

Policy & Personnel Committee
May 28, 2021

The Policy & Personnel Committee met Friday, May 28, 2021, at 11:00 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Treadway, seconded Mr. Culpepper to recommend the Jury accept the resignation of Mark Mobley from the Road Department, effective May 28th. Motion carried.

The Committee discussed the vacant Specialty Equipment Operator position for operating the road grader. Mr. Stuckey, Road Superintendent, stated the Road Supervisor, Brad Self, was qualified and trained to operate the grader and that he would be willing to be re-classified as a Specialty Equipment Operator. Mr. Stuckey requested that they not change his pay rate because his existing rate is still within range of the Level III Specialty Equipment Operator. The Secretary-Treasurer confirmed that the rate would comply with the existing pay schedule. The Committee agreed that Mr. Self's years of experience and training qualified him for Level III status. The Committee discussed whether there was a need to retain the Supervisor position.

Motion Mr. Treadway, seconded Mr. Culpepper to recommend the Jury re-classify Brad Self as a Specialty Equipment Operator – Level III with no change in pay rate and to amend the Organization Chart to eliminate the Road Supervisor Position. Motion carried.

The Committee discussed the adopted actions of the Police Jury to consolidate the mechanics to one department and to re-classify the General Laborers from the Solid Waste Department to the Maintenance Department. The department heads gave input. The Committee discussed the General Laborers being "floaters" that can be utilized by any department, with their primary station with the Maintenance Department. Mr. Culpepper stated he would like to see if the Sheriff's Office would be interested in expanding the litter crew program to include cleanup at the model bin sites. Mr. Sessions requested that no staff be moved until after they caught up from the Memorial Day holiday and until they completed the work for the gravel bin sites in the north. The Committee discussed the security monitoring at the bin sites, technology and automation upgrades for the scales, and the value of removing the road-side bin sites. Mr. Culpepper stated he would like to see the options to have employees opt-out of the Police Jury's insurance plan if they are able. Ms. Rowe requested more information on the specific job duties of each employee.

The Committee authorized re-classifying Kelvin Calahan to the Maintenance Department effective June 7th and stated they would re-evaluate the move of the other General Laborer once the gravel bin sites were completed.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Treadway, seconded Mr. Culpepper to adjourn. Motion carried.