

Jackson Parish Hospital
Governing Board Meeting Minutes
August 23, 2023

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, August 23, 2023, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Chris Bowman, Angela Curtis, and Dr. Slusher. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Sheila Mariano, Sunni Bougues, Jerry Allen, Shelley Malsam and Kelsey Arnold.

Bowman called the meeting to order at 12:11 p.m., and Morgan gave the Invocation. There were 3 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Curtis and second by Slusher, the August 23, 2023, meeting agenda was unanimously approved.

Following a motion by Curtis and second by Slusher, the June 28, 2023, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

Following a motion by Curtis and second by Slusher, the August 2, 2023, Special Called Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

Resolution in Recognition and Appreciation of Distinguished Service by Dr. Crouch was presented to the board. There was a motion by Slusher and second by Crouch to approve the Resolution in Recognition and Appreciation of Distinguished Service by Dr. Crouch. All members present were in favor, and the motion carried. The resolution was adopted by the following votes:

YEAS: (3)

NAYS: (0)

ABSTAINED: (0)

ABSENT: (1) Mims

There were no members of the public present; therefore, there were no public comments.

Dr. Sheila Mariano, had nothing to report during the Chief of Staff Report.

During the Chief Executive Officer's Report, Morgan presented the bids for the Emergency Department Renovation Project. Morgan noted that three companies bid which were Don Barron Construction, Mann's Construction, and CDI Contractors with the lowest bid coming in at \$9,039,000 from Don Barron Construction. There was a motion by Curtis and second by Slusher to approve to accept the low bid of \$9,039,000 from Don Barron Construction, Inc. All members present were in favor, and the motion carried. Morgan then presented the Abatement Bid Project for asbestos and noted that the low bid came in from Gill Industries, Ltd at \$102, 870.00. Bowman asked about the alternate lump sum of \$5k that is listed and Thomas explained that the \$5k is for them to bring in an electrician in both phases to hook back up to the building's electrical for their equipment. There was a motion by Slusher and second by Curtis to approve the low bid of \$102,870.00 for the abatement from Gill Industries, Ltd and an additional contract in the amount of \$47,756.22 from ALTEC Environmental to supervise the abatement project. All members present were in favor, and the motion carried. The motion was amended to include the \$5k by Slusher and second by Curtis. All members present were in favor, and the motion carried. Morgan then gave a friendly reminder to complete annual Ethics training. Morgan then announced that JPH was presented to all the

Critical Access Hospitals in the state of Florida as a case study of success by Patty Harper from InQuiseek Consulting. Morgan then announced that upon recommendation, JPH has applied to speak at the National Rural Health Association in New Orleans next year in May. Morgan then thanked Dr. Crouch for her service of 6 years on the Board of Directors and is very much appreciated. Morgan then noted that we received our Department of Health License today for the hospital and all three RHC's and they are valid from 9/30/2023 to 9/30/2024.

During the COO/CIO Report, Thomas presented the new P&P Annual Education Training Policy noting that this is for reeducation of current employees that they do annually that is required by JPH. Bowman asked if this is for in-house training and Thomas explained that it is in-house training through CareLearning and the Louisiana Department of Ethics program. There is a motion by Slusher and second by Curtis to approve the Annual Education Training Policy. All members present were in favor, and the motion carried. Thomas then presented the revised Harassment policy and noted that it was updated to keep in line with the State. There was a motion by Slusher and second by Curtis to approve the revised Harassment Policy. All members present were in favor, and the motion carried. Thomas next presented the revised Hospital Dress Code Policy and noted that only a few changes were added. There was a motion by Slusher and second by Curtis to approve the revised Hospital Dress Code Policy. All members present were in favor, and the motion carried. Thomas then presented the revised Travel Policy and was updated to address the cost increases. There was a motion by Slusher and second by Curtis to approve the revised Travel Policy. All members present were in favor and the motion carried.

During the CFO Report, Stansbury requested a ratification of Special Checks, ACH Debits for the months of June 2023, July 2023, and August 2023 as well as payables for June 28, 2023, July 13, 2023, July 26, 2023, August 8, 2023. There was a motion by Slusher and second by Curtis to ratify the payables for June 28, 2023, July 13, 2023, July 26, 2023, August 8, 2023, and Special Checks and ACH Debits for the months of June 2023, July 2023, and August 2023. All members present were in favor and the motion carried. Stansbury continued to present financial report. Stansbury presented the Board with a packet of Financials, while also presenting a budget to actual comparison of the Statement of Net Position with the Assets and Liabilities.

Allen presented the ED Patient Arrival to First Documentation to Physician report. Noting that the average is 25.49 minutes. Allen then reviewed the Rural Health Clinic stats with the Board.

Malsam then presented the Board with the Hospital Statistics for the month of July 2023.

There was no Executive Session.

Bowman congratulated Dr. Crouch and appreciated her service while serving on the board.

The next regular meeting will be held September 27, 2023, at noon in the hospital board room.

Upon motion by Curtis and second by Slusher, the meeting was unanimously adjourned at 12:35 p.m.

Chris Bowman, Esq.
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital