

The Jackson Parish Police Jury met in regular session on Tuesday, April 18, 2023, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, and Ms. Tarneshala Cowans. Absent: Ms. Regina Rowe and Mr. Lynn Treadway. Also present: Mr. Brad Roller, Operations Manager; Mr. Jody Stuckey, Road Superintendent; Mr. Robin Sessions, Solid Waste Superintendent; and Mr. Darrell Avery, Assistant District Attorney.

The President, Mr. Culpepper, called the meeting to order. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

Motion by Ms. Magee, second by Mr. Chatham to amend the agenda to approve the hiring of Jordyn Odom as part-time employee at the Health Unit, pending a satisfactory background check, at \$11.00 per hour and add the agenda item as No. 23. Motion carried.

The President opened the floor for public comments. There were no public comments.

Ms. Linette Cornell, Watershed Coordinator for Louisiana Watershed Initiative Region 2 presented an overview of available funding for eligible projects and the submission of a pre-application.

Ms. Kristina Bourgeois, 4-H Agent for Jackson Parish discussed the activities that the Jackson Parish 4-H students participate in throughout the Parish and the State.

The President moved to the approval of minutes.

Motion by Ms. Magee, second by Mr. McCarty to adopt the minutes of the March 21, 2023, April 10, 2023, and April 12, 2023, Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion by Ms. Magee, second by Mr. Chatham to adopt the following minutes from the April 5, 2023, Finance Committee meeting. Motion carried.

*Finance Committee
April 5, 2023*

The Finance Committee met Wednesday, April 5, 2023, at 12:15 PM in the Nathaniel Zeno, Jr. Meeting Room, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Mr. John McCarty. Absent: none. Also present: Mr. Brad Roller, Operations Manager.

The meeting was called to order by the Chair, Mr. Todd Culpepper. Ms. Magee gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

The Committee discussed the cancellation of Brightly Software. Motion by Ms. Magee, second by Mr. McCarty to cancel Brightly Software. Motion carried.

The Committee discussed the financial condition of the Hodge Fire Protection District.

Emmett Gibbs, Secretary-Treasurer gave an update on the current financial position of the Funds.

Motion by Ms. Magee, second by Mr. McCarty to adjourn. Motion carried.

Motion by Ms. Magee, second by Mr. Chatham to cancel Brightly Software. Motion carried.

Motion by Ms. Cowans, second by Ms. Magee to adopt the following minutes from the April 6, 2023, Buildings & Grounds Committee meeting. Motion carried.

*Buildings & Grounds Committee
April 6, 2023*

The Buildings & Grounds Committee met Thursday, April 6, 2023, at 12:10 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Tarneshala Cowans. Absent: Mr. Lynn Treadway. Also present: Mr. Brad Roller, Operations Manager.

The meeting was called to order by the Chair, Ms. Tarneshala Cowans. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments. There were no public comments.

The Chair called for action items.

Motion by Mr. Culpepper, second by Ms. Cowans to recommend the police jury accept the quote from Dodson Enterprises for a new roof for 326 Eighth Street Building. Motion carried.

Motion by Mr. Culpepper, second by Ms. Cowans to recommend the police jury provide storage for the Tourism Board at Fain Building. Motion carried.

The Committee discussed the revised Building Permit Checklist and Application and the proposed revisions of both. Motion by Mr. Culpepper, second by Ms. Cowans to recommend the police jury adopt the revised Building Permit Checklist and Application that includes the word Louisiana before Revised Statute and the Watershed application. Motion carried.

Motion by Mr. Culpepper, second by Ms. Cowans to adjourn. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to adopt the revised Building Permit Checklist and Application. Motion carried.

*Personnel Committee
April 10, 2023*

The Personnel Committee met Monday, April 10, 2023, at 1:00 PM in the Nathaniel Zeno, Jr. Meeting Room, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper (replacing Mr. Lynn Treadway) and Mr. Lewis Chatham. Absent: Mr. John McCarty and Mr. Lynn Treadway. Also present: Mr. Brad Roller, Operations Manager and Mr. Robin Sessions, Solid Waste Superintendent.

