

The Jackson Parish Police Jury met in special called session on Wednesday, February 22, 2023, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Ms. Regina Rowe. Absent: Mr. Lynn Treadway. Also present, Mr. Brad Roller, Operations Manager; Mr. Jody Stuckey, Road Superintendent; Mr. Robin Sessions, Solid Waste Superintendent; and Mr. Darrell Avery, Assistant District Attorney.

The President, Mr. Culpepper, called the meeting to order. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments. Mr. Charles Hopkins with the Ward 2 Fire Protection District asked the police jury to reconsider allowing the Fire Department employees to be on the police jury's health insurance program.

The President moved to the approval of minutes.

Motion by Ms. Magee, second by Ms. Rowe to adopt the minutes of the January 17, 2023, and January 24, 2023, Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion by Mr. Chatham, second by Ms. Cowans to adopt the following minutes from the February 16, 2023, Finance Committee meeting. Motion carried.

*Finance Committee
February 16, 2023*

The Finance Committee met Thursday, February 16, 2023, at 12:10 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Mr. John McCarty. Absent: None. Also present: Mr. Brad Roller, Operations Manager and Mr. Jody Stuckey, Road Department Superintendent.

The meeting was called to order by the Chair, Mr. Todd Culpepper. Ms. Magee gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

The Committee discussed the financial position of the Road Fund and the Asphalt Fund. There was discussion regarding the Maintenance Program. Motion by Ms. Magee, second by Mr. McCarty to budget \$300,000 for asphalt for the Maintenance Program. Motion carried.

The Committee reviewed the information provided by Mr. Ralph Lafitte of the Hodge Fire Protection District No. 1 regarding the financial condition and the plans for collecting prior years parcel fees.

Emmett Gibbs, Secretary-Treasurer discussed highlights of the current financial position.

Motion by Mr. McCarty, second by Ms. Magee to adjourn. Motion carried.

Motion by Ms. Magee, second by Mr. Chatham to increase the budget for asphalt in the Road Maintenance Program from \$200,000 to \$300,000. Motion carried.

Motion by Mr. Chatham, second by Mr. McCarty to adopt the following minutes from the February 17, 2023, Personnel Committee meeting. Motion carried.

*Personnel Committee
February 17, 2023*

The Personnel Committee met Friday, February 17, 2023, at 12:00 PM in the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham and Mr. John McCarty. Absent: Mr. Lynn Treadway. Also present: Mr. Brad Roller, Operations Manager; Mr. Jody Stuckey, Road Superintendent; and Mr. Robin Sessions, Solid Waste Superintendent.

The meeting was called to order by the Chair, Mr. McCarty. Mr. McCarty gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

Motion by Mr. Lewis Chatham, second by Mr. McCarty to amend the agenda to include the words “and recommend” to agenda item number 1 and agenda number 2. Motion carried.

The Chair opened the floor for public comments. Mr. Todd Culpepper expressed his concerns regarding the current vacancies and upcoming vacancies.

Motion by Mr. Chatham, second by Mr. McCarty to recommend to the Police Jury the hiring of a Mechanic 1 with Class A CDL and announcing the upcoming vacancy in the Road Superintendent’s position. Motion carried.

Motion by Mr. Chatham, second by Mr. McCarty to recommend to the Police Jury changing the vacant Solid Waste Laborer to Operator 1. Motion carried.

Motion by Mr. Chatham, second by Mr. McCarty to adjourn. Motion carried.

Motion by Ms. Rowe, second by Mr. Chatham to post for a Mechanic 1 with Class A CDL in the Road Department. Motion carried.

Motion by Mr. Chatham, second by Mr. McCarty to announce the upcoming vacancy of the Road Superintendent’s position. Motion carried.

Motion by Mr. Chatham, second by Ms. Rowe to change the vacant Solid Waste Laborer position to Operator 1. Motion carried.

Motion by Ms. Cowans, second by Ms. Magee to adopt the following minutes from the February 9, 2023, Buildings & Grounds Committee meeting. Motion carried.

*Buildings & Grounds Committee
February 9, 2023*

The Buildings & Grounds Committee met Thursday, February 9, 2023, at 12:00 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper and Ms. Tarneshala Cowans. Absent: Mr. Lynn Treadway. Also present: Mr. Brad Roller, Operations Manager.

The meeting was called to order by the Chair, Ms. Tarneshala Cowans. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments. Mr. Skeeter McBride, Director of E-911 Communications District provided a recap of E-911 addresses for 2022 that requested a building permit. He discussed the process of obtaining an E-911 address and the importance of an E-911 address for timely assistance of first responders.

The Chair called for action items.

The Committee discussed the Building Permit Checklist and Application and the proposed revisions of both. Mr. Chad Parker of Inspections Unlimited answered questions regarding the process for obtaining a Building Permit. Mr. Gary Joynor from the Caney Lake Watershed Commission discussed the requirements and the process of obtaining a building permit on Caney Lake. Mr. Parker agreed to provide further revisions to the Building Permit Checklist and Application at a later date.

