

Jackson Parish Hospital
Governing Board Meeting Minutes
March 29, 2023

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, March 29, 2023, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Dr. Rebecca Crouch, Angela Curtis, and Shontae Mims. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Sheila Mariano, Jerry Allen, Sunni Bougues, and Kelsey Arnold. Gayla Russo with Langlinais, Broussard and Kohlenberg was also present.

Crouch called the meeting to order at 12:05 p.m., and Morgan gave the Invocation. There were 3 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Mims and second by Curtis, the March 29, 2023, meeting agenda was unanimously approved.

Following a motion by Mims and second by Curtis, the February 22, 2023, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Gayla Russo, CPA, for Langlinais, Broussard, and Kohlenberg presented the Audit Report for FYE 2022 to the Board of Directors, while noting they issued a clean unqualified opinion, which is the best you can have. She reported to the Board the Statement of Net Position and Liabilities, while noting that cash to cash equivalents were up \$3.8 million for the year. Russo then reported the Accounts Receivables were up about \$150k, the Due from Third Party Payors went from \$1,708,081 in 2021 to \$1,693,100 in 2022, due to the current cost reports. She then reported that the total assets were \$31,495,868, noting that in the prior year the total assets were \$26,299,574. Russo reviewed with the Board the Statement of Revenues, Expenses, and Changes in Net Position. She then reviewed the Schedule of Findings with the Board of Directors. There were three findings, which she noted that these findings are consistent findings that are seen at most Critical Access Hospitals due to size. There was a motion by Mims and second by Curtis to approve the Audit Report for FYE 2022 as presented. All members present were in favor, and the motion carried.

Russo exited the meeting at 12:21 p.m.

Dr. Sheila Mariano, Chief of Staff, presented the appointment and reappointment recommendations for the month of March to the Board of Directors. There was a motion by Curtis and second by Mims to approve the Chief of Staff Report as presented. All members present were in favor, and the motion carried.

During the Chief Executive Officer's Report, Morgan presented the 2023 Organizational Chart for the Jonesboro Family Care Clinic. There was motion by Mims and second by Curtis to approve the 2023 Organizational Chart for Jonesboro Family Care Clinic Suites A, B, E & F. All members present were in favor and the motion carried. Morgan then presented the 2023 Organizational Chart for the Jackson Parish Family Care Clinic. There was a motion by Curtis and second by Mims to approve the 2023 Organizational Chart for the Jackson Parish Family Care Clinic. Morgan then presented the 2023 Organizational Chart for the Chatham Medical Clinic. There was a motion by Mims and second by Curtis to approve the 2023 Organization Chart for the Chatham Medical Clinic. All members present were in favor, and the motion carried. Morgan then presented the 2023 Organizational Chart for Jackson Parish Hospital. There was a motion by Mims and second Curtis. All members present were in favor, and the motion carried to approve the hospital organizational chart.

During the COO/CIO Report, Thomas presented the annual GE Support Contract Renewal noting that the only change made between this contract and the last one was that Paige Parker, Radiology Director, wanted to extend the hours of contracted support on one of the two hospital x-ray rooms. Thomas noted that this extension would provide additional support after-hours if something happened to the equipment. Crouch asked what the difference in the cost was and Thomas noted that it came out to be about \$10k a year extra to extend the hours of support. There was a motion by Mims and second by Curtis to approve the annual GE Support Contract Renewal. All members present were in favor, and the motion carried.

During the CFO Report, Stansbury requested a ratification of Special Checks and ACH Debits for the months of February 2023 and March 2023 as well as payables for February 23, 2023, and March 9, 2023. There was a motion by Mims and second by Curtis to ratify the payables for February 23, 2023 and March 9, 2023, and Special Checks and ACH Debits for the months of February 2023 and March 2023. All members present were in favor and the motion carried. Stansbury continued to present financial report. Stansbury presented the Board with a packet of Financials, while also presenting a Budget to Actual comparison of the Statement of Net Position with the Assets and Liabilities.

Allen presented the ED Patient Arrival to First Documentation to Physician report, noting that the average is 26.28 minutes. He then reviewed the February Telemedicine Visits for the schools and COVID tests performed, and then reviewed the Rural Health Clinic stats with the Board. Crouch asked what the average number of patients seen in Saturday clinic? Allen noted it depends, but he would say the average would be between 8-12 patients each Saturday.

Bougues then presented the Board with the Hospital Statistics for the month of February 2023.

At 12:41 pm, there was a motion by Mims and second by Curtis to enter into an Executive Session to discuss Strategic Planning. All members present were in favor, and the motion carried. At 12:57 pm, there was a motion by Mims and second by Curtis to return to regular session. All members present were in favor, and the motion carried.

There was a motion by Curtis and second by Mims to postpone the Annual Election of Officers until next month. All members present were in favor, and the motion carried.

Thomas presented the Authorization of Digital Signature for Meeting Minutes. Thomas explained that the minutes are published on the Police Jury website and a digital signature will look cleaner instead of a scanned copy. There was a motion by Curtis and second by Mims to approve the Authorization of Digital Signature for Meeting Minutes. All members present were in favor, and the motion carried.

There were no board comments made.

The next regular meeting will be held Wednesday, April 26, 2023, at noon in the hospital board room.

Upon motion by Curtis and second by Mims, the meeting was unanimously adjourned at 1:05 p.m.

Dr. Rebecca Crouch
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital