerk of Court</i>	(11,850)	(9,400)	(2,450)
<i>Justices of the Peace and Constables</i>	(28,836)	(26,301)	(2,535)
Elections - Registrar of Voters	(26,006)	(25,798)	(208)
Public Safety - Sheriff	(621,000)	(548,600)	(72,400)
Homeland Security - OEP	(419,066)	(99,084)	(319,981)
General Administration & Finance	(340,034)	(429,868)	89,835
Building & Grounds Maintenance	(400,904)	(485,517)	84,613
Jackson Parish Coroner	(98,945)	(95,610)	(3,335)
Petit/Grand Jury Fees	(5,500)	(11,177)	5,677
Law Enforcement Witness Fees	(9,000)	(6,000)	(3,000)
Grants/Inter-Governmental	(148,490)	(115,954)	(32,536)
Appropriations & Services Provided	(4,296)	(10,852)	6,556
Parish Promotion - LSU Ag Center	(18,533)	(18,283)	(250)
Special Revenue Funds:			
Road Maintenance	(1,580,750)	(1,501,694)	(79,056)
Sales & Use Tax Fund	(25,050)	(9,678)	(15,372)
Road Asphalt	(994,893)	(1,056,698)	61,805
Solid Waste Department	(1,695,457)	(2,002,615)	307,158
Health Unit	(180,496)	(174,841)	(5,655)
Library	(1,601,979)	(1,541,063)	(60,916)
State Grants	-	-	-
Tourism, Culture, & Recreation	(40,050)	(18,030)	(22,020)
American Rescue Plan	-	(379,044)	379,044
TOTAL OPERATING EXPENSES	(8,534,779)	(8,911,845)	377,066
Capital & Reserve Funds:			
Current Year Road Program	(890,000)	(787,278)	(102,722)
Capital Outlay Projects & Improvements	-	-	-
Statutory Reserve	-	-	-
Landfill Closure Fund	-	-	-
Livestock Pavilion	-	-	-
TOTAL CAPITAL EXPENSES	(890,000)	(787,278)	(102,722)
Debt Services Funds:			
TOTAL EXPENSES	\$ (9,756,566)	\$ (10,030,910)	\$ 274,345
OTHER FINANCING SOURCES (USES)			
Transfers In	\$ 1,791,891	\$ 2,578,382	\$ (786,491)
Transfers Out	(1,791,891)	(2,578,382)	786,491
FUND BALANCES - BEGINNING	\$ 9,432,526	\$ 9,432,526	
EXCESS (Deficiency) OF REVENUES OVER EXPENSES	(846,918)	1,199,817	
FUND BALANCES - ENDING	\$ 8,585,607	\$ 10,632,343	

Motion Mr. Culpepper, seconded Ms. Cowans to adopt Ordinance 01-1213-2021 to amend the 2021 Consolidated Budget.

A roll call vote was taken as follows:

District 1: Yea, District 2: Absent, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Yea, District 7: Absent

Motion carried.

The 2022 Consolidated Budget was presented for adoption:

ORDINANCE 02-1213-2021
2022 CONSOLIDATED BUDGET
AS ADOPTED DECEMBER 13, 2021

Jackson Parish Police Jury 2022 Consolidated Budget Adoption Date: December 13, 2021	2021 Projected Year Total	2022 Adopted Budget	% Change Projected 2021 vs. 2022 Budget
<u>CONSOLIDATED REVENUE</u>			
Taxes Collected:			
Ad Valorem Taxes	\$ 4,024,064	\$ 3,962,840	-2%
Sales & Use Taxes	2,415,000	2,310,000	-4%
Severance Taxes	462,957	425,000	-8%
Other Taxes Collected	99,375	99,200	0%
Inter-Governmental Revenue:			
State Revenue Sharing	88,911	89,000	0%
Parish Transportation Funds	250,000	250,000	0%
Payment in Lieu of Property Taxes	5,900	6,025	2%
Other Inter-Governmental Revenues	77,640	72,400	-7%
Grant Revenue:			
Emergency Preparedness Grants	97,770	87,428	-11%
COVID-19 Response Grants	1,576,108	1,529,044	-3%
FEMA Reimbursement Grants	1,453,332	-	-100%
Other State & Federal Grants	54,783	89,510	63%
Fees for Services & Permits:			
Building, Alcohol, & Telecom Permits	10,426	6,988	-33%
Accounting & Payroll Services	137,349	139,000	1%
Commercial Waste Collection	275,000	275,000	0%
Solid Waste Dumping Fees	37,000	30,000	-19%
Coroner's Fees	20,600	21,500	4%
Other Revenue:			
Sale of Recycle, Scrap, & Surplus	55,476	59,000	6%
Damage claim reimbursements	5,597	-	-100%
Other Income (Interest, Rent, Etc.)	83,439	43,510	-48%
TOTAL REVENUE	\$ 11,230,728	\$ 9,495,444	-15%
<u>CONSOLIDATED EXPENSES</u>			
General Government:			
Legislative	\$ (193,415)	\$ (184,349)	-5%
Judicial:			
<i>District Attorney</i>	(152,323)	(127,500)	-16%
<i>Clerk of Court</i>	(9,400)	(9,900)	5%
<i>Justices of the Peace and Constables</i>	(26,301)	(26,836)	2%
Elections - Registrar of Voters	(25,798)	(26,598)	3%
Public Safety - Sheriff	(548,600)	(602,500)	10%
Homeland Security - OEP	(99,084)	(133,426)	35%
General Administration & Finance	(429,868)	(457,410)	6%
Building & Grounds Maintenance	(485,517)	(856,484)	76%
Jackson Parish Coroner	(95,610)	(93,670)	-2%

Petit/Grand Jury Fees	(11,177)	(10,000)	-11%
Law Enforcement Witness Fees	(6,000)	(6,000)	0%
Grants/Inter-Governmental	(115,954)	(101,400)	-13%
Appropriations & Services Provided	(10,852)	(4,295)	-60%
Parish Promotion - LSU Ag Center	(18,283)	(17,383)	-5%
Special Revenue Funds:			
Road Maintenance	(1,501,694)	(1,352,298)	-10%
Sales & Use Tax Fund	(9,678)	(9,600)	-1%
Road Asphalt	(1,056,698)	(1,064,942)	1%
Solid Waste Department	(2,002,615)	(1,625,649)	-19%
Health Unit	(174,841)	(194,164)	11%
Library	(1,541,063)	(1,624,477)	5%
State Grants	-	-	0%
Tourism, Culture, & Recreation	(18,030)	(25,400)	41%
American Rescue Plan	(379,044)	(615,720)	62%
TOTAL OPERATING EXPENSES	(8,911,845)	(9,170,001)	3%
Capital & Reserve Funds:			
Current Year Road Program	(787,278)	(750,000)	-5%
Capital Outlay Projects & Improvements	-	-	-
Statutory Reserve	-	-	-
Landfill Closure Fund	-	-	-
Livestock Pavilion	-	-	-
TOTAL CAPITAL EXPENSES	(787,278)	(750,000)	-5%
Debt Services Funds:	(331,787)	(331,946)	0%
TOTAL EXPENSES	\$ (10,030,910)	\$ (10,251,946)	-2%
<u>OTHER FINANCING SOURCES (USES)</u>			
Transfers In	\$ 2,578,382	\$ 2,128,603	-17%
Transfers Out	(2,578,382)	(2,128,603)	-17%
FUND BALANCES - BEGINNING	\$ 9,432,526	\$ 10,632,343	
EXCESS (Deficiency) OF REVENUES OVER EXPENSES	(1,199,817)	(756,502)	
FUND BALANCES - ENDING	\$ 10,632,343	\$ 9,875,841	

Motion Ms. Rowe, seconded Mr. Culpepper to adopt Ordinance 02-1213-2021 to adopt the operating budgets of revenue and expenditures for the fiscal year beginning January 1, 2022 and ending December 31, 2022 for General Fund, Special Revenue Funds, Debt Service Fund, and Capital Projects Funds.

A roll call vote was taken as follows:

District 1: Yea, District 2: Absent, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Yea, District 7: Absent
Motion carried.

The President moved to the approval of minutes.

Motion Mr. McCarty, seconded Ms. Rowe to adopt the minutes of the November 8th and December 6th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Ms. Cowans, seconded Ms. Rowe to adopt the following minutes from November 9th Project Committee meeting. Motion carried.

