

The Jackson Parish Police Jury met in Special Session Monday, December 23, 2019 at 12:00 PM in the Police Jury Meeting Room of the Jackson Parish Courthouse 500 E. Court Street, Room 301, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper, Ms. Amy Magee, Ms. Niki Cowans, and Mr. Lynn Treadway. Absent: Mr. Eddie Langston, Mr. John McCarty, and Ms. Regina Rowe.

Ms. Regina Rowe called in to the meeting to participate in discussions, but was not an active participant in motions or voting.

The meeting was called to order by the Vice President, Ms. Magee. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty arrived at the meeting and assumed the gavel.

The Jury reviewed the presented organization chart for the Solid Waste Department.

Ms. Rowe asked that the job descriptions for all supervisors and the verbiage on the organization charts reflect "Working Supervisor". The Jury discussed cross training, training records, and documentation for safety and job expectations.

Motion Mr. Culpepper, seconded Mr. Treadway to adopt the Solid Waste Department Organizational Chart as presented. Motion carried.

The Jury reviewed the presented organization chart for the Road Department.

Mr. Stuckey presented a proposal for re-classification of jobs with a 90 day training period. The Jury requested guidelines on the changes with documentation for the training period and the recommended job transfers.

Motion Ms. Magee, seconded Mr. Culpepper to not take action on the adoption of the Road Department Organizational Chart until the requested documents are presented to the Jury. Motion carried.

The Jury reviewed the presented organization chart for the Administration & Maintenance Departments.

Ms. Thomas discussed the existing setup for both departments reporting to the Secretary-Treasurer. The Jury discussed training manuals and safety training.

Motion Mr. Culpepper, seconded Ms. Magee to adopt the Administration & Maintenance Departments Organizational Chart as presented. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to appoint Mr. James Mixon to the District 3 Fire Protection Board for a two-year term ending 12/31/2021.

Mr. Culpepper stated that he had confirmed with Mr. Langston that Mr. Mixon requested to be re-appointed.

Motion carried.

The Jury discussed the future plans for the building on Industrial Drive.

Mr. McCarty updated the Jury on the communications regarding the request for drainage work by the Jonesboro Methodist Church. Mr. Culpepper stated that the Jury has had a policy not to get involved in municipal drainage issues.

Mr. McCarty asked that the 2020 president hold a meeting with the Jackson Parish mayors to discuss the Jury's policies and intentions for the annual appropriation.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.