



# EXECUTIVE COUNCIL OF IOWA

Teleconference Only

Monday, August 19, 2024 at 10:00 AM

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## AGENDA

### MEMBERS OF COUNCIL

Hon. Kim Reynolds | **Governor**  
Hon. Paul D. Pate | **Secretary of State**  
Hon. Rob Sand | **Auditor of State**  
Hon. Roby Smith | **Treasurer of State**  
Hon. Mike Naig | **Secretary of Agriculture**

### Teleconference Only

Conference Call Phone Number: (877) 304-9269

Conference Code Pin: 364626

### 1. **Approval of Minutes**

A. Approval of the minutes from the Executive Council meeting held on August 5, 2024.

### 2. **Personal Appearances**

A. Dennis Harper, Iowa Homeland Security and Emergency Management Department, will be present to request a Resolution of Funds for four events totaling \$2,226,140:

1. June 21, 2024 disaster event in the amount of \$956,740 pursuant to Iowa Code §29C.20A and Iowa Code §29C.20AB with regard to the Governor's Proclamation of a State of Disaster Emergency for Allamakee, Buena Vista, Cerro Gordo, Cherokee, Clay, Dickinson, Emmet, Floyd, Hancock, Harrison, Humboldt, Johnson, Kossuth, Lyon, Mills, O'Brien, Osceola, Palo Alto, Plymouth, Pocahontas, Pottawattamie, Sioux, Webster, Winnebago, Woodbury, Worth, and Wright counties.
2. June 26, 2024 disaster event in the amount of \$51,100 pursuant to Iowa Code §29C.20A and Iowa Code §29C.20AB with regard to the Governor's Proclamation of a State of Disaster Emergency for Clayton and Scott counties.
3. July 4, 2024 disaster event in the amount of \$391,550 pursuant to Iowa Code §29C.20A and Iowa Code §29C.20AB with regard to the Governor's Proclamation of a State of Disaster Emergency for Chickasaw and Wright counties.
4. July 15, 2024 disaster event in the amount of \$826,750 pursuant to Iowa Code §29C.20A and Iowa Code §29C.20AB with regard to the Governor's Proclamation of a State of Disaster Emergency for Des Moines, Dubuque, Mitchell, Polk and Scott counties.

### 3. Outside Counsel

- A. The Attorney General's office requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.  
Attorney: Ryan Clark  
505 5th Avenue  
Suite 729  
Des Moines, IA 50309  
Rate: \$160.00 Per Hour

### 4. Emergency Allocations

- A. Iowa Communications Network is requesting an emergency allocation in the amount of \$5,000.00. On May 17, 2024, excessive erosion caused damage to a cable along S Gear Avenue in Des Moines County. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- B. Iowa Communications Network is requesting an emergency allocation in the amount of \$25,067.84. On July 8, 2024, excessive erosion caused damage at culvert along 170th Street East of Starling Avenue in Osceola County. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

- C. Department of Natural Resources is requesting a supplemental emergency allocation in the amount of \$1,074.62. This brings the total allocation to \$16,041.73. On May 7, 2023, a hail storm caused damages to various buildings at Cedar Rock State Park. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

- D. Department of Natural Resources is requesting an emergency allocation in the amount of \$37,098.35. On January 7-14, 2024, winter storm damages occurred at Wildcat Den State Park in Muscatine County. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- E. Department of Natural Resources is requesting an emergency allocation in the amount of \$30,000.00. On May 28, 2024, flooding caused damages to the Dunbar Slough Wildlife Management Area. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

F. Department of Natural Resources is requesting an emergency allocation in the amount of \$9,690.00. On May 29, 2024, a flood caused damages at Hayesville Bend Wildlife Management Area in Keokuk County. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

G. Department of Natural Resources is requesting an emergency allocation in the amount of \$2,525.00. On May 29, 2024, the CD3 boat cleaning station malfunctioned and a part was stolen at McIntosh Woods State Park in Cerro Gordo County. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

H. Department of Corrections - Anamosa State Penitentiary is requesting a supplemental emergency allocation in the amount of \$14,780.06. This brings to total allocation to \$78,774.83. On April 21, 2023, high winds caused a power outage and damage to generators and equipment. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment of \$14,780.06. This represents full and final payment and this allocation will be closed.

I. Department of Corrections - Anamosa State Penitentiary is requesting an emergency allocation of \$229,130.00. On April 27, 2024, limestone fell off a prison wall, damaging an air conditioner unit. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

J. Department of Corrections - Anamosa State Penitentiary is requesting an emergency allocation and reimbursement in the amount of \$7,103.00. On May 21, 2024, storms and a power outage damaged equipment. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and reimbursement. This represents full and final payment and this allocation will be closed.

K. Department of Corrections - Mount Pleasant Correctional Facility is requesting an emergency allocation in the amount of \$10,613.67. On May 9, 2024, a power surge damaged washing machines. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

L. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$1,011.42. This brings the total allocation to \$8,970.82. On April 14, 2024, Vehicle #171 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

M. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$3,227.75. This brings the total allocation to \$5,389.95. On April 30, 2024, Vehicle #337 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

N. Department of Administrative Services is requesting an emergency allocation in the amount of \$9,194.64. On May 21, 2024, Vehicle #259 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

O. Department of Administrative Services is requesting an emergency allocation in the amount of \$9,194.64. On May 21, 2024, Vehicle #259 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

P. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,243.00. On June 17, 2024, Vehicle #468 was damaged by a storm. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

Q. Department of Administrative Services is requesting an emergency allocation in the amount of \$6,351.00. On June 19, 2024, Vehicle #88 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

R. Department of Administrative Services is requesting an emergency allocation in the amount of \$10,143.05. On June 22, 2024, Vehicle #314 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

S. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,109.00. On June 25, 2024, Vehicle #479 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

T. Department of Administrative Services is requesting an emergency allocation in the amount of \$7,688.23. On June 25, 2024, Vehicle #470 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

U. Department of Administrative Services is requesting an emergency allocation in the amount of \$6,595.60. On June 25, 2024, Vehicle #466 was damaged by hail. Request is to cover repair costs

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

V. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,878.00. On June 25, 2024, Vehicle #376 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

W. Department of Administrative Services is requesting an emergency allocation in the amount of \$5,208.00. On June 26, 2024, Vehicle #334 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

X. Department of Administrative Services is requesting an emergency allocation in the amount of \$12,187.22. On June 27, 2024, Vehicle #160 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

Y. Department of Administrative Services is requesting an emergency allocation in the amount of \$7,575.80. On July 5, 2024, Vehicle #465 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

Z. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,274.97. On July 8, 2024, Vehicle #440 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

AA. Department of Administrative Services is requesting an emergency allocation in the amount of \$3,391.40. On July 13, 2024, Vehicle #725 was damaged by a deer. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation subject to audit of actual invoices.

BB. Department of Public Safety is requesting an emergency allocation in the amount of \$19,000.00. On November 1, 2023, strong winds damaged radome covers on the Plymouth ISICS Communication Tower. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation subject to audit of actual invoices.

CC. Department of Public Safety is requesting an emergency allocation and reimbursement in the amount of \$2,121.96. On March 22, 2024, a bird struck Aircraft 15. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends allocation and reimbursement. This represents full and final payment and this allocation will be closed.

## 5. Payment of Cost Items

A. Board of Regents - University of Iowa.....\$9,634.96  
On October 28, 2022, a broken pipe caused water damage at Van Allen Hall. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment.

B. Iowa Communications Network .....\$11,020.36  
On April 8, 2024, excessive erosion caused cable damages along Highway 5 in Monroe County. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment, \$1,470.42 will be reverted and this allocation closed.

C. Department of Administrative Services .....\$2,198.25  
On April 26, 2024, Vehicle #36 was damaged by hail. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment.

D. Department of Administrative Services .....\$4,238.50  
On April 30, 2024, Vehicle #593 was damaged by hail. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment.

- E. Department of Administrative Services .....\$3,612.10  
On May 8, 2024, Vehicle #1085 was damaged by a deer. Request is to cover repair costs.

The State Auditor’s Office has reviewed this request and recommends payment. This represents full and final payment, \$308.70 will be reverted and this allocation closed.

- F. Gray Miller Persh, LLP.....\$2,563.60  
2233 Wisconsin Avenue NW  
Suite 226  
Washington, D.C. 20007  
Iowa PBS

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from Iowa PBS.

- G. Patterson Law Firm L.L.P.....\$1,120.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- H. Betty Neuman McMahon, PLC.....\$105.00  
1900 East 54th Street  
Davenport, IA 52807  
Special Counsel McKenrick v. State of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the General Fund.

**6. Iowa Code §7D.16**

- A. Ambassador Terry Branstad, President of The World Food Prize®, requests permission for the World Food Prize Foundation to serve wine at the Laureate Award Ceremony reception to be held at the Iowa State Capitol on October 31, 2024, as part of its annual Laureate Award Ceremony.

**7. Adjourn Meeting**



# EXECUTIVE COUNCIL OF IOWA

Teleconference Only

Monday, August 05, 2024 at 10:00 AM

## MINUTES

The Executive Council met in regular session at 10:00 a.m. via conference call. Governor Kim Reynolds presided over the meeting. Secretary of State Paul Pate, Auditor of State Rob Sand, Treasurer of State Roby Smith, and Secretary of Agriculture Mike Naig were present.

### 1. Approval of Minutes

Moved by Secretary Pate and Treasurer Smith that the Council approve the minutes from the Executive Council meeting held on July 15, 2024 and the Board of Canvass meeting held on July 1, 2024.

The vote:	Ayes:	Governor Reynolds Secretary Pate Auditor Sand Treasurer Smith Secretary Naig
	Nays:	None

### 2. Personal Appearances

Moved by Auditor Sand and seconded by Secretary Naig that the Council approve the following request:

- A. Dennis Harper, Iowa Department of Homeland Security and Emergency Management, will be present to request the allocation of \$56,905,542.00 pursuant Iowa Code 29C.6(17) for Presidential Disaster Declarations FEMA-4779-DR, FEMA-4784-DR, FEMA-4796-DR.

The vote:	Ayes:	Governor Reynolds Secretary Pate Auditor Sand Treasurer Smith Secretary Naig
	Nays:	None



### 3. Iowa Code §7D.10

Moved by Secretary Naig and seconded by Secretary Pate that the Executive Council approve the following request:

- A. Attorney General's office request Payment for Expenses under Iowa Code §7D.10 in the amount of \$43,330.65.

The vote:	Ayes:	Governor Reynolds Secretary Pate Auditor Sand Treasurer Smith Secretary Naig
	Nays:	None

### 4. Outside Counsel

Moved by Auditor Sand and seconded by Secretary Naig that the Council approve the following requests:

- A. The Department of Justice, Attorney General's Office, requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Overstreet, Shana v. University of Iowa Hospitals and Clinics, State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm:	Patterson Law Firm, L.L.P.
Attorney:	Ryan Clark 505 5th Avenue Suite 729 Des Moines, IA 50309
Rate:	\$160.00 Per Hour

- B. The Department of Justice, Attorney General's Office, requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Overstreet, Simmons, Ronald v. Iowa Department of Transportation and State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm:	Patterson Law Firm, L.L.P.
Attorney:	Ryan Clark 505 5th Avenue Suite 729 Des Moines, IA 50309
Rate:	\$160.00 Per Hour

- C. The Department of Justice, Attorney General's Office, requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Stevenson, Brad v. Iowa Department of Transportation, State of Iowa, Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm:	Patterson Law Firm, L.L.P.
Attorney:	Ryan Clark 505 5th Avenue

Suite 729  
Des Moines, IA 50309  
Rate: \$160.00 Per Hour

- D. The Department of Justice, Attorney General's Office, requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Stufflebeam, Douglas v. University of Northern Iowa and State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.  
Attorney: Ryan Clark  
505 5th Avenue  
Suite 729  
Des Moines, IA 50309  
Rate: \$160.00 Per Hour

The vote: Ayes: Governor Reynolds  
Secretary Pate  
Auditor Sand  
Treasurer Smith  
Secretary Naig  
Nays: None

## 5. Special Counsel

Moved by Secretary Naig and seconded by Auditor Sand that the Council approve the request from the Department of Justice, Attorney General's office as follows:

- A. The Department of Justice, Attorney General's Office, requests renewal of the retention of Kevin Cmelik, to represent State of Iowa in criminal appeals cases for a six-month duration, with an option of renewal. Amounts paid under the contract would be paid from the Office's Forfeiture Fund.

Attorney: Kevin Cmelik  
814 Shawnee Avenue  
Des Moines, IA 50313  
Rate: \$60/hour

The vote: Ayes: Governor Reynolds  
Secretary Pate  
Auditor Sand  
Treasurer Smith  
Secretary Naig  
Nays: None

## 6. Leases

Moved by Auditor Sand and seconded by Secretary Pate that the Council approve the following lease:

- A. Lease between DNR and Cargill  
Date of Lease: May 1, 2023 to December 31, 2027.  
Legal Description: A portion of the bed of the Mississippi River approximately 595 feet in

frontage and 265 feet in depth, at Mississippi River Mile 486.5, located in the NE 1/4 of Section 33, Township 78 North, Range 4 East of the 5th P.M., Scott County, Iowa.

Purpose: Barge loading and unloading

Annual Fee: \$9,460.50

Michael Moss, Assistant Attorney General, has reviewed the above lease and approved the lease as to form.

The vote:     Ayes:             Governor Reynolds  
   Secretary Pate  
   Auditor Sand  
   Treasurer Smith  
   Secretary Naig

                                  Nays:             None

## 7. Emergency Allocations

Moved by Auditor Sand and seconded by Secretary Naig that the Council approve the following emergency allocations:

- A. Department of Administrative Services requested an emergency allocation in the amount of \$3,374.58. On April 30, 2024, Vehicle #502 was damaged by hail. Request was to cover repair costs.
- B. Department of Administrative Services requested an emergency allocation in the amount of \$6,924.28. On May 20, 2024, Vehicle #1451 was damaged by hail. Request was to cover repair costs.
- C. Department of Administrative Services requested an emergency allocation in the amount of \$3,339.24. On May 20, 2024, Vehicle #117529 was damaged by hail. Request was to cover repair costs.
- D. Department of Administrative Services requested an emergency allocation in the amount of \$2,301.50. On May 21, 2024, Vehicle #112 was damaged by hail. Request was to cover repair costs.
- E. Department of Administrative Services requested an emergency allocation in the amount of \$5,972.13. On May 21, 2024, Vehicle #410 was damaged by a storm. Request was to cover repair costs.
- F. Department of Administrative Services requested an emergency allocation in the amount of \$16,021.93. On May 21, 2024, Vehicle #1231 was damaged by a storm. Request was to cover repair costs.
- G. Department of Administrative Services requested an emergency allocation in the amount of \$6,957.67. On May 21, 2024, Vehicle #1294 was damaged by a storm. Request was to cover repair costs.
- H. Department of Administrative Services requested an emergency allocation in the amount of \$5,592.20. On May 21, 2024, Vehicle #105539 was damaged by a fallen tree. Request was to cover repair costs.

- I. Department of Administrative Services requested an emergency allocation in the amount of \$3,664.30. On May 23, 2024, Vehicle #395 was damaged by a storm. Request was to cover repair costs.
- J. Department of Administrative Services requested an emergency allocation in the amount of \$2,858.55. On May 23, 2024, Vehicle #591 was damaged by a deer. Request was to cover repair costs.
- K. Department of Administrative Services requested an emergency allocation in the amount of \$4,415.50. On May 24, 2024, Vehicle #204 was damaged by a deer. Request was to cover repair costs.
- L. Department of Administrative Services requested an emergency allocation in the amount of \$3,733.50. On May 24, 2024, Vehicle #464 was damaged by hail. Request was to cover repair costs.
- M. Department of Administrative Services requested an emergency allocation in the amount of \$3,930.71. On May 24, 2024, Vehicle #105217 was damaged by a storm. Request was to cover repair costs.
- N. Department of Administrative Services requested an emergency allocation in the amount of \$5,272.24. On May 28, 2024, Vehicle #478 was damaged by a deer. Request was to cover repair costs.
- O. Department of Administrative Services requested an emergency allocation in the amount of \$2,349.95. On June 1, 2024, Vehicle #99 was damaged by a raccoon. Request was to cover repair costs.
- P. Department of Administrative Services requested an emergency allocation in the amount of \$7,039.60. On June 6, 2024, Vehicle #1126 was damaged by a deer. Request was to cover repair costs.
- Q. Department of Administrative Services requested an emergency allocation in the amount of \$5,327.54. On June 12, 2024, Vehicle #225 was damaged by a raccoon. Request was to cover repair costs.
- R. Department of Administrative Services requested an emergency allocation in the amount of \$2,586.00. On June 12, 2024, Vehicle #479 was damaged by hail. Request was to cover repair costs.
- S. Department of Administrative Services requested an emergency allocation in the amount of \$5,714.37. On June 12, 2024, Vehicle #611 was damaged by hail. Request was to cover repair costs.
- T. Department of Administrative Services requested an emergency allocation in the amount of \$13,777.04. On June 12, 2024, Vehicle #621 was damaged by hail. Request was to cover repair costs.
- U. Department of Administrative Services requested an emergency allocation in the amount of \$9,357.25. On June 12, 2024, Vehicle #1685 was damaged by hail. Request was to cover repair costs.

- V. Department of Administrative Services requested an emergency allocation in the amount of \$11,850.68. On June 12, 2024, Vehicle #1886 was damaged by hail. Request was to cover repair costs.
- W. Department of Administrative Services requested an emergency allocation in the amount of \$4,754.20. On June 12, 2024, Vehicle #2280 was damaged by a deer. Request was to cover repair costs.
- X. Department of Administrative Services requested an emergency allocation in the amount of \$2,998.60. On June 13, 2024, Vehicle #2026 was damaged by a deer. Request was to cover repair costs.
- Y. Iowa State Fair requested an emergency allocation in the amount of \$10,815.61. On March 24, 2024, a lightning strike caused damages to the communication equipment at Elwell Outdoor Area. Request was to cover repair costs.
- Z. Board of Regents - University of Iowa requested an emergency allocation in the amount of \$35,409.01. On July 9, 2023, a fire caused damage to the Medical Research Building. Request was to cover repair costs.
- AA. Department of Public Safety requested an emergency allocation in the amount of \$9,500.00. On October 13, 2023, a storm caused damage to the radome cover at the Dubuque ISICS Communication Tower. Request was to cover repair costs.
- BB. Department of Public Safety requested an emergency allocation in the amount of \$9,500.00. On October 13, 2023, a storm caused damage to the radome cover at the Holy Cross ISICS Communication Tower. Request was to cover repair costs.

## 8. Payment of Cost Items

Moved by Secretary Pate and seconded by Secretary Naig that the Council approve the following cost items:

- |    |  |            |
|----|--|------------|
| A. | Gray Miller Persh, LLP.....<br>2233 Wisconsin Avenue NW<br>Suite 226<br>Washington, D.C. 20007<br><u>Iowa PBS</u>  | \$132.60   |
| B. | Department of Natural Resources .....<br>Drainage Assessments Pursuant to Iowa Code Section 468.43:<br><br>Story     \$1,746.51  | \$1,746.51 |
| C. | Davis, Brown, Koehn, Shors & Roberts, P.C.....<br>The Davis Brown Tower<br>215 10th Street, Suite 1300<br>Des Moines, IA 50309-3993<br><u>Legal Services to state agencies on issues related to the visa status of prospective state employees</u> | \$980.00   |

- D. Richard J. Bennett, Sr.....\$2,070.00  
 PO Box 65666  
 West Des Moines, IA 50265  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office
- E. Kevin Cmelik.....\$345.00  
 814 Shawnee Avenue  
 Des Moines, IA 50313  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office
- F. Kevin Cmelik.....\$945.00  
 814 Shawnee Avenue  
 Des Moines, IA 50313  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office -  
 Brammer
- G. Dentons Davis Brown Law Firm.....\$1,050.00  
 The Davis Brown Tower  
 215 10th Street, Suite 1300  
 Des Moines, IA 50309  
Unclaimed Property Probate Matters
- H. Marquess & Hoyer Law Office, P.C.....\$6,000.00  
 203 W. High Street  
 P.O. Box 51  
 Toledo, IA 52342  
Criminal Prosecution for Meskwaki Settlement Matters
- I. Patterson Law Firm L.L.P.....\$93.00  
 729 Insurance Exchange Building  
 505 Fifth Avenue  
 Des Moines, IA 50309-2390  
Amy Ausborn v. Eldora State Training School and State of Iowa and Second Injury Fund of  
 Iowa
- J. Patterson Law Firm L.L.P.....\$16.00  
 729 Insurance Exchange Building  
 505 Fifth Avenue  
 Des Moines, IA 50309-2390  
Diane Chase v. Woodward Resource Center and State of Iowa and Second Injury Fund of Iowa
- K. Patterson Law Firm L.L.P.....\$683.00  
 729 Insurance Exchange Building  
 505 Fifth Avenue  
 Des Moines, IA 50309-2390  
Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowa
- L. Patterson Law Firm L.L.P.....\$394.00  
 729 Insurance Exchange Building  
 505 Fifth Avenue  
 Des Moines, IA 50309-2390  
Sam Ferrell and Iowa State Penitentiary and State of Iowa and Second Injury Fund of Iowa

M.	Patterson Law Firm L.L.P..... 729 Insurance Exchange Building 505 Fifth Avenue Des Moines, IA 50309-2390 <u>David Funk v. Iowa State Fair and State of Iowa and Second Injury Fund of Iowa</u>	\$928.00
N.	Patterson Law Firm L.L.P..... 729 Insurance Exchange Building 505 Fifth Avenue Des Moines, IA 50309-2390 <u>Jason Hawk v. Iowa State Penitentiary and State of Iowa and Second Injury Fund of Iowa</u>	\$1,040.00
O.	Patterson Law Firm L.L.P..... 729 Insurance Exchange Building 505 Fifth Avenue Des Moines, IA 50309-2390 <u>Sharon Jackson v. University of Iowa Hospitals and Clinics and State of Iowa and Second Injury Fund of Iowa</u>	\$208.00
P.	Patterson Law Firm L.L.P..... 729 Insurance Exchange Building 505 Fifth Avenue Des Moines, IA 50309-2390 <u>John Larson v. Newton Correctional Facility and Clinics and State of Iowa and Second Injury Fund of Iowa</u>	\$292.00
Q.	Patterson Law Firm L.L.P..... 729 Insurance Exchange Building 505 Fifth Avenue Des Moines, IA 50309-2390 <u>Wendy Netolicky v. University of Iowa Hospitals &amp; Clinics and State of Iowa and Second Injury Fund</u>	\$256.00
R.	Patterson Law Firm L.L.P..... 729 Insurance Exchange Building 505 Fifth Avenue Des Moines, IA 50309-2390 <u>Ronald Simmons v. Iowa Department of Transportation and State of Iowa and Second Injury Fund of Iowa</u>	\$48.00
S.	Patterson Law Firm L.L.P..... 729 Insurance Exchange Building 505 Fifth Avenue Des Moines, IA 50309-2390 <u>Jeffrey Welder v. Iowa State University, State of Iowa and Second Injury Fund of Iowa</u>	\$135.00

## 9. Information Items

- A. The Muscatine Louisa Drainage District made their sixth Contingency Loan payment of \$9,375.00. This loan was approved for \$187,500.00 on June 3, 2019 and is prorated not to exceed twenty years. Total repayment to date: \$56,250.00.
- B. Quarterly status update of State Aid (Iowa Code 29C.20) allocations.

**Adjourn Meeting**

Moved by Secretary Naig and seconded by Secretary Pate that the meeting adjourns.

Respectfully submitted,  
*Kristi Onstot*  
Kristi Onstot



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNORHON. PAUL D. PATE  
SECRETARY OF STATEHON. ROB SAND  
AUDITOR OF STATEHON. ROBY SMITH  
TREASURER OF STATEHON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council in their meeting on today's date approved an allocation request from the Iowa Department of Homeland Security and Emergency Management, in the amount of \$2,226,140 pursuant to Iowa Code §29C.20A and §29C.20B for the Iowa Individual Assistance Grant Program and Iowa Disaster Case Management Grant Program and to transfer funds for disbursement to the individual applicant without Executive Council approval for each individual applicant for Allamakee, Buena Vista, Cerro Gordo, Cherokee, Chickasaw, Clay, Clayton, Des Moines, Dickinson, Dubuque, Emmet, Floyd, Hancock, Harrison, Humboldt, Johnson, Kossuth, Lyon, Mills, Mitchell, O'Brien, Osceola, Palo Alto, Plymouth, Pocahontas, Polk, Pottawattamie, Scott, Sioux, Webster, Winnebago, Woodbury, Worth, and Wright counties.

The accounting information for transfer is as follows:

<u>FY</u>	<u>Dept</u>	<u>Fund</u>	<u>Appr</u>	<u>Org</u>	<u>Rev Obj</u>		
24	583	0391	0000	3510	0301	\$ 50,000.00	June 21, 2024, event
25	583	0391	0000	3510	0301	\$ 906,740.00	June 21, 2024, event
25	583	0391	0000	3511	0301	\$ 391,550.00	July 4, 2024, event
25	583	0391	0000	3512	0301	\$ 51,100.00	June 26, 2024, event
25	583	0391	0000	3513	0301	\$ 826,750.00	July 15, 2024, event

If you have questions on this matter, please advise.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Dennis Harper, Department of Homeland Security and Emergency Management  
Bonnie Rieder, Department of Homeland Security and Emergency Management  
Larry Gioffredi, Department of Homeland Security and Emergency Management  
Julie Nishijima, Department of Homeland Security and Emergency Management  
Diana Borcharding, Department of Homeland Security and Emergency Management  
Dennis Hart, Department of Management  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

JOHN R. BENSON, HOMELAND SECURITY ADVISOR  
AND EMERGENCY MANAGEMENT DIRECTOR

August 12, 2024

LOCAL

Executive Council of Iowa

Subject: Executive Council Agenda for August 19, 2024

I respectfully request time on the Executive Council Agenda for August 19, 2024. Please find enclosed the following items for the agenda:

- Governor's Proclamation of a State of Disaster Emergency – Request for Funds.
  - **June 21, 2024, Disaster Event** – Severe weather including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and record flash flooding.
  - Impacted Counties: Allamakee, Buena Vista, Cerro Gordo, Cherokee, Clay, Dickinson, Emmet, Floyd, Hancock, Harrison, Humboldt, Johnson, Kossuth, Lyon, Mills, O'Brien, Osceola, Palo Alto, Plymouth, Pocahontas, Pottawattamie, Sioux, Webster, Winnebago, Woodbury, Worth, and Wright
  - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$956,740.00** pursuant to:
    - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$377,740.00
    - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$579,000.00
  - **June 26, 2024, Disaster Event** – Severe weather including heavy rains, thunderstorms, flash flooding and riverine flooding
  - Impacted Counties: Clayton and Scott
  - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$51,100.00** pursuant to:
    - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$16,100.00
    - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$35,000.00

Executive Council of Iowa  
 August 12, 2024  
 Page 2

- **July 4, 2024, Disaster Event** – Severe weather including damaging winds, heavy rains, thunderstorms and flash flooding.
  - Impacted Counties: Chickasaw and Wright
  - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$391,550.00** pursuant to:
    - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$364,550.00
    - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$27,000.00
- **July 15, 2024, Disaster Event** – Severe weather including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and flash flooding.
  - Impacted Counties: Des Moines, Dubuque, Mitchell, Polk and Scott
  - HSEMD is requesting the Executive Council **adopt a Resolution of Funds in the amount of \$826,750.00** pursuant to:
    - Iowa Code 29C.20A - Iowa Individual Disaster Assistance Grant Program (IIAGP) - \$764,750.00
    - Iowa Code 29C.20B - Iowa Disaster Case Management Grant Program (IDCA) - \$62,000.00
- Treasurer’s Office is requested to use the following accounting codes for these **BY 2024** transfers:

<u>Dept</u>	<u>Fund</u>	<u>Appr</u>	<u>Unit</u>	<u>Rev Obj</u>	<u>Amount</u>	
583	0391	0000	3510	0301	\$ 50,000.00	June 21, 2024, event

- Treasurer’s Office is requested to use the following accounting codes for these **BY 2025** transfers:

<u>Dept</u>	<u>Fund</u>	<u>Appr</u>	<u>Unit</u>	<u>Rev Obj</u>	<u>Amount</u>	
583	0391	0000	3510	0301	\$ 906,740.00	June 21, 2024, event
583	0391	0000	3511	0301	\$ 391,550.00	July 4, 2024, event
583	0391	0000	3512	0301	\$ 51,100.00	June 26, 2024, event
583	0391	0000	3513	0301	\$ 826,750.00	July 15, 2024, event

I appreciate your approval of these actions, and look forward to our continued joint partnership in ensuring the citizens of our state are able to recover from disasters.

Sincerely,

Dennis Harper  
 Recovery Division Administrator

Enclosures

**Executive Council of Iowa  
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds  
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

**Request time to be on the Executive Council Agenda for August 19, 2024**

**Agency Requesting Funds** Dept 583 -- HSEMD  
**Contact Name** Dennis Harper  
**Contact Phone** 515-829-1877  
**Contact Email** [dennis.harper@iowa.gov](mailto:dennis.harper@iowa.gov)

**Date(s) of Event** June 21, 2024

**Description of Event** Severe weather including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and record flash flooding

**Impacted Counties** Allamakee, Buena Vista, Cerro Gordo, Cherokee, Clay, Dickinson, Emmet, Floyd, Hancock, Harrison, Humboldt, Johnson, Kossuth, Lyon, Mills, O'Brien, Osceola, Palo Alto, Plymouth, Pocahontas, Pottawattamie, Sioux, Webster, Winnebago, Woodbury, Worth, Wright

**Authorized References** Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP)  
Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)

**Description of Request**

(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.

(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.

These estimates are based on projected outlays of local work completion timelines for this disaster event.

<b>ORIGINAL REQUEST</b>	
Date of Request:	August 12, 2024
Date of Executive Council Agenda:	August 19, 2024
Date of Executive Council Approval:	
Projected Costs:	Total
Iowa Code 29C.20A -- IIAGP	\$ 377,740.00
Iowa Code 29C.20B -- IDCA	\$ 579,000.00
<b>Total:</b>	<b>\$ 956,740.00</b>

<b>STATE CASH FLOW</b>	Projected FY #1 2024	Projected FY #2 2025	Projected FY #3 2026	Projected FY #4 2027	Projected FY #5 2028
Fiscal Year:					
ORIGINAL REQUEST	\$ 50,000.00	\$ 906,740.00			
AMENDMENT #1					
AMENDMENT #2					
<b>TOTALS</b>	<b>\$ 50,000.00</b>	<b>\$ 906,740.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
					<b>\$ 956,740.00</b>

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

Dennis Harper, Recovery Division Administrator Date

**Executive Council of Iowa  
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds  
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

**Request time to be on the Executive Council Agenda for August 19, 2024**

**Agency Requesting Funds** Dept 583 -- HSEMD  
**Contact Name** Dennis Harper  
**Contact Phone** 515-829-1877  
**Contact Email** [dennis.harper@iowa.gov](mailto:dennis.harper@iowa.gov)

**Date(s) of Event** June 26, 2024

**Description of Event** Severe weather including heavy rains, thunderstorms, flash flooding and riverine flooding

**Impacted Counties** Clayton and Scott Counties

**Authorized References** Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP)  
Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)

**Description of Request**

(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.

(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.

These estimates are based on projected outlays of local work completion timelines for this disaster event.

<b>ORIGINAL REQUEST</b>	
Date of Request:	August 12, 2024
Date of Executive Council Agenda:	August 19, 2024
Date of Executive Council Approval:	
Projected Costs:	
Iowa Code 29C.20A -- IIAGP	\$ 16,100.00
Iowa Code 29C.20B -- IDCA	\$ 35,000.00
<b>Total:</b>	<b>\$ 51,100.00</b>

<b>STATE CASH FLOW</b>	Projected FY #1	Projected FY #2	Projected FY #3	Projected FY #4	Projected FY #5
Fiscal Year:	2025	2026	2027	2028	2029
ORIGINAL REQUEST	\$ 51,100.00				
AMENDMENT #1					
AMENDMENT #2					
<b>TOTALS</b>	<b>\$ 51,100.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
					<b>\$ 51,100.00</b>

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

Dennis Harper, Recovery Division Administrator Date

**Executive Council of Iowa  
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds  
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

**Request time to be on the Executive Council Agenda for August 19, 2024**

**Agency Requesting Funds**      Dept 583 -- HSEMD  
**Contact Name**                      Dennis Harper  
**Contact Phone**                      515-829-1877  
**Contact Email**                      [dennis.harper@iowa.gov](mailto:dennis.harper@iowa.gov)

**Date(s) of Event**                      July 4, 2024

**Description of Event**                      Severe weather including damaging winds, heavy rains, thunderstorms and flash flooding

**Impacted Counties**                      Chickasaw and Wright Counties

**Authorized References**                      Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP)  
 Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)

**Description of Request**

(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.

(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.

These estimates are based on projected outlays of local work completion timelines for this disaster event.

<b>ORIGINAL REQUEST</b>	
Date of Request:	August 12, 2024
Date of Executive Council Agenda:	August 19, 2024
Date of Executive Council Approval:	
Projected Costs:	Total
Iowa Code 29C.20A -- IIAGP	\$ 364,550.00
Iowa Code 29C.20B -- IDCA	\$ 27,000.00
<b>Total:</b>	<b>\$ 391,550.00</b>

<b>STATE CASH FLOW</b>	Projected FY #1 2025	Projected FY #2 2026	Projected FY #3 2027	Projected FY #4 2028	Projected FY #5 2029
Fiscal Year:					
ORIGINAL REQUEST	\$ 391,550.00				
AMENDMENT #1					
AMENDMENT #2					
<b>TOTALS</b>	<b>\$ 391,550.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
					<b>\$ 391,550.00</b>

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

\_\_\_\_\_  
 Dennis Harper, Recovery Division Administrator

\_\_\_\_\_  
 Date

**Executive Council of Iowa  
Governor's Proclamation of a State of Disaster Emergency -- Request for Funds  
Iowa Individual Disaster Assistance Grant Program and Iowa Disaster Case Advocacy**

**Request time to be on the Executive Council Agenda for August 19, 2024**

<b>Agency Requesting Funds</b>	Dept 583 -- HSEMD
<b>Contact Name</b>	Dennis Harper
<b>Contact Phone</b>	515-829-1877
<b>Contact Email</b>	<a href="mailto:dennis.harper@iowa.gov">dennis.harper@iowa.gov</a>
<b>Date(s) of Event</b>	July 15, 2024
<b>Description of Event</b>	Severe weather including damaging winds, straight-line winds, tornados, heavy rains, thunderstorms and flash flooding
<b>Impacted Counties</b>	Des Moines, Dubuque, Mitchell, Polk and Scott Counties
<b>Authorized References</b>	Iowa Code 29C.20A, Iowa Individual Disaster Assistance Grant Program (IIAGP) Iowa Code 29C.20B, Iowa Disaster Case Advocacy (IDCA)
<b>Description of Request</b>	<p>(1) Pursuant to Iowa Code 29C.20A, these funds will be used to meet disaster-related expenses or serious needs of individuals or families adversely affected by the disaster which cannot be met by other means of financial assistance.</p> <p>(2) Pursuant to Iowa Code 29C.20B, funding will be distributed to Disaster Case Advocacy to help individuals or families with developing and carrying out a disaster recovery plan and accessing resources.</p> <p>These estimates are based on projected outlays of local work completion timelines for this disaster event.</p>

<b>ORIGINAL REQUEST</b>	
Date of Request:	August 12, 2024
Date of Executive Council Agenda:	August 19, 2024
Date of Executive Council Approval:	
Projected Costs:	Total
Iowa Code 29C.20A -- IIAGP	\$ 764,750.00
Iowa Code 29C.20B -- IDCA	\$ 62,000.00
<b>Total:</b>	<b>\$ 826,750.00</b>

<b>STATE CASH FLOW</b>	Projected FY #1	Projected FY #2	Projected FY #3	Projected FY #4	Projected FY #5
Fiscal Year:	2025	2026	2027	2028	2029
ORIGINAL REQUEST	\$ 826,750.00				
AMENDMENT #1					
AMENDMENT #2					
<b>TOTALS</b>	<b>\$ 826,750.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
					<b>\$ 826,750.00</b>

I respectfully request the Executive Council to approve these actions and to authorize HSEMD to administer the state funds without Executive Council prior approval of each expenditure. I look forward to our continued joint partnership in ensuring our citizens of our state are able to recover from disasters.

\_\_\_\_\_  
Dennis Harper, Recovery Division Administrator

\_\_\_\_\_  
Date

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

August 19, 2024

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General's Office  
Hoover Bldg.  
LOCAL

Dear Mr. Olson:

The Executive Council, in a meeting held this date, approved your requests for retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.  
Attorney: Ryan Clark  
505 5th Avenue  
Suite 729  
Des Moines, IA 50309  
Rate: \$160.00 Per Hour

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary



BRENNA BIRD  
ATTORNEY GENERAL

LEIF OLSON  
CHIEF DEPUTY ATTORNEY GENERAL



1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-954-9564  
Email: leif.olson@ag.iowa.gov  
www.iowaattorneygeneral.gov

IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

August 14, 2024

Kristi Onstot  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L

Re: Request for Special Counsel - Patterson Law Firm

Dear Kristi:

Our office requests appointment of outside counsel under Iowa Code section 13.3(1) in *Williams, Kathrine v. 6th Judicial District Department of Corrections and State of Iowa and Second Injury Fund of Iowa* case filed by a state employee. Because the resolution of this claim may turn on whether the State of Iowa or the Second Injury Fund must pay workers' compensation benefits, our office cannot represent both defendants.

Ryan Clark of the Patterson Law Firm, L.L.P., 505 5th Avenue, Suite 729, Des Moines, Iowa 50309-2390, has agreed to represent the Second Injury Fund at the rate of \$160.00 per hour. Our office will represent the State of Iowa.

Accordingly, we request Executive Council approval to retain Mr. Clark to represent the Second Injury Fund in this case.

Sincerely,

Leif Olson  
Chief Deputy Attorney General



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved Iowa Communications Network's request for an emergency allocation in the amount of \$5,000.00, subject to an audit of actual invoices. On May 17, 2024, excessive erosion caused damage to a cable along S Grear Avenue in Des Moines County. Request was to cover repair costs.

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Mark Johnson, Interim Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim # 3779  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Exposed Cable Due to Excessive Erosion at Culvert along S Gear Avenue  
in Des Moines County on May 17, 2024  
Iowa Communications Network (ICN)  
Claim Dated July 2, 2024  
AOS Claim ID: 3779

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Iowa Communications Network (ICN) is covered by Chapter 29C.20 of the Code of Iowa. The amount requested may include costs that will be covered by a monthly maintenance contract for technician services that are not additional expenses to ICN. The actual claim for reimbursement should only be for expenses that exceed the technician hours per the maintenance agreement.

Therefore, we recommend an Executive Council allocation for the requested amount of \$5,000.00, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Mark Johnson, Interim Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN  
Heather Hackbarth, Department of Management

July 2, 2024

Ms. Victoria Newton  
Executive Secretary  
Executive Council of Iowa  
State Capitol  
LOCAL

Re: Emergency Allocations of Funds

Dear Ms. Newton,

On or about May 17, 2024 the Iowa Communications Network (ICN) received physical damage to ICN Communications equipment in Des Moines, Iowa. An email was sent to the Office of the Auditor of State and the Executive Council. This letter represents a claim for \$5,000.00 in accordance with Chapter 29C.20 of the Code of Iowa for an emergency allocation of funds to repair damages sustained. Paid invoices will be included upon completion of repairs.

It was determined ICN equipment was exposed due to extensive erosion and subsequent exposure of the culvert along S Gear Avenue in Burlington, IA in Des Moines County. This will require relocation. Enclosed are the damage assessment and cost estimate to restore that damaged equipment to normal operating condition.

If you have any questions regarding this claim, please call my office at 515-725-4666 located in the Grimes State Office Building.

Sincerely,



Mark Johnson  
Interim Executive Director

Enclosures

cc: Office of Auditor of State (Tammy Hollingsworth)  
ICN Operations Division (Dave Augspurger)  
ICN Finance Division (Kammy McHone)

**June 26, 2024**

**Estimate for ICN Fiber Cable Damage: Outside Plant Log #29240507**

This estimate is for the relocation of an exposed ICN cable along S Gear Ave in Burlington, Iowa. The exposure is the result of continued and excessive erosion. The Executive Council was notified of the ICN's intent to submit this as a claim for reimbursement on May 17, 2024. Repair will require that fill be brought in to restore the area of soil erosion and riprap to prevent further issues.

*Estimated costs for this project are listed below:*

<b>Contracted Labor and Materials</b>	
<b>Construction Labor</b>	\$3000.00
<b>Construction Materials</b>	\$2000.00
<b>Splicing Labor</b>	\$0.00
<b>ICN Provided Materials</b>	\$0.00
<b>Miscellaneous</b>	\$0.00
<b>Engineering Design</b>	\$0.00
<b>TOTAL:</b>	<b>\$5,000.00</b>

Please feel free to contact me if you have any questions.

David Augspurger  
ICN Outside Plant Lead  
515-725-4604  
[david.augspurger@iowa.gov](mailto:david.augspurger@iowa.gov)

ESTIMATE

PROJECT	Moines Co - exposed cable along S Gear Ave - Burling	COUNTY	Des Moines
OSP LOG #	29240507	INC/PRB	INC0060812
LINK ID(S)	1608	FIBER CT	8

<b>Contracted Labor and Materials</b>			
Construction Labor		\$0.00	
Construction Materials		\$0.00	
Splicing Labor		\$0.00	
ICN Provided Materials		\$0.00	
Miscellaneous		\$5,000.00	
Engineering Design		\$0.00	
<b>TOTAL:</b>		<b>\$5,000.00</b>	

<b>VENDOR CONSTRUCTION</b>			
CATEGORY	ITEM	UNIT RATE	QTY
<b>VENDOR CONSTRUCTION SUBTOTAL:</b>			<b>\$0.00</b>

<b>SPLICING LABOR</b>			
CATEGORY	ITEM	UNIT	UNIT RATE
<b>SPLICING LABOR SUBTOTAL:</b>			<b>\$0.00</b>

<b>ICN PROVIDED MATERIALS</b>			
CATEGORY	ITEM	UNIT	QTY
<b>ICN PROVIDED MATERIALS SUBTOTAL:</b>			<b>\$0.00</b>

<b>VENDOR PROVIDED MATERIALS</b>			
CATEGORY	ITEM	UNIT	QTY
<b>VENDOR PROVIDED MATERIALS SUBTOTAL:</b>			<b>\$0.00</b>

<b>ENGINEERING DESIGN</b>			
CATEGORY	ITEM	UNIT	QTY
<b>ENGINEERING DESIGN SUBTOTAL:</b>			<b>\$0.00</b>

<b>MISCELLANEOUS</b>			
CATEGORY	ITEM	UNIT	QTY
Miscellaneous	Contractor - 300/hr and dirt fill loads	LS Estimate	1
<b>MISCELLANEOUS SUBTOTAL:</b>			<b>\$5,000.00</b>



McHone, Kammy <kammy.mchone@iowa.gov>

## Exposed ICN cable - Des Moines County - along S Gear Ave .25 miles south of Augusta Rd - Burlington (29240507)

2 messages

**Augspurger, Dave** <daugspurger@icn.state.ia.us>

Fri, May 17, 2024 at 1:12 PM

To: Victoria Harris <victoria.harris@iowa.gov>, Scott Pappan <scott.pappan@iowa.gov>, Kammy McHone <kammy.mchone@iowa.gov>, Ryan Mulhall <ryan.mulhall@iowa.gov>, Executive Council group email <ExecutiveCouncil@tos.iowa.gov>, "Dana [AOS] Davis" <Dana.Davis@aos.iowa.gov>, "Hollingsworth, Tammy [AOS]" <tammy.hollingsworth@aos.iowa.gov>

Cc: Christopher Harris <chris.harris@iowa.gov>

Good afternoon,

A field technician discovered exposed ICN cable at a culvert along S Gear Ave roughly .25 miles south of Augusta Rd in Burlington, IA. Exposure is the result of continued and excessive erosion of the culvert and will require relocation via directional bore under the flow line and placement of maintenance splices. The ICN would like to submit this as a claim for reimbursement for damages due to natural causes (erosion). Please let me know of any questions.

Respectfully,

**Dave Augspurger**

**Sr Telecom Specialist | OSP Lead**

Outside Plant

Iowa Communications Network

400 East 14th Street, Des Moines, IA 50319

515-725-4604 office

515-229-2013 cell

[david.augspurger@icn.state.ia.us](mailto:david.augspurger@icn.state.ia.us)

[icn.iowa.gov](http://icn.iowa.gov)



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Thank you,

**Chris Harris**  
**Telecommunications Engineer Senior**  
 Outside Plant  
 Iowa Communications Network  
 400 East 14th Street | Des Moines, IA 50319  
 515-725-8925 office  
 515-380-3689 mobile  
[chris.harris@icn.state.ia.us](mailto:chris.harris@icn.state.ia.us)  
[icn.iowa.gov](http://icn.iowa.gov)



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**exposed cable.jpg**  
 834K

**Tammy Hollingsworth** <Tammy.Hollingsworth@aos.iowa.gov> Thu, May 23, 2024 at 12:01 PM  
 To: "Augspurger, Dave" <daugspurger@icn.state.ia.us>, "Harris, Victoria [ICN]" <victoria.harris@iowa.gov>, "Pappan, Scott [ICN]" <scott.pappan@iowa.gov>, "McHone, Kammy [ICN]" <kammy.mchone@iowa.gov>, "Mulhall, Ryan [ICN]"



<ryan.mulhall@iowa.gov>, Executive Council group email <ExecutiveCouncil@tos.iowa.gov>, Dana Davis <Dana.Davis@aos.iowa.gov>  
Cc: "Harris, Chris [ICN]" <chris.harris@iowa.gov>, Zemira Rahmanovic <Zemira.Rahmanovic@aos.iowa.gov>

Notification of 29C.20 Damages Received – AOS Claim #3779

**From:** Augspurger, Dave <daugspurger@icn.state.ia.us>  
**Sent:** Friday, May 17, 2024 1:12 PM  
**To:** Harris, Victoria [ICN] <victoria.harris@iowa.gov>; Pappan, Scott [ICN] <scott.pappan@iowa.gov>; McHone, Kammy [ICN] <kammy.mchone@iowa.gov>; Mulhall, Ryan [ICN] <ryan.mulhall@iowa.gov>; Executive Council group email <ExecutiveCouncil@tos.iowa.gov>; Dana Davis <Dana.Davis@AOS.IOWA.GOV>; Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>  
**Cc:** Harris, Chris [ICN] <chris.harris@iowa.gov>  
**Subject:** Exposed ICN cable - Des Moines County - along S Gear Ave .25 miles south of Augusta Rd - Burlington (29240507)

**CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Good afternoon,

A field technician discovered exposed ICN cable at a culvert along S Gear Ave roughly .25 miles south of Augusta Rd in Burlington, IA. Exposure is the result of continued and excessive erosion of the culvert and will require relocation via directional bore under the flow line and placement of maintenance splices. The ICN would like to submit this as a claim for reimbursement for damages due to natural causes (erosion). Please let me know of any questions.

Respectfully,

**Dave Augspurger**  
**Sr Telecom Specialist | OSP Lead**  
Outside Plant  
Iowa Communications Network  
400 East 14th Street, Des Moines, IA 50319  
515-725-4604 office  
515-229-2013 cell  
david.augspurger@icn.state.ia.us  
icn.iowa.gov



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Thank you,

Chris Harris  
Telecommunications Engineer Senior

Outside Plant  
Iowa Communications Network  
400 East 14th Street | Des Moines, IA 50319  
515-725-8925 office  
515-380-3689 mobile  
chris.harris@icn.state.ia.us  
icn.iowa.gov



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[Auditor.Iowa.Gov](http://Auditor.Iowa.Gov)



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved Iowa Communications Network's request for an emergency allocation in the amount of \$25,067.84, subject to an audit of actual invoices. On July 8, 2024, excessive erosion caused damage at culvert along 170th Street East of Starling Avenue in Osceola County. Request was to cover repair costs.

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Mark Johnson, Interim Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim # 3868  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Exposed Cable Due to Excessive Erosion at Culvert along 170<sup>th</sup> Street  
East of Starling Avenue in Osceola County on July 8, 2024  
Iowa Communications Network (ICN)  
Claim Dated July 9, 2024  
AOS Claim ID: 3868

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Iowa Communications Network (ICN) is covered by Chapter 29C.20 of the Code of Iowa. The amount requested may include costs that will be covered by a monthly maintenance contract for technician services that are not additional expenses to ICN. The actual claim for reimbursement should only be for expenses that exceed the technician hours per the maintenance agreement.

Therefore, we recommend an Executive Council allocation for the requested amount of \$25,067.84, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Mark Johnson, Interim Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN  
Heather Hackbarth, Department of Management

KIM REYNOLDS, GOVERNOR  
ADAM GREGG, LT. GOVERNOR

MARK JOHNSON, INTERIM EXECUTIVE DIRECTOR  
IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

July 9, 2024

Ms. Victoria Newton  
Executive Secretary  
Executive Council of Iowa  
State Capitol  
LOCAL

Re: Emergency Allocations of Funds

Dear Ms. Newton,

On or about July 8, 2024 the Iowa Communications Network (ICN) received physical damage to ICN Communications equipment in Des Moines, Iowa. An email was sent to the Office of the Auditor of State and the Executive Council. This letter represents a claim for \$25,067.84 in accordance with Chapter 29C.20 of the Code of Iowa for an emergency allocation of funds to repair damages sustained. Paid invoices will be included upon completion of repairs.

It was determined ICN equipment was exposed due to continued and excessive erosion at a culvert along 170<sup>th</sup> Street just east of Starling Avenue in Osceola County, IA. This will require relocation. Enclosed are the damage assessment and cost estimate to restore that damaged equipment to normal operating condition.

If you have any questions regarding this claim, please call my office at 515-725-4666 located in the Grimes State Office Building.

Sincerely,



Mark Johnson  
Interim Executive Director

Enclosures

cc: Office of Auditor of State (Tammy Hollingsworth)  
ICN Operations Division (Dave Augspurger)  
ICN Finance Division (Kammy McHone)

KIM REYNOLDS, GOVERNOR  
ADAM GREGG, LT. GOVERNOR

MARK JOHNSON, INTERIM EXECUTIVE DIRECTOR  
IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

July 9th, 2024

**ESTIMATE for Exposed ICN cable: Outside Plant Log #72250107**

This is the estimate for the relocation of an exposed ICN cable along 170<sup>th</sup> St / Starling Ave in Osceola County. The exposed cable was the result of continued and excessive erosion at the base of a culvert. The Executive Council was notified of the ICN's intent to submit this as a claim for reimbursement on July 8, 2024. This repair will require boring 950 feet of new conduit, pulling of fiber, exposing 150 feet of 'live' existing cable for splice tails, & the introduction of two new maintenance splices on each end.

*ESTIMATE costs for this project are listed below:*

<b>Contracted Labor and Materials</b>	
Construction Labor	\$18,422.00
Construction Materials	\$3,366.48
Splicing Labor	\$2,930.00
ICN Provided Materials	\$349.36
Miscellaneous	\$0.00
Engineering Design	\$0.00
<b>TOTAL:</b>	<b>\$25,067.84</b>

Please feel free to contact me if you have any questions.

Chris Harris  
ICN Outside Plant Engineer Senior  
515-725-8925  
[Chris.Harris@iowa.gov](mailto:Chris.Harris@iowa.gov)

ESTIMATE

PROJECT	Osceola Co - cable relo along 170th ST/ Starling Ave	COUNTY	Osceola
OSP LOG #	72250107	INC/PRB	PTASK0010575
LINK ID(S)	450	FIBER CT	4

<b>Contracted Labor and Materials</b>	
Construction Labor	\$18,422.00
Construction Materials	\$3,366.48
Splicing Labor	\$2,930.00
<b>ICN Provided Materials</b>	
Miscellaneous	\$349.36
Engineering Design	\$0.00
<b>TOTAL:</b>	<b>\$25,067.84</b>

**VENDOR CONSTRUCTION**

CATEGORY	ITEM	UNIT	RATE	QTY	SUBTOTAL
Horizontal Boring	Rural 1 ea 1.25" conduit	LF	\$10.00	950	\$9,500.00
Handhole Placement	Rural Std 24x36x30	EA	\$600.00	2	\$1,200.00
Fiber Installation	Existing Duct Rural	LF	\$2.50	1,100	\$2,750.00
Expose/Lower Cable	Rural Expose Existing Live Cable	LF	\$25.00	150	\$3,750.00
Misc	Place Warning Marker-Rural	EA	\$35.00	2	\$70.00
Misc	Mobilization	LS	\$750.00	1	\$750.00
Misc	Mobilization mileage adder	MILES	\$3.00	134	\$402.00
Misc	Permitting/Easements	0	\$0.00	1	\$0.00
<b>VENDOR CONSTRUCTION SUBTOTAL:</b>					<b>\$18,422.00</b>

**SPLICING LABOR**

CATEGORY	ITEM	UNIT	UNIT RATE	QTY	SUBTOTAL
Splicing labor	Splicing Mobilization	LS	\$1,250.00	1	\$1,250.00
Splicing labor	Prep Splice Closure	EA	\$350.00	2	\$700.00
Splicing labor	Fusion Splicing	Splicing	\$60.00	8	\$480.00
Splicing labor	Off Hours Charge	LS	\$500.00	1	\$500.00
<b>SPLICING LABOR SUBTOTAL:</b>					<b>\$2,930.00</b>

**ICN PROVIDED MATERIALS**

CATEGORY	ITEM	UNIT	QTY	UNIT RATE	SUBTOTAL	PART #
Locate Facilities	TriView Warning Marker 78in	EA	2	\$16.71	\$33.42	TVFL7800
Splice Closure	*450A Splice Closure (w/lugs)	EA	2	\$143.38	\$286.76	FOSC450-A4-4-NT-0-A1V
Splice Tray	*A Tray 12-pos	EA	2	\$12.01	\$24.02	497817-000
Shield Bond Connector	*Shield Bond Connector	EA	4	\$1.29	\$5.16	4460-D
<b>ICN PROVIDED MATERIALS SUBTOTAL:</b>					<b>\$349.36</b>	

**VENDOR PROVIDED MATERIALS**

CATEGORY	ITEM	UNIT	QTY	UNIT RATE	SUBTOTAL
Duct	1.25" Orange HPDE Duct	LFT	950	\$0.68	\$646.00
Fiber Cable	48F Armored SM Cable	LFT	1200	\$0.75	\$900.00
Handholes	24x36x30 Tier 15 HH w/lid	EA	2	\$910.24	\$1,820.48
<b>VENDOR PROVIDED MATERIALS SUBTOTAL:</b>					<b>\$3,366.48</b>

**ENGINEERING DESIGN**

CATEGORY	ITEM	UNIT	QTY	UNIT RATE	SUBTOTAL
<b>ENGINEERING DESIGN SUBTOTAL:</b>					<b>\$0.00</b>

**MISCELLANEOUS**

CATEGORY	ITEM	UNIT	QTY	UNIT RATE	SUBTOTAL	NOTES
<b>MISCELLANEOUS SUBTOTAL:</b>					<b>\$0.00</b>	





McHone, Kammy <kammy.mchone@iowa.gov>

### Exposed ICN cable at culvert - Osceola County - along 170th St just east of Starling Ave - Ocheyedon (72250107)

1 message

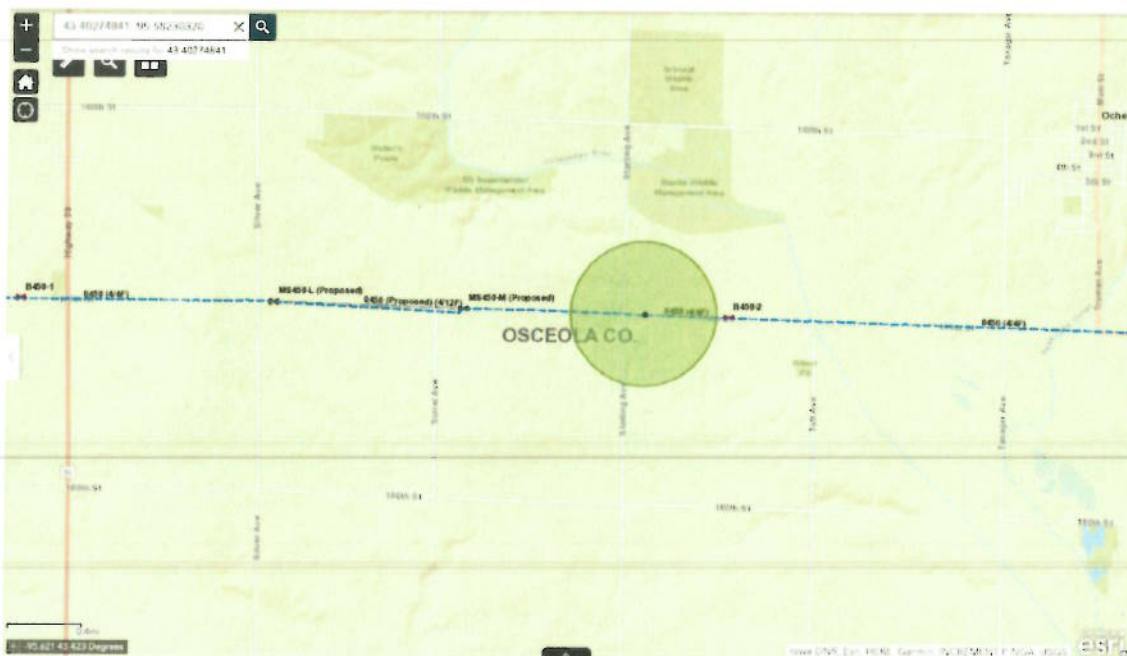
**Augspurger, Dave** <daugspurger@icn.state.ia.us>

Mon, Jul 8, 2024 at 12:10 PM

To: Victoria Harris <victoria.harris@iowa.gov>, Scott Pappan <scott.pappan@iowa.gov>, Kammy McHone <kammy.mchone@iowa.gov>, Ryan Mulhall <ryan.mulhall@iowa.gov>, Executive Council group email <ExecutiveCouncil@tos.iowa.gov>, "Dana [AOS] Davis" <Dana.Davis@aos.iowa.gov>, "Hollingsworth, Tammy [AOS]" <tammy.hollingsworth@aos.iowa.gov>, "Harris, Chris [ICN]" <chris.harris@iowa.gov>

Good morning,

A field technician discovered exposed ICN cable at a culvert along 170th St just east of Starling Ave in Osceola County - Ocheyedon. Exposure is the result of continued and excessive erosion and will require relocation via directional bore under the flow line and placement of maintenance splices. The ICN would like to submit this as a claim for reimbursement for damages due to natural causes (erosion). Please let me know of any questions.



Respectfully,

**Dave Augspurger**

**Sr Telecom Specialist | OSP Lead**

Outside Plant

Iowa Communications Network

400 East 14th Street, Des Moines, IA 50319

515-725-4604 office

515-229-2013 cell

[david.augspurger@icn.state.ia.us](mailto:david.augspurger@icn.state.ia.us)

[icn.iowa.gov](http://icn.iowa.gov)



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**Photo+1.jpg**  
840K



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for a supplemental emergency allocation in the amount of \$1,074.62. This brings the total allocation to \$16,041.73. On May 7, 2023, a hail storm caused damages to various buildings at Cedar Rock State Park. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry L. Arntzen, Bureau Chief, State Parks, Forests and Preserves Bureau, Department of  
Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3588  
TOS Job # 2514



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Storm Damages to Various Buildings at Cedar Rock State Park  
on May 7, 2023  
Department of Natural Resources  
Claim Dated October 17, 2023  
AOS Claim ID: 3588

The Department's request included a supplemental allocation request of \$1,074.62 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,074.62, which increases the allocation to \$16,041.73. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$ <u>16,041.73</u>
Executive Council allocation (Revised)		\$ 16,041.73
Less:		
Previous payments	\$ 0.00	
This payment	<u>16,041.73</u>	
Total		\$ <u>16,041.73</u>
Remaining Executive Council allocation		\$ <u>0.00</u>

We recommend that reimbursement be made in the amount of \$16,041.73. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Sherry L. Arntzen, Bureau Chief, State Parks, Forests, and Preserves Bureau,  
Department of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources



GOVERNOR KIM REYNOLDS  
 LT. GOVERNOR ADAM GREGG

DIRECTOR KAYLA LYON

June 24, 2024

To: Tammy Hollingsworth, Auditor of State  
 Victoria Newton, Treasurer of State  
 Executive Council

From: Kara Bryant, Federal Aid Coordinator  
 Department of Natural Resources

Re: Reimbursement Request – 29C.20 Claim

AOS Claim #	3588
Location	Cedar Rock State Park
Event Date	5/7/2023
Event Summary	Hail damage
Amount Requested	\$16,041.73
Request Details	1 <sup>st</sup> and final; additional request to cover costs above estimate
DNR Accounting String	0147-542-R500-UB-0301

Copies of accounting documents paid by the DNR included in this request are attached. Actual costs were higher than estimated therefore we are requesting an additional \$1,074.62.

If you have questions or need additional information, please do not hesitate to contact me.

Thank you,

Kara Bryant, Federal Aid Coordinator  
 Department of Natural Resources  
[kara.bryant@dnr.iowa.gov](mailto:kara.bryant@dnr.iowa.gov)  
 515-587-7409

Vendor Customer Name	Vendor Customer	Doc CD	Doc ID	Object Name	Account Code	Cycle Date	Check Number	Amount
Joe Weber Construction LLC	00003219111	GAX	11062024165	Other Bldg Supplies & Material	2024-0147-542-R500-UB-302-2229-	06/21/24	73115402	1,759.70
Joe Weber Construction LLC	00003219111	GAX	11062024165	Machine & Operator Cost	2024-0147-542-R500-UB-406-2486-	06/21/24	73115402	1,500.00
Strictly Roofing Inc	00003098348	GAX	E1112142325	Other Capital Outlay	2024-0147-542-R500-UB-901-9500-	12/15/23	72835417	12,782.03
							total	16,041.73

# Joe Weber Construction

306 14th Ave SE  
 Independence, Iowa 50644  
 (319) 939-2727

vc  
 00003219111



# Invoice

<b>Invoice for</b>	<b>Payable to</b>	<b>Invoice #</b>
<b>Cedar Rock State Park</b>	Joe Weber Construction	50180
Kathryn Hund		
(319) 327-3730	<b>Project</b>	<b>Due date</b>
kathryn.hund@dnr.iowa.gov	Boat House	6/27/2024

Description	Qty	Unit price	Total price
Boat house screen porch roof repair			
Materials			\$975.95
Upgraded screen/materials			\$783.75
Labor			\$1,500.00
Notes:		Subtotal	<b>\$3,259.70</b>
Thank you!		Adjustments	
			<b>\$3,259.70</b>

2229 \$1759.70                      6.19.2024 ksb  
 CC: 0147-542-R500-UB    2486 \$1500.00  
 Cedar Rock river pavilion repairs following hail damage claim in 2023

**Kathryn B Hund**  
 Digitally signed by Kathryn B Hund  
 Date: 2024.06.14 15:51:38 -05'00'

**Detra Dettmann**  
 Digitally signed by Detra Dettmann  
 Date: 2024.06.14 16:41:16 -05'00'

claim ID 3588

**STRICTLY ROOFING**

1102 5TH AVE NE  
INDEPENDENCE, IA 50644  
(319) 334-7108

VC 00003098348

**Invoice**

Number: 8675403

Date: December 11, 2023

**Bill To:**

CEDAR ROCK STATE PARK  
2611 QUASQUETON DIAG BLVD  
INDEPENDENCE IA 50644

**Ship To:**

RE-ROOF  
VISITOR CENTER

LAYERS	EPDM	SHINGLE COLOR	TEAR OFF / LAYOVER	TOTAL
1	N/A	BARKWOOD	TEAR OFF	32SQ

Description	Quantity	Price Each	Tax	Amount
TIMBERLINE HDZ ARCHITECURAL SHINGLES	30.00	115.00		3,450.00
GAF RIDGE CAP	2.00	225.00		450.00
PRO-START ROOF STARTER	2.00	45.00		90.00
FELT BUSTER	3.00	125.00		375.00
WEATHER GUARD (1.5 SQ ROLL 50')	9.00	72.00		648.00
RIDGE RUNNER 20' ROLL ( GUNNABLE)	2.00	77.00		154.00
OSI (ROOFING AND FLASHING CEMENT)	5.00	3.40		17.00
DUOFAST STAPLES 5/16 (5000)	5.00	9.00		45.00
1 1/4 COIL NAILS	2.00	58.00		116.00
D-EDGE ( O.D.E.)	20.00	11.00		220.00
DUMP FEE	30.00	12.00		360.00
LABOR TO TEAR OFF AND REROOF VISITIR CENTER	1.00	5,692.11		5,692.11
LABOR TO REPLACE BAD SHEETING	1.00	557.78		557.78
1/2" OSB	26.00	18.14		471.64
2 3/8 SHEETING NAILS	1.00	68.00		68.00

**PAYMENT DUE UPON COMPLETION.** A finance charge of 1.5% per month will be applied to overdue accounts ( net 5 days ) Make payment payable to Strictly Roofing and mail to 1102 5th ave Ne Independence Ia 50644



**STRICTLY ROOFING**

1102 5TH AVE NE  
 INDEPENDENCE, IA 50644  
 (319) 334-7108

**Invoice**

Number: **8675403**

Date: **December 11, 2023**

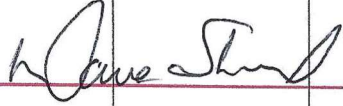
**Bill To:**

CEDAR ROCK STATE PARK  
 2611 QUASQUETON DIAG BLVD  
 INDEPENDENCE IA 50644

**Ship To:**

RE-ROOF  
 VISITOR CENTER

LAYERS	EPDM	SHINGLE COLOR	TEAR OFF / LAYOVER	TOTAL
1	N/A	BARKWOOD	TEAR OFF	32SQ

Description	Quantity	Price Each	Tax	Amount
DISPOSAL OF OLD SHEETING	1.00	67.50		67.50
JOB COMPLETED ON <u>11-15-23</u> STRICTLY ROOFING INC BY <u></u>				

**Sub-Total** \$12,782.03

State Tax 7.00% on 0.00 0.00

**Total** \$12,782.03

PAYMENT DUE UPON COMPLETION. A finance charge of 1.5% per month will be applied to overdue accounts (net 5 days) Make payment payable to Strictly Roofing and mail to 1102 5th ave Ne Independence Ia 50644

12.14.2023 ksb

CC: 0147-542-R500-UB 9500  
 Roofing of Cedar Rock Visitor Center after hail damage 2023

Sherry L.  
 Arntzen

Digitally signed by Sherry L. Arntzen  
 Date: 2023.12.12 16:13:51 -06'00'

Kathryn B  
 Hund

Digitally signed by  
 Kathryn B Hund  
 Date: 2023.12.11 13:47:18  
 -06'00'

Detra  
 Dettmann

Digitally signed by  
 Detra Dettmann  
 Date: 2023.12.11  
 15:19:01 -06'00'



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for an emergency allocation in the amount of \$37,098.35, subject to an audit of actual invoices. On January 7-14, 2024, winter storm damages occurred at Wildcat Den State Park in Muscatine County. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry L. Arntzen, Bureau Chief, State Parks, Forests and Preserves Bureau, Department of  
Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3726  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Winter Storm Damages at Wildcat Den State Park in Muscatine County,  
including Trail, Trees and Loader, on January 7-14, 2024  
Department of Natural Resources  
Claim Dated June 17, 2024  
AOS Claim ID: 3726

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Natural Resources is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$37,098.35, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Sherry Arntzen, Parks, Forests and Preserves Bureau, Department of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources  
Heather Hackbarth, Department of Management



June 17, 2024

Victoria Newton  
Executive Council  
State Capitol  
LOCAL

Tammy Hollingsworth  
Auditor's Office  
Lucas Building  
LOCAL

RE: Winter Storm Damage at Wildcat Den State Park

Dear Victoria and Tammy:

From January 7 through 14, 2024, a winter storm impacted Wildcat Den State Park in Muscatine County. Elizabeth Thacker sent an initial e-mail notification of the damages on March 29, 2024. The trail, trees, and loader were damaged. A cost estimate and invoices totaling \$37,098.35 are attached.

The supporting documents include:

- E-mail notification to the Executive Council and the Auditor's Office
- Estimated cost of repair due to the storm damage
- Invoice for the tree removal
- Invoice for damage to loader
- Six photos showing the storm and loader damage

This information is being submitted to the Executive Council as a request for allocation of \$37,098.35 for AOS ID #3726.

I thank you and the Executive Council members for your time and consideration in reviewing this material. Please inform me if it would be advantageous to participate in the Executive Council meeting in order to answer any questions.

Sincerely,

**Sherry L.  
Arntzen**

Digitally signed by Sherry L.  
Arntzen  
Date: 2024.06.18 13:01:08 -05'00'

Sherry L. Arntzen, Bureau Chief  
Parks, Forests and Preserves Bureau

cc: Kara Bryant, DNR Budget and Finance

Attachments: 10



Thacker, Elizabeth <elizabeth.thacker@dnr.iowa.gov>

## Notification of Damages - Wildcat Den Trail and Tree Damage

3 messages

Thacker, Elizabeth <elizabeth.thacker@dnr.iowa.gov>

Fri, Mar 29, 2024 at 3:56 PM

To: "Tammy A. Hollingsworth" <tammy.hollingsworth@aos.iowa.gov>, "ExecutiveCouncil [TOS]" <ExecutiveCouncil@tos.iowa.gov>

Cc: Kim Bohlen <kim.bohlen@dnr.iowa.gov>, Seth Moore <seth.moore@dnr.iowa.gov>, "Arntzen, Sherry" <sherry.arntzen@dnr.iowa.gov>, "Bryant, Kara" <kara.bryant@dnr.iowa.gov>, "Moore, Ron" <ron.moore@dnr.iowa.gov>

Hi Tammy and Executive Council,

During the winter storm from January 7 - 14 2024, the trees fell at Wildcat Den. After a tree contractor finished removing the downed trees on March 28, 2024, staff found the trail was damaged. The Cave Trail is closed for the foreseeable future due to the damage. I have included the photos of the trail.

Once we have more information and are able to evaluate the damage, an allocation request will be submitted.

Thanks and if you have any questions or concerns, please don't hesitate to ask.

