

Jackson Parish Hospital
Governing Board Meeting Minutes
January 22, 2025

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, January 22, 2025, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Chris Bowman, Shontae Mims, Dr. William Slusher, and Kim Hutchinson. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Edward Mariano, Jerry Allen, Sunni Bougues, Shelley Malsam and Kelsey Arnold.

Bowman called the meeting to order at 12:12 p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Mims and second by Slusher, the January 22, 2025, meeting agenda was unanimously approved.

Following a motion by Mims and second by Slusher, the December 10, 2024, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Dr. Edward Mariano, Chief of Staff, presented the appointment, reappointment, and resignation/termination recommendations. There was a motion by Slusher and second by Mims to approve the Chief of Staff Report as presented. All members present were in favor and the motion carried.

During the Chief Executive Officer's Report, Morgan gave construction updates, first on the ER/Endoscopy project and noted that Phase one may be complete in late April, the elevator is getting closer to completion, and the CT upgrade has been completed, one of the x-ray rooms has been completed and as of today they are working on the second x-ray room. Morgan gave a friendly reminder to complete the annual Ethics training.

During the COO/CIO Report, Thomas presented the ED Renovation Furniture Quote from National Business Furniture for approval. Thomas noted that it is time to start ordering furniture for the ED renovation and it includes furniture for the lobbies, nursing station, observation area, and endo nurse's station. Bowman asked if it is state contract and Thomas stated yes. There was a motion by Slusher and second by Mims to approve the ED Renovation Furniture quote. All members present were in favor, and the motion carried. Thomas then presented the ED Renovation Stretcher Quote for approval. Thomas noted that it includes 4 stretchers and 1 gurney. There was a motion by Mims and second by Slusher to approve the ED Renovation Stretcher Quote. All members present were in favor, and the motion carried. Thomas then presented the Jonesboro Family Care Clinic Pylon Sign Quote for approval. Thomas explained that one of the issues we have had since Dr. Nolan joined us is that patients are having issues finding the correct location. Thomas noted that this sign will be visible to where the patients can see it clearly and will have the providers listed, making it easier for the patients to locate the correct clinic. The total quote for the new sign is \$13,495.00. Bowman asked why we chose the company from Broussard. Thomas explained that AAA Signs is a company we have worked with for a long time for many of our large exterior signs. There was a motion by Slusher and second by Mims to approve the Jonesboro Family Care Clinic Sign Quote. All members present were in favor, and the motion carried.

During the CFO Report, Stansbury presented Resolution #2025-1. There was a motion by Mims and second by Slusher to adopt Resolution #2025-1 authorizing signatures at Jonesboro State Bank, Hodge Bank and

Trust, and First Guaranty Bank. The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: (4)

NAYS: (0)

ABSTAINED: (0)

ABSENT: (0)

Stansbury requested a ratification of Special Checks, ACH Debits for the months of December 2024 and January 2025 as well as payables for December 12, 2024, December 28, 2024, and January 8, 2025. Bowman asked what MOEBiz is at the price of \$5,000 monthly. Thomas explained that it was formerly known as Databank and is a longstanding contract that scans and stores records for us. There was a motion by Mims and second by Slusher to ratify the payables for December 2024 and January 2025, and Special Checks and ACH Debits for the months of December and January. All members present were in favor and the motion carried. Stansbury continued to present financial report. Stansbury presented the Board with a packet of Financials, while also presenting a budget to actual comparison of the Statement of Net Position with the Assets and Liabilities.

Allen reviewed the Rural Health Clinic stats with the Board. Allen presented the ED Patient Arrival to First Documentation to Physician report. Noting that the average is 21.46 minutes.

Malsam then presented the Board with the Hospital Statistics for the month of December.

There was no Executive Session.

Bowman welcomed Kim Hutchinson to the Board.

The next regular meeting will be held Wednesday, February 26, 2024, at 12:00 noon in the hospital board room.

Upon motion by Mims and second by Slusher, the meeting was unanimously adjourned at 12:41 p.m.

Chris Bowman, Esq.
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital