

The Jackson Parish Police Jury met in regular session on Monday, September 13, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

Motion Mr. Culpepper, seconded Ms. Rowe to amend the agenda to include declaring the damaged community center sign as having no value. Motion carried unanimously and the item was added to the agenda as #26.

There were no public comments.

The President convened the 2021 Tax Board of Review. Mr. Glen Kirkland, Jackson Parish Tax Assessor, presented the appeals.

Motion Mr. Culpepper, seconded Mr. Treadway to uphold the 2021 assessments as presented by the Tax Assessor and to deny the changes to the 2021 tax roll as requested by:

- Regency Intrastate Gas, LLC

and to affirm and accept the 2021 tax roll assessment as presented by the Jackson Parish Tax Assessor.

A roll call vote was taken:

District 1 – Yea, District 2 – Yea, District 3 – Yea, District 4 – Yea, District 5 – Yea, District 6 – Yea, District 7 – Yea  
Yeas: 7  
Nays: 0  
Absent: 0  
Abstaining: 0

Motion carried.

The President moved to the approval of minutes.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the minutes of the July 27<sup>th</sup>, August 2<sup>nd</sup>, August 9<sup>th</sup>, and September 7<sup>th</sup> Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from August 17<sup>th</sup> Operations Committee meeting. Motion carried.

*Operations Committee  
August 17, 2021*

*The Operations Committee met Tuesday, August 17, 2021, at 5:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Amy Magee and Mr. John McCarty. Absent: Mr. Lewis Chatham. Also present: Robin Sessions, Solid Waste Superintendent, Jody Stuckey, Road Superintendent, and Gina Thomas, Secretary-Treasurer.*

*The meeting was called to order by the Chair, Ms. Amy Magee. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.*

*The Chair opened the floor for public comments, and they were heard.*

*Ms. Thomas discussed the status of the Maintenance Department and did not have any concerns or requests.*

*Ms. Thomas discussed the status of the Administrative Department and did not have any concerns or requests.*

*The Committee discussed the Enterprise Lease and Maintenance Program. Ms. Stephanie Miles from Enterprise answered questions via teleconference.*

*The Committee requested that the Jury research re-ordering the planned vehicles as 2022 models through the local dealership as long as the cost was within 3% of the state contract.*

*The Committee discussed stolen 911 signs from parish roads. Ms. Magee stated she would discuss the issues with the Sheriff.*

*Mr. Stuckey discussed concerns with debris at the Pardue Loop property and internet service at the Road Barn.*

*The Committee discussed plans for bins sites and using ARP funding for projects. Mr. Sessions asked the Committee to make a full plan for the Solid Waste program on all future projects including the landfill expansion.*

*Mr. Sessions discussed concerns on staffing and on re-opening the locations on Zoar and Walker road.*

*The date of the next Operations Committee was set for Wednesday, September 15th at 5:15 PM.*

*Motion Mr. McCarty, seconded Ms. Magee to adjourn. Motion carried.*

*Motion Mr. Chatham, seconded Mr. McCarty to accept the proposal from TEC for 10 mg fiber internet service at the Road Department. Motion carried.*

*Motion Mr. Treadway, seconded Mr. Culpepper to adopt the following minutes from August 18<sup>th</sup> Finance Committee meeting. Motion carried.*

*Finance Committee  
August 18, 2021*

*The Finance Committee met Wednesday, August 18, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Ms. Tarneshala Cowans. Absent: Mr. John McCarty.*

*The Chair, Ms. Tarneshala Cowans, called the meeting to order. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Secretary-Treasurer reviewed the month-to-date financials, purchase orders, and year-to-date budget. The Committee reviewed the fund balances and the recommended budget amendments.*

*The Committee reviewed the open items for them to discuss at future meetings.*

*The date and time for the next Finance Committee was set for Wednesday, September 15<sup>th</sup> at 12:00 PM.*

*Motion Ms. Magee, seconded Ms. Cowans to adjourn. Motion carried.*

Motion Mr. Treadway, seconded Ms. Cowans to amend the budget for general severance tax by a decrease of (\$84,589.74). Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to adopt the following minutes from August 18<sup>th</sup> and September 1<sup>st</sup> Grants Committee meetings. Motion carried.

*Grants Committee  
August 18, 2021*

*The Grants Committee met Wednesday, August 18, 2021, at 12:15 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Tarneshala Cowans (left after item #2). Absent: none.*

*The meeting was called to order by the Chair, Ms. Amy Magee.*

*The Chair opened the floor for public comments, and they were heard.*

*The Committee reviewed the recommended expenditures for the American Recovery Plan. The Secretary-Treasurer presented the tabulation forms and information on the hardware and software upgrades.*

*Motion Mr. Culpepper, seconded Ms. Cowans to recommend the Jury authorize a contract with OpenGov and NeoGov for financial and payroll software and authorize the Secretary-Treasurer to purchase upgraded board tablets as ordered. Motion carried.*