The meeting was called to order by Mr. Culpepper. Mr. Culpepper gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments. There were no public comments.

Motion by Mr. Lewis Chatham, second by Mr. Culpepper to recommend to the Police Jury the announcement of the Maintenance Supervisor vacancy. Motion carried.

Motion by Mr. Chatham, second by Mr. Culpepper to recommend to the Police Jury the adoption of the updated Maintenance Supervisor job description. Motion carried.

The Committee discussed adding a full-time receptionist position to the Administrative Department.

Motion by Mr. Chatham, second by Mr. Culpepper to adjourn. Motion carried.

Motion by Ms. Magee, second by Mr. McCarty to announce the Maintenance Supervisor vacancy. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to adopt the updated Maintenance Supervisor job description. Motion carried.

*Parish Cleanup Committee
April 12, 2023*

The Parish Cleanup Committee met Wednesday, April 12, 2023, at 12:30 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. John McCarty. Absent: none.

There were no public comments.

The Committee discussed the plans to meet for the volunteers to get grabbers, vests, and trash bags and have a group picture taken. The team leaders will get supplies for the Cleanup Day at the Regular Police Jury meeting on April 18, 2023, and hand them out to the volunteers at their designated Fire Station at 7:00 am on April 22, 2023.

Motion by Mr. Chatham, second by Ms. Magee to adjourn. Motion carried.

The President called for monthly management reports.

Mr. Brad Roller, Operations Manager presented the March 2023 Operations Manager Report.

Mr. Jody Stuckey, Road Superintendent, presented the March 2023 Road report noting that \$1,104.91 had been spent on emergency call-outs/off-schedule work.

Motion by Ms. Magee, second by Mr. McCarty to accept the March 2023 emergency call outs/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent presented the March 2023 Solid Waste report.

Mr. Emmett Gibbs, Secretary-Treasurer presented the March 2023 Financial Report highlighting the budget vs. actual comparisons for the major funds.

The President moved on to Other Business.

Motion by Ms. Magee, second by Mr. McCarty to adopt the Opioid Resolution. Motion carried.

Mr. Paul Riley, Parish Engineer discussed the acceptance of bids for the Asphalt and the Surface Treatment Projects at the next Regular Police Jury meeting.

Motion by Mr. Chatham, second by Mr. McCarty to approve the Firearm Free Zone Maps for Jackson Parish Schools. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to approve the 2023-2024 Cooperative Endeavor Agreement for \$10,000 with LSU Ag Center. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to approve hiring Guth Associates for project administration related to the replacement of Boiler #1 at the Jackson Parish Courthouse. Motion carried.

Motion by Ms. Magee, second by Mr. McCarty to appoint Mr. Brad Roller and Mr. Emmett Gibbs as primary representative and secondary representative, respectively, to the Watershed Region 2 Steering Committee. Motion carried.

Motion by Ms. Magee, second by Mr. Chatham to accept the quote of \$2,800 from Deep South Tree & Dozer Service for tree trimming at the Jackson Parish Courthouse. Motion carried.

Motion by Mr. McCarty, second by Ms. Cowans to approve the following 2022 Q1 budget amendments. Motion carried.

<i>General Fund</i>	<i>\$44,635 increase</i>
<i>Road Fund</i>	<i>\$17,768 increase</i>
<i>Asphalt Fund</i>	<i>\$53,472 increase</i>
<i>Solid Waste Fund</i>	<i>\$207,130 increase</i>
<i>Health Unit Fund</i>	<i>\$1,518 increase</i>
<i>Library Fund</i>	<i>\$49,227 increase</i>
<i>Tourism Fund</i>	<i>\$100 increase</i>
<i>Total Amendments</i>	<i>\$373,850 increase</i>

Motion by Ms. Magee, second by Ms. Cowans to approve the hiring of Jordyn Odom as part-time employee at the Health Unit, pending a satisfactory background check, at \$11.00 per hour. Motion carried.

The President opened the floor for Juror comments.

Motion by Mr. McCarty, second by Ms. Magee to adjourn. Motion carried.