

The Jackson Parish Police Jury met in regular session on Monday, July 8, 2019 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, Mr. John McCarty, Ms. Niki Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: Mr. Eddie Langston. Also present: Darrell Avery, Assistant District Attorney.

The meeting was called to order by the President, Mr. McCarty. Mr. Culpepper gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

The President opened the floor for public comments.

Ms. Wilda Smith announced an upcoming event at the Community College on August 7th and invited the elected officials to attend.

There being no other public comments or amendments, the President moved to the approval of minutes.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the minutes of the June 10th, June 14th, and July 1st Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President called for Committee Reports and recommended actions.

Motion Mr. Culpepper, seconded Ms. Rowe to adopt the minutes of the June 27th Finance Committee Meeting. Motion carried.

*Finance Committee
June 27, 2019*

The Finance Committee met Thursday, June 27, 2019 at 5:30 PM in the Police Jury Meeting Room 301 of the Jackson Parish Courthouse, 500 E. Court Street, Jonesboro, Louisiana. Members present: Mr. Todd Culpepper and Mr. John McCarty. Absent: Ms. Regina Rowe. Also present: Mr. Lynn Treadway and Mr. Glen Kirkland, Tax Assessor.

The meeting was called to order by the chair, Mr. McCarty. Mr. Culpepper gave the invocation and Mr. McCarty led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty greeted the members of the Jackson Parish Library Board and Mr. Glen Kirkland and thanked them for their attendance.

The Committee, Library Board, and Mr. Kirkland discussed the current tax millage rate and fund balance for the library. Library Director, Marcie Nelson, presented the recommended capital projects for future years including the purchase of a new bookmobile, roof repairs, and a parking lot expansion.

Ms. Regina Rowe arrived at the meeting.

Mr. Kirkland discussed the taxable values and millage amounts. The Committee and Library Board reviewed the current 2019 budget and discussed ways they could reduce the fund balance by investing in future projects.

Mr. McCarty thanked the Library Board for their input. The Board Members and Mr. Kirkland left the meeting.

Motion Ms. Rowe, seconded Mr. Culpepper to recommend the Jury reduce the 2019 Library millage to 6.40 mills based on the current fund balance and future planned projects. Motion carried.

The Secretary-Treasurer presented the planned capital project to update the Courthouse air handling units. Based on the repairs and issues in the current year with AHU #2, the Secretary-Treasurer recommended that they delay replacing AHU #3 and proceed with replacing AHU #1 and AHU #2 since they are located next to each other. She stated that the budgeted costs for swapping #3 with #1 and #2 are comparable and would not require an amended budget.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Jury approve the proposal from John J. Guth for engineering services to replace air handling units #1 and #2 in the Courthouse. Motion carried.

The Committee reviewed the current calculations for eligible municipal appropriations.

Motion Mr. Culpepper, seconded Ms. Rowe to recommend the Jury authorized the eligible 2019 municipal appropriations pending final balances from the Coroner's office. Motion carried.

The Committee reviewed the recommended proposals from TEC and DSC security for internet, phone, and security systems for the new office building on Industrial Drive. They discussed additional general maintenance and repairs that would need to be done in addition to the repair work from the storm damage.

Motion Ms. Rowe, seconded Mr. Culpepper to recommend the Jury approve the proposals from TEC and DSC Security and to authorize the Secretary-Treasurer to get quotes on general building repairs and maintenance. Motion carried.

The Committee discussed the budget and plans for the 2019 Veteran's Program scheduled for Monday, November 11th.

Motion Mr. Culpepper, seconded Ms. Rowe to adjourn. Motion carried.

Motion Mr. Treadway, seconded Ms. Rowe to adopt the tax millage rates for 2019.

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2019 tax roll on all property subject to taxation by the Jackson Parish Police Jury:

	<u>Millage</u>
General Fund	4.87
Roads & Bridges	5.23
Road Asphalt/Paving	4.55
Recreation District	5.23
Library & Bookmobile	6.40
Health Unit	0.80

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Jackson, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment of roll of said Parish for the year 2019, and to make the collection of the taxes imposed for an on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

Ward 1 – Yea, Ward 2 – absent, Ward 3 – Yea, Ward 4 – Yea, Ward 5 – Yea, Ward 6 – Yea, Ward 7 – Yea
Yeas: 6

Nays: 0
Absent: 1
Abstaining: 0
Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to approve the proposal from John J. Guth for \$9,500 for engineering services to replace air handling units #1 and #2 in the Courthouse. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to authorize the Secretary-Treasurer and Assistant D.A. to proceed with notifications and drafting Cooperative Endeavor Agreements for the 2019 municipal appropriations. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to approve the proposal from TEC for internet and phone service at the Industrial Drive building. Motion carried.

Mr. Eddie Langston arrived at the meeting.

Motion Ms. Rowe, seconded Mr. Treadway to approve the proposal from DSC Security for security and camera systems at the Industrial Drive building. Motion carried.

The President called for monthly management reports.