*Project Committee
November 9, 2021*

The Project Committee met Tuesday, November 9, 2021, at 12:00 PM in The Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Mr. Lewis Chatham. Absent: Ms. Amy Magee.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the requests and recommendations for office space at the Courthouse as well as additional Police Jury owned facilities. The Committee requested the Operations Manager to review the security of the Courthouse, prepare cost estimates on relocating the Registrar of Voters office, and discuss possible relocation options to the requestors.

The date of the next Project Committee was not set at this time.

Motion Mr. Culpepper, seconded Mr. Chatham to adjourn. Motion carried.

Motion Ms. Cowans, seconded Mr. McCarty to adopt the following minutes from November 17th Finance Committee meeting. Motion carried.

*Finance Committee
November 17, 2021*

The Finance Committee met Wednesday, November 17, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee. Absent: Mr. John McCarty, and Ms. Tarneshala Cowans.

Ms. Magee noted there was no quorum present and closed the meeting.

With the conclusion of Committee Reports, the President called for monthly management reports. Mr. Brad Roller, OEP Director, gave the November 2021 OEP and Operations Manager Reports.

Mr. Roller presented the November 2021 Road report noting that \$15,859.18 had been spent on emergency call-outs/off-schedule work.

Motion Ms. Rowe, seconded Ms. Cowans to accept the November 2021 emergency/off-schedule reports. Motion carried.

Mr. Roller presented the November 2021 Solid Waste report.

Ms. Gina Thomas, Secretary-Treasurer, gave the November 2021 Financial Report noting the budget to actual comparisons. She updated the Jury with the progress on the financial system conversion.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, gave an update on parish engineering projects and requested a committee meeting to finalize the 2022 Road Program.

Motion Mr. McCarty, seconded Ms. Cowans to adopt the 2022 Asphalt Maintenance Program for the Road Department. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to approve the 2022 Employee Salary Schedule. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to adopt the 2022 Organization Chart. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to authorize advertising for 2022 material bids for fuel and cold mix. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to accept the elevator modernization proposal from Otis Elevator for the 2022 budget cycle. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to accept the bids for Courthouse HVAC system upgrades to the chiller unit (agenda item a.) and air handling unit #3 (agenda item b.). Ms. Magee noted that the bids came in over budget and that the recommendation was to perform the work for only the chiller and air handling unit #3 at this time. Motion carried with no action taken on the bid for air handling units #1 or #2.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize increasing Coroner's Fees to \$75 per call starting in 2022. Motion carried.

Motion Ms. Rowe, seconded Mr. McCarty to approve the 2022 North Louisiana Criminalistics Laboratory Commission budget. Motion carried.

Motion Ms. Cowans, seconded Mr. Culpepper to adopt the 2021 budget amendments and 2022 budget for the Recreation District. Motion carried.

Motion Mr. Culpepper, seconded Mr. McCarty to adopt the 2021 budget amendments and 2022 budget for the Library Board. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to authorize a Cooperative Endeavor Agreement with Hunt, Guillot, & Associates for grant management services. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize the President to sign the Cooperative Endeavor Agreement for Act 119 funds. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize a CEA agreement with the Jackson Parish Sheriff's Office for Courthouse security services. Motion carried.

Motion Ms. Rowe, seconded Mr. McCarty to authorize a CEA agreement with the Jackson Parish Sheriff's Office for IT services. Motion carried.

Motion Ms. Cowans, seconded Mr. Culpepper to accept the IT agreement with HiTech. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to accept the proposal and authorize a contract with Dude Solutions for their asset management software program. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to accept the winning bids from the 2021 surplus sale, authorize an act of donation for the sound and lighting equipment to the Jonesboro Hodge High School Drama Club, and to hold a second surplus sale for the remaining iPad units. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the following resolution accepting the opioid settlement. Motion carried.

RESOLUTION NO. 12.13.2021-01

A Resolution authorizing the Parish of Jackson (herein referred to as this "Governmental Unit") to join with the State of Louisiana and other local governmental units as a participant in the LOUISIANA STATE-LOCAL GOVERNMENT OPIOID LITIGATION MEMORANDUM OF UNDERSTANDING (the "MOU") and any subsequent Formal Agreements necessary to implement the MOU, including but not limited to, the Subdivision Settlement Participation Form(s) in Exhibit K of the Distributor Settlement Agreement and the Janssen Settlement Agreement.

WHEREAS, the Parish of Jackson has suffered harm from the opioid epidemic;

WHEREAS, the Parish of Jackson recognizes that the entire State of Louisiana has suffered harm as a result from the opioid epidemic;

WHEREAS, the State of Louisiana has a pending action in state court, and a number of Louisiana Cities and Parishes have also filed an action In re: National Prescription Opiate Litigation, MDL No. 2804 (N.D. Ohio) (the "Opioid Litigation") and the Parish of Jackson is a litigating participant in that action;

WHEREAS, the State of Louisiana and lawyers representing certain various local governments involved in the Opioid Litigation have proposed a unified plan for the allocation and use of prospective settlement dollars from opioid related litigation;

WHEREAS, the Louisiana Memorandum of Understanding (the "MOU") sets forth sets forth a framework of a unified plan for the proposed allocation and use of opioid settlement proceeds and it is anticipated that formal agreements implementing the MOU will be entered into at a future date; and,

WHEREAS, participation in the MOU by a large majority of Louisiana cities and parishes will materially increase the amount of funds to Louisiana and should improve Louisiana's relative bargaining position during additional settlement negotiations;

WHEREAS, failure to participate in the MOU will reduce funds available to the State, the Parish of Jackson, and every other Louisiana city and Parish;

NOW, THEREFORE, BE IT RESOLVED BY THIS GOVERNMENTAL UNIT:

SECTION 1. That this Governmental Unit finds that participation in the MOU would be in the best interest of the Governmental Unit and its citizens in that such a plan ensures that almost all of the settlement funds go to abate and resolve the opioid epidemic and each and every City and Parish receives funds for the harm that it has suffered.

SECTION 2. That this Governmental Unit hereby expresses its support of a unified plan for the allocation and use of opioid settlement proceeds as generally described in the MOU, attached hereto as Exhibit "A."

SECTION 3. That Michael G. Stag and/ or John F. Young are hereby expressly authorized to execute the MOU in substantially the form contained in Exhibit "A."

SECTION 4. That Amy Magee is hereby authorized to execute any formal agreements implementing a unified plan for the allocation and use of opioid settlement proceeds that is not substantially inconsistent with the MOU and this Resolution including but not limited to the Subdivision Settlement Participation Form(s) in the Distributor Settlement Agreement and the Janssen Settlement Agreement.

SECTION 5. That the Clerk be and hereby is instructed to record this Resolution in the appropriate record book upon its adoption.

SECTION 6. The Clerk of this Governmental Unit is hereby directed to furnish a certified copy of this Ordinance/Resolution to:

Attorney General Jeff Landry
c/o Bill Stiles
Post Office Box 94005
Baton Rouge, LA 70804

SECTION 7. This Resolution shall take effect immediately upon its adoption.

Adopted this day of, December 13, 2021.

Motion Ms. Cowans, seconded Mr. Culpepper to authorize the use of the Community Center for the requested date for the LSU Ag Center with the option to allow a paying customer priority over the dates if needed. Motion carried.

The Jury reviewed Parish Board Appointments.

Motion Mr. Culpepper, seconded Mr. McCarty to appoint the following parish board members:

- Re-appoint Mr. Joe Vail to the Ambulance Board for a 6-year term ending 12/31/2027.
- Re-appoint Ms. Yumeka Robinson to the Tourism Board on behalf of District 3 for a 3-year term ending 12/31/2024.
- Appoint Mr. Latavious Hammock to the Tourism Board on behalf of District 5 to complete the term ending 12/31/2023.
- Re-appoint Mr. Freddy Tolar to the District 3 Fire Board for a 2-year term ending 12/31/2023.
- Re-appoint Ms. Margaret Waggoner to the District 3 Fire Board for a 2-year term ending 12/31/2023.
- Re-appoint Mr. Frankie Harris to the District 4 Fire Board for a 2-year term ending 12/31/2023.

Motion carried.

The Jury reviewed the nuisance complaint received on Ed Barnes Road. The Jury asked Mr. Avery to contact the property owner and to monitor the cleanup until the next Regular Meeting.

The President opened the floor for announcements and notifications.

Mr. Roller announced the April 2022 OEP Region 8 meeting would be hosted by Jackson Parish at the Dr. Charles H. Garrett Community Center.

The President announced the 2022 liquor applications have been processed for Class A Retail Beer and Retail Liquor to Caney Lake Enterprises.

The President opened the floor for Juror comments.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.