Motion by Mr. Culpepper, second by Ms. Cowans to approve the Maintenance Dept. to receive quotes for a new roof for the Cooper Street Building and associated repairs. Motion carried.

Motion by Mr. Culpepper, second by Ms. Cowans to adjourn. Motion carried.

Motion by Ms. Magee, second by Ms. Rowe to approve the Maintenance Dept. to receive quotes for a new roof for the Cooper Street Building and associated repairs. Motion carried.

The President called for monthly management reports.

Mr. Brad Roller, Operations Manager presented the January 2023 Operations Manager Report.

Mr. Jody Stuckey, Road Superintendent, presented the January 2023 Road report noting that \$24,409.37 had been spent on emergency call-outs/off-schedule work.

Motion by Ms. Magee, second by Ms. Rowe to accept the January 2023 emergency call outs/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent presented the January 2023 Solid Waste report.

Mr. Emmett Gibbs, Secretary-Treasurer presented the January 2023 Financial Report highlighting the budget vs. actual comparisons for all funds.

The President moved on to Other Business.

The Jury reviewed Parish Boards and Commissions Appointments.

- Motion by Ms. Magee, second by Ms. Rowe to re-appoint Mr. Chris Womack to the Recreation Board for a 3-year term ending 02/28/2026; re-appoint Mr. Wes Harvey to the Watershed Board for a 4-year term ending 12/31/2026; re-appoint Mr. Tracy Rushing to the District 4 Fire District Board for a 2-year term ending 12/31/2024; re-appoint Ms. Sharon Satcher to the E-911 Commission Board for a 4-year term ending 12/31/2025; re-appoint Mr. Jeff Carpenter to the E-911 Commission Board for a 4-year term ending 12/31/2026; appoint Mr. Israel Smith to the E-911 Commission Board for a 4-year term ending 12/31/2026; and appoint Mr. Aaron Blaylock to the E-911 Commission Board for a 4-year term ending 12/31/2026. Motion carried.

Motion by Mr. McCarty, second by Ms. Magee to ratify the action of an increase in Solid Waste tipping fees taken at the January 24, 2023, Special Called Police Jury meeting. Motion carried.

Motion by Ms. Rowe, second by Ms. Magee to approve the waiver for travel for Mr. Brad Roller and Mr. Robin Sessions. Motion carried.

Motion by Ms. Magee, second by Mr. Chatham to increase the cost of an engraved brick at the Veterans Memorial Park from \$30.00 to \$45.00. Motion carried.

Motion by Ms. Magee, second by Ms. Cowans to hire Folden and Associates for bank reconciliations at \$125.00 per hour through March 21, 2023. Motion carried.

Motion by Ms. Rowe, second by Ms. Magee to adopt a resolution to add Brad Roller to the Louisiana Watershed Initiative Steering Committee.

Louisiana Watershed Initiative representation for Watershed Region 2
Resolution 0222-2023-02

RESOLUTION

Supporting Louisiana Watershed Initiative Watershed Region 2, with parish representation

WHEREAS, the Louisiana Watershed Initiative was formed in order to coordinate statewide floodplain management efforts through a watershed management approach in response to the 2016 Great Floods and in preparation for future storm and flood events.

WHEREAS, the **Jackson Parish Police Jury** supports watershed region management activities through its participation and appointment of representation for Watershed Region 2 as coordinated by Kisatchie-Delta Regional Planning & Development District and in conjunction with the State of Louisiana Watershed Initiative for furtherance of collaboration and cooperation amongst the parishes and communities of said area, as a critical effort to reducing flood risk and preserving the health, safety, and welfare of residents;

NOW THEREFORE, BE IT RESOLVED that the **Jackson Parish Police Jury** appoints Brad Roller as its primary representative for the Watershed Region 2 steering committee and foregoing coalition and authorizes the president to appoint a designee or alternate to provide for continuing representation for our area, in absence of the primary representative.

Roll Call Vote:

District 1: Yea District 2: Yea District 3: Yea District 4: Yea
District 5: Yea District 6: Yea District 7: Absent

Yeas: 6
Nays: 0
Absent: 1
Abstaining: 0

Motion carried.

The resolution declared to be adopted on this February 22, 2023.

Secretary-Treasurer of the **Jackson Parish Police Jury** does hereby swear that the above is a true and correct excerpt of the official minutes of the meeting conducted in open session at which a quorum was present February 22, 2023.

/s/ Emmett Gibbs
Secretary-Treasurer
Jackson Parish Police Jury

The President announced the 2023 liquor applications have been processed for Class A Retail Beer and Retail Liquor to Laines Landing, LLC and Caney Lake Enterprises.

The President opened the floor for Juror comments.

Motion by Ms. Rowe, second by Ms. Magee to adjourn. Motion carried.