**Elizabeth Thacker**

**Guest Service and Reservation System Assistant**

State Parks, Forests, and Preserves Bureau

Iowa Department of Natural Resources

502 E 9th St, Des Moines, IA 50319-0034

515-444-9164

[elizabeth.thacker@dnr.iowa.gov](mailto:elizabeth.thacker@dnr.iowa.gov)

[www.iowadnr.gov](http://www.iowadnr.gov)



### 4 attachments



**Wildcat Den Cave Trail 1.jpg**

972K



**Wildcat Den Cave Trail 4.jpg**

973K



**Wildcat Den Cave Trail 2.jpg**  
1673K



**Wildcat Den Cave Trail 3.jpg**  
1638K

---

**Tammy Hollingsworth** <Tammy.Hollingsworth@aos.iowa.gov> Fri, Apr 5, 2024 at 9:21 AM  
To: "Thacker, Elizabeth" <elizabeth.thacker@dnr.iowa.gov>, "ExecutiveCouncil [TOS]" <ExecutiveCouncil@tos.iowa.gov>  
Cc: "Bohlen, Kim" <kim.bohlen@dnr.iowa.gov>, "Moore, Seth [DNR]" <seth.moore@dnr.iowa.gov>, "Arntzen, Sherry [DNR]" <sherry.arntzen@dnr.iowa.gov>, "Bryant, Kara [DNR]" <kara.bryant@dnr.iowa.gov>, "Moore, Ron [DNR]" <ron.moore@dnr.iowa.gov>, Zemira Rahmanovic <Zemira.Rahmanovic@aos.iowa.gov>

Notification of 29C.20 Damages Received – AOS Claim #3726

---

**From:** Thacker, Elizabeth <elizabeth.thacker@dnr.iowa.gov>  
**Sent:** Friday, March 29, 2024 3:56 PM  
**To:** Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; ExecutiveCouncil [TOS] <ExecutiveCouncil@tos.iowa.gov>  
**Cc:** Bohlen, Kim <kim.bohlen@dnr.iowa.gov>; Moore, Seth [DNR] <seth.moore@dnr.iowa.gov>; Arntzen, Sherry [DNR] <sherry.arntzen@dnr.iowa.gov>; Bryant, Kara [DNR] <kara.bryant@dnr.iowa.gov>; Moore, Ron [DNR] <ron.moore@dnr.iowa.gov>  
**Subject:** Notification of Damages - Wildcat Den Trail and Tree Damage

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

[Quoted text hidden]

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This email message and its attachments may contain confidential information that is exempt from disclosure under Iowa Code chapters 22, 139A, and other applicable law. Confidential information is for the sole use of the intended recipient. If you believe that you have received this transmission in error, please reply to the sender, and then delete all copies of this message and any attachments. If you are not the intended recipient, you are hereby notified that any review, use, retention, dissemination, distribution, or copying of this message may be prohibited by law.

**Bryant, Kara** <kara.bryant@dnr.iowa.gov>

Thu, Apr 18, 2024 at 2:38 PM

To: Elizabeth Thacker <elizabeth.thacker@dnr.iowa.gov>, "Moore, Ron" <ron.moore@dnr.iowa.gov>

Good afternoon,

Cost center 0147-542-R500-XC has been created for expenses associated with this EC allocation, please share as appropriate. Let me know if you have questions.

Thank you!

**Kara Bryant**

**Federal Aid Coordinator**

Budget & Finance Bureau

Department of Natural Resources

502 E 9th St., Des Moines, IA 50319-0034

515-587-7409 mobile

[kara.bryant@dnr.iowa.gov](mailto:kara.bryant@dnr.iowa.gov)

[www.iowadnr.gov](http://www.iowadnr.gov)



[Quoted text hidden]

**ESTIMATE OF PROBABLE COSTS**

Project #  
 Wildcat Den State Park  
 Trail Repair  
 4/16/2024  
 Mark Moeller

Item No.	Description	Full Project			Funding Source		Funding Source		Funding Source			
		Quantity	Unit	Unit Cost	Cost	Quantity	Cost	Quantity	Cost	Quantity	Cost	
1	Mobilization	1	LS	\$2,500.00	\$2,500.00				\$0.00		\$0.00	
2	Treated Wood Nailers and Hardware	1	LS	\$2,000.00	\$2,000.00				\$0.00		\$0.00	
3	Treated Wood Decking, Staining, Stairs, and Hardware	1	LS	\$8,000.00	\$8,000.00				\$0.00		\$0.00	
4	Treated Railings, Posts, Staining, and Hardware	1	LS	\$4,000.00	\$4,000.00				\$0.00		\$0.00	
5	Footings	1	LS	\$14,000.00	\$14,000.00				\$0.00		\$0.00	
6		0		\$0.00	\$0.00				\$0.00		\$0.00	
7		0		\$0.00	\$0.00				\$0.00		\$0.00	
8		0		\$0.00	\$0.00				\$0.00		\$0.00	
9		0		\$0.00	\$0.00				\$0.00		\$0.00	
10		0		\$0.00	\$0.00				\$0.00		\$0.00	
<b>Total</b>						<b>\$30,500.00</b>	Subtotal	\$0.00	Subtotal	\$0.00	Subtotal	\$0.00
<b>Engineer's Estimate</b>						<b>\$31,000.00</b>						

DNR Form 542-0700





Invoice #134449

Date: 03/28/2024

Sales Person: Bill Andresen

[bandresen@arbormasters.com](mailto:bandresen@arbormasters.com)

**Invoice For**

**Iowa Dept. of Natural Resources**

Wildcat Den  
1884 Wildcat Den Rd.  
Muscatine, IA 52761

**Location**

**1884 Wildcat Den Rd**  
Muscatine, IA 52761

2024 fema project ASAP!

**Terms**

Due Day of Service

**ITEM DESCRIPTION**

**AMOUNT**

**2) TC Misc Labor**

**\$ 4,950.00**

Location and species of tree(s) to be removed:

Work with DNR to clear storm damage off the paths remove as much debris as possible.  
Highest priority three very large, hazardous, uprooted red oak trees on walking trails. Skilled climber needed.

Specification: Entire trees shall be taken down as close to grade as possible; All generated debris shall be removed from trails.  
All work shall be completed in compliance with ANSI Z133 Arboricultural Safety Standards.

Job is per man hour at a rate of \$100 per man, DNR officer Ben Marcus should be on site to prioritize removals  
Work should be preformed Asap

DO NOT EXCEED \$5000!

*A service charge of 1.5% per month will be assessed on all amounts not paid within 30 days. Sales tax rates are determined at time of service. Taxes subject to change.*

*Please remit payment to:  
Arbor Masters  
PO BOX 875149  
Kansas City, MO 64187-5149*

**SUBTOTAL \$ 4,950.00**

**SALES TAX \$ 0.00**

**INVOICE TOTAL \$ 4,950.00**

**DUE DATE 03/29/2024**

**Assigned To**

Dave Miller

Nick Robertson

**Arbor Advisor**

Bill Andresen

# SINCLAIR

TRACTOR

3309 Lucas St.  
Muscatine, IA 52761  
Phone: (563) 264-3276

Sigourney, IA (641) 622-3838	Fairfield, IA (641) 472-3868
Durant, IA (563) 785-4457	Ottumwa, IA (641) 682-4683
Mediapolis, IA (319) 985-2173	Bloomfield, IA (641) 664-3500
Winfield, IA (319) 257-6236	Centerville, IA (641) 437-4100
Houghton, IA (319) 469-2451	Kalona, IA (319) 656-2291
Washington, IA (319) 653-6501	West Liberty, IA (319) 627-4323



JOHN DEERE

## PARTS INVOICE

Invoice To Account No.: 15826

Deliver To Account No.: 15826

WildCat Den State Park  
1884 Wild Cat Den Rd.  
MUSCATINE IA 52761  
US

WildCat Den State Park  
1884 Wild Cat Den Rd.  
MUSCATINE IA 52761  
US

Invoice No: 2876417  
Date: 5/21/2024  
Page: 1 of 1  
Payment Type: Credit Card

Bus Ph: (563)260.1585 Prv Ph:

Bus Ph: (563)260.1585 Prv Ph:

Supplied Quantity	Back Order Quantity	Part Number	Part Description	Bin Loc	List Price	Net Price	Extended Price	Tax Ind
1.00	0.00	AW36237	Loader Attachment		1,148.35	1,148.35	\$1,148.35	N

Customer PO No: Loader bucket  
Tax Exempt No: 04/19  
Salesperson: Corey Stych

Parts: \$1,148.35  
Misc: \$0.00  
Sales Tax: \$0.00  
Deposit: \$0.00  
**Total: \$1,148.35**

Credit Card Information Merchant ID:

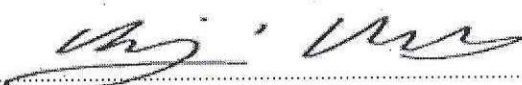
Terminal ID: 27 Client ID:

Appl Label	Masked PAN	Card Entry	RESULT	Auth	AID	TVR	TSI	ARC	IAD	TC	CVM	Total
VISA CREDIT	*****1676	CONTACTLE APPROVAL	064704		A0000000031010		00	06011203A00000		C4A789FDDCCCF3FD9		\$1148.35

View and pay invoices online from our customer portal at [www.sinclairtractor.com](http://www.sinclairtractor.com).

**TERMS AND CONDITIONS**

All accounts due upon receipt.  
Finance charge of 2% per month (24% ANNUAL PERCENTAGE RATE) added from of month following purchase, on past due accounts.  
A minimum of 15% charge of all stocked goods returned after 10 days. Non stocked goods will be returned at the dealers discretion.  
Returned goods must be accompanied by this invoice.

Received by:  Date: .....

















MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for an emergency allocation in the amount of \$30,000.00, subject to an audit of actual invoices. On May 28, 2024, flooding caused damages to the Dunbar Slough Wildlife Management Area. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Sherry L. Arntzen, Bureau Chief, State Parks, Forests and Preserves Bureau, Department of  
Natural Resources  
Monica Thelen, Wildlife Bureau, Department of Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3804  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Flood Damages to Dunbar Slough Wildlife Management Area in  
Greene County on May 28, 2024  
Department of Natural Resources  
Claim Dated July 12, 2024  
AOS Claim ID: 3804

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Natural Resources is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$30,000.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources  
Monica Thelen, Wildlife Bureau, Department of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources  
Heather Hackbarth, Department of Management



July 12, 2024

Victoria Newton  
Executive Council  
State Capitol

Tammy Hollingsworth  
Auditor's Office  
Lucas Building

Subject: CLAIM ID #3804; Flooding Damage at Dunbar Slough Wildlife Management Area, Greene County

Victoria and Tammy:

On May 28, 2024 you were sent notification of flooding at Dunbar Slough Wildlife Management Area (WMA) in Greene county. The flooding caused damage to a water control structure as well as scoring of a wetland dike.

Greene county is not included in the FEMA Declaration for this incident, so no Public Assistance will be available to make these repairs. Our Engineers have put together repair estimates for the water control structure and dike scoring, with a total project cost of \$30,000.00 to include replacing the damaged water control structure (sheet piling and stop log bay) and repairing the scouring of the dike. Please find those estimates enclosed.

This information is being submitted to Executive Council as a request for a total allocation of \$30,000.00

I thank you and the Executive Council members for your time and consideration of this request. Please let me know if you need any additional information.

Sincerely,

*Monica Thelen*

Monica Thelen, Executive Officer II  
Wildlife Bureau

**ESTIMATE OF PROBABLE COSTS**

Project Number:

Project Location: Dunbar Slough

Project Description: Dike Repair

Date: 7/8/2024

Author: D. Labate

		Project Costs			
Item No.	Description	Quantity	Unit	Unit Cost	Cost
1	Mobilization	1	LS	\$500.00	\$500.00
2	Repair Dike with Fill	1	LS	\$4,000.00	\$4,000.00
3	Site Restoration	1	LS	\$500.00	\$500.00
DNR Form 542-0700		<b>Total</b>			<b>\$5,000.00</b>
		<b>Engineer's Estimate</b>			<b>\$5,000.00</b>

**ESTIMATE OF PROBABLE COSTS**

Project Number:

Project Location: Dunbar Slough

Project Description: Control Structure Repair

Date: 7/8/2024

Author: D. Labate

		Project Costs			
Item No.	Description	Quantity	Unit	Unit Cost	Cost
1	Mobilization	1	LS	\$2,000.00	\$2,000.00
2	Demolition of Existing Structure	1	LS	\$2,000.00	\$2,000.00
2	Sheet Piling and Stop Log Bay	1	LS	\$20,000.00	\$20,000.00
3	Site Restoration	1	LS	\$1,000.00	\$1,000.00
DNR Form 542-0700		<b>Total</b>			<b>\$25,000.00</b>
		<b>Engineer's Estimate</b>			<b>\$25,000.00</b>



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for an emergency allocation in the amount of \$9,690.00, subject to an audit of actual invoices. On May 29, 2024, a flood caused damages at Hayesville Bend Wildlife Management Area in Keokuk County. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

- cc: Kayla Lyon, Director, Department of Natural Resources
- Sherry L. Arntzen, Bureau Chief, State Parks, Forests and Preserves Bureau, Department of Natural Resources
- Monica Thelen, Wildlife Bureau, Department of Natural Resources
- Kara Bryant, Federal Aid Coordinator, Department of Natural Resources
- Matt Bender, Department of Management
- Heather Hackbarth, Department of Management



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Flood Damages at Hayesville Bend Wildlife Management Area in  
Keokuk County on May 29, 2024  
Department of Natural Resources  
Claim Dated July 12, 2024  
AOS Claim ID: 3805

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Natural Resources is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$9,690.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources  
Monica Thelen, Wildlife Bureau, Department of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources  
Heather Hackbarth, Department of Management



July 12, 2024

Victoria Newton  
Executive Council  
State Capitol

Tammy Hollingsworth  
Auditor's Office  
Lucas Building

Subject: CLAIM ID #3805; Flooding Damage at Hayesville Bend Wildlife Management Area, Keokuk County

Victoria and Tammy:

On May 29, 2024 you were sent notification of major flooding on the Skunk River that was impacting multiple Wildlife Management Areas along the river, including the Hayesville Bend Wildlife Management Area (WMA) in Keokuk county. The flooding caused scouring damage to both emergency spillways at Hayesville Bend, but luckily no other areas were damaged.

Keokuk county is not included in the FEMA Declaration for this incident, so no Public Assistance will be available to make these repairs. Our Engineers have put together repair estimates for the spillway damage, with a total project cost of \$9,690.00 to include replacing scoured rock. Please find that estimate enclosed.

This information is being submitted to Executive Council as a request for a total allocation of \$9,690.00

I thank you and the Executive Council members for your time and consideration of this request. Please let me know if you need any additional information.

Sincerely,

*Monica Thelen*

Monica Thelen, Executive Officer II  
Wildlife Bureau

**ESTIMATE OF PROBABLE COSTS**

Project #  
 Project Location Hayesville Bend  
 Project Description 2024 Flood Damage Repairs  
 Date 7/1/2024  
 Author Jason Kruse

		Full Project			
Item No.	Description	Quantity	Unit	Unit Cost	Cost
1	1-1/4" Roadstone - South Spillway	42	Tons	\$45.00	\$1,890.00
2	1-1/4" Roadstone - North Spillway	140	Tons	\$45.00	\$6,300.00
3	Mobilization	1	LS	\$1,500.00	\$1,500.00
4		0		\$0.00	\$0.00
5		0		\$0.00	\$0.00
6		0		\$0.00	\$0.00
7		0		\$0.00	\$0.00
8		0		\$0.00	\$0.00
9		0		\$0.00	\$0.00
10		0		\$0.00	\$0.00
				<b>Total</b>	<b>\$9,690.00</b>

DNR Form 542-0700





MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved the Department of Natural Resources' request for an emergency allocation in the amount of \$2,525.00, subject to an audit of actual invoices. On May 29, 2024, the CD3 boat cleaning station malfunctioned and a part was stolen at McIntosh Woods State Park in Cerro Gordo County. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Kayla Lyon, Director, Department of Natural Resources  
Ron Moore, Acting Bureau Chief, State Parks, Forests and Preserves Bureau, Department of  
Natural Resources  
Kara Bryant, Federal Aid Coordinator, Department of Natural Resources  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3797  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Theft at McIntosh Woods State Park on May 29, 2024  
Department of Natural Resources  
Claim Dated June 10, 2024  
AOS Claim ID: 3797

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Natural Resources is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,525.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Kayla Lyon, Director, Department of Natural Resources  
Ron Moore, Acting Bureau Chief, Parks, Forests and Preserves Bureau, Department  
of Natural Resources  
Kara Bryant, Budget and Finance, Department of Natural Resources  
Heather Hackbarth, Department of Management



GOVERNOR KIM REYNOLDS  
LT. GOVERNOR ADAM GREGG

DIRECTOR KAYLA LYON

June 10, 2024

Victoria Newton  
Executive Council  
State Capitol  
LOCAL

Tammy Hollingsworth  
Auditor's Office  
Lucas Building  
LOCAL

RE: Theft at McIntosh Woods State Park

Dear Victoria and Tammy:

On Wednesday, May 29, 2024, staff found the CD3 boat cleaning station malfunctioning and a part was stolen at McIntosh Woods State Park in Cerro Gordo County. Elizabeth Thacker sent an initial e-mail notification of the damages on May 29, 2024. The air compressor, air compressor motor, both batteries and copper grounding rod were damaged. A cost estimate of \$2,525.00 is attached.

The supporting documents include:

- E-mail notification to the Executive Council and the Auditor's Office
- Estimated cost of repair due to the theft
- Vandalism Report
- Police Report
- Six photos showing the damage

This information is being submitted to the Executive Council as a request for allocation of \$2,525.00 for AOS ID #3797.

I thank you and the Executive Council members for your time and consideration in reviewing this material. Please inform me if it would be advantageous to participate in the Executive Council meeting in order to answer any questions.

Sincerely,

Ron Moore, Acting Bureau Chief  
Parks, Forests and Preserves Bureau

cc: Kara Bryant, DNR Budget and Finance  
Attachments: 10



Thacker, Elizabeth <elizabeth.thacker@dnr.iowa.gov>

## Notification of Damages - McIntosh Woods Theft

12 messages

**Thacker, Elizabeth** <elizabeth.thacker@dnr.iowa.gov>

Thu, May 30, 2024 at 11:52 AM

To: "Tammy A. Hollingsworth" <tammy.hollingsworth@aos.iowa.gov>, "ExecutiveCouncil [TOS]" <ExecutiveCouncil@tos.iowa.gov>

Cc: Kim Bohlen <kim.bohlen@dnr.iowa.gov>, Seth Moore <seth.moore@dnr.iowa.gov>, "Arntzen, Sherry" <sherry.arntzen@dnr.iowa.gov>, "Bryant, Kara" <kara.bryant@dnr.iowa.gov>, Detra Dettmann <detra.dettmann@dnr.iowa.gov>

Hi Tammy and Executive Council,

On Wednesday, May 29, 2024, staff found the CD3 boat cleaning station malfunctioning at McIntosh Woods State Park. Upon further investigation, the copper grounding rod had been stolen. Damages include the air compressor, the air compressor motor, both batteries and the copper grounding rod. I have included a vandalism report, a police report, and six photos.

Once we have more information and are able to evaluate the damage, an allocation request will be submitted.

Thanks and if you have any questions or concerns, please don't hesitate to ask.

**Elizabeth Thacker**

**Guest Service and Reservation System Assistant**

State Parks, Forests, and Preserves Bureau

Iowa Department of Natural Resources

6200 Park Ave, Ste 200

Des Moines, IA 50321

515-444-9164

[elizabeth.thacker@dnr.iowa.gov](mailto:elizabeth.thacker@dnr.iowa.gov)

[www.iowadnr.gov](http://www.iowadnr.gov)



### 8 attachments



**Compressor melt.jpg**

761K



**Hot motor.jpg**  
662K



**Arrow where copper ground rod.jpg**  
1165K



**Where copper rod was.jpg**  
1716K



**oil residue in filter and on blow off valve.JPG**  
2408K



**PSi gauge broken.JPG**  
2116K

 **Vandalism thief police info report .pdf**  
448K

 **CD3 thief vandalism 5-29-24.pdf**  
100K

**ESTIMATE**

**CD3, General Benefit Corporation**  
 1865 Ashland Ave.  
 Saint Paul, MN 55104

stopais@cd3systems.com  
 +1 (952) 212-6576  
 www.cd3systems.com

**Iowa DNR Mcintosh Woods State Park****Bill to**

Tammy Domonske  
 Iowa DNR: Mcintosh Woods State Park

**Estimate details**

Estimate no.: 053124-05  
 Estimate date: 06/03/2024  
 Expiration date: 06/27/2024

#	Date	Product or service	Description	SKU	Qty	Rate	Amount
1.		<b>24V DC Air Compressor - CD3-0347</b>	24v DC Air Compressor for CD3 Wayside Units	CD3-0347	1	\$2,235.00	\$2,235.00
2.		<b>24VDC Compressor Hose/Pressure Switch Kit</b>	24VDC Compressor Hose/Pressure Switch Kit	CD3-0400	1	\$210.00	\$210.00
3.		<b>175A Fuse Buss</b>	175 A Fuse Buss	CD3-0404	1	\$15.00	\$15.00
4.		<b>Shipping- 3rd Party</b>	USP Ground. Compressor weighs 35 lbs		1	\$65.00	\$65.00
<b>Total</b>							<b>\$2,525.00</b>

Expiry  
 date

06/27/2024

**Note to customer**

Quotation is valid for 30 days, thereafter it is subject to change without notice.

50% down payment requested upon signing and 50% upon shipment.

Terms and Conditions of Sale: The Terms and Conditions are legally binding on you and are part of this Sale Agreement. Please read the Terms and Conditions carefully before signing this Agreement.



IOWA DEPARTMENT OF NATURAL RESOURCES
PARK MANAGEMENT BUREAU
Incident/Vandalism Report

Area Name: McIntosh Woods State Park Date & Time of Incident/Vandalism: 5-26-24

Report completed by: Tammy Domonoske Date: 5-30-24

Report Type: [X] Vandalism [ ] Weather Related
[ ] Personal Injury (Other than 10/50) [ ] Campground Eviction
[ ] Property Damage (Other than 10/50) [X] Burglary/Theft Cost: \$3000
[ ] 10/50 - [ ] PI [ ] PD [ ] F [ ] Incident
Check one Describe

[ ] Citation [ ] Arrest Charges Filed:

Complainant Name: SS/DL No.:
Address: Telephone No.:
City: State: Zip:
Height: Weight: Hair: Eyes: Sex: [ ] M [ ] F Race:
Make: Model: Year: Plate No.:
Color: Type: Other Identifiable Feature:

[ ] Victim [ ] Suspect Name: SS/DL No.:
Address: Telephone No.:
City: State: Zip:
Height: Weight: Hair: Eyes: Sex: [ ] M [ ] F Race:
Make: Model: Year: Plate No.:
Color: Type: Other Identifiable Feature:

Witness Name: SS/DL No.:
Address: Telephone No.:
City: State: Zip:
Make: Model: Year: Plate No.:
Color: Type: Other Identifiable Feature:

Weather Conditions: Temperature:
Road Conditions: [ ] Dry [ ] Wet [ ] Snow [ ] Ice [ ] Other

Seized Property or Evidence:
[X] Photos Taken [ ] Attachments [ ] Video

Attach additional forms if needed for people and vehicles.

Narrative:

Tami DeVries noticed on Mon. 5-27-24 around 3 pm that the air hose nozzle on the boat cleaning station was not operating. On Wed. 5-29-24 her next day that she worked she notified myself, Tammy Domonoske, Park Mgr. I sent Todd VonEhwegen, another seasonal employee down to inspect and repair it. Upon inspection, Todd noticed that the exterior lights would not stay lit & air compressor would not work. He advised me & I went down with him to the station with the keys to the rear access door so we could inspect the interior of the station. Upon my arrival, as I walked

around the north side of the station, I immediately noticed the copper grounding 18" blue wire hanging loose so I searched for the grounding rod which stuck up above ground a couple inches. It was not there. Apparently, someone had unhooked ground wire from the ground rod and stole the copper rod. The grounding rod is about 7-8' long pounded into the ground right beside the concrete pad with the 18" blue wire (in photo) attached to it. I then went to rear access door that Todd had unlocked and opened where he noticed something smelled like burned electrical wires or something got really hot and burned. I stuck my head inside the rear door of unit and yes it smelled hot and burnt. We noticed the compressor head had melted the battery grab handle to it(photo), the battery cable was melted to the compressor head (photo). The motor of the compressor had black oil that had sprayed out the vent fins of the motor(photo), the blow off valve on top of compressor had black oil around it(photo), the pressure gauge needle was broken(photo), and the exterior lights on the front side of unit on top and bottom will not work.

I am currently working with the manufacturer (CD3) on this entire issue, we definitely need a new air compressor unit and they are still trying to determine why the exterior lights are not working. I tested both batteries this morning 5-30-24, they seem to have/hold their charge and seem fine.

The Clear Lake Police were notified on 5-29-24 & they filed a report with a Case #.

Attachments:  Yes  No



Victim/Witness Coordinator Information Form  
Clear Lake Police Department

Defendant/Suspect: \_\_\_\_\_ Case Number: CL 2400506

Charges: Theft  
CRIM MISCHIEF

Date of Offense: 5/26/24

Arrested:  Yes  No      Warrant Requested:  Yes  No      NCO Requested:  Yes  No

Victim Contact Information

Name: McIntosh Woods State Park Date of Birth: \_\_\_\_\_

Juvenile:  Yes  No      If Juvenile, Parent's Name: \_\_\_\_\_

Street Address: 1300 E. LAKE ST.

City: Ventura State: IA Zip: 50482

Contact Phone Number (include area code): 641-829-3847  
 Cell  Home  Work

Other Phone Number (include area code): 641-425-6976 cell  
 Home  Work  Other

Contact email address: McIntosh\_Woods@dnr.iowa.gov

Parent's address, if different from above: \_\_\_\_\_

Parent's Contact Phone Number (include area code): \_\_\_\_\_

Victim Registration

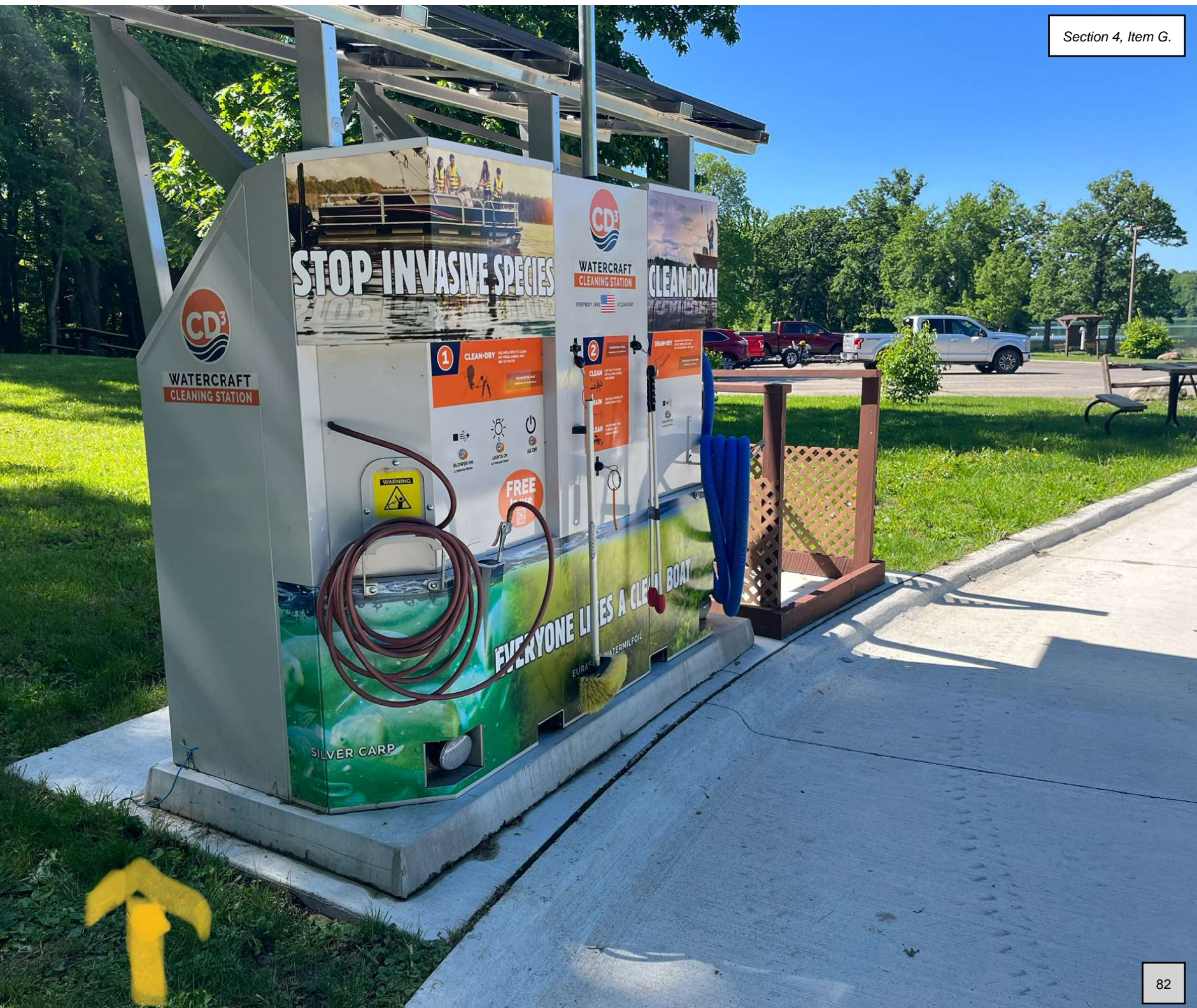
As a victim of a crime, you have several rights, (Iowa Code Chapter 915). In registering with the County Attorney's Office, you will receive information regarding your rights.

I would like to register as a victim:  Yes  No

Would you like to be present at sentencing?  Yes  No  Unsure at this time

Signature: [Signature] Date: 5-29-24

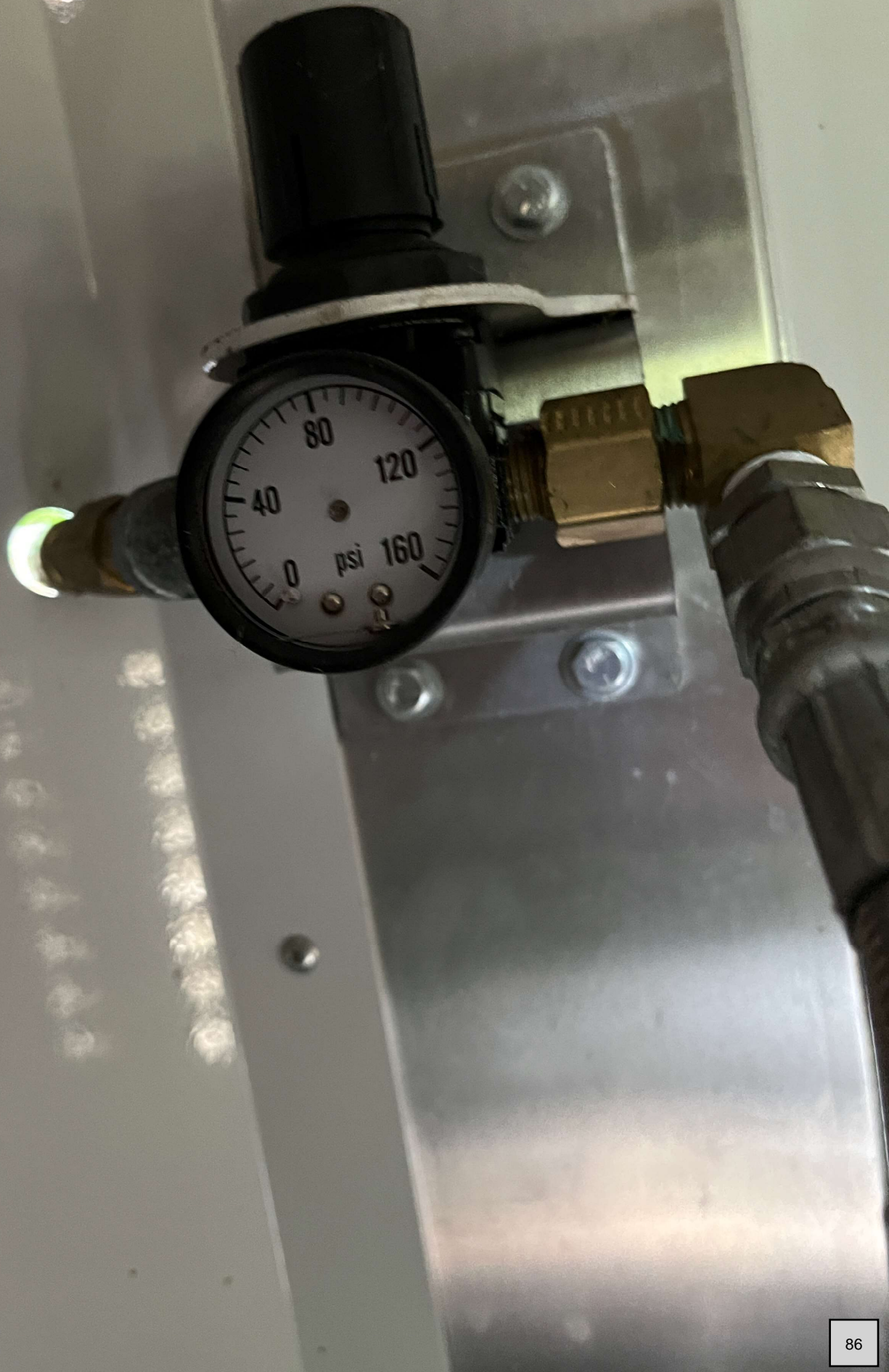
Reporting Officer: [Signature] PIN: 191 Date: 5/29/24















MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved Anamosa State Penitentiary's request for a supplemental emergency allocation in the amount of \$14,780.06, which brings the total allocation to \$78,774.83. On April 21, 2023, high winds caused a power outage and damage to generators and equipment. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

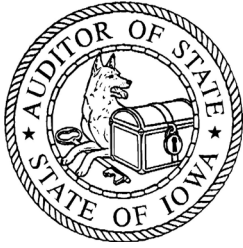
EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

cc: Beth Skinner, Director, Department of Corrections  
Bradley Hoenig, Interim Warden, Anamosa State Penitentiary  
Jean Hall, Budget Analyst 2, Anamosa State Penitentiary  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3504  
TOS Job # 2529





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damage to Generators/Equipment due to High Winds and Power Outage  
on April 21, 2023  
Anamosa State Penitentiary – Department of Corrections  
Claim Dated July 21, 2023  
AOS Claim ID: 3504

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Anamosa State Penitentiary – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend a fourth Executive Council allocation and payment in the amount of \$14,780.06, which increases the total allocation to \$78,774.83. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections  
Bradley Hoenig, Interim Warden, Anamosa State Penitentiary  
Jean Hall, Budget Analyst 2, Anamosa State Penitentiary

Date: June 27, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Jean Hall, Budget Analyst 2  
Anamosa State Penitentiary  
Department of Corrections

RE: REIMBURSEMENT REQUEST – 29C.20 Claim - FINAL

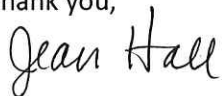
Claim #	3504
Event	High Winds
Event Date	4/21/23
Summary	Previous payment of \$12,699.86 for this claim received 1/16/24 on CDE 6542024011024025; reimbursement request for \$51,294.91 sent 6/4/24 (not paid as of today)
Amount Requested	\$14,780.06

The Anamosa State Penitentiary paid Johnson Controls today for work and materials that completed the project on 6/25/24. We are currently seeking an allocation of \$14,780.06 for those funds under 20C.20 Contingency Fund – Disaster Aid. Please use accounting string: 0001-243-A45-1231-2525.

On 6/4/24, I submitted a reimbursement request for \$51,294.91 as a partial payment. I am including the documents from that request along with this submission in an attempt to simplify the reimbursement process. The two requests total \$66,074.97.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Jean Hall, Budget Analyst 2  
Anamosa State Penitentiary  
[jean.hall@iowa.gov](mailto:jean.hall@iowa.gov)  
319-462-3504, ext. 2217



Anamosa State Penitentiary  
 29C.20 Claim  
 AOS Claim #3504  
 High Winds 4/21/2023

Expenses incurred						
Vendor	Description	Amount	Document	US Bank	Paid Date	Coding
FY23	Electric Pump	\$ 882.50	P4232379A		5/8/2023	0001-243-A45-1231-2230
FY23	Grainger	\$ 578.53	P4232426	B4232278	6/9/2023	0001-243-A45-1231-2230
FY23	Siemen's	\$ 2,081.50	P4232421		5/16/2023	0001-243-A45-1231-2513
FY23	Van Meter	\$ 157.33	P4232355	B4232278	6/9/2023	0001-243-A45-1231-2230
<b>Total of FY23 expenses</b>		<b>\$ 3,699.86</b>				
FY24	Johnson Controls/JCI	\$ 51,294.91	M4241012		3/25/2024	0001-243-A45-1231-2525
FY24	Johnson Controls/JCI	\$ 14,780.06	M4241012		6/27/2024	0001-243-A45-1231-2525
FY24	Shermco Industries Inc.	\$ 9,000.00	M4240204		9/27/2023	0001-243-A45-1231-2513
<b>Total of FY24 expenses</b>		<b>\$ 75,074.97</b>				
<b>Total Cost of Event</b>		<b>\$ 78,774.83</b>				

FY23 Reimbursement	\$ 3,699.86
FY24 Reimbursement	\$ 9,000.00
Amt of 6/4/24 Reimbursement Request	51,294.91
Amt of 6/27/24 Reimbursement Request	14,780.06
<b>Total</b>	<b>\$ 66,074.97</b>
cost of 6/4/24 & 6/27/24 reimbursement requests	
REIMBURSEMENTS	
1/16/2024-CDE 6542024011024025	\$ 12,699.86
	\$ 78,774.83
	\$ 12,699.86

**Hali, Jean [DOC]:**  
 FY23=\$3,699.86 (reverted 1/17/24 on JV1 B4241601)  
 FY24=\$9,000





PRC 243

M4241012A 1

PAGE: 1 of 2

**STATE OF IOWA  
PAYMENT REQUEST - COMMODITY BASED**

---

BFY:                      FY:                      PERIOD:

CREATION DATE: 06-27-2024

DOCUMENT TOTAL: \$14,780.06

DOCUMENT DESCRIPTION:

Johnson Controls Fire Protection LP  
SimplexGrinnell LP

ENTERED BY: kglydew

LAST USER: kglydew

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PRC 243

M4241012A 1

PAGE: 2 of 2

STATE OF IOWA  
PAYMENT REQUEST - COMMODITY BASED

**VNDR LN:** 1      **VENDOR#:** 00002139022      **DISB TYPE:** Check      **AMOUNT:** \$14,780.06  
**Johnson Controls Fire Protection LP**  
**SimplexGrinnell LP**

Dept CH 10320  
 Palatine, IL 60055-0320  
 OVERRIDE ADDRESS:

**COMM LN:** 2      **COMM#:** 990      **TYPE:** Item      **RECEIVED SERVICE**  
 FROM: 06-26-2024      TO: 06-26-2024  
**QTY:** 1.00000      **UNIT:** EA      **UNIT PRICE:** 14,780.060000      **TOTAL:** \$14,780.06  
    **DISC UNIT PRICE:** 14,780.060000      **CONTRACT AMT:**  
**REF DOC:** DO      243      M4241012      **REF VNDR LN:** 1      **REF COMM LN:** 2      **REF TYPE:** FINAL

COMMODITY  
**SECURITY, FIRE, SAFETY, EMERGENCY SVCS (DISASTER RECOVERY)**  
 CL DESCRIPTION:  
**Security & Fire Protection Services**

**ACCT** 1      **BFY:** 2024      **FY:**      **PERIOD:**      **EVENT TYPE:** AP01      **LINE AMOUNT:** \$14,780.06  
**REF DOC:** DO      243      M4241012      **REF VNDR LN:** 1      **REF ACTG LN:** 1      **REF TYPE:** FINAL

CHECK DESCR:

Invoice #: 41741259; Anamosa State Penitentiary

FUND	DEPT	ORGN / SUB	APPR	OBJIT / SUB	REV / SUB
0001	243	1231	A45	2525	



D-U-N-S 09-4738007  
FED. ID 58-2608861

DES MOINES  
11318 Aurora Ave  
URBANDALE IA 503220000  
Phone: (515) 278-4100

Johnson Controls Fire Protection LP

<b>INVOICE NO.</b> 41741259	<b>INVOICE DATE</b> 06/24/2024	<b>CUSTOMER PO</b> M4241012
<b>TERMS</b> NET30		<b>INVOICE TYPE</b> Schedule of Values

PROJECT: 320-650444944  
Amamosa State Penitentiary  
406 N High St.  
ANAMOSA IA 52205-0000

BILL TO: 320-030156778  
Department of Corrections  
406 N High St  
Anamosa State Penitentiary  
ANAMOSA IA 52205-0000

Due to increasing credit card processing costs, we impose a surcharge\* on the total transaction amount on credit card transactions of 2.6%, which is not greater than our credit card processing fee. We do not surcharge debit cards. \*Due to statutory restrictions, we do not impose a surcharge on customers located in Connecticut, Maine, Massachusetts, New York or Colorado.

**INVOICE SUMMARY**

TOTAL P.O. -	\$66,074.97	INVOICE SUBTOTAL -	\$14,780.06
INVOICED TO DATE -	\$66,074.97	LESS RETAINAGE -	\$0.00
DUE THIS INVOICE -	\$14,780.06	SUBTOTAL -	\$14,780.06
REMAINING TO INVOICE	\$0.00	SALES TAX -	\$0.00
		TOTAL INVOICE -	\$14,780.06

Please direct inquiries to our local branch office listed above.

PAY THIS AMOUNT



**\$14,780.06**

**PROGRESS BILLING FORMS FOLLOW:**

Comments:

**REMITTANCE COPY**



PLEASE TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT - WRITE INVOICE NO. ON YOUR CHECK.

INVOICE AMOUNT  
**\$14,780.06**

**BILL TO:**  
320-030156778 Department of Corrections

**SHIP TO**  
320-030156775 Amamosa State Penitentiary

**REMIT TO**  
Johnson Controls Fire Protection LP  
Dept. CH 10320  
Palatine, IL 60055-0320

INVOICE NUMBER  
41741259

INVOICE DATE  
06/24/2024

CUSTOMER P.O.  
M4241012

To Pay by Electronic Funds Transfer (EFT):  
Account Name: JOHNSON CONTROLS FIRE PROTECTION LP  
Account Number: 0001195680  
Account Type: Checking  
Bank's Name: BNY Mellon, NA  
Address: 500 Ross Street, Pittsburgh, PA 15262-0001  
Transit Routing Number: 043000261

4001478006141741259





**APPLICATION AND CERTIFICATE FOR PAYMENT**

**To Owner :**

Department of Corrections  
406 N High St  
Anamosa State Penitentiary  
ANAMOSA IA 52205-0000

**From Contractor:**

DES MOINES  
11318 Aurora Ave  
URBANDALE IA 503220000  
Phone: (515) 278-4100

<b>PROJECT NAME</b> Anamosa State Penitentiary	<b>PROJECT NO.</b> 650444944	<b>APPLICATION NO.</b> 00003	<b>DISTRIBUTION LIST:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Architect <input type="checkbox"/> Contractor
<b>CUSTOMER P.O.</b> M4241012	<b>INVOICE NO.</b> 41741259	<b>INVOICE DATE</b> 06/24/2024	
		<b>PERIOD TO:</b> 06/30/2024	

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown above, in connection with the Contract Continuation Sheet is attached.

- |   |             |
|---|-------------|
| 1. Original Contract Sum                      | \$66,074.97 |
| 2. Net Change by Change Orders                | \$0.00      |
| 3. Contract Sum to Date                       | \$66,074.97 |
| 4. Total Completed & Stored to Date           | \$66,074.97 |
| 5. RETAINAGE of Work Complete                 | \$0.00      |
| 6. Total Earned Less RETAINAGE                | \$66,074.97 |
| 7. Less Previous Certificates                 | \$51,294.91 |
| 8. Current Payment before Sales Tax           | \$14,780.06 |
| Sales Tax                                     | \$0.00      |
| Total Current Payment Due Including Sales Tax | \$14,780.06 |
| 9. Balance to Finish, Not Including Sales Tax | \$0.00      |

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates For Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR: Johnson Controls Fire Protection LP**

By: \_\_\_\_\_ Date: \_\_\_\_\_ County of: \_\_\_\_\_  
State of: \_\_\_\_\_ Day of \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_, \_\_\_\_\_,  
Notary Public:  
My Commission expires:

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
TOTAL CHANGES APPROVED IN PREVIOUS MONTH BY OWNER:	\$0.00	\$0.00
TOTALS APPROVED THIS MONTH:	\$0.00	\$0.00
TOTALS:	\$0.00	\$0.00
<b>NET CHANGES BY CHANGE ORDER:</b>	<b>\$0.00</b>	<b>\$0.00</b>

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

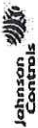
In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**

Attach explanation if amount certified differs from the amount applied for.

**ARCHITECT :**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



**APPLICATION AND CERTIFICATE FOR PAYMENT DETAIL PAGE**

**To Owner:**

Department of Corrections  
 406 N High St  
 Anamosa State Penitentiary  
 ANAMOSA IA 52205-0000

**PROJECT NAME**  
 Anamosa State Penitentiary

**PROJECT NO.**  
 650444944

**APPLICATION NO.**  
 00003

**From Contractor:**

DES MOINES  
 11318 Aurora Ave  
 URBANDALE IA 503220000  
 Phone: (515) 278-4100

**CUSTOMER P.O.**  
 M4241012

**INVOICE NO.**  
 41741259

**INVOICE DATE**  
 06/24/2024

**PERIOD TO:**  
 06/30/2024

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D PREVIOUS APPLICATION	E THIS PERIOD	F MATERIAL STORED	G TOTAL COMPLETED AND STORED	H %	I BALANCE TO FINISH	J RETAINAGE TO DATE
00001	FIRE ALARM Material	\$48,285.09	\$48,285.09	\$0.00	\$0.00	\$48,285.09	100.00	\$0.00	\$0.00
00002	FIRE ALARM Commissioning Labor	\$10,630.40	\$0.00	\$10,630.40	\$0.00	\$10,630.40	100.00	\$0.00	\$0.00
00003	FIRE ALARM Preparation Labor	\$489.63	\$244.82	\$244.81	\$0.00	\$489.63	100.00	\$0.00	\$0.00
00004	FIRE ALARM Project Management	\$1,139.85	\$0.00	\$1,139.85	\$0.00	\$1,139.85	100.00	\$0.00	\$0.00
00005	FIRE ALARM Electrical Install	\$5,530.00	\$2,765.00	\$2,765.00	\$0.00	\$5,530.00	100.00	\$0.00	\$0.00
<b>SUBTOTAL:</b>		\$66,074.97	\$51,294.91	\$14,780.06	\$0.00	\$66,074.97	100.00%	\$0.00	0.00



STATE OF IOWA  
DELIVERY ORDER

DO 243

M4241012

MA# 005 24023

FISCAL YEAR: 2024

DATE: 11/03/2023

PAGE: 1 of 2

ABOVE ORDER NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, PACKAGES AND CORRESPONDENCE.

**VENDOR:**

Johnson Controls Fire Protection LP  
SimplexGrinnell LP

Dept CH 10320  
Palatine, IL 60055-0320

ADDR ID: AD001

VENDOR CONTACT:

DEANNA BAUER

PHONE: 402-334-5635

EXT:

EMAIL:

VENDOR #: 00002139022

ISSUER:

JILL KENNEBECK

Jill.Kennebeck@iowa.gov

319-462-3504

6/25/24 JSK

DESCRIPTION OF ITEMS CONTRACTED

Maintenance/Huffman

3/1/24 pd \$51,294.91

6/26/24 JSK  
14,780.06

Complete per Randy Huffman 6/25/24

TOTAL ~~\$66,074.97~~

VENDOR:

APPROVED BY:

This Delivery Order is subject to the terms and conditions agreed to in the Master Agreement referenced above.

Section 4, Item H.



STATE OF IOWA  
**DELIVERY ORDER**

DO 243

M4241012

MA# 005 24023

FISCAL YEAR: 2024

DATE: 11/03/2023

PAGE: 2 of 2

ABOVE ORDER NUMBER MUST APPEAR ON ALL INVOICES, BILLS OF LADING, PACKAGES AND CORRESPONDENCE.

BILL TO: ANAMOSA ST PENITENTIARY

SHIP TO: ANAMOSA ST PENITENTIARY

406 N HIGH ST

406 N HIGH ST

ANAMOSA , IA 52205

ANAMOSA , IA 52205

US

US

FOB: FOB Dest, Freight Prepaid

DELIVERY DATE:

DELIVERY TYPE:

LINE NO.	LINE TYPE \ SERVICE DATES	COMMODITY / DESCRIPTION	QUANTITY	UNIT	UNIT COST / DISCOUNTED UNIT COST / LIST COST	ITEM TOTAL AMT / CONTRACT AMT
1	Item	990	1.00000	EA	\$ 66,074.970000 \$ 66,074.970000 \$ 0.000000	\$ 66,074.97 \$ 0.00
	FROM					
	TO					

REF DOC:

REF VNDR LN: 0

REF COMM LN: 0

REF TYPE: PARTIAL

SECURITY, FIRE, SAFETY, EMERGENCY SVCS (DISASTER RECOVERY)

Security & Fire Protection Services

The Johnson Controls Reference number listed on the project quote should be included on the DO.

Replace fire alarm terminal per Reference #650444944.

100



Date: June 4, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Jean Hall, Budget Analyst 2  
Anamosa State Penitentiary  
Department of Corrections

**RE: REIMBURSEMENT REQUEST – 29C.20 Claim**

Claim #	3504
Event	High Winds
Event Date	4/21/23
Summary	Previous payment of \$12,699.86 for this claim received 1/16/24 on CDE 6542024011024025
Amount Requested	\$51,294.91

The Anamosa State Penitentiary paid Johnson Controls for work and materials thru 3/1/24. We are currently seeking an allocation of \$51,294.91 for those funds under 20C.20 Contingency Fund – Disaster Aid. Please use accounting string: 0001-243-A45-1231-2525.

We anticipate another invoice from the company for \$14,780.06 to complete the project, and I will submit the final reimbursement request for such after its completion.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Jean Hall, Budget Analyst 2  
Anamosa State Penitentiary  
[jean.hall@iowa.gov](mailto:jean.hall@iowa.gov)  
319-462-3504, ext. 2217



Anamosa State Penitentiary  
 29C.20 Claim  
 AOS Claim #3504  
 High Winds 4/21/2023

Expenses incurred	Vendor	Description	Amount	Document	US Bank	Paid Date	Warrant #	Coding
FY23	Electric Pump	booster pumps at wellhouse	\$ 882.50	P4232379A	B4232278	5/8/2023	72479439	0001-243-A45-1231-2230
FY23	Grainger	exhaust fan for sewer building	\$ 578.53	P4232426	B4232278	6/9/2023	85923760	0001-243-A45-1231-2230
FY23	Siemen's	troubleshoot & repair for sewer bldg	\$ 2,081.50	P4232421	B4232278	5/16/2023	85902101	0001-243-A45-1231-2513
FY23	Van Meter	delay timer in power house	\$ 157.33	P4232355	B4232278	6/9/2023	85923760	0001-243-A45-1231-2230
<b>Total of FY23 expenses</b>			<b>\$ 3,699.86</b>					
FY24	Johnson Controls/JCI	fire alarm remote monitoring station	\$ 51,294.91	M4241012		3/25/2024	72975502	0001-243-A45-1231-2525
FY24	Johnson Controls/JCI	fire alarm remote monitoring station	\$ 14,780.06	M4241012				0001-243-A45-1231-2525
FY24	Shermco Industries Inc.	repair breaker	\$ 9,000.00	M4240204		9/27/2023	72714236	0001-243-A45-1231-2513
<b>Total of FY24 expenses</b>			<b>\$ 75,074.97</b>					
<b>Total Cost of Event</b>			<b>\$ 78,774.83</b>					

FY23 Reimbursement	\$ 3,699.86	
FY24 Reimbursement	\$ 9,000.00	
Amt of 6/4/24 Reimbursement Request	51,294.91	
Remaining FY24 Expenses	14,780.06	
	<b>\$ 78,774.83</b>	
		\$ 66,074.97

REIMBURSEMENTS  
 1/16/2024-CDE 6542024011024025 \$ 12,699.86  
 Hall, Jean [DOC]:  
 FY23=\$3,699.86 (reverted 1/17/24 on JV1 B4241601)  
 FY24=\$9,000  
 \$ 12,699.86





MAR 28 2024

RUN SORT: 243  
REPORT ID J6251126-REG  
SYSTEM IFAS  
S625112600000042  
THE FOLLOWING REGULAR WARRANTS  
WERE ISSUED 03/25/2024

PAGE 42  
DATE OF RUN 03/25/2024.085  
TIME OF RUN 22.14.38

NAME	DOCUMENT NUMBER	ACCOUNT NUMBER	REFERENCE NUMBER	WARRANT NUMBER	WARRANT AMOUNT
HAWKINS INC	B4242092-	0001 24 243 2304	00002104053	72975501	630.00*
JOHNSON CONTROLS FIRE P	M4241012-	0001 24 243 2525	00002139022	72975502	51,294.91*
STREICHERS INC	S4241841-	0001 24 243 2203	00002104546	72975504	570.95
STREICHERS INC	S4241841	0001 24 243 2203	00002104546	72975504	570.95
STREICHERS INC	S4241841	0001 24 243 2203	00002104546	72975504	516.80
STREICHERS INC	S4241841	0001 24 243 2203	00002104546	72975504	516.80
			\$	\$	2,175.50*
			TOTAL FOR ORGN	1231	\$ 51,924.91
			TOTAL FOR ORGN	1474	\$ 2,175.50
			TOTAL FOR APPR		\$ 54,100.41
			TOTAL FOR FUND	0001	\$ 54,100.41

Wed 3/29/24





PRC 243

M4241012 1

PAGE: 1 of 2

**STATE OF IOWA  
PAYMENT REQUEST - COMMODITY BASED**

---

BFY:                      FY:                      PERIOD:

CREATION DATE: 03-25-2024

DOCUMENT TOTAL: \$51,294.91

DOCUMENT DESCRIPTION:

Johnson Controls Fire Protection LP

ENTERED BY:      kglydew

LAST USER:        kglydew

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PRC 243

M4241012 1

PAGE: 2 of 2

STATE OF IOWA  
PAYMENT REQUEST - COMMODITY BASED

VNDR LN: 1      VENDOR#: 00002139022      DISB TYPE: Check      AMOUNT: \$51,294.91

Johnson Controls Fire Protection LP  
SimplexGrinnell LP

Dept CH 10320  
Palatine, IL 60055-0320  
OVERRIDE ADDRESS:

COMM LN: 3      COMM#: 990      TYPE: Item      RECEIVED SERVICE  
FROM: 03-01-2024      TO: 03-31-2024  
QTY: 1.00000      UNIT: EA      UNIT PRICE: 51,294.910000      TOTAL: \$51,294.91  
DISC UNIT PRICE: 51,294.910000      CONTRACT AMT:  
REF DOC: DO 243 M4241012      REF VNDR LN: 1      REF COMM LN: 3      REF TYPE: FINAL

COMMODITY  
SECURITY, FIRE, SAFETY, EMERGENCY SVCS (DISASTER RECOVERY)  
CL DESCRIPTION:  
Security & Fire Protection Services

ACCT 1      BFY: 2024      FY:      PERIOD:      EVENT TYPE: AP01      LINE AMOUNT: \$51,294.91  
REF DOC: DO 243 M4241012      REF VNDR LN: 1      REF ACTG LN: 1      REF TYPE: FINAL

CHECK DESCR:

Invoice #: 41716269; Anamosa State Penitentiary

FUND	DEPT	ORGN / SUB	APPR	OBJIT / SUB	REV / SUB
0001	243	1231	A45	2525	



D-U-N-S 09-4738007  
FED. ID 58-2608861

DES MOINES  
11318 Aurora Ave  
URBANDALE IA 503220000  
Phone: (515) 278-4100

Johnson Controls Fire Protection LP

<b>INVOICE NO.</b> 41716269	<b>INVOICE DATE</b> 03/22/2024	<b>CUSTOMER PO</b> M4241012
<b>TERMS</b> NET30		<b>INVOICE TYPE</b> Schedule of Values

BILL TO: 320-030156778  
Department of Corrections  
406 N High St  
Anamosa State Penitentiary  
ANAMOSA IA 52205-0000

PROJECT: 320-650444944  
Amamosa State Penitentiary  
406 N High St.  
ANAMOSA IA 52205-0000

**INVOICE SUMMARY**

TOTAL P.O. -	\$66,074.97	INVOICE SUBTOTAL -	\$51,294.91
INVOICED TO DATE -	\$51,294.91	LESS RETAINAGE -	\$0.00
DUE THIS INVOICE -	\$51,294.91	SUBTOTAL -	\$51,294.91
REMAINING TO INVOICE	\$14,780.06	SALES TAX -	\$0.00
		TOTAL INVOICE -	\$51,294.91

Please direct inquiries to our local branch office listed above.

PAY THIS AMOUNT



**\$51,294.91**

**PROGRESS BILLING FORMS FOLLOW:**

Comments

REMITTANCE COPY



PLEASE TEAR OFF AND RETURN THIS PORTION WITH YOUR PAYMENT - WRITE INVOICE NO. ON YOUR CHECK.

INVOICE AMOUNT  
**\$51,294.91**

BILL TO: 320-030156778 Department of Corrections

INVOICE NUMBER 41716269

SHIP TO 320-030156775 Amamosa State Penitentiary

INVOICE DATE 03/22/2024

CUSTOMER P.O. M4241012

REMIT TO Johnson Controls Fire Protection LP  
Dept. CH 10320  
Palatine, IL 60055-0320

3005129491041716269

**TERMS AND CONDITIONS OF SALE**

- 1. Acknowledgement.** Customer acknowledges and agrees that equipment or services provided pursuant to this invoice shall be provided pursuant to the terms and conditions hereof, unless otherwise provided pursuant to an executed agreement between the parties.
- 2. Payment.** Payment shall be made in accordance with the terms designated on this invoice. In the event payment is not received when due, Company may, at its discretion, assess late fees at the rate of 1.5% per month or the maximum rate allowed by law. Customer agrees to pay all costs of collection, including without limitation costs, fees, and attorneys' fees.
- 3. Security Interest.** Customer grants to Johnson Controls Fire Protection LP ("Company") and Company retains a security interest in all equipment shipped pursuant to this invoice and proceeds thereof until Customer shall have made full payment. In the event of Customer's failure to make payment of any amount when due, the entire balance shall become due and payable immediately. In case of default, Company shall have the right to take possession of the equipment immediately, wherever it may be found, and remove it with or without process of law and may retain all money paid hereunder as liquidated damages and rental for said equipment. Customer shall not sell (except in the ordinary course of business), mortgage, pledge or lease said equipment without prior permission of Company.
- 4. Limited Warranty.** **COMPANY WARRANTS THAT ITS WORKMANSHIP AND MATERIAL FURNISHED UNDER THIS AGREEMENT WILL BE FREE FROM DEFECTS FOR A PERIOD OF NINETY (90) DAYS FROM THE DATE OF FURNISHING.** Company's liability shall be limited to repair or replacement of equipment that Company's inspection discloses is defective. Where Company provides product or equipment of others, Company will warrant the product or equipment only to the extent warranted by such third party. **EXCEPT AS EXPRESSLY SET FORTH HEREIN, COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE WITH RESPECT TO THE SERVICES PERFORMED OR THE PRODUCTS, SYSTEMS OR EQUIPMENT, IF ANY, SUPPORTED HEREUNDER. IN NO EVENT SHALL COMPANY BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND WHATSOEVER.** This warranty does not apply to equipment that has been subjected to abuse, mishandling, improper use or installation by any third party.
- 5. No Acceptance.** Issuance of this invoice shall not be construed as an acceptance of the terms or conditions of any Customer purchase order or like document, or any certification of any kind by Company.
- 6. Taxes.** Customer shall pay any tax, however designated, levied or based.
- 7. General.** If any provision of this invoice is held by any court or other competent authority to be void or unenforceable in whole or in part, this invoice will continue to be valid as to the other provisions and the remainder of the affected provision. It is agreed that no suit, or cause of action or other proceeding shall be brought against Company more than one (1) year after the accrual of the cause of action or one (1) year after the claim arises, whichever is shorter, whether known or unknown when the claim arises or whether based on tort, contract, or any other legal theory. The laws of Massachusetts shall govern the validity, enforceability, and interpretation of this Invoice.



**APPLICATION AND CERTIFICATE FOR PAYMENT**

**To Owner:**

Department of Corrections  
406 N High St  
Anamosa State Penitentiary  
ANAMOSA IA 52205-0000

**From Contractor:**

DES MOINES  
11318 Aurora Ave  
URBANDALE IA 503220000  
Phone: (515) 278-4100

<b>PROJECT NAME</b> Anamosa State Penitentiary	<b>PROJECT NO.</b> 650444944	<b>APPLICATION NO.</b> 00002	<b>DISTRIBUTION LIST:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Architect <input type="checkbox"/> Contractor
<b>CUSTOMER PO.</b> M4241012	<b>INVOICE NO.</b> 41716269	<b>INVOICE DATE</b> 03/22/2024	
		<b>PERIOD TO:</b> 03/31/2024	

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for Payment, as shown above, in connection with the Contract. Continuation Sheet is attached.

- Original Contract Sum \$66,074.97
- Net Change by Change Orders \$0.00
- Contract Sum to Date \$66,074.97
- Total Completed & Stored to Date \$51,294.91
- RETAINAGE of Work Complete \$0.00
- Total Earned Less RETAINAGE \$51,294.91
- Less Previous Certificates \$51,294.91
- Current Payment before Sales Tax \$51,294.91  
Sales Tax \$0.00
- Total Current Payment Due Including Sales Tax \$14,780.06
- Balance to Finish, Not Including Sales Tax

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates For Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

**CONTRACTOR: Johnson Controls Fire Protection LP**

By: \_\_\_\_\_ Date: \_\_\_\_\_ County of: \_\_\_\_\_  
State of: \_\_\_\_\_  
Subscribed and sworn to before me this \_\_\_\_\_ Day of \_\_\_\_\_,  
Notary Public: \_\_\_\_\_  
My Commission expires: \_\_\_\_\_

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
TOTAL CHANGES APPROVED IN PREVIOUS MONTH BY OWNER:	\$0.00	\$0.00
TOTALS APPROVED THIS MONTH:	\$0.00	\$0.00
TOTALS:	\$0.00	\$0.00
<b>NET CHANGES BY CHANGE ORDER:</b>		<b>\$0.00</b>

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED**

Attach explanation if amount certified differs from the amount applied for.

**ARCHITECT:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.





**APPLICATION AND CERTIFICATE FOR PAYMENT DETAIL PAGE**

**To Owner:**

Department of Corrections  
 406 N High St  
 Anamosa State Penitentiary  
 ANAMOSA IA 52205-0000

**From Contractor:**

DES MOINES  
 11318 Aurora Ave  
 URBANDALE IA 503220000  
 Phone: (515) 278-4100

<b>PROJECT NAME</b> Anamosa State Penitentiary	<b>PROJECT NO.</b> 650444944	<b>APPLICATION NO.</b> 00002
<b>CUSTOMER P.O.</b> M4241012	<b>INVOICE NO.</b> 41716269	<b>INVOICE DATE</b> 03/22/2024
		<b>PERIOD TO:</b> 03/31/2024

A ITEM NO	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D PREVIOUS APPLICATION	E THIS PERIOD	F MATERIAL STORED	G TOTAL COMPLETED AND STORED	H %	I BALANCE TO FINISH	J RETAINAGE TO DATE
00001	FIRE ALARM Material	\$48,285.09	\$0.00	\$48,285.09	\$0.00	\$48,285.09	100.00	\$0.00	\$0.00
00002	FIRE ALARM Commissioning Labor	\$10,630.40	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,630.40	\$0.00
00003	FIRE ALARM Preparation Labor	\$489.63	\$0.00	\$244.82	\$0.00	\$244.82	50.00%	\$244.81	\$0.00
00004	FIRE ALARM Project Management	\$1,139.85	\$0.00	\$0.00	\$0.00	\$0.00	0.00%	\$1,139.85	\$0.00
00005	FIRE ALARM Electrical Install	\$5,530.00	\$0.00	\$2,765.00	\$0.00	\$2,765.00	50.00%	\$2,765.00	\$0.00
	<b>SUBTOTAL:</b>	<b>\$66,074.97</b>	<b>\$0.00</b>	<b>\$51,294.91</b>	<b>\$0.00</b>	<b>\$51,294.91</b>	<b>77.63%</b>	<b>\$14,780.06</b>	<b>0.00</b>





Johnson Controls Fire Protection LP  
 11318 Aurora Ave.  
 Urbandale , IA 50322

## Johnson Controls Fire Protection LP Quotation

To:  
 Anamosa State Penitentiary  
 406 N. High St.  
 Anamosa, IA 52205

Project: Anamosa State Penitentiary Terminal Replacement -  
 CPQ-444944  
 Johnson Controls Reference: 650444944  
 Proposal #: 1  
 Date: 10/31/2023  
 Page: 2 of 10

Items cited on this quote are products and services on the Johnson Controls Fire Protection LP Sourcewell Contract # 030421-JHN.

Johnson Controls is pleased to offer for your consideration this quotation for the above project

### Scope of Work

Dear sir or Madam:

Scope of work:

#### Fire Alarm

- JCFP will provide the following items as listed:
  - TrueSite workstation for terminal connection
    - This includes Price Industrial Electric pulling CAT 6e cable between fire alarm panel and new TSW.
    - This includes installing a network card (Fire alarm network only) in fire alarm to have connection to the TSW.
    - This also includes fire alarm switch as distance is more than 20 feet but less than 320 feet.
    - This does not include adding graphic screens to the TSW (but this is an option now or in the future).
- Electrical Contractor will install all devices and provide all raceways, boxes, and all wire.
- JCFP will test system with the assistance of Electrical Contractor.
- JCFP will provide one year warranty on all parts for the fire alarm system. Warranty is 8:00 AM to 5:00 PM weekdays (excluding holidays). If an issue arises outside this time frame, JCFP will charge straight time for this work.

IMPORTANT NOTICE TO CUSTOMER

Fire, Security, Communications, Sales & Service  
 Offices & Representatives in Principal Cities throughout North America



Johnson Controls Fire Protection LP  
11318 Aurora Ave.  
Urbandale , IA 50322

In accepting this Proposal, Customer agrees to the terms and conditions contained herein including those on the following pages of this Agreement and any attachments or riders attached hereto that contain addition terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document the Customer may issue.

Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by the Customer and such changes shall be authorized in writing.

**ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE FOLLOWING PAGES. This Proposal shall be void if not accepted in writing within thirty (30) days from the date of the Proposal.**

**Please contact me with any questions at 319-533-1221.**

**Thank you,**

**David Johnson**

Fire, Security, Communications, Sales & Service  
Offices & Representatives in Principal Cities throughout North America



Project: Anamosa State Penitentiary Terminal Replacement - CPQ-444944  
 Johnson Controls Reference: 650444944  
 Proposal #: 1  
 Date: 10/31/2023  
 Page: 4 of 10

#### UL Listed Option

#### Material List

QTY	MODEL NUMBER	DESCRIPTION
1	4100-6310	ESNET NTWK INTERFACE CARD FLAT
1	4100-6104	ESNET NTWK INTERFACE CARD SLOT

#### Internal Labor

QTY	MODEL NUMBER	DESCRIPTION
	PM LAB	PROJECT/CONSTRUCTION MGMT
	PREP LAB	PRE-SITE PREPARATION LABOR
	COMM LAB	COMMISSIONING LABOR

#### Electrical Install

QTY	MODEL NUMBER	DESCRIPTION
	DPSUB	SUBCONTRACTING LABOR

#### Misc

QTY	MODEL NUMBER	DESCRIPTION
1	DPFA	DP FIRE ALARM

#### Anamosa TSW

QTY	MODEL NUMBER	DESCRIPTION
1	4190-8401	TRUESITE WORKSTATION
1	4190-7041	DSKTOP PC WIN10 NO RAID
1	4190-5050	TSW SOFTWARE
1	4190-7132	24IN VGA HDMI DVI LCD W SPKS
1	4190-6049	DUAL VIDEO CARD 32/64-BIT PCIE

**Total net selling price, FOB shipping point, \$66,074.97**

Johnson Controls has **not** included an estimate for all state and local sales tax for this quote based on the understanding that a valid exemption and/or resale certificate is received by Johnson Controls from Purchaser. Otherwise, actual sales tax due will be calculated and billed

Fire, Security, Communications, Sales & Service  
 Offices & Representatives in Principal Cities throughout North America



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved Anamosa State Penitentiary's an emergency allocation of \$229,130.00, subject to audit of actual invoices. On April 27, 2024, limestone fell off a prison wall, damaging an air conditioner unit. Request was to cover repair costs.

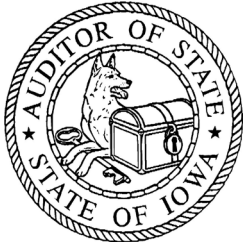
EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Beth Skinner, Director, Department of Corrections  
Bradley Hoenig, Interim Warden, Anamosa State Penitentiary  
Jean Hall, Budget Analyst 2, Anamosa State Penitentiary  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3752  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject:     Damage to Air Conditioner at Living Unit A Due to Limestone Falling off  
                  Prison Wall on April 27, 2024  
                  Anamosa State Penitentiary – Department of Corrections  
                  Claim Dated June 6, 2024  
                  AOS Claim ID: 3752

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Anamosa State Penitentiary – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$229,130.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc:     Beth Skinner, Director, Department of Corrections  
          Bradley Hoenig, Interim Warden, Anamosa State Penitentiary  
          Jean Hall, Budget Analyst 2, Anamosa State Penitentiary  
          Heather Hackbarth, Department of Management

Date: June 6, 2024

To: Tammy Hollingsworth, Auditor of State  
 Victoria Newton, Treasurer of State  
 Executive Council  
 Jennie Elliott, Owner's Representative, State Design & Construction Resources Bureau  
 DAS Finance

From: Jean Hall, Budget Analyst 2  
 Anamosa State Penitentiary  
 Department of Corrections

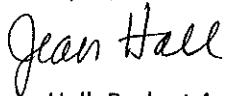
RE: ALLOCATION REQUEST – 29C.20 Claim

Claim #	3752
Event	LUA Limestone Breakage
Event Date	4/27/2024
Summary	On Saturday, April 27, 2024 it was discovered a piece of limestone from the Living Unit A (LUA) wall fell and dented the air conditioning unit located below.
Amount Requested to Date	\$229,130.00

As follow up to the email I sent on 5/1/24 when I provided notification of the damage, our Plant Operations Manager, Boyd Hoyt has received a quote from Bi-State Masonry for the repairs. Please note that there will be an additional cost to have the rubber roof edge sealed to the stone.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Jean Hall, Budget Analyst 2  
 Anamosa State Penitentiary  
[jean.hall@iowa.gov](mailto:jean.hall@iowa.gov)  
 319-462-3504, ext. 2217





Hall, Jean &lt;jean.hall@iowa.gov&gt;

---

**LUA Limestone Breakage on April 27, 2024 - 29C.20 claim**

---

Hall, Jean &lt;jean.hall@iowa.gov&gt;

Wed, May 1, 2024 at 2:24 PM

To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, "Tammy A. Hollingsworth"

&lt;tammy.hollingsworth@aos.iowa.gov&gt;

Cc: Lisa Oswald &lt;lisa.oswald@iowa.gov&gt;, Boyd Hoyt &lt;boyd.hoyt@iowa.gov&gt;

On Saturday, April 27, 2024 it was discovered a piece of limestone from the Living Unit A (LUA) wall fell and dented the air conditioning unit located below. Pictures of the displaced limestone and LUA wall are attached. Scott Gustafson from DAS suggested we file a 29C.20 claim. I do not have estimated repair costs, but will forward once I have this information.

Thank you,  
Jean Hall

----- Forwarded message -----

From: **Oswald, Lisa** <lisa.oswald@iowa.gov>

Date: Wed, May 1, 2024 at 1:38 PM

Subject: Fwd: LUA limestone falling

To: Hall, Jean &lt;jean.hall@iowa.gov&gt;

Jean,

We had a piece of limestone fall off of our prison wall and onto an air conditioning unit on Saturday 4/27. We shared this with DAS as we do have a tuckpointing project on the Major Maintenance list, but it is not funded yet. We asked them about getting this tuckpointing/repair work done and Scott Gustafson from DAS suggested we file a 29c.20 claim. Would you please start that process. Thanks.

Here is the note from the shift report on Saturday 4/26/24:

POM Hoyt was contacted due to an AC unit outside the visiting room that was making an unusual noise.

CTL Wall came in and determined a piece of limestone from the wall fell and dented the wall of the AC unit.

CTL Wall notified the security office that he was able to repair the AC unit.

Lisa

----- Forwarded message -----

From: **Hoyt, Boyd** <boyd.hoyt@iowa.gov>

Date: Wed, May 1, 2024 at 1:18 PM

Subject: Fwd: LUA limestone falling

To: Lisa Oswald &lt;lisa.oswald@iowa.gov&gt;

FYI

Boyd Hoyt

**Plant Operations Manager 3**

IDOC - Anamosa State Penitentiary

406 N High Street Anamosa Iowa

319-462-3504 x2215

boyd.hoyt@iowa.gov

----- Forwarded message -----

From: **Elliott, Jennie** <jennie.elliott@iowa.gov>

Date: Wed, May 1, 2024 at 12:17 PM



Hall, Jean &lt;jean.hall@iowa.gov&gt;

## Fwd: Anamosa State Pen-East Elevation LUA-Tuckpointing-Stone Replacement

Oswald, Lisa <lisa.oswald@iowa.gov>  
To: "Hall, Jean" <jean.hall@iowa.gov>

Wed, Jun 5, 2024 at 4:34 PM

Yes, sorry for the late reply.

On Tue, Jun 4, 2024 at 11:33 AM Hall, Jean <jean.hall@iowa.gov> wrote:

Do you want me to send this quote to 29C.20 (and cc Jennie) with the understanding there will be an additional amount for sealing the rubber roof edge to the stone?

----- Forwarded message -----

From: **Hoyt, Boyd** <boyd.hoyt@iowa.gov>  
Date: Wed, May 29, 2024 at 7:44 AM  
Subject: Re: Anamosa State Pen-East Elevation LUA-Tuckpointing-Stone Replacement  
To: Oswald, Lisa <lisa.oswald@iowa.gov>  
Cc: Hall, Jean <jean.hall@iowa.gov>, Bradley Hoenig <bradley.hoenig@iowa.gov>

The 185k is for the work to replace all the cracked/damaged/missing stone. The additional 46k is to replace all the rest of the stones that will eventually pop and fall off.

The way the rubber roof was attached to the stone was via metal rods/spikes. All those stone peaks have these metal rods in them, and if they have not already done so, they will crack and fall off in the future. The rods are rusting, and pushing on the stone causing them to all fall apart.

On top of this price we would need a roofer to give the quote on sealing the rubber roof edge to the stone. Preferably not with any more rods. I have not contacted any roofers for this quote yet, I was waiting to see what direction this was gonna go.

On Wed, May 29, 2024 at 7:21 AM Oswald, Lisa <lisa.oswald@iowa.gov> wrote:

Boyd,

This bid is for the repair work to the wall where stone pieces fell during a recent wind storm, right? The base bid of 185,493.00 is what is needed to make repairs to the currently affected areas?  
Will the building need a new roof too?

**Our bid includes removal of existing roof membrane and termination bar to expose stone to be replaced. We will make area temporarily water-tight. Others to re-roof area once our work is complete.**

I am not sure all of this will be included in the scope of a 29c.20 claim. Jean, let's talk about how to proceed.

----- Forwarded message -----

From: **Hoyt, Boyd** <boyd.hoyt@iowa.gov>  
Date: Wed, May 29, 2024 at 6:32 AM  
Subject: Fwd: Anamosa State Pen-East Elevation LUA-Tuckpointing-Stone Replacement  
To: Lisa Oswald <lisa.oswald@iowa.gov>, Jill Kennebeck <jill.kennebeck@iowa.gov>

fyi

----- Forwarded message -----

From: **Mark Luebbbers** <mark@bsmqc.com>  
Date: Tue, May 28, 2024 at 3:46 PM  
Subject: Anamosa State Pen-East Elevation LUA-Tuckpointing-Stone Replacement  
To: boyd.hoyt@iowa.gov <boyd.hoyt@iowa.gov>, Elliott, Jennie <jennie.elliott@iowa.gov>

Boyd/Jennie,

Attached is our proposal for the work Boyd Hoyt and I discussed last week on the East Elevation of LUA.

Let me know if you have any questions.

Thanks

**Mark Luebbers**  
Estimator / Project Manager  
C | 563-271-2459

**Bi-State Masonry, Inc.**  
O | 309-786-8800 F | 309-786-8801  
3511 8<sup>th</sup> Street – Rock Island, IL 61201



[www.bistatemasonry.com](http://www.bistatemasonry.com)

**\*\*\*NOTICE:** This message is a private communication and contains confidential and/or privileged information. If you are not the intended recipient, please do not read, copy or use it, and do not disclose it to others. Please notify the sender of the delivery error by replying to this message and then delete it from your system. Thank you.\*\*\*

--

**Boyd Hoyt**  
**Plant Operations Manager 3**  
IDOC - Anamosa State Penitentiary  
406 N High Street Anamosa Iowa  
319-462-3504 x2215  
boyd.hoyt@iowa.gov

--

**Lisa Oswald**  
**Associate Warden of Administration**  
IDOC-Anamosa State Penitentiary  
406 N High St Anamosa Iowa 52205  
319-462-3504 x2242  
lisa.oswald@iowa.gov



Department of Corrections

--

**Boyd Hoyt**

**Plant Operations Manager 3**

IDOC - Anamosa State Penitentiary

406 N High Street Anamosa Iowa

319-462-3504 x2215

boyd.hoyt@iowa.gov

--

**Jean Hall**

**Budget Analyst 2**

IDOC - Anamosa State Penitentiary

406 N High St, Anamosa IA 52205

319-462-3504 ext. 2217

jean.hall@iowa.gov



Department of Corrections

--

**Lisa Oswald**

**Associate Warden of Administration**

IDOC-Anamosa State Penitentiary

406 N High St Anamosa Iowa 52205

319-462-3504 x2242

lisa.oswald@iowa.gov



Department of Corrections



3511 8th St  
 Rock Island, IL 61201  
 Phone: (309) 786-8800  
 Fax: (309) 786-8801

Date: May 28, 2024  
 BSM Proposal East-North LUA Top of Wall  
 MWL

**Proposal Submitted to:**

State of Iowa-DAS  
 109 SE 13<sup>th</sup> Street  
 Des Moines, Iowa 50319

**Project Location:**

Anamosa State Penitentiary  
 406 North High Street  
 Anamosa, Iowa 52205

**Project Contact:**

Boyd Hoyt  
 319.462.0165  
 boyd.hoyt@iowa.gov

**We hereby propose to furnish all labor, equipment, materials, supervision, and insurance necessary for the completion of the work described below.**

**Scope of Work: EAST/NORTH ELEVATION LUA-TOP OF WALL TUCKPOINTING & STONE REPLACEMENT**

Exterior masonry restoration, specifically the top of wall at LUA East and North Elevations, approximately 10'-0" height, including turrets as per site visit on 5/22/2024 with ASP Boyd Hoyt.

**BASE BID**

- From top of rockfaced field stone to top of masonry, cut out and repoint all mortar joints. New mortar shall be Type L mortar as used on South and North repointing of yard walls.
- Remove and Replace spalling stone at top of wall. See attached picture for typical stone replacement location. We have included one hundred (100) units in our proposal.
- Our bid includes removal of existing roof membrane and termination bar to expose stone to be replaced. We will make area temporarily water-tight. Others to re-roof area once our work is complete.
- Access to work area shall be done with aerial lifts. All grounds shall be restored to like conditions once work is completed. West portion of North Parking Lot shall be closed-off to vehicular parking to allow for aerial lifts and staging of materials (stone/mortar) and equipment trailer. Area shall be secured with 6'-0" fence panels. Work can commence as soon as replacement stone is available.

We will complete the scope of work listed above for the sum of  
**\$ 185,493.00** (One Hundred Eighty-Five Thousand Four Hundred Ninety-Three Dollars)

**BID OPTION No.1**

- Remove and Replace additional stone at top of wall. See attached picture for typical stone replacement location. We have included an additional thirty-five (35) units in our proposal. This proposal would replace all stone pieces to be replaced.

We will complete the scope of work listed above for the sum of  
**\$ 43,637.00** (Forty-Three Thousand Six Hundred Thirty-Seven Dollars)



Respectfully submitted,  
**Bi-State Masonry Inc.**  
*Mark W. Luebbers*  
**Mark W. Luebbers**  
**C. (563) 271-2459**  
E. [mark@bsmqc.com](mailto:mark@bsmqc.com)

Any alteration or deviation from above specifications involving extra costs will be executed as a Change Order and will be added to the contract amount stated above. Upon issuance of Sub-Contract for pricing listed above constitutes acceptance of specified scope of work as listed above. Additional scope of work that may be added via Sub-Contract language shall be charged as a Change Order. All materials to be used shall be chosen from supplied list in specifications or approved equals. Masonry materials shall be from manufacturers current standard stock material. Material samples shall be submitted for approvals prior to ordering if requested. No hot/cold weather provisions or protection from the elements are included in this proposal unless stated otherwise. We are a Merit Shop. No provisions for Davis-Bacon or Prevailing Wage Labor Rate Determinations have been included in our proposal unless stated elsewhere. All agreements are contingent upon strikes, accidents or delays beyond our control. Applicable taxes shall be added as required. All payments will be Net 30 Days unless otherwise stated or agreed upon.

---

Note -- This proposal may be withdrawn by Bi-State Masonry if not accepted within 30 days

---

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Issuance of Purchase Order/Subcontract Agreement constitutes acceptance of terms stated above. Payments will be made as outlined above.

Signature: \_\_\_\_\_ Company: \_\_\_\_\_  
Print Name: \_\_\_\_\_ Date: \_\_\_\_\_



Google Maps 479 N High St

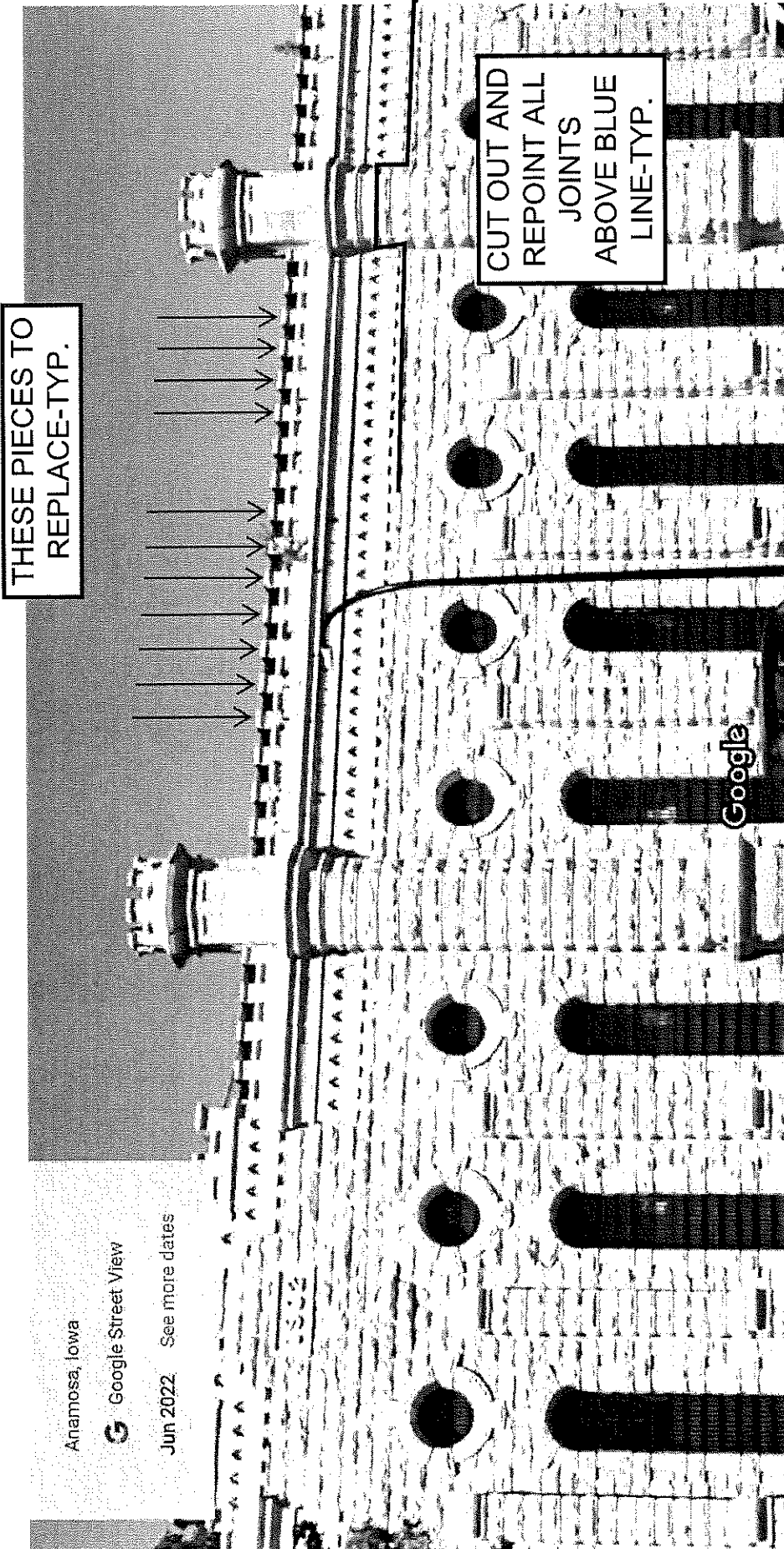
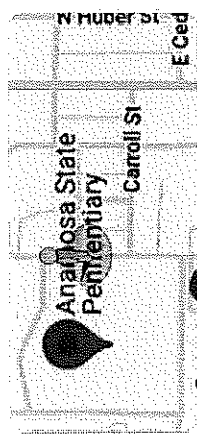


Image capture: Jun 2022 © 2024 Google

Anamosa, Iowa  
 Google Street View  
 Jun 2022 See more dates





MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved Anamosa State Penitentiary's an emergency allocation and reimbursement in the amount of \$7,103.00. On May 21, 2024, storms and a power outage damaged equipment. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Beth Skinner, Director, Department of Corrections  
Bradley Hoenig, Interim Warden, Anamosa State Penitentiary  
Jean Hall, Budget Analyst 2, Anamosa State Penitentiary  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3776  
TOS Job # \_\_\_\_\_





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damage to Equipment due to Storms and Power Outage on May 21, 2024  
Anamosa State Penitentiary – Department of Corrections  
Claim Dated May 22, 2024  
AOS Claim ID: 3776

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Anamosa State Penitentiary – Department of Corrections is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and payment in the amount of \$7,103.00. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections  
Bradley Hoenig, Interim Warden, Anamosa State Penitentiary  
Jean Hall, Budget Analyst 2, Anamosa State Penitentiary  
Heather Hackbarth, Department of Management

Date: June 28, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Jean Hall, Budget Analyst 2  
Anamosa State Penitentiary  
Department of Corrections

**RE: REIMBURSEMENT REQUEST – 29C.20 Claim**

Claim #	AOS #3776
Event	Storm – Power Outage
Event Date	5-21-2024
Summary	Loss of electrical power due to storm damaged to one of our package contraband scanners
Amount Requested	\$7,103.00

The Anamosa State Penitentiary has paid the one vendor associated with this claim, Autoclear, for the repair. We are seeking reimbursement for those funds under 20C.20 Contingency Fund – Disaster Aid.

Please use the following accounting string: **0001-243-1474-2370**

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,



Jean Hall, Budget Analyst 2  
Anamosa State Penitentiary  
[jean.hall@iowa.gov](mailto:jean.hall@iowa.gov)  
319-462-3504, ext. 2217





PRC 243

JUN 09 2024  
Section 4, Item J.  
S4242512 1

PAGE: 1 of 2

STATE OF IOWA  
PAYMENT REQUEST - COMMODITY BASED

BFY:                      FY:                      PERIOD:

CREATION DATE: 06-28-2024  
DOCUMENT TOTAL: \$10,203.00

DOCUMENT DESCRIPTION:  
Autoclear LLC

ENTERED BY:    kglydew  
LAST USER:     kglydew

## STATE OF IOWA PAYMENT REQUEST - COMMODITY BASED

**VNDR LN: 1**      **VENDOR#: 00002095130**      **DISB TYPE: Check**      **AMOUNT: \$10,203.00**  
**Autoclear LLC**

10A Bloomfield Ave  
Pine Brook, NJ 07058-9743  
OVERRIDE ADDRESS:

**COMM LN: 1**      **COMM#: 93657**      **TYPE: Service**      **RECEIVED SERVICE**  
**FROM: 06-04-2024**      **TO: 06-04-2024**  
**QTY: 0.00000**      **UNIT:**      **UNIT PRICE: 0.000000**      **TOTAL: \$3,100.00**  
**DISC UNIT PRICE: 0.000000**      **CONTRACT AMT: \$3,100.00**  
**REF DOC: PO 243 S4242512**      **REF VNDR LN: 1**      **REF COMM LN: 1**      **REF TYPE: FINAL**  
**COMMODITY**  
**Police Equipment Maintenance and Repair**  
**CL DESCRIPTION:**  
**Police Equipment Maintenance and Repair**

**ACCT 1**      **BFY: 2024**      **FY:**      **PERIOD:**      **EVENT TYPE: AP01**      **LINE AMOUNT: \$3,100.00**  
**REF DOC: PO 243 S4242512**      **REF VNDR LN: 1**      **REF ACTG LN: 1**      **REF TYPE: FINAL**  
**CHECK DESCR:**  
**Invoice #s: 120407, 120405; Anamosa State Penitentiary**  

FUND	DEPT	ORGN / SUB	APPR	OBJIT / SUB	REV / SUB
0001	243	1474	A45	2370	

**COMM LN: 2**      **COMM#: 93657**      **TYPE: Service**      **RECEIVED SERVICE**  
**FROM: 06-04-2024**      **TO: 06-04-2024**  
**QTY: 0.00000**      **UNIT:**      **UNIT PRICE: 0.000000**      **TOTAL: \$7,103.00**  
**DISC UNIT PRICE: 0.000000**      **CONTRACT AMT: \$7,103.00**  
**REF DOC: PO 243 S4242512**      **REF VNDR LN: 1**      **REF COMM LN: 2**      **REF TYPE: FINAL**  
**COMMODITY**  
**Police Equipment Maintenance and Repair**  
**CL DESCRIPTION:**  
**Police Equipment Maintenance and Repair**

**ACCT 1**      **BFY: 2024**      **FY:**      **PERIOD:**      **EVENT TYPE: AP01**      **LINE AMOUNT: \$7,103.00**  
**REF DOC: PO 243 S4242512**      **REF VNDR LN: 1**      **REF ACTG LN: 1**      **REF TYPE: FINAL**  

FUND	DEPT	ORGN / SUB	APPR	OBJIT / SUB	REV / SUB
0001	243	1474	A45	2370	

**AUTOCLEAR LLC**

10A BLOOMFIELD AVENUE  
 PINE BROOK, NJ 07058  
 (973)-276-6000 FAX (973)-227-0832  
 ID# 22-2964823



**INVOICE**

Invoice #	Invoice Date	Page
120405	6/11/2024	1

**Bill To:**

ANAMOSA STATE PENITENTIARY  
 406 N. HIGH STREET  
 ANAMOSA, IOWA 52205  
 ATTN: JILL KENNEBECK

**Ship To:**

ANAMOSA STATE PENITENTIARY  
 406 N. HIGH STREET  
 ANAMOSA, IOWA 52205  
 ATTN: JILL KENNEBECK

PURCHASE ORDER		TERMS	SHIP VIA		F.O.B POINT
S4242512		NET 30			
ORDERED BY	SALES REPRESENTATIVE		ORDER DATE	OUR ORDER	CUSTOMER ID
	DORIS DONELLY		5/22/2024	PART	
MODEL	SERIAL #	DESCRIPTION		QTY	PRICE
7555	190520L#133	PC COMBO BOX		1	\$6,678.00
		SHIPPING: UPS GROUND		1	\$25.00
		FLAT-RATE TECHNICIAN FEE		1	\$400.00
<b>INVOICE TOTAL</b>					<b>\$7,103.00</b>

PLEASE MAIL PAYMENT TO: AUTOCLEAR LLC, ATTN: ACCOUNTS RECEIVABLE, 10A BLOOMFIELD AVENUE, PINE BROOK NJ 07058

Please contact your sales rep, or ar@autoclear.com with any questions

For U.S. wires or ACH, please send funds to TD Bank, Beneficiary Autoclear LLC, Account # 4429026572, Routing # 031201360;

for non U.S. wires: TD Bank, Beneficiary Autoclear LLC, Account # 4429026572, SWIFT Code NRTHUS33XXX, Routing #031101266

50-73933

<b>AUTOCLEAR</b> <small>autoclear.com</small> Document No.: 700F0004	Form Title: Field Service Report		Dept.: Service Rev. Originator: Mia Draghi		Section 4, Item J. Date: 02/19/2019	Rev.: F	Page 1 of 1

ACCOUNT NAME:	Anamosa State Penitentiary		
CONTACT NAME:	Jill Kennebeck	PHONE #:	(319) 462-3504 X-2219
UNIT MODEL:	7555	UNIT S/N:	19-05-20-L133
UNIT ADDRESS:	406 N. High St		
CITY:	Anamosa	STATE:	IOWA
		ZIP:	

TECHNICIAN NAME (PRINT): Michael Rivera | Data D: 1  / 2

CONDITION/ISSUE ON ARRIVAL: Old Combo Box Asking For Password After Power Outage.

WORK PERFORMED: Repl. Combo Box (Getting Error #64 "Incompatible Hardware. Config. Not Compatible w/Hardware.")

PASSED FINAL TEST:  YES  NO | NEED TO RETURN:  YES  NO

DATE	TRAVEL HOURS	LABOR HOURS	MILEAGE (x \$.54)	\$
6/4/2024	<del>4.75</del> (Hrs. 5.5)	4 Hrs.	TOLLS/PARKING	\$
			AIRFARE	\$
			CAR RENTAL	\$
			HOTEL/MEALS	\$

PART REPLACED	NEW PART S/N	OLD PART S/N	PART \$
			\$
			\$
			\$
			\$
			\$

BILL SUMMARY*		CALL TYPE	
HOURS TOTAL (RATE: \$ )	\$	<input type="checkbox"/> INSTALLATION	
EXPENSES TOTAL	\$	<input type="checkbox"/> WARRANTY	
PARTS TOTAL	\$	<input type="checkbox"/> EXTENDED WARRANTY	
SHIPPING	\$	<input type="checkbox"/> CONTRACT ( <input type="checkbox"/> Plat. <input type="checkbox"/> Gold <input type="checkbox"/> Silver)	
GRAND TOTAL	\$	<input checked="" type="checkbox"/> PER DIEM	
		<input type="checkbox"/> SERVICE/PARTS WARRANTY	
CONTRACT #:		REQUEST #:	
PO #:		TYPE:	

\*Bill summary does not necessarily reflect your final invoice. Please refer to your warranty, contract, or quote for invoicing terms

CUSTOMER NAME: (Print): Jill Kennebeck	POSITION: Purchasing Agent
CUSTOMER SIGNATURE: <i>Jill Kennebeck</i>	DATE: 6/5/24

50-73933

	Form	Dept.: Service	Section 4, Item J.	
	Title: On-site Unit Acceptance / PM Test: Traditional Frameless	Rev. Originator: Mia D	Date: 03/17/2020	Rev.: G
Document No.: 400F0003				

Technician Name: Michael Rivera Date of Evaluation: June 4, 2024

Name of Facility: Anamosa State Penitentiary  
 Street Address: 406 N. High Street  
 City: Anamosa State: IOWA Zip: \_\_\_\_\_  
 Onsite POC: Jill Kennebeck POC phone or email: (319) 462-3504 X-2219

<input type="checkbox"/> Installation	<input checked="" type="checkbox"/> Repair	<input type="checkbox"/> PM	Installation/PM Request #:	<u>50-73933</u>
Model:	<u>7555</u>	Verify Serial Number:	<u>19-05-20-L133</u>	
Run Time Hours:		Software Version:	<u>3.9.2</u>	

Generator & HVPS Readout					
kV:	<u>3.74</u>	MA:	<u>3.90</u>	Standby:	<u>.3681.294</u>

Radiation Meter Info	Make:	<u>MONITOR</u>	Model:	<u>4EC</u>
	Serial #:	<u>040429</u>	Cal. Date:	<u>February 21, 2024</u>

NOTE: Leakage allowance may differ depending on applicable safety standard. Refer to Sales Work Order for safety marking info.

Leakage Points			External Radiation Leakage Test	
			Diagram (Traditional Frameless)	
A	<u>.06</u>	≤ 0.5 mR/h		
B	<u>.30</u>	≤ 0.5 mR/h		
C	<u>.08</u>	≤ 0.5 mR/h		
D	<u>.04</u>	≤ 0.5 mR/h		
E	<u>.03</u>	≤ 0.5 mR/h		
F	<u>.08</u>	≤ 0.5 mR/h		
G	<u>.25</u>	≤ 0.5 mR/h		
H	<u>.08</u>	≤ 0.5 mR/h		
I	<u>.04</u>	≤ 0.5 mR/h		
J	<u>.08</u>	≤ 0.5 mR/h		
K	<u>.06</u>	≤ 0.5 mR/h		

Visual Inspection				*Optional feature, refer to Sales Work Order			
Labels				Panels			
Rating Plate	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	Screws	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
On / Off	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Fuses	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
X-ray On	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Key Slot	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Caution: Hazard	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Power Port	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Emergency Stop	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Fan	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Serv. Tech Only	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	USB Port	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
UL/CE marking*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	DVD Drive*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A
Cables				Network Plug*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A
Main Power	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Footpad Plug*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A
Monitor: Power	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A				

This document is to be completed and signed by an Autoclear certified technician ONLY. Misuse will render its contents invalid.





Document No.:  
400F0003

Form

Title:  
On-site Unit Acceptance / PM Test: Traditional  
Frameless

Dept.: Service

Rev. Originator: M...

Date:  
03/17/2020

Rev.:  
G

Page  
2 of 2

Section 4, Item J.

Cables (cont'd)				Conveyor			
Monitor: Video	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Guides	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
OCP Cable	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Screws	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
USB Cable	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Belt	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Footpad Cable*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	Roller Bed*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A

Functions / Performance				*Optional feature, refer to Sales Work Order			
<b>X-ray On</b>				<b>Monitor(s)</b>			
On Light: Hull	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Image Qlty: M1	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
On Light: OCP	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Image Qlty: M2*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A
Conveyor Moves	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	<b>3V Battery</b>			
Image/Graph	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Voltage:	3.18 V.		<input type="checkbox"/> N/A
<b>Emergency Stop</b>				Changed			
Hull: 1	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	<b>Power-up</b>			
Hull: 2	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	Fan On	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
OCP	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A				
<b>OCP &amp; System</b>							
Key Switch	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Number pad	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Power On/Off	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Push to Start	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Touchpad	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Zoom: In	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Threat	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	Zoom: Move	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Help	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Zoom: Out	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
AutoOutline	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Enter	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
AutoDenseAlert	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Image Archive	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Real Clear	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	Back/Forward	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Multi-Energy	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Menu	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Light	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Conveyor	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Dark	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Logout	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
D-SCAN	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Z-SCAN	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A
Organic	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Invert	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
Inorganic	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A	Image On/Off	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
<b>Optional Items</b>				<b>Wheels</b>			
Item Counter*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	Turn & Lock	<input checked="" type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input type="checkbox"/> N/A
UPS*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	<b>Clean / Vacuum</b>			
X-ray On Sensor*	<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	<input checked="" type="checkbox"/> N/A	<input checked="" type="checkbox"/> Belt Path	<input checked="" type="checkbox"/> Cabinet	<input checked="" type="checkbox"/> PC/Combo box	
<b>Function Configuration: Dept. Of Defense ONLY</b>							
Admin/Serv. User PW changed*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	USB Thumb Drives Disabled*		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	
US Gov't Legal Login Banner*	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Core Data Dumps Disabled*		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

Explain any damage/ failures / poor ratings found. Note location (OCP, hull, belt, etc.), possible cause, & corrective action.

*Jill Kannebeck*  
Onsite POC Signature

*Mehul Rana*  
Technician Signature

This document is to be completed and signed by an Autoclear certified technician ONLY. Misuse will render its contents invalid.

Doug V ✓

# ASP Purchase Request

Date		5/22/2024		Business Office Only	
Dept		Security		Purchase Order #	
Requestor		Kennebeck		54242512	
Vendor		Autoclear		Accounting Line	
Phone #		00002095130		1474-2370	

29c20				Approvals	
				Supervisor	
				Business Manager	

Justification  
 pm on package scanners

Qty	Unit	Item #	Description	Price	Total
1	ea	93657	preventative maintenance on AutoClear 6848 SN 180618L#154	\$2,600.00	\$2,600.00
1	ea		Preventative Maintenance on AutoClear 7555 SN 190520L#133	\$500.00	\$500.00
					\$0.00
1	ea		repair of Autoclear 7555 <del>SN 190</del> SN 190520L#133 due to power outage on 5/21		7103 <sup>00</sup> \$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				Shipping	
				Total	\$3,100.00

10,203<sup>00</sup>



World Headquarters

10A Bloomfield Avenue  
Pine Brook, NJ 07058 USA

[www.autoclear.com](http://www.autoclear.com)

Tel. 1 973.276.6000

Fax. 1 973.227.0832

[info@autoclear.com](mailto:info@autoclear.com)

### Service Quote for: Anamosa State Penitentiary

May 22, 2024

Jill Kennebeck  
406 N. High Street  
Anamosa, Iowa 52205

I am writing to you regarding repairs that need to be made to your Autoclear model 7555 inspection system, serial number 190520L#133. As per your troubleshooting call with our technician Mike Perla, I am quoting you on a replacement pc combo box for your X-ray unit. The price of the replacement pc combo box is \$6,678.00. Shipping the part is an additional \$25.00 and is based on UPS Ground shipping rates. Our flat-rate technician fee for service to your region is \$400.00 which includes technician labor only since the previous quote for the two PM's include technician travel fees. Your email indicated that we will receive one purchase order for both quotes, this one as well as May 16<sup>th</sup> PM quote. In total, the estimated quoted cost of the repair service is \$7,103.00.

Please note that this is just a quote and not an invoice for billing. Autoclear, LLC. does not charge for unused parts. Likewise, all technician expenses will be adjusted to reflect the definite expenses incurred. Once the service is completed, an invoice will be issued reflecting the actual work performed. If you find this quote acceptable, please send me a signed copy along with an official PO or credit card authorization and we can schedule the service as soon as possible.

Best Regards,

Doris Donnelly  
Service Department  
Autoclear, LLC.  
10A Bloomfield Ave.  
Pine Brook, NJ 07058  
(973)276-6000 x 207  
[dorisd@autoclear.com](mailto:dorisd@autoclear.com)



Hall, Jean <jean.hall@iowa.gov>

**Storm Damage on May 21, 2024 - 29C.20 FY24**

**Tammy Hollingsworth** <Tammy.Hollingsworth@aos.iowa.gov> Thu, May 23, 2024 at 11:46 AM  
To: "Hall, Jean [DOC]" <jean.hall@iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>  
Cc: "Oswald, Lisa [DOC]" <lisa.oswald@iowa.gov>, "Hoyt, Boyd [DOC]" <boyd.hoyt@iowa.gov>, Zemira Rahmanovic <Zemira.Rahmanovic@aos.iowa.gov>

Notification of 29C.20 Damages Received – AOS Claim #3776

**From:** Hall, Jean <jean.hall@iowa.gov>  
**Sent:** Wednesday, May 22, 2024 1:14 PM  
**To:** Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>  
**Cc:** Oswald, Lisa [DOC] <lisa.oswald@iowa.gov>; Hoyt, Boyd [DOC] <boyd.hoyt@iowa.gov>  
**Subject:** Storm Damage on May 21, 2024 - 29C.20 FY24

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

The Anamosa State Penitentiary suffered an electrical outage last night due to severe storms. Attached is our incident report for the event. As of this time, I have been notified of the following damage:

- One of our package scanners is down since the electrical outage we had on 5/21. The equipment is left on 24/7 and when the package scanner came back on it only went to a password screen. We called Autoclear to troubleshoot the issue and they have informed us the hard drive is the issue.

I will follow up once I have received the quote, as well as if I receive notice of additional damage. Thank you.

--

**Jean Hall**  
**Budget Analyst 2**  
IDOC - Anamosa State Penitentiary  
406 N High St, Anamosa IA 52205  
319-462-3504 ext. 2217  
jean.hall@iowa.gov



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**Auditor.Iowa.Gov**





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AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved a Department of Corrections – Mount Pleasant request for an emergency allocation in the amount of \$10,613.67, subject to the audit of invoices. On May 9, 2024, a power surge damaged washing machines. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

cc: Beth Skinner, Director, Department of Corrections  
Lauri Buckert, Budget Analyst, Department of Corrections – Mount Pleasant  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3784  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damages to Washing Machines Due to Power Surge on May 9, 2024  
Department of Corrections – Mount Pleasant  
Claim dated July 18, 2024  
AOS Claim ID: 3784

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Corrections – Mount Pleasant is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$10,613.67, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Beth Skinner, Director, Department of Corrections  
Lauri Buckert, Budget Analyst, Department of Corrections – Mount Pleasant  
Heather Hackbarth, Department of Management



## Iowa Department of Corrections

Section 4, Item K.

GOVERNOR KIM REYNOLDS  
LT. GOVERNOR ADAM GREGG

BETH SKINNER, PHD, DIRECTOR  
MARCY STROUD, MPCF WARDEN

Date: July 18, 2024

To: Tammy Hollingsworth, Auditor of the State  
Victoria Newton, Treasurer of the State

Re: AOS Claim #3784

Mt. Pleasant Correctional Facility is submitting a written request for allocation in regards to damage to our washing machine from a power surge on or about May 8, 2024. The surge ended up shorting out the Variable Frequency Drive (motor kit) and display board. As a result, our laundry department has continued to have to do hard resets to the washing machines for the cycle to continue.

The attached quote lists the items needed to fix the washing machines. The two items at the bottom of the quote are not related to the damage incurred so the total cost of the repair will be \$9,648.79 plus shipping. Shipping costs are estimated at 10% (\$964.88) for a total repair cost of \$10,613.67.

Let me know if you have any questions.

Thank you,

Lauri Buckert  
Budget Analyst 2  
Mt. Pleasant Correctional Facility  
(319) 385-9511 Ext. 2252





Century Laundry Distributing, Inc.

**REMIT TO:**

P.O. Box 5818  
 Cedar Rapids, IA 52406-5818  
 Phone: (319) 364-1592  
 Fax: (319) 364-6502

**SHIPPING ADDRESS:**

775 Kacenta Rd  
 Hiawatha, IA 52233  
 Phone: (319) 364-1592  
 Fax: (319) 364-6502

Section 4, Item K.

Invoice	24-191639
Invoice Date	7/1/2024

**Bill To:**

MOUNT PLEASANT CORRECTIONAL  
 1200 E WASHINGTON ST  
 MOUNT PLEASANT IA 52641-1804

**Ship To:**

MOUNT PLEASANT CORRECTIONAL  
 1200 E WASHINGTON ST  
 MOUNT PLEASANT IA 52641-1804

Customer ID		Purchase Order No.		Salesperson ID	Shipping Method	Payment Terms	
MOUNPLCO		QUOTE		AL BAKER	UPS	CREDIT CARD	
Ordered	Shipped	B/O	Item Number	Description	List Price	Unit Price	Ext. Price
3	3		24-DEX 9732-299-002	MOTOR KIT	\$2,589.00	\$1,941.75	\$5,825.25
6	6		24-DEX 9483-004-003	RESISTOR / BRAKING / 160 OHM <i>2/ machine</i>	\$62.00	\$46.50	\$279.00
2	2		24-DEX 9473-007-001	PCB ASSY / SOAP RELAY BOARD	\$222.50	\$166.88	\$333.76
6	6		24-DEX 9473-004-010	DISPLAY BOARD <i>(2/ washing machine)</i>	\$713.50	\$535.13	\$3,210.78
1	1		24-DEX 9412-134-001	NAMEPLATE / T1200 OPL	\$177.50	\$133.13	<del>\$133.13</del> NA
1	1		24-DEX 9989-480-001	PANEL / CONTROL / 55OPL	\$336.00	\$252.00	<del>\$252.00</del> NA
							<i>9,648.79</i>
							<i>+ S+H</i>

Subtotal	\$10,033.92
Misc	\$0.00
Shipping & Handling	\$0.00
Trade Discount	\$0.00
Tax	\$0.00
<b>Total</b>	<b>\$10,033.92</b>

A FINANCE CHARGE OF 1 1/2% PER MONTH WILL BE CHARGED ON ITEMS OVER 30 DAYS  
 BUYER PROMISES TO PAY ENTIRE PURCHASE PRICE TO SELLER AT HIAWATHA, IOWA.  
 RESTOCKING FEE ON RETURNED ITEMS. NO ELECTRICAL RETURNS ACCEPTED.  
 MINIMUM ORDER \$25.00.      x      3193858197



Buckert, Lauri <lauri.buckert@iowa.gov>

**RE: Power Surge - Washing Machines**

1 message

**Tammy Hollingsworth** <Tammy.Hollingsworth@aos.iowa.gov> Thu, May 23, 2024 at 12:10 PM  
To: "Buckert, Lauri [DOC]" <lauri.buckert@iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>  
Cc: "Perry, Kristi" <kristi.perry@iowa.gov>, Zemira Rahmanovic <Zemira.Rahmanovic@aos.iowa.gov>

Notification of 29C.20 Damages Received – AOS Claim #3784

**From:** Buckert, Lauri <lauri.buckert@iowa.gov>  
**Sent:** Monday, May 13, 2024 2:57 PM  
**To:** Tammy Hollingsworth <Tammy.Hollingsworth@AOS.IOWA.GOV>; TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>  
**Cc:** Perry, Kristi <kristi.perry@iowa.gov>  
**Subject:** Power Surge - Washing Machines

CAUTION: This email originated from outside of AOS. Do not click links or open attachments unless you recognize the sender and know the content is safe.

On or about May 9, it was brought to our attention that 3 out of the 5 washing machines displayed a code midway through the cycle indicating that it lost connection with the computer board. After a hard reset, the machines were working; however, today we had to do a hard reset again. Upon further review, our maintenance department is confident that it is a result of a power surge that occurred on May 8th. The surge ended up shorting out the Variable Frequency Drive (VFD) as well as the PCB board (display board). Maintenance is still reviewing to determine what it will take to replace/repair.

Let me know if you have any further questions.

Thank you,

--

**Lauri Buckert**  
**Budget Analyst 2**  
Mt. Pleasant Correctional Facility  
Iowa Department of Corrections  
1200 East Washington, Mt. Pleasant, Iowa 52641  
319-385-9511 Ext. 2252  
Lauri.Buckert@iowa.gov  
<https://doc.iowa.gov/>



**Department of Corrections**



MEMBERS OF COUNCIL

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GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$1,011.42. This brings the total allocation to \$8,970.82. On April 14, 2024, Vehicle #171 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

A handwritten signature in cursive script that reads "Victoria Newton".

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3731  
TOS Job # 2605



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #171 on April 14, 2024  
Department of Administrative Services  
Claim dated April 18, 2024  
AOS Claim ID: 3731

The Department's request included a supplemental allocation request of \$1,011.42 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$1,011.42, which increases the allocation to \$8,970.82. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	<u>8,970.82</u>
Executive Council allocation (Revised)		\$	8,970.82
Less:			
Previous payments	\$	0.00	
This payment		<u>8,970.82</u>	
Total		\$	<u>8,970.82</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend that reimbursement be made in the amount of \$8,970.82. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: July 5, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3731
Vehicle / Event	#171/Animal
Event Date	April 14, 2024
Summary	Vehicle 171 struck a deer. (278948)
Amount Requested	<b>\$8,970.82 - TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
karl.bubser@iowa.gov  
515-281-3162

# Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$8,970.82	<b>Warrant Number</b> 73102230
<b>Vendor Customer</b> 00003028866	<b>Line Number</b> 1	<b>Last Updated</b> 06/27/2024 08:13 PM

## Issue Information

<b>Issued</b> 06/12/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00524142002
<b>Duplicate</b> No	<b>Transaction Line Number</b> 1	<b>Stop</b> No
<b>Line Amount</b> \$1,162.00	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> 06/27/2024 12:00 AM	<b>Batch Number</b> 0000	<b>Redeemed Bank</b> 0000
<b>Sequence Number</b> 02265	<b>Redeemed Fund</b> 0665	<b>Redeemed Department</b> 005

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

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# Warrants

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\* Required fields

## Warrant Information

<b>Fiscal Year</b>	<b>Amount</b>	<b>Warrant Number</b>
2024	\$8,970.82	73102230
<b>Vendor Customer</b>	<b>Line Number</b>	<b>Last Updated</b>
00003028866	2	06/27/2024 08:13 PM

## Issue Information

<b>Issued</b>	<b>Void</b>	<b>Transaction ID</b>
06/12/2024 12:00 AM	No	RISK00524142002
<b>Duplicate</b>	<b>Transaction Line Number</b>	<b>Stop</b>
No	2	No
<b>Line Amount</b>	<b>Comments</b>	
\$75.00		

## Redeemed Information

<b>Redeemed</b>	<b>Batch Number</b>	<b>Redeemed Bank</b>
06/27/2024 12:00 AM	0000	0000
<b>Sequence Number</b>	<b>Redeemed Fund</b>	<b>Redeemed Department</b>
02265	0665	005

## COA

<b>Fund</b>	<b>Object</b>	<b>Dept Object</b>
0665	2715	-
<b>Sub Fund</b>	<b>Sub Object</b>	<b>Dept Revenue</b>
-	-	-
<b>Department</b>	<b>Unit</b>	<b>Sub Unit</b>
005	5790	-
<b>Object Class</b>	<b>Revenue Source</b>	<b>Sub Revenue Source</b>
-	-	-
<b>Appropriation</b>	<b>Revenue Source Class</b>	<b>BSA</b>
0000	-	-
<b>Sub BSA</b>		
-		

▶ Show More

# Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$8,970.82	<b>Warrant Number</b> 73102230
<b>Vendor Customer</b> 00003028866	<b>Line Number</b> 3	<b>Last Updated</b> 06/27/2024 08:13 PM

## Issue Information

<b>Issued</b> 06/12/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00524142002
<b>Duplicate</b> No	<b>Transaction Line Number</b> 3	<b>Stop</b> No
<b>Line Amount</b> \$2,125.00	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> 06/27/2024 12:00 AM	<b>Batch Number</b> 0000	<b>Redeemed Bank</b> 0000
<b>Sequence Number</b> 02265	<b>Redeemed Fund</b> 0665	<b>Redeemed Department</b> 005

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More



# Warrants

[Edit](#)[Cancel](#)

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$8,970.82	<b>Warrant Number</b> 73102230
<b>Vendor Customer</b> 00003028866	<b>Line Number</b> 4	<b>Last Updated</b> 06/27/2024 08:13 PM

## Issue Information

<b>Issued</b> 06/12/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00524142002
<b>Duplicate</b> No	<b>Transaction Line Number</b> 4	<b>Stop</b> No
<b>Line Amount</b> \$5,608.82	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> 06/27/2024 12:00 AM	<b>Batch Number</b> 0000	<b>Redeemed Bank</b> 0000
<b>Sequence Number</b> 02265	<b>Redeemed Fund</b> 0665	<b>Redeemed Department</b> 005

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

[▶ Show More](#)



**NORTH IOWA COLLISION CENTER  
INC.**

Serving your car, light & heavy duty truck, heavy  
equipment & RV repair needs.  
11201 265TH ST, CLEAR LAKE, IA 50428  
Phone: (641) 421-8555  
FAX: (641) 421-8558

Workfile ID:  
PartsShare:

Section 4, Item L.

Federal ID: 87-2591068  
Resale Number: 1-17-020011  
Federal EPA: IAR000007856

**Final Bill**

**RO Number: 25610**

Customer:	Insurance:	Adjuster:	Estimator:	Scott Larson
Iowa State Patrol	CREATIVE RISK SOLUTIONS	Phone:	Create Date:	4/15/2024
4425 S Washington		Claim:	APDSOI0278948-00	
			1	
Mason City, IA 50401		Loss Date:		
(111) 111-1111		Deductible:		

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

VIN: 2C3CDXKG2MH528651	Interior Color:	Mileage In: 79,015	Vehicle Out: 5/1/2024
License: JHU738	Exterior Color: Blue	Mileage Out:	
State:	Production Date: 12/2020	Condition:	Job #:

Line	Ver	Operation	Description	Qty	Extended Price \$	Part Type	Labor	Type	Paint
1	E01		Rental Formula 30.3 / 4 = 8						
2	E01								
3	E01		<b>INFORMATION LABELS</b>						
4	E01	Remove/Replace	Rpl information labels				0.3	Body	
5	E01	Remove/Replace	AC label R-134a	1	3.55	OEM	0.0	Body	
6	E01	Remove/Replace	Emission label 3.6 liter all	1	5.05	OEM	0.0	Body	
7	E01		<b>FRONT BUMPER &amp; GRILLE</b>						
8	E01	Remove/Replace	O/H front bumper				3.4	Body	
9	E01	Remove/Replace	Bumper cover	1	708.00	A/M	0.0	Body	3.4
10	E01		Add for Clear Coat						1.4
11	E01		Add for Two Tone						1.4
12	E01	Remove/Replace	Closure panel	1	239.00	OEM	0.0	Body	
13	E01	Remove/Replace	Push pins	8	62.00	Other			
14	S01	Remove/Replace	LT Support inner	1	31.00	A/M	0.0	Body	
15	E01	Remove/Replace	LT Support outer	1	8.00	A/M	0.0	Body	
16	E01	Remove/Install	License bracket type 1				0.1	Body	
17	E01	Remove/Install	License plate				0.1	Body	
18	E01	Remove/Replace	Upper grille black crossbars	1	352.00	A/M	0.0	Body	
19	S01	Remove/Replace	LT Bumper bracket	1	28.00	A/M	0.1	Body	
20	S01	Remove/Replace	Energy absorber	1	99.00	A/M	0.0	Body	
21	E01		<b>FRONT LAMPS</b>						
22	E01	Remove/Replace	LT Headlamp assy halogen	1	844.00	A/M	0.4	Body	
23	E01	Remove/Replace	Aim headlamps				0.5	Body	
24	S01	Remove/Install	RT Headlamp assy halogen				0.4	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

RO Number: 25610

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

25	S01	Remove/Replace	LT Side marker lamp	1	38.00	A/M	0.0	Body	
26	S01		<b>RADIATOR SUPPORT</b>						
27	S01	Remove/Replace	Radiator support	1	318.00	A/M	1.0	Body	1.6
28	E01		<b>HOOD</b>						
29	E01	Remove/Replace	Hood (ALU)	1	1,113.00	A/M	1.5	Body	3.0
30	E01		Overlap Major Non-Adj. Panel						(0.2)
31	E01		Add for Clear Coat						0.6
32	E01		Add for Underside(Complete)						1.4
33	E01	Remove/Replace	Seam Sealer - Hood underside	1	25.00	A/M	0.5	Body	
34	E01	Remove/Replace	Insulator retainer	9	57.60	OEM			
35	E01		<b>FENDER</b>						
36	E01	Remove/Replace	LT Fender w/o wide body	1	322.00	A/M	1.6	Body	2.0
37	E01		Overlap Major Adj. Panel						(0.4)
38	E01		Add for Clear Coat						0.3
39	E01		Add for Edging						0.5
40	E01	Remove/Replace	LT Fender liner 3.6, 5.7 liter	1	121.00	A/M	0.0	Body	
41	E01	Remove/Replace	LT Fender liner retainer	4	39.60	OEM			
42	E01	Remove/Replace	LT Insulator	1	17.15	OEM	0.0	Body	
43	E01		<b>ENGINE</b>						
44	E01	Remove/Replace	Air cleaner assy w/police	1	402.00	OEM	0.5	Body	
45	S01	Remove/Replace	Resonator	1	143.00	OEM	0.1	Body	
46	E01		<b>WHEELS</b>						
47	S01	Remove/Replace	LT/Front Wheel cover multi-spoke	1	138.00	OEM	0.1	Body	
48	E01		<b>PILLARS, ROCKER &amp; FLOOR</b>						
49	E01	Remove/Install	LT Rocker molding				0.0	Body	
50	S01	Repair	LT Aperture panel w/o wide body				0.5	Body	
51	E01		<b>FRONT DOOR</b>						
52	E01	Repair	LT Outer panel (HSS)				2.0	Body	2.1
53	E01		Overlap Major Adj. Panel						(0.4)
54	E01		Add for Clear Coat						0.3
55	E01	Remove/Replace	LT Front w/strip	1	52.60	OEM	0.2	Body	
56	E01	Remove/Install	LT Power mirror w/o heat, w/o memory, w/o blind spot blue				0.5	Body	
57	E01	Remove/Install	LT Handle, outside steel blue				0.4	Body	
58	E01	Remove/Install	LT Frame trim standard audio				0.3	Body	
59	E01	Remove/Install	LT R&I trim panel				0.5	Body	
60	S01		<b>REAR BUMPER</b>						
61	S01	Remove/Replace	Energy absorber retainer	10	77.50	OEM			
62	E01		<b>VEHICLE DIAGNOSTICS</b>						
63	E01	Sublet	Pre-repair scan	1	98.90	Sublet			
64	E01	Repair	Pre Repair Scan Labor				0.5	Mech	
65	E01	Sublet	Post-repair scan	1	141.50	Sublet			
66	E01	Repair	Post Repair Scan Labor				0.5	Mech	
67	E01		<b>MISCELLANEOUS OPERATIONS</b>						
68	E01	Remove/Replace	Cover car/bag	1	5.00	A/M	0.2	Body	

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural

**Final Bill**

Section 4, Item L.

**RO Number: 25610**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

69	E01	Remove/Replace	Corrosion Protection	1	5.00	A/M	0.1	Body
70	E01	Remove/Replace	Cavity wax	1	10.00	A/M	0.1	Body
71	E01	Remove/Replace	Flex additive	1	5.00	Other		
72	E01	Sublet	Suspension alignment	1	79.95	Other		
73	E01		Porter vehicle to alignment shop				1.2	Body
74	S01	Remove/Replace	Nylon Push Clip	1	7.02	A/M		
75	S01	Remove/Replace	Hex Screw	5	4.25	A/M		
76	S01	Remove/Replace	Speed Nut	5	4.25	A/M		
77	S01		Fuel Surcharge	1	0.90	A/M		

Estimate Totals	Discount \$	Markup \$	Rate \$	Total Hours	Total \$
Parts					5,285.47
Sublet/Miscellaneous					240.40
Labor, Body			70.00	16.6	1,162.00
Labor, Refinish			125.00	17.0	2,125.00
Labor, Mechanical			75.00	1.0	75.00
Miscellaneous					79.95
E.P.C.					3.00
<b>Subtotal</b>					<b>8,970.82</b>
Sales Tax					0.00
<b>Grand Total</b>					<b>8,970.82</b>
<b>Net Total</b>					<b>8,970.82</b>

Estimate Version	Total \$
Original	7,908.90
Supplement S01	1,061.92

Insurance Total \$:	8,970.82
Received from Insurance \$:	0.00
<b>Balance due from Insurance \$:</b>	<b>8,970.82</b>
Customer Total \$:	0.00
Received from Customer \$:	0.00
<b>Balance due from Customer \$:</b>	<b>0.00</b>

T = Taxable Item, RPD = Related Prior Damage, AA = Appearance Allowance, UPD = Unrelated Prior Damage, PDR = Paintless Dent Repair, A/M = Aftermarket, Rechr = Rechromed, Reman = Remanufactured, OEM = New Original Equipment Manufacturer, Recor = Re-cored, RECOND = Reconditioned, LKQ = Like Kind Quality or Used, Diag = Diagnostic, Elec = Electrical, Mech = Mechanical, Ref = Refinish, Struc = Structural



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item L.

Date: April 18, 2024


To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#171/Animal
Event Date	April 14, 2024
Summary	Vehicle 171 struck a deer. (278948)
Amount Requested	\$7,959.40 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,  
  
Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

---

**29C20**

---

Risk, DAS &lt;das.risk@iowa.gov&gt;

Wed, Apr 17, 2024 at 9:51 AM

Draft To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 171 struck a deer on 4/14/24. I will forward all information as soon as it is received. I apologize if this is a duplicate submission--I was out of the office 4/15-4/16

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

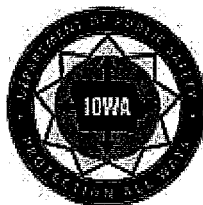
Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024009295**

Date: (Month/Day/Year)	04-14-24	Time: (Time plus a.m./p.m.)	628 AM
Vehicle Plate #:	JHU738	Vehicle Mileage:	78,941
Vehicle Description: (Yr/Make/Model/ & Vin#)	Blue 2021 Dodge Charger 2C3CDXKG2MH528651		
Assigned To:	Roberto Lopez	Badge #	171
Driven By:	Roberto Lopez	Badge #	171
Driver's Lic #:	827ZZ8843	Damage:	\$5,000
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	No		
Occupants: (Other than driver)			

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:	
Accident Location: (Street/Hwy)	
County:	
Weather/Road Conditions:	
<b>** Please Include narrative of events here**</b>	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	
------------------------	--

**VEHICLE #3: (if needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			



Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT  
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:  
**2024009295**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident <b>04/14/2024</b>		Time of Accident <b>06:28 Hrs.</b>		County <b>CERRO GORDO - 17</b>		Accident occurred within corporate limits of (city)													
<b>UNIT 1</b>	Driver's Name - Last <b>LOPEZ</b>					First <b>ROBERTO</b>					Middle <b>CARLOS</b>								
	Address <b>3625 S WASHINGTON AVE</b>					City <b>MASON CITY</b>					State Zip <b>IA 50401</b>								
	Date of Birth <b>11/17/1986</b>		Driver's License Number <b>827ZZ8843</b>			CDL Yes No <input type="radio"/> <input checked="" type="radio"/>		Citation Charge 1			Citation Charge 2								
	Male Female <input checked="" type="radio"/> <input type="radio"/>		State <b>IA</b>	Class <b>A</b>	Endorsements		Restrictions		Citation Charge 3			Citation Charge 4							
	Alcohol Test Given: <b>1</b>		Test Results:		Drug Test Given: <b>1</b>		Test Result:		Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>		Reason for Re-Exam Request:								
	Owner's Name - Last <b>STATE OF IOWA</b>					First					Middle								
	Address <b>109 SE 13TH ST</b>					City <b>DES MOINES</b>					State Zip <b>IA 50319</b>								
	License Plate No. <b>JHU738</b>		State <b>IA</b>	Year <b>2023</b>	VIN: <b>2C3CDXKG2MH528651</b>			Color <b>BLU</b>		Year <b>2021</b>	Make <b>DODG</b>	Model <b>CHA</b>	Style <b>SD</b>						
	Trailer Plate No.		State	Year	VIN:			Tow <b>1</b>	Tow #		Towed To		Approx. Cost to Repair or Replace <b>\$5,000.00</b>						
	Insurance Company Name <b>STATE OF IOWA</b>					Insurance Co. Phone Number			Insurance Policy Number										
Initial Travel Direction		Veh. Act.	Veh. Config. <b>01</b>	Cargo Body Type <b>01</b>		Veh. Defect	Point of Initial Impact		Most Damaged Area		Extent of Damage <b>1</b>	Total Occ. in Veh.							
Special Veh. Func.		Emergency Status	Bus Use	Driver Condition		Vision Obscured	Contributing Circumstances Driver (up to two) <b>88</b>		Driver Distractions <b>02</b>		Speed Limit								
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event								
<b>COMMERCIAL</b>	Carrier Name/Lessee																		
	Street Address						City			State		Zip Code							
	Number of Axles		Gross Vehicle Weight Rating				US DOT Number		MC Number		Underride/Override								
	Haz Mat Involvement		Haz Mat Placard	Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name											
	Trailer Plate:		State	Year	VIN														
	Trailer Plate:		State	Year	VIN														
	Converter Dolly		Dolly Plate:		State	Plate Year	VIN												
<b>PERSONS INJURED</b>	<b>DRIVER OF UNIT 1</b>					Phone Number: <b>(641) 424-3625</b>			Sex		Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extracted	Source of Transport	Other	
						Transported to:			Transported by:										
	Name					Phone Number			DOB:		Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extracted	Source of Transport	Other
	Address					Transported to:			Transported by:										
	Name					Phone Number			DOB:		Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extracted	Source of Transport	Other
	Address					Transported to:			Transported by:										
	Name					Phone Number			DOB:		Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extracted	Source of Transport	Other
	Address					Transported to:			Transported by:										
	Name					Phone Number			DOB:		Sex	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extracted	Source of Transport	Other
	Address					Transported to:			Transported by:										

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024009295

Accident details including Date of Accident (04/14/2024), Time of Accident (06:28 Hrs.), County (CERRO GORDO - 17), and Literal Description (GROUSE AVE MEASURING 1781 FEET SOUTH OF 290TH STREET).

ACCIDENT ENVIRONMENT and ROADWAY CHARACTERISTICS section, including Location of First Harmful Event, Weather Conditions, Major Contributing Circumstances Environment, and Roadway details.

First Harmful Event (Crash) details: 31, WORKZONE RELATED?, Activity, Location, Type, Workers Present, and various test result columns.

NON-MOTORISTS section for the first individual: Name 001, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No.

NON-MOTORISTS section for the second individual: Name, Address, Phone Number, DOB, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No.

PROPERTY DAMAGE section for the first vehicle: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code.

PROPERTY DAMAGE section for the second vehicle: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code.

WITNESSES section with five rows for Last Name, First Name, Address, City, State, Zip Code, and Phone Number.

Is This a Secondary Crash? (Y No, N Yes), Type of Primary Incident, Roadway Clearance Date (04/14/2024), Incident Clearance Date (04/14/2024).

Signature of Officer (TROOPER T DERR), Badge Number (067), Time Officer Notified of Accident (06:31 Hrs.), Roadway Clearance Time (06:39 Hrs.), Incident Clearance Time (06:39 Hrs.).

Name of Agency (IOWA STATE PATROL - DIST 08), Date of Report (04/14/2024), Time Officer Arrived At Scene (06:35 Hrs.), Total Roadway Clearance Time (000:08), Total Incident Clearance Time (000:08).

Report Reviewed By, Date of Review, Investigation made at scene? (Y No, N Yes), T.I. No., Other Technical Investigating Agency.

### INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Law Enforcement Case Number:

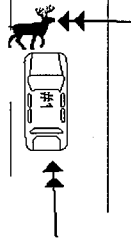
2024009295

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D  
I  
A  
G  
R  
A  
M



GROUSE AVE



N  
A  
R  
R  
A  
T  
I  
V  
E

VEHICLE #1 WAS TRAVELING NORTH ON GROUSE AVE. A DEER CROSSED GROUSE AVE FROM THE EAST DITCH GOING WEST. VEHICLE #1 STRUCK THE DEER IN THE FRONT DRIVER SIDE CAUSING THE DEER TO ROTATE AND HIT THE FRONT DRIVER SIDE QUARTER PANEL AND DRIVER DOOR.



## Certification of Officer Involved in a Motor Vehicle Accident While in the Line of Duty

The Code of Iowa, Section 321.267A, states that any traffic accident involving the operation of a motor vehicle by a certified law enforcement officer or other emergency responder shall be reported to the Iowa Department of Transportation by the officer's or responder's employer. The officer's or responder's employer shall certify to the department whether or not the accident occurred in the line of duty while operating an official government vehicle or during the responder's deployment on an emergency call. When an accident occurs in the line of duty, it will NOT be entered on the driver's record.

Date of Accident: 04-14-24 DOT Case Number: 2024009295

Location of Accident: Grouse Ave 1781 feet south of 290th St, Cerro Gordo County

Driver's Name: Roberto Lopez DOB: 11-17-1986

Driver's Address: 3625 S Washington Ave, Mason City, IA 50401


Driver License Number: 827ZZ8843 State of Issuance: IA

VIN of Vehicle Driven by Officer: 2C3CDXKG2MH528651

Check one:  Operating an official government vehicle while in the line of duty.  
 Operating a personally-owned vehicle while in the line of duty.

Agency Investigating Accident: Iowa State Patrol

I certify under penalty of perjury and pursuant to the laws of the State of Iowa that the preceding is true and correct.

eSigned via SeamlessDocs.com  
  
Key: 6a3d66ce-2742-4ecc-9eb1-0e1a38411128  
 Signature of Employee

04-14-2024

Date

Iowa State Patrol

Employing Agency

15239 35th St Oelwein, IA 50662

Address

515-735-2602

Telephone

This completed form may be e-mailed to [accident.support@iowadot.us](mailto:accident.support@iowadot.us) or mailed to the following address:

Office of Driver Services  
 Iowa Department of Transportation  
 P.O. Box 9204  
 Des Moines, IA 50306-9204

Telephone: 515-244-9124 or 515-244-8725



## MEMORANDUM

**TO:** Sgt. Doelz #401

**FROM:** Trooper R.C. Lopez #171

**DATE:** April 14, 2024

**SUBJECT:** Damage to patrol car

On today's date, at about 6:26 AM, I was traveling north on Grouse Avenue, at about 285<sup>th</sup> street when a deer entered the roadway and struck my patrol car, causing damage to the front and side of my patrol car. I immediately contacted Sgt. Doelz. The patrol car is still operational at this time. Trooper Derr #67 completed the MARS report. I will obtain an estimate from North Iowa Collision on 4/15/24.

- Trooper Lopez #171





**NORTH IOWA COLLISION CENTER  
INC.**

Serving your car, light & heavy duty truck, heavy  
equipment & RV repair needs.  
11201 265TH ST, CLEAR LAKE, IA 50428  
Phone: (641) 421-8555  
FAX: (641) 421-8558

Workfile ID: d92  
PartsShare: 71J9SK  
Federal ID: 87-2591068  
State ID: 1-17-020011  
Resale Number: 1-17-020011  
Federal EPA: IAR000007856

Section 4, Item L.

**Preliminary Estimate**

**Customer: Iowa State Patrol**

Written By: Scott Larson

Insured: Iowa State Patrol      Policy #:      Claim #:  
Type of Loss:      Date of Loss:      Days to Repair: 0  
Point of Impact: 12 Front

**Owner:** Iowa State Patrol  
4425 S Washington  
Mason City, IA 50401  
(111) 111-1111 Cell

**Inspection Location:** NORTH IOWA COLLISION CENTER INC.  
11201 265TH ST  
CLEAR LAKE, IA 50428  
Repair Facility  
(641) 421-8555 Business

**Insurance Company:**

**VEHICLE**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

VIN: 2C3CDXKKG2MH528651      Interior Color:      Mileage In: 79,015      Vehicle Out:  
License: JHU738      Exterior Color: Blue      Mileage Out:  
State:      Production Date: 12/2020      Condition:      Job #:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel

**CLIMATE CONTROL**

Climate Control  
Backup Camera  
Parking Sensors

**RADIO**

**AM RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint  
Metallic Paint  
Two Tone Paint

**OTHER**

Traction Control  
Stability Control  
California Emissions  
Power Trunk/Liftgate

Get live updates at [www.carwise.com/e/4Ls45w](http://www.carwise.com/e/4Ls45w)



Preliminary Estimate

Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Rental Formula 30.3 / 4 = 8		1			
2	#						
3	<b>INFORMATION LABELS</b>						
4		Rpl information labels				0.3	
5	Repl	AC label R-134a	68259899AC	1	3.55	Incl.	
6	Repl	Emission label 3.6 liter all	68495570AA	1	5.05	Incl.	
7	<b>FRONT BUMPER &amp; GRILLE</b>						
8		O/H front bumper				3.4	
9	** <>	Repl A/M CAPA Bumper cover	68267765AC	1	708.00	Incl.	3.4
10		Add for Clear Coat					1.4
11		Add for Two Tone					1.4
12	Repl	Closure panel	68226530AF	1	239.00	Incl.	
13	#	Repl Push pins		8	62.00		
14	**	Repl A/M LT Support inner	68226533AA	1	29.00	Incl.	
15	**	Repl A/M LT Support outer	68213538AC	1	8.00	Incl.	
16	R&I	License bracket type 1				0.1	
17	#	R&I License plate				0.1	
18	**	Repl A/M CAPA Upper grille black crossbars	5PP33DX8AB	1	352.00	Incl.	
19	<b>FRONT LAMPS</b>						
20	**	Repl A/M CAPA LT Headlamp assy halogen	68541681AA	1	844.00	0.4	
21		Aim headlamps				0.5	
22	<b>HOOD</b>						
23	**	Repl A/M CAPA Hood (ALU)	68265445AB	1	1,113.00	1.5	3.0
24		Overlap Major Non-Adj. Panel					-0.2
25		Add for Clear Coat					0.6
26		Add for Underside(Complete)					1.5
27	**	Repl A/M Seam Sealer - Hood underside		1	25.00	0.5	
28	Repl	Insulator retainer	4878883AA	9	57.60		
		Note: 9 of these are required.					
29	<b>FENDER</b>						
30	**	Repl A/M CAPA LT Fender w/o wide body	68213061AC	1	322.00	1.6	2.0
31		Overlap Major Adj. Panel					-0.4
32		Add for Clear Coat					0.3
33		Add for Edging					0.5
34	**	Repl A/M CAPA LT Fender liner 3.6, 5.7 liter	68205937AH	1	121.00	Incl.	
35	Repl	LT Fender liner retainer	6506132AA	4	39.60		
36	Repl	LT Insulator	68043211AD	1	17.15	Incl.	
37	<b>ENGINE</b>						
38	Repl	Air cleaner assy w/police	68413351AB	1	402.00 m	0.5	

**Preliminary Estimate**

Section 4, Item L.

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

39	R&I	Resonator			m	0.2		
40	<b>WHEELS</b>							
41	*	Repl	LT/Front Wheel cover multi-spoke	5PC39GSAAA	1	138.00	<u>0.1</u>	
42	<b>PILLARS, ROCKER &amp; FLOOR</b>							
43	R&I	LT Rocker molding					Incl.	
44	<b>FRONT DOOR</b>							
45	*	Rpr	LT Outer panel (HSS)			<u>2.0</u>	2.1	
46			Overlap Major Adj. Panel				-0.4	
47	*		Add for Clear Coat				0.3	
48		Repl	LT Front w/strip	68040049AC	1	52.60	0.2	
49		R&I	LT Power mirror w/o heat, w/o memory, w/o blind spot blue				0.5	
50		R&I	LT Handle, outside steel blue				0.4	
51		R&I	LT Frame trim standard audio				0.3	
52		R&I	LT R&I trim panel				0.5	
53	<b>VEHICLE DIAGNOSTICS</b>							
54	*	Subl	Pre-repair scan		1	<u>98.90</u> m		
55	#	Rpr	Pre Repair Scan Labor				0.5 M	
56	*	Subl	Post-repair scan		1	<u>141.50</u> m		
57	#	Rpr	Post Repair Scan Labor				0.5 M	
58	<b>MISCELLANEOUS OPERATIONS</b>							
59	**	Repl	A/M Cover car/bag		1	<u>10.00</u>	0.2	
60	**	Repl	A/M Corrosion Protection		1	10.00	0.2	
61	**	Repl	A/M Cavity wax		1	10.00	0.1	
62	#	Repl	Flex additive		1	8.00		
63	#	Subl	Suspension alignment		1	89.95 T		
64	#		Porter vehicle to alignment shop		1		1.2	
65			OTHER CHARGES					
66	#		Haz-Waste		1	4.00		
<b>SUBTOTALS</b>						<b>4,910.90</b>	<b>15.8</b>	<b>15.5</b>

**NOTES**

Prior Damage Notes:  
Normal wear

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			4,816.95
Body Labor	14.8 hrs @	\$ 70.00 /hr	1,036.00
Paint Labor	15.5 hrs @	\$ 125.00 /hr	1,937.50
Mechanical Labor	1.0 hrs @	\$ 75.00 /hr	75.00
Miscellaneous			89.95
Other Charges			4.00
Subtotal			7,959.40
<b>Grand Total</b>			<b>7,959.40</b>

We appreciate the opportunity to serve you!

We offer a Limited Lifetime Warranty. Please review the following in regards to the Limited Lifetime Warranty;

The Limited Lifetime Warranty applies for the lifetime that you own the vehicle repaired.

