

The Jackson Parish Police Jury met Monday, January 7, 2019 at 12:20 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Amy Magee. Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the President, Ms. Rowe.

There were no public comments.

Motion Ms. Magee, seconded Mr. Culpepper to amend the agenda to include, "Consider and approve appointing Jay Mallard (Ward 3) to the Jackson Parish Watershed District Board for a four-year term effective January 1, 2019 – December 31, 2022 contingent upon the response from the Louisiana Ethics Board." Motion carried unanimously, and the item was added to the agenda as 11a.

Motion Mr. Langston, seconded Mr. Culpepper to adopt the minutes of the January 7th Road Committee Meeting. Motion carried.

*Road Committee
January 7, 2019*

*The Road Committee met Monday, January 7, 2019 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana.
Members present: Mr. Todd Culpepper, Mr. Eddie Langston & Ms. Amy Magee. Absent: none.
Also present: Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway.*

The meeting was called to order by the Chair, Ms. Magee. Mr. Culpepper gave the invocation and Mr. Langston led the recitation of the Pledge of Allegiance.

There were no public comments.

Ms. Magee presented an amendment to the agenda to include, "Consider and recommend action, if necessary, on the School Board requests for assistance with Lawrence Street and Lakeridge Trail Road."

*Motion Mr. Langston, seconded Mr. Culpepper to include the amendment to the agenda.
Motion carried unanimously, and the item was added to the agenda as 1a.*

The Committee discussed performing work and possibly building cul-de-sacs on private roads and the Engineer's recommendation to acquire the Right-of-Way before performing work.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury have Darrell Avery review and provide an attorney's opinion on the work the Jury can legally perform. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to table the requests from the School Board on Lawrence Street and Lakeridge Trail Road until they have time to review the roads. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury accept the School Board's response and acceptance to pay for 50% of the total cost to repair the culvert at Wolverine Drive and the Gunner intersection. Motion carried.

The Committee reviewed the low bids for 2019 equipment purchases for the Road Department. Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury award the low bid of \$24,443.00 to Jay Mallard Ford for the F-250 Ford. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury award the low bid of \$12,635.25 to Big Tex Trailers of Minden for the goose neck trailer. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury award the low bid of \$1,210 per month for a 48 month lease to Louisiana Machinery for the pneumatic roller. Motion carried.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury award the low bid of \$61,880.00 to Covington Sales & Service Inc. for the culvert cleaner. The Road Superintendent, Jody Stuckey, noted that this was a piggy-back bid from Bossier City. Motion carried.

Motion Mr. Langston, seconded Mr. Culpepper to recommend the Jury authorize the Road Department Superintendent to advertise for bids for the 2019 equipment purchase of a 3 to 4 Yard Dump Truck. Motion carried.

The Committee discussed the Engineer's response to the Letter of Request from East Hodge for repairs to Brown Ave. and for drainage work. The Road Superintendent stated that the estimated repairs for work on Brown Ave. would be \$5,560.00.

Motion Mr. Culpepper, seconded Mr. Langston to recommend the Jury send a response letter to East Hodge stating that they would perform the repair work contingent upon East Hodge paying for the cost. Motion carried.

No action was taken on the request for drainage work.

Motion Mr. Langston, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Mrs. Treadway, seconded Ms. Magee to have Darrell Avery review and provide an attorney's opinion on the work the Jury can legally perform on bus turnarounds on city roads and private property. Motion carried.

Motion Ms. Magee, seconded Mr. Culpepper to accept the School Board's response and acceptance to pay for 50% of the total cost to repair the culvert at Wolverine Drive and the Gunner intersection. Motion carried.

Motion Mr. Culpepper, seconded Ms. Cowans to authorize the Road Department Superintendent to award the following low bids for 2019 equipment purchases:

- *\$24,443.00 to Jay Mallard Ford for the F-250 Ford*
- *\$12,635.25 to Big Tex Trailers of Minden for the goose neck trailer*
- *\$1,210 per month for a 48 month lease to Louisiana Machinery for the pneumatic roller*
- *\$61,880.00 to Covington Sales & Service Inc. for the culvert cleaner*
 - *The Road Superintendent, Jody Stuckey, noted that this was a piggy-back bid from Bossier City*

Motion carried.

Motion Mr. Langston, seconded Ms. Magee to authorize the Road Department Superintendent to advertise for bids for the 2019 equipment purchase of a 3-4 Yard Dump Truck. Motion carried.

Motion Ms. Magee, seconded Mr. Culpepper to send a response letter to East Hodge stating that they would perform the repair work on Brown Avenue contingent upon East Hodge paying for the cost. No action was taken on the request for drainage repairs. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to adopt the minutes of the January 7th Personnel Committee Meeting. Motion carried.

*Personnel Committee
January 7, 2019*

The Personnel Committee met Monday, January 7, 2019 at 12:10 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. John McCarty, and Ms. Regina Rowe. Absent: none. Also present: Mr. Todd Culpepper, Mr. Eddie Langston, Ms. Niki Cowans, and Mr. Lynn Treadway.

The meeting was called to order by the Chair, Ms. Rowe.

There were no public comments.

Motion Ms. Magee, seconded Mr. McCarty to amend the agenda to include "Consider and recommend appointing Jay Mallard (Ward 3) to the Jackson Parish Watershed District Board for a four-year term effective January 1, 2019 – December 31, 2022 contingent upon the response from the Louisiana Ethics Board." Motion carried unanimously, and the item was added to the agenda as 4a.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Jury accept the resignation of Mr. Lavelle Smith (Ward 3) from the Jackson Parish Watershed District Board. Motion carried.

Motion Mr. McCarty, seconded Ms. Magee to recommend the Jury reappoint Mark Treadway (Fire representative) and James Harris (Police representative) to the Jackson Parish Communication District Board for a four-year term effective January 1, 2019 – December 31, 2022. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Jury reappoint Paula Essmeier (Ward 1) and Carol Massey (Ward 7) to the Jackson Parish Library Board for a five-year term effective January 1, 2019 – December 31, 2023. Motion carried.

Motion Mr. McCarty, seconded Ms. Magee recommend the Jury reappoint Conchita Malone-Doyle (Ward 6) to the Jackson Parish Ambulance Board for a six-year term effective January 1, 2019 – December 31, 2024. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Jury appoint Jay Mallard (Ward 3) to the Jackson Parish Watershed District Board for a four-year term effective January 1, 2019 – December 31, 2022 contingent upon the response from the Louisiana Ethics Board. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Jury authorize the Secretary-Treasurer to seek bids and award HR Specialist to work on drafting an updated Personnel Policy Manual. Motion carried.

Motion Ms. Magee, seconded Mr. McCarty to recommend the Jury authorize the Secretary-Treasurer to seek bids and award a management consultant for teambuilding. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to accept the resignation of Mr. Lavelle Smith (Ward 3) from the Jackson Parish Watershed District Board. Motion carried.

Motion Mr. McCarty, seconded Mr. Culpepper to accept the reappointment of Mark Treadway (Fire representative) and James Harris (Police representative) to the Jackson Parish Communication District Board for a four-year term effective January 1, 2019 – December 31, 2022. Motion carried.

Motion Mr. Culpepper, seconded Ms. Cowans to accept the reappoint of Paula Essmeier (Ward 1) and Carol Massey (Ward 7) to the Jackson Parish Library Board for a five-year term effective January 1, 2019 – December 31, 2023. Motion carried.

Motion Ms. Magee, seconded Mr. Culpepper accept the reappoint of Conchita Malone-Doyle (Ward 6) to the Jackson Parish Ambulance Board for a six-year term effective January 1, 2019 – December 31, 2024. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to accept the appointment Jay Mallard (Ward 3) to the Jackson Parish Watershed District Board for a four-year term effective January 1, 2019 – December 31, 2022 contingent upon the response from the Louisiana Ethics Board. Motion carried.

Motion Ms. Magee, seconded Ms. Cowans to authorize the Secretary-Treasurer to seek bids for an HR Specialist to work on drafting an updated Personnel Policy Manual. Motion carried.

Motion Mr. Culpepper, seconded Mr. McCartney to authorize the Secretary-Treasurer to seek bids for a management consultant for teambuilding. Motion carried.

The President updated the Jury on the status of the Hospital Drainage FEMA #1603-254 project and stated that in meetings with representatives from GOHSEP, the grant may be able to be extended and the project could potentially be completed.

Motion Mr. Culpepper, seconded Ms. Magee to rescind the vote from November 5, 2018 to authorize the closure of FEMA #1603-254 Jackson Parish Hospital Drainage project and de-obligate the Federal balance. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to hire the Riley Co. as the engineering firm for the hospital drainage project, contingent upon the Jury receiving the extension. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to authorize the President to sign a letter to GOHSEP requesting a new deadline for the Hospital Drainage Project. Motion carried.

Motion Mr. Culpepper, seconded Ms. Magee to approve temporary loans as necessary from the General Fund to the Federal Grants Fund (OEP) to prepay expenses for Hospital Drainage Project. The President stated that there were new procedures in place from GOSEPH to ensure that the Jury is reimbursed for pre-payments quicker than they had been in the past. Motion carried.

Motion Mr. Langston, seconded Mr. Treadway to adjourn. Motion carried.