

Jackson Parish Hospital
Governing Board Meeting Minutes
June 26, 2024

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, June 26, 2024, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board members present were: Chris Bowman, Angela Curtis, Shontae Mims, and Dr. William Slusher. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, and Kelsey Arnold.

Bowman called the meeting to order at 12:02 pm., and Morgan gave the invocation. There were 4 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Curtis and second by Slusher, the June 26, 2024 agenda was unanimously approved. All members present were in favor and the motion carried.

Following a motion by Mims and second by Slusher, the May 29, 2024, Regular Business Meeting Minutes were unanimously approved. All members present were in favor and the motion carried.

There were no members of the public present; therefore, there were no public comments.

There was nothing to report for the Chief of Staff Report.

During the Chief Executive Officer's Report, Morgan presented the resolution for declaring Winn Parish Enterprise as the Official Journal of Record for Jackson Parish Hospital Service District No.1. The foregoing resolution was read in full by Bowman; there was a motion by Curtis and second by Mims to approve the resolution for declaring Winn Parish Enterprise as the Official Journal of Record for Jackson Parish Hospital Service District No.1. All members present were in favor and the motion carried. The roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: (4)

NAYS: (0)

ABSTAINED: (0)

ABSENT: (0)

Morgan then presented the resolution to the Board to adopt the millage rates for the tax year 2024. Bowman then read aloud the millage resolution levying the 2024 tax roll on all property subject to taxation by Jackson Hospital Service District No. 1 for maintenance and operations of 11.56 mills. The foregoing resolution was read in full; there was a motion by Mims and second by Slusher to approve the resolution to adopt the millage rates for the tax year 2024. All members present were in favor and the motion carried. The roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: (4)
NAYS: (0)
ABSTAINED: (0)
ABSENT: (0)

Morgan gave a friendly reminder to complete the annual ethics training.

During the COO/CIO Report, Thomas presented a revised policy for Employee Retirement noting that the only change made is the ability for an employee to take out a loan against their retirement. There was a motion by Curtis and second by Slusher to approve the revised policy for Employee Retirement. All members present were in favor and the motion carried. Thomas then presented the revised policy for Email Communications noting that they made a few changes such as requiring multi-factor authentication and making sure that email is used for business purposes and not personal use. There was a motion by Mims and second by Curtis to approve the revised Email Communications policy. All members present were in favor and the motion carried. Thomas then presented the quotes for the flooring replacement for Suites E/F and the Chapel. Thomas noted that the lowest bid came from Custom Design Center but is requesting approval to move with Pohlman and Wilbanks because Custom Design is going to charge \$600 to do it over the weekend while Pohlman and Wilbanks will not charge extra, making the actual final cost of the work less under Pohlman and Wilbanks. Pohlman and Wilbanks also did the entry way to Suites D and E. There was a motion by Curtis and second by Mims to approve going with Pohlman and Wilbanks to do the floor replacement for Suites E/F. All members present were in favor and the motion carried.

During the CFO Report, Stansbury requested a ratification of Special Checks, ACH Debits for the months of May and June 2024 as well as payables for May 30, 2024 and June 13, 2024. There was a motion by Curtis and second by Mims to ratify the payables for May 30, 2024 and June 13, 2024, and Special Checks and ACH Debits for the months of May and June 2024. All members present were in favor and the motion carried. Stansbury continued to present financial report. Stansbury presented the Board with a packet of Financials, while also presenting a budget to actual comparison of the Statement of Net Position with the Assets and Liabilities.

Morgan presented the Vaccines for Children Survey Results which had zero deficiencies and Morgan gave kudos to Allen. Morgan then reviewed the Rural Health Clinic stats with the Board. Allen presented the ED Patient Arrival to First Documentation to Physician report. Noting that the average is 26.44 minutes.

Morgan then presented the Board with the Hospital Statistics for the month of May.

At 12:21pm, there was a motion by Mims and second by Curtis to enter into an Executive Session to discuss Strategic Planning. All members present were in favor, and the motion carried. At 12:27pm, there was a motion by Mims and second by Curtis to return to regular session. All members present were in favor, and the motion carried.

The Board expressed their appreciation for Dr. Parkerson's 14 years of service at JPH and wish her well in her future endeavors.

The next regular business meeting will be held Wednesday, July 31, 2024 at noon in the hospital board room.

Upon motion by Mims and second by Slusher, the meeting was unanimously adjourned at 12:28pm.

Chris Bowman, Esq.
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital