

The Jackson Parish Police Jury met in regular session on Tuesday, July 13, 2021 at 5:15 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Ms. Tarneshala Cowans. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order. Mr. Culpepper gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

Mr. Culpepper made a motion to amend the agenda to include authorizing the Secretary-Treasurer to research and take the steps to release the \$250,000 reserved for the livestock pavilion to the general fund. With no second, the motion died.

The President opened the floor for public comments, and they were heard.

The President invited Mr. Doug Mitchell from the North Delta Planning and Development District to present information for the reapportionment process. The Project Committee was assigned to have periodic meetings to review the changes.

The President moved to the approval of minutes.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the minutes of the June 14th and July 6th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from June 23rd Grants Committee meeting. Motion carried.

*Grants Committee
June 23, 2021*

The Grants Committee met Wednesday, June 23, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Amy Magee and Ms. Tarneshala Cowans. Absent: Mr. Todd Culpepper.

The meeting was called to order by the Chair, Ms. Amy Magee. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed the planned earmarks for the first round of the American Rescue Plan funding. They reviewed the key dates. Ms. Magee stated the rules on the funding changes almost daily and they are seeking more information on what the Police Jury will be able to do with the funds.

The Secretary-Treasurer gave an update on the DRA grant and stated the North Delta Planning Commission told them it would have a better chance of passing if the Police Jury committed to providing 10% of the project cost. She stated Mr. Darrell Avery was researching the title for ownership of the road. Motion Ms. Cowans, seconded Ms. Magee to recommend the Police Jury pass a resolution of support for the DRA grant application and commit to paying 10% of the project cost, equivalent to \$73,000. Motion carried.

The Committee discussed requests from other entities for funding through the American Rescue Plan.

Motion Ms. Cowans, seconded Ms. Magee to adjourn. Motion carried.

The Jury discussed the grant application for Gansville Road. They reviewed the report showing that the road maintenance belongs to the Town of Jonesboro.

Ms. Rowe made a motion to proceed with the application on behalf of the Town of Jonesboro. There was no second.

Motion Mr. Culpepper, seconded Mr. Chatham to withdraw the application and turn the information over to the Town of Jonesboro for them to use in the future. Motion carried with Ms. Rowe voting "Nay."

Motion Mr. Treadway, seconded Mr. Chatham to adopt the following minutes from June 15th Economic Development Committee meeting. Motion carried.

*Economic Development Committee
June 15, 2021*

The Economic Development Committee met Tuesday, June 15, 2021, at 4:30 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lynn Treadway. Absent: Mr. Lewis Chatham and Ms. Regina Rowe.

The meeting was called to order by the Chair, Mr. Treadway. Ms. Amy Mage, who was also in attendance, gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

Mr. Treadway noted that due to lack of quorum no action or recommendations would be made, but he proceeded with the meeting for discussion.

There were no public comments.

Mr. Treadway invited Ms. Liz Pierre from the North Louisiana Economic Partnership to present information on the site in Jackson Parish working toward certification as well as information on economic development opportunities in Jackson Parish.

Ms. Pierre discussed the certification pending correction of the discharge pipe on Industrial Drive. She discussed opportunities for funding using the American Recovery Plan funds.

Mr. Treadway adjourned the meeting.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the following minutes from June 15th Project Committee meeting. Motion carried.

*Project Committee
June 15, 2021*

The Project Committee met Tuesday, June 15, 2021, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Amy Magee. Absent: Mr. Lewis Chatham.

The meeting was called to order by Ms. Magee.

Motion Ms. Magee, seconded Mr. Culpepper to amend the agenda to include “Discuss and recommend action to use American Recovery Plan funds to authorize continuing the advertising and bidding process for the Hwy 148 model bin site.” Motion carried unanimously and the item was added as #3.

There were no public comments.

The Committee discussed the process for reapportionment and setting working meetings to include the Police Jury, Registrar of Voters, and Clerk of Court.

No action was taken for recommendations on the process. Ms. Magee stated she would make arrangements to call special meetings for this process.

Motion Mr. Culpepper, seconded Ms. Magee to recommend the Police Jury use American Recovery Plan funds to authorize continuing the advertising and bidding process for the Hwy 148 model bin site. The Committee discussed that this project was covered under the earmark of “deferred projects”. Motion carried.

The date of the next Project Committee was set for Thursday, July 15th at 5:00 PM.

Motion Ms. Magee, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the following minutes from June 15th Operations Committee meeting. Motion carried.

*Operations Committee
June 15, 2021*

The Operations Committee met Tuesday, June 15, 2021, at 5:30 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Amy Magee and Mr. John McCarty. Absent: Mr. Lewis Chatham.

The meeting was called to order by the Chair, Ms. Amy Magee.

There were no public comments.

The Chair opened the floor for a discussion of departmental concerns and requests from the Maintenance Department.

The Secretary-Treasurer stated the sign for the Community Center had been damaged. Ms. Magee stated she would like to look into getting a digital sign that they can use to post announcements, information during emergencies, and other notices. The Committee asked the Maintenance Department to get quotes so they can review the cost.

The Committee reviewed the deferred maintenance projects due to staffing issues and their plans for the future.

The Chair opened the floor for a discussion of departmental concerns and requests from the Administrative Department.

The Secretary-Treasurer discussed the Operators Certification for Sheila and updated the Committee on the timing for building permits. She also discussed the summer worker program through Pinebelt.

The Committee reviewed the letter of request from the Ward 2 Fire District for ditch dirt. They discussed the difference between ditch dirt and pit dirt. Mr. McCarty explained the project the fire district was

working on to level the area by their station. Mr. Stuckey stated he could have his drainage crew haul the ditch dirt there when they are in the area.

