

Jackson Parish Hospital  
Governing Board Meeting Minutes  
April 26, 2023

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, April 26, 2023, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Chris Bowman, Angela Curtis, and Shontae Mims. Hospital Staff present were: John Morgan, Dr. Sheila Mariano, Jerry Allen, Sunni Bougues, Shelley Malsam and Kelsey Arnold.

Crouch called the meeting to order at 12:16 p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Bowman and second by Curtis, the April 26, 2023, meeting agenda was unanimously approved.

Following a motion by Mims and second by Bowman, the March 29, 2023, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Dr. Sheila Mariano, Chief of Staff, had nothing to report.

During the Chief Executive Officer's Report, Morgan informed the board that there were zero deficiencies from the Chatham Clinic State survey results and gave Jerry Allen kudos for overseeing it. Morgan then presented the Suite D Lease Agreement for approval. Morgan explained that Dr. Dhawan, who is currently in the modular building, will be moving to Suite D and then once the modular building renovation work is completed the Business Office will be moving into that facility. Morgan explained that the lease agreement was based off fair market value and the with the net value, Dr. Dhawan will be paying about \$50 less a month. There was a motion by Bowman and second by Curtis to approve the Suite D Lease Agreement. All members present were in favor, and the motion carried. Morgan then proposed that the hazard pay policy employee payroll adjustment ends on May 6, 2023, at the end of the regular pay period due to the Public Health Emergency ending on May 11, 2023. There was a motion by Bowman and second by Mims. All members present were in favor, and the motion carried. Morgan then presented the Market Rate Adjustment of Employee Pay for approval. Morgan explained that when the PHE ends, the employees will get a market rate adjustment rate of \$2 per hour and will start on May 7, 2023. There was a motion by Mims and second by Curtis to approve the market rate adjustment for employees. All members present were in favor, and the motion carried.

During the COO/CIO Report, Morgan noted that Suite D had the Fire Marshal approval on April 21, 2023, and everything was clean. Morgan also noted that the bid opening for the ED/Endo construction will be on May 18<sup>th</sup>. Morgan gave an update on the portable building that will be used for Endoscopy, noting that the estimate for delivery has been updated to mid-July. There was much discussion regarding the portable building and construction.

During the CFO Report, Morgan requested a ratification of Special Checks, ACH Debits for the months of March 2023 and April 2023 as well as payables for March 22, 2023, April 5, 2023, and April 19, 2023. Mims asked about the insurance premium for crime. Morgan explained that it is the policy for the cyber security the hospital uses. There was a motion by Bowman and second by Mims to ratify the payables for

March 22, 2023, April 5, 2023, April 19, 2023, and Special Checks and ACH Debits for the months of March 2023 and April 2023. All members present were in favor and the motion carried. Morgan continued to present financial report. Morgan presented the Board with a packet of Financials, while also presenting a budget to actual comparison of the Statement of Net Position with the Assets and Liabilities.

Allen presented the ED Patient Arrival to First Documentation to Physician report. Noting that the average is 25.94 minutes. He then reviewed the March Telemedicine Visits for the schools and COVID tests performed, and then reviewed the Rural Health Clinic stats with the Board. There was much discussion about telemedicine numbers.

Malsam then presented the Board with the Hospital Statistics for the month of March 2023.

At 12:54 pm, there was a motion by Bowman and second by Mims to enter into an Executive Session to discuss Strategic Planning. All members present were in favor, and the motion carried. At 1:24 pm, there was a motion by Bowman and second by Mims to return to regular session. All members present were in favor, and the motion carried.

There was a motion by Bowman and second by Mims to amend the agenda to add an item to new business, which is to authorize John Morgan, to negotiate and retain a hospitalist for weekend coverage. All members present were in favor and the motion carried. There was a motion by Bowman and second by Mims to authorize John Morgan, to negotiate and retain a hospitalist for weekend coverage. All members present were in favor and the motion carried.

Crouch opened the floor for the 2023 Election of Officers. Mims nominated Chris Bowman for the 2023 Governing Board Chairman, with Curtis voting in favor of Mims nomination. With no other nominations, Chris Bowman was elected Chairman of the Governing Board for 2023. Curtis then nominated Dr. Rebecca Crouch for Vice Chairman, with Mims voting in favor of Curtis' nomination. With no other nominations, Crouch was elected Vice Chairman of the Governing Board for 2023.

There were no board comments made.

The next regular meeting will be held May 31, 2023, at noon in the hospital board room.

Upon motion by Bowman and second by Mims, the meeting was unanimously adjourned at 1:27 p.m.

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Chris Bowman, Esq.  
Governing Board Chairman  
Jackson Parish Hospital

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John L. Morgan, MBA, RN  
Chief Executive Officer  
Jackson Parish Hospital