

The Jackson Parish Police Jury met in regular session on Monday, November 9, 2020 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: Ms. Regina Rowe. Also present, Mr. Darrell Avery, Assistant D.A.

The President, Ms. Amy Magee, called the meeting to order.

The President opened the floor for public comments.

Mr. Larry Cryer voiced concerns about adding a \$25 permit fee for the landfill and stated that it would increase the dumping at the bin sites of things that should go to the landfill.

The President called for actions from the Parish Road System Public Hearing.

Motion Mr. Culpepper, seconded Mr. Treadway to table action on Bryant Road until Ms. Rowe could be present. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to adjust the parish maintenance on Bob Watkins Road to end at the turnaround at 250 Bob Watkins Road and keep the remaining portion that serves multiple landowners and structures.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Yea
Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to adjust the parish maintenance on Fails Road to end at the Lenard property line where the current maintenance ends.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Yea
Motion carried.

Motion Mr. Culpepper, seconded Ms. Cowans to adjust the parish maintenance on Folks Road to end at the Mathews property line where the current maintenance ends. Mr. Culpepper noted that the motion was based on communications from Ms. Rowe that she is in favor.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Yea
Motion carried.

Motion Mr. McCarty, seconded Mr. Chatham to remove Go Thru Road from the Parish Road System.

Mr. Treadway asked about the multiple property owners on the road.

A roll call vote was taken as follows:

District 1: Nay, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Nay
Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to remove Into Road from the Parish Road System.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Yea
Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to adjust the parish maintenance on Preacher Martin Road to end at the Ewing and Morgan property lines and retaining the portion of the road from Siloam Church Road to the Ewing property line.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Yea
Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to remove Womack-Otwell Road from the Parish Road System.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Yea
Motion carried.

The President moved to the approval of minutes.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the minutes of the October 12th, October 30th, and November 2nd Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Mr. Treadway, seconded Mr. McCarty to adopt the following minutes from the October 21st Operations Committee meeting. Motion carried.

*Operations Committee
October 21, 2020*

The Operations Committee met Wednesday, October 21, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. Lewis Chatham, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Jody Stuckey, Road Superintendent and Mr. Paul Riley, Engineer.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

The Chair opened the floor for public comments.

Mr. Todd Culpepper stated that Mr. Ray Duck had requested that Canard Road remain in the parish road system. He also discussed the history of Culpepper Road.

The Committee reviewed the first-pass review of the following road studies. They stated the need to be consistent with all reviews and treat every road the same. The following recommendations were made:

- Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury adjust the parish maintenance on Canard Road to end after the second mailbox in order to keep the portion of the road with multiple structures as public. Motion carried.*
- Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury adjust the parish maintenance on Ironwood Road to end at the beginning of the Joyce Harvey property line. Motion carried.*
- Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury take no action on Mary West Road as they confirmed the parish maintenance is currently ending at the last property owner's line. Motion carried.*
- Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury adjust the parish maintenance on Burney Road to end just passed the 181 Burney Road driveway which is where the Road Department is currently ending their maintenance. Motion carried. It was noted that this was a change in the official record of the system, the Road Department had not been performing any maintenance beyond this point in their current operations.*

- *Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury adjust the parish maintenance on Culpepper Road to end at the property line of John Everett. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury take no action on Cypress Branch Road as it has multiple landowners and provides public access to Culpepper Road. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury remove the portion of Bill Cole Loop at the end of the intersection with Jade Road as requested by the property owner and to request the 911 Office to reclassify the remaining portion of Bill Cole Loop to Jade Road. Motion carried. Mr. Stuckey stated that he would communicate with the 911 office for the changes.*
- *Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury bring Branch Creek Road to a public hearing for the Jury to hear comments on how the road serves the public. Motion carried.*
- *Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury bring Tree Lane to a public hearing for the Jury to hear comments on how the road serves the public. Motion carried.*
- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury take no action on the existing Jade Road because it serves multiple landowners. Motion carried. It was stated that this road will extend with the removal of Bill Cole Loop.*

The Committee reviewed the second-pass of the following road studies and made the following recommendations:

- *Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury take no action on Thunder Road. Motion carried. Ms. Magee stated that after investigating the road, they determined that multiple property owners access the road and confirmed that the maintenance currently ends at the last property owner's property line.*

The Committee reviewed the 2021-2023 Road Priority Lists presented by the Parish Engineer. Mr. Stuckey asked that Garner Road be re-classified from the Oil list to the Overlay list due to the work performed by the Road Department during the 2020 maintenance program.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury adopt the 2021-2023 Road Priority Lists as presented with the re-classification of Garner Road to the Overlay list. Motion carried.

The Committee discussed the purchase of traffic counters to be used to develop future priority lists.

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury authorize the Road Department to use the counters on all Parish Roads for one week with the results being used for the next priority list. Motion carried.

The Secretary-Treasurer discussed the information from Volkert, Inc. regarding clearing debris from private roads. She read the following update from the FEMA policy:

“Private roads are those that are not owned or operated by or otherwise the legal responsibility of a Federal or SLTT (State, local, Territorial, or Tribal) entity (including orphan roads, roads in gated communities, homeowners’ association roads, etc.). If the public has unrestricted access (no locks, gates, or guards) and frequently uses the private road, then removal and disposal of the debris, including debris placed at the curbside by residents, is in the public interest and the Applicant is not required to submit documentation demonstrating the debris removal is in the public interest. This does not include debris on private driveways or parking lots. It also does not include removal and disposal activities from private roads in areas with restricted access (roads behind locks, gates, or guards) or private roads that are unrestricted but rarely used by the public.”

Motion Mr. Chatham, seconded Mr. Treadway to recommend the Jury authorize the debris hauling crews to clear debris from private roads that fall under the updated FEMA policy. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to table sending Canard Road to a public hearing in December. Mr. Culpepper stated that he would like to table this road until Ms. Rowe can be present for the meeting. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to send Ironwood Road to a public hearing in December to adjust the parish maintenance line. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to send Burney Road to a public hearing in December to adjust the parish maintenance line. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to send Culpepper Road to a public hearing in December to adjust the parish maintenance line. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to send Bill Cole Loop to a public hearing in December to end parish maintenance on a portion of the road and re-assign a portion to Jade Road. Motion carried.

Motion Mr. Culpepper, seconded Mr. McCarty to send Branch Creek Road to a public hearing in December to hear comments on how the road serves the public. Motion carried.

Motion Mr. Chatham, seconded Ms. Cowans to send Tree Lane to a public hearing in December to hear comments on how the road serves the public. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to send Jade Road to a public hearing in December to re-assign a portion of Bill Cole Loop as Jade Road. Motion carried.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the 2021-2023 Jackson Parish Road Priority Lists. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to authorize the Road Department to use the traffic counters on all Parish Roads for one week over the next three years with the results being used for the next priority list. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to authorize the debris hauling crews to clear debris from private roads that fall under the updated FEMA policy. Motion carried.

Motion Ms. Cowans, seconded Mr. Culpepper to adopt the following minutes from the October 29th Operations Committee meeting. Motion carried.

*Operations Committee
October 29, 2020*

The Operations Committee met Thursday, October 29, 2020 at 2:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Ms. Amy Magee, Mr. Lewis Chatham, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Robin Sessions, Solid Waste Superintendent.

The meeting was called to order by the Chair, Ms. Magee. Mr. Treadway gave the invocation and Mr. Chatham led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the proposed agreement with Union Parish for dumping fees. Ms. Magee stated that they kept the cost per ton the same as 2020 and there were no other changes from the existing contract. Mr. Treadway stated the contract is for 3 years with a two year extension. Motion Mr. Treadway, seconded Mr. Chatham to recommend the Jury authorize the President to execute the Cooperative Endeavor Agreement with Union Parish for dumping fees. Motion carried.

The Committee reviewed the recommendations from the Finance Committee. Ms. Magee stated that she would like to see the Finance Committee meeting with the municipalities as soon as possible so that all involved parties understand the financial impacts of the department programs.

Motion Mr. Treadway, seconded Mr. Chatham to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to authorize the President to execute the 2020 Cooperative Endeavor Agreement with Union Parish for dumping fees. Motion carried.

Motion Mr. Culpepper, seconded Ms. Cowans to adopt the following minutes from the October 22nd Finance Committee meeting. Motion carried.

*Finance Committee
October 22, 2020*

The Finance Committee met Thursday, October 22, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Mr. John McCarty and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by Mr. Culpepper. Mr. McCarty gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. Culpepper remarked that he had requested the Secretary-Treasurer alert the Finance Committee once the debris pickup charges that the parish is responsible for reaches \$100k.

The Committee reviewed the request to purchase the Police Jury property on Bond Street behind the Health Unit.

Motion Ms. Cowans, seconded Mr. McCarty to recommend the Jury authorize the property be appraised in order to present the potential buyer of the purchase price. Motion carried.

The Committee reviewed the offer to purchase land on Jimmie Davis Blvd. adjacent to the Blake Building.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury request the seller have the land appraised in order for the Jury to know what the purchase price would be. Motion carried.

The Committee reviewed the 2020 Municipal Appropriation request from North Hodge. The Secretary-Treasurer confirmed that the requested assistance falls in the scope of what the Jury had agreed to provide.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury authorize the President to execute the Cooperative Endeavor Agreement with North Hodge for their 2020 appropriation of \$6,750. Motion carried.

The Committee reviewed the proposed 2021 budget from the Recreation District. They noted the changes year-over-year due to COVID-19.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury approve the Proposed 2021 Recreation District budget as presented. Motion carried.

The Secretary-Treasurer reviewed the presented 2020 budget amendments and proposed 2021 budget for the Road, Asphalt, Current Year Road Program, and Sales Tax funds.

Motion Mr. McCarty, seconded Ms. Cowans to recommend the Jury approve the 2020 budget amendments and proposed 2021 budget for the Road, Asphalt, Current Year Road Program, and Sales Tax funds. Motion carried.

With the conclusion of agenda items, Mr. Culpepper opened the floor to announcements.

Mr. McCarty requested that the municipalities be notified when the LGAP grant period opens. The Secretary-Treasurer confirmed that she had sent a notice to all municipalities and Jurors.

Motion Mr. McCarty, seconded Ms. Cowans to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to authorize the property on Bond Street behind the Health Unit to be appraised in order to present the potential buyer of the purchase price. Motion carried.

Motion Mr. McCarty, seconded Mr. Culpepper to request the seller for the land on Jimmie Davis Blvd. get an appraisal in order for the Jury to determine their interest in purchasing the property. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to authorize the President to execute the Cooperative Endeavor Agreement with North Hodge for their 2020 appropriation of \$6,750. Motion carried.

Motion Ms. Cowans, seconded Mr. Chatham to approve the Proposed 2021 Recreation District Budget as presented. Motion carried.

Motion Ms. Cowans, seconded Mr. Chatham to adopt the following minutes from the October 29th Finance Committee meeting. Motion carried.

*Finance Committee
October 29, 2020*

The Finance Committee met Thursday, October 29, 2020 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse, 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper and Ms. Tarneshala Cowans. Absent: Mr. John McCarty.

The meeting was called to order by Mr. Culpepper. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Secretary-Treasurer announced that they had received confirmation of the Louisiana CARES reimbursement for the third round.

The Secretary-Treasurer presented the month-to-date purchase orders, financial statements, and budget vs. actual budget report. She reviewed the Master Fund trial balance and discussed the restricted fund balances. She stated that the final budget amendments would be presented with the consolidated budget.

The Committee reviewed the proposed 2021 budget from the Library Board.

Motion Ms. Cowans, seconded Mr. Culpepper to recommend the Jury approve the Proposed 2021 Library Board budget as presented. Motion carried.

The Committee reviewed the recommendations and options for the Solid Waste Department. They discussed the expenses of the program and the history of the program costing more than the revenues brought in.

Motion Ms. Cowans, seconded Mr. Culpepper to recommend the Jury make the following changes to the Solid Waste Program:

- *Close the landfill on Saturdays and suspend that shift from November 2020 thru January 2021 and re-assess the needs in 2021.*
- *Increase the dumping fee from \$35/ton to \$45/ton*
- *Institute a \$25 permit fee for anyone, residential or commercial, that comes across the scales with the fee being paid per visit.*
- *Conduct a meeting with the municipalities and their contracted vendors that dump at the landfill for no charge.*
- *Increase the fees for commercial bin rentals from \$75 per bin to \$115.75 per bin. Mr. Sessions discussed a disposal fee charge for each individual dump.*
- *Pursue a sales tax, if possible*
- *Suspend construction of new model bin sites until 2022.*

Motion carried.

Mr. Culpepper stated that he did not want to pursue an ad valorem millage until the Jury had done all they could to preserve the program without it.

Motion Ms. Cowans, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to approve the Proposed 2021 Library Board Budget as presented. The President reviewed the year over year changes including a decrease of \$329k for ad valorem taxes and \$250k dedicated to a storage building. Mr. Culpepper stated that the \$250k was the top-end for the storage building and that it would likely not be that high.

A roll call vote was taken as follows:

District 1: Yea, District 2: Nay, District 3: Nay, District 4: Nay, District 5: Nay, District 6: Absent, District 7: Yea
Motion failed.

Motion Mr. Culpepper, seconded Mr. Chatham to close the landfill on Saturdays from November 2020 thru January 2021 and re-assess the needs for the shift in 2021. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to raise the commercial dumping fee from \$35/ton to \$45/ton. Motion carried.

Motion Mr. Culpepper, seconded Mr. McCarty to table any action on instituting a \$25 permit fee for the landfill. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to increase the fees for commercial bin rentals from \$75 per bin to \$115.50 per bin with a \$75 charge for additional pickups effective January 1, 2021. Motion carried.

Motion Mr. Culpepper, seconded Mr. Chatham to suspend the construction of new model bin sites until 2022.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Nay, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Nay
Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to introduce a resolution in December calling for an election to levy a 1% sales tax for the Solid Waste operation.

A roll call vote was taken as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Yea, District 6: Absent, District 7: Yea

Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports.

Mr. Jody Stuckey, Road Department Superintendent, gave the October 2020 Road report noting that \$11,602.73 had been spent on emergency call-outs/off-schedule work. He reviewed the special projects on Harris Loop, Garner Road, Rosco Road and Shalimar Road. He stated that the fencing on Pardue Loop was completed. He discussed the staffing shortages due to COVID-19 exposure.

Motion Mr. Culpepper, seconded Mr. McCarty to accept the October 2020 emergency/off-schedule reports.

Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent, gave the October 2020 Solid Waste report noting the tonnages collected in the parish and municipalities. He stated that they were still processing large amounts of debris from Hurricane Laura.

Mr. Robert "Bubba" Anderson, Maintenance Supervisor, gave the October 2020 Maintenance report summarizing the completed and upcoming projects.

Ms. Gina Thomas, Secretary-Treasurer, presented the October 2020 Financial Report highlighting the actual vs. budget comparisons for all funds. She discussed the trial balances for restricted and unrestricted funds and stated that the 2021 consolidated budget would be presented to the Finance Committee at the November meeting.

The President moved on to Other Business.

Mr. Paul Riley, Parish Engineer with the Riley Co. gave the October 2020 Engineering report. He updated the Jury on the progress of the 2020 Road Program.

Motion Mr. Culpepper, seconded Mr. McCarty to approve the final change order for the 2020 Road Program - Contract I - Asphalt Project contingent upon it not exceeding the original approved amount. Motion carried.

Motion Mr. McCarty, seconded Mr. Culpepper to approve the substantial completion for the 2020 Road Program - Contract I - Asphalt Project. Motion carried.

Motion Ms. Cowans, seconded Mr. McCarty to approve the substantial completion for the 2020 Road Program - Contract II - Surface Treatment Project. Motion carried.

Motion Ms. Cowans, seconded Mr. Chatham to amend the agenda to include approve the final change order for the 2020 Road Program - Contract I - Surface Treatment Project contingent upon it not exceeding the original approved amount. Motion carried unanimously.

Motion Mr. Culpepper, seconded Ms. Cowans to approve the final change order for the 2020 Road Program - Contract I - Surface Treatment Project contingent upon it not exceeding the original approved amount. Motion carried.

Mr. Riley stated that he would bring a proposal for the 2021 Road Program to the next Operations Committee meeting.

The Jury reviewed the letter of request from the School Board for the Road Department to make repairs to the Quitman parking lot. Mr. Treadway stated that we did not have extra time or staffing to perform work for other entities. No motion was made or action taken.

Motion Mr. Culpepper, seconded Mr. Treadway to adopt the following resolution authorizing a religious cemetery in East Hodge for the Pilgrim Rest Missionary Baptist Church. Motion carried.

RESOLUTION

WHEREAS, The Jackson Parish Police Jury met on Monday, November 9, 2020 to authorize the request of the Pilgrim Rest Missionary Baptist Church to establish a religious cemetery which will be located at 1711 Church Street, East Hodge, LA to be owned, operated, controlled, and managed by the Pilgrim Rest Missionary Baptist Church of 1712 Church Street, East Hodge, LA.

NOW, THEREFORE BE IT RESOLVED, that the Jackson Parish Police Jury hereby authorizes the Pilgrim Rest Missionary Baptist Church to establish a religious cemetery on land that is owned by the church.

The recorded vote thereon being as follows:

YEAS: 6
NAYS: 0
ABSENT: 1
ABSTAIN: 0

This resolution was declared adopted November 9, 2020.

ATTEST:

/s/ Amy Magee
Ms. Amy Magee
President

The Secretary-Treasurer presented the list of 2021 beer/liquor permits to be issued in accordance with the parish ordinance.

Motion Mr. Culpepper, seconded Mr. Treadway to appoint the following parish board members:

- Appoint Ms. Tammy Collinsworth to represent Jackson Parish on the North Delta Regional Planning & Development District
- Re-appoint Mr. Wayne Whitman to the District 3 Fire Board for a 2-year term ending 12/31/22

Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to authorize the Secretary-Treasurer to publish the notice of the 2021 Preliminary Consolidated Budget Hearing. Motion carried.

The President opened the floor for announcements and notifications.

The Secretary-Treasurer made the following announcement:

Notice is hereby given that at its meeting to be held on Monday, December 14, 2020 at 5:30 PM at the Jackson Parish Police July Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish of Jackson, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of Jackson to authorize the levy of a sales and use tax.

The President announced the Disaster Recovery event for employees and Police Jurors on December 2nd and asked that all attend.

The President opened the floor for to Juror Comments.

Motion Mr. Culpepper, seconded Mr. Treadway to adjourn. Motion carried.