



JACKSON PARISH POLICE JURY
Jackson Parish Police Jury Administrative Building
160 Industrial Drive
Jonesboro, Louisiana 71251-3446
Phone: (318) 259-2361
www.jacksonparishpolicejury.org

MEMBERS

District 1
TODD CULPEPPER
P. O. Box 323
Quitman, LA. 71268
(318) 259-4184 (Work)
(318) 243-1084

District 2
LEWIS CHATHAM
1575 Mariah Road
Chatham, LA. 71226
(318) 235-0254

District 3
AMY C. MAGEE
2332 Walker Road
Jonesboro, LA. 71251
(318) 235-0002

District 4
JOHN W MCCARTY
2766 Hwy 155
Quitman, LA 71268
(318) 259-9694

District 5
TARNESHALA COWANS
598 Beech Springs Road
Jonesboro, LA. 71251
(318) 475-0893

District 6
REGINA H. ROWE
159 Hughes Rd.
Jonesboro, LA 71251
(318) 243-1168

District 7
KEITH BURRIS
1439 Bear Creek Road
Quitman, LA 71268
(318) 533-5080

October 17, 2023, Regular Police Jury Meeting

DATE: Tuesday, October 17, 2023
TIME: 5:30 PM
LOCATION: Dr. Charles H. Garrett Community Center
182 Industrial Drive Jonesboro, LA 71251

AGENDA:

Call to Order
Invocation & Pledge of Allegiance
Public Comments

Approve Minutes

1. Adopt the minutes of the September 19, 2023, Regular Police Jury Meeting and September 29, 2023, and October 4, 2023, Special Called Police Jury Meetings, monthly purchase orders, and the payment of all bills.

Approve Committee Reports:

Veterans Committee

2. Adopt the minutes of the October 11, 2023, Veterans Committee meeting.
3. Consider and act on approving the Veterans Committee's recommendation to accept the quote of \$2,475 from Sista' Catering for Veterans Day Program brunch.

Management Reports

4. Operations Manager Report - *Mr. Brad Roller*
5. Road Superintendent Report - *Mr. Wayne Anderson*
 - a. *Accept the Emergency/Off-Schedule Report*
6. Solid Waste Superintendent Report - *Mr. Robin Sessions*
7. Financial Review - *Mr. Emmett Gibbs*
 1. Separation of Duties - Someone other than the employee that produces the checks and the employee that signs the checks needs to prepare the checks for mailing and mail them.
 2. To comply with 2 CFR section 180.995, all purchase orders must include a verification that the vendor is not suspended, debarred, or otherwise excluded from participating in the covered transaction.

Other Business

8. Engineering Report – *Mr. Paul Riley, The Riley Co. of Louisiana*
9. Consider and Approve final Change order for 2023 Road Program – Contract II.
10. Consider and Approve Substantial Completion for 2023 Road Program – Contract II.
11. Consider and Hire Riley Company for LCDBG FY 2024 and 2025 Projects.
12. Consider and act on approving the Annual Parish Transportation Fund Certification. (Roll call vote)



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13. Consider and act on approving the Annual Bridge Certification and authorize the President to sign the "Official Listing of Off-System Bridges" report for 2023. (Roll call vote)
14. Consider and act on authorizing the advertisement for 2024 materials bids.
15. Consider and act on approve the quotes from Trevor Hall for power washing the Weston and Chatham bin sites.
16. Consider and act on approving moving the following employees to permanent employment status at conclusion of their 60-day probationary period: Charles Robertson on 10/4, Sherrill Malone on 10/31, James Lester on 11/16, and Eric Coleman on 11/16.
17. Consider and act on Health Unit's recommendation to hire Halee Whitman Siddon as full-time clerk at the Health Unit.
18. Consider and act on rehiring Jody Terral as General Laborer at Road Department.
19. Consider and act on hiring Thomas Ray Allen for Operator II position at the Road Department.
20. Consider and act on hiring Kailyn Alyce Hartis for Administrative Clerk at the Administrative Office.
21. Consider and act on approving the 2024 budget for Jackson Parish Recreation District.
22. Consider and act on Parish Board Appointments.

Announcements & Notifications

Juror Comments

Adjourn

Notice Posted: Saturday, October 14, 2023, 11:00 AM

In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Emmett Gibbs, Secretary/Treasurer at (318)259-2361 Ext. 3 describing the assistance that is necessary.