Ms. Magee stated she approved of the request if it did not cost the Police Jury time or money. Mr. McCarty stated he would confirm with Chief Jim Manning.

Motion Mr. McCarty, seconded Ms. Magee to recommend the Police Jury authorize a Cooperative Endeavor Agreement with the Ward 2 Fire District for ditch dirt to be hauled by the Road Department to the Fire District when the drainage crew was working in their area. Motion carried.

Mr. Paul Riley discussed the status of the road review project noting where the Jury and Committee left off on their last reviews. Ms. Magee stated she would like to start the process back up and finish it by the end of the year.

The Chair opened the floor for a discussion of departmental concerns and requests from the Road Department. Mr. Stuckey discussed road issues on Keppler Creek Road, Hodge School Road, and the remaining roads on the asphalt maintenance list. He discussed issues with the internet ever since Arklanet took over.

The Committee discussed the land needed for the landfill expansion. Ms. Magee stated the purchase could possibly be funded by the American Rescue Plan funding. She stated they need a number figure for the total cost in order to make plans. Mr. Sessions stated Weyerhaeuser was prepared to sell the timber rights and KMI was willing to sell the land.

The Committee discussed the report on the boom truck activity. Ms. Magee stated that the report shows the same boom truck visiting the same sites every day, sometimes multiple times. Mr. Sessions stated that he had begun developing a route to determine the amount of time it takes to do a loop through all of the sites. He stated his plan was to run two trucks on Monday, Tuesday, and Wednesday and only one truck on Thursday and Friday. Ms. Magee asked Mr. Sessions to consider have the boom truck run first with the compact truck following after. Mr. McCarty stated that they need to consider any way to save money and the Jury needs to have a better understanding of the operations. Ms. Magee stated they need to keep working on cost savings and that every piece helps. She stated that all employees from the President down need to be conscious of getting their jobs done efficiently, cost-effectively, and to the best of their ability.

The Chair opened the floor for a discussion of departmental concerns and requests from the Solid Waste Department. Mr. Sessions discussed concerns about holiday scheduling.

The date of the next Operations Committee was set for Thursday, July 15th at 5:30 PM.

Motion Mr. McCarty, seconded Ms. Magee to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. McCarty to authorize the President to execute a Cooperative Endeavor Agreement with the District 2 Fire Board for the Road Department to haul ditch dirt to their location when the crews are working in the area. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the following minutes from June 22nd Finance Committee meeting. Motion carried.

Finance Committee

June 22, 2021

The Finance Committee met Tuesday, June 22, 2021 at 4:30 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: none.

The Chair, Ms. Tarneshala Cowans, called the meeting to order.

The Chair opened the floor for public comments.

Ms. Linda Devine thanked the Committee for their work to solve the problems in the parish during hard times.

The Secretary-Treasurer reviewed the month-to-date financials, purchase orders, and year-to-date budget. The Committee reviewed the fund balances.

The committee reviewed the requested surplus items.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Police Jury authorize a surplus sale on all items as listed. Motion carried.

The Committee discussed the earmarks for the American Rescue Plan funding. No action or recommendations took place.

The Committee discussed the reserved funds for the livestock pavilion through capital outlay funding from the state. No action or recommendations took place.

The date and time for the next Finance Committee was set for Wednesday, July 21st at 12:00 PM.

Motion Ms. Magee, seconded Mr. McCarty to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to authorize the advertisement and auction for the presented surplus items. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports.

Mr. Jody Stuckey, Road Department Superintendent, gave the June 2021 Road report noting that \$3,359.99 had been spent on emergency call-outs/off-schedule work.

Motion Ms. Rowe, seconded Mr. McCarty to accept the June 2021 emergency/off-schedule reports. Motion carried.

The June 2021 Solid Waste Report was reviewed.

Ms. Gina Thomas, Secretary-Treasurer, presented the June 2021 Financial Reports highlighting the actual vs. budget comparisons for all funds.

The President moved on to Other Business.

The President noted that there was no engineering report for June.

Motion Mr. Treadway, seconded Ms. Rowe to revise the Riley Company contract for the Hospital Drainage project and authorize the advertisement for bid. The President noted that the revision was a reduction in engineering costs. Motion carried.

Motion Ms. Rowe, seconded Mr. Culpepper to issue a Quietus on the 2020 tax roll. Motion carried.

The President invited Mr. Stuckey to present information on the new road grader leases. Mr. Stuckey presented the information on the price increases and the departmental needs for two units.

Motion Mr. Treadway, seconded Mr. Chatham to table action on the road graders in order to research options to purchase the units. Motion carried.

The Jury reviewed Parish Board Appointments.

Motion Mr. Chatham, seconded Mr. Treadway to appoint Mr. Ben Ledbetter to the Museum Board for a 3-year term ending 12/31/2024. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the resignation of Mr. Kent Hightower from the District 3 Fire Board. Motion carried.

No action was taken on the vacancies from District 3 Fire Board, Library Board, Tourism Board, or Jonesboro Fire Board.

Motion Mr. Culpepper, seconded Ms. Rowe to adopt a proclamation honoring Ms. Judie Blalock for her work on the Jackson Parish Heritage Museum Board. Motion carried.

Mr. McCarty left the meeting.

The President opened the floor for announcements and notifications.

The President made the following announcements:

- The Jackson Parish Police Jury will meet on Monday, August 9, 2021 at 5:30 PM at the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, LA 71251 to levy the 2021 millage rates.
- At its Regular Meeting to be held on Monday, August 9, 2021 at 5:30 PM at the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish of Jackson, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of Jackson to authorize the one-time rededication of funds from the Library Fund to the Solid Waste Fund in the amount of \$1 million.

The President opened the floor for Juror Comments.

Motion Mr. Culpepper, seconded Mr. Chatham to adjourn. Motion carried.