

The Jackson Parish Police Jury met in regular session on Monday, February 8, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham and Ms. Regina Rowe. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments. Mr. Ben Ledbetter with the Jackson Parish Journal stated that he would like to share information regarding the upcoming sales tax election to share with his readers. The Jury thanked Mr. Ledbetter for getting the information to the people.

The President moved to the approval of minutes.

Motion Ms. Cowans, seconded Mr. Culpepper to adopt the minutes of the January 19th and 26th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Culpepper, seconded Mr. Treadway to adopt the following minutes from the January 21st Finance Committee meeting. Motion carried.

*Finance Committee
January 21, 2021*

The Finance Committee met Thursday, January 21, 2021 at 12:00 PM in the Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee and Mr. John McCarty. Absent: Ms. Tarneshala Cowans.

With the Chairman not present, the meeting was called to order by Ms. Magee. Mr. McCarty gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

Ms. Magee noted that Ms. Cowans and the Secretary-Treasurer were both listening via teleconference due to mandated COVID-19 quarantines.

The Committee discussed the deadline for the 2020-21 LGAP application. Ms. Magee stated that only the Village of North Hodge had requested a letter of support from the Police Jury and that the maximum for municipalities was \$25,000, leaving \$33,800 available. They discussed options for what the Police Jury could apply for and other grant opportunities available. Ms. Magee stated that if more municipalities applied, the Jury would not want to compete against them, but that the Police Jury should have an application prepared if no one else requested anything. Ms. Magee stated that a vehicle to be used by Administration, Maintenance, OEP, Administrative Clerks, and travel would benefit multiple departments. Ms. Cowans agreed.

Motion Mr. McCarty, seconded Ms. Magee to recommend the Jury use the 2020-21 LGAP application to apply for the purchase of an SUV. Motion carried.

Ms. Magee stated that the 2020 Finance Committee had requested the President to talk to the Sheriff's Office about the cost of prisoner housing. She stated that the Secretary-Treasurer had also been contacted

by the correctional center asking if the Police Jury is supposed to receive the invoices for the towns. Ms. Magee stated that in her research she found that the Police Jury has been paying for all of the municipal prisoners, even though it is not mandated. The Committee discussed the cost per day for different types of prisoners and the tickets and sentences imposed by the towns.

Motion Mr. McCarty, seconded Ms. Magee to recommend the Jury notify the Sheriff's Office that the Police Jury will only pay for their mandated prisoners. Motion carried.

Motion Mr. McCarty, seconded Ms. Magee to set the next Finance Committee Meeting for Tuesday, February 16th at 12:00 PM at the Administrative Building. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to table action on the mandated prisoner fees until Mr. Avery can research the Police Jury's responsibilities. Mr. Culpepper shared information on how the Jury took over payment for all fees for municipal prisoners. Motion carried.

Motion Ms. Cowans, seconded Mr. Culpepper to adopt the following minutes from the January 29th Operations Committee meeting. Motion carried.

*Operations Committee
January 29, 2021*

The Operations Committee met Friday, January 28, 2021 at 11:00 AM in the Nathaniel Zeno Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. John McCarty. Absent: none. Also in attendance: Mr. Jody Stuckey, Road Superintendent and Mr. Paul Riley, Parish Engineer.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. McCarty gave the invocation and Mr. Chatham let in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. Riley presented the preliminary 2021 Road Program, 3-Year Road Program, and 2-year Maintenance Program. The Committee discussed the planned work and that the 3-year program is subject to change year-over-year. Mr. Riley explained the skipped roads from the Maintenance Program due to the required repairs being too extensive for the Road Crew and stated these roads would stay in their priority ranking and go to the annual road program.

Mr. Chatham asked why the crew couldn't work on roads in the same area to save on costs for mobilizing the crews to different locations. Mr. Riley explained the restrictions on the priority list rankings. Ms. Magee stated that the Jury had received attorney opinions on this issue in the past with the conclusion being that they cannot deviate from the list.

