

The Jackson Parish Police Jury met in regular session on Tuesday, December 19, 2023, at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty, and Mr. Keith Burris. Absent: Ms. Tarneshala Cowans and Ms. Regina Rowe. Also present: Mr. Brad Roller, Operations Manager; Mr. Wayne Anderson, Road Superintendent; and Mr. Robin Sessions, Solid Waste Superintendent.

The President, Mr. Culpepper, called the meeting to order. Ms. Magee gave the invocation and Mr. Burris led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments. Mr. James Etheridge voiced his concerns about the condition of Mosswood Road.

The President opened the floor for nominations for the 2024 President. Ms. Magee nominated Mr. Culpepper. There were no other nominations. Motion by Ms. Magee, second by Mr. Chatham to close the nominations. Motion carried.

MEMBERS:	Mr. Culpepper	Absent	Abstaining
District 1: Todd Culpepper	X		
District 2: Lewis Chatham	X		
District 3: Amy Magee	X		
District 4: John McCarty	X		
District 5: Tarneshala Cowans		X	
District 6: Regina Rowe		X	
District 7: Keith Burris	X		

There being a majority of the votes in favor of his election, Mr. Culpepper was declared the President for the year 2024.

The President opened the floor for nominations for the 2024 Vice President. Mr. McCarty nominated Ms. Magee. There were no other nominations. Motion by Mr. McCarty, second by Mr. Burris to close the nominations. Motion carried.

MEMBERS:	Ms. Magee	Absent	Abstaining
District 1: Todd Culpepper	X		
District 2: Lewis Chatham	X		
District 3: Amy Magee	X		
District 4: John McCarty	X		
District 5: Tarneshala Cowans		X	
District 6: Regina Rowe		X	
District 7: Keith Burris	X		

There being a majority of the votes in favor of her election, Ms. Magee was declared the Vice President for the year 2024.

Motion by Ms. Magee, second by Mr. Burris to approve the 2024 Regular Jury Meeting Schedule. Motion carried.

The President opened the public hearing for comments on the 2023 Amended Budget and the 2024 Consolidated Budget. There were no public comments. The President closed the public hearing.

The President called for actions from the Public Hearing.  
 The 2023 Amended Budget was presented for adoption.

ORDINANCE 01-1219-2023  
 2023 CONSOLIDATED BUDGET  
 AS AMENDED DECEMBER 19, 2023

Jackson Parish Police Jury 2023 Consolidated Budget Adoption Date: December 19, 2023	2023 Original Adopted Budget	2023 Amended Budget	Budget Amendments Increase (+) Decrease (-)
<b><u>CONSOLIDATED REVENUES</u></b>			
<b>Taxes Collected:</b>			
Ad Valorem	\$ 3,958,342	\$ 4,133,864	175,522
Sales & Use	2,390,000	2,371,990	(18,010)
Severance Taxes	815,000	814,226	(774)
Other Taxes & Revenues Collected	86,000	84,198	(1,802)
<b>Inter-Governmental Revenue:</b>			
State Revenue Sharing	74,814	74,592	(222)
Parish Transportation Funds	300,000	315,445	15,445
Payments in Lieu of Property Taxes	27,025	22,582	(4,443)
Other Inter-Governmental Revenues	203,906	198,277	(5,629)
<b>Grant Revenue:</b>			
EMPG Grant	3,541	3,541	-
CWEF Grant	75,000	75,000	-
ACT 119 Grant	50,775	50,775	-
GOHSEP Debris Hauling Grant	-	443,777	443,777
Other State & Federal Grants	-	-	-
<b>Fees for Services &amp; Permits:</b>			
Building, Alcohol, & Telecom Permits	6,700	8,512	1,812
Accounting & Payroll Services	137,500	-	(137,500)
Commercial Waste Collection	296,000	295,714	(286)
Solid Waste Dumping Fees	51,000	50,590	(410)
Coroner's Fees	17,000	17,119	119
<b>Other Revenue:</b>			
Sale of Recycle, Scrap, & Surplus	16,000	23,468	7,468
Other Income (Interest, Rent, Etc.)	152,184	121,053	(31,131)
<b>TOTAL REVENUES</b>	<b>8,660,787</b>	<b>9,104,723</b>	<b>443,936</b>

Jackson Parish Police Jury 2023 Consolidated Budget Adoption Date: December 19, 2023	2023 Original Adopted Budget	2023 Amended Budget	Budget Amendments Increase (+) Decrease (-)
<b>CONSOLIDATED EXPENDITURES</b>			
<b>General Government:</b>			
Legislative	182,202	183,795	1,593
Judicial:			
District Attorney & District Court	127,835	127,626	(209)
Clerk of Court	14,000	13,354	(646)
Justices of the Peace and Constables	36,688	34,639	(2,049)
Elections - Registrar of Voters	31,912	28,685	(3,227)
Public Safety - Sheriff	761,920	711,642	(50,278)
General Administration & Finance	527,269	528,623	1,354
Building & Grounds Maintenance	635,733	637,314	1,581
Coroner's Office	97,640	91,266	(6,374)
Petit/Grand Jury Fees	10,000	9,732	(268)
Grants/Inter-Governmental	97,976	97,476	(500)
Appropriations & Services Provided	25,952	13,112	(12,840)
Parish Promotion - LSU Ag/County Agent	16,585	16,577	(8)
<b>Special Revenue Funds:</b>			
Road Maintenance Fund	1,553,916	1,437,295	(116,621)
Road Asphalt Fund	1,178,960	1,197,747	18,787
Solid Waste Department	2,167,456	2,150,326	(17,130)
Health & Welfare	153,471	120,744	(32,727)
Library	1,699,447	1,684,732	(14,715)
Tourism, Culture, & Recreation	45,000	19,421	(25,579)
American Rescue Plan	105,587	105,587	-
<b>TOTAL OPERATING EXPENDITURES</b>	<b>9,469,549</b>	<b>9,209,692</b>	<b>(259,857)</b>
<b>Capital &amp; Reserve Funds:</b>			
Current Year Road Program	800,000	800,000	-
Capital Outlay Projects & Improvements	-	-	-
Statutory Reserve	-	-	-
Landfill Closure Fund	-	-	-
Livestock Pavilion	-	-	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>800,000</b>	<b>800,000</b>	<b>-</b>
<b>Debt Service Funds:</b>			
Debt Service ( <i>Principal Retirement &amp; Interest</i> )	336,409	336,409	-
<b>TOTAL EXPENDITURES</b>	<b>10,605,958</b>	<b>10,346,101</b>	<b>(259,857)</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In	1,557,054	1,556,647	(407)
Transfers Out	(1,557,054)	(1,556,647)	407
<b>Net Change in Fund Balances</b>	<b>(1,945,171)</b>	<b>(1,241,379)</b>	<b>703,792</b>
<b>FUND BALANCES - BEGINNING</b>	<b>11,628,825</b>	<b>13,021,541</b>	<b>1,392,716</b>
<b>FUND BALANCES - ENDING</b>	<b>\$ 9,683,654</b>	<b>\$ 11,780,163</b>	<b>\$ 2,096,509</b>

Motion by Mr. Burris, second by Mr. Chatham to adopt Ordinance 01-1219-2023 to amend the 2023 Consolidated Budget.

A roll call vote was taken, as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Absent, District 7: Yea.

Motion carried.

The 2023 Consolidated Budget was presented for adoption.

ORDINANCE 02-1219-2023  
2024 CONSOLIDATED BUDGET  
ADOPTED DECEMBER 19, 2023

Jackson Parish Police Jury 2024 Consolidated Budget Adoption Date: December 19, 2023	2023 Projected Year Total	2024 Adopted Budget	% Change Projected 2023 vs. 2024 Budget
<b><u>CONSOLIDATED REVENUES</u></b>			
<b>Taxes Collected:</b>			
Ad Valorem	\$ 4,133,864	\$ 4,230,438	2%
Sales & Use	2,371,990	2,390,000	1%
Severance Taxes	814,226	815,000	0%
Other Taxes & Revenues Collected	84,198	86,500	3%
<b>Inter-Governmental Revenue:</b>			
State Revenue Sharing	74,592	73,800	-1%
Parish Transportation Funds	315,445	300,000	-5%
Payments in Lieu of Property Taxes	22,582	27,040	20%
Other Inter-Governmental Revenues	198,277	182,291	-8%
<b>Grant Revenue:</b>			
EMPG Grant	3,541	3,541	0%
CWEF Grant	75,000	75,000	0%
ACT 119 Grant	50,775	50,775	0%
GOHSEP Debris Hauling Grant	443,777	-	-100%
Other State & Federal Grants	-	174,011	100%
<b>Fees for Services &amp; Permits:</b>			
Building, Alcohol, & Telecom Permits	8,512	6,700	-21%
Accounting & Payroll Services	-	137,500	100%
Commercial Waste Collection	295,714	296,000	0%
Solid Waste Dumping Fees	50,590	51,000	1%
Coroner's Fees	17,119	17,000	-1%
<b>Other Revenue:</b>			
Sale of Recycle, Scrap, & Surplus	23,468	16,000	-32%
Other Income (Interest, Rent, Etc.)	121,053	153,300	27%
<b>TOTAL REVENUES</b>	<b>9,104,723</b>	<b>9,085,896</b>	<b>0%</b>

