

Jackson Parish Hospital
Governing Board Budget Hearing Minutes
September 27, 2023

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, September 27, 2023, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana to conduct a public hearing to receive comments on the 2023 Operating Budget. Board Members present were: Chris Bowman, Angela Curtis, Shontae Mims and Dr. Slusher. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Sheila Mariano, Sunni Bougues, Jerry Allen, Shelley Malsam and Kelsey Arnold.

Bowman called the public hearing to order at 12:03 p.m.

Bowman called for public comments on the 2023 Operating Budget.

There were no members of the public present; therefore, there were no public comments.

Upon a motion by Mims and second by Slusher, the public hearing was closed at 12:04 p.m.

Jackson Parish Hospital
Governing Board Meeting Minutes
September 27, 2023

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, September 27, 2023, at 12:15pm, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Chris Bowman, Angela Curtis, Shontae Mims and Dr. Slusher. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Sheila Mariano, Sunni Bougues, Jerry Allen, Shelley Malsam and Kelsey Arnold.

Bowman called the meeting to order at 12:20 p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Mims and second by Curtis, the September 27, 2023, meeting agenda was unanimously approved.

Following a motion by Curtis and second by Slusher, the August 23, 2023, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Dr. Sheila Mariano, Chief of Staff, presented the appointment, reappointment, and resignation/termination recommendations. There was a motion by Curtis and second by Mims to approve the Chief of Staff Report as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan began by presenting the Louisiana Compliance Questionnaire for FYE September 30, 2023, noting that the questionnaire is a required part of a financial audit of Louisiana state and local government and public agencies and that upon completion, the

questionnaire must be presented to and adopted by the Governing Body through formal resolution in an open meeting. There was a motion by Mims and second by Slusher to adopt the Audit Compliance Questionnaire FYE September 30, 2023. All members present were in favor and the motion carried. The foregoing resolution was read aloud in full by Bowman; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

Mims-AYE
Curtis-AYE
Slusher-AYE
Bowman-AYE

There were 4-AYES, 0-NAYS, 0-Abstained, and 0-Absentee Members.

Morgan then presented the Delta Pathology Contract for annual renewal with a few changes for this year, including the Medical Directorship that will cost \$1152 per month and noted that it is something that we must have because of the blood bank. Morgan also noted that they are charging a flat rate fee on governmental payers of \$2000 per month. Morgan noted that JPH is happy with Delta Pathology services and Dr. Kidd. Malsam explained that it is cheaper to do a \$2000 per month flat fee than to do the alternative option of \$2 per test because it would be twice as much if we do the \$2 per test. Bowman asked how long the contract is good for and Morgan noted that it is for one year. There was a motion by Curtis and second by Slusher to approve the Delta Pathology Contract. All members present were in favor and the motion carried. Morgan then noted that all board members have completed their Ethics training.

During the COO/CIO Report, Thomas presented the revised Retirement Policy and the additions were made by request of our provider plan provider. There was a motion by Curtis and second by Mims to approve the revised Retirement Policy. All members present were in favor and the motion carried. Thomas then presented the 2024 JPH Paid Holiday Schedule for approval. Thomas noted that it is the same scheduled holidays as the 2023 JPH Paid Holiday Schedule. Thomas mentioned that for Juneteenth, JPH will follow the State schedule. Bowman requested to amend the policy to show that JPH will follow the Federal holiday schedule opposed to the State. There was a motion by Mims and second by Curtis to approve the amended 2024 JPH Paid Holiday Schedule. All members present were in favor and the motion carried. Thomas then presented the resolution 2023-6 Equipment Surplus and noted that it is for a portable building on the hospital grounds that is 20+ years old. There was a motion by Slusher and second by Mims to approve the 2023-6 Equipment Surplus Resolution as presented, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

Mims-AYE
Curtis-AYE
Slusher-AYE
Bowman-AYE

There were 4-AYES, 0-NAYS, 0-Abstained, and 0-Absentee Members.

Thomas then gave an update on the Endoscopy building and ED Renovation, noting that concrete slab for the Endoscopy building on the far end for the generator and air conditioner was being poured currently. Thomas mentioned that the sidewalks will be next and were able to refine the metal ramps that go into the back of the building that will save money but had to redesign the sidewalks that meet the ramps. Water, gas, and sewer are scheduled to be hooked up. Thomas noted that electrical is already completed and is through Entergy.

Stansbury presented the JPH FY24 Operating Budget. The foregoing resolution was read aloud in full; there was a motion by Mims and second by Curtis to adopt Resolution # 2023-5 as presented, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

Mims-AYE
Curtis-AYE
Slusher-AYE
Bowman-AYE

There were 4-AYES, 0-NAYS, 0-Abstained, and 0-Absentee Members.

During the CFO Report, Stansbury requested a ratification of Special Checks, ACH Debits for the months of August 2023 and September 2023 as well as payables for August 24, 2023, September 6, 2023, and September 19, 2023. Morgan asked Malsam to explain to the board what R1 does for JPH and the charge of \$32,410.51. Malsam explained that R1 is the billing company for JPH and the money R1 gets from us is percentage-based on the money JPH collects. Bowman asked if it is part of the Cerner contract that we must use. Malsam noted that we don't have to use R1, but it the same group that JPH has worked with since switching to Cerner. Bowman asked how many employees it would take to do in-house billing. Malsam explained that is difficult to find billers and she would have to do research. Mims asked how much of a percentage R1 gets and Thomas noted that it is 2%. Bowman asked for a status update on the water well project and Morgan explained that he met with the Mayor and are currently waiting on Congress to make a change, explaining that they listed JPH as the recipient of the grant and LDH came back saying hospitals can't be in the water treatment business. Morgan noted that they will have to change it back to the city. There was a motion by Curtis and second by Slusher to ratify the payables for August 24, 2023, September 6, 2023, and September 19, 2023, and Special Checks and ACH Debits for the months August 2023 and September 2023. All members present were in favor and the motion carried. Stansbury then let the Board members know that Auditors would be at JPH doing inventory the following Monday. Stansbury continued to present financial report. Stansbury presented the Board with a packet of Financials, while also presenting a budget to actual comparison of the Statement of Net Position with the Assets and Liabilities.

Allen reviewed the Rural Health Clinic stats with the Board. Allen presented the ED Patient Arrival to First Documentation to Physician report. Noting that the average is 25.31 minutes.

Malsam then presented the Board with the Hospital Statistics for the month of August 2023.

During a public session, Bowman asked for status update on the contract Emergency Room re-bid value engineering. Morgan explained that he doesn't have an update but doesn't see it being a big change and will follow up on it. Bowman asked Morgan when he thought the renovation would start and Morgan noted that it may be November before everything is ready.

There was no Executive Session.

The next regular meeting will be held October 25, 2023, at noon in the hospital board room.

Upon motion by Mims and second by Curtis, the meeting was unanimously adjourned at 12:45 p.m.

Chris Bowman, Esq.
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital