



EXECUTIVE COUNCIL OF IOWA

Teleconference Only

Monday, July 15, 2024 at 10:00 AM

AGENDA

MEMBERS OF COUNCIL

Hon. Kim Reynolds | **Governor**
Hon. Paul D. Pate | **Secretary of State**
Hon. Rob Sand | **Auditor of State**
Hon. Roby Smith | **Treasurer of State**
Hon. Mike Naig | **Secretary of Agriculture**

Teleconference Only

Conference Call Phone Number: (877) 304-9269

Conference Code Pin: 364626

1. **Approval of Minutes**

A. Approval of the minutes from the Executive Council meeting held on July 1, 2024.

2. **Personal Appearances**

A. Dennis Harper, Iowa Homeland Security and Emergency Management Department, will be present to request a Resolution of Funds in the amount of \$1,794,050.00 pursuant to Iowa Code §29C.20A and Iowa Code §29C.20AB with regard to the Governor's Proclamation of a State of Disaster Emergency for Adair, Adams, Black Hawk, Buena Vista, Butler, Calhoun, Carroll, Cass, Cedar, Cerro Gordo, Clay, Clinton, Dallas, Dickinson, Dubuque, Emmet, Fayette, Franklin, Hancock, Hardin, Harrison, Humboldt, Iowa, Jackson, Jasper, Johnson, Keokuk, Kossuth, Marion, Marshall, Mills, Monona, Montgomery, Muscatine, O'Brien, Page, Palo Alto, Polk, Pottawattamie, Poweshiek, Scott, Shelby, Story, Tama, Union, Warren, Washington, Webster, Woodbury and Wright counties.

B. Dennis Harper, Iowa Department of Homeland Security and Emergency Management, will be present to request the approval of Hazard Mitigation Financial Assistance in the amount of \$1,222,850.00 (Iowa Code 29C.7) for the Building Resilience Infrastructure and Communities (BRIC) Program.

3. **Litigation Expense Fund**

A. Request from the Department of Revenue to expend \$75,000 to cover potential expenses for the first quarter of the 2025 fiscal year.

4. Outside CPA

- A. Request from Rob Sand, Auditor of State, to employ the services of outside CPA firms to perform the periodic examinations for the cities listed below for the period ending March 31, 2024.

<u>Firm Name</u>	<u>Cities Included in Agreement</u>	<u>Cost</u>
Denman CPA LLC	Haverhill, Martensdale, New Virginia, Oakland Acres, Springhill	\$27,975
Rachelle Thompson, CPA	Alvord, Doon, Inwood, Matlock	\$22,100
Ernest Ruben, Jr., CPA	Chatsworth, Cleghorn, Maurice, Merrill, Oyens	\$25,620
Ernest Ruben, Jr., CPA	Chester, Lime Springs, McIntire, Mitchell	\$19,560
Rachelle Thompson, CPA	Grant, Hancock, Imogene, Shambaugh	\$22,100
O'Connor, Brooks	Bennett, McCausland, Morely, Welton	\$19,100
	Total	\$136,455

5. Adjusted Annual Inflation for 29C.20 Claims for Fiscal Year 2025

- A. Recommendation from Roby Smith, Treasurer of State, to approve an annual inflation adjustment for the Executive Council's Guidelines for allocating Chapter 29C.20 funds to \$2,055,000.00 for fiscal year 2025, beginning July 1, 2024.

6. Emergency Allocations

- A. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$572.14. This brings the total allocation to \$10,081.07. On November 23, 2023, Vehicle #404 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

- B. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$125.60. This brings the total allocation to \$6,229.37. On November 26, 2023, Vehicle #39 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

- C. Department of Administrative Services is requesting an emergency allocation in the amount of \$13,604.06. On December 14, 2023, Vehicle #1639 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- D. Department of Administrative Services is requesting an emergency allocation in the amount of \$3,469.82. On December 15, 2023, Vehicle #298 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

E. Department of Administrative Services is requesting an emergency allocation in the amount of \$5,217.03. On December 29, 2023, Vehicle #642 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

F. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$628.53. This brings the total allocation to \$6,139.03. On December 29, 2023, Vehicle #1069 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

G. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,714.97. On January 27, 2024, Vehicle #151 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

H. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,340.96. On January 26, 2024, Vehicle #80 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

I. Department of Administrative Services is requesting an emergency allocation in the amount of \$5,863.55. On February 9, 2024, Vehicle #98 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

J. Department of Administrative Services is requesting an emergency allocation in the amount of \$3,103.10. On February 23, 2024, Vehicle #1102 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

K. Department of Administrative Services is requesting an emergency allocation and reimbursement in the amount of \$3,463.89. On December 28, 2023, Vehicle #2616 and #2050 were damaged due to vandalism. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and reimbursement. This represents full and final payment and this allocation will be closed.

L. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,149.92. On February 19, 2024, Vehicle #27 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

M. Department of Administrative Services is requesting an emergency allocation in the amount of \$3,452.65. On February 26, 2024, Vehicle #2057 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

N. Department of Administrative Services is requesting an emergency allocation in the amount of \$6,934.20. On March 14, 2024, Vehicle #63 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

O. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,651.50. On March 16, 2024, Vehicle #196 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

P. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,253.10. On February 18, 2024, Vehicle #201 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

Q. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$604.40. This brings the total allocation to \$4,845.57. On March 26, 2024, Vehicle #109 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

R. Department of Public Safety is requesting an emergency allocation in the amount of \$6,267.45. On April 8, 2023, State Patrol Vehicle #175 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

S. Department of Public Safety is requesting a supplemental emergency allocation in the amount of \$1,860.80. This brings the total allocation to \$7,091.80. On November 18, 2023, Vehicle #484 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

T. Department of Public Safety is requesting an emergency allocation and reimbursement in the amount of \$8,722.00. On July 12, 2023, radome cover on Adair ISICS Communications Tower was damaged by storms. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and reimbursement. This represents full and final payment and this allocation will be closed.

U. Department of Public Safety is requesting a supplemental emergency allocation in the amount of \$778.00. This brings the total allocation to \$9,500.00. On May 10, 2023, a radome cover on Fayette County ISICS communication tower was damaged by a storm. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

V. Department of Public Safety is requesting a supplemental emergency allocation in the amount of \$778.00. This brings the total allocation to \$9,500.00. On May 31, 2023, a storm caused damages to the radome cover on the Grundy County ISICS Communication Tower. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

W. Department of Public Safety is requesting a supplemental emergency allocation in the amount of \$11,834.00. This brings the total allocation to \$38,000.00. On March 31, 2023, radomes at Iowa and Woodward ISICS communication towers were damaged by storms. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

X. Department of Public Safety is requesting a supplemental emergency allocation in the amount of \$778.00. This brings the total allocation to \$9,500.00. On February 27, 2023, a radome cover on Marshalltown ISICS communication tower was damaged by a storm. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

Y. Department of Public Safety is requesting a supplemental emergency allocation in the amount of \$10,278.00. This brings the total allocation to \$19,000.00. On February 21, 2023 and April 18, 2024, radome covers on O'Brien ISICS communication tower was damaged by a storm. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

Z. Department of Corrections - Anamosa State Penitentiary is requesting a supplemental emergency allocation in the amount of \$51,294.91. This brings to total allocation to \$63,994.77. On April 21, 2023, high winds caused a power outage and damage to generators and equipment. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation and payment of \$51,294.91. This represents partial payment as an additional request will be submitted when all repairs are completed.

AA. Department of Corrections - Iowa State Penitentiary is requesting an emergency allocation in the amount of \$95,972.97. On December 19, 2023, a fire from a gas leak caused damage to two water heaters. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation subject to audit of actual invoices.

BB. Department of Corrections—Mount Pleasant is requesting an emergency allocation of \$25,267.58. On January 13, 2024, subzero temperatures damaged an actuator and steam coil. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation subject to audit of actual invoices.

CC. Department of Natural Resources is requesting an emergency allocation in the amount of \$25,024.00. On December 17, 2023, gate and trail systems at Preparation Canyon State Park were damaged by trespassing vehicle. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation subject to audit of actual invoices.

DD. Iowa State Fair is requesting an emergency allocation in the amount of \$12,399.00. On December 24, 2023, a vehicle crashed and damaged a flag pole, a gate and landscaping. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation subject to audit of actual invoices.

7. Payment of Cost Items

A. Department of Administrative Services\$2,253.10
On February 18, 2024, Vehicle #201 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment.

B. Department of Administrative Services\$3,046.84
On March 30, 2024, Vehicle #110 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment, \$267.00 will be reverted and this allocation closed.

- C. Department of Public Safety\$2,802.92
On November 14, 2023, State Patrol Vehicle #838 was damaged by a deer. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment, \$1,656.39 will be reverted and this allocation closed.

- D. Department of Corrections - Anamosa State Penitentiary\$46,150.76
On March 5, 2023, a lightning strike cause damage to various systems. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents partial payment.

8. Information Items

- A. Notification from the State Auditor’s Office that funds previously allocated for the Department of Public Safety to cover damages to Sioux ISICS Communication Tower on July 12, 2022, are not required; \$35,178.00 will be reverted, and this allocation will be closed.
- B. Notification from the State Auditor’s Office that funds previously allocated for the Department of Public Safety to cover damages to Cherokee ISICS Communication Tower on November 28, 2022, are not required; \$3,500.00 will be reverted, and this allocation will be closed.
- C. Civil Reparations Trust Fund Balance as of June 30, 2024, is approximately \$685,118.06.
- D. Civil Reparations Trust Fund Finances and Accounting Report/Audit. The three-year Civil Reparations Trust Fund grant of \$989,424 was included on page 19 of the audit in the Veterans & Rural Justice Programs line item. No funds were expended in 2023. Under Iowa Legal Aid's usual accounting procedures, they will do fund accounting at the end of 2024 to accommodate multiple grants, including that provided by the Civil Reparations Trust Fund, supporting their work for veterans and rural residents in 2024.
- E. Correspondence received by Stan Thompson, Senior Legal Counsel, Governor's Office.

9. Adjourn Meeting



EXECUTIVE COUNCIL OF IOWA

Teleconference Only

Monday, July 01, 2024 at 10:00 AM

MINUTES

The Executive Council met in regular session at 10:00 a.m. via conference call. Governor Kim Reynolds presided over the meeting. Secretary of State Paul Pate, Auditor of State Rob Sand, Treasurer of State Roby Smith and Secretary of Agriculture Mike Naig were present.

1. Approval of Minutes

Moved by Secretary Pate and seconded by Secretary Naig that the Council approve the minutes from the Executive Council meeting held on June 3, 2024.

The vote:	Ayes:	Governor Reynolds Secretary Pate Auditor Sand Treasurer Smith Secretary Naig
	Nays:	None

2. Special Counsel

Moved by Auditor Sand and seconded by Treasurer Smith that the Council approve the following request:

- A. The Department of Justice, Attorney General's office, requested retention of special counsel pursuant to Iowa Code section 13.7 to represent Iowa Department of Revenue (IDR) to provide IP-related services for the Iowa Lottery, which includes reviewing new and proposed games for trademark issues.

Firm:	Dentons Davis Brown PC
Attorney:	Matthew Coryell 215 10th Street, Suite 1300 Des Moines, IA 50309
Rate:	\$470.00 per hour with all attorney fees and costs to be paid from IDR funds and not general fund dollars.

The vote:	Ayes:	Governor Reynolds Secretary Pate Auditor Sand Treasurer Smith Secretary Naig
	Nays:	None

Moved by Auditor Sand and seconded by Treasurer Smith that the Council approve the following request:

- B. The Department of Justice, Attorney General's office, requested retention of special counsel pursuant to Iowa Code section 13.7 to represent the University of Iowa Health Care Medical Center Downtown in proceedings seeking to have its Medicare Inpatient Prospective Payment Rate rebased.

Firm: Bass, Berry & Sims, PLC
1201 Pennsylvania Avenue NW, Suite 300
Washington, DC 20004

Rate: There is no cost to the Medical Center for this representation. Mercy Hospital Iowa City and Besler, a Medicare reimbursement contractor, entered into a contract in 2019 under which Besler would attempt, on a contingency basis, to secure greater Medicare reimbursements for the hospital. Bass, Berry & Sims would be hired and paid for under that contract, which the University of Iowa inherited as part of its purchase of Mercy Iowa City out of bankruptcy.

The vote: Ayes: Governor Reynolds
Secretary Pate
Auditor Sand
Treasurer Smith
Secretary Naig
Nays: None

3. Leases

Moved by Secretary Pate and seconded by Secretary Naig that the Council approve the following lease:

- A. Lease between DNR and Matteson Marine Service, Inc.
Date of Lease: May 1, 2024 to April 30, 2029
Legal Description: A parcel in the bed of the Mississippi River including approximately 1,600 feet of frontage by 175 feet of depth located at the vicinity of Mississippi River Mile 430.3 located in sections 9 and 16, Township 73 North, Range 1 West of the 5th P.M., Louisa County, Iowa.
Purpose: Barge fleeting
Annual Fee: \$12,656.00

The vote: Ayes: Governor Reynolds
Secretary Pate
Auditor Sand
Treasurer Smith
Secretary Naig
Nays: None

Moved by Auditor Sand and seconded by Secretary Naig that the Council approve the following lease:

- B. Lease between DNR and Matteson Marine Service, Inc.
 Date of Lease: October 1, 2024 to May 31, 2029
 Legal Description: A parcel in the bed of the Mississippi River including approximately 100 feet of depth by 600 feet of length, Mississippi River Mile 427.7, located in Sec. 22, Twp 73N, R 1W of the 5th P.M., Louisa County, Iowa. The leased area begins 400 feet downstream of the Minneapolis and St. Louis Railroad Bridge, which is approximately 25 miles south of Muscatine, IA.
 Purpose: Barge fleeting
 Annual Fee: \$2,712.00

The vote:	Ayes:	Governor Reynolds Secretary Pate Auditor Sand Treasurer Smith Secretary Naig
	Nays:	None

4. Emergency Allocations

Moved by Secretary Pate and seconded by Treasurer Smith that the Council approve the following emergency allocation items:

- A. Board of Regents is requesting an emergency allocation in the amount of \$18,233.77. On May 7, 2023, the outfield net at University of Iowa's Hawkeye Softball Complex was damaged by strong winds. Request was to cover repair costs.
- B. Board of Regents is requesting an emergency allocation in the amount of \$23,626.00. On July 31, 2023, a window at University of Iowa's Voxman Music Building was damaged. Request was to cover repair costs.
- C. Department of Natural Resources is requesting an emergency allocation in the amount of \$5,000. On January 26, 2024, the stone entrance portal at Maquoketa Caves State Park was damaged by snowfall. Request was to cover repair costs.
- D. Department of Natural Resources is requesting an emergency allocation in the amount of \$104,269.02. On February 29, 2024, a skid loader at Red Rock Wildlife was destroyed by a fire. Request was to cover repair costs.
- E. Iowa Communications Network is requesting an emergency allocation in the amount of \$35,105.42. On March 14, 2024, a cable along 170th Street in Osceola County was damaged due to gopher chewing. Request was to cover repair costs.
- F. Iowa Communications Network is requesting an emergency allocation in the amount of \$12,490.78. On April 8, 2024, a cable along Highway 5 in Monroe County was damaged due to excessive erosion. Request was to cover repair costs.
- G. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$1,125.14. This brings the total allocation to \$3,275.06. On February 19, 2024, Vehicle #27 was damaged by a raccoon. Request was to cover repair costs.

- H. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$192.00. This brings the total allocation to \$7,126.20. On March 14, 2024, Vehicle #63 was damaged by a deer. Request was to cover repair costs.
- I. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,241.17. On March 26, 2024, Vehicle #109 was damaged by a deer. Request was to cover repair costs.
- J. Department of Administrative Services is requesting an emergency allocation in the amount of \$7,378.68. On March 28, 2024, Vehicle #116 was damaged by a deer. Request was to cover repair costs.
- K. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,932.69. On March 29, 2024, Vehicle #1546 was damaged by a deer. Request was to cover repair costs.
- L. Department of Administrative Services is requesting an emergency allocation in the amount of \$3,313.84. On March 30, 2024, Vehicle #110 was damaged by a raccoon. Request was to cover repair costs.
- M. Department of Administrative Services is requesting an emergency allocation in the amount of \$7,959.40. On April 14, 2024, Vehicle #171 was damaged by a deer. Request was to cover repair costs.
- N. Department of Administrative Services is requesting an emergency allocation in the amount of \$9,302.78. On April 19, 2024, Vehicle #1016 was damaged by a deer. Request was to cover repair costs.
- O. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,198.25. On April 26, 2024, Vehicle #36 was damaged by hail. Request was to cover repair costs.
- P. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,294.75. On April 26, 2024, Vehicle #72 was damaged by hail. Request was to cover repair costs.
- Q. Department of Administrative Services is requesting an emergency allocation in the amount of \$3,135.13. On April 26, 2024, Vehicle #1274 was damaged by a tornado. Request was to cover repair costs.
- R. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,162.20. On April 30, 2024, Vehicle #337 was damaged by hail. Request was to cover repair costs.
- S. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,238.50. On April 30, 2023, Vehicle #593 was damaged by hail. Request was to cover repair costs.
- T. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,722.34. On May 3, 2024, Vehicle #1546 was damaged by a deer. Request was to cover repair costs.

U. Department of Administrative Services is requesting an emergency allocation in the amount of \$3,920.80. On May 8, 2024, Vehicle #1085 was damaged by a deer. Request was to cover repair costs.

The vote: Ayes: Governor Reynolds
Secretary Pate
Auditor Sand
Treasurer Smith
Secretary Naig
Nays: None

5. Payment of Cost Items

Moved by Secretary Pate and seconded by Auditor Sand that the Council approve the following cost items:

- A. Board of Regents - University of Iowa\$18,095.00
On August 15, 2022, windows at Pappajohn Medical Center were damaged by gunshots.
Request was to cover repair costs.
- B. Department of Administrative Services\$14,954.52
On December 29, 2023, various vehicles were damaged due to vandalism. Request was to cover repair costs.
- C. Department of Administrative Services\$2,624.78
On February 23, 2024, Vehicle #1102 was damaged by a deer. Request was to cover repair costs.
- D. Department of Natural Resources\$10.00
Drainage Assessments Pursuant to Iowa Code Section 468.43:

Dickinson \$10.00
- E. Dentons Davis Brown Law Firm.....\$950.00
The Davis Brown Tower
215 10th Street, Suite 1300
Des Moines, IA 50309
Registration of Trademark - Iowa DOT Logo
- F. Richard J. Bennett, Sr.....\$2,322.00
PO Box 65666
West Des Moines, IA 50265
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General’s Office
- G. Gray Miller Persh, LLP.....\$928.20
2233 Wisconsin Avenue NW
Suite 226
Washington, D.C. 20007
Iowa PBS
- H. Kevin Cmelik.....\$2,640.00
814 Shawnee Avenue

Des Moines, IA 50313

Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

- I. Dentons Davis Brown Law Firm.....\$350.00
 The Davis Brown Tower
 215 10th Street, Suite 1300
 Des Moines, IA 50309
Unclaimed Property Probate Matters
- J. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$500.00
 The Davis Brown Tower
 215 10th Street, Suite 1300
 Des Moines, IA 50309-3993
Legal Services to state agencies on issues related to the visa status of prospective state employees
- K. Patterson Law Firm L.L.P.....\$80.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Amy Ausborn v. Eldora State Training School and State of Iowa and Second Injury Fund of Iowa
- L. Patterson Law Firm L.L.P.....\$592.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Diane Chase v. Woodward Resource Center and State of Iowa and Second Injury Fund of Iowa
- M. Patterson Law Firm L.L.P.....\$400.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowa
- N. Patterson Law Firm L.L.P.....\$64.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Sam Ferrell and Iowa State Penitentiary and State of Iowa and Second Injury Fund of Iowa
- O. Patterson Law Firm L.L.P.....\$411.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
David Funk v. Iowa State Fair and State of Iowa and Second Injury Fund of Iowa
- P. Patterson Law Firm L.L.P.....\$568.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Jason Hawk v. Iowa State Penitentiary and State of Iowa and Second Injury Fund of Iowa

- Q. Patterson Law Firm L.L.P.....\$16.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Sharon Jackson v. University of Iowa Hospitals and Clinics and State of Iowa and Second Injury Fund of Iowa

- R. Patterson Law Firm L.L.P.....\$861.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
John Larson v. Newton Correctional Facility and Clinics and State of Iowa and Second Injury Fund of Iowa

- S. Patterson Law Firm L.L.P.....\$208.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Leland Mitchell v. Iowa Department of Transportation and State of Iowa and Second Injury Fund of Iowa

- T. Patterson Law Firm L.L.P.....\$115.00
 729 Insurance Exchange Building
 505 Fifth Avenue
 Des Moines, IA 50309-2390
Ronald Simmons v. Iowa Department of Transportation and State of Iowa and Second Injury Fund of Iowa

- U. Marquess & Hoyer Law Office, P.C.....\$6,000.00
 203 W. High Street
 P.O. Box 51
 Toledo, IA 52342
Criminal Prosecution for Meskwaki Settlement Matters

- V. Marquess & Hoyer Law Office, P.C.....\$6,000.00
 203 W. High Street
 P.O. Box 51
 Toledo, IA 52342
Criminal Prosecution for Meskwaki Settlement Matters

The vote: Ayes: Governor Reynolds
 Secretary Pate
 Auditor Sand
 Treasurer Smith
 Secretary Naig
 Nays: None

6. Information Items

- A. Correspondence received by Robert Gast, State Court Administrator, Judicial Branch.
- B. The City of Eldora made their twelfth Contingency Loan payment of \$21,800. This loan was approved for \$196,800.00 on October 18, 2010, and is prorated not to exceed twenty years. Total repayment to date: \$196,800.00.
- C. The City of Sumner I made their seventh Contingency Loan payment of \$50,000.00. This loan was approved for \$1,000,000.00 on September 25, 2017, and is prorated not to exceed twenty years. Total repayment to date: \$350,000.00.

7. Adjourn Meeting

Moved by Auditor Sand and seconded by Secretary Naig that the meeting adjourns.

Respectfully submitted,

Kristi Onstot

Kristi Onstot

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the following:

Resolution of Funds in the amount of \$1,794,050.00 pursuant to Iowa Code §29C.20A and Iowa Code §29C.20AB with regard to the Governor’s Proclamation of a State of Disaster Emergency for Adair, Adams, Black Hawk, Buena Vista, Butler, Calhoun, Carroll, Cass, Cedar, Cerro Gordo, Clay, Clinton, Dallas, Dickinson, Dubuque, Emmet, Fayette, Franklin, Hancock, Hardin, Harrison, Humboldt, Iowa, Jackson, Jasper, Johnson, Keokuk, Kossuth, Marion, Marshall, Mills, Monona, Montgomery, Muscatine, O'Brien, Page, Palo Alto, Polk, Pottawattamie, Poweshiek, Scott, Shelby, Story, Tama, Union, Warren, Washington, Webster, Woodbury and Wright counties.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: John Benson, Iowa Department of Homeland Security & Emergency Management
Dennis Harper, Iowa Department of Homeland Security & Emergency Management
Bonnie Rieder, Iowa Department of Homeland Security & Emergency Management
Larry Gioffredi, Iowa Department of Homeland Security & Emergency Management
Luke Donahe, Iowa Department of Homeland Security & Emergency Management
Mark Newhall, Iowa Department of Homeland Security & Emergency Management
Julie Nishijima, Iowa Department of Homeland Security & Emergency Management
Diana Borchering, Iowa Department of Homeland Security & Emergency Management
Dennis Hart, Iowa Department of Management
Matt Bender, Iowa Department of Management
Heather Hackbarth, Iowa Department of Management
Jennifer Acton, Legislative Services Agency

JOHN R. BENSON, HOMELAND SECURITY ADVISOR
AND EMERGENCY MANAGEMENT DIRECTOR

July 8, 2024

LOCAL

Executive Council of Iowa

Subject: Executive Council Agenda for July 15, 2024

Iowa Department of Homeland Security and Emergency Management respectfully requests time on the Executive Council Agenda for July 15, 2024. Please find enclosed the following items for the agenda:

- Governor’s Proclamation of a State of Disaster Emergency – Request for Funds.
 - **May 20, 2024, Disaster Event** – Severe weather including damaging winds, straight-line winds, tornados, heavy rains, flash flooding, and thunderstorms.
 - Impacted Counties: Adair, Adams, Black Hawk, Buena Vista, Butler, Calhoun, Cass, Cedar, Cerro Gordo, Clay, Clinton, Dallas, Dubuque, Fayette, Franklin, Hancock, Hardin, Harrison, Humboldt, Iowa, Jackson, Jasper, Johnson, Keokuk, Kossuth, Marion, Marshall, Mills, Montgomery, Muscatine, O’Brien, Page, Palo Alto, Polk, Pottawattamie, Poweshiek, Scott, Shelby, Story, Tama, Union, Warren, Washington, Webster and Wright
 - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$1,467,100.00** pursuant to:
 - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$1,070,600
 - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$396,500.00
 - **May 31, 2024, Disaster Event** – Severe weather including damaging winds, straight-line winds, tornados, heavy rains, flash flooding, hail, and thunderstorms.
 - Impacted Counties: Kossuth and O’Brien
 - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$43,750.00** pursuant to:
 - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$25,250.00
 - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$18,500.00

Executive Council of Iowa
 July 8, 2024
 Page 2

- **June 3, 2024, Disaster Event** – Severe weather including damaging winds, straight-line winds, tornados, heavy rains, flash flooding, hail, and thunderstorms.
 - Impacted Counties: Dubuque and Emmet
 - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$106,950.00** pursuant to:
 - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$80,950.00
 - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$26,000.00
- **June 12, 2024, Disaster Event** – Severe weather including damaging winds, straight-line winds, heavy rains, flash flooding, hail, and thunderstorms.
 - Impacted Counties: Carroll, Clay, Dickinson, Emmet, Harrison, Monona, O’Brien and Woodbury
 - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$176,250.00** pursuant to:
 - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$126,250.00
 - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$50,000.00
- Treasurer’s Office is requested to use the following accounting codes for the **BY 2024** transfers:

<u>Dept</u>	<u>Fund</u>	<u>Appr</u>	<u>Unit</u>	<u>Rev Obj</u>	<u>Amount</u>	
583	0391	0000	3506	0301	\$ 733,550.00	May 20, 2024, event
583	0391	0000	3507	0301	\$ 43,750.00	May 31, 2024, event
583	0391	0000	3508	0301	\$ 106,950.00	June 3, 2024, event
583	0391	0000	3509	0301	\$ 176,250.00	June 12, 2024, event

- Treasurer’s Office is requested to use the following accounting code for the **BY 2025** transfer:

<u>Dept</u>	<u>Fund</u>	<u>Appr</u>	<u>Unit</u>	<u>Rev Obj</u>	<u>Amount</u>	
583	0391	0000	3506	0301	\$ 733,550.00	May 20, 2024, event

I appreciate your approval of these actions, and look forward to our continued joint partnership in ensuring the citizens of our state are able to recover from disasters.

Sincerely,

Dennis T Harper Digitally signed by Dennis T
 Harper
 Date: 2024.07.08 13:42:59 -05'00'

Dennis Harper
 Recovery Division Administrator

Enclosures

**Executive Council of Iowa
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

Request time to be on the Executive Council Agenda for July 15, 2024

Agency Requesting Funds Dept 583 -- HSEMD
Contact Name Dennis Harper
Contact Phone 515-829-1877
Contact Email dennis.harper@iowa.gov

Date(s) of Event May 20, 2024

Description of Event Severe weather including damaging winds, straight-line winds, tornadoes, heavy rains, thunderstorms, and flash flooding

Impacted Counties Adair, Adams, Black Hawk, Buena Vista, Butler, Calhoun, Cass, Cedar, Cerro Gordo, Clay, Clinton, Dallas, Dubuque, Fayette, Franklin, Hancock, Hardin, Harrison, Humboldt, Iowa, Jackson, Jasper, Johnson, Keokuk, Kossuth, Marion, Marshall, Mills, Montgomery, Muscatine, O'Brien, Page, Palo Alto, Polk, Pottawattamie, Poweshiek, Scott, Shelby, Story, Tama, Union, Warren, Washington, Webster and Wright

Authorized References Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP)
 Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)

Description of Request

(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.

(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.

These estimates are based on projected outlays of local work completion timelines for this disaster event.

ORIGINAL REQUEST	
Date of Request:	July 8, 2024
Date of Executive Council Agenda:	July 15, 2024
Date of Executive Council Approval:	
Projected Costs:	Total
Iowa Code 29C.20A -- IIAGP	\$ 1,070,600.00
Iowa Code 29C.20B -- IDCA	\$ 396,500.00
Total:	\$ 1,467,100.00

STATE CASH FLOW	Projected FY #1	Projected FY #2	Projected FY #3	Projected FY #4	Projected FY #5
Fiscal Year:	2024	2025	2026	2027	2028
ORIGINAL REQUEST	\$ 733,550.00	\$ 733,550.00			
AMENDMENT #1					
AMENDMENT #2					
TOTALS	\$ 733,550.00	\$ 733,550.00	\$ -	\$ -	\$ -
					\$ 1,467,100.00

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

Dennis T Harper Digitally signed by Dennis T Harper
 Date: 2024.07.08 13:43:14 -05'00'
 Dennis Harper, Recovery Division Administrator Date

**Executive Council of Iowa
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

Request time to be on the Executive Council Agenda for July 15, 2024

Agency Requesting Funds Dept 583 -- HSEMD
Contact Name Dennis Harper
Contact Phone 515-829-1877
Contact Email dennis.harper@iowa.gov

Date(s) of Event May 31, 2024

Description of Event Severe weather including damaging winds, straight-line winds, tornados, heavy rains, flash flooding, hail, and thunderstorms

Impacted Counties Kossuth and O'Brien

Authorized References Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP)
Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)

Description of Request

(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.

(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.

These estimates are based on projected outlays of local work completion timelines for this disaster event.

ORIGINAL REQUEST	
Date of Request:	July 8, 2024
Date of Executive Council Agenda:	July 15, 2024
Date of Executive Council Approval:	
Projected Costs:	
Iowa Code 29C.20A -- IIAGP	\$ 25,250.00
Iowa Code 29C.20B -- IDCA	\$ 18,500.00
Total:	\$ 43,750.00

STATE CASH FLOW	Projected FY #1 2024	Projected FY #2 2025	Projected FY #3 2026	Projected FY #4 2027	Projected FY #5 2028
Fiscal Year:					
ORIGINAL REQUEST	\$ 43,750.00				
AMENDMENT #1					
AMENDMENT #2					
TOTALS	\$ 43,750.00	\$ -	\$ -	\$ -	\$ -
					\$ 43,750.00

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

Dennis T Harper Digitally signed by Dennis T Harper
 Date: 2024.07.08 13:43:28 -05'00'
 Dennis Harper, Recovery Division Administrator Date

**Executive Council of Iowa
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

Request time to be on the Executive Council Agenda for July 15, 2024

Agency Requesting Funds Dept 583 -- HSEMD
Contact Name Dennis Harper
Contact Phone 515-829-1877
Contact Email dennis.harper@iowa.gov

Date(s) of Event June 3, 2024

Description of Event Severe weather including damaging winds, straight-line winds, tornados, heavy rains, flash flooding, hail, and thunderstorms

Impacted Counties Dubuque and Emmet

Authorized References Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP)
Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)

Description of Request

(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.

(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.

These estimates are based on projected outlays of local work completion timelines for this disaster event.

ORIGINAL REQUEST	
Date of Request:	July 8, 2024
Date of Executive Council Agenda:	July 15, 2024
Date of Executive Council Approval:	
Projected Costs:	
Iowa Code 29C.20A -- IIAGP	\$ 80,950.00
Iowa Code 29C.20B -- IDCA	\$ 26,000.00
Total:	\$ 106,950.00

STATE CASH FLOW	Projected FY #1 2024	Projected FY #2 2025	Projected FY #3 2026	Projected FY #4 2027	Projected FY #5 2028
Fiscal Year:					
ORIGINAL REQUEST	\$ 106,950.00				
AMENDMENT #1					
AMENDMENT #2					
TOTALS	\$ 106,950.00	\$ -	\$ -	\$ -	\$ -
					\$ 106,950.00

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

Dennis T Harper Digitally signed by Dennis T Harper
 Date: 2024.07.08 13:43:42 -05'00'

 Dennis Harper, Recovery Division Administrator Date

**Executive Council of Iowa
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

Request time to be on the Executive Council Agenda for July 15, 2024

Agency Requesting Funds Dept 583 -- HSEMD
Contact Name Dennis Harper
Contact Phone 515-829-1877
Contact Email dennis.harper@iowa.gov

Date(s) of Event June 12, 2024

Description of Event Severe weather including damaging winds, straight-line winds, heavy rains, flash flooding, hail, and thunderstorms

Impacted Counties Carroll, Clay, Dickinson, Emmet, Harrison, Monona, O'Brien and Woodbury

Authorized References Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP)
Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)

Description of Request

(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.

(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.

These estimates are based on projected outlays of local work completion timelines for this disaster event.


ORIGINAL REQUEST	
Date of Request:	July 8, 2024
Date of Executive Council Agenda:	July 15, 2024
Date of Executive Council Approval:	
Projected Costs:	
Iowa Code 29C.20A -- IIAGP	\$ 126,250.00
Iowa Code 29C.20B -- IDCA	\$ 50,000.00
Total:	\$ 176,250.00

STATE CASH FLOW	Projected FY #1	Projected FY #2	Projected FY #3	Projected FY #4	Projected FY #5
Fiscal Year:	2024	2025	2026	2027	2028
ORIGINAL REQUEST	\$ 176,250.00				
AMENDMENT #1					
AMENDMENT #2					
TOTALS	\$ 176,250.00	\$ -	\$ -	\$ -	\$ -
					\$ 176,250.00

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

Digitally signed by Dennis T Harper
Dennis T Harper
 Date: 2024.07.08 13:43:57 -05'00'

Dennis Harper, Recovery Division Administrator



State of Iowa

Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on May 20, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, this storm system caused severe weather, including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and flash flooding, resulting in significant damage to public and private property, power outages resulting from downed power lines and poles and large debris piles; and

WHEREAS, Adair, Adams, Cass, Clay, Hardin, Harrison, Jasper, Kossuth, Marshall, Montgomery, Page, Palo Alto, Pottawattamie, Tama, and Warren Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinators and others in the affected counties indicate that local resources and capabilities have been exhausted and that state assistance and resources are needed to respond to and recover from the effects of this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2(1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Adair, Adams, Cass, Clay, Hardin, Harrison, Jasper, Kossuth, Marshall, Montgomery, Page, Palo Alto, Pottawattamie, Tama, and Warren Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Adair, Adams, Cass, Clay, Hardin, Harrison,

Jasper, Kossuth, Marshall, Montgomery, Page, Palo Alto, Pottawattamie, Tama, and Warren Counties.

SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

SECTION FOUR. I temporarily suspend the regulatory provisions of Iowa Admin. Code 11-53.11(3) prohibiting pay to those State of Iowa employees for hours worked in excess of 40 hours per workweek while present in the State's Emergency Operations Center or otherwise engaged in assigned disaster response missions or other activities. This suspension shall be retroactive to the initial activation of the State's Emergency Operations Center.

SECTION FIVE. I temporarily suspend the regulatory provisions of Iowa Code Chapter 8A, Iowa Code § 313.10, Iowa Admin. Code chapters 11-117, 11-118 requiring the Iowa Department of Homeland Security and Emergency Management, the Iowa Department of Transportation, the Iowa Department of Public Safety, the Iowa Department of Health and Human Services, the Iowa Department of Natural Resources and other state agencies involved in the response to this disaster emergency to procure goods and services through a competitive selection process. Suspension of these provisions is limited to the duration of this proclamation and is further limited to procurements which are necessary to respond to this disaster emergency.

SECTION SIX. I temporarily suspend the regulatory provisions of Iowa Code § 321.449 pertaining to hours of service for disaster repair crews and drivers delivering goods and services while responding to disaster sites during the duration of this disaster, subject to these conditions:

- A. Nothing contained in this proclamation shall be construed as an exemption from the controlled substances and alcohol use and testing requirements under 49 CFR Part 382, the commercial drivers' license requirements under 49 CFR Part 383, the financial responsibility requirements of 49 CFR Part 387, or any other portion of the Code of Federal Regulations not specifically identified in this proclamation.
- B. No motor carrier operating under the terms of this proclamation shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive hours off duty before the driver is required to return to service.
- C. Upon the request of a driver, a commercial motor carrier operating under this proclamation must give a driver at least thirty-four (34) consecutive hours off when the driver has been on duty for more than seventy (70) hours during any eight consecutive days.
- D. Motor carriers that have an out-of-service order in effect may not take advantage of the relief from regulations that this declaration provides under title 49 CFR § 390.23.
- E. Upon the expiration of the effective date of this proclamation, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least thirty-four (34) consecutive hours off duty shall be permitted to start his or her on-duty status hours and 60/70 hour clock at zero.

SECTION SEVEN. I temporarily suspend the regulatory provisions of Iowa Code §§ 321.463(6) (a) and (b) and 321E.29 and Iowa Admin. Code 761-511, to the extent those provisions restrict the movement of loads related to disaster repairs on all highways within Iowa, excluding the interstate system, and require a permit to transfer such loads, when such loads:

- F. Do not exceed a maximum of 90,000 pounds gross weight,
- G. Do not exceed by more than twelve and one-half percent (12.5%) the maximum axle weight limit determined under the non-primary highway maximum gross weight table in Iowa Code § 321.463(6) (b),
- H. Do not exceed the legal maximum axle weight limit of 20,000 pounds, and
- I. Comply with posted weight limits on roads and bridges.

SECTION EIGHT. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on June 20, 2024, unless sooner terminated or extended in writing by me.



IN TESTIMONY WHEREOF, I HAVE
 HEREUNTO SUBSCRIBED MY NAME AND
 CAUSED THE GREAT SEAL OF THE STATE
 OF IOWA TO BE AFFIXED AT DES MOINES,
 IOWA THIS TWENTY-FIRST DAY OF MAY
 IN THE YEAR OF OUR LORD TWO
 THOUSAND TWENTY-FOUR


Kim Reynolds

 KIMBERLY K. REYNOLDS
 GOVERNOR

ATTEST:

Paul D. Pate

 PAUL D. PATE
 SECRETARY OF STATE



State of Iowa

Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on May 20, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, this storm system caused severe weather, including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and flash flooding, resulting in significant damage to public and private property, power outages resulting from downed power lines and poles and large debris piles; and

WHEREAS, Black Hawk, Buena Vista, Butler, Cedar, Clinton, Dubuque, Fayette, Franklin, Hancock, Humboldt, Iowa, Jackson, Mills, Muscatine, O'Brien, Polk and Story Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinators and others in the affected counties indicate that local resources and capabilities have been exhausted and that state assistance and resources are needed to respond to and recover from the effects of this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2(1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Black Hawk, Buena Vista, Butler, Cedar, Clinton, Dubuque, Fayette, Franklin, Hancock, Humboldt, Iowa, Jackson, Mills, Muscatine, O'Brien, Polk and Story Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Black Hawk, Buena Vista, Butler, Cedar,

Clinton, Dubuque, Fayette, Franklin, Hancock, Humboldt, Iowa, Jackson, Mills, Muscatine, O'Brien, Polk and Story Counties.

SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

SECTION FOUR. I temporarily suspend the regulatory provisions of Iowa Admin. Code 11-53.11(3) prohibiting pay to those State of Iowa employees for hours worked in excess of 40 hours per workweek while present in the State's Emergency Operations Center or otherwise engaged in assigned disaster response missions or other activities. This suspension shall be retroactive to the initial activation of the State's Emergency Operations Center.

SECTION FIVE. I temporarily suspend the regulatory provisions of Iowa Code Chapter 8A, Iowa Code § 313.10, Iowa Admin. Code chapters 11-117, 11-118 requiring the Iowa Department of Homeland Security and Emergency Management, the Iowa Department of Transportation, the Iowa Department of Public Safety, the Iowa Department of Health and Human Services, the Iowa Department of Natural Resources and other state agencies involved in the response to this disaster emergency to procure goods and services through a competitive selection process. Suspension of these provisions is limited to the duration of this proclamation and is further limited to procurements which are necessary to respond to this disaster emergency.

SECTION SIX. I temporarily suspend the regulatory provisions of Iowa Code § 321.449 pertaining to hours of service for disaster repair crews and drivers delivering goods and services while responding to disaster sites during the duration of this disaster, subject to these conditions:

- A. Nothing contained in this proclamation shall be construed as an exemption from the controlled substances and alcohol use and testing requirements under 49 CFR Part 382, the commercial drivers' license requirements under 49 CFR Part 383, the financial responsibility requirements of 49 CFR Part 387, or any other portion of the Code of Federal Regulations not specifically identified in this proclamation.
- B. No motor carrier operating under the terms of this proclamation shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive hours off duty before the driver is required to return to service.
- C. Upon the request of a driver, a commercial motor carrier operating under this proclamation must give a driver at least thirty-four (34) consecutive hours off when the driver has been on duty for more than seventy (70) hours during any eight consecutive days.
- D. Motor carriers that have an out-of-service order in effect may not take advantage of the relief from regulations that this declaration provides under title 49 CFR § 390.23.
- E. Upon the expiration of the effective date of this proclamation, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least thirty-four (34) consecutive hours off duty shall be permitted to start his or her on-duty status hours and 60/70 hour clock at zero.

SECTION SEVEN. I temporarily suspend the regulatory provisions of Iowa Code §§ 321.463(6) (a) and (b) and 321E.29 and Iowa Admin. Code 761-511, to the extent those provisions restrict the movement of loads related to disaster repairs on all highways within Iowa, excluding the interstate system, and require a permit to transfer such loads, when such loads:

- F. Do not exceed a maximum of 90,000 pounds gross weight,
- G. Do not exceed by more than twelve and one-half percent (12.5%) the maximum axle weight limit determined under the non-primary highway maximum gross weight table in Iowa Code § 321.463(6) (b),
- H. Do not exceed the legal maximum axle weight limit of 20,000 pounds, and
- I. Comply with posted weight limits on roads and bridges.

SECTION EIGHT. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(2)(b) prescribing a five (5) day waiting period for issuance of a replacement copy of an original certificate of title to the owner of a vehicle, as applied to an owner whose original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding. A written statement by the owner, in or appended to the owner's application for replacement copy of original certificate of title, confirming that the original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION NINE. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(2)(a) prescribing a fee for issuance of a replacement copy of an original certificate of title, as applied to an owner or lienholder whose original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding. A written statement by the owner or lienholder, in or appended to the owner's or lienholder's application for replacement copy of original certificate of title, confirming that the original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION TEN. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(1) prescribing a fee for issuance of a replacement registration card, plate or pair of plates, as applied to any registration card, plate or pair of plates lost in or made illegible as a result of the above-described severe weather and flooding. A written statement by the owner, in or appended to the application for same, confirming that the registration card, plate or pair of plates was lost or made illegible as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION ELEVEN. I do hereby suspend the regulatory provisions of Iowa Code § 321.195 prescribing a fee for issuance of a duplicate or substitute driver's license or non-operator's identification card as applied to a person whose driver's license or non-operator's identification card was lost or destroyed in any one of the disaster counties to include the counties previously declared in the May 21, 2024 disaster proclamation as a result of the above-described severe weather and flooding. A written statement by the person, in or appended to the person's application for same, confirming that the person's driver's license or non-operator's identification card was lost or destroyed in any one of the disaster counties as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION TWELVE. The suspensions listed in sections "eight" to "eleven" above apply to original certificates of title, registration cards, plates or pairs of plates, driver's licenses or non-operator's identification cards issued in any of the counties of Iowa, and may be relied upon by the treasurers of any of the counties of Iowa, so long as the respective loss, destruction, or illegibility occurred in any one of the disaster counties as a result of the above-described severe weather and flooding.

SECTION THIRTEEN. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on June 21, 2024, unless sooner terminated or extended in writing by me.




IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS TWENTY-SECOND DAY OF
MAY IN THE YEAR OF OUR LORD TWO
THOUSAND TWENTY-FOUR

Kim Reynolds
KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:

Paul D. Pate
PAUL D. PATE
SECRETARY OF STATE



State
of Iowa
Executive Department
 IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on May 20, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, this storm system caused severe weather, including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and flash flooding, resulting in significant damage to public and private property, power outages resulting from downed power lines and poles and large debris piles; and

WHEREAS, Calhoun, Cerro Gordo, Johnson, Keokuk, Marion, Scott, Shelby, Union, Washington and Wright Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinators and others in the affected counties indicate that local resources and capabilities have been exhausted and that state assistance and resources are needed to respond to and recover from the effects of this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2(1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Calhoun, Cerro Gordo, Johnson, Keokuk, Marion, Scott, Shelby, Union, Washington and Wright Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Calhoun, Cerro Gordo, Johnson, Keokuk, Marion, Scott, Shelby, Union, Washington and Wright Counties.

SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

SECTION FOUR. I temporarily suspend the regulatory provisions of Iowa Admin. Code 11-53.11(3) prohibiting pay to those State of Iowa employees for hours worked in excess of 40 hours per workweek while present in the State's Emergency Operations Center or otherwise engaged in assigned disaster response missions or other activities. This suspension shall be retroactive to the initial activation of the State's Emergency Operations Center.

SECTION FIVE. I temporarily suspend the regulatory provisions of Iowa Code Chapter 8A, Iowa Code § 313.10, Iowa Admin. Code chapters 11-117, 11-118 requiring the Iowa Department of Homeland Security and Emergency Management, the Iowa Department of Transportation, the Iowa Department of Public Safety, the Iowa Department of Health and Human Services, the Iowa Department of Natural Resources and other state agencies involved in the response to this disaster emergency to procure goods and services through a competitive selection process. Suspension of these provisions is limited to the duration of this proclamation and is further limited to procurements which are necessary to respond to this disaster emergency.

SECTION SIX. I temporarily suspend the regulatory provisions of Iowa Code § 321.449 pertaining to hours of service for disaster repair crews and drivers delivering goods and services while responding to disaster sites during the duration of this disaster, subject to these conditions:

- A. Nothing contained in this proclamation shall be construed as an exemption from the controlled substances and alcohol use and testing requirements under 49 CFR Part 382, the commercial drivers' license requirements under 49 CFR Part 383, the financial responsibility requirements of 49 CFR Part 387, or any other portion of the Code of Federal Regulations not specifically identified in this proclamation.
- B. No motor carrier operating under the terms of this proclamation shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive hours off duty before the driver is required to return to service.
- C. Upon the request of a driver, a commercial motor carrier operating under this proclamation must give a driver at least thirty-four (34) consecutive hours off when the driver has been on duty for more than seventy (70) hours during any eight consecutive days.
- D. Motor carriers that have an out-of-service order in effect may not take advantage of the relief from regulations that this declaration provides under title 49 CFR § 390.23.
- E. Upon the expiration of the effective date of this proclamation, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least thirty-four (34) consecutive hours off duty shall be permitted to start his or her on-duty status hours and 60/70 hour clock at zero.

SECTION SEVEN. I temporarily suspend the regulatory provisions of Iowa Code §§ 321.463(6) (a) and (b) and 321E.29 and Iowa Admin. Code 761-511, to the extent those provisions restrict the movement of loads related to disaster repairs on all highways within Iowa, excluding the interstate system, and require a permit to transfer such loads, when such loads:

- F. Do not exceed a maximum of 90,000 pounds gross weight,
- G. Do not exceed by more than twelve and one-half percent (12.5%) the maximum axle weight limit determined under the non-primary highway maximum gross weight table in Iowa Code § 321.463(6) (b),
- H. Do not exceed the legal maximum axle weight limit of 20,000 pounds, and
- I. Comply with posted weight limits on roads and bridges.

SECTION EIGHT. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(2)(b) prescribing a five (5) day waiting period for issuance of a replacement copy of an original certificate of title to the owner of a vehicle, as applied to an owner whose original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding. A written statement by the owner, in or appended to the owner's application for replacement copy of original certificate of title, confirming that the original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION NINE. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(2)(a) prescribing a fee for issuance of a replacement copy of an original certificate of title, as applied to an owner or lienholder whose original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding. A written statement by the owner or lienholder, in or appended to the owner's or lienholder's application for replacement copy of original certificate of title, confirming that the original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION TEN. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(1) prescribing a fee for issuance of a replacement registration card, plate or pair of plates, as applied to any registration card, plate or pair of plates lost in or made illegible as a result of the above-described severe weather and flooding. A written statement by the owner, in or appended to the application for same, confirming that the registration card, plate or pair of plates was lost or made illegible as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION ELEVEN. I do hereby suspend the regulatory provisions of Iowa Code § 321.195 prescribing a fee for issuance of a duplicate or substitute driver's license or non-operator's identification card as applied to a person whose driver's license or non-operator's identification card was lost or destroyed in any one of the previously declared disaster counties as a result of the above-described severe weather and flooding. A written statement by the person, in or appended to the person's application for same, confirming that the person's driver's license or non-operator's identification card was lost or destroyed in any one of the disaster counties as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION TWELVE. The suspensions listed in sections "eight" to "eleven" above apply to original certificates of title, registration cards, plates or pairs of plates, driver's licenses or non-operator's identification cards issued in any of the counties of Iowa, and may be relied upon by the treasurers of any of the counties of Iowa, so long as the respective loss, destruction, or illegibility occurred in any one of the disaster counties as a result of the above-described severe weather and flooding.

SECTION THIRTEEN. Pursuant to Iowa Code § 29C.6(6), and at the request on behalf of county recorders, I temporarily suspend the regulatory provisions of Iowa Code § 144.46, and any provisions of the Iowa Administrative Code implementing those provisions, to the extent they impose a fee collected by the State Registrar of Vital Statistics or a county

recorder's office for a certified copy or short form certification of a certificate or record, a search of the files or records when no copy is made, or when no record is found on file, so long as a person is attempting to replace records lost, destroyed, or rendered illegible as a result of the above-described severe weather to include the counties previously declared in the May 21 and 22, 2024 disaster proclamations.

SECTION FOURTEEN. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on June 23, 2024, unless sooner terminated or extended in writing by me.



IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS TWENTY-FOURTH DAY OF
MAY IN THE YEAR OF OUR LORD TWO
THOUSAND TWENTY-FOUR


A handwritten signature in black ink, reading 'Kim Reynolds'.

KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:

A handwritten signature in black ink, reading 'Paul D. Pate'.

PAUL D. PATE
SECRETARY OF STATE



State of Iowa

Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on May 20, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, this storm system caused severe weather, including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and flash flooding, resulting in significant damage to public and private property, power outages resulting from downed power lines and poles and large debris piles; and

WHEREAS, Dallas, Poweshiek and Webster Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinators and others in the affected counties indicate that local resources and capabilities have been exhausted and that state assistance and resources are needed to respond to and recover from the effects of this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2(1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Dallas, Poweshiek and Webster Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Dallas, Poweshiek and Webster Counties.

SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

SECTION FOUR. I temporarily suspend the regulatory provisions of Iowa Admin. Code 11-53.11(3) prohibiting pay to those State of Iowa employees for hours worked in excess of 40 hours per workweek while present in the State's Emergency Operations Center or otherwise engaged in assigned disaster response missions or other activities. This suspension shall be retroactive to the initial activation of the State's Emergency Operations Center.

SECTION FIVE. I temporarily suspend the regulatory provisions of Iowa Code Chapter 8A, Iowa Code § 313.10, Iowa Admin. Code chapters 11-117, 11-118 requiring the Iowa Department of Homeland Security and Emergency Management, the Iowa Department of Transportation, the Iowa Department of Public Safety, the Iowa Department of Health and Human Services, the Iowa Department of Natural Resources and other state agencies involved in the response to this disaster emergency to procure goods and services through a competitive selection process. Suspension of these provisions is limited to the duration of this proclamation and is further limited to procurements which are necessary to respond to this disaster emergency.

SECTION SIX. I temporarily suspend the regulatory provisions of Iowa Code § 321.449 pertaining to hours of service for disaster repair crews and drivers delivering goods and services while responding to disaster sites during the duration of this disaster, subject to these conditions:

- A. Nothing contained in this proclamation shall be construed as an exemption from the controlled substances and alcohol use and testing requirements under 49 CFR Part 382, the commercial drivers' license requirements under 49 CFR Part 383, the financial responsibility requirements of 49 CFR Part 387, or any other portion of the Code of Federal Regulations not specifically identified in this proclamation.
- B. No motor carrier operating under the terms of this proclamation shall require or allow a fatigued or ill driver to operate a motor vehicle. A driver who informs a carrier that he or she needs immediate rest shall be given at least ten consecutive hours off duty before the driver is required to return to service.
- C. Upon the request of a driver, a commercial motor carrier operating under this proclamation must give a driver at least thirty-four (34) consecutive hours off when the driver has been on duty for more than seventy (70) hours during any eight consecutive days.
- D. Motor carriers that have an out-of-service order in effect may not take advantage of the relief from regulations that this declaration provides under title 49 CFR § 390.23.
- E. Upon the expiration of the effective date of this proclamation, or when a driver has been relieved of all duty and responsibility to provide direct assistance to the emergency effort, a driver that has had at least thirty-four (34) consecutive hours off duty shall be permitted to start his or her on-duty status hours and 60/70 hour clock at zero.

SECTION SEVEN. I temporarily suspend the regulatory provisions of Iowa Code §§ 321.463(6) (a) and (b) and 321E.29 and Iowa Admin. Code 761-511, to the extent those provisions restrict the movement of loads related to disaster repairs on all highways within Iowa, excluding the interstate system, and require a permit to transfer such loads, when such loads:

- F. Do not exceed a maximum of 90,000 pounds gross weight,

- G. Do not exceed by more than twelve and one-half percent (12.5%) the maximum axle weight limit determined under the non-primary highway maximum gross weight table in Iowa Code § 321.463(6) (b),
- H. Do not exceed the legal maximum axle weight limit of 20,000 pounds, and
- I. Comply with posted weight limits on roads and bridges.

SECTION EIGHT. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(2)(b) prescribing a five (5) day waiting period for issuance of a replacement copy of an original certificate of title to the owner of a vehicle, as applied to an owner whose original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding. A written statement by the owner, in or appended to the owner's application for replacement copy of original certificate of title, confirming that the original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION NINE. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(2)(a) prescribing a fee for issuance of a replacement copy of an original certificate of title, as applied to an owner or lienholder whose original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding. A written statement by the owner or lienholder, in or appended to the owner's or lienholder's application for replacement copy of original certificate of title, confirming that the original certificate of title was lost or destroyed as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION TEN. I do hereby suspend the regulatory provisions of Iowa Code § 321.42(1) prescribing a fee for issuance of a replacement registration card, plate or pair of plates, as applied to any registration card, plate or pair of plates lost in or made illegible as a result of the above-described severe weather and flooding. A written statement by the owner, in or appended to the application for same, confirming that the registration card, plate or pair of plates was lost or made illegible as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION ELEVEN. I do hereby suspend the regulatory provisions of Iowa Code § 321.195 prescribing a fee for issuance of a duplicate or substitute driver's license or non-operator's identification card as applied to a person whose driver's license or non-operator's identification card was lost or destroyed in any one of the previously declared disaster counties as a result of the above-described severe weather and flooding. A written statement by the person, in or appended to the person's application for same, confirming that the person's driver's license or non-operator's identification card was lost or destroyed in any one of the disaster counties as a result of the above-described severe weather and flooding shall be required to invoke this suspension. Iowa Code § 29C.6 (6).

SECTION TWELVE. The suspensions listed in sections "eight" to "eleven" above apply to original certificates of title, registration cards, plates or pairs of plates, driver's licenses or non-operator's identification cards issued in any of the counties of Iowa, and may be relied upon by the treasurers of any of the counties of Iowa, so long as the respective loss, destruction, or illegibility occurred in any one of the disaster counties as a result of the above-described severe weather and flooding.

SECTION THIRTEEN. Pursuant to Iowa Code § 29C.6(6), and at the request on behalf of county recorders, I temporarily suspend the regulatory provisions of Iowa Code § 144.46, and any provisions of the Iowa Administrative Code implementing those provisions, to the extent they impose a fee collected by the State Registrar of Vital Statistics or a county recorder's office for a certified copy or short form certification of a certificate or record, a search of the files or records when no copy is made, or when no record is found on file, so long as a person is attempting to replace records lost, destroyed, or rendered illegible as a result of the above-described severe weather.

SECTION FOURTEEN. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on June 27, 2024, unless sooner terminated or extended in writing by me.

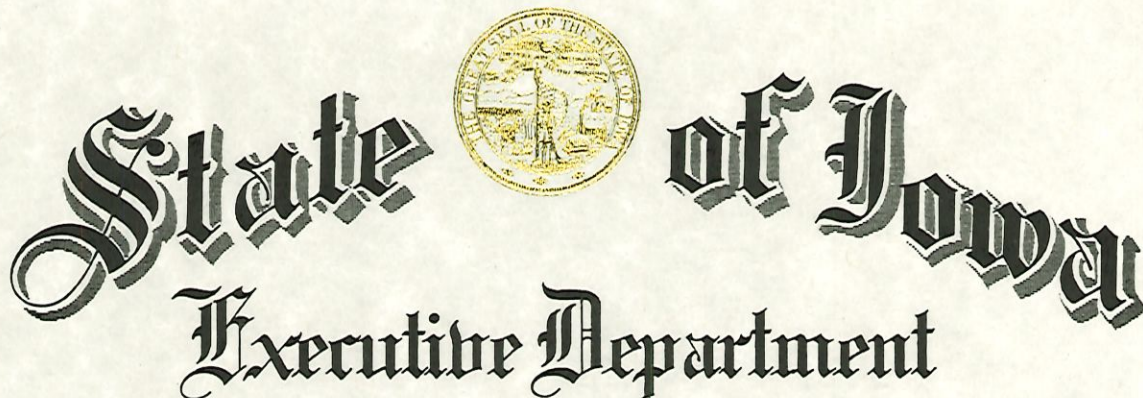


IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS TWENTY-EIGHTH DAY OF MAY
IN THE YEAR OF OUR LORD TWO
THOUSAND TWENTY-FOUR

Kim Reynolds
KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:

Paul D. Pate
PAUL D. PATE
SECRETARY OF STATE



IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on May 31, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, these storm systems caused severe weather, including damaging winds, straight-line winds, tornados, heavy rains, flash flooding, hail and thunderstorms, resulting in significant damage to public and private property and power outages resulting from downed power lines and poles; and

WHEREAS, Kossuth and O'Brien Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2 (1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Kossuth and O'Brien Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Kossuth and O'Brien Counties.

SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

SECTION FOUR. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on July 3, 2024, unless sooner terminated or extended in writing by me.




IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS THIRD DAY OF JUNE IN THE
YEAR OF OUR LORD TWO THOUSAND
TWENTY-FOUR

KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:

PAUL D. PATE
SECRETARY OF STATE



State of Iowa

Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on June 3, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, these storm systems caused severe weather, including damaging winds, straight-line winds, tornados, heavy rains, flash flooding, hail and thunderstorms, resulting in significant damage to public and private property and power outages resulting from downed power lines and poles; and

WHEREAS, Dubuque and Emmet Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2 (1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Dubuque and Emmet Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Dubuque and Emmet Counties.

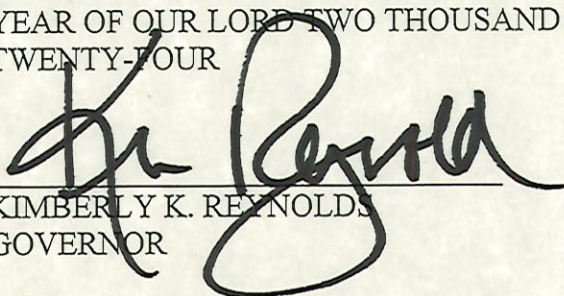
SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to

ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

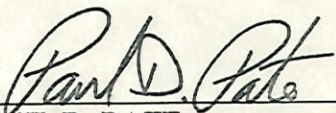
SECTION FOUR. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on July 6, 2024, unless sooner terminated or extended in writing by me.




IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS SIXTH DAY OF JUNE IN THE
YEAR OF OUR LORD TWO THOUSAND
TWENTY-FOUR


KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:


PAUL D. PATE
SECRETARY OF STATE



State of Iowa

Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on June 12, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, these storm systems caused severe weather, including damaging winds, straight-line winds, heavy rains, flash flooding, hail and thunderstorms, resulting in significant damage to public and private property and power outages resulting from downed power lines and poles; and

WHEREAS, Monona and Woodbury Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2 (1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Monona and Woodbury Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Monona and Woodbury Counties.

SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and

private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

SECTION FOUR. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on July 14, 2024, unless sooner terminated or extended in writing by me.




IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS FOURTEENTH DAY OF JUNE IN
THE YEAR OF OUR LORD TWO THOUSAND
TWENTY-FOUR

Kim Reynolds
KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:

Paul D. Pate
PAUL D. PATE
SECRETARY OF STATE



State of Iowa

Executive Department

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF IOWA

PROCLAMATION OF DISASTER EMERGENCY

WHEREAS, on June 12, 2024, and continuing thereafter, a series of severe storm systems affected the state of Iowa; and

WHEREAS, these storm systems caused severe weather, including damaging winds, straight-line winds, heavy rains, flash flooding, hail and thunderstorms, resulting in significant damage to public and private property and power outages resulting from downed power lines and poles; and

WHEREAS, Carroll, Clay, Dickinson, Emmet, Harrison and O'Brien Counties suffered significant damage from this event; and

WHEREAS, reports forwarded to the Iowa Department of Homeland Security and Emergency Management by the emergency management coordinator within the affected counties indicate that state individual assistance pursuant to Iowa Code § 29C.20A and Iowa Admin. Code 605-11.2 (1) is needed to assist certain individuals and families adversely affected by the disaster who cannot be helped by other means of financial assistance and for whom federal assistance under the Stafford Act is either not available or does not adequately meet the needs of the citizens in the disaster area; and

WHEREAS, these conditions threaten the public peace, health, and safety of citizens of the State of Iowa and have damaged and destroyed public and private property. Because of this, they provide legal justification for the issuance of a Proclamation of a State of Disaster Emergency pursuant to Iowa Code § 29C.6 (1).

NOW, THEREFORE, I, KIMBERLY K. REYNOLDS, Governor of the State of Iowa, by the power and authority vested in me by the Iowa Constitution Art. IV, §§ 1, 8 and Iowa Code § 29C.6 (1), and all other applicable laws, do hereby proclaim a **STATE OF DISASTER EMERGENCY** for Carroll, Clay, Dickinson, Emmet, Harrison and O'Brien Counties and do hereby **ORDER** and **DIRECT** the following:

SECTION ONE. As required by Iowa Code § 29C.6 (1), (10) and 42 U.S.C. § 5170 in cases of Presidential Disaster Declarations, this Proclamation of Disaster Emergency activates the disaster response and recovery aspects of the Iowa Department of Homeland Security and Emergency Management's Iowa Emergency Response Plan and those additional response plans applicable to the counties affected by this disaster and authorizes the use and deployment of all available state resources, supplies, equipment, and materials as are reasonably necessary to assist those citizens located in the disaster counties.

SECTION TWO. I authorize the Iowa Department of Homeland Security and Emergency Management under the terms and conditions as allowed by Iowa law to render individual disaster assistance to eligible residents of Carroll, Clay, Dickinson, Emmet, Harrison and O'Brien Counties.

SECTION THREE. The Iowa Department of Homeland Security and Emergency Management, the county emergency management coordinators, and any other state agencies and private organizations providing services associated with the Iowa Individual Assistance Grant Program or Iowa Disaster Case Advocacy are authorized to share any information necessary to

ensure appropriate resources are provided to eligible residents impacted by this disaster. Such information may be shared throughout the implementation of the programs and shall continue for as long as needed to provide necessary services to residents impacted by this disaster, to include after the formal closure of the program(s).

SECTION FOUR. This state of disaster emergency shall be effective immediately, shall continue for thirty (30) days, and shall expire on July 19, 2024, unless sooner terminated or extended in writing by me.



IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SUBSCRIBED MY NAME AND
CAUSED THE GREAT SEAL OF THE STATE
OF IOWA TO BE AFFIXED AT DES MOINES,
IOWA THIS NINETEENTH DAY OF JUNE IN
THE YEAR OF OUR LORD TWO THOUSAND
TWENTY-FOUR

Kim Reynolds
KIMBERLY K. REYNOLDS
GOVERNOR

ATTEST:

Paul D. Pate

PAUL D. PATE
SECRETARY OF STATE

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the following:

Hazard Mitigation Financial Assistance in the amount of \$1,222,850.00 (Iowa Code 29C.7) for the Building Resilience Infrastructure and Communities (BRIC) Program.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: John Benson, Iowa Department of Homeland Security & Emergency Management
Dennis Harper, Iowa Department of Homeland Security & Emergency Management
Bonnie Rieder, Iowa Department of Homeland Security & Emergency Management
Larry Gioffredi, Iowa Department of Homeland Security & Emergency Management
Luke Donahue, Iowa Department of Homeland Security & Emergency Management
Mark Newhall, Iowa Department of Homeland Security & Emergency Management
Julie Nishijima, Iowa Department of Homeland Security & Emergency Management
Diana Borcharding, Iowa Department of Homeland Security & Emergency Management
Dennis Hart, Iowa Department of Management
Matt Bender, Iowa Department of Management
Heather Hackbarth, Iowa Department of Management
Jennifer Acton, Legislative Services Agency

JOHN R. BENSON, HOMELAND SECURITY ADVISOR
AND EMERGENCY MANAGEMENT DIRECTOR

July 8, 2024

LOCAL

Executive Council of Iowa

Subject: Executive Council Agenda for July 15, 2024

I respectfully request time on the Executive Council Agenda for July 15, 2024. Please find enclosed the following item for the agenda:

- Building Resilience Infrastructure and Communities (BRIC) Program
 - BRIC 2022 federal financial assistance will be awarded in August or September 2024
 - Request for Approval of Hazard Mitigation Financial Assistance (Iowa Code 29C.7) – **New Request**
 - **Estimated total state liability of this request -- \$1,222,850.00**
 - Amount we will be requesting the Treasurer’s Office to transfer at this time is \$52,177.00
- Treasurer’s Office is requested to use the following accounting code for the **BY 2024** transfer:

<u>Dept</u>	<u>Fund</u>	<u>Appr</u>	<u>Unit</u>	<u>Rev Obj</u>	<u>Amount</u>	
583	0267	0000	BE23	0301	\$ 52,177.00	BRIC 2022 award

I appreciate your approval of this action, and look forward to our continued joint partnership in ensuring the citizens of our state are able to recover from disasters.

Sincerely,

Dennis T Harper

Digitally signed by Dennis T
Harper
Date: 2024.07.08 16:13:20 -05'00'

Dennis Harper
Recovery Division Administrator

Enclosure

**Executive Council of Iowa
Request for Approval
Hazard Mitigation Financial Assistance (Iowa Code 29C.7)**

Request time to be on the Executive Council Agenda for July 15, 2024

Agency Requesting Funds Dept 583 -- HSEMD
Contact Name Dennis Harper
Contact Phone 515-829-1877
Contact Email dennis.harper@iowa.gov

Hazard Mitigation Program Reference Number 2023 Building Resilience Infrastructure and Communities
 EMK-2023-BR-001 (BRIC 23)
Federal Award Date Pending (August or September 2024)

Authorized Reference Senate File 2188 enrolled 6/17/2020

This Executive Council request is for an amount to cover:

(1) financial assistance authorized to local governments in an amount not to exceed 10% of the eligible expenses, and

(2) state-related hazard mitigation in an amount not to exceed 25% of the eligible expenses

These estimates are based on projected outlays of work completion timelines for this hazard mitigation federal award.

Description of Request

ORIGINAL REQUEST	
Date of Request:	July 8, 2024
Date of Executive Council Agenda:	July 15, 2024
Date of Executive Council Approval:	
Projected Costs:	Total
Federal	\$ 4,607,500.00
State -- Executive Council	\$ 1,222,850.00
Local	\$ 296,293.00
Total	\$ 6,126,643.00

STATE CASH FLOW	Projected FY #1	Projected FY #2	Projected FY #3	Projected FY #4	Projected FY #5
Fiscal Year:	2024	2025	2026	2027	2028
ORIGINAL REQUEST	\$52,177.00	\$463,860.00	\$532,351.00	\$174,462.00	
AMENDMENT #1					
AMENDMENT #2					
TOTALS	\$ 52,177.00	\$ 463,860.00	\$ 532,351.00	\$ 174,462.00	\$ -

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in supporting our local governments.

Dennis T Harper

Digitally signed by Dennis T Harper

Dennis Harper, Recovery Division Administrator

Date: 2024.07.08 16:16:53 -05'00'

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 15, 2024

Ms. Alana Stamas
Chief Legal Officer
Iowa Department of Revenue
Hoover Bldg.
L O C A L

RE: Litigation Expense Fund

Dear Ms. Stamas:

The Executive Council, in a meeting held on this date, approved your request to expend \$75,000 to cover potential expenses for the first quarter of the 2025 fiscal year.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary



Kim Reynolds, Governor
Adam Gregg, Lt. Governor

Mary Mosiman, Director

July 3, 2024

Executive Council of Iowa
State Capitol
LOCAL
ExecutiveCouncil@tos.iowa.gov

RE: Executive Council Approval for Litigation Expense Fund

Dear Executive Council:

As required by Iowa Code section 441.73, the Executive Council is to receive a report from the Department of Revenue regarding expenditures from the litigation expense fund for the fourth quarter of FYE June 30, 2024. This report details the amount expended in the fourth quarter of the 2024 fiscal year and seeks approval to expend amounts for the first quarter of the 2025 fiscal year.

The Department did not request the transfer of any additional funds for the next fiscal year (FYE 2025) to the litigation fund from the homestead tax credit fund under Iowa Code section 425.1 and the agricultural land credit fund under Iowa Code section 426.1 because the current balance of the litigation fund is expected to be sufficient for the next fiscal year.

The amount expended from the approved expenses through the fourth quarter of the 2024 fiscal year is as follows:

April 1 through June 30	\$104,091.75
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The litigation expense fund had a balance of \$420,795.98 after the expenditures for the third quarter of FYE 2024. After the expenditures for the fourth quarter, the litigation expense fund balance is \$316,704.23.

The funds expended for the fourth quarter involved various matters of the Department of Revenue concerning central assessment valuation issues, including work related to six appeals that require coordination with outside counsel and the Attorney General’s Office, case preparation work for four of the six appeals, and the negotiation and finalizing of settlement agreements for these cases.

The Department expects to incur additional costs in the first quarter of the 2025 fiscal year related to the settlement and wrapping up of the pending appeals, including work with outside

Executive Council of Iowa
July 3, 2024
Page 2 of 2

counsel and the Attorney General's Office on these matters. There also may be the need to review and consider other central assessment valuation issues should those issues arise. Expenses necessary to cover these matters are not expected to exceed \$75,000.00 for the first quarter of the 2025 fiscal year.

Based on the above, the Department of Revenue requests authority from the Executive Council to expend \$75,000.00 to cover potential expenses for the first quarter of the 2025 fiscal year.

Sincerely,



Alana Stamas
Chief Legal Officer
Legal Services and Appeals

cc: Leif Olson, Chief Deputy Attorney General

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNORHON. PAUL D. PATE
SECRETARY OF STATEHON. ROB SAND
AUDITOR OF STATEHON. ROBY SMITH
TREASURER OF STATEHON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368
FAX: 515 281-7562

July 15, 2024

Auditor Rob Sand
Auditor of State

Dear Auditor Sand:

The Executive Council, in a meeting held this date, approved your request to employ outside CPA firms to perform the periodic examinations for cities and the amount as follows for the period ending March 31, 2024, as required in Chapter 11 of the Code of Iowa:

Firm Name	Cities Included in Agreement	Cost
Denman CPA LLC	Haverhill, Martensdale, New Virginia, Oakland Acres, Springhill	\$27,975
Rachelle Thompson, CPA	Alvord, Doon, Inwood, Matlock	\$22,100
Ernest Ruben, Jr., CPA	Chatsworth, Cleghorn, Maurice, Merrill, Oyens	\$25,620
Ernest Ruben, Jr., CPA	Chester, Lime Springs, McIntire, Mitchell	\$19,560
Rachelle Thompson, CPA	Grant, Hancock, Imogene, Shambaugh	\$22,100
O'Connor, Brooks	Bennett, McCausland, Morely, Welton	\$19,100
	Total	\$136,455

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Dana Davis, Executive Assistant, Auditor of State



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

Rob Sand
Auditor of State

July 8, 2024

Kristi Onstot, Secretary
Executive Council of Iowa
State Capitol Building
executivecouncil@tos.iowa.gov

Dear Kristi:

I respectfully request permission of the Executive Council to employ the services of the following CPA firms to perform the periodic examinations for the cities listed below for the period ended March 31, 2024, as required in Chapter 11 of the Code of Iowa.

<u>Firm Name</u>	<u>Cities Included in Agreement</u>	<u>Cost</u>
Denman CPA LLC	Haverhill, Martensdale, New Virginia, Oakland Acres, Springhill	\$ 27,975
Rachelle Thompson, CPA	Alvord, Doon, Inwood, Matlock	22,100
Ernest Ruben, Jr., CPA	Chatsworth, Cleghorn, Maurice, Merrill, Oyens	25,620
Ernest Ruben, Jr., CPA	Chester, Lime Springs, McIntire, Mitchell	19,560
Rachelle Thompson, CPA	Grant, Hancock, Imogene, Shambaugh	22,100
O'Connor, Brooks	Bennett, McCausland, Morely, Welton	19,100
	Total	<u>\$ 136,455</u>

The total reimbursement for the periodic examinations shall not be for more than \$136,455. Copies of the proposed Agreements are attached.

Your assistance in this matter is greatly appreciated.

Sincerely,

Rob Sand

RS/dd
Attachment

AGREEMENT BETWEEN

Office of Auditor of State

AND

Denman CPA LLP

THIS AGREEMENT made and entered into this 24th day of June, 2024 , by and between Office of Auditor of State, hereinafter called "Auditor" and Denman CPA LLP, hereinafter called the "CPA".

WHEREAS, the Auditor is required by law to provide for the periodic examination of all cities, including separate utilities, in the state meeting the requirements for a periodic examination; and

WHEREAS, the Auditor wishes to obtain the services of the CPA to perform periodic examination of the cities of Haverhill, Martensdale, New Virginia, Oakland Acres, and Spring Hill for the 12 months ended March 31, 2024; and

WHEREAS, the CPA is equipped and staffed to assist in the above examinations; and

WHEREAS, this agreement is in the best interest of the public in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. That the CPA will:
 - A. Provide a list of various classifications and the estimated hours by classification as detailed in the agreement.
 - B. Agree to not contact the cities subject to examination under this agreement prior to two weeks before the start of each examination.
 - C. Begin work on the examinations as specifically agreed upon with the Auditor.
 - D. Perform all work in accordance with the attestation standards for agreed-upon procedures engagements issued by the America Institute of Certified Public Accountants, the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the agreed-upon procedures program guide prepared by the Office of Auditor of State.
 - E. Provide access to the working papers to the Auditor and/or the Auditor's designee for five (5) years after issuance of the examination reports.
 - F. Examine previously unidentified Municipal Utilities and provide follow up with the cities, including separate Municipal Utilities, as requested and agreed to by the CPA and the Auditor, regarding the status of implementation of the examination recommendations.

2. Conditions of Payment:

- A. It is understood that the fees for the services set forth above shall be reimbursed at the following hourly rates:

<u>Classification</u>	<u>Hourly Rate</u>
Partner	\$225 - \$295
Manager	\$175 - \$195
Supervisor	\$140 - \$170
Senior	\$120 - \$140
Staff	\$90 - 105

- B. The CPA shall submit one (1) invoice for services detailing the hours by staff classification for each examination report. Charges for reasonable and necessary expenses shall be shown separately for each agreed-upon procedures report.
- C. Payment shall be made within 30 days of receipt of invoice.
- D. Except as specifically agreed by the Auditor and the CPA, the total reimbursement shall not be for more than as follows:
- E. The total reimbursement shall not be more than \$27,975 for the cities of Haverhill, Martensdale, New Virginia, Oakland Acres, and Spring Hill except as specifically agreed by the Auditor of State and the CPA.

3. Termination of Agreement

- A. The contract may be terminated at any time by mutual agreement by both parties.
- B. The Auditor may terminate this contract without notice if the CPA fails to perform the covenants and agreements contained herein.
- C. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, the Auditor and CPA have executed this AGREEMENT as of the date indicated below.

CPA

By 

Title Partner

Date June 24, 2024

AUDITOR OF STATE

By 

Title Deputy

Date July 8, 2024

AGREEMENT BETWEEN
OFFICE OF AUDITOR OF STATE
 AND

_____ **Rachelle K. Thompson, CPA, PLLC** _____

THIS AGREEMENT made and entered into this 20th day of June, 2024 by and between the Office of Auditor of State, hereinafter called "Auditor" and Rachelle K. Thompson, CPA, hereinafter called "CPA".

WHEREAS, the Auditor is required by law to provide for the periodic examination of all cities, including separate municipal utilities, in the state meeting the requirements for a periodic examination; and

WHEREAS, the Auditor wishes to obtain the services of the CPA to perform periodic examinations of the cities of Alford, Doon, Inwood and Matlock, and the following separate Municipal Utilities of None for the 12 months ended March 31, 2024; and

WHEREAS, the CPA is equipped and staffed to assist in the above examinations; and

WHEREAS, this agreement is in the best interest of the public in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. The CPA will:
 - A. Provide a list of various classifications and the estimated hours by classification as detailed in this agreement.
 - B. Agree to not contact the cities subject to examination under this agreement prior to two weeks before the start of each examination.
 - C. Begin work on the examinations as specifically agreed upon with the Auditor.
 - D. Perform all work in accordance with the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants, the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the agreed-upon procedures program guide prepared by the Office of Auditor of State.
 - E. Provide access to the working papers to the Auditor and/or the Auditor's designee for five (5) years after issuance of the examination reports.
 - F. Examine previously unidentified Municipal Utilities and provide follow up with the cities, including separate Municipal Utilities, as requested and agreed to by the CPA and the Auditor, regarding the status of implementation of the examination recommendations.

2. Conditions of Payment:

A. It is understood the fees for the services set forth above shall be reimbursed at the following hourly rates:

<u>Classification</u>	<u>Hourly Rate</u>
Partner	\$ <u>100.00</u>
Manager	\$ _____
Senior	\$ _____
Staff	\$ <u>50.00</u>

B. The CPA shall submit one (1) invoice for services detailing the hours by staff classification for each examination report. Charges for reasonable and necessary expenses shall be shown separately for each agreed-upon procedures report.

C. Payment shall be made within 30 days of receipt of invoice.

D. The total reimbursement shall not be for more than \$ 22,100.00 for the cities of Alvord, Doon, _____, Inwood, and Matlock except as specifically agreed by the Auditor of State and the CPA.

3. Termination of Agreement:

A. The contract may be terminated at any time by mutual agreement of both parties.

B. The Auditor may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.

C. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, the Auditor and CPA have executed this AGREEMENT as of the dates indicated below:

By: CPA
Rachelle K. Thompson
Title: Shareholder
Date: June 20, 2024

By: AUDITOR OF STATE
[Signature]
Title: Deputy
Date: July 8, 2024

AGREEMENT BETWEEN
OFFICE OF AUDITOR OF STATE
 AND
 Ruben & Co, CPA, PLC

THIS AGREEMENT made and entered into this 1st day of July, 2024, by and between the Office of Auditor of State, hereinafter called "Auditor" and Ruben & Co, CPA, PLC, hereinafter called "CPA".

WHEREAS, the Auditor is required by law to provide for the periodic examination of all cities, including separate municipal utilities, in the state meeting the requirements for a periodic examination; and

WHEREAS, the Auditor wishes to obtain the services of the CPA to perform periodic examinations of the cities of Chatsworth, Cleghorn, Maurice and Merrill, ^{and Oyens} and the following separate Municipal Utilities of NONE for the 12 months ended March 31, 2024; and

WHEREAS, the CPA is equipped and staffed to assist in the above examinations; and

WHEREAS, this agreement is in the best interest of the public in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. The CPA will:
 - A. Provide a list of various classifications and the estimated hours by classification as detailed in this agreement.
 - B. Agree to not contact the cities subject to examination under this agreement prior to two weeks before the start of each examination.
 - C. Begin work on the examinations as specifically agreed upon with the Auditor.
 - D. Perform all work in accordance with the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants, the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the agreed-upon procedures program guide prepared by the Office of Auditor of State.
 - E. Provide access to the working papers to the Auditor and/or the Auditor's designee for five (5) years after issuance of the examination reports.
 - F. Examine previously unidentified Municipal Utilities and provide follow up with the cities, including separate Municipal Utilities, as requested and agreed to by the CPA and the Auditor, regarding the status of implementation of the examination recommendations.

2. Conditions of Payment:

A. It is understood the fees for the services set forth above shall be reimbursed at the following hourly rates:

<u>Classification</u>	<u>Hourly Rate</u>
Partner	\$ <u>130</u>
Manager	\$ _____
Senior	\$ _____
Staff	\$ _____

B. The CPA shall submit one (1) invoice for services detailing the hours by staff classification for each examination report. Charges for reasonable and necessary expenses shall be shown separately for each agreed-upon procedures report.

C. Payment shall be made within 30 days of receipt of invoice.

D. The total reimbursement shall not be for more than \$ 25,620 for the cities of Chatsworth, Cleghorn, Maurice, Merrill, and Oyens except as specifically agreed by the Auditor of State and the CPA.

3. Termination of Agreement:

A. The contract may be terminated at any time by mutual agreement of both parties.

B. The Auditor may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.

C. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, the Auditor and CPA have executed this AGREEMENT as of the dates indicated below:

By: Ernest H. Ruben, Jr, CPA
 Title: Owner
 Date: June 18, 2024

By: 
 Title: Deputy
 Date: July 8, 2024

AGREEMENT BETWEEN
OFFICE OF AUDITOR OF STATE
 AND
 Ruben & Co, CPA, PLC

THIS AGREEMENT made and entered into this 1st day of July, 2024 by and between the Office of Auditor of State, hereinafter called "Auditor" and Ruben & Co, CPA, PLC, hereinafter called "CPA".

WHEREAS, the Auditor is required by law to provide for the periodic examination of all cities, including separate municipal utilities, in the state meeting the requirements for a periodic examination; and

WHEREAS, the Auditor wishes to obtain the services of the CPA to perform periodic examinations of the cities of Chester, Lime Springs, McIntire and Mitchell and the following separate Municipal Utilities of NONE for the 12 months ended March 31, 2024; and

WHEREAS, the CPA is equipped and staffed to assist in the above examinations; and

WHEREAS, this agreement is in the best interest of the public in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. The CPA will:
 - A. Provide a list of various classifications and the estimated hours by classification as detailed in this agreement.
 - B. Agree to not contact the cities subject to examination under this agreement prior to two weeks before the start of each examination.
 - C. Begin work on the examinations as specifically agreed upon with the Auditor.
 - D. Perform all work in accordance with the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants, the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the agreed-upon procedures program guide prepared by the Office of Auditor of State.
 - E. Provide access to the working papers to the Auditor and/or the Auditor's designee for five (5) years after issuance of the examination reports.
 - F. Examine previously unidentified Municipal Utilities and provide follow up with the cities, including separate Municipal Utilities, as requested and agreed to by the CPA and the Auditor, regarding the status of implementation of the examination recommendations.

2. Conditions of Payment:

A. It is understood the fees for the services set forth above shall be reimbursed at the following hourly rates:

<u>Classification</u>	<u>Hourly Rate</u>
Partner	\$ <u>130</u>
Manager	\$ _____
Senior	\$ _____
Staff	\$ _____

B. The CPA shall submit one (1) invoice for services detailing the hours by staff classification for each examination report. Charges for reasonable and necessary expenses shall be shown separately for each agreed-upon procedures report.

C. Payment shall be made within 30 days of receipt of invoice.

D. The total reimbursement shall not be for more than \$ 19,560 for the cities of Chester, Lime Springs, McIntire, and Mitchell.
except as specifically agreed by the Auditor of State and the CPA.


3. Termination of Agreement:

A. The contract may be terminated at any time by mutual agreement of both parties.

B. The Auditor may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.

C. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, the Auditor and CPA have executed this AGREEMENT as of the dates indicated below:

	<u>CPA</u>		<u>AUDITOR OF STATE</u>
By:	<u>Ernest H. Ruben, Jr., CPA</u>	By:	<u></u>
Title:	<u>Owner</u>	Title:	<u>Deputy</u>
Date:	<u>June 17, 2024</u>	Date:	<u>July 8, 2024</u>

AGREEMENT BETWEEN
OFFICE OF AUDITOR OF STATE
 AND

_____ **Rachelle K. Thompson, CPA, PLLC** _____

THIS AGREEMENT made and entered into this 20th day of June, 2024 by and between the Office of Auditor of State, hereinafter called "Auditor" and Rachelle K. Thompson, CPA, hereinafter called "CPA".

WHEREAS, the Auditor is required by law to provide for the periodic examination of all cities, including separate municipal utilities, in the state meeting the requirements for a periodic examination; and

WHEREAS, the Auditor wishes to obtain the services of the CPA to perform periodic examinations of the cities of Grant, Hancock, Imogene and Shambaugh, and the following separate Municipal Utilities of None for the 12 months ended March 31, 2024; and

WHEREAS, the CPA is equipped and staffed to assist in the above examinations; and

WHEREAS, this agreement is in the best interest of the public in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. The CPA will:
 - A. Provide a list of various classifications and the estimated hours by classification as detailed in this agreement.
 - B. Agree to not contact the cities subject to examination under this agreement prior to two weeks before the start of each examination.
 - C. Begin work on the examinations as specifically agreed upon with the Auditor.
 - D. Perform all work in accordance with the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants, the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the agreed-upon procedures program guide prepared by the Office of Auditor of State.
 - E. Provide access to the working papers to the Auditor and/or the Auditor's designee for five (5) years after issuance of the examination reports.
 - F. Examine previously unidentified Municipal Utilities and provide follow up with the cities, including separate Municipal Utilities, as requested and agreed to by the CPA and the Auditor, regarding the status of implementation of the examination recommendations.

2. Conditions of Payment:

A. It is understood the fees for the services set forth above shall be reimbursed at the following hourly rates:

<u>Classification</u>	<u>Hourly Rate</u>
Partner	\$ <u>100.00</u>
Manager	\$ _____
Senior	\$ _____
Staff	\$ <u>50.00</u>

B. The CPA shall submit one (1) invoice for services detailing the hours by staff classification for each examination report. Charges for reasonable and necessary expenses shall be shown separately for each agreed-upon procedures report.

C. Payment shall be made within 30 days of receipt of invoice.

D. The total reimbursement shall not be for more than \$ 22,100.00 for the cities of Grant, Hancock, _____, Imogene, and Shambaugh except as specifically agreed by the Auditor of State and the CPA.

3. Termination of Agreement:

A. The contract may be terminated at any time by mutual agreement of both parties.

B. The Auditor may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.

C. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, the Auditor and CPA have executed this AGREEMENT as of the dates indicated below:

By: Rachelle K. Thompson
 Title: Shareholder
 Date: June 20, 2024

By: [Signature]
 Title: Deputy
 Date: July 8, 2024

AGREEMENT BETWEEN
OFFICE OF AUDITOR OF STATE

AND

O'Connor, Brooks & Co., P.C.

THIS AGREEMENT made and entered into this 25th day of June, 2024, by and between the Office of Auditor of State, hereinafter called "Auditor" and O'Connor, Brooks & Co., P.C., hereinafter called "CPA".

WHEREAS, the Auditor is required by law to provide for the periodic examination of all cities, including separate municipal utilities, in the state meeting the requirements for a periodic examination; and

WHEREAS, the Auditor wishes to obtain the services of the CPA to perform periodic examinations of the cities of Bennett, McCausland, Morley, and Welton and the following separate Municipal Utilities of N/A for the 12 months ended March 31, 2024; and

WHEREAS, the CPA is equipped and staffed to assist in the above examinations; and

WHEREAS, this agreement is in the best interest of the public in fulfilling the requirements of Chapter 11 of the Code of Iowa.

NOW, THEREFORE, BE IT UNDERSTOOD AND AGREED:

1. The CPA will:
 - A. Provide a list of various classifications and the estimated hours by classification as detailed in this agreement.
 - B. Agree to not contact the cities subject to examination under this agreement prior to two weeks before the start of each examination.
 - C. Begin work on the examinations as specifically agreed upon with the Auditor.
 - D. Perform all work in accordance with the attestation standards for agreed-upon procedures engagements issued by the American Institute of Certified Public Accountants, the standards for attestation engagements contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the agreed-upon procedures program guide prepared by the Office of Auditor of State.
 - E. Provide access to the working papers to the Auditor and/or the Auditor's designee for five (5) years after issuance of the examination reports.
 - F. Examine previously unidentified Municipal Utilities and provide follow up with the cities, including separate Municipal Utilities, as requested and agreed to by the CPA and the Auditor, regarding the status of implementation of the examination recommendations.

2. Conditions of Payment:

A. It is understood the fees for the services set forth above shall be reimbursed at the following hourly rates:

<u>Classification</u>	<u>Hourly Rate</u>
Partner	\$ <u>140</u>
Manager	\$ <u>100</u>
Senior	\$ <u>90</u>
Staff	\$ <u>70</u>

B. The CPA shall submit one (1) invoice for services detailing the hours by staff classification for each examination report. Charges for reasonable and necessary expenses shall be shown separately for each agreed-upon procedures report.

C. Payment shall be made within 30 days of receipt of invoice.

D. The total reimbursement shall not be for more than \$ 19,100 for the cities of Bennett, McCarsland, Morley, and Wellton except as specifically agreed by the Auditor of State and the CPA.

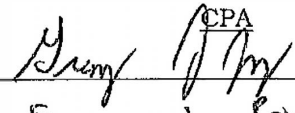
3. Termination of Agreement:


A. The contract may be terminated at any time by mutual agreement of both parties.

B. The Auditor may terminate this contract without notice if the CPA fails to perform the covenants or agreements contained herein.

C. The CPA shall be paid for all work satisfactorily performed to the date of termination.

IN WITNESS THEREOF, the Auditor and CPA have executed this AGREEMENT as of the dates indicated below:

By: 
 Title: Engagement ^{CPA} Principal
 Date: 6/25/24

By: 
 Title: Deputy
 Date: July 8, 2024



Roby Smith
Treasurer of State

Capitol Building
1007 E Grand Avenue
Des Moines, IA 50319

July 2, 2024

To: Honorable Kim Reynolds, Governor of Iowa
Honorable Paul D. Pate, Secretary of State
Honorable Rob Sand, Auditor of State
Honorable Mike Naig, Secretary of Agriculture

RE: Adjusted Annual Inflation Recommendation for 29C.20 Claims for Fiscal Year 2025

Dear Members of the Executive Council:

On October 11, 2021, the Executive Council approved an annual recalculation of the Executive Council's Guidelines for allocating Chapter 29C.20 funds. I propose that the claim limit for the fiscal year 2025, beginning July 1, 2024, would be adjusted to \$2,055,000.

Sincerely,

A handwritten signature in black ink, appearing to read "R. Smith".

Roby Smith
State Treasurer



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$572.14. This brings the total allocation to \$10,081.07. On November 23, 2023, Vehicle #404 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3656
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #404 on November 23, 2023
Department of Administrative Services
Claim dated November 30, 2023
AOS Claim ID: 3656

The Department's request included a supplemental allocation request of \$572.14 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$572.14, which increases the allocation to \$10,081.07. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request			\$	<u>10,081.07</u>
Executive Council allocation (Revised)			\$	10,081.07
Less:				
Previous payments	\$	0.00		
This payment		<u>10,081.07</u>		
Total			\$	<u>10,081.07</u>
Remaining Executive Council allocation			\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$10,081.07. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: January 19, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3656
Vehicle / Event	#404/Animal
Event Date	November 23, 2023
Summary	Vehicle 404 struck a deer. (270538)
Amount Requested	\$10,081.07 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "K. Bubser".

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 karl.bubser@iowa.gov
 515-281-3162



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: November 30, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#404/Deer
Event Date	November 23, 2023
Summary	Vehicle 404 struck a deer. (270538)
Amount Requested	\$9,508.93 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,


Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582

Warrants

[Menu](#)

Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2024	72854465	1	\$1,904.00	01/04/2024		00003000721
2024	72854465	2	\$96.00	01/04/2024		00003000721
2024	72854465	3	\$2,200.00	01/04/2024		00003000721
2024	72854465	4	\$5,881.07	01/04/2024		00003000721

First Prev Next Last

Search 

▼Warrant Information

Fiscal Year : 2024 Amount : \$10,081.07
 Warrant Number : 72854465 Vendor Customer : 00003000721
 Line Number : 1 Last Updated : 1/4/24

▼Issue Information

Issued : 01/04/2024 Void :
 Document ID : RISK00524003001 Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$1,904.00
 Comments :

▼Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)

404



CARLSON AUTO BODY & REPAIR, LLC
540 HIGH ST
ROCKWELL, CITY, IOWA 50579
712-297-5517

Invoice

Number 7636

Date 12/14/2023

Ship To

Bill To DAS
IOWA STATE PATROL

PO Number	License #	Miles	Project	VIN
APDSOI0270538	404		22 FORD F-150	1FTFW1P82NKE64364

Description	Quantity	Price Each	Amount	Tax1
APPROVED ESTIMATE	1	\$9,646.76	\$9,646.76	
APPROVED SUPPLEMENT	1	\$434.31	\$434.31	

Sub Total	\$10,081.07
Sales Tax 7.00% on \$0.00	\$0.00
Total	\$10,081.07

FINANCE CHARGES will apply if the new balance is unpaid one month from the closing date of statement. The "FINANCE CHARGES" are computed by a periodic rate of 1.5% per month which is an ANNUAL PERCENTAGE RATE of 18%.

X _____
Customer Signature



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Nov 27, 2023 at 10:38 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS Executive Council
<executivecouncil@tos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 404 struck a deer on 11/23/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office



Certification of Officer Involved in a Motor Vehicle Accident While in the Line of Duty

The Code of Iowa, Section 321.267A, states that any traffic accident involving the operation of a motor vehicle by a certified law enforcement officer or other emergency responder shall be reported to the Iowa Department of Transportation by the officer's or responder's employer. The officer's or responder's employer shall certify to the department whether or not the accident occurred in the line of duty while operating an official government vehicle or during the responder's deployment on an emergency call. When an accident occurs in the line of duty, it will NOT be entered on the driver's record.

Date of Accident: 11/23/2023 DOT Case Number: 2023029878

Location of Accident: Highway 110 in Storm Lake, IA

Driver's Name: Jeffrey Charles Hansen DOB: 09/07/1981

Driver's Address: 410 E Church Dr., Schaller, IA 51053

Driver License Number: 513YY2025 State of Issuance: Iowa

VIN of Vehicle Driven by Officer: 1FTFW1P82NKE64364

Check one: Operating an official government vehicle while in the line of duty.
 Operating a personally-owned vehicle while in the line of duty.

Agency Investigating Accident: Iowa State Patrol - District 5

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

Signature of Employer

November 24, 2023

Date

Iowa Dept. of Public Safety - Iowa State Patrol

Employing Agency

215 E. 7th St., Des Moines, IA 50319

Address

712-232-5331

Telephone

This completed form may be e-mailed to accident.support@iowadot.us or mailed to the following address:

Office of Driver Services
 Iowa Department of Transportation
 P.O. Box 9204
 Des Moines, IA 50306-9204

Telephone: 515-244-9124 or 515-244-8725

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:
2023029878

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 11/23/2023		Time of Accident 10:39 Hrs.		County BUENA VISTA - 11		Accident occurred within corporate limits of (city) STORM LAKE - 7422											
UNIT 1	Driver's Name - Last HANSEN					First JEFFREY					Middle CHARLES						
	Address 410 E CHURCH DR					City SCHALLER					State IA		Zip 51053-0000				
	Date of Birth 09/07/1981		Driver's License Number 513YY2025			CDL Yes No <input checked="" type="radio"/> <input type="radio"/>		Citation Charge 1			Citation Charge 2						
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class A	Endorsements		Restrictions K	Citation Charge 3			Citation Charge 4						
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1		Test Result:		Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>		Reason for Re-Exam Request:						
Owner's Name - Last STATE OF IOWA					First					Middle							
Address 109 SE 13TH ST					City DES MOINES					State IA		Zip 50319-9018					
License Plate No.		State IA	Year	VIN: 1FTFW1P82NKE64364			Color WHI		Year 2022	Make FORD		Model F150 POLICE RE	Style PK				
Trailer Plate No.		State	Year	VIN:			Tow 1	Tow #		Towed To		Approx. Cost to Repair or Replace \$8,000.00					
Insurance Company Name SELF INSURED					Insurance Co. Phone Number			Insurance Policy Number									
Initial Travel Direction		Veh. Act.	Veh. Config. 02	Cargo Body Type 01		Veh. Defect	Point of Initial Impact		Most Damaged Area		Extent of Damage	Total Occ. in Veh. 1					
Special Veh. Func		Emergency Status		Bus Use	Driver Condition		Vision Obscured		Contributing Circumstances Driver (up to two) 88			Driver Distractions 02	Speed Limit				
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event						
COMMERCIAL	Carrier Name/Lessee																
	Street Address					City					State		Zip Code				
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number			MC Number		Underride/Override						
	Haz Mat Involvement		Haz Mat Placard		Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name								
	Trailer Plate:		State	Year	VIN			Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/extracted	Source of Transport	Died at scene/enroute
	Trailer Plate:		State	Year	VIN												
Converter Dolly		Dolly Plate:		State	Plate Year	VIN											
PERSONS INVOLVED	DRIVER OF UNIT 1				Phone Number: (515) 802-4971						01		01				
	Name				Phone Number				DOB:								
	Address				Transported to:				Transported by:								
	Name				Phone Number				DOB:								
	Address				Transported to:				Transported by:								
	Name				Phone Number				DOB:								
	Address				Transported to:				Transported by:								
	Name				Phone Number				DOB:								
Address				Transported to:				Transported by:									

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:

2023029878

LOCATION: Date of Accident 11/23/2023, Time of Accident 10:39 Hrs., County BUENA VISTA - 11, Accident occurred within corporate limits of (city) STORM LAKE - 7422. Literal Description: SB HWY 110/ 610TH ST. X Coordinate: 316358.281, Y Coordinate: 4722554.

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions, Manner of Crash/Collision, Light Conditions, Surface Conditions. ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED? No, Activity, Location, Type, Workers Present. Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to impact), Action (prior to crash), Condition, Safety Equipment, Contributing Circumstances, Source of Transport, Died at scene/enroute.

NONMOTORISTS: Name 001, Phone Number, DOB, Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged, Yes No. Transported to, Transported by.

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage. Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage. Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number. (5 rows)

Is This a Secondary Crash? Y No, N. Type of Primary Incident, Roadway Clearance Date 11/23/2023, Incident Clearance Date 11/23/2023.

Signature of Officer TROOPER L SELK, Badge Number 351, Time Officer Notified of Accident 10:39 Hrs., Roadway Clearance Time 11:15 Hrs., Incident Clearance Time 14:00 Hrs.

Name of Agency IOWA STATE PATROL - DIST 05, Date of Report 11/23/2023, Time Officer Arrived At Scene 10:50 Hrs., Total Roadway Clearance Time 000:36, Total Incident Clearance Time 003:21.

Report Reviewed By, Date of Review, Investigation made at scene? Y, N, T.I. No., Other Technical Investigating Agency.

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Sheet 3 of 3

Law Enforcement Case Number:

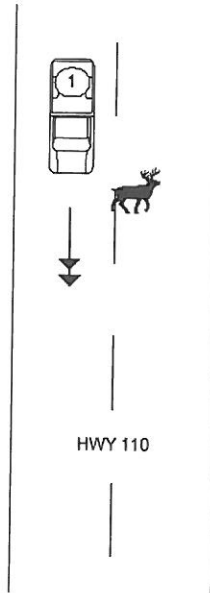
2023029878

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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Not to Scale



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Unit 1 was traveling SB on Hwy 110 north of 610th Street in a fully marked patrol vehicle. A deer entered the roadway from the east ditch. Unit 1 struck the deer.



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023029878

Date: (Month/Day/Year)	11/23/2023	Time: (Time plus a.m./p.m.)	10:39 AM a.m.
Vehicle Plate #:	404	Vehicle Mileage:	21,676
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 Ford F-150 with VIN 1FTFW1P82NKE64364		
Assigned To:	Trp. Hansen	Badge #	404
Driven By:	Trp. Hansen	Badge #	404
Driver's Lic #:	513YY2025	Damage:	\$ Pending estimate
Vehicle Towed: (Yes / No)	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)			
County:			
Weather/Road Conditions:			
Narrative:			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
------------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



MEMORANDUM

TO: Acting Sgt. Hilt #261
FROM: Trooper Jeff Hansen #404
DATE: August 11-24, 2023
SUBJECT: Trooper Hansen 10-50 Deer Case #2023029878

On the 23rd day of November at approximately 1039hrs, I Trooper Jeff Hansen 404 was on patrol in Buena Vista County traveling south on Hwy 110 in the city limits of Storm Lake near the Casino Beach area and Frank Starr Park. Once I passed Frank Starr park a deer jumped up from the east ditch in a wooded area and ran into the front driver side quarter panel of my 2022 state issued Ford F150 squad truck (VIN1FTFW1P82NKE64364).

With the aluminum side the damage extended into the front quarter, driver door, bumper and hood. Pictures were taken of the vehicle and given to Acting Sgt Hilt #261. A MARS report was completed by Trooper Luke Selk #351. The vehicle was drivable and was taken to my residence until it could get into a collision garage for estimates.

End of Report

Trooper Jeff Hansen 404

Date: 11/29/2023 09:07 AM
 Estimate ID: 3980
 Estimate Version: 0
 Preliminary
 Profile ID: State of Iowa
 Quote ID: 131757425

Carlson Auto Body & Repair

540 High St, Rockwell City, IA 50579
 (712) 297-5517
 Email: carlsonauto@hotmail.com

Damage Assessed By: Weston Carlson
 Classification: None

Condition Code: Excellent
 Deductible: UNKNOWN

Owner: IOWA STATE PATROL
 Telephone: Home Phone: (712) 368-5114

Mitchell Service: 912329

Description: 2022 Ford F-150 XL
 Body Style: 4D PkUpCrw 6' Bed 145" WB
 VIN: 1FTFW1P82NKE64364
 Mileage: 21,575
 OEM/ALT: O
 Options: PASSENGER AIRBAG, POWER LOCK, POWER WINDOW, POWER STEERING, AIR CONDITION
 TILT STEERING COLUMN, AM/FM STEREO, DRIVER AIRBAG
 FRONT SIDE AIRBAG WITH HEAD PROTECTION, ANTI-LOCK BRAKE SYS., TRACTION CONTROL
 REARVIEW CAMERA, REMOTE IGNITION, TIRE INFLATION/PRESSURE MONITOR
 ANTI-THEFT SYSTEM, AUXILIARY INPUT, BLUETOOTH WIRELESS CONNECTIVITY
 POWER ADJUSTABLE EXTERIOR MIRROR, 4WD OR AWD, TRIP COMPUTER
 FIRST ROW SPLIT BENCH SEAT, TELEMATIC SYSTEMS, CLOTH SEAT, 4 WHEEL DRIVE
 SIDE AIRBAGS, AUTOMATIC HEADLIGHTS, SECOND ROW SIDE AIRBAG WITH HEAD PROTECTION
 MP3 PLAYER, DAYTIME RUNNING LIGHTS, ELECTRONIC STABILITY CONTROL
 KEYLESS ENTRY SYSTEM, REAR BENCH SEAT, STEERING WHEEL AUDIO CONTROLS

Drive Train: 3.5L Turbo Inj 6 Cyl 4WD
 License: 404
 Search Code: None

Line Item	Entry Number	Labor Type	Operation	Line Item Description	Part Type/ Part Number	Dollar Amount	Labor Units
1	AUTO	BDY	OVERHAUL	Frnt Bumper Assy			3.5 #
2	206091	BDY	REMOVE/REPLACE	Frnt Upr Bumper Cover	ML3Z 17D957 CAPTM	521.48	INC #
3	AUTO	REF	REFINISH	Frnt Upr Bumper Cover			C 1.3
4	202114	BDY	REMOVE/REPLACE	L Frnt Bumper Cover Reinforcement	ML3Z 17C947 E	26.65	INC #
5	AUTO	BDY	REMOVE/INSTALL	Frnt Upr Bumper Assy			INC #
6	200010	BDY	REMOVE/REPLACE	Frnt Bumper Face Bar	ML3Z 17757 BPTM	674.17	INC #
7	AUTO	BDY	REMOVE/INSTALL	Grille Assy			INC #
8	AUTO	REF	REFINISH	Frnt Face Bar			C 2.3
9	202179	BDY	REMOVE/REPLACE	L Frnt Bumper Valance Panel	ML3Z 17626 C	29.47	INC
10	202160	BDY	REMOVE/REPLACE	L Frnt Bumper Mount Plate	** QUAL REPL PART	115.00 *	INC
11	202813	BDY	REMOVE/REPLACE	Grille Assembly	ML3Z 8200 AA	417.77	0.6 #
12	202484	BDY	REMOVE/INSTALL	R Front Combination Lamp			0.4 #
13	200354	BDY	REMOVE/REPLACE	L Frnt Combination Lamp	** QUAL REPL PART	920.00 *	0.4 #
14	AUTO	BDY	CHECK/ADJUST	Headlamps			0.4
15	202335	BDY	REMOVE/REPLACE	Hood Panel	ML3Z 16612 D	807.72	1.8
16	AUTO	REF	REFINISH	Hood Outside			C 3.0
17	AUTO	REF	REFINISH	Add For Hood Underside			C 1.5
18	203842	BDY	REPAIR	R Fender Panel	Existing		0.5*#
19	AUTO	REF	REFINISH	R Fender Outside			C 1.8
20	203843	BDY	REMOVE/REPLACE	L Fender Panel	ML3Z 16006 A	345.55	1.7 #
21	AUTO	BDY	REMOVE/INSTALL	L Cowl Top Grille			INC #
22	AUTO	BDY	REMOVE/INSTALL	L Front Combination Lamp			INC #
23	AUTO	REF	REFINISH	L Fender Outside			C 1.8

ESTIMATE RECALL NUMBER: 11/29/2023 09:07:30 3980
 Mitchell Data Version: OEM: JUL_23_V

Software Version: 7.1.243

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Page 1 of 3

Date: 11/29/2023 09:07 AM
 Estimate ID: 3980
 Estimate Version: 0
 Preliminary
 Profile ID: State of Iowa
 Quote ID: 131757425

Item #	Code	Description	Material / Part	Quantity	Unit	Price	Notes
24	AUTO	REF	REFINISH	L Add To Edge Fender			
25	203845	BDY	REMOVE/REPLACE	L Up Fender Support			
26	AUTO	REF	REFINISH	L Support	ML3Z 16152 A	32.93	C 0.5
27	203847	BDY	REMOVE/REPLACE	L Fender Bracket			C 0.3
28	AUTO	REF	REFINISH	L Bracket	ML3Z 16A143 B	23.00	C 0.3
29	203109	BDY	REMOVE/REPLACE	L Fender Liner	** QUAL REPL PART	65.00	* INC
30	203855	BDY	REMOVE/REPLACE	L Fender Rivet	* W716510 S300	2.75	
31	203857	BDY	REMOVE/REPLACE	L Fender Liner Clip 8@1.63	* W705589 S	13.04	
32	203121	BDY	REMOVE/INSTALL	R Fender Nameplate			0.2 #
33	203123	BDY	REMOVE/INSTALL	R Fender Antenna			0.1 #
34	203135	BDY	REMOVE/REPLACE	L Fender Nameplate	ML3Z 16720 AA	188.85	INC #
35	203128	BDY	REMOVE/INSTALL	R Fender Splash Shield	Existing		r
36	201143	GLS	REMOVE/REPLACE	W/Shield Glass	ML3Z 1503100 G	541.53	2.8 #
37	200954	BDY	REMOVE/REPLACE	W/Shield Adhesive	N.A.	30.00	*
38	201530	REF	REFINISH	L Roof Rail			C 1.6 #
39	201605	BDY	REMOVE/INSTALL	R Cowl Top Grille			0.6 #
40	201701	BDY	REPAIR	L Cab Door Opening Panel	Existing		0.5* #
41	201307	BDY	REMOVE/INSTALL	L Roof Moulding			0.3 #
42	201310	BDY	REMOVE/INSTALL	L Lwr Corner Panel Mldg			0.2
43	200296	BDY	REMOVE/REPLACE	L Frt Door Shell	ML3Z 1620125 D	779.23	5.2 #
44	AUTO	REF	REFINISH	L Frt Door Outside			C 2.0
45	AUTO	REF	REFINISH	L Frt Add For Jamb & Interior			C 1.0
46	AUTO	MCH	REMOVE/REPLACE	L Frt Add w/Side Impact Sensor	-M		0.3
47	201397	REF	BLEND	L Rear Door Outside			C 1.0
48	201411	BDY	REMOVE/INSTALL	L Rear Door Front Sash Moulding			0.2 #
49	201413	BDY	REMOVE/INSTALL	L Rear Otr Door Belt Moulding			0.2
50	201423	BDY	REMOVE/INSTALL	L Rear Door Trim Panel			0.4
51	202286	BDY	REMOVE/INSTALL	L Rear Otr Door Handle			0.3 #
52	931127	MCH	ADD'L LABOR OP	Pre Repair Scan	Existing		0.5*
53	931128	MCH	ADD'L LABOR OP	Post Repair Scan	Existing		0.5*
54	936014		ADD'L COST	Flex Additive		5.00	*
55	AUTO	REF	ADD'L OPR	Clear Coat			3.9
56	900500	BDY *	REMOVE/INSTALL	Push Bumper	Existing		0.8* r
57	900500	BDY *	REMOVE/REPLACE	Seam Seal New Door Shell	New	25.00	* 0.5*
58	900500	BDY *	ADD'L LABOR OP	Remove R Fender Stickers & Adhesive	Existing		0.4*
59	900500	BDY *	REMOVE/INSTALL	Fender & Grille Lights	Existing		1.0* r
60	900500	MCH *	REMOVE/REPLACE	Front Wheel Alignment	New	89.99	* 0.0*
61	933018	REF	ADD'L OPR	Mask For Overspray		15.00	* 0.5*
62	AUTO		ADD'L COST	Hazardous Waste Disposal		5.00	*

* - Judgment Item

- Labor Note Applies

C - Included in Clear Coat Calc

r - CEG R&R Time Used For This Labor Operation

Date: 11/29/2023 09:07 AM
 Estimate ID: 3980
 Estimate Version: 0
 Preliminary
 Profile ID: State of Iowa
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Estimate Totals

						II. Part Replacement Summary		Amount	
I. Labor Subtotals	Units	Rate	Add'l Labor Amount	Sublet Amount	Totals		Taxable Parts	5,649.13	
Body	20.6	62.00	0.00	0.00	1,277.20	T			
Refinish	22.8	100.00	15.00	0.00	2,295.00	T			
Glass	2.8	62.00	0.00	0.00	173.60	T	Total Replacement Parts Amount	5,649.13	
Mechanical	1.3	80.00	0.00	0.00	104.00	T			
	Taxable Labor				3,849.80				
Labor Summary	47.5				3,849.80				
III. Additional Costs						Amount	IV. Adjustments		Amount
					10.00		Customer Responsibility	0.00	
					10.00				
							I. Total Labor:	3,849.80	
							II. Total Replacement Parts:	5,649.13	
							III. Total Additional Costs:	10.00	
							Gross Total:	9,508.93	
							IV. Total Adjustments:	0.00	
							Net Total:	9,508.93	

This is a preliminary estimate.
Additional changes to the estimate may be required for the actual repair.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$125.60. This brings the total allocation to \$6,229.37. On November 26, 2023, Vehicle #39 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3653
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #39 on November 26, 2023
Department of Administrative Services
Claim dated December 6, 2023
AOS Claim ID: 3653

The Department's request included a supplemental allocation request of \$125.60 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$125.60, which increases the allocation to \$6,229.37. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>6,229.37</u>
Executive Council allocation (Revised)		\$	6,229.37
Less:			
Previous payments	\$	0.00	
This payment		<u>6,229.37</u>	
Total			\$ <u>6,229.37</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$6,229.37. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: January 31, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3653
Vehicle / Event	#39/Animal
Event Date	November 26, 2023
Summary	Vehicle 39 struck a deer (270855)
Amount Requested	\$6,229.37 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 karl.bubser@iowa.gov
 515-281-3162



1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401
 Phone: (712) 792-9234 Fax (712) 792-4434
 Toll Free: 1-800-792-9234
 service@wittrockmotors.com
 www.wittrockmotors.com

SO # 251903

**SERVICE ORDER
 CUSTOMER COPY**



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User 535 Page 2

Customer No 25488
 STATE OF IOWA
 800 LINCOLN WAY
 AMES, IA 50010
 Home (000) 000-0000 Bus (712) 210-6415
 Cell (712) 210-3874 Today
 Email blake.gray@iowadot.us
 Term CASH

Advisor JOEL PIETIG	Promised 12/07/2023 5:30 PM	Tag
Shop BS	Opened 12/07/2023 8:22 AM	Location
Priority 10	Cashiered	PO #

License No 39	Odometer In 53705	Odometer Out 53707	InServ Date	Stock No
Year 2021	Make CHEVROLET	Model TAHOE	Model No	Color
Vehicle ID No 1GNSKLED0MR258379	Selling Dealer	Extended Warranty	Delivery Date	
Engine Size		Fleet #		

Labor	2,255.50
Parts	3,267.63
SALES TAX ON DEDUCTIBLE	0.00
Misc.	706.24
Supplies	0.00
SUB-TOTAL	6,229.37
Tax	0.00
TOTAL INVOICE	6,229.37



Vehicle : 39
 Claim# 270855
 Final Invoice

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X _____
 CUSTOMER SIGNATURE



1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401
 Phone: (712) 792-9234 Fax (712) 792-4434
 Toll Free: 1-800-792-9234
 service@wittrockmotors.com
 www.wittrockmotors.com

SO # 251903

**SERVICE ORDER
 CUSTOMER COPY**



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User 535 Page 1

Customer No 25488	Advisor JOEL PIETIG	Promised 12/07/2023 5:30 PM	Tag
STATE OF IOWA 800 LINCOLN WAY AMES, IA 50010	Shop BS	Opened 12/07/2023 8:22 AM	Location
Home (000) 000-0000 Bus (712) 210-6415	Priority 10	Cashiered	PO #
Cell (712) 210-3874 Today			
Email blake.gray@iowadot.us			
Term CASH			
License No 39	Odometer In 53705	Odometer Out 53707	InServ Date
Year 2021	Make CHEVROLET	Model TAHOE	Model No
Vehicle ID No 1GNSKLEDMR258379	Selling Dealer	Extended Warranty	Delivery Date
Engine Size	Fleet #		

Request	Description	Job	CSR	Status
BODY	NEW FRT BUMPER, RH HEADLIGHT, RH FENDER, RH FRT DOOR SHELL, BLEND RH REAR DOOR	1	535	Original
Labor	Description		Type	Amount
BODY	NEW FRT BUMPER, RH HEADLIGHT, RH FENDER, RH FRT DOOR SHELL, BLEND RH REAR DOOR		CPBS	1,462.50
Part	Description	Shp	Bin	Type
NPN	87813939 FASCIA	1		CBSRO
NPN	85123918 HEADLAMP	1		CBSRO
NPN	84384211 FENDER	1		CBSRO
NPN	85594226 GUIDE	1		CBSRO
NASN345	HS RED CONNECTOR	8	BC-C	CBSRO
NPN	84711776 REINFORCEMENT	1		CBSRO
NPN	86791908 DOOR	1		CBSRO
Rate	65.00			
Technician	521 - QUINCY OHL			
			Parts Total	3,267.63
			Labor Total	1,462.50
			Request Sub-total	4,730.13

Request	Description	Job	CSR	Status
REFINISH	REFINISH AS PER ESTIMATE	2	535	Original
Labor	Description		Type	Amount
REFINISH	REFINISH AS PER ESTIMATE		CPBS	793.00
PNT	PAINT & MATERIALS		CBPNT	549.00
HAZ	HAZARDOUS WASTE DISPOSAL		CBHAZ	4.00
CC	CAR COVER		CBMISCT	10.00
RP	RUSTPROOFING		CBMISCT	10.00
FLEX	FLEX ADDITIVE		CBMISCT	8.00
SS	SEAMSEALER		CBMISCT	35.00
HARWA	UPPER MOLDING RIVET		CBMISCT	90.24
Rate	65.00			
Technician	651 - DOUG TOWNE			
	535 - JOEL PIETIG			
			Labor Total	1,499.24
			Request Sub-total	1,499.24

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X _____
 CUSTOMER SIGNATURE



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 31, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3653
Vehicle / Event	#39/Animal
Event Date	November 26, 2023
Summary	Vehicle 39 struck a deer (270855)
Amount Requested	\$6,229.37 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72892083	1	\$1,462.50	01/29/2024		00003088463
	2024	72892083	2	\$1,342.00	01/29/2024		00003088463
	2024	72892083	3	\$3,424.87	01/29/2024		00003088463

First Prev Next Last

Search 

▼Warrant Information

Fiscal Year : 2024 Amount : \$6,229.37
 Warrant Number : 72892083 Vendor Customer : 00003088463
 Line Number : 1 Last Updated : 1/29/24

▼Issue Information

Issued : 01/29/2024 Void :
 Document ID : RISK00524025004 Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$1,462.50
 Comments :

▼Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : 2920 Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)



1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401
 Phone: (712) 792-9234 Fax (712) 792-4434
 Toll Free: 1-800-792-9234
 service@wittrockmotors.com
 www.wittrockmotors.com

SO # 251903

**SERVICE ORDER
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User 535 Page 2

Customer No 25488
 STATE OF IOWA
 800 LINCOLN WAY
 AMES, IA 50010
 Home (000) 000-0000 Bus (712) 210-6415
 Cell (712) 210-3874 Today
 Email blake.gray@iowadot.us
 Term CASH

Advisor JOEL PIETIG **Promised** 12/07/2023 5:30 PM **Tag**
Shop BS **Opened** 12/07/2023 8:22 AM **Location**
Priority 10 **Cashiered** **PO #**

License No	Odometer In	Odometer Out	InServ Date	Stock No
39	53705	53707		
Year	Make	Model	Model No	Color
2021	CHEVROLET	TAHOE		
Vehicle ID No	Selling Dealer	Extended Warranty	Delivery Date	
1GNSKLED0MR258379				
Engine Size	Fleet #			

Labor 2,255.50
 Parts 3,267.63
 SALES TAX ON DEDUCTIBLE 0.00
 Misc. 706.24
 Supplies 0.00
SUB-TOTAL 6,229.37
 Tax 0.00
TOTAL INVOICE 6,229.37



Vehicle : 39
 Claim# 270855
 Final Invoice

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X _____
 CUSTOMER SIGNATURE

515-414-6582
Mariah.Fucaloro@iowa.gov
DAS Fleet Services
Mariah Fucaloro, Fleet Manager

Thank you,

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Vehicle / Event	#39/Deer
Event Date	November 26, 2023
Summary	Vehicle 39 struck a deer. (270855)
Amount Requested	\$6,103.77 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

To: Tammey Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council
From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Date: December 6, 2023

Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director





Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Nov 27, 2023 at 10:46 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS Executive Council <executivecouncil@tos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 39 struck a deer on 11/26/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023030078

Date: (Month/Day/Year)	11/26/23	Time: (Time plus a.m./p.m.)	0640 a.m.
Vehicle Plate #:	39	Vehicle Mileage:	53,562
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021/Chev/Tahoe/1GNSKLED0MR258379		
Assigned To:	Brian Westergaard	Badge #	#39
Driven By:	Brian Westergaard	Badge #	#39
Driver's Lic #:	001AA0959	Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	0		
Occupants: (Other than driver)	0		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	
Accident Location: (Street/Hwy)	Hwy 44WB/East of Talon Ave
County:	Guthrie
Weather/Road Conditions:	Ice/Frost
Narrative: Trooper Westergaard, #39, was traveling WB on Hwy 44 in Guthrie County when a deer from the north ditch attempted to cross the road. The deer struck Trooper Westergaard's patrol vehicle in its front passenger side quarter panel. Trooper Westergaard performed no improper action and was unable to avoid the deer	
Property Damage other than Vehicles:	
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Acting Sgt. Blake Gray #298
------------------------	-----------------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	No		



MEMORANDUM

TO: CMVU B Supervisors
FROM: Trooper Brian Westergaard
DATE: 16:43
SUBJECT: Front Passenger Deer Hit

On 26 November 2023, I, Trooper Brian Westergaard, was operating my 2021 Chevrolet Tahoe patrol vehicle west bound on Highway 44 and Talon ave. At 06:40am a deer came out of the north ditch and struck the right front of my patrol vehicle causing functional damage.

At 06:45 I notified my FTO, Trooper Nick Henkle and my Sergeant Blake Gray of the incident.

Trooper Olsen, #143, completed the accident report.

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:
2023030078

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 11/26/2023		Time of Accident 06:40 Hrs.		County GUTHRIE - 39		Accident occurred within corporate limits of (city) PANORA - 5900								
UNIT 1	Driver's Name - Last WESTERGAARD					First BRIAN			Middle LYNN					
	Address 3710 HIGHWAY 30E					City DENISON			State IA	Zip 51442-0000				
	Date of Birth 04/14/1970		Driver's License Number 001AA0959			CDL Yes <input type="radio"/> No <input type="radio"/>	Citation Charge 1		Citation Charge 2					
	Male <input checked="" type="radio"/> Female <input type="radio"/>	State IA	Class A	Endorsements PSTX	Restrictions BMJ	Yes <input checked="" type="radio"/> No <input type="radio"/>	Citation Charge 3		Citation Charge 4					
	Alcohol Test Given: 1		Test Results: 1		Drug Test Given: 1	Test Result: 1	Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>	Reason for Re-Exam Request:						
	Owner's Name - Last STATE OF IOWA					First			Middle					
	Address 109 SE 13TH ST					City DES MOINES			State IA	Zip 50319				
	License Plate No. 39	State IA	Year	VIN: 1GNSKLED0MR258379			Color WHI	Year 2021	Make CHEV	Model TAH	Style UT			
	Trailer Plate No.	State	Year	VIN:			Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$5,000.00			
	Insurance Company Name STATE OF IOWA					Insurance Co. Phone Number			Insurance Policy Number					
Initial Travel Direction 04	Veh. Act. 01	Veh. Config. 03	Cargo Body Type 01	Veh. Defect 01	Point of Initial Impact 02	Most Damaged Area 02	Extent of Damage 2	Total Occ. in Veh. 1						
Special Veh. Func. 01	Emergency Status 01	Bus Use	Driver Condition 01	Vision Obscured 01	Contributing Circumstances Driver (up to two) 88		Driver Distractions 02	Speed Limit 45						
Traffic Controls 01	Horizontal Alignment 01	Vertical Alignment 04	SEQUENCE OF EVENTS	First Event 31	Second Event	Third Event	Fourth Event	Most Harmful Event 31						
COMMERCIAL	Carrier Name/Lessee													
	Street Address					City			State	Zip Code				
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override 1 - NONE				
	Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name								
	Trailer Plate:	State	Year	VIN										
	Trailer Plate:	State	Year	VIN										
	Converter Dolly	Dolly Plate:	State	Plate Year	VIN									
					Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/extricated	Source of Transport	Died at scene/enroute
	PERSONS INJURED	DRIVER OF UNIT 1			Phone Number: (515) 443-2733									
			Transported to:											
Name			Phone Number			DOB:								
Address			Transported to:											
Name			Phone Number			DOB:								
Address			Transported to:											
Name			Phone Number			DOB:								
Address			Transported to:											
Name			Phone Number			DOB:								
Address			Transported to:											

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:
2023030078

L O C A T I O N	Date of Accident 11/26/2023	Time of Accident 06:40 Hrs.	County GUTHRIE - 39	Accident occurred within corporate limits of (city) PANORA - 5900	Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>
	Literal Description IA 44 WB IN PANORA EAST OF TALON AVE				County: 39	Route:
	If accident occurred outside of city limits show general vicinity N NE E SE S SW W NW <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> of nearest city				X Coordinate: 385546.218	
	On Road, Street or Highway:			At Intersection with:	Y Coordinate: 4616426.5	
	Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of				If Divided Highway, Provide Route (Cardinal) Travel Direction	
Milepost Number Or Definable intersection, bridge, or railroad crossing				NB <input type="radio"/> SB <input type="radio"/> EB <input type="radio"/> WB <input type="radio"/>		

ACCIDENT ENVIRONMENT				ROADWAY CHARACTERISTICS				Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Sources of Transport	Died at scene/enroute
Location of First Harmful Event	01	Weather Conditions (up to two)		Major Contributing Circumstances Environment	06	Roadway	01											
Manner of Crash/Collision	01	Light Conditions	5	Surface Conditions	03	Type of Roadway Junction/Feature	01											
FRA No.																		

First Harmful Event (Crash)	31	WORKZONE RELATED?	Yes <input type="radio"/> No <input checked="" type="radio"/>	Activity	Location	Type	Workers Present										
-----------------------------	-----------	-------------------	---	----------	----------	------	-----------------	--	--	--	--	--	--	--	--	--	--

N O N M O T O R I S T S	Name 001	Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Sources of Transport	Died at scene/enroute
	Address:	Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes <input type="radio"/> No <input type="radio"/>							
	Transported to:	Transported by:												
	Name	Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Sources of Transport	Died at scene/enroute
Address:	Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes <input type="radio"/> No <input type="radio"/>								
Transported to:	Transported by:													

N P O R N O V P E E H R I T C Y U L D A M R G	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage	
	Owner's Last Name	First Name	Middle Name	Phone Number
	Address	City	State	Zip Code

N P O R N O V P E E H R I T C Y U L D A M R G	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage	
	Owner's Last Name	First Name	Middle Name	Phone Number
	Address	City	State	Zip Code

W I T N E S S	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date 11/26/2023	Incident Clearance Date 11/26/2023
--	--------------------------	---	--

Signature of Officer TROOPER C OLSON	Badge Number 143	Time Officer Notified of Accident 06:45 Hrs.	Roadway Clearance Time 06:45 Hrs.	Incident Clearance Time 07:57 Hrs.
Name of Agency IOWA STATE PATROL - DIST 04	Date of Report 11/26/2023	Time Officer Arrived At Scene 07:30 Hrs.	Total Roadway Clearance Time 000:00	Total Incident Clearance Time 001:12
Report Reviewed By	Date of Review	Investigation made at scene? Y <input checked="" type="radio"/> N <input type="radio"/>	T.I. No.	Other Technical Investigating Agency

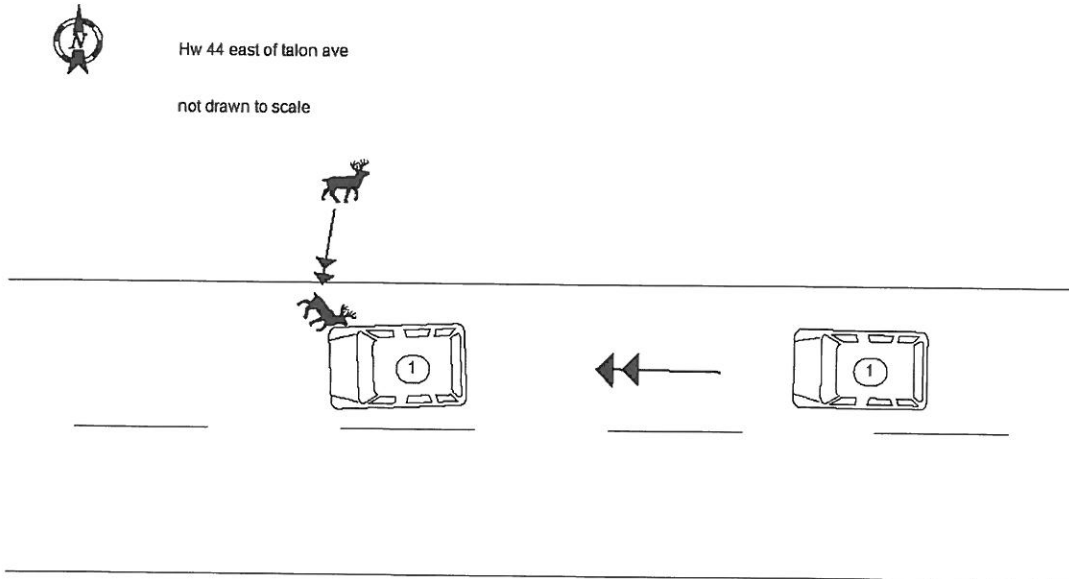
INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number:

2023030078

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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Unit 1 was traveling west bound on highway 44 in Panora when a deer from the north ditch attempted to cross the road. The deer struck unit 1 in its front passenger side quarter panel. The driver performed no improper action and was unable to avoid the deer.

Form 432037 (05-20)



Certification of Officer Involved in a Motor Vehicle Accident While in the Line of Duty

The Code of Iowa, Section 321.267A, states that any traffic accident involving the operation of a motor vehicle by a certified law enforcement officer or other emergency responder shall be reported to the Iowa Department of Transportation by the officer's or responder's employer. The officer's or responder's employer shall certify to the department whether or not the accident occurred in the line of duty while operating an official government vehicle or during the responder's deployment on an emergency call. When an accident occurs in the line of duty, it will NOT be entered on the driver's record.

Date of Accident: 11-26-23 DOT Case Number: 2023030078

Location of Accident: Hwy 44WB/Talon Ave-Panora

Driver's Name: Brian Lynn Westergaard DOB: 04/14/1970

Driver's Address: 3118 248th Trl Panora, IA 50216

Driver License Number: 001AA0959 State of Issuance: IA


VIN of Vehicle Driven by Officer: 1GNSKLED0MR258379

Check one: Operating an official government vehicle while in the line of duty.
 Operating a personally-owned vehicle while in the line of duty.

Agency Investigating Accident: Iowa State Patrol District 4

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.


Signature of Employer

 November 26, 2023
Date

Iowa State Patrol CMVU B
Employing Agency

215 E 7th St Des Moines, IA 50319
Address

(515) 725-6000
Telephone

This completed form may be e-mailed to accident.support@iowadot.us or mailed to the following address:

Office of Driver Services
Iowa Department of Transportation
P.O. Box 9204
Des Moines, IA 50306-9204

Telephone: 515-244-9124 or 515-244-8725



WITTRUCK MOTOR COMPANY

BODYSHOP@WITTRUCKMOTORS.COM
1019 Hwy 30 West, PO Box 396, Carroll, IA 51401
Phone: (712) 792-9234
FAX: (712) 792-4434

Workfile ID: Section 6, Item B.
PartsShare: 7GN8g2
Federal ID: 42-1431870
State ID: 1-14-007142

Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

Written By: JOEL PIETIG

Insured: STATE OF IOWA
Type of Loss:
Point of Impact: 01 Right Front

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
STATE OF IOWA
(515) 443-2733 Cell

Inspection Location:
WITTRUCK MOTOR COMPANY
1019 Hwy 30 West
PO Box 396
Carroll, IA 51401
Repair Facility
(712) 792-9234 Business

Insurance Company:

VEHICLE

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

VIN: 1GNSKLED0MR258379	Interior Color:	Mileage In: 53,705	Vehicle Out:
License: 39	Exterior Color: WHITE	Mileage Out:	
State: IA	Production Date: 1/2021	Condition: Excellent	Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat
Power Passenger Seat

DECOR

Dual Mirrors
Privacy Glass
Console/Storage

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel
Climate Control
Dual Air Condition

Backup Camera

Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Communications System
Hands Free Device
Xenon or L.E.D. Headlamps

Positraction
Lane Departure Warning

ROOF

Luggage/Roof Rack

SEATS

3rd Row Seat

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

TRUCK

Trailer Hitch
Trailer Package
Running Boards/Side Steps

Get live updates at www.carwise.com/e/4EGRhR

Preliminary Estimate

Section 6, Item B.

Customer: STATE OF IOWA

Job Number:

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	* <>	Repl Bumper cover -10%	87813939	1	<u>593.30</u>	Incl.	2.6
4		Add for Clear Coat					1.0
5	*	Repl RT Guide -10%	85594226	1	<u>13.03</u>	0.1	
6		R&I R&I grille assy				Incl.	
7	*	R&I License bracket				<u>0.2</u>	
8	#	R&I Grille Guard				2.0	
9	#	R&I Police lights				1.0	
10		FRONT LAMPS					
11	*	Repl RT Headlamp assy -10%	85123918	1	<u>944.96</u>	0.5	
12		Aim headlamps				0.5	
13		FENDER					
14	*	Repl RT Fender -10%	84384211	1	<u>701.24</u>	2.4	2.2
15		Overlap Major Non-Adj. Panel					-0.2
16		Add for Clear Coat					0.4
17		Add for Edging					0.5
18		Add for Clear Coat					0.1
19		PILLARS, ROCKER & FLOOR					
20	*	R&I RT Step bar assy black				<u>0.7</u>	
21		R&I RT Frt rocker mldg w/o pwr assist step				0.8	
22		FRONT DOOR					
23	*	Repl RT Door shell w/o body side moldings -10%	86791908	1	<u>967.50</u>	5.4	3.1
24		Overlap Major Non-Adj. Panel					-0.2
25		Add for Clear Coat					0.6
26	#	Repl Seam sealer/caulking		1	35.00 T	0.5	
27	*	Repl RT Upper molding rivet -10%	9132667	12	<u>90.24</u>		
28		REAR DOOR					
29		Blnd RT Door shell w/o body side moldings					1.1
30		R&I RT Front w'strip				0.1	
31	*	R&I RT Belt molding chrome				<u>0.3</u>	
32	*	R&I RT Handle, outside w/o chrome				<u>0.4</u>	
33		R&I RT Water shield				0.2	
34		R&I RT Window molding				0.2	
35		R&I RT R&I trim panel				0.4	
36	#	Subl Hazardous waste removal		1	4.00 T		
37	#	Repl Cover Car		1	10.00 T	0.2	
38	#	Color tint / color match		1			1.0
39	#	Rpr Color sand and buff				1.0	
40	#	Repl Corrosion protection		1	10.00 T		

Preliminary Estimate

Section 6, Item B.

Customer: STATE OF IOWA

Job Number:

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection WHITE

41	#	Repl	Flex additive	1	8.00	T	
42	#	R&I	Put new stickers on fender & door				1.0
SUBTOTALS				3,377.27	21.3		12.2

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,310.27
Body Labor	21.3 hrs @	\$ 65.00 /hr	1,384.50
Paint Labor	12.2 hrs @	\$ 65.00 /hr	793.00
Paint Supplies	12.2 hrs @	\$ 45.00 /hr	549.00
Miscellaneous			67.00
Subtotal			6,103.77
Grand Total			6,103.77

MyPriceLink Estimate ID / Quote ID:

1160985979956240384 / 131928996



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$13,604.06, subject to audit of actual invoices. On December 14, 2023, Vehicle #1639 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3649
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1639 on December 14, 2023
Department of Administrative Services
Claim dated December 22, 2023
AOS Claim ID: 3649

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$14,556.35; however, the estimate from the vendor includes sales tax of \$952.29. Therefore, we recommend an Executive Council allocation in the amount of \$13,604.06 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: December 22, 2023

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1639/Animal
Event Date	December 22, 2023
Summary	Vehicle 1639 stuck a deer. (272048)
Amount Requested	\$14,556.35 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink that reads "Karl BL".

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-414-6582



Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Thu, Dec 21, 2023 at 8:48 AM

Please accept this email as initial 24 hr notification for AON, vehicle 1639 struck a deer on 12/14/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

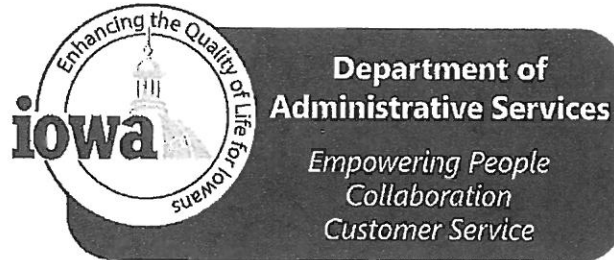
515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services



Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

23-015910

Vehicle Accident Report Form

- Render aid or assistance to the injured (per Iowa Code 321.262).
- The State of Iowa is self-insured. Refer to the Insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use (per Iowa Code 29C.20).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)	Time	No. of Vehicles	
12-14-23	0640	1	
County	State		
Cass	IA		
Vehicle 1 (State vehicle)			
Driver's Name	Work Street Address		
Kevin Schubert	2222 265 th St		
Driver's License No./State	City, State, Zip		
871AK1913	Bedford, IA 50833		
Date of Birth	Department	Work Phone	Home Phone
1-25-58	Ag	515-281-3338	417-545-1442
License Plate No.	VIN	Year, Make, Model	
1639		2022 Ford Focus Chery Malibu	
Estimate (\$) of Damage	Description of Damage		
17500 ?	Front End		
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name	Street Address		
Deer	mm 61 Hwy 148		
Driver's License No./State	City, State, Zip		
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			
Daar Ran in to my state car,			

Accident Information Exchange Sheet

Other Vehicle information	
Driver's Name	None
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	
Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.	

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information	
Driver's Name	Kevin Schubert
Driver's License No./State	1636 87IAK1913
Vehicle Plate No.	1636
Vehicle year, make, model	2022 Chevy Chevy Malibu
VIN	
<p>The State of Iowa is self-insured. If you have any questions regarding an accident, please contact DAS Fleet Services at 515-281-3162 or DAS.Risk@iowa.gov</p>	

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
DNR	NONE
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
NONE	
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
NONE	
Name	Address/Phone

Accident Diagram
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>
<div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> </div> <div style="text-align: right;"> <p>Accident case by CABCO, #23-015910</p> </div> </div>



PERFECTION PLUS AUTOBODY LLC
 701 POLLOCK BLVD
 BEDFORD, IA. 50833
 PHONE: 712-523-2946 FAX: 712-523-3217
 TOMMYHENSLEY@MEDIACOMBB.NET TAX ID: 82 0739176

*** PRELIMINARY ESTIMATE ***

12/19/2023 09:06 AM

Owner

Owner: Kevin Schubert
Address:

Cell: (417)545-1442

Control Information

Claim # : 9653212

Insured Policy # :

Inspection

Inspection Date: 12/19/2023 09:07 AM

Inspection Type:

Appraiser Name: Tommy Hensley
Address: 701 Pollock Blvd
City State Zip: Bedford, IA 50833
Email: tommyhensley@mediacombb.net

Appraiser License #2 :
Work/Day: (712)523-2946
FAX: (712)523-3217

Repairer

Repairer: Perfection Plus Autobody 2
Address: 701 Pollock Blvd
City State Zip: Bedford, IA 50833
Email: tommyhensley@mediacombb.net

Contact: Tommy L Hensley
Work/Day: (712)523-2946
Work/Day:

Target Complete Date/Time:

Days To Repair: 14

Vehicle

OEM Part Price Quote ID: 132410151

2023 Chevrolet Malibu LS W/ 1LS 4 DR Sedan
 4cyl Gasoline Turbo 1.5
 Continuously Variable Tr

Lic Expire:
Prod Date:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 1G1ZC5ST3PF124184
Mileage: 48,640
Mileage Type: Actual
Code: U2704B
Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
 Air Conditioning
 Auto Emergency Braking
 Bucket Seats
 Corrective Lane Assist
 Driver Information Sys
 Electric Parking Brake

2nd Row Head Airbags
 Aluminum/Alloy Wheels
 Auto Headlamp Control
 Cargo Lamp
 Cruise Control
 Dual Airbags
 Engine Stop/Start

AM/FM Stereo
 Anti-Lock Brakes
 Automatic High Beam
 Compact Spare Tire
 Daytime Running Lights
 Elect. Stability Control
 Floor Mats

2023 Chevrolet Malibu LS W/ 1LS 4 DR Sedan
 Claim #: 9653212

12/19/2023 09:06 AM

Fwd. Collision Alert	Halogen Headlights	Head Airbags
In-Vehicle WiFi	Inside Rearview Mirror	Interior Lighting
Keyless Entry System	Keyless Ignition System	Knee Air Bags
Laminated Glass	Lane Departure Alert	OnStar System
Pedestrian Detection Sys	Power Door Locks	Power Mirrors
Power Windows	Pwr Accessory Outlet(s)	Rear Side Airbags
Rear View Camera	Rear Window Defroster	Side Airbags
Spring Suspension	Strg Wheel Radio Control	Temperature Gauge(s)
Theft Deterrent System	Tilt & Telescopic Steer	Tire Pressure Monitor
Tool Box	Touch Screen Display	Traction Control System
USB Audio Input(s)	Velour/Cloth Seats	Voice Activatd Cellphone
Wireless Audio Streaming	Wireless Phone Connect	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Bumper									
1	E	6		Cover,Front Bumper	84543709 GM Part	\$652.13		4.1	SM
2	L	6	13	Cover,Front Bumper	Refinish			3.7	RF
					2.6 Surface				
					0.6 Two-stage setup				
					0.5 Two-stage				
3	E	9	46	Mldg,Frt Bumper Cover LT	23478390 GM Part	\$18.78		INC	SM
4	E	10	46	Mldg,Frt Bumper Cover RT	23478391 GM Part	\$19.18		INC	SM
5	E	1619		Retainer,Bumper Reinf LT	94515232 GM Part	\$6.64			SM
6	E	1132		Rivet,Front Bumper LT	92139150 GM Part	\$14.64			SM
				Quantity of 2 @ \$7.32 each					
7	E	1133		Rivet,Front Bumper RT	92139150 GM Part	\$14.64			SM
				Quantity of 2 @ \$7.32 each					
8	E	1287		Bolt,Front Bumper	11547421 GM Part	\$216.00			SM
				Quantity of 24 @ \$9.00 each					
9	E	1159		Bolt,Frt Bumper Cover	11609489 GM Part	\$67.21			SM
				Quantity of 11 @ \$6.11 each					
10	E	1239		Nut,Frt Bumper Cover	11515638 GM Part	\$121.50			SM
				Quantity of 18 @ \$6.75 each					
11		1401		Nut,Frt Bumper Cover LT	Replace OEM	INC			SM
				Quantity of 2 @ INC each					
12	E	18	46	Supt,Frt Bumper Cover	84926765 GM Part	\$69.83		INC	SM
13		40	46	Grille,Frt Bumper Lwr	Replace OEM	INC			SM
14	E	23		Emblem,Frt Bmpr Cover	23125928 GM Part	\$56.35		0.1	SM
15	E	1392		Sensor,Temperature	13583411 GM Part	\$15.34		0.1	SM
16	E	37		Harness,Front Bumper	84194284 GM Part	\$101.51			ME
17	E	26		Shield,Lower Air	84412246 GM Part	\$81.15		INC	SM
18	E	32		Defl,Front Bumper Lwr	23397792 GM Part	\$96.50		INC	SM
19	E	38		Filler,Front Bumper	84584222 GM Part	\$263.47		INC	SM
20	E	56		Filler,Front Bumper	84036516 GM Part	\$279.25		INC	SM
21	E	50	46	Panel,Frt Bmpr License	84524301 GM Part	\$33.83		0.1	SM
22	E	16		Absorber,Front Energy	84036508 GM Part	\$30.38		INC	SM
23	E	19	46	Brkt,Front Bumper Mtg LT	84650637 GM Part	\$17.70		0.1	SM
24	E	30	46	Brkt,Front Bumper Mtg LT	23424577 GM Part	\$10.23		INC	SM
25	E	79	46	Brkt,Front Bumper Mtg	23328042 GM Part	\$28.57		0.1	SM

Front End Panel And Lamps

26	E	55		Grille Assembly	84337317 GM Part	\$390.00		INC	SM
27		39	46	Grille,Upper	Replace OEM	INC			SM
28	E	1517		Clip,Frt End Panel	15795653 GM Part	\$18.37			SM
29	E	1252		Nut,Grille	11547341 GM Part	\$86.50			SM
				Quantity of 10 @ \$8.65 each					

2023 Chevrolet Malibu LS W/ 1LS 4 DR Sedan
Claim #: 9653212

12/19/2023 09:06 AM

30	E	41	Headlamp Assy, Halogen LT	84680167 GM Part	\$1,118.52	0.1	SM
31	E	42	Headlamp Assy, Halogen RT	84680166 GM Part	\$1,118.52	0.1	SM
32	N	973	Headlamps Aim	Additional Labor		0.4	SM
33	E	53	Lamp Assembly, Running LT	84843547 GM Part	\$130.88	INC	SM
34	RI	54	Lamp Assembly, Running RT	R & I Assembly		INC	SM
<u>Radiator Support</u>							
35	E	36	46 Grille, Active	23278689 GM Part	\$213.10	INC	SM
36	E	159	Crsmbr, Rad Panel Up	84020973 GM Part	\$309.32	3.6	SM
37	L	159	Crsmbr, Rad Panel Up	Refinish		1.4	RF
				1.2 Surface			
				0.2 Two-stage			
38	E	772	Defl, Radiator Up Air	84075638 GM Part	\$64.97	INC	SM
39	E	773	Defl, Radiator Lwr Air	84075630 GM Part	\$70.90	INC	SM
40	E	1120	Module, Cruise Control	84956402 GM Part	\$1,212.88	INC	ME
41	E	1407	Horn, High Note	84808700 GM Part	\$16.80	0.1	SM
<u>Cooling And Air Conditioning</u>							
42	E	755	46 Radiator	84493651 GM Part	\$319.95	2.2	SM
43	E	760	46 Fan Assy, Eng Cooling	85109578 GM Part	\$470.32	0.2	SM
44	E	789	Shield, Air Deflector	84296057 GM Part	\$26.80	0.1	SM
45	E	1771	Mount, Radiator LT	52493483 GM Part	\$55.05	INC	SM
46	E	1772	Mount, Radiator RT	52493483 GM Part	\$55.05	INC	SM
47	N	629	A/C Evac Rechg & Rcvr	Additional Labor		1.8	ME
48	E	731	Condenser, A/C	85134377 GM Part	\$310.48	0.8	ME
49	E	734	Brkt, A/C Condenser	23336318 GM Part	\$103.66	INC	ME
50	E	153	49 Reservoir, W/S Washer	84763238 GM Part	\$72.29	0.4	SM
51	E	1440	Duct, Air Inlet LT	22989237 GM Part	\$44.97	1.3	SM
<u>Front Body And Windshield</u>							
52	E	83	Panel, Hood	84273742 GM Part	\$788.07	0.6	SM
53	L	83	Panel, Hood	Refinish		4.9	RF
				2.9 Surface			
				1.2 Edge			
				0.8 Two-stage			
54	I	103	Fender, Front LT	Repair		3.0*	SM
55	L	103	Fender, Front LT	Refinish		2.3	RF
				1.9 Surface			
				0.4 Two-stage			
56	I	104	Fender, Front RT	Repair		1.0*	SM
57	L	104	Fender, Front RT	Refinish		2.3	RF
				1.9 Surface			
				0.4 Two-stage			
<u>Front Body Interior Sheetmetal</u>							
58	E	130	01 Skirt, Inner Fender LT	84506561 GM Part	\$169.33	INC	SM
59	RI	131	Skirt, Inner Fender RT	R & I Assembly		INC	SM
60	E	1004	Cover, Relay Box LT	84144336 GM Part	\$30.10		ME
<u>Dashboard And Components</u>							
61	N	1982	Scan, Pre-Repair	Additional Labor		1.0*	ME
62	N	1983	Scan, Post-Repair	Additional Labor		1.0*	ME
<u>Front Doors</u>							
63	I	207	Door Shell, Front LT	Repair		1.0*	SM
			>> Chipped paint from catching fender				
64	L	207	Door Shell, Front LT	Refinish		2.6	RF
				2.2 Surface			
				0.4 Two-stage			
65	I	208	Door Shell, Front RT	Repair		1.0*	SM
			>> Chipped Paint from catching fender				
66	L	208	Door Shell, Front RT	Refinish		2.3	RF
				2.2 Surface			

				0.1 Two-stage		
67	RI	231	Pnl,Inner Door Trim LT	R & I Assembly	INC	SM
68	RI	232	Pnl,Inner Door Trim RT	R & I Assembly	INC	SM
69	RI	252	Mldg,Front Door Belt LT	R & I Assembly	0.1	SM
70	RI	253	Mldg,Front Door Belt RT	R & I Assembly	0.1	SM
71	RI	221	Housing,Mirror Outer LT	R & I Assembly	0.9	SM
72	RI	222	Housing,Mirror Outer RT	R & I Assembly	0.9	SM
73	RI	265	Handle,Front Door Otr LT	R & I Assembly	0.3	SM
74	RI	266	Handle,Front Door Otr RT	R & I Assembly	0.3	SM
74 Items						

MC Message

- 01 CALL DEALER FOR EXACT PART # / PRICE
- 13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE
- 46 PRINTABLE ALTERNATE PARTS COMPARE
- 49 UNPRINTED ALTERNATE PARTS COMPARE

Estimate Total & Entries

OEM Parts		\$9,411.66
Paint & Materials	19.5 Hours @ \$48.00	\$936.00
Parts & Material Total		\$10,347.66
Tax on Parts & Material	@ 7.000%	\$724.34

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$68.00	15.9	6.4	22.3	\$1,516.40
Mech/Elec (ME)	\$90.00	0.8	3.8	4.6	\$414.00
Frame (FR)	\$80.00				
Refinish (RF)	\$68.00	19.5		19.5	\$1,326.00
Labor Total				46.4 Hours	\$3,256.40
Tax on Labor		@ 7.000%			\$227.95
Gross Total					\$14,556.35
Net Total					\$14,556.35

Alternate Parts Y/37/00/00/37/36 Cumulative 37/00/00/37/36 Zip Code: 50833 Default
 OEM Part Prices DT 12/19/2023 09:07 AM EstimateID 1166392410796728320 QuotID 132410151
 Rate Name Default

Audatex Estimating 10.25.86 ES 12/21/2023 02:59 PM REL 10.25.86 DT 12/01/2023 DB 12/15/2023
 State Disclosure:IA
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**3.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.
 ESTIMATE CALCULATED USING THE 2.5 HOUR MAXIMUM ALLOWANCE FOR TWO-STAGE REFINISH OF NON-FLEX, EXTERIOR SURFACES.**

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE

MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,469.82, subject to audit of actual invoices. On December 15, 2023, Vehicle #298 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3648
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #298 on December 15, 2023
Department of Administrative Services
Claim dated December 27, 2023
AOS Claim ID: 3648

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,469.82 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: December 27, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#298/Animal
Event Date	December 15, 2023
Summary	Vehicle 298 struck a deer. (272138)
Amount Requested	\$3,469.82 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "K. Bubser".

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-414-6582

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72913895	1	\$1,014.00	02/07/2024	02/14/2024	00003088463
	2024	72913895	2	\$660.00	02/07/2024	02/14/2024	00003088463
	2024	72913895	3	\$1,751.19	02/07/2024	02/14/2024	00003088463

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : Amount :

Warrant Number : Vendor Customer :

Line Number : Last Updated :

▼Issue Information

Issued : Void :

Document ID : Duplicate :

Document Line Number : Stop :

Line Amount :

Comments :

▼Redeemed Information

Redeemed : Batch Number :

Redeemed Bank : Sequence Number :

Redeemed Fund :

Redeemed Department :

▼Fund Accounting

Fund : Object : Dept Object :

Sub Fund : Sub Object : Dept Revenue :

Department : Object Class :

Unit : Revenue Source :

Sub Unit : Sub Revenue Source :

Appropriation : Revenue Source Class :

BSA :

Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :

Sub Location : Sub Reporting : Program :

Activity : Task : Phase :

Sub Activity : Sub Task : Program Period :

Function : Task Order :

Sub Function :

[Top](#)



1019 Hwy 30 West P.O. Box 396 Section 6, Item D.
 Phone: (712) 792-9234 Fax (712) 792-4434
 Toll Free: 1-800-792-9234
 service@wittrockmotors.com
 www.wittrockmotors.com

SO # 252530

**SERVICE ORDER
 CUSTOMER COPY**



Printed 02/05/2024 8:22:00 AM

User 535 Page 2

Customer No 7948
 STATE OF IOWA DOT
 800 LINCOLN WAY
 AMES, IA 50010
 Home (712) 210-3874 Bus (712) 210-6415
 Cell (712) 210-3874 Today
 Email motorpool@iowa.gov
 Term CHARGE

Advisor JOEL PIETIG	Promised 01/10/2024 5:30 PM	Tag
Shop BS	Opened 01/10/2024 1:17 PM	Location
Priority	Cashiered 01/31/2024 9:11 AM	PO #

License No 298	Odometer In 18605	Odometer Out 18607	InServ Date	Stock No
Year 2022	Make FORD	Model F-150 POLICE	Model No	Color
Vehicle ID No 1FTFW1P81NKE64369	Selling Dealer	Extended Warranty	Delivery Date	
Engine Size		Fleet #		

Labor	1,404.00
Parts	1,732.19
SALES TAX ON DEDUCTIBLE	0.00
Misc.	289.00
Supplies	0.00
SUB-TOTAL	3,425.19
Tax	0.00
TOTAL INVOICE	3,425.19

Final Bill

Lic. 298

Claim #: APDSOI0272138-001

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X _____
 CUSTOMER SIGNATURE



1019 Hwy 30 West P.O. Box 396 Canton, IA 51401
 Phone: (712) 792-9234 Fax (712) 792-4434
 Toll Free: 1-800-792-9234
 service@wittrockmotors.com
 www.wittrockmotors.com

SO # 252530

**SERVICE ORDER
 CUSTOMER COPY**



Printed 02/05/2024 8:22:00 AM

User 535 Page 1

Customer No 7948
 STATE OF IOWA DOT
 800 LINCOLN WAY
 AMES, IA 50010
 Home (712) 210-3874 Bus (712) 210-6415
 Cell (712) 210-3874 Today
 Email motorpool@iowa.gov
 Term CHARGE

Advisor JOEL PIETIG	Promised 01/10/2024 5:30 PM	Tag
Shop BS	Opened 01/10/2024 1:17 PM	Location
Priority	Cashiered 01/31/2024 9:11 AM	PO #

License No 298	Odometer In 18605	Odometer Out 18607	InServ Date	Stock No
Year 2022	Make FORD	Model F-150 POLICE	Model No	Color
Vehicle ID No 1FTFW1P81NKE64369	Selling Dealer	Extended Warranty	Delivery Date	
Engine Size	Fleet #			

Request	Description	Job	CSR	Status		
BODY	NEW BUMPER BRACKETS, GRILLE, LH HEADLIGHT, REPAIR HOOD	1	535	Original		
Labor	Description		Type	Amount		
BODY	NEW BUMPER BRACKETS, GRILLE, LH HEADLIGHT, REPAIR HOOD		CPBS	1,014.00		
Part	Description	Shp	Bin	Type	Price	Amount
NPN	ML3Z-17A385-BB BRACKET	1		CBSRO	38.59	38.59
NPN	ML3Z-17B985-A PLATE	1		CBSRO	124.72	124.72
NPN	ML3Z-8200-AA GRILLE	1		CBSRO	378.45	378.45
NPN	ML3Z-13008-K HEADLAMP	1		CBSRO	974.04	974.04
NPN	ML3Z-17C755-AA MOULDING	1		CBSRO	57.66	57.66
NPN	ML3Z-7222-D COVER	1		CBSRO	154.83	154.83
NASN345	HS RED CONNECTOR	2	BC-C	CBSRO	1.95	3.90
Rate	65.00	Parts Total		1,732.19		
Technician	521 - QUINCY OHL	Labor Total		1,014.00		
Request Sub-total				2,746.19		

Request	Description	Job	CSR	Status
REFINISH	REFINISH AS PER ESTIMATE	2	535	Original
Labor	Description		Type	Amount
REFINISH	REFINISH AS PER ESTIMATE		CPBS	390.00
PNT	PAINT & MATERIALS		CBPNT	270.00
HAZ	HAZARDOUS WASTE DISPOSAL		CBHAZ	3.00
RP	RUSTPROOFING		CBMISCT	5.00
SS	SEAMSEALER		CBMISCT	11.00
Rate	65.00	Labor Total		679.00
Technician	651 - DOUG TOWNE 535 - JOEL PIETIG	Request Sub-total		679.00

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X _____
 CUSTOMER SIGNATURE



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Dec 18, 2023 at 10:59 AM

Draft To: Jeannie R Adams <jadams@dps.state.ia.us>, TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 298 struck a deer on 12/15/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



**Department of
Administrative Services**

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023031977

Date: (Month/Day/Year)	12-15-23	Time: (Time plus a.m./p.m.)	2218HRS
Vehicle Plate #:	298	Vehicle Mileage:	17,628
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 Ford F150 VIN: 1FTFW1P81NKE64369		
Assigned To:	Blake Gray	Badge #	298
Driven By:	Blake Gray	Badge #	298
Driver's Lic #:	323AE9461	Damage:	
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:		Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	120 th ST EB/West of Union Ave		
County:	Carroll		
Weather/Road Conditions:	Wet		
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Lt. Daniel Gohlinghorst

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			



MEMORANDUM

TO: Lt. Gohlinghorst
FROM: Acting Sergeant Blake Gray
DATE: December 15, 2023
SUBJECT: Patrol Unit v. Deer

On 15 December 2023, I, Trooper Blake Gray, was responding to a domestic situation in Lansboro to assist Carroll County deputies. While traveling eastbound on 120th St west of Lansboro, two deer entered the roadway from the north ditch. I applied my brakes, but was unable to avoid the second deer. I struck the deer with my patrol car damaging my driver side headlight and cracking my grill, all functional damage.