The Limited Lifetime Warranty is not transferable.

The Limited Lifetime Warranty is for Metalwork & Paintwork for the repairs specifically itemized on your final bill. The warranty is presented with the final bill at the time of delivery after repairs are completed.

Parts, Stripes & Decals are limited to a 1 year warranty unless a Manufacturers Warranty is less or more. Mechanical Repairs are limited to 1 year as well.

There may be certain circumstances that a warranty of any kind would not apply. Your Estimator should disclose this to you if a warranty would not apply.

SPECIFICALLY EXCLUDED: No Warranty expressed or implied for rust. This includes surface rust, rust through, and/or damage caused by rusting of interior or exterior panels. Rust work of any kind is not covered by warranty. Also excluded are paint chips, corrosion, nicks or any road damage.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 04/09/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
9	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1000A24PP A/M CAPA Bumper cover Quote: 2464681378 Expires: 05/30/24	\$ 708.00
14	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1042111 A/M LT Support inner Quote: 2464693225 Expires: 05/30/24	\$ 29.00
15	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1042118 A/M LT Support outer Quote: 2464693599 Expires: 05/30/24	\$ 8.00
18	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1200388C A/M CAPA Upper grille black crossbars Quote: 2464695965 Expires: 05/30/24	\$ 352.00
20	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH2502337C A/M CAPA LT Headlamp assy halogen Quote: 2464704652 Expires: 05/30/24	\$ 844.00
23	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1230305PP A/M CAPA Hood (ALU) Quote: 2464716392 Expires: 05/30/24	\$ 1,113.00
30	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1240282PP A/M CAPA LT Fender w/o wide body Quote: 2464720835 Expires: 05/30/24	\$ 322.00
34	Keystone, Inc 100 EAST 5TH ST WATERLOO IA 50703 (800) 258-8885	#CH1248171C A/M CAPA LT Fender liner 3.6, 5.7 liter Quote: 2464734595 Expires: 05/30/24	\$ 121.00

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

**ALTERNATE PARTS USAGE**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

VIN: 2C3CDXKG2MH528651 Interior Color: Mileage In: 79,015 Vehicle Out:  
License: JHU738 Exterior Color: Blue Mileage Out:  
State: Production Date: 12/2020 Condition: Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Manually List	8	12
Optional OEM	Manually List	0	0
Reconditioned	Manually List	0	0
Recycled	N/A	0	0

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

**RECALL INFO**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Blue

VIN: 2C3CDXKG2MH528651	Interior Color:	Mileage In: 79,015	Vehicle Out:
License: JHU738	Exterior Color: Blue	Mileage Out:	
State:	Production Date: 12/2020	Condition:	Job #:

The National Highway Transportation and Safety Administration (NHTSA) has issued 1 safety-related recall notice(s) that may apply to the selected vehicle.

<b>NHTSA ID: 21V516000</b>	<b>Issued: Jul 7, 21</b>	<b>Number of Vehicles: 00021258</b>
----------------------------	--------------------------	-------------------------------------

VISIBILITY:WINDSHIELD Chrysler (FCA US, LLC) is recalling certain 2020-2021 Dodge Challenger, Dodge Charger, and Chrysler 300 vehicles. During manufacturing, the windshield may not have been properly bonded to the vehicle, allowing it to detach in a crash. As such, these vehicles fail to comply with the requirements of Federal Motor Vehicle Safety Standard number 212, "Windshield Mounting." A windshield that separates from the vehicle during a crash can increase the risk of injury. Dealers will remove and replace the front windshield urethane sealant, free of charge. Owner notification letters were mailed on August 31, 2021. Owners may contact FCA US LLC customer service at 1-800-853-1403. FCA US LLC's number for this recall is Y47.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$3,227.75. This brings the total allocation to \$5,389.95, subject to audit of actual invoices. On April 30, 2024, Vehicle #337 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3744  
TOS Job # 2610





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
LOCAL

Subject: Hail Damage to Vehicle #337 on April 30, 2024  
Department of Administrative Services  
Claim dated May 3, 2024  
AOS Claim ID: 3744

The Department's request included a supplemental allocation request of \$3,227.75 because additional damages were identified. We recommend Executive Council approval of the supplemental allocation of \$3,227.75, which increases the allocation to \$5,389.95. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		<u>\$ 5,389.95</u>
Executive Council allocation (Revised)		\$ 5,389.95
Less:		
Previous payments	\$ 0.00	
This payment	<u>5,389.95</u>	
Total		<u>\$ 5,389.95</u>
Remaining Executive Council allocation		<u>\$ 0.00</u>

We recommend that reimbursement be made in the amount of \$5,389.95. This represents full and final payment on this allocation.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item M.

Date: July 18, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3744
Vehicle / Event	#337/Weather
Event Date	April 30, 2024
Summary	Vehicle 337 sustained hail damage. (280016)
Amount Requested	<b>\$5,389.95 - TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
karl.bubser@iowa.gov  
515-281-3162

# Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$5,389.95	<b>Warrant Number</b> 73151479
<b>Vendor Customer</b> 00002119304	<b>Line Number</b> 1	<b>Last Updated</b> 07/16/2024 07:19 PM

## Issue Information

<b>Issued</b> 07/16/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00525193008A
<b>Duplicate</b> No	<b>Transaction Line Number</b> 1	<b>Stop</b> No
<b>Line Amount</b> \$331.20	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> -	<b>Batch Number</b> -	<b>Redeemed Bank</b> -
<b>Sequence Number</b> -	<b>Redeemed Fund</b> -	<b>Redeemed Department</b> -

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More

# Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$5,389.95	<b>Warrant Number</b> 73151479
<b>Vendor Customer</b> 00002119304	<b>Line Number</b> 2	<b>Last Updated</b> 07/16/2024 07:19 PM

## Issue Information

<b>Issued</b> 07/16/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00525193008A
<b>Duplicate</b> No	<b>Transaction Line Number</b> 2	<b>Stop</b> No
<b>Line Amount</b> \$5,058.75	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> -	<b>Batch Number</b> -	<b>Redeemed Bank</b> -
<b>Sequence Number</b> -	<b>Redeemed Fund</b> -	<b>Redeemed Department</b> -

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More



337

280016

**Adams A/B Co. Inc**  
 Box635, Albia, IA 52531  
 641-932-2515 Fax 641-932-2445

**FINAL BILL for Repair Order Number: 230262 Date 06/19/2024**

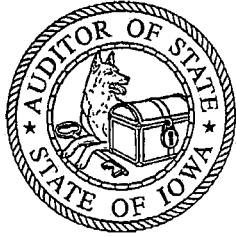
Iowa State Patrol ISP 337  
 -  
 -,-  
 Home -  
 Work -  
 Cell

2019 CHEV Tahoe  
 Commercial 4WD (Fleet)  
 WHITE 8-5.3L Flex Fuel Dir  
 Vin: 1GNSKDEC1KR230262  
 License: 337  
 Mileage In: 118834 Out:

Completion Date :  
 Claim Number: 280016

Type	Operation	Part #	Description	Retail
Parts Other			Hood 5 Oversized	\$200.00
Parts Other		84348410	Hood (ALU) +25%	\$843.75
Parts Other		84602084	RT Fender Tahoe	\$150.00
Parts Other		23267959	Roof panel w/o PPV, SSV w/o roof ra +25%	\$1,343.75
Parts Other			Roof panel 6 Oversized	\$240.00
Parts Other			R Rail PDR	\$120.00
Parts Other			L Rail PDR	\$365.00
Parts Other			Glue Pull	\$15.00
Parts Other		84348726	LT Door shell Tahoe & Yukon +25%	\$187.50
Parts Other			Pre Scan	\$85.00
Parts Other			Post Scan	\$85.00
Parts Other		23184163	LT Quarter panel	\$125.00
Parts Other			RT Quarter panel +25%	\$218.75
Parts Other			Antenna 2 R&I	\$21.60
Parts Other			Antenna 3 R&I	\$21.60
Parts Other			Antenna 4 R&I	\$21.60
Parts Other			Antenna 5 R&I	\$21.60
Parts Other			Antenna 6 R&I	\$21.60
Parts Other			Interior Cage R&I	\$288.00
Parts Other			Trunk R&I	\$331.20
Parts Other			Interior Trim R&I	\$64.80
Parts Other			Upper light bar R&I	\$144.00
Parts Other			Upper light bar R&I	\$144.00

DEPARTMENT	HOURS	TOTALS
Body	4.6 @ \$72.00	\$331.20
<b>Labor Totals</b>		<b>\$331.20</b>
<b>Parts Total</b>		<b>\$5,058.75</b>
<b>Original</b>		<b>\$2,162.20</b>
<b>Supplement</b>		<b>\$3,227.75</b>
<b>Net Total</b>		<b>\$5,389.95</b>
Sales Tax		\$0.00
<b>Job Total</b>		<b>\$5,389.95</b>



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
Auditor of State

May 21, 2024

Kristi Onstot  
Executive Council  
LOCAL

Subject: Hail Damage to Vehicle #337 on April 30, 2024  
Department of Administrative Services  
Claim dated May 3, 2024  
AOS Claim ID: 3744

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,162.20, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Risk, DAS <das.risk@iowa.gov>

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29C20

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Risk, DAS <das.risk@iowa.gov>

Wed, May 1, 2024 at 11:04 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 337 sustained hail damage on 4/30/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



**Department of  
Administrative Services**





Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: May 3, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#337/Hail
Event Date	April 30, 2024
Summary	Vehicle 337 sustained hail damage. (280016)
Amount Requested	\$2,162.20 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

### State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature X ) CASE #:**

Date: <small>(Month/Day/Year)</small>	4-30-2024	Time: 1930 <small>(Time plus a.m./p.m.)</small>	p.m.
Vehicle Plate #:	337	Vehicle Mileage:	118730
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	White, 2019 Chevy Tahoe 1GNSKDEC1KR230262		
Assigned To:	Bart Carney	Badge # 337	
Driven By:	Bart Carney	Badge # 337	
Driver's Lic #:	902ZZ8376	Damage:	Hail Damage: Hood and Roof
Vehicle Towed: <small>(Yes / No)</small>	NO	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>		Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	
Injured/Injuries:	NO		
Occupants: <small>(Other than driver)</small>	NO		

**VEHICLE #2:**

DL #:		State:	IA
Vehicle Lic. #		State:	IA
Driver's Name:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:		Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)			
County:			
Weather/Road Conditions:			
Property Damage other than Vehicles:			
Cost:			
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
------------------------	--

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

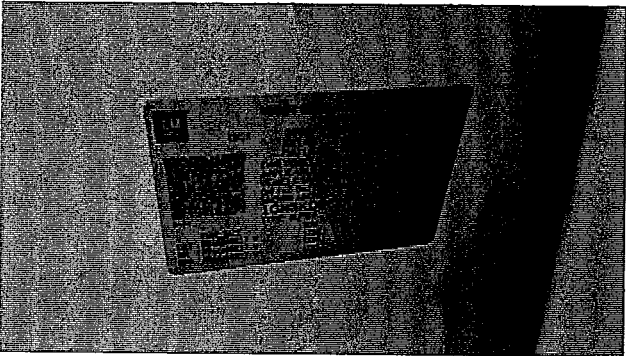
# ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

Phone: (641) 932-2515, Fax: (641) 932-2445

## Image Report

Owner:	ISP 337, Iowa State	Insurance:		Estimator:	Aimee Adams	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



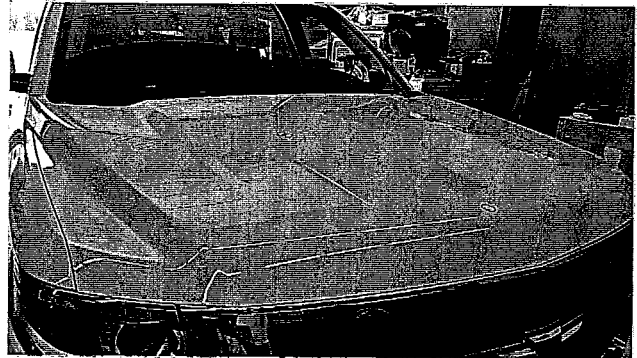
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Comments:



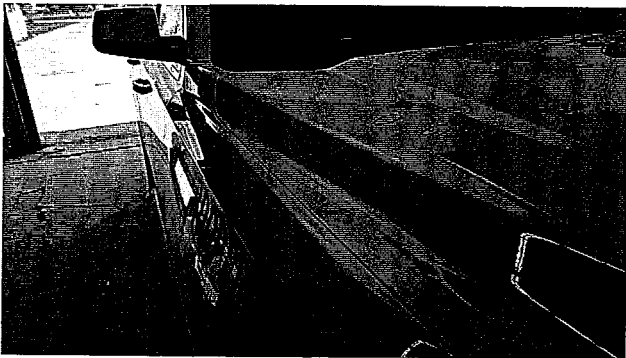
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Comments:



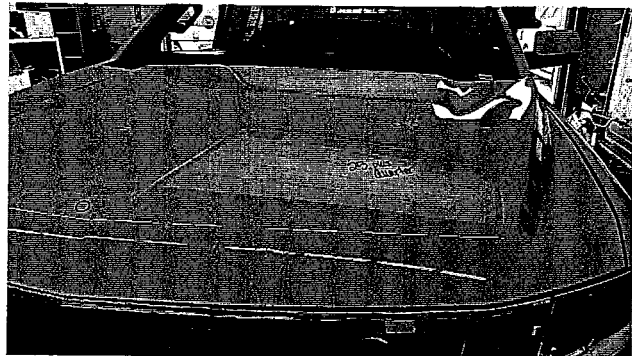
05/01/2024  
Comments:



05/01/2024  
Comments:



05/01/2024  
Comments:



05/01/2024  
Comments:

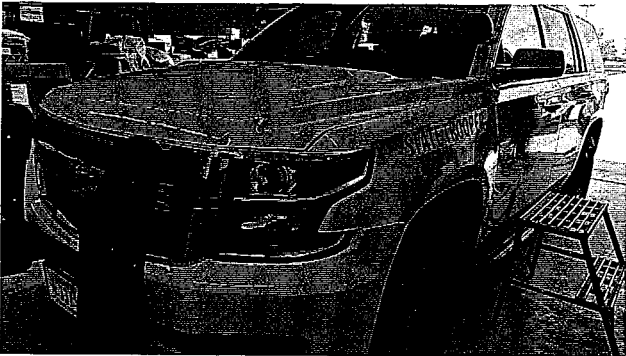
# ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

Phone: (641) 932-2515, Fax: (641) 932-2445

## Image Report

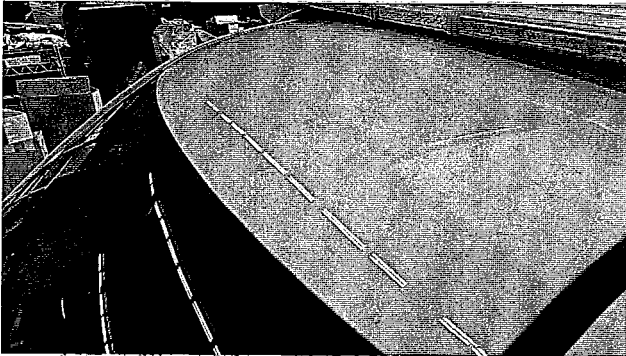
Owner:	ISP 337, Iowa State	Insurance:		Estimator:	Aimee Adams	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



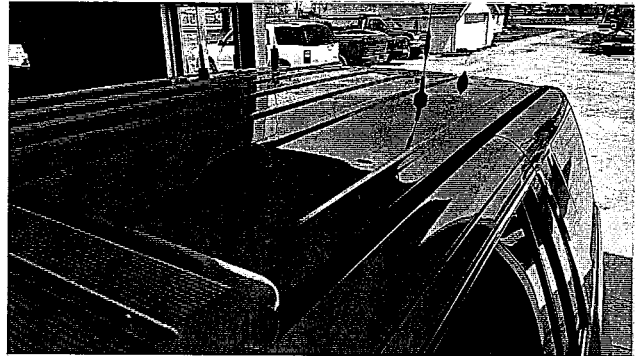
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Comments:



05/01/2024  
Comments:



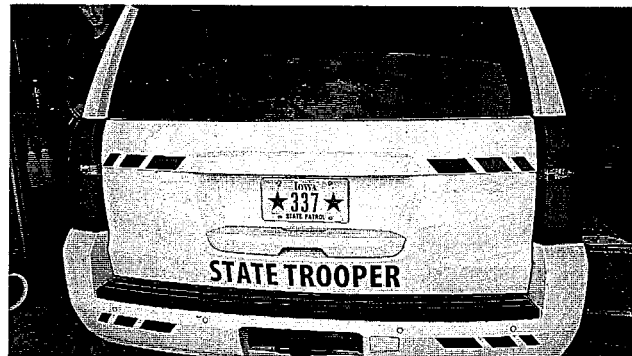
05/01/2024  
Comments:



05/01/2024  
Comments:



05/01/2024  
Comments:



05/01/2024  
Comments:

# ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

Phone: (641) 932-2515, Fax: (641) 932-2445

## Image Report

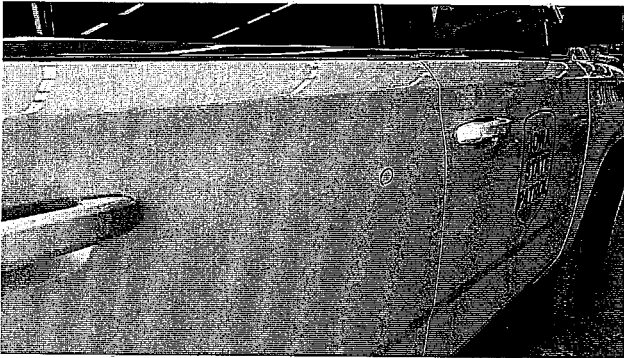
Owner:	ISP 337, Iowa State	Insurance:		Estimator:	Aimee Adams	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



05/01/2024  
Comments:



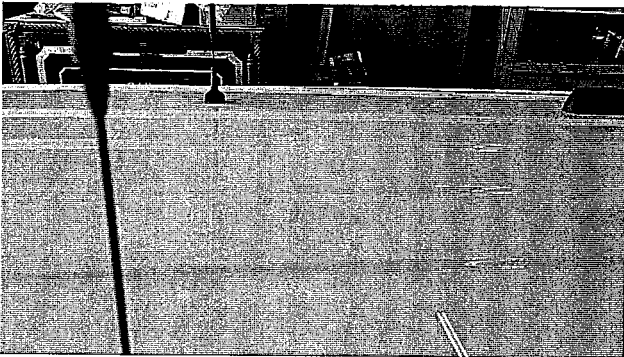
05/01/2024  
Comments:



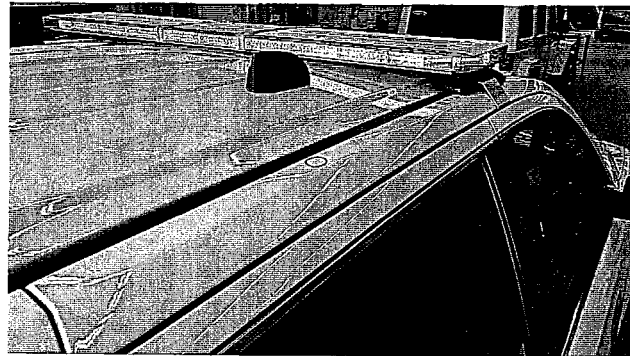
05/01/2024  
Comments:



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Comments:

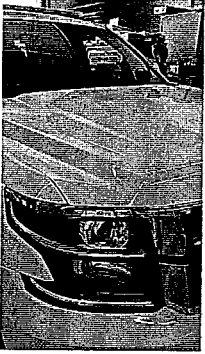
# ADAMS AUTOBODY CO INC. (R41409)

1823 Hwy 137 N, ALBIA, IA 52531

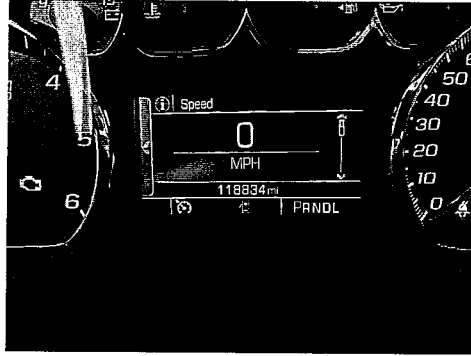
Phone: (641) 932-2515, Fax: (641) 932-2445

## Image Report

Owner:	ISP 337, Iowa State	Insurance:		Estimator:	Aimee Adams	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2019	Color:	WHITE	License Plate:	337	Production Date:	11/2018
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	118,834
Model:	Tahoe Commercial...	Engine:	8-5.3L Flex Fuel ...	VIN:	1GNSKDEC1KR230262	Condition:	



05/01/2024  
Comments:



05/01/2024 E01  
Comments:





## MEMORANDUM

**TO:** Sgt. Colburn

**FROM:** Trooper Bartt Carney

**DATE:** 05-01-24

**SUBJECT:** VEHICLE DAMAGE

On 4-30-24 a severe thunderstorm went through Appanoose County that produced hail. My patrol vehicle has damage to the hood and roof of vehicle.

2019 Chevy Tahoe  
1GNSKDEC1KR230262  
118730 MILES

**ADAMS AUTOBODY CO INC.  
(R41409)**

1823 Hwy 137 N, ALBIA, IA 52531  
Phone: (641) 932-2515  
FAX: (641) 932-2445

Workfile ID: aa55f863  
PartsShare: 7VJZfd  
Federal ID: 42-1363647

**Preliminary Estimate**

**Customer: ISP 337, Iowa State Patrol**

**Job Number:**

Written By: Aimee Adams

Insured: ISP 337, Iowa State Patrol      Policy #:      Claim #:  
Type of Loss:      Date of Loss:      Days to Repair: 0  
Point of Impact: 27 Hail

**Owner:** ISP 337, Iowa State Patrol      **Inspection Location:** ADAMS AUTOBODY CO INC. (R41409)  
1823 Hwy 137 N  
ALBIA, IA 52531  
Repair Facility  
(641) 932-2515 Business      **Insurance Company:**

**VEHICLE**

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

VIN: 1GNSKDEC1KR230262      Interior Color:      Mileage In: 118,834      Vehicle Out:  
License: 337      Exterior Color: WHITE      Mileage Out:  
State: IA      Production Date: 11/2018      Condition:      Job #:

**TRANSMISSION**

Automatic Transmission  
Overdrive  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat  
Power Passenger Seat

**DECOR**

Dual Mirrors  
Privacy Glass

Console/Storage

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Rear Window Wiper  
Climate Control  
Dual Air Condition  
Backup Camera  
Parking Sensors

**RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
CD Player  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags

Communications System

Hands Free Device  
Positraction

**SEATS**

Cloth Seats  
Reclining/Lounge Seats  
3rd Row Seat

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**TRUCK**

Trailer Hitch  
Trailer Package  
Running Boards/Side Steps

**Preliminary Estimate**

**Customer: ISP 337, Iowa State Patrol**

**Job Number:**

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>HOOD</b>					
2	*	PDR Hood (ALU) Note: PDR 40 quarter		1	375.00 X		
3	#	ADD FOR ALU HOOD PDR		1	100.00		
4		R&I Insulator				0.3	
5		<b>FENDER</b>					
6	*	PDR RT Fender Tahoe Note: PDR 1 quarter		1	100.00 X		
7		R&I RT Fender liner Tahoe w/o Z71 pkg				0.3	
8		<b>ROOF</b>					
9	*	PDR Roof panel w/o PPV, SSV w/o roof rack Note: PDR 50 quarter, 20 half		1	850.00 X		
10		R&I R&I headliner				3.2	
11		<b>FRONT DOOR</b>					
12	*	PDR LT Door shell Tahoe & Yukon Note: PDR 2 quarter		1	100.00 X		
13		R&I LT R&I trim panel				0.4	
14		<b>REAR DOOR</b>					
15	*	PDR RT Door shell Tahoe & Yukon Note: PDR 1 quarter		1	100.00 X		
16		R&I RT R&I trim panel				0.4	
17	#	UPPER RAIL RT GLUE PULL QTR		1		0.5	
18	#	Pre Scan		1	85.00 X		
19	#	Post Scan		1	85.00 X		M
<b>SUBTOTALS</b>					<b>1,795.00</b>	<b>5.1</b>	<b>0.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			100.00
Body Labor	5.1 hrs @	\$ 72.00 /hr	367.20
Miscellaneous			170.00
PDR			1,525.00
Subtotal			2,162.20
<b>Grand Total</b>			<b>2,162.20</b>

**MyPriceLink Estimate ID / Quote ID:**

1215009463677755392 /

## Preliminary Estimate

**Customer: ISP 337, Iowa State Patrol**
**Job Number:**

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GC15, CCC Data Date 04/16/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Preliminary Estimate**

**Customer: ISP 337, Iowa State Patrol**

**Job Number:**

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

**ALTERNATE PARTS USAGE**

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

VIN: 1GNSKDEC1KR230262 Interior Color: Mileage In: 118,834 Vehicle Out:  
 License: 337 Exterior Color: WHITE Mileage Out:  
 State: IA Production Date: 11/2018 Condition: Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	0	0
Optional OEM	Automatically List	0	0
Reconditioned	Automatically List	0	0
Recycled	N/A	0	0

**Preliminary Estimate**

**Customer: ISP 337, Iowa State Patrol**

**Job Number:**

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

**RECALL INFO**

2019 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Flex Fuel Direct Injection WHITE

VIN: 1GNSKDEC1KR230262	Interior Color:	Mileage In: 118,834	Vehicle Out:
License: 337	Exterior Color: WHITE	Mileage Out:	
State: IA	Production Date: 11/2018	Condition:	Job #:

The National Highway Transportation and Safety Administration (NHTSA) has issued 1 safety-related recall notice(s) that may apply to the selected vehicle.

<b>NHTSA ID: 19V761000</b>	<b>Issued: Oct 10, 19</b>	<b>Number of Vehicles: 00638068</b>
----------------------------	---------------------------	-------------------------------------

ELECTRONIC STABILITY CONTROL, SERVICE BRAKES, HYDRAULIC, SERVICE BRAKES General Motors LLC (GM) is recalling certain 2015-2020 Chevrolet Suburban, Tahoe, and Yukon, and 2014-2018 Chevrolet Silverado 1500 and GMC Sierra 1500 vehicles equipped with a 5.3-liter engine, a 3.08-ratio rear axle and four-wheel drive. If a wheel-speed sensor fails, the Electronic-Brake Control Module (EBCM) software may activate the driveline-protection system. Unintended activation of the driveline-protection system will cause unintended braking on the wheel on the opposite side of the failed sensor, causing the vehicle to pull to one side unexpectedly, increasing the risk of a crash. GM will notify owners, and dealers will reprogram the EBCM, free of charge. The manufacturer has not yet provided a notification schedule. Owners may contact Chevrolet customer service at 1-800-630-2438 or GMC customer service at 1-800-462-8782. GM's number for this recall is N192261050.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$9,194.64, subject to an audit of actual invoices. On May 21, 2024, Vehicle #259 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3778  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #259 on May 21, 2024  
Department of Administrative Services  
Claim dated June 3, 2024  
AOS Claim ID: 3778

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$9,194.64, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management





Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item N.

Date: June 3, 2024


To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#259/Weather
Event Date	May 21, 2024
Summary	Vehicle 259 sustained hail damage. (281704)
Amount Requested	\$9,194.64 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,  
  
Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

29C20

Risk, DAS <das.risk@iowa.gov>

Wed, May 22, 2024 at 10:49 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

*storm damage*

Please accept this email as initial 24 hr notification for AON, vehicle 259 ~~struck a deer~~ on 5/21/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



Department of  
Administrative Services

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 20240012570**

Date: (Month/Day/Year)	May 21, 2024	Time: (Time plus a.m./p.m.)	4:00 p.m.
Vehicle Plate #:	259	Vehicle Mileage:	70,273
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Chevy Tahoe VIN# 1GBSKLED0MR274739		
Assigned To:	Sgt. Ryan Zenor	Badge #	259
Driven By:	Parked	Badge #	
Driver's Lic #:		Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	N/A	Type of Vehicle: (Marked/Semi /Unmarked)	
Injured/Injuries:	None		
Occupants: (Other than driver)	Parked – no driver or occupants.		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:	
Accident Location: (Street/Hwy)	413 SE 3 <sup>rd</sup> Street, Greenfield, IA
County:	Adair
Weather/Road Conditions:	Severe Storms/Tornado
Narrative:	Unit 1 was parked at a residence in Greenfield. A large line of severe storms moved through the area. During the storms a tornado developed and touched down in Greenfield. During the storm unit 1 sustained damage from the tornado and flying debris.
Property Damage other than Vehicles:	
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Lt. Ryan Everett #455
------------------------	-----------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		



## MEMORANDUM

TO: Lt. Everett #455  
FROM: Sgt. Zenor #259  
DATE: May 22, 2024  
SUBJECT: PSD Tahoe Damage

On May 21, 2024, a large line of severe thunderstorms approached my residence in Greenfield. During the storms a large tornado developed and touched down directly near my residence. As a result of this storm my issued Tahoe was parked in the driveway and sustained damaged during the storm/tornado event.

Sgt. Ryan Zenor #259

# Karl Chevrolet of Stuart

Your Dealer for Life  
324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250  
Phone: (515) 523-8201

Workfile ID: 095  
PartsShare: 7XVYLF  
Federal ID: 82-1627153

Section 4, Item N.

## Preliminary Estimate

**RO Number: 94810**

Written By: Caitlin Mielk

Insured: STATE OF IOWA #259      Policy #:      Claim #:  
Type of Loss:      Date of Loss:      Days to Repair: 5  
Point of Impact:

**Owner:** STATE OF IOWA #259  
(641) 745-0968 Cell

**Inspection Location:** Karl Chevrolet of Stuart  
324 sw 8th st  
Exit 93 and I-80  
Stuart, IA 50250  
Repair Facility  
(515) 523-8201 Business

**Insurance Company:** STATE OF IOWA

## VEHICLE

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection SILVER

VIN: 1GBSKLED0MR274739      Interior Color:      Mileage In: 70,649      Vehicle Out:  
License: 259      Exterior Color: SILVER      Mileage Out:  
State: IA      Production Date: 2/2021      Condition:      Job #:

### TRANSMISSION

Automatic Transmission  
Overdrive  
4 Wheel Drive

### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors  
Power Driver Seat  
Power Passenger Seat

### DECOR

Dual Mirrors  
Privacy Glass  
Console/Storage

### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Alarm  
Message Center  
Steering Wheel Touch Controls  
Rear Window Wiper  
Telescopic Wheel

Climate Control  
Dual Air Condition

Backup Camera  
Parking Sensors

### RADIO

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Communications System  
Hands Free Device  
Xenon or L.E.D. Headlamps

Positraction  
Lane Departure Warning

### ROOF

Luggage/Roof Rack

### SEATS

3rd Row Seat

### WHEELS

Aluminum/Alloy Wheels

### PAINT

Clear Coat Paint

### TRUCK

Trailer Hitch  
Trailer Package  
Running Boards/Side Steps

**Preliminary Estimate**

Section 4, Item N.

**RO Number: 94810**

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection SILVER

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
<b>1</b>		<b>FRONT BUMPER &amp; GRILLE</b>					
2	R&I	R&I bumper cover				1.7	
3	#	R&I Push Guard				1.0	
4	R&I	R&I grille assy				0.2	
<b>5</b>		<b>FRONT LAMPS</b>					
6	R&I	LT Headlamp assy				0.5	
<b>7</b>		<b>HOOD</b>					
8	*	Rpr Hood				6.0	3.2
9		Add for Clear Coat					1.3
10	R&I	R&I hood assy				0.6	
<b>11</b>		<b>FENDER</b>					
12	*	Blnd LT Fender					2.2
<b>13</b>		<b>ELECTRICAL</b>					
14	*	R&I Antenna assy w/o sat radio				0.3	
15	#	R&I light bar/ antennas				1.5	
<b>16</b>		<b>WINDSHIELD</b>					
17	R&I	Windshield GM, w/o head-up display w/o video display mirror				3.5	
<b>18</b>		<b>COWL</b>					
19	R&I	LT Side cover Tahoe				0.1	
<b>20</b>		<b>ROOF</b>					
21	*	Rpr Roof panel w/luggage rails				15.0	5.4
22		Overlap Major Non-Adj. Panel					-0.2
23		Add for Clear Coat					1.0
24	#	Repl light bar Replacement part Provided by ISP Wharehouse		1			
25	R&I	R&I headliner				3.7	
26	R&I	RT Roof molding w/luggage rack				0.3	
27	R&I	LT Roof molding w/luggage rack				0.3	
28	#	Rpr RT Roof rail				4.0	
29	#	R&I Interior Cage For Roof Access				8.0	
<b>30</b>		<b>REAR DOOR</b>					
31	*	Blnd LT Door shell w/o body side moldings					2.1
32	*	R&I LT Belt molding chrome				0.3	
33	R&I	LT Front applique				0.2	
34	R&I	LT Rear applique				0.2	
35	R&I	LT Fixed glass GM w/o privacy tint				0.7	
36	*	R&I LT Handle, outside w/o chrome				0.4	
37	R&I	LT R&I trim panel				0.4	
38	R&I	LT Window molding				0.2	
39	*	Blnd RT Door shell w/o body side moldings					2.1



Preliminary Estimate

RO Number: 94810

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection SILVER

40	*	R&I	RT Belt molding chrome				<u>0.3</u>	
41		R&I	RT Rear applique				0.2	
42		R&I	RT Front applique				0.2	
43		R&I	RT Fixed glass GM w/o privacy tint				0.7	
44	*	R&I	RT Handle, outside w/o chrome				<u>0.4</u>	
45		R&I	RT Window molding				0.2	
46		R&I	RT R&I trim panel				0.4	
<hr/>								
47	<b>QUARTER PANEL</b>							
48	*	Rpr	RT Quarter panel				<u>15.0</u>	2.7
49			Overlap Major Adj. Panel					-0.4
50	*		Add for Clear Coat					0.5
51		Repl	RT Front molding chrome	85136433	1	133.18	0.2	
52		Repl	RT Rear molding	84741495	1	128.60	0.4	0.3
53	*		Add for Clear Coat					0.1
54	#	Subl	R&I Quarter glass		1	162.50		
55	*	Rpr	LT Quarter panel				<u>1.0</u>	2.7
56			Overlap Major Adj. Panel					-0.4
57	*		Add for Clear Coat					0.5
58		R&I	LT Rear molding				0.4	
59		R&I	LT Front molding chrome				0.2	
60	#	Subl	R&I LT Quarter glass		1	162.50		
<hr/>								
61	<b>LIFT GATE</b>							
62	*	Rpr	Lift gate				<u>2.0</u>	2.4
63			Overlap Major Adj. Panel					-0.4
64	*		Add for Clear Coat					0.4
65	*	Rpr	Switch cover				<u>1.0</u>	
66		R&I	Lower trim panel manual lift gate black				0.6	
67		R&I	RT Side gate trim black				0.3	
68		R&I	LT Side gate trim black				0.3	
69		R&I	Upper gate trim black				Incl.	
<hr/>								
70	<b>REAR LAMPS</b>							
71		Repl	RT Tail lamp	84849417	1	628.10	0.4	
<hr/>								
72	<b>REAR BUMPER</b>							
73	* <>	Rpr	Bumper cover				<u>4.0</u>	3.0
74			Overlap Major Non-Adj. Panel					-0.2
75	*		Add for Clear Coat					0.6
76	**	Repl	A/M Corrosion protection		1	10.00 T		0.3
77	**	Repl	A/M Cover Car		1	10.00		
78	**	Repl	A/M Flex additive		1	8.00		
79	#	Refn	Feather edge, prime and block					
80	#	Subl	Hazardous waste removal		1	5.00 T		
81	#	Refn	Color tint					0.5
82	#		Pre Repair Scan- Per OEM Guideline		1		0.5 M	

**Preliminary Estimate**

**RO Number: 94810**

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection SILVER

83	#	Post Repair Scan- Per OEM Guideline	1	0.5	M
<b>SUBTOTALS</b>			<b>1,247.88</b>	<b>78.3</b>	<b>29.7</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			1,232.88
Parts Discount	\$ 889.88	-12.0 %	-106.79
Body Labor	77.3 hrs @	\$ 63.00 /hr	4,869.90
Paint Labor	29.7 hrs @	\$ 104.50 /hr	3,103.65
Mechanical Labor	1.0 hrs @	\$ 80.00 /hr	80.00
Miscellaneous			15.00
Subtotal			9,194.64
<b>Grand Total</b>			<b>9,194.64</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>9,194.64</b>

**MyPriceLink Estimate ID / Quote ID:**

1222964773637857280 / 136716034

THIS IS A PRELIMINARY ESTIMATE. ACTUAL COST TO REPAIR MAY BE DIFFERENT

LIMITED LIFETIME WARRANTY--SEE BODY SHOP PERSONNEL FOR DETAILS

\*\*\*IF AFTERMARKET PARTS (PARTS MADE BY A SOURCE OTHER THAN THE ORIGINAL MANUFACTURER OF THAT PART) ARE USED THEY WILL BE IDENTIFIED BY "QUAL.REPL.PART" IN THE MFG. PART NO. COLUMN

DUE TO MANY UNFORESEEN CIRCUMSTANCES IN THE REPAIRING OF VEHICLES, WE REGRET THAT WE CAN ONLY ESTIMATE, NOT PROMISE, A COMPLETION TIME.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**RO Number: 94810**

2021 CHEV Tahoe Commercial 4WD (Fleet) 4D UTV 8-5.3L Gasoline Direct Injection SILVER

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR1GC21, CCC Data Date 05/16/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

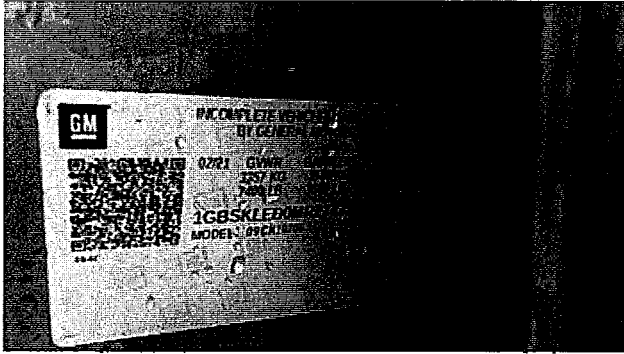
The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Karl Chevrolet of Stuart**  
**324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250**  
**Phone: (515) 523-8201**

**Image Report**

Owner:	STATE OF IOWA	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	
RO Number:	94810	Claim Number:					
Year:	2021	Color:	SILVER	License Plate:	259	Production Date:	2/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	70,649
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GBSKLED0MR274739	Condition:	



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
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5/23/2024  
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**Image Report**

Owner:	STATE OF IOWA	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	
RO Number:	94810	Claim Number:					
Year:	2021	Color:	SILVER	License Plate:	259	Production Date:	2/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	70,649
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GBSKLED0MR274739	Condition:	



5/23/2024  
Comments:



5/23/2024  
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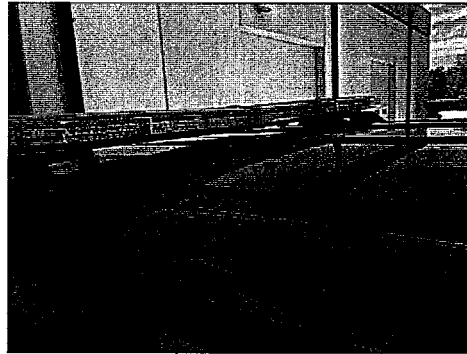
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**Phone: (515) 523-8201**

**Image Report**

Owner:	STATE OF IOWA	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	
RO Number:	94810	Claim Number:					
Year:	2021	Color:	SILVER	License Plate:	259	Production Date:	2/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	70,649
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GBSKLED0MR274739	Condition:	



5/23/2024  
Comments:



5/23/2024  
Comments:



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5/23/2024  
Comments:

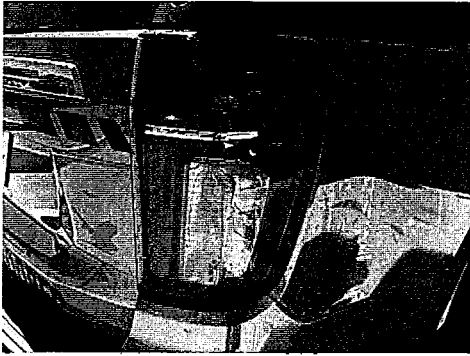


5/23/2024  
Comments:

**Karl Chevrolet of Stuart**  
**324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250**  
**Phone: (515) 523-8201**

**Image Report**

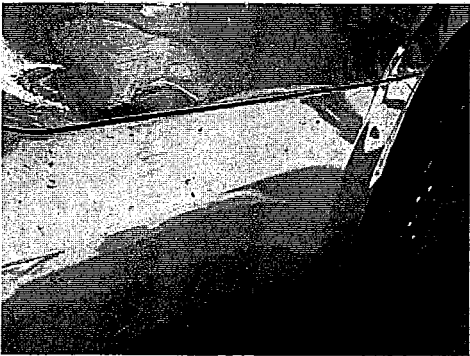
Owner:	STATE OF IOWA	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	
RO Number:	94810	Claim Number:					
Year:	2021	Color:	SILVER	License Plate:	259	Production Date:	2/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	70,649
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GBSKLED0MR274739	Condition:	



5/23/2024  
Comments:



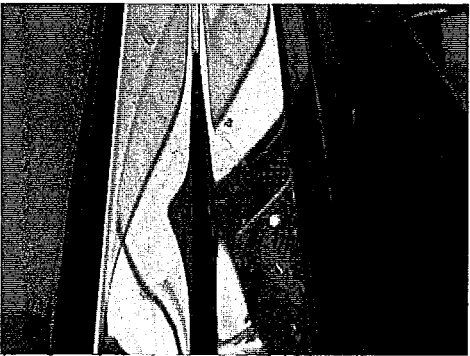
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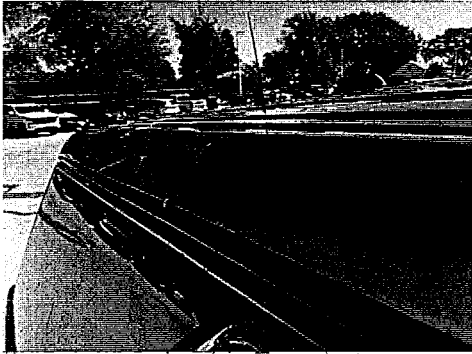


5/23/2024  
Comments:

**Karl Chevrolet of Stuart**  
**324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250**  
**Phone: (515) 523-8201**

**Image Report**

Owner:	STATE OF IOWA	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	
RO Number:	94810	Claim Number:					
Year:	2021	Color:	SILVER	License Plate:	259	Production Date:	2/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	70,649
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GBSKLED0MR274739	Condition:	



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:



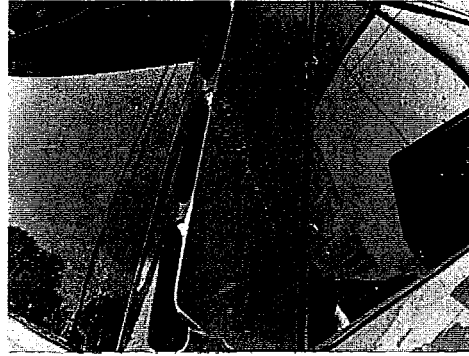
**Karl Chevrolet of Stuart**  
324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250  
Phone: (515) 523-8201

**Image Report**

Owner:	STATE OF IOWA	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	
RO Number:	94810	Claim Number:					
Year:	2021	Color:	SILVER	License Plate:	259	Production Date:	2/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	70,649
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GBSKLED0MR274739	Condition:	



5/23/2024  
Comments:



5/23/2024  
Comments:



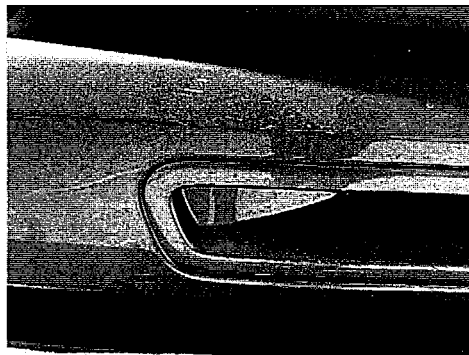
5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:



5/23/2024  
Comments:

**Karl Chevrolet of Stuart**  
**324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250**  
**Phone: (515) 523-8201**

**Image Report**

Owner:	STATE OF IOWA	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	
RO Number:	94810	Claim Number:					
Year:	2021	Color:	SILVER	License Plate:	259	Production Date:	2/2021
Make:	CHEV	Body Style:	4D UTV	State:	IA	Mileage In:	70,649
Model:	Tahoe Commercial...	Engine:	8-5.3L Gasoline ...	VIN:	1GBSKLED0MR274739	Condition:	



5/23/2024  
Comments:



5/23/2024  
Comments:



## MEMORANDUM

TO: Lt. Everett #455  
FROM: Sgt. Zenor #259  
DATE: May 22, 2024  
SUBJECT: PSD Tahoe Damage

On May 21, 2024, a large line of severe thunderstorms approached my residence in Greenfield. During the storms a large tornado developed and touched down directly near my residence. As a result of this storm my issued Tahoe was parked in the driveway and sustained damaged during the storm/tornado event.

Sgt. Ryan Zenor #259



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,012.15, subject to an audit of actual invoices. On April 23 2024, Vehicle #153 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3735  
TOS Job # \_\_\_\_\_



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #153 on April 23, 2024  
Department of Administrative Services  
Claim dated June 24, 2024  
AOS Claim ID: 3735

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,012.15, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item O.

Date: June 24, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#153/Animal
Event Date	April 23, 2024
Summary	Vehicle 153 struck a deer. (279508)
Amount Requested	\$2,012.15 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

---

**29C20**

---

**Risk, DAS** <das.risk@iowa.gov>  
Draft

Wed, Apr 24, 2024 at 3:24 PM

Please accept this email as initial 24 hr notification for AON, vehicle 153 struck a deer on 4/23/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,


**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov> | Department of  
Administrative Services

### State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024009987**

Date: <small>(Month/Day/Year)</small>	04/23/2024	Time: <small>(Time plus a.m./p.m.)</small>	4:09 AM
Vehicle Plate #:	153	Vehicle Mileage:	121454
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2020 Dodge Charger Police AWD – Vin# 2C3CDXKT5LH130460		
Assigned To:	Trp. Loest	Badge #	153
Driven By:	Trp. Loest	Badge #	153
Driver's Lic #:	091AA9029	Damage:	\$1187.05
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$ N/A
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Marked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	1		

**VEHICLE #2:**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			



Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:	N/A
Accident Location: (Street/Hwy)	Interstate 80 eastbound 103.7mm
County:	Dallas
Weather/Road Conditions:	No weather – road conditions normal
Received damage from striking deer carcass in roadway.	
Property Damage other than Vehicles:	None
Cost:	\$N/A
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	
------------------------	--

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**Karl Chevrolet of Stuart**  
 Your Dealer for Life  
 324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250  
 Phone: (515) 523-8201

Workfile ID: 24b9 Section 4, Item O.  
 PartsShare: 7V995  
 Federal ID: 82-1627153

**Preliminary Supplement 1 with Summary**

**RO Number: 93140**

Written By: Caitlin Mielk  
 Adjuster: HACKBARTH, JESSICA

Insured: STATE OF IOWA - ISP UNIT #153	Policy #:	Claim #:
Type of Loss:	Date of Loss:	Days to Repair: 3
Point of Impact:		

<b>Owner:</b> STATE OF IOWA - ISP UNIT #153 (515) 979-3166 Business	<b>Inspection Location:</b> Karl Chevrolet of Stuart 324 sw 8th st Exit 93 and I-80 Stuart, IA 50250 Repair Facility (515) 523-8201 Business	<b>Insurance Company:</b> STATE OF IOWA
---	--	--

**VEHICLE**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BRONZE GRANITE

VIN: 2C3CDXKT5LH130460	Interior Color: BLACK	Mileage In: 122,135	Vehicle Out: 5/21/2024
License: 153	Exterior Color: BRONZE GRANITE	Mileage Out:	
State: IA	Production Date: 2/2020	Condition:	Job #: 4355

**TRANSMISSION**

Automatic Transmission  
 4 Wheel Drive

**POWER**

Power Steering  
 Power Brakes  
 Power Windows  
 Power Locks  
 Power Mirrors  
 Power Driver Seat

**DECOR**

Dual Mirrors  
 Tinted Glass  
 Overhead Console

**CONVENIENCE**

Air Conditioning  
 Intermittent Wipers  
 Tilt Wheel  
 Cruise Control  
 Rear Defogger  
 Keyless Entry  
 Message Center  
 Steering Wheel Touch Controls  
 Telescopic Wheel  
 Climate Control  
 Backup Camera  
 Parking Sensors

**RADIO**

AM Radio  
 FM Radio  
 Stereo  
 Search/Seek  
 Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
 Passenger Air Bag  
 Anti-Lock Brakes (4)  
 4 Wheel Disc Brakes  
 Front Side Impact Air Bags  
 Head/Curtain Air Bags  
 Hands Free Device

**SEATS**

Cloth Seats  
 Bucket Seats  
 Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
 Stability Control  
 California Emissions  
 Power Trunk/Liftgate

**RO Number: 93140**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI BRONZE GRANITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2		O/H bumper assy				3.4	
3	* <>	Rpr Bumper cover				<u>3.0</u>	3.4
4		Add for Clear Coat					1.4
5	#	Refn Feather edge, prime and block					0.5
6	#	R&I push gaurd				1.0	
7	**	Repl A/M Flex additive -5%		1	7.60		
8	#	Refn Color tint					0.5
9	#	Refn De-Nib Sand and buff - 20% first / 10%					0.4
10	#	Pre Repair Scan- Per OEM Guideline		1		0.5 M	
11	#	Subl Hazardous waste removal		1	5.00 X		
12	#	Post Repair Scan- Per OEM Guideline		1		0.5 M	
13	# S01	SERVICE INVOICE		1	805.45		
<b>SUBTOTALS</b>					<b>818.05</b>	<b>8.4</b>	<b>6.2</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			813.05
Body Labor	7.4 hrs @	\$ 63.00 /hr	466.20
Paint Labor	6.2 hrs @	\$ 104.50 /hr	647.90
Mechanical Labor	1.0 hrs @	\$ 80.00 /hr	80.00
Miscellaneous			5.00
Subtotal			2,012.15
<b>Grand Total</b>			<b>2,012.15</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>2,012.15</b>



## MEMORANDUM

**TO:** Lieutenant Struecker #304

**FROM:** Trooper Loest #153

**DATE:** 04/23/2024

**SUBJECT:** Patrol Car Damage, Deer Carcass Debris In Roadway

On April 23, 2024, at approximately 4:09 AM, I was traveling eastbound on Interstate 80 near the 103.7MM when I came across a vehicle involved in a car accident with a deer. The vehicle was over a crest of a hill on the inside shoulder of the roadway. Due to the abruptness of meeting the vehicle, I proceeded to move over to the right hand lane to take the 104 exit to turn around and check on the vehicle and its occupants. As I proceeded to change lanes, the remnants of the deer carcass were still covered completely the roadway and I unintentionally struck them. I got out of my vehicle and assessed it for damage. Some minor damage was located on my front lower bumper (small crack towards the center of the lower fascia) and also knocking loose a plastic skid plate cover towards the back center of my patrol car. I advised Des Moines State Radio of the accident and the possible damage to my squad car. I proceeded to handle the accident and assist the occupants involved in the car-deer accident. My vehicle mileage at the time was 121,454.

Thank you,  
Trooper Loest #153

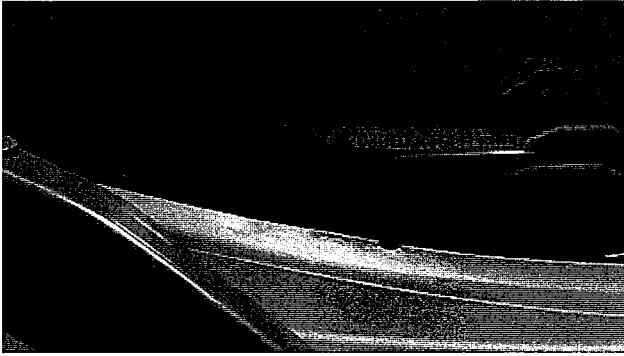
# Karl Chevrolet of Stuart

324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250

Phone: (515) 523-8201

## Image Report

Owner:	STATE OF IOWA -	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	5/21/2024
RO Number:	93140	Claim Number:					
Year:	2020	Color:	BRONZE GRANITE	License Plate:	153	Production Date:	2/2020
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	122,135
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT5LH130460	Condition:	



4/24/2024  
Comments:



4/24/2024  
Comments:



4/24/2024  
Comments:



4/24/2024  
Comments:



4/24/2024  
Comments:



4/24/2024  
Comments:

# Karl Chevrolet of Stuart

324 sw 8th st, Exit 93 and I-80, Stuart, IA 50250

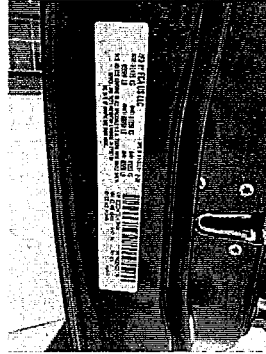
Phone: (515) 523-8201

## Image Report

Owner:	STATE OF IOWA -	Insurance:	STATE OF IOWA	Estimator:	Caitlin Mielk	Vehicle Out:	5/21/2024
RO Number:	93140	Claim Number:					
Year:	2020	Color:	BRONZE GRANITE	License Plate:	153	Production Date:	2/2020
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	122,135
Model:	Charger Police AW...	Engine:	8-5.7L Gasoline S...	VIN:	2C3CDXKT5LH130460	Condition:	



4/24/2024  
Comments:



4/24/2024  
Comments:



4/24/2024  
Comments:



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,243.00, subject to an audit of actual invoices. On June 17, 2024, Vehicle #468 was damaged by a storm. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3822  
TOS Job #





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Storm Damage to Vehicle #468 on June 17, 2024  
Department of Administrative Services  
Claim dated July 5, 2024  
AOS Claim ID: 3822

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,243.00 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: July 5, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#468/Weather
Event Date	June 17, 2024
Summary	Vehicle 468 sustained storm damage. (284355)
Amount Requested	\$2,243.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

29C20

Risk, DAS <das.risk@iowa.gov>

Wed, Jun 19, 2024 at 10:23 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 468 sustained storm damage 6/17/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



Department of  
Administrative Services

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature ) CASE #: 2024015330

Date: (Month/Day/Year)	06/17/2024	Time: (Time plus a.m./p.m.)	11:00 p.m.
Vehicle Plate #:	468	Vehicle Mileage:	80,520
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 / Dodge / Charger / VIN # 2C3CDXKG8MH528640		
Assigned To:	Kevin Krull	Badge #	468
Driven By:	Kevin Krull	Badge #	468
Driver's Lic #:	407XX9221	Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**OTHER INFORMATION:**

Witnesses:	NONE
Accident Location: (Street/Hwy)	338 St. James Ave. Wallingford
County:	Emmet
Weather/Road Conditions:	Windy/storm
Narrative: There were very high winds with the storm last night (6-17-24) and as you can see in the photos my patrol car received damage by a limb that fell on it while parked in the driveway. My mileage is 80520.	
Property Damage other than Vehicles:	NONE
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	NONE

Investigating Officer:	Sgt. Chase Hesse #499
------------------------	-----------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**KEN BORTH AUTO BODY**  
 301 11th St SW, Spencer, IA 51301  
 Office: (712) 262-7076  
 Fax: (712) 262-7777  
 dalekabrick@live.com  
 Tax ID: 471534086

Estimate ID  
 18972412  
 Original

Owner  
 State Of Iowa

Appraiser  
 Dale Kabrick  
 dalekabrick@live.com

Classification  
 None

Loss Type                      Deductible  
 Unknown                      Unknown

**2021 Dodge Charger Police Fleet 4 Door Sedan 3.6L 6 Cyl Gas Injected 5 Speed Auto Trans AWD**

License                      VIN                      Drivable                      Mitchell Service Code  
 468                      2C3CDXKG8MH528640                      Unknown                      911667

Options				
Air Conditioning	All Wheel Drive	AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Automatic Headlights
Auxiliary Input	Bluetooth Wireless Connectivity	Cloth Seat	Cruise Control	Daytime Running Lights
Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Parking Aid	Electronic Stability Control
First Row Bucket Seat	Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	MP3 Player
Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Remote Mirror	Power Steering
Power Windows	Rear Bench Seat	Rearview Camera	Remote Decklid Or Tailgate Release	Second Row Side Airbag With Head Protection
Side Airbags	Smart Key System	Steering Wheel Mounted Audio Control	Tilt Steering Wheel	Tire Pressure Monitoring System
Traction Control/Electronic	Trip Computer			

**State Of Iowa | 2021 Dodge Charger Police Fleet**

Parts Profile                      Parts Profile Version  
 N/A                      N/A

		LABOR			PART					
Line #	Description	Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
<b>Quarter Panel</b>										
1	100291 L Quarter Outer Panel	Repair	Body	12.0*#	17.7	Existing				
2	AUTO L Quarter Panel Outside	Refinish Only	Refinish	2.3 C	2.3	Existing				
<b>Luggage Lid</b>										
3	101797 Luggage Trim Panel	Remove / Install	Body	0.3	0.3	Existing				
4	103148 Luggage Lid Panel	Repair	Body	4.0*	1.8	Existing				
5	AUTO Luggage Lid Outside	Refinish Only	Refinish	2.0 C	2.4	Existing				

Line #	Description	LABOR				PART				
		Operation	Type	Total Units	CEG	Type	Number	Qty	Total Price	Tax
<b>Rear Lamps</b>										
6	100463 L Rear Combination Lamp	Remove / Install	Body	INC#	0.6	Existing				
7	100904 Rear Combination Lamp	Remove / Install	Body	0.4#	0.4	Existing				
<b>Rear Bumper</b>										
8	100894 Rear Bumper Cover	Remove / Install	Body	1.6#	1.6	Existing				
<b>Additional Costs &amp; Materials</b>										
9	AUTO Hazardous Waste Disposal	Additional Cost							\$5.00*	
<b>Additional Operations</b>										
10	AUTO Clear Coat	Additional Operation	Refinish	1.3	0.0				\$0.00	
11	933005 Restore Corrosion Protection	Additional Operation	Body	0.3*	0.0				\$5.00*	
12	933018 Mask For Overspray	Additional Operation	Refinish	0.0*	0.0				\$10.00*	
13	931127 Pre Repair Scan	Additional Operation	Mechanical	1.0*	0.0				\$0.00	
14	931128 Post Repair Scan	Additional Operation	Mechanical	1.0*	0.0				\$0.00	
<b>Special / Manual Entry</b>										
15	900500 Blend LH Roof Rail	Additional Labor	Refinish*	0.8*	0.0	Existing				
16	900500 R&I Siren	Additional Labor	Body*	1.0*	0.0	Existing				
17	900500 R&I Deck Lid Antennas	Remove / Install	Body*	1.0*	0.0	Existing				

\* Judgment Item  
 T Included in Two Tone Calculation  
 # Labor Note Applies  
 d Discontinued by Manufacturer  
 C Included in Clear Coat Calculation  
 A Included in Clear Coat and Two Tone Calculation  
 r CEG R&R Time Used for this Labor Operation  
 [ ] Verify the part number and price before ordering

### Estimate Totals

Labor	Units	Rate	Sublet Add'l Amount	Totals
Body Labor	20.6	\$65.00	\$5.00	\$1,344.00
Refinish Labor	6.4	\$110.00	\$10.00	\$714.00
Mechanical Labor	2.0	\$90.00		\$180.00
<b>Total Labor</b>	<b>29.0</b>			<b>\$2,238.00</b>
			Taxable	\$0.00
			Tax 0.0000%	\$0.00
			Non-Taxable	\$2,238.00
			Pre-Tax Discount	\$0.00
			0.00%	
			<b>Labor Total</b>	<b>\$2,238.00</b>
Parts	Amount			
Taxable Parts			\$0.00	\$0.00



### Estimate Totals

Parts Adjustments	\$0.00
Tax 0.0000%	\$0.00
Non-Taxable	\$0.00
Pre-Tax Discount 0.00%	\$0.00
<b>Parts Total</b>	<b>\$0.00</b>

Costs	Amount	
Paint Materials	\$0.00	\$0.00
Shop Materials	\$0.00	\$0.00
Other Additional Costs	\$5.00	\$5.00
		Taxable \$0.00
		Tax 0.0000% \$0.00
		Non-Taxable \$5.00
		Pre-Tax Discount 0.00% \$0.00
		<b>Costs Total \$5.00</b>

Gross Totals	Amount	
Gross Total	\$2,243.00	\$2,243.00
		Taxable \$0.00
		Tax \$0.00
		Non-Taxable \$2,243.00
		Pre-Tax Discount 0.00% \$0.00
		<b>Gross Total \$2,243.00</b>

Adjustments	Amount	
Total Customer Responsibility		\$0.00

**Net Estimate Total \$2,243.00**

#### Estimate Event Log

Job Created	6/20/2024 11:32 AM
Estimate Started	6/20/2024 11:34 AM
Estimate Printed	6/20/2024 11:43 AM
Estimate Committed	Estimate Not Committed
Estimate Retrieval ID	1001832249



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$6,351.00, subject to an audit of actual invoices. On June 19, 2024, Vehicle #88 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3798  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #88 on June 19, 2024  
Department of Administrative Services  
Claim dated June 24, 2024  
AOS Claim ID: 3798

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,351.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item Q.

Date: June 24, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#88/Animal
Event Date	June 19, 2024
Summary	Vehicle 88 struck a deer. (283558)
Amount Requested	\$6,351.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

---

**29C20**

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Risk, DAS &lt;das.risk@iowa.gov&gt;

Thu, Jun 20, 2024 at 8:48 AM

Draft To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 88 struck a deer on 6/19/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>**Department of  
Administrative Services**

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature ) CASE #: 2024015403

Date: (Month/Day/Year)	06-19-24	Time: (Time plus a.m./p.m.)	1100 p.m.
Vehicle Plate #:	88	Vehicle Mileage:	17740
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Dodge Charger VIN: 2C3CDXKG9MH644669		
Assigned To:	Trooper Dieken	Badge #	88
Driven By:	Trooper Dieken	Badge #	88
Driver's Lic #:	049AA2358	Damage:	\$
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	0		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)		No	

**OTHER INFORMATION:**

Witnesses:	None
Accident Location: (Street/Hwy)	1/8 South of HWY 60 on McKinley Ave.
County:	Sioux
Weather/Road Conditions:	Normal
Narrative: On 6/19 at approximately 2300 hrs I was headed back home after an FTO shift with 494. 1/8th mile south of the highway 60 overpass headed south on McKinley I hit a deer. Damage is contained to the front left quarter panel and head light. The car is drivable so I parked it at my residence after contacting Sgt. Kurtz.	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	None

Investigating Officer:	Sgt. Vince Kurtz #495
------------------------	-----------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		





**C & H BODY REPAIR, INC.**

"Serving Orange City and surrounding areas since 1974"  
707 LINCOLN AVE SE, ORANGE CITY, IA 51041  
Phone: (712) 737-4095  
FAX: (712) 737-3739

Workfile ID: e2fa  
PartsShare: 7ZNNCK  
Federal ID: 201301995  
State ID: 1-84-009290  
Federal EPA: 20 1301995

Section 4, Item Q.

**Preliminary Estimate**

**Customer: Iowa State Patrol**

**Job Number:**

Written By: Aaron Huizenga

Insured: Iowa State Patrol  
Type of Loss:  
Point of Impact: 11 Left Front

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
Iowa State Patrol  
(712) 449-6617 Business

**Inspection Location:**  
C & H BODY REPAIR, INC.  
707 LINCOLN AVE SE  
ORANGE CITY, IA 51041  
Repair Facility  
(712) 737-4095 Business

**Insurance Company:**

**VEHICLE**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Grey

VIN: 2C3CDXKG9MH644669  
License: 88  
State: IA

Interior Color:  
Exterior Color: Grey  
Production Date: 9/2021

Mileage In: 17,779  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel  
Climate Control  
Backup Camera  
Parking Sensors

**RADIO**

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
California Emissions

Preliminary Estimate

Section 4, Item Q.

Customer: Iowa State Patrol

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Grey

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1	#	Pre & Post Repair Scan		1	119.95	1.0 M	
2	<b>FRONT BUMPER &amp; GRILLE</b>						
3		O/H bumper assy				3.4	
4		Repl Closure panel	68226530AF	1	253.00	Incl.	
5	**	Repl A/M CAPA Bumper cover	68267765AC	1	750.00	Incl.	3.4
6		Add for Clear Coat					1.4
7		Repl LT Support outer	68213538AC	1	12.75	Incl.	
8		Repl LT Support inner	68226533AA	1	44.20	Incl.	
9		R&I License bracket w/o SRT				0.1	
10	#	Flex additive		1	5.00		
11	#	Repl Crossbar Grille		1	20.00	2.5	
12	#	Refn Crossbar Grille					1.8
<p>Note: The new bumper has the black crossbar grille mounted to the cover. We have to remove the mount tabs that are melted in place and take it off for refinish. We have to use adhesive to glue the grille back in place.</p> <p>Please note the bumper is grey and the grille is black. Both need to be painted.</p>							
13	**	Repl A/M CAPA Impact bar (UHS)	68100209AF	1	345.00	0.7	
14	<b>FRONT LAMPS</b>						
15	**	Repl A/M LT Headlamp assy halogen	68546771AC	1	564.00	0.4	
16		R&I RT Side marker lamp				Incl.	
17		R&I LT Side marker lamp				Incl.	
18	<b>RADIATOR SUPPORT</b>						
19	**	Repl A/M CAPA Radiator support	68200478AC	1	333.00	1.0	1.6
20		R&I Front shield w/police				Incl.	
21		Repl Aim headlamps		1		0.5	
22	<b>FENDER</b>						
23	**	Repl A/M CAPA LT Fender w/o wide body	68213061AC	1	332.00	1.6	2.0
24		Add for Clear Coat					0.8
25		R&I LT Fender liner 3.6, 5.7 liter				Incl.	
26	#	R&I Spot Light				2.5	
27	#	Repl State Trooper Decal		1		0.8	
28	<b>ENGINE</b>						
29		Repl Resonator	68240431AA	1	151.00 m	0.2	
30	<b>FRONT DOOR</b>						
31	*	Rpr LT Door shell (HSS)				0.8	2.1
32		Overlap Major Adj. Panel					-0.4
33		Add for Clear Coat					0.3
34	*	R&I LT Power mirror				0.6	
35		R&I LT Handle, outside blue pearl				0.4	
36		R&I LT R&I trim panel				0.5	
37		R&I LT Frame trim standard audio				0.3	
38	#	Repl ISP Shield		1		0.5	
39	#	Rpr Push Bumper				3.5	

**Preliminary Estimate**

Section 4, Item Q.

**Customer: Iowa State Patrol**

**Job Number:**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Grey

Note: Replace brackets and modify new bumper for install.  
 Push bumper need all main mount brackets for the center bumper.

40	#	R&I	Push bumper				1.5
41	#	R&I	LT Belt w'strip				0.3
42	#		Hazardous Waste Disposal	1	6.00		
43	#	Repl	Corrosion protection primer	1		T	
44	#	Refn	Color sand and buff				0.5
			<b>SUBTOTALS</b>		<b>2,935.90</b>	<b>23.1</b>	<b>13.5</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			2,935.90
Body Labor	22.1 hrs @	\$ 71.00 /hr	1,569.10
Paint Labor	13.5 hrs @	\$ 123.00 /hr	1,660.50
Mechanical Labor	1.0 hrs @	\$ 123.00 /hr	123.00
Body Supplies	12.5 hrs @	\$ 5.00 /hr	62.50
Subtotal			6,351.00
<b>Grand Total</b>			<b>6,351.00</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>6,351.00</b>

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: Iowa State Patrol**

**Job Number:**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Grey

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 06/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Customer: Iowa State Patrol**

**Job Number:**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI Grey

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
5	Auto Body Specialties.Inc-Sioux Falls 4710 N. WESTPORT AVENUE SIOUX FALLS SD 57107 (605) 336-1606 (800) 658-3571	#CH1000A24C A/M CAPA Bumper cover	\$ 750.00
13	Auto Body Specialties.Inc-Sioux Falls 4710 N. WESTPORT AVENUE SIOUX FALLS SD 57107 (605) 336-1606 (800) 658-3571	#CH1006222DSC A/M CAPA Impact bar (UHS)	\$ 345.00
15	Auto Body Specialties.Inc-Sioux Falls 4710 N. WESTPORT AVENUE SIOUX FALLS SD 57107 (605) 336-1606 (800) 658-3571	#CH2502356 A/M LT Headlamp assy halogen	\$ 564.00
19	Auto Body Specialties.Inc-Sioux Falls 4710 N. WESTPORT AVENUE SIOUX FALLS SD 57107 (605) 336-1606 (800) 658-3571	#CH1225280PP A/M CAPA Radiator support	\$ 333.00
23	Refinish Supply Center 2601 S SHIRLEY AVE SIOUX FALLS SD 57106 (605) 362-6950 (605) 362-6959	#CH1240282C A/M CAPA LT Fender w/o wide body	\$ 332.00

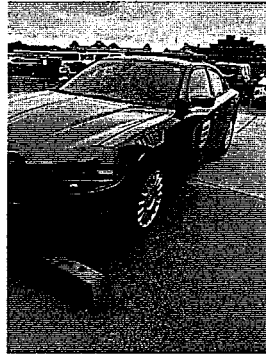
**C & H BODY REPAIR, INC.**  
707 LINCOLN AVE SE, ORANGE CITY, IA 51041  
Phone: (712) 737-4095, Fax: (712) 737-3739

**Image Report**

Owner:	Iowa State Patrol	Insurance:		Estimator:	Aaron Huizenga	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2021	Color:	Grey	License Plate:	88	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	17,779
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9MH644669	Condition:	



6/20/2024  
Comments:



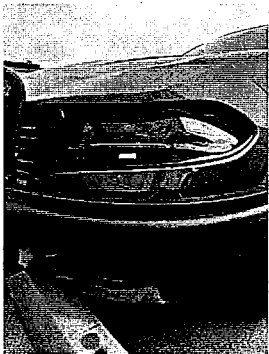
6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:

# C & H BODY REPAIR, INC.

707 LINCOLN AVE SE, ORANGE CITY, IA 51041

Phone: (712) 737-4095, Fax: (712) 737-3739

## Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Aaron Huizenga	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2021	Color:	Grey	License Plate:	88	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	17,779
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9MH644669	Condition:	



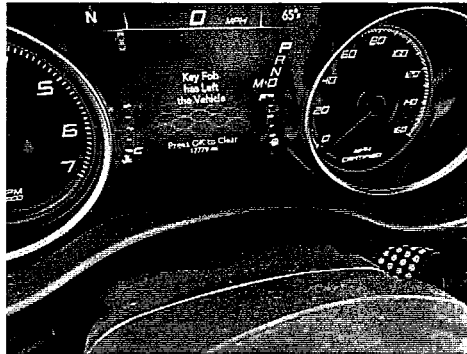
6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:

**C & H BODY REPAIR, INC.**  
707 LINCOLN AVE SE, ORANGE CITY, IA 51041  
Phone: (712) 737-4095, Fax: (712) 737-3739

**Image Report**

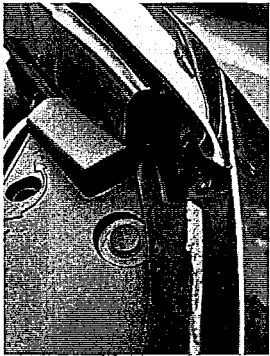
Owner:	Iowa State Patrol	Insurance:		Estimator:	Aaron Huizenga	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2021	Color:	Grey	License Plate:	88	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	17,779
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9MH644669	Condition:	



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



6/20/2024  
Comments:



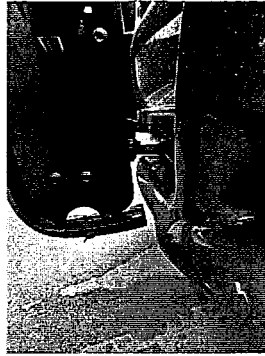
**C & H BODY REPAIR, INC.**  
707 LINCOLN AVE SE, ORANGE CITY, IA 51041  
Phone: (712) 737-4095, Fax: (712) 737-3739

**Image Report**

Owner:	Iowa State Patrol	Insurance:		Estimator:	Aaron Huizenga	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2021	Color:	Grey	License Plate:	88	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	17,779
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9MH644669	Condition:	



6/20/2024  
Comments:



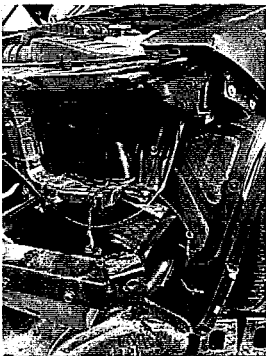
6/20/2024  
Comments:



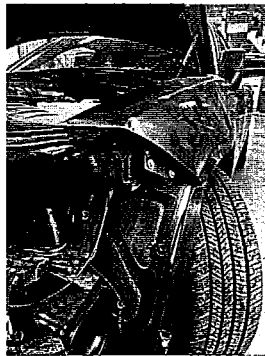
6/21/2024  
Comments:



6/21/2024  
Comments:



6/21/2024  
Comments:



6/21/2024  
Comments:

**C & H BODY REPAIR, INC.**  
707 LINCOLN AVE SE, ORANGE CITY, IA 51041  
Phone: (712) 737-4095, Fax: (712) 737-3739

**Image Report**

Owner:	Iowa State Patrol	Insurance:		Estimator:	Aaron Huizenga	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2021	Color:	Grey	License Plate:	88	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	17,779
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9MH644669	Condition:	



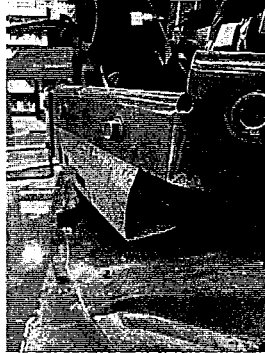
6/21/2024  
Comments:



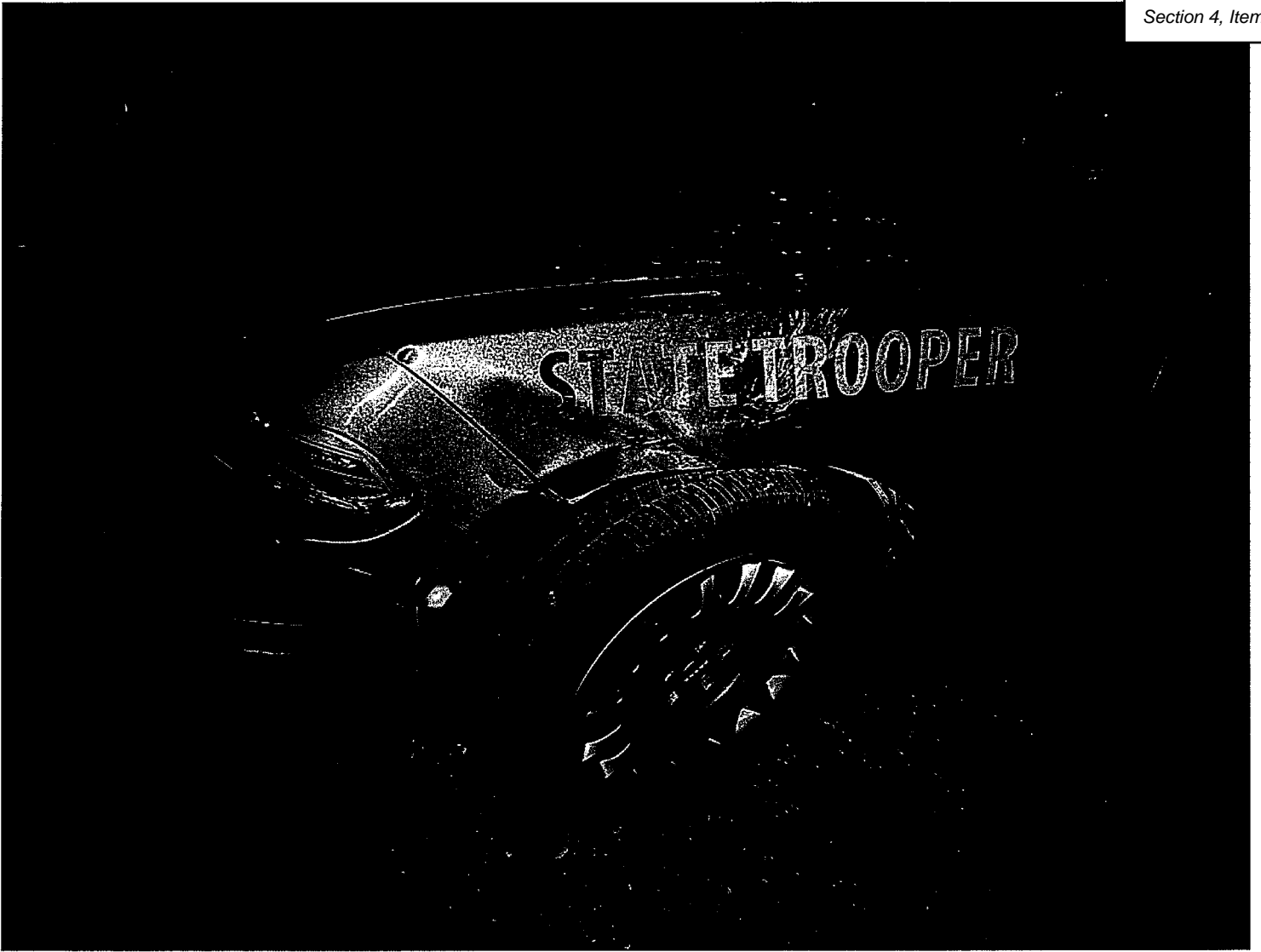
6/21/2024  
Comments:



6/21/2024  
Comments:



6/21/2024 E01  
Comments:





MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$10,143.05, subject to an audit of actual invoices. On June 22, 2024, Vehicle #314 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3824  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #314 on June 22, 2024  
Department of Administrative Services  
Claim dated June 24, 2024  
AOS Claim ID: 3824

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$10,143.05, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item R.

Date: June 24, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#314/Animal
Event Date	June 22, 2024
Summary	Vehicle 314 struck a deer. (283580)
Amount Requested	\$10,143.05- Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

---

**29C20**

---

Risk, DAS &lt;das.risk@iowa.gov&gt;

Mon, Jun 24, 2024 at 8:22 AM

Draft To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 314 struck a deer on 6/22/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>Department of  
Administrative Services

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature ) CASE #: 2024015633

Date: (Month/Day/Year)	6/22/2024	Time: 4:14 p.m. (Time plus a.m./p.m.)	
Vehicle Plate #:	314	Vehicle Mileage:	82293
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Dodge Charger VIN 2C3CDXKGMH535928		
Assigned To:	Trp. McCreedy	Badge #	314
Driven By:	Trp. McCreedy	Badge #	314
Driver's Lic #:	837ZZ8333	Damage:	\$10,000
Vehicle Towed: (Yes / No)	NO	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Markeed
Injured/Injuries:	None		
Occupants: (Other than driver)	0		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018



Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:	In Car Camera
Accident Location: (Street/Hwy)	Highway 18 ½ mile west of Clermont
County:	Fayette
Weather/Road Conditions:	Cloudy, clear
<b>** Please Include narrative of events here**</b>	
On 6-22-24 at approximately 4:14pm. I Trooper Ben McCready was traveling westbound on Highway 18 just west of Clermont when a deer entered the roadway. I was unable to avoid the animal and it was struck with my patrol vehicle	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	

Investigating Officer:	Trp. Rude #369
------------------------	----------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

August 2018

**INVESTIGATING OFFICER'S REPORT  
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

**2024015633**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident <b>06/22/2024</b>		Time of Accident <b>16:14</b> Hrs.		County <b>FAYETTE - 33</b>		Accident occurred within corporate limits of (city)									
<b>UNIT 1</b>	Driver's Name - Last <b>MCCREADY</b>					First <b>BENJAMIN</b>			Middle <b>MICHAEL</b>						
	Address <b>25141 A AVE</b>					City <b>ELGIN</b>			State <b>IA</b>	Zip <b>52141-0000</b>					
	Date of Birth <b>02/28/1986</b>		Driver's License Number <b>837ZZ8333</b>		CDL Yes No <input type="radio"/> <input checked="" type="radio"/>	Citation Charge 1			Citation Charge 2						
	Male <input checked="" type="radio"/> Female <input type="radio"/>	State <b>IA</b>	Class <b>C</b>	Endorsements	Restrictions	Citation Charge 3			Citation Charge 4						
	Alcohol Test Given: <b>1</b>		Test Results:	Drug Test Given: <b>1</b>	Test Result:	Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>		Reason for Re-Exam Request:							
	Owner's Name - Last <b>STATE OF IOWA</b>					First			Middle						
	Address <b>109 SE 13TH ST</b>					City <b>DES MOINES</b>			State <b>IA</b>	Zip <b>50319</b>					
	License Plate No. <b>314</b>	State <b>IA</b>	Year	VIN: <b>2C3CDXKGMH535928</b>		Color <b>GRY</b>	Year <b>2021</b>	Make <b>DODG</b>	Model <b>CHA</b>	Style <b>SD</b>					
	Trailer Plate No.	State	Year	VIN:		Tow <b>1</b>	Tow #	Towed To		Approx. Cost to Repair or Replace <b>\$10,000.00</b>					
	Insurance Company Name <b>STATE OF IOWA</b>					Insurance Co. Phone Number			Insurance Policy Number						
Initial Travel Direction <b>04</b>		Veh. Act. <b>01</b>	Veh. Config. <b>01</b>	Cargo Body Type <b>01</b>	Veh. Defect <b>01</b>	Point of Initial Impact <b>01</b>	Most Damaged Area <b>01</b>	Extent of Damage <b>2</b>	Total Occ. in Veh. <b>1</b>						
Special Veh. Func <b>02</b>	Emergency Status <b>04</b>	Bus Use	Driver Condition <b>01</b>	Vision Obscured <b>01</b>	Contributing Circumstances Driver (up to two) <b>88</b>		Driver Distractions <b>02</b>	Speed Limit <b>55</b>							
Traffic Controls <b>01</b>	Horizontal Alignment <b>01</b>		Vertical Alignment <b>03</b>	SEQUENCE OF EVENTS	First Event <b>31</b>	Second Event	Third Event	Fourth Event	Most Harmful Event <b>31</b>						
<b>CARRIER</b>															
Carrier Name/Lessee					Street Address			City		State	Zip Code				
Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override <b>1 - NONE</b>						
Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name										
Trailer Plate:	State	Year	VIN												
Trailer Plate:	State	Year	VIN												
Converter Dolly	Dolly Plate:		State	Plate Year	VIN										
<b>PERSONS INJURED</b>															
DRIVER OF UNIT 1					Phone Number:	Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	Died/scene/entrap
					Transported to:	5	03	03	2	01	1	01	01		
Name					Phone Number		DOB:	Transported by:							
Address					Transported to:			Transported by:							
Name					Phone Number		DOB:	Transported by:							
Address					Transported to:			Transported by:							
Name					Phone Number		DOB:	Transported by:							
Address					Transported to:			Transported by:							
Name					Phone Number		DOB:	Transported by:							
Address					Transported to:			Transported by:							

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024015633

LOCATIONS: Date of Accident 06/22/2024, Time of Accident 16:14 Hrs., County FAYETTE - 33, Accident occurred within corporate limits of (city) ... Literal Description US 18 E MEASURING 2360 FEET WEST FROM GREAT RIVER RD ...

ACCIDENT ENVIRONMENT: Location of First Harmful Event 01, Weather Conditions (up to two) 01, Manner of Crash/Collision 01, Light Conditions 1, ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment 01, Roadway 01, Type of Roadway Junction/Feature 01, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED? No, Activity, Location, Type, Workers Present

NONMOTORISTS: Name 001, Phone Number, DOB, Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to impact), Action (prior to crash), Condition, Safety Equipment, Contributing Circumstances, Source of Transport, Died at scene/en route

NONMOTORISTS: Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

NONMOTORISTS: Transported to, Transported by, Name, Phone Number, DOB

NONMOTORISTS: Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

NONMOTORISTS: Transported to, Transported by

NONMOTORISTS: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

NONMOTORISTS: Owner's Last Name, First Name, Middle Name, Phone Number

NONMOTORISTS: Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

NONMOTORISTS: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

NONMOTORISTS: Owner's Last Name, First Name, Middle Name, Phone Number

NONMOTORISTS: Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

Is This a Secondary Crash? No, Type of Primary Incident, Roadway Clearance Date 06/22/2024, Incident Clearance Date 06/22/2024

Signature of Officer TROOPER J RUDE, Badge Number 369, Time Officer Notified of Accident 16:20 Hrs., Roadway Clearance Time 16:14 Hrs., Incident Clearance Time 17:16 Hrs.

Name of Agency IOWA STATE PATROL - DIST 10, Date of Report 06/22/2024, Time Officer Arrived At Scene 16:20 Hrs., Total Roadway Clearance Time 000:00, Total Incident Clearance Time 001:02

Report Reviewed By, Date of Review, Investigation made at scene? No, T.I. No., Other Technical Investigating Agency

INVESTIGATING OFFICER'S REPORT  
OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

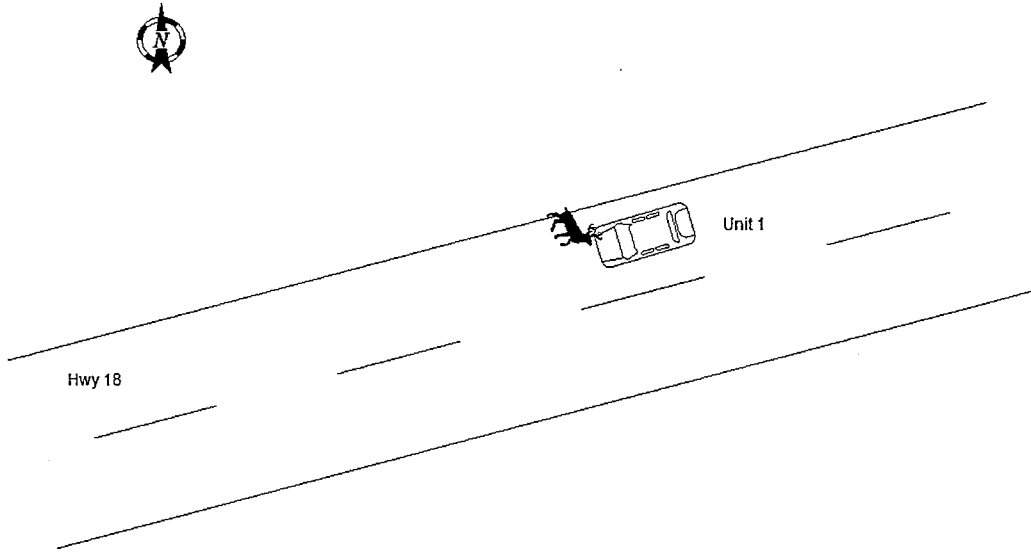
Sheet 3 of 3

Law Enforcement Case Number:

2024015633

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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Unit 1 was traveling westbound on Highway 18. A deer ran in front of Unit 1 from the north ditch. Unit 1 struck the deer.



## MEMORANDUM

**TO:** District 10 Command Staff  
**FROM:** Trp B.M. McCready #314  
**DATE:** 6/22/2024  
**SUBJECT:** Animal Strike ref 2024015633

On 6/22/24, I Trooper Ben McCready, was on duty and acting in my official capacity as an Iowa State Trooper. I was traveling westbound on Highway 18. I was approximalty ½ mile west of Clermont on Highway 18 traveling west when a deer entered the roadway from the north ditch. I was unable to avoid contact with the deer and the animal was struck with my patrol vehicle. I immidately activated my emergency lights, triggering my in car camera, and safely made a U turn. I reported the incident to CF State Radio and requested they contact a supervisor. Sgt. Schaffer was advised the situation. A CFS was generated with the above case number. After confirming the deer was final and my vehicle was driveable I took several photos and waited on scene for Trooper Rude to respond and complete the necessary reports. The patrol vehicle sustained damage to the passenger side front quarter panel, door, and hood. While waiting I completed the state vehicle damange report and line of duty affident form. Due to the vehicle being drivable once Trooper Rude completed the MARS report I drove the patrol vehicle to my residence.



# BODENSTEINER BODY WERKS



Lifetime Warrentee Collision Repairs  
 24 - 1ST AVENUE NE, bodiebmb@rconnect.com,  
 WAUKON, IA 52172  
 Phone: (563) 568-2046  
 FAX: (563) 568-2237

Workfile ID: 5ad Section 4, Item R.  
 PartsShare: 7Zw3yo  
 Federal ID: 03-0442-700  
 State ID: 1-03-004954

## Preliminary Estimate

**Customer: Iowa State Patrol 314**

**Job Number:**

Written By: Brian Bodensteiner

Insured: Iowa State Patrol 314  
 Type of Loss:  
 Point of Impact:

Policy #:  
 Date of Loss:

Claim #:  
 Days to Repair: 0

**Owner:**  
 Iowa State Patrol 314  
 (563) 380-1473 Cell

**Inspection Location:**  
 BODENSTEINER BODY WERKS  
 24 - 1ST AVENUE NE  
 bodiebmb@rconnect.com  
 WAUKON, IA 52172  
 Repair Facility  
 (563) 568-2046 Business

**Insurance Company:**

## VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXKGMH535928  
 License:  
 State: IA

Interior Color:  
 Exterior Color:  
 Production Date:

Mileage In:  
 Mileage Out:  
 Condition:  
 Vehicle Out:  
 Job #:

### TRANSMISSION

Automatic Transmission  
 4 Wheel Drive

### POWER

Power Steering  
 Power Brakes  
 Power Windows  
 Power Locks  
 Power Mirrors  
 Power Driver Seat

### DECOR

Dual Mirrors  
 Tinted Glass  
 Overhead Console

### CONVENIENCE

Air Conditioning  
 Intermittent Wipers  
 Tilt Wheel  
 Cruise Control  
 Rear Defogger  
 Keyless Entry  
 Message Center  
 Steering Wheel Touch Controls  
 Telescopic Wheel

Climate Control  
 Backup Camera  
 Parking Sensors

### RADIO

AM Radio  
 FM Radio  
 Stereo  
 Search/Seek  
 Auxiliary Audio Connection

### SAFETY

Drivers Side Air Bag  
 Passenger Air Bag  
 Anti-Lock Brakes (4)  
 4 Wheel Disc Brakes  
 Front Side Impact Air Bags  
 Head/Curtain Air Bags  
 Hands Free Device

### SEATS

Cloth Seats  
 Bucket Seats  
 Reclining/Lounge Seats

### WHEELS

Styled Steel Wheels

### PAINT

Clear Coat Paint

### OTHER

Traction Control  
 Stability Control  
 California Emissions



Preliminary Estimate

Section 4, Item R.

Customer: Iowa State Patrol 314

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2		O/H front bumper				3.4	
3	Repl	RT Support inner	68226532AA	1	44.20	Incl.	
4	*	Repl <u>Bumper cover A/M fit is terrible</u>	68267765AC	1	1,010.00	Incl.	3.4
5		Add for Clear Coat					1.4
6	Repl	RT Support outer	68213539AC	1	12.75	Incl.	
7	Repl	RT Bumper bracket	68226544AB	1	44.45	0.1	
8	R&I	License bracket w/o SRT				0.1	
9	Repl	RT Air duct	68214812AA	1	71.55	Incl.	
10	R&I	Upper grille black crossbars				Incl.	
11		<b>FRONT LAMPS</b>					
12	Repl	RT Headlamp assy halogen	68546770AC	1	930.00	0.4	
13	Repl	RT Side marker lamp	68214404AA	1	53.85	Incl.	
14		<b>RADIATOR SUPPORT</b>					
15	Repl	Radiator support	68200478AC	1	442.00	1.0	1.6
16		Evacuate & recharge				m 1.4	
17		Refrigerant recovery				m 0.4	
18		Aim headlamps				0.5	
19		<b>HOOD</b>					
20	**	Repl A/M CAPA Hood (ALU)	68265445AB	1	1,085.00	1.5	3.0
21		Add for Clear Coat					1.2
22		Add for Underside(Complete)					1.5
23	R&I	Insulator				Incl.	
24		<b>FENDER</b>					
25	**	Repl A/M CAPA RT Fender w/o wide body	68213060AC	1	314.00	1.6	2.0
26		Overlap Major Adj. Panel					-0.4
27		Add for Clear Coat					0.3
28		Add for Edging					0.5
29	*	Blnd LT Fender w/o wide body					<u>1.0</u>
30	**	Repl A/M CAPA RT Fender liner 3.6, 5.7 liter	68205936AH	1	128.00	Incl.	
31		<b>PILLARS, ROCKER &amp; FLOOR</b>					
32	*	Rpr RT Aperture panel w/o wide body				<u>0.5</u>	<u>1.0</u>
33		Overlap Major Adj. Panel					-0.4
34		Add for Clear Coat					0.1
35		<b>FRONT DOOR</b>					
36	Repl	RT Door shell (HSS)	68268054AC	1	1,475.00	5.7	3.1
37		Overlap Major Adj. Panel					-0.4
38		Add for Clear Coat					0.5
39	Repl	RT Surround w'strip	1KW33DX9AH	1	167.00	Incl.	
40	Repl	RT Front w'strip	68040048AC	1	57.45	Incl.	
41	R&I	RT Applique				Incl.	

**Customer: Iowa State Patrol 314**

**Job Number:**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

42		R&I	RT Frame molding				0.3		
43	*	R&I	RT Power mirror				<u>Incl.</u>		
44		R&I	RT Door glass Dodge				Incl.		
45	*	R&I	RT Run channel				<u>Incl.</u>		
46		R&I	RT Handle, outside black				Incl.		
47		R&I	RT Mount plate				Incl.		
48		R&I	RT R&I trim panel				Incl.		
<hr/>									
49	<b>REAR DOOR</b>								
50	*	Blnd	RT Outer panel w/o wide body (HSS)					<u>1.0</u>	
51		R&I	RT Belt w/strip				0.3		
52		R&I	RT Handle, outside black				0.4		
53		R&I	RT R&I trim panel				0.5		
54		R&I	RT Mount plate				0.6		
55	#	Repl	Cover Car	1		T		0.3	
56	#		Color tint / color match	1				0.3	
57	#	Repl	Flex additive	1	15.00	T			
58	#	Repl	Seam sealer/caulking	1	50.00	T	0.5		
59	#	Subl	Two wheel alignment	1	90.00	T			
60	#	R&I	door badge decal				0.5		
<hr/>									
61	<b>VEHICLE DIAGNOSTICS</b>								
62	*	Subl	Pre-repair scan	1	128.00	X m			
63	*	Subl	Post-repair scan	1		X m			
64	#	R&I	push bumper				2.5		
				<b>SUBTOTALS</b>		<b>6,118.25</b>		<b>22.2</b>	<b>21.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			5,835.25
Body Labor	22.2 hrs @	\$ 64.00 /hr	1,420.80
Paint Labor	21.0 hrs @	\$ 124.00 /hr	2,604.00
Miscellaneous			283.00
Subtotal			10,143.05
<b>Grand Total</b>			<b>10,143.05</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>10,143.05</b>

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: Iowa State Patrol 314**

**Job Number:**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 06/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Customer: Iowa State Patrol 314**

**Job Number:**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
20	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CH1230305PP A/M CAPA Hood (ALU) Quote: 2554704529 Expires: 08/08/24	\$ 1,085.00
25	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CH1241282PP A/M CAPA RT Fender w/o wide body Quote: 2554705407 Expires: 08/08/24	\$ 314.00
30	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CH1249171C A/M CAPA RT Fender liner 3.6, 5.7 liter Quote: 2554706762 Expires: 08/08/24	\$ 128.00



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,109.00, subject to an audit of actual invoices. On June 25, 2024, Vehicle #479 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3851  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #479 on June 25, 2024  
Department of Administrative Services  
Claim dated June 27, 2024  
AOS Claim ID: 3851

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,109.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: June 27, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#479/Weather
Event Date	June 25, 2024
Summary	Vehicle 479 sustained hail damage. (283955)
Amount Requested	\$4,109.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

---

**29C20**

---

**Risk, DAS** <das.risk@iowa.gov>

Thu, Jun 27, 2024 at 10:20 AM

Draft To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Please accept this email as initial 24 hr notification for AON, vehicle 479 sustained hail damage on 6/25/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>Department of  
Administrative Services



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024015985**

Date: (Month/Day/Year)	06/25/2024	Time: (Time plus a.m./p.m.)	8:00 p.m.
Vehicle Plate #:	479	Vehicle Mileage:	59,330
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Blue Dodge Charger 2C3CDXKG4MH525914		
Assigned To:	Aaron Ockenfels	Badge #	479
Driven By:		Badge #	479
Driver's Lic #:		Damage:	\$4,109.00
Vehicle Towed: (Yes / No)	No	Towed By:	n/a
Towed To:	n/a	Towing Cost:	\$0
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**OTHER INFORMATION:**

Witnesses:	None
Accident Location: (Street/Hwy)	502 N 9 <sup>th</sup> St Missouri Valley 51555
County:	Harrison
Weather/Road Conditions:	Raining/Wind/Hail
Narrative: On June 25, 2024 Trooper Ockenfels patrol car was hailed on during a storm that passed through. The patrol car was parked at his residence in Missouri Valley. His patrol car was previously damaged by hail on June 12, 2024 and hasn't been fixed yet.	
Property Damage other than Vehicles:	None
Cost:	\$0
Citations Issued To: (List Charge(s) and Statute Code(s))	None

Investigating Officer:	Sgt. Mike Cunningham #36
------------------------	--------------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

06/26/2024 10:29 AM

**Owner**

Owner: state of iowa

**Control Information**

File # : 479

Accounting # :

**Inspection**

Inspection Date: 06/26/2024 10:33 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

**Repairer**

Repairer: ALL MAKES COLLISION  
Address: 524 23rd ave

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 4

**Vehicle**

2021 Dodge Charger Police 4 DR Sedan  
6cyl Gasoline 3.6  
8-Speed Automatic

Lic Expire:

Veh Insp# :

Condition:

Ext. Refinish: Two-Stage

VIN: 2C3CDXKKG4MH525914

Mileage Type: Actual

Code: N3183F

Int. Refinish: Two-Stage

**Options**

1st Row LCD Monitor(s)  
AM/FM Radio  
Auto Adjust Suspension  
Black Grille  
Chrome Trim  
Daytime Running Lights  
Dual Airbags  
Elect. Stability Control  
Fuel Door Release  
Head Airbags  
Intermittent Wipers  
LED Brakelights  
Lighted Entry System  
Power Brakes

2nd Row Head Airbags  
Analog Gauges  
Automatic Power Locks  
Bucket Seats  
Color-Keyed Bumper(s)  
Driver Knee Airbag  
Dual Exhaust System  
Electric Steering  
Full Size Spare Tire  
Heated W/S Wiper Washers  
Keyless Entry System  
Laminated Glass  
Overhead Console  
Power Door Locks

4-Wheel Drive  
Anti-Lock Brakes  
Auxiliary Audio Input  
Cargo Lamp  
Cruise Control  
Dual Air Conditioning  
Dual Zone Auto A/C  
Electronic Compass  
Halogen Headlights  
Heavy Duty Suspension  
Keyless Ignition System  
Leather Steering Wheel  
Paddle Shifter  
Power Drivers Seat

Power Mirrors	Power Steering	Power Windows
Pwr Accessory Outlet(s)	Rain-Sensing W/S Wipers	Rear View Camera
Rear Window Defroster	Reverse Sensing System	Roll Over Prot. System
Side Airbags	Stability Cntrl Suspensn	Steel Wheels
Strg Wheel Radio Control	Tachometer	Temperature Gauge(s)
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Traction Control System	Trip Computer	Trunk/Cargo Organizer
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Front Body And Windshield</b>										
1	E	83		Panel,Hood Aluminum	68265445AB	\$1,495.00			1.2	SM
2	L	83	13	Panel,Hood	Refinish				5.7	RF
					3.1 Surface					
					1.2 Edge					
					0.6 Two-stage setup					
					0.8 Two-stage					
3	SB	103		Fender,Front LT	Sublet Repair	\$225.00*				SM
4	SB	104		Fender,Front RT	Sublet Repair	\$100.00*				SM
<b>Roof</b>										
5	SB	341		Panel,Roof	Sublet Repair	\$750.00*				SM
6	RI	347		Roof Headliner R & I	R & I Assembly				4.6	SM
<b>Front Doors</b>										
7	SB	207		Door Shell,Front LT	Sublet Repair	\$200.00*				SM
<b>Rear Doors</b>										
8	SB	287		Door Shell,Rear LT	Sublet Repair	\$100.00*				SM
<b>Quarter And Rocker Panel</b>										
9	SB	503		Panel,Bodyside Front LT >> all glue pull	Sublet Repair	\$350.00*				SM
9	<b>Items</b>									
			<b>MC</b>	<b>Message</b>						
			13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE						

**Estimate Total & Entries**

<b>OEM Parts</b>		\$1,495.00	
<b>Parts &amp; Material Total</b>			\$1,495.00
<b>Labor</b>	<b>Rate</b>	<b>Replace Hrs</b>	<b>Total Hrs</b>
Sheet Metal (SM)	\$55.00	5.8	5.8
Mech/Elec (ME)	\$55.00		
Frame (FR)	\$55.00		
Refinish (RF)	\$100.00	5.7	5.7
<b>Labor Total</b>			11.5 Hours
<b>Sublet Repairs</b>		\$1,725.00	
<b>Gross Total</b>			\$889.00
			<b>\$4,109.00</b>

**Net Total** **\$4,109.00**

Alternate Parts Y/01/00/00/01/01 Cumulative 01/00/00/01/01 Zip Code: 51501 Default  
Rate Name Default

**Audatex Estimating 8.2.054 ES 06/26/2024 10:40 AM REL 8.2.054 DT 05/01/2024**

**State Disclosure: Not Selected**

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**1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.**

**Op Codes**

- |                            |   |                                |
|----------------------------|---|--------------------------------|
| * = User-Entered Value     | ^ = Labor Matches System Assigned Rates | E = Replace OEM                |
| NG = Replace NAGS          | EC = Replace Economy                    | OE = Replace PXN OE Srpls      |
| UE = Replace OE Surplus    | ET = Partial Replace Labor              | EP = Replace PXN               |
| EU = Replace Recycled      | TE = Partial Replace Price              | PM = Replace PXN Reman/Reblt   |
| UM = Replace Reman/Rebuilt | L = Refinish                            | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone                           | SB = Sublet Repair             |
| N = Additional Labor       | BR = Blend Refinish                     | I = Repair                     |
| IT = Partial Repair        | CG = Chipguard                          | RI = R & I Assembly            |
| P = Check                  | AA = Appearance Allowance               | RP = Related Prior Damage      |



This report contains proprietary information of Audatex and may not be disclosed to any third party (other than the insured, claimant and others on a need to know basis in order to effectuate the claims process) without Audatex's prior written consent.

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MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$7,688.23, subject to an audit of actual invoices. On June 25, 2024, Vehicle #470 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3842  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #470 on June 25, 2024  
Department of Administrative Services  
Claim dated July 1, 2024  
AOS Claim ID: 3842

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,688.23, subject to an audit of actual invoices.

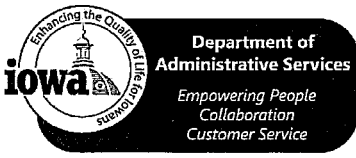
Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management





Adam Steen, Director

Date: July 1, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#470/Animal
Event Date	June 25, 2024
Summary	Vehicle 470 struck a deer. (284176)
Amount Requested	\$7,688.23 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Jun 27, 2024 at 9:59 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle ~~520~~ struck a deer late on 6/25/24. I will forward all information as soon as it is received.

470

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



Department of  
Administrative Services

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature X ) CASE #: 2021015958

Date: (Month/Day/Year)	06-25-24	Time: (Time plus a.m./p.m.)	9:45pm	
Vehicle Plate #:	470	Vehicle Mileage:	118,971	
Vehicle Description: (Yr/Make/Model/ & Vin#)	2019 Dodge Charger			
Assigned To:	Trp. Baker	Badge #	470	
Driven By:	Trp. Baker	Badge #	470	
Driver's Lic #:	698XX5472	Damage:		\$
Vehicle Towed: (Yes / No)	No	Towed By:		
Towed To:		Towing Cost:		\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	unmarked	
Injured/Injuries:	N/A			
Occupants: (Other than driver)				

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

August 2018

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	Mallard Ave. nb near 80th		
County:	Hardin		
Weather/Road Conditions:	Cloudy/Dry		
<b>** Please Include narrative of events here**</b>			
On 6/25/2024 I was working my shift on routine patrol just north of Bradford on Franklin County road S-41 northbound. A deer entered the traveled portion of the roadway from the west and I hit it going 55mph causing front left damage. Bumper, grill, left headlight and hood all damaged, I was able to drive it to my residence and secure it there. I was uninjured. #470			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
------------------------	--

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
-------	--	--------	--

August 2018

Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

August 2018

**INVESTIGATING OFFICER'S REPORT  
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:

**2024015958**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident <b>06/25/2024</b>		Time of Accident <b>21:45</b> Hrs.		County <b>FRANKLIN - 35</b>		Accident occurred within corporate limits of (city)										
<b>UNIT 1</b>	Driver's Name - Last <b>BAKER</b>					First <b>DAVID</b>			Middle <b>GEORGE</b>							
	Address <b>11595 HIGHWAY S33</b>					City <b>IOWA FALLS</b>			State <b>IA</b>	Zip <b>50126-0000</b>						
	Date of Birth <b>06/05/1967</b>		Driver's License Number <b>698XX5472</b>		CDL Yes <input type="radio"/> No <input checked="" type="radio"/>	Citation Charge 1			Citation Charge 2							
	Male <input checked="" type="radio"/> Female <input type="radio"/>	State <b>IA</b>	Class <b>C</b>	Endorsements	Restrictions	Citation Charge 3			Citation Charge 4							
	Alcohol Test Given: <b>1</b>		Test Results:		Drug Test Given: <b>1</b>	Test Result:	Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>		Reason for Re-Exam Request:							
	Owner's Name - Last <b>STATE OF IOWA- DPS</b>					First			Middle							
	Address <b>109 SE 13TH ST</b>					City <b>DES MOINES</b>			State <b>IA</b>	Zip <b>50319</b>						
	License Plate No. <b>090XME</b>	State <b>IA</b>	Year <b>2025</b>	VIN: <b>2C3CDXKT8KH755336</b>		Color <b>BLU</b>	Year <b>2019</b>	Make <b>DODG</b>	Model <b>CHARGER POLI</b>	Style <b>4DR</b>						
	Trailer Plate No.	State	Year	VIN:		Tow <b>1</b>	Tow #	Towed To		Approx. Cost to Repair or Replace <b>\$3,000.00</b>						
	Insurance Company Name					Insurance Co. Phone Number			Insurance Policy Number							
Initial Travel Direction		Veh. Act. <b>01</b>	Veh. Config. <b>01</b>	Cargo Body Type <b>01</b>	Veh. Defect	Point of Initial Impact	Most Damaged Area	Extent of Damage	Total Occ. in Veh. <b>1</b>							
Special Veh. Func.		Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) <b>88</b>		Driver Distractions <b>02</b>	Speed Limit							
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event					
<b>COMMERCIAL</b>	Carrier Name/Lessee															
	Street Address					City			State	Zip Code						
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override						
	Haz Mat Involvement	Haz Mat Placard		Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name								
	Trailer Plate:		State	Year	VIN		<b>Sex</b>	<b>Seating Position</b>	<b>Injury Status</b>	<b>Occupant Protection</b>	<b>Airbag Deployment</b>	<b>Ejection</b>	<b>Ejection Path</b>	<b>Trapped/Extricated</b>	<b>Source of Transport</b>	<b>Seatbelt/airbag/other</b>
	Trailer Plate:		State	Year	VIN											
Converter Dolly		Dolly Plate:		State	Plate Year	VIN										
<b>PERSONS INJURED</b>	<b>DRIVER OF UNIT 1</b>			Phone Number:		Transported to:		Transported by:								
	Name			Phone Number		DOB:										
	Address				Transported to:			Transported by:								
	Name			Phone Number		DOB:										
	Address				Transported to:			Transported by:								
	Name			Phone Number		DOB:										
	Address				Transported to:			Transported by:								
	Name			Phone Number		DOB:										
Address				Transported to:			Transported by:									

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024015958

LOCATIONS: Date of Accident 06/25/2024, Time of Accident 21:45 Hrs., County FRANKLIN - 35, Accident occurred within corporate limits of (city) ... Literal Description MALLARD AVE NB NEAR 80TH ...

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions, Manner of Crash/Collision, Light Conditions, Surface Conditions ... ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED?, Yes No, Activity, Location, Type, Workers Present

NONMOTORISTS: Name 001, Phone Number, DOB, Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage, Owner's Last Name, First Name, Middle Name, Phone Number, Address, City, State, Zip Code

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

Is This a Secondary Crash? Y N, Type of Primary Incident, Roadway Clearance Date 06/25/2024, Incident Clearance Date 06/25/2024, Signature of Officer TROOPER M LIVELY, Badge Number 497, Time Officer Notified of Accident 21:50 Hrs., Roadway Clearance Time 22:30 Hrs., Incident Clearance Time 22:30 Hrs., Name of Agency IOWA STATE PATROL - DIST 09, Date of Report 06/25/2024, Time Officer Arrived At Scene 22:05 Hrs., Total Roadway Clearance Time 000:40, Total Incident Clearance Time 000:40, Report Reviewed By, Date of Review, Investigation made at scene? Y N, T.I. No., Other Technical Investigating Agency

# INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet 3 of 3

Form 4433003 (11-13)

Law Enforcement Case Number:

2024015958

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D  
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Mallard



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Veh 1 was nb on Mallard and a deer crossed the road in front of the vehicle from west to east and was struck by the front, center of the vehicle.





## MEMORANDUM

**TO:** Sgt. Sigwarth #480  
**FROM:** Trooper Baker #470  
**DATE:** 06-25-24  
**SUBJECT:** Patrol Car Damage/Deer Accident

On 6/25/2024 I was working my shift on routine patrol just north of Bradford on Franklin County road S-41 northbound. A deer entered the traveled portion of the roadway from the west and I hit it going 55mph causing front left damage. Bumper, grill, left headlight and hood all damaged, I was able to drive it to my residence and secure it there. I was uninjured.

Dave Baker #470  
OLN: 698XX5472  
2019 Dodge Charger unmarked, mileage: 118971



**TIMM'S AUTO BODY**  
Where we meet by accident!  
116 E 2ND ST, WEBSTER CITY, IA 50595  
Phone: (515) 832-5555  
FAX: (515) 832-2299

Workfile ID: 0989  
PartsShare: 82dvgm  
Federal ID: 81-2727162

Section 4, Item T.

**Preliminary Estimate**

**Customer: Iowa State Patrol 470**

**Job Number:**

Written By: KYLE TIMM

Insured: Iowa State Patrol 470  
Type of Loss:  
Point of Impact: 11 Left Front

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
Iowa State Patrol 470  
(515) 689-0747 Cell

**Inspection Location:**  
TIMM'S AUTO BODY  
116 E 2ND ST  
WEBSTER CITY, IA 50595  
Repair Facility  
(515) 832-5555 Business

**Insurance Company:**

**VEHICLE**

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Blue

VIN: 2C3CDXKT8KH755336	Interior Color: Black	Mileage In: 119,011	Vehicle Out:
License: 090 XME	Exterior Color: Blue	Mileage Out:	
State: IA	Production Date: 11/2019	Condition: Excellent	Job #:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel

**RADIO**

Climate Control  
Backup Camera  
Parking Sensors

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
California Emissions

**Preliminary Estimate**

Section 4, Item T.

**Customer: Iowa State Patrol 470**

**Job Number:**

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Blue

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
<b>1</b>		<b>FRONT BUMPER &amp; GRILLE</b>					
2		O/H bumper assy				3.4	
3	**	Repl A/M CAPA Bumper cover	68267765AC	1	750.00	Incl.	3.4
4		Add for Clear Coat					1.4
5	**	Repl A/M CAPA Lower grille w/o adaptive cruise	68214782AB	1	112.00	Incl.	
6	**	Repl A/M LT Bumper bracket	68226545AB	1	28.00	0.1	
7	**	Repl A/M LT Support outer	68213538AC	1	8.00	Incl.	
8	**	Repl A/M LT Support inner	68226533AA	1	31.00	Incl.	
9	**	Repl A/M CAPA Closure panel	68226530AF	1	181.00	Incl.	
10		Repl LT Air duct	68214813AA	1	71.55	Incl.	
11		Refn License bracket w/o SRT					
12	**	Repl A/M CAPA Upper grille black crossbars	5PP33DX8AB	1	369.00	Incl.	
13		Repl Nameplate "DODGE" black	68227437AA	1	107.00	0.1	
<b>14</b>		<b>FRONT LAMPS</b>					
15	**	Repl A/M CAPA LT Headlamp assy halogen	68541681AA	1	844.00	0.4	
16		Aim headlamps				0.5	
<b>17</b>		<b>RADIATOR SUPPORT</b>					
18	**	Repl A/M CAPA Radiator support	68200478AC	1	333.00	1.0	1.6
19		Evacuate & recharge				m 1.4	
20		Refrigerant recovery				m 0.4	
open		Repl LT Air guide 2-piece guide, upper 5.7, 6.4 liter	68085805AA	1	85.85	0.1	
22		Repl LT Air guide 2-piece guide, lower 5.7, 6.4 liter	68202657AB	1	30.65	0.1	
23		Repl LT Mount bracket	5065533AC	1	20.35	0.5	0.3
24		Add for Clear Coat					0.1
25		Repl LT Air guide clip	6512752AA	5	15.50		
26	**	Repl A/M CAPA Front shield w/police	68231862AA	1	231.00	Incl.	
<b>27</b>		<b>COOLING</b>					
28	**	Repl A/M Radiator	68050126AB	1	172.69	m 2.3	
29		Deduct for Overlap				-0.5	
open	*	R&I Shroud				m 0.6	
		Note: need to inspect to make sure its not broken					
<b>31</b>		<b>AIR CONDITIONER &amp; HEATER</b>					
32	**	Repl A/M Condenser assy	68085784AA	1	231.19	m 1.5	
33		Deduct for Overlap				-1.0	
<b>34</b>		<b>HOOD</b>					
35	**	Repl A/M CAPA Hood (ALU)	68265445AB	1	1,085.00	1.5	3.0
36		Add for Clear Coat					1.2
37		Add for Underside(Complete)					1.5

**Preliminary Estimate**

**Customer: Iowa State Patrol 470**

**Job Number:**

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Blue

38		Add for Clear Coat				0.3	
39	#	Repl Cover Car		1	5.00 T	0.2	
40	#	Subl Hazardous waste removal		1	5.00 T		
41	#	Color tint / color match		1		0.5	
42	**	Repl A/M Coolant		1	34.95 T		
43	#	Rpr Align sheet metal				1.0	
44	#	Disconnect battery cable		1		0.3	
45	#	Repl 1234yf freon		1	160.00		
46	#	Rpr Align sheet metal				1.0	
47	#	Pressure test cooling system		1		0.5	
<b>48 FENDER</b>							
49	**	Repl A/M CAPA LT Fender liner 3.6, 5.7 liter	68205937AH	1	118.00	0.3	
open		R&I LT R&I fender assy				1.5	
Note: loosen all bolts and re position fender							
<b>51 ELECTRICAL</b>							
52	#	PRE SCAN		1	50.00		
53	#	POST SCAN		1	50.00		
				<b>SUBTOTALS</b>	<b>5,129.73</b>	<b>17.7</b>	<b>12.8</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			5,084.78
Body Labor	17.7 hrs @	\$ 65.00 /hr	1,150.50
Paint Labor	12.8 hrs @	\$ 110.00 /hr	1,408.00
Miscellaneous			44.95
Subtotal			7,688.23
<b>Grand Total</b>			<b>7,688.23</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>7,688.23</b>

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: Iowa State Patrol 470****Job Number:**

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Blue

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 06/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: Iowa State Patrol 470

Job Number:

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Blue

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
3	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1000A24PP A/M CAPA Bumper cover Quote: 2561712684 Expires: 08/11/24	\$ 750.00
5	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1036140C A/M CAPA Lower grille w/o adaptive cruise Quote: 2561713493 Expires: 08/11/24	\$ 112.00
6	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1042112 A/M LT Bumper bracket Quote: 2561714190 Expires: 08/11/24	\$ 28.00
7	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1042118 A/M LT Support outer Quote: 2561714966 Expires: 08/11/24	\$ 8.00
8	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1042111 A/M LT Support inner Quote: 2561715440 Expires: 08/11/24	\$ 31.00
9	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1224101C A/M CAPA Closure panel Quote: 2561715941 Expires: 08/11/24	\$ 181.00
12	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1200388C A/M CAPA Upper grille black crossbars Quote: 2561719010 Expires: 08/11/24	\$ 369.00
15	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120	#CH2502337C A/M CAPA LT Headlamp assy halogen	\$ 844.00

**Preliminary Estimate**

Section 4, Item T.

**Customer: Iowa State Patrol 470**

**Job Number:**

2019 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI Blue

	ANKENY IA 50021 (515) 727-7857	Quote: 2561721190 Expires: 08/11/24	
18	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1225280PP A/M CAPA Radiator support Quote: 2561722182 Expires: 08/11/24	\$ 333.00
26	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1228129C A/M CAPA Front shield w/police Quote: 2561726353 Expires: 08/11/24	\$ 231.00
28	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#RAD13157 A/M Radiator Quote: 2561730265 Expires: 08/11/24	\$ 172.69
32	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CND3948 A/M Condenser assy Quote: 2561731178 Expires: 08/11/24	\$ 231.19
35	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1230305PP A/M CAPA Hood (ALU) Quote: 2561732453 Expires: 08/11/24	\$ 1,085.00
49	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1248171C A/M CAPA LT Fender liner 3.6, 5.7 liter Quote: 2561762166 Expires: 08/11/24	\$ 118.00





MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$6,595.60, subject to an audit of actual invoices. On June 25, 2024, Vehicle #466 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3850  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #466 on June 25, 2024  
Department of Administrative Services  
Claim dated June 27, 2024  
AOS Claim ID: 3850

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$6,595.60, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item U.

Date: June 27, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#466/Weather
Event Date	July 25, 2024
Summary	Vehicle 466 sustained hail damage. (283897)
Amount Requested	\$6,595.60 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

---

**29C20**

---

**Risk, DAS** <das.risk@iowa.gov>

Thu, Jun 27, 2024 at 10:19 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 466 sustained hail damage on 6/25/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

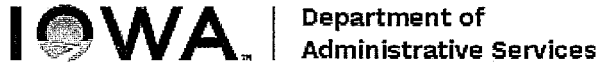
Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024015985**

Date: (Month/Day/Year)	06/25/2024	Time: (Time plus a.m./p.m.)	8:00 pm
Vehicle Plate #:	466	Vehicle Mileage:	108,713
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Dodge Charger 2C3CDXKG8MH535927		
Assigned To:	Trp. Ferguson	Badge #	466
Driven By:	Parked	Badge #	
Driver's Lic #:		Damage:	\$6595.60
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	N/A	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	N/A		
Occupants: (Other than driver)	0		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	2201 7 <sup>th</sup> Street Harlan		
County:	Shelby		
Weather/Road Conditions:	Rain & Hail		
<b>Trooper Ferguson's patrol car was parked at his residence in Harlan when a severe storm caused hail damage to his patrol car.</b>			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt Mike Cunningham #36
------------------------	-------------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

August 2018



# MEMORANDUM

TO: Post 4 Supervision

FROM: Trooper Ferguson #466

DATE: 6/25/2024

TIME: 20:00

MILEAGE: 108,713

VIN: 2C3CDXKG8MH535927

SUBJECT: Vehicle hail damage (hood, roof, trunk, and sides)

Respectful Supervision,

On Tuesday June 25<sup>th</sup>, 2024, at approximately 20:00, a severe thunderstorm struck Harlan where I reside. This storm brought a large amount of hail. Upon inspection of my patrol car, I noticed several dozen significant dents in the hood, roof, top of trunk, and some of the top of doors.

Respectfully,

Trooper Ferguson #466





# WITTRUCK MOTOR COMPANY

BODYSHOP@WITTRUCKMOTORS.COM  
1019 Hwy 30 West, PO Box 396, Carroll, IA 51401  
Phone: (712) 792-9234  
FAX: (712) 792-4434

Workfile ID: 33c1  
PartsShare: 82 Section 4, Item U.  
Federal ID: 42-1431870  
State ID: 1-14-007142

## Preliminary Estimate

**Customer: STATE OF IOWA**

**Job Number:**

Written By: TECH1

Insured: STATE OF IOWA  
Type of Loss:  
Point of Impact: 27 Hail

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
STATE OF IOWA

**Inspection Location:**  
WITTRUCK MOTOR COMPANY  
1019 Hwy 30 West  
PO Box 396  
Carroll, IA 51401  
Repair Facility  
(712) 792-9234 Business

**Insurance Company:**

## VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

VIN: 2C3CDXK8MH535927	Interior Color:	Mileage In: 108,784	Vehicle Out:
License: 466	Exterior Color: GRAY	Mileage Out:	
State: IA	Production Date: 1/2021	Condition: Good	Job #:

### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

### DECOR

Dual Mirrors  
Tinted Glass  
Overhead Console

### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel

### RADIO

Climate Control  
Backup Camera  
Parking Sensors

### AM Radio

FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

### SEATS

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

### WHEELS

Styled Steel Wheels

### PAINT

Clear Coat Paint

### OTHER

Traction Control  
Stability Control  
California Emissions

Get live updates at [www.carwise.com/e/4PFB3D](http://www.carwise.com/e/4PFB3D)

Preliminary Estimate

Section 4, Item U.

Customer: STATE OF IOWA

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>INFORMATION LABELS</b>					
2	Repl	Emission label 3.6 liter all	68495570AA	1	5.35	0.2	
3		<b>HOOD</b>					
4	**	Repl A/M CAPA Hood (ALU)	68265445AB	1	1,085.00	1.5	3.0
5		Add for Clear Coat					1.2
6		Add for Underside(Complete)					1.5
7		Add for Clear Coat					0.3
8	#	Repl Seam sealer/caulking		1	35.00 T	0.5	
9		<b>FENDER</b>					
10	*	PDR RT Fender w/o wide body		1	<u>125.00</u> X		
		Note: PDR 2 half					
11	*	PDR LT Fender w/o wide body		1	<u>125.00</u> X		
		Note: PDR 4 half					
12		R&I RT Fender liner 3.6, 5.7 liter				0.3	
13		R&I LT Fender liner 3.6, 5.7 liter				0.3	
14		<b>ROOF</b>					
15	*	PDR Roof panel w/o sunroof		1	<u>1,025.00</u> X		
		Note: PDR 10 dime, 40 quarter, 20 half					
16		R&I R&I headliner				3.4	
17		<b>PILLARS, ROCKER &amp; FLOOR</b>					
18	*	PDR LT Aperture panel w/o wide body		1	<u>562.50</u> X		
		+25%					
		Note: PDR 10 nickel, 10 quarter, 10 half					
19	*	PDR RT Aperture panel w/o wide body		1	<u>343.75</u> X		
		+25%					
		Note: PDR 5 quarter, 10 half					
20		<b>FRONT DOOR</b>					
21	*	PDR LT Door shell (HSS)		1	<u>325.00</u> X		
		Note: PDR 10 quarter, 10 half					
22		Repl LT Frame molding	57010505AM	1	149.00	0.3	
23		R&I LT Applique				0.2	
24		R&I LT Power mirror w/o heat, w/o memory, w/o blind spot pnt to match				0.5	
25	*	R&I LT Run channel				<u>0.3</u>	
26		R&I LT Frame trim standard audio				0.3	
27		R&I LT R&I trim panel				0.5	
28		R&I LT Belt w/strip				0.3	
29		<b>REAR DOOR</b>					
30	*	PDR LT Door shell w/o wide body (HSS)		1	<u>325.00</u> X		
		Note: PDR 10 quarter, 10 half					
31		R&I LT Belt w/strip				0.3	

Customer: STATE OF IOWA

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

32	R&I	LT Applique				0.2
33	Repl	LT Frame molding	57010507AN	1	183.00	0.3
34	R&I	LT Run channel				0.4
35	R&I	LT R&I trim panel				0.5
36	R&I	LT Mount plate				0.6
<b>37 QUARTER PANEL</b>						
38	*	PDR	LT Quarter panel w/o wide body	1	440.00	X
			Note: PDR 5 dime, 20 nickel, 10 half			
<b>39 TRUNK LID</b>						
40	*	PDR	Trunk lid all	1	300.00	X
			Note: PDR 10 quarter, 5 half			
41	R&I	Trunk lid trim				0.3
<b>42 REAR LAMPS</b>						
43	R&I	LT Tail lamp assy				0.3
44	#	Subl	Hazardous waste removal	1	4.00	T
45	#		Color tint / color match	1		1.0
46	#	Rpr	Color sand and buff			1.0
<b>SUBTOTALS</b>					<b>5,032.60</b>	<b>12.5</b>
						<b>7.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			1,422.35
Body Labor	12.5 hrs @	\$ 64.00 /hr	800.00
Paint Labor	7.0 hrs @	\$ 64.00 /hr	448.00
Paint Supplies	7.0 hrs @	\$ 45.00 /hr	315.00
Miscellaneous			39.00
PDR			3,571.25
Subtotal			6,595.60
<b>Grand Total</b>			<b>6,595.60</b>

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: STATE OF IOWA****Job Number:**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 06/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehide dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: STATE OF IOWA

Job Number:

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
4	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1230305PP A/M CAPA Hood (ALU)  Quote: 2559687175 Expires: 08/10/24	\$ 1,085.00



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$2,878.00, subject to an audit of actual invoices. On June 25, 2024, Vehicle #376 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3852  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #376 on June 25, 2024  
Department of Administrative Services  
Claim dated June 28, 2024  
AOS Claim ID: 3852

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$2,878.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in cursive script, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Adam Steen, Director

Date: June 28, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#376/Weather
Event Date	July 25, 2024
Summary	Vehicle 376 sustained hail damage. (284030)
Amount Requested	\$2,878.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162



29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Jun 27, 2024 at 10:21 AM

Draft To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 376 sustained hail damage on 6/25/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



Department of  
Administrative Services

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature ) CASE #: 2024015985

Date: (Month/Day/Year)	06/25/2024	Time: (Time plus a.m./p.m.)	800 p.m.
Vehicle Plate #:	376	Vehicle Mileage:	67379
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 Dodge Charger 2C3CDXKGMH528638		
Assigned To:	Trp Alex Long	Badge #	#376
Driven By:		Badge #	
Driver's Lic #:		Damage:	\$2,878.00
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	No	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	N/A		
Occupants: (Other than driver)	N/A		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	3286 Waverly Ave		
County:	Harrison		
Weather/Road Conditions:	Rain and hail		
Narrative: On Thursday June 25 <sup>th</sup> a severe storm damaged Trooper Long's patrol vehicle while it was parked at his residence. The vehicle sustained hail damage.			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt. Mike Cunningham #36
------------------------	--------------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

06/28/2024 07:30 AM

**Owner**

Owner: state of iowa

**Control Information**

File # : 376 HAIL

Accounting # :

**Inspection**

Inspection Date: 06/28/2024 07:40 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

**Repairer**

Repairer: ALL MAKES COLLISION  
Address: 524 23rd ave

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 2

**Vehicle**

2021 Dodge Charger Police 4 DR Sedan  
6cyl Gasoline 3.6  
8-Speed Automatic

Lic Expire:  
Veh Insp# :  
Condition:  
Ext. Refinish: Two-Stage

VIN: 2C3CDXKKGXMH528638  
Mileage Type: Actual  
Code: N3183F  
Int. Refinish: Two-Stage

**Options**

1st Row LCD Monitor(s)	2nd Row Head Airbags	4-Wheel Drive
AM/FM Radio	Analog Gauges	Anti-Lock Brakes
Auto Adjust Suspension	Automatic Power Locks	Auxiliary Audio Input
Black Grille	Bucket Seats	Cargo Lamp
Chrome Trim	Color-Keyed Bumper(s)	Cruise Control
Daytime Running Lights	Driver Knee Airbag	Dual Air Conditioning
Dual Airbags	Dual Exhaust System	Dual Zone Auto A/C
Elect. Stability Control	Electric Steering	Electronic Compass
Fuel Door Release	Full Size Spare Tire	Halogen Headlights
Head Airbags	Heated W/S Wiper Washers	Heavy Duty Suspension
Intermittent Wipers	Keyless Entry System	Keyless Ignition System
LED Brakelights	Laminated Glass	Leather Steering Wheel
Lighted Entry System	Overhead Console	Paddle Shifter
Power Brakes	Power Door Locks	Power Drivers Seat

Power Mirrors	Power Steering	Power Windows
Pwr Accessory Outlet(s)	Rain-Sensing W/S Wipers	Rear View Camera
Rear Window Defroster	Reverse Sensing System	Roll Over Prot. System
Side Airbags	Stability Cntrl Suspensn	Steel Wheels
Strg Wheel Radio Control	Tachometer	Temperature Gauge(s)
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Traction Control System	Trip Computer	Trunk/Cargo Organizer
Velour/Cloth Seats	Wireless Audio Streaming	Wireless Phone Connect

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Front Body And Windshield</b>										
1	SB	83		Panel,Hood Aluminum	Sublet Repair	\$475.00*				SM
2	SB	103		Fender,Front LT	Sublet Repair	\$100.00*				SM
3	SB	104		Fender,Front RT	Sublet Repair	\$125.00*				SM
<b>Roof</b>										
4	SB	341		Panel,Roof	Sublet Repair	\$585.00*				SM
5	RI	347		Roof Headliner R & I	R & I Assembly				4.6	SM
<b>Front Doors</b>										
6	SB	207		Door Shell,Front LT	Sublet Repair	\$90.00*				SM
7	SB	208		Door Shell,Front RT	Sublet Repair	\$100.00*				SM
<b>Rear Doors</b>										
8	SB	287		Door Shell,Rear LT	Sublet Repair	\$125.00*				SM
9	SB	288		Door Shell,Rear RT	Sublet Repair	\$125.00*				SM
<b>Quarter And Rocker Panel</b>										
10	SB	1389		Pnl,Qtr (in Window Opn LT	Sublet Repair	\$250.00*				SM
11	SB	1390		Pnl,Qtr (in Window Opn RT	Sublet Repair	\$200.00*				SM
<b>Deck Lid And Back Glass</b>										
12	SB	479		Lid,Rear Deck	Sublet Repair	\$450.00*				SM
				12 Items						

**Estimate Total & Entries**

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	4.6		4.6	\$253.00
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00				
<b>Labor Total</b>				4.6 Hours	\$253.00
<b>Sublet Repairs</b>					\$2,625.00
<b>Gross Total</b>					\$2,878.00
<b>Net Total</b>					\$2,878.00

Alternate Parts Y/00/00/00/00/00 Cumulative 00/00/00/00/00 Zip Code: 51501 Default Rate Name Default

Audatex Estimating 8.2.054 ES 06/28/2024 08:45 AM REL 8.2.054 DT 05/01/2024  
State Disclosure: Not Selected  
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Op Codes

* = User-Entered Value	^ = Labor Matches System Assigned Rates	E = Replace OEM
NG = Replace NAGS	EC = Replace Economy	OE = Replace PXN OE Srpls
UE = Replace OE Surplus	ET = Partial Replace Labor	EP = Replace PXN
EU = Replace Recycled	TE = Partial Replace Price	PM = Replace PXN Reman/Reblt
UM = Replace Reman/Rebuilt	L = Refinish	PC = Replace PXN Reconditioned
UC = Replace Reconditioned	TT = Two-Tone	SB = Sublet Repair
N = Additional Labor	BR = Blend Refinish	I = Repair
IT = Partial Repair	CG = Chipguard	RI = R & I Assembly
P = Check	AA = Appearance Allowance	RP = Related Prior Damage



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MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$5,208.00, subject to an audit of actual invoices. On June 26, 2024, Vehicle #334 was damaged by hail. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #334 on June 26, 2024  
Department of Administrative Services  
Claim dated June 27, 2024  
AOS Claim ID: 3841

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$5,208.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: June 27, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#334/Weather
Event Date	July 24, 2024
Summary	Vehicle 334 sustained hail damage. (283920)
Amount Requested	\$5,208.00 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,


Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, Jun 27, 2024 at 9:49 AM

Draft To: TOS Executive Council <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle  sustained hail damage on 6/26/24. I will forward all information as soon as it is received.

334

All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



Department of  
Administrative Services

### State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024016051**

Date: <small>(Month/Day/Year)</small>	06/25/24 7:30pm		
Vehicle Plate #:	334	Vehicle Mileage:	108468
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2019 Dodge Charger 2C3CDXKT7KH622745		
Assigned To:	Danny Vallier	Badge #	334
Driven By:	Danny Vallier	Badge #	334
Driver's Lic #:	732YY4747	Damage:	\$5208.00
Vehicle Towed: <small>(Yes / No)</small>	N/A	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: <small>(Yes / No)</small>	N/A	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	N/A		
Occupants: <small>(Other than driver)</small>	N/A		

**VEHICLE #2:**

DL #:	N/A	State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:	n/a
Accident Location: (Street/Hwy)	1017 E. Saint Clair Missouri Valley, Ia
County:	Harrison
Weather/Road Conditions:	Hail Storm Hit Car When Parked at his Residence
Trooper Vallier was at home off duty as a storm came through and hailed. He received hail damage to his patrol vehicle while it was parked in his driveway.	
Property Damage other than Vehicles:	None
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	N/A

Investigating Officer:	
------------------------	--

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			

August 2018

Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

06/27/2024 08:17 AM

**Owner**

Owner: state of iowa

**Control Information**

File #: 334

Accounting #:

**Inspection**

Inspection Date: 06/27/2024 08:18 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License #:

**Repairer**

Repairer: ALL MAKES COLLISION

Address: 524 23rd ave

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Work/Day:

Target Complete Date/Time:

Days To Repair: 5

**Vehicle**

2019 Dodge Charger Police 4 DR Sedan  
8cyl Gasoline 5.7 HEMI  
5 Speed Automatic

Lic Expire:

Veh Insp#:

Condition:

Ext. Refinish: Two-Stage

VIN: 2C3CDXKT7KH622745

Mileage Type: Actual

Code: N3093F

Int. Refinish: Two-Stage

**Options**

1st Row LCD Monitor(s)  
AM/FM Stereo  
Auto Load Leveling  
Bucket Seats  
Courtesy/Warning Lights  
Dual Airbags  
Elect. Stability Control  
Halogen Headlights  
Heavy Duty Suspension  
Keyless Access System  
LED Brakelights  
MP3 Decoder  
Power Drivers Seat  
Pwr Accessory Outlet(s)

2nd Row Head Airbags  
Anti-Lock Brakes  
Auxiliary Audio Input  
Center Console  
Cruise Control  
Dual Exhaust System  
Electro-Hyd Steering  
Head Airbags  
Illuminated Visor Mirror  
Keyless Entry System  
LED Daytime Running Lts  
Overhead Console  
Power Mirrors  
Rear Bench Seat

4-Wheel Drive  
Auto Headlamp Control  
Black Grille  
Color-Keyed Bumper(s)  
Driver Information Sys  
Dual Zone Auto A/C  
Full Size Spare Tire  
Heated W/S Wiper Washers  
Intermittent Wipers  
Keyless Ignition System  
Leather Steering Wheel  
Power Brakes  
Power Windows  
Rear View Camera

Rear Window Defroster	Rem Trunk-L/Gate Release	Reverse Sensing System
Roll Over Prot. System	Side Airbags	Steel Wheels
Strg Wheel Radio Control	Temperature Gauge(s)	Theft Deterrent System
Tilt & Telescopic Steer	Tinted Glass	Tire Pressure Monitor
Touch Screen Display	Traction Control System	Trip Computer
USB Audio Input(s)	Velour/Cloth Seats	Wireless Phone Connect

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Front Body And Windshield</b>										
1	E	83		Panel,Hood Aluminum	68265445AB	\$1,495.00			1.1	SM
2	L	83	13	Panel,Hood	Refinish 3.1 Surface 1.2 Edge 0.6 Two-stage setup 0.8 Two-stage				5.7	RF
3	BR	103		Fender,Front LT	Blend Refinish 0.9 Blend 0.4 Two-stage				1.3	RF
4	SB	103		Fender,Front LT	Sublet Repair	\$150.00*				SM
5	BR	104		Fender,Front RT	Blend Refinish 0.9 Blend 0.4 Two-stage				1.3	RF
6	SB	104		Fender,Front RT	Sublet Repair	\$125.00*				SM
<b>Roof</b>										
7	SB	341		Panel,Roof	Sublet Repair	\$425.00*				SM
8	RI	347		Roof Headliner R & I	R & I Assembly				4.5	SM
<b>Front Doors</b>										
9	SB	207		Door Shell,Front LT	Sublet Repair	\$150.00*				SM
10	SB	208		Door Shell,Front RT	Sublet Repair	\$200.00*				SM
<b>Rear Doors</b>										
11	SB	287		Door Shell,Rear LT	Sublet Repair	\$225.00*				SM
12	SB	288		Door Shell,Rear RT	Sublet Repair	\$175.00*				SM
<b>Quarter And Rocker Panel</b>										
13	SB	1389		Panel,Quarter LT	Sublet Repair	\$350.00*				SM
14	SB	1390		Panel,Quarter RT	Sublet Repair	\$250.00*				SM
<b>Deck Lid And Back Glass</b>										
15	SB	479		Lid,Rear Deck	Sublet Repair	\$525.00*				SM

MC Message

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

OEM Parts	\$1,495.00	
Parts & Material Total		\$1,495.00

Labor	Rate	Replace	Repair Hrs	Total Hrs



Sheet Metal (SM)	\$55.00	5.6	5.6	\$308.00	
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$55.00				
Refinish (RF)	\$100.00	8.3	8.3	\$830.00	
<b>Labor Total</b>			13.9 Hours		\$1,138.00
<b>Sublet Repairs</b>				\$2,575.00	
<b>Gross Total</b>					<b>\$5,208.00</b>
<b>Net Total</b>					<b>\$5,208.00</b>

Alternate Parts Y/01/00/00/01/01 Cumulative 01/00/00/01/01 Zip Code: 51501 Default  
Rate Name Default

Audatex Estimating 8.2.054 ES 06/27/2024 08:21 AM REL 8.2.054 DT 05/01/2024


State Disclosure: Not Selected

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2.2 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

Op Codes

- \* = User-Entered Value
- NG = Replace NAGS
- UE = Replace OE Surplus
- EU = Replace Recycled
- UM = Replace Reman/Rebuilt
- UC = Replace Reconditioned
- N = Additional Labor
- IT = Partial Repair
- P = Check
- ^ = Labor Matches System Assigned Rates
- EC = Replace Economy
- ET = Partial Replace Labor
- TE = Partial Replace Price
- L = Refinish
- TT = Two-Tone
- BR = Blend Refinish
- CG = Chipguard
- AA = Appearance Allowance
- E = Replace OEM
- OE = Replace PXN OE Srpls
- EP = Replace PXN
- PM = Replace PXN Reman/Reblt
- PC = Replace PXN Reconditioned
- SB = Sublet Repair
- I = Repair
- RI = R & I Assembly
- RP = Related Prior Damage



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MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$12,187.22, subject to an audit of actual invoices. On June 27, 2024, Vehicle #160 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3853  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #160 on June 27, 2024  
Department of Administrative Services  
Claim dated July 1, 2024  
AOS Claim ID: 3853

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$12,187.22, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item X.

Date: July 1, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#160/Animal
Event Date	June 27, 2024
Summary	Vehicle 160 struck a deer. (284166)
Amount Requested	\$11,691.72 - Estimate \$ 495.50 - Tow <b>\$12,187.22 - Total</b>
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

**Fwd: 160 car/deer**

1 message

**Risk, DAS** <das.risk@iowa.gov>

Mon, Jul 1, 2024 at 1:53 PM

To: TOS ExecutiveCouncil &lt;executivecouncil@tos.iowa.gov&gt;, Tammy Hollingsworth &lt;Tammy.Hollingsworth@aos.iowa.gov&gt;

Apologies, somehow this was not sent. Please accept this email as initial 24 hr notification for AON

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

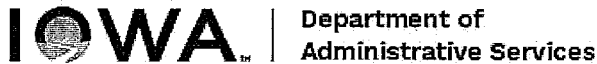
**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)<https://das.iowa.gov>

----- Forwarded message -----

From: **Andreasen Jeremy** <andrease@dps.state.ia.us>

Date: Thu, Jun 27, 2024 at 8:39 AM

Subject: 160 car/deer

To: vehicledamage &lt;vehicledamage@dps.state.ia.us&gt;, Risk, DAS (das.risk@iowa.gov) &lt;das.risk@iowa.gov&gt;

Cc: post12sup &lt;post12sup@dps.state.ia.us&gt;

For the purposes of 24 notification for act of nature collisions: Trooper Popp #160 struck a deer on US 61 in Des Moines County on today's date at 0232 am. Damage report is forthcoming.

