

Jackson Parish Hospital
Governing Board Meeting Minutes
February 26, 2025

The Governing Board of Directors of the Jackson Parish Hospital Service District No. 1 met on Wednesday, February 26, 2025, at noon, in the Jackson Parish Hospital Board Room, 165 Beech Springs Road, Jonesboro, Louisiana. Board Members present were: Chris Bowman, Shontae Mims, Dr. William Slusher, and Kim Hutchinson. Hospital Staff present were: John Morgan, Dr. Jason Thomas, Bill Stansbury, Dr. Edward Mariano, Jerry Allen, Sunni Bougues, Shelley Malsam and Kelsey Arnold.

Bowman called the meeting to order at 12:10 p.m., and Morgan gave the Invocation. There were 4 of the 5 members by Act 321 present; therefore, there was a quorum present.

Following a motion by Slusher and second by Mims, the February 26, 2025, meeting agenda was unanimously approved.

Following a motion by Mims and second by Slusher, the January 22, 2025, Regular Business Meeting Minutes were unanimously approved. All members present were in favor, and the motion carried.

There were no members of the public present; therefore, there were no public comments.

Gayla Russo, CPA, for Langlinais, Broussard, and Kohlenberg presented the Audit Report for FYE 2024 and discussed findings to the Board of Directors, while noting they issued a clean unqualified opinion, which is the best you can have. She reported to the Board, the Statement of Net Position and Liabilities. Russo then reported the Accounts Receivables were up to \$4.2 million for the year and the amount due from third party payors went down from last year. Russo reviewed with the Board the Statement of Revenues, Expenses, and Changes in Net Position. She then reviewed the Schedule of Findings with the Board of Directors and there were two findings, while noting that these two are consistent findings that are seen at most Critical Access Hospitals.

Dr. Edward Mariano, Chief of Staff, had nothing to report.

During the Chief Executive Officer's Report, Morgan presented the annual Policies and Procedures Manuals for approval. There was a motion by Mims and second by Slusher to approve the annual Policies and Procedures Manuals. All members present were in favor and the motion carried. Morgan then presented the organizational chart for JPH for approval. There was a motion by Slusher and second by Mims to approve the JPH organizational chart. All members present were in favor, and the motion carried. Morgan presented the Chatham Medical Clinic organizational chart. There was a motion by Hutchinson and second by Mims to approve the Chatham Medical Clinic organizational chart. All members present were in favor, and the motion carried. Morgan presented the Jonesboro Family Care Clinic organizational chart for approval. There was a motion by Mims and second by Slusher to approve the Jonesboro Family Care Clinic organizational chart. All members present were in favor, and the motion carried. Morgan presented the Jackson Parish Family Care Clinic organizational chart for approval. There was a motion by Mims and second by Hutchinson to approve the Jackson Parish Family Care Clinic organizational chart. All members present were in favor, and the motion carried. Morgan then proposed merit raises for the employees of JPH. There was a motion by Mims and second by Hutchinson to approve the merit increase for eligible employees. All members present were in favor, and the motion carried. Morgan gave a friendly reminder to complete the annual Ethics training.

Dr. Jason Thomas, Chief Information Officer/Chief Operating Officer, had nothing to report.

Stansbury requested a ratification of Special Checks, ACH Debits for the months of January and February 2025 as well as payables for January 23, 2025, February 5, 2025, and February 19, 2025. There was a motion by Slusher and second by Mims to ratify the payables for January 23, 2025, February 5, 2025 and February 19, 2025, and Special Checks and ACH Debits for the months of January and February. All members present were in favor and the motion carried. Stansbury continued to present financial report. Stansbury presented the Board with a packet of Financials, while also presenting a budget to actual comparison of the Statement of Net Position with the Assets and Liabilities.

Allen reviewed the Rural Health Clinic stats with the Board. Allen presented the ED Patient Arrival to First Documentation to Physician report, noting that the average is 21.84 minutes.

Malsam then presented the Board with the Hospital Statistics for the month of January 2025.

There was no Executive Session.

Bowman thanked Gayla and her team for their work.

The next regular meeting will be held Wednesday, March 26, 2025, at 12:00 noon in the hospital board room.

Upon motion by Slusher and second by Hutchinson, the meeting was unanimously adjourned at 12:47 p.m.

Chris Bowman, Esq.
Governing Board Chairman
Jackson Parish Hospital

John L. Morgan, MBA, RN
Chief Executive Officer
Jackson Parish Hospital