At 2245HRS I notified Lt. Gohlinghorst.

Trooper Henkle, ISP139, completed the MARs report.

End of Report.

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:
2023031977

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 12/15/2023		Time of Accident 22:18 Hrs.		County CARROLL - 14		Accident occurred within corporate limits of (city)					
UNIT 1	Driver's Name - Last GRAY					First BLAKE			Middle EDWARD		
	Address 3710 HIGHWAY 30 EAST					City DENISON			State IA	Zip 51442	
	Date of Birth 04/22/1995		Driver's License Number 323AE9461		CDL	Citation Charge 1			Citation Charge 2		
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class D	Endorsements L,3	Restrictions	Yes <input type="radio"/> No <input checked="" type="radio"/>	Citation Charge 3			Citation Charge 4
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1	Test Result:	Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>	Reason for Re-Exam Request:			
	Owner's Name - Last STATE OF IOWA					First			Middle		
	Address 109 SE 13TH ST					City DES MOINES			State IA	Zip 50319	
	License Plate No.	State NO	Year	VIN: 1FTFW1P81NKE64369			Color WHI	Year 2022	Make FORD	Model F150 POLICE RE	Style PU
	Trailer Plate No.	State	Year	VIN:			Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$5,000.00
	Insurance Company Name STATE OF IOWA					Insurance Co. Phone Number			Insurance Policy Number		
Initial Travel Direction		Veh. Act.	Veh. Config. 02	Cargo Body Type 01	Veh. Defect	Point of Initial Impact	Most Damaged Area	Extent of Damage	Total Occ. in Veh. 1		
Special Veh. Func.	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88			Driver Distractions 02	Speed Limit		
Traffic Controls	Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event	
COMMERCIAL	Carrier Name/Lessee										
	Street Address					City			State	Zip Code	
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override	
	Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name					
	Trailer Plate:	State	Year	VIN							
	Trailer Plate:	State	Year	VIN							
	Converter Dolly	Dolly Plate:	State	Plate Year	VIN						
PERSONNEL INJURED	DRIVER OF UNIT 1					Phone Number: (712) 263-4621			Transported by:		
	Name					Phone Number		DOB:			
	Address					Transported to:			Transported by:		
	Name					Phone Number		DOB:			
	Address					Transported to:			Transported by:		
	Name					Phone Number		DOB:			
	Address					Transported to:			Transported by:		
	Name					Phone Number		DOB:			
	Address					Transported to:			Transported by:		
	Name					Phone Number		DOB:			
Address					Transported to:			Transported by:			

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:
2023031977

Legal Intervention? Private Property?

County: **14** Route: _____

X Coordinate: **357935.25**

Y Coordinate: **4671304.5**

If Divided Highway, Provide Route (Cardinal) Travel Direction

NB	SB	EB	WB
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Date of Accident: **12/15/2023** Time of Accident: **22:18** Hrs. County: **CARROLL - 14** Accident occurred within corporate limits of (city) _____

Literal Description: **120TH ST MEASURING 1186 FEET EAST FROM TIMBER AVE**

If accident occurred outside of city limits show general vicinity: N NE E SE S SW W NW of nearest city _____

On Road, Street or Highway: _____ At Intersection with: _____

Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of

N	NE	E	SE	S	SW	W	NW	N	NE	E	SE	S	SW	W	NW
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Milepost Number _____ Or Definable intersection, bridge, or railroad crossing _____

ACCIDENT ENVIRONMENT				ROADWAY CHARACTERISTICS			
Location of First Harmful Event	Weather Conditions (up to two)			Major Contributing Circumstances Environment			
Manner of Crash/Collision	Surface Conditions			Roadway			
Light Conditions	Type of Roadway Junction/Feature			FRA No.			

First Harmful Event (Crash)	WORKZONE RELATED?	Yes <input type="radio"/>	No <input type="radio"/>	Activity	Location	Type	Workers Present	Struck by Unit No.	Struck by Status	Non-Motorist Type	Motorist (prior to impact)	Action (prior to crash)	Contribution	Safety Equipment	Learning/Training/Other Hazards	Source of Transport	Other Circumstances
31																	

NONMOTORISTS

Name **001** Phone Number _____ DOB: _____

Address: _____ Alcohol Test Given _____ Test Results: _____ Drug Test Given _____ Result _____ Charged Yes No

Transported to: _____ Transported by: _____

Name _____ Phone Number _____ DOB: _____

Address: _____ Alcohol Test Given _____ Test Results: _____ Drug Test Given _____ Result _____ Charged Yes No

Transported to: _____ Transported by: _____

PROPERTY DAMAGED

If Property other than vehicles damaged explain _____ Object Damaged _____ Estimate of Damage _____

Owner's Last Name _____ First Name _____ Middle Name _____ Phone Number _____

Address _____ City _____ State _____ Zip Code _____ Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

If Property other than vehicles damaged explain _____ Object Damaged _____ Estimate of Damage _____

Owner's Last Name _____ First Name _____ Middle Name _____ Phone Number _____

Address _____ City _____ State _____ Zip Code _____ Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES

Last Name	First Name	Address	City	State	Zip Code	Phone Number
_____	_____	_____	_____	_____	_____	_____
Last Name	First Name	Address	City	State	Zip Code	Phone Number
_____	_____	_____	_____	_____	_____	_____
Last Name	First Name	Address	City	State	Zip Code	Phone Number
_____	_____	_____	_____	_____	_____	_____
Last Name	First Name	Address	City	State	Zip Code	Phone Number
_____	_____	_____	_____	_____	_____	_____
Last Name	First Name	Address	City	State	Zip Code	Phone Number
_____	_____	_____	_____	_____	_____	_____

Is This a Secondary Crash? Y N

Type of Primary Incident _____ Roadway Clearance Date **12/15/2023** Incident Clearance Date **12/15/2023**

Signature of Officer **TROOPER N HENKLE** Badge Number **139** Time Officer Notified of Accident **22:18** Hrs. Roadway Clearance Time **22:18** Hrs. Incident Clearance Time **22:50** Hrs.

Name of Agency **IOWA STATE PATROL - DIST 04** Date of Report **12/15/2023** Time Officer Arrived At Scene **22:18** Hrs. Total Roadway Clearance Time **000:00** Total Incident Clearance Time **000:32**

Report Reviewed By _____ Date of Review _____ Investigation made at scene? Y N T.I. No. _____ Other Technical Investigating Agency _____

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

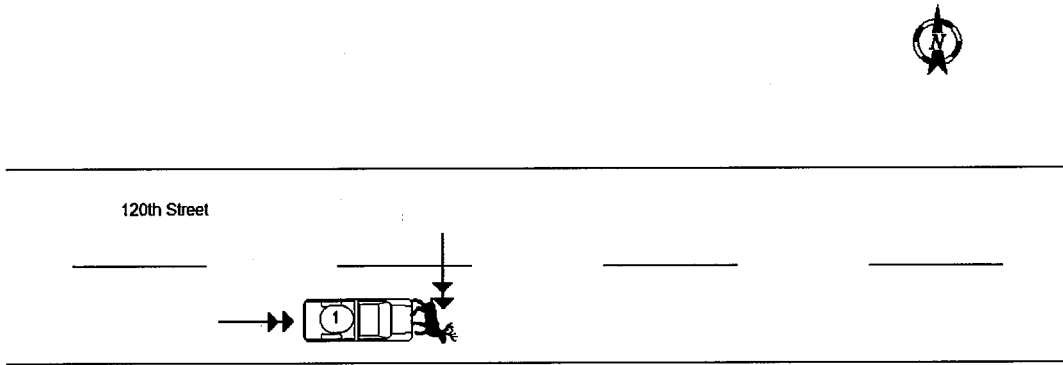
Sheet 3 of 3

Form 4433003 (11-13)

Law Enforcement Case Number:
2023031977

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
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E

Unit #1 was traveling eastbound on 120th Street. A deer ran in front of Unit #1. Unit #1 struck the deer.



WITTRUCK MOTOR COMPANY

BODYSHOP@WITTRUCKMOTORS.COM
1019 Hwy 30 West, PO Box 396, Carroll, IA 51401
Phone: (712) 792-9234
FAX: (712) 792-4434

Workfile ID: c420e0e7
PartsShare: 7J84n2
Federal ID: 42-1431870
State ID: 1-14-007142

Section 6, Item D.

Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

Written By: JOEL PIETIG

Insured: STATE OF IOWA
Type of Loss:
Point of Impact: 12 Front

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
STATE OF IOWA

Inspection Location:
WITTRUCK MOTOR COMPANY
1019 Hwy 30 West
PO Box 396
Carroll, IA 51401
Repair Facility
(712) 792-9234 Business

Insurance Company:

VEHICLE

2022 FORD F-150 Police Responder XL SuperCrew 4WD w/5.5' Box (Fleet) 4D P/U 6-3.5L Turbocharged Gasoline Port/Direct Injection WHITE

VIN: 1FTFW1P81NKE64369
License: 298
State: IA

Interior Color:
Exterior Color: WHITE
Production Date: 10/2022

Mileage In: 17,956
Mileage Out:
Condition: Excellent
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Steering Wheel Touch Controls
Telescopic Wheel
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device
Positraction

SEATS

Cloth Seats

Bucket Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

California Emissions

TRUCK

Rear Step Bumper
Trailer Hitch
Trailer Package

Get live updates at www.carwise.com/e/4FrJjP

Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

2022 FORD F-150 Police Responder XL SuperCrew 4WD w/5.5' Box (Fleet) 4D P/U 6-3.5L Turbocharged Gasoline Port/Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2	Repl	License bracket 2.7, 3.0, 3.5 liter	ML3Z17A385BB	1	42.88	0.2	
3	Repl	LT Mount plate	ML3Z17B985A	1	137.27	0.3	
4	R&I	R&I bumper assy				1.2	
5	R&I	Upper molding				Incl.	
6	Repl	LT Hole cover w/o fog lamps	ML3Z17C755AA	1	64.07	0.1	
7	#	Repl Radiator Support Splash Shield	ML3Z7222D	1	154.83	0.6	
8	#	R&I Grille Guard				2.0	
9		GRILLE					
10	Repl	Grille carbon black	ML3Z8200AA	1	420.50	1.4	
11	#	R&I Police lights & rewire				1.5	
12		FRONT LAMPS					
13	Repl	LT Headlamp assy	ML3Z13008K	1	1,082.27	0.9	
14		Aim headlamps				0.5	
15		RADIATOR SUPPORT					
16	R&I	Sight shield				Incl.	
17		HOOD					
18	*	Rpr Hood w/o Tremor w/o black appearance pkg				4.0	3.2
19		Add for Clear Coat					1.3
20	R&I	R&I hood assy				0.7	
21	R&I	Front w/strip w/o TREMOR				0.2	
22	#	Subl Hazardous waste removal		1	4.00 T		
23	#	Color tint / color match		1			1.0
24	#	Rpr Color sand and buff				1.0	
25	#	Repl Corrosion protection		1	10.00 T		
SUBTOTALS					1,915.82	14.6	5.5

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,901.82
Body Labor	14.6 hrs @	\$ 65.00 /hr	949.00
Paint Labor	5.5 hrs @	\$ 65.00 /hr	357.50
Paint Supplies	5.5 hrs @	\$ 45.00 /hr	247.50
Miscellaneous			14.00
Subtotal			3,469.82
Grand Total			3,469.82

Preliminary Estimate

Customer: STATE OF IOWA**Job Number:**

2022 FORD F-150 Police Responder XL SuperCrew 4WD w/5.5' Box (Fleet) 4D P/U 6-3.5L Turbocharged Gasoline Port/Direct Injection WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2MA21, CCC Data Date 12/15/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blend=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,217.03, subject to actual invoices. On December 29, 2023, Vehicle #642 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3651
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #642 on December 29, 2023
Department of Administrative Services
Claim dated January 2, 2024
AOS Claim ID: 3651

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,217.03 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: January 2, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#642/Deer
Event Date	December 29, 2023
Summary	Vehicle 642 hit a deer. (272361)
Amount Requested	\$5,217.03 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "Karl Bubser".

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	86131879	1	\$412.50	02/02/2024	02/07/2024	VS000002922
	2024	86131879	2	\$1,250.00	02/02/2024	02/07/2024	VS000002922
	2024	86131879	3	\$3,003.93	02/02/2024	02/07/2024	VS000002922

First Prev Next Last

Search

▼ **Warrant Information**

Fiscal Year : Amount :

Warrant Number : Vendor Customer :

Line Number : Last Updated :

▼ **Issue Information**

Issued : Void :

Document ID : Duplicate :

Document Line Number : Stop :

Line Amount :

Comments :

▼ **Redeemed Information**

Redeemed : Batch Number :

Redeemed Bank : Sequence Number :

Redeemed Fund :

Redeemed Department :

▼ **Fund Accounting**

Fund : Object : Dept Object :

Sub Fund : Sub Object : Dept Revenue :

Department : Object Class :

Unit : Revenue Source :

Sub Unit : Sub Revenue Source :

Appropriation : Revenue Source Class :

BSA :

Sub BSA :

▼ **Detail Accounting**

Location : Reporting : Major Program :

Sub Location : Sub Reporting : Program :

Activity : Task : Phase :

Sub Activity : Sub Task : Program Period :

Function : Task Order :

Sub Function :

[Top](#)

All Makes Collision Center

Invoice

No: 2243

524 23rd Ave
 Council Bluffs, IA 51501
 Phone (712) 256-3195

Scheduled In Date: 1/29/2024
 Completed Date: 1/31/2024
 Service Rep: Kortnie Getzschman
 Page 1
 PO No:

Name

state of iowa

Service Item

19 Chevrolet Impala 1LS 4 DR Sedan
 Lic: Unit#
 VIN: 2G11Z5S38K9114795 Color:
 Mileage In: Mileage Out:
 Paint Code: _____

Insurance Information

Claim No: 272361-001
 Policy No:
 Date of Loss:
 Deductible: 0.0000

Insurance Company

Ext:

Insured

Ext:

Adjuster

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	12.2	100.00	1,220.00	7.00%	0.00	1,220.00
BL	Body Labor	8.0	55.00	440.00	7.00%	0.00	440.00
NP	NonTaxable Part			3,006.43	0.00%	0.00	3,006.43
ESTIMATE TOTALS				\$4,666.43		\$0.00	\$4,666.43

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	12.2	100.00	1,220.00	7.00%	0.00	1,220.00
BL	Body Labor	8.0	55.00	440.00	7.00%	0.00	440.00
NP	NonTaxable Part			3,006.43	0.00%	0.00	3,006.43
INVOICE TOTALS				\$4,666.43		\$0.00	\$4,666.43

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: _____

Date: _____



Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Tue, Jan 2, 2024 at 11:52 AM

Risk, DAS <das.risk@iowa.gov>
To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 642 struck a deer on 12/29/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

202400084

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 12/29/2023		Time of Accident 18:00 Hrs.		County POTTAWATTAMIE - 78		Accident occurred within corporate limits of (city)										
U N I T 1	Driver's Name - Last KOTROUS					First TYLER			Middle JOHN							
	Address 215 E 7TH ST					City DES MOINES			State IA	Zip 50319						
	Date of Birth 07/16/1982		Driver's License Number 140CC5336		CDL	Citation Charge 1			Citation Charge 2							
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions	Yes <input type="radio"/> No <input checked="" type="radio"/>	Citation Charge 3			Citation Charge 4					
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1	Test Result:	Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>	Reason for Re-Exam Request:								
Owner's Name - Last STATE OF IOWA					First			Middle								
Address 215 E 7TH ST					City DES MOINES			State IA	Zip 50319							
License Plate No. JHF398		State IA	Year 2024	VIN: 2G11Z5S38K9114795		Color GRY	Year 2019	Make CHEV	Model IMPALA	Style 4DR						
Trailer Plate No.		State	Year	VIN:		Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$5,000.00						
Insurance Company Name STATE OF IOWA					Insurance Co. Phone Number			Insurance Policy Number SELF INSURED								
Initial Travel Direction		Veh. Act.	Veh. Config.	Cargo Body Type		Veh. Defect	Point of Initial Impact		Most Damaged Area	Extent of Damage	Total Occ. in Veh. 01					
Special Veh. Func.		Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88			Driver Distractions 02	Speed Limit						
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event					
C O M M E R C I A L	Carrier Name/Lessee															
	Street Address					City			State	Zip Code						
	Number of Axles		Gross Vehicle Weight Rating				US DOT Number		MC Number		Underride/Override					
	Haz Mat Involvement		Haz Mat Placard	Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name								
	Trailer Plate:		State	Year	VIN		Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Untrapped	Source of Transport	Other
	Trailer Plate:		State	Year	VIN											
Converter Dolly		Dolly Plate:		State	Plate Year	VIN										
P E R S O N N I J U R E D	DRIVER OF UNIT 1					Phone Number: (712) 396-3140			Transported by:							
						Transported to:										
	Name			Phone Number		DOB:										
	Address					Transported to:			Transported by:							
	Name			Phone Number		DOB:										
	Address					Transported to:			Transported by:							
	Name			Phone Number		DOB:										
	Address					Transported to:			Transported by:							
Name			Phone Number		DOB:											
Address					Transported to:			Transported by:								

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024000084
Legal Intervention? Private Property?
County: 78 Route:
X Coordinate: 267477.343
Y Coordinate: 4573614
If Divided Highway, Provide Route (Cardinal) Travel Direction
NB SB EB WB

LOCATION INFORMATION
Date of Accident: 12/29/2023
Time of Accident: 18:00 Hrs.
County: POTTAWATTAMIE - 78
Accident occurred within corporate limits of (city)
Literal Description: HWY 6 & HUNT AVE
If accident occurred outside of city limits show general vicinity
On Road, Street or Highway:
At Intersection with:
Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of
Milepost Number Or Definable intersection, bridge, or railroad crossing

ACCIDENT ENVIRONMENT
Location of First Harmful Event
Weather Conditions (up to two)
Manner of Crash/Collision
Light Conditions
Surface Conditions
ROADWAY CHARACTERISTICS
Major Contributing Circumstances Environment
Roadway
Type of Roadway Junction/Feature
FRA No.

First Harmful Event (Crash) WORKZONE RELATED? Yes No Activity Location Type Workers Present

NONMOTORISTS
Name 001
Phone Number
DOB:
Address:
Alcohol Test Given Test Results: Drug Test Given Result Charged Yes No
Transported to: Transported by:
Name
Phone Number
DOB:
Address:
Alcohol Test Given Test Results: Drug Test Given Result Charged Yes No
Transported to: Transported by:

NPORNOVP
If Property other than vehicles damaged explain
Object Damaged
Estimate of Damage
Owner's Last Name First Name Middle Name Phone Number
Address City State Zip Code Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

HRITY
If Property other than vehicles damaged explain
Object Damaged
Estimate of Damage
Owner's Last Name First Name Middle Name Phone Number
Address City State Zip Code Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES
Last Name First Name Address City State Zip Code Phone Number
Last Name First Name Address City State Zip Code Phone Number
Last Name First Name Address City State Zip Code Phone Number
Last Name First Name Address City State Zip Code Phone Number
Last Name First Name Address City State Zip Code Phone Number

Is This a Secondary Crash? Y N
Type of Primary Incident
Roadway Clearance Date 12/29/2023 Incident Clearance Date 12/29/2023
Signature of Officer TROOPER J BARDSLEY Badge Number 037 Time Officer Notified of Accident 09:15 Hrs. Roadway Clearance Time 18:00 Hrs. Incident Clearance Time 18:00 Hrs.
Name of Agency IOWA STATE PATROL - DIST 03 Date of Report 01/02/2024 Time Officer Arrived At Scene 09:15 Hrs. Total Roadway Clearance Time 000:00 Total Incident Clearance Time 000:00
Report Reviewed By Date of Review Investigation made at scene? Y N T.I. No. Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

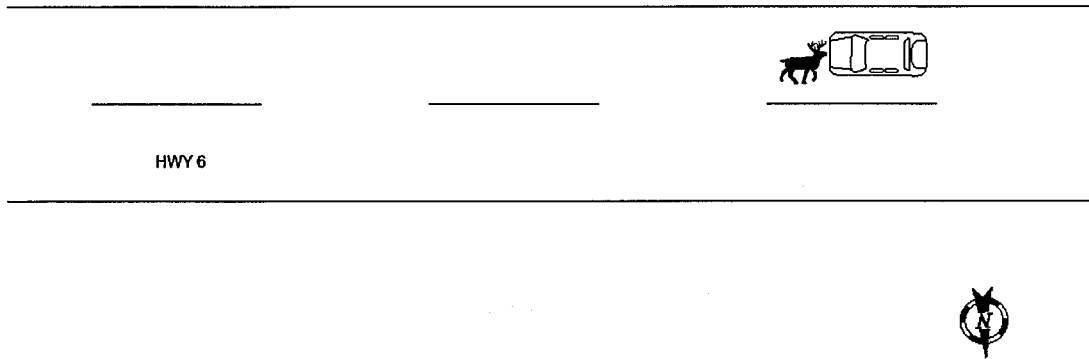
Form 4433003 (11-13)

Law Enforcement Case Number:

2024000084

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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Vehicle was traveling EB on Hwy 6. Vehicle #1 came into contact with a deer in the roadway. Vehicle #1 came to rest on the shoulder. Driver #1 did not need medical treatment. Vehicle was driven away from the scene.



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: **DPS – Vehicle Damage; DAS – Risk**

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024000084

Date: (Month/Day/Year)	12/29/2023	Time: (Time plus a.m./p.m.)	6:00 p.m.
Vehicle Plate #:	JHF398	Vehicle Mileage:	96650
Vehicle Description: (Yr/Make/Model/ & Vin#)	2019 Chevrolet Impala LT 2G11Z5S38K9114795		
Assigned To:	Tyler Kotrous	Badge #	I-190
Driven By:	Tyler Kotrous	Badge #	I-190
Driver's Lic #:	140CC5336	Damage:	\$5,217.03
Vehicle Towed: (Yes / No)	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

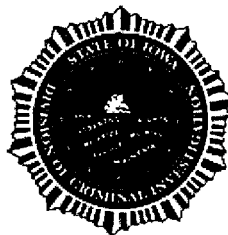
Witnesses:	N/A
Accident Location: (Street/Hwy)	Iowa Highway 6, near Hunt Avenue
County:	Pottawattamie
Weather/Road Conditions:	35 degrees and dry
<p>Narrative: On 12/29/2023, at approximately 1800 hours I was driving my state vehicle (2019 Chevrolet Impala #642) eastbound on Iowa Highway 6 near Hunt Avenue, when I struck a deer with the front driver's side of my car. When I arrived at my destination (home), I examined my car for damage and saw the driver's side hood, fender, and front bumper had damage.</p> <p>On 01/02/2024, I stopped at All Makes Collision in Council Bluffs for an estimate. Kortnie Getzschman provided me with an estimate totaling \$5,217.03.</p>	
Property Damage other than Vehicles:	None
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	
------------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan K. Bayens
Commissioner

To whom it may concern:

On 12/29/2023, at approximately 1800 hours I was driving my state vehicle (2019 Chevrolet Impala #642) eastbound on Iowa Highway 6 near Hunt Avenue, when I struck a deer with the front driver's side of my car. When I arrived at my destination (home), I examined my car for damage and saw the driver's side hood, fender, and front bumper had damage. On 01/02/2024, I stopped at All Makes Collision in Council Bluffs for an estimate. Kortnie Getzschman provided me with an estimate totaling \$5,217.03.

Attached is the State Vehicle Damage Report, repair estimate from All Makes Collision, the DOT MARS Report, and photos of the damage.

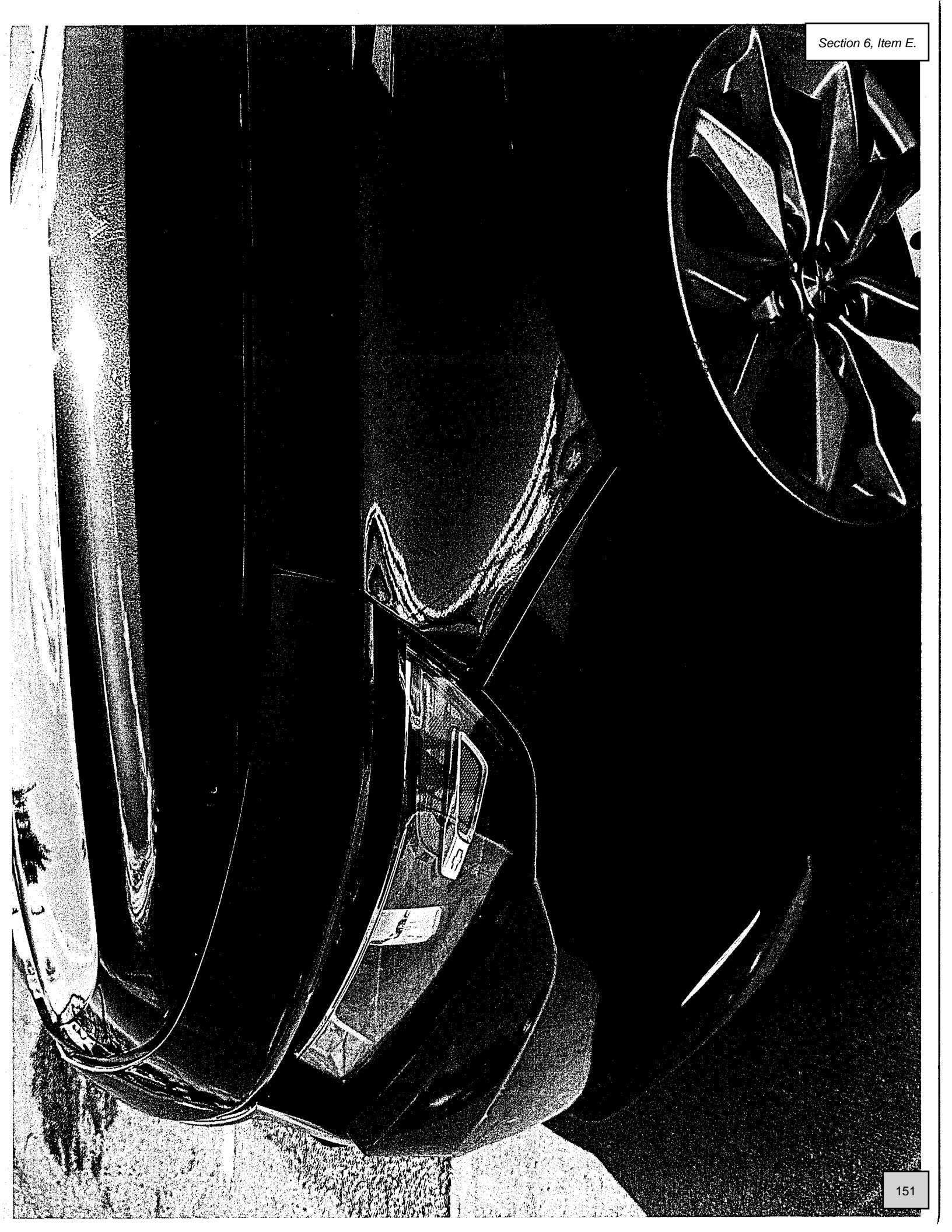
Special Agent Tyler Kotrous I-190
Iowa Department of Public Safety
Division of Criminal Investigation
Special Enforcement Operations Bureau
2200 River Road
Council Bluffs, IA 51501

C: 402-657-4106

O: 712-396-3140

F: 712-396-3143

EM: kotrous@dps.state.ia.us



All Makes Collision Center
 524 23rd Ave Council Bluffs, IA 51501
 Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

01/02/2024 08:56 AM

Owner

Owner: state of iowa

Control Information

File #: 642

Accounting #:

Inspection

Inspection Date: 01/02/2024 08:57 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License #:

Repairer

Repairer: ALL MAKES COLLISION
 Address: 524 23rd ave

Contact: KARL GETZSCHMAN
 Work/Day: (712)256-3195
 Cell: (712)355-0860
 Work/Day:

City State Zip: COUNCIL BLUFFS, IA 51501
 Email: KARL.AAAUTO@LIVE.COM

Target Complete Date/Time:

Days To Repair: 6

Vehicle

OEM Part Price Quote ID: ****

2019 Chevrolet Impala 1LS 4 DR Sedan
 6cyl Gasoline 3.6
 6-Speed Automatic

Lic Expire:
 Veh Insp#:
 Condition:
 Ext. Refinish: Two-Stage

VIN: 2G11Z5S38K9114795
 Mileage Type: Actual
 Code: U4183A
 Int. Refinish: Two-Stage

Options

18 Inch Alloy Wheels
 60/40 Bench Seat
 Anti-Lock Brakes
 Auxiliary Audio Input
 Climate Control For A/C
 Daytime Running Lights
 Elect. Stability Control
 Electronic Compass
 Floor Mats
 High Definition Radio
 In-Vehicle WIFI
 Keyless Entry System
 Laminated Glass

1st Row LCD Monitor(s)
 AM/FM Stereo
 Armrest(s)
 Carpeting
 Compact Spare Tire
 Driver Information Sys
 Electric Parking Brake
 Emergency S.O.S. System
 Halogen Headlights
 IPOD Control
 Intermittent Wipers
 Keyless Ignition System
 Lighted Entry System

2nd Row Head Airbags
 Air Conditioning
 Auto Headlamp Control
 Center Console
 Cruise Control
 Dual Airbags
 Electric Steering
 Engine Stop/Start
 Head Airbags
 Illuminated Visor Mirror
 Keyless Access System
 Knee Air Bags
 Navigation System

2019 Chevrolet Impala 1LS 4 DR Sedan
Claim #:

01/02/2024 08:56 AM

OnStar System	Overhead Console	Power Brakes
Power Door Locks	Power Drivers Seat	Power Mirrors
Power Steering	Power Windows	Privacy Glass
Pwr Accessory Outlet(s)	Pwr Driver Lumbar Supp	Rear Center Arm Rest
Rear Side Airbags	Rear View Camera	Rear Window Defroster
Rem Trunk-L/Gate Release	Side Airbags	SiriusXM Satellite Radio
Split Folding Rear Seat	Stability Cntrl Suspensn	Strg Wheel Radio Control
Tachometer	Theft Deterrent System	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Traction Control System
Trip Computer	USB Audio Input(s)	Vehicle Tracking Service
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
Front Bumper									
1	E	6		Cover,Front Bumper	22990034 GM Part	\$845.53		3.3	SM
2	L	6	13	Cover,Front Bumper	Refinish			4.4	RF
					3.2 Surface				
					0.6 Two-stage setup				
					0.6 Two-stage				
3	E	1106		Grille,Frt Bumper Lwr	84224251 GM Part	\$466.02		INC	SM
Front End Panel And Lamps									
4	OE	28		Grille Assembly	Replace PXN OE Srpls	\$389.00		INC	SM
5	E	41	01	Headlamp Assy,Halogen LT	84573235 GM Part	\$969.98		0.3	SM
Front Body And Windshield									
6	OE	83		Panel,Hood	Replace PXN OE Srpls	\$1,029.00		0.9	SM
7	L	83		Panel,Hood	Refinish			5.0	RF
					3.0 Surface				
					1.2 Edge				
					0.8 Two-stage				
8	I	103		Fender,Front LT	Repair			2.0*	SM
9	L	103		Fender,Front LT	Refinish			2.2	RF
					1.8 Surface				
					0.4 Two-stage				
9	Items								

MC Message

01 CALL DEALER FOR EXACT PART # / PRICE
13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

Estimate Total & Entries

OEM Parts	\$2,281.53
Other Parts	\$1,418.00
Parts & Material Total	\$3,699.53

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	4.5	2.0	6.5	\$357.50
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$50.00				
Refinish (RF)	\$100.00	11.6		11.6	\$1,160.00

01/02/2024 08:59 AM

Page 2 of 3

2019 Chevrolet Impala 1LS 4 DR Sedan
Claim #:

01/02/2024 08:56 AM

Labor Total	18.1 Hours	\$1,517.50
Gross Total		\$5,217.03
Net Total		\$5,217.03

Alternate Parts Y/05/02/00/03/03 Cumulative 05/02/00/03/03 Zip Code: 51501 Default
OEM Part Prices DT 01/02/2024 08:57 AM EstimateID 1171463345623015424 QuoteID ****
Rate Name Default

Audatex Estimating 8.2.054 ES 01/02/2024 08:59 AM REL 8.2.054 DT 11/01/2023
State Disclosure: Not Selected
© 2024 Audatex North America, Inc.

2.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Rebld
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chippguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$628.53. This brings the total allocation and payment to \$6,139.03. On December 29, 2023, Vehicle #1069 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3650
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1069 on December 29, 2023
Department of Administrative Services
Claim dated January 4, 2024
AOS Claim ID: 3650

The Department's request included a supplemental allocation request of \$628.53 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$628.53, which increases the allocation to \$6,139.03. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$ <u>6,139.03</u>
Executive Council allocation (Revised)		\$ 6,139.03
Less:		
Previous payments	\$ 0.00	
This payment	<u>6,139.03</u>	
Total		\$ <u>6,139.03</u>
 Remaining Executive Council allocation		 \$ <u>0.00</u>

We recommend that reimbursement be made in the amount of \$6,139.03. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Service



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: February 29, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3650
Vehicle / Event	#1069/Animal
Event Date	December 29, 2023
Summary	Vehicle 1069 struck a deer. (272570)
Amount Requested	\$6,139.03 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "Karl Bubser".

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 karl.bubser@iowa.gov
 515-281-3162



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: January 4, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1069/Animal
Event Date	December 29, 2023
Summary	Vehicle 1069 struck a deer. (272570)
Amount Requested	\$5,510.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

February 12, 2024

Victoria Newton
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #1069 on December 29, 2023
Department of Administrative Services
Claim dated January 4, 2024
AOS Claim ID: 3650

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,510.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72941383	1	\$1,287.00	02/28/2024		00002121483
	2024	72941383	2	\$1,512.00	02/28/2024		00002121483
	2024	72941383	3	\$3,340.03	02/28/2024		00002121483

First Prev Next Last

Search

▼ Warrant Information

Fiscal Year : Amount :
 Warrant Number : Vendor Customer :
 Line Number : Last Updated :

▼ Issue Information

Issued : Void :
 Document ID : Duplicate :
 Document Line Number : Stop :
 Line Amount :
 Comments :

▼ Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼ Fund Accounting

Fund : Object : Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : Object Class :
 Unit : Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : Revenue Source Class :
 BSA :
 Sub BSA :

▼ Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)

MIDWEST COLLISION CENTER, INC.

126 S. FREDERICK AVE
 OELWEIN, IA 50662

Invoice

Date	Invoice #
2/19/2024	5301

Bill To
STATE OF IOWA CREATIVE RISK SOLUTIONS PO BOX 9207 DES MOINES, IA 50306-9207

P.O. No.	Terms	Project
11770		

Quantity	Description	Rate	Amount
1	STATE OF IOWA CAR #1069 - 2019 FORD FUSION - SEE ATTACHED ESTIMATE FROM QUALITY CLAIMS FOR DETAILS	6,139.03	6,139.03
	0496 00 203306 6 PREFIX 690046 CARD NO 0115-3 GOOD THRU 10/25 DEPT OF AGRICULTURE 1069 Sales Tax	0.00%	0.00
		Total	\$6,139.03



29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Fri, Dec 29, 2023 at 11:09 AM

Please accept this email as initial 24 hr notification for AON, vehicle 1069 struck a deer on 12/29/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

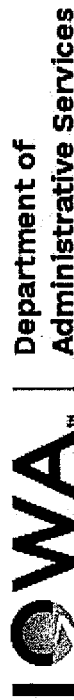
Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>





Department of Administrative Services
 DAS Fleet Services- Risk Management
 109 SE 13th St
 Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured (per Iowa Code 321.262).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use (per Iowa Code 29C.20).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident			
Accident Date (Mo/Day/Year)		Time	No. of Vehicles
12/29/2023		620am	1
County		State	
Fayette		IA	
Vehicle 1 (State vehicle)			
Driver's Name		Work Street Address	
Elizabeth V Steinbron		502 E 9th St	
Driver's License No./State		City, State, Zip	
730YY9766		Des Moines, IA	
Date of Birth	Department	Work Phone	Home Phone
05/29/1984	Department of Ag	5158231921	5636083850
License Plate No.	VIN	Year, Make, Model	
1069	3FA6P0G78KR151718	2019 Ford Fusion	
Estimate (\$) of Damage		Description of Damage	
		Front passenger side panel, headlight, possibly hood?	
Vehicle 2 (other vehicle) if more than two vehicles-use additional forms			
Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
Name	Address/Phone

Accident Diagram
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>
<p>Hit deer running across road</p>

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 or DAS.Risk@iowa.gov



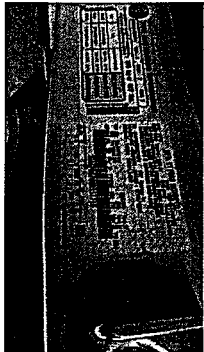
MIDWEST COLLISION CENTER INC.

126 S. Frederick Ave, OELWEIN, IA 50662

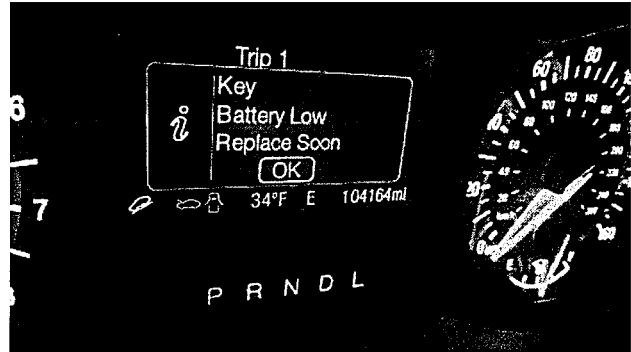
Phone: (319) 283-4645, Fax: (319) 283-5885

Image Report

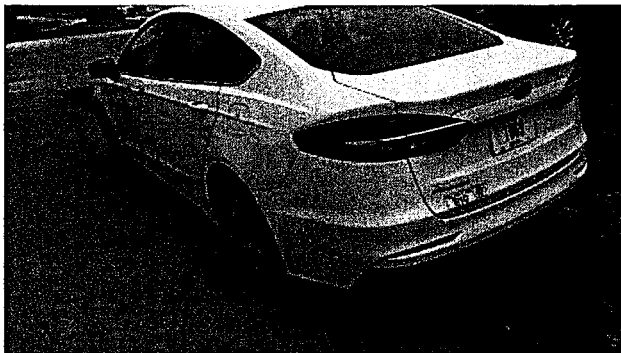
Owner:	STATE OF IOWA	Insurance:		Estimator:	Chris Winters	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	1069	Production Date:	
Make:	FORD	Body Style:	4D SED	State:	IA	Mileage In:	104,164
Model:	Fusion S FWD	Engine:	4-2.5L Gasoline S...	VIN:	3FA6P0G78KR151718	Condition:	Excellent



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:

MIDWEST COLLISION CENTER INC.

126 S. Frederick Ave, OELWEIN, IA 50662

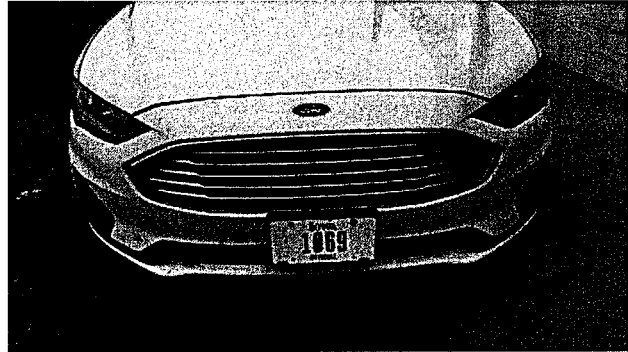
Phone: (319) 283-4645, Fax: (319) 283-5885

Image Report

Owner:	STATE OF IOWA	Insurance:		Estimator:	Chris Winters	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	1069	Production Date:	
Make:	FORD	Body Style:	4D SED	State:	IA	Mileage In:	104,164
Model:	Fusion S FWD	Engine:	4-2.5L Gasoline S...	VIN:	3FA6P0G78KR151718	Condition:	Excellent



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:

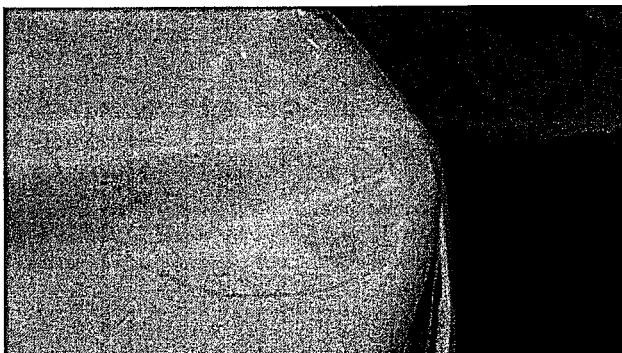
MIDWEST COLLISION CENTER INC.

126 S. Frederick Ave, OELWEIN, IA 50662

Phone: (319) 283-4645, Fax: (319) 283-5885

Image Report

Owner:	STATE OF IOWA	Insurance:		Estimator:	Chris Winters	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	1069	Production Date:	
Make:	FORD	Body Style:	4D SED	State:	IA	Mileage In:	104,164
Model:	Fusion S FWD	Engine:	4-2.5L Gasoline S...	VIN:	3FA6P0G78KR151718	Condition:	Excellent



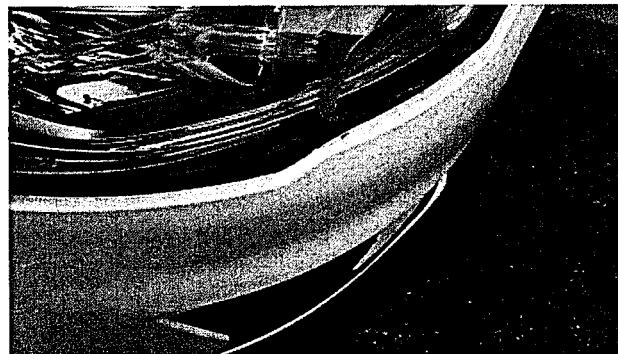
1/3/2024
Comments:



1/3/2024
Comments:



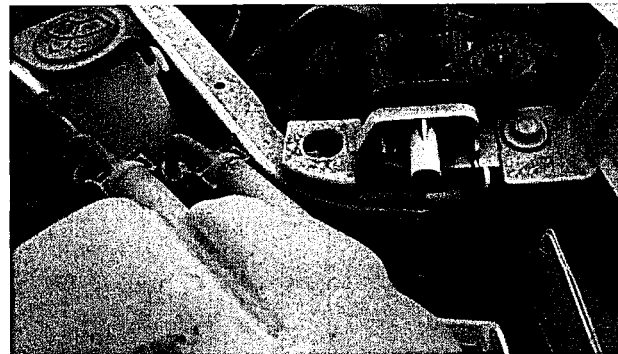
1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
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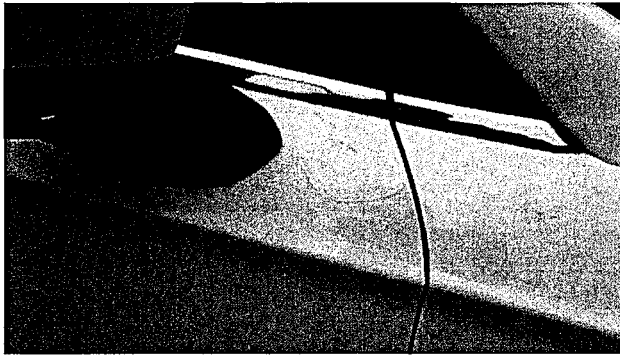
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126 S. Frederick Ave, OELWEIN, IA 50662

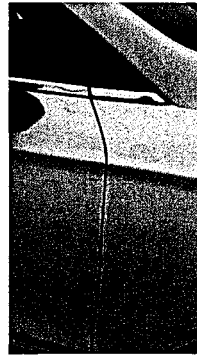
Phone: (319) 283-4645, Fax: (319) 283-5885

Image Report

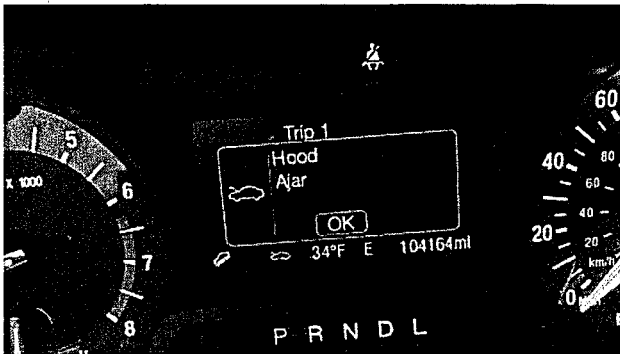
Owner:	STATE OF IOWA	Insurance:		Estimator:	Chris Winters	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	1069	Production Date:	
Make:	FORD	Body Style:	4D SED	State:	IA	Mileage In:	104,164
Model:	Fusion S FWD	Engine:	4-2.5L Gasoline S...	VIN:	3FA6P0G78KR151718	Condition:	Excellent



1/3/2024
Comments:



1/3/2024
Comments:



1/3/2024
Comments:

MIDWEST COLLISION CENTER INC.

Email: midwest@mwcollision.net
 126 S. Frederick Ave, OELWEIN, IA 50662
 Phone: (319) 283-4645
 FAX: (319) 283-5885

Workfile ID: 36196c04
 PartsShare: 7K4drj
 Federal ID: 42-1423743

Preliminary Estimate

Customer: STATE OF IOWA CAR #1069

Job Number:

Written By: Chris Winters

Insured: STATE OF IOWA CAR #1069	Policy #:	Claim #:
Type of Loss:	Date of Loss:	Days to Repair: 0
Point of Impact: 01 Right Front		

Owner: STATE OF IOWA CAR #1069 109 SE 13TH ST DES MOINES, IA 50319 (563) 608-3850 Cell	Inspection Location: MIDWEST COLLISION CENTER INC. 126 S. Frederick Ave OELWEIN, IA 50662 Repair Facility (319) 283-4645 Business	Insurance Company:
---	---	---------------------------

VEHICLE

2019 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI WHITE

VIN: 3FA6P0G78KR151718	Interior Color:	Mileage In: 104,164	Vehicle Out:
License: 1069	Exterior Color: WHITE	Mileage Out:	
State: IA	Production Date:	Condition: Excellent	Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors

DECOR

Dual Mirrors
 Tinted Glass
 Console/Storage

Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Alarm
 Message Center
 Steering Wheel Touch Controls
 Telescopic Wheel
 Backup Camera

RADIO

AM Radio
 FM Radio

Stereo
 Search/Seek
 Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Front Side Impact Air Bags
 Head/Curtain Air Bags
 Hands Free Device
 Blind Spot Detection
 Lane Departure Warning

SEATS

Cloth Seats
 Bucket Seats
 Reclining/Lounge Seats

WHEELS

Wheel Covers

PAINT

Clear Coat Paint

OTHER

Traction Control
 Stability Control
 California Emissions

Preliminary Estimate

Customer: STATE OF IOWA CAR #1069

Job Number:

2019 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2	* <>	Rpr Bumper cover w/o auto park w/o tow hook				3.0	3.0
3		Add for Clear Coat					1.2
4		Repl RT Side retainer	HS7Z17C947AA	1	10.15	Incl.	
5		Repl LT Side retainer	HS7Z17C947AB	1	9.37	0.1	
6		Repl License bracket rivet	W705297S300	1	3.75		
7		O/H bumper assy				2.7	
8		Repl RT Side trim w/o fog lamps, w/o SSV feature black w/o gloss	KS7Z17B814AA	1	32.03	Incl.	
9	**	Repl A/M CAPA Upper grille chrome w/o honeycomb	KS7Z8200AC	1	517.00	Incl.	
10		FRONT LAMPS					
11		Repl RT Headlamp assy w/o signature lamps	HS7Z13008D	1	479.20	Incl.	
12		RADIATOR SUPPORT					
13	**	Repl A/M CAPA Mount panel Flat Rock plant	HS7Z16138A	1	251.00	2.1	
14		Aim headlamps				0.5	
15		HOOD					
16	*	Rpr Hood (ALU)				5.0	2.8
17		Overlap Major Non-Adj. Panel					-0.2
18		Add for Clear Coat					0.5
19		R&I R&I hood assy				0.6	
20		FENDER					
21		R&I RT Upper molding bright/black				Incl.	
22	**	Repl A/M CAPA RT Fender	HS7Z16005A	1	381.00	1.6	2.0
23		Overlap Major Adj. Panel					-0.4
24		Add for Clear Coat					0.3
25		Add for Edging					0.5
26		Add for Clear Coat					0.1
27	**	Repl A/M CAPA RT Fender liner w/o turbo w/2.5 liter DOHC	JS7Z16102A	1	50.00	Incl.	
28		Repl RT Fender liner clip	W713610S300	4	11.00		
29		PILLARS, ROCKER & FLOOR					
30	*	Blnd RT Aperture panel				s	1.5
31		FRONT DOOR					
32	*	Rpr RT Outer panel				2.0	2.3
33		Overlap Major Adj. Panel					-0.4
34		Add for Clear Coat					0.4
35		R&I RT Belt molding				0.3	
36		R&I RT R&I mirror				0.4	
37		R&I RT Handle, outside w/o passive entry				0.3	

Preliminary Estimate

Customer: STATE OF IOWA CAR #1069

Job Number:

2019 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI WHITE

38	R&I	RT R&I trim panel			0.5
39	#	Remove decals/stickers/labels	1		0.3
		Note: door			
40	#	Subl Hazardous waste removal	1	8.00	T
41	#	Repl Cover Car	1	10.00	T
42	#	Color tint / color match	1		
43	#	Rpr Color sand and buff			
44	#	Repl Corrosion protection primer	1		T
45	#	Repl Flex additive	1	5.00	T
46	VEHICLE DIAGNOSTICS				
47	*	Subl Pre-repair scan	1	85.00	X m
48	*	Subl Post-repair scan	1	85.00	X m
SUBTOTALS				1,937.50	19.4 13.6

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,744.50
Body Labor	19.4 hrs @	\$ 65.00 /hr	1,261.00
Paint Labor	13.6 hrs @	\$ 65.00 /hr	884.00
Paint Supplies	13.6 hrs @	\$ 105.00 /hr	1,428.00
Miscellaneous			193.00
Subtotal			5,510.50
Grand Total			5,510.50
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			5,510.50

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: STATE OF IOWA CAR #1069
Job Number:

2019 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR2JP13, CCC Data Date 12/15/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.
CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.
HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non
Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.
R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.
Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway
Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: STATE OF IOWA CAR #1069
Job Number:

2019 FORD Fusion S FWD 4D SED 4-2.5L Gasoline Sequential MPI WHITE

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
9	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#FO1200635C A/M CAPA Upper grille chrome w/o honeycomb Quote: 2330969354 Expires: 02/18/24	\$ 517.00
13	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#FO1225239PP A/M CAPA Mount panel Flat Rock plant Quote: 2330248729 Expires: 02/18/24	\$ 251.00
22	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#FO1241305PP A/M CAPA RT Fender Quote: 2330257860 Expires: 02/18/24	\$ 381.00
27	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#FO1249194C A/M CAPA RT Fender liner w/o turbo w/2.5 liter DOHC Quote: 2330259637 Expires: 02/18/24	\$ 50.00



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,714.97, subject to an audit of actual invoices. On January 27, 2024, Vehicle #151 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3687
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #151 on January 27, 2024
Department of Administrative Services
Claim dated January 31, 2024
AOS Claim ID: 3687

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,714.97, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: January 31, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#151/Animal
Event Date	January 27, 2024
Summary	Vehicle 151 struck a deer (274061)
Amount Requested	\$4,714.97 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162



A05-3687

Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Jan 29, 2024 at 11:39 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 151 struck a deer on 1/27/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024002439

Date: <small>(Month/Day/Year)</small>	1/27/24	Time: <small>(Time plus a.m./p.m.)</small>	7:57 a.m.
Vehicle Plate #:	151	Vehicle Mileage:	107,583
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2019 Dodge Charger VIN - 2C3CDXKT2KH622765		
Assigned To:	Dave Goreham	Badge #	151
Driven By:	Goreham	Badge #	151
Driver's Lic #:	611DD7232	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	NONE		
Occupants: <small>(Other than driver)</small>			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:		
Accident Location: (Street/Hwy)	190 th Street / Canfield Ave	
County:	Marshall	
Weather/Road Conditions:	normal	
Narrative: Trooper Goreham was driving west on County Road E29 and collided with a deer.		
Property Damage other than Vehicles:		
Cost:	\$	
Citations Issued To: (List Charge(s) and Statute Code(s))		

Investigating Officer:	Trooper Salesberry #284
------------------------	-------------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:
2024002439

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 01/27/2024		Time of Accident 07:57 Hrs.		County MARSHALL - 64		Accident occurred within corporate limits of (city)					
U N I T 1	Driver's Name - Last GOREHAM					First DAVID			Middle LEE		
	Address 601 SUNRISE ST					City DENVER			State IA	Zip 50622	
	Date of Birth 03/31/1970		Driver's License Number 611DD7232		CDL Yes No <input type="radio"/> <input checked="" type="radio"/>	Citation Charge 1			Citation Charge 2		
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions	Citation Charge 3			Citation Charge 4	
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1	Test Result:	Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>		Reason for Re-Exam Request:		
	Owner's Name - Last STATE OF IOWA					First			Middle		
	Address 109 SE 13TH ST					City DES MOINES			State IA	Zip 50319	
	License Plate No. 151	State IA	Year 2024	VIN: 2C3CDXKT2KH622765			Color SIL	Year 2019	Make DODG	Model CHARGER POLI	Style 4D
	Trailer Plate No.	State	Year	VIN:			Tow 1	Tow #	Towed To	Approx. Cost to Repair or Replace \$5,900.00	
	Insurance Company Name SELF INSURED					Insurance Co. Phone Number			Insurance Policy Number		
Initial Travel Direction	Veh. Act.	Veh. Config. 01	Cargo Body Type 01	Veh. Defect	Point of Initial Impact 88	Most Damaged Area	Extent of Damage	Total Occ. in Veh. 1			
Special Veh. Func.	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two)		Driver Distractions 02	Speed Limit			
Traffic Controls	Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event			
C O M M E R C I A L	Carrier Name/Lessee										
	Street Address					City			State	Zip Code	
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override	
	Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name					
	Trailer Plate:	State	Year	VIN							
	Trailer Plate:	State	Year	VIN							
	Converter Dolly	Dolly Plate:	State	Plate Year	VIN						
P E R S O N S I N J U R E D	DRIVER OF UNIT 1				Phone Number:		Transported to:		Transported by:		
	Name			Phone Number		DOB:					
	Address				Transported to:			Transported by:			
	Name			Phone Number		DOB:					
	Address				Transported to:			Transported by:			
	Name			Phone Number		DOB:					
	Address				Transported to:			Transported by:			
	Name			Phone Number		DOB:					
	Address				Transported to:			Transported by:			
	Name			Phone Number		DOB:					
Address				Transported to:			Transported by:				

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:
2024002439

L O C A T I O N	Date of Accident 01/27/2024	Time of Accident 07:57 Hrs.	County MARSHALL - 64	Accident occurred within corporate limits of (city)	Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>
	Literal Description 190TH ST AND CANFIELD AVE				County: 64	Route:
	If accident occurred outside of city limits show general vicinity N NE E SE S SW W NW <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> of nearest city				X Coordinate: 483850.312	
	On Road, Street or Highway:			At Intersection with:	Y Coordinate: 4658412	
	Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of				If Divided Highway, Provide Route (Cardinal) Travel Direction	

ACCIDENT ENVIRONMENT			ROADWAY CHARACTERISTICS															
Location of First Harmful Event		Weather Conditions (up to two)		Major Contributing Circumstances Environment														
Manner of Crash/Collision		Light Conditions		Surface Conditions		Roadway				Type of Roadway Junction/Feature		FRA No.						
First Harmful Event (Crash)	WORKZONE RELATED?	Yes	No	Activity	Location	Type	Workers Present	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute

N O N M O T O R I S T S	Name 001	Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute
	Address:	Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes	No						
	Transported to:	Transported by:												
	Name	Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute

N P R O P E R Y	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage		
	Owner's Last Name	First Name	Middle Name	Phone Number	
	Address	City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown
	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage		

W I T N E S S	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date 01/27/2024	Incident Clearance Date 01/27/2024	
Signature of Officer TROOPER J SALESBERRY	Badge Number 284	Time Officer Notified of Accident 07:57 Hrs.	Roadway Clearance Time 07:57 Hrs.	Incident Clearance Time 07:57 Hrs.
Name of Agency IOWA STATE PATROL - DIST 01	Date of Report 01/27/2024	Time Officer Arrived At Scene 07:57 Hrs.	Total Roadway Clearance Time 000:00	Total Incident Clearance Time 000:00
Report Reviewed By	Date of Review	Investigation made at scene? Y <input type="radio"/> N <input checked="" type="radio"/>	T.I. No.	Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT


Sheet 3 of 3

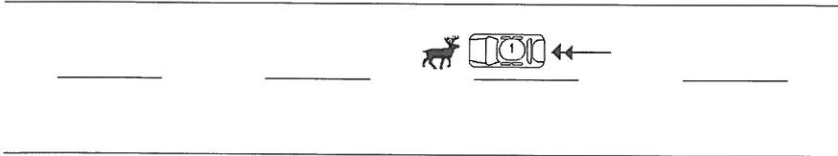
Form 4433003 (11-13)

Law Enforcement Case Number:
2024002439

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
I
A
G
R
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M

190th st westbound at Canfield Ave 



N
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Unit 1 was westbound on 190th St when it struck a deer.



MEMORANDUM

TO: Sgt. Trimble #312
FROM: Trooper Goreham #151
DATE: 1/27/24
SUBJECT: Squad / Deer Collision

On 01/27/2024 at approx. 0755, I was driving West on E 29 in Marshall County. Just to the West of Davidson Ave., a deer ran North across E-29 striking the front left corner of my patrol car.

Dave



WITHAM COLLISION CENTER
FORD-CHEVROLET-VW-KIA
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 236-7217

Workfile ID: 6e04bf12
PartsShare: 7M3Rsd
Federal ID: 42-1060951

Preliminary Estimate

Customer: Iowa State Patrol #151

Written By: Branden Frederick

Insured: Iowa State Patrol #151 Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact:

Owner: Iowa State Patrol #151
(319) 415-9410 Cell
Inspection Location: WITHAM COLLISION CENTER
2033 LAPORTE RD
WATERLOO, IA 50702
Repair Facility
(319) 236-7217 Business
Insurance Company:

VEHICLE

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2KH622765 Interior Color: Mileage In: Vehicle Out:
License: Exterior Color: Mileage Out:
State: IA Production Date: Condition: Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Get live updates at www.carwise.com/e/4H3s9H

Preliminary Estimate

Customer: Iowa State Patrol #151

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2	R&I	R&I bumper cover				1.9	
3	* <>	Rpr Bumper cover				<u>2.0</u>	3.4
4		Add for Clear Coat					1.4
5	R&I	License bracket type 1				0.1	
6	R&I	Upper grille black crossbars				0.7	
7	Repl	LT Support outer	68213538AC	1	11.75		
8		FRONT LAMPS					
9	R&I	RT R&I headlamp assy				0.3	
10	**	Repl A/M LT Headlamp assy halogen	68541681AA	1	800.00	0.4	
11		Aim headlamps				0.5	
12		FENDER					
13	**	Repl A/M CAPA LT Fender	68213061AC	1	322.00	1.6	2.0
14		Overlap Major Non-Adj. Panel					-0.2
15		Add for Clear Coat					0.4
16		Add for Edging					0.5
17	**	Repl A/M CAPA LT Fender liner 3.6, 5.7 liter	68205937AH	1	121.00	Incl.	
18		PILLARS, ROCKER & FLOOR					
19	*	Rpr LT Aperture panel				<u>2.0</u>	4.4
20		Overlap Major Adj. Panel					-0.4
21	*	Add for Clear Coat					0.8
22	R&I	LT W/S pillar trim w/police				0.2	
23		FRONT DOOR					
24	*	Rpr LT Door shell (HSS)				<u>1.0</u>	2.1
25		Overlap Major Adj. Panel					-0.4
26	*	Add for Clear Coat					0.3
27	R&I	LT Lower w/strip				0.2	
28	R&I	LT Power mirror w/o heat, w/o memory, w/o blind spot blue				0.5	
29	R&I	LT Handle, outside black				0.4	
30	R&I	LT R&I trim panel				0.5	
31		MISCELLANEOUS OPERATIONS					
32	#	Hazardous waste removal		1	4.00 T		
33	#	Repl Flex Additive		1	5.00		
34	#	Corrosion protection		1	10.00	0.3	
35	#	4 Wheel Alignment		1	140.00		
36	#	Remove Decals		1		1.0	
37	#	R&I Push Bar				2.0	
38	#	Pre Scan		1		1.0 M	
39	#	Post Scan		1		1.0 M	
40	#	Cover Car		1	10.00	0.3	
SUBTOTALS					1,423.75	17.9	14.3

Preliminary Estimate

Customer: Iowa State Patrol #151

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,419.75
Parts Discount	\$ 11.75	-10.0 %	-1.18
Body Labor	15.9 hrs @	\$ 72.00 /hr	1,144.80
Paint Labor	14.3 hrs @	\$ 132.00 /hr	1,887.60
Mechanical Labor	2.0 hrs @	\$ 130.00 /hr	260.00
Miscellaneous			4.00
Subtotal			4,714.97
Grand Total			4,714.97
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			4,714.97

AUTHORIZED AND ACCEPTED: YOU ARE HEREBY AUTHORIZED TO MAKE THE ABOVE REPAIRS. I UNDERSTAND THAT PAYMENT IN FULL WILL BE DUE UPON RELEASE OF VEHICLE, INCLUDING ADDITIONAL SUPPLEMENTAL DAMAGE CHARGES, AND HEREBY GRANT YOU AND/YOUR EMPLOYEES, PERMISSION TO OPERATE THE CAR, TRUCK, OR VEHICLE HEREIN DESCRIBED ON STREETS, HIGHWAYS, OR ELSEWHERE FOR THE PURPOSE OF TESTING AND / OR INSPECTION. AN EXPRESS MECHANIC'S LIEN IS HEREBY ACKNOWLEDGED ON THE ABOVE CAR, TRUCK, OR VEHICLE TO SECURE THE AMOUNT OF REPAIRS THERETO. YOU WILL NOT BE HELD RESPONSIBLE FOR LOSS OR DAMAGE TO THE VEHICLE OR ARTICLES LEFT IN VEHICLE IN CASE OF FIRE, THEFT, ACCIDENT, OR ANY OTHER CAUSE BEYOND YOUR CONTROL.

AUTHORIZED BY: _____ DATE _____

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR VEHICLE. ANY WARRANTIES APPLICABLE TO THE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OV YOUR VEHICLE.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: Iowa State Patrol #151

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 01/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blend=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Iowa State Patrol #151

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

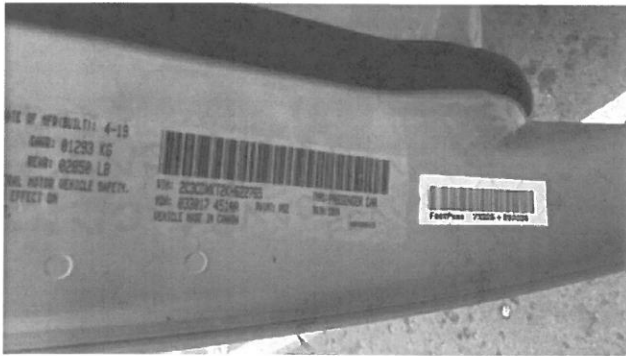
PARTS SUPPLIER LIST

Line	Supplier	Description	Price
10	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH2502337V A/M LT Headlamp assy halogen Quote: 2362716263 Expires: 03/14/24	\$ 800.00
13	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1240282PP A/M CAPA LT Fender Quote: 2362719906 Expires: 03/14/24	\$ 322.00
17	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1248171C A/M CAPA LT Fender liner 3.6, 5.7 liter Quote: 2362720556 Expires: 03/14/24	\$ 121.00

WITHAM COLLISION CENTER
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 236-7217

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Branden Frederick	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2019	Color:		License Plate:		Production Date:	
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2KH622765	Condition:	



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:

WITHAM COLLISION CENTER
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 236-7217

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Branden Frederick	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2019	Color:		License Plate:		Production Date:	
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2KH622765	Condition:	



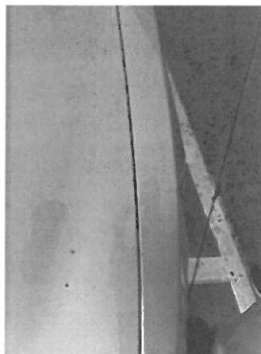
1/29/2024
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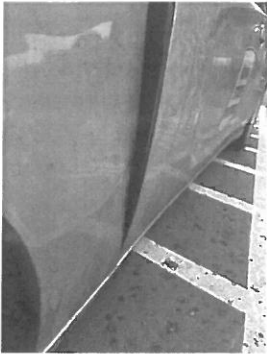


1/29/2024
Comments:

WITHAM COLLISION CENTER
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 236-7217

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Branden Frederick	Vehicle Out:
RO Number:		Claim Number:				
Year:	2019	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2KH622765	Condition:



1/29/2024
Comments:



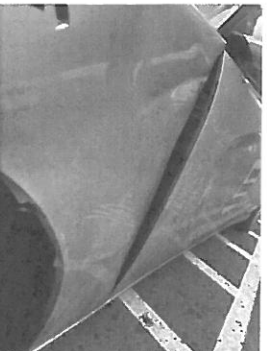
1/29/2024
Comments:



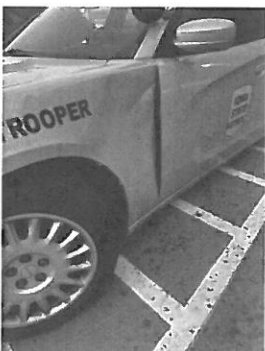
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Comments:



1/29/2024
Comments:



1/29/2024
Comments:

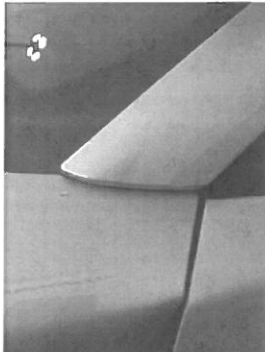


1/29/2024
Comments:

WITHAM COLLISION CENTER
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 236-7217

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Branden Frederick	Vehicle Out:
RO Number:		Claim Number:				
Year:	2019	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2KH622765	Condition:



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:



1/29/2024
Comments:

WITHAM COLLISION CENTER
2033 LAPORTE RD, WATERLOO, IA 50702
Phone: (319) 236-7217

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Branden Frederick	Vehicle Out:
RO Number:		Claim Number:				
Year:	2019	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2KH622765	Condition:



1/29/2024
Comments:



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,340.96, subject to an audit of actual invoices. On January 26, 2024, Vehicle #80 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3688
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #80 on January 26, 2024
Department of Administrative Services
Claim dated February 6, 2024
AOS Claim ID: 3688

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,340.96, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: February 6, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#80/Animal
Event Date	January 26, 2024
Summary	Vehicle 80 struck a raccoon. (274539)
Amount Requested	\$2,340.96 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,


 Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162



Risk, DAS <das.risk@iowa.gov>

29C20

1 message

Risk, DAS <das.risk@iowa.gov>

To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Mon, Jan 29, 2024 at 11:22 AM

Please accept this email as initial 24 hr notification for AON, vehicle 80 struck a raccoon on 1/26/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>





State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024002422

Date: (Month/Day/Year)	1-26-2024	Time: (Time plus a.m./p.m.)	1820HRS
Vehicle Plate #:	80	Vehicle Mileage:	88670
Vehicle Description: (Yr/Make/Model/ & Vin#)	2019 Dodge Charger VIN: 2C3CDXKT3KH755356		
Assigned To:	Sgt. Keith Duenow	Badge # 80	
Driven By:	Sgt. Keith Duenow	Badge #80	
Driver's Lic #:	885ZZ4292	Damage:	
Vehicle Towed: (Yes / No)	No	Towed By:	na
Towed To:	na	Towing Cost:	\$na
Seat Belt: (Yes / No)	yes	Type of Vehicle: (Marked/Semi /Unmarked)	marked
Injured/Injuries:	none		
Occupants: (Other than driver)			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info:			

(Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	no
Injured/Injuries:	No		
Occupants: (Other than driver)	None		
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	330 th and Balsam Ave.		
County:	Mitchell		
Weather/Road Conditions:	Normal dry		
Sgt. Duenow was driving northbound on Balsam Ave. when a raccoon came out of the west ditch. Sgt. Duenow struck the raccoon with his front driver side. Sgt. Duenow observed damage to his bumper from the collision.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt. Duenow #80
------------------------	-----------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

2024002422

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 01/26/2024		Time of Accident 18:20 Hrs.		County MITCHELL - 66		Accident occurred within corporate limits of (city)																								
U N I T 1	Driver's Name - Last DUENOW					First KEITH			Middle WILLIAM																					
	Address 4425 S WASHINGTON AVE					City MASON CITY			State IA	Zip 50401-0000																				
	Date of Birth 02/17/1981		Driver's License Number 885ZZ4292		CDL	Citation Charge 1			Citation Charge 2																					
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class C	Endorsements L	Restrictions	Yes <input type="radio"/>	No <input checked="" type="radio"/>	Citation Charge 3			Citation Charge 4																		
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1	Test Result:	Re-exam: Yes <input type="radio"/>		No <input checked="" type="radio"/>	Reason for Re-Exam Request:																				
	Owner's Name - Last STATE OF IOWA					First			Middle																					
	Address 215 E 7TH ST					City DES MOINES			State IA	Zip 50319																				
	License Plate No. 80	State IA	Year 2099	VIN: 2C3CDXKT3KH755356			Color GRY	Year 2019	Make DODG	Model CHARGER	Style 4D																			
	Trailer Plate No.	State	Year	VIN:			Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$2,000.00																			
	Insurance Company Name SELF INSURED					Insurance Co. Phone Number			Insurance Policy Number																					
Initial Travel Direction		Veh. Act.	Veh. Config. 01	Cargo Body Type 01	Veh. Defect	Point of Initial Impact	Most Damaged Area	Extent of Damage	Total Occ. in Veh. 1																					
Special Veh. Func.	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88			Driver Distractions 02	Speed Limit																					
Traffic Controls	Horizontal Alignment		Vertical Alignment	SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event																					
C O M M E R C I A L																														
Carrier Name/Lessee																														
Street Address					City			State	Zip Code																					
Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number	Underride/Override																						
Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name																									
Trailer Plate:	State	Year	VIN																											
Trailer Plate:	State	Year	VIN																											
Converter Dolly	Dolly Plate:		State	Plate Year	VIN																									
<table border="1"> <tr> <td>Sex</td> <td>Seating Position</td> <td>Injury Status</td> <td>Occupant Protection</td> <td>Airbag Deployment</td> <td>Ejection</td> <td>Ejection Path</td> <td>Trapped/extricated</td> <td>Source of Transport</td> <td>Died at scene/enroute</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>01</td> <td>01</td> </tr> </table>											Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/extricated	Source of Transport	Died at scene/enroute									01	01
Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/extricated	Source of Transport	Died at scene/enroute																					
								01	01																					
P E R S O N S																														
I N J U R E D																														
1																														
DRIVER OF UNIT 1					Phone Number: (641) 424-3625			Transported to:	Transported by:																					
Name			Phone Number		DOB:																									
Address					Transported to:			Transported by:																						
Name			Phone Number		DOB:																									
Address					Transported to:			Transported by:																						
Name			Phone Number		DOB:																									
Address					Transported to:			Transported by:																						
Name			Phone Number		DOB:																									
Address					Transported to:			Transported by:																						

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:
2024002422

L O C A T I O N	Date of Accident 01/26/2024	Time of Accident 18:20 Hrs.	County MITCHELL - 66	Accident occurred within corporate limits of (city)		Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>
	Literal Description BALSAM AVE AND 330TH ST NB					County: 66	Route:
	If accident occurred outside of city limits show general vicinity N NE E SE S SW W NW <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> of nearest city					X Coordinate: 499653.25	
	On Road, Street or Highway:			At Intersection with:		Y Coordinate: 4787674.5	
	Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of					If Divided Highway, Provide Route (Cardinal) Travel Direction	
Milepost Number _____ Or Definable intersection, bridge, or railroad crossing					NB <input type="radio"/> SB <input type="radio"/> EB <input type="radio"/> WB <input type="radio"/> N NE E SE S SW W NW <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> and _____ N NE E SE S SW W NW <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/>		

ACCIDENT ENVIRONMENT				ROADWAY CHARACTERISTICS									
Location of First Harmful Event		Weather Conditions (up to two)		Major Contributing Circumstances Environment									
Manner of Crash/Collision		Surface Conditions		Roadway									
Light Conditions				Type of Roadway Junction/Feature									
				FRA No.									

First Harmful Event (Crash)	WORKZONE RELATED?	Yes	No	Activity	Location	Type	Workers Present	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute	
31		<input type="radio"/>	<input type="radio"/>																

N O N M O T O R I S T S	Name 001	Phone Number	DOB:																
	Address:	Alcohol Test Given		Test Results:		Drug Test Given		Result		Charged		Yes		No					
	Transported to:	Transported by:																	
	Name	Phone Number	DOB:																
Address:	Alcohol Test Given		Test Results:		Drug Test Given		Result		Charged		Yes		No						
Transported to:	Transported by:																		

N P R O P E R I T Y U O W N E R S	If Property other than vehicles damaged explain	Object Damaged													Estimate of Damage	
	Owner's Last Name	First Name	Middle Name	Phone Number												
	Address	City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown											
	If Property other than vehicles damaged explain	Object Damaged													Estimate of Damage	
Owner's Last Name	First Name	Middle Name	Phone Number													
Address	City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown												

W I T N E S S	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date 01/26/2024	Incident Clearance Date 01/26/2024
Signature of Officer TROOPER KEVIN DUENOW	Badge Number 195	Time Officer Notified of Accident 18:20 Hrs.	Roadway Clearance Time 18:25 Hrs.
Name of Agency IOWA STATE PATROL - DIST 08	Date of Report 01/26/2024	Time Officer Arrived At Scene 18:20 Hrs.	Total Roadway Clearance Time 00:05
Report Reviewed By	Date of Review	Investigation made at scene? Y <input checked="" type="radio"/> N <input type="radio"/>	T.I. No. _____ Other Technical Investigating Agency _____

INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT

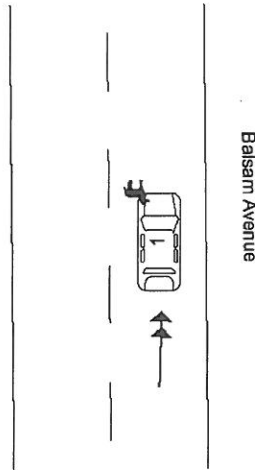
Form 4433003 (11-13)

Law Enforcement Case Number:

2024002422

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
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Unit 1 traveling northbound on Balsam Avenue. A wild racoon emerged from the west ditch and struck the front driver's side quarter panel.

