



# EXECUTIVE COUNCIL OF IOWA

Teleconference Only

Monday, March 07, 2022 at 10:00 AM

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## AGENDA

### MEMBERS OF COUNCIL

Hon. Kim Reynolds | **Governor**

Hon. Paul D. Pate | **Secretary of State**

Hon. Rob Sand | **Auditor of State**

Hon. Michael L. Fitzgerald | **Treasurer of State**

Hon. Michael L. Naig | **Secretary of Agriculture**

### Teleconference Only

Conference Call Phone Number: (866) 685-1580

Conference Code Pin: 0009990993

#### 1. Approval of Minutes

[A.](#) Approval of the minutes from the Executive Council meeting held on February 28, 2022.

#### 2. Iowa Code §7D.10

[A.](#) Attorney General's office request Payment for Expenses under Iowa Code §7D.10 in the amount of \$15,292.04.

#### 3. Outside Counsel

[A.](#) The Department of Justice, Attorney General's office requests an hourly compensation rate increase for Patterson Law Firm for currently active and future cases from \$140 to \$160 per hour for partners. Raises for other personnel at the firm would be \$140 per hour for an associate, \$90 per hour for a paralegal and \$70 per hour for a law clerk; effective March 1, 2022.

#### 4. Emergency Allocations

[A.](#) Department of Public Safety is requesting a supplemental emergency allocation in the amount of \$293.60. This brings the total allocation to \$13,491.90. On August 28, 2021, State Patrol Vehicles #261 & #159 were damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment to the Department of Administrative Services. This represents full and final payment and this allocation will be closed.

- B. Board of Regents - University of Northern Iowa is requesting an emergency allocation in the amount of \$40,887.18. On November 29, 2021, the Wellness Recreation Center sustained gymnasium floor damages due to a steam pipe break. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation, subject to audit of actual invoices.

## 5. Payment of Cost Items

- A. Department of Administrative Services .....\$11,306.48  
On August 10, 2020, Vehicles #2213, #105974 and #2005 were damaged by a derecho.  
Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment.

- B. Department of Administrative Services .....\$19,810.93  
On June 29, 2021, Vehicle #1108 was stolen. Request is to cover costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment.

- C. Department of Administrative Services .....\$2,370.75  
On July 9, 2021, Vehicle #105687 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment.

- D. Department of Administrative Services .....\$5,991.80  
On July 9, 2021, Vehicle #2536 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment.

- E. Department of Administrative Services .....\$5,480.45  
On October 6, 2021, Vehicle #2944 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment.

- F. Iowa Communications Network .....\$13,860.36  
On June 23, 2021, a cable was damaged due to exposure along US 169 at Deer Creek in Webster County. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment, \$48.36 will be reverted and this allocation closed.

G. Gray Miller Persh, LLP.....\$1,660.60  
2233 Wisconsin Avenue NW  
Suite 226  
Washington, D.C. 20007  
Iowa PBS

Jeffrey S. Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from Iowa PBS

H. Michael Marquess.....\$5,000.00  
2183 Docks Drive  
Garwin, IA 50632  
Tribal cases when the offenses are committed by non-natives against non-natives (or without a victim) on the Sac and Fox Indian Settlement in Tama County

Jeffrey S. Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from the General Fund.

I. Richard J. Bennett, Sr.....\$2,886.00  
PO Box 65666  
West Des Moines, IA 50265  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

Jeffrey S. Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from the Attorney General's Office's Forfeiture Fund.

J. Patterson Law Firm L.L.P.....\$448.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Debra Oelrich v. University of Iowa Hospitals & Clinics, State of Iowa and Second Injury Fund of Iowa

Jeffrey S. Thompson, Solicitor General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

## **6. Adjourn Meeting**



# EXECUTIVE COUNCIL OF IOWA

Teleconference Only

Monday, February 28, 2022 at 10:00 AM

## MINUTES

The Executive Council met in regular session at 10:00 a.m. via conference call. Governor Kim Reynolds presided over the meeting. Secretary of State Paul Pate, Auditor of State Rob Sand, Treasurer of State Michael Fitzgerald and Secretary of Agriculture Michael Naig were present

### 1. Approval of Minutes

Moved by Secretary Pate and seconded by Auditor Sand that the Council approve the minutes of the Executive Council and Board of Canvass meeting held on February 14, 2022.

The vote:	Ayes:	Governor Reynolds
		Secretary Pate
		Auditor Sand
		Treasurer Fitzgerald
		Secretary Naig
	Nays:	None

### 2. Iowa Code §7D.10

Moved by Treasurer Fitzgerald and seconded by Auditor Sand that the Council approve the request from the Attorney General's Office for payment of Expenses Under Iowa Code §7D.10 in the amount of \$14,400.00 for prosecuting cases under Iowa Code chapter 229A.

The vote:	Ayes:	Governor Reynolds
		Secretary Pate
		Auditor Sand
		Treasurer Fitzgerald
		Secretary Naig
	Nays:	None



### 3. Emergency Allocations

Moved by Auditor Sand and seconded by Secretary Pate that the Council approve the following emergency allocation items:

- A. Department of Administrative Services requested a supplemental emergency allocation in the amount of \$625.34. This increases the total allocation to \$4,233.73. On June 22, 2021, Vehicle #2659, was damaged by a deer. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.
- B. Department of Administrative Services requested a supplemental emergency allocation in the amount of \$109.01. This increases the total allocation to \$5,124.49. On July 9, 2021, Vehicle #581 was damaged by hail. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.
- C. Department of Administrative Services requested a supplemental emergency allocation in the amount of \$433.00. This increases the total allocation to \$14,222.09. On July 9, 2021, Vehicles #309, #561, #774, #101 and #212 was damaged by hail. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.
- D. Department of Administrative Services requested an emergency allocation in the amount of \$3,168.75. On October 27, 2021, Vehicle #105878 was damaged by a deer. Request was to cover repair costs.
- E. Department of Administrative Services requested a supplemental emergency allocation in the amount of \$147.92. This increases the total allocation to \$2,315.77. On November 8, 2021, Vehicle #1071 was damaged by a deer. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.
- F. Department of Administrative Services requested an emergency allocation in the amount of \$10,242.31. On November 20, 2021, Vehicle #2109 was damaged by a deer. Request was to cover repair costs.
- G. Department of Public Safety requested a supplemental emergency allocation in the amount of \$274.91. This brings the total allocation to \$4,672.01. On August 4, 2021, State Patrol Vehicle #126 was damaged by a deer. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.
- H. Department of Public Safety requested a supplemental emergency allocation in the amount of \$955.43. This brings the total allocation to \$12,344.61. On September 8, 2021, State Patrol Vehicle #143 was damaged by a deer. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.
- I. Department of Public Safety requested a supplemental emergency allocation in the amount of \$1,848.14. This brings the total allocation to \$11,502.09. On November 2, 2021, State Patrol Vehicle #162 was damaged by a deer. Request was to cover repair costs. This represents full and final payment and this allocation will be closed.
- J. Department of Administrative Services requested an emergency allocation in the amount of \$4,000.00. On August 12, 2021, there was tree damage to West Gate Shelter at Backbone State Park. Request was to cover repair costs.

#### 4. Payment of Cost Items

Moved by Secretary Pate and seconded by Auditor Sand that the Council approve the following cost items:

- A. Department of Administrative Services .....\$5,498.55  
On July 9, 2021, Vehicles #2013, #1929 and #2243 were damaged by hail. Request was to cover repair costs. This represents full and final payment.
- B. Department of Public Safety .....\$6,830.00  
On January 14, 2021, Vehicle #109 was damaged by a deer. Request was to cover repair costs. This represents full and final payment.
- C. Department of Public Safety .....\$4,811.17  
On August 28, 2021, Vehicle #650 was damaged by hail. Request was to cover repair costs. This represents full and final payment.
- D. Department of Public Safety .....\$7,692.25  
On September 6, 2021, Vehicle #138 was damaged by a deer. Request was to cover repair costs. This represents full and final payment, \$9,800.00 will be reverted and this allocation closed.
- E. Department of Public Safety .....\$5,322.91  
On September 23, 2021, Vehicle #55 was damaged by a deer. Request was to cover repair costs. This represents full and final payment.
- F. Department of Public Safety .....\$2,227.20  
On November 1, 2021, Vehicle #83 was damaged by a deer. Request was to cover repair costs. This represents full and final payment.
- G. Iowa Communications Network.....\$14,526.95  
On April 14, 2021, ICN sustained cable damage due to exposure in the East Right-of-way of Highway 14 in Jasper County. Request was to cover repair costs. This represents full and final payment, \$3,649.70 will be reverted and this allocation closed.

#### 5. Adjourn Meeting

Moved by Secretary Pate and seconded by Treasurer Fitzgerald that the meeting adjourn.

Respectfully submitted,



Victoria Newton  
Executive Secretary

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Jeffrey S. Thompson, Solicitor General  
Iowa Attorney General  
Hoover Bldg., 2<sup>nd</sup> Floor  
L O C A L

Re: Approval of Iowa Code § 7D.10 Expenses

Dear Mr. Thompson

The Executive Council, in a meeting held this date, approved your request for payment pursuant to Iowa Code § 7D.10 for payment of expenses incurred in prosecuting civil commitments under Iowa Code chapter 229A for the Sexually Violent Predator (SVP) program, in the amount of \$15,292.04.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Luke Donahe, State Treasurer's Office

THOMAS J. MILLER  
ATTORNEY GENERAL

JEFFREY S. THOMPSON  
SOLICITOR GENERAL



IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-281-4419  
Email: [Jeffrey.Thompson@iowa.gov](mailto:Jeffrey.Thompson@iowa.gov)  
[www.iowaattorneygeneral.gov](http://www.iowaattorneygeneral.gov)

February 28, 2022

Ms. Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
L-O-C-A-L

Re: Request for Payment of SVP Court Costs

Dear Victoria:

Our Office requests Executive Council approval for payment pursuant to Iowa Code section 7D.10 for court costs and expenses incurred in prosecuting civil commitments under Iowa Code chapter 229A for the Sexually Violent Predator (SVP) program.

In addition to the cost of employee salaries, travel and support devoted to this program, the Office incurs substantial expenses for expert witnesses. These expenses have increased substantially due to the growing number of chapter 229A commitments. Section 7D.10 authorizes payment of court costs and expenses by the Executive Council “[i]f sufficient funds for court costs have not been appropriated to a state department, or if sufficient funds are not otherwise available for such purposes within the budget of a state department.” There is no specific appropriation for these expenses and sufficient funds are not otherwise available.

Therefore, pursuant to Iowa Code section 7D.10, the Office requests Executive Council approval of payment of \$15,292.04 for record review/report preparation (invoices enclosed).

Sincerely,

JEFFREY S. THOMPSON  
Solicitor General

## SVP Invoices - SFY 2022 (02/23/22)

Date Received	Vendor	Description	Amount	Paid by Executive Council	Approval Date
2/16/22	Thomas Forensic LLC	Interview/Final Eval/ Trial Test/mileage-Tripp	\$6,492.04		
2/16/22	Eric Jensen Ph.D.	Trial prep and testimony - Hubby	\$2,400.00		
2/23/22	William A. Schmitt, Ph.D., LLC	Initial Eval/Preliminary Report Offutt	\$3,200.00		
2/14/22	Rachel Kahn Ph.D.	Initial Eval/Preliminary Report VanGundy	\$3,200.00		

<u>\$15,292.04</u>	<u>\$0.00</u>
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**THOMAS FORENSIC, LLC****INVOICE****Tracy A. Thomas, Ph.D., ABPP****Board Certified Forensic Psychologist****Licensed Psychologist (Iowa, Nebraska, Missouri)**

Phone (712) 730-8274

Fax (712) 248-8655

Email: TracyThomas@ThomasForensic.com

Web: IowaForensicPsychologist.com

INVOICE #271A2022

DATE: 2/15/2022

**TO:**

Iowa Office of the Attorney General  
 c/o Olivia McAtee  
 Area Prosecutions Division  
 Hoover Building  
 1305 E. Walnut Street  
 Des Moines, IA 50319

**FOR:**

Forensic Consultation/Evaluative Services:  
 Iowa Code 229A Evaluations

CASE	DESCRIPTION OF SERVICE	SERVICE DATES	AMOUNT
Robert Tripp	Interview / Final Evaluation	Interview Date: 2/2/2022 Final Evaluation Date: 2/14/2022	\$4,000
Robert Tripp	Trial Testimony	2/15/2022	\$2,400
Robert Tripp	Mileage: Ames to Wapello County Courthouse – Roundtrip (236 miles x .39)	2/15/2022	\$92.04
TOTAL			\$6,492.04

**Make all checks payable to:**

Thomas Forensic, LLC  
 c/o Tracy Thomas  
 3827 Brickman Avenue  
 Ames, IA 50010

**Claimant EIN:** 47-1228282

Approved Lina Palmer  
 Date 2/13/22 Amt 6,492.04  
 Agency SVP Expense - Tripp  
 Class \_\_\_\_\_ Obj \_\_\_\_\_ Org \_\_\_\_\_

60003674657

T. Thomas, Ph.D., ABPP

Tracy A. Thomas, Ph.D., ABPP  
 Board Certified Forensic Psychologist  
 Licensed Psychologist (IA, NE, MO)

**Palmer, Tina**

---

**From:** Brown, ScottAG [AG]  
**Sent:** Wednesday, February 16, 2022 1:10 PM  
**To:** McAtee, Olivia; Palmer, Tina  
**Subject:** RE: Robert Tripp Invoice and billing questions

Approved.

SCOTT

Please note new email address: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov)



**Scott D. Brown**  
**Special Assistant Attorney General/Area Prosecutions Division**  
 Office of the Attorney General of Iowa  
 1305 E. Walnut St.  
 Des Moines, IA 50319  
 Main: (515) 281-5164 | Division: (515) 281-3648 | Direct: (515) 281-6691 | Fax: (515) 281-8894  
 Email: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov) | [www.iowaattorneygeneral.gov](http://www.iowaattorneygeneral.gov)

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**From:** McAtee, Olivia <[Olivia.Mcatee@ag.iowa.gov](mailto:Olivia.Mcatee@ag.iowa.gov)>  
**Sent:** Wednesday, February 16, 2022 1:02 PM  
**To:** Palmer, Tina <[Tina.Palmer@ag.iowa.gov](mailto:Tina.Palmer@ag.iowa.gov)>; Brown, ScottAG [AG] <[Scott.Brown@ag.iowa.gov](mailto:Scott.Brown@ag.iowa.gov)>  
**Subject:** FW: Robert Tripp Invoice and billing questions

Please see the attached invoice. Scott, please note the mileage included. We do generally approve and pay this for our experts, but we have not yet paid mileage in 2022 because so many things have been held remotely, so just a heads up.

Thank you,  
 Olivia

**From:** Jamie Tatarek <[jamie@thomasforensic.com](mailto:jamie@thomasforensic.com)>  
**Sent:** Tuesday, February 15, 2022 11:39 AM  
**To:** McAtee, Olivia <[Olivia.Mcatee@ag.iowa.gov](mailto:Olivia.Mcatee@ag.iowa.gov)>  
**Cc:** Tracy Thomas <[tracythomas@thomasforensic.com](mailto:tracythomas@thomasforensic.com)>  
**Subject:** Robert Tripp Invoice and billing questions

Good morning Olivia,

Attached is the invoice for Robert Tripp's Interview/Final Report and Trial Testimony. Please let me know if you need anything further on this matter.

Additionally, there are two invoices for SVP matters that I do not believe have been paid, both from July 2021. They were sent to you on 7/25/2021 (Barr) and 7/29/2021 (Eaton), and you forwarded them along. Tina had said the following on 11/10/21 when I inquired of these matters: "These have all been sent over to the Executive Council for payment. They are having a meeting this Monday so some of these should pay." Dr. Thomas received payment on a different matter that I had inquired about, but not these two, to the best of my knowledge. Would it be possible to have these looked into?

In re the Detention of Joshua Barr	341A2021	CVCV026160	SVP Testimony	7/22/2021	\$2,672.36
In re the Detention of John Eaton	371A2021	CVCV038884	SVP Final & Testimony	7/29/2021	\$6,449.74

Thank you,

Jamie Tatarek, MA (Forensic Psychology)  
Psychology Assistant  
Thomas Forensic, LLC



**Palmer, Tina**

**From:** McAtee, Olivia  
**Sent:** Wednesday, February 16, 2022 1:02 PM  
**To:** Palmer, Tina; Brown, ScottAG [AG]  
**Subject:** FW: Robert Tripp Invoice and billing questions  
**Attachments:** Tripp, Robert\_Invoice\_SVP\_Final.Testimony.pdf

Please see the attached invoice. Scott, please note the mileage included. We do generally approve and pay this for our experts, but we have not yet paid mileage in 2022 because so many things have been held remotely, so just a heads up.

Thank you,  
 Olivia

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**From:** Jamie Tatarek <jamie@thomasforensic.com>  
**Sent:** Tuesday, February 15, 2022 11:39 AM  
**To:** McAtee, Olivia <Olivia.Mcatee@ag.iowa.gov>  
**Cc:** Tracy Thomas <tracythomas@thomasforensic.com>  
**Subject:** Robert Tripp Invoice and billing questions

Good morning Olivia,

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In re the Detention of Joshua Barr	34IA2021	CVCV026160	SVP Testimony	7/22/2021	\$2,672.36
In re the Detention of John Eaton	37IA2021	CVCV038884	SVP Final & Testimony	7/29/2021	\$6,449.74

Thank you,

Jamie Tatarek, MA (Forensic Psychology)  
 Psychology Assistant  
 Thomas Forensic, LLC

**Eric Jensen, Ph.D.**  
**81 Kimball Terrace**  
**Shelburne, VT 05482**

ebjensen@comcast.net  
 Phone 352-214-2039

# INVOICE

INVOICE # 111  
 DATE: FEBRUARY 16, 2022

**TO:**

Olivia McAtee  
 Inv. II SVP  
 Office of Iowa Attorney General  
 1305 E. Walnut St  
 Des Moines, IA 50319

**REGARDING:**

SVP Respondent: M. Hubby  
 DOB: 10/10/73

DESCRIPTION	HOURS	RATE	AMOUNT
Trail prep and testimony 2/14/22		Flat fee service	\$2400.00
Approved <u>Jana Palmer</u> Date <u>2/23/22</u> Amt <u>2,400.00</u> Agency <u>SVP Expense - Hubby</u> Class _____ Obj _____ Org _____ <u>0000 3100238</u>			
Tax ID#008408740	TOTAL		\$2400.00

**Palmer, Tina**

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**From:** Brown, ScottAG [AG]  
**Sent:** Wednesday, February 16, 2022 11:36 AM  
**To:** McAtee, Olivia; Palmer, Tina  
**Subject:** RE: Hubby trial invoice

Approved.

SCOTT

Please note new email address: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov)



**Scott D. Brown**  
**Special Assistant Attorney General/Area Prosecutions Division**  
 Office of the Attorney General of Iowa  
 1305 E. Walnut St.  
 Des Moines, IA 50319  
 Main: (515) 281-5164 | Division: (515) 281-3648 | Direct: (515) 281-6691 | Fax: (515) 281-8894  
 Email: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov) | [www.iowaattorneygeneral.gov](http://www.iowaattorneygeneral.gov)

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**From:** McAtee, Olivia <[Olivia.Mcatee@ag.iowa.gov](mailto:Olivia.Mcatee@ag.iowa.gov)>  
**Sent:** Wednesday, February 16, 2022 11:25 AM  
**To:** Palmer, Tina <[Tina.Palmer@ag.iowa.gov](mailto:Tina.Palmer@ag.iowa.gov)>; Brown, ScottAG [AG] <[Scott.Brown@ag.iowa.gov](mailto:Scott.Brown@ag.iowa.gov)>  
**Subject:** FW: Hubby trial invoice

Please see the attached invoice. Thank you!

---

**From:** ERIC JENSEN <[ebjensen@comcast.net](mailto:ebjensen@comcast.net)>  
**Sent:** Tuesday, February 15, 2022 7:04 AM  
**To:** McAtee, Olivia <[Olivia.Mcatee@ag.iowa.gov](mailto:Olivia.Mcatee@ag.iowa.gov)>  
**Subject:** Hubby trial invoice

Hi Olivia,

Here is the trial invoice for Mr. Hubby's trial yesterday.

Thanks.

William A. Schmitt, Ph.D., LLC  
Licensed Psychologist

PO Box 930376  
Verona, WI 53593  
(608) 698-2713  
wschmitt55@gmail.com

**INVOICE**  
**Preliminary Evaluation for Iowa §229A**

Re: **Lloyd Offutt**  
DOB: **July 2, 1955**

Evaluator: **William A. Schmitt, PhD**  
Date: **February 13, 2022**

- Initial Evaluation/Preliminary Report was completed and submitted February 13, 2022.

**Contracted fee for services rendered: \$3200.**

Thank you for this interesting referral.



William A. Schmitt, Ph.D.  
Licensed Psychologist

Approved Tina Palmer  
Date 2/23/22 Amt 3,200.00  
Agency SVP Expense - Offutt  
Class \_\_\_\_\_ Obj \_\_\_\_\_ Org \_\_\_\_\_  
0000 3101313

**Palmer, Tina**

**From:** Brown, ScottAG [AG]  
**Sent:** Wednesday, February 23, 2022 2:09 PM  
**To:** Palmer, Tina  
**Subject:** RE: LO prelim report etc

Approved

SCOTT

Please note new email address: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov)



**Scott D. Brown**  
 Special Assistant Attorney General/Area Prosecutions Division  
 Office of the Attorney General of Iowa  
 1305 E. Walnut St.  
 Des Moines, IA 50319  
 Main: (515) 281-5184 | Division: (515) 281-3648 | Direct: (515) 281-6691 | Fax: (515) 281-8894  
 Email: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov) | [www.iowaattorneygeneral.gov](http://www.iowaattorneygeneral.gov)

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**From:** Palmer, Tina <[Tina.Palmer@ag.iowa.gov](mailto:Tina.Palmer@ag.iowa.gov)>  
**Sent:** Wednesday, February 23, 2022 11:09 AM  
**To:** Brown, ScottAG [AG] <[Scott.Brown@ag.iowa.gov](mailto:Scott.Brown@ag.iowa.gov)>  
**Subject:** FW: LO prelim report etc

Still need approval for this one.

Thank you,  
 Tina

**From:** McAtee, Olivia <[Olivia.Mcatee@ag.iowa.gov](mailto:Olivia.Mcatee@ag.iowa.gov)>  
**Sent:** Monday, February 14, 2022 11:15 AM  
**To:** Palmer, Tina <[Tina.Palmer@ag.iowa.gov](mailto:Tina.Palmer@ag.iowa.gov)>; Brown, ScottAG [AG] <[Scott.Brown@ag.iowa.gov](mailto:Scott.Brown@ag.iowa.gov)>  
**Subject:** FW: LO prelim report etc

Please see the attached invoice. Thank you!

**Rachel Kahn, Ph.D.****INVOICE**

P.O. Box 6491  
 Monona, WI 53716-0491  
 USA  
 Phone: 608-620-3067

DATE: FEBRUARY 14, 2022

To:  
 Iowa Office of the Attorney General  
 c/o Olivia McAtee  
 Area Prosecutions Division  
 Hoover Building  
 1305 E. Walnut Street  
 Des Moines, IA 50319

Description	Amount
Initial Evaluation/Preliminary Report on Edwin Donti Vangundy	\$3,200.00
Engagement Letter: 1/20/2022 Preliminary Report Date: 2/14/2022	
<b>Total</b>	<b>\$3,200.00</b>

Payment should be made out to Rachel Kahn and mailed to Rachel Kahn, P.O. Box 6491, Monona, WI 53716-0491



Rachel Kahn, Ph.D.  
 Licensed Psychologist

Approved Jina Palmer  
 Date 2/23/22 Amt 3,200.00  
 Agency SUP Expense - VanGundy  
 Class \_\_\_\_\_ Obj \_\_\_\_\_ Org \_\_\_\_\_

00003192796

**Palmer, Tina**

---

**From:** Brown, ScottAG [AG]  
**Sent:** Monday, February 14, 2022 8:07 PM  
**To:** McAtee, Olivia; Palmer, Tina  
**Subject:** RE: EV 2/18

Approved

SCOTT

Please note new email address: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov)



**Scott D. Brown**  
**Special Assistant Attorney General/Area Prosecutions Division**  
 Office of the Attorney General of Iowa  
 1305 E. Walnut St.  
 Des Moines, IA 50319  
 Main: (515) 281-5164 | Division: (515) 281-3648 | Direct: (515) 281-6691 | Fax: (515) 281-8894  
 Email: [scott.brown@ag.iowa.gov](mailto:scott.brown@ag.iowa.gov) | [www.iowaattorneygeneral.gov](http://www.iowaattorneygeneral.gov)

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**From:** McAtee, Olivia <[Olivia.Mcatee@ag.iowa.gov](mailto:Olivia.Mcatee@ag.iowa.gov)>  
**Sent:** Monday, February 14, 2022 2:08 PM  
**To:** Palmer, Tina <[Tina.Palmer@ag.iowa.gov](mailto:Tina.Palmer@ag.iowa.gov)>; Brown, ScottAG [AG] <[Scott.Brown@ag.iowa.gov](mailto:Scott.Brown@ag.iowa.gov)>  
**Subject:** FW: EV 2/18

Please see the attached invoice. Thank you!

**From:** Rachel Kahn <[rachel.kahn@gmail.com](mailto:rachel.kahn@gmail.com)>  
**Sent:** Monday, February 14, 2022 1:52 PM  
**To:** McAtee, Olivia <[Olivia.Mcatee@ag.iowa.gov](mailto:Olivia.Mcatee@ag.iowa.gov)>  
**Subject:** EV 2/18

Hi Olivia,

Here is the report for Edwin Vangundy as well as the attached invoice.

Thanks!!

Rachel

--

Rachel Kahn, Ph.D.  
Licensed Psychologist  
217-621-5944

**\*\*NOTICE:** This E-mail and any attachments may contain confidential information. Use and further disclosure of the information by the recipient must be consistent with applicable laws, regulations, and agreements. If you received this email in error, please notify the sender; delete the email; and do not use, disclose, or store the information it contains.



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Jeffrey S. Thompson  
Solicitor General  
Attorney General's Office  
Hoover Bldg.  
LOCAL

Dear Mr. Thompson:

The Executive Council, in a meeting held this date, approved your request to an hourly compensation rate increase for Patterson Law Firm for currently active and future cases from \$140 to \$160 per hour for partners. Raises for other personnel at the firm would be \$140 per hour for an associate, \$90 per hour for a paralegal and \$70 per hour for a law clerk; effective March 1, 2022.

If you have any questions on the matter, please advise.

Sincerely,

A handwritten signature in cursive script that reads "Victoria Newton".

Victoria Newton  
Executive Secretary

AMENDMENT TO AGREEMENT FOR OUTSIDE COUNSEL


This is an amendment to the Special Counsel Agreement entered between the Iowa Department of Justice (the department a) and The Patterson Law Firm, LLP, 505 5<sup>th</sup> Avenue, Suite 729, Des Moines, Iowa, 50309-2390 (Outside Counsel).

The paragraph related to the Payment of the Agreement to read as follows:

**"PAYMENT**

1. Legal Services by Outside Counsel shall be performed by Ryan Clark, Partner, who shall be paid at the rate of ~~\$140.00~~ \$160.00 per hour for the services performed. Other personnel for Outside Counsel would be \$140.00 per hour for an associate, \$90.00 per hour for a paralegal and \$70.00 per hour for a law clerk."

APPROVED BY:

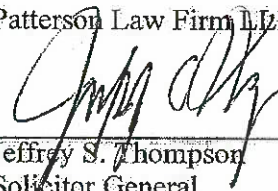
  
\_\_\_\_\_  
Ryan Clark

Partner

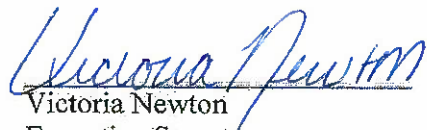
Patterson Law Firm LLP

3/9/22

Date:

  
\_\_\_\_\_  
Jeffrey S. Thompson  
Solicitor General  
Iowa Department of Justice

Date:

  
\_\_\_\_\_  
Victoria Newton  
Executive Secretary  
Iowa Executive Council

3-14-22

Date:

THOMAS J. MILLER  
ATTORNEY GENERAL

JEFFREY S. THOMPSON  
SOLICITOR GENERAL



IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-281-4419  
Email: Jeffrey.Thompson@iowa.gov  
www.iowaattorneygeneral.gov

March 2, 2022

Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
LOCAL

Re: Compensation Rate for Outside Counsel

Dear Victoria:

Over the years the Patterson Law Firm has been retained in workers' compensation cases when a state employee has filed a claim against the State of Iowa as well as the Second Injury Fund. Because the resolution of these claims may result in the State of Iowa or the Second Injury Fund to pay workers' compensation benefits, our office cannot represent both defendants. To avoid a conflict of interest the Executive Council has approved retention of the Patterson Law Firm to represent one of the defendants – generally, the Second Injury Fund. For some time, the Executive Council has paid \$140 per hour to compensate outside counsel in these cases. In 2018, the amount was raised to \$140 per hour for partners. No raise in the hourly rate has been requested since October 2018.

The Patterson Law Firm is now requesting that the hourly rate be increased for currently active and future cases from \$140 to \$160 per hour for partners. Raises for other personnel at the firm would be \$140 per hour for an associate, \$90 per hour for a paralegal and \$70 per hour for a law clerk; effective March 1, 2022. We currently have ten (10) cases that would need to reflect the increase in fees, they list as follows:

- *Richard Adrian v. University of Iowa*
- *Robert Allen v. University of Iowa Hospitals & Clinics*
- *Debra J Breckenridge, Iowa Judicial Branch*
- *Michele Franz v. Woodward Resource Center*
- *Cyril Irvine v. Anamosa State Penitentiary*
- *Debra Oelrich v University of Iowa Hospitals & Clinics*
- *Larry Opal v. Clarinda Correctional Facility*
- *Mark Ostring v. Woodward Resource Center*
- *Bryson Powell v. Glenwood Resource Center*
- *Geoffrey Ray Wellman v. Iowa State Penitentiary*

I submit this information for your consideration and recommend the Executive Counsel raise the compensation rate for outside counsel in workers' compensation cases.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jeff S. Thompson", with a long horizontal flourish extending to the right.

JEFFREY S. THOMPSON  
Solicitor General

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on today's date, approved Department of Administrative Services request for a supplemental emergency allocation in the amount of \$293.60. This brings the total allocation to \$13,491.90. On August 28, 2021, State Patrol Vehicles #261 & #159 were damaged by hail. Request was to cover repair costs.

This represents full and final payment and this allocation will be closed.

EXECUTIVE COUNCIL OF IOWA

A handwritten signature in cursive script that reads "Victoria Newton".

Victoria Newton  
Executive Secretary

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
DAS Fleet Services, Risk  
Linda Leto, Department of Management

AOS Claim ID: 2218  
TOS Job #: 2292



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
Auditor of State

February 25, 2022

Victoria Newton  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #261 & #159 on August 28, 2021  
Department of Public Safety – Iowa State Patrol  
Claim dated October 4, 2021  
AOS Claim ID: 2218

The Department's request included a supplemental allocation request of \$807.85 because additional damages were identified. However, one of the vendor invoices included was for vehicle inspection costs of \$514.25, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. We recommend Executive Council approval of the supplemental allocation, net of these costs, for a total of \$293.60. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request		\$	14,006.15
Excluded vehicle damage inspection costs			<u>(514.25)</u>
Revised request		\$	<u>13,491.90</u>
Executive Council Allocation (Revised)		\$	13,491.90
Less:			
Previous payments	\$		0.00
This payment			<u>13,491.90</u>
Total		\$	<u>13,491.90</u>
Remaining Executive Council allocation		\$	<u>0.00</u>

As requested by the Department, we recommend that reimbursement be made to the Department of Administrative Services in the amount of \$13,491.90. This represents full and final payment on this allocation.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Lieutenant Bryan Guill, Iowa State Patrol, Department of Public Safety  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
 Lt. Governor Adam Gregg  
 Adam Steen, Director

Date: December 20, 2021

To: Tammy Hollingsworth, Auditor of State  
 Victoria Newton, Treasurer of State  
 Executive Council

From: Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
 Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2218
Vehicle / Event	#261, 159/Hail
Event Date	August 28, 2021
Summary	Vehicles sustained hail damage during a storm. (225559, 225415)
Amount Requested	<b>\$14,006.15 - Final Amount</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Mariah Flowers".

Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
 515-725-2243

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71507545	1	\$289.00	09/10/2021	09/21/2021	00003099002

First Prev Next Last

[Search](#)▼ [Warrant Information](#)

Fiscal Year : 2022

Amount : \$289.00

Warrant Number : 71507545

Vendor Customer : 00003099002

Line Number : 1

Last Updated : 9/21/21

▼ [Issue Information](#)

Issued : 09/10/2021

Void : ☐

Document ID : RISK00522253902

Duplicate : ☐

Document Line Number : 1

Stop : ☐

Line Amount : \$289.00

Comments :

▼ [Redeemed Information](#)

Redeemed : 09/21/2021

Batch Number : 0000

Redeemed Bank : 0000

Sequence Number : 03275

Redeemed Fund : 0665

Redeemed Department : 005

▼ [Fund Accounting](#)

Fund : 0665

Object : 2715

Dept Object :

Sub Fund :

Sub Object :

Dept Revenue :

Department : 005

Object Class :

Unit : 5790

Revenue Source :

Sub Unit :

Sub Revenue Source :

Appropriation : 0000

Revenue Source Class :

BSA :

Sub BSA :

▼ [Detail Accounting](#)

Location :

Reporting :

Major Program :

Sub Location :

Sub Reporting :

Program :

Activity : 2920

Task :

Phase :

Sub Activity :

Sub Task :

Program Period :

Function :

Task Order :

Sub Function :

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Due upon receipt

**INVOICE**

INVOICE NUMBER	INVOICE DATE
<b>844-0167304</b>	<b>09/09/2021</b>

CLIENT CODE
<b>DAS105001</b>
BUSINESS LINE / LOSS TYPE
<b>A - Commercial Auto</b>

SUBMIT PAYMENT TO:
Property Damage Appraisers, Inc. 75-1160563 Dept #161, P.O. Box 1000 Memphis, TN 38148-0161
<i>Please reference the invoice number and enclose a copy of the invoice on all payments.</i>

BILL TO
Attn: JESSICA HACKBARTH DAS FLEET SERVICES 109 SE 13TH ST  DES MOINESIA 50139

FOR INQUIRIES:
PDA Sioux City, IA #844  pdasiouxcity@pdaorg.net (712) 276-4990

INSURED	CLAIMANT	ASSIGNMENT DATE	PDA ASSIGNMENT #
STATE OF IOWA		09/09/2021	844-109-0039
CLAIM #	POLICY #	LOSS DATE	REFERENCE #
APDSOI0225559-001		08/28/2021	

SERVICE FEE: ( 1 Unit(s) @ \$179.00 ) \$ 179.00

Mileage: ( 88.00 miles ) @ \$1.25 \$ 110.00

ACH Payment Info:  
Bank: First Horizon Bank  
ABA (US): 084000026 Bank  
Account: 220002525824  
Email Remit Information to:  
achbackup@pdaorg.net

Click [here](#) to pay your invoice at PDAClientPortal.com

Same-Day Service. Guaranteed. PDA now offers expedited service for standard auto claims in select markets.

\*\*WE HAVE CHANGED OUR BANK REMITTANCE INFORMATION AS NOTED ABOVE  
PLEASE UTILIZE OUR PORTAL FOR ALL OTHER ELECTRONIC PAYMENTS.\*\*

*Terms: Professional fees due upon receipt. Interest accrues at 1% per month.  
Please include the invoice number on all payments.*


TOTAL CHARGES:	289.00
:	
INVOICE TOTAL:	\$ 289.00

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	85412096	1	\$1,537.60	11/01/2021	11/04/2021	00002091860
	2022	85412096	2	\$1,198.40	11/01/2021	11/04/2021	00002091860
	2022	85412096	3	\$4,288.00	11/01/2021	11/04/2021	00002091860

First Prev Next Last

Search 

## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$7,024.00  
**Warrant Number :** 85412096 **Vendor Customer :** 00002091860  
**Line Number :** 1 **Last Updated :** 11/4/21

## ▼Issue Information

**Issued :** 11/01/2021 **Void :** ☐  
**Document ID :** RISK00522302006 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$1,537.60  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 11/04/2021 **Batch Number :** 0992  
**Redeemed Bank :** 0022 **Sequence Number :** 00007  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**   
**Sub Fund :**  **Sub Object :**  **Dept Revenue :**   
**Department :** 005 **Object Class :**   
**Unit :** 5790 **Revenue Source :**   
**Sub Unit :**  **Sub Revenue Source :**   
**Appropriation :** 0000 **Revenue Source Class :**   
**BSA :**   
**Sub BSA :**

## ▼Detail Accounting

**Location :**  **Reporting :**  **Major Program :**   
**Sub Location :**  **Sub Reporting :**  **Program :**   
**Activity :** 2920 **Task :**  **Phase :**   
**Sub Activity :**  **Sub Task :**  **Program Period :**   
**Function :**  **Task Order :**   
**Sub Function :**

[Top](#)



# C & H Body Repair Inc.

707 Lincoln Avenue SE  
Orange City, IA 51041

## Invoice

Date	Invoice #
10/27/2021	132323

Bill To
Iowa State Patrol - 261

Vehicle info
2019 Dodge Charger Brian Hilt

Ins. Company	RO ID


Item	Description	Quantity	Rate	Parts Numbers	Amount
Body Labor	Body Labor	21.8	62.00		1,351.60T
Paint Labor	Paint Labor	11.2	107.00		1,198.40T
Body Labor	Body Labor	3	62.00		186.00T
PDR REPAIR			3,215.00		3,215.00T
OEM Part	OEM Part		1,053.00		1,053.00T
Sublet	Sublet		20.00		20.00T
	Out-of-state sale, exempt from sales tax		0.00%		0.00
Customer Signature					
				<b>Total</b>	\$7,024.00
Phone #	Fax #	E-mail			
712-737-4095	712-737-3739	repairs@chbodyia.com			

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71504335	1	\$225.25	09/08/2021	10/07/2021	00003099002

First Prev Next Last

Search 

## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$225.25  
**Warrant Number :** 71504335 **Vendor Customer :** 00003099002  
**Line Number :** 1 **Last Updated :** 10/7/21

## ▼Issue Information

**Issued :** 09/08/2021 **Void :** ☐  
**Document ID :** RISK00522251900 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$225.25  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 10/07/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 01616  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**   
**Sub Fund :**  **Sub Object :**  **Dept Revenue :**   
**Department :** 005 **Object Class :**   
**Unit :** 5790 **Revenue Source :**   
**Sub Unit :**  **Sub Revenue Source :**   
**Appropriation :** 0000 **Revenue Source Class :**   
**BSA :**   
**Sub BSA :**

## ▼Detail Accounting

**Location :**  **Reporting :**  **Major Program :**   
**Sub Location :**  **Sub Reporting :**  **Program :**   
**Activity :** 2920 **Task :**  **Phase :**   
**Sub Activity :**  **Sub Task :**  **Program Period :**   
**Function :**  **Task Order :**   
**Sub Function :**

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Due upon receipt

# INVOICE

INVOICE NUMBER	INVOICE DATE
<b>844-0167186</b>	<b>09/07/2021</b>

<b>BILL TO</b>
Attn: MIKE LONG DAS FLEET SERVICES 109 SE 13TH ST  DES MOINESIA 50139

<b>CLIENT CODE</b>
DAS105001
<b>BUSINESS LINE / LOSS TYPE</b>
A - Commercial Auto

<b>FOR INQUIRIES:</b>
PDA Sioux City, IA #844  pdasiouxcity@pdaorg.net (712) 276-4990

<b>SUBMIT PAYMENT TO:</b>
Property Damage Appraisers, Inc. 75-1160563 Dept #161, P.O. Box 1000 Memphis, TN 38148-0161  <i>Please reference the invoice number and enclose a copy of the invoice on all payments.</i>

INSURED	CLAIMANT	ASSIGNMENT DATE	PDA ASSIGNMENT #
STATE OF IOWA		09/02/2021	844-109-0011
CLAIM #	POLICY #	LOSS DATE	REFERENCE #
APDSOI0225415-001			

SERVICE FEE: ( 1 Unit(s) @ \$179.00 ) \$ 179.00

Mileage: ( 37.00 miles ) @ \$1.25 \$ 46.25

ACH Payment Info:  
Bank: First Horizon Bank  
ABA (US): 084000026 Bank  
Account: 220002525824  
Email Remit Information to:  
achbackup@pdaorg.net

Click [here](https://pdaclientportal.com) to pay your invoice at PDAClientPortal.com

**Same-Day Service. Guaranteed.** PDA now offers expedited service for standard auto claims in select markets.

**\*\*WE HAVE CHANGED OUR BANK REMITTANCE INFORMATION AS NOTED ABOVE  
PLEASE UTILIZE OUR PORTAL FOR ALL OTHER ELECTRONIC PAYMENTS.\*\***

*Terms: Professional fees due upon receipt. Interest accrues at 1% per month.  
Please include the invoice number on all payments.*


<b>TOTAL CHARGES:</b>	<b>225.25</b>
:	
<b>INVOICE TOTAL:</b>	<b>\$ 225.25</b>

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	85397421	1	\$4,439.60	10/13/2021	10/18/2021	00002091860
	2022	85397421	2	\$845.30	10/13/2021	10/18/2021	00002091860
	2022	85397421	3	\$1,183.00	10/13/2021	10/18/2021	00002091860

First Prev Next Last

Search 

## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$6,467.90  
**Warrant Number :** 85397421 **Vendor Customer :** 00002091860  
**Line Number :** 1 **Last Updated :** 10/18/21

## ▼Issue Information

**Issued :** 10/13/2021 **Void :** ☐  
**Document ID :** RISK00522285002 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$4,439.60  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 10/18/2021 **Batch Number :** 0992  
**Redeemed Bank :** 0022 **Sequence Number :** 00007  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

## ▼Detail Accounting

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

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# C & H Body Repair Inc.

707 Lincoln Avenue SE  
Orange City, IA 51041

## Invoice

Date	Invoice #
10/7/2021	132291

Bill To
Iowa State Patrol -159

Vehicle info
Claim #APDSOI0225415-001

Ins. Company	RO ID

Item	Description	Quantity	Rate	Parts Numbers	Amount
Body Labor	Body Labor	15.8	62.00		979.60T
Paint Labor	Paint Labor	7.9	107.00		845.30T
Sublet	Sublet		10.00		10.00T
Sublet	PDR		3,450.00		3,450.00T
OEM Part	OEM Part		1,178.00		1,178.00T
Sublet	Sublet		5.00		5.00T
	Out-of-state sale, exempt from sales tax		0.00%		0.00
Customer Signature					
				<b>Total</b>	\$6,467.90

Phone #	Fax #	E-mail
712-737-4095	712-737-3739	repairs@chbodyia.com

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved the University of Northern Iowa's – Board of Regents' request for an emergency allocation in the amount of \$40,887.18, subject to audit of actual invoices. On November 29, 2021, the Wellness Recreation Center sustained gymnasium floor damages due to a steam pipe break. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

A handwritten signature in cursive script that reads "Victoria Newton".

Victoria Newton  
Executive Secretary

cc: John Nash, Director of Facilities, Board of Regents  
Sarah Harms, Administrative Assistant, Office of the Senior Vice President for Finance  
and Operation, University of Northern Iowa  
Andrea Anania, Board of Regents  
Aimee Claeys, Board of Regents  
Linda Leto, Department of Management

AOS Claim ID 2240  
TOS Job # \_\_\_\_\_





**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 25, 2022

Victoria Newton  
Executive Council  
L O C A L

Subject: Damages to Gymnasium Floor at Wellness Recreation Center due to Steam Pipe  
Break on November 29, 2021  
University of Northern Iowa – Board of Regents  
Claim dated February 11, 2022  
AOS Claim ID: 2240

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above damage incurred by the University of Northern Iowa – Board of Regents is covered by Chapter 29C.20 of the Code of Iowa. Therefore, we recommend an Executive Council allocation in the amount of \$40,887.18 subject to an audit of actual invoices.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.", is written over a light blue circular stamp.

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Sarah Harms, Assistant to Senior Vice President for Finance & Operations, University  
of Northern Iowa  
John Nash, Director of Facilities, Board of Regents  
Linda Leto, Department of Management



Office of the Senior Vice President  
for Finance and Operations

February 11, 2022

John Nash  
Board of Regents, State of Iowa  
11260 Aurora Avenue  
Urbandale, IA 50322-7905

Dear John,

This letter serves as a preliminary report of damage incurred by a steam pipe break in the Wellness Recreation Center at the University of Northern Iowa campus on November 29, 2021, that was previously reported to you by email. The gymnasium floor was damaged. An allocation of funds is requested based on this preliminary loss report.

The list below shows the estimated cost to repair the damage:

<u>Description</u>	<u>Estimate</u>
ServePro	\$ 20,802.21
ServePro	9,621.68
Phillips Floors - Gym Floor Sanding & Repair	7,330.00
Young Plumbing & Heating - Steam Line Repair	3,133.29
Estimate of Costs	\$40,887.18

A final report will be submitted when final costs are identified.

Sincerely,

Sarah Harms  
Assistant to Senior Vice President for Finance & Operations



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*Independently Owned and Operated*

PO132867

**BILL TO:**

12/23/2021

766904401

Dan Rittgers

ID22543

University of Northern Iowa

20802.21

Accounts Payable

GIL 103 0008

Cedar Falls, IA 50614

United States

# INVOICE

766904401

paid 1/10/2022  
F360

DATE: 12/22/2021

Receipt - 270771

**TERMS: Due upon receipt**

Past Due Invoices Subject to Finance Charges

Returned Check Fee \$50

**SERVICE ADDRESS:**

University of Northern Iowa

2301 Hudson Rd

Cedar Falls, IA 50613

Building: WRC

DOL: 11/29/2021

PO: TBD

**Project Mgr:** Billy Lopez **Insurance Co:** Self-Pay **Claim / P.O. #** **Work Order #**

SERVICE TYPE	DESCRIPTION	AMOUNT
Water Remed	Water Restoration	20,802.21
SALES TAX		0.00
TOTAL		20,802.21
PAYMENT		
TOTAL DUE		\$20,802.21

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**Remit payment to: SERVPRO****615 HWY 1 WEST****IOWA CITY, IA 52246**

If you would like to pay by credit card, please call our office at (844) 965-0001. All major credit cards accepted.

*\*If paying by check, ICC, LLC dba SERVPRO reserves the right to convert your paper check into a one-time electronic debit to your account. If you have any questions about this debit, call 844-965-0001*

**SERVPRO ICC LLC**

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Missouri Franchises: #11148 / 11149 / 11150 / 11496  
615 Hwy 1 West  
Iowa City, IA 52246  
319-338-8550  
Tax ID #27-0863347

Client: UNI Wellness Rec Building Room 266 - Jon Butler  
Property: 2301 Hudson Road  
Cedar Falls, IA 50613

Cellular: (319) 404-4153

Operator: APOWERS

Estimator: Mike Raffensperger  
Company: ServPro of Iowa City  
Business: 615 Hwy 1 West  
Iowa City, IA 52246

Business: (319) 338-8550  
E-mail: miker@servpro.me

Type of Estimate: Water Damage

Date Entered: 11/5/2021

Date Assigned:

Price List: IACR8X\_NOV21

Labor Efficiency: Restoration/Service/Remodel

Estimate: 7669044

File Number: 7669044

Dear UNI Wellness Rec Building Room 266 - Jon Butler,

Attached you will find the total bill associated with the mitigation at your property. The total of the bill is \$20,802.21. Please feel free to contact me with any questions or concerns.

Regards,  
Mike Raffensperger  
(319) 338-8550  
miker@servpro.me

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 615 Hwy 1 West  
 Iowa City, IA 52246  
 319-338-8550  
 Tax ID #27-0863347

**7669044****Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Project Coordinator - Tiffany Lipcamon 11/29/2021 - 1 hrs	1.00 HR	0.00	110.00	0.00	110.00
2. Project Manager - Billy Lopez 12/14/2021 - 3.75 hrs	3.75 HR	0.00	82.50	0.00	309.38
3. Project Manager, Assistant - Shawn McAfee 11/29/2021 - 6.75 hrs	6.75 HR	0.00	71.30	0.00	481.28
4. Restoration Supervisor - Hunter Cook 11/29/2021 - 6.75 hrs 12/01/2021 - 6.25 hrs 12/03/2021 - 7 hrs 12/06/2021 - 5.5 hrs 12/08/2021 - 8.75 hrs 12/09/2021 - 7.25 hrs 12/14/2021 - 3.75 hrs 12/16/2021 - 2.75 hrs 12/20/2021 - 6 hrs	54.00 HR	0.00	56.00	0.00	3,024.00
5. Restoration Technician - Dylan Blair 12/01/2021 - 6.25 hrs 12/08/2021 - 8.75 hrs 12/09/2021 - 7.25 hrs 12/14/2021 - 3.75 hrs 12/16/2021 - 2.75 hrs 12/20/2021 - 6 hrs	34.75 HR	0.00	45.00	0.00	1,563.75
6. Restoration Technician - Levi Lane 12/06/2021 - 5.5 hrs	5.50 HR	0.00	45.00	0.00	247.50
7. Project Admin/ Clerical - Mandy Powers 11/29/2021 - 2 hrs 12/01/2021 - 2 hrs 12/03/2021 - hrs 12/06/2021 - 2 hrs 12/08/2021 - 2 hrs 12/09/2021 - 2 hrs 12/14/2021 - 2 hrs 12/16/2021 - 2 hrs 12/20/2021 - 2 hrs	18.00 HR	0.00	37.00	0.00	666.00
8. Small Tool - 3 % of Labor	0.03 EA	0.00	6,401.91	0.00	192.06

7669044

12/22/2021

Page: 2

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 319-338-8550  
 Tax ID #27-0863347

**CONTINUED - Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Labor				0.00	6,593.97

**Consumables**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
9. Tape, Blue	7.00 RL	0.00	13.16	0.00	92.12
10. Plastic Sheeting	2.00 RL	0.00	196.00	0.00	392.00
11. Ducting, Lay Flat	1.00 RL	0.00	110.00	0.00	110.00
12. Bags, Trash Environmental 6 Mil	2.00 EA	0.00	1.96	0.00	3.92
Totals: Consumables				0.00	598.04

**Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
13. Company Owned Vehicle	1.00 DA	0.00	95.00	0.00	95.00
12/14/2021 - 1					
14. Van, Cargo	9.00 DA	0.00	115.00	0.00	1,035.00
11/29/2021 - 1					
12/01/2021 - 1					
12/03/2021 - 1					
12/06/2021 - 1					
12/08/2021 - 1					
12/09/2021 - 1					
12/14/2021 - 1					
12/16/2021 - 1					
12/20/2021 - 1					
15. Extension Cord	93.00 DA	0.00	5.00	0.00	465.00



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615 Hwy 1 West

Iowa City, IA 52246

319-338-8550

Tax ID #27-0863347

### CONTINUED - Equipment

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
11/29/2021 - 9					
11/30/2021 - 9					
12/01/2021 - 8					
12/02/2021 - 8					
12/03/2021 - 8					
12/04/2021 - 8					
12/05/2021 - 8					
12/06/2021 - 8					
12/07/2021 - 8					
12/08/2021 - 8					
12/09/2021 - 1					
12/10/2021 - 1					
12/11/2021 - 1					
12/12/2021 - 1					
12/13/2021 - 1					
12/14/2021 - 1					
12/15/2021 - 1					
12/16/2021 - 1					
12/17/2021 - 1					
12/18/2021 - 1					
12/19/2021 - 1					
16. Dehumidifer	40.00 DA	0.00	75.50	0.00	3,020.00
11/29/2021 - 2					
11/30/2021 - 2					
12/01/2021 - 2					
12/02/2021 - 2					
12/03/2021 - 2					
12/04/2021 - 2					
12/05/2021 - 2					
12/06/2021 - 1					
12/07/2021 - 1					
12/08/2021 - 2					
12/09/2021 - 2					
12/10/2021 - 2					
12/11/2021 - 2					
12/12/2021 - 2					
12/13/2021 - 2					
12/14/2021 - 2					
12/15/2021 - 2					
12/16/2021 - 2					
12/17/2021 - 2					
12/18/2021 - 2					
12/19/2021 - 2					
17. Wood Floor Drying Mat System	49.00 DA	0.00	150.00	0.00	7,350.00



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### CONTINUED - Equipment

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
11/29/2021 - 2					
11/30/2021 - 2					
12/01/2021 - 2					
12/02/2021 - 2					
12/03/2021 - 2					
12/04/2021 - 2					
12/05/2021 - 2					
12/06/2021 - 1					
12/07/2021 - 1					
12/08/2021 - 3					
12/09/2021 - 3					
12/10/2021 - 3					
12/11/2021 - 3					
12/12/2021 - 3					
12/13/2021 - 3					
12/14/2021 - 3					
12/15/2021 - 3					
12/16/2021 - 3					
12/17/2021 - 2					
12/18/2021 - 2					
12/19/2021 - 2					
18. Heater	21.00 DA	0.00	51.50	0.00	1,081.50
11/29/2021 - 1					
11/30/2021 - 1					
12/01/2021 - 1					
12/02/2021 - 1					
12/03/2021 - 1					
12/04/2021 - 1					
12/05/2021 - 1					
12/06/2021 - 1					
12/07/2021 - 1					
12/08/2021 - 1					
12/09/2021 - 1					
12/10/2021 - 1					
12/11/2021 - 1					
12/12/2021 - 1					
12/13/2021 - 1					
12/14/2021 - 1					
12/15/2021 - 1					
12/16/2021 - 1					
12/17/2021 - 1					
12/18/2021 - 1					
12/19/2021 - 1					
19. Equipment decontamination charge - per piece of equipment	15.00 EA	0.00	29.18	0.00	437.70
9 Extension Cords					
2 Dehumidifiers					
3 Floor drying System					
1 Heater					



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 Tax ID #27-0863347

**CONTINUED - Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Equipment				0.00	13,484.20

**Subcontractor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
20. Haul debris - per pickup truck load - including dump fees	1.00 EA	126.00	0.00	0.00	126.00
Totals: Subcontractor				0.00	126.00
<b>Line Item Totals: 7669044</b>				<b>0.00</b>	<b>20,802.21</b>

**Grand Total Areas:**

5,229.33 SF Walls	21,840.00 SF Ceiling	27,069.33 SF Walls and Ceiling
21,840.00 SF Floor	2,426.67 SY Flooring	652.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	662.00 LF Ceil. Perimeter
21,840.00 Floor Area	22,061.11 Total Area	5,229.33 Interior Wall Area
5,915.33 Exterior Wall Area	664.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

**SERVPRO ICC LLC**

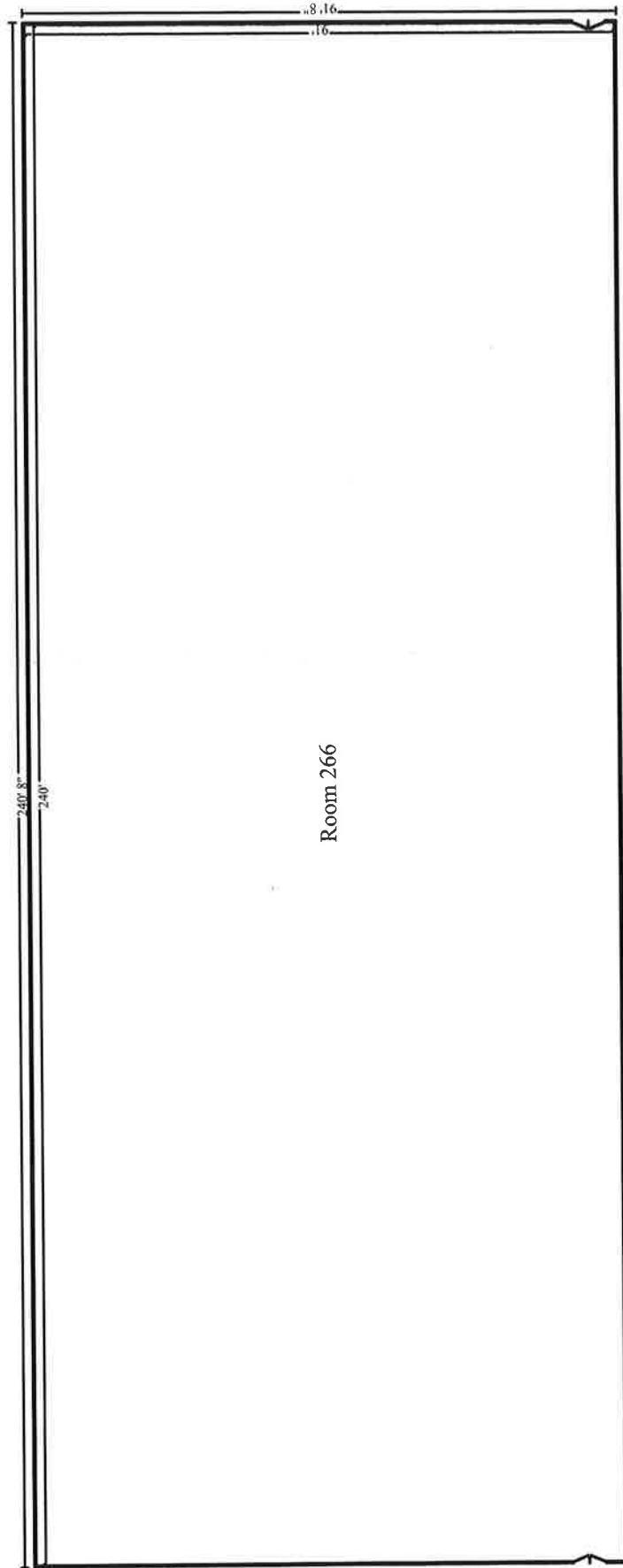
Iowa Franchises: #9784 / 10071 / 10618 / 10619 / 11087  
Missouri Franchises: #11148 / 11149 / 11150 / 11496  
615 Hwy 1 West  
Iowa City, IA 52246  
319-338-8550  
Tax ID #27-0863347

**Summary for Dwelling**

Line Item Total	20,802.21
<b>Replacement Cost Value</b>	<b>\$20,802.21</b>
<b>Net Claim</b>	<b>\$20,802.21</b>

---

Mike Raffensperger





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**BILL TO:**

University of Northern Iowa  
Accounts Payable  
GIL 103 0008  
Cedar Falls, IA 50614  
United States

# INVOICE

**7669044**

**DATE:** 11/18/2021

**TERMS:** Due upon receipt

Past Due Invoices Subject to Finance Charges

Returned Check Fee \$50

**SERVICE ADDRESS:**

University of Northern Iowa  
2301 Hudson Rd  
Cedar Falls, IA 50613  
Building: WRC  
DOL: 11/04/2021  
PO: TBD

**Project Mgr:** Mike Raffensberger **Insurance Co:** **Claim / P.O. #** TBD **Work Order #**

SERVICE TYPE	DESCRIPTION	AMOUNT
Water Remed	Water Restoration Building: WRC DOL: 11/04/2021	9,621.68
	SALES TAX	0.00
	TOTAL	9,621.68
	PAYMENT	
	TOTAL DUE	\$9,621.68

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**IOWA CITY, IA 52246**

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*\*If paying by check, ICC, LLC dba SERVPRO reserves the right to convert your paper check into a one-time electronic debit to your account. If you have any questions about this debit, call 844-965-0001*

Pluck charge: 22543

**SERVPRO ICC LLC**

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 615 Hwy 1 West  
 Iowa City, IA 52246  
 319-338-8550  
 Tax ID #27-0863347

**UNI\_WELLNESS\_WTR\_CF****Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Project Coordinator - Tiffany Lipcamon 11/04/2021 - 1 hrs	1.00 HR	0.00	110.00	0.00	110.00
2. Project Manager - Mike Raffensperger 11/04/2021 - 4.25 hrs	4.25 HR	0.00	82.50	0.00	350.63
3. Project Manager - Billy Lopez 11/05/2021 - 5.5 hrs	5.50 HR	0.00	82.50	0.00	453.75
4. Restoration Supervisor - Hunter Cook 11/04/2021 - 5 hrs 11/05/2021 - 5.5 hrs	10.50 HR	0.00	56.00	0.00	588.00
5. Restoration Supervisor - Jeremy Faulkner 11/07/2021 - 4.5 hrs	4.50 HR	0.00	56.00	0.00	252.00
6. Restoration Supervisor - Zeb Vrchoticky 11/10/2021 - 4.75 hrs 11/11/2021 - 5 hrs 11/12/2021 - 4.75 hrs	14.50 HR	0.00	56.00	0.00	812.00
7. Restoration Technician - Levi Lane 11/04/2021 - 5 hrs 11/08/2021 - 4.5 hrs 11/09/2021 - 4 hrs	13.50 HR	0.00	45.00	0.00	607.50
8. Restoration Technician - Dylan Blair 11/05/2021 - 5.5 hrs 11/10/2021 - 4.75 hrs 11/11/2021 - 5 hrs 11/12/2021 - 4.75 hrs	20.00 HR	0.00	45.00	0.00	900.00
9. General Labor 11/09/2021 - 1 Person Crew - 4 hrs	4.00 HR	0.00	27.50	0.00	110.00
10. Project Admin/ Clerical - Mandy Powers	8.00 HR	0.00	37.00	0.00	296.00

**SERVPRO ICC LLC**

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Missouri Franchises: #11148 / 11149 / 11150 / 11496  
615 Hwy 1 West  
Iowa City, IA 52246  
319-338-8550  
Tax ID #27-0863347

Client: UNI Wellness Rec Building Room 266 - Jon Butler  
Property: 2301 Hudson Road  
Cedar Falls, IA 50613

Cellular: (319) 404-4153

Operator: APOWERS

Estimator: Mike Raffensperger  
Company: ServPro of Iowa City  
Business: 615 Hwy 1 West  
Iowa City, IA 52246

Business: (319) 338-8550  
E-mail: miker@servpro.me

Type of Estimate: Water Damage  
Date Entered: 11/5/2021

Date Assigned:

Price List: IACR8X\_NOV21  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: UNI\_WELLNESS\_WTR\_CF  
File Number: 7669044

Dear UNI Wellness Rec Building Room 266 - Jon Butler,

Attached you will find the total bill associated with the mitigation at your property. The total of the bill is \$9,621.68. Please feel free to contact me with any questions or concerns.

Regards,  
Mike Raffensperger  
(319) 338-8550  
miker@servpro.me

**SERVPRO ICC LLC**

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Missouri Franchises: #11148 / 11149 / 11150 / 11496

615 Hwy 1 West

Iowa City, IA 52246

319-338-8550

Tax ID #27-0863347

**CONTINUED - Labor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
11/04/2021 - 1					
11/05/2021 - 1					
11/07/2021 - 1					
11/08/2021 - 1					
11/09/2021 - 1					
11/10/2021 - 1					
11/11/2021 - 1					
11/12/2021 - 1					
11. Small Tool - 3 % of Labor	0.03 EA	0.00	4,479.88	0.00	134.40
Totals: Labor				0.00	4,614.28

**Consumables**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
12. Tape, Blue	5.00 RL	0.00	13.16	0.00	65.80
13. Plastic Sheeting	1.00 RL	0.00	196.00	0.00	196.00
14. Ducting, Lay Flat	1.00 RL	0.00	110.00	0.00	110.00
15. Bags, Trash Environmental 6 Mil	5.00 EA	0.00	1.96	0.00	9.80
Totals: Consumables				0.00	381.60

**Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
16. Company Owned Vehicle	1.00 DA	0.00	95.00	0.00	95.00
11/04/2021 - 1					
11/05/2021 - 1					
17. Van, Cargo	8.00 DA	0.00	115.00	0.00	920.00
11/04/2021 - 1					
11/05/2021 - 1					
11/07/2021 - 1					
11/08/2021 - 1					
11/09/2021 - 1					
11/10/2021 - 1					
11/11/2021 - 1					
11/12/2021 - 1					
18. Extension Cord	29.00 DA	0.00	5.00	0.00	145.00

**SERVPRO ICC LLC**

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Missouri Franchises: #11148 / 11149 / 11150 / 11496

615 Hwy 1 West

Iowa City, IA 52246

319-338-8550

Tax ID #27-0863347

**CONTINUED - Equipment**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
11/04/2021 - 1					
11/05/2021 - 4					
11/06/2021 - 4					
11/07/2021 - 4					
11/08/2021 - 4					
11/09/2021 - 4					
11/10/2021 - 4					
11/11/2021 - 4					
19. Dehumidifer	23.00 DA	0.00	75.50	0.00	1,736.50
11/04/2021 - 2					
11/05/2021 - 3					
11/06/2021 - 3					
11/07/2021 - 3					
11/08/2021 - 3					
11/09/2021 - 3					
11/10/2021 - 3					
11/11/2021 - 3					
20. Wood Floor Drying Mat System	7.00 DA	0.00	150.00	0.00	1,050.00
11/05/2021 - 1					
11/06/2021 - 1					
11/07/2021 - 1					
11/08/2021 - 1					
11/09/2021 - 1					
11/10/2021 - 1					
11/11/2021 - 1					
21. Heater	1.00 DA	0.00	51.50	0.00	51.50
11/11/2021 - 1					
22. Cart, Tilt	6.00 DA	0.00	35.00	0.00	210.00
11/07/2021 - 1					
11/08/2021 - 1					
11/09/2021 - 1					
11/10/2021 - 1					
11/11/2021 - 1					
11/12/2021 - 1					
23. Equipment decontamination charge - per piece of equipment	10.00 EA	0.00	29.18	0.00	291.80
4 Extension Cords					
3 Dehumidifiers					
1 Floor drying System					
1 Heater					
1 Cart					
Totals: Equipment				0.00	4,499.80



**SERVPRO ICC LLC**

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Missouri Franchises: #11148 / 11149 / 11150 / 11496

615 Hwy 1 West

Iowa City, IA 52246

319-338-8550

Tax ID #27-0863347

**Subcontractor**

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
24. Haul debris - per pickup truck load - including dump fees	1.00 EA	126.00	0.00	0.00	126.00
Totals: Subcontractor				0.00	126.00
Line Item Totals: UNI_WELLNESS_WTR_CF				0.00	9,621.68

**Grand Total Areas:**

5,229.33 SF Walls	21,840.00 SF Ceiling	27,069.33 SF Walls and Ceiling
21,840.00 SF Floor	2,426.67 SY Flooring	652.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	662.00 LF Ceil. Perimeter
21,840.00 Floor Area	22,061.11 Total Area	5,229.33 Interior Wall Area
5,915.33 Exterior Wall Area	664.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

**SERVPRO ICC LLC**

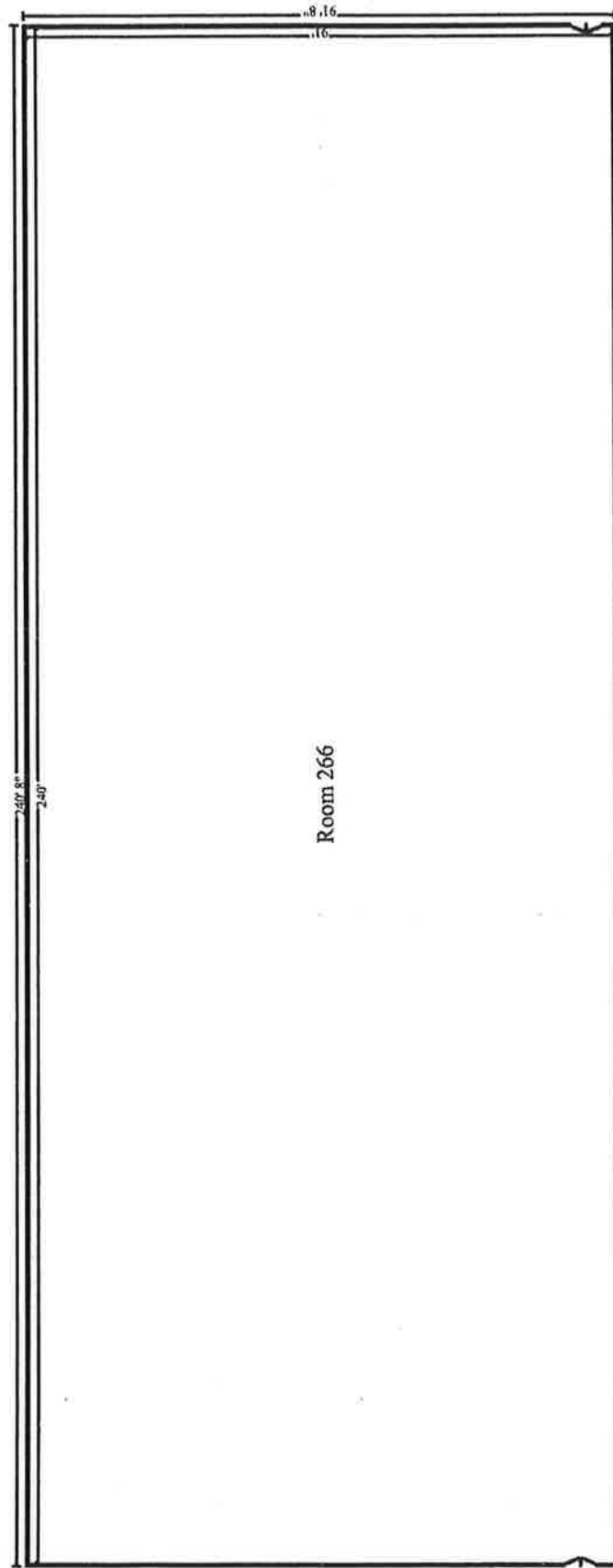
Iowa Franchises: #9784 / 10071 / 10618 / 10619 / 11087  
Missouri Franchises: #11148 / 11149 / 11150 / 11496  
615 Hwy 1 West  
Iowa City, IA 52246  
319-338-8550  
Tax ID #27-0863347

**Summary for Dwelling**

Line Item Total	9,621.68
Replacement Cost Value	<b>\$9,621.68</b>
Net Claim	<b>\$9,621.68</b>

---

Mike Raffensperger





12-16-21

**University of Northern Iowa****WRC Courts 1-4****Sand and Finish Damaged Area Only**

Phillips' Floors Inc would like to submit an estimate to sand and finish the damaged area on the west side of courts three and four. Estimate includes sanding the affected area (approximately 20' x 80'), two coats of water-based sealer colored to match the existing floor (as close as possible), repairing the affected game-lines, and two coats of water-based finish. Estimate does not includes replacing any damaged flooring, The condition of the floor will have to be accessed once the drying units have been removed.

**Total:           \$7,330.00**

**Sand and Finish Whole Floor**

Phillips' Floors Inc would like to submit an estimate to sand and finish the whole floor. Estimate includes sanding, two coats of water-based sealer, painted game-lines, painted logo inside the center circle of each basketball court, and two coats of water-based finish. Estimate does not includes replacing any damaged flooring, The condition of the floor will have to be accessed once the drying units have been removed.

**Total:           \$46,180.00**

Thank you for the opportunity. If you have questions please call me at our  
**Indianola office: 515-961-7300 or my cell: 515-250-1542.**

Respectfully Submitted,

**Matt Phillips**

Matt Phillips  
Commercial Division

# Young PLUMBING & HEATING CO.

Section 4, Item B.

## Mechanical Contractors

PLUMBING HEATING AIR CONDITIONING SHEET METAL PROCESS PIPING EXCAVATING

750 So. Hackett Rd - P.O. Box 1077 Waterloo, Iowa 50704 Phone (319) 234-4411

Invoice # 12986R  
Invoice Date 1/10/2022  
Job # 12986

1/18/2022  
12986R  
ID22543  
3133.29

Bill To: UNI POWER PLANT  
BRENT MAITLAND  
1901 W 30TH ST  
CEDAR FALLS, IA 50613

Job: UNI WRC  
1227 W 27th St Cedar Falls IA  
Per Brent M

### Customer Order No:

### PO No:

Job #	Customer No	Terms	Due Date
12986	1017847	Net 30 Days	2/9/2022
Description			Price

### Capping some hydronic lines

UNI WRC # 12986

3,133.29

Capping some hydronic lines - Per Brent M

Project Foreman	@	65.00	x	-	hrs	=	\$	-
O.T.	@	97.50	x	-	hrs	=	\$	-
Journeyman Plumber	@	58.00	x	-	hrs	=	\$	-
O.T.	@	87.00	x	-	hrs	=	\$	-
Apprentice Plumber	@	49.00	x	6.00	hrs	=	\$	294.00
O.T.	@	73.50	x	-	hrs	=	\$	-
Welder	@	58.00	x	34.50	hrs	=	\$	2,001.00
O.T.	@	87.00	x	-	hrs	=	\$	-
Journeyman Sheet Metal	@	58.00	x	1.50	hrs	=	\$	87.00
O.T.	@	87.00	x	-	hrs	=	\$	-
Apprentice Sheet Metal	@	49.00	x	-	hrs	=	\$	-
O.T.	@	73.50	x	-	hrs	=	\$	-
Office Clerical	@	21.00	x	-	hrs	=	\$	-
Total Labor				42.00			\$	2,382.00
Materials (sales tax exempt)							\$	101.60
Freight							\$	-
Overhead & Profit 15%							\$	372.54
Freight							\$	-
Equipment - Truck & Tool	@	2.00	x	40.5	hrs	=	\$	81.00
Equipment - Welder	@	80.00	x	2	hrs	=	\$	160.00
Equipment Overhead & Profit 15%							\$	36.15
Subcontractor							\$	-
Subcontractor Overhead & Profit 5%							\$	-
							\$	3,133.29

TOTAL DUE: 3,133.29

Please Remit Payment To:  
PO Box 1077 Waterloo 50704

Pay Online -- [www.youngphc.com](http://www.youngphc.com)

Thank you for your business!

TERMS: Net 30 days. FINANCE CHARGE: 1.5% per month (18% annual) on unpaid balance.

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$11,306.48  
On August 10, 2020, Vehicles #2213, #105974 and #2005 were damaged by a derecho. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Linda Leto, Department of Management

AOS Claim ID 2229  
TOS Job # 2283



**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
Auditor of State

February 25, 2022

Victoria Newton  
Executive Council  
L O C A L

Subject: Derecho Damage to vehicle #'s 2213, 105974 and 2005 on August 10, 2020  
Department of Administrative Services  
Claims dated October 4 and October 5, 2021  
AOS Claim ID: 2229

The Department's request included vendor invoices for vehicle damage inspection costs of \$484.85, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$ 11,791.33
Excluded vehicle damage inspection costs	<u>(484.85)</u>
Revised request	<u>\$ 11,306.48</u>
Executive Council Allocation	\$ 11,306.48
Less:	
Previous payments	\$ 0.00
This payment	<u>11,306.48</u>
Total	<u>\$ 11,306.48</u>
Remaining Executive Council allocation	<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$11,306.48. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
 Lt. Governor Adam Gregg  
 Adam Steen, Director

Date: December 20, 2021

To: Tammy Hollingsworth, Auditor of State  
 Victoria Newton, Treasurer of State  
 Executive Council

From: Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
 Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2229
Vehicle / Event	#2005, 2213, 105974/Derecho
Event Date	August 10, 2020
Summary	Vehicles sustained hail damage from a storm. (216094,211001,211009)
Amount Requested	<b>\$11,791.33-Final Amount</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Mariah Flowers".

Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
 515-725-2243



## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	71170743	1	\$414.85	02/18/2021	03/09/2021	00003099002

First Prev Next Last

[Search](#)

## ▼Warrant Information

Fiscal Year : 2021

Amount : \$414.85

Warrant Number : 71170743

Vendor Customer : 00003099002

Line Number : 1

Last Updated : 3/9/21

## ▼Issue Information

Issued : 02/18/2021

Void : ☐

Document ID : RISK00521049901

Duplicate : ☐

Document Line Number : 1

Stop : ☐

Line Amount : \$414.85

Comments :

## ▼Redeemed Information

Redeemed : 03/09/2021

Batch Number : 0000

Redeemed Bank : 0000

Sequence Number : 02769

Redeemed Fund : 0665

Redeemed Department : 005

## ▼Fund Accounting

Fund : 0665

Object : 2715

Dept Object :

Sub Fund :

Sub Object :

Dept Revenue :

Department : 005

Object Class :

Unit : 5790

Revenue Source :

Sub Unit :

Sub Revenue Source :

Appropriation : 0000

Revenue Source Class :

BSA :

Sub BSA :

## ▼Detail Accounting

Location :

Reporting :

Major Program :

Sub Location :

Sub Reporting :

Program :

Activity : 2920

Task :

Phase :

Sub Activity :

Sub Task :

Program Period :

Function :

Task Order :

Sub Function :

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Due upon receipt

**INVOICE**

INVOICE NUMBER	INVOICE DATE
<b>843-0120602</b>	<b>02/17/2021</b>

BILL TO
Attn: DEB ANDERSON DAS FLEET SERVICES 109 SE 13TH ST DES MOINESIA 50139

CLIENT CODE
DAS105001
BUSINESS LINE / LOSS TYPE
A - Commercial Auto

FOR INQUIRIES:
PDA Waterloo, IA #843  pdawaterloo@pdaorg.net (641) 385-2277

SUBMIT PAYMENT TO:
Property Damage Appraisers, Inc. 75-1160563 Dept #161, P.O. Box 1000 Memphis, TN 38148-0161  <i>Please reference the invoice number and enclose a copy of the invoice on all payments.</i>

INSURED	CLAIMANT	ASSIGNMENT DATE	PDA ASSIGNMENT #
STATE OF IOWA		02/16/2021	843-102-0020
CLAIM #	POLICY #	LOSS DATE	REFERENCE #
216094		08/10/2020	

SERVICE FEE: ( 1 Unit(s) @ \$186.00 )	\$ 186.00
Mileage: ( 115.00 miles ) @ \$1.25	\$ 143.75
Long Distance Drive Time/Mile: 115.00 miles @\$ .74/mile	\$ 85.10

ACH Payment Info:  
Bank: First Horizon Bank  
ABA (US): 084000026 Bank  
Account: 220002525824  
Email Remit Information to:  
achbackup@pdaorg.net

Click [here](https://pdaclientportal.com) to pay your invoice at PDAClientPortal.com

**Same-Day Service. Guaranteed.** PDA now offers expedited service for standard auto claims in select markets.

**\*\*WE HAVE CHANGED OUR BANK REMITTANCE INFORMATION AS NOTED ABOVE PLEASE UTILIZE OUR PORTAL FOR ALL OTHER ELECTRONIC PAYMENTS.\*\***

*Terms: Professional fees due upon receipt. Interest accrues at 1% per month.  
Please include the invoice number on all payments.*

TOTAL CHARGES:	414.85
<b>INVOICE TOTAL:</b>	<b>\$ 414.85</b>

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71475022	1	\$5,409.31	08/23/2021	08/30/2021	00002135670

First Prev Next Last

Search



## ▼Warrant Information

Fiscal Year : 2022

Amount : \$5,409.31

Warrant Number : 71475022

Vendor Customer : 00002135670

Line Number : 1

Last Updated : 8/30/21

## ▼Issue Information

Issued : 08/23/2021

Void : ☐

Document ID : RISK00522235900

Duplicate : ☐

Document Line Number : 1

Stop : ☐

Line Amount : \$5,409.31

Comments :

## ▼Redeemed Information

Redeemed : 08/30/2021

Batch Number : 0000

Redeemed Bank : 0000

Sequence Number : 03706

Redeemed Fund : 0665

Redeemed Department : 005

## ▼Fund Accounting

Fund : 0665

Object : 2715

Dept Object :

Sub Fund :

Sub Object :

Dept Revenue :

Department : 005

Object Class :

Unit : 5790

Revenue Source :

Sub Unit :

Sub Revenue Source :

Appropriation : 0000

Revenue Source Class :

BSA :

Sub BSA :

## ▼Detail Accounting

Location :

Reporting :

Major Program :

Sub Location :

Sub Reporting :

Program :

Activity : 2920

Task :

Phase :

Sub Activity :

Sub Task :

Program Period :

Function :

Task Order :

Sub Function :

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CUSTOMER #: 2813162

289292

**CLEMONS, INC.****CHEVROLET**

\*ACCOUNTING\*

P.O. Box 1533 - 2909 S. Center St.  
 Marshalltown, IA 50158  
 (641) 752-5456  
 (800) 542-7971  
 www.clemonsinc.com  
 email: office@clemonsinc.com

IOWA DEPARTMENT OF ADMINISTRATIVE SE  
 301 E 7TH ST

DES MOINES, IA 50319

PAGE 1

HOME: 515-281-3162 CONT: 515-281-3162 \*\* PRE-INVOICE \*\*

BUS: 515-281-3162 CELL:

SERVICE ADVISOR: 676 MIKE HAMMER

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN/ OUT	TAG		
	19	FORD TAURUS	1FAHP2D80KG108497		21595/21595			
DEL DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE	
01JUL21 DD			17:00 01JUL21		112.00	CASH	30JUL21	
R.O. OPENED		READY	OPTIONS: ENG:3.5_Liter_TiVCT					
08:39 01JUL21		15:28 30JUL21	6700					
LINE	OPCODE	TECH	TYPE	A/HRS	S/HRS	LIST	NET	TOTAL

## A REPAIR AS ESTIMATE

## REP REPAIR AS ESTIMATE

9704	CBT	33.80	33.80	84500	209668		2096.68	2096.68
1	CG1Z-176707-BA GLASS							
	ASSEMBLY			6516	8145	0	81.45	81.45
1	AG1Z-5424701-A PANEL							
	ASSEMBLY			42825	53532	0	535.32	535.32
1	BG1Z-54255A35-AA							
	MOLDING			4205	5257	0	52.57	52.57
1	AG1Z-5420879-AA MOLDING			5413	7217	0	72.17	72.17
1	02101703 TAILLIGHT			14500	18125	0	181.25	181.25
1	AG1Z-5421453-A FRONT							
	BELT MOLDING			13078	17437	0	174.37	174.37
1	AG1Z-5425597-A REAR							
	BELT MOLDING			12817	17090	0	170.90	170.90

## B REFINISH PER ESTIMATE

## REP REFINISH PER ESTIMATE

9704	CBC	19.50	19.50	48750	121400		1214.00	1214.00
MISC PAINT								
	CBM			84076	81060		810.60	810.60
SUBL HAZ WASTE								
	CBSL			000	500		5.00	5.00
SUBL FLEX ADDITIVE								
	CBSL			000	400		4.00	4.00
SUBL COVER CAR								
	CBSL			000	500		5.00	5.00
SUBL CORROSION PROTECTION								
	CBSL			000	600		6.00	6.00

ACCOUNT	SALE	COST	CONTROL	ACCOUNT	SALE	COST	CONTROL
47100	209668	84500		47700	126803	99354	
47100	121400	48750		47900	81060	84076	
47600	2000	0		22500	540931	*****	
CST, SALE, & COMP TOTALS				316680	540931	0	

We care about your business.  
 If you are not completely satisfied  
 with services performed, please  
 call Service Manager - Jason Colby  
 at 641-752-5456 or Collision  
 Center Manager - Mike Hammer at  
 641-752-6958

DISCLAIMER OF WARRANTIES: Any warranties on the  
 products sold hereby are those made by the  
 manufacturer. The Seller, CLEMONS, INC. hereby  
 expressly disclaims all warranties, either express or  
 implied, INCLUDING ANY IMPLIED WARRANTY OF  
 MERCHANTABILITY OR FITNESS FOR A PARTICULAR  
 PURPOSE, and CLEMONS, INC. neither assumes nor  
 warrants any other person to assume for it any  
 liability in connection with the sale of said products.

DESCRIPTION	TOTALS
LABOR AMOUNT	3310.68
PARTS AMOUNT	1268.03
GAS OIL LUBE	0.00
SUBLET AMOUNT	20.00
MISC. CHARGES	810.60
TOTAL CHARGES	5409.31
LESS ADJUSTMENT	0.00
SALES TAX	0.00
PLEASE PAY THIS AMOUNT	5409.31

ACCOUNTING COPY

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	70978341	1	\$35.00	10/14/2020	10/28/2020	00003091427

First Prev Next Last

[Search](#)

## ▼Warrant Information

Fiscal Year : 2021

Amount : \$35.00

Warrant Number : 70978341

Vendor Customer : 00003091427

Line Number : 1

Last Updated : 10/28/20

## ▼Issue Information

Issued : 10/14/2020

Void : ☐

Document ID : RISK00521288903

Duplicate : ☐

Document Line Number : 1

Stop : ☐

Line Amount : \$35.00

Comments :

## ▼Redeemed Information

Redeemed : 10/28/2020

Batch Number : 4997

Redeemed Bank : 0304

Sequence Number : 9

Redeemed Fund : 0665

Redeemed Department : 005

## ▼Fund Accounting

Fund : 0665

Object : 2715

Dept Object :

Sub Fund :

Sub Object :

Dept Revenue :

Department : 005

Object Class :

Unit : 5790

Revenue Source :

Sub Unit :

Sub Revenue Source :

Appropriation : 0000

Revenue Source Class :

BSA :

Sub BSA :

## ▼Detail Accounting

Location :

Reporting :

Major Program :

Sub Location :

Sub Reporting :

Program :

Activity : 2920

Task :

Phase :

Sub Activity :

Sub Task :

Program Period :

Function :

Task Order :

Sub Function :

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# Quality Claims Solutions

7405 S. Bitterroot Pl. #100  
 Sioux Falls, SD 57108  
 Phone: 877.237.3727  
 Fax: 866.371.2844  
 Federal Tax ID: 46-0461202

## INVOICE =

Attention/Adjuster: Mike Long  
 Company Name: DAS Fleet Services  
 Address: 109 SE 13th St  
 Des Moines, IA 503190000

Invoice No: APDSOI0211001-001V1  
 Date: 10/13/2020 2:42:52PM  
 Customer ID: IWAA  
 Claim Number: APDSOI0211001-001V1  
 Vehicle Owner: STATE OF IOWA DEPT. OF HUN

Quantity	Description	Unit Price	Extended Amou
1.00	Technical Estimate Review	\$ 35.00	\$ 35.00

**Item Total:** \$ 35.00

**Sales Tax:** N/A

**Invoice Total:** \$ 35.00

**Your Solution for Today's Claims**

www.qcsdirect.com

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	71073180	1	\$3,119.60	12/14/2020	12/16/2020	00003037689

First Prev Next Last

[Search](#)

## ▼Warrant Information

Fiscal Year : 2021

Amount : \$3,119.60

Warrant Number : 71073180

Vendor Customer : 00003037689

Line Number : 1

Last Updated : 12/16/20

## ▼Issue Information

Issued : 12/14/2020

Void : ☐

Document ID : RISK00521346906

Duplicate : ☐

Document Line Number : 1

Stop : ☐

Line Amount : \$3,119.60

Comments :

## ▼Redeemed Information

Redeemed : 12/16/2020

Batch Number : 2328

Redeemed Bank : 5670

Sequence Number : 2

Redeemed Fund : 0665

Redeemed Department : 005

## ▼Fund Accounting

Fund : 0665

Object : 2715

Dept Object :

Sub Fund :

Sub Object :

Dept Revenue :

Department : 005

Object Class :

Unit : 5790

Revenue Source :

Sub Unit :

Sub Revenue Source :

Appropriation : 0000

Revenue Source Class :

BSA :

Sub BSA :

## ▼Detail Accounting

Location :

Reporting :

Major Program :

Sub Location :

Sub Reporting :

Program :

Activity : 2920

Task :

Phase :

Sub Activity :

Sub Task :

Program Period :

Function :

Task Order :

Sub Function :

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1815 16th Ave. S.W.  
Cedar Rapids, Iowa 52404  
Phone (319) 354-8004  
PAINTING-FRAME & UNIBODY-INSURANCE WORK

CUSTOMER'S ORDER NO.		PHONE		DATE	
3263				12/10/20	
NAME State of IA, DHS					
ADDRESS					
SOLD BY	CASH	C.O.D.	CHARGE	ON ACCT.	INDE. RETD.
QTY.	DESCRIPTION			PRICE	AMOUNT
	2020 Chev. Impala				
	<del>Paint &amp; Materials</del>				
	PARTS (Prices Subject To Invoice)				
	Services	Hrs @	Hr.		
	Sublet Or Painting				
	Sub Total				505 60
	Paint-Matrl-Hdw				1553 50
					1060 50
TAX					Exempt
TOTAL					319 60

RECEIVED BY  
C. PRODUCT #18 All claims and returned goods must be accompanied by this bill

4469

Thank You




## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	70999257	1	\$35.00	10/27/2020	11/12/2020	00003091427

First Prev Next Last

Search 

## ▼Warrant Information

**Fiscal Year :** 2021 **Amount :** \$35.00  
**Warrant Number :** 70999257 **Vendor Customer :** 00003091427  
**Line Number :** 1 **Last Updated :** 11/12/20

## ▼Issue Information

**Issued :** 10/27/2020 **Void :** ☐  
**Document ID :** RISK00521301901 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$35.00  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 11/12/2020 **Batch Number :** 3755  
**Redeemed Bank :** 1903 **Sequence Number :** 6  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**   
**Sub Fund :**  **Sub Object :**  **Dept Revenue :**   
**Department :** 005 **Object Class :**   
**Unit :** 5790 **Revenue Source :**   
**Sub Unit :**  **Sub Revenue Source :**   
**Appropriation :** 0000 **Revenue Source Class :**   
**BSA :**   
**Sub BSA :**

## ▼Detail Accounting

**Location :**  **Reporting :**  **Major Program :**   
**Sub Location :**  **Sub Reporting :**  **Program :**   
**Activity :** 2920 **Task :**  **Phase :**   
**Sub Activity :**  **Sub Task :**  **Program Period :**   
**Function :**  **Task Order :**   
**Sub Function :**

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# Quality Claims Solutions

7405 S. Bitterroot Pl. #100  
 Sioux Falls, SD 57108  
 Phone: 877.237.3727  
 Fax: 866.371.2844  
 Federal Tax ID: 46-0461202

## INVOICE =

Attention/Adjuster: Mike Long  
 Company Name: DAS Fleet Services  
 Address: 109 SE 13th St  
 Des Moines, IA 503190000

Invoice No: APDSOI0211009001V1  
 Date: 10/13/2020 2:30:08PM  
 Customer ID: IWAA  
 Claim Number: APDSOI0211009001V1  
 Vehicle Owner: STATE OF IOWA HUMAN SERV

Quantity	Description	Unit Price	Extended Amou
1.00	Technical Estimate Review	\$ 35.00	\$ 35.00

**Item Total:** \$ 35.00

**Sales Tax:** N/A

**Invoice Total:** \$ 35.00

***Your Solution for Today's Claims***

www.qcsdirect.com

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2021	71215370	1	\$2,777.57	03/23/2021	04/02/2021	00003037689

First Prev Next Last

Search



## ▼Warrant Information

Fiscal Year : 2021

Amount : \$2,777.57

Warrant Number : 71215370

Vendor Customer : 00003037689

Line Number : 1

Last Updated : 4/2/21

## ▼Issue Information

Issued : 03/23/2021

Void : ☐

Document ID : RISK00521082901

Duplicate : ☐

Document Line Number : 1

Stop : ☐

Line Amount : \$2,777.57

Comments :

## ▼Redeemed Information

Redeemed : 04/02/2021

Batch Number : 0000

Redeemed Bank : 0000

Sequence Number : 04347

Redeemed Fund : 0665

Redeemed Department : 005

## ▼Fund Accounting

Fund : 0665

Object : 2715

Dept Object :

Sub Fund :

Sub Object :

Dept Revenue :

Department : 005

Object Class :

Unit : 5790

Revenue Source :

Sub Unit :

Sub Revenue Source :

Appropriation : 0000

Revenue Source Class :

BSA :

Sub BSA :

## ▼Detail Accounting

Location :

Reporting :

Major Program :

Sub Location :

Sub Reporting :

Program :

Activity : 2920

Task :

Phase :

Sub Activity :

Sub Task :

Program Period :

Function :

Task Order :

Sub Function :

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1815 16th Ave. S.W.  
Cedar Rapids, Iowa 52404  
Phone (319) 364-BODY

# PAINTING-FRAME & UNIBODY-INSURANCE WORK

CUSTOMER'S ORDER NO. <b>3186</b>		PHONE		DATE <b>1/4/21</b>	
NAME <b>Iowa State DHS</b>					
ADDRESS <b>#105974</b>					
BOLD BY	CASH	C.O.D.	CHARGE	ON ACCT	MOSE RETD
QTY.	DESCRIPTION				PRICE
	<b>16 Ford Taurus</b>				
PARTS (Prices Subject To Invoice)					
Services Hrs @ Hr.					<b>54 57</b>
Sublet Or Painting					<b>1300 00</b>
Sub Total					<b>903 00</b>
Paint-Mat-Hdw					
TAX					<b>Exempt</b>
TOTAL					<b>277 57</b>

C. INSTRUCTIONS: All claims and returned goods must be accompanied by this bill.

4500

Thank You

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$19,810.93  
On June 29, 2021, Vehicle #1108 was stolen. Request was to cover costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Linda Leto, Department of Management

AOS Claim ID 2153  
TOS Job # 2284



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
 Auditor of State

State Capitol Building  
 Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 25, 2022

Victoria Newton  
 Executive Council  
 L O C A L

Subject: Vehicle #1108 was Stolen on June 29, 2021  
 Department of Administrative Services  
 Claim dated November 19, 2021  
 AOS Claim ID: 2153

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to the loss and have found the items to be in order as shown below:

Documented request		\$ <u>19,810.93</u>
Executive Council Allocation		\$ 19,810.93
Less:		
Previous payments	\$ 0.00	
This payment	<u>19,810.93</u>	
Total		\$ <u>19,810.93</u>
Remaining Executive Council allocation		\$ <u>0.00</u>

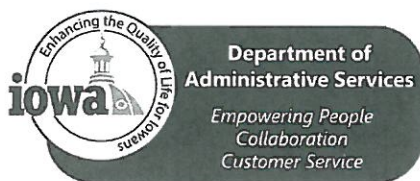
We recommend reimbursement be made in the amount of \$19,810.93. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
 Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
 Jacque Holm-Smith, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
Lt. Governor Adam Gregg

Adam Steen, Director

Date: November 5, 2021

To: Tammy Hollingsworth, Auditor of State  
Victoria Newton, Treasurer of State  
Executive Council

From: Mariah Flowers, Fleet Manager  
DAS Fleet Services  
Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2153
Vehicle / Event	#1108/Stolen
Event Date	June 29, 2021
Summary	Vehicle #1108 was stolen. (222699)
Amount Requested	\$19,810.93-Final Amount

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you

A handwritten signature in blue ink, appearing to read "Mariah Flowers".

Mariah Flowers, Fleet Manager  
DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
515-725-2243

**DAS - Fleet****Loss/Risk valuation Calculation****Variables - Input:**

Agency	DOC - 238
Vehicle Number	1108
Vehicle - Yr, Make, Mode	2020 Jeep Grand Cherokee
VIN#	1C4RJFAG5LC100729
Date of Report	7/29/2021
Claim Number	222699
Mileage	19,760

Dealership Price - Off Contract	\$37,495.00
Purchase Price - On Contract	\$27,254.00
3	\$39,175.00

**Calculations:**

Dealership Price - Off Contract	\$37,495.00
Purchase Price - On Contract	\$27,254.00
Difference	\$10,241.00
Percentage Difference	27.31%

NADA Value @ Time of Loss or purchase price, which ever is lower	\$27,254.00
Percentage Decrease for Contract Price	27.31%
Loss calculated	19,810.93

<b>Loss Amount to be Provided to Agency:</b>	<b>\$19,810.93</b>
----------------------------------------------	--------------------



MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$2,370.75  
On July 9, 2021, Vehicle #105687 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Linda Leto, Department of Management

AOS Claim ID 2158  
TOS Job # 2285



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

State Capitol Building  
 Des Moines, Iowa 50319-0004  
 Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
 Auditor of State

February 25, 2022

Victoria Newton  
 Executive Council  
 L O C A L

Subject: Hail Damage to vehicle #105687 on July 9, 2021  
 Department of Administrative Services  
 Claim dated October 6, 2021  
 AOS Claim ID: 2158

The Department's request included a vendor invoice for vehicle damage inspection costs of \$35.00, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$ 2,405.75
Excluded vehicle damage inspection costs	<u>(35.00)</u>
Revised request	<u>\$ 2,370.75</u>
Executive Council Allocation	\$ 2,370.75
Less:	
Previous payments	\$ 0.00
This payment	<u>2,370.75</u>
Total	<u>\$ 2,370.75</u>
Remaining Executive Council allocation	<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$2,370.75. This represents full and final payment of the loss.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ernest H. Ruben, Jr.".

Ernest H. Ruben, Jr., CPA  
 Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
 Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
 Lt. Governor Adam Gregg  
 Adam Steen, Director

Date: November 5, 2021

To: Tammy Hollingsworth, Auditor of State  
 Victoria Newton, Treasurer of State  
 Executive Council

From: Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
 Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2158
Vehicle / Event	#105687/Hail
Event Date	July 9, 2021
Summary	Vehicle 105687 sustained hail damage. (224841)
Amount Requested	\$2,405.75-Final Amount

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Mariah Flowers".

Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
 515-725-2243

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71481693	1	\$35.00	08/26/2021	09/10/2021	00003091427
	2022	71481693	2	\$35.00	08/26/2021	09/10/2021	00003091427

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## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$70.00  
**Warrant Number :** 71481693 **Vendor Customer :** 00003091427  
**Line Number :** 1 **Last Updated :** 9/10/21

## ▼Issue Information

**Issued :** 08/26/2021 **Void :** ☐  
**Document ID :** RISK00522237900 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$35.00  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 09/10/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 00852  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

## ▼Detail Accounting

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

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Quality Claims Solutions

## Quality Claims Solutions

105 N Krohn Place  
Sioux Falls, SD 57103

Phone: 877.237.3727

Fax: 866.371.2844

Federal Tax ID: 46-0461202

## INVOICE =

Attention/Adjuster: Mike Long

Company Name: DAS Fleet Services

Address: 109 SE 13th St  
Des Moines, IA 50319

Invoice No: APDSOI0224841-001-5620

Date: 08/19/2021 12:35 PM

Customer ID: IWAA

Claim Number: APDSOI0224841-001

Vehicle Owner: STATE OF IOWA

Quantity	Description	Unit Price	Extended Amount
1	Technical Estimate Review	\$35.00	\$35.00

Item Total: \$35.00

Sales Tax: N/A

Invoice Total: \$35.00


Your Solution for Today's Claims  
[www.qcsdirect.com](http://www.qcsdirect.com)

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71500016	1	\$312.00	09/03/2021	09/09/2021	00002108499
	2022	71500016	2	\$2,058.75	09/03/2021	09/09/2021	00002108499

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## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$2,370.75  
**Warrant Number :** 71500016 **Vendor Customer :** 00002108499  
**Line Number :** 1 **Last Updated :** 9/9/21

## ▼Issue Information

**Issued :** 09/03/2021 **Void :** ☐  
**Document ID :** RISK00522245001 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$312.00  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 09/09/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 03979  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

## ▼Detail Accounting

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

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 www.bobbrownchevy.com



CUSTOMER NO. 100015		SERVICE ADVISOR 220 SCOTT SEVENBERGEN		TAG NO. T1078	INVOICE DATE 31AUG21	INVOICE NO. 1338305
STATE OF IOWA DAS 109 SE 13 TH ST DES MOINES, IA 50319-0106		HOURLY RATE 0.00	LICENSE NO. 105687	PO NO. E	COLOR WHITE	NO. STOCK / STOCK NO.
		YEAR/MAKE/MODEL 18 FORD ESCAPE		MILEAGE IN 40520		MILEAGE OUT 40520
		VEHICLE IDENTIFICATION NO. 1FMCU9GD3JUC91078		PROD. DATE		IN SERVICE DATE 08JAN21
EMAIL ADDRESS das.finance.payables@iowa.gov/home		CELL PHONE 515-210-7294		PROMISED 18:00 02SEP21	R.O. DATE 27AUG21	WAR EXP.
TEL HOME 515-281-3162	TEL BUSINESS EXT. 515-281-3162	COMMENTS ENG:1.5_Liter_GTDI				

## A REPAIR AS PER ESTIMATE STATE OF IOWA VEHICLE REPAIR

96 BODY REPAIR  
 212 MURPHY, DANA LIC#: \*  
 CB 300.69 300.69  
 95 BODY REFINISH  
 3 BOOTS, DAVID LIC#: \*  
 CB 224.00 224.00  
 PARTS: 0.00 LABOR: 524.69 OTHER: 0.00 TOTAL LINE A: 524.69  
 \*\*\*\*\*

## B SUBLET HAIL DAMAGE

70 SUBLET  
 999 CB 0.00 0.00  
 PM PAINT AND MATERIAL 68.00 68.00  
 SUBL CARMEDIC HAIL PO#85065  
 CB 1778.06 1778.06  
 PARTS: 0.00 LABOR: 0.00 OTHER: 1846.06 TOTAL LINE B: 1846.06  
 \*\*\*\*\*

## HELP!!!

You may receive an email survey from Chevrolet regarding this service event. This survey is our report card. Any response other than "COMPLETELY SATISFIED" is a failing grade for our dealership. If for any reason you can not respond "COMPLETELY SATISFIED" please call our Service Manager Randy Walker @ 515-278-7806 to resolve.

Thank you in advance for completing the survey.

## Certified Service



*Thank you -  
 We appreciate your business!*

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND WHAT SOEVER AS TO THE MERCHANTABILITY OF THE PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY EXIST IS AN AGREEMENT SOLELY BETWEEN THE MANUFACTURER AND THE PURCHASER.

X

CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	524.69
PARTS	0.00
GAS, OIL, LUBE	0.00
SUBLET REPAIRS	1778.06
MISC/ENVIRONMENTAL CHARGES	68.00
TOTAL CHARGES	2370.75
LESS DISCOUNT/INSURANCE	0.00
SALES TAX	0.00
PLEASE PAY THIS AMOUNT	2370.75

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$5,991.80  
On July 9, 2021, Vehicle #2536 was damaged by hail. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Linda Leto, Department of Management

AOS Claim ID 2206  
TOS Job # 2286





**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
Auditor of State

February 25, 2022

Victoria Newton  
Executive Council  
L O C A L

Subject: Hail Damage to Vehicle #2536 on July 9, 2021  
Department of Administrative Services  
Claim dated November 5, 2021  
AOS Claim ID: 2206

The Department's request included a vendor invoice for vehicle damage inspection costs of \$182.75, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$ 6,174.55
Excluded vehicle damage inspection costs	<u>(182.75)</u>
Revised request	<u>\$ 5,991.80</u>
Executive Council Allocation	\$ 5,991.80
Less:	
Previous payments	\$ 0.00
This payment	<u>5,991.80</u>
Total	<u>\$ 5,991.80</u>
Remaining Executive Council allocation	<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$5,991.80. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services



Governor Kim Reynolds  
 Lt. Governor Adam Gregg  
 Adam Steen, Director

Date: December 20, 2021

To: Tammy Hollingsworth, Auditor of State  
 Victoria Newton, Treasurer of State  
 Executive Council

From: Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
 Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2206
Vehicle / Event	# 2536/Hail
Event Date	July 9, 2021
Summary	Vehicle #2536 sustained hail damage during a storm. (227462)
Amount Requested	<b>\$6,174.55 - Final Amount</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Mariah Flowers".

Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
 515-725-2243

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71568445	1	\$182.75	10/15/2021	10/25/2021	00003099002

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## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$182.75  
**Warrant Number :** 71568445 **Vendor Customer :** 00003099002  
**Line Number :** 1 **Last Updated :** 10/25/21

## ▼Issue Information

**Issued :** 10/15/2021 **Void :** ☐  
**Document ID :** RISK00522288901 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$182.75  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 10/25/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 02269  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**   
**Sub Fund :**  **Sub Object :**  **Dept Revenue :**   
**Department :** 005 **Object Class :**   
**Unit :** 5790 **Revenue Source :**   
**Sub Unit :**  **Sub Revenue Source :**   
**Appropriation :** 0000 **Revenue Source Class :**   
**BSA :**   
**Sub BSA :**

## ▼Detail Accounting

**Location :**  **Reporting :**  **Major Program :**   
**Sub Location :**  **Sub Reporting :**  **Program :**   
**Activity :** 2920 **Task :**  **Phase :**   
**Sub Activity :**  **Sub Task :**  **Program Period :**   
**Function :**  **Task Order :**   
**Sub Function :**

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Due upon receipt

# INVOICE

<b>BILL TO</b> Attn: JESSICA HACKBARTH DAS FLEET SERVICES 109 SE 13TH ST DES MOINESIA 50139		<b>INVOICE NUMBER</b> <b>776-0280522</b>		<b>INVOICE DATE</b> <b>10/14/2021</b>	
<b>FOR INQUIRIES:</b> PDA Des Moines, IA #776 pdadesmoines@pdaorg.net (515) 222-1906		<b>CLIENT CODE</b> DAS105001		<b>BUSINESS LINE / LOSS TYPE</b> A - Commercial Auto	
		<b>SUBMIT PAYMENT TO:</b> Property Damage Appraisers, Inc. 75-1160563 Dept #161, P.O. Box 1000 Memphis, TN 38148-0161 <i>Please reference the invoice number and enclose a copy of the invoice on all payments.</i>			
<b>INSURED</b> TE OF IOWA/IOWA BOARD OF MEDI	<b>CLAIMANT</b>	<b>ASSIGNMENT DATE</b> 10/13/2021	<b>PDA ASSIGNMENT #</b> 776-110-0040		
<b>CLAIM #</b> APDSOI0227462-001	<b>POLICY #</b>	<b>LOSS DATE</b>	<b>REFERENCE #</b>		

SERVICE FEE: ( 1 Unit(s) @ \$179.00 )

\$ 179.00

Mileage: ( 3.00 miles ) @ \$1.25

\$ 3.75

**ACH Payment Info:**

Bank: First Horizon Bank  
 ABA (US): 084000026 Bank  
 Account: 220002525824  
 Email Remit Information to:  
 achbackup@pdaorg.net

Click [here](https://pdaclientportal.com) to pay your invoice at PDAClientPortal.com

**Same-Day Service. Guaranteed.** PDA now offers expedited service for standard auto claims in select markets.

**\*\*WE HAVE CHANGED OUR BANK REMITTANCE INFORMATION AS NOTED ABOVE PLEASE UTILIZE OUR PORTAL FOR ALL OTHER ELECTRONIC PAYMENTS.\*\***

*Terms: Professional fees due upon receipt. Interest accrues at 1% per month.  
 Please include the invoice number on all payments.*

**TOTAL CHARGES:** 182.75

**INVOICE TOTAL:** \$ 182.75

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71629344	1	\$4,851.50	11/05/2021	11/12/2021	00002108499
	2022	71629344	2	\$1,140.30	11/05/2021	11/12/2021	00002108499

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## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$5,991.80  
**Warrant Number :** 71629344 **Vendor Customer :** 00002108499  
**Line Number :** 1 **Last Updated :** 11/12/21

## ▼Issue Information

**Issued :** 11/05/2021 **Void :** ☐  
**Document ID :** RISK00522309003 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$4,851.50  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 11/12/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 03802  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

## ▼Detail Accounting

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

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## BOB BROWN CHEVROLET

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 www.bobbrownchevy.com

Final Bill



CUSTOMER NO. 100015		SERVICE ADVISOR 3110 SCOTT E MATLAGE		TAG NO. T8495	INVOICE DATE 30OCT21	INVOICE NO. 1344364
STATE OF IOWA DAS 109 SE 13 TH ST DES MOINES, IA 50319-0106		HOURLY RATE 0.00	LICENSE NO. 2536	PO NO. 2536	COLOR WHITE	NO. STOCK / STOCK NO.
EMAIL ADDRESS das.finance.payables@iowa.gov/home		YEAR/MAKE/MODEL 19 FORD TAURUS		MILEAGE IN 11747		MILEAGE OUT 11747
TEL HOME 515-669-1836		VEHICLE IDENTIFICATION NO. 1FAHP2D87KG108495		PROD. DATE		IN SERVICE DATE 07JAN20
TEL BUSINESS EXT. 515-281-3162		CELL PHONE 515-210-7294		PROMISED 18:00 29OCT21	R.O. DATE 25OCT21	WAR EXP.
COMMENTS						

A DAS FLEET SERVICES PDA EST.CLAIM#ADPSOI0227462-001

96 BODY REPAIR

497 WISNOUSKY, TED LIC#: \*

CB

828.06 828.06

96 BODY REPAIR

2171 CB

260.00 260.00

96 BODY REPAIR

2736 CB

560.00 560.00

96 BODY REPAIR

2872 CB

260.00 260.00

96 BODY REPAIR

-- 2872 CB

260.00 260.00

1 15162675 LAMP

149.97 149.97 149.97

1 AG1Z5420550B MOULDING

185.77 185.77 185.77

PARTS: 335.74 LABOR: 2168.06 OTHER: 0.00 TOTAL LINE A: 2503.80

\*\*\*\*\*

B\*\* CARMEDIC HAIL

70 SUBLET

999 CB

0.00 0.00

SUBL CARMEDIC HAIL PO#86519

CB

3488.00 3488.00

PARTS: 0.00 LABOR: 0.00 OTHER: 3488.00 TOTAL LINE B: 3488.00

\*\*\*\*\*

Vehicle # 2536

Thank you -

We appreciate your business!

THE SELLING DEALER MAKES NO WARRANTY OF ANY KIND  
 WHAT SOEVER AS TO THE MERCHANTABILITY OF THE  
 PRODUCTS LISTED HEREON OR AS TO THEIR FITNESS FOR  
 ANY PARTICULAR PURPOSE. ANY WARRANTY WHICH MAY  
 EXIST IS AN AGREEMENT SOLELY BETWEEN THE  
 MANUFACTURER AND THE PURCHASER.

*Shantel Billington*  
 CUSTOMER SIGNATURE

DESCRIPTION	TOTALS
LABOR AMOUNT	2168.06
PARTS	335.74
GAS, OIL, LUBE	0.00
SUBLET REPAIRS	3488.00
MISC/ENVIRONMENTAL CHARGES	0.00
TOTAL CHARGES	5991.80
LESS DISCOUNT/INSURANCE	0.00
SALES TAX	0.00
PLEASE PAY THIS AMOUNT	5991.80

Charge

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Department of Administrative Services .....\$5,480.45  
On October 6, 2021, Vehicle #2944 was damaged by a deer. Request was to cover repair costs.

This represents full and final payment.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Adam Steen, Director, Department of Administrative Services  
DAS Fleet Services, Risk  
Linda Leto, Department of Management

AOS Claim ID 2203  
TOS Job # 2288





**OFFICE OF AUDITOR OF STATE**  
STATE OF IOWA

State Capitol Building  
Des Moines, Iowa 50319-0004  
Telephone (515) 281-5834 Facsimile (515) 281-6518

Rob Sand  
Auditor of State

February 25, 2022

Victoria Newton  
Executive Council  
L O C A L

Subject: Deer Damage to Vehicle #2944 on October 6, 2021  
Department of Administrative Services  
Claim dated November 5, 2021  
AOS Claim ID: 2203

The Department's request included a vendor invoice for vehicle damage inspection costs of \$509.34, which are considered administrative costs since they are incurred regardless of whether or not a claim is allowed under Chapter 29C.20 of the Code of Iowa. These costs will be deducted from the request. In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment related to this loss. We have found the items to be in order as shown below:

Documented request	\$ 5,989.79
Excluded vehicle damage inspection costs	<u>(509.34)</u>
Revised request	<u>\$ 5,480.45</u>
Executive Council Allocation	\$ 5,480.45
Less:	
Previous payments	\$ 0.00
This payment	<u>5,480.45</u>
Total	<u>\$ 5,480.45</u>
Remaining Executive Council allocation	<u>\$ 0.00</u>

We recommend reimbursement be made in the amount of \$5,480.45. This represents full and final payment of the loss.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Adam Steen, Director, Department of Administrative Services  
Jacquie Holm-Smith, Fleet Services Manager, Department of Administrative Services





Governor Kim Reynolds  
 Lt. Governor Adam Gregg  
 Adam Steen, Director

Date: December 20, 2021

To: Tammy Hollingsworth, Auditor of State  
 Victoria Newton, Treasurer of State  
 Executive Council

From: Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
 Department of Administrative Services

**Re: REIMBURSEMENT REQUEST - 29C20 Claim**

Claim #	2203
Vehicle / Event	# 2944/Deer
Event Date	October 6, 2021
Summary	Vehicle #2944 struck a deer. (227205)
Amount Requested	<b>\$5,989.79 - Final Amount</b>

The Department of Administrative Services, Central Procurement Fleet Services Enterprise, has paid all vendors to date. We are seeking an allocation for those funds under 29C20 Contingency Fund – Disaster Aid. Please deposit into the following account: 0665-005-5790-0657.

If you have any questions or need additional information, please do not hesitate to contact me.

Thank you,

A handwritten signature in blue ink, appearing to read "Mariah Flowers".

Mariah Flowers, Fleet Manager  
 DAS Fleet Services  
[Mariah.Flowers@iowa.gov](mailto:Mariah.Flowers@iowa.gov)  
 515-725-2243

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71563479	1	\$260.25	10/13/2021	10/19/2021	00003099002
	2022	71563479	2	\$183.80	10/13/2021	10/19/2021	00003099002
	2022	71563479	3	\$509.34	10/13/2021	10/19/2021	00003099002

First Prev Next Last

Search 

## ▼Warrant Information

**Fiscal Year :** 2022 **Amount :** \$953.39  
**Warrant Number :** 71563479 **Vendor Customer :** 00003099002  
**Line Number :** 1 **Last Updated :** 10/19/21

## ▼Issue Information

**Issued :** 10/13/2021 **Void :** ☐  
**Document ID :** RISK00522284900 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$260.25  
**Comments :**

## ▼Redeemed Information

**Redeemed :** 10/19/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 04181  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

## ▼Fund Accounting

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

## ▼Detail Accounting

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

[Top](#)

Due upon receipt

# INVOICE

<b>BILL TO</b> Attn: JESSICA HACKBARTH DAS FLEET SERVICES 109 SE 13TH ST DES MOINESIA 50139		<b>INVOICE NUMBER</b> <b>776-0280382</b>		<b>INVOICE DATE</b> <b>10/08/2021</b>	
<b>FOR INQUIRIES:</b> PDA Des Moines, IA #776 pdadesmoines@pdaorg.net (515) 222-1906		<b>CLIENT CODE</b> DAS105001		<b>BUSINESS LINE / LOSS TYPE</b> A - Commercial Auto	
		<b>SUBMIT PAYMENT TO:</b> Property Damage Appraisers, Inc. 75-1160563 Dept #161, P.O. Box 1000 Memphis, TN 38148-0161 <i>Please reference the invoice number and enclose a copy of the invoice on all payments.</i>			

INSURED	CLAIMANT	ASSIGNMENT DATE	PDA ASSIGNMENT #
STATE OF IOWA		10/07/2021	776-110-0030
CLAIM #	POLICY #	LOSS DATE	REFERENCE #
APDSOI0227205-001			

SERVICE FEE: ( 1 Unit(s) @ \$179.00 ) \$ 179.00

Mileage: ( 166.00 miles ) @ \$1.25 \$ 207.50

Long Distance Drive Time/Mile: 166.00 miles @\$ .74/mile \$ 122.84

ACH Payment Info:  
 Bank: First Horizon Bank  
 ABA (US): 084000026 Bank  
 Account: 220002525824  
 Email Remit Information to:  
 achbackup@pdaorg.net

Click [here](#) to pay your invoice at PDAClientPortal.com

**Same-Day Service. Guaranteed.** PDA now offers expedited service for standard auto claims in select markets.

**\*\*WE HAVE CHANGED OUR BANK REMITTANCE INFORMATION AS NOTED ABOVE PLEASE UTILIZE OUR PORTAL FOR ALL OTHER ELECTRONIC PAYMENTS.\*\***

*Terms: Professional fees due upon receipt. Interest accrues at 1% per month.  
 Please include the invoice number on all payments.*

**TOTAL CHARGES:** 509.34

**INVOICE TOTAL:** \$ 509.34

## Warrants

[Menu](#)

	Fiscal Year	Warrant Number	Line Number	Line Amount	Issued	Redeemed	Vendor Customer
✓	2022	71630527	1	\$5,480.45	11/08/2021	11/23/2021	00003122279

First Prev Next Last

[Search](#)▼ [Warrant Information](#)

**Fiscal Year :** 2022 **Amount :** \$5,480.45  
**Warrant Number :** 71630527 **Vendor Customer :** 00003122279  
**Line Number :** 1 **Last Updated :** 11/23/21

▼ [Issue Information](#)

**Issued :** 11/08/2021 **Void :** ☐  
**Document ID :** RISK00522309902 **Duplicate :** ☐  
**Document Line Number :** 1 **Stop :** ☐  
**Line Amount :** \$5,480.45  
**Comments :**

▼ [Redeemed Information](#)

**Redeemed :** 11/23/2021 **Batch Number :** 0000  
**Redeemed Bank :** 0000 **Sequence Number :** 04552  
**Redeemed Fund :** 0665  
**Redeemed Department :** 005

▼ [Fund Accounting](#)

**Fund :** 0665 **Object :** 2715 **Dept Object :**  
**Sub Fund :** **Sub Object :** **Dept Revenue :**  
**Department :** 005 **Object Class :**  
**Unit :** 5790 **Revenue Source :**  
**Sub Unit :** **Sub Revenue Source :**  
**Appropriation :** 0000 **Revenue Source Class :**  
**BSA :**  
**Sub BSA :**

▼ [Detail Accounting](#)

**Location :** **Reporting :** **Major Program :**  
**Sub Location :** **Sub Reporting :** **Program :**  
**Activity :** 2920 **Task :** **Phase :**  
**Sub Activity :** **Sub Task :** **Program Period :**  
**Function :** **Task Order :**  
**Sub Function :**

[Top](#)



**Bice Auto LLC**  
 Collision & Towing  
 2661 State Hwy 2  
 Mount Ayr, IA 50854  
 Business Phone: (641) 464-2152  
 biceauto2661@yahoo.com

## Estimate

Est # 401  
 ID # 11184401

### Vehicle Info



















2018 Chevrolet -1500 Silverado W/T  
 3GCUKNEH0JG312484  
 Body Type: 4 Door Crew Cab 144  
 Engine: 4.3L 6 Cyl Gas Injected  
 Drive Type: 4WD

### Owner

DNR JOSH RUSK

### Insurance Company

Inspection Date: 10/07/2021

	Oper	Description	Part Number	Price	Labor
<b>FRONT BUMPER</b>					
1	Replace	FRT BUMPER IMPACT BAR	 GM1002869	\$692.00	Included 2.1 hrs. Paint panel 0.8 hrs. Refinish
		0.8 hrs. Clearcoat			0.8 hrs. Refinish
2	Overhaul	O/H BUMPER ASSY (INCLUDES R&I) (FRT BUMPER ASSY)			3.1 hrs. Body
3	Replace	R FRT BUMPER BRACKET	 GM1063113C	\$76.00	Included
4	Replace	R FRT OTR BUMPER BRACKET	 GM1063115C	\$59.00	Included
5	Replace	R FRT OTR BUMPER FILLER	 GM1089183	\$50.00	0.1 hrs. Body
6	Replace	FRT LWR BUMPER FASCIA	 GM1015135C	\$419.00	Included
7	Replace	FRT BUMPER LICENSE PLATE BRACKET	 GM1068172	\$42.00	Included
8 +	 Replace	L FRT BUMPER BRACKET	84029775	\$89.95	Included
9 +	 Replace	L FRT OTR BUMPER BRACKET	84029797	\$69.37	Included
10 +	 Replace	L FRT INR BUMPER BRACKET	22757263	\$43.25	0.2 hrs. Body
11 +	 Replace	R FRT INR BUMPER BRACKET	22757264	\$43.25	0.2 hrs. Body
<b>GRILLE</b>					
12 +	 R&I	R&I GRILLE ASSY			0.4 hrs. Body
13	Replace	INR GRILLE	 GM1223112C	\$65.00	0.6 hrs. Body
14	Replace	GRILLE ASSEMBLY	ORDER FROM DEALER	\$753.45	0.6 hrs. Body
15 +	 Replace	GRILLE ADHESIVE EMBLEM	22786809	\$84.67	0.2 hrs. Body
<b>FRONT LAMPS</b>					
16	R&I	RIGHT R&I COMBINATION LAMP ASSY (R FRONT COMBINATION LAMP)			0.7 hrs. Body
17	Check/Adjust	AIM LAMPS (HEADLAMPS)			0.4 hrs. Body
18 +	 R&I	LEFT R&I COMBINATION LAMP ASSY (L FRONT COMBINATION LAMP)			0.7 hrs. Body
19	Replace	R FRT COMBINATION LAMP ASSEMBLY	 GM2503452R	\$1,275.00	0.7 hrs. Body
<b>COOLING</b>					
20	 Replace	COOLING RADIATOR MOUNTING PANEL	23461838	\$422.53	2.8 hrs. Body
21	 Replace	COOLING RADIATOR SHUTTER	84363184	\$334.18	0.8 hrs. Body
<b>OTHER</b>					
22 +	 Replace	##### FINAL BILL VEHICLE IS COMPLETED #####			

Customer: DNR JOSH RUSK

Estimate #: 401


## Totals

Type	Labor Time	Cost	Total	Taxable
Body Labor	11.1	\$60.00	\$666.00	
Paint Labor	2.9	\$60.00	\$174.00	
Paint Supplies	2.9	\$42.00	\$121.80	
Aftermarket Parts			\$2,678.00	
OEM Parts			\$1,840.65	
Nontaxable Amount			\$5,480.45	
Grand Total			\$5,480.45	

Customer: DNR JOSH RUSK

Estimate #: 401

## Supplement Version 2

	Oper	Description	Part Number	Price	Labor
<b>FRONT BUMPER</b>					
8	+	Replace	L FRT BUMPER BRACKET	84029775	\$89.95 Included
9	+	Replace	L FRT OTR BUMPER BRACKET	84029797	\$69.37 Included
10	+	Replace	L FRT INR BUMPER BRACKET	22757263	\$43.25 0.2 hrs. Body
11	+	Replace	R FRT INR BUMPER BRACKET	22757264	\$43.25 0.2 hrs. Body
<b>GRILLE</b>					
15	+	Replace	GRILLE ADHESIVE EMBLEM	22786809	\$84.67 0.2 hrs. Body
<b>COOLING</b>					
20	-	Replace	COOLING RADIATOR MOUNTING PANEL  GM1220175C	\$359.00	2.8 hrs. Body
20		Replace	COOLING RADIATOR MOUNTING PANEL	23461838	\$422.53 2.8 hrs. Body
21	-	Replace	COOLING RADIATOR SHUTTER	84363184	\$334.18 0.8 hrs. Body
21		Replace	COOLING RADIATOR SHUTTER	84363184	\$334.18 0.8 hrs. Body
<b>OTHER</b>					
22	+	Replace	##### FINAL BILL VEHICLE IS COMPLETED #####		

## Supplement Totals

Type	Labor Time	Cost	Total	Taxable
Body Labor	0.6	\$60.00	\$36.00	
Aftermarket Parts	0.0		(\$359.00)	
OEM Parts	0.0		\$753.02	

Nontaxable Amount	\$430.02
Grand Total	\$430.02

## Cumulative Effects of Supplement(s)

Estimate	\$4,099.25
Supplement 1	\$951.18
Supplement 2	\$430.02
Total	\$5,480.45

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNORHON. PAUL D. PATE  
SECRETARY OF STATEHON. ROB SAND  
AUDITOR OF STATEHON. MICHAEL L. FITZGERALD  
TREASURER OF STATEHON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Iowa Communications Network .....\$13,860.36  
On June 23, 2021, a cable was damaged due to exposure along US 169 at Deer Creek in Webster County. Request was to cover repair costs.

This represents full and final payment, \$48.36 will be reverted and this allocation closed.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Randy Goddard, Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN  
Linda Leto, Department of Management

AOS Claim ID 2127  
TOS Job # 2172





OFFICE OF AUDITOR OF STATE  
STATE OF IOWA

Rob Sand  
Auditor of State

State Capitol Building  
Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

February 25, 2022

Victoria Newton  
Executive Council  
LOCAL

Subject: Exposed Cable along US 169 at Deer Creek in Webster County  
on June 23, 2021  
Iowa Communications Network (ICN)  
Claim Dated July 6, 2021  
AOS Claim ID: 2127

In accordance with Executive Council policy, we have examined the invoices and supporting documentation for final payment on the loss. We have found the items to be in order as shown below:

Documented request		\$ <u>13,860.36</u>
Executive Council Allocation		\$ 13,908.72
Less:		
Previous payments	\$ 0.00	
This payment	<u>13,860.36</u>	
Total		\$ <u>13,860.36</u>
Remaining Executive Council allocation		\$ <u>48.36</u>

We recommend reimbursement be made in the amount of \$13,860.36. This represents full and final payment of the loss. The remaining allocation should be reverted to the State Treasury.