**Sergeant Jeremy Andreasen ★161★**

Iowa State Patrol | District 13

Iowa Department of Public Safety

1300 S. Grand Avenue | Mount Pleasant, Iowa 52641

Office: 319-385-8715

Fax: 319-385-2743

[andrease@dps.state.ia.us](mailto:andrease@dps.state.ia.us)<https://dps.iowa.gov/><https://dpscareers.com/>



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## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature ) CASE #: 2024016076

Date: (Month/Day/Year)	06/27/2024	Time: (Time plus a.m./p.m.)	2:32 AM
Vehicle Plate #:	160	Vehicle Mileage:	32,650
Vehicle Description: (Yr/Make/Model/ & Vin#)	2021 Dodge Charger VIN: 2C3CDXKG3MH644697		
Assigned To:	Nicholas Popp	Badge #	160
Driven By:	Nicholas Popp	Badge #	160
Driver's Lic #:	726AJ7674	Damage:	\$11,691.72
Vehicle Towed: (Yes / No)	Yes	Towed By:	Mid Town
Towed To:	Durant Collision	Towing Cost:	\$495.50
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)			

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	US 61		
County:	Des Moines		
Weather/Road Conditions:	Clear/Dry		
State Vehicle #1 was southbound on Highway 61 in Des Moines County when it struck a deer in the roadway.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt Andreasen #161
------------------------	--------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018



Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

August 2018

Form 4433003 (11-13)

**INVESTIGATING OFFICER'S REPORT  
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:  
**2024016076**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident <b>06/27/2024</b>		Time of Accident <b>02:32</b> Hrs.		County <b>DES MOINES - 29</b>		Accident occurred within corporate limits of (city)											
<b>UNIT 1</b>	Driver's Name - Last <b>POPP</b>					First <b>NICHOLAS</b>					Middle <b>DAVID</b>						
	Address <b>22650 20TH AVE</b>					City <b>STOCKTON</b>					State <b>IA</b>	Zip <b>52769-0000</b>					
	Date of Birth <b>06/02/1999</b>		Driver's License Number <b>726AJ7674</b>			CDL Yes No <input type="radio"/> <input checked="" type="radio"/>	Citation Charge 1			Citation Charge 2							
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State <b>IA</b>	Class <b>C</b>	Endorsements		Restrictions		Citation Charge 3			Citation Charge 4					
	Alcohol Test Given: <b>1</b>		Test Results:		Drug Test Given: <b>1</b>	Test Result:	Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>		Reason for Re-Exam Request:								
	Owner's Name - Last <b>STATE OF IOWA</b>					First					Middle						
	Address <b>109 SE 13TH ST</b>					City <b>DES MOINES</b>					State <b>IA</b>	Zip <b>50319-9018</b>					
	License Plate No. <b>160</b>		State <b>IA</b>	Year	VIN: <b>2C3CDXKG3MH644697</b>			Color <b>GRY</b>	Year <b>2021</b>	Make <b>DODG</b>	Model <b>CHARGER</b>	Style <b>4D</b>					
	Trailer Plate No.		State	Year	VIN:			Tow <b>2</b>	Tow #		Towed To	Approx. Cost to Repair or Replace <b>\$10,000.00</b>					
	Insurance Company Name <b>STATE OF IOWA</b>					Insurance Co. Phone Number			Insurance Policy Number <b>SELF INSURED</b>								
Initial Travel Direction		Veh. Act.	Veh. Config. <b>01</b>	Cargo Body Type <b>01</b>	Veh. Defect	Point of Initial Impact	Most Damaged Area	Extent of Damage	Total Occ. in Veh. <b>1</b>								
Special Veh. Func		Emergency Status		Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) <b>88</b>		Driver Distractions <b>02</b>	Speed Limit							
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event						
<b>COMMERCIAL</b>	Carrier Name/Lessee																
	Street Address					City					State	Zip Code					
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override							
	Haz Mat Involvement		Haz Mat Placard	Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name									
	Trailer Plate:		State	Year	VIN			Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Entrapped	Source of Transport	Died at Scene/Enroute
	Trailer Plate:		State	Year	VIN												
	Converter Dolly		Dolly Plate:		State	Plate Year	VIN										
<b>PERSONS INJURED</b>	<b>DRIVER OF UNIT 1</b>				Phone Number:												
					Transported to:			Transported by:									
	Name				Phone Number			DOB:									
	Address				Transported to:			Transported by:									
	Name				Phone Number			DOB:									
	Address				Transported to:			Transported by:									
	Name				Phone Number			DOB:									
	Address				Transported to:			Transported by:									

### INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:

**2024016076**

L O C A T I O N	Date of Accident <b>06/27/2024</b>	Time of Accident <b>02:32</b> Hrs.	County <b>DES MOINES - 29</b>	Accident occurred within corporate limits of (city)	Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>
	Literal Description <b>SB 23000 BLK US 61</b>				County: <b>29</b>	Route:
	If accident occurred outside of city limits show general vicinity <div style="display: flex; justify-content: space-around; align-items: center;"> <span>N</span><span>NE</span><span>E</span><span>SE</span><span>S</span><span>SW</span><span>W</span><span>NW</span> </div> <div style="display: flex; justify-content: space-around; align-items: center;"> <input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/> </div> of nearest city				X Coordinate: <b>653870.375</b>	
	On Road, Street or Highway:			At Intersection with:	Y Coordinate: <b>4541955</b>	
	Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary				If Divided Highway, Provide Route (Cardinal) Travel Direction	
	<div style="display: flex; justify-content: space-around; align-items: center;"> <span>N</span><span>NE</span><span>E</span><span>SE</span><span>S</span><span>SW</span><span>W</span><span>NW</span> </div> <div style="display: flex; justify-content: space-around; align-items: center;"> <input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/> </div> and <div style="display: flex; justify-content: space-around; align-items: center;"> <span>N</span><span>NE</span><span>E</span><span>SE</span><span>S</span><span>SW</span><span>W</span><span>NW</span> </div> <div style="display: flex; justify-content: space-around; align-items: center;"> <input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/><input type="radio"/> </div>					
Milepost Number		Definable intersection, bridge, or railroad crossing				

ACCIDENT ENVIRONMENT		ROADWAY CHARACTERISTICS	
Location of First Harmful Event	Weather Conditions (up to two)	Major Contributing Circumstances Environment	
Manner of Crash/Collision	Surface Conditions	Roadway	
Light Conditions		Type of Roadway Junction/Feature	
		FRA No.	

First Harmful Event (Crash) <b>31</b>	WORKZONE RELATED? <input type="checkbox"/>	Yes <input type="radio"/> No <input type="radio"/>	Activity	Location	Type	Workers Present	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Identifying Circumstances
--	--	--	----------	----------	------	-----------------	-----	--------------------	---------------	-------------------	----------------------------	-------------------------	-----------	------------------	----------------------------	---------------------	---------------------------

N O N M O T O R I S T S	Name <b>001</b>	Phone Number	DOB:
	Address:	Alcohol Test Given	Test Results:
	Transported to:	Drug Test Given	Result
	Charged	Yes	No
Name	Phone Number	DOB:	
Address:	Alcohol Test Given	Test Results:	Drug Test Given
Transported to:	Result	Charged	Yes
			No

N P R O P E R T Y	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage
	Owner's Last Name	First Name	Middle Name
	Address	City	State

U L D A M A R G	If Property other than vehicles damaged explain	Object Damaged	Estimate of Damage
	Owner's Last Name	First Name	Middle Name
	Address	City	State

W I T N E S S	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number
	Last Name	First Name	Address	City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date <b>06/27/2024</b>	Incident Clearance Date <b>06/27/2024</b>
--	--------------------------	---	--

Signature of Officer <b>SERGEANT J ANDREASEN</b>	Badge Number <b>161</b>	Time Officer Notified of Accident <b>02:32</b> Hrs.	Roadway Clearance Time <b>02:54</b> Hrs.	Incident Clearance Time <b>02:54</b> Hrs.
Name of Agency <b>IOWA STATE PATROL - DIST 13</b>	Date of Report <b>06/27/2024</b>	Time Officer Arrived At Scene <b>02:32</b> Hrs.	Total Roadway Clearance Time <b>000:22</b>	Total Incident Clearance Time <b>000:22</b>
Report Reviewed By <b>R DOLF</b>	Date of Review <b>06/27/2024</b>	Investigation made at scene? Y <input checked="" type="radio"/> N <input type="radio"/>	T.I. No.	Other Technical Investigating Agency

### INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Law Enforcement Case Number:

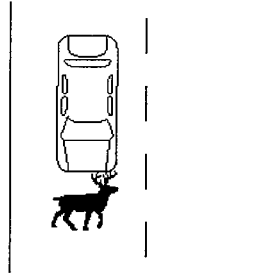
2024016076

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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US 61



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UNIT 1 WAS SOUTHBOUND AND STRUCK A DEER IN THE ROADWAY.



## MEMORANDUM

**TO:** SGT Helton #118

**FROM:** TRP Popp #160

**DATE:** 06/27/2024

**SUBJECT:** Vehicle Damage

On 06/27/2024 at approx. 0232 hours, I was traveling southbound in the 3200 block of Highway 61, just north of Mediapolis (ISP Case #2024016076) Des Moines County to respond to a T.I. request in Burlington (ISP Case #2024016075). In the area, a deer ran from the east side of the ditch, and onto the roadway directly in front of my squad car causing disabling damage to the front bumper/hood, as well as radiator. Mileage on my vehicle at the time of the accident was 32,650. On call supervisor was contacted and a 10-50 report was done by 161.

Thanks,

Trooper Nicholas Popp #160

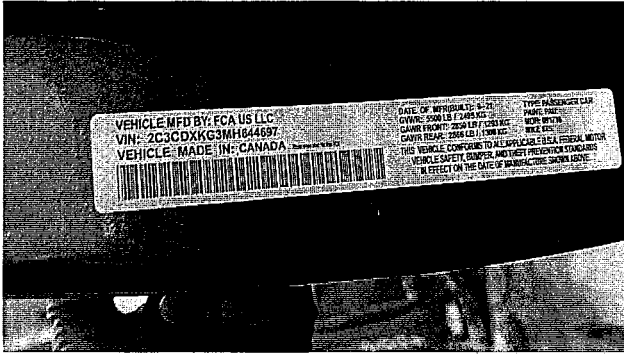
# DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

## Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2021	Color:	GRAY	License Plate:	160	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	32,650
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG3MH644697	Condition:	Good



6/28/2024  
 Comments:



6/28/2024  
 Comments: RR



6/28/2024  
 Comments: RF



6/28/2024  
 Comments: LF



6/28/2024  
 Comments: LR



6/28/2024  
 Comments: MILEAGE 32,650

# DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

## Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2021	Color:	GRAY	License Plate:	160	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	32,650
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG3MH644697	Condition:	Good



6/28/2024  
Comments: FRONT



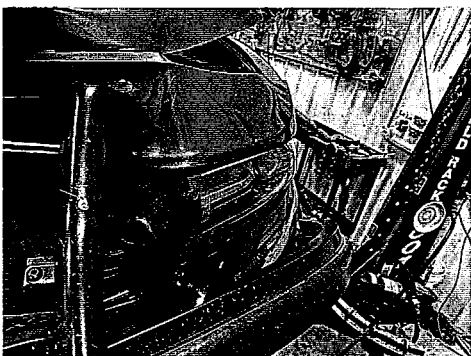
6/28/2024  
Comments: RT FENDER



6/28/2024  
Comments: RT FENDER



6/28/2024  
Comments: RT HEADLAMP



6/28/2024  
Comments: LT HEADLAMP



6/28/2024  
Comments: FRONT

# DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

Phone: (563) 785-6353, Fax: (563) 785-6659

## Image Report

Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2021	Color:	GRAY	License Plate:	160	Production Date:	9/2021
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Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKKG3MH644697	Condition:	Good



6/28/2024  
Comments:



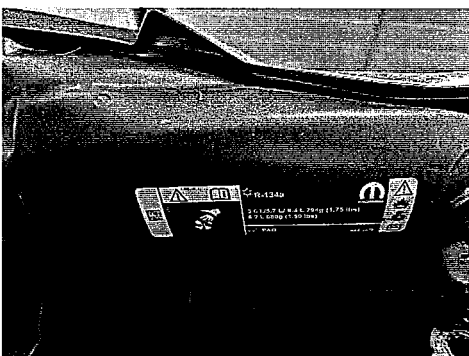
6/28/2024  
Comments: HORN RT



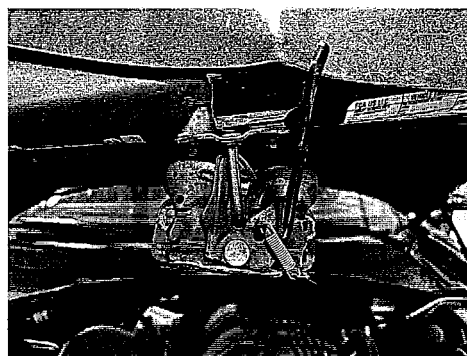
6/28/2024  
Comments: HORN LT



6/28/2024  
Comments: HOOD LABEL



6/28/2024  
Comments: HOOD LABEL



6/28/2024  
Comments: HOOD LATCH



# DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

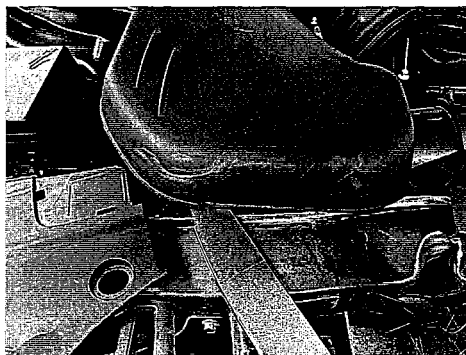
Phone: (563) 785-6353, Fax: (563) 785-6659

## Image Report

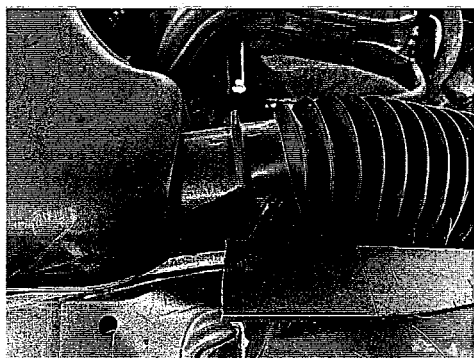
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2021	Color:	GRAY	License Plate:	160	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	32,650
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG3MH644697	Condition:	Good



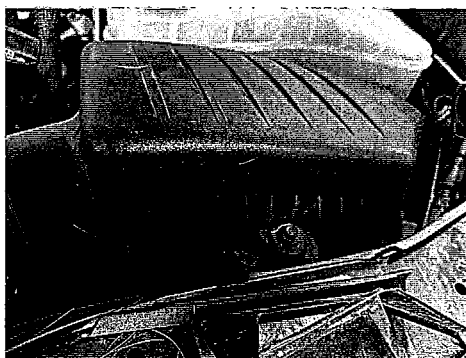
6/28/2024  
Comments: HOOD CABLE



6/28/2024  
Comments: AIR CLEANER



6/28/2024  
Comments: AIR CLEANER



6/28/2024  
Comments: AIR CLEANER



6/28/2024  
Comments: HOOD INSULATOR



6/28/2024  
Comments: VINTAG

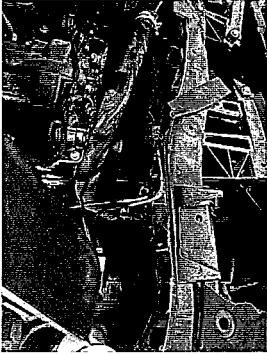
# DURANT COLLISION REPAIR

1303 5th St, P O Box 638, DURANT, IA 52747

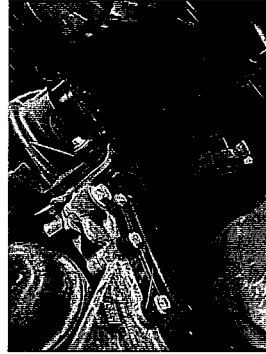
Phone: (563) 785-6353, Fax: (563) 785-6659

## Image Report

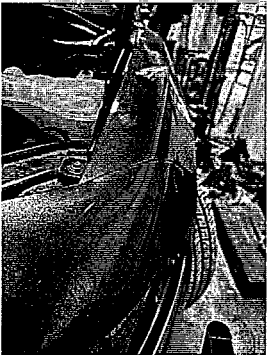
Owner:	Iowa State Patrol	Insurance:		Estimator:	Craig Moeller	Vehicle Out:	
RO Number:		Claim Number:					
Year:	2021	Color:	GRAY	License Plate:	160	Production Date:	9/2021
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	32,650
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG3MH644697	Condition:	Good



6/28/2024 E01  
Comments: BRAKE LINES



6/28/2024 E01  
Comments:



6/28/2024 E01  
Comments: REPAIR LT FENDER



# DURANT COLLISION REPAIR

durantcollision@iowatelecom.net  
1303 5th St, P O Box 638, DURANT, IA 52747  
Phone: (563) 785-6353  
FAX: (563) 785-6659

Workfile ID: 1fce  
PartsShare: 82pccb  
Federal ID: 202958038  
State ID: 116006756

Section 4, Item X.

## Preliminary Estimate

### Customer: Iowa State Patrol

Written By: Craig Moeller

Insured: Iowa State Patrol  
Type of Loss:  
Point of Impact: 12 Front

Policy #:  
Date of Loss:

Claim #:  
Days to Repair: 0

**Owner:**  
Iowa State Patrol  
22365 20th Ave.  
Stockton, IA 52769  
(563) 284-9501 Day

**Inspection Location:**  
DURANT COLLISION REPAIR  
1303 5th St  
P O Box 638  
DURANT, IA 52747  
Repair Facility  
(563) 785-6353 Business

**Insurance Company:**

## VEHICLE

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

VIN: 2C3CDXKKG3MH644697 Interior Color: Mileage In: 32,650 Vehicle Out:  
License: 160 Exterior Color: GRAY Mileage Out:  
State: IA Production Date: 9/2021 Condition: Good Job #:

### TRANSMISSION

Automatic Transmission  
4 Wheel Drive

### POWER

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

### DECOR

Dual Mirrors  
Tinted Glass  
Overhead Console

### CONVENIENCE

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls

Telescopic Wheel  
Climate Control  
Backup Camera  
Parking Sensors

### RADIO

AM Radio  
FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

### SAFETY

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

### SEATS

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

### WHEELS

Styled Steel Wheels

### PAINT

Clear Coat Paint

### OTHER

Traction Control  
Stability Control  
California Emissions

Get live updates at [www.carwise.com/e/4PLD55](http://www.carwise.com/e/4PLD55)

Preliminary Estimate

Section 4, Item X.

Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2		O/H front bumper				3.4	
3	* <>	Repl Bumper cover	68267765AC	1	<u>707.38</u>	Incl.	3.4
4		Add for Clear Coat					1.4
5	#	R&I Applique				1.0	
6	#	Refn Black Applique					1.2
7		Repl RT Support inner	68226532AA	1	44.20	Incl.	
8		Repl LT Support inner	68226533AA	1	44.20	Incl.	
9		Repl RT Support outer	68213539AC	1	12.75	Incl.	
10		Repl LT Support outer	68213538AC	1	12.75	Incl.	
11	*	Repl License bracket w/o SRT	68238771AC	1	<u>33.00</u>	0.1	
12	*	Repl Lower grille w/o adaptive cruise	68214782AB	1	<u>106.68</u>	Incl.	
13	*	Repl Closure panel	68226530AF	1	<u>181.20</u>	Incl.	
14	*	Repl Energy absorber	68214783AA	1	<u>98.16</u>	Incl.	
15	*	Repl Impact bar (UHS)	68100209AF	1	<u>340.80</u>	0.7	
16	*	Repl Upper grille black crossbars	5PP33DX8AB	1	<u>361.20</u>	Incl.	
17	#	Repl PB FENER WRAP		1		2.0	
18	#	Repl PB400 PUSH BUMPER		1		2.0	
19		<b>FRONT LAMPS</b>					
20	*	Repl RT Headlamp assy halogen	68546770AC	1	<u>737.00</u>	0.4	
21	*	Repl LT Headlamp assy halogen	68546771AC	1	<u>778.00</u>	0.4	
22		<b>HOOD</b>					
23	*	Repl Hood (ALU)	68265445AB	1	<u>1,080.00</u>	1.5	3.0
24		Overlap Major Non-Adj. Panel					-0.2
25		Add for Clear Coat					0.6
26		Add for Underside(Complete)					1.5
27		Add for Clear Coat					0.3
28		Repl Insulator	68438681AA	1	206.00	Incl.	
29		<b>INFORMATION LABELS</b>					
30		Rpl information labels				0.3	
31		Repl Emission label 3.6 liter all	68495570AA	1	5.35	Incl.	
32		Repl AC label R-134a	68259899AC	1	3.80	Incl.	
33		<b>RADIATOR SUPPORT</b>					
34	*	Repl Radiator support	68200478AC	1	<u>318.00</u>	1.0	1.6
35		Evacuate & recharge				m 1.4 M	
36		Refrigerant recovery				m 0.4 M	
37		Aim headlamps				0.5	
38		Repl RT Air guide 1-piece guide all	68212036AB	1	35.45	0.1	
39		Repl LT Air guide 1-piece guide all	68212037AB	1	35.45	0.1	
40		<b>COOLING</b>					
41	**	Repl A/M Radiator	68050126AB	1	172.69 m	1.8 M	
42		Deduct for Overlap				-0.5 M	
43		Repl Upper hose	55038160AE	1	63.35 m	0.5	

Preliminary Estimate

Customer: Iowa State Patrol

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

44		Deduct for Overlap					-0.3	
45	**	Repl A/M Fan Assy	5137714AA	1	199.02	m	0.3	M
46		Repl Thermostat hsng	5184977AH	1	64.25	m	1.0	
47	<b>AIR CONDITIONER &amp; HEATER</b>							
48	**	Repl A/M Condenser assy	68085784AA	1	231.19	m	1.5	M
49		Deduct for Overlap					-1.0	M
50	<b>ELECTRICAL</b>							
51		Repl Low note horn	68238001AC	1	47.40	m	0.2	
52		Repl High note horn	68238002AE	1	46.45	m	0.2	
53	#	Repl Brake Bundle	68235491AC	1	210.00		1.6	M
54	#	Repl Whelan Siren and bracket		1	440.00		1.0	
		Note: SA315P SAK37						
55	<b>ENGINE</b>							
56		Repl Air inlet duct	68413346AA	1	200.00	m	0.3	
57		Repl Air cleaner assy w/police	68413351AB	1	423.00	m	0.5	
58		Repl Shield	5182345AE	1	60.70		0.2	
59	<b>FENDER</b>							
60	*	Rpr LT Fender w/o wide body					2.5	2.0
61		Overlap Major Adj. Panel						-0.4
62		Add for Clear Coat						0.3
63	#	REMOVE "STATE TROOPER" AND REINSTALL AFTER PAINT LT FENDER		1			1.0	
64	*	Rpr RT Fender w/o wide body					4.5	2.0
65		Overlap Major Adj. Panel						-0.4
66	*	Add for Clear Coat						0.3
67	#	REMOVE "STATE TROOPER" AND REINSTALL AFTER PAINT RT FENDER		1			1.0	
68	**	A/M ***** ADD-ONS *****		1				
69	#	Repl Cover Car		1	10.00			
70	#	Rpr Color sand and buff					2.0	
71	#	Repl Corrosion protection primer		1	10.00			
72	<b>VEHICLE DIAGNOSTICS</b>							
73	*	Pre-repair scan		1		m	0.5	M
74	*	Post-repair scan		1		m	0.5	M
<b>SUBTOTALS</b>					<b>7,319.42</b>		<b>34.6</b>	<b>16.6</b>

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

**ESTIMATE TOTALS**

<b>Category</b>	<b>Basis</b>	<b>Rate</b>	<b>Cost \$</b>
Parts			7,319.42
Body Labor	28.1 hrs @	\$ 68.00 /hr	1,910.80
Paint Labor	16.6 hrs @	\$ 115.00 /hr	1,909.00
Mechanical Labor	6.5 hrs @	\$ 85.00 /hr	552.50
Subtotal			11,691.72
<b>Grand Total</b>			<b>11,691.72</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>11,691.72</b>

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 06/17/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
3	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68267765AC Bumper cover Quote: 2446257786 Expires: 07/27/24	\$ 707.38
11	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68238771AC License bracket w/o SRT Quote: 2442961959 Expires: 07/27/24	\$ 33.00
12	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68214782AB Lower grille w/o adaptive cruise Quote: 2446356102 Expires: 07/27/24	\$ 106.68
13	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68226530AF Closure panel Quote: 2443258437 Expires: 07/27/24	\$ 181.20
14	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68214783AA Energy absorber Quote: 2445658458 Expires: 07/27/24	\$ 98.16
15	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68100209AF Impact bar (UHS) Quote: 2445658486 Expires: 07/27/24	\$ 340.80
16	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#5PP33DX8AB Upper grille black crossbars Quote: 2442160110 Expires: 07/27/24	\$ 361.20
20	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68546770AC RT Headlamp assy halogen Quote: 2444858597 Expires: 07/27/24	\$ 737.00
21	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68546771AC LT Headlamp assy halogen Quote: 2441560216 Expires: 07/27/24	\$ 778.00



**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

23	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68265445AB Hood (ALU) Quote: 2445057633 Expires: 07/27/24	\$ 1,080.00
34	Billion Automotive Group 3015 S. Minnesota Ave Sioux Falls SD 57105	#68200478AC Radiator support Quote: 2445263485 Expires: 07/27/24	\$ 318.00
41	Keystone, Inc 4725 44TH STREET MOLINE IL 61265 (309) 517-2450	#RAD13157 A/M Radiator Quote: 2562843318 Expires: 08/13/24	\$ 172.69
45	Keystone, Inc 4725 44TH STREET MOLINE IL 61265 (309) 517-2450	#CH3115184 A/M Fan Assy Quote: 2562903205 Expires: 08/13/24	\$ 199.02
48	Keystone, Inc 4725 44TH STREET MOLINE IL 61265 (309) 517-2450	#CND3948 A/M Condenser assy Quote: 2562844107 Expires: 08/13/24	\$ 231.19

**Customer: Iowa State Patrol**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

**ALTERNATE PARTS USAGE**

2021 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI GRAY

VIN: 2C3CDXKG3MH644697 Interior Color: Mileage In: 32,650 Vehicle Out:  
License: 160 Exterior Color: GRAY Mileage Out:  
State: IA Production Date: 9/2021 Condition: Good Job #:

Alternate Part Type	Selection Method	# Of Times Notified Of Available Parts	# Of Parts Selected
Aftermarket	Automatically List	3	4
Optional OEM	Automatically List	0	0
Reconditioned	Automatically List	0	0
Recycled	N/A	0	0

# MIDTOWN TOWING & REPAIR

1516 Isett Ave.  
 MUSCATINE, IA 52761  
 Phone (563) 264-2231  
 FAX # (563) 264-2171

## TOWING REPORT

Name: <i>Iowa State Patrol</i>		Date: <i>6-27-24</i>	Time: <i>3:00 AM</i>
Address:		City:	State:
Home Phone:	Insurance Company:	Insurance Phone:	
Alternate Phone:	Year: <i>21</i>	Make: <i>Dodge</i>	Model: <i>Charger</i>
License: <i>160</i>	VIN: <i>2C3CD8K63MN649697</i>		
Odometer: <i>32,650</i>	ADDRESS TOWED FROM: <i>US 61 MediaPolis</i>		
PURCHASE ORDER NO.	ADDRESS TOWED TO: <i>Durant Collision</i>		
STORAGE IN DATE	2ND TOW:		
STORAGE OUT DATE			
TOTAL DAYS STORED			
MILEAGE FINISH			
MILEAGE START			
MILEAGE TOTAL			
REMARKS: <i>LEAD #375</i>	<input type="checkbox"/> START <input type="checkbox"/> BATTERY <input type="checkbox"/> FLAT TIRE <input type="checkbox"/> GAS <input type="checkbox"/> LOCKOUT <input checked="" type="checkbox"/> WRECK <input checked="" type="checkbox"/> TOW <input type="checkbox"/> CARRIER <input checked="" type="checkbox"/> FLAT BED <input type="checkbox"/> INSURED		
RECEIVED DISTRICT 12 JUN 27 2024 By: <i>JW</i>		TOWING CHARGE: <i>Accident</i> SERVICE CHARGE: STORAGE CHARGE:	321.00 174.50  495.50
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMX <input type="checkbox"/> DISCOVER			
MECHANIC SIGNATURE:			
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>			
<input checked="" type="checkbox"/>			



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$7,575.80, subject to an audit of actual invoices. On July 5, 2024, Vehicle #465 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3870  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #465 on July 5, 2024  
Department of Administrative Services  
Claim dated July 8, 2024  
AOS Claim ID: 3870

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$7,575.80 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Section 4, Item Y.

Date: July 8, 2024


To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#465/Animal
Event Date	July 5, 2024
Summary	Vehicle 465 struck a deer. (284570)
Amount Requested	\$7,575.80 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,  
  
Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

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**29C20**

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Risk, DAS <das.risk@iowa.gov>

Mon, Jul 8, 2024 at 8:30 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 465 struck a deer on 7/5/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise


Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>

 | Department of  
Administrative Services

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 2024016857**

Date: (Month/Day/Year)	7/5/24	Time: (Time plus a.m./p.m.)	9:53 p.m.
Vehicle Plate #:	465	Vehicle Mileage:	13,465
Vehicle Description: (Yr/Make/Model/ & Vin#)	2022 Dodge Charger VIN: 2c3cdxkg9nh256360		
Assigned To:	Teague	Badge #	465
Driven By:	Teague	Badge #	465
Driver's Lic #:	458AF3501	Damage:	\$
Vehicle Towed: (Yes / No)	Yes	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:			
Occupants: (Other than driver)			

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			



Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	Hwy 76 / Jefferson Road		
County:	Allamakee		
Weather/Road Conditions:	Clear / Normal		
Narrative: Trooper Teague was traveling northwest on Highway 76 west Jefferson Road when he came in contact with a deer causing damage to his driver's side headlight, driver door, and his driver's side window won't roll up.			
Property Damage other than Vehicles:			
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	
------------------------	--

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

# MEMORANDUM

**TO:** Sgt. Burns #28  
**FROM:** Joe Teague  
**DATE:** 7-5-24  
**SUBJECT:** Squad vs. Deer Hwy 76

- Case # 2024016857
- Date / Time of collision: Approximately 21:51 hours on 7-5-2024
- Mileage: 13465
- Veh year / Make / VIN #: 2022/DODGE CHARGER/2c3cdxkg9nh256360
- Location of collision: West of Jefferson Rd on hwy 76. Traveling north bound on hwy 76.
- #465 DL #: 458af3501

I was patrolling westbound on 76 just west of Jefferson rd. A deer came from the south ditch, and I struck the deer with the front left portion of my guard rail. The deer caused damage to the side of my door and front left portion of the squad car. The headlight is cracked, and traction control service light came on upon traveling for the accident report. The driver side window doesn't roll up. The vehicle functions fine outside of the above listed items.

INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Law Enforcement Case Number: 2024016857

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident <b>07/05/2024</b>	Time of Accident <b>21:51</b> Hrs.	County <b>ALLAMAKEE - 03</b>	Accident occurred within corporate limits of (city)								
Driver's Name - Last <b>TEAGUE</b>			First <b>JOSEPH</b>	Middle							
Address <b>114 DORCHESTER DRIVE</b>			City <b>DORCHESTER</b>	State <b>IA</b>	Zip <b>52140</b>						
Date of Birth <b>04/15/1996</b>	Driver's License Number <b>458AF3501</b>	CDL Yes No <input type="radio"/> <input checked="" type="radio"/>	Citation Charge 1	Citation Charge 2							
Male <input checked="" type="radio"/> Female <input type="radio"/>	State <b>IA</b>	Class <b>C</b>	Endorsements	Restrictions	Citation Charge 3						
Alcohol Test Given: <b>1</b>	Test Results:	Drug Test Given: <b>1</b>	Test Result:	Re-exam: Yes No <input type="radio"/> <input checked="" type="radio"/>	Reason for Re-Exam Request:						
Owner's Name - Last <b>STATE OF IOWA</b>			First	Middle							
Address <b>109 SE 13TH ST</b>			City <b>DES MOINES</b>	State <b>IA</b>	Zip <b>50319</b>						
License Plate No. <b>465</b>	State <b>IA</b>	Year <b>2099</b>	VIN: <b>2C3CDXKKG9NH256360</b>	Color <b>SIL</b>	Year <b>2022</b>						
Trailer Plate No.	State	Year	VIN:	Tow <b>1</b>	Tow #						
Insurance Company Name <b>STATE OF IOWA</b>			Insurance Co. Phone Number	Insurance Policy Number							
Initial Travel Direction	Veh. Act.	Veh. Config. <b>01</b>	Cargo Body Type <b>01</b>	Veh. Defect	Point of Initial Impact						
Special Veh. Func.	Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) <b>88</b>						
Traffic Controls	Horizontal Alignment	Vertical Alignment	SEQUENCE OF EVENTS	First Event	Second Event						
Carrier Name/Lessee			Most Damaged Area	Extent of Damage	Total Occ. in Veh. <b>1</b>						
Street Address			City	State	Zip Code						
Number of Axles	Gross Vehicle Weight Rating		US DOT Number	MC Number	Underride/Override						
Haz Mat Involvement	Haz Mat Placard	Placard Number	Haz. Mat Released	Haz Mat Class	Haz Mat Name						
Trailer Plate:	State	Year	VIN	Sex	Seating Position						
Trailer Plate:	State	Year	VIN			Injury Status	Occupant Protection				
Converter Dolly	Dolly Plate:	State	Plate Year					VIN	Airbag Deployment		
								Ejection		Ejection Path	Trapped/extricated
DRIVER OF UNIT 1			Phone Number:	Transported to:	Transported by:						
Name	Phone Number		DOB:								
Address			Transported to:	Transported by:							
Name	Phone Number		DOB:								
Address			Transported to:	Transported by:							
Name	Phone Number		DOB:								
Address			Transported to:	Transported by:							
Name	Phone Number		DOB:								
Address			Transported to:	Transported by:							

### INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number:  
**2024016857**

L O C A T I O N	Date of Accident <b>07/05/2024</b>	Time of Accident <b>21:51</b> Hrs.	County <b>ALLAMAKEE - 03</b>	Accident occurred within corporate limits of (city)		Legal Intervention? <input type="checkbox"/>	Private Property? <input type="checkbox"/>	
	Literal Description <b>IA 76 N 3915 FEET WEST OF JEFFERSON RD</b>					County: <b>03</b>	Route:	
	If accident occurred outside of city limits show general vicinity N NE E SE S SW W NW <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> <input type="radio"/> of nearest city					X Coordinate: <b>627582.437</b>		
	On Road, Street or Highway:				At Intersection with:		Y Coordinate: <b>4785196</b>	
	Note: Unless accident occurred at an intersection which is completely described above, use the space below to give the exact location from a milepost or definable intersection, bridge, or railroad crossing, using two distances and directions if necessary of					If Divided Highway, Provide Route (Cardinal) Travel Direction		
Milepost Number _____ Or _____ Definable intersection, bridge, or railroad crossing					NB <input type="radio"/> SB <input type="radio"/> EB <input type="radio"/> WB <input type="radio"/>			

ACCIDENT ENVIRONMENT				ROADWAY CHARACTERISTICS			
Location of First Harmful Event		Weather Conditions (up to two)		Major Contributing Circumstances Environment			
Manner of Crash/Collision		Surface Conditions		Roadway			
Light Conditions				Type of Roadway Junction/Feature			
				FRA No.			

First Harmful Event (Crash) <b>31</b>	WORKZONE RELATED? <input type="radio"/> Yes <input type="radio"/> No	Activity	Location	Type	Workers Present	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Diagonal scene/route
--	--	----------	----------	------	-----------------	-----	--------------------	---------------	-------------------	----------------------------	-------------------------	-----------	------------------	----------------------------	---------------------	----------------------

N O T O R I S T S	Name <b>001</b>	Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Diagonal scene/route	
	Address:		Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes	No						
	Transported to:		Transported by:												
	Name		Phone Number	DOB:	Sex	Struck by Unit No.	Injury Status	Non-Motorist Type	Location (prior to impact)	Action (prior to crash)	Condition	Safety Equipment	Contributing Circumstances	Source of Transport	Diagonal scene/route
Address:		Alcohol Test Given	Test Results:	Drug Test Given	Result	Charged	Yes	No							
Transported to:		Transported by:													

N P O R T A L D A M A R G	If Property other than vehicles damaged explain	Object Damaged											Estimate of Damage		
	Owner's Last Name	First Name	Middle Name	Phone Number											
	Address		City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown									
	If Property other than vehicles damaged explain	Object Damaged											Estimate of Damage		
Owner's Last Name	First Name	Middle Name	Phone Number												
Address		City	State	Zip Code	Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown										

W I T N E S S	Last Name	First Name	Address		City	State	Zip Code	Phone Number
	Last Name	First Name	Address		City	State	Zip Code	Phone Number
	Last Name	First Name	Address		City	State	Zip Code	Phone Number
	Last Name	First Name	Address		City	State	Zip Code	Phone Number
	Last Name	First Name	Address		City	State	Zip Code	Phone Number

Is This a Secondary Crash? Y <input type="radio"/> N <input checked="" type="radio"/>	Type of Primary Incident	Roadway Clearance Date <b>07/05/2024</b>	Incident Clearance Date <b>07/05/2024</b>
Signature of Officer <b>SERGEANT R BURNS</b>	Badge Number <b>028</b>	Time Officer Notified of Accident <b>21:51</b> Hrs.	Roadway Clearance Time <b>21:53</b> Hrs.
Name of Agency <b>IOWA STATE PATROL - DIST 10</b>	Date of Report <b>07/05/2024</b>	Time Officer Arrived At Scene <b>21:52</b> Hrs.	Total Roadway Clearance Time <b>000:02</b>
Report Reviewed By	Date of Review	Investigation made at scene? Y <input checked="" type="radio"/> N <input type="radio"/>	T.I. No. _____ Other Technical Investigating Agency _____

# INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

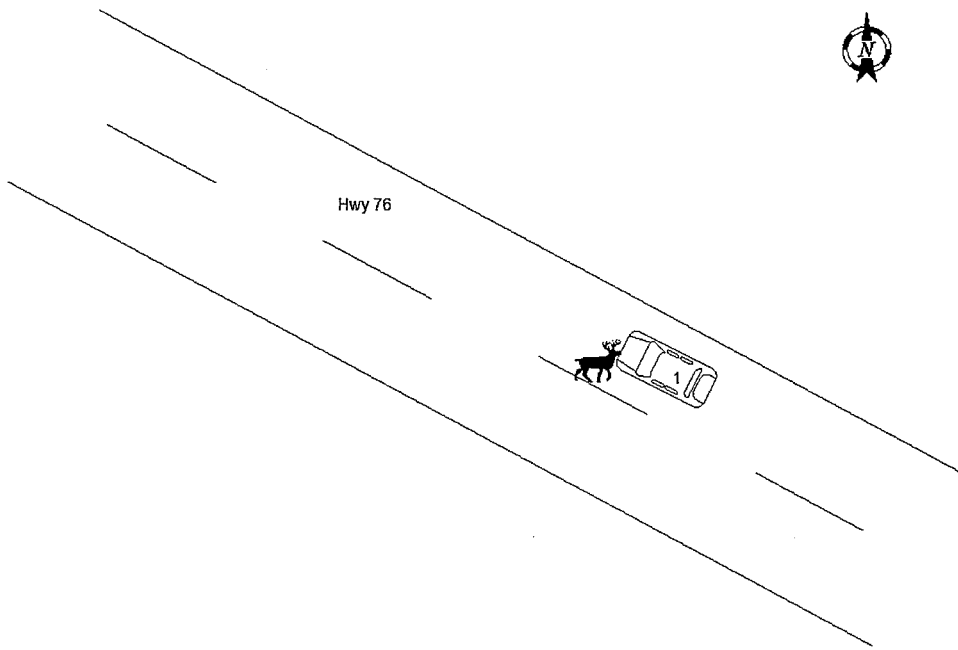
Form 4433003 (11-13)

Law Enforcement Case Number:

2024016857

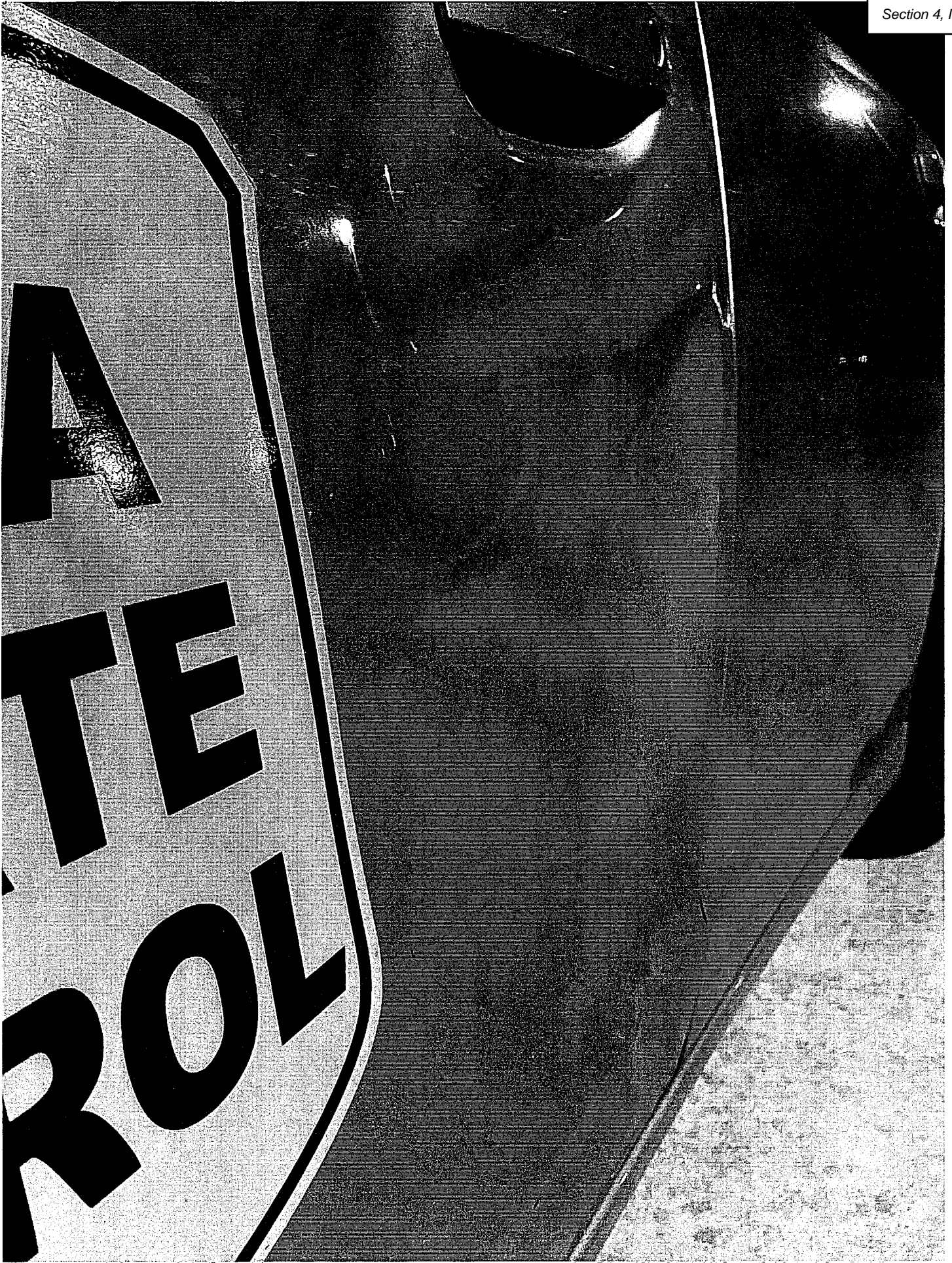
MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

D  
I  
A  
G  
R  
A  
M



N  
A  
R  
R  
A  
T  
I  
V  
E

Unit One was westbound on Highway 76 when it came in contact with a deer causing damage to a headlight and passenger side door.



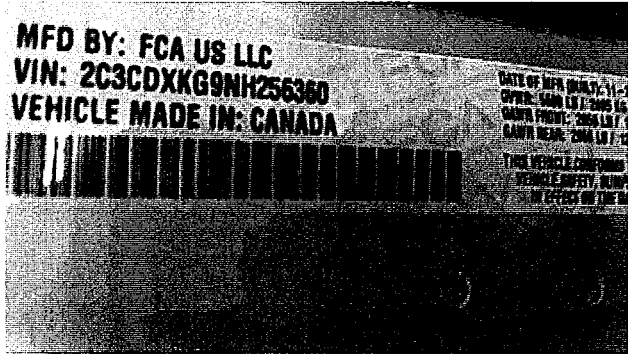
# BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

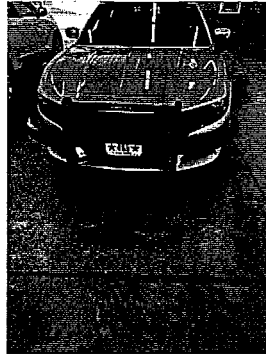
Phone: (563) 568-2046, Fax: (563) 568-2237

## Image Report

Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9NH256360	Condition:



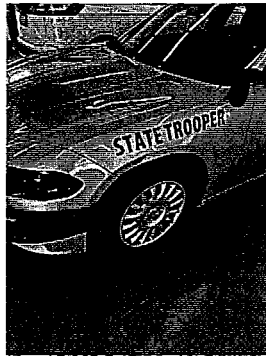
7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



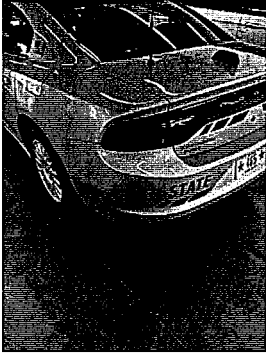
# BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

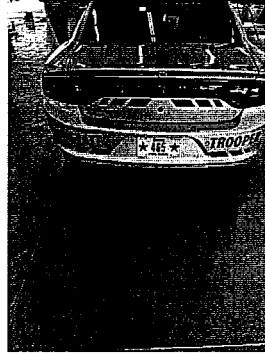
Phone: (563) 568-2046, Fax: (563) 568-2237

## Image Report

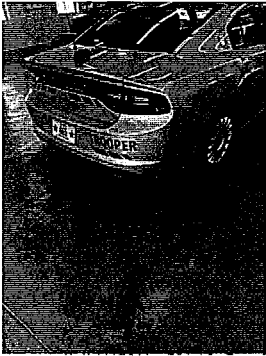
Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2022	Color:		License Plate:		Production Date:	
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9NH256360	Condition:	



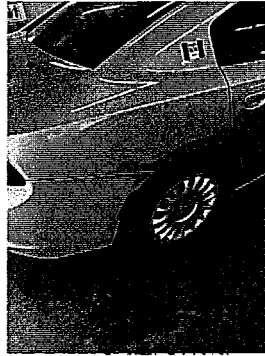
7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:

# BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

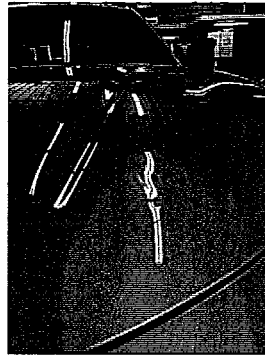
Phone: (563) 568-2046, Fax: (563) 568-2237

## Image Report

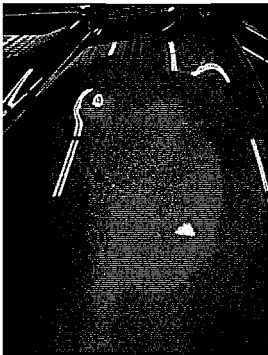
Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:
Job Number:		Claim Number:				
Year:	2022	Color:		License Plate:		Production Date:
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9NH256360	Condition:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:

# BODENSTEINER BODY WERKS

24 - 1ST AVENUE NE, bodiebmb@rconnect.com, WAUKON, IA 52172

Phone: (563) 568-2046, Fax: (563) 568-2237

## Image Report

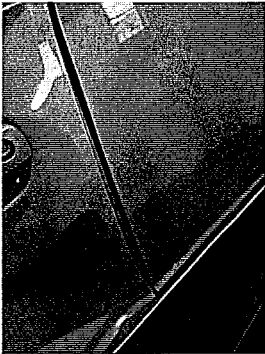
Owner:	iowa state patrol	Insurance:		Estimator:	Brian Bodensteiner	Vehicle Out:	
Job Number:		Claim Number:					
Year:	2022	Color:		License Plate:		Production Date:	
Make:	DODG	Body Style:	4D SED	State:	IA	Mileage In:	
Model:	Charger Police AW...	Engine:	6-3.6L Gasoline S...	VIN:	2C3CDXKG9NH256360	Condition:	



7/6/2024  
Comments:



7/6/2024  
Comments:



7/6/2024  
Comments:

# BODENSTEINER BODY WERKS



Lifetime Warrentee Collision Repairs  
 24 - 1ST AVENUE NE, bodiebmb@rconnect.com,  
 WAUKON, IA 52172  
 Phone: (563) 568-2046  
 FAX: (563) 568-2237

Workfile ID: 78ex  
 PartsShare: 82TNJY  
 Federal ID: 03-0442-700  
 State ID: 1-03-004954

Section 4, Item Y.

## Preliminary Estimate

**Customer: iowa state patrol 465**

**Job Number:**

Written By: Brian Bodensteiner

Insured: iowa state patrol 465  
 Type of Loss:  
 Point of Impact:

Policy #:  
 Date of Loss:

Claim #:  
 Days to Repair: 0

**Owner:**  
 iowa state patrol 465  
 (515) 320-3149 Business

**Inspection Location:**  
 BODENSTEINER BODY WERKS  
 24 - 1ST AVENUE NE  
 bodiebmb@rconnect.com  
 WAUKON, IA 52172  
 Repair Facility  
 (563) 568-2046 Business

**Insurance Company:**

## VEHICLE

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXKG9NH256360  
 License:  
 State: IA

Interior Color:  
 Exterior Color:  
 Production Date:

Mileage In:  
 Mileage Out:  
 Condition:

Vehicle Out:  
 Job #:

### TRANSMISSION

Automatic Transmission  
 4 Wheel Drive

### POWER

Power Steering  
 Power Brakes  
 Power Windows  
 Power Locks  
 Power Mirrors  
 Power Driver Seat

### DECOR

Dual Mirrors  
 Tinted Glass  
 Overhead Console

### CONVENIENCE

Air Conditioning  
 Intermittent Wipers  
 Tilt Wheel  
 Cruise Control  
 Rear Defogger  
 Keyless Entry  
 Message Center  
 Steering Wheel Touch Controls  
 Telescopic Wheel

### RADIO

Climate Control  
 Backup Camera  
 Parking Sensors

### AM Radio

FM Radio  
 Stereo  
 Search/Seek  
 Auxiliary Audio Connection

### SAFETY

Drivers Side Air Bag  
 Passenger Air Bag  
 Anti-Lock Brakes (4)  
 4 Wheel Disc Brakes  
 Front Side Impact Air Bags  
 Head/Curtain Air Bags  
 Hands Free Device

### SEATS

Cloth Seats  
 Bucket Seats  
 Reclining/Lounge Seats

### WHEELS

Styled Steel Wheels

### PAINT

Clear Coat Paint

### OTHER

Traction Control  
 Stability Control  
 California Emissions

Preliminary Estimate

Section 4, Item Y.

Customer: iowa state patrol 465

Job Number:

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2	R&I	R&I bumper cover				1.9	
3	*	Rpr Bumper cover				<u>2.0</u>	3.4
4		Add for Clear Coat					1.4
5	*	R&I Lower grille w/o adaptive cruise				<u>0.3</u>	
6	R&I	License bracket w/o SRT				0.1	
7	R&I	Upper grille black crossbars				0.7	
8		<b>FRONT LAMPS</b>					
9	Repl	LT Headlamp assy halogen	68546771AC	1	930.00	0.4	
10		<b>HOOD</b>					
11	**	Repl A/M CAPA Hood (ALU)	68265445AB	1	1,085.00	1.5	3.0
12		Add for Clear Coat					1.2
13		Add for Underside(Complete)					1.5
14		<b>FENDER</b>					
15	Repl	LT Fender w/o wide body	68213061AC	1	458.00	1.6	2.0
16		Overlap Major Adj. Panel					-0.4
17		Add for Clear Coat					0.3
18		Add for Edging					0.5
19	*	Blnd RT Fender w/o wide body					<u>1.0</u>
20		<b>FRONT DOOR</b>					
21	Repl	LT Door shell (HSS)	68268055AC	1	1,230.00	5.7	3.1
22		Overlap Major Adj. Panel					-0.4
23		Add for Clear Coat					0.5
24	R&I	LT Applique				Incl.	
25	R&I	LT Frame molding				0.3	
26	*	R&I LT Power mirror				<u>Incl.</u>	
27	R&I	LT Door glass Dodge				Incl.	
28	R&I	LT Window regulator				Incl.	
29	*	R&I LT Run channel				<u>Incl.</u>	
30	R&I	LT Mount plate				Incl.	
31	R&I	LT Handle, outside black				Incl.	
32	R&I	LT R&I trim panel				Incl.	
33		<b>REAR DOOR</b>					
34	*	Rpr LT Outer panel w/o wide body (HSS)				<u>2.0</u>	2.0
35		Overlap Major Adj. Panel					-0.4
36		Add for Clear Coat					0.3
37	R&I	LT Belt w/strip				0.3	
38	R&I	LT Handle, outside black				0.4	
39	R&I	LT R&I trim panel				0.5	
40	#	R&I push bumper				2.5	
41		<b>VEHICLE DIAGNOSTICS</b>					
42	*	Subl Pre-repair scan		1	<u>128.00</u> X m		

**Customer: iowa state patrol 465**

**Job Number:**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

43	*	Subl	Post-repair scan	1	X m		
44	#	Repl	and fender decals	1		1.5	
<b>SUBTOTALS</b>				<b>3,831.00</b>		<b>21.7</b>	<b>19.0</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			3,703.00
Body Labor	21.7 hrs @	\$ 64.00 /hr	1,388.80
Paint Labor	19.0 hrs @	\$ 124.00 /hr	2,356.00
Miscellaneous			128.00
Subtotal			7,575.80
<b>Grand Total</b>			<b>7,575.80</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>7,575.80</b>

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

**Customer: iowa state patrol 465****Job Number:**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 07/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Customer: iowa state patrol 465

Job Number:

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
11	Keystone, Inc 2400 KERPER BLVD., SUITE E100A DUBUQUE IA 52001 (563) 556-5030	#CH1230305PP A/M CAPA Hood (ALU) Quote: 2570255004 Expires: 08/22/24	\$ 1,085.00





MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$4,274.97, subject to an audit of actual invoices. On July 8, 2024, Vehicle #440 was damaged by a raccoon. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3869  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Raccoon Damage to Vehicle #440 on July 8, 2024  
Department of Administrative Services  
Claim dated July 9, 2024  
AOS Claim ID: 3869

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,274.97 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Date: July 9, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#440/Animal
Event Date	July 8, 2024
Summary	Vehicle 440 struck a raccoon. (284621)
Amount Requested	\$4,274.97 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

---

**29C20**

---

Risk, DAS <das.risk@iowa.gov>

Mon, Jul 8, 2024 at 1:52 PM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 440 struck a raccoon on 7/8/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature ) CASE #: 2024017077

Date: (Month/Day/Year)	07/08/2024	Time: (Time plus a.m./p.m.)	2:20AM
Vehicle Plate #:	440	Vehicle Mileage:	25,950
Vehicle Description: (Yr/Make/Model/ & Vin#)	22' Dodge Charger VIN: 2C3CDXKG8NH256365		
Assigned To:	Trp. Gringer	Badge #	440
Driven By:	Trp. Gringer	Badge #	440
Driver's Lic #:	607AH9294	Damage:	\$4,274.97
Vehicle Towed: (Yes / No)	NO	Towed By:	N/A
Towed To:	N/A	Towing Cost:	\$N/A
Seat Belt: (Yes / No)	YES	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	none		
Occupants: (Other than driver)	no		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	Hwy 21 mm 5		
County:	Keokuk		
Weather/Road Conditions:	Clear		
Trooper Gringer was responding to a call in Keokuk County. While enroute, he struck a racoon in the roadway.			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))			

Investigating Officer:	Sgt Andreasen #161
------------------------	--------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		

August 2018

**INVESTIGATING OFFICER'S REPORT  
OF MOTOR VEHICLE ACCIDENT**

Law Enforcement Case Number:  
**2024017077**

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Date of Accident <b>07/08/2024</b>		Time of Accident <b>02:20</b> Hrs.		County <b>KEOKUK - 54</b>		Accident occurred within corporate limits of (city)												
<b>UNIT 1</b>	Driver's Name - Last <b>GRINGER</b>					First <b>JARED</b>					Middle <b>MICHAEL</b>							
	Address <b>1300 S GRAND AVE</b>					City <b>MOUNT PLEASANT</b>					State <b>IA</b>	Zip <b>52641</b>						
	Date of Birth <b>06/27/1998</b>		Driver's License Number <b>607AH9294</b>			CDL	Citation Charge 1			Citation Charge 2								
	Male <input checked="" type="radio"/>	Female <input type="radio"/>	State <b>IA</b>	Class <b>C</b>	Endorsements		Restrictions		Citation Charge 3			Citation Charge 4						
	Alcohol Test Given: <b>1</b>		Test Results:		Drug Test Given: <b>1</b>		Test Result:		Re-exam: Yes <input type="radio"/> No <input checked="" type="radio"/>		Reason for Re-Exam Request:							
	Owner's Name - Last <b>STATE OF IOWA</b>					First					Middle							
	Address <b>109 SE 13TH ST</b>					City <b>DES MOINES</b>					State <b>IA</b>	Zip <b>50319-9018</b>						
	License Plate No. <b>440</b>		State <b>IA</b>	Year	VIN: <b>2C3CDXKG8NH256365</b>			Color <b>GRY</b>	Year <b>2022</b>	Make <b>DODG</b>	Model <b>CHARGER</b>	Style <b>4D</b>						
	Trailer Plate No.		State	Year	VIN:			Tow <b>1</b>	Tow #		Towed To	Approx. Cost to Repair or Replace <b>\$4,274.00</b>						
	Insurance Company Name <b>STATE OF IOWA</b>					Insurance Co. Phone Number			Insurance Policy Number <b>SELF INSURED</b>									
Initial Travel Direction		Veh. Act.	Veh. Config. <b>01</b>	Cargo Body Type <b>01</b>	Veh. Defect	Point of Initial Impact	Most Damaged Area	Extent of Damage	Total Occ. in Veh. <b>1</b>									
Special Veh. Func.		Emergency Status	Bus Use	Driver Condition	Vision Obscured	Contributing Circumstances Driver (up to two) <b>88</b>		Driver Distractions <b>02</b>	Speed Limit									
Traffic Controls		Horizontal Alignment		Vertical Alignment		SEQUENCE OF EVENTS	First Event	Second Event	Third Event	Fourth Event	Most Harmful Event							
<b>COMMERCIAL</b>	Carrier Name/Lessee																	
	Street Address					City					State	Zip Code						
	Number of Axles		Gross Vehicle Weight Rating			US DOT Number		MC Number		Underride/Override								
	Haz Mat Involvement		Haz Mat Placard	Placard Number	Haz. Mat Released		Haz Mat Class	Haz Mat Name										
	Trailer Plate:		State	Year	VIN			Sex	Seating Position	Injury Status	Occupant Protection	Airbag Deployment	Ejection	Ejection Path	Trapped/Extricated	Source of Transport	01	01
	Trailer Plate:		State	Year	VIN													
Converter Dolly		Dolly Plate:		State	Plate Year	VIN												
<b>PERSONS INJURED 1</b>	<b>DRIVER OF UNIT 1</b>			Phone Number:		Transported to:		Transported by:										
	Name			Phone Number		DOB:												
	Address			Transported to:		Transported by:												
	Name			Phone Number		DOB:												
	Address			Transported to:		Transported by:												
	Name			Phone Number		DOB:												
	Address			Transported to:		Transported by:												
	Name			Phone Number		DOB:												
Address			Transported to:		Transported by:													



INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Sheet

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

Law Enforcement Case Number: 2024017077

LOCATIONS: Date of Accident 07/08/2024, Time of Accident 02:20 Hrs., County KEOKUK - 54, Accident occurred within corporate limits of (city) [ ] Legal Intervention? [ ] Private Property? [ ]

ACCIDENT ENVIRONMENT: Location of First Harmful Event, Weather Conditions, Manner of Crash/Collision, Light Conditions, ROADWAY CHARACTERISTICS: Major Contributing Circumstances Environment, Roadway, Type of Roadway Junction/Feature, FRA No.

First Harmful Event (Crash) 31, WORKZONE RELATED? [ ] Yes [ ] No, Activity, Location, Type, Workers Present

NONMOTORISTS: Name 001, Phone Number, DOB, Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to crash), Action (prior to crash), Concussion, Safety Equipment, Contributing Circumstances, Source of Transport, Driver's license route

NONMOTORISTS: Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

NONMOTORISTS: Transported to, Transported by

NONMOTORISTS: Name, Phone Number, DOB, Sex, Struck by Unit No., Injury Status, Non-Motorist Type, Location (prior to crash), Action (prior to crash), Concussion, Safety Equipment, Contributing Circumstances, Source of Transport, Driver's license route

NONMOTORISTS: Address, Alcohol Test Given, Test Results, Drug Test Given, Result, Charged Yes No

NONMOTORISTS: Transported to, Transported by

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

PROPERTY DAMAGE: Owner's Last Name, First Name, Middle Name, Phone Number

PROPERTY DAMAGE: Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

PROPERTY DAMAGE: If Property other than vehicles damaged explain, Object Damaged, Estimate of Damage

PROPERTY DAMAGE: Owner's Last Name, First Name, Middle Name, Phone Number

PROPERTY DAMAGE: Address, City, State, Zip Code, Was owner or tenant notified? 1 = Yes 2 = No 9 = Unknown

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

WITNESSES: Last Name, First Name, Address, City, State, Zip Code, Phone Number

Is This a Secondary Crash? Y [ ] N [X], Type of Primary Incident, Roadway Clearance Date 07/08/2024, Incident Clearance Date 07/08/2024

Signature of Officer SERGEANT J ANDREASEN, Badge Number 161, Time Officer Notified of Accident 08:00 Hrs., Roadway Clearance Time 02:20 Hrs., Incident Clearance Time 02:20 Hrs.

Name of Agency IOWA STATE PATROL - DIST 13, Date of Report 07/08/2024, Time Officer Arrived At Scene, Total Roadway Clearance Time 000:00, Total Incident Clearance Time 000:00

Report Reviewed By, Date of Review, Investigation made at scene? Y [ ] N [X], T.I. No., Other Technical Investigating Agency

# INVESTIGATING OFFICER'S REPORT OF MOTOR VEHICLE ACCIDENT

Form 4433003 (11-13)

Law Enforcement Case Number:

2024017077

MAIL REPORTS TO: Iowa Department of Transportation, Office of Driver Services, P.O. Box 9204, Des Moines, Iowa 50306-9204

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UNIT 1 (ISP 440) WAS RESPONDING TO A CALL FOR SERVICE IN KEOKUK COUNTY WHEN IT STRUCK A RACCOON IN THE ROADWAY.



**IOWA STATE PATROL  
MEMORANDUM**

**TO:** Sgt Andreasen 161  
**FROM:** Trooper Gringer 440  
**DATE:** 7/8/2024  
**SUBJECT:** Car damage

On 7/8/2024 I was responding to a call in the town of Delta in Keokuk County at approximately 2:20 AM when a raccoon ran into the roadway in front of me. I struck the raccoon with the front of my vehicle and caused vehicle damage. My vehicle mileage was approximately 25,950 and the VIN for my patrol vehicle is 2C3CDXKG8NH256365.

Thank you



**COPELAND AUTO BODY, INC.**

estimates@copelandautobody.com  
506 E 2nd St, P.O. Box 109, Hedrick, IA 52563  
Phone: (641) 653-2140  
FAX: (641) 653-4301

Workfile ID: 5ad7 Section 4, Item Z.  
PartsShare: 8  
Federal ID: 42-1488559

**Preliminary Estimate**

**Customer: State Of Iowa**

Written By: Miranda Frail

Insured: State Of Iowa Policy #: Claim #:  
Type of Loss: Date of Loss: Days to Repair: 0  
Point of Impact:

**Owner:** State Of Iowa  
109 SE 13th St  
Des Moines, IA 50319-9018  
(319) 530-3251 Cell

**Inspection Location:** COPELAND AUTO BODY, INC.  
506 E 2nd St  
P.O. Box 109  
Hedrick, IA 52563  
Repair Facility  
(641) 653-2140 Business

**Insurance Company:**

**VEHICLE**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

VIN: 2C3CDXK8NH256365 Interior Color: Mileage In: Vehicle Out:  
License: Exterior Color: Mileage Out:  
State: IA Production Date: Condition: Job #:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Power Driver Seat

**DECOR**

Dual Mirrors  
Tinted Glass  
Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Rear Defogger  
Keyless Entry  
Message Center  
Steering Wheel Touch Controls  
Telescopic Wheel

**RADIO**

Climate Control  
Backup Camera  
Parking Sensors

**AM Radio**

FM Radio  
Stereo  
Search/Seek  
Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Hands Free Device

**SEATS**

Cloth Seats  
Bucket Seats  
Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
Stability Control  
California Emissions

Get live updates at [www.carwise.com/e/4Q7uQt](http://www.carwise.com/e/4Q7uQt)

**Preliminary Estimate**

Section 4, Item Z.

**Customer: State Of Iowa**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER &amp; GRILLE</b>					
2		O/H front bumper				3.4	
3	** <>	Repl A/M CAPA Bumper cover	68267765AC	1	808.02	Incl.	3.4
4		Add for Clear Coat					1.4
5	**	Repl A/M RT Bumper bracket	68226544AB	1	28.00	0.1	
6	**	Repl A/M LT Bumper bracket	68226545AB	1	28.00	0.1	
7		<b>FRONT LAMPS</b>					
8	*	R&I RT Headlamp assy halogen				0.4	
9	*	R&I LT Headlamp assy halogen				0.4	
10		<b>RADIATOR SUPPORT</b>					
11		Repl Front shield w/police	68231862AA	1	340.00	Incl.	
12		<b>COOLING</b>					
13		Repl Radiator	68050126AB	1	747.00 m	1.8 M	
14		<b>AIR CONDITIONER &amp; HEATER</b>					
15		Repl Condenser assy	68085784AA	1	717.00 m	1.5 M	
16		Deduct for Overlap				-1.0 M	
17		Repl AC Service evacuate & recharge		1	m	1.4 M	
18		Repl AC Service refrigerant recovery		1	m	0.4 M	
19		<b>VEHICLE DIAGNOSTICS</b>					
20	*	Pre-repair scan		1	60.00 m	0.5 M	
21	*	Post-repair scan		1	129.95 m	0.5 M	
22		<b>MISCELLANEOUS OPERATIONS</b>					
23		Repl Cover car/bag		1		0.2	
24	#	Subl Hazardous waste removal		1	4.00 T		
25	#	Repl Flex additive		1	6.00 T		
26	**	Repl A/M Coolant (Extended life/OEM)		2	50.00 T		
<b>SUBTOTALS</b>					<b>2,917.97</b>	<b>9.7</b>	<b>4.8</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			2,857.97
Body Labor	4.6 hrs @	\$ 70.00 /hr	322.00
Paint Labor	4.8 hrs @	\$ 120.00 /hr	576.00
Mechanical Labor	5.1 hrs @	\$ 90.00 /hr	459.00
Miscellaneous			60.00
Subtotal			4,274.97
<b>Grand Total</b>			<b>4,274.97</b>
Deductible			0.00
<b>CUSTOMER PAY</b>			<b>0.00</b>
<b>INSURANCE PAY</b>			<b>4,274.97</b>

**Customer: State Of Iowa**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

ATTENTION: WHEELS NEED TO BE RE-TORQUED WITHIN 100 MILES. FAILURE TO DO SO MAY RESULT IN FURTHER DAMAGE!

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 07/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

**Customer: State Of Iowa**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

**Customer: State Of Iowa**

2022 DODG Charger Police AWD (Fleet) 4D SED 6-3.6L Gasoline Sequential MPI

**PARTS SUPPLIER LIST**

Line	Supplier	Description	Price
3	Pam's Auto 7505 Ridgewood Road St. Cloud MN 56303	#175671-52563 A/M CAPA Bumper cover Quote: 143116083 Expires: 07/15/24	\$ 808.02
5	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1043112 A/M RT Bumper bracket Quote: 2571421985 Expires: 08/22/24	\$ 28.00
6	Keystone, Inc 810 SE CORPORATE WOODS DR, SUITE 120 ANKENY IA 50021 (515) 727-7857	#CH1042112 A/M LT Bumper bracket Quote: 2571422579 Expires: 08/22/24	\$ 28.00





MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for an emergency allocation in the amount of \$3,391.40, subject to an audit of actual invoices. On July 13, 2024, Vehicle #725 was damaged by a deer. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #725 on July 13, 2024  
Department of Administrative Services  
Claim dated July 16, 2024  
AOS Claim ID: 3880

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. The Department requested an allocation of \$3,628.80; however, the estimate from the vendor includes sales tax \$237.40. This amount will be deducted from the Department's request. Therefore, we recommend an Executive Council allocation in the amount of \$3,391.40, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: July 16, 2024


To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#725/Animal
Event Date	July 13, 2024
Summary	Vehicle 725 struck a deer. (285168)
Amount Requested	\$3,628.80 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,  
  
Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162

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29C20

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Risk, DAS <das.risk@iowa.gov>

Mon, Jul 15, 2024 at 11:48 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 2204 struck a deer on 7/13/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>

## MEMORANDUM

**DATE:** 7/15/2024  
**TO:** Lt. Guill. SAC Humphrey. SFM Wood  
**FROM:** SA Curt Seddon  
**SUBJECT:** Vehicle #725 damage. Deer collision

**On 7/13/2023 at 5:15 a.m. Special Agent Seddon was driving his issued Ram 2500 vehicle northbound on Highway 14 south of Dubuque Drive in Marion County when a deer entered the roadway from the east ditch. The deer impacted the front of the vehicle on the passenger side of the front bumper/grill area and the passenger side corner of the front bumper. Special Agent Seddon contacted his direct supervisor, SAC Ron Humphrey and notified him of the accident. Special Agent Seddon contacted Des Moines State Radio and requested a State Trooper to respond. Des Moines State Radio advised that a State Trooper was not available and contacted the Marion County Sheriff's Office. Marion County Sheriff's Office Lt. Justin Kingrey responded and completed an accident report. The Form Number of the accident report is 24-17404. Special Agent Seddon was operating his state issued vehicle on duty enroute to an assignment at the Iowa Speedway.**

### State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us) ; [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

**\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!**

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #: 24-017404**

Date: <small>(Month/Day/Year)</small>	7/13/2024	Time: <small>(Time plus a.m./p.m.)</small>	5:15 a.m.
Vehicle Plate #:	LBX582	Vehicle Mileage:	46668
Vehicle Description: <small>(Yr/Make/Model/ &amp; Vin#)</small>	2022 Ram 2500 Tradesman  VIN: 3C6UR5CJ3NG232353		
Assigned To:	SA Curt Seddon	Badge #	725
Driven By:	SA Curt Seddon	Badge #	725
Driver's Lic #:	842ZZ0585	Damage:	\$
Vehicle Towed: <small>(Yes / No)</small>	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: <small>(Yes / No)</small>	Yes	Type of Vehicle: <small>(Marked/Semi /Unmarked)</small>	Unmarked
Injured/Injuries:	None		
Occupants: <small>(Other than driver)</small>	None		

**VEHICLE #2:**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

August 2018

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt:	(Yes/No)		

**OTHER INFORMATION:**

Witnesses:			
Accident Location: (Street/Hwy)	Highway 14 south of Dubuque Drive.		
County:	Marion		
Weather/Road Conditions:	Normal. Light condition: dark.		
<p><b>On 7/13/2023 at 5:15 a.m. Special Agent Seddon was driving his issued Ram 2500 vehicle northbound on Highway 14 south of Dubuque Drive in Marion County when a deer entered the roadway from the east ditch. The deer impacted the front of the vehicle on the passenger side of the front bumper/grill area and the passenger side corner of the front bumper. Special Agent Seddon contacted his direct supervisor, SAC Ron Humphrey and notified him of the accident. Special Agent Seddon contacted Des Moines State Radio and requested a State Trooper to respond. Des Moines State Radio advised that a State Trooper was not available and contacted the Marion County Sheriff's Office. Marion County Sheriff's Office Lt. Justin Kingrey responded and completed an accident report. The Form Number of the accident report is 24-17404. Special Agent Seddon was operating his state issued vehicle on duty enroute to an assignment at the Iowa Speedway.</b></p>			
Property Damage other than Vehicles:	None		
Cost:	\$		
Citations Issued To: (List Charge(s) and Statute Code(s))	None		

Investigating Officer:	MCSO Lt. Justin Kingrey
------------------------	-------------------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			





# Driver Information Exchange Report

MARION COUNTY SHERIFF'S OFFICE  
6418282220

UNIT 001									
Driver's Name - Last <b>SEDDON</b>		First <b>CURTIS</b>		Middle <b>RAY</b>		Suffix	Age <b>51</b>	Gender <b>MALE</b>	
Address <b>1994 20TH PL</b>			City <b>LACONA</b>			State <b>IA</b>	Zip <b>50139-0000</b>	Home/Cell Phone Number	
CDL? <b>NO</b>	Driver's License Number <b>842ZZ0585</b>	Class <b>C</b>	State <b>IA</b>	Endorsements	Restrictions	Insurance Co. Name		Insurance Co. Phone #	
Owner Company Name					Insurance Policy #				
Owner's Name - Last		First		Middle		Suffix			
Address <b>109 SE 13TH ST</b>			City <b>DES MOINES</b>			State <b>IA</b>	Zip <b>50319</b>	Vehicle Configuration <b>02</b>	
VIN No. <b>3C6UR5CJ3NG232353</b>		Year <b>2022</b>	Make <b>RAM - RAM</b>		Model <b>250</b>	Style <b>PK</b>		Color <b>WHI</b>	
License Plate # <b>LBX582</b>		State <b>IA</b>	Year <b>2024</b>	Most Damaged Area			Approximate Cost to Repair or Replace <b>\$2,500.00</b>		
County <b>MARION - 63</b>		Accident occurred within corporate limits of (city)							
Literal Description <b>IA 14 N</b>									
X-Coordinate <b>00491581</b>					Y-Coordinate <b>04588384</b>				
If accident occurred outside of city limits show general vicinity:			Direction of	Nearest City			Route (Cardinal) Travel Direction		
On Road, Street, or Highway:					At Intersection with: -				
Distance	Direction	and	Distance	Direction	of	Milepost Number	Or		
Definable intersection, bridge, or railroad crossing									
Officer <b>LIEUTENANT JUSTIN KINGREY</b>			Badge No. <b>63-5</b>	Form Number <b>24-017404</b>		Date of Accident <b>07/13/2024</b>		Time of Accident <b>05:36</b> Hrs.	

INFORMATION FROM THE INVESTIGATING OFFICERS REPORT OF MOTOR VEHICLE ACCIDENT

Form Number: 24-017404
Date of Acc: 07/13/24
Time of Acc: 05:36 Hrs.
Name of Agency: MARION COUNTY SHERIFF'S OFFICE
Officer: LIEUTENANT JUSTIN KINGREY
Badge #: 63-5
Report Date: 07/13/2024
Officer Notified: 05:36 Hrs.
Officer Arrived: 05:49 Hrs.
Scene Investigated: YES
Report to All Drivers:
Legal Intervention: NO
Private Property: NO
County: MARION - 63
Acc Loc City:
Acc Dir From City:
Closest City:
Miles From City:
Road, Street, HWay:
Definable Location:
Milepost Number:
At Intersection with:
Div HWay Trvl Dir:
Distance 1:
Direction 1:
Distance 2:
Direction 2:
X-Coordinate: 00491581
Y-Coordinate: 04588384
Location Literal: IA 14 N
Description:

Unit 001

Driver Name - Last: SEDDON
First: CURTIS
Middle: RAY
City: LACONA
State: IA
Zip: 50139-0000
Suffix:
Gender: Male
Age: 51
CDL: NO
License State: IA
License Class: C
License Endorsmnt:
License Restrictions:
Speed Limit:
Seating Position:
Bus Use:
Dvr Distractions: 02 - NOT DISTRACTED
Traffic Controls:
Point of Init Impact:
Most Damaged Area:
Undrrid/Ovrid:
Rpr/Rpic Cost: \$2,500.00
Ext of Damage:
First Event: 31 - COLLISION WITH ANIMAL
Second Event:
Third Event:
Fourth Event:
Most Harmful Event: 31 - COLLISION WITH ANIMAL
Abg Switch Stat:
Abg Deploy:
Trapped:
Ejection:
Ejection Path:
Occpnt Protect:
Source of Trans: 01 - NOT TRANSPORTED
Died at Scene:
Transported to:
Transported by:
Special Veh Func:
Emergency Status:
Cont. Circum., Dvr: 88 - NO IMPROPER ACTION
Carrier Name:
Carrier Address:
Carrier City:
Carrier State:
Carrier Zip:
Cargo Body Type: 01 - NOT APPLICABLE
Number of Axles:
HazMat Involvement:
HazMat Placard:
Placard #:
HazMat Released?:
Converter Dolly:
GVWR:
Cit Chrg Code 1:
Citation Charge 1:
Cit Chrg Code 2:
Citation Charge 2:
Citation Charge 3:
Citation Charge 4:

Accident Environment

First Harmful Event Loc:
Manner of Crash/Collision: 01 - NON-COLLISION (SINGLE VEHICLE)
Light Conditions:
Weather Conditions:
Surface Conditions:
Workzone Related:
Activity:
Location:
Type:
Workers Present:
Roadway Characteristics Environment: 06 - ANIMAL IN ROADWAY
Roadway:
Type of Road Junc/Feat:
FRA No.:
Horizontal Alignment:
Vertical Alignment:
First Harmful Evt of Crash: 31 - COLLISION WITH ANIMAL

Narrative

car vs deer

Diagram

---



**BOB BROWN CHEVROLET**  
3600 111TH ST, URBANDALE, IA 50322  
Phone: (515) 278-7866  
FAX: (515) 278-7808

Workfile ID: 1e91dd2f  
PartsShare: 83BDvc  
Federal ID: 42-0846759

**Preliminary Estimate**

**Customer: IOWA DEPARTMENT PUBLIC SAFETY**

**Job Number:**

Written By: Scott Matlage

Insured: IOWA DEPARTMENT  
PUBLIC SAFETY

Policy #:

Claim #:

Type of Loss:

Date of Loss:

Days to Repair: 0

Point of Impact: 01 Right Front

**Owner:**

IOWA DEPARTMENT PUBLIC SAFETY  
215 E 7TH ST  
DES MOINES, IA 50319  
(515) 250-1527 Cell

**Inspection Location:**

BOB BROWN CHEVROLET  
3600 111TH ST  
URBANDALE, IA 50322  
Repair Facility  
(515) 278-7866 Business

**Insurance Company:**

**VEHICLE**

2022 RAM 2500 Tradesman Crew Cab 4WD w/6'4" Box 4D SHORT 8-6.4L Gasoline Sequential MPI WHITE

VIN: 3C6UR5CJ3NG232353  
License: LBX582  
State: IA

Interior Color:  
Exterior Color: WHITE  
Production Date: 2/2022

Mileage In: 46,970  
Mileage Out:  
Condition:

Vehicle Out:  
Job #:

**TRANSMISSION**

Automatic Transmission  
4 Wheel Drive

**POWER**

Power Steering  
Power Brakes  
Power Windows  
Power Locks  
Power Mirrors  
Heated Mirrors

**DECOR**

Dual Mirrors  
Privacy Glass

Console/Storage

Overhead Console

**CONVENIENCE**

Air Conditioning  
Intermittent Wipers  
Tilt Wheel  
Cruise Control  
Message Center  
Backup Camera

**RADIO**

AM Radio  
FM Radio  
Stereo

Search/Seek

Auxiliary Audio Connection

Satellite Radio

**SAFETY**

Drivers Side Air Bag  
Passenger Air Bag  
Anti-Lock Brakes (4)  
4 Wheel Disc Brakes  
Traction Control  
Stability Control  
Front Side Impact Air Bags  
Head/Curtain Air Bags  
Communications System

Hands Free Device

**SEATS**

Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

California Emissions

**TRUCK**

Rear Step Bumper  
Trailer Hitch  
Trailer Package

**Preliminary Estimate**

**Customer: IOWA DEPARTMENT PUBLIC SAFETY**

**Job Number:**

2022 RAM 2500 Tradesman Crew Cab 4WD w/6'4" Box 4D SHORT 8-6.4L Gasoline Sequential MPI WHITE

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>FRONT BUMPER</b>					
2		O/H bumper assy				4.0	
3	Repl	Bumper chrome	6QB391Z0AB	1	1,015.00	Incl.	
4	Repl	Bumper bracket	68449583AB	1	300.00	Incl.	
5	Repl	RT Bumper bracket plate	68568026AB	1	218.00		
6	Repl	Blank cover w/o fog lamp	68449247AA	1	25.40	Incl.	
7		<b>FRONT LAMPS</b>					
8	R&I	RT R&I headlamp assy				0.4	
9		<b>FENDER</b>					
10	Repl	RT Fender w/o flare (HSS)	68360830AB	1	528.00	2.0	2.6
11		Add for Clear Coat					1.0
12		Add for Edging					0.5
13	Repl	RT Fender liner	68361450AB	1	238.00	Incl.	
14	R&I	LT Fender liner				0.5	
15	#	Subl Hazardous Waste Disposal		1	4.00 T		
16	**	Repl A/M MASK FOR OVERSPRAY		1	5.00		
17	#	Refn Tint Paint					0.5
<b>SUBTOTALS</b>					<b>2,333.40</b>	<b>6.9</b>	<b>4.6</b>

**ESTIMATE TOTALS**

Category	Basis	Rate	Cost \$
Parts			2,329.40
Body Labor	6.9 hrs @	\$ 72.00 /hr	496.80
Paint Labor	4.6 hrs @	\$ 122.00 /hr	561.20
Miscellaneous			4.00
<b>Subtotal</b>			<b>3,391.40</b>
Sales Tax	\$ 3,391.40 @	7.0000 %	237.40
<b>Grand Total</b>			<b>3,628.80</b>

THIS ESTIMATE IS BASED ON A VISUAL INSPECTION AND DOES NOT INCLUDE ADDITIONAL PARTS OR LABOR THAT MAY BE REQUIRED TO COMPLETE REPAIRS. PART PRICES ARE SUBJECT TO INVOICE.

\*\*\*\*WE OFFER A LIMITED LIFETIME WARRANTY FOR AS LONG AS THE CUSTOMER OWNS THE VEHICLE\*\*\*\*

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF AFTERMARKET CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. ANY WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE MANUFACTURER OR DISTRIBUTOR OF THESE PARTS RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

## Preliminary Estimate

**Customer: IOWA DEPARTMENT PUBLIC SAFETY**

**Job Number:**

2022 RAM 2500 Tradesman Crew Cab 4WD w/6'4" Box 4D SHORT 8-6.4L Gasoline Sequential MPI WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3TH19, CCC Data Date 07/01/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.  
X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.  
M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Aln.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.  
CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.  
HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non  
Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.  
R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.  
Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway  
Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved the Department of Public Safety's request for an emergency allocation in the amount of \$19,000.00, subject to an audit of actual invoices. On November 1, 2023, strong winds damaged radome covers on the Plymouth ISICS Communication Tower. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Lieutenant Heath Hove, Interoperability Communications Bureau, Department of Public Safety  
Sergeant Joshua Duden, Interoperability Communications Bureau, Department of  
Public Safety  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damages to Radome Covers on Plymouth ISICS Communication Tower due to  
Strong Winds on November 1, 2023  
Department of Public Safety  
Claim dated June 24, 2024  
AOS Claim ID: 3629

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damages. It is our conclusion that the above damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend Executive Council approval in the amount of \$19,000.00, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Lieutenant Heath Hove, Interoperability Communications Bureau, Department of  
Public Safety  
Sergeant Joshua Duden, Interoperability Communications Bureau, Department of  
Public Safety  
Heather Hackbarth, Department of Management

**Kim Reynolds**  
Governor  
**Adam Gregg**  
Lt. Governor



**Department of Public Safety**

**Stephan Bayens**  
Commissioner

June 24, 2024

AON 29C20 allocation request ref. 2 missing radome covers on the Plymouth ISICS communication tower.

State of Iowa Executive Council:

On 11-1-23, while conducting annual ISICS tower site inventory and maintenance inspections, DPS Communications Tower Inspector and Inventory Specialist Rob Battles discovered the Plymouth ISICS tower was missing two radome covers. At some time in the past several weeks prior to this discovery, they had either blown away due to strong winds or were shattered by flying debris.

Motorola Warranty Representative Dave Gordon was able to provide the DPS Interoperability Communications Bureau an estimate of \$19,000 for repairs to the broken radome covers. Repairs will commence when a tower crew becomes available.

The DPS Interoperability Communications Bureau is respectfully submitting a 29C20 Allocation Request for \$19,000 regarding this act of nature damage.

Thank you for your consideration.

Sincerely,

Sergeant Joshua Duden  
Iowa DPS Communications & Interoperability Bureau  
Office of the Commissioner  
215 E.7<sup>th</sup> Street  
Des Moines, Ia 50319

**Newton, Victoria [TOS]**

---

**From:** Pierce Richard <pierce@dps.state.ia.us>  
**Sent:** Wednesday, November 1, 2023 2:50 PM  
**To:** ExecutiveCouncil [TOS]; Hollingsworth, Tammy [AOS]  
**Cc:** Seiler Katelyn; Duden Joshua; Dostal Sandra; DAVID GORDON  
**Subject:** 11-1-23 29C20 Notification ref Plymouth ISICS Tower - 2 Missing/Damaged Radome Covers  
**Attachments:** 11-1-23 Plymouth ISICS Tower photo of 2 missing radome covers.jpeg

Executive Council and Tammy,

On 11-1-23, while conducting the annual ISICS Tower Site Inventory and Maintenance Inspections, ISICS Inspector Rob Battles discovered the Plymouth ISICS Tower was missing two radome covers. At some time in the past several weeks, they had either blow away due to strong winds or were shattered to flying debris. Please accept this email as the required 24 hr. initial notification of AON damage. An allocation request will be sent upon receiving notification of estimated repair cost from Motorola. Please note, radome covers are now in production at a new factory in Italy and must be imported into the US. New cost of repairs has yet to be determined. We do not anticipate repairs will occur until spring of 2024.

Thank you for your consideration of this request.

Capt. Rick Pierce  
Bureau Chief  
DPS Communications



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on today's date, approved Department of Public Safety's request for an emergency allocation and reimbursement in the amount of \$2,121.96. On March 22, 2024, a bird struck Aircraft 15. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

A handwritten signature in cursive script that reads "Victoria Newton".

Victoria Newton  
Acting Executive Secretary

cc: Stephen K. Bayens, Commissioner, Department of Public Safety  
Lieutenant Bryan Guill, Commander, Iowa State Patrol  
Heather Hackbarth, Department of Management  
Matt Bender, Department of Management

AOS Claim # 3720  
TOS Job #



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Damages to Aircraft Struck by Bird on March 22, 2024  
Department of Public Safety  
Claim Dated July 3, 2024  
AOS Claim ID: 3720

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Department of Public Safety is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation and payment in the amount of \$2,121.96. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Stephen K. Bayens, Commissioner, Department of Public Safety  
Lieutenant Bryan Guill, Commander, Iowa State Patrol  
Heather Hackbarth, Department of Management

**Exec 1 Aviation LLC**

3700 SE Convenience Blvd  
 Ankeny Iowa 50021  
 (515) 965-1020 Fax (515) 965-8091  
 Shop@Exec1Aviation.com  
 FAA Certified Repair Station #X1AR676H

**Shop Order: 24-12401**  
 Acct Number: 2836

**Opened: 4/03/2024**  
**Close Date: 4/09/2024**

Sold To: Iowa State Patrol Maint Account  
 30 NE 48th St  
 Des Moines, IA 50313 United States

**Aircraft Number: N2231E                      Type:C182T                      S/N: 18281924**

Total Time:                      Hobbs Time:                      Tach Time: 5,772.6    LG Cycles:

**Discrepancy: 1**

**Problem:**  
 Inspection and clean up of wing.

**Action Taken:**  
 Cleaned wing and inspected surface / support structures. Only cosmetic damage found.

Charges This Item:	2.00 Hours @	105.00	\$	210.00
			Total For This Discrepancy:	\$ 210.00

**Discrepancy: 2**

**Problem:**  
 Wing requires dent repair.

**Action Taken:**  
 Rolled leading edge to match and blended creases with dolly. No paint required.

Charges This Item:	2.09 Hours @	105.00	\$	219.45
			Total For This Discrepancy:	\$ 219.45

**Discrepancy: 3**

**Problem:**  
 Wing strut fairing missing, requires replacement.

**Action Taken:**  
 Removed broken fairing and installed new. P/N: 0720702-1

Charges This Item:	0.89 Hours @	105.00	\$	93.45
--------------------	--------------	--------	----	-------

Part Number	Description	Credit	Quantity	Units	List Price	Disc	Unit Price	Extended
0720702-1	Fairing Assy, Upper L.H.		1.00	Each	941.920		941.915	\$ 941.92
								Total For This Discrepancy: \$ 1,035.37

**Discrepancy: 4**

**Problem:**  
 Landing light lens cracked, requires replacement.

**Action Taken:**  
 Removed broken landing light lense and replaced with new. P/N: 0522109-1

Charges This Item:	1.62 Hours @	105.00	\$	170.10
--------------------	--------------	--------	----	--------

Part Number	Description	Credit	Quantity	Units	List Price	Disc	Unit Price	Extended
0522109-1	Lens, Landing Light		1.00	Each	460.850		460.850	\$ 460.85
								Total For This Discrepancy: \$ 630.95

**Miscellaneous Charges:**  
 Misc Supplies: \$ 26.19

**Summary:**  
 Total Parts: \$ 1,402.77    Misc Supplies: \$ 26.19  
 Total Labor - 6.60 Hours: \$ 693.00

**Exec 1 Aviation LLC**

3700 SE Convenience Blvd  
Ankeny Iowa 50021  
(515) 965-1020 Fax (515) 965-8091  
Shop@Exec1Aviation.com  
FAA Certified Repair Station #X1AR676H

**Totals:**

<b>SubTotal:</b>	\$	<b>2,121.96</b>
<b>Total Charges:</b>	\$	<b>2,121.96</b>
<b>Amount Remaining:</b>	\$	<b>2,121.96</b>

Payment due upon receipt. A finance charge of 1.75% Monthly (21.00% Annually) will be added on balances outstanding past 30 days. Parts installed during this visit may not be Genuine Cessna Parts and may not be covered under the Genuine Cessna Parts Warranty. Contact your service representative for details.  
\* \* \*Exec 1 Aviation- Central Iowa's Full Service FBO\* \* \*

**Exec 1 Aviation LLC**  
 3700 SE Convenience Blvd  
 Ankeny, IA 50021  
 Phone (515) 965-1020  
 Fax (515) 965-5954  
 accounting@exec1aviation.com

Account Balance: 2,293.12  
 Amount Paid: \_\_\_\_\_  
 Account Number: 2836

Iowa State Patrol Maint Account  
 30 NE 48th St  
 Des Moines, IA 50313 United States

**Statement Of Account As Of: 4/30/2024**

**Outstanding Invoices:**

Ref #	T	Date	Description	Total Sale	Payment	Net Due	Remaining
24-12400	S	4/09/2024	Shop Work	171.16		171.16	171.16
24-12401	S	4/09/2024	Shop Work	2,121.96		2,121.96	2,121.96

**Current Period Activity:**

Ref #	T	Date	Description		Charges	Payments
	P	6/30/2023	Prior Balance:	1,992.18		
301462	I	7/04/2023	Payment			1,992.18
23-11992	S	7/13/2023	Shop Work		776.63	
302009	I	7/18/2023	Oil		9.23	
23-12020	S	7/24/2023	Shop Work		6,752.25	
23-11961	S	7/31/2023	Shop Work		3,256.35	
23-12032	S	7/31/2023	Shop Work		2,453.45	
23-12039	S	7/31/2023	Shop Work		698.38	
302998	I	8/14/2023	Payment			13,946.29
23-12080	S	9/12/2023	Shop Work		2,976.45	
23-12082	S	9/12/2023	Shop Work		745.52	
23-12111	S	9/25/2023	Shop Work		1,433.57	
305035	I	10/09/2023			N/C	
305037	I	10/09/2023	Payment			5,155.54
23-12147	S	10/24/2023	Shop Work		371.64	
306089	I	11/08/2023	Payment			371.64
23-12206	S	11/20/2023	Shop Work		169.10	
307066	I	12/07/2023	Payment			169.10
23-12197	S	12/29/2023	Shop Work		13,406.19	
308109	I	1/12/2024	Payment			13,406.19
24-12312	S	1/30/2024	Shop Work		312.82	
23-12168	S	1/31/2024	Shop Work		19,691.68	
308843	I	2/09/2024	Payment			20,004.50
24-12333	S	2/13/2024	Shop Work		480.81	
24-12343	S	2/19/2024	Shop Work		468.05	
24-12344	S	2/19/2024	Shop Work		857.44	
24-12363	S	2/28/2024	Shop Work		523.33	
24-12369	S	3/05/2024	Shop Work		71.23	
309805	I	3/11/2024	Payment			2,329.63
24-12375	S	3/25/2024	Shop Work		344.45	
24-12400	S	4/09/2024	Shop Work		171.16	



## Exec 1 Aviation LLC

Ref #	T	Date	Description	Statement Of Account As Of: 4/30/2024	Charges	Payments
24-12401	S	4/09/2024	Shop Work	Iowa State Patrol Maint Account	2,121.96	
310768	I	4/10/2024	Payment			415.68

### Fuel and Oil Totals by Aircraft

	Aircraft	Fuel Units	Oil Units			
Total Charges:	58,091.69					
Total Credits:	0.00					
Total Payments:	57,790.75					
Aged Balances:	0-30	31-60	61-90	90+	Please Pay	
	2,293.12	0.00	0.00	0.00	2,293.12	

\*\*\* Exec 1 Aviation- Central Iowa's Full Service FBO \*\*\*

## Exec 1 Aviation LLC

3700 Convenience Blvd.  
 Ankeny, Iowa 50021  
 Phone (515) 965-1020  
 Fax (515) 965-5954  
 accounting@exec1aviation.com

Sales Person: Kappy

Invoice: 311736  
 Account #: 2836

5/08/2024  
 11.41AM

Sold To: Iowa State Patrol Maint Account  
 30 NE 48th St  
 Des Moines, IA 50313 United States

Line#	Type	Item/Description	Cr?	Aircraft	Quantity	Units	List Price	Disc	Unit Price	Extended
1	Note	Payment On Account								
							Subtotal		\$	0.00
							Total Due		\$	0.00
							Paid-VISA ..2832		\$	171.16
							Credited To Account		\$	171.16
<p>VISA Non-Swipe I Agree to pay the Amount shown to the right \$ 171.16                      *****2832 Auth#: 033228 in accordance with the Card Issuer agreement.</p> <p>Processed using:                      Pmt ID #: 207648                      C/C Ref #: 013541</p> <p style="text-align: right;">Signed: _____</p>										
<p>Thank you for using Exec 1 Aviation!</p> <p>For Charter Flights only: If paying by credit card, a 3.5% processing fee will be charged to your account in addition to the invoice amount to pay credit card processing fees.</p>										

**Exec 1 Aviation LLC**

3700 SE Convenience Blvd  
 Ankeny Iowa 50021  
 (515) 965-1020 Fax (515) 965-8091  
 Shop@Exec1Aviation.com  
 FAA Certified Repair Station #X1AR676H

**Shop Order:** 24-12400  
 Acct Number: 2836

**Opened:** 4/01/2024  
**Close Date:** 4/09/2024

Sold To: Iowa State Patrol Maint Account  
 30 NE 48th St  
 Des Moines, IA 50313 United States

**Aircraft Number:** N231SP      **Type:**      **S/N:**

Total Time: 4,502.2    Hobbs Time: 4,502.2    Tach Time:      LG Cycles:

**Discrepancy: 1****Problem:**

Pilot reports no mag drop on LH mag as well as failure to ground when switching both mags to off position.

**Action Taken:**

Found RH mag P-Lead to be detached from ring terminal. Replaced with new ring terminal. Run up, mag drop and ground check good.

Charges This Item:	1.61 Hours @	105.00	\$	169.05
	Total For This Discrepancy:			\$ 169.05

**Miscellaneous Charges:**

Misc Supplies: \$ 2.11

**Summary:**

Misc Supplies:	\$	2.11	Total Labor - 1.61 Hours:	\$	169.05
----------------	----	------	---------------------------	----	--------

**Totals:**

<b>SubTotal:</b>	\$	<b>171.16</b>
<b>Total Charges:</b>	\$	<b>171.16</b>
<b>Amount Remaining:</b>	\$	<b>171.16</b>

Payment due upon receipt. A finance charge of 1.75% Monthly (21.00% Annually) will be added on balances outstanding past 30 days. Parts installed during this visit may not be Genuine Cessna Parts and may not be covered under the Genuine Cessna Parts Warranty. Contact your service representative for details.

\* \*\*Exec 1 Aviation- Central Iowa's Full Service FBO\* \*\*



## MEMORANDUM

**TO:** LT EVERETT #455  
**FROM:** TROOPER REULE #370  
**DATE:** MARCH 23, 2024  
**SUBJECT:** BIRD STRIKE

Sir:

The purpose of this memo is to document damage to Aircraft 15 (N2231E). On 3/22/2024 at approximately 0026 HRS I was departing the Ankeny airport. Upon my initial turnout Aircraft 15 sustained a bird strike causing damage to the left wing. I returned the aircraft to Ankeny airport without further incident.

The initial estimate for the damage is from Exec1 in Ankeny \$2,463.44.

Respectfully,

Trooper Korey Reule #370



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE. NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Board of Regents - University of Iowa.....\$9,634.96  
On October 28, 2022, a broken pipe caused water damage at Van Allen Hall. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

- cc: John Nash, Director of Facilities, Board of Regents
- Camille Walters Gott, Risk Management Administrator, University of Iowa
- Andrea Anania, Board of Regents
- Aimee Claeys, Board of Regents
- Heather Hackbarth, Department of Management
- Matt Bender, Department of Management

AOS Claim ID 2391  
TOS Job # 2572



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Water Damages at Van Allen Hall Due to Broken Pipe on October 28, 2022  
University of Iowa – Board of Regents  
Claim dated December 21, 2023  
AOS Claim ID: 2391

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		\$	<u>9,634.96</u>
Executive Council Allocation		\$	9,634.96
Less:			
Previous payments	\$	0.00	
This payment		<u>9,634.96</u>	
Total			\$ <u>9,634.96</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend reimbursement in the amount of \$9,634.96. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: John Nash, Director of Facilities, Board of Regents  
Camille Walters Gott, Risk Management Claims Manager, University of Iowa



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

May 7, 2024

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: Formal Loss Report - University of Iowa – Van Allen Hall Water Damage (10/28/2022) – AOS Claim #2391

Dear Executive Council,

On October 28, 2022, a water leak occurred at Van Allen Hall, located at 30 North Dubuque Street, Iowa City, Iowa. The original loss notice was provided to the Executive Council, State Auditors and Board of Regents on October 31, 2022, and a Preliminary Loss Report was submitted on December 21, 2023.

The purpose of this letter is to provide the final expense details for this claim which are:

- **Remediation and Building Repairs: \$9,634.96.**

Please see the attached summary of claim expenses and copies of all invoices and proof of payments. Based on the information provided herein, The University of Iowa respectfully requests an award of **\$9,634.96** from the State of Iowa Executive Council, pursuant to Chapter 29C:20, Contingent Fund, Code of Iowa.

We appreciate your review and look forward to your response. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in black ink that reads "Camille Walters Gott".

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke



**Business Services**

**Risk Management, Insurance and Loss Prevention**

University of Iowa  
202 Plaza Centre One  
Iowa City, Iowa 52242-2501  
319-335-0010  
Fax 319-353-1893

December 21, 2023

Executive Council of Iowa  
Office of Treasurer of State  
State Capitol Building  
Des Moines, IA 50319

Re: University of Iowa – Van Allen Hall Water Damage – Preliminary Loss Report (10/28/2022)

Dear Executive Council,

On October 28, 2022, a broken pipe on the 6<sup>th</sup> floor of Van Allen Hall, located at 30 North Dubuque Street, Iowa City, Iowa caused water damage to a restroom.

The purpose of this Preliminary Loss Report is to notify you of our current damage estimate and to request allocation of funds for clean-up and replacement of the damaged building components. Our estimated damage is approximately **\$9,634.96**. A Formal Loss Report will be provided with supporting invoice and payment documentation.

Please feel free to contact me with any questions or concerns.

Sincerely,

A handwritten signature in black ink that reads "Camille Walters Gott".

Camille Walters Gott  
Risk Management Claims Manager

cc: Tammy Hollingsworth  
John Nash  
Debby Zumbach  
Josey Bathke



**Walters Gott, Camille S**

---

**From:** Walters Gott, Camille S  
**Sent:** Monday, October 31, 2022 11:04 AM  
**To:** executivecouncil@tos.iowa.gov; Tammy Hollingsworth; John Nash (john.nash@iowaregents.edu)  
**Cc:** Zumbach, Debby J; Bathke, Josey  
**Subject:** University of Iowa Van Allen Hall - Property Loss Notice

Hello,

Risk Management was notified on 10/31/2022 of an incident at Van Allen Hall, located at 30 North Dubuque Street, Iowa City, Iowa. On 10/28/2022, a broken pipe on the 6<sup>th</sup> floor caused damaged to a restroom and potentially the floors below. We are investigating the incident at this time, but estimated damages are expected to exceed \$5,000. Incident and damage photos have been requested and will be provided when received.

We will submit a preliminary loss report once we have a better estimate.

Please feel free to contact me with any questions or concerns.

Thank you

**Camille Walters Gott**

Manager, Risk Management Insurance and Loss Prevention  
202 Plaza Centre One, 125 S Dubuque St, Iowa City, Iowa 52242  
Office: 319-335-5357  
<https://riskmanagement.fo.uiowa.edu/>

The logo for the University of Iowa, featuring the word "IOWA" in a bold, yellow, sans-serif font.



**Department of Risk Management  
Insurance & Loss Prevention**

202 Plaza Centre One (PCO)  
Iowa City, IA 52242-2500  
Phone 319-335-0010  
Fax 319-353-1893

**General Fund 29C:20 Property Claim Costs - Van Allen Hall Water Leak**

<b>Building:</b>	Van Allen Hall		<b>Date of Loss:</b>	10/28/2022	
<b>Department:</b>	Facilities Management		<b>Completed by:</b>	Camille Walters Gott	
			<b>UI Claim #:</b>	PR-21881-SUI	
			<b>AOS 29C:20 Claim #:</b>	#2391	
<b>Category</b>	<b>Reference #</b>	<b>Vendor</b>	<b>PO</b>	<b>Voucher</b>	<b>29C:20 Claim Costs</b>
Building	1B	Servpro	1002726721	84318805	\$ 9,406.83
Building	2B	UI FM Materials	N/A	Ticket 79436	\$ 58.16
Building	3B	UI FM Materials	N/A	Ticket 79523	\$ 90.93
Building	4B	PSC Distribution	C000577781	84313933	\$ 17.98
Building	5B	PSC Distribution	C000577781	84314058	\$ 61.06
				<b>Building Total</b>	<b>\$ 9,634.96</b>
Equipment	None				\$ -
Equipment	None				\$ -
				<b>Equipment Total</b>	<b>\$ -</b>
				<b>GRAND TOTAL</b>	<b>\$ 9,634.96</b>



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SERVPRO® of Des Moines East        SERVPRO® of Sedalia

*Independently Owned and Operated*

**BILL TO:**

Thomas Moore  
202 Plaza Centre One  
125 South Dubuque St.  
Iowa City, IA 52242 USA

# INVOICE

**8972928**

**DATE:** 11/03/2022

**TERMS:** Due upon receipt  
Past Due Invoices Subject to Finance Charges  
Returned Check Fee \$50

**SERVICE ADDRESS:**

Thomas Moore  
Van Allen Hall  
30 N Dubuque Street  
Iowa City, IA 52242

**Project Mgr:**    **Insurance Co:** State of Iowa Contract    **Claim / P.O. #** 1002726721    **Work Order #**

SERVICE TYPE	DESCRIPTION	AMOUNT
	Water Restoration	9,406.83
	SALES TAX	0.00
	<b>TOTAL</b>	<b>9,406.83</b>
	PAYMENT	
	<b>TOTAL DUE</b>	<b>\$9,406.83</b>

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**Remit payment to: SERVPRO**  
**615 Hwy 1 West**  
**Iowa City, IA 52246**

*If you would like to pay by credit card, please call our office at (844) 965-0001. All major credit cards accepted.*



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Missouri Franchises: #11148 / 11149 / 11150 / 11496 / 11629  
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Iowa City, IA 52246  
844-965-0001  
Tax ID #27-0863347

Client: U of I - Van Allen Hall #666  
Property: 30 N Dubuque Street  
Iowa City, IA 52242

Home: (319) 330-8261

Operator: LAURENSE

Estimator: Thomas Tory  
Company: SERVPRO of Iowa City/Coralville  
Business: 615 Hwy 1 W  
Iowa City, IA 52246

Business: (319) 338-8550  
E-mail: ttory@servpro.me

Type of Estimate: Water Damage  
Date Entered: 10/28/2022

Date Assigned: 10/28/2022

Price List: IACR8X\_OCT22  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: VAN\_ALN\_HALL-8972928

Dear U of I - Van Allen Hall #666,

Attached you will find the total bill associated with the mitigation at your property. The total of the bill is 9,406.83. Please feel free to contact me with any questions or concerns.

Regards,  
Thomas Tory  
(319) 338-8550  
ttory@servpro.me



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 844-965-0001  
 Tax ID #27-0863347

**VAN\_ALN\_HALL-8972928**

**10.28.2022**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>***Labor***</b>					
1. Project Coordinator - Tiffany Lipcamon 12:30-1:30pm	1.00 EA	0.00	110.00	0.00	110.00
2. Project Manager - Thomas Tory 12:30-3:45pm	3.25 EA	0.00	82.50	0.00	268.13
3. Restoration Supervisor - DJ Lipcamon 12:45-3:00pm	2.25 EA	0.00	56.00	0.00	126.00
4. Restoration Technician - Jacob Wiggins 12:45-5:00pm	4.25 EA	0.00	45.00	0.00	191.25
5. Restoration Technician - Levi Lane 1:15-3:45pm	3.50 EA	0.00	45.00	0.00	157.50
6. Restoration Technician - Charles Hipes 1:15-3:30pm	3.25 EA	0.00	45.00	0.00	146.25
7. Project Administration/Clerical - Lauren Moniot 1:00-2:00pm	1.00 EA	0.00	37.00	0.00	37.00
8. Small Tools Charge - 3% of all labor	0.03 EA	0.00	1,036.13	0.00	31.08
<b>***Consumables***</b>					
9. Disinfectant/Biocide ServprOxide	0.50 EA	0.00	43.95	0.00	21.98
10. Filter, HEPA for Air Scrubber	2.00 EA	0.00	155.95	0.00	311.90
<b>***Equipment***</b>					
11. Air Mover	33.00 EA	0.00	32.50	0.00	1,072.50
12. Dehumidifier	7.00 EA	0.00	75.50	0.00	528.50
13. HEPA Filtration Unit/Air Scrubber	2.00 EA	0.00	140.00	0.00	280.00
14. Extension Cords For portable extractor	2.00 EA	0.00	5.00	0.00	10.00
15. Extraction Unit (Portable)	1.00 EA	0.00	125.00	0.00	125.00



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 844-965-0001  
 Tax ID #27-0863347

**CONTINUED - 10.28.2022**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
16. Company Owned Vehicle #53 - Pickup	1.00 EA	0.00	95.00	0.00	95.00
17. Truck, 24 Foot #90 - Box Truck	1.00 EA	0.00	175.00	0.00	175.00
18. Van, Cargo #97 - Sprinter	1.00 EA	0.00	115.00	0.00	115.00
Totals: 10.28.2022				0.00	3,802.09

**10.29.2022**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>***Labor***</b>					
19. Restoration Supervisor - DJ Lipcamon 9:15-11:00am	1.75 EA	0.00	56.00	0.00	98.00
20. Restoration Technician - Kyra Charest 9:15-11:00am	1.75 EA	0.00	45.00	0.00	78.75
21. Small Tools Charge - 3% of all labor	0.03 EA	0.00	176.75	0.00	5.30
<b>***Equipment***</b>					
22. Air Mover	33.00 EA	0.00	32.50	0.00	1,072.50
23. Dehumidifier	7.00 EA	0.00	75.50	0.00	528.50
24. HEPA Filtration Unit/Air Scrubber	2.00 EA	0.00	140.00	0.00	280.00
25. Van, Cargo #79 - Sprinter	1.00 EA	0.00	115.00	0.00	115.00
Totals: 10.29.2022				0.00	2,178.05

**10.30.2022**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<b>***Labor***</b>					



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 Iowa City, IA 52246  
 844-965-0001  
 Tax ID #27-0863347

**CONTINUED - 10.30.2022**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
26. Restoration Supervisor - DJ Lipcamon 8:00-10:15am	2.25 EA	0.00	56.00	0.00	126.00
27. Restoration Technician - Kyra Charest 8:00-10:15am	2.25 EA	0.00	45.00	0.00	101.25
28. Small Tools Charge - 3% of all labor ***Equipment***	0.03 EA	0.00	227.25	0.00	6.82
29. Air Mover	28.00 EA	0.00	32.50	0.00	910.00
30. Dehumidifier	6.00 EA	0.00	75.50	0.00	453.00
31. HEPA Filtration Unit/Air Scrubber	2.00 EA	0.00	140.00	0.00	280.00
32. Van, Cargo #79 - Sprinter	1.00 EA	0.00	115.00	0.00	115.00
Totals: 10.30.2022				0.00	1,992.07

**10.31.2022**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
***Labor***					
33. Project Coordinator - Tiffany Lipcamon 8:00-9:00am	1.00 EA	0.00	110.00	0.00	110.00
34. Restoration Supervisor - DJ Lipcamon 8:00-11:30am	3.50 EA	0.00	56.00	0.00	196.00
35. Restoration Technician - Jacob Wiggins 8:00-11:30am	3.50 EA	0.00	45.00	0.00	157.50
36. Project Administration/Clerical - Lauren Moniot 12:00-1:00pm	1.00 EA	0.00	37.00	0.00	37.00
37. Small Tools Charge - 3% of all labor ***Equipment***	0.03 EA	0.00	500.50	0.00	15.02
38. Van, Cargo	1.00 EA	0.00	115.00	0.00	115.00

VAN\_ALN\_HALL-8972928

11/2/2022

Page: 4



**SERVPRO**

Iowa Franchises: #9784 / 10071 / 10618 / 10619 / 11087  
 Missouri Franchises: #11148 / 11149 / 11150 / 11496 / 11629  
 615 Hwy 1 West  
 Iowa City, IA 52246  
 844-965-0001  
 Tax ID #27-0863347

**CONTINUED - 10.31.2022**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
#79 - Sprinter					
Totals: 10.31.2022				0.00	630.52

**Miscellaneous**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
39. Equipment decontamination charge - per piece of equipment Decontamination of 33 fans, 7 dehus, 2 air scrubbers and 1 portable extractor	21.50 EA	0.00	37.40	0.00	804.10
Totals: Miscellaneous				0.00	804.10
<b>Line Item Totals: VAN_ALN_HALL-8972928</b>				<b>0.00</b>	<b>9,406.83</b>





**SERVPRO**

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Missouri Franchises: #11148 / 11149 / 11150 / 11496 / 11629  
615 Hwy 1 West  
Iowa City, IA 52246  
844-965-0001  
Tax ID #27-0863347

**Summary for Dwelling**

Line Item Total	9,406.83
<b>Replacement Cost Value</b>	<b>\$9,406.83</b>
<b>Net Claim</b>	<b>\$9,406.83</b>

\_\_\_\_\_  
Thomas Tory

# AP/PO PeopleSoft Web Applications

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## Payment details for voucher: 84318805

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">84318805</a>	0000639859	002	Servpro	\$9,406.83	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">917261</a> Dt: 12/02/2022 Amt: \$9,406.83	8972928	11/03/2022	<a href="#">Detail</a>	\$9,406.83

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Please direct inquires regarding using this application to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu)



\*79436\*

Counter Release  
79436

# Counter Release Receipt

Counter Release			
<b>Description:</b>	201		
<b>Released By:</b>	TKNOTTNERUS (TERRY KNOTTNERUS)	<b>Reference:</b>	
<b>Released To:</b>	OOGDEN (OWEN OGDEN)	<b>Warehouse:</b>	MAINT (MAINTENANCE STORES WAREHOUSE (MAIN))
<b>Release Date:</b>	Oct 28, 2022 2:01 PM	<b>Total Cost:</b>	\$58.16

## Line Items

Line	Part:	Unit Cost:	
	P000225 (PROGRESS, VALVE 1/2" HAMMOND UPBA-480B P X P FEM END.)	\$17.05	
1	<b>Bin:</b>	MAINT-P000225 (PROGRESS, VALVE 1/2" HAMMOND UPBA-480B P X P FEM END.)	<b>UOM:</b> EA
	<b>Equipment:</b>		<b>Qty on Hand:</b> 6.00
	<b>Work Order:</b>	23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 2.00
	<b>Phase:</b>	001 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b> 0.00
	<b>Pick Ticket:</b>	<b>Line Item:</b>	<b>SubTotal:</b>

Line	Part:	Unit Cost:	
	1638000 (BUSHING, BRASS HEX 1/2" X 3/8")	\$1.72	
2	<b>Bin:</b>	MAINT-1638000	<b>UOM:</b> EA
	<b>Equipment:</b>		<b>Qty on Hand:</b> 4.00
	<b>Work Order:</b>	23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 1.00
	<b>Phase:</b>	001 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b> 0.00
	<b>Pick Ticket:</b>	<b>Line Item:</b>	<b>SubTotal:</b>

Line	Part:	Unit Cost:	
	3594500 (NIPPLE, BRASS 3/8" X 3")	\$3.90	
3	<b>Bin:</b>	MAINT-3594500	<b>UOM:</b> EA
	<b>Equipment:</b>		<b>Qty on Hand:</b> 5.00
	<b>Work Order:</b>	23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 1.00
	<b>Phase:</b>	001 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b> 0.00
	<b>Pick Ticket:</b>	<b>Line Item:</b>	<b>SubTotal:</b>

Line	Part:	Unit Cost:	
	1810300 (CAP, BRASS 3/8")	\$1.56	
4	<b>Bin:</b>	MAINT-1810300	<b>UOM:</b> EA
	<b>Equipment:</b>		<b>Qty on Hand:</b> 8.00
	<b>Work Order:</b>	23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 1.00
	<b>Phase:</b>	001 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b> 0.00
	<b>Pick Ticket:</b>	<b>Line Item:</b>	<b>SubTotal:</b>

Line Items

Section 5, Item A.

<b>Line</b>	<b>Part:</b>	4511500 (TAPE, TEFLON 1/2" X 520" BLUE MONSTER 70661 ROLL THREAD TAPE / 45 per bx)	<b>Unit Cost:</b>	\$3.01
5	<b>Bin:</b>	MAINT-4511500	<b>UOM:</b>	ROL
	<b>Equipment:</b>		<b>Qty on Hand:</b>	4.00
	<b>Work Order:</b>	23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b>	1.00
	<b>Phase:</b>	001 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b>	0.00
	<b>Pick Ticket:</b>		<b>Line Item:</b>	
			<b>SubTotal:</b>	\$3.01
<b>Line</b>	<b>Part:</b>	P000068 (PROGRESS, COUPLING N/STOP 1/2" COP X COP PROGRESS #78172)	<b>Unit Cost:</b>	\$4.89
6	<b>Bin:</b>	MAINT-P000068	<b>UOM:</b>	EA
	<b>Equipment:</b>		<b>Qty on Hand:</b>	27.00
	<b>Work Order:</b>	23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b>	2.00
	<b>Phase:</b>	001 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b>	0.00
	<b>Pick Ticket:</b>		<b>Line Item:</b>	
			<b>SubTotal:</b>	\$9.78
<b>Line</b>	<b>Part:</b>	P000059 (PROGRESS, COUPLING W/STOP 1/2" COP X COP PROGRESS #78047)	<b>Unit Cost:</b>	\$2.05
7	<b>Bin:</b>	MAINT-P000059	<b>UOM:</b>	EA
	<b>Equipment:</b>		<b>Qty on Hand:</b>	29.00
	<b>Work Order:</b>	23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b>	2.00
	<b>Phase:</b>	001 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b>	0.00
	<b>Pick Ticket:</b>		<b>Line Item:</b>	
			<b>SubTotal:</b>	\$4.10

Signature \_\_\_\_\_

Date \_\_\_\_\_

**The University of Iowa  
Facilities Management  
AiM Work Request Details With Phases**

**AiM Summary Report**

23-750798 - VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790

12/7/2023

**Work Request Description:** VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790

**Funding Code:**

050 05 0370 00120 00000000 6260 000 00000 70 0203

The University of Iowa  
 Facilities Management  
 AiM Work Request Details With Phases

Material & Contract Detail

23-750798 - VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790

12/7/2023

DATE	QTY	DESCRIPTION	REFERENCE	PURCHASER	AMOUNT
<b>Shop 00201 Phase 001 - VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790</b>					
<b>October 2022</b>					
10/28/2022	2	PROGRESS, VALVE 1/2" HAMMOND UPBA-480B P X P FEM END.	P000225	OOGDEN	34.09
10/28/2022	1	BUSHING, BRASS HEX 1/2" X 3/8"	1638000	OOGDEN	1.72
10/28/2022	1	NIPPLE, BRASS 3/8" X 3"	3594500	OOGDEN	3.90
10/28/2022	1	CAP, BRASS 3/8"	1810300	OOGDEN	1.56
10/28/2022	1	TAPE, TEFLON 1/2" X 520" BLUE MONSTER 70661 ROLL THREAD TAPE / 45 per bx	4511500	OOGDEN	3.01
10/28/2022	2	PROGRESS, COUPLING N/STOP 1/2" COP X COP PROGRESS #78172	P000068	OOGDEN	9.78
10/28/2022	2	PROGRESS, COUPLING W/STOP 1/2" COP X COP PROGRESS #78047	P000059	OOGDEN	4.10
<b>October 2022 Total</b>					<b>58.16</b>

## General Ledger Master File Key Validation - Enter MFK

Please enter the MFK that you wish to validate in the form below, and press "Submit". You can also (optionally) provide a specific date to check the MFK against.

Each individual chart field that comprises the 40 character MFK must be populated with an existing chart field value in order for the validation tool to retrieve the proper "Result" field message of either "Valid" or "Invalid". This includes if all zeros for a field like Sdept or Oacct for example, will be used for a transaction, then the zeros must be entered, i.e. blanks are not legitimate values for any chart field. In addition, existing valid chart field values must be populated for each chart field for the validation tool to work as expected, E.g. an Iacct of '0000' does not exist so if it's entered to the validation tool, then the Result message will correctly display "Invalid", along with the reason the MFK is invalid.

If the status of a WhoKey is the only information you need, then please use the WhoKey Administration application to look that up.

Fund	Org	Dept	Sdept	Grant/Program	Iacct	Oacct	Dacct	Fn	Cctr
050	05	0370	00120	00000000	6260	000	000000	70	0203

Date (optional):  (mm/dd/yyyy)

**Result:** Valid - Valid MFK

### Chartfield Descriptions:

**Fund:** General Education Fund  
**Org:** VP Finance and Operations  
**Dept/Sdept:** Building Maintenance  
**Grant/Program:** Not Assigned  
**Iacct:** Repair Maint Bldg and Land Imp  
**Fn:** Operations and Maintenance  
**Cctr:** Van Allen Hall



\*79523\*

Counter Release  
79523

# Counter Release Receipt

Counter Release Type text here			
<b>Description:</b>	201		
<b>Released By:</b>	TKNOTTNERUS (TERRY KNOTTNERUS)	<b>Reference:</b>	
<b>Released To:</b>	CWARD (CHRIS WARD)	<b>Warehouse:</b>	MAINT (MAINTENANCE STORES WAREHOUSE (MAIN))
<b>Release Date:</b>	Nov 2, 2022 1:09 PM	<b>Total Cost:</b>	\$90.93

## Line Items

Line	Part:	Unit Cost:	
1	5070000 (TRAP, "P" 1 1/4" CHROME W/CLEANOUT ,17 GA. DEARBORN BRASS 707)	\$25.34	
	<b>Bin:</b> MAINT-5070000	<b>UOM:</b> EA	
	<b>Equipment:</b>	<b>Qty on Hand:</b> 14.00	
	<b>Work Order:</b> 23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 2.00	
	<b>Phase:</b> 002 (VAN - RM: 664, 6th Floor Women's Restroom - Replace sinks in Womens restroom. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b> 0.00	
<b>Pick Ticket:</b>	<b>Line Item:</b>	<b>SubTotal:</b>	\$50.68

Line	Part:	Unit Cost:	
2	4479000 (SUPPLY FLUIDMASTER 3/8" FIP COMP. X 1/2" FIP STRAIGHT 16". B1F16)	\$3.11	
	<b>Bin:</b> MAINT-4479000	<b>UOM:</b> EA	
	<b>Equipment:</b>	<b>Qty on Hand:</b> 11.00	
	<b>Work Order:</b> 23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 4.00	
	<b>Phase:</b> 002 (VAN - RM: 664, 6th Floor Women's Restroom - Replace sinks in Womens restroom. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b> 0.00	
<b>Pick Ticket:</b>	<b>Line Item:</b>	<b>SubTotal:</b>	\$12.46

Line	Part:	Unit Cost:	
3	C000020 (TOWEL, WIPE ALL POP UP BOX GRAINGER #2VHP9 FASTENAL 0600737)	\$9.33	
	<b>Bin:</b> MAINT-C000020	<b>UOM:</b> BX	
	<b>Equipment:</b>	<b>Qty on Hand:</b> 33.00	
	<b>Work Order:</b> 23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 1.00	
	<b>Phase:</b> 002 (VAN - RM: 664, 6th Floor Women's Restroom - Replace sinks in Womens restroom. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b> 0.00	
<b>Pick Ticket:</b>	<b>Line Item:</b>	<b>SubTotal:</b>	\$9.33

Line	Part:	Unit Cost:	
4	7968600 (CAULK, SILICONE CLEAR 2.8 OZ TUBE GRAINGER #53DC11)	\$9.23	
	<b>Bin:</b> MAINT-7968600 (CAULK, SILICONE CLEAR 2.8 OZ TUBE GRAINGER #53DC11)	<b>UOM:</b> EA	
	<b>Equipment:</b>	<b>Qty on Hand:</b> 19.00	
<b>Work Order:</b> 23-750798 (VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790)	<b>Released Qty:</b> 2.00		



Line Items

Section 5, Item A.

	<b>Phase:</b>	002 (VAN - RM: 664, 6th Floor Women's Restroom - Replace sinks in Womens restroom. Contact: Dan Gengler @ 319-467-4790)	<b>Returned Qty:</b>	0.00
	<b>Pick Ticket:</b>		<b>Line Item:</b>	
			<b>SubTotal:</b>	\$18.47

Signature \_\_\_\_\_

Date \_\_\_\_\_

**The University of Iowa  
Facilities Management  
AiM Work Request Details With Phases**

**AiM Summary Report**

23-750798 - VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790

12/7/2023

**Work Request Description:** VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790

**Funding Code:**

050 05 0370 00120 00000000 6260 000 00000 70 0203

The University of Iowa  
 Facilities Management  
 AiM Work Request Details With Phases

Material & Contract Detail

23-750798 - VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790

12/7/2023

DATE	QTY	DESCRIPTION	REFERENCE	PURCHASER	AMOUNT
------	-----	-------------	-----------	-----------	--------

Shop 00201 Phase 002 - VAN - RM: 664, 6th Floor Women's Restroom - Pipe broke and bathroom is flooding. Contact: Dan Gengler @ 319-467-4790

November 2022

11/02/2022	2	TRAP, "P" 1 1/4" CHROME W/CLEANOUT ,17 GA. DEARBORN BRASS 707	5070000	CWARD	50.68
11/02/2022	4	SUPPLY FLUIDMASTER 3/8" FIP COMP. X 1/2" FIP STRAIGHT 16". B1F16	4479000	CWARD	12.46

The University of Iowa  
Facilities Management  
AiM Work Request Details With Phases

DATE	QTY	DESCRIPTION	REFERENCE	PURCHASER	AMOUNT
11/02/2022	1	TOWEL, WIPE ALL POP UP BOX GRAINGER #2VHP9 FASTENAL 0600737	C000020	CWARD	9.33
11/02/2022	2	CAULK, SILICONE CLEAR 2.8 OZ TUBE GRAINGER #53DC11	7968600	CWARD	18.47

## General Ledger Master File Key Validation - Enter MFK

Please enter the MFK that you wish to validate in the form below, and press "Submit". You can also (optionally) provide a specific date to check the MFK against.

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If the status of a WhoKey is the only information you need, then please use the WhoKey Administration application to look that up.

Fund	Org	Dept	Sdept	Grant/Program	Iacct	Oacct	Dacct	Fn	Cctr
050	05	0370	00120	00000000	6260	000	000000	70	0203

Date (optional):   
(mm/dd/yyyy)

**Result:** Valid - Valid MFK

### Chartfield Descriptions:

**Fund:** General Education Fund  
**Org:** VP Finance and Operations  
**Dept/Sdept:** Building Maintenance  
**Grant/Program:** Not Assigned  
**Iacct:** Repair Maint Bldg and Land Imp  
**Fn:** Operations and Maintenance  
**Cctr:** Van Allen Hall



**PSC Distribution, Inc.**  
**72 Commercial Dr.**  
**P.O. Box 1270**  
**IOWA CITY IA 52246**  
**319-338-3601 Fax 319-337-7937**

2022/10/31 02:27:30 PM 94784892.1

**Invoice**

INVOICE DATE	INVOICE NUMBER
10/31/22	S1764692.001
REMIT TO:	PAGE NO.
PSC Distribution, Inc. P.O. Box 1270 IOWA CITY IA 52244-1270	1

**BILL TO:**  
 THE UNIVERSITY OF IOWA  
 ACCTS PAYABLE/TRAVEL  
 202 PLAZA CENTRE ONE (PCO)  
 IOWA CITY, IA 52242-2500

**SHIP TO:**  
 University of Iowa  
 PICK UP PSC COUNTER  
 IOWA CITY, IA 52246

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER / JOB NAME	CUSTOMER CONTACT		
5521	C000577781	23-750-798-002	Chris		
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
Donnie Karr	SELF SERVICE	2% 10th Net 45 D	10/31/22	10/31/22	
DESCRIPTION	ORDER QTY	SHIP QTY	UNIT PRICE	Net	
MATCO-NORCA SP-155 1-1/2"X1-1/2" CLOSET SPUD (DEARBORN 4028)	2	2	9.173	18.35	

If paid by 11/10/22 you may deduct \$0.37  
 Invoice is due by 12/15/22 net of any cash discount.  
 All claims for shortages or errors must be made within 24 hours.  
 Returns require written authorization and are subject to  
 restocking charges. Special orders are non-returnable. Past due  
 invoices will be subject to 2% late charge.

Subtotal	18.35
S&H CHGS	0.00
Sales Tax	0.00
<b>Amount Due</b>	<b>18.35</b>

# AP/PO PeopleSoft Web Applications

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[User options](#) | [Help](#)

## Payment details for voucher: 84313933

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">84313933</a>	0000119429	002	PSC Distribution Inc	\$18.35	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">911231</a> Dt: 11/09/2022 Amt: \$45,310.51	S1764692.001	10/31/2022	<a href="#">Detail</a>	\$17.98

[New Payment Search](#)  
[AP-PO Web Applications Home Page](#)  
[Self-Service](#)

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**PSC Distribution, Inc.**  
**72 Commercial Dr.**  
**P.O. Box 1270**  
**IOWA CITY IA 52246**  
**319-338-3601 Fax 319-337-7937**

2022/11/01 02:40:07 PM

91764948.1

*Chris*

**Invoice**

INVOICE DATE	INVOICE NUMBER
11/01/22	S1764946.001
REMIT TO:	PAGE NO.
PSC Distribution, Inc. P.O. Box 1270 IOWA CITY IA 52244-1270	1

**BILL TO:**  
 THE UNIVERSITY OF IOWA  
 ACCTS PAYABLE/TRAVEL  
 202 PLAZA CENTRE ONE (PCO)  
 IOWA CITY, IA 52242-2500

**SHIP TO:**  
 University of Iowa  
 PICK UP PSC COUNTER  
 IOWA CITY, IA 52246

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER / JOB NAME	CUSTOMER CONTACT		
5521	C000577781	201 23 750798 002	chris w		
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE	
Emmet Leavy	SELF SERVICE	2% 10th Net 45 D	11/01/22	11/01/22	
DESCRIPTION	ORDER QTY	SHIP QTY	UNIT PRICE	Net	
BRASSCRAFT KTR17X-C 1/2" FIP X 3/8" OD ANGLE BRASS BALL STOP COMPLIANT	3	3	11.431	34.29	
BRASSCRAFT G2R15X-C QUARTER TURN 3/8" FIP X 3/8" OD ANGLE VALVE COMPLIANT	1	1	8.148	8.15	
SIOUX CHIEF 870-4 4-1/2" S.S. WALL CLEANOUT COVER	4	4	4.968	19.87	

If paid by 12/10/22 you may deduct \$1.25  
 Invoice is due by 12/16/22 net of any cash discount.  
 All claims for shortages or errors must be made within 24 hours.  
 Returns require written authorization and are subject to  
 restocking charges. Special orders are non-returnable. Past due  
 invoices will be subject to 2% late charge.

Subtotal	62.31
S&H CHGS	0.00
Sales Tax	0.00
<b>Amount Due</b>	<b>62.31</b>



# AP/PO PeopleSoft Web Applications

Your path: [Home](#) > [Payment](#)

[User options](#) | [Help](#)

## Payment details for voucher: 84314058

Voucher ID	Vendor ID	Remit LOC	Vendor Name	Gross Voucher Amt.	Payment Handling Code
<a href="#">84314058</a>	0000119429	002	PSC Distribution Inc	\$62.31	AC

Payment Status	Payment Information	Invoice #	Invoice Date	Remit to	Amt From Voucher
PAID	ACH: <a href="#">918548</a> Dt: 12/09/2022 Amt: \$71,775.16	S1764946.001	11/01/2022	<a href="#">Detail</a>	\$61.06

[New Payment Search](#)  
[AP-PO Web Applications Home Page](#)  
[Self-Service](#)

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Please direct inquires regarding using this application to [acntpay@uiowa.edu](mailto:acntpay@uiowa.edu)



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Iowa Communications Network .....\$11,020.36

On April 8, 2024, excessive erosion caused cable damages along Highway 5 in Monroe County. Request was to cover repair costs.

This represents full and final payment, \$1,470.42 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

- cc: Mark Johnson, Interim Executive Director, ICN
- Kammy McHone, Finance Division, ICN
- Dave Augspurger, Operations Division, ICN
- Heather Hackbarth, Department of Management
- Matt Bender, Department of Management

AOS Claim ID 3728  
TOS Job # 2599



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Cable Damages Due to Excessive Erosion along Highway 5 in  
Monroe County on April 8, 2024  
Iowa Communications Network (ICN)  
Claim Dated April 22, 2024  
AOS Claim ID: 3728

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment on the loss. We have found the items to be in order as shown below:

Documented request			\$ <u>11,020.36</u>
Executive Council Allocation			\$ 12,490.78
Less:			
Previous payments	\$	0.00	
This payment		<u>11,020.36</u>	
Total			\$ <u>11,020.36</u>
Remaining Executive Council allocation			\$ <u>1,470.42</u>

We recommend reimbursement be made in the amount of \$11,020.36. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Mark Johnson, Interim Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN



KIM REYNOLDS, GOVERNOR  
ADAM GREGG, LT. GOVERNOR

MARK JOHNSON, INTERIM EXECUTIVE DIRECTOR  
IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

June 28, 2024

Executive Council  
State Capitol Building  
Des Moines, IA  
LOCAL

*Attn: Victoria Newton*

Reimbursement Request – 29C.20

Invoice Number: 64524070

Tenant #: EXEC00000001

OSP Log #: 68240407

Cost to repair ICN fiber in Monroe County \$ 11,020.36

At the base of a culvert along Iowa Highway 5  
South of Albia, IA

April 8, 2024

*See attached detail*

---

Net Amount Due: \$ 11,020.36

---

~Payment Due Upon Receipt~  
Please send a copy of this invoice with remittance.  
Please remit payment within 30 days to:  
Iowa Communications Network

**ICN Accounting String:**  
**Fund: 0645 DEPT: 336 ORG: 2700 REV: 0709 APPR: 0000**



Governor Kim Reynolds

Lt. Governor Adam Gregg

June 4, 2024

**Actuals for ICN Fiber Cable Damage: Outside Plant Log #68240407**

This invoice is for the relocation of an exposed ICN cable Iowa Highway 5 in Monroe County. The exposed cable was the result of continued and excessive erosion at the base of a culvert. The Executive Council was notified of the ICN's intent to submit this as a claim for reimbursement on April 8, 2024. Repair required approximately 200 feet of new cable be placed via directional bore and introduction of two new maintenance splices.

*Actual costs for this project are listed below:*

**Contracted Labor and Materials**

<b>Construction Labor</b>	\$7,113.00	
<b>Construction Materials</b>	\$2,131.84	
<b>Splicing Labor</b>	\$1,454.00	
<b>ICN Provided Materials</b>	<del>\$315.94</del>	\$ 321.52 Ke
<b>Miscellaneous</b>	\$0.00	
<b>Engineering Design</b>	\$0.00	

**TOTAL:** **\$11,014.78** **\$ 11,020.36**

Please feel free to contact me if you have any questions.

David Augspurger  
 ICN Outside Plant Lead  
 515-725-4604  
[david.augspurger@iowa.gov](mailto:david.augspurger@iowa.gov)

Randy Goddard, Executive Director

Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319 Phone: 515-725-4692 [icn.iowa.gov](http://icn.iowa.gov)

IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Ref Doc	Ref Doc ID	Fund	Unit	Object	Class	Appropriation	Vendor	Vendor Customer Name	Vendor Invoice Number	Doc Record Date	Posting Am	Line Description	Check Number	Doc Accounting Line
2024 GAX	24JE021929	645	2700	2516	409	0	3002411	Precision Underground Ut	3002411	6/12/2024	2,131.84	10548	73102824	2
2024 GAX	24JE021929	645	2700	2519	409	0	3002411	Precision Underground Ut	3002411	6/12/2024	7,113.00	10548	73102824	1
2024 GAX	24JE021909	645	2700	2516	409	0	3193194	KM OPTIX LLC	3193194	6/11/2024	400	485	73101137	1
2024 GAX	24JE021909	645	2700	2519	409	0	3193194	KM OPTIX LLC	3193194	6/11/2024	1,054.00	485	73101137	2
2023 GAX	23JE020149	645	9100	2673	501	0	2089641	Graybar Electric Co Inc	9328350337	9/16/2022 0:00	6738.86	08/22/2022	85694530	1
2024 GAX	24JE021422	0645	9100	2673	501	0000	00002089641	Graybar Electric Co Inc	9335409191	01/09/24	271.60	1/02/2024; PO#009827;	000000086110471	2
2024 GAX	24JE021375	0645	9100	2673	501	0000	00002089641	Graybar Electric Co Inc	9335177351	12/20/23	190.00	12/12/2023; PO#009812;	000000086095432	8
2024 GAX	24JE021375	0645	9100	2673	501	0000	00002089641	Graybar Electric Co Inc	9335177351	12/20/23	644.36	12/12/2023; PO#009812;	000000086095432	9
2024 GAX	24JE021375	0645	9100	2673	501	0000	00002089641	Graybar Electric Co Inc	9335177351	12/20/23	1,618.80	12/12/2023; PO#009812;	000000086095432	10
											\$ 20,162.48			

Date	Invoice #
5/31/2024	10548

<b>Bill To</b>
Iowa Communications Network 400 East 14th Street Des Moines, IA 50319

Location	W.O. Number	Terms	P.O. Number
Albia	8224	Net 30	68240407

Description	U/M	Quantity	Rate	Amount
Monroe Co - Exposed Cable IA 5 North of 262 Street				
BM60(1.25) - Directional Bore Underground Pipe Assembly Unit	LF	200	10.00	2,000.00
BHF(24x36x30) - Buried Handhole for Fiber Optic Systems	EA	2	600.00	1,200.00
BFO(12F)I - Place Fiber Optic Cable in New Conduit	LF	300	1.25	375.00
BFO(12F)O - Place Fiber Optic Cable or Conduit Open Cut	LF	100	25.00	2,500.00
BM1M - Mobilization Base	EA	1	750.00	750.00
BM1M - Mobilization Mileage	Mi	96	3.00	288.00
1.25" Orange HDPE Duct	LF	200	0.73	146.00
12F Armored SM Cable	LF	300	0.55	165.00
24x36x30 Tier 15 HH w/lid	EA	2	910.42	1,820.84
			<b>Total</b>	<b>\$9,244.84</b>

Thank you for your business.

E-mail [jamie.n@precisionundergroundia.com](mailto:jamie.n@precisionundergroundia.com)

Web Site [www.precisionundergroundia.com](http://www.precisionundergroundia.com)



# Invoice

DATE	INVOICE #
5/26/2024	465

Kerby Miller  
 401 NE Grant Street  
 Greenfield, Iowa 50849  
 641-745-0265  
 kmoptix@gmail.com

BILL TO
IOWA COMMUNICATION NETWORK

PROJECT NUMBER
CHANGE 44139 LOG 68240407 MONROE COUNTY

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
SPLICE CASE	NORTH CASE ON HIGHWAY 5	1	200.00	200.00
Fiber Splices	NORTH CASE ON HIGHWAY 5	4	38.00	152.00
SPLICE CASE	SOUTH CASE ON HIGHWAY 5	1	200.00	200.00
Fiber Splices	SOUTH CASE ON HIGHWAY 5	4	38.00	152.00
HOURLY RATE	TRAVEL TIME TO AND FROM SITE AND A LITTLE WAIT TIME FOR TWO SPLICERS.	5	150.00	750.00
<div style="border: 1px solid green; border-radius: 10px; padding: 5px; display: inline-block;"> <p><b>APPROVED</b>                      By mdalen at 10:05 am, May 29, 2024</p> </div> <p>Vendor: KMOptix                      Invoice: 465                      Amount: \$1,454                      Log #: 68240407                      AFE: 1892                      Billable: Yes, Executive Council                      FY24</p>				
Subtotal				1,454.00
0% Tax				0.00
Total				1,454.00
Balance Due				1,454.00



# INVOICE

Section 5, Item B.



600 EAST 4TH ST  
DES MOINES IA 50309-1848

**Invoice Questions Please Call or Email**

515-447-4500 or ARQuestions@graybar.com

Invoice No: 9328350337  
 Invoice Date: 08/22/2022  
 Account Number: 0000111107  
 Account Name: IOWA COMMUNICATIONS NETWORK

**Remit Payments To:**

GRAYBAR ELECTRIC COMPANY, INC.  
 12437 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693-0124

**RECEIVED**  
 By ICN Accounts Payable at 12:04 pm, Aug 23, 2022

IOWA COMMUN NETWORK: ACCTS PAYABLE  
 GRIMES BUILDING  
 400 E 14TH ST  
 DES MOINES IA 50319-9000

Ship to:  
 IOWA COMMUNICATIONS NETWORK  
 GRIMES STATE OFFICE BUILDING  
 400 E 14TH ST  
 DES MOINES IA 50319-9000

PO #: 009452						SO#: 379417744
Del. Doc. #	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To
8044117138		Will Call Order	08/22/2022	DES MOINES, IA	S/P - F/A	

Signed/Ordered by: PAUL DAMGE/Sheri Stephens

Quantity	Catalog # / Description	Unit Price / Unit	Amount
47	FOSC450-A4-4-NT-0-A1V COMMSCOPE TECHNOLOGIES LLC FOSC450-A4-4-NT-0-A1V A08617-000	143.38 / 1	6,738.86

2 @ \$143.38 = \$286.76

**PAY INVOICES QUICKLY and EASILY ONLINE!**

Use our customer portal for all your account needs. Make payments, obtain invoice copies, find proof of deliveries and more! Registering is easy. Contact your local branch or visit [billpay.graybar.com](http://billpay.graybar.com) to sign up.

<b>Terms of Payment</b> Net 30 Days  As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.	Sub Total	6,738.86
	Freight	0.00
	Handling	0.00
	Tax	0.00
	<b>Total Due</b>	<b>6,738.86</b>

**SUBJECT TO THE STANDARD TERMS AND CONDITIONS LISTED ON [WWW.GRAYBAR.COM](http://WWW.GRAYBAR.COM).**

**INVOICE**

Section 5, Item B.



600 EAST 4TH ST.  
DES MOINES IA 50309-1848

**Invoice Questions Please Call or Email**

515-447-4500 or ARQuestions@graybar.com

Invoice No: 9335409191  
 Invoice Date: 01/02/2024  
 Account Number: 0000111107  
 Account Name: IOWA COMMUNICATIONS NETWORK

**Remit Payments To:**

GRAYBAR ELECTRIC COMPANY, INC.  
 12437 COLLECTIONS CENTER DRIVE  
 CHICAGO IL 60693-0124

IOWA COMMUN NETWORK: ACCTS PAYABLE  
 GRIMES BUILDING  
 400 E 14TH ST  
 DES MOINES IA 50319-9000

Ship to:  
 IOWA COMMUNICATIONS NETWORK  
 GRIMES STATE OFFICE BUILDING  
 400 E 14TH ST  
 DES MOINES IA 50319-9000

PO #: 009827						SO#: 384224390	
Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To	
8051314293		Will Call Order	01/02/2024	DES MOINES, IA	S/P - F/A		

Signed/Ordered by: PAUL/Sheri Stephens

Quantity	Catalog # / Description	Unit Price / Unit	Amount
20	FOSC-ACC-A-TRAY-12-KIT COMMSCOPE TECHNOLOGIES LLC 497817-000	13.58 / 1	271.60
00002089641 PO#009827 B#166567 R#187886  2 @ \$ 13.58 = \$ 27.16			



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**Terms of Payment**

Net 30 Days

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

Sub Total	271.60
Freight	0.00
Handling	0.00
Tax	0.00
<b>Total Due</b>	<b>271.60</b>

**SUBJECT TO THE STANDARD TERMS AND CONDITIONS LISTED ON [WWW.GRAYBAR.COM](http://WWW.GRAYBAR.COM).**

# INVOICE

Received by AP at ICN Wednesday, Dec. 13, 2023 at 1:50am



600 EAST 4TH ST  
DES MOINES IA 50309-1848

**Invoice Questions Please Call or Email**

515-447-4500 or ARQuestions@graybar.com

**Invoice No:** 9335177351  
**Invoice Date:** 12/12/2023  
**Account Number:** 0000111107  
**Account Name:** IOWA COMMUNICATIONS NETWORK

**Remit Payments To:**

GRAYBAR ELECTRIC COMPANY, INC.  
12437 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693-0124

IOWA COMMUN NETWORK: ACCTS PAYABLE  
GRIMES BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

Ship to:  
IOWA COMMUNICATIONS NETWORK  
GRIMES STATE OFFICE BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

PO #:	009812					SO#:	384122923
Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To	
8051145739		Will Call Order	12/12/2023	DES MOINES, IA	S/P - F/A		

Signed/Ordered by: PAUL/Sheri Stephens

Quantity	Catalog # / Description	Unit Price / Unit	Amount
100	80610414866 CORNING OPTICAL COMMUNICATIONS 4460-D SHIELD CONNECTOR	1.90 / 1	190.00
2	CCH-02U CORNING OPTICAL COMMUNICATIONS CLOSET CONN HSG 2U F/4 PNLs	322.19 / 1	644.38
4	CCH-CS12-59-P00RE CORNING OPTICAL COMMUNICATIONS CCH SPLICE CASSETTE 12 FIBER SC SM	404.70 / 1	1,618.80

00002089641  
PO#009812  
B#166492 R#187718

4 @ \$ 1.90 = \$ 7.60



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Use our customer portal for all your account needs. Make payments, obtain invoice copies, find proof of deliveries and more! Registering is easy. Contact your local branch or visit [billpay.graybar.com](http://billpay.graybar.com) to sign up.

**Terms of Payment**

Net 30 Days

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

Sub Total	2,453.18
Freight	0.00
Handling	0.00
Tax	0.00
<b>Total Due</b>	<b>2,453.18</b>

**SUBJECT TO THE STANDARD TERMS AND CONDITIONS LISTED ON [WWW.GRAYBAR.COM](http://WWW.GRAYBAR.COM).**



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

May 21, 2024

Kristi Onstot  
Executive Council  
LOCAL

Subject: Cable Damages Due to Excessive Erosion along Highway 5 in  
Monroe County on April 8, 2024  
Iowa Communications Network (ICN)  
Claim Dated April 22, 2024  
AOS Claim ID: 3728

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Iowa Communications Network (ICN) is covered by Chapter 29C.20 of the Code of Iowa. The amount requested may include costs that will be covered by a monthly maintenance contract for technician services that are not additional expenses to ICN. The actual claim for reimbursement should only be for expenses that exceed the technician hours per the maintenance agreement.

Therefore, we recommend an Executive Council allocation for the requested amount of \$12,490.78, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Mark Johnson, Interim Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN  
Heather Hackbarth, Department of Management



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$2,198.25  
On April 26, 2024, Vehicle #36 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3733  
TOS Job # 2607



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #36 on April 26, 2024  
Department of Administrative Services  
Claim dated April 29, 2024  
AOS Claim ID: 3733

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request			\$ <u>2,198.25</u>
Executive Council Allocation			\$ 2,198.25
Less:			
Previous payments	\$	0.00	
This payment		<u>2,198.25</u>	
Total			\$ <u>2,198.25</u>
Remaining Executive Council allocation			\$ <u>0.00</u>

We recommend reimbursement be made in the amount of \$2,198.25. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: July 5, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

Re: REIMBURSEMENT REQUEST - 29C20 Claim

AOS Claim #	3733
Vehicle / Event	#36/Weather
Event Date	April 29, 2024
Summary	Vehicle 36 sustained hail damage. (279646)
Amount Requested	<b>\$2,198.25 - TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
karl.bubser@iowa.gov  
515-281-3162

# Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$2,198.25	<b>Warrant Number</b> 73112849
<b>Vendor Customer</b> 00003088463	<b>Line Number</b> 1	<b>Last Updated</b> 06/26/2024 07:51 PM

## Issue Information

<b>Issued</b> 06/19/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00524142004
<b>Duplicate</b> No	<b>Transaction Line Number</b> 1	<b>Stop</b> No
<b>Line Amount</b> \$2,198.25	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> 06/26/2024 12:00 AM	<b>Batch Number</b> 0000	<b>Redeemed Bank</b> 0000
<b>Sequence Number</b> 02512	<b>Redeemed Fund</b> 0665	<b>Redeemed Department</b> 005

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More





1019 Hwy 30 West P.O. Box 396 Carroll, IA 51401  
 Phone: (712) 792-9234 Fax (712) 792-4434  
 Toll Free: 1-800-792-9234  
 service@wittrockmotors.com  
 www.wittrockmotors.com

SO# 254897

**SERVICE ORDER  
 CUSTOMER COPY**



Printed 05/16/2024 1:15:24 PM

User 535 Page 1

Customer No 33659  
 STATE OF IOWA  
 30 N.E. 48TH PLACE  
 DES MOINES, IA 50313  
 Home (515) 281-3391 Bus  
 Cell Today  
 Email motorpool@iowa.gov  
 Term Cash

Advisor	JOEL PIETIG	Promised	05/08/2024 5:30 PM	Tag#
Shop	BS	Opened	05/08/2024 10:57 AM	Location
Priority	10	Cashiered		PO #

License	Odom In	Odom Out	In Service Date	Stock No
	88014	88016		
Year	Make	Model	Model Number	Color
2020	DODGE	CHARGER (5.7L)		
Vehicle ID No	Selling Dealer	Extended Warranty	Delivery Date	
2C3CDXKT2LH127502				
Engine				

Request	Description	Job	CSR	Status
BODY	PDR=HAIL	1	535	Original
Labor	Description	Type	Amount	
BODY	PDR=HAIL	CPBS	0.00	
Sublet	Description	Type	CSR	Amount
	DENTBUSTERS=HAIL	CBSUB	535	2,198.25
Fill Rate	65.00	Sublet Total		2,198.25
Technician	535 - JOEL PIETIG	Request Sub-total		2,198.25

Labor	0.00
Parts	0.00
SALES TAX ON DEDUCTIBLE	0.00
Supplies	0.00
Sublet / Tow	2,198.25
<b>Sub-Total</b>	<b>2,198.25</b>
Tax	0.00
<b>Total Invoice</b>	<b>2,198.25</b>

*Final Invoice*

*Claim # APDSO10279646-001*

*279646*

*Lic 36*

*Hail*

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X \_\_\_\_\_  
 CUSTOMER SIGNATURE



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: April 29, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#36/Hail
Event Date	April 29, 2024
Summary	Vehicle 36 sustained hail damage. (279646)
Amount Requested	\$2,198.25 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162



Risk, DAS <das.risk@iowa.gov>

---

29C20

Risk, DAS <das.risk@iowa.gov>

Mon, Apr 29, 2024 at 10:56 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 36 sustained hail damage on 4/26/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



**Department of  
Administrative Services**

## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: *DPS – Vehicle Damage; DAS – Risk*

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

### STATE VEHICLE: (Mark if Act of Nature ) CASE #: 2024010550

Date: (Month/Day/Year)	4-26-24	Time: (Time plus a.m./p.m.)	08:00 p.m.
Vehicle Plate #:	36	Vehicle Mileage:	87,430
Vehicle Description: (Yr/Make/Model/ & Vin#)	2020 Dodge Charger 2C3CDXKT2LH127502		
Assigned To:	Sgt Cunningham	Badge #	36
Driven By:	Sgt Cunningham	Badge #	36
Driver's Lic #:	525XX5029	Damage:	\$2198.25
Vehicle Towed: (Yes / No)	No	Towed By:	
Towed To:		Towing Cost:	\$
Seat Belt: (Yes / No)	Yes	Type of Vehicle: (Marked/Semi /Unmarked)	Marked
Injured/Injuries:	None		
Occupants: (Other than driver)	None		

### VEHICLE #2:

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			
Owner's Phone:			

Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)			

**OTHER INFORMATION:**

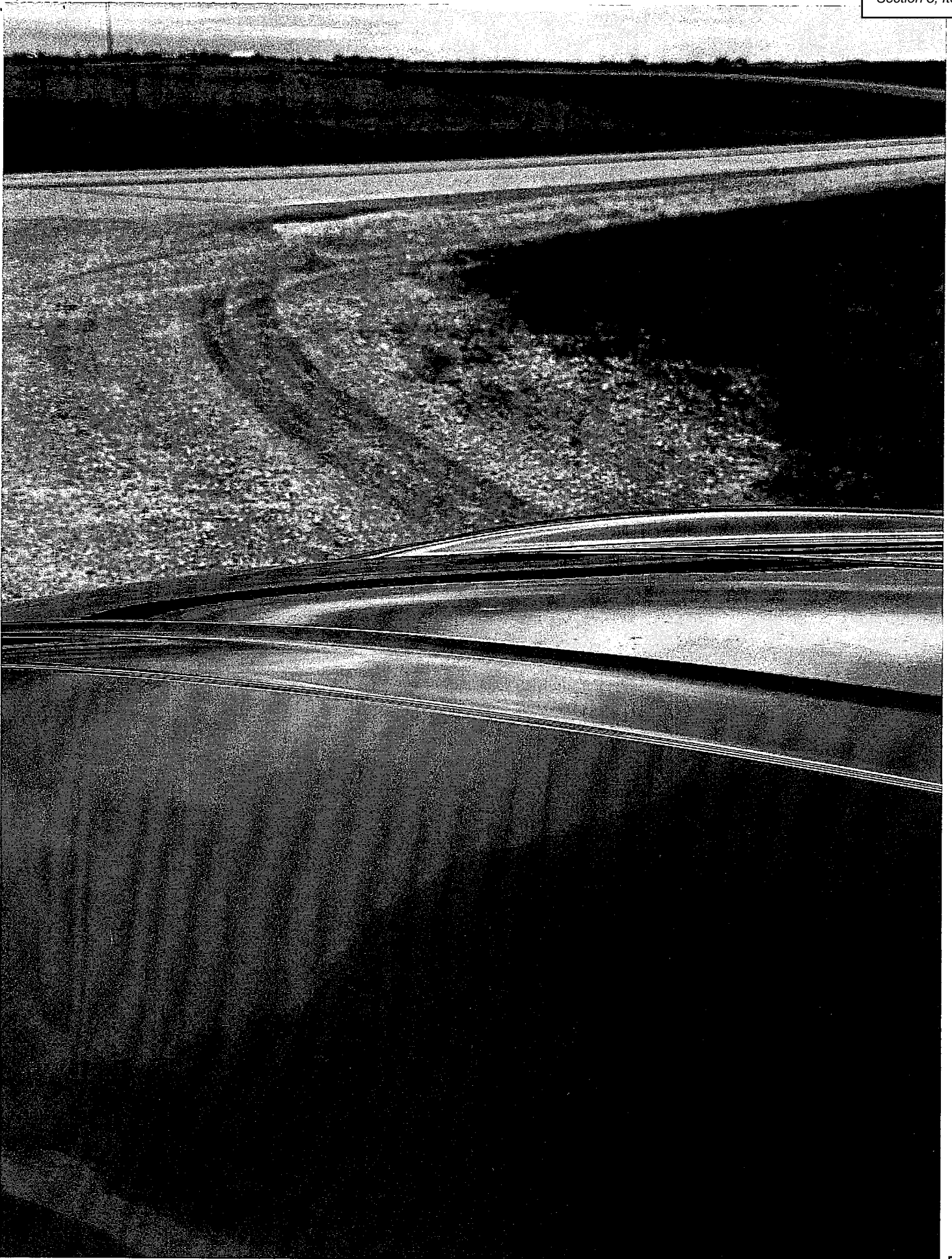
Witnesses:			
Accident Location: (Street/Hwy)		120 <sup>th</sup> St just west of Highway #71	
County:		Carroll	
Weather/Road Conditions:		Rain/Severe Storms	
Narrative: On April 26, 2024 at 8:00 PM Sgt Cunningham was traveling west of Hwy. 71 on 120 <sup>th</sup> St. storm spotting in Carroll County when he drove into some hail and received minor hail damage on his patrol car.			
Property Damage other than Vehicles:			
Cost:		\$	
Citations Issued To: (List Charge(s) and Statute Code(s))			

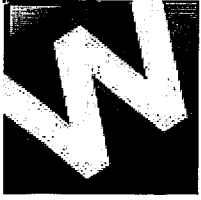
Investigating Officer:	LT Borelli #338
------------------------	-----------------

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:		State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	Yes
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	Yes		




**WITTRUCK MOTOR COMPANY**

BODYSHOP@WITTRUCKMOTORS.COM  
 1019 Hwy 30 West, PO Box 396, Carroll, IA 51401  
 Phone: (712) 792-9234  
 FAX: (712) 792-4434

Workfile ID: de3e167e  
 PartsShare: 7VsPxP  
 Federal ID: 42-1431870  
 State ID: 1-14-007142

**Preliminary Estimate**
**Customer: STATE OF IOWA**
**Job Number:**

Written By: TECH1

Insured: STATE OF IOWA  
 Type of Loss:  
 Point of Impact: 27 Hail

Policy #:  
 Date of Loss:  
 Claim #:  
 Days to Repair: 0

**Owner:**  
 STATE OF IOWA

**Inspection Location:**  
 WITTRUCK MOTOR COMPANY  
 1019 Hwy 30 West  
 PO Box 396  
 Carroll, IA 51401  
 Repair Facility  
 (712) 792-9234 Business

**Insurance Company:**

**VEHICLE**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

VIN: 2C3CDXKT2LH127502	Interior Color:	Mileage In: 88,014	Vehicle Out:
License: 36	Exterior Color:	Mileage Out:	
State: IA	Production Date: 1/2020	Condition: Good	Job #:

**TRANSMISSION**

Automatic Transmission  
 4 Wheel Drive

**POWER**

Power Steering  
 Power Brakes  
 Power Windows  
 Power Locks  
 Power Mirrors  
 Power Driver Seat

**DECOR**

Dual Mirrors  
 Tinted Glass  
 Overhead Console

**CONVENIENCE**

Air Conditioning  
 Intermittent Wipers  
 Tilt Wheel  
 Cruise Control  
 Rear Defogger  
 Keyless Entry  
 Message Center  
 Steering Wheel Touch Controls  
 Telescopic Wheel

Climate Control  
 Backup Camera

Parking Sensors

**RADIO**

AM Radio  
 FM Radio  
 Stereo  
 Search/Seek  
 Auxiliary Audio Connection

**SAFETY**

Drivers Side Air Bag  
 Passenger Air Bag  
 Anti-Lock Brakes (4)  
 4 Wheel Disc Brakes  
 Front Side Impact Air Bags  
 Head/Curtain Air Bags  
 Hands Free Device

**SEATS**

Cloth Seats  
 Bucket Seats  
 Reclining/Lounge Seats

**WHEELS**

Styled Steel Wheels

**PAINT**

Clear Coat Paint

**OTHER**

Traction Control  
 Stability Control  
 California Emissions

 Get live updates at [www.carwise.com/e/4M63gD](http://www.carwise.com/e/4M63gD)



## Preliminary Estimate

Customer: STATE OF IOWA

Job Number:

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Line	Oper	Description	Part Number	Qty	Extended Price \$	Labor	Paint
1		<b>HOOD</b>					
2	R&I	R&I hood assy				0.6	
3	*	PDR Hood (ALU) +25% Note: PDR 21 quarter		1	<u>281.25</u> X		
4		<b>FENDER</b>					
5	*	PDR LT Fender w/o wide body Note: PDR 1 quarter		1	<u>100.00</u> X		
6	R&I	LT Fender liner 3.6, 5.7 liter				0.3	
7	*	PDR RT Fender w/o wide body Note: PDR 2 quarter		1	<u>100.00</u> X		
8	R&I	RT Fender liner 3.6, 5.7 liter				0.3	
9		<b>ROOF</b>					
10	*	PDR Roof panel w/o sunroof Note: PDR 40 quarter		1	<u>475.00</u> X		
11	R&I	R&I headliner				3.4	
12		<b>PILLARS, ROCKER &amp; FLOOR</b>					
13	*	PDR LT Aperture panel w/o wide body +25% Note: PDR 2 quarter		1	<u>125.00</u> X		
14		<b>REAR DOOR</b>					
15	*	PDR LT Door shell w/o wide body (HSS) Note: PDR 6 quarter		1	<u>150.00</u> X		
16	R&I	LT R&I trim panel				0.5	
17		<b>QUARTER PANEL</b>					
18	*	PDR LT Closure panel Note: PDR 8 quarter		1	<u>150.00</u> X		
19	*	PDR RT Closure panel Note: PDR 10 quarter		1	<u>150.00</u> X		
20		<b>TRUNK LID</b>					
21	*	PDR Trunk lid w/police w/camera Note: PDR 30 quarter		1	<u>225.00</u> X		
22	R&I	Trunk lid trim				0.3	
23	R&I	R&I trunk lid				0.8	
24		<b>REAR LAMPS</b>					
25	R&I	RT Tail lamp assy				0.3	
26	R&I	LT Tail lamp assy				0.3	
<b>SUBTOTALS</b>					<b>1,756.25</b>	<b>6.8</b>	<b>0.0</b>

**Preliminary Estimate****Customer: STATE OF IOWA****Job Number:**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

**ESTIMATE TOTALS**

<b>Category</b>	<b>Basis</b>	<b>Rate</b>	<b>Cost \$</b>
Parts			0.00
Body Labor	6.8 hrs @	\$ 65.00 /hr	442.00
PDR			1,756.25
Subtotal			2,198.25
<b>Grand Total</b>			<b>2,198.25</b>

## Preliminary Estimate

**Customer: STATE OF IOWA**
**Job Number:**

2020 DODG Charger Police AWD (Fleet) 4D SED 8-5.7L Gasoline Sequential MPI

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide DR3PB11, CCC Data Date 04/16/2024, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (\*) or Double Asterisk (\*\*) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

**SYMBOLS FOLLOWING PART PRICE:**

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

**SYMBOLS FOLLOWING LABOR:**

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

**OTHER SYMBOLS AND ABBREVIATIONS:**

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$4,238.50  
On April 30, 2024, Vehicle #593 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3747  
TOS Job # 2611



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

August 5, 2024

Kristi Onstot  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #593 on April 30, 2024  
Department of Administrative Services  
Claim dated May 10, 2024  
AOS Claim ID: 3747

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		\$	<u>4,238.50</u>
Executive Council Allocation		\$	4,238.50
Less:			
Previous payments	\$	0.00	
This payment		<u>4,238.50</u>	
Total			<u>\$ 4,238.50</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

We recommend reimbursement be made in the amount of \$4,238.50. This represents full and final payment of the loss.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: July 5, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

AOS Claim #	3747
Vehicle / Event	#593/Weather
Event Date	April 30, 2024
Summary	Vehicle 593 sustained hail damage. (280407)
Amount Requested	<b>\$4,238.50 - TOTAL</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: **0665-005-5790-0657**.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
karl.bubser@iowa.gov  
515-281-3162

# Warrants

[Edit](#)[Cancel](#)

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$4,238.50	<b>Warrant Number</b> 86258226
<b>Vendor Customer</b> VS000002922	<b>Line Number</b> 1	<b>Last Updated</b> 06/20/2024 07:31 PM

## Issue Information

<b>Issued</b> 06/14/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00524164002
<b>Duplicate</b> No	<b>Transaction Line Number</b> 1	<b>Stop</b> No
<b>Line Amount</b> \$1,138.50	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> 06/20/2024 12:00 AM	<b>Batch Number</b> 0992	<b>Redeemed Bank</b> 0022
<b>Sequence Number</b> 00010	<b>Redeemed Fund</b> 0665	<b>Redeemed Department</b> 005

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

[▶ Show More](#)

# Warrants

Edit

Cancel

\* Required fields

## Warrant Information

<b>Fiscal Year</b> 2024	<b>Amount</b> \$4,238.50	<b>Warrant Number</b> 86258226
<b>Vendor Customer</b> VS000002922	<b>Line Number</b> 2	<b>Last Updated</b> 06/20/2024 07:31 PM

## Issue Information

<b>Issued</b> 06/14/2024 12:00 AM	<b>Void</b> No	<b>Transaction ID</b> RISK00524164002
<b>Duplicate</b> No	<b>Transaction Line Number</b> 2	<b>Stop</b> No
<b>Line Amount</b> \$840.00	<b>Comments</b>	

## Redeemed Information

<b>Redeemed</b> 06/20/2024 12:00 AM	<b>Batch Number</b> 0992	<b>Redeemed Bank</b> 0022
<b>Sequence Number</b> 00010	<b>Redeemed Fund</b> 0665	<b>Redeemed Department</b> 005

## COA

<b>Fund</b> 0665	<b>Object</b> 2715	<b>Dept Object</b> -
<b>Sub Fund</b> -	<b>Sub Object</b> -	<b>Dept Revenue</b> -
<b>Department</b> 005	<b>Unit</b> 5790	<b>Sub Unit</b> -
<b>Object Class</b> -	<b>Revenue Source</b> -	<b>Sub Revenue Source</b> -
<b>Appropriation</b> 0000	<b>Revenue Source Class</b> -	<b>BSA</b> -
<b>Sub BSA</b> -		

Show More



# Warrants

[Edit](#)[Cancel](#)

\* Required fields

## Warrant Information

<b>Fiscal Year</b>	<b>Amount</b>	<b>Warrant Number</b>
2024	\$4,238.50	86258226
<b>Vendor Customer</b>	<b>Line Number</b>	<b>Last Updated</b>
VS000002922	3	06/20/2024 07:31 PM

## Issue Information

<b>Issued</b>	<b>Void</b>	<b>Transaction ID</b>
06/14/2024 12:00 AM	No	RISK00524164002
<b>Duplicate</b>	<b>Transaction Line Number</b>	<b>Stop</b>
No	3	No
<b>Line Amount</b>	<b>Comments</b>	
\$2,260.00		

## Redeemed Information

<b>Redeemed</b>	<b>Batch Number</b>	<b>Redeemed Bank</b>
06/20/2024 12:00 AM	0992	0022
<b>Sequence Number</b>	<b>Redeemed Fund</b>	<b>Redeemed Department</b>
00010	0665	005

## COA

<b>Fund</b>	<b>Object</b>	<b>Dept Object</b>
0665	2715	-
<b>Sub Fund</b>	<b>Sub Object</b>	<b>Dept Revenue</b>
-	-	-
<b>Department</b>	<b>Unit</b>	<b>Sub Unit</b>
005	5790	-
<b>Object Class</b>	<b>Revenue Source</b>	<b>Sub Revenue Source</b>
-	-	-
<b>Appropriation</b>	<b>Revenue Source Class</b>	<b>BSA</b>
0000	-	-
<b>Sub BSA</b>		
-		

[▶ Show More](#)

# All Makes Collision Center

# Invoice

524 23rd Ave  
 Council Bluffs, IA 51501  
 Phone (712) 256-3195

No: 2511

Scheduled in Date: 6/10/2024  
 Completed Date: 6/12/2024  
 Service Rep: Kortnie Getzschman  
 Page 1  
 PO No:

**Name**

state of iowa

**Service Item**

20 Dodge Durango Pursuit 4 DR Wagon  
 Lic: Unit#  
 VIN: 1C4RDJFG5LC192590 Color:  
 Mileage In: Mileage Out:  
 Paint Code : \_\_\_\_\_

**Insurance Information**

Claim No: 280407  
 Policy No:  
 Date of Loss:  
 Deductible: 0.0000

**Insurance Company**

Ext:

**Insured**

Ext:

**Adjuster**

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	8.4	100.00	840.00	7.00%	0.00	840.00
BL	Body Labor	20.3	55.00	1,116.50	7.00%	0.00	1,116.50
NP	NonTaxable Part			87.00	0.00%	0.00	87.00
NS	NonTaxable Sublet			2,195.00	0.00%	0.00	2,195.00
<b>ESTIMATE TOTALS</b>				<b>\$4,238.50</b>		<b>\$0.00</b>	<b>\$4,238.50</b>

Type	Description	Qty	Each	Amount	Sales Tax%	Sales Tax	Total
RL	Refinish Labor	8.4	100.00	840.00	7.00%	0.00	840.00
BL	Body Labor	20.3	55.00	1,116.50	7.00%	0.00	1,116.50
NP	NonTaxable Part			87.00	0.00%	0.00	87.00
NS	NonTaxable Sublet			2,195.00	0.00%	0.00	2,195.00

<b>INVOICE TOTALS</b>				<b>\$4,238.50</b>		<b>\$0.00</b>	<b>\$4,238.50</b>
-----------------------	--	--	--	-------------------	--	---------------	-------------------

An express mechanic's lien is hereby acknowledged on the above vehicle to secure the amount of costs incurred by in collecting amounts owed for repairs on the above vehicle. I also hereby make, constitute and appoint you and/or your employees as my true lawful attorney for me and in my name, place, and stead to ask, demand, collect, sign for and receive all such sums of money which are or shall be due owing, payable and belonging to me, or detained from me, related to the vehicle herein described. This includes full power and authority to sign my name to all checks, drafts, and/or negotiable instruments related to or arising out of work done by you and/or your employees on the above mentioned vehicle.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: May 10, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council


From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

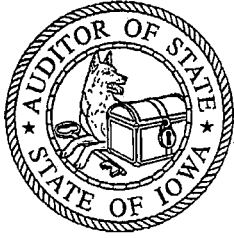
**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#593/Hail
Event Date	April 30, 2024
Summary	Vehicle 593 sustained hail damage. (280407) AOS #3747
Amount Requested	\$4,238.50 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

  
Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
Auditor of State

May 21, 2024

Kristi Onstot  
Executive Council  
LOCAL

Subject: Hail Damage to Vehicle #593 on April 30, 2024  
Department of Administrative Services  
Claim dated May 10, 2024  
AOS Claim ID: 3747

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the Department of Administrative Services is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$4,238.50, subject to an audit of actual invoices.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian R. Brustkern".

Brian R. Brustkern, CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services  
Heather Hackbarth, Department of Management



Risk, DAS <das.risk@iowa.gov>

**Fwd: vehicle damage- hail**

1 message

Risk, DAS <das.risk@iowa.gov>

Thu, May 2, 2024 at 10:12 AM

To: Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>, TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 593 received hail damage on April 30, 2024. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

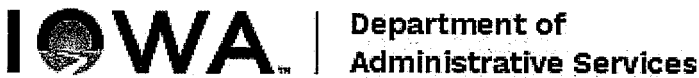
Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



----- Forwarded message -----

From: **Hendrix David** <hendrix@dps.state.ia.us>

Date: Wed, May 1, 2024 at 8:05 PM

Subject: vehicle damage- hail

To: vehicledamage <vehicledamage@dps.state.ia.us>, das.risk@iowa.gov <das.risk@iowa.gov>

Cc: Simmons Darrell <simmons@dps.state.ia.us>

I received minor hail damage yesterday, 4/30/24. I got caught in a hail storm yesterday afternoon. From what I can tell there are less than dozen dents from the hail, 3 on the hood and the rest on the top.

My vehicle is a '20 Dodge Durango, vehicle # 593.

Thanks.

**David Hendrix**



## State Vehicle Damage Report

Attach this completed form to an email along with the items identified below and send to: [vehicledamage@dps.state.ia.us](mailto:vehicledamage@dps.state.ia.us); [das.risk@iowa.gov](mailto:das.risk@iowa.gov)

- One Repair Estimate from Approved State Bid Shop
- DOT MARS Report (if reportable)
- Memo from the Driver of the State Vehicle
- 3-4 photos of the vehicle damage

\*\*\*Sworn Officers only: Complete a Line of Duty Form #432037 and send to DOT if 10-50 was reportable!!!

**STATE VEHICLE: (Mark if Act of Nature  ) CASE #:**

Date: (Month/Day/Year)	04/30/2024	Time: (Time plus a.m./p.m.)	3:30 <input type="radio"/> a.m. <input checked="" type="radio"/> p.m.
Vehicle Plate #:	593	Vehicle Mileage:	95,337
Vehicle Description: (Yr/Make/Model/ & Vin#)	2020 Dodge Durango, VIN# 1C4RDJFG5LC192590		
Assigned To:	David Hendrix	Badge #	I-69
Driven By:	David Hendrix	Badge #	I-69
Driver's Lic #:	717YY1641	Damage:	\$ 4,238.50
Vehicle Towed: (Yes / No)	<input type="radio"/> Yes <input checked="" type="radio"/> No	Towed By:	n/a
Towed To:	n/a	Towing Cost:	\$
Seat Belt: (Yes / No)	<input checked="" type="radio"/> Yes <input type="radio"/> No	Type of Vehicle: (Marked/Semi /Unmarked)	Unmarked
Injured/Injuries:	n/a		
Occupants: (Other than driver)	n/a		

### VEHICLE #2:

DL #:	n/a	State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			
Owner's Address:			

Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input type="radio"/> No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	<input type="radio"/> Yes <input type="radio"/> No		

**OTHER INFORMATION:**

Witnesses:	n/a
Accident Location: (Street/Hwy)	Highway 34, Mills County
County:	Mills
Weather/Road Conditions:	Thunderstorm, heavy rain, and hail
<p><b>Narrative:</b> I was on my way home from the office and got caught in a hail storm. From what I can see there are dents on the hood, A-pillar and roof.</p> <p>I also have a spot on the lower driver's side of the rear hatch of the vehicle that has a dent, it appears that someone must've backed into it. I'm assuming it must've been some type of truck do to the dent being on the back hatch but there is no damage to the bumper below it. I do not know when this occurred, I noticed it when I was looking over the vehicle for hail damage.</p>	
Property Damage other than Vehicles:	n/a
Cost:	\$
Citations Issued To: (List Charge(s) and Statute Code(s))	n/a
Investigating Officer:	n/a

**VEHICLE #3: (If needed) (For more vehicles, please make extra copies of this portion)**

DL #:	n/a	State:	
Vehicle Lic. #		State:	
Driver's Name:			
Driver's Address:			
Owner's Name:			

August 2018

Owner's Address:			
Owner's Phone:			
Insurance Info: (Carrier/Policy #/Phone)			
Veh Description: (Yr/Make/Model & Vin#)			
Damage:	\$	Seat Belt: (Yes / No)	<input type="radio"/> Yes <input type="radio"/> No
Injured/Injuries:			
Occupants: (Other than driver)			
Occupant(s) Wearing Seat Belt: (Yes/No)	<input type="radio"/> Yes <input type="radio"/> No		



**Kim Reynolds**  
Governor  
**Adam Gregg**  
Lt. Governor



**Department of Public Safety**

**Stephan K. Bayens**  
Commissioner

MEMO

To whom it may concern:

On April 30<sup>th</sup>, 2024, at approximately 3:30pm, I was on my way home from the office when I got caught in a severe thunderstorm that included heavy rain and large hail. This occurred on Highway 34 Eastbound in Mills County. When I got home I pulled my Durango into the garage to survey the damage. I estimate that there are around 20 or so hail dents on the hood, A-pillar, and roof of my Durango.

Also, while I was looking over my Durango for hail damage, I noticed a dent on the lower driver's side of the rear hatch. It appears someone backed into me, I assume it was caused by some sort of truck or vehicle that sits up high due to the fact that there is no damage to the bumper below this area.

Thank You.

**David Hendrix**  
Special Agent  
Field Operations | Major Crime Unit | Zone 2  
Iowa Department of Public Safety - Division of Criminal Investigation  
2025 Hunt Ave. Council Bluffs, IA 51503  
Cell: 402-810-1122  
[hendrix@dps.state.ia.us](mailto:hendrix@dps.state.ia.us)



All Makes Collision Center  
524 23rd Ave Council Bluffs, IA 51501  
Phone: (712) 256-3195

\*\*\* PRELIMINARY ESTIMATE \*\*\*

05/09/2024 11:09 AM

**Owner**

Owner: state of iowa

**Control Information**

File # : 593

Accounting # :

**Inspection**

Inspection Date: 05/09/2024 11:11 AM

Inspection Type:

Appraiser Name: Kortnie Getzschman

Appraiser License # :

**Repairer**

Repairer: ALL MAKES COLLISION

Address: 524 23rd ave

City State Zip: COUNCIL BLUFFS, IA 51501

Email: KARL.AAAUTO@LIVE.COM

Contact: KARL GETZSCHMAN

Work/Day: (712)256-3195

Cell: (712)355-0860

Work/Day:

Target Complete Date/Time:

Days To Repair: 9

**Vehicle**

2020 Dodge Durango Special Svc Veh 4 DR Wagon  
6cyl Gasoline 3.6  
8-Speed Automatic

Lic Expire:

Veh Insp# :

Condition:

Ext. Refinish: Two-Stage

VIN: 1C4RDJFG5LC192590

Mileage Type: Actual

Code: N7133C

Int. Refinish: Two-Stage

**Options**

1st Row LCD Monitor(s)	2nd Row Head Airbags	3rd Row Head Airbags
4-Wheel Drive	AM/FM Stereo	Aluminum/Alloy Wheels
Anti-Lock Brakes	Armrest(s)	Auto Headlamp Control
Automatic Dimming Mirror	Auxiliary Audio Input	Black Grille
Bucket Seats	Camper/Towing Package	Cargo Lamp
Carpeting	Center Console	Chrome Trim
Color-Keyed Bumper(s)	Compact Spare Tire	Cruise Control
Driver Knee Airbag	Dual Airbags	Dual Zone Auto A/C
Elect. Stability Control	Electric Steering	Electronic Compass
Emergency S.O.S. System	Fog Lights	Halogen Headlights
Head Airbags	Heated Power Mirrors	Intermittent Wipers
Keyless Access System	Keyless Entry System	LED Brakelights
Leather Steering Wheel	Lighted Entry System	Overhead Console
Power Door Locks	Power Drivers Seat	Power Windows

2020 Dodge Durango Special Svc Veh 4 DR Wagon  
 Claim #:

05/09/2024 11:09 AM

Pwr Accessory Outlet(s)	Pwr Driver Lumbar Supp	Rear Spoiler
Rear Step Bumper	Rear View Camera	Rear Window Defroster
Rear Window Wiper/Washer	Reclining Seats	Reverse Sensing System
Side Airbags	Strg Wheel Radio Control	Tachometer
Temperature Gauge(s)	Tilt & Telescopic Steer	Tinted Glass
Tire Pressure Monitor	Traction Control System	Trip Computer
Upgraded Tires	Velour/Cloth Seats	Wireless Phone Connect

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Front End Panel And Lamps</b>										
1	RI	41		Headlamp Assy,Halogen LT	R & I Assembly				1.2	SM
2	RI	42		Headlamp Assy,Halogen RT	R & I Assembly				0.2	SM
<b>Front Body And Windshield</b>										
3	SB	83		Panel,Hood Aluminum	Sublet Repair	\$410.00*				SM
4	SB	103		Fender,Front LT	Sublet Repair	\$125.00*				SM
5	SB	104		Fender,Front RT	Sublet Repair	\$100.00*				SM
<b>Roof</b>										
6	SB	341		Panel,Roof >> pdr	Sublet Repair	\$850.00*				SM
7	RI	815		Roof Headliner R & I	R & I Assembly				4.6	SM
<b>Front Doors</b>										
8	SB	208		Door Shell,Front RT	Sublet Repair	\$225.00*				SM
<b>Rear Doors</b>										
9	SB	288		Door Shell,Rear RT	Sublet Repair	\$210.00*				SM
<b>Quarter And Rocker Panel</b>										
10	I	143	07	Panel,Bodyside Front LT	Repair				6.5*	SM
11	L	143	13	Panel,Bodyside Front LT	Refinish				5.4	RF
					4.0 Surface					
					0.6 Two-stage setup					
					0.8 Two-stage					
12	SB	391		Panel,Quarter LT	Sublet Repair	\$175.00*				SM
13	SB	392		Panel,Quarter RT	Sublet Repair	\$100.00*				SM
<b>Tailgate</b>										
14	I	479		Tailgate Assembly	Repair				7.0*	SM
15	L	479		Tailgate Assembly	Refinish				3.0	RF
					2.5 Surface					
					0.5 Two-stage					
16	RI	479		Tailgate R & I	R & I Assembly				1.0	SM
17	E	101		N/Plate,Tailgate	5156123AA	\$65.00			0.2	SM

17 Items

**MC Message**

07 STRUCTURAL PART AS IDENTIFIED BY I-CAR  
 13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

**OEM Parts** \$65.00

2020 Dodge Durango Special Svc Veh 4 DR Wagon  
 Claim #:

05/09/2024 11:09 AM

**Parts & Material Total** \$65.00

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$55.00	7.2	13.5	20.7	\$1,138.50
Mech/Elec (ME)	\$55.00				
Frame (FR)	\$50.00				
Refinish (RF)	\$100.00	8.4		8.4	\$840.00
<b>Labor Total</b>				29.1 Hours	\$1,978.50
<b>Sublet Repairs</b>					\$2,195.00
<b>Gross Total</b>					<b>\$4,238.50</b>
<b>Net Total</b>					<b>\$4,238.50</b>

Alternate Parts Y/00/00/00/00/00 Cumulative 00/00/00/00/00 Zip Code: 51501 Default  
 Rate Name Default

Audatex Estimating 8.2.054 ES 05/10/2024 07:00 AM REL 8.2.054 DT 03/01/2024  
 State Disclosure: Not Selected  
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**1.9 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.**

**Op Codes**

- \* = User-Entered Value
- NG = Replace NAGS
- UE = Replace OE Surplus
- EU = Replace Recycled
- UM = Replace Reman/Rebuilt
- UC = Replace Reconditioned
- N = Additional Labor
- IT = Partial Repair
- P = Check
- ^ = Labor Matches System Assigned Rates
- EC = Replace Economy
- ET = Partial Replace Labor
- TE = Partial Replace Price
- L = Refinish
- TT = Two-Tone
- BR = Blend Refinish
- CG = Chipguard
- AA = Appearance Allowance
- E = Replace OEM
- OE = Replace PXN OE Srpls
- EP = Replace PXN
- PM = Replace PXN Reman/Reblt
- PC = Replace PXN Reconditioned
- SB = Sublet Repair
- I = Repair
- RI = R & I Assembly
- RP = Related Prior Damage



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GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE

# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$3,612.10  
On May 8, 2024, Vehicle #1085 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment, \$308.70 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Matt Bender, Department of Management  
Heather Hackbarth, Department of Management

AOS Claim # 3748  
TOS Job # 2613



OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834

Rob Sand  
Auditor of State

August 5, 2024

Kristi Onstot  
Executive Council  
LOCAL

Subject: Deer Damage to Vehicle #1085 on May 8, 2024  
Department of Administrative Services  
Claim dated May 14, 2024  
AOS Claim ID: 3748

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the damages and have found the items to be in order as shown below:

Documented request		\$	<u>3,612.10</u>
Executive Council Allocation		\$	3,920.80
Less:			
Previous payments	\$	0.00	
This payment		<u>3,612.10</u>	
Total			\$ <u>3,612.10</u>
Remaining Executive Council allocation		\$	<u>308.70</u>

We recommend reimbursement be made in the amount of \$3,612.10. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Brian R. Brustkern, CPA  
Deputy Auditor of State

CC: Adam Steen, Director, Department of Administrative Services  
Mariah Fucaloro, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Adam Steen, Director

Date: May 14, 2024

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Department of Administrative Services

**Re: ALLOCATION REQUEST - 29C20 Claim for Executive Council Consideration**

Vehicle / Event	#1085/Animal
Event Date	May 8, 2024
Summary	Vehicle 1085 sustained hail damage. (280689) AOS #3748
Amount Requested	\$3,920.80 - Estimate
Supporting Documentation	29C20 Email Notification, Accident Report, Repair Estimate(s), Photos

If you have any questions or are in need of additional information, please do not hesitate to contact me.

Thank you,

Karl Bubser, Fleet Administrator  
DAS Fleet Services  
Karl.Bubser@iowa.gov  
515-281-3162





Risk, DAS <das.risk@iowa.gov>

---

29C20

Risk, DAS <das.risk@iowa.gov>

Thu, May 9, 2024 at 8:41 AM

Draft To: TOS ExecutiveCouncil <executivecouncil@tos.iowa.gov>, Tammy Hollingsworth <Tammy.Hollingsworth@aos.iowa.gov>

Please accept this email as initial 24 hr notification for AON, vehicle 1085 struck a deer on 5/8/24. I will forward all information as soon as it is received.

**All accidents must be reported via email or phone to Fleet Services within 24 hours. All accident reports and estimates are due within 72 hours of an accident. Agencies have 60 days to complete repairs to vehicles once approval is given.**

Thank you,

**DAS Risk**

Central Procurement and Fleet Services Enterprise

Iowa Department of Administrative Services

109 SE 13<sup>th</sup> St, Des Moines, IA 50319

515-281-3162 office

[das.risk@iowa.gov](mailto:das.risk@iowa.gov)

<https://das.iowa.gov>



Department of  
Administrative Services



Department of Administrative Services  
DAS Fleet Services- Risk Management  
109 SE 13th St  
Des Moines, IA 50319

## Vehicle Accident Report Form

- Render aid or assistance to the injured (per Iowa Code 321.262).
- The State of Iowa is self-insured. Refer to the insurance card and accident report procedures online or in your glove box packet. If the accident involves another party, exchange information with the driver or property owner. Do not admit fault or attempt to settle your claim.
- Call local law enforcement, if a fatality, injury or property damage has occurred, and obtain a police report. On the Capitol complex, call Iowa State Patrol, Post 16 at 515-281-5608.
- Within the first 24 hours, report accident or damage to DAS Fleet Services (515-281-3162 or [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)), your agency fleet contact, and supervisor. Damage caused by an act of nature or unavoidable cause MUST be reported to DAS Fleet Services within 24 hours of the incident to qualify for contingent fund use (per Iowa Code 29C.20).
- For an estimate, locate the nearest contracted auto body repair shop in the Contracted Service Providers map. A contracted auto body shop within 30 miles should be used if available.
- If towing is necessary, contact DAS Fleet Services (515-281-3162) for assistance. After hours, call National Automobile Club (NAC) FleetRescue\* (866-329-3471) or local law enforcement.
- Within 72 hours, print and submit a completed Accident Report Form, including a cost estimate from the auto body shop to [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov).
- Any accident in the State of Iowa that causes death, personal injury, or total property damage of \$1,500 or more must be reported on an Iowa Accident Report Form UNLESS the accident is investigated by a law enforcement agency and a report is filed. Failure to return an accident report form within 72 hours may result in suspension of driving privileges.

## Vehicle Accident Report

### Time and location of accident

Accident Date (Mo/Day/Year)	Time	No. of Vehicles
05/08/2024	3:45pm	1
County	State	
Kossuth	Iowa	

### Vehicle 1 (State vehicle)

Driver's Name		Work Street Address	
Kevin H Wiemers		2804 90th Ave	
Driver's License No./State		City, State, Zip	
074bb6485		Burt, Iowa, 50522	
Date of Birth	Department	Work Phone	Home Phone
09/21/1979	Feed & Fertilizer	515-249-3129	515-320-2269
License Plate No.	VIN	Year, Make, Model	
1085	2G11X5S33K9154241	2019, Chevrolet, Impala	
Estimate (\$) of Damage		Description of Damage	
No official estimate for repair has been sought at this current time.		Damage caused by an act of nature. Damage to grill, bumper cover, hood and drivers side headlamp from deer hit.	

### Vehicle 2 (other vehicle) if more than two vehicles-use additional forms

Driver's Name		Street Address	
Driver's License No./State		City, State, Zip	
Date of Birth	Work Phone	Home Phone	License Plate No.
Description of Damage			

Property Damage other than vehicle (fence, utility pole, etc)	
Owner's Name, Address and Phone	Description of Property Damaged
	none
Injured Persons (attach additional sheets if necessary)	
Vehicle No. 1/ Name and Address	Describe Injuries
	no injuries
Vehicle No. 2/ Name and Address	Describe Injuries
Witness	
Name	Address/Phone
No witness	
Name	Address/Phone

Accident Diagram	
<p>Complete diagram below, include a description of what happened.                      Use the outline below to sketch the scene of your accident,                      writing in street or highway names or numbers.                      Use number 1 to indicate the State vehicle.</p>	
	<p>I was traveling east on US Hwy18 coming to the intersection of Kossuth Co gravel road 80th ave when 3 deer crossed the road in front of me and before I got stopped I hit a deer with the front of my car at a estimated speed of less then 20mph. The deer fell down and slide to the side of the road where it got back up and ran off.</p>

## Accident Information Exchange Sheet

### Other Vehicle information

Driver's Name	
Street Address	
Driver Phone	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	
Insurance Company Name	
Policy No.	
Agent name	
Agent phone	
Owner's Name/Address (if different)	

Submit this information along with the accident report to DAS Fleet Service within 72 hours of the accident.

**Complete the next section, tear at the dotted line and give to the other party involved.**

-----

### State Vehicle Insurance Information

Driver's Name	
Driver's License No./State	
Vehicle Plate No.	
Vehicle year, make, model	
VIN	

The State of Iowa is self-insured.  
If you have any questions regarding an accident, please contact  
DAS Fleet Services at 515-281-3162 of [DAS.Risk@iowa.gov](mailto:DAS.Risk@iowa.gov)

KEMNA PROFESSIONAL AUTO BODY  
 617 HIGHWAY 18 W  
 ALGONA, IA 50511  
 TEL: (515) 295-7569 FAX: (515) 295-7569  
 EMAIL:DOUG\_THILGES@KEMNA.COM TAX ID:# 42-1078287

\*\*\* PRELIMINARY ESTIMATE \*\*\*

05/13/2024 09:57 AM

Owner

Owner: Kevin Wiemers State of Iowa  
 Address:

Cell: (515)320-2269

Inspection

Inspection Date: 05/13/2024 10:00 AM  
 Primary Impact: Front

Inspection Type:  
 Secondary Impact:

Appraiser Name: Doug Thilges  
 Address: 617 Hwy 18 W  
 City State Zip: Algona, IA 50511

Appraiser License #2 :  
 Work/Day: (515)295-2406  
 FAX:

Repairer

Repairer: Kemna Professional Auto Body  
 Address: 617 Highway 18 W

Contact:  
 Work/Day: (515)295-7569  
 FAX: (515)295-7957

City State Zip: Algona, IA 50511  
 Email: doug\_thilges@kemna.com

Work/Day:

Target Complete Date/Time:

Days To Repair: 3

Vehicle

OEM Part Price Quote ID: 136390143

2019 Chevrolet Impala LS W/ 1FL 4 DR Sedan  
 6cyl Gasoline 3.6  
 6-Speed Automatic

Lic Expire:  
 Prod Date:  
 Veh Insp# :  
 Condition:  
 Ext. Color: WHITE  
 Ext. Refinish: Two-Stage  
 Ext. Paint Code: 50,GAZ,WA8624

VIN: 2G11X5S33K9154241  
 Mileage: 81,357  
 Mileage Type: Actual  
 Code: U4183A  
 Int. Color: Jet Black/Dark Titanium  
 Int. Refinish: Two-Stage  
 Int. Trim Code: H0X

Options - AudaVIN Information Received

18 Inch Alloy Wheels	1st Row LCD Monitor(s)	2nd Row Head Airbags
60/40 Bench Seat	AM/FM Stereo	Air Conditioning
Anti-Lock Brakes	Armrest(s)	Auto Headlamp Control
Auxiliary Audio Input	Carpeting	Center Console
Climate Control For A/C	Compact Spare Tire	Cruise Control
Daytime Running Lights	Driver Information Sys	Dual Airbags
Elect. Stability Control	Electric Parking Brake	Electric Steering
Electronic Compass	Emergency S.O.S. System	Engine Stop/Start

Floor Mats	Halogen Headlights	Head Airbags
High Definition Radio	IPOD Control	Illuminated Visor Mirror
In-Vehicle WiFi	Intermittent Wipers	Keyless Access System
Keyless Entry System	Keyless Ignition System	Knee Air Bags
Laminated Glass	Lighted Entry System	Navigation System
OnStar System	Overhead Console	Power Brakes
Power Door Locks	Power Drivers Seat	Power Mirrors
Power Steering	Power Windows	Privacy Glass
Pwr Driver Lumbar Supp	Rear Center Arm Rest	Rear Side Airbags
Rear View Camera	Rear Window Defroster	Rem Trunk-L/Gate Release
Side Airbags	SiriusXM Satellite Radio	Split Folding Rear Seat
Stability Cntrl Suspensn	Strg Wheel Radio Control	Tachometer
Theft Deterrent System	Tilt & Telescopic Steer	Tinted Glass
Tire Pressure Monitor	Traction Control System	Trip Computer
USB Audio Input(s)	Vehicle Tracking Service	Velour/Cloth Seats
Wireless Audio Streaming	Wireless Phone Connect	

*AudaVIN options are listed in bold-italic fonts*

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ% B%	Hours	R
<b>Front End Panel And Lamps</b>									
1	E	28		Grille Assembly	84720376 GM Part	\$421.30		1.7	SM
2	EC	41		Headlamp Assy, Halogen LT	Replace Economy	\$910.00*		0.3	RF*
				>> Keystone					
3	N	973		Headlamps Aim	Additional Labor			0.4	SM
<b>Radiator Support</b>									
4	E	283		Cover, Rad Supt Panel	84364840 GM Part	\$100.80		INC	SM
<b>Front Body And Windshield</b>									
5	E	83		Panel, Hood	84380741 GM Part	\$1,114.20		0.9	SM
6	L	83	13	Panel, Hood	Refinish			5.6	RF
					3.0 Surface				
					1.2 Edge				
					0.6 Two-stage setup				
					0.8 Two-stage				

**Manual Entries**

7	SB			Hazardous Waste Removal	Sublet Repair	\$10.00*			SM
8	N			Pre scan	Additional Labor	\$75.00*			SM
9	N			post scan	Additional Labor	\$75.00*			SM
10	EC			seam sealer/ tube	Replace Economy	\$45.00*		0.5*	SM
<b>10 Items</b>									

MC	Message
13	INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

<b>OEM Parts</b>		\$1,636.30
<b>Other Parts</b>		\$1,105.00
<b>Paint &amp; Materials</b>	5.9 Hours @ \$62.00	\$365.80
<b>Parts &amp; Material Total</b>		\$3,107.10

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs
-------	------	-------------	------------	-----------

2019 Chevrolet Impala LS W/ 1FL 4 DR Sedan  
 Claim # :

05/13/2024 09:57 AM

Sheet Metal (SM)	\$85.50	3.1	0.4	3.5	\$299.25
Mech/Elec (ME)	\$124.00				
Frame (FR)	\$115.00				
Refinish (RF)	\$85.50	5.9		5.9	\$504.45

Labor Total		9.4 Hours			\$803.70
Sublet Repairs				\$10.00	
Gross Total					<b>\$3,920.80</b>
Net Total					<b>\$3,920.80</b>

Alternate Parts Y/04/00/00/04/04 Cumulative 04/00/00/04/04 Zip Code: 50511 Default  
 OEM Part Prices DT 05/13/2024 09:57 AM EstimateID 1219298578023849984 QuoteID 136390143  
 Recycled Parts Y/0/0 Zip Code: 50511  
 Rate Name Default

Audatex Estimating 10.27.135 ES 05/13/2024 11:50 AM REL 10.27.135 DT 04/01/2024 DB 05/08/2024  
 State Disclosure: Not Selected  
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1.4 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

**Op Codes**

- \* = User-Entered Value
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HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

August 19, 2024

Ms. Karen Schaeffer  
Iowa PBS  
LOCAL

Dear Ms. Schaeffer:

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Gray Miller Persh, LLP.....	\$2,563.60
2233 Wisconsin Avenue NW	
Suite 226	
Washington, D.C. 20007	
<u>Iowa PBS</u>	

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Acting Executive Secretary

BRENNA BIRD  
ATTORNEY GENERAL

LEIF OLSON  
CHIEF DEPUTY ATTORNEY GENERAL



1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-954-9564  
Email: leif.olson@ag.iowa.gov  
www.iowaattorneygeneral.gov

IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

August 14, 2024

Kristi Onstot  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L


Re: Payment of Claims for Fees by Outside Counsel

Dear Kristi:

Our office requests Executive Council approval for payment of attorney fees and costs in the amount of \$2,563.60 from Gray Miller Persh, LLP to represent Iowa PBS in matters relating to Federal Communications Commission (FCC) for which the firm was appointed as special counsel.

The amount of the claim appears to be reasonable. We have reviewed both the billing and the Services Agreement and recommend payment. Payment should be made from the funds of Iowa PBS.

Sincerely,



Leif Olson  
Chief Deputy Attorney General

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNORHON. PAUL D. PATE  
SECRETARY OF STATEHON. ROB SAND  
AUDITOR OF STATEHON. ROBY SMITH  
TREASURER OF STATEHON. MIKE NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

August 13, 2024

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Olson:

I received the enclosed statement from Gray Miller Persch for the following fees:

### Iowa PBS

Current balance	\$2,563.60
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$2,563.60

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

**Gray Miller Persh LLP**  
 2233 Wisconsin Avenue NW  
 Suite 226  
 Washington, DC 20007  
 Tax ID 46-4381194



**Iowa PBS**  
 6450 Corporate Drive  
 Johnston, IA 50131-6450

**Invoice 41014**

<b>Date</b>	Aug 07, 2024
<b>Service Thru</b>	Jul 31, 2024

**In Reference To: General (Fees)**

Date	By	Services	Hours	Rates	Amount
07/05/2024	B.Persh	Prepare FCC displacement modification application for Iowa PBS TV translator station K19KX-D (Keokuk); review and respond to email from M. Stover re same, completion of engineering sections and filing.	0.50	\$ 442.00/hr	\$ 221.00
07/09/2024	T.Gray	Review underwriting issues (I Save 529); emails with S. Bailey re same.	0.30	\$ 442.00/hr	\$ 132.60
07/11/2024	T.Gray	Review underwriting issues (Farm Bureau Financial Services); research re same; emails with B. Ryan re same.	0.40	\$ 442.00/hr	\$ 176.80
07/12/2024	T.Gray	Review questions re recognition of distribution funding in connection with Tractor Wars; emails with S. Bailey re same; review underwriting issues (Iowa Pork Producers Association); emails with H. Eubanks re same.	0.40	\$ 442.00/hr	\$ 176.80
07/15/2024	T.Gray	Reivew underwriting issues (Iowa Pork Producers); emails with S. Bailey re same.	0.20	\$ 442.00/hr	\$ 88.40
07/18/2024	B.Persh	Analysis, review and respond to email from M. Stover re TV translator station K19KX-D (Keokuk) channel changes, station identification updates, and status of FCC displacement modification application.	0.20	\$ 442.00/hr	\$ 88.40
07/19/2024	B.Persh	Analysis and respond to email from M. Stover re status and timing of displacement modification application for TV translator station K19KX-D (Keokuk) and FCC petition to deny public notice period.	0.20	\$ 442.00/hr	\$ 88.40
07/26/2024	B.Persh	Review and edit channel 18 FCC displacement modification application for TV translator station K19KX-D, Keokuk; review FCC rules re same; review and respond to email from M. Stover re same, certification and completion; review, complete and submit K19KX-D displacement modification application; update application tracking database re same; respond to email from A. Batt re same.	1.10	\$ 442.00/hr	\$ 486.20

07/29/2024	M.Miller	Prepare for and attend meeting with Iowa PBS senior staff regarding NGWS Round 2 grants.	0.70	\$ 442.00/hr	
07/30/2024	B.Persh	Review FCC Public Notices re acceptance for filing of displacement modification application for Keokuk TV translator station and update tracking records re same; review FCC video division correspondence re review and engineering/interference issue with Keokuk displacement application; prepare amendment filing and prepare email to M. Stover re same; review and reply to additional emails with J. Stenberg and Iowa PBS re same; review. edit and complete amendment submission; additional email to FCC staff re same.	1.20	\$ 442.00/hr	\$ 530.40
07/31/2024	B.Persh	Follow-up re submission and FCC review of Keokuk TV translator displacement application amendment and interference problem; review and respond to email with J. Stenberg (consulting engineer) and Iowa PBS re same, Census changes, withdrawal of original application and re-filing; review and edit new FCC displacement modification; complete submission of application withdrawal and respond to additional email re same.	0.60	\$ 442.00/hr	\$ 265.20

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<b>Total Hours</b>	5.80 hrs
<b>Total Fees</b>	\$ 2,563.60
<b>Total Invoice Amount</b>	\$ 2,563.60
<b>Previous Balance</b>	<b>\$ 1,060.80</b>
07/09/2024 Payment - ACH Split Payment	(\$928.20)
<b>Balance (Amount Due)</b>	<b>\$ 2,696.20</b>

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Remittances - please make checks payable to Gray Miller Persh LLP, include the Invoice Number, and send to:  
 Gray Miller Persh LLP  
 PO Box 716330  
 Philadelphia, PA 19171-6330

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Patterson Law Firm L.L.P.....	\$1,120.00
729 Insurance Exchange Building	
505 Fifth Avenue	
Des Moines, IA 50309-2390	
<u>Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowa</u>	

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

BRENNA BIRD  
ATTORNEY GENERAL

LEIF OLSON  
CHIEF DEPUTY ATTORNEY GENERAL



1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-954-9564  
Email: leif.olson@ag.iowa.gov  
www.iowaattorneygeneral.gov

IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

August 14, 2024

Kristi Onstot  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L

Re: Payment of Claims for Fees by Outside Counsel

Dear Kristi:

Our office is forwarding to the Executive Council for payment of attorney fees and costs in the amount of \$1,120.00 in *Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee in which Ryan Clark, of The Patterson Law Firm, L.L.P., in Des Moines has been retained to represent the State of Iowa.

The amount of the claim appears to be reasonable and our office recommends payment.

Sincerely,

Leif Olson  
Chief Deputy Attorney General

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

August 6, 2024

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Olson:

I received the enclosed statement from Patterson Law Firm for the following fees:

Betty Detert v. DHS Johnson County and State of Iowa and Second Injury Fund of Iowas

Current balance	\$1,120.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$683.00 – 8/5 EC Meeting
Outstanding Total	\$1,120.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

Kristi Onstot  
Executive Secretary



# PATTERSON LAW FIRM, L.L.P.

505 Fifth Avenue, Suite 729  
Des Moines, IA 50309-2390  
515-283-2147

Executive Council of Iowa  
Kristi Onstot, Executive Council  
1st Floor South, State Capitol  
1007 E. Grand Ave  
Des Moines, IA 50319  
Attn: Andrew Duffelmeyer

Invoice Date: August 2, 2024  
Invoice #: 206285  
Account #: IA.0168  
RMC  
Federal Tax I.D.: 42-0894999

RE: Detert v. State of Iowa  
DOI: 04/05/2022  
Claimant: Betty Detert  
Employer: State of Iowa

Monthly on or around the 15th

## FINAL BILL

### Fees

			<u>Hours</u>	
07/05/2024	RMC	Thorough review of all file material in preparation for 7/29/24 mediation.	0.70	112.00
	RMC	Prepare notes for reference during mediation, documenting specifics of alleged injuries, weekly rate, credits and potential settlement ranges.	0.30	48.00
07/08/2024	RMC	Correspondence to counsel regarding Second Injury Fund's Witness and Exhibit List.	0.20	32.00
07/11/2024	RMC	Receipt and review of State's Witness and Exhibit List, served by Andrew Duffelmeyer.	0.10	16.00
	RMC	Receipt and review of Claimant's Witness and Exhibit List, served by Dustin Mueller.	0.10	16.00
07/23/2024	RMC	Correspondence to Jon Bergman reminding of mediation on 7/29/24.	0.10	16.00
07/24/2024	RMC	Receipt and review of correspondence from Jon Bergman requesting Claimant's weekly rate and benefits paid by State.	0.10	16.00
	RMC	Correspondence to Jon Bergman regarding weekly rate calculation and indemnity benefits paid by State.	0.10	16.00
07/25/2024	RMC	Correspondence to Andrew Duffelmeyer regarding whether PPD was paid on 4/5/22 date of loss.	0.10	16.00
	RMC	Receipt and review of PPD printout served by Andrew Duffelmeyer.	0.10	16.00

Executive Council of Iowa  
Detert v. State of Iowa

Invoice Date: 08/01/2024  
Invoice #: 206285  
Account #: IA.0168

			<u>Hours</u>	
	RMC	Correspondence to Jon Bergman regarding PPD paid by State.	0.10	16.00
07/29/2024	RMC	Receipt and review of correspondence from mediator, Tim Clausen, regarding late start to mediation.	0.10	16.00
	RMC	Correspondence to Jon Bergman regarding later start to this morning's mediation.	0.10	16.00
	RMC	Receipt and review of correspondence from Tim Clausen regarding impairment ratings in the case.	0.10	16.00
	RMC	Correspondence to Tim Clausen confirming impairment ratings and Claimant's weekly rate.	0.10	16.00
	RMC	Total time for mediation.	2.60	416.00
	RMC	Prepare Notice of Settlement for filing with Division of Workers' Compensation.	0.20	32.00
	RMC	Receipt and review of correspondence from Tim Clausen memorializing settlement and terms.	0.10	16.00
	RMC	Correspondence to Tim Clausen and all counsel confirming settlement and terms on behalf of Second Injury Fund.	0.10	16.00
	RMC	Receipt and review of Notice of Intent to Settle filed by attorney Andrew Duffelmeyer.	0.10	16.00
	RMC	Preparation of Compromise Settlement documents and Addendum thereto.	0.70	112.00
	RMC	Letter to Dustin Mueller requesting execution and return of settlement documents.	0.10	16.00
	RMC	Letter to Jon Bergman confirming preparation of settlement documents and regarding settlement check.	0.10	16.00
07/30/2024	RMC	Receipt and review of correspondence from Dustin Mueller confirming settlement and terms on behalf of Claimant.	0.10	16.00
	RMC	Receipt and review of signed settlement documents from Dustin Mueller.	0.10	16.00
07/31/2024	RMC	Receipt and review of approved settlement documents from Division of Workers' Compensation.	0.10	16.00
	RMC	Correspondence to Jon Bergman regarding approved settlement documents.	0.10	16.00
	RMC	Letter to Dustin Mueller regarding approved settlement documents and settlement check from State of Iowa.	0.10	16.00

Executive Council of Iowa  
Detert v. State of Iowa

Invoice Date: 08-09-2024  
Invoice #: 206285  
Account #: IA.0168

		<u>Hours</u>	
RMC	Letter to Jon Bergman regarding final billing and file closure.	0.10	16.00
	TOTAL FEES	7.00	1,120.00

Recapitulation

<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Ryan M. Clark	Partner	7.00	\$160.00	\$1,120.00

TOTAL THIS STATEMENT 1,120.00

Previous Balance \$1,083.00

Payments

07/23/2024 Payment on Account - Thank you! -400.00

TOTAL BALANCE DUE \$1,803.00

Aged Due Amounts

<u>Stmt Date</u>	<u>Stmt #</u>	<u>Billed</u>	<u>Due</u>
07/15/2024	206028	683.00	683.00
			<u>683.00</u>

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368

August 19, 2024

Accounting Department  
Office of the Treasurer  
Lucas Building  
321 E 12<sup>th</sup> Street  
Des Moines, IA, 50319

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Betty Neuman McMahan, PLC.....\$105.00  
1900 East 54th Street  
Davenport, IA 52807  
Special Counsel McKenrick v. State of Iowa

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

BRENNA BIRD  
ATTORNEY GENERAL

LEIF OLSON  
CHIEF DEPUTY ATTORNEY GENERAL



1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-954-9564  
Email: leif.olson@ag.iowa.gov  
www.iowaattorneygeneral.gov

IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

August 14, 2024

Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L

Re: Payment of Claims for Fees by Outside Counsel

Dear Victoria:

Our office requests Executive Council approval for payment of attorney fees and costs in the amount of \$105.00 to represent Seventh District Court Judge Marlita Greve in matter *McKenrick v. State of Iowa*. Martha Shaff, of Betty Neuman McMahon has been retained to represent Judge Greve as separate special counsel in this matter.

The amount of the claim appears to be reasonable and our office recommends payment

Sincerely,

Leif Olson  
Chief Deputy Attorney General

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. ROBY SMITH  
TREASURER OF STATE

HON. MIKE NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

August 6, 2024

Mr. Leif Olson  
Chief Deputy Attorney General  
Attorney General Office-Hoover Bldg.  
LOCAL

Re: Approval of attorney fees

Dear Mr. Olson:

I received the enclosed statement from Betty, Neuman & McMahon, P.L.C. for the following fees:

Special Counsel for McKenrick v. State of Iowa

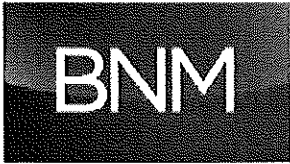
Current balance	\$105.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$105.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

*Kristi Onstot*

Kristi Onstot  
Executive Secretary



**BETTY, NEUMAN & MCMAHON, P.L.C.**  
Attorneys at Law

Betty, Neuman & McMahon, P.L.C.  
1900 East 54th Street  
Davenport, IA 52807  
Telephone 563-326-4491

Taxpayer Acct. No. 42-0723374

Marlita Greve

Invoice Date 07/01/2024  
Invoice No. 137444  
Account No. GreveM.1 B

Attn: Victoria Newton

Wrongful Discharge

**\*\*Submit Bills by Mail with Supporting Docs\*\***

			Rate	Hours	
06/21/2024	MLS	E-mail from A. Kenworthy Re: continuance of trial.	350.00	0.10	35.00
	MLS	E-mail to Marlita regarding continuance and mediation.	350.00	0.20	70.00
		<u>Total Fees for This Invoice</u>		0.30	105.00

		Recapitulation			
<u>Timekeeper</u>	<u>Title</u>		<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Martha L. Shaff	Partner		0.30	\$350.00	\$105.00

Total Fees and Expenses for This Invoice 105.00

**Balance Due for this Invoice** \$105.00

<u>Billing History</u>					
<u>Fees</u>	<u>Expenses</u>	<u>Advances</u>	<u>Finance Charge</u>	<u>Payments</u>	
6,895.00	0.00	0.00	0.00	6,790.00	

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

August 19, 2024

The Honorable Mr. Terry Branstad  
World Food Prize  
100 Locust Street  
Des Moines, IA

RE: World Food Prize Foundation Laureate Award Ceremony - Iowa Code §7D.16

Dear Honorable Branstad:

The Executive Council, in today's meeting approved your request for to serve alcoholic beverages at the Iowa State Capitol Building on October 31, 2024 for the World Food Prize Foundation Laureate Award Ceremony.

If you have questions on this matter, please advise.

EXECUTIVE COUNCIL OF IOWA

*Victoria Newton*

Victoria Newton  
Acting Executive Secretary

cc: Mashal Husain, Chief Operating Officer, World Food Prize  
Suzy Trotter, Capitol Complex Events Coordinator, Department of Administrative Services  
Timothy McDermott, Secretary, Legislative Council  
Adam Steen, Director, Department of Administrative Services





Date: July 23, 2024

Memorandum to: Executive Council, State of Iowa  
The Honorable Kim Reynolds, Governor of Iowa  
Hon. Paul D. Pate, Secretary of State  
Hon. Roby Smith, Treasurer of State  
Hon. Mike Naig, Secretary of Agriculture  
Hon. Rob Sand, Auditor of State

Subject: Permission to serve wine at World Food Prize Ceremony and Reception at the Iowa State Capitol on October 31, 2024

In accordance with action by the state legislature, this memorandum is to officially request permission for the World Food Prize Foundation to serve wine at the reception which it will host at the Iowa State Capitol on October 31, 2024, as part of its annual Laureate Award Ceremony.

Ever since permission was first given in 2000 for the World Food Prize Foundation to hold its Laureate Award Ceremony and Reception at the State Capitol, the legislature has each year passed a joint resolution authorizing the serving of wine at the reception immediately following the ceremony in the Rotunda (with the exception of 2001 and 2002 when the ceremony took place at other locations, due to restoration work being done on the Capitol building).

During the 2009 legislative session, the legislature included language in a bill (Senate File 478) indicating that henceforth this decision should be directed to the Executive Council. That bill became law on July 1, 2009. In accordance with that legislation, we are now forwarding this request to serve wine at our 2024 Ceremony on October 31 during a reception on the first and second floor, to the Executive Council for its consideration and, hopefully, its approval.

Respectfully submitted,

Ambassador Terry Branstad  
President

Mashal Husain  
Chief Operating Officer