N
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**NORTH IOWA COLLISION CENTER
INC.**

Serving your car, light & heavy duty truck, heavy
equipment & RV repair needs.
11201 265TH ST, CLEAR LAKE, IA 50428
Phone: (641) 421-8555
FAX: (641) 421-8558

Workfile ID: 6b1b88eb
PartsShare: 7MGFFC
Federal ID: 87-2591068
State ID: 1-17-020011
Resale Number: 1-17-020011
Federal EPA: IAR000007856

Preliminary Estimate

Customer: Iowa State Patrol

Written By: Zach Seltun

Insured: Iowa State Patrol	Policy #:	Claim #:
Type of Loss:	Date of Loss:	Days to Repair: 0
Point of Impact: 12 Front		

Owner: Iowa State Patrol 4425 S Washington Mason City, IA 50401 (111) 111-1111 Cell	Inspection Location: NORTH IOWA COLLISION CENTER INC. 11201 265TH ST CLEAR LAKE, IA 50428 Repair Facility (641) 421-8555 Business	Insurance Company:
--	---	---------------------------

VEHICLE

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

VIN: 2C3CDXKT3KH755356	Interior Color:	Mileage In: 89,434	Vehicle Out:
License: 80	Exterior Color: Gray	Mileage Out:	
State: IA	Production Date: 11/2019	Condition:	Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel
Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Get live updates at www.carwise.com/e/4Ho2rX

Preliminary Estimate

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	**Additional Damage Possible**		1			
		Note: State Patrol notices a burning smell once driving at higher speeds. Looks to be a leak in lower engine compartment - will need to inspect to see if related to collision with racoon.					
2	FRONT BUMPER & GRILLE						
3		O/H front bumper				3.4	
4	**	Repl	A/M CAPA Bumper cover	68267765AC	1	708.00	Incl. 3.4
5			Add for Clear Coat				1.4
6		R&I	Closure panel			Incl.	
7	*	R&I	Lower grille w/o adaptive cruise			<u>Incl.</u>	
8		R&I	License bracket type 1			0.1	
9		R&I	Upper grille black crossbars			Incl.	
10	#	R&I	A/M Crash Bar			1.5	
11	#	Rpr	Map Out / Cut Holes on New Bumper for A/M Crash Bar			2.0	
12	VEHICLE DIAGNOSTICS						
13	*	Repl	Pre-repair scan +25%	1	<u>123.63</u> m		
14	#	Rpr	Pre Repair Scan Labor			0.5 M	
15	*	Repl	Post-repair scan +25%	1	<u>176.88</u> m	<u>0.5</u>	
16	#	Rpr	Post Repair Scan Labor			1.0 M	
17	MISCELLANEOUS OPERATIONS						
18	*	Repl	Flex Additive	1	<u>5.00</u>	<u>0.0</u>	
19	#	Subl	Suspension Alignment	1	89.95 X		
		Note: State Patrol states vehicle begins to start shaking when driving at higher speeds. Requesting alignment to ensure no suspension damage or to ensure vehicle is not out of alignment					
SUBTOTALS					1,103.46	9.0	4.8

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,013.51
Body Labor	7.5 hrs @	\$ 70.00 /hr	525.00
Paint Labor	4.8 hrs @	\$ 125.00 /hr	600.00
Mechanical Labor	1.5 hrs @	\$ 75.00 /hr	112.50
Miscellaneous			89.95
Subtotal			2,340.96
Grand Total			2,340.96
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			2,340.96

Preliminary Estimate

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

We appreciate the opportunity to serve you!

We offer a Limited Lifetime Warranty. Please review the following in regards to the Limited Lifetime Warranty;

The Limited Lifetime Warranty applies for the lifetime that you own the vehicle repaired.

The Limited Lifetime Warranty is not transferable.

The Limited Lifetime Warranty is for Metalwork & Paintwork for the repairs specifically itemized on your final bill. The warranty is presented with the final bill at the time of delivery after repairs are completed.

Parts, Stripes & Decals are limited to a 1 year warranty unless a Manufacturers Warranty is less or more. Mechanical Repairs are limited to 1 year as well.

There may be certain circumstances that a warranty of any kind would not apply. Your Estimator should disclose this to you if a warranty would not apply.

SPECIFICALLY EXCLUDED: No Warranty expressed or implied for rust. This includes surface rust, rust through, and/or damage caused by rusting of interior or exterior panels. Rust work of any kind is not covered by warranty. Also excluded are paint chips, corrosion, nicks or any road damage.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 02/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Bld=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
4	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1000A24PP A/M CAPA Bumper cover Quote: 2373326054 Expires: 03/21/24	\$ 708.00

Preliminary Estimate

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

ALTERNATE PARTS USAGE

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

VIN: 2C3CDXKT3KH755356	Interior Color:	Mileage In: 89,434	Vehicle Out:
License: 80	Exterior Color: Gray	Mileage Out:	
State: IA	Production Date: 11/2019	Condition:	Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Manually List	1	1
Optional OEM	Manually List	0	0
Reconditioned	Manually List	0	0
Recycled	N/A	0	0

Preliminary Estimate

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

RECALL INFO

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Gray

VIN: 2C3CDXKT3KH755356	Interior Color:	Mileage In: 89,434	Vehicle Out:
License: 80	Exterior Color: Gray	Mileage Out:	
State: IA	Production Date: 11/2019	Condition:	Job #:

The National Highway Transportation and Safety Administration (NHTSA) has issued 4 safety-related recall notice(s) that may apply to the selected vehicle.

NHTSA ID: 20V512000 Issued: Aug 8, 20 Number of Vehicles: 00026361

BACK OVER PREVENTION: SENSING SYSTEM: CAMERA Chrysler (FCA US LLC) is recalling certain 2018-2020 Dodge Charger Pursuit vehicles equipped with a "stealth mode." When stealth mode is selected, the backup camera rearview image will not display when the vehicle is in reverse. As such, these vehicles fail to comply with the requirements of Federal Motor Vehicle Safety Standard number 111, "Rearview Mirrors." The lack of a back-up camera display increases the risk of a crash. Chrysler will notify owners, and dealers will update body control module software to disable stealth mode when the vehicle is shifted into "Reverse", free of charge. The recall began October 22, 2020. Owners may contact Chrysler customer service at 1-800-853-1403. Chrysler's number for this recall is W62.

NHTSA ID: 19V758000 Issued: Oct 10, 19 Number of Vehicles: 00000173

TIRES Chrysler (FCA US LLC) is recalling certain 2019 Dodge Challenger and Charger vehicles. An incompatible front wheel and brake package was installed and may allow the front tire to contact the steering knuckle, causing tire damage. A damaged tire can suddenly lose air pressure and increase the risk of a crash. FCA US will notify owners, and dealers will replace the front wheels and inspect and replace the front tires, as necessary. In addition, dealers will inspect the wheel alignment, adjusting it if necessary. These repairs will be performed free of charge. The recall began December 19, 2019. Owners may contact FCA US customer service at 1-800-853-1403. FCA's number for this recall is VB0.

NHTSA ID: 19V246000 Issued: Mar 3, 19 Number of Vehicles: 00001097

AIR BAGS Chrysler (FCA US LLC) is recalling certain 2019 Dodge Charger vehicles. The driver and passenger sun visors may lack the required air bag warning information. As such, these vehicles fail to comply with Federal Motor Vehicle Safety Standard (FMVSS) number 208, "Occupant Crash Protection." Failure to provide the air bag warning information increases the risk of injury. Chrysler has notified owners, and dealers will replace the driver and passenger sun visors, free of charge. The recall began April 17, 2019. Owners may contact FCA US customer service at 1-800-853-1403. Chrysler's number for this recall is V35.

NHTSA ID: 19V203000 Issued: Mar 3, 19 Number of Vehicles: 00007929

ELECTRICAL SYSTEM: INSTRUMENT CLUSTER/PANEL Chrysler (FCA US LLC) is recalling certain 2019 Dodge Challenger and Charger and Chrysler 300 vehicles. The instrument cluster may not properly illuminate driver warnings. As such, these vehicles fail to comply with the requirements of Federal Motor Vehicle Safety Standard (FMVSS) number 101, "Control and Displays." Failure of the instrument cluster to properly illuminate may prevent the driver from receiving warnings about the vehicle's systems, increasing the risk of crash. Chrysler has notified owners, and dealers will update the instrument cluster software, free of charge. The recall began April 8, 2019. Owners may contact Chrysler customer service at 1-800-853-1403. Chrysler's number for this recall is V32.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,863.55, subject to an audit of actual invoices. On February 9, 2024, Vehicle #98 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3701
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #98 on February 9, 2024
Department of Administrative Services
Claim dated February 13, 2024
AOS Claim ID: 3701

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,863.55, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: February 13, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#98/Animal
Event Date	February 10, 2024
Summary	Vehicle 41 struck a raccoon. (274998)
Amount Requested	\$5,863.55 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162



Risk, DAS <das.risk@iowa.gov>

Re: 29C20

1 message

Risk, DAS <das.risk@iowa.gov>

Tue, Feb 13, 2024 at 2:40 PM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Correction: this is vehicle 41

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



**Department of
Administrative Services**

On Mon, Feb 12, 2024 at 8:46 AM Risk, DAS <das.risk@iowa.gov> wrote:

Please accept this email as initial 24 hr notification for AON, vehicle 98 struck a raccoon on 2/9/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024003787

Date: (Month/Day/Year)	02-10-24	Time: (Time plus a.m./p.m.)	12:57 a.m.
Vehicle Plate #:	98	Vehicle Mileage:	96,125
Vehicle Description: (Yr/Make/Model/ & Vin#)	2020 DODGE CHARGER VIN # 2C3CDXKT0LH127501		
Assigned To:	Mark Ades	Badge #	98
Driven By:	Mark Ades	Badge #	98
Driver's Lic #:	671WW3953	Damage:	\$5563.55
Vehicle Towed: (Yes / No)	Yes	Towed By:	Bud's Towing Spencer
Towed To:	Ken Borth Auto	Towing Cost:	\$300.00
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

OTHER INFORMATION:

Witnesses:	NONE
Accident Location: (Street/Hwy)	B-40 east of Starling Ave
County:	Obrien
Weather/Road Conditions:	Normal
<p>Narrative: On 10 February, 2024, I; was patrolling westbound on B-40 east of Starling Avenue, in Obrien County, when a raccoon entered my travel path, to close to brake or evade, and I struck the raccoon, almost dead center, obliterating the raccoon as it caused disabling damage to my squad car upon inspection when I got home, driving roughly 2.5 miles home for convenience and completion of my shift. I immediately advised Storm Lake State Radio upon the collision and advised I was going to continue to my residence. Upon inspection I could see that I was leaking antifreeze onto the street. I notified Sgt. Hesse #499 and advised of the situation. Upon inspection in the daylight of the A.M of 02/10/2024, I discovered that the collision with the raccoon had broken front ground effects, plastic under the front and took out my radiator, causing the disabling damage to my squad. I contacted Buds Towing from Spencer and Jim came and towed my squad to Ken Borth Auto Repair in Spencer. My Squad was already scheduled to be repaired on Monday, from a previous raccoon hit in the exact same portion of my vehicle, the older damage has now been covered up by the new damage, you can't even tell where the previous damage was..</p>	
Property Damage other than Vehicles:	NONE
Cost:	\$NONE

Citations Issued To: (List Charge(s) and Statute Code(s))	NONE
--	------

Investigating Officer:	Sgt. Chase Hesse #499
------------------------	-----------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

FEB/10/2024

STATE PATROL

MEB/10/2024

KEN BORTH AUTO BODY
 301 11th St SW, Spencer, IA 51301
 Office: (712) 262-7076
 Fax: (712) 262-7777
 dalekabrick@live.com
 Tax ID: 471534086

Estimate ID
 17191070
 Original

Owner
 State Of Iowa

Appraiser
 Dale Kabrick
 dalekabrick@live.com

Classification
 None

Loss Type Deductible
 Unknown Unknown

2020 Dodge Charger Police Fleet 4 Door Sedan 5.7L 8 Cyl Gas Injected 5 Speed Auto Trans AWD

License #98 VIN 2C3CDXKT0LH127501 Drivable Unknown Odometer 96108

Mitchell Service Code
 911667

Options

Air Conditioning	All Wheel Drive	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights
Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Parking Aid	Electronic Stability Control
First Row Bucket Seat	Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Remote Mirror	Power Steering
Power Windows	Rear Bench Seat	Rearview Camera	Remote Decklid Or Tailgate Release	Second Row Side Airbag With Head Protection
Side Airbags	Smart Key System	Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System
Traction Control/Electronic	Trip Computer			

State Of Iowa | 2020 Dodge Charger Police Fleet

Parts Profile Parts Profile Version
 N/A N/A

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
Front Bumper										
1	AUTO Frt Bumper Cover Assy	Overhaul	Body	4.0#	4.0	Existing				
2	102899 Frt Bumper Cover	Remove / Replace	Body	INC#	4.0	New	68267765AC	1	\$937.00	Yes
3	900501 AM Cover Would Require Two Tone For Applique									

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
4	AUTO Frt Bumper Cover	Refinish Only	Refinish	2.7# C	2.7					
5	100931 Frt Lwr Bumper Grille	Remove / Replace	Body	INC#	0.3	New	68240583AB	1	\$106.00	Yes
6	AUTO Frt Bumper Cover	Remove / Install	Body	INC#	2.0					
7	100948 L Frt Bumper Fog Lamp Opening Cover	Remove / Replace	Body	INC#	0.2	New	68226549AA	1	\$57.10	Yes
Cooling										
8	102481 Cooling Radiator	Remove / Replace	Body	2.4#	2.4	New	68050126AB	1	\$695.00	Yes
9	AUTO Vacuum-Fill & Bleed Cooling System	Remove / Replace	Body	0.6	0.6					
10	102494 Lwr Cooling Radiator Seal	Remove / Replace	Body	0.0	0.0	New	[68050130AB]	1	\$95.95	Yes
11	102456 Cooling Fan Shroud	Remove / Replace	Body	0.4#	1.0	New	68050294AC	1	\$292.00	Yes
A/C / Heater / Ventilation										
12	101057 A/C Condenser/Trans Cooler -M	Remove / Replace	Mechanical	1.3#	1.3	New	68085784AA	1	\$665.00	Yes
13	AUTO Evacuate & Recharge A/C -M	Remove / Replace	Mechanical	1.4	1.4					
Front Inner Structure										
14	100526 Frt Body Lower Tie Bar	Remove / Replace	Body	0.5	0.5	New	5065240AH	1	\$374.00	Yes
15	AUTO Lower Tie Bar	Refinish Only	Refinish	1.0	1.0					
Steering Pump										
16	101195 Steering Return Hose -M	Remove / Replace	Mechanical	0.9	0.9	New	[68217587AC]	1	\$174.00	Yes
Engine / Body Under Covers										
17	101889 Frt Engine Under Cover	Remove / Replace	Body	INC	0.5	New	68231862AA	1	\$315.00	Yes
Additional Costs & Materials										
18	AUTO Hazardous Waste Disposal	Additional Cost							\$5.00*	Yes
19	936001 Towing	Additional Cost							\$300.00*	Yes
Additional Operations										
20	AUTO Clear Coat	Additional Operation	Refinish	1.1	0.0				\$0.00	
21	931127 Pre Repair Scan	Additional Operation	Mechanical	1.0*	0.0				\$0.00	
22	931128 Post Repair Scan	Additional Operation	Mechanical	1.0*	0.0				\$0.00	
23	933003 Tint Color	Additional Operation	Refinish	0.5*	0.0				\$0.00	
24	933021 De-Nib And Finesse	Additional Operation	Refinish	0.5	0.0				\$0.00	
Special / Manual Entry										
25	900500 R&I Grille Guard	Remove / Replace	Body*	1.0*	0.0	New		1	\$0.00*	Yes
26	900500 Modify Bumper For Grille Guard	Remove / Replace	Body*	1.0*	0.0	New		1	\$0.00*	Yes
27	900500 ADD COOLANT	Additional Labor	Mechanical*	0.0*	0.0	Aftermarket New	**Qual Repl Part	1	\$24.00*	Yes

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
28	900500 FREON AND OIL	Remove / Replace	Mechanical*	0.0*	0.0	Aftermarket New	**Qual Repl Part	1	\$55.00*	Yes
29	900500 FLEX ADDITIVE	Remove / Replace	Refinish*	0.0*	0.0	Aftermarket New	** QUAL REPL PART	1	\$10.00*	Yes

* Judgment Item
 T Included in Two Tone Calculation
 # Labor Note Applies
 d Discontinued by Manufacturer

C Included in Clear Coat Calculation
 A Included in Clear Coat and Two Tone Calculation
 r CEG R&R Time Used for this Labor Operation
 [] Verify the part number and price before ordering

Estimate Totals

Labor	Units	Rate	Sublet Add'l Amount	Totals
Body Labor	9.9	\$65.00		\$643.50
Refinish Labor	5.8	\$115.00		\$667.00
Mechanical Labor	5.6	\$80.00		\$448.00
Total Labor	21.3			\$1,758.50
			Taxable	\$1,758.50
			Tax 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Labor Total	\$1,758.50

Parts	Amount	Totals
Taxable Parts	\$3,800.05	\$3,800.05
		Parts Adjustments \$0.00
		Tax 0.0000% \$0.00
		Non-Taxable \$0.00
		Parts Total \$3,800.05

Costs	Amount	Totals
Other Additional Costs	\$305.00	\$305.00
Paint Materials	\$0.00	\$0.00
		Taxable \$305.00
		Tax 0.0000% \$0.00
		Non-Taxable \$0.00
		Costs Total \$305.00

Gross Totals	Amount	Totals
Gross Total	\$5,863.55	\$5,863.55
		Taxable \$5,863.55
		Tax \$0.00
		Non-Taxable \$0.00
		Gross Total \$5,863.55

Adjustments	Amount	Totals
Total Customer Responsibility		\$0.00

Net Estimate Total \$5,863.55

Estimate Event Log

Job Created 2/13/2024 11:29 AM
 Estimate Started 2/13/2024 11:30 AM
 Estimate Printed 2/13/2024 12:40 PM
 Estimate Committed Estimate Not Committed



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,103.10, subject to an audit of actual invoices. On February 23, 2024, Vehicle #1102 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3703
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #1102 on February 23, 2024
Department of Administrative Services
Claim dated February 27, 2024
AOS Claim ID: 3703

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,103.10, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: February 27, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#1102/Animal
Event Date	February 23, 2024
Summary	Vehicle 1102 sustained hail damage. (275769)
Amount Requested	\$3,103.10 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162



Risk, DAS <das.risk@iowa.gov>

AOS # 3703

29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: TOS Executive Council <executivecouncil@fos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Mon, Feb 26, 2024 at 8:53 AM

Please accept this email as initial 24 hr notification for AON, vehicle 1102 struck a deer on the night of 2/23/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

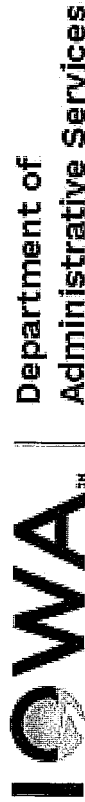
Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>





Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured (per Iowa Code 321.262).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use (per Iowa Code 29C.20).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
Februray 23, 2024	7:30pm	1
County	State	
Marshall	Iowa	

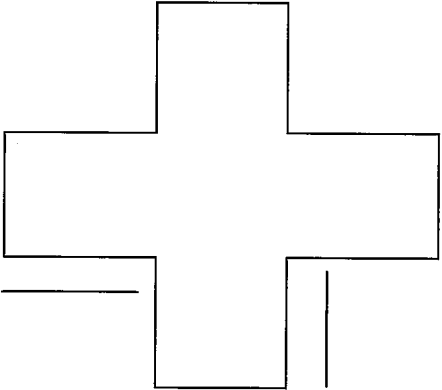
Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Austin Weldon		126 S. Kellogg Ave, Unit 101	
Driver's License No./State		City, State, Zip	
606AW6633/ Iowa		Ames, IA 50010	
Date of Birth	Department	Work Phone	Home Phone
01/21/1996	HHS	515-268-7108	641-425-9296
License Plate No.	VIN	Year, Make, Model	
1102	1C3CCCAB8GN177864	2016 Chrysler 200 Limited	
Estimate (\$) of Damage		Description of Damage	
Less than \$500		Chipped trim panel blew driver's door. Approximately 3 inches width and 3 inches tall.	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
N/A			
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
N/A	
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
N/A	
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
N/A	
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>Driving on Highway 30 westbound towards Ames coming from Cedar Rapids. Merged to the left lane to pass a vehicle. Sopped a deer limbing and crawling across the right lane towards the left lane of traffic. Attempted to slow down and avoid the deer. Ending up driving over the deer. No damage expect a small chumn on the lower trim panel removed belwo the driver seat door. No other vehicles involved. No witnesses.</p>

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	n/a
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	No other cars involved.

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	Austin Weldon
Driver's License No./State	606AW6633/ Iowa
Vehicle Plate No.	1102
Vehicle year, make, model	2016 Chrysler 200 Limited
VIN	1C3CCCAB8GN177864

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 of DAS.Risk@iowa.gov



DON AND SONS BODY SHOP, INC

Expertise/Convenience/Reliability
 1003 E. Lincoln Way, Ames, IA 50010
 Phone: (515) 232-5602

Workfile ID: a5143a2a
 PartsShare: 7Psv9F
 Federal ID: 42-1203162
 State ID: 85-011900
 Federal EPA: Not Needed
 State EPA: Not Needed

Preliminary Estimate

Customer: STATE OF IOWA

Written By: Nick Winkelmann

Insured: STATE OF IOWA
 Type of Loss:
 Point of Impact: 12 Front

Policy #:
 Date of Loss:

Claim #:
 Days to Repair: 0

Owner:
 STATE OF IOWA
 (515) 268-2269 Cell

Inspection Location:
 DON AND SONS BODY SHOP, INC
 1003 E. Lincoln Way
 Ames, IA 50010
 Repair Facility
 (515) 232-5602 Business

Insurance Company:

VEHICLE

2016 CHRY 200 Limited FWD 4D SED 4-2.4L Gasoline Sequential MPI grey

VIN: 1C3CCCAB8GN177869
 License: 1102
 State: IA

Interior Color: black
 Exterior Color: grey
 Production Date: 6/2016

Mileage In: 102,039
 Mileage Out:
 Condition:
 Vehicle Out:
 Job #:

TRANSMISSION

Automatic Transmission

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors

DECOR

Dual Mirrors
 Tinted Glass
 Console/Storage
 Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Alarm
 Message Center
 Steering Wheel Touch Controls
 Telescopic Wheel
 Backup Camera

RADIO

AM Radio
 FM Radio
 Stereo
 Search/Seek
 Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Front Side Impact Air Bags
 Head/Curtain Air Bags
 Hands Free Device

SEATS

Cloth Seats
 Bucket Seats
 Reclining/Lounge Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Clear Coat Paint
 Metallic Paint

OTHER

Traction Control
 Stability Control

Get live updates at www.carwise.com/e/4JmbvU

Preliminary Estimate

Customer: STATE OF IOWA

2016 CHRY 200 Limited FWD 4D SED 4-2.4L Gasoline Sequential MPI grey

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Pre Wash & Degrease vehicle		1	10.00	0.5	
2	#	Repl Pre Repair Diagnostic Scan		1	85.00	0.5 M	
3	#	Rpr Disconnect battery cable				0.3	
4	#	Rpr Seat Belt Inspection				1.0	
5 FRONT BUMPER & GRILLE							
6		O/H front bumper				3.4	
7	<>	Repl Bumper cover w/o frt pk aid	1WZ18TZZAE	1	587.00	Incl.	2.8
8		Add for Clear Coat					1.1
9		R&I Sight shield				Incl.	
10	**	Repl A/M CAPA Lower shield	68210186AC	1	197.00	Incl.	
11	**	Repl A/M Flex Additive		1	10.00	0.2	
12	**	Subl A/M Hazardous Waste		1	10.00		
13 RADIATOR SUPPORT							
14	**	Repl A/M CAPA Underbody shield 2.4 liter	68102931AB	1	157.00	0.6	
15 PILLARS, ROCKER & FLOOR							
16		Repl LT Rocker molding max steel	1VQ09KARAG	1	345.00	1.1	2.1
17		Overlap Major Non-Adj. Panel					-0.2
18		Add for Clear Coat					0.4
19	*	Repl LT Shield bracket rear	68222734AC	1	9.50	0.3	
20	#	Refn Spray Out Test Cards for Two Stage Color Match					1.0
21	**	Repl A/M Clips and supplies		1	30.00		
22	#	Repl Post Repair Diagnostic Scan		1	85.00	0.5 M	
23	#	Clean Car for Delivery		1	20.00	0.5	
24	#	Repl Nib & Buff		1	40.00	0.5	
SUBTOTALS					1,585.50	9.4	7.2

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,585.50
Body Labor	8.4 hrs @	\$ 70.00 /hr	588.00
Paint Labor	7.2 hrs @	\$ 70.00 /hr	504.00
Mechanical Labor	1.0 hrs @	\$ 80.00 /hr	80.00
Paint Supplies	7.2 hrs @	\$ 48.00 /hr	345.60
Subtotal			3,103.10
Grand Total			3,103.10

Preliminary Estimate**Customer: STATE OF IOWA**

2016 CHRY 200 Limited FWD 4D SED 4-2.4L Gasoline Sequential MPI grey

This estimate is based on a visual inspection and does not include additional parts, labor, or any applicable OEM procedures that may be required to complete repairs. Part prices are current and may be subject to a parts price change, dependent upon ordering date.

TOTAL LOSS VEHICLES WILL BE ASSESSED STORAGE FEES. OUTSIDE STORAGE IS \$75/DAY AND INSIDE STORAGE IS \$100/DAY.

Total loss vehicles are also subject to a base administration fee of \$250.00.

Finance charges may apply to unpaid balances.

ALL CREDIT/DEBIT CARD TRANSACTIONS ARE SUBJECT TO A 4% CONVENIENCE FEE.

PARTIAL REPAIRS ARE USUALLY AN OPTION FOR OUR CUSTOMERS IF THEY CHOOSE. DON & SONS WILL NOT ALLOW PARTIAL REPAIRS IF WE DEEM THE VEHICLE TO BE UNSAFE TO DRIVE.

IN THE EVENT THAT THE CUSTOMER CHOOSES NOT TO DO A FULL REPAIR, BUT CHOOSES A PARTIAL REPAIR, DON & SONS WARRANTY IS VOID. PLEASE ASK IF YOU HAVE ANY CONCERNS REGARDING THIS POLICY.

THANK YOU FOR CHOOSING DON & SONS BODY SHOP FOR ALL OF YOUR COLLISION NEEDS! WE APPRECIATE YOUR BUSINESS.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Preliminary Estimate

Customer: STATE OF IOWA

2016 CHRY 200 Limited FWD 4D SED 4-2.4L Gasoline Sequential MPI grey

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PR15, CCC Data Date 02/15/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate

Customer: STATE OF IOWA

2016 CHRY 200 Limited FWD 4D SED 4-2.4L Gasoline Sequential MPI grey

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
10	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1228135C A/M CAPA Lower shield Quote: 2402044055 Expires: 04/11/24	\$ 197.00
14	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1228157C A/M CAPA Underbody shield 2.4 liter Quote: 2402045395 Expires: 04/11/24	\$ 157.00



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation and reimbursement in the amount of \$3,463.89. On December 28, 2023, Vehicle #2616 and #2050 were damaged due to vandalism. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3665
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
LOCAL

Subject: Damages to Vehicle #2613 and 2050 due to Vandalism on December 28, 2023
Department of Administrative Services
Claim dated February 29, 2024
AOS Claim ID: 3665

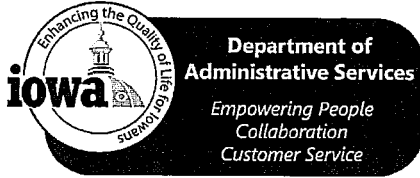
In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and reimbursement in the amount of \$3,463.89. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: February 29, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3665
Vehicle / Event	#2613, 2050/Vandalism
Event Date	December 28, 2023
Summary	Vehicles 2613, 2050 were vandalized. (272990-002, 272990-004)
Amount Requested	\$2,922.47 - 2613 Finals <u>\$ 541.42 - 2050 Final</u> \$3,463.89 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 karl.bubser@iowa.gov
 515-281-3162



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: January 18, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2050, 2613/Vandalism
Event Date	December 28, 2023
Summary	Vehicle 2613, 2050 were vandalized. (272990-002, 272990-004)
Amount Requested	\$2,922.47 - 2613 Estimates <u>\$ 541.42 - 2050 Estimate</u> \$3,463.89 - TOTAL
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162

Proof of Payment, Safelite

2050

2613

Customer Payment		
Customer Address IA DAS FLEET SERVICES IA DAS FLEET SERVICES 109 SE 13TH ST DES MOINES, IA 50319-0000 United States Contact Name Contact Phone Contact Fax	Payment Number	Payment Date
	10125186	13-Feb-2024
	Deposit Date	Maturity Date
	13-Feb-2024	14-Feb-2024
	Customer Bank	Status
		Confirmed
	Credit Card Number	Card Holder Name
	XXXXXXXXXXXX4748	Thongphat Cavan VISA 4748
	Customer Number	Customer Location
	225018	225018

Total Payment Amount	Amount Applied	Amount Unapplied	Amount on Account
USD 13,592.85	13,592.85	0.00	0.00

Date	Activity Type	Activity Status	Amount (USD) Transaction	Original Transaction Amount	Transaction Balance
13-Feb-2024	Invoice	Applied	85.00 01502226692	85.00	0.00
13-Feb-2024	Invoice	Applied	85.00 05503590598	85.00	0.00
13-Feb-2024	Invoice	Applied	85.00 05517642958	85.00	0.00
13-Feb-2024	Invoice	Applied	85.00 05583612383	85.00	0.00
13-Feb-2024	Invoice	Applied	85.00 05583612490	85.00	0.00
13-Feb-2024	Invoice	Applied	144.98 05583612321	144.98	0.00
13-Feb-2024	Invoice	Applied	275.85 05505583290	275.85	0.00
13-Feb-2024	Invoice	Applied	382.22 01526148386	382.22	0.00
13-Feb-2024	Invoice	Applied	399.28 05520648746	399.28	0.00
13-Feb-2024	Invoice	Applied	412.59 05505583287	412.59	0.00
13-Feb-2024	Invoice	Applied	429.45 05530599997	429.45	0.00
13-Feb-2024	Invoice	Applied	435.88 05583612476	435.88	0.00
13-Feb-2024	Invoice	Applied	484.50 01502226297	484.50	0.00
13-Feb-2024	Invoice	Applied	484.50 05507580479	484.50	0.00
13-Feb-2024	Invoice	Applied	484.50 05511612235	484.50	0.00
13-Feb-2024	Invoice	Applied	484.50 05511612400	484.50	0.00

13-Feb-2024	Invoice	Applied	484.50 05520648880	484.50	0.00
13-Feb-2024	Invoice	Applied	484.50 05530599883	484.50	0.00
13-Feb-2024	Invoice	Applied	541.42 01502226058	541.42	0.00
13-Feb-2024	Invoice	Applied	660.86 05505583332	660.86	0.00
13-Feb-2024	Invoice	Applied	756.06 05533603348	756.06	0.00
13-Feb-2024	Invoice	Applied	848.24 01526997407	848.24	0.00
13-Feb-2024	Invoice	Applied	897.00 05508591609	897.00	0.00
13-Feb-2024	Invoice	Applied	988.23 05508591540	988.23	0.00
13-Feb-2024	Invoice	Applied	988.26 05505583229	988.26	0.00
13-Feb-2024	Invoice	Applied	1,046.55 05533603394	1,046.55	0.00
13-Feb-2024	Invoice	Applied	1,053.98 05520648962	1,053.98	0.00
13-Feb-2024	Payment	Confirmed	13,592.85		

Comments

2613 /

272990-002

SAFELITE FULFILLMENT, INC.



CUSTOMER SERVICE CENTER 1-800-835-2257

IF YOU HAVE ANY QUESTIONS REGARDING PAYMENT OF THIS INVOICE: 1-800-835-2092

INVOICE 05533-603394

INVOICE: 01/04/24 BD
ORDERED: 01/02/24 INSTALLED: 01/04/24
W.O. # : 804357 REFERRAL#: 000000
INSURED:
IA DAS FLEET SERVICES
109 SE 13TH ST
DES MOINES IA 50319-0000
PH1:515-725-2243 PH2:

PLEASE REMIT PAYMENT TO:
SAFELITE FULFILLMENT, INC
P.O. BOX 633197
CINCINNATI, OH 45263-3197
PLEASE WRITE INVOICE NUMBER ON CHECK

IA DAS FLEET SERVICES
109 SE 13TH ST
DES MOINES IA 50319

Acct #: 225018

POLICY# :
CLAIM # : 2613
AUTH/VER: CHAD

PO#/REF : NA
LOSS LOC:
LOSS DATE/CAUSE: 01/04/24

Table with columns: QTY, PART #, LIST, SELLING, LABOR, KIT, MATERIAL, EXTENSION. Includes vehicle info (2023 CHEVROLET TRAVERSE) and a summary section with totals (PART TOTAL 661.55, LABOR TOTAL 385.00, SUB-TOTAL 1046.55, SALES TAX 0.00, PAY THIS AMOUNT 1046.55).

ADDITIONAL INFO/CLAIMANT

SERVICED BY: COUNTY/B
SAFELITE AUTOGLASS # 05533
CLIVE IA 50325-0000
SAFELITE TAX ID #: 36-4523816
00462-225018-603394

STORE LIC #:
010324-225018-225018

IA DAS FLEET SERVICES
109 SE 13TH ST
DES MOINES IA 50319

000000020240104742

2050

SAFELITE FULFILLMENT, INC.



CUSTOMER SERVICE CENTER 1-800-835-2257

IF YOU HAVE ANY QUESTIONS REGARDING PAYMENT OF THIS INVOICE: 1-800-835-2092

INVOICE 01502-226058

INVOICE: 01/04/24 BD
ORDERED: 01/02/24 INSTALLED: 01/04/24
W.O. #: 804359 REFERRAL#: 000000
INSURED:
IA DAS FLEET SERVICES
109 SE 13TH ST
DES MOINES IA 50319-0000
PH1:515-725-2243 PH2:

PLEASE REMIT PAYMENT TO:
SAFELITE FULFILLMENT, INC
P.O. BOX 633197
CINCINNATI, OH 45263-3197
PLEASE WRITE INVOICE NUMBER ON CHECK

IA DAS FLEET SERVICES
109 SE 13TH ST
DES MOINES IA 50319

Acct #: 225018

POLICY#:
CLAIM #: 2050
AUTH/VER: CHAD

PO#/REF: 1
LOSS LOC:
LOSS DATE/CAUSE: 01/04/24

Table with columns: QTY, PART #, LIST, SELLING, LABOR, KIT, MATERIAL, EXTENSION. Includes vehicle info (2019 CHEVROLET SUBURBAN) and a summary section with totals for PART, LABOR, SUB-TOTAL, and SALES TAX, ending with 'PAY THIS AMOUNT 541.42'.

ADDITIONAL INFO/CLAIMANT

STORE LIC #:
010324-225018-225018

SERVICED BY: COUNTY/B
SAFELITE AUTOGLASS # 01502
GRIMES IA 50111-0000
SAFELITE TAX ID #: 36-4523816
00462-225018-226058

IA DAS FLEET SERVICES
109 SE 13TH ST
DES MOINES IA 50319

0000000020240104742

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72941385	1	\$122.40	02/28/2024		00002108499
	2024	72941385	2	\$756.40	02/28/2024		00002108499
	2024	72941385	3	\$997.12	02/28/2024		00002108499

First Prev Next Last

Search

▼ Warrant Information

Fiscal Year : Amount :
 Warrant Number : Vendor Customer :
 Line Number : Last Updated :

▼ Issue Information

Issued : Void :
 Document ID : Duplicate :
 Document Line Number : Stop :
 Line Amount :
 Comments :

▼ Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼ Fund Accounting

Fund : Object : Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : Object Class :
 Unit : Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : Revenue Source Class :
 BSA :
 Sub BSA :

▼ Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

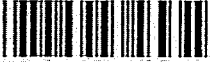
[Top](#)

2613

272990-002

BOB BROWN CHEVROLET

3600 111th Street
 Urbandale, IA 50322 · Use Exit 126 Off I-80/235
 Phone: (515) 278-7844 · Toll Free: (800) 947-3350
 www.bobbrownchevy.com



CUSTOMER NO. 100236		SERVICE ADVISOR 3110 SCOTT E MATLAGE		TAG NO. T8000	INVOICE DATE 30JAN24	INVOICE NO. 1427253
IOWA PBS 6450 CORPORATE DR JOHNSTON, IA 50131-7700		HOURLY RATE 169.99	LICENSE NO.	PO NO.	COLOR WHITE	NO. STOCK / STOCK NO.
		YEAR/MAKE/MODEL 23 CHEVROLET TRAVERSE			MILEAGE IN 9583	MILEAGE OUT 9583
		VEHICLE IDENTIFICATION NO. 1GNEVLKW1PJ228000			PROD. DATE	IN SERVICE DATE 07JUN23
EMAIL ADDRESS		CELL PHONE		PROMISED 18:00 31JAN24	R.O. DATE 24JAN24	WAR EXP.
TEL HOME 515-707-1143	TEL BUSINESS EXT. 515-707-1143	COMMENTS				

A REPAIR PER ESTIMATE UNIT#2613

96 BODY REPAIR

3171 CB		122.40	122.40
1 84023477 HOOD	958.20	958.20	958.20
6 20064875 RETAINER	5.82	5.82	34.92

PARTS: 993.12 LABOR: 122.40 OTHER: 0.00 TOTAL LINE A: 1115.52

B BODY REFINISH

95 BODY REFINISH

3286 PEDERSEN, JEFFREY M LIC#: N

CBP 421.60 421.60

PM PAINT AND MATERIAL 338.80 338.80

PARTS: 0.00 LABOR: 421.60 OTHER: 338.80 TOTAL LINE B: 760.40

STATE OF IOWA TO PAY BOB BROWN DIRECTLY, TOTAL 1875.92

*Thank you -
 We appreciate your business!*

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND WHAT SOEVER AS TO THE MERCHANTABILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.

X _____
 CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	544.00
PARTS	993.12
GAS, OIL, LUBE	0.00
SUBLET REPAIRS	0.00
MISC/ENVIRONMENTAL CHARGES	338.80
TOTAL CHARGES	1875.92
LESS DISCOUNT/INSURANCE	0.00
SALES TAX	0.00
PLEASE PAY THIS AMOUNT	1875.92

3664

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
12/28/2023	Overnight	1
County	State	
Polk	IA	

Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
NA		6450 Corporate Drive	
Driver's License No./State		City, State, Zip	
NA		Johnston, IA 50131	
Date of Birth	Department	Work Phone	Home Phone
NA	NA	NA	NA
License Plate No.	VIN	Year, Make, Model	
2613	1GNEVLK1PJ228000	2023 CHEVROLET TRAVERSE	
Estimate (\$) of Damage		Description of Damage	
\$1500		Front windshield is cracked and needs to be replaced. Hood dented in 2 spots. The car was vadalized in Iowa PBS parking lot overnight.	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
NA		NA	
Driver's License No./State		City, State, Zip	
NA		NA	
Date of Birth	Work Phone	Home Phone	License Plate No.
NA	NA	NA	NA
Description of Damage			
NA			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
NA	NA
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
NA	NA
Vehicle No. 2/ Name and Address	Describe Injuries
NA	NA
Witness	
Name	Address/Phone
NA	NA
Name	Address/Phone
NA	NA

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>Vehicle windshield was cracked by vandals, who also left 2 dents in the hood while it sat in its usual spot overnight in the IowaPBS parking lot at 6450 Corporate Drive in Johnston Iowa. Johnston police apprehended the suspects and have an active investigation going.</p> <p>Johnston PD Contact Info: Officer Josh Seinkiewicz Case #1919</p>

30004

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
12/28/2023	Overnight	1
County	State	
Polk	IA	

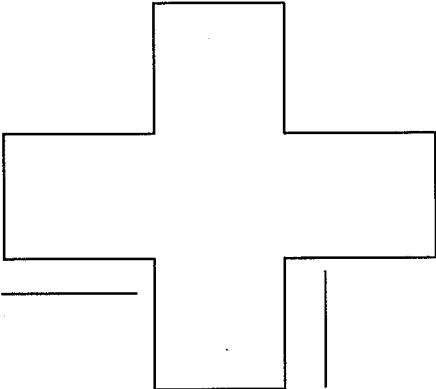
Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
NA		6450 Corporate Drive	
Driver's License No./State		City, State, Zip	
NA		Johnston, IA 50131	
Date of Birth	Department	Work Phone	Home Phone
NA	NA	NA	NA
License Plate No.	VIN	Year, Make, Model	
2050	1GNSKKECXKR285765	2019 CHEVROLET SUBURBAN	
Estimate (\$) of Damage		Description of Damage	
\$500		Front windshield is shattered and needs to be replaced. The car was vadalized in Iowa PBS parking lot overnight.	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
NA		NA	
Driver's License No./State		City, State, Zip	
NA		NA	
Date of Birth	Work Phone	Home Phone	License Plate No.
NA	NA	NA	NA
Description of Damage			
NA			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
NA	NA
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
NA	NA
Vehicle No. 2/ Name and Address	Describe Injuries
NA	NA
Witness	
Name	Address/Phone
NA	NA
Name	Address/Phone
NA	NA

Accident Diagram	
<p>Complete diagram below, include a description of what happened. Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers. Use number 1 to indicate the State vehicle.</p>	
	<p>Vehicle windshield was shattered by vandals while it sat in the IowaPBS parking lot at 6450 Corporate Drive in Johnston Iowa. Johnston police apprehended the suspects and have an active investigation going. Case # is</p>



272990-002
2613
Glass Estimate

Aubrey, Chad <chad.aubrey@iowapbs.org>

Safelite AutoGlass Service Reminder - Work Order #01502-804357

1 message

Safelite AutoGlass <noreply@t.safelite.com>

Tue, Jan 2, 2024 at 10:46 AM

Reply-To: Safelite AutoGlass <reply-fe8a1078706d077c72-516_HTML-1254571128-7225942-125722@t.safelite.com>

To: chad.aubrey@iowapbs.org



You're on the books!

YOUR APPOINTMENT DETAILS

Thursday, January 4

Please arrive by 1:00 PM at

8580 Hickman Rd, Clive, IA 50325.

Work order number: 01502-804357

Questions or edit your appointment: Call (515) 246-3604

About your appointment



Waiting space is limited. If possible, please pick up your vehicle later.



Please arrive at least 10 minutes before your appointment to check-in.



Make sure to sign up for important service texts at **mysafelite.com.**

Order details

Parts and labor

\$746.55

ADAS Recalibration	\$300.00
<hr/>	
Subtotal	\$1,046.55
Sales tax	\$0.00
Total	\$1,046.55

Payment due at the time of service



Just a few important things to know:

- ✔ To ensure the safety of our technicians, please remove any dangerous materials such as weapons, needles, or hazardous chemicals from your vehicle before service.
- ✔ To prepare for recalibration service, please remove heavy cargo from your vehicle's trunk, make sure the gas tank is at least ¼ full, and ensure all tires are properly inflated. We may need to drive your vehicle.
- ✔ Your technician will keep you updated with timely notifications regarding your service before and during your appointment.



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2050 Estimate

272990-004

Section 6, Item K.



Aubrey, Chad <chad.aubrey@iowapbs.org>

Safelite AutoGlass Service Reminder - Work Order #01502-804359

1 message

Safelite AutoGlass <noreply@t.safelite.com>

Tue, Jan 2, 2024 at 10:52 AM

Reply-To: Safelite AutoGlass <reply-fe8a1078706d077c72-516_HTML-1254571128-7225942-125744@t.safelite.com>

To: chad.aubrey@iowapbs.org



You're on the books!

YOUR APPOINTMENT DETAILS

Thursday, January 4

Your technician will arrive between 8:00 AM - 12:00 PM CST at

6450 Corporate Dr, Johnston, IA 50131.

Work order number: 01502-804359

Questions or edit your appointment: Call (515) 246-3604

About your appointment



We'll need your keys. If you'd like, just leave them on the dash.



If inclement weather is expected, be prepared to supply proper cover for your tech.



Make sure to sign up for important service texts at **mysafelite.com**.

Order details

Parts and labor	\$541.42
<hr/>	
Subtotal	\$541.42
Sales tax	\$0.00
Total	\$541.42

Payment due at the time of service



Just a few important things to know:

- ✔ To ensure the safety of our technicians, please remove any dangerous materials such as weapons, needles, or hazardous chemicals from your vehicle before service.
- ✔ Your technician will need at least five feet of space on all sides of your vehicle to complete your service. If your vehicle is parked in a covered location, your technician will need seven feet of clearance.
- ✔ In the case of severe weather conditions, your appointment may be rescheduled. We'll contact you if rescheduling is necessary.
- ✔ Your technician will keep you updated with timely notifications regarding your service before and during your appointment.



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BOB BROWN CHEVROLET
3600 111TH ST, URBANDALE, IA 50322
Phone: (515) 278-7866
FAX: (515) 278-7808

Workfile ID: da8c...6
PartsShare: 7K...7
Federal ID: 42-0846



Preliminary Estimate

Customer: STATE OF IOWA (PBS)

Job Number:

Written By: Scott Matlage

Insured: STATE OF IOWA (PBS) Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact:

Owner: STATE OF IOWA (PBS)
Inspection Location: BOB BROWN CHEVROLET
3600 111TH ST
URBANDALE, IA 50322
Repair Facility
(515) 278-7866 Business
Insurance Company:

VEHICLE

2023 CHEV Traverse LS AWD (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection WHITE

VIN: 1GNEVLKW1PJ228000 Interior Color: Mileage In: 9,583 Vehicle Out:
License: 2613 Exterior Color: WHITE Mileage Out:
State: IA Production Date: 3/2023 Condition: Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Body Side Moldings
Privacy Glass
Console/Storage

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Rear Window Wiper
Climate Control
Dual Air Condition
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection
Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Communications System

Hands Free Device
Xenon or L.E.D. Headlamps
Blind Spot Detection
Lane Departure Warning

SEATS

Cloth Seats
Bucket Seats
3rd Row Seat

WHEELS

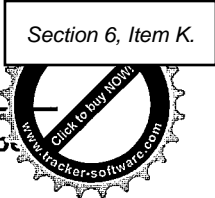
Aluminum/Alloy Wheels

PAINT

Clear Coat Paint

OTHER

Signal Integrated Mirrors



Preliminary Estimate

Customer: STATE OF IOWA (PBS)

Job Number

EV Traverse LS AWD (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		HOOD					
2	Repl	Hood	84023477	1	958.20	1.7	3.0
3		Add for Clear Coat					1.2
4		Add for Underside(Complete)					1.5
5	Repl	Insulator retainer	20064875	6	34.92		
6	#	Refn Tint Paint					0.5
7	#	Subl Hazardous Waste Disposal		1	4.00 T		
SUBTOTALS					997.12	1.7	6.2

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			993.12
Body Labor	1.7 hrs @	\$ 72.00 /hr	122.40
Paint Labor	6.2 hrs @	\$ 0.00 /hr	0.00
Paint Supplies	6.2 hrs @	\$ 122.00 /hr	756.40
Miscellaneous			4.00
Subtotal			1,875.92
Grand Total			1,875.92

MyPriceLink Estimate ID / Quote ID:

1172186028279078912 / 132807499

THIS ESTIMATE IS BASED ON A VISUAL INSPECTION AND DOES NOT INCLUDE ADDITIONAL PARTS OR LABOR THAT MAY BE REQUIRED TO COMPLETE REPAIRS. PART PRICES ARE SUBJECT TO INVOICE.

****WE OFFER A LIMITED LIFETIME WARRANTY FOR AS LONG AS THE CUSTOMER OWNS THE VEHICLE****

Preliminary Estimate

Job Number



Customer: STATE OF IOWA (PBS)

2023 EV Traverse LS AWD (Fleet) 4D UTV 6-3.6L Gasoline Direct Injection WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GM18, CCC Data Date 12/15/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
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HON. PAUL D. PATE
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AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,149.92, subject to an audit of actual invoices. On February 19, 2024, Vehicle #27 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3704
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #27 on February 19, 2024
Department of Administrative Services
Claim dated February 29, 2024
AOS Claim ID: 3704

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,149.92, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: February 29, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#27/Animal
Event Date	February 19, 2024
Summary	Vehicle 27 struck a raccoon. (275445)
Amount Requested	\$2,149.92 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162

A05 # 3704

Risk, DAS <das.risk@iowa.gov>



29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Mariah Fucaloro <mariah.fucaloro@iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Wed, Feb 21, 2024 at 9:59 AM

Vehicle 27 struck a raccoon on 2/19/24. Can this be accepted? Initial 24 hr notification was sent to the department on 2/20 but Risk did not receive an email until 2/21. Vehicle damage report is attached.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024004648

Date: (Month/Day/Year)	2/19/2024	Time: (Time plus a.m./p.m.)	8:30 PM
Vehicle Plate #:	27	Vehicle Mileage:	38,348
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 Dodge Charger Vin # 2C3CDXKG6NH256364		
Assigned To:	Trp. Allen	Badge #	27
Driven By:	Trp. Allen	Badge #	27
Driver's Lic #:	339AE6155	Damage:	\$2149.92
Vehicle Towed: (Yes / No)	NO	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$0
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	Trooper Brian Smith		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Interstate 80 @ Mile Marker 282
County:	Scott County
Weather/Road Conditions:	Clear/Dry
On 02/19/2024 at approximately 2030 hours, Trooper Allen, was traveling westbound on Interstate 80 near mile marker 282 when he struck a raccoon running across the roadway. The mileage on his patrol vehicle was at approximately 38,348 miles during the incident and Trooper Brian Smith was riding with him at the time.	
Property Damage other than Vehicles:	None
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	Sgt. Saldivar # 281
------------------------	---------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:
2024004648

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 02/19/2024	Time of Accident 20:30 Hrs.	County SCOTT - 82	Accident occurred within corporate limits of (city)	
Driver's Name - Last ALLEN			First THOMAS	Middle JOHN
Address 22365 20TH AVE.			City STOCKTON	State IA Zip 52769
Date of Birth 04/24/1995	Driver's License Number 339AE6155	CDL Yes No <input type="radio"/> <input checked="" type="radio"/>	Citation Charge 1	Citation Charge 2
Male <input checked="" type="radio"/> Female <input type="radio"/>	State IA	Class C	Endorsements LPS	Restrictions 3EKM
Alcohol Test Given: 1			Test Results:	Drug Test Given: 1
Owner's Name - Last STATE OF IOWA			First	Middle
Address 22365 20TH AVE.			City STOCKTON	State IA Zip 52769
License Plate No. 27	State IA	Year 2024	VIN: 2C3CDXKKG6NH256364	Color GRY Year 2020
Trailer Plate No.	State	Year	VIN:	Make DODG Model CHARGER Style 4DR
Insurance Company Name STATE OF IOWA		Insurance Co. Phone Number		Insurance Policy Number
Initial Travel Direction	Veh. Act.	Veh. Config.	Cargo Body Type	Veh. Defect
		01	01	Point of Initial Impact
Special Veh. Func.	Emergency Status	Bus Use	Driver Condition	Vision Obscured
				88
Contribution Circumstances Driver (up to two)		Driver Distractions		
		02		
Traffic Controls	Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event
				Second Event
				Third Event
				Fourth Event
				Most Harmful Event
Carrier Name/Lessee				
Street Address			City	State Zip Code
Number of Axles	Gross Vehicle Weight Rating		US DOT Number	MC Number
				Underride/Override
Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class
				Haz Mat Name
Trailer Plate:	State	Year	VIN	
Trailer Plate:	State	Year	VIN	
Converter Dolly	Dolly Plate:	State	Plate Year	VIN
DRIVER OF UNIT 1		Phone Number: (563) 284-9501	Sex	Injury Status
		Transported to:	Seating Position	Occupant Protection
			Airbag Deployment	Ejection
			Ejection Path	Trapped/extracted
			Source of Transport	Discal scene/enroute
				01 01
Name		Phone Number	DOB:	
Address		Transported to:		Transported by:
Name		Phone Number	DOB:	
Address		Transported to:		Transported by:
Name		Phone Number	DOB:	
Address		Transported to:		Transported by:
Name		Phone Number	DOB:	
Address		Transported to:		Transported by:

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:
2024004648

L O C A T I O N	Date of Accident 02/19/2024	Time of Accident 20:30 Hrs.	County SCOTT - 82	Accident occurred within corporate limits of (city)	Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>
	Literal Description I 80 W @ 282 MILE MARKER				County: 82	Route:
	If accident occurred outside of city limits show general vicinity N NE E SE S SW W NW ○○○○○○○○○○ of nearest city				X Coordinate: 680749.25	
	On Road, Street or Highway: _____ At Intersection with: _____				Y Coordinate: 4611035	
Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of				If Divided Highway, Provide Route (Cardinal) Travel Direction		
N NE E SE S SW W NW ○○○○○○○○○○ and ○○○○○○○○○○				NB SB EB WB ○ ○ ○ ○		
Milepost Number _____ Or Definable intersection, bridge, or railroad crossing						

ACCIDENT ENVIRONMENT				ROADWAY CHARACTERISTICS							
Location of First Harmful Event		Weather Conditions (up to two)		Major Contributing Circumstances Environment							
Manner of Crash/Collision		Surface Conditions		Roadway				Type of Roadway Junction/Feature			
Light Conditions				FRA No.							

First Harmful Event (Crash) 31	WORKZONE RELATED? <input type="radio"/> Yes <input type="radio"/> No	Activity	Location	Type	Workers Present	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Details of Vehicle
Name 001	Phone Number	DOB:														
Address:	Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes	No									
Transported to:	Transported by:															
Name	Phone Number	DOB:														
Address:	Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes	No									
Transported to:	Transported by:															

N O N M O T O R I S T S	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage		
	Owner's Last Name	First Name	Middle Name	Phone Number	
	Address	City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown
	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage		
Owner's Last Name	First Name	Middle Name	Phone Number		
Address	City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown	

N O N P R O P E R T Y C Y C L E D A M A R G	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date 02/19/2024	Incident Clearance Date 02/19/2024	
Signature of Officer SERGEANT D SALDIVAR	Badge Number 281	Time Officer Notified of Accident 20:30 Hrs.	Roadway Clearance Time 20:30 Hrs.	Incident Clearance Time 20:30 Hrs.
Name of Agency IOWA STATE PATROL - DIST 12	Date of Report 02/19/2024	Time Officer Arrived At Scene 20:30 Hrs.	Total Roadway Clearance Time 000:00	Total Incident Clearance Time 000:00
Report Reviewed By	Date of Review	Investigation made at scene? Y <input checked="" type="radio"/> N <input type="radio"/>	T.I. No.	Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

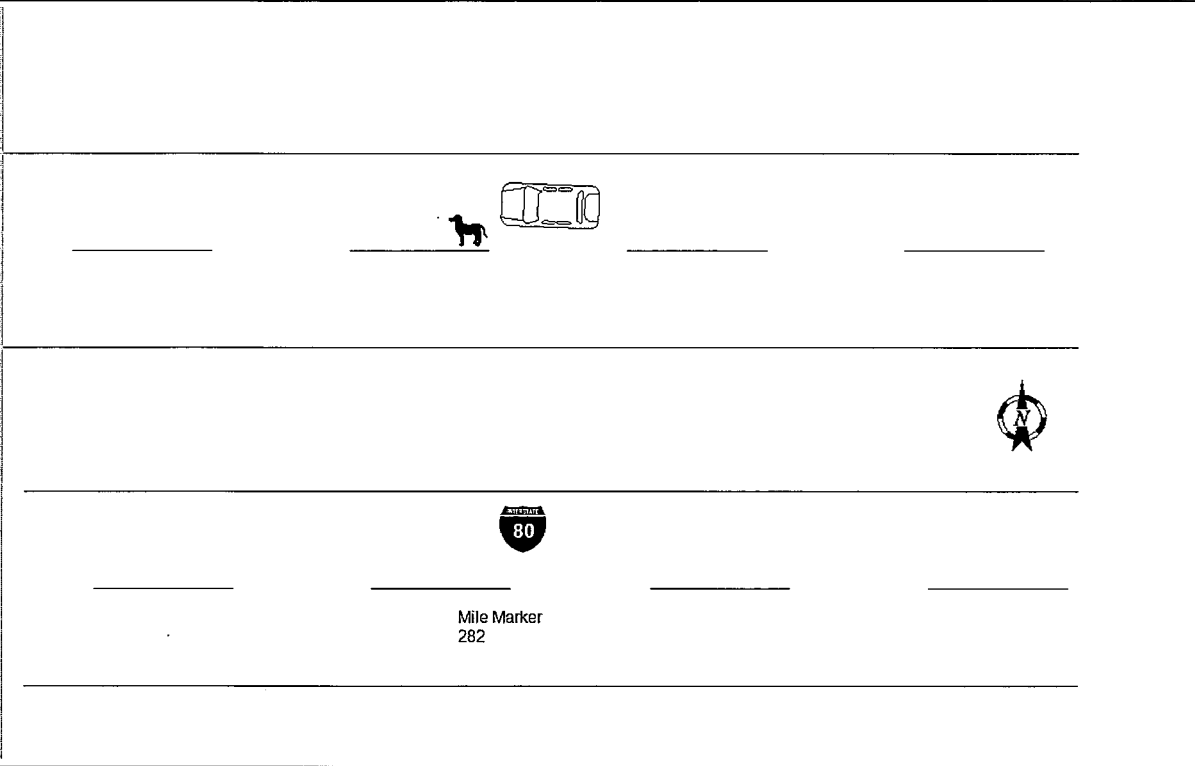
Form 4433003 (11-13)

Law Enforcement Case Number:

2024004648

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
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Unit on was west bound on I-80 and struck a raccoon.



MEMORANDUM

TO: SERGEANT SALDIVAR
FROM: TRP. THOMAS ALLEN
DATE: 02/19/2024
SUBJECT: VEHICLE DAMAGE DUE TO RACCOON HIT

On 02/19/2024 at approximately 2030 hours, I, Trooper Allen, was traveling westbound on Interstate 80 near mile marker 282 when I struck a raccoon running across the roadway. The mileage on my patrol vehicle was at approximately 38,348 miles during the incident and Trooper Brian Smith was riding with me at the time.



DURANT COLLISION REPAIR

durantcollision@iowatelecom.net
1303 5th St, P O Box 638, DURANT, IA 52747
Phone: (563) 785-6353
FAX: (563) 785-6659

Workfile ID: 0d5a
PartsShare: 7NY5pG
Federal ID: 202958038
State ID: 116006756

Section 6, Item L.

Preliminary Estimate

Customer: Iowa State Patrol

Written By: Craig Moeller

Insured: Iowa State Patrol Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact: 11 Left Front

Owner: Iowa State Patrol
22365 20th Ave.
Stockton, IA 52769
(563) 284-9501 Day

Inspection Location: DURANT COLLISION REPAIR
1303 5th St
P O Box 638
DURANT, IA 52747
Repair Facility
(563) 785-6353 Business

Insurance Company:

VEHICLE

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

VIN: 2C3CDXKG6NH256364 Interior Color: Mileage In: 38,451 Vehicle Out:
License: 27 Exterior Color: gray Mileage Out:
State: IA Production Date: 11/2022 Condition: Good Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel

RADIO

Climate Control
Backup Camera
Parking Sensors

AM Radio

FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Get live updates at www.carwise.com/e/4J6j4w

Preliminary Estimate

Customer: Iowa State Patrol

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	* <>	Repl Bumper cover	68267765AC	1	<u>645.19</u>	Incl.	3.4
4		Add for Clear Coat					1.4
5	#	R&I PUSH BAR AND WRAP				2.0	
6	#	R&I APPLIQUE					
		Note: TO BE PAINTED BLACK					
7	#	Rpr ADD FOR 2 TONE					1.2
8		Repl LT Air duct	68214813AA	1	66.60		
9		R&I License bracket				0.1	
10		RADIATOR SUPPORT					
11	*	Repl Front shield w/police	68231862AA	1	<u>251.93</u>	Incl.	
12		FRONT LAMPS					
13		Repl LT Fog lamp bezel halogen	68226543AA	1	27.20	Incl.	
14	**	A/M ***** ADD-ONS *****		1			
15	#	Repl Cover Car		1	10.00		
16		VEHICLE DIAGNOSTICS					
17	*	Pre-repair scan		1		m 0.5 M	
18	*	Post-repair scan		1		m 0.5 M	
SUBTOTALS					1,000.92	6.5	6.0

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,000.92
Body Labor	5.5 hrs @	\$ 68.00 /hr	374.00
Paint Labor	6.0 hrs @	\$ 115.00 /hr	690.00
Mechanical Labor	1.0 hrs @	\$ 85.00 /hr	85.00
Subtotal			2,149.92
Grand Total			2,149.92
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			2,149.92

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Iowa State Patrol

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 02/15/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehide dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: Iowa State Patrol

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
3	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68267765AC Bumper cover Quote: 1775793275 Expires: 03/20/24	\$ 645.19
11	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68231862AA Front shield w/police Quote: 1775863035 Expires: 03/20/24	\$ 251.93

Customer: Iowa State Patrol

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

ALTERNATE PARTS USAGE

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI gray

VIN: 2C3CDXKKG6NH256364 Interior Color: Mileage In: 38,451 Vehicle Out:
License: 27 Exterior Color: gray Mileage Out:
State: IA Production Date: 11/2022 Condition: Good Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	0	1
Optional OEM	Automatically List	0	0
Reconditioned	Automatically List	0	0
Recycled	N/A	0	0

DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2022	Color:	gray	License Plate:	27	Production Date:	11/2022
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	38,451
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG6NH256364	Condition:	Good



2/20/2024
Comments: VINTAG



2/20/2024
Comments: LF



2/20/2024
Comments: LR



2/20/2024
Comments: RR



2/20/2024
Comments: RF



2/20/2024
Comments:

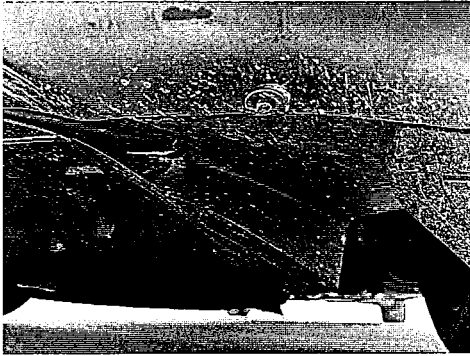
DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

Image Report

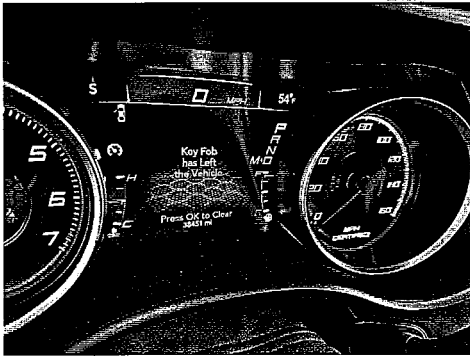
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2022	Color:	gray	License Plate:	27	Production Date:	11/2022
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	38,451
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG6NH256364	Condition:	Good



2/20/2024
Comments: FRT UNDERCOVER



2/20/2024
Comments:



2/20/2024
Comments: MILEAGE 38,451



2/20/2024
Comments: VINTAG



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,452.65, subject to an audit of actual invoices. On February 26, 2024, Vehicle #2057 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3702
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #2057 on February 26, 2024
Department of Administrative Services
Claim dated March 7, 2024
AOS Claim ID: 3702

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,452.65, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: March 7, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#2057/Animal
Event Date	February 26, 2024
Summary	Vehicle 2057 struck a deer. (276455)
Amount Requested	\$3,452.65 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



A05# 3702

Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov> Mon, Feb 26, 2024 at 10:53 AM
Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 2057 struck a deer on 2/26/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>





Department of Administrative Services
DAS Fleet Services- Risk Management
109 SE 13th St
Des Moines, IA 50319

Vehicle Accident Report Form

- Render aid or assistance to the injured (per Iowa Code 321.262).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or DAS.Risk@iowa.gov), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use (per Iowa Code 29C.20).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to DAS.Risk@iowa.gov.
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

Vehicle Accident Report

Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
2/26/24	8:45 AM	1
County	State	
Lucas	Iowa	

Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Greg Schmitt		28248 415th St	
Driver's License No./State		City, State, Zip	
199CC4865		Russell, IA 50238	
Date of Birth	Department	Work Phone	Home Phone
06/06/1972	Natural Resources	641-203-6185	319-572-2340
License Plate No.	VIN	Year, Make, Model	
2057	1GC2KUEY9JZ261942	2018, Chevrolet, Silverado	
Estimate (\$) of Damage		Description of Damage	
3,452.65		Deer hit drivers side of truck bed. 2 big dents on the box and taillights broken.	

Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)

Owner's Name, Address and Phone	Description of Property Damaged

Injured Persons (attach additional sheets if necessary)

Vehicle No. 1/ Name and Address	Describe Injuries

Vehicle No. 2/ Name and Address	Describe Injuries

Witness

Name	Address/Phone

Name	Address/Phone

Accident Diagram

Complete diagram below, include a description of what happened.
 Use the outline below to sketch the scene of your accident, writing in street or highway names or numbers.
 Use number 1 to indicate the State vehicle.

Southbound south of T intersection of 430th St. (east) and 280th Ave (north/south) about 175 yards. Deer emerged from the east side heading west. Deer ran into driver side of 2057. 2 big dents on the box of truck and broken tail light. 8:45 am.

Accident Information Exchange Sheet

Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

Complete the next section, tear at the dotted line and give to the other party involved.

State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.
If you have any questions regarding an accident, please contact
DAS Fleet Services at 515-281-3162 of DAS.Risk@iowa.gov

SMITH BODY & FRAME

Mailing: 20521 510TH ST, Shop: 420 Albia RD,
CHARITON, IA 50049
Phone: (641) 774-5008

Workfile ID: e8f69e74
PartsShare:
Federal ID:
State ID: 159004571

Section 6, Item M.

Preliminary Estimate

Customer: Dnr State Iowa

Job Number:

Written By: Bruce Smith

Insured: Dnr State Iowa

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact: 08 Left Qtr Post (Left Side)

Owner:

Dnr State Iowa
(641) 203-6185 Cell

Inspection Location:

SMITH BODY & FRAME
Mailing: 20521 510TH ST
Shop: 420 Albia RD
CHARITON, IA 50049
Repair Facility
(641) 774-5008 Business

Insurance Company:

VEHICLE

2018 CHEV Silverado 2500 HD Work Truck Doublecab 158.1" WB 4WD 4D LONG 8-6.6L Turbocharged Diesel Direct Injection

VIN: 1GC2KUEY9JZ261942

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color:

Mileage Out:

State: IA

Production Date: 2/2018

Condition:

Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows

Power Locks

DECOR

Dual Mirrors

Tinted Glass

CONVENIENCE

Air Conditioning

Tilt Wheel

Cruise Control

Message Center

Backup Camera

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Traction Control

Stability Control

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

Positraction

SEATS

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Preliminary Estimate

Section 6, Item M.

Customer: Dnr State Iowa

Job #

2018 CHEV Silverado 2500 HD Work Truck Doublecab 158.1" WB 4WD 4D LONG 8-6.6L Turbocharged Diesel Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		PICK UP BOX					
2	Repl	LT Outer panel Chevrolet	23455439	1	931.05	12.5	3.9
3		Add for Clear Coat					1.6
4		Add for Inside					1.8
5	Repl	LT Wheelhouse Chevrolet	23201348	1	173.27	3.3	1.0
6	Repl	LT Decal "4X4" Chevrolet	84297543	1	46.33	0.3	
7		REAR LAMPS					
8	**	Repl A/M LT Tail lamp assy	84288722	1	260.00	Incl.	
9	#	Subl Hazardous waste removal		1	4.00 T		
10	#	r&r hitch		1		3.0	
11	#	Repl Cover Car		1	10.00 T	0.2	
12	#	Repl Corrosion protection primer		1	10.00 T	0.5	
SUBTOTALS					1,434.65	19.8	8.3

NOTES

Prior Damage Notes:
no prior damage

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,410.65
Body Labor	19.8 hrs @	\$ 60.00 /hr	1,188.00
Paint Labor	8.3 hrs @	\$ 60.00 /hr	498.00
Paint Supplies	8.3 hrs @	\$ 40.00 /hr	332.00
Miscellaneous			24.00
Subtotal			3,452.65
Grand Total			3,452.65
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			3,452.65

MyPriceLink Estimate ID / Quote ID:

1191440463362531328 / 134371967

Customer: Dnr State Iowa

2018 CHEV Silverado 2500 HD Work Truck Doublecab 158.1" WB 4WD 4D LONG 8-6.6L Turbocharged Diesel Direct Injection

State of Iowa Parts Disclosure

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURE OF YOUR VEHICLE.

The limit of your coverage is the actual cash value of your auto or its damaged parts at the time of loss. Fair market value, age and condition of your damaged vehicle will be considered when determining the actual cash value of a loss. Certain parts lose value or depreciate because of age, condition, and/or wear and tear. Betterment is the increase in value of a vehicle or any of its parts as a result of replacing certain parts damaged in a loss. If the replacement of certain parts results in an increase in value to your vehicle or any of its parts, a deduction for betterment may be made to your loss payment to reflect the actual cash value you are owed under your policy.

CAPA=Certified Automotive Parts Association

NSF=NSF International Certified Part

AQRP = Assured Quality Replacement Parts

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Dnr State Iowa

2018 CHEV Silverado 2500 HD Work Truck Doublecab 158.1" WB 4WD 4D LONG 8-6.6L Turbocharged Diesel Direct Injection

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GH15, CCC Data Date 02/15/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Preliminary Estimate**Customer: Dnr State Iowa****Job Number:**

2018 CHEV Silverado 2500 HD Work Truck Doublecab 158.1" WB 4WD 4D LONG 8-6.6L Turbocharged Diesel Direct Injection

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
8	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#GM2800293 A/M LT Tail lamp assy Quote: 2401665964 Expires: 04/11/24	\$ 260.00



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$6,934.20, subject to an audit of actual invoices. On March 14, 2024, Vehicle #63 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3714
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #63 on March 14, 2024
Department of Administrative Services
Claim dated March 15, 2024
AOS Claim ID: 3714

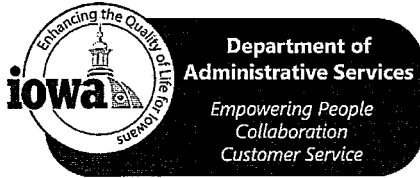
In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,934.20, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: March 15, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#63/Animal
Event Date	March 14, 2024
Summary	Vehicle 63 stuck a deer. (276927)
Amount Requested	\$6,934.20 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in black ink, appearing to read "K. Bubser".

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Mar 14, 2024 at 8:05 AM

Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 63 struck a deer on 3/14/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



Department of
Administrative Services

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024006524

Date: (Month/Day/Year)	3/14/2024	Time: (Time plus a.m./p.m.)	6:33 am
Vehicle Plate #:	HTF372	Vehicle Mileage:	29646
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022/Dodge/Charger/2C3CDXKG6NH236227		
Assigned To:	Davenport	Badge #	63
Driven By:	Davenport	Badge #	63
Driver's Lic #:	265DD5359	Damage:	\$6,934.20
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	N/A		
Occupants: (Other than driver)	N/A		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt:	(Yes/No)		

OTHER INFORMATION:

Witnesses:	N/A
Accident Location: (Street/Hwy)	P13 just north of D46
County:	Calhoun County
Weather/Road Conditions:	Cloudy, Raining/Wet
** Please Include narrative of events here**	
On 03/14/2024, at approximately 06:33, a deer entered the roadway from the west ditch and struck Trooper Davenport's patrol vehicle on the front passenger side, then flipped and hit both of his passenger doors. He was travelling south bound on P13 just north of D46 in Calhoun County.	
Property Damage other than Vehicles:	None
Cost:	\$ N/A
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	Sgt. Hobart
------------------------	-------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

August 2018

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:
2024006524

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 03/14/2024		Time of Accident 06:33 Hrs.		County CALHOUN - 13		Accident occurred within corporate limits of (city)								
UNIT	Driver's Name - Last DAVENPORT					First JESSE			Middle MILES					
	Address 1961 LOUISE RIDGE RD					City FORT DODGE			State IA	Zip 50501				
	Date of Birth 03/20/1993		Driver's License Number 265DD5359		CDL Yes <input type="radio"/> No <input checked="" type="radio"/>	Citation Charge 1			Citation Charge 2					
	Male <input checked="" type="radio"/> Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions	Citation Charge 3			Citation Charge 4					
	Alcohol Test Given: 1		Test Results:	Drug Test Given: 1	Test Result:	Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>	Reason for Re-Exam Request:							
	Owner's Name - Last STATE OF IOWA					First			Middle					
	Address 109 SE 13TH ST					City DES MOINES			State IA	Zip 50319				
	License Plate No. HTF372	State IA	Year 2024	VIN: 2C3CDXKG6NH236227		Color MAR	Year 2022	Make DODG	Model CHARGER POLI	Style 4D				
	Trailer Plate No.	State	Year	VIN:		Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$4,000.00				
	Insurance Company Name STATE OF IOWA					Insurance Co. Phone Number		Insurance Policy Number						
Initial Travel Direction 03		Veh. Act. 01	Veh. Config. 01	Cargo Body Type 01	Veh. Defect 01	Point of Initial Impact 02	Most Damaged Area 02	Extent of Damage 2	Total Occ. in Veh. 1					
Special Veh. Func 02	Emergency Status 04		Bus Use	Driver Condition 01	Vision Obscured 01	Contributing Circumstances Driver (up to two) 88		Driver Distractions 02	Speed Limit 55					
Traffic Controls 01	Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event 31	Second Event	Third Event	Fourth Event	Most Harmful Event 31						
CARRIER														
Carrier Name/Lessee					Street Address			City		State	Zip Code			
Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number	Underride/Override 1 - NONE						
Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name									
Trailer Plate:	State	Year	VIN		SEX	SEATING POSITION	INJURY STATUS	OCCUPANT PROTECTION	AIRBAG DEPLOYMENT	EJECTION	EJECTION PATH	TRAPPED/EXTRICATED	SOURCE OF TRANSPORT	DISGUISE/IDENTIFY
Trailer Plate:	State	Year	VIN											
Converter Dolly	Dolly Plate:		State	Plate Year										
PERSONS INJURED														
DRIVER OF UNIT 1					Phone Number: (515) 707-2093		5	03	03	2	01	01	01	
Name					Phone Number		DOB:							
Address					Transported to:		Transported by:							
Name					Phone Number		DOB:							
Address					Transported to:		Transported by:							
Name					Phone Number		DOB:							
Address					Transported to:		Transported by:							
Name					Phone Number		DOB:							
Address					Transported to:		Transported by:							

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024006524

LOCATIONS: Date of Accident 03/14/2024, Time of Accident 06:33 Hrs., County CALHOUN - 13, Literal Description VALLEY AVE & 1/2 MILE NORTH OF 310TH ST, X Coordinate 376881.531, Y Coordinate 4689379.5

ACCIDENT ENVIRONMENT: Location of First Harmful Event 01, Weather Conditions 01, Manner of Crash/Collision 01, Light Conditions 5, ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment 01, Roadway 01, Type of Roadway Junction/Feature 01

First Harmful Event (Crash) 31, WORKZONE RELATED? No, Activity, Location, Type, Workers Present, Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (for impact), Action (prior to crash), Condition, Safety Equipment, Contributing Circumstances, Source of Transport, Date of See/Referencing

NONMOTORISTS: Name 001, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No, Transported to, Transported by

PROPERTY: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

PROPERTY: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified?

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number (5 rows)

Is This a Secondary Crash? Y No, Type of Primary Incident, Roadway Clearance Date 03/14/2024, Incident Clearance Date 03/14/2024, Signature of Officer TROOPER J MISSMAN, Badge Number 246, Time Officer Notified of Accident 06:33 Hrs., Roadway Clearance Time 06:34 Hrs., Incident Clearance Time 06:35 Hrs., Name of Agency IOWA STATE PATROL - DIST 07, Date of Report 03/14/2024, Time Officer Arrived At Scene 06:33 Hrs., Total Roadway Clearance Time 000:01, Total Incident Clearance Time 000:02, Report Reviewed By A HOBART, Date of Review 03/14/2024, Investigation made at scene? Y No, T.I. No., Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Law Enforcement Case Number:

2024006524

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
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M



Valley Ave & 1/2 N of
310th St

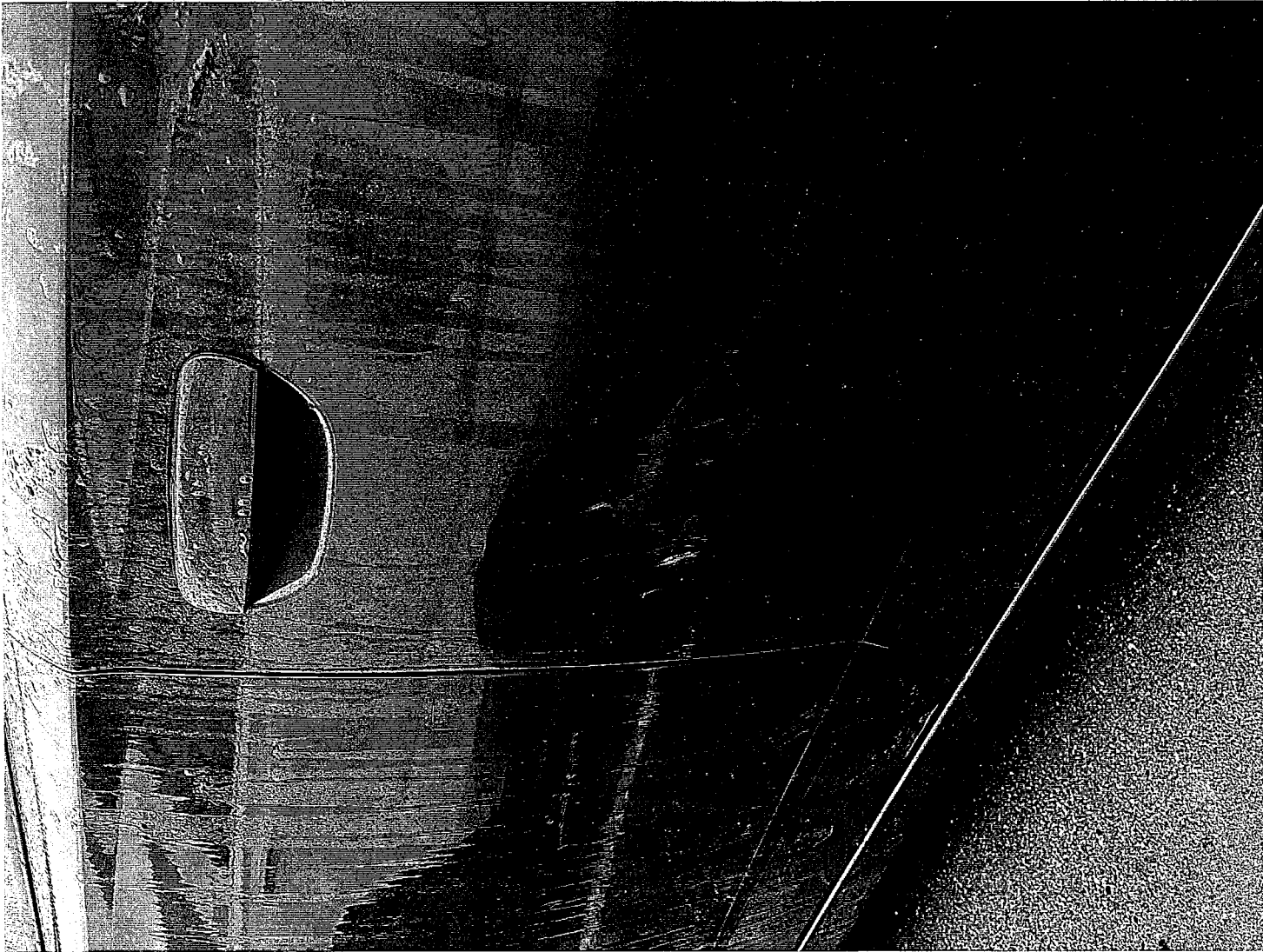
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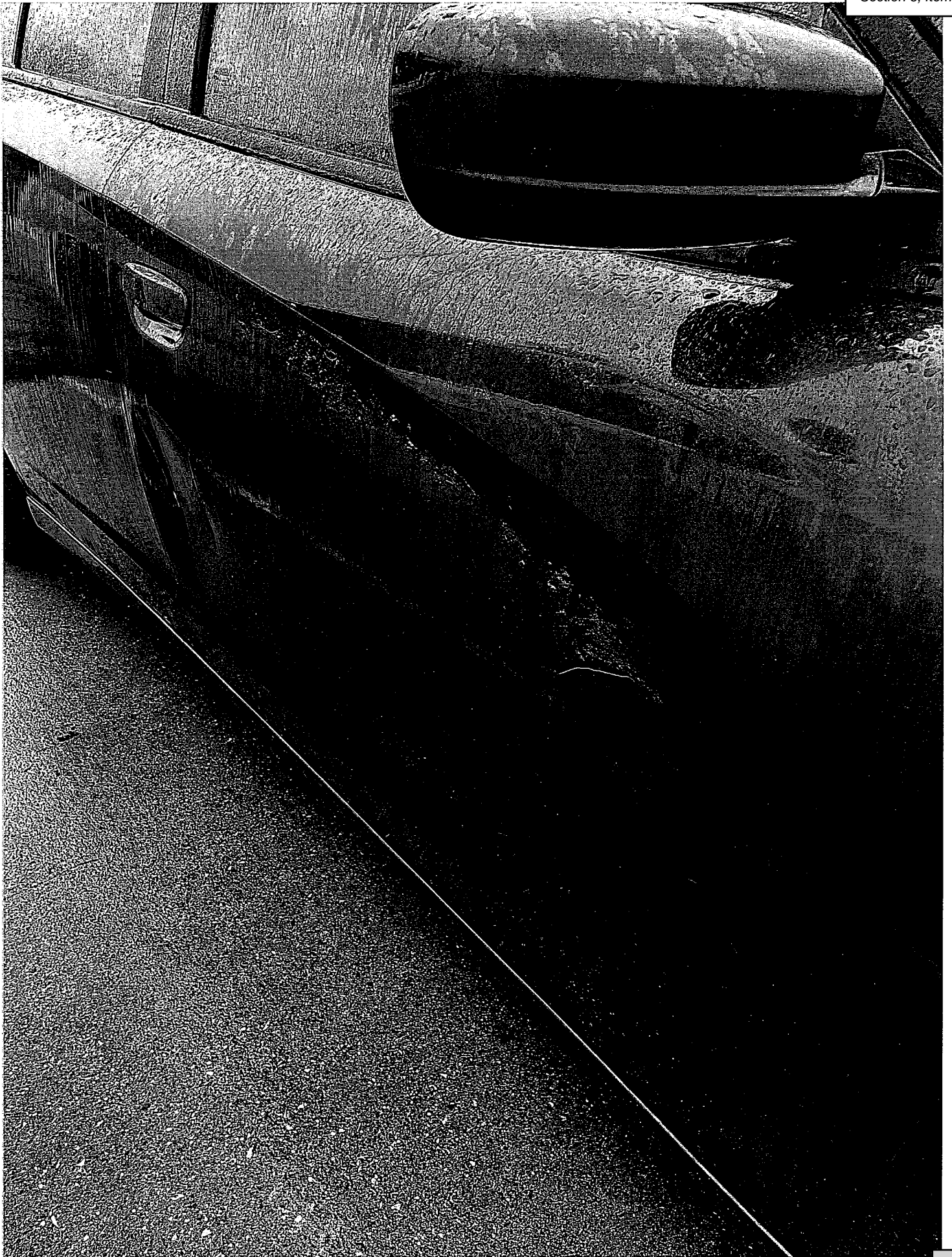
Unit 1 struck a deer

**MEMORANDUM**

TO: Post 7 Supervision
FROM: Trooper Jesse Davenport
DATE: 03/14/2024
SUBJECT: Car vs Deer

On 03/14/2024, at approximately 06:33, a deer entered the roadway from the west ditch and struck my vehicle on the front passenger side and then flipped and hit both of my passenger doors. I was travelling south bound on P13 just north of D46 in Calhoun County. The mileage of my patrol vehicle was 29646. Trooper Missman covered the 10-50 report and I attached pictures of the damage.





CARLSON AUTO BODY & REPAIR, LLC
 540 HIGH ST, ROCKWELL CITY, IA 50579
 Office: (712) 297-5517
 Fax: (712) 297-8106
 carlsonauto@hotmail.com
 Tax ID: 270942183

Estimate ID
 17629331
 Original

Owner
 IOWA STATE PATROL
 davenpot@dps.state.ia.us

Appraiser
 WESTON CARLSON
 carlsonauto@hotmail.com

Classification
 None

Loss Type Deductible
 Unknown Unknown

2022 Dodge Charger Police Fleet 4 Door Sedan 3.6L 6 Cyl Gas Injected 5 Speed Auto Trans AWD

Exterior Color License VIN Drivable
 PEC (Sinamon Stick Metallic) HTF372 2C3CDXKG6NH236227 Unknown

Odometer Mitchell Service Code
 29763 911667

Options

Air Conditioning	All Wheel Drive	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights
Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Parking Aid	Electronic Stability Control
First Row Bucket Seat	Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Remote Mirror	Power Steering
Power Windows	Rear Bench Seat	Rearview Camera	Remote Decklid Or Tailgate Release	Second Row Side Airbag With Head Protection
Side Airbags	Smart Key System	Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System
Traction Control/Electronic	Trip Computer			

IOWA STATE PATROL | 2022 Dodge Charger Police Fleet

Parts Profile Parts Profile Version
 N/A N/A

Line #	Description	LABOR		PART					
		Operation	Type	Type	Number	Qty	Total Price	Tax	
Front Bumper									
1	AUTO Frt Bumper Cover Assy	Overhaul	Body	Existing					
2	102899 Frt Bumper Cover	Remove / Replace	Body	New	68267765AC	1	\$963.00	Yes	
3	AUTO Frt Bumper Cover	Refinish Only	Refinish		2.7# C				

Grille

Line #	Description	LABOR		PART					
		Operation	Type	Total Units	Type	Number	Qty	Total Price	Tax
4	101091 Grille	Remove / Replace	Body	INC#	New	5PP33DX8AB	1	\$479.00	Yes
5	AUTO Frt Bumper Cover	Remove / Install	Body	INC#					
Front Lamps									
6	104218 R Frt Combination Lamp Assembly	Remove / Replace	Body	0.4#	New	68546770AC	1	\$888.00	Yes
7	AUTO Headlamps	Check / Adjust	Body	0.4					
Hood									
8	100010 Add For Hood Underside	Refinish Only	Refinish	1.4 C	Existing				
9	100559 Hood Panel (Alum)	Repair	Body	3.0*	Existing				
10	AUTO Hood Outside	Refinish Only	Refinish	2.8 C	Existing				
11	102478 Hood Insulator	Remove / Install	Body	0.3r	Existing				
12	100569 Hood Weatherstrip	Remove / Install	Body	0.2r	Existing				
Front Fender									
13	101042 R Fender Panel	Repair	Body	3.0*#	Existing				
14	AUTO R Fender Outside	Refinish Only	Refinish	1.6 C	Existing				
15	103654 R Fender Splash Shield	Remove / Install	Body	INC#	Existing				
Front Inner Structure									
16	100447 Frt Body Closing Panel	Remove / Replace	Body	INC#	New	68226530AF	1	\$239.00	Yes
Rocker / Pillars / Floor									
17	102049 R Rocker Moulding	Remove / Install	Body	0.4	Existing				
Front Door									
18	101424 R Frt Door Shell (Steel/Hss)	Remove / Replace	Body	5.0#	Qual Recycled Part		1	\$800.00*	Yes
19	900510 Line Markup 25.0%							\$200.00	
20	AUTO R Frt Door Outside	Refinish Only	Refinish	1.9 C					
21	AUTO R Frt Add For Jambs & Interior	Refinish Only	Refinish	1.0 C					
Rear Door									
22	100004 R Rear Door Outside	Blend	Refinish	0.9 C	Existing				
23	100735 R Rear Otr Door Belt Moulding	Remove / Install	Body	INC	Existing				
24	100737 R Rear Door Rear Applique	Remove / Install	Body	0.4#	Existing				
25	100745 R Rear Door Trim Panel	Remove / Install	Body	INC	Existing				
26	100763 R Rear Otr Door Handle	Remove / Install	Body	INC#	Existing				
27	100765 R Rear Door Carrier	Remove / Install	Body	1.8#	Existing				
Additional Costs & Materials									
28	936014 Flex Additive	Additional Cost						\$8.00*	Yes

Line #	Description	LABOR			PART				
		Operation	Type	Total Units	Type	Number	Qty	Total Price	Tax
29	936004 Shipping	Additional Operation						\$100.00*	Yes
Additional Operations									
30	AUTO Clear Coat	Additional Operation	Refinish	3.0				\$0.00	
31	931127 Pre Repair Scan	Additional Operation	Mechanical	0.5*				\$0.00	
32	931128 Post Repair Scan	Additional Operation	Mechanical	0.5*				\$0.00	
33	933018 Mask For Overspray	Additional Operation	Refinish	0.5*				\$15.00*	
34	933026 LKQ Part Cleanup	Additional Operation	Body	1.5*				\$0.00	
35	933025 Transfer LKQ Part Trim	Additional Operation	Body	2.0*				\$0.00	
36	933005 Restore Corrosion Protection	Additional Operation	Body	0.0				\$10.00*	
Special / Manual Entry									
37	900500 Mask For Primer	Remove / Replace	Body*	0.5*	New		1	\$15.00*	Yes

* Judgment Item C Included in Clear Coat Calculation
T Included in Two Tone Calculation A Included in Clear Coat and Two Tone Calculation
Labor Note Applies r CEG R&R Time Used for this Labor Operation
d Discontinued by Manufacturer [] Verify the part number and price before ordering

Disclaimer: Recycled part pricing may represent either actual pricing (the price at which the recycler is willing to sell the part for in its existing condition) or undamaged pricing (the price at which the recycler would sell the part if it was in undamaged condition). If you are unsure, please contact the automotive recycler.

Estimate Totals

Labor	Units	Rate	Sublet Add'l Amount	Totals
Body Labor	22.9	\$68.00	\$10.00	\$1,567.20
Refinish Labor	15.8	\$100.00	\$15.00	\$1,595.00
Mechanical Labor	1.0	\$80.00		\$80.00
Total Labor	39.7			\$3,242.20
			Taxable	\$3,242.20
			Tax 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount	\$0.00
			0.00%	
			Labor Total	\$3,242.20
Parts	Amount			Totals
Taxable Parts	\$3,384.00			\$3,384.00
			Parts Adjustments	\$200.00
			Tax 0.0000%	\$0.00
			Non-Taxable	\$0.00
			Pre-Tax Discount	\$0.00
			0.00%	
			Parts Total	\$3,584.00
Costs	Amount			Totals
Other Additional Costs	\$108.00			\$108.00
Paint Materials	\$0.00			\$0.00

Estimate Totals

Taxable	\$108.00
Tax 0.0000%	\$0.00
Non-Taxable	\$0.00
Pre-Tax Discount 0.00%	\$0.00
Costs Total	\$108.00

Gross Totals	Amount	
Gross Total	\$6,934.20	\$6,934.20

Taxable	\$6,934.20
Tax	\$0.00
Non-Taxable	\$0.00
Pre-Tax Discount 0.00%	\$0.00
Gross Total	\$6,934.20

Adjustments	Amount	
Total Customer Responsibility		\$0.00

Net Estimate Total \$6,934.20

Estimate Event Log

Job Created 3/14/2024 01:43 PM
Estimate Started 3/14/2024 01:44 PM
Estimate Printed 3/14/2024 02:10 PM
Estimate Committed Estimate Not Committed
Estimate Retrieval ID 1000468855



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,651.50, subject to an audit of actual invoices. On March 16, 2024, Vehicle #196 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3713
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #196 on March 16, 2024
Department of Administrative Services
Claim dated March 22, 2024
AOS Claim ID: 3713

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,651.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: March 22, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#196/Animal
Event Date	March 16, 2024
Summary	Vehicle 196 stuck a raccoon. (277364)
Amount Requested	\$2,651.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



AOS # 3713

Section 6, Item O.

Risk, DAS <das.risk@iowa.gov>

Fwd: 3-16-24 Trooper Long #196 Raccoon damage

1 message

Risk, DAS <das.risk@iowa.gov>

Mon, Mar 18, 2024 at 11:05 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS Executive Council <executivecouncil@tos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 196 struck a raccoon on 3/16/2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

**Department of
Administrative Services**

----- Forwarded message -----

From: **Cunningham Michael** <mcunning@dps.state.ia.us>

Date: Sat, Mar 16, 2024 at 5:13 PM

Subject: 3-16-24 Trooper Long #196 Raccoon damage

To: vehicledamage <vehicledamage@dps.state.ia.us>, DAS Risk <DAS.Risk@iowa.gov>

Cc: Borelli Rob <borelli@dps.state.ia.us>, Meadows Brent <meadows@dps.state.ia.us>, Leffler Kevin <leffler@dps.state.ia.us>, Luke Tracy <tluke@dps.state.ia.us>

On March 16, 2024, at 1:15 AM Trooper Adrian Long #196 was enroute to assist Pott. County with a pursuit. He was heading southbound on Waverly Ave north of 335 St and had a raccoon run out in front of his patrol car and he struck it. His patrol car sustained damage to the lower front-end plastic of the car. All the required paperwork will be forthcoming once the estimate has been completed. He will head down to All Makes in Council Bluffs on Monday for the estimate.

Thanks,

Mike

Sergeant Mike Cunningham *36*

Iowa State Patrol District 4

Iowa Department of Public Safety

3710 Hwy 30 East | Denison, Iowa 51442

Office: 712-263-4621

Fax: 712-263-2325

mcunning@dps.state.ia.us

<https://dps.iowa.gov>

<https://dpscareers.com>



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State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024006755

Date: (Month/Day/Year)	03/16/24	Time: (Time plus a.m./p.m.)	01:15 am
Vehicle Plate #:	196	Vehicle Mileage:	122,450
Vehicle Description: (Yr/Make/Model/ & Vin#)	2020 Dodge Charger 2C3CDXKT2LH115057		
Assigned To:	Trooper Long	Badge #	196
Driven By:	Trooper Long	Badge #	196
Driver's Lic #:	990BB4623	Damage:	\$2651.50
Vehicle Towed: (Yes / No)		Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	North of Pott. Co/ Harrison Co line on Waverly Ave		
County:	Harrison		
Weather/Road Conditions:	Normal/Dry		
Narrative: On March 16, 2024, at 1:15 AM Trooper Adrian Long #196 was enroute to assist Pott. County with a pursuit. He was heading southbound on Waverly Ave north of 335 St and had a raccoon run out in front of his patrol car and he struck it. His patrol car sustained damage to the lower front-end plastic of the car.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))	None		

Investigating Officer:	Sgt Mike Cunningham #36
------------------------	-------------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			

Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

2024006755

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 03/16/2024		Time of Accident 01:15 Hrs.		County HARRISON - 43		Accident occurred within corporate limits of (city)										
UNIT 1	Driver's Name - Last LONG					First ADRIAN			Middle MICHAEL							
	Address 3710 HIGHWAY 30 E					City DENISON			State IA	Zip 51442						
	Date of Birth 02/25/1991		Driver's License Number 990BB4623		CDL	Citation Charge 1			Citation Charge 2							
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions	Yes <input type="radio"/> No <input checked="" type="radio"/>	Citation Charge 3			Citation Charge 4					
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1	Test Result:	Re-exam: Yes <input type="radio"/> No <input type="radio"/>		Reason for Re-Exam Request:							
	Owner's Name - Last STATE OF IOWA					First			Middle							
	Address 109 SE 13TH ST					City DES MOINES			State IA	Zip 50319						
	License Plate No. 196	State IA	Year 2024	VIN:		Color GRY	Year 2020	Make DODG	Model CHARGER	Style 4D						
	Trailer Plate No.	State	Year	VIN:		Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$2,655.00						
	Insurance Company Name STATE OF IOWA					Insurance Co. Phone Number		Insurance Policy Number SELF INSURED								
Initial Travel Direction	Veh. Act.	Veh. Config. 01	Cargo Body Type 01	Veh. Defect	Point of Initial Impact	Most Damaged Area	Extent of Damage	Total Occ. in Veh. 1								
Special Veh. Func	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88		Driver Distractions 02	Speed Limit								
Traffic Controls	Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event								
COMMERCIAL	Carrier Name/Lessee															
	Street Address					City			State	Zip Code						
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override						
	Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name										
	Trailer Plate:	State	Year	VIN		Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	Diagnose/Repair	
	Trailer Plate:	State	Year	VIN												
	Converter Dolly	Dolly Plate:	State	Plate Year	VIN											
PERSONS INJURED	DRIVER OF UNIT 1				Phone Number: (712) 263-4621			Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	Diagnose/Repair
					Transported to:			Transported by:								
	Name			Phone Number		DOB:	Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	Diagnose/Repair	
	Address				Transported to:			Transported by:								
	Name			Phone Number		DOB:	Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	Diagnose/Repair	
	Address				Transported to:			Transported by:								
	Name			Phone Number		DOB:	Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	Diagnose/Repair	
	Address				Transported to:			Transported by:								

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024006755

LOCATIONS: Date of Accident 03/16/2024, Time of Accident 01:15 Hrs., County HARRISON - 43, Accident occurred within corporate limits of (city) ... Literal Description WAVERLY AVE N 335TH ST SB ...

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions, Manner of Crash/Collision, Light Conditions, Surface Conditions ... ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment, Roadway, Type of Roadway Junction/Feature, FRA No. ...

First Harmful Event (Crash) 31, WORKZONE RELATED? No, Activity, Location, Type, Workers Present, Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to impact), Action (prior to crash), Condition, Safety Equipment, Contributing Circumstances, Source of Transport, Displacement/Route

NONMOTORISTS: Name 001, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged, Yes No

NONMOTORISTS: Name, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged, Yes No

NONMOTORISTS: Name, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged, Yes No

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

PROPERTY DAMAGE: Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

PROPERTY DAMAGE: Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

Is This a Secondary Crash? Y No, N, Type of Primary Incident, Roadway Clearance Date 03/16/2024, Incident Clearance Date 03/16/2024

Signature of Officer SERGEANT M CUNNINGHAM, Badge Number 036, Time Officer Notified of Accident 01:15 Hrs., Roadway Clearance Time 01:15 Hrs., Incident Clearance Time 01:20 Hrs.

Name of Agency IOWA STATE PATROL - DIST 04, Date of Report 03/16/2024, Time Officer Arrived At Scene 01:15 Hrs., Total Roadway Clearance Time 000:00, Total Incident Clearance Time 000:05

Report Reviewed By R BORELLI, Date of Review 03/19/2024, Investigation made at scene? Y, T.I. No., Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

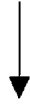
Form 4433003 (11-13)

Law Enforcement Case Number:

2024006755

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
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M



Waverly Ave N 335th St

N
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V
E

Unit one was southbound on Waverly Ave when a raccoon ran out in front of the vehicle. Unit one hit the raccoon and received damage to the front bumper of the vehicle.



All Makes Collision Center
524 23rd Ave Council Bluffs, IA 51501
Phone: (712) 256-3195

*** PRELIMINARY ESTIMATE ***

03/18/2024 02:08 PM

Owner

Owner: state of iowa

Control Information

File # : 196 3/18

Accounting # :

Inspection

Inspection Date: 03/18/2024 02:08 PM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

Repairer

Repairer: ALL MAKES COLLISION
Address: 524 23rd ave

Contact: KARL GETZSCHMAN
Work/Day: (712)256-3195
Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501
Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 5

Vehicle

2020 Dodge Charger Police 4 DR Sedan
8cyl Gasoline 5.7 HEMI
5 Speed Automatic

Lic Expire:
Veh Insp# :
Condition:
Ext. Refinish: Two-Stage

VIN: 2C3CDXKT2LH115057
Mileage Type: Actual
Code: N3093F
Int. Refinish: Two-Stage

Options

1st Row LCD Monitor(s)
AM/FM Radio
Auto Adjust Suspension
Black Grille
Chrome Trim
Daytime Running Lights
Dual Exhaust System
Electric Steering
Full Size Spare Tire
Heated W/S Wiper Washers
Keyless Entry System
Laminated Glass
Overhead Console
Power Door Locks

2nd Row Head Airbags
Analog Gauges
Automatic Power Locks
Bucket Seats
Color-Keyed Bumper(s)
Driver Knee Airbag
Dual Zone Auto A/C
Electronic Compass
Halogen Headlights
Heavy Duty Suspension
Keyless Ignition System
Leather Steering Wheel
Paddle Shifter
Power Drivers Seat

4-Wheel Drive
Anti-Lock Brakes
Auxiliary Audio Input
Cargo Lamp
Cruise Control
Dual Airbags
Elect. Stability Control
Fuel Door Release
Head Airbags
Intermittent Wipers
LED Brakelights
Lighted Entry System
Power Brakes
Power Mirrors

Section 6, Item O.

2020 Dodge Charger Police 4 DR Sedan
Claim #:

03/18/2024 02:08 PM

Power Steering	Power Windows	Pwr Accessory Outlet(s)
Rain-Sensing W/S Wipers	Rear View Camera	Rear Window Defroster
Reverse Sensing System	Roll Over Prot. System	Side Airbags
Stability Cntrl Suspensn	Steel Wheels	Strg Wheel Radio Control
Tachometer	Temperature Gauge(s)	Tilt & Telescopic Steer
Tinted Glass	Tire Pressure Monitor	Traction Control System
Trip Computer	Trunk/Cargo Organizer	Velour/Cloth Seats
Wireless Audio Streaming	Wireless Phone Connect	

Damages

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
Front Bumper										
1	E	47		Cover,Front End	68267765AC	\$937.00			2.7	SM
2	L	47	13	Cover,Front End	Refinish				5.5	RF
					4.1 Surface					
					0.6 Two-stage setup					
					0.8 Two-stage					
Radiator Support										
3	E	92		Crsmbr,Rad Pnl Lower	5065240AH	\$374.00			2.6	SM
Front Body Interior Sheetmetal										
4	E	138	01	Skirt,Inner Fender LT	68205937AH	\$159.00			0.6	SM
5	E	30		Shield,Engine Lower	4806075AB	\$131.00			0.2	ME
Manual Entries										
6	I			rand i push bumper	Repair				3.0*	SM*
6	Items									
			MC	Message						
			01	CALL DEALER FOR EXACT PART # / PRICE						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						

Estimate Total & Entries

OEM Parts		\$1,601.00			
Parts & Material Total			\$1,601.00		
Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	5.9	3.0	8.9	\$489.50
Mech/Elec (ME)	\$55.00	0.2		0.2	\$11.00
Frame (FR)	\$50.00				
Refinish (RF)	\$100.00	5.5		5.5	\$550.00
Labor Total				14.6 Hours	\$1,050.50
Gross Total					\$2,651.50
Net Total					\$2,651.50

Alternate Parts Y/04/00/00/04/04 Cumulative 04/00/00/04/04 Zip Code: 51501 Default
Rate Name Default

03/18/2024 02:12 PM

Page 2 of 3

326

Audatex Estimating 8.2.054 ES 03/18/2024 02:12 PM REL 8.2.054 DT 01/01/2024
State Disclosure: Not Selected
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1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

- * = User-Entered Value
- NG = Replace NAGS
- UE = Replace OE Surplus
- EU = Replace Recycled
- UM = Replace Reman/Rebuilt
- UC = Replace Reconditioned
- N = Additional Labor
- IT = Partial Repair
- P = Check
- ^ = Labor Matches System Assigned Rates
- EC = Replace Economy
- ET = Partial Replace Labor
- TE = Partial Replace Price
- L = Refinish
- TT = Two-Tone
- BR = Blend Refinish
- CG = Chipguard
- AA = Appearance Allowance
- E = Replace OEM
- OE = Replace PXN OE Srpls
- EP = Replace PXN
- PM = Replace PXN Reman/Rebit
- PC = Replace PXN Reconditioned
- SB = Sublet Repair
- I = Repair
- RI = R & I Assembly
- RP = Related Prior Damage



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MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,253.10, subject to an audit of actual invoices. On February 18, 2024, Vehicle #201 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3706
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #201 on February 18, 2024
Department of Administrative Services
Claim dated March 28, 2024
AOS Claim ID: 3706

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,253.10, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: March 28, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#201/Animal
Event Date	February 18, 2024
Summary	Vehicle 201 struck a raccoon. (276155)
Amount Requested	\$2,253.10 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162



AOS # 3706

Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Mon, Feb 19, 2024 at 11:23 AM

Please accept this email as initial 24 hr notification for AON, vehicle 201 struck a raccoon on 2/18/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

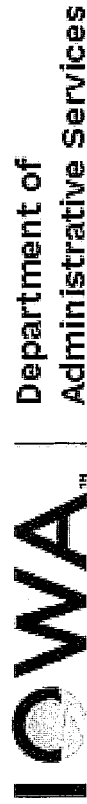
Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024004461

Date: (Month/Day/Year)	02/18/2024	Time: (Time plus a.m./p.m.)	7:00 p.m.
Vehicle Plate #:	201	Vehicle Mileage:	131,440
Vehicle Description: (Yr/Make/Model/ & Vin#)	2019 Dodge Charger Police, VIN# 2C3CDXKT3KH622757		
Assigned To:	ZACHORY LOLLAR	Badge #	201
Driven By:	ZACHORY LOLLAR	Badge #	201
Driver's Lic #:	588AT6247	Damage:	\$Estimate pending
Vehicle Towed: (Yes / No)	No	Towed By:	NA
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	NA		
Occupants: (Other than driver)	NA		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	HWY 30 EB AT E66		
County:	TAMA		
Weather/Road Conditions:	CLEAR DRY/DARK		
Narrative: Trooper Lollar was attempting to stop a vehicle when he struck a racoon crossing the highway.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	SGT. FRANK BURNS #183
------------------------	-----------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

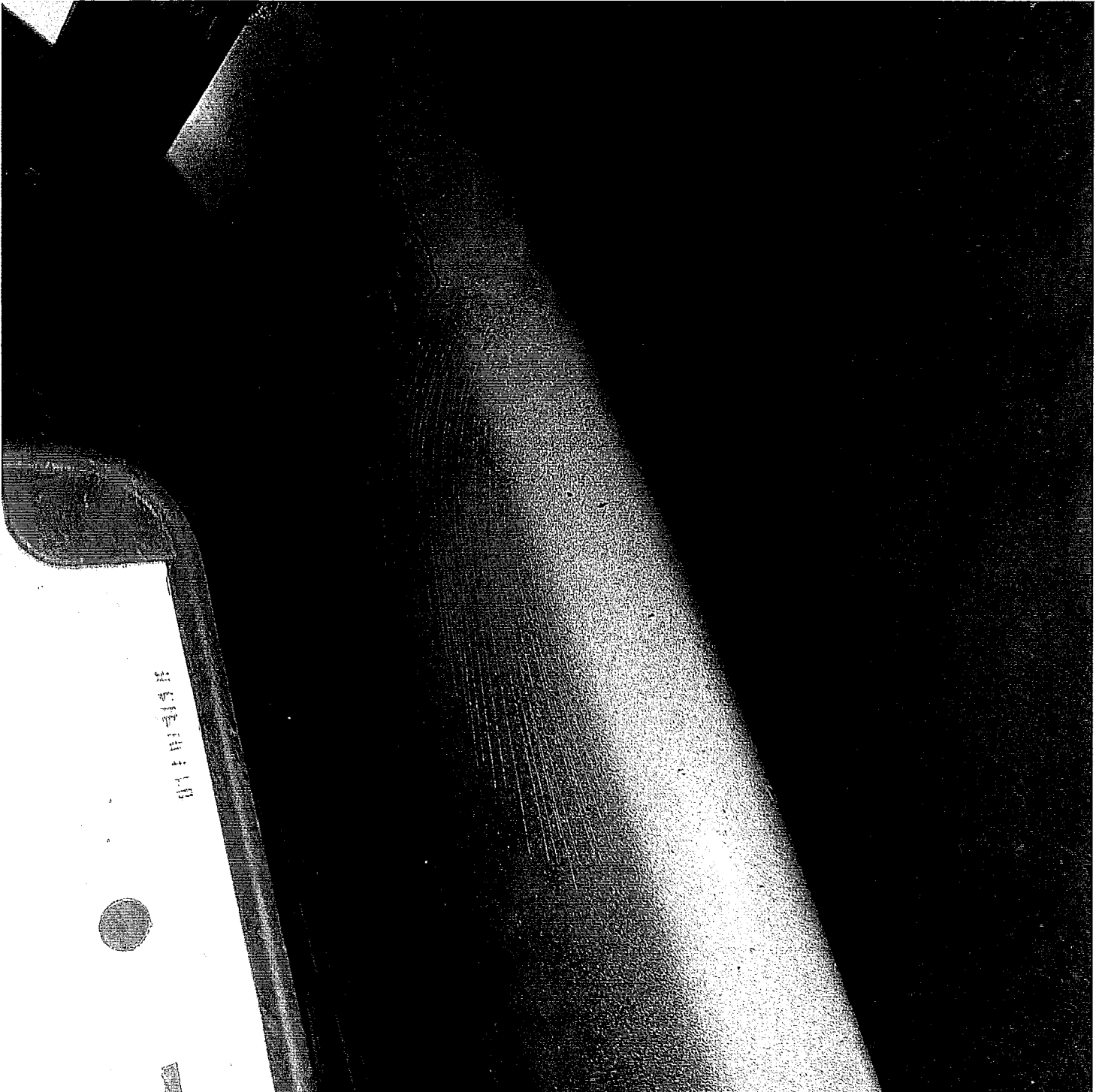


MEMORANDUM

TO: Sgt. Frank Burns #183
FROM: Trp. Zackory Lollar #201
DATE: 16:40
SUBJECT: Patrol Car Damage

Sgt. Burns,

On 2/18/2024 at approximately 1900 hours, I turned around from Highway 30 Westbound to Highway 30 Eastbound to catch up to and initiate a traffic stop on a speeding vehicle. While catching up to the vehicle I struck a raccoon crossing the roadway. This caused a small crack on the front bumper of my patrol car under the drivers side push bar support. The mileage on my car at the time this happened was 131440.



QUALITY CLAIMS SOLUTIONS

105 N Krohn Place
 SIOUX FALLS, SD 57103
 Phone: (877) 237-3727, FAX:(605) 800-8591
 qcs@qcsdirect.com

Workfile ID:

773a

For:

QUALITY CLAIMS SOLUTIONS

Creative Risk Solutions

Supplement of Record 1 with Summary

Owner: IOWA STATE PATROL

Job Number:

Written By: Mike Mayer

Insured: IOWA STATE PATROL	Policy #: UNKNOWN	Claim #: APDSOI0276155-001
Type of Loss: Collision	Date of Loss: 3/6/2024 12:00 PM	Days to Repair: 0
Point of Impact: 12 Front		

Owner:

IOWA STATE PATROL
 5400 15TH ST SW
 CEDAR RAPIDS, IA 52404

Inspection Location:

MARK'S AUTO BODY, INC.
 132 E SHORT ST
 SOLON, IA 52333
 Other
 (319) 624-3553 Evening

Repair Facility:

VEHICLE

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT3KH622757	Production Date:	Interior Color:
License: 201	Odometer: 0	Exterior Color:
State: IA	Condition:	

TRANSMISSION

Automatic Transmission
 4 Wheel Drive

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors
 Power Driver Seat

DECOR

Dual Mirrors
 Tinted Glass
 Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Message Center
 Steering Wheel Touch Controls
 Telescopic Wheel
 Climate Control
 Backup Camera
 Parking Sensors

RADIO

AM Radio

FM Radio
 Stereo
 Search/Seek
 Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Front Side Impact Air Bags
 Head/Curtain Air Bags
 Hands Free Device

SEATS

Cloth Seats
 Bucket Seats
 Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
 Stability Control
 California Emissions
 Power Trunk/Liftgate

Supplement of Record 1 with Summary

Owner: IOWA STATE PATROL

Job Number:

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2	# S01	Repl RT Side Marker Lamp Pig Tail		1	109.00	0.5	
3		O/H front bumper				3.4	
4	**	Repl A/M Bumper cover	68267765AC	1	<u>673.00</u>	Incl.	3.4
5		Add for Clear Coat					1.4
6		FRONT LAMPS					
7	# S01	R&I R&I Brushguard & Drill Holes In Bumper				4.0	
8	** S01	Repl A/M RT Side marker lamp	68214404AA	1	<u>38.00</u>	Incl.	
9		RADIATOR SUPPORT					
10	**	A/M Front shield w/police		1	<u>238.00</u>	Incl.	
11	#	Hazardous Waste		1	4.00		
SUBTOTALS					1,062.00	7.9	4.8

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,062.00
Body Labor	7.9 hrs @	\$ 73.00 /hr	576.70
Paint Labor	4.8 hrs @	\$ 128.00 /hr	614.40
Subtotal			2,253.10
Total Cost of Repairs			2,253.10
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			2,253.10



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$604.40. This brings the total allocation and payment to \$4,845.57. On March 26, 2024, Vehicle #109 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3722
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #109 on March 26, 2024
Department of Administrative Services
Claim dated March 28, 2024
AOS Claim ID: 3722

The Department's request included a supplemental allocation request of \$604.40 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$604.40, which increases the allocation to \$4,845.57. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>4,845.57</u>
Executive Council allocation (Revised)		\$	4,845.57
Less:			
Previous payments	\$	0.00	
This payment		<u>4,845.57</u>	
Total		\$	<u>4,845.57</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$4,845.57. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: May 14, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3722
Vehicle / Event	#109/Animal
Event Date	March 26, 2024
Summary	Vehicle 109 struck a deer. (277662)
Amount Requested	\$4,845.57 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$4,845.57	Warrant Number 73042205
Vendor Customer 00003030887	Line Number 1	Last Updated 05/08/2024 09:26 PM

Issue Information

Issued 05/08/2024 12:00 AM	Void No	Transaction ID RISK00524128003
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$1,162.80	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

▶ Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$4,845.57	Warrant Number 73042205
Vendor Customer 00003030887	Line Number 2	Last Updated 05/08/2024 09:26 PM

Issue Information

Issued 05/08/2024 12:00 AM	Void No	Transaction ID RISK00524128003
Duplicate No	Transaction Line Number 2	Stop No
Line Amount \$238.00	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$4,845.57	Warrant Number 73042205
Vendor Customer 00003030887	Line Number 3	Last Updated 05/08/2024 09:26 PM

Issue Information

Issued 05/08/2024 12:00 AM	Void No	Transaction ID RISK00524128003
Duplicate No	Transaction Line Number 3	Stop No
Line Amount \$989.00	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$4,845.57	Warrant Number 73042205
Vendor Customer 00003030887	Line Number 4	Last Updated 05/08/2024 09:26 PM

Issue Information

Issued 05/08/2024 12:00 AM	Void No	Transaction ID RISK00524128003
Duplicate No	Transaction Line Number 4	Stop No
Line Amount \$2,455.77	Comments	

Redeemed Information

Redeemed -	Batch Number -	Redeemed Bank -
Sequence Number -	Redeemed Fund -	Redeemed Department -

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More



DURANT COLLISION REPAIR

durantcollision@iowatelecom.net
 1303 5th St, P O Box 638, DURANT, IA 52747
 Phone: (563) 785-6353
 FAX: (563) 785-6659

Workfile ID:
 PartsShare:
 Federal ID:

Section 6, Item Q.

202958038

Final Bill

RO Number: 1742

Customer:	Insurance:	Adjuster:	Estimator:	Craig Moeller
Iowa State Patrol		Phone:	Create Date:	3/26/2024
22365 20th Ave.		Claim:	APDSOI277662-001	
Stockton, IA 52769		Loss Date:		
(563) 284-9501		Deductible:		

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

VIN: 2C3CDXKT1KH622773	Interior Color:	Mileage In: 135,935	Vehicle Out:
License: 109	Exterior Color: silver	Mileage Out:	
State: IA	Production Date: 3/2019	Condition: Good	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER & GRILLE						
2	E01	Repair	Bumper cover				3.5	Body	3.4
3	E01		Add for Clear Coat						1.4
4	E01	Remove/Install	PUSH BAR AND WRAP				2.0	Body	
5	E01	Alignment	PUSH BAR AND WRAP				1.0	Body	
6	E01	Remove/Install	REMOVE AND REINSTALL BLACK APPLIQUE				1.0	Body	
7	E01	Remove/Replace	RT Air duct	1	68.40	OEM			
8	E01	Remove/Replace	RT Bumper bracket	1	42.45	OEM	0.1	Body	
9	E01	Remove/Replace	LT Support inner	1	30.00	OEM			
10	E01	Remove/Replace	LT Support outer	1	12.10	OEM			
11	S01	Remove/Replace	Upper grille black crossbars	1	369.00	A/M	0.7	Body	
12	S01	Remove/Replace	Closure panel	1	181.00	A/M	0.1	Body	
13	E01		FRONT LAMPS						
14	E01	Remove/Replace	LT Headlamp assy halogen	1	851.00	OEM	0.4	Body	
15	E01	Remove/Replace	Aim headlamps				0.5	Body	
16	E01		RADIATOR SUPPORT						
17	E01	Remove/Replace	Front shield w/police	1	222.82	OEM	0.4	Body	
18	E01	Remove/Replace	Splash shield AWD w/police	1	135.00	OEM	0.2	Body	
19	E01	Remove/Replace	Radiator support	1	296.00	OEM	1.0	Body	1.6
20	E01	Remove/Replace	Evacuate & recharge				1.4	Mech	
21	E01	Remove/Replace	Refrigerant recovery				0.4	Mech	
22	E01		FENDER						
23	E01	Repair	LT Fender				4.0	Body	2.0
24	E01		Overlap Major Non-Adj. Panel						(0.2)
25	E01		Add for Clear Coat						0.4
26	E01	Remove/Install	Decal"State Trooper"				0.6	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Final Bill

Section 6, Item Q.

RO Number: 1742

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

27	E01	Remove/Replace	LT Fender liner 3.6, 5.7 liter	1	114.00	OEM	0.3	Body
28	E01		***** ADD-ONS *****			A/M		
29	E01	Remove/Replace	Cover Car	1	10.00	Other		
30	E01	Repair	Color sand and buff				1.0	Body
31	E01	Remove/Replace	Corrosion protection primer	1	10.00	Other		
32	E01	Remove/Replace	RT Fender liner 3.6, 5.7 liter	1	114.00	OEM	0.3	Body
33	E01		VEHICLE DIAGNOSTICS					
34	E01		Pre-repair scan			OEM	0.5	Mech
35	E01		Post-repair scan			OEM	0.5	Mech

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					2,455.77
Labor, Body			68.00	17.1	1,162.80
Labor, Refinish			115.00	8.6	989.00
Labor, Mechanical			85.00	2.8	238.00
Subtotal					4,845.57
Sales Tax					0.00
Grand Total					4,845.57
Net Total					4,845.57

Estimate Version	Total \$
Original	4,241.17
Supplement S01	604.40

Insurance Total \$:	4,845.57
Received from Insurance \$:	0.00
Balance due from Insurance \$:	4,845.57
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: March 28, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#109/Animal
Event Date	March 26, 2024
Summary	Vehicle 109 struck a deer. (277662)
Amount Requested	\$4,241.17 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162



Risk, DAS <das.risk@iowa.gov>

Fwd: Trooper Smith #109 Car Vs. Deer.

1 message

Risk, DAS <das.risk@iowa.gov>

Wed, Mar 27, 2024 at 11:14 AM

To: Jeannie R Adams <jadams@dps.state.ia.us>, "Guill, Bryan [DPS]" <guill@dps.state.ia.us>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 109 struck a deer on 3/26/2024. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov<https://das.iowa.gov>

Department of
Administrative Services

----- Forwarded message -----

From: **Saldivar David** <saldivar@dps.state.ia.us>

Date: Wed, Mar 27, 2024 at 7:57 AM

Subject: Trooper Smith #109 Car Vs. Deer.

To: das.risk@iowa.gov <das.risk@iowa.gov>, vehicledamage <vehicledamage@dps.state.ia.us>

Cc: post12sup <post12sup@dps.state.ia.us>, Guill Bryan <guill@dps.state.ia.us>

Please let us know if you need anything else. Thank You!

Sergeant David Saldivar **281**

Iowa State Patrol / District 12

22365 20th Avenue

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024007631

Date: <small>(Month/Day/Year)</small>	03/26/2024	Time: <small>(Time plus a.m./p.m.)</small>	6:18 AM
Vehicle Plate #:	109	Vehicle Mileage:	135887
Vehicle Description: <small>(Yr/Make/Model/ & Vin#)</small>	2019 Dodge Charger VIN: 2C3CDXKT1KH622773		
Assigned To:	Trp. Smith	Badge #	109
Driven By:	Trp. Smith	Badge #	109
Driver's Lic #:	220DD5706	Damage:	\$4241.17
Vehicle Towed: <small>(Yes / No)</small>	NO	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$0.00
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Hwy 64 EB at Jct of Lead Mine Rd.
County:	Jones
Weather/Road Conditions:	Clear/Dry
Unit 1 struck a deer.	
Property Damage other than Vehicles:	None
Cost:	\$ 0.00
Citations Issued To: (List Charge(s) and Statute Code(s))	None

Investigating Officer:	Sgt. Saldivar
------------------------	---------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

August 2018

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

2024007631

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 03/26/2024		Time of Accident 06:18 Hrs.		County JONES - 53		Accident occurred within corporate limits of (city)										
UNIT 1	Driver's Name - Last SMITH					First BLAINE			Middle ROBERT							
	Address 22365 20TH AVE					City STOCKTON			State IA	Zip 52769						
	Date of Birth 03/13/1993		Driver's License Number 220DD5706		CDL	Citation Charge 1			Citation Charge 2							
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class C	Endorsements	Restrictions	Yes <input type="radio"/> No <input checked="" type="radio"/>	Citation Charge 3			Citation Charge 4					
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1	Test Result:	Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>	Reason for Re-Exam Request:								
	Owner's Name - Last STATE OF IOWA					First			Middle							
	Address 109 SE 13TH ST					City DES MOINES			State IA	Zip 50319						
	License Plate No. 109	State IA	Year	VIN: 2C3CDXKT1KH622773		Color SIL	Year 2019	Make DODG	Model CHARGER POLI	Style 4D						
	Trailer Plate No.	State	Year	VIN:		Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$4,241.00						
	Insurance Company Name					Insurance Co. Phone Number			Insurance Policy Number							
Initial Travel Direction		Veh. Act.	Veh. Config. 01	Cargo Body Type 01	Veh. Defect	Point of Initial Impact	Most Damaged Area	Extent of Damage	Total Occ. in Veh. 1							
Special Veh. Func.	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88		Driver Distractions 02	Speed Limit								
Traffic Controls	Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event						
COMMERCIAL	Carrier Name/Lessee															
	Street Address					City			State	Zip Code						
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override						
	Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name										
	Trailer Plate:	State	Year	VIN												
	Trailer Plate:	State	Year	VIN												
	Converter Dolly	Dolly Plate:		State	Plate Year	VIN										
						Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Traps/extricates	Source of Transport	01	01
	DRIVER OF UNIT 1					Phone Number:			Transported to:				Transported by:			
	Name					Phone Number			DOB:							
Address					Transported to:			Transported by:								
Name					Phone Number			DOB:								
Address					Transported to:			Transported by:								
Name					Phone Number			DOB:								
Address					Transported to:			Transported by:								
Name					Phone Number			DOB:								
Address					Transported to:			Transported by:								
PERSONS INJURED	Name					Phone Number			DOB:							
	Address					Transported to:			Transported by:							
	Name					Phone Number			DOB:							
	Address					Transported to:			Transported by:							
	Name					Phone Number			DOB:							
	Address					Transported to:			Transported by:							
	Name					Phone Number			DOB:							
	Address					Transported to:			Transported by:							

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024007631

LOCATIONS: Date of Accident 03/26/2024, Time of Accident 06:18 Hrs., County JONES - 53, Accident occurred within corporate limits of (city) Legal Intervention? Private Property? Literal Description IA 64 E AND LEAD MINE RD, X Coordinate: 645842.125, Y Coordinate: 4660804

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions, Manner of Crash/Collision, Light Conditions, ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED?, Yes No, Activity, Location, Type, Workers Present

NONMOTORISTS: Name 001, Phone Number, DOB

Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

Transported to, Transported by

Name, Phone Number, DOB

Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

Transported to, Transported by

NPORNOVEHRITYULDAMRG: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

Owner's Last Name, First Name, Middle Name, Phone Number

Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

Owner's Last Name, First Name, Middle Name, Phone Number

Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

Last Name, First Name, Address, City, State, Zip Code, Phone Number

Last Name, First Name, Address, City, State, Zip Code, Phone Number

Last Name, First Name, Address, City, State, Zip Code, Phone Number

Last Name, First Name, Address, City, State, Zip Code, Phone Number

Is This a Secondary Crash? Y N, Type of Primary Incident, Roadway Clearance Date 03/26/2024, Incident Clearance Date 03/26/2024

Signature of Officer TROOPER M KLEBE, Badge Number 172, Time Officer Notified of Accident 06:32 Hrs., Roadway Clearance Time 06:24 Hrs., Incident Clearance Time 11:20 Hrs.

Name of Agency PCV, Date of Report 03/26/2024, Time Officer Arrived At Scene 11:00 Hrs., Total Roadway Clearance Time 000:06, Total Incident Clearance Time 005:02

Report Reviewed By, Date of Review, Investigation made at scene? Y N, T.I. No., Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Law Enforcement Case Number:

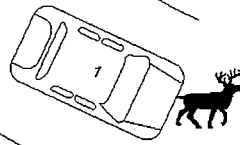
2024007631

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
I
A
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HWY 64 EB AND LEAD MINE RD



N
A
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Unit 1 was traveling EB on Hwy 64 near Lead Mine Rd. Unit 1 struck a deer.

DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2019	Color:	silver	License Plate:	109	Production Date:	3/2019
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	135,935
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT1KH622773	Condition:	Good



3/26/2024

Comments:



3/26/2024

Comments: LF



3/26/2024

Comments: RF



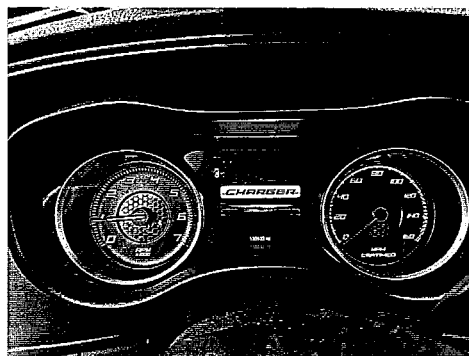
3/26/2024

Comments: RR



3/26/2024

Comments: LR



3/26/2024

Comments: ODOMETER 135,935

DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

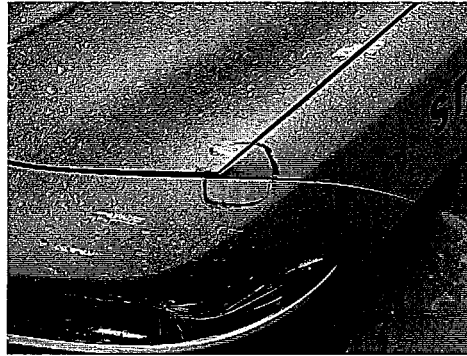
Phone: (563) 785-6353, Fax: (563) 785-6659

Image Report

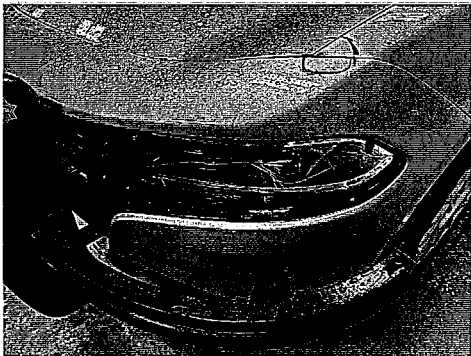
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2019	Color:	silver	License Plate:	109	Production Date:	3/2019
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	135,935
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT1KH622773	Condition:	Good



3/26/2024
Comments: FRONT



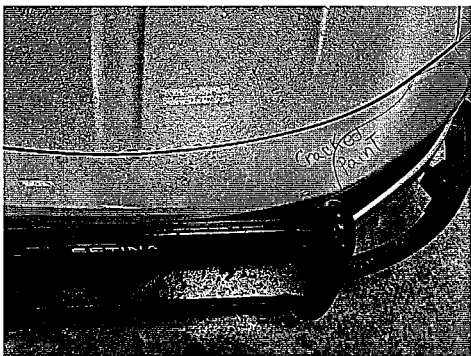
3/26/2024
Comments: REPAIR FENDER



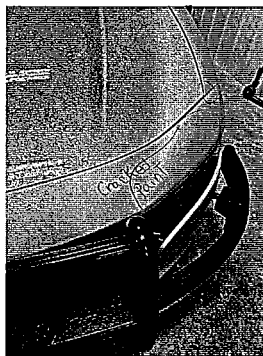
3/26/2024
Comments: LT HEADLAMP



3/26/2024
Comments: LT FENDER



3/26/2024
Comments: REPAIR BUMPER



3/26/2024
Comments: LF

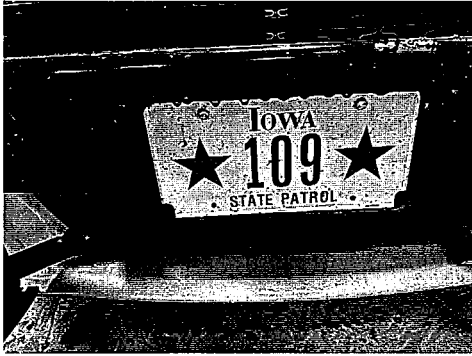
DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

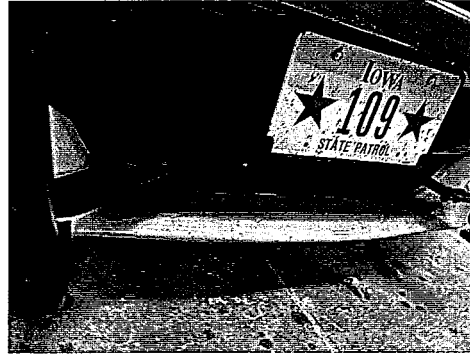
Phone: (563) 785-6353, Fax: (563) 785-6659

Image Report

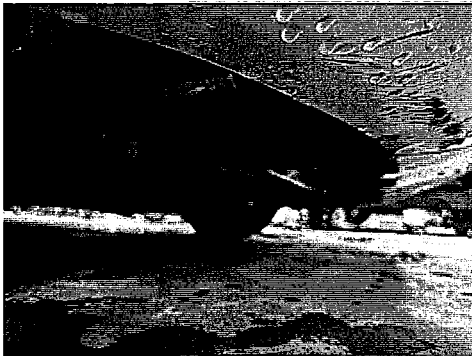
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2019	Color:	silver	License Plate:	109	Production Date:	3/2019
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	135,935
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT1KH622773	Condition:	Good



3/26/2024
Comments: LICENSE



3/26/2024
Comments:



3/26/2024
Comments: undercover front gone



3/26/2024
Comments: rt liner and ducts gone



3/26/2024
Comments: undercover rear gone



3/26/2024
Comments: lt liner

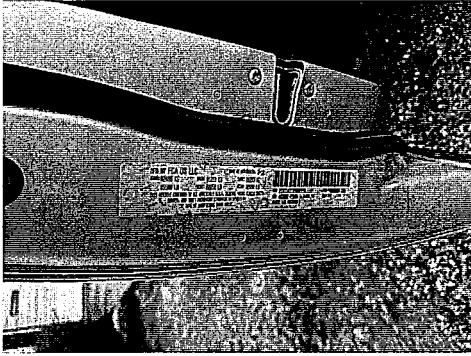
DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

Image Report

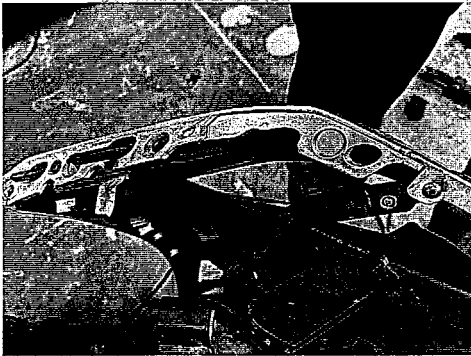
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2019	Color:	silver	License Plate:	109	Production Date:	3/2019
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	135,935
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT1KH622773	Condition:	Good



3/26/2024
 Comments: VINTAG



3/26/2024 E01
 Comments: radiator support



3/26/2024 E01
 Comments: It side bumper brackets



MEMORANDUM

TO: SGT. SALDIVAR
FROM: TRP. SMITH
DATE: 3/26/2024
SUBJECT: CAR VS. DEER

Sgt. Saldivar,

On 3/26/24 at approximately 0618hrs, I hit a deer that was crossing Highway 64 SE of Anamosa. My milage at that time was 135887. The damage was minimal, breaking the left headlight cover and took a tiny chunk out of the grill. I have already taken it to Durant Collision for an estimate.

Thanks,
Trooper Blaine Smith #109



DURANT COLLISION REPAIR

durantcollision@iowatelecom.net
1303 5th St, P O Box 638, DURANT, IA 52747
Phone: (563) 785-6353
FAX: (563) 785-6659

Workfile ID: 646
PartsShare: 7
Federal ID: 202958038
State ID: 116006756

Section 6, Item Q.

Preliminary Estimate

Customer: Iowa State Patrol

Written By: Craig Moeller

Insured: Iowa State Patrol Policy #: Claim #:
Type of Loss: Date of Loss: Days to Repair: 0
Point of Impact: 11 Left Front

Owner: Iowa State Patrol **Inspection Location:** DURANT COLLISION REPAIR
22365 20th Ave. 1303 5th St
Stockton, IA 52769 P O Box 638
(563) 284-9501 Day DURANT, IA 52747
Repair Facility
(563) 785-6353 Business **Insurance Company:**

VEHICLE

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

VIN: 2C3CDXKT1KH622773 Interior Color: Mileage In: 135,935 Vehicle Out:
License: 109 Exterior Color: silver Mileage Out:
State: IA Production Date: 3/2019 Condition: Good Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls

Telescopic Wheel

Climate Control

Backup Camera

Parking Sensors

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag

Passenger Air Bag

Anti-Lock Brakes (4)

4 Wheel Disc Brakes

Front Side Impact Air Bags

Head/Curtain Air Bags

Hands Free Device

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control

Stability Control

California Emissions

Power Trunk/Liftgate

Get live updates at www.carwise.com/e/4KATJ3

Preliminary Estimate

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1 FRONT BUMPER & GRILLE							
2	* <>	Rpr Bumper cover				3.5	3.4
3		Add for Clear Coat					1.4
4	#	R&I PUSH BAR AND WRAP				2.0	
5	#	Algn PUSH BAR AND WRAP				1.0	
		Note: PULL AND ALIGN					
6	#	R&I REMOVE AND REINSTALL BLACK APPLIQUE				1.0	
		Note: TO PAINT BUMPER SILVER AFTER CRACK REPAIRS					
7		Repl RT Air duct	68214812AA	1	68.40		
8		Repl RT Bumper bracket	68226544AB	1	42.45	0.1	
9	*	Repl LT Support inner	68226533AA	1	30.00		
10		Repl LT Support outer	68213538AC	1	12.10		
11 FRONT LAMPS							
12	*	Repl LT Headlamp assy halogen	68541681AA	1	851.00	0.4	
13		Aim headlamps				0.5	
14 RADIATOR SUPPORT							
15	*	Repl Front shield w/police	68231862AA	1	222.82	0.4	
16		Repl Splash shield AWD w/police	4806075AB	1	135.00	0.2	
17	*	Repl Radiator support	68200478AC	1	296.00	1.0	1.6
18		Evacuate & recharge				1.4 M	
19		Refrigerant recovery				0.4 M	
20 FENDER							
21	*	Rpr LT Fender				4.0	2.0
22		Overlap Major Non-Adj. Panel					-0.2
23		Add for Clear Coat					0.4
24	#	R&I Decal"State Trooper"				0.6	
25	*	Repl LT Fender liner 3.6, 5.7 liter	68205937AH	1	114.00	0.3	
26	**	A/M ***** ADD-ONS *****		1			
27	#	Repl Cover Car		1	10.00		
28	#	Rpr Color sand and buff				1.0	
29	#	Repl Corrosion protection primer		1	10.00		
30	*	Repl RT Fender liner 3.6, 5.7 liter	68205936AH	1	114.00	0.3	
31 VEHICLE DIAGNOSTICS							
32	*	Pre-repair scan		1		0.5 M	
33	*	Post-repair scan		1		0.5 M	
SUBTOTALS					1,905.77	19.1	8.6

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,905.77
Body Labor	16.3 hrs @	\$ 68.00 /hr	1,108.40
Paint Labor	8.6 hrs @	\$ 115.00 /hr	989.00
Mechanical Labor	2.8 hrs @	\$ 85.00 /hr	238.00
Subtotal			4,241.17
Grand Total			4,241.17
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			4,241.17

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 03/15/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
9	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68226533AA LT Support inner Quote: 2040384381 Expires: 04/24/24	\$ 30.00
12	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68541681AA LT Headlamp assy halogen Quote: 2044769575 Expires: 04/24/24	\$ 851.00
15	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68231862AA Front shield w/police Quote: 2044389914 Expires: 04/24/24	\$ 222.82
17	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68200478AC Radiator support Quote: 2044392891 Expires: 04/24/24	\$ 296.00
25	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68205937AH LT Fender liner 3.6, 5.7 liter Quote: 2043783759 Expires: 04/24/24	\$ 114.00
30	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68205936AH RT Fender liner 3.6, 5.7 liter Quote: 2046758737 Expires: 04/24/24	\$ 114.00

Customer: Iowa State Patrol

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

ALTERNATE PARTS USAGE

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI silver

VIN: 2C3CDXKT1KH622773	Interior Color:	Mileage In: 135,935	Vehicle Out:
License: 109	Exterior Color: silver	Mileage Out:	
State: IA	Production Date: 3/2019	Condition: Good	Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	0	1
Optional OEM	Automatically List	0	0
Reconditioned	Automatically List	0	0
Recycled	N/A	0	0



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Public Safety's request for an emergency allocation in the amount of \$6,267.45, subject to an audit of actual invoices. On April 8, 2023, State Patrol Vehicle #175 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Jeannie Adams, Department of Public Safety
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3693
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #175 on April 8, 2023
Department of Public Safety – Iowa State Patrol
Claim dated December 4, 2023
AOS Claim ID: 3693

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,267.45, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: January 19, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3693
Vehicle / Event	#175/Animal
Event Date	April 8, 2023
Summary	Vehicle 175 struck a deer (254853)
Amount Requested	\$6,267.45 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Karl Bubser".

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 karl.bubser@iowa.gov
 515-281-3162



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: December 4, 2023

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Mariah Flowers, Fleet Manager
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#175/Deer
Event Date	April 8, 2023
Summary	Vehicle 175 struck a deer. (254853)
Amount Requested	\$6,267.45- Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
 DAS Fleet Services
Mariah.Fucaloro@iowa.gov
 515-414-6582

Invoice

F & M BODY SHOP, INC.

PO BOX 382
901 S. DIVISION
CRESTON, IA 50801

Date	Invoice #
6/15/2023	26249

Bill To
IOWA STATE PATROL #175 APDSOI0254853-001

P.O. No.	Terms	Project
20 Dodge Charger		26249

Quantity	Description	Rate	Amount
1	Frnt Bumper License Plate Bracket	22.05	22.05T
0.1	Frnt Bumper License Plate Bracket	65.00	6.50T
3.1	Frnt Bumper Cover Assy	65.00	201.50T
1	Frnt Bumper Cover	686.00	686.00T
2.7	Frnt Bumper Cover A	65.00	175.50T
1	Frnt Lwr Bumper Grille	95.40	95.40T
0.3	Frnt Lwr Bumper Grille	65.00	19.50T
1	PUSH BAR	1,530.00	1,530.00T
1	2 tone	65.00	65.00T
1	Grille	419.00	419.00T
1	R Frnt Combination Lamp Assembly	702.00	702.00T
0.4	R Frnt Combination Lamp Assembly	65.00	26.00T
0.4	Headlamps	65.00	26.00T
1	R Fender Panel	312.00	312.00T
1.6	R Fender Panel	65.00	104.00T
2	R Fender Outside	65.00	130.00T
0.5	R Add To Edge Fender	65.00	32.50T
1	R Fender Splash Shield	144.00	144.00T
1	Frnt Body Upper Crossmember	291.00	291.00T
0.5	Frnt Body Upper Crossmember	65.00	32.50T
1.5	Upr Rad Supt Crossmember	65.00	97.50T
0.5	Add To R&I/R&R Mechanical Components -M	75.00	37.50T
1	Frnt Body Closing Panel	166.00	166.00T
0.4	Frnt Body Closing Panel	65.00	26.00T
1.2	R Frnt Door Outside	65.00	78.00T
0.5	R Frnt Rear View Mirror	65.00	32.50T
0.3	R Frnt Otr Door Belt Moulding	65.00	19.50T
0.5	R Frnt Door Trim Panel	65.00	32.50T
0.3	R Frnt Otr Door Handle	65.00	19.50T
0.5	REMOVE DECAL FOR BLEND	65.00	32.50T
1	Paint/Materials	513.00	513.00T
1	Hazardous Waste Disposal	12.00	12.00T
2	Clear Coat	65.00	130.00T
0.5	Tint Color	65.00	32.50T

Phone #	Fax #
641 782-5115	641 782-8011

Total

Invoice

F & M BODY SHOP, INC.

PO BOX 382
 901 S. DIVISION
 CRESTON, IA 50801

Date	Invoice #
6/15/2023	26249

Bill To
IOWA STATE PATROL #175 APDSOI0254853-001

P.O. No.	Terms	Project
20 Dodge Charger		26249

Quantity	Description	Rate	Amount
1	Mask For Overspray	5.00	5.00T
0.2	Mask For Overspray	65.00	13.00T
	Sales Tax	0.00%	0.00

Phone #	Fax #
641 782-5115	641 782-8011

Total	\$6,267.45
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F & M BODY SHOP, INC.

Invoice

PO BOX 382
 901 S. DIVISION
 CRESTON, IA 50801

Date	Invoice #
6/15/2023	26249

Bill To
IOWA STATE PATROL #175 APDSOI0254853-001

P.O. No.	Terms	Project
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Quantity	Description	Rate	Amount
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3.1	Frnt Bumper Cover Assy	65.00	201.50T
1	Frnt Bumper Cover	686.00	686.00T
2.7	Frnt Bumper Cover A	65.00	175.50T
1	Frnt Lwr Bumper Grille	95.40	95.40T
0.3	Frnt Lwr Bumper Grille	65.00	19.50T
1	PUSH BAR	1,530.00	1,530.00T
1	2 tone	65.00	65.00T
1	Grille	419.00	419.00T
1	R Frnt Combination Lamp Assembly	702.00	702.00T
0.4	R Frnt Combination Lamp Assembly	65.00	26.00T
0.4	Headlamps	65.00	26.00T
1	R Fender Panel	312.00	312.00T
1.6	R Fender Panel	65.00	104.00T
2	R Fender Outside	65.00	130.00T
0.5	R Add To Edge Fender	65.00	32.50T
1	R Fender Splash Shield	144.00	144.00T
1	Frnt Body Upper Crossmember	291.00	291.00T
0.5	Frnt Body Upper Crossmember	65.00	32.50T
1.5	Upr Rad Supt Crossmember	65.00	97.50T
0.5	Add To R&I/R&R Mechanical Components -M	75.00	37.50T
1	Frnt Body Closing Panel	166.00	166.00T
0.4	Frnt Body Closing Panel	65.00	26.00T
1.2	R Frnt Door Outside	65.00	78.00T
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1	Paint/Materials	513.00	513.00T
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2	Clear Coat	65.00	130.00T
0.5	Tint Color	65.00	32.50T

		Total
--	--	--------------

Phone #	Fax #
641 782-5115	641 782-8011

F & M BODY SHOP, INC.

PO BOX 382
 901 S. DIVISION
 CRESTON, IA 50801

Invoice

Date	Invoice #
6/15/2023	26249

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IOWA STATE PATROL #175 APDSOI0254853-001

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Quantity	Description	Rate	Amount
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	Sales Tax	0.00%	0.00

		Total	\$6,267.45
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Phone #	Fax #
641 782-5115	641 782-8011

Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2023	72568021	1	\$578.50	06/29/2023	07/07/2023	00002124546
	2023	72568021	2	\$37.50	06/29/2023	07/07/2023	00002124546
	2023	72568021	3	\$1,276.00	06/29/2023	07/07/2023	00002124546
	2023	72568021	4	\$4,375.45	06/29/2023	07/07/2023	00002124546

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : 2023 Amount : \$6,267.45
 Warrant Number : 72568021 Vendor Customer : 00002124546
 Line Number : 1 Last Updated : 7/7/23

▼Issue Information

Issued : 06/29/2023 Void :
 Document ID : RISK00523177004 Duplicate :
 Document Line Number : 1 Stop :
 Line Amount : \$578.50
 Comments :

▼Redeemed Information

Redeemed : 07/07/2023 Batch Number : 0000
 Redeemed Bank : 0000 Sequence Number : 02917
 Redeemed Fund : 0665
 Redeemed Department : 005

▼Fund Accounting

Fund : 0665 Object : 2715 Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : 005 Object Class :
 Unit : 5790 Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : 0000 Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : 2920 Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)



Risk, DAS <das.risk@iowa.gov>

FW: Trooper Adam Cole car deer

1 message

Adams Jeannie <jadams@dps.state.ia.us>

Mon, Apr 10, 2023 at 8:49 AM

To: "ExecutiveCouncil [TOS]" <ExecutiveCouncil@tos.iowa.gov>

Cc: "Risk, DAS (das.risk@iowa.gov)" <das.risk@iowa.gov>

Please be advised 175 hit a deer yesterday morning. We should have more information later today.

Thank you

Jeannie Adams
ISP Fleet & Supply, Fleet Asset Manager
Department of Public Safety
30 N.E. 48th Place
Des Moines, Iowa 50313
Direct #: 515-725-0643
Cell Phone: 515-204-3019
Shop: 515-281-3277
Fax: 515-242-6321
Email: jadams@dps.state.ia.us<mailto:jadams@dps.state.ia.us>

From: Anderson Allen <aanderso@dps.state.ia.us>

Sent: Sunday, April 9, 2023 10:40 AM

To: das.risk@iowa.gov; vehicledamage <vehicledamage@dps.state.ia.us>

Cc: Adams Jeannie <jadams@dps.state.ia.us>; Pollard Brad <pollard@dps.state.ia.us>; Taylor Aaron <ataylor@dps.state.ia.us>; Major Wade <major@dps.state.ia.us>

Subject: Trooper Adam Cole car deer

All,

On 4-9-23 at 02:30 am Trooper Adam Cole # 175 struck a deer in the roadway on Hwy 169 3 miles north of Arispe. The vehicle sustained damage to the front and passenger side of the patrol vehicle. A report pictures and estimate will be completed on Monday 4-10-23.

Sergeant Allen Anderson
Assistant District Commander
Iowa State Patrol- District 2
1619 Truro Pavement
Osceola, IA 50213

 winmail.dat
18K

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023009605

Date: (Month/Day/Year)	4/9/2023	Time: (Time plus a.m./p.m.)	02:30 am
Vehicle Plate #:	175	Vehicle Mileage:	96861
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 Dodge Charger VIN: 2C3CDXKT7LH124224		
Assigned To:	Adam Cole	Badge #	175
Driven By:	Adam Cole	Badge #	175
Driver's Lic #:	602WW9112	Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	3 miles North of Arispe Hwy 169		
County:	Union		
Weather/Road Conditions:	Clear		
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt. Allen Anderson
------------------------	---------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

2023009605

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 04/09/2023		Time of Accident 02:30 Hrs.		County UNION - 88		Accident occurred within corporate limits of (city)											
UNIT 1	Driver's Name - Last COLE					First ADAM					Middle JOSEPH						
	Address 1857 170TH AVE					City DIAGONL					State Zip IA 50845						
	Date of Birth 05/12/1985		Driver's License Number 602WW9112			CDL Yes <input type="radio"/> No <input checked="" type="radio"/>		Citation Charge 1			Citation Charge 2						
	Male <input checked="" type="radio"/> Female <input type="radio"/>		State IA	Class C	Endorsements		Restrictions		Citation Charge 3			Citation Charge 4					
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1		Test Result:		Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>		Reason for Re-Exam Request:						
	Owner's Name - Last STATE OF IOWA					First					Middle						
	Address 1619 TRURO PAVEMENT					City OSCEOLA					State Zip IA 50213						
	License Plate No. 175		State IA	Year 2023	VIN: 2C3CDXKT7LH124224		Color GRY		Year 2020	Make DODG	Model CHARGER	Style 4D					
	Trailer Plate No.		State	Year	VIN:		Tow 1	Tow #		Towed To		Approx. Cost to Repair or Replace \$4,500.00					
	Insurance Company Name STATE OF IOWA					Insurance Co. Phone Number			Insurance Policy Number								
Initial Travel Direction		Veh. Act.	Veh. Config. 01	Cargo Body Type 01	Veh. Defect	Point of Initial Impact		Most Damaged Area	Extent of Damage	Total Occ. in Veh. 1							
Special Veh. Func		Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88			Driver Distractions 02	Speed Limit							
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event						
COMMERCIAL	Carrier Name/Lessee																
	Street Address					City					State	Zip Code					
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number			MC Number		Underride/Override						
	Haz Mat Involvement		Haz Mat Placard	Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name									
	Trailer Plate:		State	Year	VIN												
	Trailer Plate:		State	Year	VIN												
Converter Dolly		Dolly Plate:		State	Plate Year	VIN											
PERSONS INJURED	DRIVER OF UNIT 1					Phone Number: (641) 342-2109		Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/extricated	Source of Transport	Died at scene/enroute
						Transported to:		Transported by:									
	Name					Phone Number			DOB:								
	Address					Transported to:			Transported by:								
	Name					Phone Number			DOB:								
	Address					Transported to:			Transported by:								
	Name					Phone Number			DOB:								
	Address					Transported to:			Transported by:								

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:
2023009605

LOCATION	Date of Accident 04/09/2023	Time of Accident 02:30 Hrs.	County UNION - 88	Accident occurred within corporate limits of (city)	Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>
	Literal Description 3 MILES NORTH OF ARISPE ON HWY 169 SB				County: 88	Route:
	If accident occurred outside of city limits show general vicinity <div style="display: flex; justify-content: space-around; align-items: center;"> NNEESESSWWNW </div> <div style="display: flex; justify-content: space-around; align-items: center;"> <input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/> </div> of nearest city				X Coordinate: 393543.031	
	On Road, Street or Highway:			At Intersection with:	Y Coordinate: 4545847.5	
	Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of				If Divided Highway, Provide Route (Cardinal) Travel Direction	

ACCIDENT ENVIRONMENT		ROADWAY CHARACTERISTICS	
Location of First Harmful Event	Weather Conditions (up to two)	Major Contributing Circumstances Environment	
Manner of Crash/Collision		Roadway	
Light Conditions	Surface Conditions	Type of Roadway Junction/Feature	
		FRA No.	

First Harmful Event (Crash) 31	WORKZONE RELATED? <input type="checkbox"/>	Yes <input type="radio"/> No <input type="radio"/>	Activity	Location	Type	Workers Present	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute
--	--	--	----------	----------	------	-----------------	-----	--------------------	---------------	-------------------	----------------------------	-------------------------	-----------	------------------	----------------------------	---------------------	-----------------------

NONMOTORISTS	Name 001	Phone Number	DOB:
	Address:	Alcohol Test Given	Test Results:
	Transported to:	Drug Test Given	Result
	Charged Yes No	<input type="radio"/>	<input type="radio"/>

PROPERTY	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage
	Owner's Last Name	First Name	Middle Name
	Address	City	State Zip Code
	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown		

PROPERTY	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage
	Owner's Last Name	First Name	Middle Name
	Address	City	State Zip Code
	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown		

WITNESSES	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date 04/09/2023	Incident Clearance Date 04/09/2023
--	--------------------------	---	--

Signature of Officer SERGEANT A ANDERSON	Badge Number 438	Time Officer Notified of Accident 02:30 Hrs.	Roadway Clearance Time 02:45 Hrs.	Incident Clearance Time 02:50 Hrs.
Name of Agency IOWA STATE PATROL - DIST 02	Date of Report 04/10/2023	Time Officer Arrived At Scene 02:45 Hrs.	Total Roadway Clearance Time 000:15	Total Incident Clearance Time 000:20
Report Reviewed By	Date of Review	Investigation made at scene? Y <input type="radio"/> N <input checked="" type="radio"/>	T.I. No.	Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

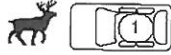
Law Enforcement Case Number:

2023009605

Form 4433003 (11-13)

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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Unit 1 was southbound on HWY 169 and struck a deer that was in the roadway.