Sincerely,

Ernest H. Ruben, Jr., CPA  
Deputy Auditor of State

cc: Randy Goddard, Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN



February 8, 2022

**Executive Council  
State Capitol Building  
Des Moines, IA  
LOCAL**

*Attn: Victoria Newton*

Invoice Number: **64522042**  
Tenant #: **EXEC00000001**  
OSP Log #: **94210607**

**Cost to repair ICN fiber in Webster County** **\$ 13,860.36**  
**Along US Highway 169 at Deer Creek**

June 23, 2021

*See attached detail*

---

<b>Net Amount Due:</b>	<b>\$ 13,860.36</b>
------------------------	---------------------

---

**~Payment Due Upon Receipt~  
Please send a copy of this invoice with remittance.  
Please remit payment within 30 days to:  
Iowa Communications Network**



Governor Kim Reynolds

Lt. Governor Adam Gregg

October 29, 2021

**Actuals for ICN Fiber Cable Damage: Outside Plant Log #94210607**

This invoice is for the relocation of an exposed ICN cable and conduit along US Highway 169 at Deer Creek, north of Fort Dodge in Webster County. Field investigation determined the exposure was the result of excessive erosion and the Executive Council was notified of ICN's intent to submit this as a claim for reimbursement on June 23, 2021. Relocation required placement of approximately 400 feet of new conduit and cable and introduction of two new maintenance splices.

No FNS Tech hours services have been included in this estimate nor will they be included in final invoice (incident occurred within the monthly contracted 1500 hours of technical labor).

*Actual costs for this project are listed below:*

Construction Labor	\$10,400.00
Splicing Labor	\$1,554.00
Materials	<del>\$16.72</del> \$19,046.36
Fiber Network Service Hours	\$0.00
Grand Total	<del>\$11,970.72</del> \$13860.36

Please feel free to contact me if you have any questions.

Dave Augspurger  
 ICN Outside Plant Lead  
[david.augspurger@iowa.gov](mailto:david.augspurger@iowa.gov)  
 515-725-4604

Randy Goddard, Executive Director

Grimes State Office Building, 400 E. 14th Street, Des Moines, IA 50319 Phone: 515-725-4692 [icn.iowa.gov](http://icn.iowa.gov)

IOWA TELECOMMUNICATIONS AND TECHNOLOGY COMMISSION

Ref Doc Co Ref Doc ID	Fund	Unit	Object	Object Class	Appropriat	Vendor	Custor	Vendor	Customer	Name	Doc Record	Date	Posting	Am	Line	Description	Check	Number	Doc Account
2022 GAX	22TR019541	645	2700	2519	409	0	3096956	IOWA TECHNOLOGY SOLUTIONS I			11/23/2021	0:00		10400	INV # 1803		71653151		1
2022 GAX	22TR019488	645	2700	2516	409	0	3193194	KM OPTIX LLC			10/29/2021	0:00		400	INV # 125		71614342		1
2022 GAX	22TR019488	645	2700	2519	409	0	3193194	KM OPTIX LLC			10/29/2021	0:00		1154	INV # 125		71614342		2
2022 GAX	22TR019315	645	9100	2673	501	0	2106561	Terry-Durin Company			8/27/2021	0:00		760	PO # 009074		71485631		2
2022 GAX	22TR019368	645	9100	2673	501	0	2089641	Graybar Electric Co Inc			9/21/2021	0:00		1268.8	# 009116		85377273		3
2022 GAX	22TR019459	645	9100	2673	501	0	2089641	Graybar Electric Co Inc			10/29/2021	0:00		1635.22	PO # 009155		85411614		2
2022 GAX	22TR019301	645	9100	2673	501	0	2089641	Graybar Electric Co Inc			8/23/2021	0:00		41.08	PO # 009050		85350837		9
2022 GAX	22TR019368	645	9100	2673	501	0	2140045	Vulcan Inc			9/21/2021	0:00		836	PO # 009077		71526126		1
2022 GAX	22TR019368	645	9500	2471	406	0	2140045	Vulcan Inc			9/21/2021	0:00		26.26	PO # 009077		71526126		2
														1652136					

ITS Land Improvement  
PO BOX 571  
Manson, IA 50563 US  
+1 7124692040  
accounts@landimprove.com  
www.landimprove.com



**RECEIVED**

By Tammy Ranfeld at 10:54 am, Oct 29, 2021

**BILL TO**

Iowa Communications Network  
Grimes State Office Building 400  
E. 14th Street  
Des Moines, Iowa 50319  
United States

**INVOICE 1803**

**DATE 10/29/2021 TERMS Due on receipt**

**ACTIVITY**

**QTY**

**RATE**

**AMOUNT**

ICN OSP Project# 94210607 Webster Co - US  
169 @ Deer Creek

Bore

400

26.00

10,400.00

Bore Per Foot - All Inclusive

Thank You

**TOTAL DUE**

**\$10,400.00**

DAVE A APPROVED 10/29/2021

OSP # 94210607

AFE # 1682

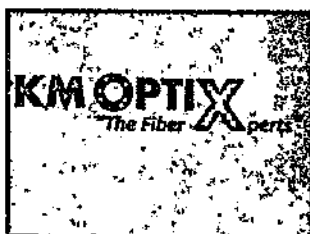
BILLABLE TO EXECUTIVE COUNCIL

TECH LABOR DONE 10/29/2021

00003096956

524092519-0645-000-2700-602-0000

B# 1163080 R# 177531



# Invoice

DATE	INVOICE #
10/23/2021	125

Kerby Miller  
401 NE Grant Street  
Greenfield, Iowa 50849  
641-745-0265  
kmoptix@gmail.com

BILL TO
IOWA COMMUNICATION NETWORK
<b>RECEIVED</b> By Tammy Ranfeld at 10:19 am, Oct 26, 2021

PROJECT NUMBER
39647 LOG 342106076

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
SPLICE CASE	NORTH END EAST OF HWY 169 AND NORTH OF THE CREEK	1	200.00	200.00
Fiber Splices	NORTH END EAST OF HWY 169 AND NORTH OF THE CREEK	12	38.00	456.00
SPLICE CASE	SOUTH END EAST OF HWY 169 AND SOUTH OF THE CREEK	1	200.00	200.00
Fiber Splices	SOUTH END EAST OF HWY 169 AND SOUTH OF THE CREEK	1	38.00	38.00
HOURLY RATE	5 HRS OF ROUND TRIP DRIVING AND 1 HOUR WAITING FOR ICN CLEARANCE	6	110.00	660.00

DAVE A APPROVED 10/27/2021  
OSP # 94210607  
AFE # 1682 ✓  
BILLABLE TO EXECUTIVE COUNCIL  
TECH LABOR DONE 10/27/2021  
00003193194  
524092516-0645-000-2700-602-0000 = \$400.00  
524092519-0645-000-2700-602-0000 = \$1154.00  
B# 162970 R# 177203

This is for Webster County Change 39647 Log 342106076. Thank you for your business!!

Subtotal	1,554.00
0% Tax	0.00
Total	1,554.00
Balance Due	1,554.00

## Invoice



PLEASE NOTE:  
A 3% Convenience Fee Will Be Assessed  
On All Payments Made With a Credit Card.

Invoice Date	Due Date	Customer #	Invoice #
7/30/21	9/28/21	4328	87157-00
PO Date	PO #		Page #
7/22/21	009074		1

Bill To	Ship To	Correspondence To
IOWA COMMUNICATION NETWORK 400 EAST 14TH ST DES MOINES, IA 50319	IOWA COMMUNICATION NETWORK 400 EAST 14TH ST Attn Sheri 515-725-4749 DES MOINES, IA 50319	Terry-Durin Company PO Box 39 409 7th Ave SE Cedar Rapids, IA 52406 ( ) - /

Instructions	Ship Point	Via	Shipped	Terms	Package ID
Panama	CEDAR RAPIDS TERRY-DURIN	FRT CARRIER	7/30/21	Net 60 Days	

Notes

Line	Product and Description	UPC Item	Order Quantity	Backorder Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Discount Multiplier	Amount(Net)
1	APC243636T22 HH PC 24X36X36 TIER 22 INDENT/EMS	00000	2.00	0.00	2.00	E	380.0000 0	E	0.00	760.00
1	Lines Total			Qty Shipped Total	2.00			Subtotal		760.00
								Taxes		0.00
								Total		760.00

Cash Discount 0.00 If Paid Within Terms

B# 11621602  
R# 176164





600 EAST 4TH ST  
DES MOINES IA 50309-1848

ICN Finance  
AUG 23 2021  
RECEIVED

IOWA COMMUN NETWORK: ACCTS PAYABLE  
GRIMES BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

INVOICE

Section 5, Item F.

Invoice Questions Please Call or Email

515-447-4500 or ARQuestions@graybar.com

Invoice No: 9323007553  
Invoice Date: 08/20/2021  
Account Number: 0000111107  
Account Name: IOWA COMMUNICATIONS NETWORK

Remit Payments To:

GRAYBAR ELECTRIC COMPANY, INC.  
12437 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693-0124

Ship to:  
IOWA COMMUNICATIONS NETWORK  
GRIMES STATE OFFICE BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

PO #: 009116						SO#: 376400251	
Del. Doc. #.	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To	
8038957909	1ZA317E50304417139	UPS	08/19/2021	MN SERVICE CENTER	S/P - F/A		

Ordered by: Sheri Stephens

Quantity	Catalog # / Description	Unit Price / Unit	Amount
10	FOSC450-A4-4-NT-0-A1V COMMScope TECHNOLOGIES LLC FOSC450-A4-4-NT-0-A1V A08617-000	126.88 / 1	1,268.80

$2 @ 126.88 = \$ 253.76$



PAY INVOICES QUICKLY and EASILY ONLINE!

Use our customer portal for all your account needs. Make payments, obtain invoice copies, find proof of deliveries and more! Registering is easy. Contact your local branch or visit [billpay.graybar.com](http://billpay.graybar.com) to sign up.

B# 1162763 P# 176553

Terms of Payment

Net 30 Days

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

Sub Total	1,268.80
Freight	0.00
Handling	0.00
Tax	0.00
Total Due	1,268.80

SUBJECT TO THE STANDARD TERMS AND CONDITIONS LISTED ON [WWW.GRAYBAR.COM](http://WWW.GRAYBAR.COM)





600 EAST 4TH ST  
DES MOINES IA 50309-1848

ICN Finance

OCT 14 2021

RECEIVED

IOWA COMMUN NETWORK: ACCTS PAYABLE  
GRIMES BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

INVOICE Section 5, Item F.

Invoice Questions Please Call or Email

515-447-4500 or ARQuestions@graybar.com

Invoice No: 9323810290  
Invoice Date: 10/12/2021  
Account Number: 0000111107  
Account Name: IOWA COMMUNICATIONS NETWORK

Remit Payments To:

GRAYBAR ELECTRIC COMPANY, INC.  
12437 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693-0124

Ship to:  
IOWA COMMUNICATIONS NETWORK  
GRIMES STATE OFFICE BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

PO #: 009155						SO#: 376887452
Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O.B.	Rt. To
8039743617		COUNTER ORDER	10/12/2021	DES MOINES, IA	S/P - F/A	

Signed/Ordered by: PAUL DAMGE/Sheri Stephens

Quantity	Catalog # / Description	Unit Price / Unit	Amount
24	FOSC-ACC-A-TRAY-12-KIT COMMScope TECHNOLOGIES LLC FOSC-ACC-A-TRAY-12-KIT 497817-000	12.01 / 1	288.24
1	CCH-02U CORNING OPTICAL COMMUNICATIONS CLOSET CONN HSG 2U F/4 PNLS	233.19 / 1	233.19
8	FOSC450-A4-4-NT-0-A1V COMMScope TECHNOLOGIES LLC FOSC450-A4-4-NT-0-A1V A08617-000	126.88 / 1	1,015.04
5	GBLCC-D1-05 ALLEN TEL PRODUCTS INCORPORATED LC/SC DUPLEX SM 5MTR	19.75 / 1	98.75

*[Handwritten signature]*

2 @ \$12.01 = \$24.02



PAY INVOICES QUICKLY and EASILY ONLINE!

Use our customer portal for all your account needs. Make payments, obtain invoice copies, find proof of deliveries and more! Registering is easy. Contact your local branch or visit [billpay.graybar.com](http://billpay.graybar.com) to sign up.

B# 1102920 E# 177000

Terms of Payment

Net 30 Days

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

Sub Total	1,635.22
Freight	0.00
Handling	0.00
Tax	0.00
Total Due	1,635.22

SUBJECT TO THE STANDARD TERMS AND CONDITIONS LISTED ON [WWW.GRAYBAR.COM](http://WWW.GRAYBAR.COM)



600 EAST 4TH ST  
DES MOINES IA 50309-1848

# ICN Finance

AUG'09 2021

# RECEIVED

IOWA COMMUN NETWORK: ACCTS PAYABLE  
GRIMES BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

## INVOICE

Section 5, Item F.

**Invoice Questions Please Call or Email**

515-447-4500 or ARQuestions@graybar.com

Invoice No: 9322779052

Invoice Date: 08/06/2021

Account Number: 0000111107

Account Name: IOWA COMMUNICATIONS NETWORK

**Remit Payments To:**

GRAYBAR ELECTRIC COMPANY, INC.  
12437 COLLECTIONS CENTER DRIVE  
CHICAGO IL 60693-0124

Ship to:

IOWA COMMUNICATIONS NETWORK  
GRIMES STATE OFFICE BUILDING  
400 E 14TH ST  
DES MOINES IA 50319-9000

PO #: 009050						SO#: 375864670
Del. Doc. #:	PRO #	Routing	Date Shipped	Shipped From	F.O B.	Rt. To
8038723631		Will Call Order	08/06/2021	DES MOINES, IA	S/P - F/A	

Signed/Ordered by PAUL/Sheri Stephens

Quantity	Catalog # / Description	Unit Price / Unit	Amount
26	80610414866 CORNING OPTICAL COMMUNICATIONS 4460-D SHIELD CONNECTOR	1.58 / 1	41.08
4 @ \$1.58 = \$6.32			



**PAY INVOICES QUICKLY and EASILY ONLINE!**

Use our customer portal for all your account needs. Make payments, obtain invoice copies, find proof of deliveries and more! Registering is easy. Contact your local branch or visit [billpay.graybar.com](http://billpay.graybar.com) to sign up.

B# 1026028 E# 176693

### Terms of Payment

Net 30 Days

As a condition of the sales agreement, a monthly service charge of the lesser of 1-1/2% or the maximum permitted by law may be added to all accounts not paid by net due date. Visa, MasterCard, American Express, and Discover credit cards are accepted at point of purchase only.

Sub Total	41.08
Freight	0.00
Handling	0.00
Tax	0.00
Total Due	41.08

**SUBJECT TO THE STANDARD TERMS AND CONDITIONS LISTED ON [WWW.GRAYBAR.COM](http://WWW.GRAYBAR.COM)**



Vulcan Inc  
410 E Berry Ave.  
Foley, AL 36535  
Tel 251-943-7000

Section 5, Item F.

# Customer Invoice R09741

## ICN Finance

SEP 02 2021

# RECEIVED

Remit  
To:

Dept # 6397  
Vulcan, Inc.  
P O Box 11407  
Birmingham, AL 35246-6397

### ORDER INFO

Cust PO No: 009077  
Invoice Date: 8/31/2021  
Due Date: 9/30/2021  
Terms: Net 30  
Order No: 9063 (07/26/2021)  
Note:

### BILL TO

Iowa Communications Network

Iowa Communications Network  
Attn:Accts Payable  
Grimes State Office Bldg  
400 East 14th St  
Des Moines, IA 50319  
USA

### SHIP TO

Des Moines Grimes State Office Bldg

Iowa Communications Network  
400 E 14th St  
Des Moines, IA 50319-9000  
USA

### SHIPPING INFO

Ship Date: 8/31/2021  
Shipper No: R09747  
Ship Via: Best Possible Way  
Tracking No:  
Trailer No:  
Freight Terms: Prepaid & Add  
FOB: Shipping Point

Line	Description	Order Qty	Ship Qty	Unit Price	Ext Price
1	1502345. 4" x 4" Snaparound B/O - Caution Fiber Optic Cable 1-800-292-8989 - 1502345 Site: GRIMES	4	4	4.1800	16.72
2	1502345. 4" x 4" Snaparound B/O - Caution Fiber Optic Cable 1-800-292-8989 - 1502345	196	196	4.1800	819.28

### Note:

Sales Amount: \$836.00  
Freight Charge: \$26.26  
Total: \$862.26  
Payments: \$0.00  
Balance: \$862.26

No return goods will be accepted without prior written authorization. Our receipt from the transportation company constitutes delivery in good order and you must look to them for any damage to goods in transit. Note: a finance charge of 1.5% will be charged on balances which exceed terms shown on invoice; 18% APR.

9/1/2021 8:02 AM Page 1

B# 1162763  
E# 176599

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



*Executive Council of Iowa*

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

August 23, 2021

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

RE: Resolution for Funds

Dear Mr. Donahe:

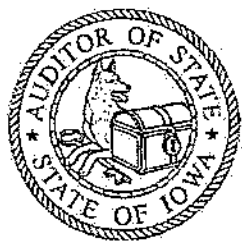
The Executive Council, in a meeting held on this date, approved Iowa Communications Network's request for an emergency allocation in the amount of \$13,908.72, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included. On June 23, 2021, ICN sustained cable damage due to cable exposure along US Highway 169 at Deer Creek in Webster County. Request was to cover repair costs.

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

cc: Randy Goddard, Executive Director, ICN  
Kammy McHone, Finance Division, ICN  
Dave Augspurger, Operations Division, ICN  
Linda Leto, Department of Management

AOS Claim ID 2127  
TOS Job # \_\_\_\_\_  
EC Agenda #21982



**OFFICE OF AUDITOR OF STATE**  
**STATE OF IOWA**

Rob Sand  
 Auditor of State

State Capitol Building  
 Des Moines, Iowa 50319-0004

Telephone (515) 281-5834 Facsimile (515) 281-6518

August 13, 2021

Victoria Newton  
 Executive Council  
 LOCAL

Subject: Exposed Cable along US 169 at Deer Creek in Webster County  
 on June 23, 2021  
 Iowa Communications Network (ICN)  
 Claim Dated July 6, 2021  
 AOS Claim ID: 2127

In accordance with Executive Council policy, we have examined the claim for 29C.20 funds for the above-mentioned damage. It is our conclusion that the above-mentioned damage incurred by the Iowa Communications Network (ICN) is covered by Chapter 29C.20 of the Code of Iowa. The amount requested may include costs that will be covered by a monthly maintenance contract for technician services that are not additional expenses to ICN. The actual claim for reimbursement should only be for expenses that exceed the technician hours per the maintenance agreement.

Therefore, we recommend an Executive Council allocation for the requested amount of \$13,908.72, subject to audit of actual invoices and supporting documentation and demonstration that no costs covered by the maintenance contract have been included.

Sincerely,

*Marlys K. Gaston*

Marlys K. Gaston, CPA  
 Deputy Auditor of State

cc: Randy Goddard, Executive Director, ICN  
 Kammy McHone, Finance Division, ICN  
 Dave Augspurger, Operations Bureau, ICN  
 Linda Leto, Department of Management

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Ms. Karen Schaeffer  
Iowa PBS  
LOCAL

Dear Ms. Schaeffer:

The Executive Council, in a meeting held on this date, approved payment of the following cost item:

Gray Miller Persh, LLP .....\$1,660.60  
2233 Wisconsin Avenue NW  
Suite 226  
Washington, D.C. 20007  
Iowa Public Television

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

## MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNORHON. PAUL D. PATE  
SECRETARY OF STATEHON. ROB SAND  
AUDITOR OF STATEHON. MICHAEL L. FITZGERALD  
TREASURER OF STATEHON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE*Executive Council of Iowa*CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

February 16, 2022

Mr. Jeffrey Thompson  
Solicitor General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Thompson:

I received the enclosed statement from Gray Miller Persh for the following fees:

Iowa PBS

Current balance	\$1,660.60
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$1,660.60

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary



THOMAS J. MILLER  
ATTORNEY GENERAL

JEFFREY S. THOMPSON  
SOLICITOR GENERAL



IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-281-4419  
Email: Jeffrey.Thompson@iowa.gov  
www.iowaattorneygeneral.gov

February 28, 2022

Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L

Re: Payment of Claims for Fees by Outside Counsel

Dear Victoria:

Our office is forwarding to the Executive Council approval for payment of attorney fees and costs in the amount of \$1,660.60 from Gray Miller Persh, LLP to represent Iowa PBS in matters relating to Federal Communications Commission (FCC) for which the firm was appointed as special counsel.

The amount of the claim appears to be reasonable. We have reviewed both the billing and the Services Agreement and recommend payment. Pursuant to our terms of agreement, payment should be made from the funds of Iowa PBS.

Sincerely,

JEFFREY S. THOMPSON  
Solicitor General



**Gray Miller Persh LLP**  
2233 Wisconsin Avenue NW  
Suite 226  
Washington, DC 20007  
Tax ID 46-4381194

The logo for Gray Miller Persh LLP, featuring the company name in a white sans-serif font on a dark blue rectangular background. The letters "LLP" are smaller and positioned to the right of "persh".

