

The Jackson Parish Police Jury met in regular session on Monday, June 14, 2021 at 5:30 PM in the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, Ms. Amy Magee, Mr. John McCarty (arrived at item #13), Ms. Tarneshala Cowans, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The President, Ms. Amy Magee, called the meeting to order. Mr. Treadway gave the invocation and Ms. Rowe led in the recitation of the Pledge of Allegiance.

Motion Mr. Culpepper, seconded Mr. Chatham to amend the agenda to include:

- Consider and take action on charging fees to Jackson Parish municipalities and their contractors for using the Solid Waste transfer station and landfill
- Consider and take action to amend the 2021 Holiday Schedule to include Juneteenth

Motion carried unanimously and the items were added as #21 and #22.

The President opened the floor for public comments.

Ms. Sarah Dark made statements about the Jackson Parish Library funds, landfill charges for municipalities, and an election to re-dedicate funds.

Ms. Gayle Hobson made statements about the library's remodel plans, fees for residents at the landfill, and private waste collection companies.

Mr. Ben Ledbetter discussed the Official Journal regulation and thanked the Police Jury for their use and support of the Jackson Parish Journal.

Ms. Linda Devine discussed her concerns for the Solid Waste and discussed the Council on Aging funds.

The President moved to the approval of minutes.

Motion Mr. Culpepper, seconded Ms. Rowe to adopt the minutes of the May 10th, May 25th, and June 7th Jury Meetings, monthly purchase orders, and the payment of all bills. Motion carried.

The President moved to Committee Reports.

Motion Ms. Cowans, seconded Mr. Treadway to adopt the following minutes from the May 6th Parish Cleanup Committee meeting. Motion carried.

*Parish Cleanup Committee
May 6, 2021*

The Parish Cleanup Committee met Thursday, May 6, 2021 at 12:00 PM in The Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana. Members present: Mr. John McCarty, Ms. Tarneshala Cowans, and Mr. Lynn Treadway. Absent: none. Also in attendance: Mr. Robin Sessions, Solid Waste Superintendent.

The Chairman, Mr. McCarty, called the meeting to order. Mr. Treadway gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

Mr. McCarty acknowledged the guests in attendance.

Mr. McCarty announced the date of the cleanup event as June 12th and stated there would be out-of-parish judges to award the cleanest Police Jury district and cleanest municipality.

Mr. Sessions was invited to discuss ordering supplies for the event and restricted items.

Jonesboro's Mayor Thompson stated the Town of Jonesboro would be participating in the event.

Mr. Sessions stated the landfill would be open on June 12th for the event.

Motion Mr. Treadway, seconded Ms. Cowans to recommend the Jury approve a budget of \$3,000 for the event. Motion carried.

Motion Mr. Treadway, seconded Ms. Cowans to adjourn. Motion carried.

Ms. Rowe discussed the event and commended Mr. McCarty for his efforts to arrange it. The Jury discussed setting a date in the future to present awards to the winning districts and municipalities.

Motion Ms. Cowans, seconded Mr. Chatham to adopt the following minutes from the May 20th Finance Committee meeting. Motion carried.

*Finance Committee
May 20, 2021*

The Finance Committee met Thursday, May 20, 2021 at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room of the Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members present: Ms. Tarneshala Cowans. Absent: Ms. Amy Magee and Mr. John McCarty.

The Chairman, Ms. Tarneshala Cowans, called the meeting to order and made note that there was no quorum and no action or recommendations would take place.

There were no public comments.

The Chair invited the Secretary-Treasurer to discuss the agenda items.

The date and time for the next Finance Committee was set for Tuesday, June 22nd at 12:00 PM.

Ms. Cowans adjourned the meeting.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from the May 25th Project Committee meeting. Motion carried.

*Project Committee
May 25, 2021*

The Project Committee met Tuesday, May 25, 2021 at 4:30 PM in The Sunshine Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Mr. Lewis Chatham, and Ms. Amy Magee. Absent: none.

The meeting was called to order by the Chair, Mr. Chatham. Mr. Culpepper gave the invocation and Ms. Magee led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Chair invited Mr. Malcolm Meath from Dude Solutions to give a presentation via Zoom Meeting to the Committee on a software solution for automated operations management and work orders. The Committee discussed the presented information, timing of conversion, and implementation costs.

Motion Ms. Magee, seconded Mr. Culpepper to table action on making a recommendation for the Dude Solutions software until a future meeting. Motion carried.

Mr. Doug Mitchell with North Delta Regional Planning Commission presented information to the Committee on the mapping and re-apportionment process. He discussed timelines and requirements.

The Committee discussed the project to cover the stage area at the Veteran's Memorial Park. Ms. Magee stated that the Jonesboro State Bank was interested in being involved in the project. Mr. Chatham stated that the Library was investigating the bids and options.

The date of the next Project Committee was set for Tuesday, June 15th at 5:00 PM.

Motion Ms. Magee, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Mr. Chatham, seconded Mr. Treadway to adopt the following minutes from the May 25th Operations Committee meeting. Motion carried.

*Operations Committee
May 25, 2021*

The Operations Committee met Tuesday, May 25, 2021, at 5:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Lewis Chatham, Ms. Amy Magee, and Mr. John McCarty. Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee.

The Chair opened the floor for public comments.

Ms. Sarah Dark asked why the Jury had not authorized an election to move surplus funds from the Library to the Solid Waste Department. She stated she was in support of the Library's children's museum, but that she was not in favor of two.

The Chair opened the floor for a discussion of departmental concerns and requests from the Maintenance Department.

The Chair opened the floor for a discussion of departmental concerns and requests from the Administrative Department. Ms. Thomas updated the Committee on their progress in reviewing proposals for updated financial and payroll software.

The Chair opened the floor for a discussion of departmental concerns and requests from the Road Department. Mr. Stuckey discussed the resignation of their road grader and stated the existing Road Supervisor was trained and available to run it. He stated there were no current road issues.

The Chair opened the floor for a discussion of departmental concerns and requests from the Solid Waste Department. Mr. Sessions discussed concerns on staffing.

The date of the next Operations Committee was set for Tuesday, June 15th at 5:30 PM.

Motion Mr. Chatham, seconded Mr. McCarty to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to adopt the following minutes from the May 26th and June 9th Grant Committee Meetings. Motion carried.

*Grants Committee
May 26, 2021*

The Grants Committee met Wednesday, May 26, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee. Ms. Magee gave the invocation and Mr. Culpepper led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee reviewed the available information for eligible items for the American Recovery Plan funding. The Secretary-Treasurer stated they had received the first installment and could expect the second to be funded in May 2022. The Committee discussed potential projects and investments.

Ms. Magee requested the Grants Committee have a standing meeting every other Wednesday until they had a plan to present to the Police Jury.

The date of the next Operations Committee was set for Wednesday, June 9th at 12:00 PM.

Motion Mr. Culpepper, seconded Ms. Cowans to adjourn. Motion carried.

*Grants Committee
June 9, 2021*

The Grants Committee met Wednesday, June 9, 2021, at 12:00 PM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Amy Magee, and Ms. Tarneshala Cowans. Absent: none.

The meeting was called to order by the Chair, Ms. Amy Magee. Mr. Culpepper gave the invocation and Ms. Cowans led in the recitation of the Pledge of Allegiance.

There were no public comments.

The Committee discussed potential projects and investments for the American Recovery Plan funding. Ms. Magee stated the need for the Committee to begin earmarking the funds for specific categories and then adjustment along the way as more information is released and they see what the needs of the Parish are. Mr. Culpepper asked about the deadlines for the funding. The Secretary-Treasurer stated the next round of funding would be in May 2022. She stated the Police Jury has until December 31, 2024, to designate the funds and until December 31, 2026, to full expend the funds.

Ms. Magee noted that the municipalities would be receiving their own funding.

Ms. Cowans left the meeting.

The Committee discussed the deferred projects from 2020. Ms. Magee noted the projects for the Courthouse HVAC system, the model bin sites, and the purchase of the land to expand the landfill.

Motion Mr. Culpepper, seconded Ms. Magee to recommend the Police Jury adopt the following earmarks for the first round of American Recovery Plan funding, knowing that the amounts are subject to change:

- Deferred Projects \$500k*

○ Administration	\$300k
○ Water Systems, Non-municipal Sewer Districts, and DEQ Projects	\$400k
○ Technology Upgrades and Investments	\$100k
○ Emergency Preparedness/Mitigation and Safety Upgrades	\$150k
○ Tourism and Hospitality	\$50k
	<u>\$1.5M</u>
	TOTAL

Motion carried.

The date of the next Operations Committee was set for Wednesday, June 23rd at 12:00 PM.

Motion Mr. Culpepper, seconded Ms. Magee to adjourn. Motion carried.

Motion Ms. Rowe, seconded Mr. Treadway to adopt the recommended earmarks for the first round of American Recovery Plan funding, subject to change.

Motion carried.

Motion Mr. Treadway, seconded Mr. Chatham to adopt the following minutes from the May 28th Policy and Personnel Committee meeting. Motion carried.

*Policy & Personnel Committee
May 28, 2021*

The Policy & Personnel Committee met Friday, May 28, 2021, at 11:00 AM in The Nathaniel Zeno Jr. Meeting Room, Jackson Parish Police Jury Administrative Building, 160 Industrial Drive, Jonesboro, Louisiana. Members Present: Mr. Todd Culpepper, Ms. Regina Rowe, and Mr. Lynn Treadway. Absent: none.

The meeting was called to order by the Chair, Ms. Rowe. Mr. Culpepper gave the invocation and Mr. Treadway led in the recitation of the Pledge of Allegiance.

There were no public comments.

Motion Mr. Treadway, seconded Mr. Culpepper to recommend the Jury accept the resignation of Mark Mobley from the Road Department, effective May 28th. Motion carried.

The Committee discussed the vacant Specialty Equipment Operator position for operating the road grader. Mr. Stuckey, Road Superintendent, stated the Road Supervisor, Brad Self, was qualified and trained to operate the grader and that he would be willing to be re-classified as a Specialty Equipment Operator. Mr. Stuckey requested that they not change his pay rate because his existing rate is still within range of the Level III Specialty Equipment Operator. The Secretary-Treasurer confirmed that the rate would comply with the existing pay schedule. The Committee agreed that Mr. Self's years of experience and training qualified him for Level III status. The Committee discussed whether there was a need to retain the Supervisor position.

Motion Mr. Treadway, seconded Mr. Culpepper to recommend the Jury re-classify Brad Self as a Specialty Equipment Operator – Level III with no change in pay rate and to amend the Organization Chart to eliminate the Road Supervisor Position. Motion carried.

The Committee discussed the adopted actions of the Police Jury to consolidate the mechanics to one department and to re-classify the General Laborers from the Solid Waste Department to the Maintenance Department. The department heads gave input. The Committee discussed the General Laborers being "floaters" that can be utilized by any department, with their primary station with the Maintenance Department. Mr. Culpepper stated he would like to see if the Sheriff's Office would be interested in

expanding the litter crew program to include cleanup at the model bin sites. Mr. Sessions requested that no staff be moved until after they caught up from the Memorial Day holiday and until they completed the work for the gravel bin sites in the north. The Committee discussed the security monitoring at the bin sites, technology and automation upgrades for the scales, and the value of removing the road-side bin sites. Mr. Culpepper stated he would like to see the options to have employees opt-out of the Police Jury's insurance plan if they are able. Ms. Rowe requested more information on the specific job duties of each employee.

The Committee authorized re-classifying Kelvin Calahan to the Maintenance Department effective June 7th and stated they would re-evaluate the move of the other General Laborer once the gravel bin sites were completed.

The date of the next Policy & Personnel Committee was not set at this time.

Motion Mr. Treadway, seconded Mr. Culpepper to adjourn. Motion carried.

Motion Mr. Culpepper, seconded Mr. Treadway to accept the resignation of Mark Mobley from the Road Department effective May 28, 2021. Motion carried.

Motion Mr. Treadway, seconded Mr. Culpepper to re-classify Brad Self as a Specialty Equipment Operator – Level III with no change in pay rate and to amend the Organization Chart to eliminate the Road Supervisor Position. Motion carried.

With the conclusion of Committee Reports, the President called for monthly management reports.

Mr. Jody Stuckey, Road Department Superintendent, gave the May 2021 Road report noting that \$3,712.04 had been spent on emergency call-outs/off-schedule work. He discussed the status of the 2021 road maintenance program and gave a report of special project requests.

Motion Mr. Treadway, seconded Ms. Rowe to accept the May 2021 emergency/off-schedule reports. Motion carried.

Mr. Robin Sessions, Solid Waste Superintendent, gave the May 2021 Solid Waste report and noted that they were down 141 tons from 2020. He stated they had collected 24 tons during the Cleanup Event day.

Ms. Gina Thomas, Secretary-Treasurer, presented the May 2021 Maintenance and Financial Reports highlighting the actual vs. budget comparisons for all funds. She discussed the American Recovery Fund receipt and gave an update on the activities of the Administrative Department.

Mr. McCarty arrived at the meeting.

The President moved on to Other Business.

Mr. Paul Riley, Riley Company of Louisiana, gave the May 2021 Engineering Report and discussed the 2021 road program.

Motion Mr. Culpepper, seconded Ms. Rowe to award the 2021 road program contract to Amethyst Construction, Inc. for \$724,364.50. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to appoint the Winn Parish Enterprise as the official journal for the Jackson Parish Police Jury from June 14, 2021 through June 30, 2022. Motion carried.

The following resolution was offered by Mr. Culpepper and seconded by Mr. Chatham:

RESOLUTION

A resolution providing for canvassing the returns and declaring the results of the special election held in the Parish of Jackson, State of Louisiana, on Saturday, April 24, 2021, to authorize the levy of a sales and use tax therein.

BE IT RESOLVED by the Police Jury of the Parish of Jackson, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the Parish of Jackson, State of Louisiana, on SATURDAY, APRIL 24, 2021, to authorize the levy of a sales and use tax therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the special election.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Election, there was a total of 394 votes cast IN FAVOR OF the Proposition and a total of 1,173 votes cast AGAINST the Proposition, resulting in a majority of 779 votes cast AGAINST the Proposition. The Proposition was therefore duly DEFEATED by a majority of the votes cast by the qualified electors voting at the Election.

SECTION 3. Promulgation of Election Result. The results of said election shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the election, as required by Act 205 of the Regular Session of the Legislature of Louisiana for the year 2019.

SECTION 4. Declaration. The foregoing results of the Election are hereby declared by this Governing Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A Procès Verbal of the canvass of the returns of said election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; and another copy thereof shall be retained in the archives of this Governing Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

MEMBERS	YEAS	NAYS	ABSENT	ABSTAINING	RECUSED
District 1: Todd Culpepper	X				
District 2: Lewis Chatham	X				
District 3: Amy Magee	X				
District 4: John McCarty	X				
District 5: Tarneshala Cowans	X				
District 6: Regina Rowe	X				
District 7: Lynn Treadway	X				

And the resolution was declared adopted on this, the 14th day of June, 2021.

s/s Gina M. Thomas
Secretary-Treasurer

/s/ Amy Magee
President

PROCÈS VERBAL OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN THE PARISH OF JACKSON, STATE OF LOUISIANA, ON SATURDAY, APRIL 24, 2021.

BE IT KNOWN AND REMEMBERED that on Monday, June 14, 2021, at 5:30 p.m., at its regular meeting place, the Dr. Charles H. Garrett Community Center, 182 Industrial Drive, Jonesboro, Louisiana, the Police Jury of the Parish

of Jackson, State of Louisiana (the "Governing Authority"), acting as the governing authority of the Parish of Jackson, State of Louisiana (the "Parish"), and being the authority ordering the special election held therein on Saturday, April 24, 2021, with a quorum being present, did examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of said election, there having been submitted at said election the following proposition to wit:

PROPOSITION
(SALES TAX)

Shall the Parish of Jackson, State of Louisiana (the "Parish"), be authorized to levy and collect and adopt an ordinance providing for such levy and collection, a tax of one percent (1%) (the "Tax") (an estimated \$1,850,000 reasonably expected at this time to be collected from the levy of the tax for an entire year) upon the sale at retail, the use, the lease or rental, the consumption, and the storage for use or consumption, of tangible personal property and on sales of services in the Parish, all as defined by law, for a period of ten (10) years from July 1, 2021, with the proceeds of the Tax (after paying the reasonable and necessary expenses of collecting and administering the Tax), to be dedicated and used for the purpose of waste management, jail and courthouse expansion, road construction and maintenance, and to pay any debt service requirements on bonds issued for such purpose, or any part thereof?

The canvass of the results of the election showed that there was a total of 394 votes cast **IN FAVOR OF** the Proposition and a total of **1,173** votes cast **AGAINST** the Proposition, and that there was a majority of **779** votes cast **AGAINST** the Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as hereinabove set forth was duly **DEFEATED** by a majority of the votes cast by the qualified electors voting at the said special election.

Results by precinct are available from the Secretary-Treasurer of this Governing Authority during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov).

THUS DONE AND SIGNED at Jonesboro, Louisiana, on this, the 14th day of June, 2021.

ATTEST:

/s/ Amy Magee
President

/s/ Gina M. Thomas
Secretary-Treasurer

The President noted that less than 10% of the population of Jackson Parish had voted in this election.

Motion Ms. Rowe, seconded Mr. Culpepper to authorize the parish attorney to do a title search on Gansville Road from Industrial Drive to the airport to determine ownership. Motion carried.

Motion Mr. Treadway, seconded Mr. McCarty to adopt the following Parish Board membership actions:

- Accept the resignation of Ms. Joyce Amos-Smith from the Tourism Board, effective May, 2021
- Re-appoint Mr. Daniel Ponder to the Watershed Board for a one-year term ending 12/31/2021

Motion carried.

The Jury discussed quorum issues with the Tourism Board. Ms. Rowe requested the Policy & Personnel Committee review open vacancies on the boards.

The Secretary-Treasurer notified the Police Jury that should would begin acknowledging board member service on the Police Jury's Facebook account.

The Police Jury discussed having a proposition on the November election to re-dedicate funds from the Library Fund to the Solid Waste Fund.

The President gave the details on the deadlines for the November 2021 election.

Mr. Culpepper stated the Police Jury was working on ways to help with the funding problems. He discussed the American Rescue Plan funding and stated he believed the Police Jury was moving in the right direction and that he would vote against calling for an election to re-dedicate funds from the library.

Motion Mr. Culpepper, seconded Mr. Chatham to begin charging Jackson Parish municipalities and their contractors the annual tonnage rate of the Union Parish disposal fees for use at the landfill and transfer station effective August 1, 2021. Motion carried.

Motion Ms. Cowans, seconded Mr. McCarty to amend the 2021 Holiday Schedule to include the observance of Juneteenth. The President shared information that the state of Louisiana had approved a bill declaring Juneteenth a state holiday. Motion carried.

There were no announcements or notifications.

The President opened the floor for Juror Comments.

Motion Ms. Rowe, seconded Mr. Culpepper to adjourn. Motion carried.