Jackson Parish Police Jury 2024 Consolidated Budget Adoption Date: December 19, 2023	2023 Projected Year Total	2024 Adopted Budget	% Change Projected 2023 vs. 2024 Budget
<b>CONSOLIDATED EXPENDITURES</b>			
<b>General Government:</b>			
Legislative	183,795	177,556	-3%
Judicial:			
District Attorney & District Court	127,626	127,835	0%
Clerk of Court	13,354	14,000	5%
Justices of the Peace and Constables	34,639	34,103	-2%
Elections - Registrar of Voters	28,685	27,808	-3%
Public Safety - Sheriff	711,642	572,660	-20%
General Administration & Finance	528,623	559,850	6%
Building & Grounds Maintenance	637,314	659,022	3%
Coroner's Office	91,266	101,416	11%
Petit/Grand Jury Fees	9,732	10,000	3%
Grants/Inter-Governmental	97,476	97,976	1%
Appropriations & Services Provided	13,112	25,952	98%
Parish Promotion - LSU Ag/County Agent	16,577	16,585	0%
<b>Special Revenue Funds:</b>			
Road Maintenance Fund	1,437,295	1,836,361	28%
Road Asphalt Fund	1,197,747	637,422	-47%
Solid Waste Department	2,150,326	1,630,940	-24%
Health & Welfare	120,744	171,271	42%
Library	1,684,732	1,421,100	-16%
Tourism, Culture, & Recreation	19,421	45,000	132%
American Rescue Plan	105,587	-	-100%
<b>TOTAL OPERATING EXPENDITURES</b>	<b>9,209,693</b>	<b>8,166,857</b>	<b>-11%</b>
<b>Capital &amp; Reserve Funds:</b>			
Current Year Road Program	800,000	900,000	13%
Capital Outlay Projects & Improvements	-	-	-
Statutory Reserve	-	-	-
Landfill Closure Fund	-	-	-
Livestock Pavilion	-	-	-
<b>TOTAL CAPITAL EXPENDITURES</b>	<b>800,000</b>	<b>900,000</b>	<b>13%</b>
<b>Debt Service Funds:</b>			
Debt Service ( <i>Principal Retirement &amp; Interest</i> )	336,409	336,409	0%
<b>TOTAL EXPENDITURES</b>	<b>10,346,102</b>	<b>9,403,266</b>	<b>-9%</b>
<b>OTHER FINANCING SOURCES (USES)</b>			
Transfers In	1,556,647	1,310,249	-16%
Transfers Out	(1,556,647)	(1,310,249)	-16%
<b>Net Change in Fund Balances</b>	<b>(1,241,379)</b>	<b>(317,370)</b>	<b>-74%</b>
<b>FUND BALANCES - BEGINNING</b>	<b>13,021,541</b>	<b>10,880,462</b>	<b>-16%</b>
<b>FUND BALANCES - ENDING</b>	<b>\$ 11,780,162</b>	<b>\$ 10,563,092</b>	<b>-10%</b>

Motion by Mr. Chatham, second by Mr. Burris to adopt Ordinance 02-1219-2023 to adopt the 2024 Consolidated Budget.

A roll call vote was taken, as follows:

District 1: Yea, District 2: Yea, District 3: Yea, District 4: Yea, District 5: Absent, District 6: Absent, District 7: Yea.  
Motion carried.

The President moved to the approval of minutes.

Motion by Mr. McCarty, second by Ms. Magee to adopt the minutes of the December 6, 2023, Special Called Police Jury Meeting, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion by Mr. Chatham, second by Mr. Burris to adopt the following minutes from the December 1, 2023, Finance Committee meeting. Motion carried.

*Finance Committee  
December 1, 2023*

*The Finance Committee met Wednesday, December 1, 2023, at 12:00 PM in the Nathaniel Zeno, Jr. Meeting Room, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Mr. John McCarty. Absent: none. Also present: Mr. Brad Roller, Operations Manager and Mr. Wayne Anderson, Road Superintendent.*

*The meeting was called to order by the Chair, Mr. Todd Culpepper. Mr. McCarty gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.*

*The Chair called for public comments.*

*The Committee discussed the 2024 budget. Motion by Ms. Magee, second by Mr. McCarty to recommend the 2024 budget, as adjusted, per the Finance Committee to the full Police Jury. Motion carried.*

*Motion by Ms. Magee, second by Mr. McCarty to adjourn. Motion carried.*

*Road Committee  
December 1, 2023*

*The Road Committee met Friday, December 1, 2023, at 2:00 PM in the Nathaniel Zeno, Jr. Meeting Room, Jackson Parish Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none. Also present: Mr. Brad Roller, Operations Manager; Mr. Wayne Anderson, Road Superintendent; and Mr. Paul Riley, Parish Engineer.*