QUALITY CLAIMS SOLUTIONS

105 N Krohn Place
 SIOUX FALLS, SD 57103
 Phone: (877) 237-3727, FAX:(866) 371-2844
 qcs@qcsdirect.com

Workfile ID:

4d0ece6c

For:

QUALITY CLAIMS SOLUTIONS

DAS Fleet Services

Supplement of Record 2 with Summary**Owner: IOWA STATE PATROL****Job Number:**

Written By: Mike Mayer

Insured:	IOWA STATE PATROL	Policy #:	UNKNOWN	Claim #:	APDSOI0254853-001
Type of Loss:	Collision	Date of Loss:	4/13/2023 12:00 PM	Days to Repair:	0
Point of Impact:	02 Right Front Pillar (Right Side)				

Owner:

IOWA STATE PATROL
 CRESTON, IA 50801

Inspection Location:

F & M BODY SHOP
 901 S DIVISION ST
 CRESTON, IA 50601
 Other
 (641) 782-5115 Evening

Repair Facility:**VEHICLE**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN:	2C3CDXKT7LH124224	Production Date:		Interior Color:	
License:		Odometer:	0	Exterior Color:	
State:		Condition:			

TRANSMISSION

Automatic Transmission
 4 Wheel Drive

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors
 Power Driver Seat

DECOR

Dual Mirrors
 Tinted Glass
 Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Message Center
 Steering Wheel Touch Controls
 Telescopic Wheel
 Climate Control
 Backup Camera
 Parking Sensors

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Front Side Impact Air Bags
 Head/Curtain Air Bags
 Hands Free Device

SEATS

Cloth Seats

Bucket Seats

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
 Stability Control
 California Emissions
 Power Trunk/Liftgate

Supplement of Record 2 with Summary

Owner: IOWA STATE PATROL

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	** <>	Repl A/M Bumper cover	68267765AC	1	<u>686.00</u>	Incl.	3.4
4		Add for Clear Coat					1.4
5	*	Repl Lower grille w/o adaptive cruise	68214782AB	1	<u>95.40</u>	Incl.	
6	#	S02 Subl Push Bar - OPEN FOR INVOICE Note: Incl Labor		1	1,530.00		
7		S01 Repl Upper grille black crossbars	5PP33DX8AB	1	419.00	Incl.	
8	*	S01 Repl License bracket	68202631AB	1	<u>22.05</u>	0.1	
9		FRONT LAMPS					
10	**	Repl A/M RT Headlamp assy halogen	68541680AA	1	<u>702.00</u>	0.4	
11		Aim headlamps				0.5	
12		FENDER					
13	**	Repl A/M RT Fender w/o wide body	68213060AC	1	<u>312.00</u>	1.6	2.0
14		Overlap Major Non-Adj. Panel					-0.2
15		Add for Clear Coat					0.4
16		Add for Edging					0.5
17		S01 Repl RT Fender liner 3.6, 5.7 liter	68205936AH	1	144.00	Incl.	
18		FRONT DOOR					
19		Blnd RT Outer panel (HSS)					1.1
20		R&I RT Power mirror w/o heat, w/o memory, w/o blind spot blue				0.5	
21		R&I RT Belt w/strip				0.3	
22		R&I RT R&I trim panel				0.5	
23		R&I RT Handle, outside black				0.4	
24	#	Rpr Remove Decal				0.5	
25		RADIATOR SUPPORT					
26	**	S01 Repl A/M Crossmember	5065240AH	1	<u>291.00</u>	0.5	<u>1.5</u>
27	#	S01 R&I Add To R&R Mechanical Components				0.5 M	
28	**	S01 Repl A/M Front shield w/police	68231862AA	1	<u>166.00</u>	Incl.	
29		MISCELLANEOUS OPERATIONS					
30	*	Repl Cover car/bag		1	<u>5.00</u>	0.2	
31	#	Tint Color		1			0.5
32	#	Hazardous Waste		1	3.00		
33	#	S01 2 Tone		1			1.0
SUBTOTALS					4,375.45	9.4	11.6

Supplement of Record 2 with Summary

Owner: IOWA STATE PATROL

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			4,375.45
Body Labor	8.9 hrs @	\$ 65.00 /hr	578.50
Paint Labor	11.6 hrs @	\$ 110.00 /hr	1,276.00
Mechanical Labor	0.5 hrs @	\$ 75.00 /hr	37.50
Subtotal			6,267.45
Total Cost of Repairs			6,267.45
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			6,267.45

Supplement of Record 2 with Summary

Owner: IOWA STATE PATROL

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

SUPPLEMENT SUMMARY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
Changed Items							
6	#	Subl	Push Bar - OPEN FOR INVOICE	1	-1,150.00		
			NOTE: Incl Labor				
6	#	S02	Subl	Push Bar - OPEN FOR INVOICE	1	1,530.00	
			NOTE: Incl Labor				
SUBTOTALS					380.00	0.0	0.0

CHANGES TO ADJUSTMENTS

TOTALS SUMMARY

Category	Basis	Rate	Cost \$
Parts			380.00
Subtotal			380.00
Total Supplement Amount			380.00
NET COST OF SUPPLEMENT			380.00

CUMULATIVE EFFECTS OF SUPPLEMENT(S)

Estimate	4,609.90	Mike Mayer
Supplement S01	1,277.55	Mike Mayer
Supplement S02	380.00	Mike Mayer
Workfile Total:	\$ 6,267.45	
NET COST OF REPAIRS:	\$ 6,267.45	

THIS IS NOT AN AUTHORIZATION TO BEGIN REPAIRS.

SUPPLEMENTS - Please be advised that the INSURANCE COMPANY requires notice of any supplements prior to the work being performed. Failure to notify INSURANCE COMPANY and allow INSURANCE COMPANY to review the supplemental charges may result in non-payment of the supplemental items.

ESTIMATE AUDIT - THIS DOCUMENT IS NOT AN APPRAISAL. INQUIRIES SHOULD BE DIRECTED TO THE INSURANCE COMPANY LISTED AT THE TOP OF THIS DOCUMENT.

REPAIR SHOPS CAN CONTACT QCS AUDITOR FOR ANY REPAIR RELATED INQUIRIES AT 1-877-237-3727.

Supplement of Record 2 with Summary

Owner: IOWA STATE PATROL**Job Number:**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 06/01/2023, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2023 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

Supplement of Record 2 with Summary

Owner: IOWA STATE PATROL

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Public Safety's request for a supplemental emergency allocation in the amount of \$1,860.80. This brings the total allocation and payment to \$7,091.80. On November 18, 2023, Vehicle #484 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Jeannie Adams, Department of Public Safety
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3655
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #484 on November 18, 2023
Department of Public Safety – Iowa State Patrol
Claim dated November 30, 2023
AOS Claim ID: 3655

The Department's request included a supplemental allocation request of \$1,860.80 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,860.80, which increases the allocation to \$7,091.80. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>7,091.80</u>
Executive Council allocation (Revised)		\$	7,091.80
Less:			
Previous payments	\$	0.00	
This payment		<u>7,091.80</u>	
Total		\$	<u>7,091.80</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

As requested by the Department, we recommend that reimbursement be made to the Department of Administrative Services in the amount of \$7,091.80. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: January 19, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3655
Vehicle / Event	#484/Animal
Event Date	November 18, 2023
Summary	Vehicle 484 struck a deer. (270136)
Amount Requested	\$7,091.80 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 karl.bubser@iowa.gov
 515-281-3162



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: November 30, 2023

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Mariah Flowers, Fleet Manager
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#484/Deer
Event Date	November 18, 2023
Summary	Vehicle 484 struck a deer. (270136)
Amount Requested	\$5,231.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
DAS Fleet Services
Mariah.Fucaloro@iowa.gov
515-414-6582

F & M BODY SHOP INC
 fandmbodysshop@yahoo.com
 901 S DIVISION ST, CRESTON, IA 50801
 Phone: (641) 782-5115

Workfile ID: c5133c14
 PartsShare: 7FLCTp
 Federal ID: 42-1489289

Final Bill

RO Number: 1043

Customer: Iowa State Patrol, JUSTIN
 Insurance: CAR #484
 Adjuster: APDSOI 0270136-001
 Estimator: Jeff Wynn
 Phone: Create Date: 11/20/2023
 Claim: APDSOI 0270136-001
 Loss Date:
 Deductible:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2LH130450 Interior Color: Mileage In: Vehicle Out:
 License: Exterior Color: Mileage Out:
 State: IA Production Date: Condition: Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER & GRILLE						
2	E01	Remove/Replace	O/H front bumper				3.5	Body	
3	E01	Remove/Replace	Bumper cover w/o wide body	1	672.00	A/M	0.0	Body	3.2
4	E01		Add for Clear Coat						1.6
5	S01	Remove/Replace	Upper grille black crossbars	1	352.00	A/M	0.0	Body	
6	S01	Remove/Replace	Closure panel	1	171.00	A/M	0.0	Body	
7	E01		FRONT LAMPS						
8	E01	Remove/Replace	LT Headlamp assy halogen	1	888.00	A/M	0.4	Body	
9	E01	Remove/Replace	Aim headlamps				0.5	Body	
10	S01		RADIATOR SUPPORT						
11	S01	Remove/Replace	Radiator support	1	284.00	A/M	1.0	Body	1.6
12	S01	Remove/Replace	Evacuate & recharge				1.4	Body	
13	S01	Remove/Replace	Refrigerant recovery				0.4	Body	
14	S01		HOOD						
15	S01	Repair	Hood (ALU)				4.0	Body	3.0
16	S01		Add for Clear Coat						1.2
17	E01		FENDER						
18	E01	Remove/Replace	LT Fender w/o wide body	1	322.00	A/M	1.5	Body	2.0
19	S01		Overlap Major Adj. Panel						(0.4)
20	E01		Add for Clear Coat						0.3
21	E01		Add for Edging						0.5
22	E01		Add for Clear Coat						0.1
23	E01		FRONT DOOR						
24	E01	Blend	LT Door shell (HSS)						1.1
25	E01	Remove/Install	LT Door w'strip				0.4	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 1043

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

26	E01	Remove/Install	LT Power mirror w/o heat, w/o memory, w/o blind spot blue				0.5	Body
27	E01	Remove/Install	LT Handle, outside black				0.4	Body
28	S01	Sublet	PUSH BAR	1	1,590.00	Other		
29	E01	Remove/Replace	Pre-Repair Scan				0.5	Mech
30	E01	Repair	MASK FOR TWO TONE ON BUMPER				1.0	Body
31	E01	Remove/Replace	Post-Repair Scan				0.5	Mech
32	E01	Sublet	Hazardous waste removal	1	3.00	Other		
33	E01	Remove/Replace	Cover Car	1	5.00	Other	0.2	Body
34	E01		Color tint / color match				0.5	Body
35	E01	Remove/Replace	Flex additive	1	5.00	Other		

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					2,699.00
Sublet/Miscellaneous					1,593.00
Labor, Body			68.00	15.7	1,067.60
Labor, Refinish			68.00	14.2	965.60
Labor, Mechanical			85.00	1.0	85.00
Material, Paint					681.60
Subtotal					7,091.80
Sales Tax					0.00
Grand Total					7,091.80
Net Total					7,091.80

Estimate Version	Total \$
Original	4,414.00
Supplement S01	2,677.80

Insurance Total \$:	7,091.80
Received from Insurance \$:	0.00
Balance due from Insurance \$:	7,091.80
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Nov 20, 2023 at 10:51 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Bcc: Jeannie R Adams <jadams@dps.state.ia.us>

Please accept this email as initial 24 hr notification for AON, vehicle 484 struck a deer on 11/18/23. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

2023029577

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident 11/18/2023		Time of Accident 19:15 Hrs.		County LUCAS - 59		Accident occurred within corporate limits of (city)											
U N I T 1	Driver's Name - Last KNEDLER					First JUSTIN			Middle CRAIG								
	Address 3053 325TH ST					City TRURO			State IA	Zip 50257							
	Date of Birth 07/09/1976		Driver's License Number 427KK0650		CDL	Citation Charge 1			Citation Charge 2								
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State IA	Class C	Endorsements L	Restrictions B	Yes <input type="radio"/>	No <input checked="" type="radio"/>	Citation Charge 3		Citation Charge 4						
	Alcohol Test Given: 1		Test Results:		Drug Test Given: 1	Test Result:	Re-exam: Yes <input type="radio"/>		No <input checked="" type="radio"/>	Reason for Re-Exam Request:							
	Owner's Name - Last STATE OF IOWA					First			Middle								
	Address 109 SE 13TH ST					City DES MOINES			State IA	Zip 50319							
	License Plate No. 484	State IA	Year 2024	VIN: 2C3CDXKT2LH130450			Color SIL	Year 2020	Make DODG	Model CHA	Style SD						
	Trailer Plate No.	State	Year	VIN:			Tow 1	Tow #	Towed To		Approx. Cost to Repair or Replace \$6,000.00						
	Insurance Company Name STATE OF IOWA					Insurance Co. Phone Number			Insurance Policy Number								
Initial Travel Direction		Veh. Act.	Veh. Config.	Cargo Body Type	Veh. Defect	Point of Initial Impact		Most Damaged Area	Extent of Damage	Total Occ. in Veh. 1							
Special Veh. Func.	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) 88			Driver Distractions 02	Speed Limit								
Traffic Controls	Horizontal Alignment		Vertical Alignment	SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event								
C O M M E R C I A L	Carrier Name/Lessee																
	Street Address					City			State	Zip Code							
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override							
	Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name											
	Trailer Plate:	State	Year	VIN													
	Trailer Plate:	State	Year	VIN													
	Converter Dolly	Dolly Plate:	State	Plate Year	VIN												
P E R S O N S I N J U R E D	DRIVER OF UNIT 1					Phone Number:		Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/extricated	Source of Transport	Died at scene/enroute
						Transported to:		Transported by:									
	Name			Phone Number		DOB:											
	Address					Transported to:			Transported by:								
	Name			Phone Number		DOB:											
	Address					Transported to:			Transported by:								
	Name			Phone Number		DOB:											
	Address					Transported to:			Transported by:								
	Name			Phone Number		DOB:											
	Address					Transported to:			Transported by:								

**INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:
2023029577

L O C A T I O N	Date of Accident 11/18/2023	Time of Accident 19:15 Hrs.	County LUCAS - 59	Accident occurred within corporate limits of (city)	Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>
	Literal Description HWY65SB JUST NORTH OF HWY 34				County: 59	Route:
	If accident occurred outside of city limits show general vicinity N NE E SE S SW W NW <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> of nearest city				X Coordinate: 460455.406	
	On Road, Street or Highway:			At Intersection with:	Y Coordinate: 4542352	
	Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of				If Divided Highway, Provide Route (Cardinal) Travel Direction	
Milepost Number _____ Or Definable intersection, bridge, or railroad crossing				NB <input type="radio"/> SB <input type="radio"/> EB <input type="radio"/> WB <input type="radio"/>		

ACCIDENT ENVIRONMENT			ROADWAY CHARACTERISTICS									
Location of First Harmful Event	Weather Conditions (up to two)		Major Contributing Circumstances Environment									
Manner of Crash/Collision	Surface Conditions		Roadway									
Light Conditions	FRA No.		Type of Roadway Junction/Feature									

First Harmful Event (Crash) 31	WORKZONE RELATED? <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Activity	Location	Type	Workers Present	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute
--	---	--	----------	----------	------	-----------------	-----	--------------------	---------------	-------------------	----------------------------	-------------------------	-----------	------------------	----------------------------	---------------------	-----------------------

N O N M O T O R I S T S	Name 001	Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute
	Address:	Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes <input type="radio"/> No <input type="radio"/>							
	Transported to:	Transported by:												
	Name	Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Died at scene/enroute
	Address:	Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes <input type="radio"/> No <input type="radio"/>							
	Transported to:	Transported by:												

N P O R O V P E E H R I T Y U L D A M R G	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage		
	Owner's Last Name	First Name	Middle Name	Phone Number	
	Address	City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown
	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage		
	Owner's Last Name	First Name	Middle Name	Phone Number	
	Address	City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

W I T N E S S	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date 11/18/2023	Incident Clearance Date 11/18/2023	
Signature of Officer TROOPER A COLE	Badge Number 175	Time Officer Notified of Accident 19:23 Hrs.	Roadway Clearance Time 19:24 Hrs.	Incident Clearance Time 19:30 Hrs.
Name of Agency IOWA STATE PATROL - DIST 02	Date of Report 11/18/2023	Time Officer Arrived At Scene 19:24 Hrs.	Total Roadway Clearance Time 000:01	Total Incident Clearance Time 000:07
Report Reviewed By	Date of Review	Investigation made at scene? Y <input checked="" type="radio"/> N <input type="radio"/>	T.I. No.	Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT
OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

Form 4433003 (11-13)

Law Enforcement Case Number:

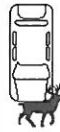
2023029577

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D
I
A
G
R
A
M



Unit 1



Hwy 65sb north of Hwy 34

N
A
R
R
A
T
I
V
E

On 11/18/2023 Unit 1 was southbound on Hwy 65. A deer entered onto the travel portion of the roadway from the West ditch. The driver of Unit 1 was unable to avoid the deer and struck it with the front of Unit 1. Unit 1 sustained damage to the front bumper, grill, push bumper, and drivers side quarter panel.



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2023029577

Date: (Month/Day/Year)	11-18-23	Time: (Time plus a.m./p.m.)	7:15 PM
Vehicle Plate #:	484	Vehicle Mileage:	79310
Vehicle Description: (Yr/Make/Model/ & Vin#)	2020 Dodge Charger VIN# 2c3cdxkt2lh130450		
Assigned To:	Trp. Frank	Badge #	438
Driven By:	Trp. Knedler	Badge #	443
Driver's Lic #:	427KK0650	Damage:	\$5231.00
Vehicle Towed: (Yes / No)	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$ N/A
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	n/a		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Highway 92 West of Winterset
County:	Madison County
Weather/Road Conditions:	Dry/Normal
Trp. Knedler was on routine patrol, traveling on Hwy 65, when a deer entered roadway. Trp. Knedler's patrol vehicle struck deer in roadway resulting in damage to the front of the vehicle. Trooper Knedler was operating Trooper Frank's patrol vehicle	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	
------------------------	--

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



MEMORANDUM

TO: SGT. ANDERSON
FROM: TROOPER KNEDLER
DATE: 11/18/23
SUBJECT: 10-50 CAR/DEER

On 11/18/23 I was on routine patrol on highway 65 just north of highway 34 traveling southbound when a deer came out of the west ditch striking my patrol vehicle at approximately 1915 hours. Damage to the front of the vehicle and the left front quarter panel. This will be 484 vehicle.

Mileage 79310
VIN 2C3CDXKT2LH130450
DL# 427kk0650
2020 Dodge charger
Case # 2023029577

F & M BODY SHOP INC
901 S DIVISION ST, CRESTON, IA 50801
Phone: (641) 782-5115

Image Report

Owner:	Iowa State Patrol,	Insurance:		Estimator:	Jeff Wynn	Vehicle Out:
RO Number:		Claim Number:				
Year:	2020	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2LH130450	Condition:



11/20/2023
Comments:



11/20/2023
Comments:



11/20/2023
Comments:



11/20/2023
Comments:



11/20/2023
Comments:



11/20/2023
Comments:

F & M BODY SHOP INC
901 S DIVISION ST, CRESTON, IA 50801
Phone: (641) 782-5115

Image Report

Owner:	Iowa State Patrol,	Insurance:	Estimator:	Jeff Wynn	Vehicle Out:	
RO Number:		Claim Number:				
Year:	2020	Color:	License Plate:		Production Date:	
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2LH130450	Condition:



11/20/2023
Comments:



11/20/2023
Comments:



11/20/2023
Comments:

F & M BODY SHOP INC
fandmbodyshop@yahoo.com
901 S DIVISION ST, CRESTON, IA 50801
Phone: (641) 782-5115

Workfile ID: Section 6, Item S.
PartsShare: 7FLCTp
Federal ID: 42-1489289

Estimate

RO Number:

Customer:	Insurance:	Adjuster:	Estimator:	Jeff Wynn
Iowa State Patrol, JUSTIN		Phone:	Create Date:	11/20/2023
		Claim:		
(515) 975-2846		Loss Date:		
		Deductible:		

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2LH130450	Interior Color:	Mileage In:	Vehicle Out:
License:	Exterior Color:	Mileage Out:	
State: IA	Production Date:	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		FRONT BUMPER & GRILLE						
2	E01	Remove/Replace	O/H front bumper				3.5	Body	
3	E01	Remove/Replace	Bumper cover w/o wide body	1	672.00	A/M	0.0	Body	3.2
4	E01		Add for Clear Coat						1.3
5	E01		FRONT LAMPS						
6	E01	Remove/Replace	LT Headlamp assy halogen	1	888.00	A/M	0.4	Body	
7	E01	Remove/Replace	Aim headlamps				0.5	Body	
8	E01		FENDER						
9	E01	Remove/Replace	LT Fender w/o wide body	1	322.00	A/M	1.6	Body	2.0
10	E01		Add for Clear Coat						0.8
11	E01		Add for Edging						0.5
12	E01		Add for Clear Coat						0.1
13	E01		FRONT DOOR						
14	E01	Blend	LT Door shell (HSS)						1.1
15	E01	Remove/Install	LT Door w'strip				0.4	Body	
16	E01	Remove/Install	LT Power mirror w/o heat, w/o memory, w/o blind spot blue				0.5	Body	
17	E01	Remove/Install	LT Handle, outside black				0.4	Body	
18	E01	Sublet	PUSH BAR	1	1,590.00	Other			
19	E01	Remove/Replace	Pre-Repair Scan				0.5	Mech	
20	E01	Repair	MASK FOR TWO TONE ON BUMPER				1.0	Body	
21	E01	Remove/Replace	Post-Repair Scan				0.5	Mech	
22	E01	Sublet	Hazardous waste removal	1	5.00	Other			
23	E01	Remove/Replace	Cover Car	1	5.00	Other	0.2	Body	
24	E01		Color tint / color match				0.5	Body	
25	E01	Remove/Replace	Flex additive	1	8.00	Other			

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

Estimate

RO Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					1,895.00
Sublet/Miscellaneous					1,595.00
Labor, Body			68.00	9.0	612.00
Labor, Refinish			68.00	9.0	612.00
Labor, Mechanical			85.00	1.0	85.00
Material, Paint			48.00	9.0	432.00
Subtotal					5,231.00
Sales Tax					0.00
Grand Total					5,231.00
Net Total					5,231.00

Estimate Version	Total \$
Original	5,231.00

Insurance Total \$:	5,231.00
Received from Insurance \$:	0.00
Balance due from Insurance \$:	5,231.00
Customer Total \$:	0.00
Received from Customer \$:	0.00
Balance due from Customer \$:	0.00

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation and reimbursement in the amount of \$8,722.00. On July 12, 2023, radome cover on Adair ISICS Communications Tower was damaged by storms. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3663
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Radome Cover on Adair ISICS Communications Tower due to
Storms on July 12, 2023
Department of Public Safety
Claim dated December 20, 2023
AOS Claim ID: 3663

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and reimbursement in the amount of \$8,722.00. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Heather Hackbarth, Department of Management

lds



Department of Public Safety

Gregg
Lt. Governor

Stephan Bayens
Commissioner

December 20, 2023

Reference: 29C20 Reimbursement Claim ref. AON Radome Damage to Adair ISICS Tower on 7-12-23

State of Iowa Executive Council:

On 12-15-23, Motorola submitted an invoice for \$8,722.00 regarding Act of Nature (AON) damage repairs to the Adair ISICS Tower site. The radome damage to the ISICS tower during a thunder storm that occurred over night sometime between 7-11- and 7-12-23 when flying debris broke one of the tower's radome covers.

The DPS Interoperability Communications Bureau is respectfully submitting a 29C20 Reimbursement Claim for \$8,722.00 for this AON damage. Attached to this email is the 7-12-23 Initial 29C20 AON Notification of Damage to the Adair ISICS tower, the 7-12-23 29C20 Allocation Request, the Motorola Invoice dated 12-25-23, a Storm Damage summary report dated 12-15-23 detailing the work conducted with photographs depicting the damage that occurred due to blowing debris, and a copy of the I-3 payment to Motorola for the repairs.

Thank you for your consideration and assistance with this repair.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E. 7th Street
Des Moines, Ia 50319

Copy of I3 Payment ref 7-12-23 Adair ISICS Tower - Radome Damage

From: Dostal Sandra <dostal@dps.state.ia.us>
Sent: Wednesday, December 27, 2023 8:50 AM
To: Pierce Richard <pierce@dps.state.ia.us>
Subject: 7-12-23 I North Adair ISICS Tower I3 Payment

Captain Pierce,

Attached find the Adair North I3 payment information.

Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2024	72842971	1	\$8,722.00	12/22/2023		00002099390

First Prev Next Last

[Search](#)

▼Warrant Information

Fiscal Year : 2024 Amount : \$8,722.00
Warrant Number : 72842971 Vendor Customer : 00002099390
Line Number : 1 Last Updated : 12/22/23

▼Issue Information

Issued : 12/22/2023 Void :
Document ID : 122023SJD006COM Duplicate :
Document Line Number : 1 Stop :
Line Amount : \$8,722.00
Comments :

Sandra Dostal

Administrative Assistant | DPS Interoperability Communication Bureau

Office of the Commissioner

Administrative Services Division

Iowa Department of Public Safety

215 East 7th Street, Des Moines, Iowa 50319

Office: 515-725-6095

Fax: 515-725-6193

dostal@dps.state.ia.us

<https://dps.iowa.gov/>

<https://dpscarers.com/>



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Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

July 12, 2023

Ref. AON 29C20 Allocation Request Regarding AON Damage to the Adair ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 7-12-23, Alex Mathias, Iowa DOT, reported there a broken radome cover on the SW dish on the **Adair ISICS Tower**. There were a line of severe thunderstorms throughout Iowa on the night of 7-11-23 and morning hours of 7-12-23 that had strong winds with tornadic conditions. I appears this radome damage occurred sometime during the early morning hours of 7-12-23 due to flying debris.

Based on current estimates of radome damage repair provided by Dave Gordon, the approximate cost of repairs will be \$8,722.00. Repairs will commence when equipment is available and tower crews become available.

The DPS Interoperability and Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$8,722.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Capt. R. Pierce". The signature is written in a cursive style and is positioned above the typed name of the signatory.

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E.7th Street
Des Moines, Ia 50319



Motorola Solutions, Inc.
500 West Monroe
Chicago IL 60661
United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE			
Transaction Number 8330263842	Transaction Date 15-DEC-2023	Transaction Total 8,722.00 USD	
P.O. Number Verbal		P.O. Date 15-DEC-2023	Customer Account No 1000199978
Payment Terms Net Due in 60 Days			Payment Due Date 13-FEB-2024

Visit our website at www.motorolasolutions.com

Bill To Address

IOWA, STATE OF
ATTN: Accounts Payable
215 E 7TH ST
DES MOINES IA 50319
United States

Ship To Address

IOWA, STATE OF
215 E 7TH ST
DES MOINES IA 50319
United States

IMPORTANT INFORMATION

Sales Order(s): 3203195256

For all invoice payment inquiries contact
AccountsReivable@motorolasolutions.com
Telephone: 800-247-2346
Fax: +1(631)883-4238

SPECIAL INSTRUCTIONS / COMMENTS

Depot SO#	Item Number	Description	Qty.	Unit Price (USD)	Amount (USD)
		Date Completed :19-SEP-23 Description of work :ISICS Adair North Site. Tower Crew replaced broken radome cover on 9-19-23 . Radome was reported broken on 3-31-23. Additional Comments : completed Authorized by : Captain Pierce			
	SVCFS-ONSITE-RSP-IO	FIELD SVC-ON SITE RESPONSE SVCS	1	8,722.00	8,722.00
	SVCFS-PARTS-IO	FIELD SERVICE - PARTS CHARGES	1	0.00	0.00

Please detach here and return the bottom portion with your payment

Payment Coupon

Transaction Number 8330263842	Customer Account No 1000199978	Payment Due Date 13-FEB-2024	Transaction Total 8,722.00 USD	Amount Paid
---	--	--	---	--------------------

Please put your Transaction Number and your Customer Account Number on your payment for prompt processing.

IOWA, STATE OF
ATTN: Accounts Payable
215 E 7TH ST
DES MOINES IA 50319
United States

Payment Transfer Details

Bank of America, Dallas
WIRE Routing Transit Number: 026009593
ACH/EFT Routing Transit Number: 111000012
SWIFT: BOFAUS3N
Bank Account No: 3756319806

Send Payments To:

Motorola Solutions, Inc.
13108 Collections Center
Chicago IL 60693
United States
Please provide your remittance details to:
US.remittance@motorolasolutions.com



Motorola Solutions, Inc.
 500 West Monroe
 Chicago IL 60661
 United States
Federal Tax ID: 36-1115800

ORIGINAL INVOICE			
Transaction Number 8330263842	Transaction Date 15-DEC-2023	Transaction Total 8,722.00 USD	
P.O. Number Verbal		P.O. Date 15-DEC-2023	Customer Account No 1000199978
Payment Terms Net Due in 60 Days			Payment Due Date 13-FEB-2024
			USD Subtotal 8,722.00
			USD Total Tax 0.00
			USD Total 8,722.00
			USD Amount Due 8,722.00

Visit our website at www.motorolasolutions.com

Motorola Solutions, Inc.
1301 E. Algonquin Road
Schaumburg, IL 60196
U.S.A.

Mobile: +1-319-321-1134
Email: dave.gordon@motorolasolutions.com

December 15, 2023

Captain Richard Pierce
Iowa Department of Public Safety
Interoperability Communications Bureau
215 E. 7th St.
Des Moines, IA 50319
RE: Adair North Site Storm Damage Report

Good Afternoon Captain Pierce,

Below you will find the report for the Adair North site.

Please review and contact me directly with any questions.

Thanks,



Dave Gordon
Customer Support Manager
State of Iowa
Motorola Solutions, Inc.

Adair North Site Storm Damage Report

On 3-31-23, there was a report of a broken dish cover at the ISICS Adair North Site. This sustained weather related damage.

Adair North Tower Damage

One of the dishes on the tower sustained damage from weather related event/storm.

Secondary 6ft dish facing the Atlantic site.

Facing Atlantic Site

The secondary dish facing the Atlantic site had to have the dish radome cover replaced.

The dish was removed from the tower and lowered to the ground. Then a new cover was installed on the dish. The dish then had to be raised back up the tower and re mounted. The dish was aligned back into specifications.



Onstot, Kristi [TOS]

From: Pierce Richard <pierce@dps.state.ia.us>
Sent: Wednesday, July 12, 2023 1:12 PM
To: Hollingsworth Chad; ExecutiveCouncil [TOS]
Cc: Fisher Mike; Seiler Katelyn; Dostal Sandra; Duden Joshua; DAVID GORDON
Subject: 7-12-23 Initial 29C20 Notification ref Adair ISICS Tower - AON Radome Damage

Tammy and Executive Council

On 7-12-23, Alex Mathias, Iowa DOT, reported there is a broken radome cover on the SW dish on the **Adair ISICS Tower**. There were a line of severe thunderstorms throughout Iowa on the night of 7-11-23 and morning hours of 7-12-23 that had strong winds with tornadic conditions. It appears this radome damage occurred during the morning hours of 7-12-23 due to flying debris. (See the attached email below for initial report to the DOT). Please accept this email as the initial notification of AON 29C20 damage to this tower. Based on current estimates of radome damage repair provided by Dave Gordon, the approximate cost of repairs will be \$8,722.00. An allocation request will be forwarded shortly based on this repair estimate.

Thank you for your consideration.

Capt. Pierce

From: Mathias, Alex <ALEX.MATHIAS@iowadot.us>
Sent: Wednesday, July 12, 2023 7:54 AM
To: Gray, Steven <steven.gray@iowadot.us>; DAVID GORDON <dave.gordon@motorolasolutions.com>; ISICSNOC <ISICSNOC@DPS.STATE.IA.US>
Cc: Brown, Daniel <Daniel.Brown@iowadot.us>; Gray, Steven <steven.gray@iowadot.us>
Subject: ** External Email Alert ** Re: Atlantic ISICS tower (Correction)

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to ITOC for review.

Sorry if I wasn't clear this morning, it's the **Adair ISICS** tower that has the damage

Get [Outlook for iOS](#)

From: Gray, Steven <Steven.Gray@iowadot.us>
Sent: Wednesday, July 12, 2023 6:51:11 AM
To: Dave Gordon (dave.gordon@motorolasolutions.com) <dave.gordon@motorolasolutions.com>; ISICSNOC <ISICSNOC@dps.state.ia.us>
Cc: Brown, Daniel <Daniel.Brown@iowadot.us>; Mathias, Alex <ALEX.MATHIAS@iowadot.us>; Gray, Steven <Steven.Gray@iowadot.us>
Subject: Atlantic ISICS tower

Dave,

This email is in reference to the ISICS tower in Cass County, Atlantic. The SW dish has a hole in the ray-dome. This was reported by our field Communications Tech. If you have any questions, please contact us. Thanks.



STEVEN GRAY

TELECOMMUNICATIONS DESIGN SPECIALIST

IT/COMMUNICATIONS TECHNOLOGY BUREAU (WIRELESS)

iowadot.gov Iowa Department of Transportation

Office: 515-239-1552 Steven.gray@iowadot.us



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for a supplemental emergency allocation in the amount of \$778.00, subject to an audit of actual invoices. This brings the total allocation to \$9,500.00. On May 10, 2023, a radome cover on Fayette County ISICS communication tower was damaged by a storm. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3541
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Radome Cover on Fayette County ISICS Communication Tower due
to Storm on May 10, 2023
Department of Public Safety
Claim dated May 15, 2023
AOS Claim ID: 3541

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. The Department has requested a supplemental allocation of \$778.00. It is our conclusion that the above damage and additional costs expected to be incurred by the Department of Public Safety are covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval of the supplemental allocation request of \$778.00, subject to an audit of actual invoices. This increases the total allocation to \$9,500.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Lieutenant Heath Hove, Interoperability Communications Bureau, Department of
Public Safety

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

June 4, 2024

Ref. 6-4-24 Updated AON 29C20 Allocation Request ref. 5-10-23 AON Damage to the Fayette ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 5-13-23, Dave Gordon, Motorola Customer Support Manager, advised that DOT Personnel observed on 5-10-23 storm winds caused flying debris to break the radome cover on the Fayette ISICS Communication Tower. On 5-13-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Fayette ISICS tower site (See attached email).

On 5-28-24, Motorola advised the new radome covers have arrived in the USA from the new Italian manufacturer, The new, updated estimate to repair the damaged radome on the Fayette ISICS Tower is \$9,500.00.

The DPS Interoperability and Communications Bureau is respectfully submitting an updated 29C20 Allocation Request for \$9,500.00 regarding this AON damage

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E.7th Street
Des Moines, Ia 50319



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 10, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$8,722.00, subject to audit of actual invoices. On May 10, 2023, a storm caused damages to the radome cover on the Fayette County ISICS Communication Tower. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Captain Richard Pierce, Iowa State Patrol, Department of Public Safety
Joel Lunde, Department of Management

AOS Claim # 3541
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

June 19, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Radome Cover on Fayette County ISICS Communication Tower due
to Storm on May 10, 2023
Department of Public Safety
Claim dated May 15, 2023
AOS Claim ID: 3541

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval in the amount of \$8,722.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Joel Lunde, Department of Management

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

May 15, 2023

Ref. AON 29C20 Allocation Request for 5-10-23 AON Damage to the Fayette ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 5-13-23, Dave Gordon, Motorola Customer Support Manager, advised that DOT Personnel observed on 5-10-23 storm winds caused flying debris to break the radome cover on the Fayette ISICS Communication Tower. On 5-13-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Fayette ISICS tower site (See attached email).

On 5-15-23, Motorola provided an email advising the repair estimate for the damage to the Fayette ISICS Tower is \$8,722.00. Repairs will commence when tower crews become available.

The DPS Interoperability and Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$8,722.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E.7th Street
Des Moines, Ia 50319

Newton, Victoria [TOS]

From: Pierce Richard <pierce@dps.state.ia.us>
Sent: Saturday, May 13, 2023 3:53 PM
To: Hollingsworth, Tammy [AOS]; ExecutiveCouncil [TOS]
Cc: DAVID GORDON; Dostal Sandra; Duden Joshua
Subject: 5-10-23 Notification of 29C20 Damage to Fayette ISICS Tower - Broken Radome
Attachments: image001.jpg; IMG_0013.jpg

Tammy and Executive Council

On 5-10-23, DOT personnel reported there was damage to the radome on the Fayette County ISICS Tower due to flying debris. Please accept this email as the initial notification of AON 29C20 Damage to this tower. See attached photo. A repair estimate will be provided upon receipt.

Thank you

Capt. Pierce

From: Dave Gordon <dave.gordon@motorolasolutions.com>
Sent: Saturday, May 13, 2023 2:40 PM
To: ISICSNOC <ISICSNOC@DPS.STATE.IA.US>
Cc: DAVID GORDON <dave.gordon@motorolasolutions.com>
Subject: ** External Email Alert ** Fwd: FW: West Union tower

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to ITOC@dps.state.ia.us for review.

Forwarding this report to you from IDOT regarding a broken radome at Fayette site.

I was with Steve Gray this week and mentioned he should probably send these to ISICSNOC.

Thanks,

Dave

----- Forwarded message -----

From: Gray, Steven <Steven.Gray@iowadot.us>
Date: Wed, May 10, 2023 at 2:34 PM
Subject: FW: West Union tower
To: Dave Gordon (dave.gordon@motorolasolutions.com) <dave.gordon@motorolasolutions.com>, Knoll, Douglas <Douglas.Knoll@iowadot.us>, brittain@dps.state.is.us <brittain@dps.state.is.us>, Richardson, Scott [DPS] <richards@dps.state.ia.us>
Cc: Brown, Daniel <Daniel.Brown@iowadot.us>, Ackerman, Darren <DARREN.ACKERMAN@iowadot.us>, Gray, Steven <Steven.Gray@iowadot.us>

Dave Gordon,

Our Communications Field Tech, Darren Ackerman, discovered a damaged dish at the Fayette Co, (West Union) tower location. Please see the attached photo. Please forward the information to appropriate Personnel. Thanks.



STEVEN GRAY

TELECOMMUNICATIONS DESIGN SPECIALIST

IT/COMMUNICATIONS TECHNOLOGY BUREAU (WIRELESS)

iowadot.gov Iowa Department of Transportation

Office: 515-239-1552 Steven.gray@iowadot.us

From: Ackerman, Darren <DARREN.ACKERMAN@iowadot.us>
Sent: Wednesday, May 10, 2023 14:27
To: Gray, Steven <Steven.Gray@iowadot.us>; Knoll, Douglas <Douglas.Knoll@iowadot.us>
Subject: West Union tower

Good afternoon gentlemen

I was in West Union and noticed the tower had some damage. Just thought I would let you know if you were not aware already. Thanks!

Get [Outlook for iOS](#)

--
Dave Gordon
Customer Support Manager
Motorola Solutions, Inc.
State of Iowa

M: +1.319.321.1134
E: dave.gordon@motorolasolutions.com

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Newton, Victoria [TOS]

From: DAVID GORDON <dave.gordon@motorolasolutions.com>
Sent: Monday, May 15, 2023 4:13 PM
To: Pierce Richard
Subject: ** External Email Alert ** Re: 5-15-23 Estimate confirmation ref Fayette County Radome damage

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to ITOC@dps.state.ia.us for review.

Yes, that should work.

Dave

On Mon, May 15, 2023 at 12:48 PM Pierce Richard <pierce@dps.state.ia.us> wrote:

Dave,

Would I be good to use the same radome damage estimates for Fayette Co ISICS Tower as we used for Iowa, Shelby and Atlantic ISICS Tower radome damage? Those estimates were \$8722.00 each. Let me know, because if I am I will submit the 29C20 Allocation Request to the Executive Council now.

Captain Richard Pierce

Bureau Chief

Iowa DPS Communications Interoperability Bureau

Office of the Commissioner

215 E.7th Street

Des Moines, Ia 50319

Work Ph# (515) 725-6113

Cell Ph# (712) 269-0730

Email: pierce@dps.state.ia.us



--
Dave Gordon
Customer Support Manager
Motorola Solutions, Inc.
State of Iowa

M: +1.319.321.1134
E: dave.gordon@motorolasolutions.com

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HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for a supplemental emergency allocation in the amount of \$778.00, subject to an audit of actual invoices. This brings the total allocation to \$9,500.00. On May 31, 2023, a storm caused damages to the radome cover on the Grundy County ISICS Communication Tower. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3553
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Radome Cover on Grundy County ISICS Communication Tower due to Storm on May 31, 2023
Department of Public Safety
Claim dated June 2, 2023
AOS Claim ID: 3553

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. The Department has requested a supplemental allocation of \$778.00. It is our conclusion that the above damage and additional costs expected to be incurred by the Department of Public Safety are covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval of the supplemental allocation request of \$778.00, subject to an audit of actual invoices. This increases the total allocation to \$9,500.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Lieutenant Heath Hove, Interoperability Communications Bureau, Department of Public Safety

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

June 4, 2024

Ref. 6-4-24 Updated AON 29C20 Allocation Request for 5-31-23 AON Damage to the Grundy ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 6-2-23, Dave Gordon, Motorola Customer Support Manager, advised that his tower crew observed a broken radome cover on the **Grundy ISICS Tower** that was caused on or around 5-31-23. Regional storm winds caused flying debris to break the radome cover. On 6-2-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Grundy ISICS tower site

On 5-28-24, Motorola advised the new radome covers have arrived in the USA from the new Italian manufacturer. The new, updated estimate to repair the damaged radome on the Grundy ISICS Tower is \$9,500.00.

The DPS Interoperability and Communications Bureau is respectfully submitting an updated 29C20 Allocation Request for \$9,500.00 regarding this AON damage

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E. 7th Street
Des Moines, Ia 50319



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

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HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 10, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$8,722.00, subject to audit of actual invoices.. On May 31, 2023, a storm caused damages to the radome cover on the Grundy County ISICS Communication Tower. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Captain Richard Pierce, Iowa State Patrol, Department of Public Safety
Joel Lunde, Department of Management

AOS Claim # 3553
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

June 19, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Radome Cover on Grundy County ISICS Communication Tower due
to Storm on May 31, 2023
Department of Public Safety
Claim dated June 2, 2023
AOS Claim ID: 3553

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval in the amount of \$8,722.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Joel Lunde, Department of Management

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

June 2, 2023

Ref. AON 29C20 Allocation Request for 5-31-23 AON Damage to the Grundy ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 6-2-23, Dave Gordon, Motorola Customer Support Manager, advised that his tower crew observed a broken radome cover on the Grundy ISICS Tower that was caused on or around 5-31-23. Regional storm winds caused flying debris to break the radome cover. On 6-2-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Grundy ISICS tower site (See attached email).

Based on Motorola repair estimates it will cost approximately \$8,722.00 repair the AON damage to the Grundy ISICS Tower. Repairs will commence when tower crews become available.

The DPS Interoperability and Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$8,722.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E. 7th Street
Des Moines, Ia 50319

Newton, Victoria [TOS]

From: Pierce Richard <pierce@dps.state.ia.us>
Sent: Friday, June 2, 2023 1:50 PM
To: Hollingsworth, Tammy [AOS]; ExecutiveCouncil [TOS]
Cc: Seiler Katelyn; Dostal Sandra; Duden Joshua; DAVID GORDON
Subject: 6-2-23 Initial 29C20 Notification ref Grundy ISICS Tower - AON Radome Damage

Tammy and Executive Council

On 6-2-23, Dave Gordon, Motorola Customer Support Manager, reported there is a broken radome cover on the Grundy ISICS Tower. There were a series of storms in the area around 5-31-23, so it is suspected this damage occurred due to flying debris on or around this date (See the attached email below). Please accept this email as the initial notification of AON 29C20 damage to this tower. Based on current estimates of radome damage repair provided by Dave Gordon, the approximate cost of repairs will be \$8,722.00. An allocation request will be forwarded shortly based on this repair estimate.

Thank you for your consideration.

Capt. Pierce

From: Dave Gordon <dave.gordon@motorolasolutions.com>
Sent: Friday, June 2, 2023 11:29 AM
To: ISICSAdmin <isicsadmin@dps.state.ia.us>
Cc: Case Irwin <case.irwin@motorolasolutions.com>; DAVID GORDON <dave.gordon@motorolasolutions.com>
Subject: ** External Email Alert ** ISICS Grundy Site - Broken Radome - Facing Marshall Primary Dish

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to ITOC for review.

Good Morning ISICS Team.

Here is a report of a broken radome at this site. We assume it was broken during a storm in May.



--
Dave Gordon
Customer Support Manager
Motorola Solutions, Inc.
State of Iowa

M: +1.319.321.1134
E: dave.gordon@motorolasolutions.com

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MEMBERS OF COUNCIL

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HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for a supplemental emergency allocation in the amount of \$11,834.00, subject to an audit of actual invoices. This brings the total allocation to \$38,000.00. On March 31, 2023, radomes at Iowa and Woodward ISICS communication towers were damaged by storms. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Matt Bender, Department of Management
Heather Hackbarth, Department of Management



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Broken Radomes at Iowa and Woodward ISICS Communication Towers due
to Storms on March 31, 2023
Department of Public Safety
Claim dated April 18, 2023
AOS Claim ID: 3483

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. The Department has requested a supplemental allocation of \$11,834.00. It is our conclusion that the above damage and additional costs expected to be incurred by the Department of Public Safety are covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval of the supplemental allocation request of \$11,834.00, subject to an audit of actual invoices. This increases the total allocation to \$38,000.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Lieutenant Heath Hove, Interoperability Communications Bureau, Department of Public Safety

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

June 4, 2024

Ref. Updated AON 29C20 Allocation Request for 3-31-23 & 5-8-24 AON Damage to the **Iowa ISICS Communication Tower** – Two broken radome cover due to flying debris.

State of Iowa Executive Council:

On 4-7-23, Dave Gordon, Motorola Customer Support Manager, advised that the 3-31-23 storm winds caused flying debris to break the radome cover on the **Iowa ISICS Communication Tower**. On 4-7-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Iowa ISICS tower site. On 5-8-24, Dave Gordon advised, during the recent tornadic wind event, a second radome was damaged on the Iowa ISICS Tower. On 5-10-24, the AON Initial notification regarding the second damaged radome was sent.

On 5-28-24, Motorola advised the new radome covers have arrived in the USA from the new Italian manufacturer, the new, updated estimate to repair the two damaged radomes on the Iowa ISICS Tower is \$19,000.00.

The DPS Interoperability and Communications Bureau is respectfully submitting an updated 29C20 Allocation Request for \$19,000.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E.7th Street
Des Moines, Ia 50319



MEMBERS OF COUNCIL

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HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

October 2, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$26,166.00, subject to audit of actual invoices. On March 31, 2023, storms caused broken radomes at the Iowa and Woodward ISICS Communication Towers. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Joel Lunde, Department of Management



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

September 18, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Broken Radomes at Iowa and Woodward ISICS Communication Towers due
to Storms on March 31, 2023
Department of Public Safety
Claim dated April 18, 2023
AOS Claim ID: 3483

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval in the amount of \$26,166.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Joel Lunde, Department of Management

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

April 18, 2023

Ref. AON 29C20 Allocation Request for 3-31-23 AON Damage to the Iowa ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 4-7-23, Dave Gordon, Motorola Customer Support Manager, advised that the 3-31-23 storm winds caused flying debris to break the radome cover on the Iowa ISICS Communication Tower. On 4-7-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Iowa ISICS tower site (See attached email).

On 4-18-23, Motorola provided an update to 29C20 Tracking Spreadsheet advising the repair estimate regarding the damage to the Iowa ISICS Tower is \$8,722.00. Repairs will commence when tower crews become available.

The DPS Interoperability and Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$8,722.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E. 7th Street
Des Moines, Ia 50319

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

April 18, 2023

Ref. AON 29C20 Allocation Request for 3-31-23 AON Damage to the Woodward ISICS Communication Tower's two broken radome covers due to flying debris.

State of Iowa Executive Council:

On 4-7-23, Dave Gordon, Motorola Customer Support Manager, advised that tower crews confirmed the 3-31-23 storm winds caused flying debris to break two radome covers on the Woodward ISICS Communication Tower. On 4-7-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Woodward ISICS tower site (See attached email).

On 4-18-23, Motorola provided an update to 29C20 Tracking Spreadsheet advising the repair estimate regarding the damage to the Woodward ISICS Tower is \$17,444.00. Repairs will commence when tower crews become available.

The DPS Interoperability and Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$17,444.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E.7th Street
Des Moines, Ia 50319

Onstot, Kristi [TOS]

From: DAVID GORDON <dave.gordon@motorolasolutions.com>
Sent: Wednesday, May 8, 2024 10:01 AM
To: ISICSNOC
Cc: ISICS Statewide FSO; Shari Schmitz; Case Irwin; DAVID GORDON
Subject: ** External Email Alert ** Iowa Site - Radome Damage

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to ITOC for review.

ISICS Team,

There is another damaged radome at the Iowa site. My best estimate is that it was damaged in the last few weeks during storm activity.

The new damaged dish is the primary dish facing the Keokuk site.



There was already a 29C20 open for the Iowa site last year around April I believe. This is the secondary dish facing the Keokuk site. Here is an updated picture of that dish.



Please let me know if you have any questions.

Thanks,
--

Dave Gordon
Customer Support Manager
Motorola Solutions, Inc.
State of Iowa

M: +1.319.321.1134
E: dave.gordon@motorolasolutions.com

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TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for a supplemental emergency allocation in the amount of \$778.00, subject to an audit of actual invoices. This brings the total allocation to \$9,500.00. On February 27, 2023, a radome cover on Marshalltown ISICS communication tower was damaged by a storm. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3457
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Radome Cover on Marshalltown ISICS Communication Tower due to Storm on February 27, 2023
Department of Public Safety
Claim dated April 18, 2023
AOS Claim ID: 3457

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. The Department has requested a supplemental allocation of \$778.00. It is our conclusion that the above damage and additional costs expected to be incurred by the Department of Public Safety are covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval of the supplemental allocation request of \$778.00, subject to an audit of actual invoices. This increases the total allocation to \$9,500.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Lieutenant Heath Hove, Interoperability Communications Bureau, Department of Public Safety



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 10, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$8,722.00, subject to audit of actual invoices. On February 27, 2023, a storm caused damages to the radome cover on the Marshalltown ISICS communication tower. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Captain Richard Pierce, Iowa State Patrol, Department of Public Safety
Joel Lunde, Department of Management

AOS Claim # 3457
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

May 30, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Radome Cover on Marshalltown ISICS Communication Tower due to
Storm on February 27, 2023
Department of Public Safety
Claim dated April 18, 2023
AOS Claim ID: 3457

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval in the amount of \$8,722.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Joel Lunde, Department of Management

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

April 18, 2023

Ref. AON 29C20 Allocation Request for 2-27-23 AON Damage to the Marshalltown ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 2-28-23, Dave Gordon, Motorola Customer Support Manager, advised tower crews confirmed that 2-27-23 storm winds caused flying debris to break the radome cover on the Marshalltown ISICS Communication Tower. On 2-28-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Marshalltown ISICS tower site (See attached email).

On 4-18-23, Motorola provided an update to 29C20 Tracking Spreadsheet advising the repair estimate regarding the damage to the Marshalltown ISICS Tower is \$8,722.00. Repairs will commence when tower crews become available.

The DPS Interoperability and Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$8,722.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E.7th Street
Des Moines, Ia 50319

Newton, Victoria [TOS]

From: Pierce Richard <pierce@dps.state.ia.us>
Sent: Tuesday, February 28, 2023 3:37 PM
To: ExecutiveCouncil [TOS]; Hollingsworth, Tammy [AOS]
Cc: Seiler Katelyn; Dostal Sandra; Duden Joshua; DAVID GORDON
Subject: 2-27-23 AON 29C20 Notification ref. Marshalltown ISICS Tower - Radome damage

Executive Council and Tammy

On 2-28-23, Dave Gordon, Motorola Customer Service Representative, advised tower crew inspecting the Marshalltown ISICS Tower after the 2-27-23 storms that pasted through the area discovered a broken radome cover on one of the tower dishes. This was caused be either high winds or flying debris (See email below with photo). Please accept this email as the required initial 29C20 Notification regarding Act of Nature (AON) Damage to the Marshalltown ISICS Tower. A repair estimate will be forthcoming upon receipt.

Capt. Rick Pierce
Bureau Chief
DPS Interoperability Communication Bureau

From: Dave Gordon <dave.gordon@motorolasolutions.com>
Sent: Tuesday, February 28, 2023 3:20 PM
To: ISICSAdmin <isicsadmin@dps.state.ia.us>
Cc: DAVID GORDON <dave.gordon@motorolasolutions.com>
Subject: ** External Email Alert ** Marshall Site - Broken Radome

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to ITOC@dps.state.ia.us for review.

Good Afternoon Captain and Team,

Aviat has a tower crew working at Marshall site today.

They sent me the attached picture showing a broken radome cover on a dish there.

Please contact me with any questions.



--

Dave Gordon
Customer Support Manager
Motorola Solutions, Inc.
State of Iowa

M: +1.319.321.1134

E: dave.gordon@motorolasolutions.com

For more information on how and why we collect your personal information, please visit our [Privacy Policy](#).

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

May 30, 2024

Ref. Updated AON 29C20 Allocation Request for 2-27-23 AON Damage to the Marshalltown ISICS Communication Tower radome cover due to flying debris.

State of Iowa Executive Council:

On 2-28-23, Dave Gordon, Motorola Customer Support Manager, advised tower crews confirmed that 2-27-23 storm winds caused flying debris to break the radome cover on the Marshalltown ISICS Communication Tower. On 2-28-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the Marshalltown ISICS tower site (See attached email).

On 5-28-24, Motorola advised the new radome covers have arrived in the USA from the new Italian manufacturer. The new, updated estimate to repair the damaged radome on the Marshalltown ISICS Tower is \$9,500.00.

The DPS Interoperability and Communications Bureau is respectfully submitting an updated 29C20 Allocation Request for \$9,500.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E.7th Street
Des Moines, Ia 50319



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for a supplemental emergency allocation in the amount of \$10,278.00, subject to an audit of actual invoices. This brings the total allocation to \$19,000.00. On February 21, 2023 and April 18, 2024, radome covers on O'Brien ISICS communication tower was damaged by a storm. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3453
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Damages to Radome Covers on O'Brien ISICS Communication Tower due to
Storm on February 21, 2023 and April 18, 2024
Department of Public Safety
Claim dated April 18, 2023
AOS Claim ID: 3453

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. The Department has requested a supplemental allocation of \$10,278.00. It is our conclusion that the above damage and additional costs expected to be incurred by the Department of Public Safety are covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval of the supplemental allocation request of \$10,278.00, subject to an audit of actual invoices. This increases the total allocation to \$19,000.00.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Lieutenant Heath Hove, Interoperability Communications Bureau, Department of
Public Safety

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

May 30, 2023

Ref. Updated AON 29C20 Allocation Request for 2-21-23 & 4-18-24 AON Damage to the O'Brien ISICS Communication Tower radome covers due to flying debris

State of Iowa Executive Council:

On 4-18-23, a 29C20 Allocation request was sent regarding the 2-21-23 broken radome the O'Brien ISICS Communication Tower. On 4-18-24, it was discovered a second radome cover had sustained damage due to high winds during regional storms. On 4-19-24, notification was made advising the damage to the second radome.

On 5-28-24, Motorola advised the new radome covers have arrived in the USA from the new Italian manufacturer. The new, updated estimate to repair the two damaged radomes on the O'Brien ISICS Tower is \$19,000.00.

The DPS Interoperability and Communications Bureau is respectfully submitting an updated 29C20 Allocation Request for \$19,000.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E. 7th Street
Des Moines, Ia 50319



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 10, 2023

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$8,722.00, subject to audit of actual invoices. On February 21, 2023, a storm caused damages to the radome cover on the O'Brien ISICS communication tower. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton

Victoria Newton
Executive Secretary

cc: Captain Richard Pierce, Iowa State Patrol, Department of Public Safety
Joel Lunde, Department of Management

AOS Claim # 3453
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

May 30, 2023

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Radome Cover on O'Brien ISICS Communication Tower due to
Storm on February 21, 2023
Department of Public Safety
Claim dated April 18, 2023
AOS Claim ID: 3453

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval in the amount of \$8,722.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA
Deputy Auditor of State

cc: Captain Richard Pierce, Bureau Chief, Department of Public Safety
Joel Lunde, Department of Management

Kim Reynolds
Governor
Adam Gregg
Lt. Governor



Department of Public Safety

Stephan Bayens
Commissioner

April 18, 2023

Ref. AON 29C20 Allocation Request for 2-21-23 AON Damage to the O'Brien ISICS Communication Tower radome cover due to flying debris

State of Iowa Executive Council:

During the 2-21-23 Bi-weekly Motorola Warranty Update Conference Call, Dave Gordon, Motorola Customer Support Manager, advised that high winds caused flying debris to break the radome cover on the O'Brien ISICS Communication Tower. On 2-21-23, an initial 29C20 notification was sent to the Executive Council regarding this Act of Nature (AON) Damage to the O'Brien ISICS tower site (See attached email).

On 4-17-23, Motorola provided an update to 29C20 Tracking Spreadsheet advising the repair estimate regarding the damage to the O'Brien ISICS Tower is \$8,722.00. Repairs will commence when tower crews become available.

The DPS Interoperability and Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$8,722.00 regarding this AON damage.

Thank you for your consideration.

Sincerely,

Captain Richard Pierce
Bureau Chief
Iowa DPS Communications & Interoperability Bureau
Office of the Commissioner
215 E. 7th Street
Des Moines, Ia 50319

Newton, Victoria [TOS]

From: Pierce Richard <pierce@dps.state.ia.us>
Sent: Tuesday, February 21, 2023 4:57 PM
To: ExecutiveCouncil [TOS]; Hollingsworth, Tammy [AOS]
Cc: Dostal Sandra; Duden Joshua; DAVID GORDON; Stufflebeem Connie
Subject: 2-21-23 AON 29C20 Initial Notification ref. O'Brien ISICS Tower - Radome damage
Attachments: Image.jpeg

Executive Council and Tammy

During the 2-21-23 Bi-weekly Motorola Warranty Conference Call, Steven Gray, with the Iowa DOT Communications advised one of the radome covers on the **O'Brien County ISICS Tower** sustained weather related damage. Please accept this email as the required 24 hr notification regarding AON damage to the ISICS O'Brien Co ISICS Tower. See the attached photo for documentation of the damage. A repair estimate will be forthcoming upon receipt and forwarded with the 29C20 Allocation request.

Capt. Pierce
 Bureau Chief
 DPS Interoperability Communications Bureau

From: Gray, Steven <Steven.Gray@iowadot.us>
Sent: Tuesday, February 21, 2023 8:56 AM
To: DAVID GORDON <dave.gordon@motorolasolutions.com>
Cc: Richardson Scott <richards@dps.state.ia.us>; Brittain David <brittain@dps.state.ia.us>; Brown, Daniel <Daniel.Brown@iowadot.us>; Knoll, Douglas <Douglas.knoll@iowadot.us>; Mathias, Alex <alex.mathias@iowadot.us>; Pierce Richard <pierce@dps.state.ia.us>; Stufflebeem Connie <stuffleb@dps.state.ia.us>; Hove Heath <hove@dps.state.ia.us>; Casey, Dennis <Dennis.Casey@iowadot.us>
Subject: ** External Email Alert ** FW: O'Brien ISICS tower

****External Email Alert**** This email is from outside DPS. **DO NOT CLICK** links or attachments unless you expected them. If unsure please forward to ITOC@dps.state.ia.us for review.

Dave,

The is the O'Brien County ISICS tower has a tear in the cover. Please pass on the appropriate personnel. Thanks.



STEVEN GRAY

TELECOMMUNICATIONS DESIGN SPECIALIST
 IT/COMMUNICATIONS TECHNOLOGY BUREAU (WIRELESS)

iowadot.gov Iowa Department of Transportation
 Office: 515-239-1552 Steven.gray@iowadot.us

From: Casey, Dennis <Dennis.Casey@iowadot.us>
Sent: Tuesday, February 21, 2023 08:22
To: Gray, Steven <Steven.Gray@iowadot.us>; Knoll, Douglas <Douglas.Knoll@iowadot.us>
Cc: Brown, Daniel <Daniel.Brown@iowadot.us>
Subject: O'Brien ISICS tower

Micro wave dish cover is torn.

Sincerely,

Dennis E. Casey
Communications Technician 3

1107 11th St SW
Spencer, IA 51301

Cell 515-450-1508
Shop 712-262-1715
Fax 712-262-8714



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved a Department of Corrections – Mount Pleasant request for a supplemental emergency allocation in the amount of \$51,294.91, which brings the total allocation to \$63,994.77. On April 21, 2023, high winds caused a power outage and damage to generators and equipment. Request was to cover repair costs.

This represents partial payment as an additional request will be submitted when all repairs are completed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Beth Skinner, Director, Department of Corrections
Lauri Buckert, Budget Analyst, Department of Corrections – Mount Pleasant
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3504
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Damage to Generators/Equipment due to High Winds and Power Outage
on April 21, 2023
Anamosa State Penitentiary – Department of Corrections
Claim Dated July 21, 2023
AOS Claim ID: 3504

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Anamosa State Penitentiary – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend a third Executive Council allocation and payment in the amount of \$51,294.91, which increases the total allocation to \$63,994.77. This represents partial allocation and payment on the loss, as an additional request will be submitted when all repairs are completed.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections
Bradley Hoenig, Interim Warden, Anamosa State Penitentiary
Jean Hall, Budget Analyst 2, Anamosa State Penitentiary

Date: June 4, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Jean Hall, Budget Analyst 2
Anamosa State Penitentiary
Department of Corrections

RE: REIMBURSEMENT REQUEST – 29C.20 Claim

Claim #	3504
Event	High Winds
Event Date	4/21/23
Summary	Previous payment of \$12,699.86 for this claim received 1/16/24 on CDE 6542024011024025
Amount Requested	\$51,294.91

The Anamosa State Penitentiary paid Johnson Controls for work and materials thru 3/1/24. We are currently seeking an allocation of \$51,294.91 for those funds under 20C.20 Contingency Fund – Disaster Aid. Please use accounting string: 0001-243-A45-1231-2525.

We anticipate another invoice from the company for \$14,780.06 to complete the project, and I will submit the final reimbursement request for such after its completion.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Jean Hall, Budget Analyst 2
Anamosa State Penitentiary
jean.hall@iowa.gov
319-462-3504, ext. 2217

Anamosa State Penitentiary
 29C.20 Claim
 AOS Claim #3504
 High Winds 4/21/2023

Expenses incurred	Vendor	Description	Amount	Document	US Bank	Paid Date	Warrant #	Coding
FY23	Electric Pump	booster pumps at wellhouse	\$ 882.50	P4232379A	B4232278	5/8/2023	72479439	0001-243-A45-1231-2230
FY23	Grainger	exhaust fan for sewer building	\$ 578.53	P4232426	B4232278	6/9/2023	85923760	0001-243-A45-1231-2230
FY23	Siemen's	troubleshoot & repair for sewer bldg	\$ 2,081.50	P4232421	B4232278	5/16/2023	85902101	0001-243-A45-1231-2513
FY23	Van Meter	delay timer in power house	\$ 157.33	P4232355	B4232278	6/9/2023	85923760	0001-243-A45-1231-2230
Total of FY23 expenses			\$ 3,699.86					
FY24	Johnson Controls/JCI	fire alarm remote monitoring station	\$ 51,294.91	M4241012		3/25/2024	72975502	0001-243-A45-1231-2525
FY24	Johnson Controls/JCI	fire alarm remote monitoring station	\$ 14,780.06	M4241012				0001-243-A45-1231-2525
FY24	Shermco Industries Inc.	repair breaker	\$ 9,000.00	M4240204		9/27/2023	72714236	0001-243-A45-1231-2513
Total of FY24 expenses			\$ 75,074.97					
Total Cost of Event			\$ 78,774.83					

FY23 Reimbursement	\$ 3,699.86	
FY24 Reimbursement	\$ 9,000.00	
Amt of 6/4/24 Reimbursement Request	51,294.91	
Remaining FY24 Expenses	14,780.06	
	\$ 78,774.83	
		\$ 66,074.97

REIMBURSEMENTS	
1/16/2024-CDE 6542024011024025	\$
	\$
	\$
	\$

Hall, Jean [DOC]:
 FY23=\$3,699.86 (reverted 1/17/24 on JV1 B4241601)
 FY24=\$9,000

MAR 28 2024

RUN SORT: 243
 REPORT ID J6251126-REG
 SYSTEM IFAS
 S625112600000042
 THE FOLLOWING REGULAR WARRANTS
 WERE ISSUED 03/25/2024

PAGE 42
 DATE OF RUN 03/25/2024.085
 TIME OF RUN 22.14.38

NAME	DOCUMENT NUMBER	ACCOUNT NUMBER	REFERENCE NUMBER	WARRANT NUMBER	WARRANT AMOUNT
HAWKINS INC	B4242092-	0001 24 243 A45 1231	00002104053	72975501	630.00*
JOHNSON CONTROLS FIRE P	M4241012-	0001 24 243 A45 1231	00002139022	72975502	51,294.91*
STREICHERS INC	S4241841-	0001 24 243 A45 1474	00002104546	72975504	570.95
STREICHERS INC	S4241841	0001 24 243 A45 1474	00002104546	72975504	570.95
STREICHERS INC	S4241841	0001 24 243 A45 1474	00002104546	72975504	516.80
STREICHERS INC	S4241841	0001 24 243 A45 1474	00002104546	72975504	516.80
				\$	2,175.50*
			TOTAL FOR ORGN	1231	\$ 51,924.91
			TOTAL FOR ORGN	1474	\$ 2,175.50
			TOTAL FOR APPR		\$ 54,100.41
			TOTAL FOR FUND	0001	\$ 54,100.41

led 3/29/24



PRC 243

M4241012 1

PAGE: 1 of 2

**STATE OF IOWA
PAYMENT REQUEST - COMMODITY BASED**

BFY: FY: PERIOD:

CREATION DATE: 03-25-2024

DOCUMENT TOTAL: \$51,294.91

DOCUMENT DESCRIPTION:

Johnson Controls Fire Protection LP

ENTERED BY: kglydaw

LAST USER: kglydaw



PRC 243

M4241012 1

PAGE: 2 of 2

STATE OF IOWA
PAYMENT REQUEST - COMMODITY BASED

VNDR LN: 1 **VENDOR#:** 00002139022 **DISB TYPE:** Check **AMOUNT:** \$51,294.91
Johnson Controls Fire Protection LP
SimplexGrinnell LP

Dept CH 10320
 Palatine, IL 60055-0320
 OVERRIDE ADDRESS:

COMM LN: 3 **COMM#:** 990 **TYPE:** Item **RECEIVED SERVICE**
 FROM: 03-01-2024 TO: 03-31-2024
QTY: 1.00000 **UNIT:** EA **UNIT PRICE:** 51,294.910000 **TOTAL:** \$51,294.91
 DISC UNIT PRICE: 51,294.910000 **CONTRACT AMT:**
REF DOC: DO 243 M4241012 **REF VNDR LN:** 1 **REF COMM LN:** 3 **REF TYPE:** FINAL

COMMODITY
SECURITY, FIRE, SAFETY, EMERGENCY SVCS (DISASTER RECOVERY)
CL DESCRIPTION:
Security & Fire Protection Services

ACCT 1 **BFY:** 2024 **FY:** **PERIOD:** **EVENT TYPE:** AP01 **LINE AMOUNT:** \$51,294.91
REF DOC: DO 243 M4241012 **REF VNDR LN:** 1 **REF ACTG LN:** 1 **REF TYPE:** FINAL

CHECK DESCR:
Invoice #: 41716269; Anamosa State Penitentiary

FUND	DEPT	ORGN / SUB	APPR	OBJIT / SUB	REV / SUB
0001	243	1231	A45	2525	



D-U-N-S 09-4738007
FED. ID 58-2608861

DES MOINES
11318 Aurora Ave
URBANDALE IA 503220000
Phone: (515) 278-4100

Johnson Controls Fire Protection LP

INVOICE NO. 41716269	INVOICE DATE 03/22/2024	CUSTOMER PO M4241012
TERMS NET30		INVOICE TYPE Schedule of Values

BILL TO: 320-030156778
Department of Corrections
406 N High St
Anamosa State Penitentiary
ANAMOSA IA 52205-0000

PROJECT: 320-650444944
Amamosa State Penitentiary
406 N High St.
ANAMOSA IA 52205-0000

INVOICE SUMMARY

TOTAL P.O. -	\$66,074.97	INVOICE SUBTOTAL -	\$51,294.91
INVOICED TO DATE -	\$51,294.91	LESS RETAINAGE -	\$0.00
DUE THIS INVOICE -	\$51,294.91	SUBTOTAL -	\$51,294.91
REMAINING TO INVOICE	\$14,780.06	SALES TAX -	\$0.00
		TOTAL INVOICE -	\$51,294.91

Please direct inquiries to our local branch office listed above.

PAY THIS AMOUNT



\$51,294.91

PROGRESS BILLING FORMS FOLLOW:

Comments

REMITTANCE COPY



PLEASE TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT - WRITE INVOICE NO. ON YOUR CHECK.

INVOICE AMOUNT
\$51,294.91

BILL TO: 320-030156778 Department of Corrections
SHIP TO 320-030156775 Amamosa State Penitentiary

INVOICE NUMBER 41716269
INVOICE DATE 03/22/2024
CUSTOMER P.O. M4241012

REMIT TO Johnson Controls Fire Protection LP
Dept. CH 10320
Palatine, IL 60055-0320

3005129491041716269

TERMS AND CONDITIONS OF SALE

- 1. Acknowledgement.** Customer acknowledges and agrees that equipment or services provided pursuant to this invoice shall be provided pursuant to the terms and conditions hereof, unless otherwise provided pursuant to an executed agreement between the parties.
- 2. Payment.** Payment shall be made in accordance with the terms designated on this invoice. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees.
- 3. Security Interest.** Customer grants to Johnson Controls Fire Protection LP ("Company") and Company retains a security interest in all equipment shipped pursuant to this invoice and proceeds thereof until Customer shall have made full payment. In the event of Customer's failure to make payment of any amount when due, the entire balance shall become due and payable immediately. In case of default, Company shall have the right to take possession of the equipment immediately, wherever it may be found, and remove it with or without process of law and may retain all money paid hereunder as liquidated damages and rental for said equipment. Customer shall not sell (except in the ordinary course of business), mortgage, pledge or lease said equipment without prior permission of Company.
- 4. Limited Warranty.** COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING. Company's liability shall be limited to repair or replacement of equipment that Company's inspection discloses is defective. Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. IN NO EVENT SHALL COMPANY BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER. This warranty does not apply to equipment that has been subjected to abuse, mishandling, improper use or installation by any third party.
- 5. No Acceptance.** Issuance of this invoice shall not be construed as an acceptance of the terms or conditions of any Customer purchase order or like document, or any certification of any kind by Company.
- 6. Taxes.** Customer shall pay any tax, however designated, levied or based.
- 7. General.** If any provision of this invoice is held by any court or other competent authority to be void or unenforceable in whole or in part, this invoice will continue to be valid as to the other provisions and the remainder of the affected provision. It is agreed that no suit, or cause of action or other proceeding shall be brought against Company more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this invoice.



APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner:

Department of Corrections
406 N High St
Anamosa State Penitentiary
ANAMOSA IA 52205-0000

From Contractor:

DES MOINES
11318 Aurora Ave
URBANDALE IA 503220000
Phone: (515) 278-4100

PROJECT NAME Anamosa State Penitentiary	PROJECT NO. 650444944	APPLICATION NO. 00002	DISTRIBUTION LIST: <input type="checkbox"/> Owner <input type="checkbox"/> Architect <input type="checkbox"/> Contractor
CUSTOMER P.O. M4241012	INVOICE NO. 41716269	INVOICE DATE 03/22/2024	
		PERIOD TO: 03/31/2024	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown above, in connection with the Contract. Continuation Sheet is attached.

- Original Contract Sum \$66,074.97
- Net Change by Change Orders \$0.00
- Contract Sum to Date \$66,074.97
- Total Completed & Stored to Date \$51,294.91
- RETAINAGE of Work Complete \$0.00
- Total Earned Less RETAINAGE \$51,294.91
- Less Previous Certificates \$51,294.91
- Current Payment before Sales Tax \$51,294.91
Sales Tax \$0.00
- Total Current Payment Due Including Sales Tax \$14,780.06
- Balance to Finish, Not Including Sales Tax

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates For Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Johnson Controls Fire Protection LP

By: _____ Date: _____ County of: _____
State of: _____
Subscribed and sworn to before me this _____ Day of _____,
Notary Public:
My Commission expires: _____

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
TOTAL CHANGES APPROVED IN PREVIOUS MONTH BY OWNER:	\$0.00	\$0.00
TOTALS APPROVED THIS MONTH:	\$0.00	\$0.00
TOTALS:	\$0.00	\$0.00
NET CHANGES BY CHANGE ORDER:	\$0.00	\$0.00

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

Attach explanation if amount certified differs from the amount applied for.

ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



APPLICATION AND CERTIFICATE FOR PAYMENT DETAIL PAGE

To Owner:

Department of Corrections
 406 N High St
 Anamosa State Penitentiary
 ANAMOSA IA 52205-0000

From Contractor:

DES MOINES
 11318 Aurora Ave
 URBANDALE IA 503220000
 Phone: (515) 278-4100

PROJECT NAME Anamosa State Penitentiary	PROJECT NO. 650444944	APPLICATION NO. 00002
CUSTOMER PO. M4241012	INVOICE NO. 41716269	INVOICE DATE 03/22/2024
	PERIOD TO: 03/31/2024	

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D PREVIOUS APPLICATION	E THIS PERIOD	F MATERIAL STORED	G TOTAL COMPLETED AND STORED	H %	I BALANCE TO FINISH	J RETAINAGE TO DATE
00001	FIRE ALARM Material	\$48,285.09	\$0.00	\$48,285.09	\$0.00	\$48,285.09	100.00	\$0.00	\$0.00
00002	FIRE ALARM Commissioning Labor	\$10,630.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,630.40	\$0.00
00003	FIRE ALARM Preparation Labor	\$489.63	\$0.00	\$244.82	\$0.00	\$244.82	50.00%	\$244.81	\$0.00
00004	FIRE ALARM Project Management	\$1,139.85	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,139.85	\$0.00
00005	FIRE ALARM Electrical Install	\$5,530.00	\$0.00	\$2,765.00	\$0.00	\$2,765.00	50.00%	\$2,765.00	\$0.00
	SUBTOTAL:	\$66,074.97	\$0.00	\$51,294.91	\$0.00	\$51,294.91	77.63%	\$14,780.06	0.00





Johnson Controls Fire Protection LP
11318 Aurora Ave.
Urbandale, IA 50322

Johnson Controls Fire Protection LP Quotation

To:
Anamosa State Penitentiary
406 N. High St.
Anamosa, IA 52205

Project: Anamosa State Penitentiary Terminal Replacement -
CPQ-444944
Johnson Controls Reference: 650444944
Proposal #: 1
Date: 10/31/2023
Page: 2 of 10

Items cited on this quote are products and services on the Johnson Controls Fire Protection LP Sourcewell Contract # 030421-JHN.

Johnson Controls is pleased to offer for your consideration this quotation for the above project

Scope of Work

Dear sir or Madam:

Scope of work:

Fire Alarm

- JCFP will provide the following items as listed:
 - TrueSite workstation for terminal connection
 - This includes Price Industrial Electric pulling CAT 6e cable between fire alarm panel and new TSW.
 - This includes installing a network card (Fire alarm network only) in fire alarm to have connection to the TSW.
 - This also includes fire alarm switch as distance is more than 20 feet but less than 320 feet.
 - This does not include adding graphic screens to the TSW (but this is an option now or in the future).
- Electrical Contractor will install all devices and provide all raceways, boxes, and all wire.
- JCFP will test system with the assistance of Electrical Contractor.
- JCFP will provide one year warranty on all parts for the fire alarm system. Warranty is 8:00 AM to 5:00 PM weekdays (excluding holidays). If an issue arises outside this time frame, JCFP will charge straight time for this work.

IMPORTANT NOTICE TO CUSTOMER

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America



Johnson Controls Fire Protection LP
11318 Aurora Ave.
Urbandale , IA 50322

In accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments or riders attached hereto that contain addition terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document the Customer may issue.

Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing.

ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This Proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.

Please contact me with any questions at 319-533-1221.

Thank you,

David Johnson

Fire, Security, Communications, Sales & Service
Offices & Representatives in Principal Cities throughout North America



Project: Anamosa State Penitentiary Terminal Replacement - CPQ-444944
 Johnson Controls Reference: 650444944
 Proposal #: 1
 Date: 10/31/2023
 Page: 4 of 10

UL Listed Option

Material List

QTY	MODEL NUMBER	DESCRIPTION
1	4100-6310	ESNET NTWK INTERFACE CARD FLAT
1	4100-6104	ESNET NTWK INTERFACE CARD SLOT

Internal Labor

QTY	MODEL NUMBER	DESCRIPTION
	PM LAB	PROJECT/CONSTRUCTION MGMT
	PREP LAB	PRE-SITE PREPARATION LABOR
	COMM LAB	COMMISSIONING LABOR

Electrical Install

QTY	MODEL NUMBER	DESCRIPTION
	DPSUB	SUBCONTRACTING LABOR

Misc

QTY	MODEL NUMBER	DESCRIPTION
1	DPFA	DP FIRE ALARM

Anamosa TSW

QTY	MODEL NUMBER	DESCRIPTION
1	4190-8401	TRUESITE WORKSTATION
1	4190-7041	DSKTOP PC WIN10 NO RAID
1	4190-5050	TSW SOFTWARE
1	4190-7132	24IN VGA HDMI DVI LCD W SPKS
1	4190-6049	DUAL VIDEO CARD 32/64-BIT PCIE

Total net selling price, FOB shipping point, \$66,074.97

Johnson Controls has **not** included an estimate for all state and local sales tax for this quote based on the understanding that a valid exemption and/or resale certificate is received by Johnson Controls from Purchaser. Otherwise, actual sales tax due will be calculated and billed

Fire, Security, Communications, Sales & Service
 Offices & Representatives in Principal Cities throughout North America



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved a Department of Corrections – Iowa State Penitentiary request for an emergency allocation in the amount of \$95,972.97, subject to an audit of actual invoices. On December 19, 2023, a fire from a gas leak caused damage to two water heaters. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Beth Skinner, Director, Department of Corrections
Matt Jones, Associate Warden of Administration, Iowa State Penitentiary
Matt Bender, Department of Management
Heather Hackbarth, Department of Management



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Two Water Heaters due to Fire/Gas Leak on December 19, 2023
Iowa State Penitentiary - Department of Corrections
Claim dated December 21, 2023
AOS Claim ID: 3675

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Iowa State Penitentiary - Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council allocation in the amount of \$95,972.97, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Beth A. Skinner, Director, Department of Corrections
Matt Jones, Associate Warden of Administration, Iowa State Penitentiary
Heather Hackbarth, Department of Management



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

DEPARTMENT OF CORRECTIONS
BETH A. SKINNER, PhD, DIRECTOR

IOWA STATE PENITENTIARY
CHRIS TRIPP, WARDEN

December 21, 2023

Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

RE: ALLOCATION REQUEST – 29C.20 Claim (Water Heaters)

Event/Summary

On December 19, 2023 it was found that two of the water heaters in Housing Unit 1 at the Iowa State Penitentiary were leaking gas in to the air and needed to be shut down leaving the housing unit without sufficient hot water supply to carry out normal operations. The casue of the issue was that insulation had fallen into the fire box. This lead to a hole being burnt in to the top of the fire box allowing the gas to leak in to the air.