*Motion Mr. McCarty, seconded Ms. Cowans to authorize employee hazard pay of \$2.00/hour for worked hours during the pandemic for 2020. Motion carried.*

*Mr. Culpepper asked the Secretary-Treasurer to calculate hazard pay for the Coroner's Office as well and present it to the Jury.*

*The Committee discussed getting an appraisal and a timber cruiser to be able to make an offer on the land for the landfill expansion.*

*The Committee discussed the revenue loss calculation. Ms. Magee discussed letters of request.*

*Ms. Cowans left the meeting.*

*Motion Mr. Culpepper, seconded Ms. Magee to recommend the Jury construct four gravel bin site locations at Hwy 148, Dorsey Shop Road, Zoar Road, and Walker Road, not to exceed \$200 thousand total, in lieu of constructing one model bin site at Hwy 148. Motion carried.*

*Motion Mr. Culpepper, seconded Ms. Magee to recommend the Jury transfer \$1 million from the ARP fund to the General Fund for revenue loss. Motion carried.*

*The Committee discussed reviewing letters of request as they are submitted.*

*The dates of the next Grants Committee meetings were set for Wednesday, September 1st at 12:00 PM and Wednesday, September 15th at 12:15 PM*

*Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.*

*Grants Committee  
September 1, 2021*

*The Grants Committee met Wednesday, September 1, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Tarneshala Cowans. Absent: none.*

*The meeting was called to order by the Chair, Ms. Amy Magee. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Committee reviewed the expenditures to-date for the ARP funding. The Secretary-Treasurer stated the first interim report had been submitted.*

*The Committee reviewed the updated price estimates for the HVAC system at the Courthouse. The Secretary- Treasurer and Operations Manager, Brad Roller, noted the critical items and the overall budget and recommended unit replacement order.  
Motion Mr. Culpepper, seconded Ms. Cowans to recommend the Jury allocate \$412 thousand of ARP funds to replace the chiller #1 and air handling units 1, 2, and 3. Motion carried.*

*There were no other recommendations or letters of request.*

*The Committee asked Mr. Paul Riley to send a letter to the sewer system in Lincoln Parish requesting an agreement concerning the Mt. Pisgah sewer system.*

*The date of the next Grants Committee meeting was noted as Wednesday, September 15th at 12:00 PM.*

*Motion Mr. Culpepper, seconded Ms. Cowans to adjourn. Motion carried.*

Motion Mr. Treadway, seconded Mr. Chatham to authorize American Rescue Plan funds to accept the proposals from OpenGov and NeoGov for upgraded financial and payroll software and to approve the purchase of hardware including scanners, timeclocks, and tablets. Motion carried.

The President opened the floor for discussion on the disposal of the existing tablets. The Secretary-Treasurer stated that Apple has a service to buy back old devices for up to \$600 and said any surplus bids would need to be at least that high.

Motion Ms. Cowans, seconded Mr. Culpepper to surplus the old tablets and use the revenue towards the purchase of the upgraded models. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to authorize American Rescue Plan funds to pay employees of the Road, Solid Waste, Maintenance, Administration, and Coroner's departments hazard pay of \$2.00/hour for worked hours during the pandemic in 2020. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to authorize American Rescue Plan funds for replacing chiller #1 and air handling units #1, #2, and #3 in the courthouse. Motion carried.

Motion Ms. Rowe, seconded Mr. McCarty to transfer the funds from the American Rescue Plan to the General Fund for revenue loss due to the pandemic. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to authorized funds from the revenue loss calculation to be used to construct four gravel and fenced bin sites at the following locations: Hwy 148 (Clay Hilltop), Dorsey Shop Road, Walker Road, Zoar Road. Motion carried.

Motion Mr. Chatham, seconded Ms. Rowe to authorize labor and equipment from the Road Department to prepare the designated gravel bin site locations and the Solid Waste Fund to purchase the materials. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the following minutes from August 27<sup>th</sup> Policy & Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee  
August 27, 2021*

*The Policy & Personnel Committee met Friday, August 27, 2021, at 11:30 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Regina Rowe. Absent: Mr. Lynn Treadway.*

*The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*The Committee discussed the medical leave for Mr. Edward Pepper. The Secretary-Treasurer presented information on retirement benefits. The Committee asked the Secretary-Treasurer and Payroll Clerk to request an expedited quote and processing from PERS for Mr. Pepper.*

*The Committee reviewed the list of board appointments and nominees.*

*The Committee reviewed the Subdivision Ordinance and the information provided by Mr. Paul Riley. Mr. Riley stated he did not recommend any changes to the existing ordinance, but he discussed the requested option to modify the ordinance definition of subdivision from two parcels to three.*

*Motion Mr. Culpepper to recommend the Jury amend the Subdivision Ordinance with the new definition. No second was made.*

*Ms. Rowe requested this item be reviewed with the full Jury at the Business Session before any recommendations are made.*

*The date of the next Policy & Personnel Committee was not set at this time.*

*Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.*

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from August 27<sup>th</sup> Project Committee meeting. Motion carried.

*Project Committee  
August 27, 2021*

*The Project Committee met Friday, August 27, 2021, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none. Also Present: Ms. Angie Roberts, Registrar of Voters and Ms. Laura Culpepper, Clerk of Court.*

*The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.*

*There were no public comments.*

*Ms. Magee arrived at the meeting.*

*The Chair invited Mr. Doug Mitchell from the North Delta Regional Planning Commission to present information from the 2020 census and re-apportionment project. The Committee and attendees reviewed the maps and data.*

*The date of the next Project Committee was set for Tuesday, September 21st at 5:00 PM.*

*Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.*

With the conclusion of Committee Reports, the President called for monthly management reports. Mr. Jody Stuckey, Road Department Superintendent, gave the August 2021 Road report noting that \$5,081.31 had been spent on emergency call-outs/off-schedule work. Motion Ms. Rowe, seconded Mr. Treadway to accept the August 2021 emergency/off-schedule reports. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, gave the August 2021 Solid Waste report.

Ms. Gina Thomas, Secretary-Treasurer, gave the August 2021 Financial Report noting the budget to actual comparisons.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, gave an update on parish engineering projects.

The Jury reviewed Parish Board Appointments.

Motion Mr. Treadway, seconded Mr. Chatham to re-appoint Ms. Regina Rowe to the Board of Directors of the Sparta Groundwater Conservation District Commission. Motion carried.

Motion Mr. Culpepper, seconded Ms. Rowe to accept the resignation of Ms. Dawn Slezak from the Tourism Board. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to appoint Ms. Yumeka Washington to the Tourism Board to complete the term ending 12/31/21. Motion carried with Ms. Cowans recusing herself due to her employment with Ms. Washington.

Motion Mr. Treadway, seconded Mr. McCarty to accept the resignation of Mr. Burt Brown from the Watershed Board. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to re-appoint Ms. Kelly Spangler to the Tourism Board for a 2-year term ending 12/31/22. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to appoint Ms. Melinda Garrett to the Museum Board for a 3-year term ending 12/31/23. Motion carried.

The Jury review other vacancies on Library, Tourism, Jonesboro Fire, Hospital, and Watershed Boards.

Motion Mr. Culpepper, seconded Mr. Chatham to re-appoint Mr. Wayne Anderson to the Jonesboro Fire Board for a 2-year term ending 12/31/203. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to re-appoint Ms. Conchita Malone-Doyle to the Jonesboro Fire Board for a 2-year term ending 12/31/203. Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to approve the use of the Community Center for the LSU Ag Center for the requested dates. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to adopt the following ordinance:

**ORDINANCE NO. 01-0913-2021**

**AN ORDINANCE TO AMEND ORDINANCE 03-0409-2007 TO CHANGE THE NUMBER OF DIRECTORS TO SERVE ON THE JACKSON PARISH MUSEUM AND FINE ARTS ASSOCIATION BOARD TO SEVEN MEMBERS.**

WHEREAS, La. R.S. 25:1215.1 authorized the Jackson Parish Police Jury to create a museum board;

WHEREAS, La. R.S. 25:1215.3 authorizes the Jackson Parish Police Jury to establish the membership of the board;

WHEREAS, the Jackson Parish Police Jury has determined that a seven (7) person board would best serve the purpose of the board and the people of Jackson Parish.

NOW, THEREFORE, be it ordained by the Jackson Parish Police Jury, in regular session, duty convened at which a quorum was present and voting, that the following amendment to ordinance 03-0409-2007, be adopted to wit:

**SECTION I**

Part 1-C- Board Government and Membership shall be amended to set and establish a board to be governed by seven (7) directors appointed by the Jackson Parish Police Jury.

**SECTION II**

This amendment to ordinance 03-0409-2007 shall become effective immediately upon adoption and signing by the President.

**SECTION III**

All ordinances or parts of ordinances in conflict herewith are repealed as of the effective date of this Ordinance.

A roll call vote was taken as follows:

District 1: absent, District 2: yea, District 3: yea, District 4: yea, District 5: yea, District 6: yea, District 7: yea  
Motion carried.

The above ordinance was read by title, and considered section by section and adopted as a whole by the following vote:

YEAS: 7  
NAYS: 0  
ABSENT: 0  
ABSTAINING: 0

WHEREUPON said ordinance was declared adopted on this 13<sup>th</sup> day of September, 2021 at Jonesboro, Jackson Parish, Louisiana.

ATTEST:

/s/ Amy Magee  
PRESIDENT

/s/ Gina M. Thomas  
SECRETARY/ TREASURER

Motion Mr. Culpepper, seconded Mr. Treadway to authorize extending the contract with Volkert Inc. for debris monitoring services. Motion carried.

Motion Ms. Rowe, seconded Mr. Chatham to authorize RFPs for pre-disaster debris hauling services. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to declare the damaged Community Center sign as having no value and authorize its disposal. Motion carried.

The President opened the floor for announcements and notifications.  
Mr. Culpepper discussed the Hospital Board vacancies.

The President opened the floor for Juror comments.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.