*The meeting was called to order by the Chair, Ms. Magee.*

*The Chairman opened the floor for public comments. There were no public comments.*

*Motion by Mr. Culpepper, second by Mr. Chatham to recommend to the Police Jury the approval of the Priority Lists. Motion carried.*

*The Committee discussed the 2024 Road Program Capital Project.*

*The Committee discussed the 2024 Maintenance Project.*

*Motion by Mr. Culpepper, second by Mr. Chatham to recommend to the Police Jury the purchase of the Asphalt Trailer. Motion carried.*

*The Committee discussed other road issues, but no action was taken.*

*Motion by Mr. Culpepper, second by Mr. Chatham to adjourn. Motion carried.*

Motion by Mr. Burris, second by Mr. Chatham to approve the Road Priority Lists based on the Road Committee's recommendation. Motion carried.

Motion by Mr. Chatham, second by Ms. Magee to approve the 2024 purchase of an Asphalt Trailer for the Road Department based on the Road Committee's recommendation. Motion carried.

The President called for monthly management reports.

Mr. Brad Roller, Operations Manager presented the November 2023 Operations Manager Report.

Mr. Wayne Anderson, Road Superintendent, presented the November 2023 Road report noting that \$15,301.76 had been spent on emergency call-outs/off-schedule work. Motion by Ms. Magee, second by Mr. McCarty to accept the November 2023 emergency call outs/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent presented the November 2023 Solid Waste report.

The President moved on to Other Business.

Mr. Paul Riley, Parish Engineer, gave a report on the status of the Parish roads.

Motion by Ms. Magee, second by Mr. Chatham to hire Riley Company for Engineering Services on the 2024 Jackson Parish Road Program. Motion carried.

Motion by Mr. Burris, second by Mr. Chatham to approve the quote from Albritton Service Company for new service installation at the Jackson Parish Transfer Station. Motion carried.

The President read the following Announcement of Public Meeting.

#### Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Tuesday, January 23, 2024, at 5:30 p.m. at its regular meeting place, the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish of Jackson, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of Jackson, State of Louisiana to authorize the continuation of an ad valorem tax therein.

The following 2024 liquor applications have been processed for Class A Retail Beer and Retail Liquor permits:

- The Lazy Gator
- Caney Lake Enterprises
- Laines Landing LLC

No action was taken on amending Ordinance No. 04-1213-2010 to allow Sunday sale of liquor due to the need for more information regarding district lines.

Motion by Ms. Magee, second by Mr. Chatham to approve the increase to \$30.00 the 2024 Solid Waste dumping fees to Municipalities plus an additional \$0.25 per year added to the fee charged by the Union Parish Landfill. Motion carried.

Motion by Ms. Magee, second by Mr. Burris to approve moving the following employees to permanent employment status at conclusion of their 60-day probationary period: Thomas Holland on 12/15 and Thomas Allen on 1/4. Motion carried.

Motion by Mr. Chatham, second by Mr. Burris to approve the North Louisiana Criminalistic Laboratory's 2023 Amended Budget and 2024 Proposed Budget. Motion carried.

The Jury reviewed Parish Board Appointments.

Motion by Ms. Magee, second by Mr. Burris to reappoint the following parish board members:

- Reappoint Mr. Brent Barnett to the Recreation Board for a 3-year term ending 2/28/2026.
- Appoint Mr. Larry Dousay to the Tourism Board for a 3-year term ending 12/31/2026.
- Reappoint Mr. Jimmy Waggoner to the Watershed Commission for a 4-year term ending 12/31/2027.
- Reappoint Mr. William "Bill" Wheelis to the District 2 Fire District for a 2-year term ending 12/31/2025.
- Reappoint Mr. Marc Thomas to the District 4 Fire District for a 2-year term ending 12/31/2025.
- Reappoint Mr. James Mixon to the District 3 Fire District for a 2-year term ending 12/31/2025.
- Reappoint Mr. Freddy Tolar to the District 3 Fire District for a 2-year term ending 12/31/2025.
- Reappoint Ms. Margaret Waggoner to the District 3 Fire District for a 2-year term ending 12/31/2025.
- Reappoint Mr. Harold Glen Watkins to the District 4 Fire District for a 2-year term ending 12/31/2025.
- Reappoint Mr. Frankie Harris to the District 4 Fire District for a 2-year term ending 12/31/2025.
- Reappoint Ms. Wilda Smith to the Museum Board for a 3-year term ending 12/31/2026.
- Reappoint Mr. Scotty Nunn to the District 4 Fire District for a 2-year term ending 12/31/2025.

The President opened the floor for Juror comments.

Motion by Mr. McCarty, second by Mr. Burris to adjourn. Motion carried.