

The Jackson Parish Police Jury met in regular session on Tuesday, February 8, 2022, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: Mr. Todd Culpepper and Ms. Regina Rowe. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Mr. Treadway, called the meeting to order. Ms. Cowans gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments, and they were heard.

Motion Ms. Magee, seconded Mr. Chatham to amend the agenda to discuss and act, if necessary, on moving the 2022 Regular Meeting date. The President called for public comments, there were none. Motion carried unanimously and the item was added as #15 b.

The President moved to the approval of minutes.

Motion Ms. Magee, seconded Mr. Chatham to adopt the minutes of the January 10<sup>th</sup> Jury Meeting, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Ms. Magee, seconded Mr. Chatham to adopt the following minutes from the January 24<sup>th</sup> Road Committee meeting. Motion carried.

*Road Committee  
January 24, 2022*

*The Road Committee met Monday, January 24, 2022, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. Lynn Treadway. Absent: none. Also present: Brad Roller, Operations Manager and Jody Stuckey, Road Superintendent.*

*The meeting was called to order by the Chair, Ms. Amy Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Committee reviewed the presented options for the 2022 Road Project along with the budget. Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury approve the Option D Asphaltic Concrete Program only and adopt the 3-year plan. Motion carried.*

*The Committee reviewed the list of roads by-district that had been recommended for public hearing or other action. Ms. Magee stated no further action needed to be taken by the Committee since the recommendations were already made.*

*The Committee discussed other issues and concerns with the Road Department.*

*The date of the next Road Committee was tentatively set for Thursday, February 17th at 5:00 PM.*

*Motion Mr. Treadway, seconded Mr. Chatham to adjourn. Motion carried.*

Motion Mr. Chatham, seconded Ms. Magee to amend the 2022 Road Maintenance Program as presented. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to adopt the 3-year road program as presented. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to adopt the following minutes from the January 28<sup>th</sup> Finance Committee meeting. Motion carried.

*Finance Committee  
January 28, 2022*

*The Finance Committee met Friday, January 28, 2022, at 11:00 AM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. John McCarty and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.*

*In the absence of the Chair, Ms. Rowe called the meeting to order. Mr. McCarty gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Secretary-Treasurer reviewed the month-to-date financials, purchase orders, and year-to-date budget. The Committee reviewed the fund balances.*

*Motion Ms. Rowe, seconded Mr. McCarty to amend the agenda to include discussion and recommendation on an appropriation to the Sparta Groundwater Commission. Motion carried unanimously and the item was added to the agenda as #6.*

*The Committee reviewed the request and the presented financials from the Jackson Parish Museum and Fine Arts Association. Ms. Barbara Johnson and Ms. Wilda Smith were invited to discuss. Motion Mr. McCarty, seconded Ms. Rowe to recommend the Jury amend the budget to include an appropriation of \$7,000 to fund the Jackson Parish Museum and Fine Arts Association. Motion carried.*

*The Committee reviewed the request from the Clerk of Court for additional shelving. Motion Mr. McCarty, seconded Ms. Rowe to recommend the Jury amend the budget to purchase two shelving units for \$740 for the Clerk of Court. Motion carried.*

*The Committee reviewed the request to adopt an ordinance for credit card purchases and payments processed by the Police Jury. Motion Ms. Rowe, seconded Mr. McCarty to recommend the Jury authorize an ordinance establishing a service charge (convenience fee) for credit card use. Motion carried.*

*The Committee reviewed the expiration dates for the Health Unit and Council on Aging property taxes. Ms. Rowe requested communication with the Council on Aging to determine the date for the renewal election. No action was taken at this time.*

*Motion Ms. Rowe, seconded Mr. McCarty to recommend the Jury amend the budget to include an appropriation of \$1,500 for the Sparta Groundwater Commission. Motion carried.*

*The date and time for the next Finance Committee was not set at this time.*

*Motion Mr. McCarty, seconded Ms. Rowe to adjourn. Motion carried.*

The Jury discussed the recommended appropriation for the Jackson Parish Museum and Fine Arts Association. Ms. Magee left the meeting. Ms. Magee returned to the meeting. Motion Mr. McCarty, seconded Ms. Cowans to table action on the recommendation to amend the budget to include an appropriation of \$7,000 to fund the Jackson Parish Museum and Fine Arts Association. Motion carried.

Motion Ms. Magee, seconded Mr. Chatham to amend the budget to purchase two shelving units for \$740 for the Clerk of Court. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to authorize an ordinance establishing a service charge/convenience fee for credit card use. Motion carried.

The President called for monthly management reports.

Mr. Brad Roller, OEP Director and Operations Manager, gave the January 2022 OEP and Operations Manager Reports.

Mr. Jody Stuckey, Road Superintendent, presented the January 2022 Road report noting that \$5,498.18 had been spent on emergency call-outs/off-schedule work.

Motion Ms. Magee, seconded Mr. McCarty to accept the January 2022 emergency/off-schedule reports. Motion carried.

Mr. Robin Session, Solid Waste Superintendent, presented the January 2022 Solid Waste report.

Ms. Gina Thomas, Parish Administrator, gave the January 2022 Financial Report noting the budget to actual comparisons and discussed the accrual process.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, Inc. gave the January 2022 Engineering Report. He discussed the timelines for the 2022 Road Project.

Motion Ms. Magee, seconded Mr. Chatham to authorize the President to sign the Letter of Assurances for the Uniform Relocation Assistance & Real Property Act. Motion carried.

Motion Mr. Chatham, seconded Ms. Magee to move the Regular Meeting date to the 3<sup>rd</sup> Tuesday of each month. No change was made to the location and time. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to table action on items #16 a. through #16 o. Motion carried with Ms. Magee voting "Nay."

Motion Ms. Magee, seconded Mr. Chatham to authorize the Secretary-Treasurer to submit the Louisiana Compliance Questionnaire and audit engagement letter for the 2021 audit. Motion carried.

Motion Ms. Magee, seconded Mr. Chatham to approve the requests from the LSU Ag Center for use of the Community Center in accordance with the existing CEA. Motion carried.

The Jury reviewed Parish Board Appointments.

Motion Ms. Magee, seconded Mr. McCarty to take action on the following parish board members:

- Accept the resignation of George Tim Wyatt from the Ambulance Board effective 1/11/2022.
- Appoint Deidra Hollis to complete the term on the Ambulance Board ending 12/31/2025.
- Re-appoint Daniel Ponder to the Watershed Commission for a 4-year term ending 12/31/2025.
- Re-appoint Robbie Howard to the Hodge Fire Board for a 1-year term ending 12/31/2022.
- Re-appoint Wesley Harvey to the Hodge Fire Board for a 2-year term ending 12/31/2023.

Motion carried.

There were no announcements or notifications.  
The President opened the floor for Juror comments.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.