

Operations Committee
February 21, 2020

The Operations Committee met Friday, February 21, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. Lynn Treadway. Absent: none. Also in attendance, Mr. Paul Riley from Riley Company.

The meeting was called to order by the Chair, Ms. Magee. Ms. Magee gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There being no public comments, the Chair moved on to agenda items.

Mr. Treadway arrived at the meeting.

The Committee invited the Solid Waste Superintendent, Mr. Robin Sessions, to discuss the general operational duties of his position and the Solid Waste Department functions. Mr. Sessions presented his process of work assignments using a daily crew sheet, reviewing route sheets and various inspection sheets that are completed daily by employees, and his procedures for inspecting business and bin site locations.

Mr. Sessions presented the route sheets for the commercial pickup routes and the bin site routes and explained that when operators are off, their fill-ins can take the route sheet and know what their schedule is for the day. He stated that the employees inspect the bin sites and transfer station on a daily basis and sign off the date and time throughout the day that it is completed. He stated that he performs the inspections as well. Mr. Sessions stated that the paperwork they performed was in compliance with the LDEQ landfill permit and that they went above and beyond the minimum requirements.

The Committee asked Mr. Sessions about the status of his current equipment. He stated that the most immediate need was for an additional compact truck in order to rotate one of the existing trucks into "back-up" status and surplus out the truck they use currently as backup.

Mr. Sessions stated that he responds to all complaints that are issued for his department.

The Committee reviewed the GPS fleet reports for the Solid Waste Department. Ms. Magee asked if Mr. Session used his truck after hours and he stated that he was the one that responds to any emergency callouts.

The Committee reviewed the proposed locations for new model bin site construction. Mr. Sessions requested that the Jury close the appropriate road-side sites upon completion of the new site. Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury authorize permission to bid the Clay Hilltop and Walker Road bin site construction. Motion carried. Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury close the requested road-side sites upon completion of the construction of the Clay Hilltop and Walker Road bin sites. Motion carried. Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury close the Pine Thicket road-side site in East Hodge since it has two model bin sites in the surrounding area. Motion carried.

Ms. Magee stated that they would have a follow-up meeting each month to see what changes have been implemented. She stated that the Jury had received positive feedback on the parish solid waste program at the 2020 PJAL Convention from other parishes and asked Mr. Sessions if he had any recommendations on what they could do in the future. Mr. Sessions stated that the greatest need was to purchase the land adjacent to the landfill for the future.

Motion Mr. Treadway, seconded Mr. Chatham to adjourn. Motion carried.