Mr. Jody Stucky, Road Department Superintendent, presented the June 2019 Road Report stating that there was \$83,919.45 spent on emergency call-outs due to storm damage relief efforts. Special projects that had been completed were the removal of trees from Arbin Culpepper Road and the parking lot project for the Watershed District. The Jury discussed the work performed by the crews for storm cleanup and the positive feedback received from parish residents.

Motion Mr. Culpepper, seconded Mr. Langston to accept the June 2019 emergency/off-schedule report. Motion carried.

Mr. Robin Sessions, Solid Waste Department Superintendent, presented the June 2019 Solid Waste Report stating that the Solid Waste Department had ground 5,000 tons to-date.

Mr. Mark Treadway, Parish O.E.P. Director, presented the June 2019 O.E.P. report and stated that the President would need to issue an end to the emergency declaration.

Ms. Gina Thomas, Secretary-Treasurer, presented the June 2019 Financial Report highlighting the budget vs. actual activity for all funds. She stated that there would be upcoming community events related to flood mapping.

Mr. Bubba Anderson, Maintenance Superintendent, presented the June 2019 Maintenance Report. He updated the Jury on projects to replace the boiler and pump system and the handicapped parking at the Courthouse.

With the completion of Management Reports, the President moved to Other Business.

Mr. Paul Riley, Parish Engineer with Riley Co. of Louisiana, presented the June 2019 engineering report giving an update on the 2019 Road Program and Courthouse handicapped parking project.

Motion Ms. Rowe, seconded Ms. Cowans to adopt the following Language Access Plan Resolution for the 2017 LCDBG grant:

WHEREAS, the State of Louisiana Office of Community Development has awarded the Jackson Parish Police Jury with a 2017 LCDBG Public Facilities Grant; and,

WHEREAS, the State of Louisiana requires certain actions to be taken by the Parish in order to be in compliance with HUD regulations; and,

WHEREAS, as part of its Citizen Participation Plan to reach out and inform its citizens, the Parish has developed a language access plan to inform its citizens who may not understand or speak English.

THEREFORE BE IT RESOLVED, by the Jackson Parish Police Jury on the 8th day of July, 2019, that it hereby adopts the Language Access Plan and that Gina M. Thomas, Secretary-Treasurer, is designated as the coordinator of the Plan.

PASSED, APPROVED AND ADOPTED THIS the 8th day of July, 2019.

Motion Ms. Magee, seconded Mr. Langston to authorize the Solid Waste Department to get quotes to clear and grind wood waste on Pardue Loop property. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to issue a quietus on the 2018 tax roll. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to approve the request for professional leave travel for Ed Howard, Sheila Huddleston, and Lee Johnson to attend LSWA Conference in Shreveport July 16-17. Motion carried.

Motion Mr. Treadway, seconded Ms. Magee to approve the request for professional leave travel for Gina Thomas and Tammy Collinsworth for the OPAO Conference July 31 - August 2. Motion carried.

Motion Ms. Magee, seconded Mr. Langston to approve the request from the LSU Ag Center for use of the Community Center on August 29th, September 3rd, September 30th, October 7th, and October 10th. Motion carried.

The Jury discussed the actions taken by the School Board to demolish Hawk Elementary School that had been used as a polling location for voting precinct 20 & 20A. They reviewed the requirements for a polling location and the emergency preparations that would have to take place in order to prepare a new site by August 6th for qualifying. Harvey Place was mentioned as a possible site. The Jurors voiced their concerns on getting an alternative site prepared in time for the deadline.

Motion Mr. Treadway, seconded Mr. Culpepper to authorize the Jury President to send a letter to the School Board requesting that the demolition of the building be postponed until the 2019 fall elections are completed. Motion carried.

The Jury discussed having Mr. Darrell Avery request an Attorney General's Opinion on the need for Cooperative Endeavor Agreements after the Jury has approved work to assist parish entities with special projects. Mr. Langston stated that he did not support asking for an opinion. Mr. Avery clarified that the intent for the request was to try to speed up the process of having the Jury approve special projects multiple times to have the work done and then to authorize the Cooperative Endeavor Agreement.

Motion Mr. Culpepper, seconded Mr. Treadway to authorize Darrell Avery to request an Attorney General's Opinion to determine if it is permissible for the Police Jury to perform services for local parish boards such as the Recreation District Board, the Watershed District Board, and the Museum Board without the formality of a Cooperative Endeavor Agreement. Motion carried.

Being no further business, the President opened the floor for announcements:
The Secretary-Treasurer made the following announcement:

Notice is hereby given that at its meeting to be held on Monday, August 12, 2019 at 5:30 p.m. at its regular meeting place, the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish of Jackson, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of Jackson to authorize the levy of ad valorem taxes.

The President proceeded to Juror comments.

The Jury thanked those in attendance and gave special acknowledgement to the Police Jury employees for their work and to the Library Board. Ms. Rowe stated that it had been a year since the passing of Juror Ms. Maxie Monroe and asked that everyone remember her family at this time.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.