

Policy & Personnel Committee
June 22, 2022

The Policy & Personnel Committee met Wednesday June 22, 2022, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Chair, Ms. Rowe, Ms. Amy Magee, and Ms. Tarneshala Cowans. Absent none. Also present: Lynn Treadway, President of the Jackson Parish Police Jury and Brad Roller, Operations Manager.

The meeting was called to order by the Chair, Ms. Rowe. Ms. Magee gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

Motion Ms. Rowe, seconded Ms. Magee to add section 2a. Discussion of the OEP position. Motion carried.

There were no public comments.

The Committee reviewed the organizational chart for the Road Department. Motion Ms. Cowans, seconded Ms. Magee to make the following changes to the Road Department organizational chart. Add a position under Road Department Superintendent named Temporary Working Supervisor. Change Mechanic to Mechanic I and Mechanic II. Remove a general laborer position from the Drainage Crew. Motion carried.

Motion Ms. Magee, seconded Ms. Cowans to make changes to the Mechanic job description including having a Mechanic I and Mechanic II position based on the recommendation of the Road Superintendent, Mr. Stuckey. Motion carried.

Motion Ms. Magee, seconded Ms. Cowans to post for transfer for Mechanic I position at the Road Department for 7 days, if no transfers, advertise the job per policy requirements. Motion carried.

The committee discussed changes to the OEP department. Motion Ms. Cowans, second Ms. Magee to turn the OEP department in its entirety over to the Jackson Parish Sheriff's Office. Motion carried.

Motion Ms. Rowe, seconded Ms. Cowans to adjourn. Motion carried.