Amount Requested

2 – PVI Model #80L 130A-GCL "ConQuest" Hot Water Heaters	\$80,000.00	Quote (PO #240238)
Piping materials required for installation	<u>\$15,972.97</u>	Quote (PO #240239)
Total Requested	\$95,972.97	

Due to being deemed an emergency the above items have already been procured by the Iowa State Penitentiary (PO #'s 240238 & 240239). We are seeking allocation for funds under 29C.20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0001-A40-242-1231-0657**.

Let me know if you have any questions or need additional information to process our request.

Thank you,

Matt Jones
Associate Warden of Administration
Iowa State Penitentiary
Matthew.jones@iowa.gov
319-372-5432 ext. 41826

The mission of the Iowa Department of Corrections is:
Creating Opportunities for Safer Communities

Office) 319-372-5432 – 2111 330th Avenue, Fort Madison, Iowa 52627 - (FAX) 319-376-4878

<https://doc.iowa.gov/>



Jones, Matthew <matthew.jones@iowa.gov>

29C.20 Claim (Water Heaters)

4 messages

Jones, Matthew <matthew.jones@iowa.gov>

Wed, Dec 20, 2023 at 3:56 PM

To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy A Hollingsworth <tammy.hollingsworth@aos.iowa.gov>

I would like to report a loss and file a claim for 2 water heaters (\$80k + Install Expenses \$15k).

Our incident occurred on 12/19/23. We had two water heaters in our Housing Unit 1 go down. The insulation fell into the fire box and burned a hole in the top of the fire box. Both water heaters had to be shut down due to gas leaking in to the air. Leaving the housing unit without hot water.

It was determined to be an emergency purchase as it would be detrimental to the operations of Housing Unit 1 as it houses our DD and Ad Seg incarcerated individuals. Showers are performed on a daily basis.

I am new to this process. If I need to provide more information please let me know.

Thank you.

Matt Jones**Associate Warden of Administration**

Iowa State Penitentiary

Iowa Department of Corrections

2111 330th Ave., Fort Madison, Iowa 52627

319-372-5432 x41826

matthew.jones@iowa.gov<https://doc.iowa.gov/>

Department of Corrections

ExecutiveCouncil [TOS] <ExecutiveCouncil@tos.iowa.gov>

Wed, Dec 20, 2023 at 4:02 PM

To: "Jones, Matthew [DOC]" <Matthew.Jones@iowa.gov>, "Hollingsworth, Tammy [AOS]" <Tammy.Hollingsworth@aos.iowa.gov>

Matthew,

I have a 29C.20 training posted here: <https://state-treasury-ia.municodemetings.com/bc-eci/page/executive-council-29c20-training>

After watching this training, please let us know what questions we can help with.

Victoria Newton | Executive Secretary

Treasurer of State • State Capitol Building

[1007 E Grand Ave 1st Floor • Des Moines, Iowa 50319](#)



December 19, 2023

To: Iowa State Penitentiary
Attn: Andy Krogmeier

Re: Iowa State Penitentiary Water Heater Replacement
Fort Madison, Iowa

WATER HEATER

- 1 PVI Model # 80L 130A-GCL "ConQuest" Hot Water Heater. 800 MBH Input natural gas featuring up to 95% thermal efficiency and low NOx emissions. 130 Gallon 'Aquaplex' tank and combustion chamber (unlined stainless steel duplex alloy material) with 150 psi ASME construction and **15 year tank warranty (8 year full, 7 years pro-rated)**. AGA Rated Relief Valve, Factory insulated and jacketed, capable of ducted combustion air. ETL listed for use with PVC venting materials. Condensate Neutralizer Kit, First Year Service Policy and Start-up Assistance are included..

Total Net Price (1) Water Heater: **\$41,870.00**
FOB Factory
Full Freight Allowed

Note: Should multiple heaters be purchased at the same time we can give an additional discount. Two Heaters would be \$80,000.00. Three Heaters would be \$118,200.00

THANKS!
SHEILA HANSEN

ORDER ACKNOW

Section 6, Item AA.



SCHIMBERG CO.

CEDAR RAPIDS
 1106 Shaver Rd NE
 Cedar Rapids, IA 52402
 Ph: 319-365-9421
 FAX: 319-365-9867
 www.schimberg.com

PHONE: (319) 372-5432
EMAIL: dweaver@schimberg.com

Acknowledgement Date	12/20/2023
Order Number	8347122-00
Customer PO	240239
Writer	DENNIS WEAVER
Salesperson	CEDAR RAPIDS HOUSE
Total Weight	1194.935
Freight Terms	Full Freight Allowed
Placed By	SONYA

Bill To 2935	IOWA STATE PENITENTIARY PO BOX 316 FORT MADISON, IA 52627 US
------------------------	---

Ship To 1	IOWA STATE PENITENTIARY 3212 CRABTREE LN FORT MADISON, IA 52627 US
---------------------	---

Notes

Terms	Req Ship Date	Ship Point	Ship Via	Tax Jurisdiction
NET 30 DAYS	12/21/2023	SCHIMBERG CEDAR RAPIDS	S CO TRUCK	US,IA,LEE L

Line #	NS	Part Number And Description	Quantity Ordered	Qty UM	Net Price	Ext Price
1		68260700300 XL-C PRO 90 ELL CXC 3	8	EA	142.12	1,136.96
2		68260000342 XL-C PRO RED CPLG CXC 3X2	8	EA	132.19	1,057.52
3		68261100300 XL-C PRO TEE CXCXC 3	10	EA	174.44	1,744.40
6		68260000300 XL-C PRO CPLG CXC W/STOP 3	12	EA	71.66	859.92
7		68061100200 PROGRESS TEE 2	15	EA	45.55	683.25
8		68112200200 CIMPRESS 1220-10NL FP BL 2 FOR PROGRESS	12	EA	100.33	1,203.96
9		68063340200 PROGRESS ZL UNION CXM 2	8	EA	84.28	674.24
10		68063300200 PROGRESS ZL UNION CXC 2	6	EA	111.02	666.12
11		68061100238 PROGRESS TEE 2X1	12	EA	55.08	660.96
12		68060700200 PROGRESS 90 ELL CXC 2	20	EA	39.62	792.40
13		60202010200 COPPER L HARD 2X20	160.0	FT	11.76	1,881.60
14		68002230200 PROGRESS ZL BRZ CK VL CXC 2	5	EA	104.33	521.65
15		68060000200 PROGRESS CPLG CXC W/STOP 2	5	EA	18.85	94.25
16		68112200100 CIMPRESS 1220-07NL FP BL 1 FOR PROGRESS	20	EA	27.61	552.20
17		68060700100	30	EA	7.40	222.00



ORDER ACKNOW

Section 6, Item AA.



SCHIMBERG CO.

CEDAR RAPIDS
1106 Shaver Rd NE
Cedar Rapids, IA 52402
Ph: 319-365-9421
FAX: 319-365-9867
www.schimberg.com

PHONE: (319) 372-5432
EMAIL: dweaver@schimberg.com

Acknowledgement Date	12/20/2023
Order Number	8347122-00
Customer PO	240239
Writer	DENNIS WEAVER
Salesperson	CEDAR RAPIDS HOUSE
Total Weight	1194.935
Freight Terms	Full Freight Allowed
Placed By	SONYA

Bill To 2935	IOWA STATE PENITENTIARY PO BOX 316 FORT MADISON, IA 52627 US
------------------------	---

Ship To 1	IOWA STATE PENITENTIARY 3212 CRABTREE LN FORT MADISON, IA 52627 US
---------------------	---

Notes	

<i>Terms</i> NET 30 DAYS	<i>Req Ship Date</i> 12/21/2023	<i>Ship Point</i> SCHIMBERG CEDAR RAPIDS	<i>Ship Via</i> S CO TRUCK	<i>Tax Jurisdiction</i> US,IA,LEE L
------------------------------------	---	--	--------------------------------------	---

Line #	NS	Part Number And Description	Quantity Ordered	Qty UM	Net Price	Ext Price
18		PROGRESS 90 ELL CXC 1 68061100100	15	EA	11.24	168.60
19		PROGRESS TEE 1 68063340100	8	EA	31.93	255.44
20		PROGRESS ZL UNION CXM 1 68063300100	8	EA	36.46	291.68
21		PROGRESS ZL UNION CXC 1 68060000100	5	EA	6.29	31.45
22		PROGRESS CPLG CXC W/STOP 1 18479100200	20	EA	0.87	17.40
23		GRIN CT69 COP AUTO GRIP 2 18879950150	80.0	FT	3.54	283.20
24		STRT PRF 12 GAL 1-5/8X 1-5/8X20 SAME AS PHD1012 GAL SAME AS B-LINE B22SHGALV20 88060000600	4	EA	42.04	168.16
25		PVC80 CPLG SXS 6 88061100600	3	EA	84.88	254.64
26		PVC80 TEE SXS 6 88060700600	3	EA	50.47	151.41
27		PVC80 90 ELL SXS 6 80202010600	80.0	FT	14.31	1,144.80
28		PIPE S80 PVC PE 6x20 19201010038	60.0	FT	0.68	40.80
29		ALL THD ROD PLATED 3/8X12'0 19201010050	60.0	FT	1.18	70.80
30		ALL THD ROD PLATED 1/2X12'0 68002230100	10	EA	27.93	279.30
31		PROGRESS ZL BRZ CK VL CXC 1 68063340100	2	EA	31.93	63.86
32		PROGRESS ZL UNION CXM 1				



ORDER ACKNOW

Section 6, Item AA.



SCHIMBERG CO.

CEDAR RAPIDS
1106 Shaver Rd NE
Cedar Rapids, IA 52402
Ph: 319-365-9421
FAX: 319-365-9867
www.schimberg.com

PHONE: (319) 372-5432
EMAIL: dweaver@schimberg.com

Acknowledgement Date	12/20/2023
Order Number	8347122-00
Customer PO	240239
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Bill To 2935	IOWA STATE PENITENTIARY PO BOX 316 FORT MADISON, IA 52627 US
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Ship To 1	IOWA STATE PENITENTIARY 3212 CRABTREE LN FORT MADISON, IA 52627 US
---------------------	---

Notes

<i>Terms</i>	<i>Req Ship Date</i>	<i>Ship Point</i>	<i>Ship Via</i>	<i>Tax Jurisdiction</i>
NET 30 DAYS	12/21/2023	SCHIMBERG CEDAR RAPIDS	S CO TRUCK	US,IA,LEE L

<i>Line #</i>	<i>NS</i>	<i>Part Number And Description</i>	<i>Quantity Ordered</i>	<i>Qty UM</i>	<i>Net Price</i>	<i>Ext Price</i>
---------------	-----------	------------------------------------	-------------------------	---------------	------------------	------------------

30 Lines Total

SALES PERSON CONTACT INFORMATION
DENNIS WEAVER
dweaver@schimberg.com

Total	15,972.97
Taxes	0.00
Order Total	15,972.97

If "ns" is indicated in the "ns" column or any part number beginning with an "n" or "w" is non-stock material and subject to manufacturers restock & return freight charges.

Customer Copy





MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved a Department of Corrections – Mount Pleasant request for an emergency allocation in the amount of \$25,267.58, subject to an audit of actual invoices. On January 13, 2024, subzero temperatures damaged an actuator and steam coil. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Beth Skinner, Director, Department of Corrections
Lauri Buckert, Budget Analyst, Department of Corrections – Mount Pleasant
Matt Bender, Department of Management
Heather Hackbarth, Department of Management



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Actuator and Steam Coil due to Subzero Temperatures on
on January 13, 2024
Department of Corrections – Mount Pleasant
Claim dated March 12, 2024
AOS Claim ID: 3677

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Corrections – Mount Pleasant is covered by Chapter 29C.20 of the Code of Iowa. The Department's allocation request totaled \$27,000.00; however, it included an increase for inflation of approximately \$1,500.00. This estimated amount will be excluded from the allocation request. Therefore, we recommend an Executive Council allocation in the amount of \$25,267.58, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections
Lauri Buckert, Budget Analyst, Department of Corrections – Mount Pleasant
Heather Hackbarth, Department of Management



STATE OF IOWA

KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

DEPARTMENT OF CORRECTIONS
BETH A. SKINNER, PhD, DIRECTOR

Date: March 12, 2024

To: Tammy Hollingsworth, Auditor of the State
Victoria Newton, Treasurer of the State

Re: AOS Claim #3677 - Written Request for Allocation

Mt. Pleasant Correctional Facility is submitting a written request for allocation in regards to damages sustained from the subzero conditions the weekend of January 13, 2024. Notification of the loss was submitted on Monday, January 16, 2024 after our maintenance staff was able to access the damages.

Due to the subzero temperatures, the actuator failed on the damper motor causing the cold air to come in and break the steam coil.

Estimated costs to repair include:

Kitchen Steam Coil:	\$19,866.70
Installation of Steam Coil:	\$5,060.00
Actuator	<u>\$340.88</u>
	\$25,267.58

We have been unable to get a current quote on the kitchen steam coil. The coil was replaced in 2021 for the above price of \$19,866.70 and maintenance is estimating an additional \$1,500 due to inflation. As a result, Mt. Pleasant Correctional Facility is submitting a written request for approximately \$27,000.

If you have any questions or need additional information, let me know.

Thank you,

Lauri Buckert
Mt. Pleasant Correctional Facility
Lauri.Buckert@iowa.gov
319-385-9511 Ext. 2252

The mission of the Iowa Department of Corrections is:
Creating Opportunities for Safer Communities

Mt. Pleasant Correctional Facility, Marcy Stroud, Warden
1200 E. Washington St., Mt. Pleasant, IA 52641 – 319-385-9511 – Fax 319-385-8828

<https://doc.iowa.gov/>

Kitchen
Coil

MECHANICAL SALES PARTS IOWA , INC
 PO BOX 27523
 (402) 339-0306
 RALSTON NE 68127-0523

Invoice

Invoice No.
13252

Bill To:

MOUNT PLEASANT CORRECTIONAL FACI
 1200 E. WASHINGTON ST
 MOUNT PLEASANT IA 52641

Ship To: MOUNT PLEASANT CORRECTIONAL FACI

1200 E. WASHINGTON ST
 MOUNT PLEASANT IA 52641

Date	Salesperson	Order Date	Order No.	Purchase Order No.	Special Instructions
10/28/2021	BDJ	9/1/2021	22447	24609102100291	P21MES6383-BDJ
Qty. Ordered	Qty. Shipped	U/M	Stock Number / Description	Unit Price	Amount
1.00	1.00	EA	[MES - -D-60-DS] 4 ROW STEAM COIL	\$19,136.00	\$19,136.00
1.00	1.00		S/H	\$730.70	\$730.70
<p>*****PLEASE NOTE***** OUR PARTS DIVISION IS IT'S OWN ENTITY PLEASE CREATE NEW VENDOR AND USE THE NEW REMIT TO ADDRESS AND COMPANY NAME ABOVE YOU SHOULD HAVE TWO VENDORS NOW.MECHANICAL SALES IOWA INC & MECHANICAL SALES PARTS IOWA INC</p> <p><i>Estimating \$1,500 higher</i></p>					
Payment/Terms: Net 30 Due by 11/27/2021				Subtotal	\$19,866.70
PAY BY INV-NO STATEMENT SENT				7.000% Tax	
Received By : x _____				Freight Charges	
				Total Amount Due	\$19,866.70



Buckert, Lauri <lauri.buckert@iowa.gov>

(no subject)

1 message

Jordan, Travis <travis.jordan@iowa.gov>

Tue, Mar 12, 2024 at 9:54 AM

To: Anthony Kempker <anthony.kempker@iowa.gov>, Jeremy Howk <jeremy.howk@iowa.gov>, Lauri Buckert <lauri.buckert@iowa.gov>

kitchen make up air handler coil repaicment bid labor only from marc at wingers . He will send an official quote on monday but will stand behind this price. 4 guys 2 days and the crane 5060.00\$

--



Travis Jordan

PPE4

Dept. of corrections MPCF

Maintenance

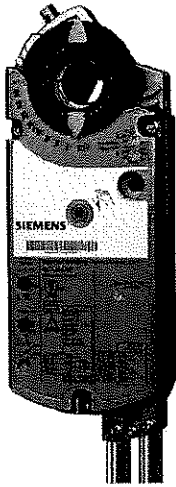
1200 east Washington Mt pleasant IA 52641

319-385-9511 Ext 2511

travis.jordan@iowa.gov

<https://doc.iowa.gov/>

Electric Actuators for Dampers & Valves / Actuator: Damper, On/Off, Spring Return...



**Actuator: Damper, On/Off,
Spring Return, 160 in-lb,
120V AC, Hardwired, NEMA
2 / IP54**

Item 5WYE2 Mfr. Model GCA226.1U

Compare

Product Details Catalog Page 2916

Manufacturer Part Number **GCA226.1U**

Brand **SIEMENS**

Product Type **Actuator**

Application **Damper**

Spring Return **Spring Return**

Signal Type **On/Off**

Rated Torque **160 in-lb**

Input Voltage **120V AC**

Power Consumption **8 VA**

Time to Close **15 sec**

Time to Open **90 sec**

Output Signal **0 to 10V DC**

Contact Form **SPDT**

Electrical Connection Type **Hardwired**

For Use With Building Automation Systems
Building Automation System Compatible

NEMA Rating **2**

IP Rating **IP54**

Web Price ⓘ
\$340.88 / each

Qty
1

Add to Cart

Ship

Pickup

Expected to arrive
Mon. Feb 26.

Ship to 52501 | **Change**

Shipping Weight **6.6 lbs**
Ship Availability Terms

Add to List

G Alternate Products ⓘ



**Actuator: Damper, On/Off,
Spring Return, 160 in-lb, 120V
AC, Hardwired, NEMA 2 /
IP54**

Item 5WYD7

Compare

Web Price ⓘ
\$308.14 / each

Qty
1

Add to Cart



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for an emergency allocation in the amount of \$25,024.00, subject to audit of actual invoices. On December 17, 2023, gate and trail systems at Preparation Canyon State Park were damaged by trespassing vehicle. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Sherry L. Arntzen, Bureau Chief, State Parks, Forests and Preserves Bureau, Department of Natural Resources
Kayla Lyon, Director, Department of Natural Resources
Monica Thelen, Wildlife Bureau, Department of Natural Resources
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3647
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Gate and Trail System at Preparation Canyon State Park due to
Trespassing Vehicle on December 17, 2023
Department of Natural Resources
Claim Dated January 10, 2024
AOS Claim ID: 3647

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Natural Resources is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$25,024.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Sherry L. Arntzen, Bureau Chief, State Parks, Forests, and Preserves Bureau,
Department of Natural Resources
Kara Bryant, Budget and Finance, Department of Natural Resources
Heather Hackbarth, Department of Management



January 10, 2024

Victoria Newton
Executive Council
State Capitol
LOCAL

Tammy Hollingsworth
Auditor's Office
Lucas Building
LOCAL

RE: Vehicle Trespass at Preparation Canyon State Park

Dear Victoria and Tammy:

On December 17, 2023, a motor vehicle rammed through the gate at Preparation Canyon State Park in Monona County. Elizabeth Thacker sent an initial e-mail notification of the damages on December 18, 2023. A cost estimate of \$25,024.00 is attached.

The supporting documents include:

- E-mail notification to Executive Council and the Auditor's Office
- Estimated cost of repair due to the vehicle damage
- Two photos showing the vehicle damage

This information is being submitted to the Executive Council as a request for an allocation of \$25,024.00.

I thank you and the Executive Council members for your time and consideration in reviewing this material. Please inform me if it would be advantageous to participate in the Executive Council meeting in order to answer any questions.

Sincerely,

Sherry L. Arntzen

Digitally signed by Sherry L.
Arntzen
Date: 2024.01.10 11:40:00 -06'00'

Sherry L. Arntzen, Bureau Chief
Parks, Forests and Preserves Bureau

cc: Kara Bryant, DNR Budget and Finance

Attachments: 3



Thacker, Elizabeth <elizabeth.thacker@dnr.iowa.gov>

Notification of Damages - Preparation Canyon Vehicle Trespass

Thacker, Elizabeth <elizabeth.thacker@dnr.iowa.gov>

Mon, Dec 18, 2023 at 2:45 PM

To: "Tammy A. Hollingsworth" <tammy.hollingsworth@aos.iowa.gov>, "ExecutiveCouncil [TOS]" <ExecutiveCouncil@tos.iowa.gov>

Cc: Kim Bohlen <kim.bohlen@dnr.iowa.gov>, Seth Moore <seth.moore@dnr.iowa.gov>, "Arntzen, Sherry" <sherry.arntzen@dnr.iowa.gov>, "Bryant, Kara" <kara.bryant@dnr.iowa.gov>, Jacob Schaben <jacob.schaben@dnr.iowa.gov>

Hi Tammy and Executive Council,

On Sunday evening, December 17, 2023, a motor vehicle rammed through the gate at Preparation Canyon State Park. The gate and trail system were damaged. I have included a photo of the vehicle and the approximate location the vehicle was found.

Once we have more information and are able to evaluate the damage, an allocation request will be submitted.

Thanks and if you have any questions or concerns, please don't hesitate to ask.

Elizabeth Thacker

Guest Service and Reservation System Assistant

State Parks, Forests, and Preserves Bureau

Iowa Department of Natural Resources

502 E 9th St, Des Moines, IA 50319-0034

515-444-9164

elizabeth.thacker@dnr.iowa.gov

www.iowadnr.gov



2 attachments



prep canyon 12-18-2023 location.PNG
644K



prep canyon 12-18-2023.jpg
5403K

**Preparation
Trail Repairs**

Item	Description	Quantity	Units	Unit Price	Total
1	Mobilization	1	LS	\$2,000.00	\$2,000.00
2	Dirt Work	1	LS	\$4,500.00	\$4,500.00
3	Place Class D Rock	75	TN	\$150.00	\$11,250.00
4	Tree Removal	1	LS	\$6,000.00	\$6,000.00
5	Geogrid	1	LS	\$1,274.00	\$1,274.00
				Total	\$25,024.00





MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MICHAEL L. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Iowa State Fair's request for an emergency allocation in the amount of \$12,399.00, subject to audit of actual invoices. On December 24, 2023, a vehicle crashed and damaged a flag pole, a gate and landscaping. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Stacy Jorgensen, Human Resource/Risk Management Director, Iowa State Fair
Heather Hackbarth, Department of Management
Matt Bender, Department of Management

AOS Claim # 3674
TOS Job #



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

April 12, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Damages to Flag Pole, Gate and Landscaping due to Crashed Vehicle
on December 24, 2023
Iowa State Fair
Claim dated January 10, 2024
AOS Claim ID: 3674

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Iowa State Fair is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$12,399.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Stacy Jorgensen, Human Resource/Risk Management Director, Iowa State Fair
Heather Hackbarth, Department of Management

Martin's Flag Company

135 5th St.
 West Des Moines, IA 50265
 Phone: (800) 992-3524
 Email: brettb@martinsflag.com

Sales Quote

Date	Estimate #
1/8/2024	1456

Name / Address
Iowa State Fairgrounds PO Box 57130 Des Moines, IA 50317

Ship To
Iowa State Fairgrounds Frank Robey 3000 East Grand AVE Des Moines, IA 50317

Availability	Terms
	Net 30

Item	Description	Qty	Cost	Total
FPS25	24-Ft. Exposed Height Sentry Model Internal System Aluminum Flagpole, 5" base, .125" wall, Black Powdercoat	1	2,259.00	2,259.00
Shipping Charges*	Shipping	1	460.00	460.00
FPINSTALL	Flagpole Installation	1	1,250.00	1,250.00

Terms and Conditions: Quotations are void unless accepted within 30 days from date of issue. Prepayment in the form of a credit card or check is due upfront unless other arrangements for payment have been made. Shipping quotes may vary due to sudden variation of shipping costs.	Subtotal	\$3,969.00
	Sales Tax (0.0%)	\$0.00
	Total	\$3,969.00



Des Moines Steel Fence Co. Inc.
 2045 NE 46th Ave, Ste A
 Des Moines, Iowa 50313
 Office: 515-270-6227
 Fax: 515-270-2462

COMMEI PROPOSAL

Section 6, Item DD.

DATE 1/8/2024

TO Iowa State Fair
 Attn: Frank 515-210-5037
 Email: frobey@iowastatefair.org

PROJECT NAME & ADDRESS:
33rd & University Ave

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	PRICE EXTENSION
		Furnish labor and materials to replace 6 sections of		
		5' tall 2 rail black ornamental steel fence and 2 line		
		posts.		\$8,430.00

** Property lines & any required permits are the responsibility of the owner or general contractor, unless otherwise noted.
 ** Any private Utilities, including propane & sprinkler lines, must be located by customer. Any damages are not the responsibility of Des Moines Steel Fence.
 You are hereby authorized to furnish and install the above described fencing of the prices and upon terms and conditions specified hereon. I (we) accept full responsibility for the location of all property lines, and I (we) hereby consent to Company's entry upon the property where the fence is to be installed and to Company's removal of said fence, without notice, if the contract is not paid in full when due. I (we) hereby warrant that I (we) are in and entitled to possession of the property where the fence is to be installed, and I (we) hereby agree to indemnify Company and hold it harmless for any damages to said property because of the removal of said fences as foresaid. I (we) understand that all the terms and conditions set forth hereon are subject to act of God, governmental action, strikes, labor disturbances, fires, additional taxes, floods, earthquakes, inability to obtain the materials described hereon, partial or total interruptions, loss or shortage of producing, manufacturing or transportation facilities, or any other cause beyond Company's control, whether or not similar to any of the causes specifically enumerated, and if performance in whole or part is prevented or hindered, or cost is abnormally increased as a result thereof, Company shall not be liable for any losses, damages or delay occasioned thereby, and performance hereunder shall be excused without liability on Company's part. I (we) further understand that this order constitutes the agreement between the parties in reference to material described hereon.

SALES TAX	
DELIVERY	
TOTAL	

Unless otherwise stated
 quoted valid for 10 days.

- 1.5% monthly interest (18% APR) will be charged on all past due accounts over 30 days.
- Reasonable collection and attorney fees will be assessed on all accounts placed for collection.
- Customer will be responsible for any restocking fees or permit costs incurred if job is cancelled prior to installation. No materials accepted for return without prior authorization.

IMPORTANT – All owners, principals, partners and senior staff members signing below, by execution of this contract, give their full and unconditional personal guarantee for the entire fulfillment of this contract and its contract conditions and terms.

Must be signed by owner, proprietor, or corporate officer.

Onstot, Kristi [TOS]

From: Stacy Jorgensen <sjorgensen@iowastatefair.org>
Sent: Tuesday, January 9, 2024 9:43 AM
To: Hollingsworth, Tammy [AOS]; ExecutiveCouncil [TOS]
Subject: ISF Property Damage
Attachments: 1582_001.pdf; Est_1456_from_Martins_Flag_Company_LLC_21960.pdf; Fence Repair Estimate at E 33rd & University.pdf; Estimate to repair damages at E 33rd and University.pdf; Gate2 PTZ_20231224_112230.mov

Hello,

We sustained property damage due to a vehicle crash. I found out yesterday that the owner of the vehicle cancelled his insurance through State Farm and they are denying the claim. It's about \$22K in damage. It happened on 12/24/2023. I know this well outside of the 24 hour notice. DMPD also has a report, but they have not yet forwarded it to me. I've attached the ISF police report, estimates of damage and also a video. We have not yet started on repairs. If this is something that could be covered under 29C.20 please let me know I will put together something more formal.

Thank you

Stacy Jorgensen

H.R., Admissions and Camping Director
 515.401.1513
 Iowa State Fair
 August 08-18, 2024



From: Stacy Jorgensen
Sent: Monday, January 8, 2024 4:17 PM
To: statefarmclaims@statefarm.com
Subject: Claim # 1561M638Q

Hello,

Please see the attached Iowa State Fair Police report, estimates of damage replacement and video of the crash. Please let me know if you have any questions.

Stacy Jorgensen

H.R., Admissions and Camping Director
 515.401.1513
 Iowa State Fair
 August 08-18, 2024





MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$2,253.10
On February 18, 2024, Vehicle #201 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3706
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #201 on February 18, 2024
Department of Administrative Services
Claim dated March 28, 2024
AOS Claim ID: 3706

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		\$	<u>2,253.10</u>
Executive Council Allocation		\$	2,253.10
Less:			
Previous payments	\$		0.00
This payment			<u>2,253.10</u>
Total		\$	<u>2,253.10</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$2,253.10. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: June 3, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3706
Vehicle / Event	#201/Animal
Event Date	February 18, 2024
Summary	Vehicle 201 struck a raccoon. (276155)
Amount Requested	\$2,253.10 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$2,253.10	Warrant Number 73092204
Vendor Customer 00002122488	Line Number 1	Last Updated 06/12/2024 07:47 PM

Issue Information

Issued 06/05/2024 12:00 AM	Void No	Transaction ID RISK00524136003
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$576.70	Comments	

Redeemed Information

Redeemed 06/12/2024 12:00 AM	Batch Number 0000	Redeemed Bank 0000
Sequence Number 04004	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$2,253.10	Warrant Number 73092204
Vendor Customer 00002122488	Line Number 2	Last Updated 06/12/2024 07:47 PM

Issue Information

Issued 06/05/2024 12:00 AM	Void No	Transaction ID RISK00524136003
Duplicate No	Transaction Line Number 2	Stop No
Line Amount \$614.40	Comments	

Redeemed Information

Redeemed 06/12/2024 12:00 AM	Batch Number 0000	Redeemed Bank 0000
Sequence Number 04004	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$2,253.10	Warrant Number 73092204
Vendor Customer 00002122488	Line Number 3	Last Updated 06/12/2024 07:47 PM

Issue Information

Issued 06/05/2024 12:00 AM	Void No	Transaction ID RISK00524136003
Duplicate No	Transaction Line Number 3	Stop No
Line Amount \$1,062.00	Comments	

Redeemed Information

Redeemed 06/12/2024 12:00 AM	Batch Number 0000	Redeemed Bank 0000
Sequence Number 04004	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

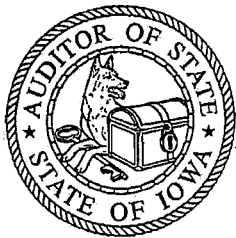
Mark's Auto Body, Inc.
132 East Short St. Solon, IA 52333
319-624-3553 Fax 319-624-2401

FINAL BILL for Repair Order Number: 33da980c Date 03/26/2024

<p>- IOWA STATE PATROL 5400 16TH ST SW CEDAR RAPIDS, IA 52404 Home - Work 319-396-1944 Cell</p>	<p>2019 DODG Charger Police AWD (Fleet) - 8-5.7L Gasoline Sequ Vin: 2C3CDXKT3KH622757 License: 201 Mileage In: Out:</p> <p>Completion Date : Claim Number: APDSOE0276155-001</p>
---	---

Type	Operation	Part #	Description	Retail
Parts Other		68137868AD	RT Side Marker Lamp pig tail	\$109.00
Parts AM		CH1000A24	A/M Bumper cover	\$673.00
Parts AM		CH2551133C	A/M CAPA RT Side marker lamp	\$38.00
Parts AM		CH1228129C	A/M CAPA Front shield w/police	\$238.00
Pnt/Mat			Paint Material	\$264.00
Haz			Hazardous Waste Disposal	\$4.00

DEPARTMENT	HOURS		TOTALS
Body	7.9	@ \$73.00	\$576.70
Paint	4.8	@ \$73.00	\$350.40
Labor Totals			\$927.10
Parts Total			\$1,058.00
Paint Material			\$264.00
Haz. Removal			\$4.00
Original W/Tax			\$1,777.60
Supplement W/Tax			\$475.50
Net Total			\$2,253.10
Sales Tax			\$0.00
Job Total			\$2,253.10



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand
Auditor of State

April 12, 2024

Kristi Onstot
Executive Council
LOCAL

Subject: Raccoon Damage to Vehicle #201 on February 18, 2024
Department of Administrative Services
Claim dated March 28, 2024
AOS Claim ID: 3706

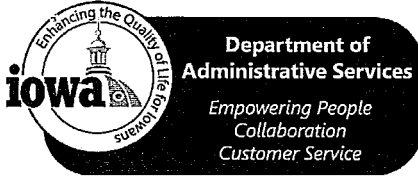
In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,253.10, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: March 28, 2024

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#201/Animal
Event Date	February 18, 2024
Summary	Vehicle 201 struck a raccoon. (276155)
Amount Requested	\$2,253.10 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
 DAS Fleet Services
 Karl.Bubser@iowa.gov
 515-281-3162



AOS # 3706

Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>

Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Mon, Feb 19, 2024 at 11:23 AM

Please accept this email as initial 24 hr notification for AON, vehicle 201 struck a raccoon on 2/18/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

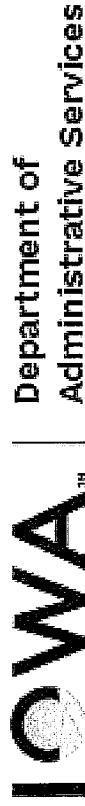
Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024004461

Date: (Month/Day/Year)	02/18/2024	Time: (Time plus a.m./p.m.)	7:00 p.m.
Vehicle Plate #:	201	Vehicle Mileage:	131,440
Vehicle Description: (Yr/Make/Model/ & Vin#)	2019 Dodge Charger Police, VIN# 2C3CDXKT3KH622757		
Assigned To:	ZACHORY LOLLAR	Badge #	201
Driven By:	ZACHORY LOLLAR	Badge #	201
Driver's Lic #:	588AT6247	Damage:	\$Estimate pending
Vehicle Towed: (Yes / No)	No	Towed By:	NA
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	NA		
Occupants: (Other than driver)	NA		

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt:	(Yes/No)		

OTHER INFORMATION:

Witnesses:			
Accident Location: (Street/Hwy)	HWY 30 EB AT E66		
County:	TAMA		
Weather/Road Conditions:	CLEAR DRY/DARK		
Narrative: Trooper Lollar was attempting to stop a vehicle when he struck a racoon crossing the highway.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	SGT. FRANK BURNS #183
------------------------	-----------------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



MEMORANDUM

TO: Sgt. Frank Burns #183
FROM: Trp. Zackory Lollar #201
DATE: 16:40
SUBJECT: Patrol Car Damage

Sgt. Burns,

On 2/18/2024 at approximately 1900 hours, I turned around from Highway 30 Westbound to Highway 30 Eastbound to catch up to and initiate a traffic stop on a speeding vehicle. While catching up to the vehicle I struck a raccoon crossing the roadway. This caused a small crack on the front bumper of my patrol car under the drivers side push bar support. The mileage on my car at the time this happened was 131440.



QUALITY CLAIMS SOLUTIONS

Workfile ID:

773a177a

105 N Krohn Place
 SIOUX FALLS, SD 57103
 Phone: (877) 237-3727, FAX:(605) 800-8591
 qcs@qcsdirect.com

For:

QUALITY CLAIMS SOLUTIONS

Creative Risk Solutions

Supplement of Record 1 with Summary

Owner: IOWA STATE PATROL

Job Number:

Written By: Mike Mayer

Insured: IOWA STATE PATROL	Policy #: UNKNOWN	Claim #: APDSOI0276155-001
Type of Loss: Collision	Date of Loss: 3/6/2024 12:00 PM	Days to Repair: 0
Point of Impact: 12 Front		

Owner: IOWA STATE PATROL 5400 15TH ST SW CEDAR RAPIDS, IA 52404	Inspection Location: MARK'S AUTO BODY, INC. 132 E SHORT ST SOLON, IA 52333 Other (319) 624-3553 Evening	Repair Facility:
---	---	-------------------------

VEHICLE

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT3KH622757	Production Date:	Interior Color:
License: 201	Odometer: 0	Exterior Color:
State: IA	Condition:	

TRANSMISSION

Automatic Transmission
 4 Wheel Drive

POWER

Power Steering
 Power Brakes
 Power Windows
 Power Locks
 Power Mirrors
 Power Driver Seat

DECOR

Dual Mirrors
 Tinted Glass
 Overhead Console

CONVENIENCE

Air Conditioning
 Intermittent Wipers
 Tilt Wheel
 Cruise Control
 Rear Defogger
 Keyless Entry
 Message Center
 Steering Wheel Touch Controls
 Telescopic Wheel

RADIO

Climate Control
 Backup Camera
 Parking Sensors

AM Radio

FM Radio
 Stereo
 Search/Seek
 Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
 Passenger Air Bag
 Anti-Lock Brakes (4)
 4 Wheel Disc Brakes
 Front Side Impact Air Bags
 Head/Curtain Air Bags
 Hands Free Device

SEATS

Cloth Seats
 Bucket Seats
 Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

OTHER

Traction Control
 Stability Control
 California Emissions
 Power Trunk/Liftgate

Supplement of Record 1 with Summary

Owner: IOWA STATE PATROL

Job Number:

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2	#	S01 Repl RT Side Marker Lamp Pig Tail		1	109.00	0.5	
3		O/H front bumper				3.4	
4	**	Repl A/M Bumper cover	68267765AC	1	<u>673.00</u>	Incl.	3.4
5		Add for Clear Coat					1.4
6		FRONT LAMPS					
7	#	S01 R&I R&I Brushguard & Drill Holes In Bumper				4.0	
8	**	S01 Repl A/M RT Side marker lamp	68214404AA	1	<u>38.00</u>	Incl.	
9		RADIATOR SUPPORT					
10	**	A/M Front shield w/police		1	<u>238.00</u>	Incl.	
11	#	Hazardous Waste		1	4.00		
SUBTOTALS					1,062.00	7.9	4.8

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,062.00
Body Labor	7.9 hrs @	\$ 73.00 /hr	576.70
Paint Labor	4.8 hrs @	\$ 128.00 /hr	614.40
Subtotal			2,253.10
Total Cost of Repairs			2,253.10
Deductible			0.00
Total Adjustments			0.00
Net Cost of Repairs			2,253.10



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services.....\$3,046.84
On March 30, 2024, Vehicle #110 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment, \$267.00 will be reverted and this allocation closed..

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3725
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #110 on March 30, 2024
Department of Administrative Services
Claim dated April 5, 2024
AOS Claim ID: 3725

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$	<u>3,046.84</u>
Executive Council Allocation		\$	3,313.84
Less:			
Previous payments	\$	0.00	
This payment		<u>3,046.84</u>	
Total			\$ <u>3,046.84</u>
Remaining Executive Council allocation		\$	<u>267.00</u>

We recommend reimbursement be made in the amount of \$3,046.84. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

Date: May 14, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

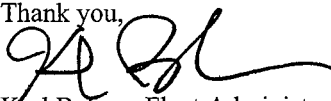
From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3725
Vehicle / Event	#110/Animal
Event Date	March 30, 2024
Summary	Vehicle 110 struck a raccoon. (278301)
Amount Requested	\$3,046.84 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$3,046.84	Warrant Number 86221913
Vendor Customer 00002088178	Line Number 1	Last Updated 05/09/2024 08:48 PM

Issue Information

Issued 05/06/2024 12:00 AM	Void No	Transaction ID RISK00524124002
Duplicate No	Transaction Line Number 1	Stop No
Line Amount \$358.40	Comments	

Redeemed Information

Redeemed 05/09/2024 12:00 AM	Batch Number 0992	Redeemed Bank 0022
Sequence Number 00005	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$3,046.84	Warrant Number 86221913
Vendor Customer 00002088178	Line Number 2	Last Updated 05/09/2024 08:48 PM

Issue Information

Issued 05/06/2024 12:00 AM	Void No	Transaction ID RISK00524124002
Duplicate No	Transaction Line Number 2	Stop No
Line Amount \$292.50	Comments	

Redeemed Information

Redeemed 05/09/2024 12:00 AM	Batch Number 0992	Redeemed Bank 0022
Sequence Number 00005	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$3,046.84	Warrant Number 86221913
Vendor Customer 00002088178	Line Number 3	Last Updated 05/09/2024 08:48 PM

Issue Information

Issued 05/06/2024 12:00 AM	Void No	Transaction ID RISK00524124002
Duplicate No	Transaction Line Number 3	Stop No
Line Amount \$595.20	Comments	

Redeemed Information

Redeemed 05/09/2024 12:00 AM	Batch Number 0992	Redeemed Bank 0022
Sequence Number 00005	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

▶ Show More

Warrants

Edit

Cancel

* Required fields

Warrant Information

Fiscal Year 2024	Amount \$3,046.84	Warrant Number 86221913
Vendor Customer 00002088178	Line Number 4	Last Updated 05/09/2024 08:48 PM

Issue Information

Issued 05/06/2024 12:00 AM	Void No	Transaction ID RISK00524124002
Duplicate No	Transaction Line Number 4	Stop No
Line Amount \$1,800.74	Comments	

Redeemed Information

Redeemed 05/09/2024 12:00 AM	Batch Number 0992	Redeemed Bank 0022
Sequence Number 00005	Redeemed Fund 0665	Redeemed Department 005

COA

Fund 0665	Object 2715	Dept Object -
Sub Fund -	Sub Object -	Dept Revenue -
Department 005	Unit 5790	Sub Unit -
Object Class -	Revenue Source -	Sub Revenue Source -
Appropriation 0000	Revenue Source Class -	BSA -
Sub BSA -		

▶ Show More



MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE. NAIG
SECRETARY OF AGRICULTURE

Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 1, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,313.84, subject to the audit of actual invoices. On March 30, 2024, Vehicle #110 was damaged by a raccoon. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services
DAS Fleet Services, Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim # 3725
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

May 21, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Raccoon Damage to Vehicle #110 on March 30, 2024
Department of Administrative Services
Claim dated April 5, 2024
AOS Claim ID: 3725

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$3,313.84, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Section 7, Item B.

Date: April 5, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#110/Animal
Event Date	March 30, 2024
Summary	Vehicle 110 struck a raccoon. (278301)
Amount Requested	\$3,313.84 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
Karl.Bubser@iowa.gov
515-281-3162

Bodensteiner Body Werks

24 1st Avenue NE
Waukon, IA 52172

Invoice

Date	Invoice #
4/29/2024	2788

Bill To
Iowa State Patrol

P.O. No.	Terms	Project
110		

Description	Qty	Rate	Amount
as per estimate apdsoi0278301-001 on patrol car 110		3,046.84	3,046.84

Subtotal		\$3,046.84
Sales Tax		\$0.00
Total		\$3,046.84
Payments/Credits		\$0.00
Balance Due		\$3,046.84



A05 - 3725

Risk, DAS <das.risk@iowa.gov>

29C20

Risk, DAS <das.risk@iowa.gov>
Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, Jeannie R Adams <jadams@dps.state.ia.us>

Mon, Apr 1, 2024 at 9:36 AM

Please accept this email as initial 24 hr notification for AON, vehicle 110 struck a raccoon on 3/30/24. I will forward all information as soon as it is received.

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

DAS Risk

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13th St, Des Moines, IA 50319

515-281-3162 office

das.risk@iowa.gov

<https://das.iowa.gov>



State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #: 2024008072

Date: (Month/Day/Year)	3/30/24	Time: (Time plus a.m./p.m.)	10:30 p.m.
Vehicle Plate #:	110	Vehicle Mileage:	106015
Vehicle Description: (Yr/Make/Model/ & Vin#)	2020 Dodge Charger - 2C3CDXKT2LH127516		
Assigned To:	Kuennen	Badge #	110
Driven By:	Kuennen	Badge #	110
Driver's Lic #:	677AJ4834	Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:			
Occupants: (Other than driver)			

VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

OTHER INFORMATION:

Witnesses:	
Accident Location: (Street/Hwy)	A16 / Near Washington Rd
County:	Allamakee
Weather/Road Conditions:	Clear
Narrative: On March 30, 2024, Trooper Kuennen #110 was traveling on County Road A16 near Washington Rd. when she collided with a raccoon. The collision caused the front bumper to be cracked.	
Property Damage other than Vehicles:	
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Trimble #312
------------------------	--------------

VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



MEMORANDUM

TO: Sgt. Trimble #312
FROM: Trooper Kuennen #110
DATE: 03/30/24
SUBJECT: Raccoon damage

To whom it my concern,

On Saturday March 30th, 2024, I Trooper Kuennen was going home after dropping off #465 when I struck a raccoon. I was traveling on A16 when three raccoons ran onto the road I was able to avoid two of them but struck the third. My cruise was set at 56mph when they ran out onto the road and I was not able to break before hitting the first one. My camera did not activate when I hit it and I didn't realise it until I went to shut it off after checking the underneath of my patrol unit to see if there was any damage before continue on. At the time it appeared as though there was nothing leaking.

On Sunday March 31st, 2024 when it was daylight I went out to get a better look at my patrol car and to make sue there was still no fluids leaking; it was then when I noticed the crack in the bottom bumper but there was still no fluids leaking.

I did notify Sgt. Trimble on March 30th, and Sgt. Trimble was notified again when I found the crack in the bumper on march 31st.

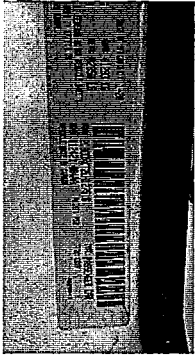
BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

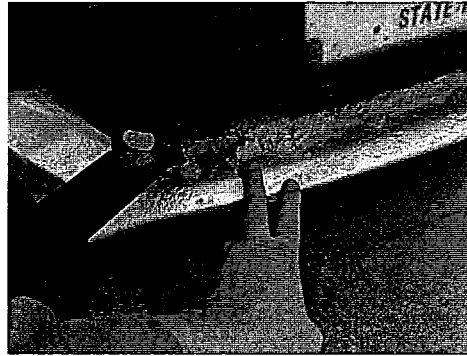
Phone: (563) 568-2046, Fax: (563) 568-2237

Image Report

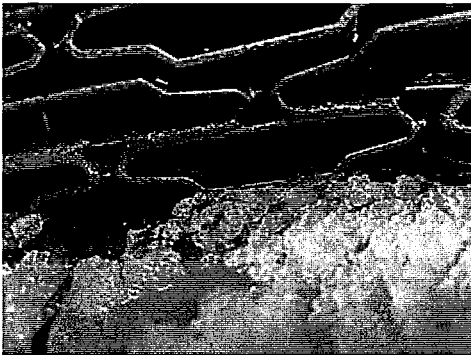
Owner:	Iowa State Patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2020	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2LH127516	Condition:



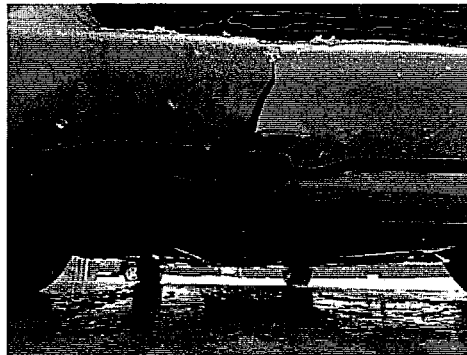
4/2/2024
Comments:



4/2/2024
Comments:



4/2/2024
Comments:



4/2/2024
Comments:



4/2/2024
Comments:



4/2/2024
Comments:

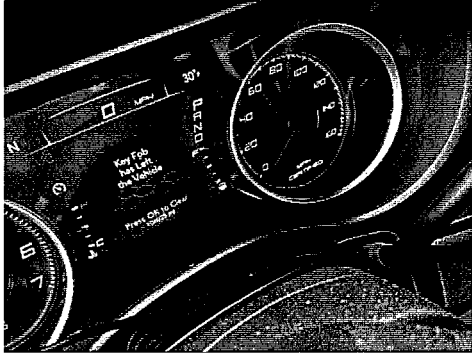
BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

Phone: (563) 568-2046, Fax: (563) 568-2237

Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2020	Color:		License Plate:		Production Date:	
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT2LH127516	Condition:	



4/2/2024

Comments:

BODENSTEINER BODY WERKS



Lifetime Warrentee Collision Repairs
24 - 1ST AVENUE NE, bodiebmb@rconnect.com,
WAUKON, IA 52172
Phone: (563) 568-2046
FAX: (563) 568-2237

Workfile ID: 8dc9
PartsShare: 7SpFKF
Federal ID: 03-0442-700
State ID: 1-03-004954

Section 7, Item B.

Preliminary Estimate

Customer: Iowa State Patrol 110

Job Number:

Written By: Brian Bodensteiner

Insured: Iowa State Patrol 110
Type of Loss:
Point of Impact:

Policy #:
Date of Loss:

Claim #:
Days to Repair: 0

Owner:
Iowa State Patrol 110
(563) 379-9504 Cell

Inspection Location:
BODENSTEINER BODY WERKS
24 - 1ST AVENUE NE
bodiebmb@rconnect.com
WAUKON, IA 52172
Repair Facility
(563) 568-2046 Business

Insurance Company:

VEHICLE

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2LH127516
License:
State: IA

Interior Color:
Exterior Color:
Production Date:

Mileage In:
Mileage Out:
Condition:

Vehicle Out:
Job #:

TRANSMISSION

Automatic Transmission
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Power Driver Seat

DECOR

Dual Mirrors
Tinted Glass
Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Message Center
Steering Wheel Touch Controls
Telescopic Wheel

Climate Control
Backup Camera
Parking Sensors

RADIO

AM Radio
FM Radio
Stereo
Search/Seek
Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats
Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint
Two Tone Paint

OTHER

Traction Control
Stability Control
California Emissions
Power Trunk/Liftgate

Preliminary Estimate

Section 7, Item B.

Customer: Iowa State Patrol 110

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE					
2		O/H front bumper				3.4	
3	Repl	Bumper cover	68267765AC	1	963.00	Incl.	3.4
4		Add for Clear Coat					1.4
5	**	Repl A/M CAPA Lower grille w/o adaptive cruise	68214782AB	1	106.00	Incl.	
6	R&I	Upper grille black crossbars				Incl.	
7		RADIATOR SUPPORT					
8	**	Repl A/M CAPA Front shield w/police	68231862AA	1	238.00	Incl.	
9	Repl	Splash shield AWD w/police	4806075AB	1	135.00	0.2	
10		COOLING					
11	Repl	Hose & tube assy	68195935AF	1	254.00 m	0.6 M	
12		AIR CONDITIONER & HEATER					
13	**	Repl A/M Condenser assy	68085784AA	1	223.24 m	1.5 M	
14		AC Service evacuate & recharge			m	1.4 M	
15		AC Service refrigerant recovery			m	0.4 M	
16	#	R&I push bumper				2.0	
17		VEHICLE DIAGNOSTICS					
18	*	Subl Pre-repair scan		1	148.50 X m		
19	*	Subl Post-repair scan		1	X m		
SUBTOTALS					2,067.74	9.5	4.8

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			1,919.24
Body Labor	5.6 hrs @	\$ 64.00 /hr	358.40
Paint Labor	4.8 hrs @	\$ 124.00 /hr	595.20
Mechanical Labor	3.9 hrs @	\$ 75.00 /hr	292.50
Miscellaneous			148.50
Subtotal			3,313.84
Grand Total			3,313.84
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			3,313.84

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Customer: Iowa State Patrol 110

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 04/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: Iowa State Patrol 110

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

PARTS SUPPLIER LIST

Line	Supplier	Description	Price
5	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CH1036140C A/M CAPA Lower grille w/o adaptive cruise Quote: 2450174958 Expires: 05/17/24	\$ 106.00
8	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CH1228129C A/M CAPA Front shield w/police Quote: 2450176763 Expires: 05/17/24	\$ 238.00
13	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CND3948 A/M Condenser assy Quote: 2450177961 Expires: 05/17/24	\$ 223.24

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Public Safety.....\$2,802.92
On November 14, 2023, State Patrol Vehicle #838 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, \$1,656.39 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety
DAS Risk
Matt Bender, Department of Management
Heather Hackbarth, Department of Management

AOS Claim ID 3654
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004
Telephone (515) 281-5834 Facsimile (515) 281-6518

April 11, 2024

Victoria Newton
Executive Council
L O C A L

Subject: Deer Damage to Vehicle #838 on November 14, 2023
Department of Public Safety – Iowa State Patrol
Claim dated November 30, 2023
AOS Claim ID: 3654

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

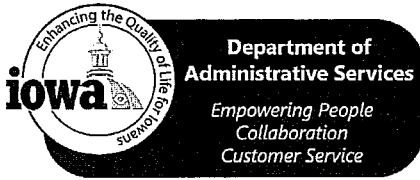
Documented request		\$	<u>2,802.92</u>
Executive Council Allocation		\$	4,459.31
Less:			
Previous payments	\$	0.00	
This payment		<u>2,802.92</u>	
Total			\$ <u>2,802.92</u>
Remaining Executive Council allocation		\$	<u>1,656.39</u>

As requested by the Department, we recommend reimbursement be made in the amount of \$2,802.92. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds
Lt. Governor Adam Gregg
Adam Steen, Director

Date: March 8, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Karl Bubser, Fleet Administrator
DAS Fleet Services
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3654
Vehicle / Event	#838/Animal
Event Date	November 16, 2023
Summary	Vehicle 838 struck a deer. (270262)
Amount Requested	\$2,542.92 - Repair Total \$ 260.00 - Tow \$2,802.92 - TOTAL

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator
DAS Fleet Services
karl.bubser@iowa.gov
515-281-3162

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2024	72955161	1	\$2,542.92	03/05/2024		00003078986

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : Amount :
 Warrant Number : Vendor Customer :
 Line Number : Last Updated :

▼Issue Information

Issued : Void :
 Document ID : Duplicate :
 Document Line Number : Stop :
 Line Amount :
 Comments :

▼Redeemed Information

Redeemed : Batch Number :
 Redeemed Bank : Sequence Number :
 Redeemed Fund :
 Redeemed Department :

▼Fund Accounting

Fund : Object : Dept Object :
 Sub Fund : Sub Object : Dept Revenue :
 Department : Object Class :
 Unit : Revenue Source :
 Sub Unit : Sub Revenue Source :
 Appropriation : Revenue Source Class :
 BSA :
 Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
 Sub Location : Sub Reporting : Program :
 Activity : Task : Phase :
 Sub Activity : Sub Task : Program Period :
 Function : Task Order :
 Sub Function :

[Top](#)

EVANS AUTO BODY
 3242 UBBEN AVE
 ELLSWORTH, IA 50075
 515 836 4400
 jayevans@netins.net



INVOICE

INVOICE # 5332
 DATE 12/15/2023

TERMS Net 30

BILL TO
 IOWA DEPT OF
 ADMINISTRATIVE SERVICES
 1305 E WALNUT
 DES MOINES, IA 50319

PLEASE DETACH TOP PORTION AND RETURN WITH YOUR PAYMENT.

VEHICLE INFO.	MILES	VIN
2016 CHEVY SILVERADO 1500	119,227	3GCUKNEC8GG275617

DESCRIPTION	QTY	RATE	AMOUNT
REPAIR AS ESTIMATED LESS FRONT BUMPER REPAIR	6.30	72.00	453.60
GRILLE	1	749.00	749.00
INNER GRILLE	1	72.22	72.22
EMBLEM	1	130.40	130.40
FRONT PANEL	1	390.00	390.00
REAR SEAL	1	88.98	88.98
RADIATOR	1	319.91	319.91
CONDENSER	1	169.94	169.94
UPPER BAFFLE	1	69.37	69.37
HAZADAROUS WASTE REMOVAL	1	3.00	3.00
FREON	1	45.00	45.00
COOLANT	1	6.50	6.50
POSTSCAN	0.50	90.00	45.00

We appreciate your business
 and look forward to helping you again soon!

SUBTOTAL	2,542.92
TAX	0.00
TOTAL	2,542.92
BALANCE DUE	\$2,542.92

Warrants

[Menu](#)

Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓ 2024	72871011	1	\$260.00	01/12/2024	01/26/2024	00002096725

First Prev Next Last

Search

▼Warrant Information

Fiscal Year : Amount :
Warrant Number : Vendor Customer :
Line Number : Last Updated :

▼Issue Information

Issued : Void :
Document ID : Duplicate :
Document Line Number : Stop :
Line Amount :
Comments :

▼Redeemed Information

Redeemed : Batch Number :
Redeemed Bank : Sequence Number :
Redeemed Fund :
Redeemed Department :

▼Fund Accounting

Fund : Object : Dept Object :
Sub Fund : Sub Object : Dept Revenue :
Department : Object Class :
Unit : Revenue Source :
Sub Unit : Sub Revenue Source :
Appropriation : Revenue Source Class :
BSA :
Sub BSA :

▼Detail Accounting

Location : Reporting : Major Program :
Sub Location : Sub Reporting : Program :
Activity : Task : Phase :
Sub Activity : Sub Task : Program Period :
Function : Task Order :
Sub Function :

[Top](#)

TOLLE AUTOMOTIVE

140 2ND STREET
WEBSTER CITY, IA 50595
(515) 832-2315



No 22419

8000

Vehicle # 838

B
I
L
L
T
O

IOP S. Iowa State Patrol
2437 235th St
Kort Dodge, Ia 50501



TOWING SERVICE

- CASH
- CHARGE
- ON ACCOUNT

PHONE 515-972-4213		CELL 13	EMAIL	
DATE 11-14-23	TIME 20:29	REQUESTED BY 308		MILEAGE BEFORE TOWING 119227
YEAR 16	MAKE/MODEL/COLOR Silverado	VIN 3GCUKNEC2GG275617		
DRIVER Seth Stadtmuelle		REGISTRATION NO.	TAG # HLN065	
LOCATION OF VEHICLE 330 th St / Lyon St E. of Queens		TOWED TO Evans Auto ENSWORTH		

MILEAGE	SERVICE TIME	EXTRA TIME
FINISH _____	FINISH _____	FINISH _____
START _____	START _____	START _____
TOTAL _____	TOTAL _____	TOTAL _____

DAMAGE RELEASE

I HAVE BEEN ADVISED THAT MY VEHICLE MAY BE DAMAGED IF WINCHED, TOWED, UNLOCKED OR LEFT ON UNATTENDED PREMISES. I RECOGNIZE THE DIFFICULTY INVOLVED AND I AGREE NOT TO HOLD THE TOWING SERVICE RESPONSIBLE FOR SUCH DAMAGE SHOULD IT RESULT.

SIGNATURE OF CAR OWNER OR AGENT _____

DATE _____

VEHICLE WILL NOT BE RELEASED UNTIL TOWING SERVICE IS PAID

REMARKS:

COPI # 2023029116
TOW # 3370688
fuel & after hours

MILEAGE CHG.	100	00
TOWING CHG.	60	00
LABOR CHG.	100	00
STORAGE CHG.		
	260	00
TOTAL	260	00

James
SIGNATURE OF TOW OPERATOR

11-14-23
DATE

[Signature] 12/6/23

TSO N/C



Governor Kim Reynolds
 Lt. Governor Adam Gregg
 Adam Steen, Director

Date: November 30, 2023

To: Tammy Hollingsworth, Auditor of State
 Victoria Newton, Treasurer of State
 Executive Council

From: Mariah Flowers, Fleet Manager
 DAS Fleet Services
 Department of Administrative Services

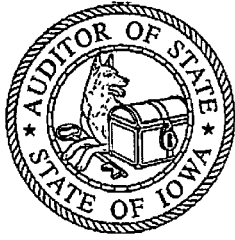
Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration

Vehicle / Event	#838/Deer
Event Date	November 16, 2023
Summary	Vehicle 838 struck a deer. (270262)
Amount Requested	\$4,771.18 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate, Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Mariah Fucaloro, Fleet Manager
 DAS Fleet Services
Mariah.Fucaloro@iowa.gov
 515-414-6582



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 12, 2024

Victoria Newton
Executive Council
LOCAL

Subject: Deer Damage to Vehicle #838 on November 14, 2023
Department of Public Safety – Iowa State Patrol
Claim dated November 30, 2023
AOS Claim ID: 3654

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Public Safety – Iowa State Patrol is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$4,771.18; however, the estimate from the vendor includes sales tax of \$311.87. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$4,459.31, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Jeannie Adams, Iowa State Patrol, Department of Public Safety
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services
Heather Hackbarth, Department of Management



Risk, DAS <das.risk@iowa.gov>

FW: Deer Accident with State Vehicle 838
1 message

Adams Jeannie <jadams@dps.state.ia.us>

Thu, Nov 16, 2023 at 8:15 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, "ExecutiveCouncil [TOS]" <ExecutiveCouncil@tos.iowa.gov>

Cc: "Risk, DAS (das.risk@iowa.gov)" <das.risk@iowa.gov>

SA Seth Stadtmueller hit a deer while on duty. More information to come.

Jeannie Adams

ISP Fleet & Supply, Fleet Asset Manager

Department of Public Safety

30 N.E. 48th Place

Des Moines, Iowa 50313

Direct #: 515-725-0643

Cell Phone: 515-204-3019

Shop: 515-281-3277

Fax: 515-242-6321

Email: jadams@dps.state.ia.us<mailto:jadams@dps.state.ia.us>

From: Young Eric <young@dps.state.ia.us>

Sent: Wednesday, November 15, 2023 9:30 AM

To: Current Michael <current@dps.state.ia.us>; Adams Jeannie <jadams@dps.state.ia.us>; Pierce Richard <pierce@dps.state.ia.us>

Cc: Moore Ryan <rmoores@dps.state.ia.us>

Subject: Deer Accident with State Vehicle 838

SA Seth Stadtmueller struck a deer last night (11/14/2023) while driving home from work at approx. 6:30 p.m. Vehicle 838.

The damage was confined to the radiator area of his truck but rendered his truck inoperable. Trooper Parman covered the accident.

It was towed by Tolle's Towing from the NW corner of Jewell (apprx. 700 blk of Lyon Street) to Evans Auto Body in Ellsworth.

SA Stadtmueller will be completing the DPS state vehicle damage form and attaching the related documents/photos later today.

Eric

Eric Young
Special Agent in Charge - Zone 3
Division of Narcotics Enforcement
Iowa Department of Public Safety
515-291-2665
youngg@dps.state.ia.us<mailto:youngg@dps.state.ia.us>

4 attachments

State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: vehicledamage@dps.state.ia.us ; das.risk@iowa.gov

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

***Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

STATE VEHICLE: (Mark if Act of Nature) CASE #:

Date: (Month/Day/Year)	11/14/2023	Time: (Time plus a.m./p.m.)	7:31 PM
Vehicle Plate #:	838	Vehicle Mileage:	119,XXX
Vehicle Description: (Yr/Make/Model/ & Vin#)	2016 Chevrolet Silverado VIN: 3GCUKNEC8GG275617		
Assigned To:	SA Seth Stadtmueller	Badge #	I-107
Driven By:	SA Seth Stadtmueller	Badge #	I-107
Driver's Lic #:	502AG6406	Damage:	\$ TBD
Vehicle Towed: (Yes / No)	Yes	Towed By:	Tolle Automotive
Towed To:	Evans Auto Body	Towing Cost:	\$ TBD
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	No injuries sustained		
Occupants: (Other than driver)	N/A		

VEHICLE #2: N/A

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

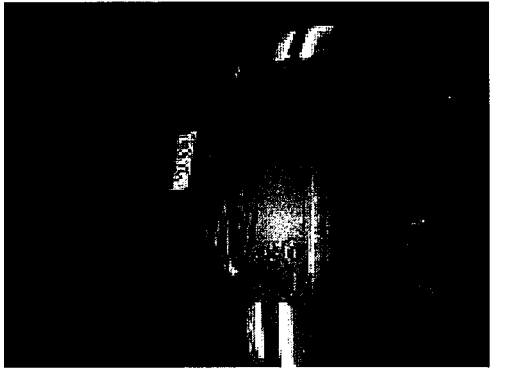
August 2018

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt:	(Yes/No)		

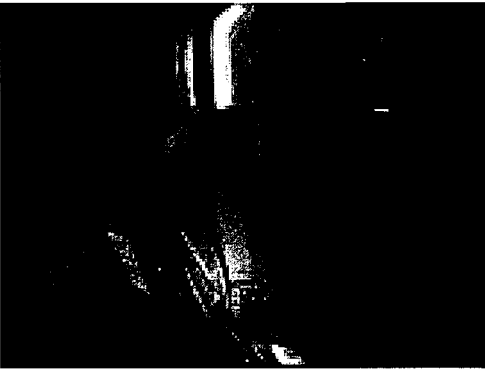
OTHER INFORMATION:

Witnesses:	None
Accident Location: (Street/Hwy)	Lyon Street EB – W. of 5th Street Jewell, IA
County:	Hamilton
Weather/Road Conditions:	Clear
Narrative: On Tuesday, November 14, 2023, I, Special Agent Seth Stadtmueller, was traversing eastbound on Lyon Street (w. of 5th Street) into the city limits of Jewell, Iowa when a deer emerged from the south ditch. I was unable to avoid a collision with the deer and subsequently struck the animal in the roadway rendering my issued vehicle inoperable. The damage was confined to radiator area of the vehicle and State Radio/SAC Young were notified of the collision. Trooper Parman completed the accident report, and Tolle Automotive were contacted to tow the vehicle from the scene of the collision to Evans Auto Body in Ellsworth, Iowa.	
Property Damage other than Vehicles:	None
Cost:	\$ TBD
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A
Investigating Officer:	Trooper Justin Parman

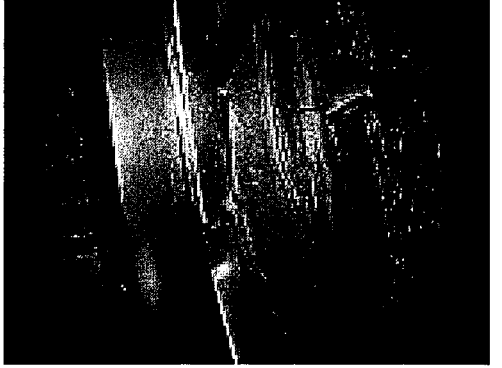
August 2018



IMG_3341.jpeg
2359K



IMG_3342.jpeg
2614K



IMG_3344.jpeg
3773K

 **State Vehicle Damage Rpt form.doc**
71K

EVANS AUTO BODY

3242 UBBEN AVE, ELLSWORTH, IA 50075

Phone: (515) 836-4400

Workfile ID:
PartsShare:

Section 7, Item C.

Preliminary Estimate

Customer: State of Iowa

Job Number:

Written By: Jayson Evans

Insured: State of Iowa

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact:

Owner:

State of Iowa
(319) 440-7424 Cell

Inspection Location:

EVANS AUTO BODY
3242 UBBEN AVE
ELLSWORTH, IA 50075
Repair Facility
(515) 836-4400 Business

Insurance Company:

VEHICLE

2016 CHEV Silverado 1500 Work Truck Crew Cab 143.5" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

VIN: 3GCUKNEC8GG275617

Interior Color:

Mileage In:

Vehicle Out:

License:

Exterior Color:

Mileage Out:

State: IA

Production Date:

Condition:

Job #:

TRANSMISSION

Automatic Transmission
Overdrive
4 Wheel Drive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks

DECOR

Dual Mirrors

Tinted Glass

Console/Storage

CONVENIENCE

Air Conditioning
Tilt Wheel
Cruise Control
Message Center

RADIO

AM Radio
FM Radio
Stereo

Search/Seek

Auxiliary Audio Connection

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags

Xenon or L.E.D. Headlamps

SEATS

Reclining/Lounge Seats

WHEELS

Styled Steel Wheels

PAINT

Clear Coat Paint

TRUCK

Rear Step Bumper

Preliminary Estimate

Section 7, Item C.

Customer: State of Iowa

Job Number:

2016 CHEV Silverado 1500 Work Truck Crew Cab 143.5" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER					
2		O/H front bumper				2.6	
3	**	Repl A/M CAPA Front bumper w/o park assist, w/o fog lamps paint to mtch	84029793	1	773.00	Incl.	2.6
4		Add for Clear Coat					1.0
5		Repl RT Inner bracket	84029774	1	103.48	Incl.	
6		Repl LT Inner bracket	84029775	1	103.48	Incl.	
7		Repl RT Outer bracket	84029811	1	84.55	Incl.	
8		GRILLE					
9		Repl Grille chrome	84602489	1	835.68	0.4	
10	**	Repl A/M CAPA Inner grille w/o max trailer pkg	84025050	1	106.00	Incl.	
11		Repl Emblem gold insert	23236301	1	130.40	Incl.	
12		FRONT PANELS					
13		Repl Panel assy Chevrolet	85632903	1	450.32	1.4	
14		Repl Rear seal Chevrolet	23364122	1	88.98	Incl.	
15		COOLING					
16	**	Repl A/M Radiator 5.3 & 6.2 liter, w/o extra cooling 6-speed trans, 1st design	84207654	1	319.91 m	2.2	
17		AIR CONDITIONER & HEATER					
18	**	Repl A/M Condenser 5.3, 6.2 liter Delphi	84802253	1	169.94 m	1.1	
19		AC Service evacuate & recharge				m	1.4
20		AC Service refrigerant recovery				m	0.4
21		Deduct for Overlap					-0.6
22		Repl Upper baffle	23141866	1	69.37	Incl.	
23	#	Hazardous waste removal		1	4.00 X		
24	#	POSTSCAN		1			0.5 M
25	#	Cover Car		1	5.00 T		
26	#	Repl Coolant		1	38.00 T		
27	#	Refridgerant R-134a		1	45.00 T		
SUBTOTALS					3,327.11	9.4	3.6

Preliminary Estimate

Section 7, Item C.

Customer: State of Iowa

Job Number:

2016 CHEV Silverado 1500 Work Truck Crew Cab 143.5" WB 4WD 4D SHORT 8-5.3L Gasoline Direct Injection

ESTIMATE TOTALS

Category	Basis	Rate	Cost \$
Parts			3,235.11
Body Labor	8.9 hrs @	\$ 72.00 /hr	640.80
Paint Labor	3.6 hrs @	\$ 72.00 /hr	259.20
Mechanical Labor	0.5 hrs @	\$ 90.00 /hr	45.00
Paint Supplies	3.6 hrs @	\$ 52.00 /hr	187.20
Miscellaneous			92.00
Subtotal			4,459.31
Sales Tax	\$ 4,455.31 @	7.0000 %	311.87
Grand Total			4,771.18
Deductible			0.00
CUSTOMER PAY			0.00
INSURANCE PAY			4,771.18

MyPriceLink Estimate ID / Quote ID:

1155978345486229504 / 131614261

Authorization to Repair

ESTIMATE OF REPAIR: The Estimate of Repair includes parts, labor, diagnosis, and any applicable taxes. Part prices are subject to change. If, on further inspection, additional parts or repairs are needed, you will be contacted for authorization. We are not responsible for loss or damage to your vehicle from fire, theft, accidents or any cause beyond our control. All tests will be made by our employees at your risk.

Name:

Date:

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

MEMBERS OF COUNCIL

HON. KIM REYNOLDS
GOVERNOR

HON. PAUL D. PATE
SECRETARY OF STATE

HON. ROB SAND
AUDITOR OF STATE

HON. ROBY SMITH
TREASURER OF STATE

HON. MIKE NAIG
SECRETARY OF AGRICULTURE



Executive Council of Iowa

CAPITOL BUILDING
DES MOINES, IOWA 50319
PHONE: 515 281-5368

July 15, 2024

Accounting Department
Office of the Treasurer
Lucas Building
321 E 12th Street
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Corrections - Anamosa State Penitentiary\$ 46,150.76
On March 5, 2023, a lightning strike cause damage to various systems. Request was to cover repair costs.

This represents partial payment.

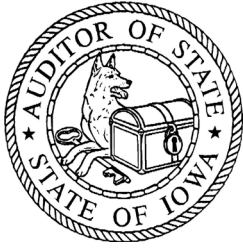
EXECUTIVE COUNCIL OF IOWA

Kristi Onstot

Kristi Onstot
Executive Secretary

- cc: Beth Skinner, Director, Department of Corrections
- Bradley Hoenig, Interim Warden, Iowa State Penitentiary
- Jean Hall, Budget Analyst 2, Anamosa State Penitentiary
- Heather Hackbarth, Department of Management
- Matt Bender, Department of Management

AOS Claim ID 3459
TOS Job # _____



OFFICE OF AUDITOR OF STATE
STATE OF IOWA

Rob Sand
Auditor of State

State Capitol Building
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

July 3, 2024

Kristi Onstot
Executive Council
L O C A L

Subject: Damage to Various Systems due to Lightning Strike on March 5, 2023
Anamosa State Penitentiary – Department of Corrections
Claim Dated June 19, 2023
AOS Claim ID: 3459

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for partial payment related to the damages and have found the items to be in order as shown below:

Documented request		<u>\$ 46,150.76</u>
Executive Council Allocation		\$ 153,389.20
Less:		
Previous payments	\$ 83,115.18	
This payment	<u>46,150.76</u>	
Total		<u>\$ 129,265.94</u>
Remaining Executive Council allocation		<u>\$ 24,123.26</u>

We recommend reimbursement be made in the amount of \$46,150.76. This represents partial payment of the loss.

Sincerely,

Brian R. Brustkern, CPA
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections
Bradley Hoenig, Interim Warden, Anamosa State Penitentiary
Jean Hall, Budget Analyst 2, Anamosa State Penitentiary

Date: June 4, 2024

To: Tammy Hollingsworth, Auditor of State
Victoria Newton, Treasurer of State
Executive Council

From: Jean Hall, Budget Analyst 2
Anamosa State Penitentiary
Department of Corrections

RE: REIMBURSEMENT REQUEST – 29C.20 Claim

Claim #	3459
Event	Electrical Storm
Event Date	3/5/23
Summary	Previous payment of \$83,115.18 for this claim received 8/18/23 on CDE 654202308152312
Amount Requested	\$46,150.76

The Anamosa State Penitentiary paid Johnson Controls for work and materials thru 2/15/24. We are currently seeking an allocation of \$46,150.76 for those funds under 20C.20 Contingency Fund – Disaster Aid. Please use accounting string: 0001-243-A45-1231-2512.

We anticipate another invoice from the company for \$24,123.26 to complete the project, and I will submit the final reimbursement request for such after its completion.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Jean Hall, Budget Analyst 2
Anamosa State Penitentiary
jean.hall@iowa.gov
319-462-3504, ext. 2217

Anamosa State Penitentiary
 29C.20 Claim
 AOS Claim #3459
 Electrical Storm 3/5/2023

Expenses incurred									
Vendor	Description	Amount	Document	US Bank	Paid Date	Warrant #	Coding		
FY23	Control Installations of Iowa	\$ 599.24	M4231898		3/29/2023	85861836	0001-243-1231-2479		
FY23	Cummins	\$ 8,939.57	P4231990		4/10/2023	72438863	0001-243-1231-2513		
FY23	Grainger	\$ 431.25	M4231967	B4231881	4/6/2023	85869794	0001-243-1231-2222		
FY23	Graybar	\$ 849.36	M4232372	B4232278	6/9/2023	85923760	0001-243-1231-2230		
FY23	Johnson Controls	\$ 70,000.00	M4232314		7/5/2023	72575516	0001-243-1231-2512		
FY23	Johnson Controls	\$ 1,908.00	M4232185		4/10/2023	72438862	0001-243-1231-2513		
FY23	Theisen's	\$ 387.76	B4232507		6/2/2023	72522484	0001-243-1474-K9-2299		
Total of FY23 expenses		\$ 83,115.18							
FY24	Johnson Controls	\$ 46,150.76	M4232314X		2/26/2024	72933419	0001-243-1231-2512		
FY24	Johnson Controls	\$ 24,123.26	M4232314XX				0001-243-1231-2512		

Total of FY24 expenses \$ 70,274.02

Total Cost of Event \$ 153,389.20

FY23 Reimbursement \$ 83,115.18
 Amt of 6/4/24 Reimbursement Request \$ 46,150.76
 Remaining Expenses \$ 24,123.26
\$ 153,389.20

REIMBURSEMENTS
 8/18/23-CDE 654202308152312 \$ 83,115.18

FY24	Coding Breakdown	
0001-243-1231-2222	\$ -	
0001-243-1231-2230	\$ -	
0001-243-1231-2479	\$ -	
0001-243-1231-2512	\$ 46,150.76	
0001-243-1231-2513	\$ -	
0001-243-1474-K9-2299	\$ -	
	\$ 46,150.76	

FEB 29 2024

RUN SORT: 243
REPORT ID J6251126-REG
SYSTEM IFAS

S6251126000000033
THE FOLLOWING REGULAR WARRANTS
WERE ISSUED 02/26/2024

PAGE 33
DATE OF RUN 02/26/2024.057
TIME OF RUN 21.10.24

NAME	DOCUMENT NUMBER	ACCOUNT NUMBER	REFERENCE NUMBER	WARRANT NUMBER	WARRANT AMOUNT
HOYA OPTICAL LABS OF AM	H4241687	2242	00003000585	72933418	15.60
HOYA OPTICAL LABS OF AM	H4241687	2242	00003000585	72933418	15.50
HOYA OPTICAL LABS OF AM	H4241687	2242	00003000585	72933418	15.60
HOYA OPTICAL LABS OF AM	H4241687	2242	00003000585	72933418	15.50
HOYA OPTICAL LABS OF AM	H4241687	2242	00003000585	72933418	18.72
HOYA OPTICAL LABS OF AM	H4241687	2242	00003000585	72933418	15.50
HOYA OPTICAL LABS OF AM	H4241687	2242	00003000585	72933418	96.42*
JOHNSON CONTROLS FIRE P	M4232314X	2512	00002139022	72933419	46,150.76*
CRESCENT PARTS & EQUIPM	M4241782	2230	00003173831	72933420	766.00
CRESCENT PARTS & EQUIPM	M4241782	2230	00003173831	72933420	233.44
PREMIER BIOTECH INC	S4241805	2245	00003050868	72933421	999.44*
MIDWEST SALT LLC	P4241857	2504	00003078918	86152843	1,350.00*
					5,303.25*
TOTAL FOR ORGN			RM24	\$	999.44
TOTAL FOR ORGN			1231	\$	51,454.01
TOTAL FOR ORGN			1348	\$	96.42
TOTAL FOR ORGN			1474	\$	1,350.00
TOTAL FOR APPR				\$	53,899.87
TOTAL FOR FUND			0001	\$	53,899.87
TOTAL FOR AGENCY			243	\$	53,899.87

filed 3/1/24

FEB 26 2024



PRC 243

M4232314X 1

PAGE: 1 of 2

STATE OF IOWA
PAYMENT REQUEST - COMMODITY BASED

BFY: FY: PERIOD:

CREATION DATE: 02-26-2024
DOCUMENT TOTAL: \$46,150.76

DOCUMENT DESCRIPTION:

Johnson Controls Fire Protection LP, SimplexGrinnell LP

Quote CPQ-393221

JCFP reference 650393221

ENTERED BY: kglydew

LAST USER: kglydew



PRC 243

M4232314X 1

PAGE: 2 of 2

STATE OF IOWA
PAYMENT REQUEST - COMMODITY BASED

VNDR LN: 1 VENDOR#: 00002139022 DISB TYPE: Check AMOUNT: \$46,150.76
Johnson Controls Fire Protection LP
SimplexGrinnell LP

Dept CH 10320
Palatine, IL 60055-0320
OVERRIDE ADDRESS:

INV#: VND INV DT: TRACKING DT: 02-26-2024

COMM LN: 3 COMM#: 990 TYPE: Item RECEIVED SERVICE
FROM: 02-15-2024 TO: 02-15-2024
QTY: 1.00000 UNIT: EA UNIT PRICE: 46,150.760000 TOTAL: \$46,150.76
DISC UNIT PRICE: 46,150.760000 CONTRACT AMT:

REF DOC: DO 243 M4232314X REF VNDR LN: 1 REF COMM LN: 3 REF TYPE: FINAL

COMMODITY
SECURITY, FIRE, SAFETY, EMERGENCY SVCS (DISASTER RECOVERY)
CL DESCRIPTION:
Security & Fire Protection Services

ACCT 1 BFY: 2024 FY: PERIOD: EVENT TYPE: AP01 LINE AMOUNT: \$46,150.76

REF DOC: DO 243 M4232314X REF VNDR LN: 1 REF ACTG LN: 1 REF TYPE: FINAL

CHECK DESCR:
Invoice #: 41706986; Anamosa State Penitentiary

FUND	DEPT	ORGN / SUB	APPR	OBJIT / SUB	REV / SUB
0001	243	1231	A45	2512	



D-U-N-S 09-4738007
FED. ID 58-2608861

DES MOINES
11318 Aurora Ave
URBAN DALE IA 503220000
Phone: (515) 278-4100

Johnson Controls Fire Protec

Section 7, Item D.

INVOICE NO. 41706986	INVOICE DATE 02/16/2024	CUSTOMER PO M4232314
-------------------------	----------------------------	-------------------------



TERMS NET30	INVOICE TYPE Schedule of Values
----------------	------------------------------------

FEB 28 2024

BILL TO: 320-054753601
State of Iowa Corr Anamosa
406 N High St
ANAMOSA, IA 52205-0010

PROJECT: 320-650393221
State of Iowa Corr Anamosa
406 N High St
ANAMOSA IA 52205-0010

INVOICE SUMMARY

TOTAL P.O. -	\$140,274.02	INVOICE SUBTOTAL -	\$46,150.76
INVOICED TO DATE -	\$116,150.76	LESS RETAINAGE -	\$0.00
DUE THIS INVOICE -	\$46,150.76	SUBTOTAL -	\$46,150.76
REMAINING TO INVOICE	\$24,123.26	SALES TAX -	\$0.00
		TOTAL INVOICE -	\$46,150.76

Please direct inquiries to our local branch office listed above.

PAY THIS AMOUNT **\$46,150.76**

PROGRESS BILLING FORMS FOLLOW:

Comments

REMITTANCE COPY



PLEASE TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT - WRITE INVOICE NO. ON YOUR CHECK.

INVOICE AMOUNT
\$46,150.76

BILL TO: 320-054753601 State of Iowa Corr Anamosa
SHIP TO: 320-054753601 State of Iowa Corr Anamosa

INVOICE NUMBER: 41706986
INVOICE DATE: 02/16/2024
CUSTOMER P.O.: M4232314

SEND TO: Johnson Controls Fire Protection LP
Dept. CH 10320
Palatine, IL 60055-0320

1004615076541706986

TERMS AND CONDITIONS OF SALE

- 1. Acknowledgement.** Customer acknowledges and agrees that equipment or services provided pursuant to this invoice shall be provided pursuant to the terms and conditions hereof, unless otherwise provided pursuant to an executed agreement between the parties.
- 2. Payment.** Payment shall be made in accordance with the terms designated on this invoice. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees.
- 3. Security Interest.** Customer grants to Johnson Controls Fire Protection LP ("Company") and Company retains a security interest in all equipment shipped pursuant to this invoice and proceeds thereof until Customer shall have made full payment. In the event of Customer's failure to make payment of any amount when due, the entire balance shall become due and payable immediately. In case of default, Company shall have the right to take possession of the equipment immediately, wherever it may be found, and remove it with or without process of law and may retain all money paid hereunder as liquidated damages and rental for said equipment. Customer shall not sell (except in the ordinary course of business), mortgage, pledge or lease said equipment without prior permission of Company.
- 4. Limited Warranty.** COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING. Company's liability shall be limited to repair or replacement of equipment that Company's inspection discloses is defective. Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. IN NO EVENT SHALL COMPANY BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER. This warranty does not apply to equipment that has been subjected to abuse, mishandling, improper use or installation by any third party.
- 5. No Acceptance.** Issuance of this invoice shall not be construed as an acceptance of the terms or conditions of any Customer purchase order or like document, or any certification of any kind by Company.
- 6. Taxes.** Customer shall pay any tax, however designated, levied or based.
- 7. General.** If any provision of this invoice is held by any court or other competent authority to be void or unenforceable in whole or in part, this invoice will continue to be valid as to the other provisions and the remainder of the affected provision. It is agreed that no suit, or cause of action or other proceeding shall be brought against Company more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this invoice.

FEB 23 2024

APPLICATION AND CERTIFICATE FOR PAYMENT

To Owner :

State of Iowa Corr Anamosa
406 N High St
ANAMOSA IA 52205-0010

From Contractor:

DES MOINES
11318 Aurora Ave
URBANDALE IA 503220000
Phone: (515) 278-4100

PROJECT NAME Anamosa State Penitentiary	PROJECT NO. 650393221	APPLICATION NO. 00002	DISTRIBUTION LIST: <input type="checkbox"/> Owner <input type="checkbox"/> Architect <input type="checkbox"/> Contractor
CUSTOMER P.O. M4232314	INVOICE NO. 41706986	INVOICE DATE 02/16/2024	<input type="checkbox"/>
		PERIOD TO: 02/15/2024	<input type="checkbox"/>

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for Payment, as shown above, in connection with the Contract. Continuation Sheet is attached.

- Original Contract Sum \$140,274.02
- Net Change by Change Orders \$0.00
- Contract Sum to Date \$140,274.02
- Total Completed & Stored to Date \$116,150.76
- RETAINAGE of Work Complete \$0.00
- Total Earned Less RETAINAGE \$116,150.76
- Less Previous Certificates \$70,000.00
- Current Payment before Sales Tax \$46,150.76
- Total Current Payment Due Including Sales Tax \$0.00
- Balance to Finish, Not Including Sales Tax \$24,123.26

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates For Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Johnson Controls Fire Protection LP

By: Kelly Staged Date: 2/16/24
State of: IA County of: Worth
Subscribed and sworn to before me this 16 Day of February,
Notary Public: Maggie J Kuehl
My Commission expires: 10/24/2025

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

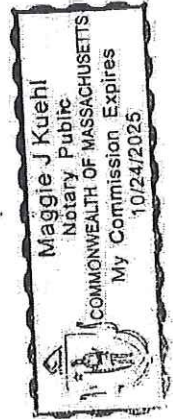
Attach explanation if amount certified differs from the amount applied for.

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to Contractor named herein. Issuance, payment and acceptance of payment are with prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
TOTAL CHANGES APPROVED IN PREVIOUS MONTH BY OWNER:	\$0.00	\$0.00
TOTALS APPROVED THIS MONTH:	\$0.00	\$0.00
TOTALS:	\$0.00	\$0.00
NET CHANGES BY CHANGE ORDER:		\$0.00



Section 7, Item D.



APPLICATION AND CERTIFICATE FOR PAYMENT DETAIL PAGE

To Owner:

State of Iowa Corr Anamosa
 406 N High St
 ANAMOSA IA 52205-0010

PROJECT NAME Anamosa State Penitentiary	PROJECT NO. 650393221	APPLICATION NO. 00002
CUSTOMER P.O. M4232314	INVOICE NO. 41706986	INVOICE DATE 02/16/2024
		PERIOD TO: 02/15/2024

From Contractor:

DES MOINES
 11318 Aurora Ave
 URBANDALE IA 503220000
 Phone: (515) 278-4100

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D PREVIOUS APPLICATION	E THIS PERIOD	F MATERIAL STORED	G TOTAL COMPLETED AND STORED	H %	I BALANCE TO FINISH	J RETAINAGE TO DATE
00001	FIRE ALARM Material	\$75,506.85	\$70,000.00	\$5,506.85	\$0.00	\$75,506.85	100.00	\$0.00	\$0.00
00002	FIRE ALARM Commissioning Labor	\$24,776.28	\$0.00	\$19,821.02	\$0.00	\$19,821.02	80.00%	\$4,955.26	\$0.00
00003	FIRE ALARM Preparation Labor	\$1,712.15	\$0.00	\$1,369.72	\$0.00	\$1,369.72	80.00%	\$342.43	\$0.00
00004	FIRE ALARM Project Management	\$6,781.30	\$0.00	\$3,390.65	\$0.00	\$3,390.65	50.00%	\$3,390.65	\$0.00
00005	FIRE ALARM Electrical Install	\$22,659.37	\$0.00	\$11,329.69	\$0.00	\$11,329.69	50.00%	\$11,329.68	\$0.00
00006	FIRE ALARM State of Iowa Permit	\$627.60	\$0.00	\$627.60	\$0.00	\$627.60	100.00	\$0.00	\$0.00
00007	FIRE ALARM Electrical Install	\$8,210.47	\$0.00	\$4,105.23	\$0.00	\$4,105.23	50.00%	\$4,105.24	\$0.00
	SUBTOTAL:	\$140,274.02	\$70,000.00	\$46,150.76	\$0.00	\$116,150.76	82.80%	\$24,123.26	0.00



STATE OF IOWA
DELIVERY ORDER

DO 243

M4232314 X

MA# 005

20003A

FISCAL YEAR:

2023

DATE:

05/02/2023

PAGE:

1 of 2

Partial

ABOVE ORDER NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, PACKAGES AND CORRESPONDENCE.

ALL GOODS & SERVICES ORDERED ON THIS PURCHASE ORDER DOCUMENT MUST BE RECEIVED BY THE RECEIVING AGENCY NO LATER THAN JUNE 30 AND ALL INVOICES AGAINST THESE DELIVERIES MUST BE RECEIVED BY THE RECEIVING AGENCY AS SOON AS POSSIBLE (AFTER DELIVERY) SO THAT WE MAY CLOSE OUT OUR FISCAL YEAR IN A TIMELY MANNER. THANK YOU.

VENDOR:

Johnson Controls Fire Protection LP
SimplexGrinnell LP

Dept CH 10320
Palatine, IL 60055-0320

ADDR ID: AD001

VENDOR CONTACT:

DEANNA BAUER

PHONE: 402-334-5635

EXT:

EMAIL:

VENDOR #: 00002139022

ISSUER:

JILL KENNEBECK

Jill.Kennebeck@iowa.gov

319-462-3504

2/15/24 jk

DESCRIPTION OF ITEMS CONTRACTED

Maintenance/Huffman

Quote CPQ-393221
JCFP reference 650393221

29C

46,150.76
~~*70,214.02*~~

TOTAL \$140,274.02

VENDOR:

APPROVED BY:

This Delivery Order is subject to the terms and conditions agreed to in the Master Agreement referenced above.

1231-2512



STATE OF IOWA
DELIVERY ORDER

DO 243

M4232314

MA# 005

20003A

FISCAL YEAR:

2023

DATE:

05/02/2023

PAGE:

2 of 2

ABOVE ORDER NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, PACKAGES AND CORRESPONDENCE.

BILL TO: ANAMOSA ST PENITENTIARY

SHIP TO: ANAMOSA ST PENITENTIARY

406 N HIGH ST

406 N HIGH ST

ANAMOSA , IA 52205

ANAMOSA , IA 52205

US

US

FOB: FOB Dest, Freight Prepaid

DELIVERY DATE:

DELIVERY TYPE:

LINE NO.	LINE TYPE \ SERVICE DATES	COMMODITY / DESCRIPTION	QUANTITY	UNIT	UNIT COST / DISCOUNTED UNIT COST / LIST COST	ITEM TOTAL AMT / CONTRACT AMT
----------	---------------------------	-------------------------	----------	------	--	-------------------------------

1	Item	990	1.00000	EA	\$ 140,274.020000 \$ 140,274.020000 \$ 0.000000	\$ 140,274.02 \$ 0.00
---	------	-----	---------	----	---	-------------------------------------

~~70,274.02~~

REF DOC:

REF VNDR LN: 0

REF COMM LN: 0

REF TYPE: PARTIAL

SECURITY, FIRE, SAFETY, EMERGENCY SVCS (DISASTER RECOVERY)

Security & Fire Protection Services

The Johnson Controls Reference number listed on the project quote should be included on the DO.

Replace fire alarm wiring damaged by lightning strike on March 5, 2023 per scope of work under quote #CPQ-293221.

panel

46,150.76

Civil Reparations Trust Fund Balance

1. Balance as of 7/1/2023:	\$1,014,926.06
2. FY 2024 expenditures:	\$329,808
3. Ending Balance as of 6/30/24:	\$685,118.06

Source: State Court Administration
Date: 7/3/2024

Report ID: FMR331C
 Source: I/3 Finance
 Budget FY: 2024
 Fiscal Month: 12 (JUNE)
 Department: 444

STATE OF IOWA
 FINANCIAL STATUS REPORT

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 Run Time: 11:50:54 AM

Fund: 0075 Civil Reparations Trust
 Unit: 7900 Civil Reperations Trust Fund

Obj/Rev Class	Obj/Rev Class Name	Prior Months (A)	Current Month (B)	Total Year To Date (C=A+B)	Annual Budget (D)	Percent of Budget (E=C/D)
Revenue Collected						
501	Refunds & Reimbursements	0.00	0.00	0.00	10,000.00	0.00
Total Revenue Collected:		0.00	0.00	0.00	10,000.00	0.00
Expenditures						
602	Other Expenses & Obligations	0.00	0.00	0.00	5,000.00	0.00
801	State Aid	329,808.00	0.00	329,808.00	5,000.00	6,596.16
Total Expenditures:		329,808.00	0.00	329,808.00	10,000.00	3,298.08
Total Obligations (Exp+Enc):		329,808.00	0.00	329,808.00	10,000.00	3,298.08
Total Commitments (Exp+Enc+Pre):		329,808.00	0.00	329,808.00		
Remaining Authority (Rev-Obl):		(329,808.00)	0.00	(329,808.00)	0.00	0.00

NOTICE – CIVIL REPARATIONS TRUST FUND

Pursuant to Iowa Administrative Code 361 –subrule 12.2(1), the Executive Council gives Notice that the Civil Reparations Trust Fund balance as of June 30, 2024 is approximately \$685,118.06. Money in the Civil Reparations Trust Fund is available for use for indigent civil litigation programs or insurance assistance programs. Application forms are available in the office of the State Treasurer by contacting Victoria Newton, Executive Secretary, State Capitol Room 113, Des Moines, Iowa 50319; telephone (515) 281-5368. Applications must be filed on the thirtieth day after the date of publication of this Notice in the Iowa Administrative Bulletin, or on the thirtieth day after the date affixed to the Notice sent by first-class mail, whichever is later. Any person/company that would like to receive future notices should make request in writing to the above-mentioned contact. Rules regarding the Civil Reparations Trust Fund can be found at 361 IAC Chapter 12.

Executive Council of Iowa

Victoria Newton

Victoria Newton
Acting Executive Secretary

Date July 15, 2024

Iowa Legal Aid

Independent Auditor's Reports and Consolidated Financial Statements

December 31, 2023 and 2022

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Independent Auditor's Report

Board of Directors
Iowa Legal Aid
Des Moines, Iowa

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the consolidated financial statements of Iowa Legal Aid, which comprise the consolidated statements of financial position as of December 31, 2023 and 2022, and the related consolidated statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the consolidated financial statements.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of Iowa Legal Aid as of December 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Consolidated Financial Statements section of our report. We are required to be independent of Iowa Legal Aid and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Iowa Legal Aid's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Iowa Legal Aid's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Iowa Legal Aid's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements as a whole. The accompanying supplementary information which comprises the schedule of support, revenue, and expenses for LSC funds; schedule of expenses compared to budget-AmeriCorps grant agreement; and schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, is presented for purposes of additional analysis and is not a required part of the consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the consolidated financial statements. The information has been subjected to the auditing procedures applied in the audit of the consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the consolidated financial statements or to the consolidated financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the accompanying supplementary information is fairly stated in all material respects in relation to the consolidated financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated April 22, 2024, on our consideration of Iowa Legal Aid's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Iowa Legal Aid's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Iowa Legal Aid's internal control over financial reporting and compliance.

FORVIS, LLPWest Des Moines, Iowa
April 22, 2024

Iowa Legal Aid
Consolidated Statements of Financial Position
December 31, 2023 and 2022

Assets

	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 5,007,859	\$ 3,118,623
Investments	6,024,262	5,714,829
Client trust funds	14,204	16,959
Grants and contributions receivable	4,083,310	3,127,775
Prepaid expenses	83,441	63,175
Property and equipment, net of accumulated depreciation	497,224	389,992
Right of use assets - operating	<u>4,225,290</u>	<u>4,666,282</u>
Total assets	<u>\$ 19,935,590</u>	<u>\$ 17,097,635</u>

Liabilities and Net Assets

LIABILITIES		
Accounts payable	\$ 116,460	\$ 130,855
Accrued employee vacation	776,741	668,615
Deferred revenue	906,018	295,865
Client trust deposits	14,204	16,959
Operating lease liability	<u>4,408,107</u>	<u>4,794,059</u>
Total liabilities	<u>6,221,530</u>	<u>5,906,353</u>
NET ASSETS		
Without donor restrictions	8,397,125	7,719,256
With donor restrictions	<u>5,316,935</u>	<u>3,472,026</u>
Total net assets	<u>13,714,060</u>	<u>11,191,282</u>
Total liabilities and net assets	<u>\$ 19,935,590</u>	<u>\$ 17,097,635</u>

Iowa Legal Aid
Consolidated Statement of Activities
Year Ended December 31, 2023

	Without Donor Restrictions	With Donor Restrictions			Total
		Legal Services Corporation	Other Donor Restricted	Total With Donor Restriction	
PUBLIC SUPPORT AND REVENUE					
Public Support					
Annual Campaign	\$ 703,224	\$ -	\$ 45,808	\$ 45,808	\$ 749,032
Legal Services Corporation	-	4,127,072	-	4,127,072	4,127,072
Government agencies	1,551,638	-	4,551,446	4,551,446	6,103,084
IOLTA	-	-	460,197	460,197	460,197
United Way	43,190	-	560,488	560,488	603,678
Other contributions	2,327,436	-	1,345,724	1,345,724	3,673,160
Donated support	57,600	1,213,813	-	1,213,813	1,271,413
Total public support	<u>4,683,088</u>	<u>5,340,885</u>	<u>6,963,663</u>	<u>12,304,548</u>	<u>16,987,636</u>
Other revenue					
Investment return	194,901	56,644	105,316	161,960	356,861
Fee awards	1,645	10,000	-	10,000	11,645
Miscellaneous	5,483	-	-	-	5,483
Total other revenue	<u>202,029</u>	<u>66,644</u>	<u>105,316</u>	<u>171,960</u>	<u>373,989</u>
Net assets released from restrictions	<u>10,631,599</u>	<u>(5,407,529)</u>	<u>(5,224,070)</u>	<u>(10,631,599)</u>	<u>-</u>
Total public support and revenue	<u>15,516,716</u>	<u>-</u>	<u>1,844,909</u>	<u>1,844,909</u>	<u>17,361,625</u>
EXPENSES					
Program services	12,889,330	-	-	-	12,889,330
Supporting services	1,949,517	-	-	-	1,949,517
Total expenses	<u>14,838,847</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,838,847</u>
CHANGE IN NET ASSETS	<u>677,869</u>	<u>-</u>	<u>1,844,909</u>	<u>1,844,909</u>	<u>2,522,778</u>
Net Assets, Beginning of Year	<u>7,719,256</u>	<u>-</u>	<u>3,472,026</u>	<u>3,472,026</u>	<u>11,191,282</u>
Net Assets, End of Year	<u>\$ 8,397,125</u>	<u>\$ -</u>	<u>\$ 5,316,935</u>	<u>\$ 5,316,935</u>	<u>\$ 13,714,060</u>

Iowa Legal Aid
Consolidated Statement of Activities
Year Ended December 31, 2022

	Without Donor Restrictions	With Donor Restrictions			Total
		Legal Services Corporation	Other Donor Restricted	Total With Donor Restriction	
PUBLIC SUPPORT AND REVENUE					
Public Support					
Annual Campaign	\$ 968,772	\$ -	\$ 40,951	\$ 40,951	\$ 1,009,723
Legal Services Corporation	-	4,430,983	-	4,430,983	4,430,983
Government agencies	1,397,921	-	2,708,853	2,708,853	4,106,774
IOLTA	-	-	172,784	172,784	172,784
United Way	22,839	-	519,584	519,584	542,423
Other contributions	194,046	-	793,890	793,890	987,936
Donated support	-	1,213,414	-	1,213,414	1,213,414
Total public support	<u>2,583,578</u>	<u>5,644,397</u>	<u>4,236,062</u>	<u>9,880,459</u>	<u>12,464,037</u>
Other revenue					
Investment return	(382,406)	41,360	(125,856)	(84,496)	(466,902)
Fee awards	26,554	-	-	-	26,554
Miscellaneous	(761)	13,890	-	13,890	13,129
Total other revenue	<u>(356,613)</u>	<u>55,250</u>	<u>(125,856)</u>	<u>(70,606)</u>	<u>(427,219)</u>
Net assets released from restrictions	<u>11,985,613</u>	<u>(5,699,647)</u>	<u>(6,285,966)</u>	<u>(11,985,613)</u>	<u>-</u>
Total public support and revenue	<u>14,212,578</u>	<u>-</u>	<u>(2,175,760)</u>	<u>(2,175,760)</u>	<u>12,036,818</u>
EXPENSES					
Program services	12,156,443	-	-	-	12,156,443
Supporting services	1,961,355	-	-	-	1,961,355
Total expenses	<u>14,117,798</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,117,798</u>
CHANGE IN NET ASSETS	94,780	-	(2,175,760)	(2,175,760)	(2,080,980)
Net Assets , Beginning of Year as Restated	<u>7,624,476</u>	<u>-</u>	<u>5,647,786</u>	<u>5,647,786</u>	<u>13,272,262</u>
Net Assets, End of Year	<u>\$ 7,719,256</u>	<u>\$ -</u>	<u>\$ 3,472,026</u>	<u>\$ 3,472,026</u>	<u>\$ 11,191,282</u>

Iowa Legal Aid
Consolidated Statement of Functional Expenses
Year Ended December 31, 2023

	<u>Supporting Services</u>			<u>Total Supporting Services</u>	<u>Total 2023</u>
	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>		
PERSONNEL EXPENSES					
Lawyers	\$ 4,767,511	\$ 416,377	\$ 20,819	\$ 437,196	\$ 5,204,707
Paralegals	1,433,080	2,872	-	2,872	1,435,952
Other salaries	971,058	401,329	320,775	722,104	1,693,162
Employee benefits	2,520,416	294,341	120,339	414,680	2,935,096
Total personnel expenses	<u>9,692,065</u>	<u>1,114,919</u>	<u>461,933</u>	<u>1,576,852</u>	<u>11,268,917</u>
NONPERSONNEL EXPENSES					
Office and occupancy	1,175,481	140,821	54,081	194,902	1,370,383
Contract services	105,961	4,085	1,709	5,794	111,755
Supplies and travel	307,843	41,984	8,082	50,066	357,909
Library	84,860	-	-	-	84,860
Insurance	53,712	6,457	2,619	9,076	62,788
Audit fees	11,878	33,259	2,376	35,635	47,513
Training and related	50,144	6,770	764	7,534	57,678
Dues and fees	19,458	8,168	930	9,098	28,556
Litigation	17,645	-	-	-	17,645
Other	-	400	-	400	400
Fundraising	-	-	41,467	41,467	41,467
Donated support	1,271,413	-	-	-	1,271,413
Total nonpersonnel expenses	<u>3,098,395</u>	<u>241,944</u>	<u>112,028</u>	<u>353,972</u>	<u>3,452,367</u>
Depreciation	<u>98,870</u>	<u>13,520</u>	<u>5,173</u>	<u>18,693</u>	<u>117,563</u>
Total expenses	<u>\$ 12,889,330</u>	<u>\$ 1,370,383</u>	<u>\$ 579,134</u>	<u>\$ 1,949,517</u>	<u>\$ 14,838,847</u>

Iowa Legal Aid
Consolidated Statement of Functional Expenses
Year Ended December 31, 2022

	<u>Supporting Services</u>			<u>Total Supporting Services</u>	<u>Total 2022</u>
	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>		
PERSONNEL EXPENSES					
Lawyers	\$4,538,708	\$ 467,442	\$ 20,105	\$ 487,547	\$ 5,026,255
Paralegals	1,189,321	-	-	-	1,189,321
Other salaries	853,431	357,929	306,725	664,654	1,518,085
Employee benefits	2,506,048	302,353	118,541	420,894	2,926,942
Total personnel expenses	<u>9,087,508</u>	<u>1,127,724</u>	<u>445,371</u>	<u>1,573,095</u>	<u>10,660,603</u>
NONPERSONNEL EXPENSES					
Office and occupancy	1,161,878	133,693	46,250	179,943	1,341,821
Contract services	137,327	12,740	4,979	17,719	155,046
Supplies and travel	214,324	41,077	10,082	51,159	265,483
Library	72,411	-	-	-	72,411
Insurance	46,875	4,777	1,813	6,590	53,465
Audit fees	9,990	27,971	1,998	29,969	39,959
Training and related	39,708	4,089	-	4,089	43,797
Dues and fees	17,156	7,949	812	8,761	25,917
Litigation	10,882	-	-	-	10,882
Other	-	23,850	1,123	24,973	24,973
Fundraising	-	-	42,273	42,273	42,273
Donated support	1,218,214	-	-	-	1,218,214
Total nonpersonnel expenses	<u>2,928,765</u>	<u>256,146</u>	<u>109,330</u>	<u>365,476</u>	<u>3,294,241</u>
Depreciation	<u>140,170</u>	<u>17,066</u>	<u>5,718</u>	<u>22,784</u>	<u>162,954</u>
Total expenses	<u>\$ 12,156,443</u>	<u>\$ 1,400,936</u>	<u>\$ 560,419</u>	<u>\$ 1,961,355</u>	<u>\$ 14,117,798</u>

Iowa Legal Aid
Consolidated Statements of Cash Flows
December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Operating Activities		
Change in net assets	\$ 2,522,778	\$ (2,080,980)
Adjustments to reconcile change in net assets to net cash flows from operating activities		
Depreciation	117,563	162,954
Realized and unrealized (gains) losses on investments	(235,361)	536,034
Reinvested dividends	(105,566)	(77,196)
Contributions restricted for endowments	(18,700)	(18,900)
Noncash lease expense	440,992	476,984
Changes in		
Grants and contributions receivable	(955,535)	712,318
Prepaid expenses	(20,266)	(34,379)
Accounts payable	(14,395)	47,926
Operating lease liabilities	(385,952)	(349,207)
Accrued expenses	108,126	31,998
Deferred revenue	610,153	2,973
Net cash flows provided by (used in) operating activities	<u>2,063,837</u>	<u>(589,475)</u>
Investing Activities		
Purchase of investments	(2,452,470)	(1,424,988)
Maturities of investments	2,483,964	1,457,225
Purchase of property and equipment	<u>(224,795)</u>	<u>(250,777)</u>
Net cash flows used in investing activities	<u>(193,301)</u>	<u>(218,540)</u>
Financing Activities		
Proceeds from contributions with perpetual restrictions	18,700	18,900
Principal payments on finance lease obligations	<u>-</u>	<u>(97,272)</u>
Net cash flows provided by (used in) financing activities	<u>18,700</u>	<u>(78,372)</u>
Net Increase (Decrease) in Cash and Cash Equivalents	1,889,236	(886,387)
Cash and Cash Equivalents, Beginning of Year	<u>3,118,623</u>	<u>4,005,010</u>
Cash and Cash Equivalents, End of Year	<u>\$ 5,007,859</u>	<u>\$ 3,118,623</u>

Iowa Legal Aid
Notes to Consolidated Financial Statements
December 31, 2023 and 2022

Note 1. Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

Iowa Legal Aid (the Organization) is a nonprofit corporation organized for the purpose of providing legal assistance in non-criminal proceedings or matters to persons financially unable to afford legal assistance in the State of Iowa. Iowa Legal Aid is principally funded through grants from the Legal Services Corporation (LSC), a nonprofit corporation established by Congress to administer a nationwide legal assistance program, and through funding from the State of Iowa.

Principles of Consolidation

The Iowa Legal Aid Foundation, a nonprofit organization, was formed with funding from donors. The Foundation's purpose is to support the Organization and is wholly controlled by the Organization. The activities of the Foundation have been consolidated with the activities of the Organization. All material related party balances and transactions have been eliminated in consolidation.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses, gains, losses and other changes in net assets during the reporting period. Actual results could differ from those estimates.

Cash Equivalents

The Organization considers all liquid investments with original maturities of three months or less to be cash equivalents. Uninvested cash and cash equivalents included in investment accounts, including endowment accounts and assets limited as to use, are not considered to be cash and cash equivalents. At December 31, 2023, cash equivalents consisted primarily of money market accounts.

At December 31, 2023, the Organization's cash accounts exceeded federally insured limits by approximately \$4,518,000.

Client Escrow Funds

The Organization receives monies from clients for payment of certain court costs and litigation expenses. An attempt to return unexpected receipts in connection with representation to the client is made at the conclusion of the case. Unexpected funds that belong to a client who cannot be located are treated as donations to the Organization in accordance with the retainer agreement between the client and the program. Client funds are segregated from program funds and accordingly, at December 31, 2023 and 2022, the Organization recorded a corresponding liability in the amount of the client escrow fund assets.

Grants and Contributions Receivable

Grants and contributions receivable are stated at net realizable value. An allowance for doubtful accounts is provided based upon management's judgement, including such factors as prior history and nature of the contribution. The Organization considers all balances as of December 31, 2023 and 2022, to be fully collectible and, therefore, no allowance for doubtful accounts has been recorded.

Investments

The Organization measures securities, other than investments that qualify for the equity method of accounting, at fair value. Investments in beneficial interests in net assets of Foundations are recorded at net asset value (NAV), as a practical expedient, to determine fair value of the investments.

Iowa Legal Aid
Notes to Consolidated Financial Statements
December 31, 2023 and 2022

Net Investment Return

Investment return includes dividend, interest and other investment income; realized and unrealized gains and losses on investments carried at fair value; and realized gains and losses on other investments, less external and direct internal investment expenses. Gains and losses on the sale of securities are recorded on the trade date and are determined using the specific identification method.

Investment return that is initially restricted by donor stipulation and for which the restriction will be satisfied in the same year is included in net assets without donor restrictions. Other investment return is reflected in the statements of activities with or without donor restrictions based upon the existence and nature of any donor or legally imposed restrictions.

The Organization maintains pooled investment accounts for its endowments. Investment income and realized and unrealized gains and losses from securities in the pooled investment accounts are allocated monthly to the individual endowments based on the relationship of the fair value of the interest of each endowment to the total fair value of the pooled investments accounts, as adjusted for additions to or deductions from those accounts.

Property and Equipment

Property and equipment acquisitions over \$500 are stated at cost, less accumulated depreciation and amortization. Depreciation and amortization is charged to expense on the straight-line basis over the estimated useful life of each asset. Assets under capital lease obligations and leasehold improvements are amortized over the shorter of the lease term or respective estimated useful lives. Estimated useful lives of 5-10 years have been assigned to furniture, fixtures and equipment.

Property and equipment acquired with LSC funds are considered to be owned by the Organization while used in the program or in future authorized programs. However, LSC has a reversionary interest in these assets with the right to determine the use of any proceeds from the sale of assets purchased with its funds.

Long-Lived Asset Impairment

The Organization evaluates the recoverability of the carrying value of long-lived assets whenever events or circumstances indicate the carrying amount may not be recoverable. If a long-lived asset is tested for recoverability and the undiscounted estimated future cash flows expected to result from the use and eventual disposition of the asset are less than the carrying amount of the asset, the asset cost is adjusted to fair value and an impairment loss is recognized as the amount by which the carrying amount of a long-lived asset exceeds its fair value.

No asset impairment was recognized during the year ended December 31, 2023 and 2022.

Deferred Revenue

Deferred revenue consists of grant proceeds received from conditional contributions for which the Organization has not overcome all material barriers in order to be entitled to funding.

Net Assets

Net assets, revenues, gains and losses are classified based on the existence or absence of restrictions.

Net assets without donor restrictions are available for use in general operations and not subject to donor or grantor restrictions. The governing board has designated, from net assets without donor or grantor restrictions, net assets for an operating reserve and board-designated endowment.

Net assets with donor restrictions are subject to donor or grantor restrictions. Some restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

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At its discretion, LSC may request reimbursement of expenses or the return of unexpended funds as a result of noncompliance by the Organization with the terms of the grant. In addition, if the Organization terminates its LSC grant activities, all unexpended funds are to be returned to LSC.

The Organization recognizes interest on lawyer trust account (IOLTA) grant funds in the period received. Funds remaining unexpended at the end of an accounting period are recorded as net assets with donor restrictions until funds are expended in accordance with specific terms of the grant.

Contributions

Contributions are provided to the Organization either with or without restrictions placed on the gift by the donor. Revenues and net assets are separately reported to reflect the nature of those gifts – with or without donor restrictions. The value recorded for each contribution is recognized as follows:

Nature of the Gift	Value Recognized
<u>Conditional gifts, with or without restriction</u>	
Gifts that depend on the Organization overcoming a donor imposed barrier to be entitled to the funds	Not recognized until the gift becomes unconditional, <i>i.e.</i> the donor imposed barrier is met
<u>Unconditional gifts, with or without restriction</u>	
Received at date of gift – cash and other assets	Fair value
Received at date of gift – property, equipment and long-lived assets	Estimated fair value
Expected to be collected within one year	Net realizable value
Collected in future years	Initially reported at fair value determined using the discounted present value of estimated future cash flows technique

In addition to the amount initially recognized, revenue for unconditional gifts to be collected in future years is also recognized each year as the present-value discount is amortized using the level-yield method.

When a donor stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions. Absent explicit donor stipulations for the period of time that long-lived assets must be held, expirations of restrictions for gifts of land, buildings, equipment and other long-lived assets are reported when those assets are placed in service.

Gifts and investment income that are originally restricted by the donor and for which the restriction is met in the same time period the gift is received are recorded as revenue with donor restrictions and then released from restriction.

Conditional contributions and investment income having donor stipulations which are satisfied in the period the gift is received and the investment income is earned are recorded as revenue with donor restrictions and then released from restriction.

Government Grants

Support funded by grants is recognized as the Organization meets the conditions prescribed by the grant agreement, performs the contracted services or incurs outlays eligible for reimbursement under the grant agreements. Grant activities and outlays are subject to audit and acceptance by the granting agency and, as a result of such audit, adjustments could be required.

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The Organization recognizes grant funds from Legal Services Corporation (LSC) as restricted support when all material conditions have been met. Funds remaining unexpended at the end of an accounting period are recorded as deferred revenue. In accordance with normal LSC policies, the Organization may use unspent funds in future periods as long as expenses incurred are in compliance with the specified terms of the LSC grant as defined. LSC may, at its discretion, request reimbursement for expenses or return of funds, or both, as a result of noncompliance by the Organization with the terms of the grant. In addition, if the Organization terminates its LSC grant activities, all unexpended funds are to be returned to LSC.

Income Taxes

The Organization is exempt from income taxes under Section 501 of the Internal Revenue Code and a similar provision of state law. However, the Organization is subject to federal income tax on any unrelated business taxable income.

The Organization files tax returns in the U.S. federal jurisdiction.

Functional Allocation of Expenses

The costs of supporting the various programs and other activities have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Certain costs have been allocated among the program, management and general and fundraising categories based on the time and effort analysis and other methods.

In some cases, common expenses are incurred which support the work performed under more than one grant. Such expenses are allocated between LSC funding and other grant funds as agreed by these funding sources or, in the absence of an agreement, on the basis of allocations which are deemed appropriate by the Organization's management. Activities financed in part by LSC funds are carried out in a manner consistent with the LSC Act, regulations and appropriations riders, as amended. Activities financed by non-LSC sources of funding are carried out in accordance with the restrictions and requirements imposed by LSC regulations on the recipient's other sources of funding. Non-LSC funding sources are notified by the Organization's management prior to the granting of funds that no funding received will be used in a manner contrary to the LSC Act, regulations and appropriations rules, as amended.

Note 2. Grants and Contributions Receivable

Grants and contributions receivable consisted of the following:

	<u>2023</u>	<u>2022</u>
Appropriations from State of Iowa	\$ 654,601	\$ 1,314,601
IOLTA (Interest on Lawyers Trust Account) grants	230,099	84,620
United Way agency allocations	273,568	244,695
Legal Services Corporation	324,739	346,564
Billings on conditional grant awards	359,780	454,297
Other unconditional awards	<u>2,240,523</u>	<u>682,998</u>
	<u>\$ 4,083,310</u>	<u>\$ 3,127,775</u>

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	2023		
	Without Donor Restrictions	With Donor Restrictions	Total
Due within one year	\$ 1,947,605	\$ 1,269,043	\$ 3,216,648
Due within one to five years	-	934,616	934,616
	<u>1,947,605</u>	<u>2,203,659</u>	<u>4,151,264</u>
Less			
Unamortized discount	-	67,954	67,954
	<u>\$ 1,947,605</u>	<u>\$ 2,135,705</u>	<u>\$ 4,083,310</u>
	2022		
	Without Donor Restrictions	With Donor Restrictions	Total
Due within one year	<u>\$ 1,080,017</u>	<u>\$ 2,047,758</u>	<u>\$ 3,127,775</u>

The Organization has not recorded an allowance for uncollectible grants and contributions receivable as it believes all amounts will be collected.

The discount rates were 4.79 percent and 0 percent for 2023 and 2022, respectively

Note 3. Interest in Assets at Community Foundations

Pooled investments are included under investments in statement of financial position and consist of assets held at the Quad Cities Community Foundation and the Cedar Rapids Community Foundation (the Community Foundations) under designated agency agreements. Pooled investments are carried at fair value, with gains and losses resulting from market fluctuations recognized in the period in which the fluctuations occur. Investment return is reported as an increase or decrease in net assets without donor restrictions unless the use of the assets is restricted by the donor and the restrictions have not been met in the reporting period in which the investment return was recognized.

The Organization holds a share of the pooled funds and not direct ownership of the underlying investment. The funds are subject to policies and governing documents of the Community Foundations, including control over investment and asset management. Distributions from the funds are paid to the Organization according to the Community Foundations' distribution policy. The Community Foundations maintain variance power over these assets. Variance power assures the donor that if the charitable purpose of the contribution becomes impractical, impossible or inconsistent with the charitable needs of the community served the distributions will be directed to similar purposes in the community. Despite the variance power, the Organization believes the Community Foundations will continue to make annual distributions to the Organization.

The fair value of the retained beneficial interest included in the statements of financial position was \$892,270 and \$797,743 at December 31, 2023 and 2022, respectively.

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Note 4. Property and Equipment

Property and equipment at December 31, 2023 and 2022 consists of:

	2023		
	Non-LSC	LSC	Total
Furniture and equipment	\$ 667,789	\$ 535,881	\$ 1,203,670
Leasehold improvements	326,060	-	326,060
	993,849	535,881	1,529,730
Less accumulated depreciation	<u>(868,142)</u>	<u>(164,364)</u>	<u>(1,032,506)</u>
Net property and equipment	<u>\$ 125,707</u>	<u>\$ 371,517</u>	<u>\$ 497,224</u>
	2022		
	Non-LSC	LSC	Total
Furniture and equipment	\$ 728,473	\$ 250,403	\$ 978,876
Leasehold improvements	326,060	-	326,060
	1,054,533	250,403	1,304,936
Less accumulated depreciation	<u>(835,797)</u>	<u>(79,147)</u>	<u>(914,944)</u>
Net property and equipment	<u>\$ 218,736</u>	<u>\$ 171,256</u>	<u>\$ 389,992</u>

Note 5. Deferred Revenue

The Organization has received the funds from various grants in which the Organization has not yet overcome all material barriers in order to be entitled to the funding. The Organization anticipates achieving these barriers in the upcoming fiscal year.

Deferred revenue at December 31, 2023 and 2022, consists of the following:

	2023	2022
LSC Disaster Appropriation	\$ 124,357	\$ 280,587
LSC Basic Field Grant	707,213	-
IFA Housing Assistance Fund	<u>74,448</u>	<u>15,278</u>
Total	<u>\$ 906,018</u>	<u>\$ 295,865</u>

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Note 6. Leases

Accounting Policies

The Organization determines if an arrangement is a lease or contains a lease at inception. Leases result in the recognition of ROU assets and lease liabilities on the consolidated statements of financial position. ROU assets represent the right to use an underlying asset for the lease term, and lease liabilities represent the obligation to make lease payments arising from the lease, measured on a discounted basis. The Organization determines lease classification as operating or finance at the lease commencement date.

The Organization combines lease and nonlease components, such as common area and other maintenance costs, and accounts for them as a single lease component in calculating the ROU assets and lease liabilities for its office buildings.

At lease commencement, the lease liability is measured at the present value of the lease payments over the lease term. The ROU asset equals the lease liability adjusted for any initial direct costs, prepaid or deferred rent, and lease incentives. The Organization has made a policy election to use a risk-free rate (the rate of a zero-coupon U.S. Treasury instrument) for the initial and subsequent measurement of all lease liabilities. The risk-free rate is determined using a period comparable with the lease term.

The lease term may include options to extend or to terminate the lease that the Organization is reasonably certain to exercise. Lease expense is generally recognized on a straight-line basis over the lease term.

Nature of Leases

The Organization has entered into the following lease arrangements:

Operating Leases

The Organization has leases for office space that expire in various years through 2038. Payments are generally made on a monthly basis at the beginning of the month. While most leases have fixed payments that do not change during the lease term, there are some leases with annual escalators of 2-4%. Termination of the leases is generally prohibited unless there is a violation under the lease agreement.

Additionally, the Organization has leases for equipment that expire in various years through 2027. Payments are generally made on a quarterly or annual basis at the beginning of the period. Termination of the leases is generally prohibited unless there is a violation under the lease agreement. However, all leases may be canceled if all or part of LSC funding is eliminated, with periods ranging from 30 to 90 days.

All Leases

The Organization has no material related-party leases.

The Organization's lease agreements do not contain any material residual value guarantees or material restrictive covenants.

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Quantitative Disclosures

The lease cost and other required information for the year ended December 31, 2023 and 2022 are:

	<u>2023</u>	<u>2022</u>
Lease cost		
Finance lease cost		
Amortization of right-of-use asset	\$ -	\$ 92,826
Interest on lease liabilities	-	2,518
Operating lease cost	<u>445,956</u>	<u>497,741</u>
Total lease cost	<u>\$ 445,956</u>	<u>\$ 593,085</u>
Other information		
Cash paid for amounts included in the measurement of lease liabilities		
Operating cash flows from operating leases	\$ 548,039	\$ 349,207
Operating cash flows from finance leases	-	2,518
Financing cash flows from finance leases	-	97,272
Right-of-use assets obtained in exchange for new operating lease liabilities	\$ -	\$ 3,842,714
Weighted-average remaining lease term		
Operating leases	12.29 yrs	12.73 yrs
Finance leases	0 yrs	0 yrs
Weighted-average discount rate		
Operating leases	3.49%	3.48%

Future minimum lease payments and reconciliation to the consolidated statements of financial position at December 31, 2023, are as follows:

	<u>Operating Leases</u>
2024	\$ 561,330
2025	473,793
2026	464,608
2027	425,161
2028	379,589
Thereafter	<u>3,220,166</u>
Total future undiscounted lease payments	5,524,647
Less: imputed interest	<u>1,116,540</u>
Lease liabilities	<u>\$ 4,408,107</u>

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Note 7. Employee Benefits

Employees are credited with vacation from the first day of employment. Employees with less than five years with the Organization accrue 20 days per year; employees with five to ten years with the Organization accrue 24 days per year; and, employees with over ten years with the Organization accrue vacation leave at 30 days per year. The maximum number of vacation hours that can be accumulated and carried over into a new fiscal year per employee is 337.5 hours. The liability shown is the accumulation of vacation pay through December 31, 2023 and 2022, of \$776,741 and \$686,615, respectively.

The Organization has a 401(k) retirement plan for all eligible employees. All employees are eligible for the plan, except for leased employees and all non-salaried clerical employees and law clerks, following minimum service of six months. The employer contribution is 4.0%, with an additional match of up to 3.0% for employees making contributions to the retirement plan. The total net employer contributions to the retirement plan, including the employer match for the year ended December 31, 2023 and 2022, was \$455,885 and \$461,421, respectively.

Note 8. Contributed Nonfinancial Assets

Donated Support

Contributions of services are recognized as revenue at their estimated fair value only when the services received create or enhance nonfinancial assets or require specialized skills possessed by the individuals providing the service and the service would typically need to be purchased if not donated.

The value of donated services is derived by the number of hours a private attorney or an in-house volunteer works on a case or activity multiplied by a predetermined hourly rate. The predetermined hourly rate of \$261 and \$250 for volunteer attorneys for the years ended December 31, 2023 and 2022, respectively, was determined by market data and industry standards. The value of donated services recognized in the statement of activities was \$1,271,413 and \$1,213,414 during 2023 and 2022, respectively.

Other Contributed Items

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use are reported as restricted support. Absent donor stipulations regarding how long those donated assets must be maintained, the Organization reports expirations of donor restrictions when the donated assets are placed in service as instructed by the donor. The Organization reclassifies net assets with donor restrictions to net assets without donor restrictions at that time.

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Note 9. Net Assets

Net Assets With Donor Restrictions

Net assets with donor restrictions at December 31, 2023 and 2022, are restricted for the following purposes or periods:

	<u>2023</u>	<u>2022</u>
Subject to expenditure for specified purpose		
IOLTA-BOA	\$ -	\$ 9,383
Public School Legal Clinics	21,250	-
Community Stabilization	45,600	52,651
Housing	49,167	13,720
Eviction Diversion Project	436,695	327,836
Expungement	-	22,995
Communications Manager	25,000	-
Local Programs	712,602	-
Residents with Disabilities	3,000	-
Veterans & Rural Justice Programs	940,108	-
2023 Barristers Ball (ILAF)	-	2,650
2024 Fundraising Events (ILAF)	17,855	-
Local Office Support	-	8,250
	<u>2,251,277</u>	<u>437,485</u>
Subject to the passage of time		
Promises to give that are not restricted by donors but which are unavailable for expenditure until due	2,203,659	2,047,758
Other	139,588	310,538
	<u>2,343,247</u>	<u>2,358,296</u>
Not subject to spending policy or appropriation		
Beneficial interest in assets held by the:		
Cedar Rapids Community Foundation	294,694	291,410
Quad Cities Community Foundation	427,717	384,835
	<u>722,411</u>	<u>676,245</u>
	<u>\$ 5,316,935</u>	<u>\$ 3,472,026</u>

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Net Assets Without Donor Restrictions

Net assets without donor restrictions at December 31, 2023 and 2022, have been designated for the following purposes:

	<u>2023</u>	<u>2022</u>
Undesignated	\$ 7,872,956	\$ 7,302,319
Designated by the Board for Endowment	26,945	26,945
Invested in property and equipment, net of related debt	<u>497,224</u>	<u>389,992</u>
Net assets without donor restrictions	<u>\$ 8,397,125</u>	<u>\$ 7,719,256</u>

Net Assets Released from Restrictions

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors.

	<u>2023</u>	<u>2022</u>
Expiration of time restriction	\$ 4,186,424	\$ 5,415,508
Satisfaction of purpose restrictions		
Legal Services Corporation	5,407,529	5,699,647
IOLTA	9,383	-
Community stabilization	72,751	70,000
Expungement	22,995	-
History project	-	1,000
Hotline for older Iowans	150	11,800
Housing	52,053	90,000
Parent representation	-	105,000
Public school legal clinics	33,754	41,462
Disaster	-	27,764
Local programs	179,250	-
Eviction diversion project	600,474	457,552
Poverty law intern	-	5,672
Veterans programs	1,000	1,000
Local office support	38,862	28,249
Family stabilization	-	-
Internship	7,000	-
Foundation fundraising events	2,650	-
Technology	<u>17,324</u>	<u>30,959</u>
	<u>\$ 10,631,599</u>	<u>\$ 11,985,613</u>

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Note 10. Endowment Funds

The Organization's governing body is subject to the Uniform Prudent Management of Institutional Funds Act (UPMIFA). As a result, the Organization classifies amounts in its donor-restricted endowment funds as net assets with donor restrictions because those net assets are time restricted until the governing body appropriates such amounts for expenditures. Most of those net assets also are subject to purpose restrictions that must be met before being reclassified as net assets without donor restrictions.

Additionally, in accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

1. Duration and preservation of the fund
2. Purposes of the Organization and the fund
3. General economic conditions
4. Possible effect of inflation and deflation
5. Expected total return from investment income and appreciation or depreciation of investments
6. Other resources of the Organization
7. Investment policies of the Organization

The Organization's endowment consists of approximately 4 individual funds established for a variety of purposes. The endowment includes both donor-restricted endowment funds and funds designated by the governing body to function as endowments (board-designated endowment funds). As required by accounting principles generally accepted in the United States of America (GAAP), net assets associated with endowment funds, including board-designated endowment funds, are classified and reported based on the existence or absence of donor-imposed restrictions.

The composition of net assets by type of endowment fund at December 31, 2023 and 2022, was:

	2023		
	Without Donor Restrictions	With Donor Restrictions	Total
Board-designated endowment funds	\$ 26,945	\$ -	\$ 26,945
Donor-restricted endowment funds	-	722,411	722,411
Total endowment funds	<u>\$ 26,945</u>	<u>\$ 722,411</u>	<u>\$ 749,356</u>
	2022		
	Without Donor Restrictions	With Donor Restrictions	Total
Board-designated endowment funds	\$ 26,945	\$ -	\$ 26,945
Donor-restricted endowment funds	-	676,245	676,245
Total endowment funds	<u>\$ 26,945</u>	<u>\$ 676,245</u>	<u>\$ 703,190</u>

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The change in endowment funds for the year ended December 31, 2023 and 2022, were:

	2023		
	Without Donor Restrictions	With Donor Restrictions	Total
Endowment net assets, beginning of year	\$ 26,945	\$ 676,245	\$ 703,190
Investment return, net	-	54,930	54,930
Contributions	-	18,700	18,700
Appropriation of endowment assets for expenditures	-	(27,464)	(27,464)
Endowment net assets, end of year	<u>\$ 26,945</u>	<u>\$ 722,411</u>	<u>\$ 749,356</u>
	2022		
	Without Donor Restrictions	With Donor Restrictions	Total
Endowment net assets, beginning of year	\$ 30,269	\$ 769,621	\$ 799,890
Investment return, net	(3,324)	(48,010)	(51,334)
Contributions	-	18,900	18,900
Appropriation of endowment assets for expenditures	-	(64,266)	(64,266)
Endowment net assets, end of year	<u>\$ 26,945</u>	<u>\$ 676,245</u>	<u>\$ 703,190</u>

Investment and Spending Policies

The Organization has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to programs and other items supported by its endowment while seeking to maintain the purchasing power of the endowment. Endowment assets include those assets of donor-restricted endowment funds the Organization must hold in perpetuity or for donor-specified periods, as well as those of board-designated endowment funds. Under the Organization's policies, endowment assets are invested in a manner that is intended to produce results that produce maximum long-term investment returns. Actual returns and risk in any given year may vary.

To satisfy its long-term rate of return objectives, the Organization relies on a total return strategy in which investment returns are achieved through both current yield (investment income such as dividends and interest) and capital appreciation (both realized and unrealized). The Organization targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

The Organization has a spending policy of appropriating for expenditure each year 4.5% of its endowment fund's average fair value over the prior 20 quarters through the year end preceding the year in which expenditure is planned. In establishing this policy, the Organization considered the long-term expected return on its endowment. Accordingly, over the long term, the Organization expects the current spending policy to allow its endowment to grow at an average of 7.0% annually. This is consistent with the Organization's objective to maintain the purchasing power of endowment assets held in perpetuity or for a specified term, as well as to provide additional real growth through new gifts and investment return.

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Underwater Endowments

The governing body of the Organization has interpreted UPMIFA as not requiring the maintenance of purchasing power of the original gift amount contributed to an endowment fund, unless a donor stipulates the contrary. As a result of this interpretation, when reviewing its donor-restricted endowment funds, the Organization considers a fund to be underwater if the fair value of the fund is less than the sum of

- a) the original value of initial and subsequent gift amounts donated to the fund and
- b) any accumulations to the fund that are required to be maintained in perpetuity in accordance with the direction of the applicable donor gift instrument.

The Organization has interpreted UPMIFA to permit spending from underwater funds in accordance with the prudent measures required under the law.

Note 11. Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of December 31, 2023 and 2022, comprise the following:

	<u>2023</u>	<u>2022</u>
Cash and cash equivalents	\$ 5,007,859	\$ 3,118,623
Investments	6,024,262	5,714,829
Grants and contributions receivable	<u>4,083,310</u>	<u>3,127,775</u>
	15,115,431	11,961,227
Less financial assets of Iowa Legal Aid Foundation	<u>(1,583,060)</u>	<u>(1,517,487)</u>
	<u>\$ 13,532,371</u>	<u>\$ 10,443,740</u>

The Organization structures its financial assets to be available as its general expenditures, liabilities, and other obligations come due. The Organization invests cash in excess of daily requirements in various short-term investments.

Iowa Legal Aid Foundation has a separate board that controls availability of funds to the Organization. The Organization may make grant requests to the Foundation for access to these funds.

Note 12. Disclosures About Fair Value of Assets and Liabilities

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Fair value measurements must maximize the use of observable inputs and minimize the use of unobservable inputs. The hierarchy comprises three levels of inputs that may be used to measure fair value:

- Level 1** Quoted prices in active markets for identical assets or liabilities
- Level 2** Observable inputs other than Level 1 prices, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities

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Level 3 Unobservable inputs supported by little or no market activity and that are significant to the fair value of the assets or liabilities

Recurring Measurements

The following table presents the fair value measurements of assets and liabilities recognized in the accompanying statements of financial position measured at fair value on a recurring basis and the level within the fair value hierarchy in which the fair value measurements fall at December 31, 2023 and 2022:

	Fair Value Measurements Using				
	Total Fair Value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Investments Measured at NAV (A)
December 31, 2023					
U.S. Treasury Bills	\$ 4,892,972	\$ 4,892,972	\$ -	\$ -	\$ -
Money market funds	239,020	239,020	-	-	-
	5,131,992	5,131,992	-	-	-
Interest in assets at Greater Cedar Rapids Community Foundation	464,352	-	-	-	464,352
Interest in assets at Quad Cities Community Foundation	427,918	-	-	-	427,918
Total Investments	\$ 6,024,262	\$ 5,131,992	\$ -	\$ -	\$ 892,270
	Fair Value Measurements Using				
	Total Fair value	Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)	Investments Measured at NAV (A)
December 31, 2022					
U.S. Treasury Bills	\$ 4,778,269	\$ 4,778,269	\$ -	\$ -	\$ -
Money market funds	138,817	138,817	-	-	-
Total investments	4,917,086	4,917,086	-	-	-
Interest in assets at Greater Cedar Rapids Community Foundation	412,908	-	-	-	412,908
Interest in assets at Quad Cities Community Foundation	384,835	-	-	-	384,835
Total Assets	\$ 5,714,829	\$ 4,917,086	\$ -	\$ -	\$ 797,743

(A) Certain investments that are measured at fair value using the net asset value per share (or its equivalent) practical expedient have not been classified in the fair value hierarchy. The fair value amounts included above are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the statements of financial position.

Following is a description of the valuation methodologies and inputs used for assets and liabilities measured at fair value on a recurring basis and recognized in the accompanying statements of financial position, as well as the general classification of such assets and liabilities pursuant to the valuation hierarchy. There have been no significant changes in the valuation techniques during the year ended December 31, 2023. For assets classified within Level 3 of the fair value hierarchy, the process used to develop the reported fair value is described below.

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Investments

Where quoted market prices are available in an active market, securities are classified within Level 1 of the valuation hierarchy. If quoted market prices are not available, then fair values are estimated by using quoted prices of securities with similar characteristics or independent asset pricing services and pricing models, the inputs of which are market-based or independently sourced market parameters, including, but not limited to, yield curves, interest rates, volatilities, prepayments, defaults, cumulative loss projections and cash flows. Such securities are classified in Level 2 of the valuation hierarchy. In certain cases where Level 1 or Level 2 inputs are not available, securities are classified within Level 3 of the hierarchy.

Note 13. Significant Estimates and Concentrations

Accounting principles generally accepted in the United States of America require disclosure of certain significant estimates and current vulnerabilities due to certain concentrations. Those matters include the following:

Contributions

Approximately 24% and 36% of the Organization's public support for the year ended December 31, 2023 and 2022, respectively, came from LSC. LSC provided the Organization funding of \$4,127,072 and \$4,430,983 for the years ended December 31, 2023 and 2022, respectively. LSC funds are restricted to be used only for purposes authorized under the Legal Services Corporation Act, regulations and appropriations riders, as amended, including those contained in Section 509 of 110 Stat. 1321 (1996).

Approximately 15% and 21% of the Organization's public support for the year ended December 31, 2023 and 2022, respectively, was from an appropriation from the State of Iowa's General Assembly. The 2023 and 2022 sessions of the Iowa General Assembly awarded Iowa Legal Aid \$2,629,202 and \$2,629,202, respectively. Funds are paid to Iowa Legal Aid quarterly and may be subject to de-appropriation. As of December 31, 2023 and 2022, \$654,601 and \$1,314,601, respectively, of this award is included in grants and contributions receivable.

General Litigation

The Organization is subject to claims and lawsuits that arose primarily in the ordinary course of its activities. It is the opinion of management the disposition or ultimate resolution of such claims and lawsuits will not have a material adverse effect on the financial position, change in net assets and cash flows of the Organization. Events could occur that would change this estimate materially in the near term.

Investments

The Organization invests in various investment securities. Investment securities are exposed to various risks such as interest rate, market and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the accompanying statements of financial position.

Note 14. Subsequent Events

The Organization signed a new collective bargaining agreement with its employees that is effective January 1, 2024 through December 31, 2025.

Subsequent events have been evaluated through April 22, 2024, which is the date the financial statements were available to be issued.

Supplementary Information

Iowa Legal Aid
Schedule of Support, Revenue, and Expenses for LSC Funds
Year Ended December 31, 2023

	<u>Basic Field Grant</u>	<u>Private Attorney Involvement</u>	<u>Farm Worker Project</u>
SUPPORT AND REVENUE			
Contributions	\$ 2,654,831	\$ 480,291	\$ 318,696
Donated support	-	1,213,813	-
Miscellaneous revenue	-	-	10,000
Interest income	56,644	-	-
	<u>2,711,475</u>	<u>1,694,104</u>	<u>328,696</u>
PERSONNEL EXPENSES			
Lawyers	1,077,541	137,792	77,956
Paralegals	297,288	118,193	68,084
Other salaries	296,620	48,177	46,444
Employee benefits	608,471	110,009	63,699
	<u>2,279,920</u>	<u>414,171</u>	<u>256,183</u>
OTHER EXPENSES			
Office and occupancy	283,720	48,135	9,370
Contract services	23,137	2,847	43
Supplies and travel	69,426	6,258	58,710
Library	17,569	1,841	194
Insurance	12,188	1,499	383
Audit fees	9,837	1,031	109
Training and related	11,941	1,239	1,467
Dues and fees	-	777	502
Litigation	3,653	2,484	1,734
Other expenses	83	9	1
Donated support	-	1,213,813	-
	<u>431,554</u>	<u>1,279,933</u>	<u>72,513</u>
Capital expenditures	-	-	-
Total Expenses	<u>\$ 2,711,474</u>	<u>\$ 1,694,104</u>	<u>\$ 328,696</u>

Iowa Legal Aid
Schedule of Support, Revenue, and Expenses for LSC Funds (continued)
Year Ended December 31, 2023

<u>20-21 Disaster Supplemental Appropriations</u>	<u>Disaster Supplemental Appropriations Grant</u>	<u>Total</u>
\$ 611,954	\$ 61,300	\$ 4,127,072
-	-	1,213,813
-	-	10,000
-	-	56,644
<u>611,954</u>	<u>61,300</u>	<u>5,407,529</u>
66,556	6,130	1,365,975
128,508	6,265	618,338
18,336	23,625	433,202
73,680	13,305	869,164
<u>287,080</u>	<u>49,325</u>	<u>3,286,679</u>
37,723	1,345	380,293
29,090	8,604	63,721
32,188	1,084	167,666
404	79	20,087
587	104	14,761
226	44	11,247
21,825	679	37,151
393	21	1,693
84	16	7,971
2	-	95
-	-	1,213,813
<u>122,522</u>	<u>11,976</u>	<u>1,918,498</u>
<u>202,352</u>	<u>-</u>	<u>202,352</u>
<u>\$ 611,954</u>	<u>\$ 61,301</u>	<u>\$ 5,407,529</u>

Iowa Legal Aid
Schedule of Expenses Compared to Budget - AmeriCorps Grant Agreement
For the Year Ended December 31, 2023

Contract 23-AC-08
9/1/2023 through 8/31/2024

<u>Cost Category</u>	<u>Approved Budget</u>	<u>Actual 9/1/2023 to 12/31/2023</u>
Program Operating Costs	\$ 209,260	\$ 49,105
Member Costs	246,072	39,574
Administrative Costs	58,368	11,368
Total	<u>\$ 513,700</u>	<u>\$ 100,047</u>
Federal Share of Cost	\$ 256,846	\$ 50,524
Grantee's Share of Cost	256,854	50,023
Total	<u>\$ 513,700</u>	<u>\$ 100,547</u>

Contract 22-AC-08
9/1/2022 through 8/31/2023

<u>Cost Category</u>	<u>Approved Budget</u>	<u>Actual 9/1/2022 to 12/31/2022</u>	<u>Actual 1/1/2023 to 12/31/2023</u>	<u>Total</u>
Program Operating Costs	\$ 196,364	\$65,759	\$129,634	\$195,393
Member Costs	231,666	51,053	149,616	\$200,669
Administrative Costs	54,860	14,994	35,688	50,682
Total	<u>\$ 482,890</u>	<u>\$ 131,806</u>	<u>\$ 314,938</u>	<u>\$ 446,744</u>
Federal Share of Cost	\$ 241,275	\$66,297	\$155,345	\$221,642
Grantee's Share of Cost	241,615	65,509	159,593	\$225,102
Total	<u>\$ 482,890</u>	<u>\$ 131,806</u>	<u>\$ 314,938</u>	<u>\$ 446,744</u>

**Iowa Legal Aid
Schedule of Expenditures of Federal Awards
Year Ended December 31, 2023**

Federal Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Grantor	Pass-Through Entity or Other Identifying Number	Total Federal Expenditures
Legal Services Corporation				
Legal Assistance	9.516005		AD--00906	\$ 3,135,112
Migrant Project	9.516006		AD--00906	318,696
2020-2021 Disaster Supplemental Appropriation	9.516007		AD-21-DSA-00015	611,964
2022 Disaster Supplemental Appropriation	9.516007		GT-22DPG-00006	61,301
Total Legal Services Corporation				4,127,073
U.S. Department of Justice				
Legal Assistance for Victims	16.524	Refugee and Immigrant Voices in Action	15JOVW-22-GG-00278-LEGA	107,121
Crime Victim Assistance	16.575	Iowa Department of Justice	VOCA-2024-ILA-00008	50,532
Crime Victim Assistance	16.575	Iowa Department of Justice	VOCA-2023-ILA-00173	144,368
Total U.S. Department of Justice				302,021
Internal Revenue Service				
Low Income Taxpayer Clinics	21.008		23-LITC0555-02-00	114,295
Total Internal Revenue Service				114,295
U.S. Department of Health & Human Services				
Aging Cluster				
Special Programs for the Aging, Title III, Part B, Grants for Supportive Services and Senior Centers	93.044	Area Agencies on Aging	Various	266,829
Total for Aging Cluster				266,829
Special Programs for the Aging, Title IV, and Title II, Discretionary Projects	93.048		90LAEP0009-01-00	63,706
Discretionary Projects	93.048		90LAEP0009-02-00	19,638
				83,344
Temporary Assistance for Needy Families	93.558	Iowa Department of Human Services	DCAT5-19-003	69,848
				69,848
Total U.S. Department of Health & Human Services				420,021
Corporation for National and Community Service				
AmeriCorps	94.006	Iowa Commission on Volunteer Services	23-AC-08	53,024
AmeriCorps	94.006	Iowa Commission on Volunteer Services	22-AC-08	155,345
Total Corporation for National and Community Service				208,369
U.S. Department of Housing and Urban Development				
Emergency Solutions Grant	14.231	Iowa Finance Authority	ESG-77054-23	79,880
COVID-19 Emergency Solutions Grant	14.231	Iowa Finance Authority	ESG-CV2-77054-20	50,092
U.S. Department of Housing and Urban Development				129,972
U.S. Department of Veteran Affairs				
Supportive Services to Veterans Families Program	64.033	Primary Health Care	13-IA-103	11,842
Supportive Services to Veterans Families Program	64.033	Hawkeye Community Action Agency	15-IA-192	(3,254)
Supportive Services to Veterans Families Program	64.033	Family Alliance for Veterans	14-IA-191	(29)
Legal Services for Veterans Grants	64.056	N/A	IA-227-LSV-187-22	10,156
Total U.S. Department of Veteran Affairs				18,715
U.S. Department of Treasury				
Homeowner Assistance Fund	21.026	Iowa Finance Authority	IHAF	253,330
COVID-19 State and Local Fiscal Recovery Funds	21.027	Johnson County Social Services	FY 23 -FY 24	40,040
Total U.S. Department of Treasury				293,370
Total Federal Awards				\$ 5,613,836

Iowa Legal Aid
Notes to the Schedule of Expenditures of Federal Awards
Year Ended December 31, 2023

Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Iowa Legal Aid (the Organization) under programs of the federal government for the year ended December 31, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets or cash flows of the Organization.

Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years.

Note 3. Indirect Cost Rate

The Organization has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

Note 4. Subrecipients

The Organization did not pass through any federal awards to subrecipients during the year ended December 31, 2023.



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Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards Independent Auditor's Report

Board of Directors
Iowa Legal Aid
Des Moines, Iowa

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards*), the consolidated financial statements of Iowa Legal Aid (the Organization), which comprise the Organization's consolidated statement of financial position as of December 31, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the consolidated financial statements, and have issued our report thereon dated April 22, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the consolidated financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's consolidated financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's consolidated financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the consolidated financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

FORVIS,LLP

West Des Moines, Iowa
April 22, 2024



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Report on Compliance for the Major Federal Program and Report on Internal Control Over Compliance Independent Auditor's Report

Board of Directors
Iowa Legal Aid
Des Moines, Iowa

Report on Compliance for the Major Federal Program

Opinion on the Major Federal Program

We have audited Iowa Legal Aid's compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on Iowa Legal Aid's major federal program for the year ended December 31, 2023. Iowa Legal Aid's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Iowa Legal Aid complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended December 31, 2023.

Basis for Opinion on the Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (*Government Auditing Standards*); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the "Auditor's Responsibilities for the Audit of Compliance" section of our report.

We are required to be independent of Iowa Legal Aid and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for its major federal program. Our audit does not provide a legal determination of Iowa Legal Aid's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Iowa Legal Aid's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Iowa Legal Aid's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Iowa Legal Aid's compliance with the requirements of the major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Iowa Legal Aid's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Iowa Legal Aid's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Iowa Legal Aid's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the "Auditor's Responsibilities for the Audit of Compliance" section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

FORVIS,LLP

West Des Moines, Iowa
April 22, 2024

**Iowa Legal Aid
Schedule of Findings and Questioned Costs
Year Ended December 31, 2023**

Section I - Summary of Auditor's Results

Financial Statements

1. Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP:
 Unmodified Qualified Adverse Disclaimer

2. Internal control over financial reporting:

Significant deficiency(ies) identified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> None reported
Material weakness(es) identified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

3. Noncompliance material to the financial statements noted? Yes No

Federal Awards

4. Internal control over major federal awards programs:

Significant deficiency(ies) identified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> None reported
Material weakness(es) identified?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

5. Type of auditor's report issued on compliance for the major federal awards program:
 Unmodified Qualified Adverse Disclaimer

6. Any audit findings required to be reported in accordance with 2 CFR 200.516(a)? Yes No

**Iowa Legal Aid
Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2023**

6. Identification of the major federal program:

Assistance Listing Number	Name of Federal Program or Cluster
9.516005	Legal Services Corporation
9.516006	Legal Services Corporation
9.516007	Legal Services Corporation

7. Dollar threshold used to distinguish between Type A and Type B programs: \$750,000.

8. Auditee qualified as a low-risk auditee? Yes No

Iowa Legal Aid
Schedule of Findings and Questioned Costs (Continued)
Year Ended December 31, 2023

Section II - Financial Statement Findings

Reference Number	Finding
	No matters are reportable

Section III - Federal Award Findings and Questioned Costs

Reference Number	Finding
	No matters are reportable.

Iowa Legal Aid
Summary of Prior Year Audit Findings
Year Ended December 31, 2023

Reference Number	Finding	Status
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No matters are reportable.



KIM REYNOLDS
GOVERNOR

OFFICE OF THE GOVERNOR

ADAM GREGG
LT GOVERNOR

July 9, 2024

VIA ELECTRONIC MAIL

Executive Council of Iowa
c/o Kristi Onstot, Executive Secretary
Kristi.Onstot@tos.iowa.gov

State Commissioner of Elections
Secretary of State Paul Pate
Paul.Pate@sos.iowa.gov
Michael.ross@sos.iowa.gov

State Court Administrator
Robert Gast
Bob.Gast.@iowacourts.gov

Re: Judicial Nominating Commission Vacancy

Dear State Court Administrator, Members of the Executive Council, and the State Commissioner of Elections:

Governor Reynolds is in receipt of a letter issued by the State Court Administrator on June 18, 2024. Your letter seeks a determination of the status of Attorney Joslyn Sailer (“Sailer”) who was elected to serve a six-year term starting February 1, 2020, on Judicial Nomination Commission for District 1B (hereinafter “District 1B”). In addition to the facts contained in your letter, this office interviewed Sailer.

Sailer moved on December 11, 2023 to premises located in Delaware County which is in District 1A. Since that time, Sailer has maintained ownership of her house in District 1B along with a P.O. Box for mail addressed to that house. The closing date on her house in District 1B is set for this week. Sailer claims she currently has dual residency in each district.

District 1B plans to meet during the week of July 22nd to nominate to persons to fill the vacancy created by the notice of resignation submitted by Associate Juvenile Justice Daniel L. Block.

The role of elected commissioners is set forth in the Iowa Constitution which, in relevant part,

provides:

There shall be a district judicial nominating commission in each judicial district of the state. Such commissions shall make nominations to fill vacancies in the district court within their respective districts. . . [D]istrict judicial nominating commissions shall be composed and selected as follows: There shall be not less than three nor more than six . . . elective members on each such commission, all of whom shall be electors of the district . . . The elective members shall be elected by the resident members of the bar of the district.

Iowa Const., Art. V, §16

When the status of a judicial nominating commissioner is in question, the Governor shall be the officer responsible for deciding whether a vacancy exists. See Iowa Code §46.5(6).

Because the Iowa Constitution expressly allows additional requirements for elective members to be prescribed by law, the standard used to determine whether a vacancy exists is set forth in §69.2(1) which, in relevant part, provides:

Every civil office shall be vacant if . . . [t]he incumbent ceas[es] to be a resident of the . . . district . . . for which the incumbent was elected . . .

Cf. Hon . Roger A. Halvorson, 1979 Op. Atty. Gen. 314 (Because Constitution only had a 60-day residency requirement in the district, a statute that required an incumbent to continue to be a resident of the district after an election had no effect on the legislator's qualification for office even though legislator later moved outside the district and filed for a homestead exemption for his new home).

The first issue is whether Sailer holds a "civil office" pursuant to § 69.2(1)(c). "A civil office is a grant and possession of the sovereign power, and the exercise of such power within the limits prescribed by the law which creates the office constitutes the discharge of the duties of the office." *State v. Spaulding*, 102 Iowa 639, 72 N.W.288, 289 (1920).

Sailer has been granted the power outlined in Article V of the Iowa Constitution and Iowa Code Chapter 46, which enabled her to vote for the nominees to fill a district court vacancy. See *Welty v. McMahan*, 316 N.W.2d 836, 838 (Iowa 1982) (applied "civil office" provision when determining the status of state judicial nominating commissioner). For this reason, Sailer holds a "civil office" under Iowa Code §69.2(1)(c).

The next question is which *district* Sailer was elected serve: Judicial District 1 or Judicial Nominating District 1B. As indicated, Sailer's new house is in Delaware County which is in Judicial District 1.

The sentence in Article V of the Iowa Constitution that addresses elected membership uses the term "judicial election district." Additionally, the Legislature has vested the Supreme Court with authority to establish the division of the state into judicial districts and judicial election districts. See Iowa Code §§602.6107(1), 602.6109 (1). Thus, there is a clear difference in the Constitution and Code Chapter 46 between a judicial district and a judicial nominating district. In determining the intention of the legislature, the object sought to be attained can be considered. See Iowa Code §4.6(1). Here, the object to be attained by use the term "district" in Section 69.2 in this context is

that such term means the judicial election district—District 1B.

The final issue is whether Sailer *ceased* to be a *resident* of District 1B under Iowa Code § 69.2(1)(c). The duty of an elected member of District 1B is to vote on nominees to fill a vacant judgeship. While Sailer now owns a house outside District 1B, Sailer has expressed an intention to continue to be a resident of District 1B until the sale of her house in District 1B.

It is recognized that the elective embers do not *represent* the people of Iowa, they *serve* the people of Iowa. *Carlson v. Wiggins*, 7650 F. Supp. 2d 811, 826 (S.D. Iowa 2011) (elective members have no constituencies, so they are not representative in the sense of reflecting or responding to the views of a public; instead, the elective members provide legal expertise to the commission's nomination process); see also *Independent School Dist. of Manning, Carroll County v. Miller* 189 Iowa 123, 178 N.W.323, 326 (1920) (individual who held office of school treasurer and permanently, not temporarily, moved outside of the district where duties were to be performed and did so without having any intention to return was deemed to have changed residence for purposes of predecessor statute to Iowa Code § 69.2(1)(c)); *Mauk v. Lock*, 70 Iowa 266, 30 N.W. 566, 567 (1886) (where supervisor of road district did not move, but boundaries of such district changed, and duties were deemed to be local to the district boundaries, the civil office was deemed vacant because the individual ceased to reside in the district in which the duties of office were to be exercised).

Based on these authorities and a lack of evidence to the contrary, it is determined that Sailer continues to be a resident of District 1B.

The next question is *when* the vacancy will arise. Iowa Code 46.5(3) ("[t]he special election shall be completed within ninety days of the vacancy *arising*.").

The word "arise" means "[t]o originate; to stem (from)." *Cubit v. Mahaska County*, 677 N.W.2d 777,783 (Iowa 2004) *citing Black's Law Dictionary* 102 (7th ed.1999); *Lane v. Travelers Ins. Co.*, 230 Iowa 973,259 N.W.553, 555 (1941) (the word "arising," according to dictionaries, means "originating" or "coming into being.").

Under these facts, the vacancy originates or stems from the point in time that Sailer sells her house in District 1B.

Sincerely,



Stan Thompson
Senior Legal Counsel

cc: Joslyn Sailer
The Honorable Chief Judge Lekar, District 1B Judicial Nominating Commission