Motion Mr. Chatham, seconded Mr. McCarty to recommend the Jury adopt the 2021 Road Program as presented. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Jury adopt the 2021-2023 3-year Road Program as presented. Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to recommend the Jury adopt the 2021-2022 Road Maintenance Program as presented. Motion carried.

The Secretary-Treasurer announced that the Solid Waste Administrative Clerk would be moving into the Administrative Building on February 4th.

Ms. Magee announced that the Secretary-Treasurer would send the Jurors the Committee Assignment worksheet on the 15th and 30th of each month.

The Committee scheduled the next Operations Committee meeting for Thursday, February 11th at 3:00 PM at the Administrative Building.

Motion Mr. McCarty, seconded Mr. Chatham to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to adopt the 2021 Road Program. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to adopt the 2021-2023 Three-Year Road Program. Motion carried.

Motion Mr. treadway, seconded Ms. Cowans to adopt the 2021-2022 Road Maintenance Schedule. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports.

Mr. Jody Stuckey, Road Department Superintendent, gave the January 2021 Road report noting that \$19,062.51 had been spent on emergency call-outs/off-schedule work. He stated that the crews had started working on the 2021 road program preparations.

Motion Mr. McCarty, seconded Mr. Culpepper to accept the January 2021 emergency/off-schedule reports. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent, gave the January 2021 Solid Waste report noting the rise in tonnage from year to year.

The President updated the Jury on the activities of the OEP Department.

Ms. Gina Thomas, Secretary-Treasurer, presented the January 2021 Financial Report highlighting the actual vs. budget comparisons for all funds and discussed the accrual process and the receipt of 2020 ad valorem taxes.

The President moved on to Other Business.

Mr. Paul Riley, Parish Engineer with the Riley Co. gave the January 2021 Engineering report.

Motion Ms. Cowans, seconded Mr. Treadway to authorize the President to sign the Letter of Assurances for the Uniform Relocation Assistance & Real Property Act to the Louisiana Department of Transportation & Development. Motion carried.

Motion Mr. McCarty, seconded Mr. Treadway to authorize the Secretary-Treasurer to complete and submit the Louisiana Compliance Questionnaire for the 2020 audit. Motion carried.

Motion Mr. McCarty, seconded Ms. Cowans to appoint the following Parish Board members:

- Re-appoint Mr. Jeff Hairston to the Recreation District Board representing District 3 for a three-year term ending 2/28/2024.
- Appoint Mayor Greg Harris to replace Mr. Dwight Cooper on the Ward 3 Fire District Board in accordance with their by-laws designating the Chatham Mayor as a member on the board for a two-year term ending 12/31/2022.
- Accept the resignation of Mr. Philip Lawrence from the Tourism Board.

Motion carried.

The President announced the need to do a one-time drawing for term lengths for the Tourism and Watershed Boards so that the members would not all expire on the same year. The new terms would be put in place as the members were appointed at the end of the 2021 term. The results were as follows:

- Tourism Board Terms:
 - District 1: 2-year term, District 2: 3-year term, District 3: 1-year term, District 4: 1-year term, District 5: 3-year term, District 6: 3-year term, District 7: 2-year term
- Watershed District Board Terms:
 - District 1: 2-year term, District 2: 3-year term, District 3: 1-year term, District 4: 2-year term, District 5: 4-year term, District 6: 3-year term, District 7: 1-year term

The Jury discussed the process for virtual meetings. Mr. McCarty requested that they discuss it at the March Business Session. No action was taken.

The President opened the floor for announcements and notifications.

The President announced that the Jury would hold public hearings prior to the March and April Regular Jury Meetings to receive comments and answer questions regarding the sales tax election.

Mr. McCarty announced that the Parish Cleanup Committee would have information to present at the next Business Session for a 2021 cleanup event.

Mr. Culpepper requested that Mr. Avery provide guidance to the Jury on the law governing the Hospital Board appointments if the population changes from the 2020 census.

The President opened the floor for to Juror Comments.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.