

The Jackson Parish Police Jury met in regular session on Tuesday, October 18, 2022, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Mr. Lewis Chatham. Also present, Mr. Brad Roller, Operations Manager; Mr. Robin Sessions, Solid Waste Superintendent; Mr. Darrell Avery, Assistant D.A.; and Mr. Paul Riley, Parish Engineer.

The President, Mr. Treadway, called the meeting to order. Mr. McCarty gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments. There were no public comments.

Motion by Ms. Magee, second by Ms. Cowans to amend the agenda to include the consideration and action for the approval of the use of the Community Center by the LSU Ag Center on November 21st. Motion carried unanimously and the item was added to the agenda as item 20b.

The President moved to the approval of minutes.

Motion by Mr. Culpepper, second by Ms. Magee to adopt the minutes of the September 20th Jury Meeting, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion by Ms. Magee, second by Ms. Cowans to adopt the following minutes from the October 5th Road Committee meeting. Motion carried.

*Road Committee
October 5, 2022*

The Road Committee met Wednesday, October 5, 2022, at 5:15 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. Lynn Treadway. Absent: None. Also present: Mr. Brad Roller, Operations Manager; Mr. Paul Riley, Parish Engineer; and Mr. Jamie Holland.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

Motion by Mr. Treadway, second by Mr. Chatham, to amend Item 1. of the agenda to read "Discuss the LCDBG Street Application and Recommend Action Regarding the Application. Motion carried.

There were no public comments.

Mr. Riley discussed the possibility of the cost of the 4 roads scheduled for repair being in excess of \$800,000, the maximum amount of the 2023 LCDBG funding. Motion by Mr. Chatham, second by Mr. Treadway to recommend the Jury approve adding \$70,000, per the engineer's recommendation, to the budget for the 2023 LCDBG Program. Motion carried.

Mr. Riley gave an update on the 2022 Road Program.

Motion by Mr. Treadway, second by Mr. Chatham to adjourn. Motion carried.

Motion by Ms. Magee, second by Mr. Culpepper to approve the addition of \$70,000 to the 2023 LCDBG Program budget. Motion carried.

Motion by Ms. Rowe, second by Ms. Magee to adopt the following minutes from the September 29th Policy & Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee
September 29, 2022*

The Policy & Personnel Committee met Thursday, September 29, 2022, at 12:00 PM in The Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Amy Magee, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: none. Also present: Mr. Brad Roller, Operations Manager; Mr. Jody Stuckey, Road Superintendent; and Mr. Robin Sessions, Solid Waste Superintendent.

The meeting was called to order by the Chair, Ms. Rowe. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments. There were no public comments.

The Committee reviewed the organizational chart and discussed needed changes: 1) OEP has been transferred to the Sheriff's Office, 2) Brad Roller moved to the position that is level to the Secretary-Treasurer's position. Motion by Ms. Magee, second by Ms. Cowans to recommend to the Police Jury the needed changes to the organizational chart. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to adjourn. Motion carried.

Motion by Ms. Rowe, second by Ms. Magee to approve the update of the Organizational Chart. Motion carried with Mr. Culpepper voting nay.

Motion by Ms. Cowans, second by Ms. Rowe to adopt the following minutes from the September 29th Projects Committee meeting. Motion carried.

*Projects Committee
September 29, 2022*

The Projects Committee met Thursday, September 29, 2022, at 12:30 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Ms. Tarneshala Cowans and Ms. Regina Rowe. Absent: Mr. Lynn Treadway. Also present: Mr. Brad Roller, Operations Manager; Mr. Jody Stuckey, Road Superintendent; and Mr. Robin Sessions, Solid Waste Superintendent.

The meeting was called to order by the Chair, Ms. Rowe. The invocation and the recitation of the Pledge of Allegiance had taken place in the prior meeting.

The Chair opened the floor for public comments. There were no public comments.

The Committee discussed the options regarding the adjudicated property located at 402 8th Street. Motion by Ms. Rowe, second by Ms. Cowans to recommend to the Police Jury to have the Jonesboro Fire Department burn the structure during the month of October 2022. Motion carried.

Motion by Ms. Cowans, second by Ms. Rowe to adjourn. Motion carried.

Motion by Mr. Culpepper, second by Ms. Magee to approve the recommendation of burning the house at 402 8th Street by the Jonesboro Fire Department, contingent on the estimate of the cost of repairs exceeding the value of the property. Motion carried.

Motion by Ms. Cowans, second by Ms. Magee to adopt the following minutes from the October 5th Veterans Committee meeting. Motion carried.

*Veterans Committee
October 5, 2022*

The Veterans Committee met Wednesday, October 5, 2022, at 5:30 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Ms. Cowans. The invocation and the recitation of the Pledge of Allegiance had taken place in the prior meeting.

There were no public comments.

The Committee reviewed options for the flyer for placement in the newspaper.

The Committee reviewed the \$3,500 budget for the 2022 Veterans Day Event.

The Committee requested the Secretary-Treasurer to get quotes for a local caterer for a brunch event scheduled for Friday, November 11, 2022, for approximately 150 people.

Motion by Mr. Culpepper, second by Mr. Chatham to adjourn. Motion carried.

Motion by Ms. Cowans, second by Ms. Magee to accept the quote of \$2,250 from Sista's Catering for the Veterans Day brunch at the Community Center on November 11, 2022, at 10:00 am. Motion carried.

The President called for monthly management reports.

Mr. Brad Roller, Operations Manager, gave the October 2022 Operations Manager Report.

In the absence of Mr. Jody Stuckey, Road Superintendent, Mr. Jamie Holland presented the September 2022 Road report noting that \$0.00 had been spent on emergency call-outs/off-schedule work.

Motion by Ms. Magee, second by Mr. Culpepper to accept the September 2022 emergency call outs/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent, presented the September 2022 Solid Waste report.

The President moved on to Other Business.

Motion by Ms. Rowe, second by Mr. Culpepper to approve Change Order No. 2 for the 2022 Road Program. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to approve the substantial completion of the 2022 Road Project. Motion carried.

Motion by Mr. Culpepper, second by Ms. Rowe to adopt the Parish Transportation Fund Certification for 2022.

PARISH TRANSPORTATION FUND CERTIFICATION

The Jackson Parish Police Jury hereby certifies that the funds made available under the Parish Transportation Fund, for the year 2022, have been expended in accordance with the standards established by law. The Jackson Parish Police Jury has adopted a system of road administration which requires the approval of the governing body for expenditures, the development of a capital improvement program on a selective basis, centralized purchasing of equipment and supplies, centralized accounting, a construction program based on engineering plans and specifications, and a selective maintenance program.

District 1: Yea District 2: Absent District 3: Yea District 4: Yea
District 5: Yea District 6: Yea District 7: Yea

Yeas: 6
Nays: 0
Absent: 1
Abstaining: 0

Motion carried.

CERTIFICATION

I, Emmett Gibbs, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a regular meeting of the Jackson Parish Police Jury on October 18, 2022.

/s/ Emmett Gibbs
Emmett Gibbs, Secretary-Treasurer

Motion by Mr. Culpepper, second by Ms. Magee to approve the annual bridge certification and authorize the President to sign the "Official Listing of Off-System Bridges" for 2022.

ANNUAL CERTIFICATION OF COMPLIANCE WITH STATE OF LOUISIANA OFF SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS, the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each state; and

WHEREAS, the responsibility to inspect, rate and load post these bridges under the authority of Jackson Parish in accordance with those Standards is delegated by Louisiana Department of Transportation and Development to Jackson Parish,

THEREFORE, BE IT RESOLVED by the governing authority of Jackson Parish that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as the DOTD) that for a period October 1, 2021 through September 30, 2022 :

The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.

All bridges owned and maintained by the Parish have been structurally analyzed and rated by the parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish. Load Posting information has been updated by the Parish to reflect all structural changes, any obsolete structural ratings, or any missing structural ratings.

All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standard Manual Directive No. 1.1.1.8. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.

All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the LA DOTD are noted.

Roll Call Vote:

District 1: Yea District 2: Absent District 3: Yea District 4: Yea
District 5: Yea District 6: Yea District 7: Yea

Yeas: 6
Nays: 0
Absent: 1
Abstaining: 0

Motion carried.

CERTIFICATION

I, Emmett Gibbs, Secretary-Treasurer of the Jackson Parish Police Jury, do hereby certify that the above and foregoing is a true and correct copy of a Resolution adopted at a regular meeting of the Jackson Parish Police Jury on Tuesday, October 18, 2022.

/s/ Emmett Gibbs
Emmett Gibbs, Secretary-Treasurer

Motion by Ms. Magee, second by Mr. Culpepper to authorize the advertisement for 2023 materials bids. Motion carried.

Motion by Mr. Culpepper, second by Ms. Rowe to approve the permanent employment of Chad Bates as Mechanic 1. Motion carried.

Motion by Ms. Rowe, second by Ms. Magee, to approve the use of the Community Center by the Jackson Parish Clerk of Court for November 14, 2022. Motion carried.

Motion by Ms. Magee, second by Ms. Rowe, to approve the use of the Community Center by the LSU Ag Center for November 21, 2022. Motion carried.

The President opened the floor for Juror comments.

Motion by Ms. Rowe, second by Mr. Culpepper to adjourn. Motion carried.