**Iowa PBS**  
6450 Corporate Drive  
Johnston, IA 50131-6450

## Invoice 36157

<b>Date</b>	Feb 10, 2022
<b>Service Thru</b>	Jan 31, 2022

Please note our new remittance address, effective December 1, 2021.  
Checks mailed to us should be sent to:

**Gray Miller Persh LLP**  
**PO Box 716330**  
**Philadelphia, PA 19171-6330.**

## In Reference To: General (Fees)

Date	By	Services	Hours	Rates	Amount
01/18/2022	T.Gray	Review underwriting issues (Farm Credit Services); emails with N. Hartline re same.	0.40	\$ 437.00/hr	\$ 174.80
01/20/2022	T.Gray	Review proposed Iowa legislative bill limiting copyright protection for Iowa PBS programming; emails with K. Post and M. Phillips re same.	0.50	\$ 437.00/hr	\$ 218.50
01/25/2022	B.Persh	Review FCC databases re grants of license renewal applications for Iowa PBS stations KBIN, KDIN, KHIN, KIIN, KQIN, KRIN, KSIN, KTIN, and KYIN, and for TV translator stations K18GU-D, K19KX-D, K24IM-D, K28JD-D, K33PV-D, K26JI-D, K25PE-D, and K31NJ-D; download renewal authorizations and review online public inspection file updates re same; prepare email to B. Hayes and M. Phillips re same; update tracking records re same and new expiration dates.	1.10	\$ 437.00/hr	\$ 480.70
01/27/2022	T.Gray	Conference call with M. Phillips and A. Batt re candidate criteria for 2022 election cycle.	0.70	\$ 437.00/hr	\$ 305.90
01/27/2022	T.Gray	Review underwriting issues (Farm Credit Services); emails with N. Hartline re same.	0.40	\$ 437.00/hr	\$ 174.80
01/28/2022	T.Gray	Review revised 2022 election cycle candidate criteria; emails with A. Batt re suggestions and questions re same.	0.30	\$ 437.00/hr	\$ 131.10
01/28/2022	T.Gray	Further review of Farm Credit Services credit; emails with N. Hartline re same.	0.20	\$ 437.00/hr	\$ 87.40
01/31/2022	T.Gray	Review revised Farm Credit Services UW credit story board; emails with N. Hartline re same.	0.20	\$ 437.00/hr	\$ 87.40
			<b>Total Hours</b>		3.80 hrs
			<b>Total Fees</b>		\$ 1,660.60
			<b>Total Invoice Amount</b>		\$ 1,660.60
			<b>Previous Balance</b>		<b>\$ 163.60</b>
			01/31/2022 Payment - ACH Split Payment		(\$163.60)
			<b>Balance (Amount Due)</b>		<b>\$ 1,660.60</b>

Remittances - please make checks payable to Gray Miller Persh LLP, include the Invoice Number, and send to:

Gray Miller Persh LLP  
PO Box 716330  
Philadelphia, PA 19171-6330

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Michael Marquess.....\$5,000.00  
2183 Docks Drive  
Garwin, IA 50632  
Tribal cases when the offenses are committed by non-natives against non-natives (or without a victim) on the Sac and Fox Indian Settlement in Tama County

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

THOMAS J. MILLER  
ATTORNEY GENERAL

JEFFREY S. THOMPSON  
SOLICITOR GENERAL



IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-281-4419  
Email: Jeffrey.Thompson@iowa.gov  
www.iowaattorneygeneral.gov

February 28, 2022

Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
LOCAL

Re: Payment of Claims for Fees by Special Counsel

Dear Victoria:

Our office is forwarding to the Executive Council approval for payment of costs in the amount of \$5,000 from Michael Marquess Law Office P.C., who was retained to represent the State of Iowa in criminal cases when the offenses are committed by non-natives against nonnatives (or without a victim) on the Sac and Fox Indian Settlement in Tama County.

We have reviewed both the billing and the Services Agreement and recommend payment. Pursuant to the terms of our agreement, payment should be made from the funds of the General Fund.

Sincerely,

JEFFREY S. THOMPSON  
Solicitor General

## MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNORHON. PAUL D. PATE  
SECRETARY OF STATEHON. ROB SAND  
AUDITOR OF STATEHON. MICHAEL L. FITZGERALD  
TREASURER OF STATEHON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

February 21, 2022

Mr. Jeffrey Thompson  
Solicitor General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Thompson:

I received the enclosed statement from Michael Marquess for the following fees:

Tribal cases when the offenses are committed by non-natives against non-natives (or without a victim)  
on the Sac and Fox Indian Settlement in Tama County

Current balance	\$5,000.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$5,000.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

## MARQUESS LAW OFFICE, P.C

203 W. HIGH STREET

P.O. BOX 51

TOLEDO, IA 52342

641-484-1001

[mike@tamalaw.com](mailto:mike@tamalaw.com)

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February 21, 2022

Victoria Newton  
Iowa Executive Council  
Room 114  
State Capitol  
Des Moines, IA 50319

Re: Special Counsel Update, January - February 2021

Dear Honorable Council Members:

I write to update you on my work as Special Counsel representing the State of Iowa in criminal prosecutions of non-native offenders for offenses occurring on the Meskwaki Settlement. This reporting period has seen a steady number of new cases and resolution of many older ones. I have continued to work closely with the Meskwaki Nation Police Department and look forward to collaborating with their new commissioner of police.

I have enclosed an invoice containing a detailed accounting of my time broken down by each particular case. Should you have any questions or concerns, please do not hesitate to contact me. I look forward to continuing to serve the State of Iowa.

Sincerely,



Michael Marquess

Enc.

Cc: Office of the Attorney General for the State of Iowa

**Marquess Law PC**

203 W. High St., P.O. Box 51  
Toledo, Iowa 52342

**INVOICE**

Invoice # 1470  
Date: 02/21/2022  
Due On: 03/23/2022

Iowa Executive Council  
Room 114  
State Capitol  
Des Moines, IA 50319

**iowa-****Criminal Prosecution for Meskwaki Settlement Matters**

Type	Date	Notes	Quantity	Rate	Total
Service	01/18/2022	KROEGER: Telephone call with opposing counsel.	0.30	\$0.00	\$0.00
Service	01/19/2022	BEACH: Drafted and filed Motion to Continue	0.30	\$0.00	\$0.00
Service	01/19/2022	DOYLE: Drafted and filed Motion to Continue	0.30	\$0.00	\$0.00
Service	01/19/2022	KROEGER: Drafted and filed Motion to Continue	0.30	\$0.00	\$0.00
Service	01/20/2022	CARMER: Arraignment.	0.50	\$0.00	\$0.00
Service	01/20/2022	BAXTER: Arraignment.	0.50	\$0.00	\$0.00
Service	01/20/2022	BEACH: Pulled pleading and amended date in the calendar	0.20	\$0.00	\$0.00
Service	01/24/2022	NEWBY: Pulled Pleadings and Drafted and Filed and Appearance.	0.30	\$0.00	\$0.00
Service	01/26/2022	DOTY: Case management conference.	0.50	\$0.00	\$0.00
Service	01/26/2022	RICHARDS: Case management conference.	0.50	\$0.00	\$0.00
Service	01/26/2022	Pulled pleadings from EDMS; Amended date in calendar	0.20	\$0.00	\$0.00
Service	01/27/2022	WILLIAMS: Case management conference.	1.00	\$0.00	\$0.00
Service	01/27/2022	ZIMMERMAN: Case management conference.	1.00	\$0.00	\$0.00
Service	01/27/2022	WILLIAMS: Telephone call from Scott Hunter re request for video; Drafted and sent email correspondence to Officer Blackburn re request for video of incident	0.40	\$0.00	\$0.00
Service	01/31/2022	MEYER: Drafted and filed Application for Probation Revocation and proposed Order Setting Hearing.	0.50	\$0.00	\$0.00

Service	01/31/2022	BAXTER: Telephone call from public defender.	0.30	\$0.00	\$0.00
Service	02/01/2022	STASCH: Pulled Pleadings and Drafted and Filed Appearances.	0.30	\$0.00	\$0.00
Service	02/03/2022	PRINCE: Case management conference.	1.00	\$0.00	\$0.00
Service	02/08/2022	RAYMAN: Pretrial conference.	0.50	\$0.00	\$0.00
Service	02/09/2022	HINDERS: Pulled Pleadings and Drafted and Filed an Appearance.	0.30	\$0.00	\$0.00
Service	02/10/2022	HOWARD: Arraignment (defendant failed to appear).	0.50	\$0.00	\$0.00
Service	02/10/2022	RICHARD: Case management conference.	0.50	\$0.00	\$0.00
Service	02/10/2022	HAMMER: Probation revocation hearing.	0.50	\$0.00	\$0.00
Service	02/10/2022	KELSO: Pulled pleadings from EDMS, amended date in calendar	0.20	\$0.00	\$0.00
Service	02/10/2022	HOWARD: Pulled Pleadings from EDMS; Entered dates in calendar	0.20	\$0.00	\$0.00
Service	02/10/2022	BEACH: Case management conference.	0.50	\$0.00	\$0.00
Service	02/14/2022	ROBINSON: Reviewed incident report and charges, email with Marshall County Attorney, drafted Application to Appoint Special Counsel and proposed Order due to conflict.	1.00	\$0.00	\$0.00
Service	02/14/2022	KUTZNER: Reviewed charges and email questions from officer, research.	1.00	\$0.00	\$0.00
Service	02/14/2022	KUTZNER: Pulled Pleadings and Drafted and Filed an Appearance.	0.30	\$0.00	\$0.00
Service	02/15/2022	WELLS: Pretrial conference.	0.50	\$0.00	\$0.00
Service	02/17/2022	KROEGER: Case management conference.	0.50	\$0.00	\$0.00
Service	02/17/2022	CARMER: Case management conference.	0.50	\$0.00	\$0.00
Service	02/17/2022	SCOTT: Case management conference.	0.50	\$0.00	\$0.00
Service	02/17/2022	STONEMAN: Case management conference.	0.50	\$0.00	\$0.00
Expense	02/21/2022	Reimbursable expenses: Prosecution Services January - February 2022	1.00	\$5,000.00	\$5,000.00
				<b>Total</b>	<b>\$5,000.00</b>



## Detailed Statement of Account

### Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
1470	03/23/2022	\$5,000.00	\$0.00	\$5,000.00
Outstanding Balance				\$5,000.00
Total Amount Outstanding				\$5,000.00

Please make all amounts payable to: Marquess Law PC

Please pay within 30 days.

MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Jeffrey S. Thompson  
Solicitor General  
Attorney General's Office  
Hoover Bldg.  
LOCAL

Dear Mr. Thompson:

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Richard J. Bennett, Sr.....\$2,886.00  
PO Box 65666  
West Des Moines, IA 50265  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

CC: Tina Palmer, Attorney General's Office

THOMAS J. MILLER  
ATTORNEY GENERAL

JEFFREY S. THOMPSON  
SOLICITOR GENERAL



IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-281-4419  
Email: [Jeffrey.Thompson@iowa.gov](mailto:Jeffrey.Thompson@iowa.gov)  
[www.iowaattorneygeneral.gov](http://www.iowaattorneygeneral.gov)

February 28, 2022

Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
LOCAL

Re: Payment of Claims for Fees by Special Counsel

Dear Victoria:

Our office is forwarding to the Executive Council approval for payment of attorney fees and costs in the amount of \$2,886.00 from Richard Bennett for his work in representing the State of Iowa in criminal appeals cases.

The amount of the claim appears to be reasonable. We have reviewed both the billing and the Services Agreement and recommend payment. Pursuant to the terms of the contract, payment should be made from the Attorney General's Office's Forfeiture Fund and not from the General Fund.

Sincerely,

JEFFREY S. THOMPSON  
Solicitor General

## MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNORHON. PAUL D. PATE  
SECRETARY OF STATEHON. ROB SAND  
AUDITOR OF STATEHON. MICHAEL L. FITZGERALD  
TREASURER OF STATEHON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE

## Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

February 16, 2022

Mr. Jeffrey Thompson  
Solicitor General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Thompson:

I received the enclosed statement from Richard J. Bennett for the following fees:

Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

Current balance	\$2,886.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$2,886.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

**RICHARD J. BENNETT  
ATTORNEY AT LAW  
P.O. Box 65666  
WEST DES MOINES, IOWA 50265**

Telephone: (515) 210-6045

E-mail: [rjbennettlaw@gmail.com](mailto:rjbennettlaw@gmail.com)

February 15, 2022

Victoria Newton  
Iowa Executive Council  
Room 114  
State Capitol  
Des Moines, IA 50319

Re: Special Counsel Billing – January 2022 Invoice

Dear Ms. Newton:

Enclosed please find my invoice for January 2022 work performed as Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office. Hours billed are submitted in tenths of an hour. If you have any questions, please contact me.

Thank you for your consideration.

Sincerely,

/s/ Richard J. Bennett, Sr.

Richard J. Bennett, Sr.

**SENT VIA EMAIL**

**INVOICE FOR JANUARY 2022****A. Gines v. State, No. 21-0770**

<b><u>Date</u></b>	<b><u>Service Provided</u></b>	<b><u>Billable Hours</u></b>
1/3/22	Preparing State's final brief	1.3
1/7/22	Review of State's and Defendant's filed final briefs	0.7

**B. State v. Wilson, No. 20-0371**

<b><u>Date</u></b>	<b><u>Service Provided</u></b>	<b><u>Billable Hours</u></b>
1/14/22	Review of all briefs, portions of record, Court of Appeals and Supreme Court decisions, and limited legal research re possible rehearing petition	3.0

**C. State v. Contreras Mendoza, No. 21-1362**

<b><u>Date</u></b>	<b><u>Service Provided</u></b>	<b><u>Billable Hours</u></b>
1/1/22	Review of district court docket and taking notes of record	2.5
1/4/22	Review and taking notes of record and email to secretary	3.0
1/6/22	Opening up and checking transcripts sent by secretary and review and taking notes of record	3.0
1/9/22	Review and taking notes of record	5.0
1/10/22	Review and taking notes of record	5.5
1/12/22	Review and taking notes of record and email to defense counsel	2.1
1/16/22	Review and taking notes of record	4.4

1/21/22	Review and taking notes of record	2.6
1/24/22	Drafting statement of case	2.3
1/26/22	Drafting statement of case	1.7
1/28/22	Drafting statement of case	4.5
1/30/22	Drafting statement of case	1.4
1/31/22	Review of record and email to secretary, and drafting statement of case	3.6

**D. In re Detention of Zachary Welsh, No. 20-1282**

<b>Date</b>	<b>Service Provided</b>	<b>Billable Hours</b>
1/14/22	Review of file and Court of Appeal's decision and email to trial prosecutor	1.5

**HOURLY RATE:** **\$60.00**

**TOTAL HOURS WORKED:** **48.1**

**AMOUNT DUE:** **\$2886.00**





MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNOR

HON. PAUL D. PATE  
SECRETARY OF STATE

HON. ROB SAND  
AUDITOR OF STATE

HON. MICHAEL L. FITZGERALD  
TREASURER OF STATE

HON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE



# Executive Council of Iowa

CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

March 7, 2022

Mr. Luke Donahe  
Office of the Treasurer  
LOCAL

Dear Mr. Donahe:

The Executive Council, in a meeting held on this date, approved payment of the following cost items:

Patterson Law Firm L.L.P.....\$448.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Debra Oelrich v. University of Iowa Hospitals & Clinics, State of Iowa and Second Injury Fund of Iowa

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

THOMAS J. MILLER  
ATTORNEY GENERAL

JEFFREY S. THOMPSON  
SOLICITOR GENERAL



IOWA DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL

1305 E. WALNUT ST.  
DES MOINES, IA 50319  
Main: 515-281-5164 • Direct: 515-281-4419  
Email: Jeffrey.Thompson@iowa.gov  
www.iowaattorneygeneral.gov

February 28, 2022

Victoria Newton  
Executive Secretary  
Executive Council  
State Capitol  
L O C A L

Re: Payment of Claims for Fees by Outside Counsel

Dear Victoria:

- Our office is forwarding to the Executive Council for payment of attorney fees and costs in the amount of \$448.00 in *Debra Oelrich v. University of Iowa Hospitals & Clinics, State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee in which Ryan Clark, of The Patterson Law Firm, L.L.P., in Des Moines has been retained to represent the State of Iowa.

The amount of the claim appears to be reasonable and our office recommends payment.

Sincerely,

JEFFREY S. THOMPSON  
Solicitor General

## MEMBERS OF COUNCIL

HON. KIM REYNOLDS  
GOVERNORHON. PAUL D. PATE  
SECRETARY OF STATEHON. ROB SAND  
AUDITOR OF STATEHON. MICHAEL L. FITZGERALD  
TREASURER OF STATEHON. MICHAEL L. NAIG  
SECRETARY OF AGRICULTURE*Executive Council of Iowa*CAPITOL BUILDING  
DES MOINES, IOWA 50319  
PHONE: 515 281-5368  
FAX: 515 281-7562

February 16, 2022

Mr. Jeffrey Thompson  
Solicitor General  
Attorney General Office-Hoover Bldg.  
L O C A L

Re: Approval of attorney fees

Dear Mr. Thompson:

I received the enclosed statement from Patterson Law Firm for the following fees:

Debra Oelrich v. University of Iowa Hospitals &amp; Clinics, State of Iowa and Second Injury Fund of Iowa

Current balance	\$448.00
Waiting for AG recommendation	\$0.00
Pending EC Approval	\$0.00
Claims in Process	\$0.00
Warrant sent	\$0.00
Outstanding Total	\$448.00

May I please have your recommendation of this payment request?

EXECUTIVE COUNCIL OF IOWA

Victoria Newton  
Executive Secretary

# PATTERSON LAW FIRM, L.L.P.

505 Fifth Avenue, Suite 729  
Des Moines, IA 50309-2390  
515-283-2147

Executive Council of Iowa  
Victoria Newton, Executive Council  
1st Floor South, State Capitol  
1007 E. Grand Ave  
Des Moines, IA 50319  
Attn: Jonathan Bergman

Invoice Date: February 7, 2022  
Invoice #: 193326  
Account #: IA.0153  
RMC  
Federal Tax I.D.: 42-0894999

RE: Oelrich v. UIHC  
Claimant: Debra Oelrich  
Employer: University of Iowa Hospitals & Clinics  
Date of Loss: 05/29/2019

Activity through 01/31/2022

## Fees

			<u>Hours</u>	
11/30/2021	RMC	Receipt and review of new transmittal correspondence and initial pleadings from Jon Bergman.	0.30	42.00
12/01/2021	RMC	Correspondence to Amanda Rutherford requesting State's Answer to Claimant's Petition.	0.10	14.00
12/02/2021	RMC	Receipt and review of the State's Answer to Claimant's Petition.	0.10	14.00
	RMC	Preparation of Answer to Claimant's Original Notice and Petition.	0.30	42.00
	RMC	Preparation of Interrogatories directed to the Claimant.	0.20	28.00
	RMC	Preparation of Interrogatories directed to the State/Employer.	0.20	28.00
	RMC	Preparation of Requests for Production of Documents directed to the Claimant.	0.10	14.00
	RMC	Preparation of Requests for Production of Documents directed to the State/Employer.	0.10	14.00
	RMC	Correspondence to Dillon Besser regarding representation, Answer and written discovery requests.	0.10	14.00
	RMC	Correspondence to Jon Bergman regarding Answer to Claimant's Petition and service of discovery requests on all parties.	0.10	14.00
12/14/2021	RMC	Receipt and review of Order entered by Deputy Gerrish-Lampe granting additional time for Second Injury Fund to answer claimant's petition.	0.10	14.00

Executive Council of Iowa  
Oelrich v. UIHC

Invoice Date: 02-01-2022  
Invoice #: 193326  
Account #: IA.0153

Hours

	RMC	Receipt and cursory review of claimant's written discovery requests directed to the employer, served by Dillon Besser.	0.20	28.00
	RMC	Receipt and cursory review of claimant's Interrogatories directed to the Second Injury Fund, served by Dillon Besser.	0.10	14.00
	RMC	Receipt and cursory review of claimant's Requests for Production of Documents directed to the Second Injury Fund, served by Dillon Besser.	0.10	14.00
	RMC	Receipt and cursory review of claimant's Requests for Admissions directed to the Second Injury Fund, served by Dillon Besser.	0.10	14.00
	RMC	Preparation of preliminary Responses to Claimant's Requests for Admissions.	0.20	28.00
12/22/2021	RMC	First update to Responses to Claimant's Requests for Admissions to the Second Injury Fund.	0.10	14.00
	RMC	Correspondence to Amanda Rutherford requesting any information as to permanent impairment and restrictions relative to 5/29/19 date of injury.	0.10	14.00
12/30/2021	RMC	Correspondence to Amanda Rutherford following-up for any impairment rating or restrictions from authorized treating physician.	0.10	14.00
01/03/2022	RMC	Receipt and review of correspondence from Amanda Rutherford providing additional details on compensability and impairment surrounding 5/29/19 date of injury.	0.10	14.00
	RMC	Finalize Responses to Claimant's Requests for Admissions, incorporating information from Amanda Rutherford.	0.10	14.00
	RMC	Correspondence to all counsel regarding the Second Injury Fund's Responses to Claimant's Requests for Admissions.	0.10	14.00
01/11/2022	RMC	Receipt and review of the Employer's Responses to Claimant's Requests for Admissions (6 pages), served by Amanda Rutherford.	0.20	28.00
		TOTAL FEES	3.20	448.00

<u>Recapitulation</u>				
<u>Timekeeper</u>	<u>Title</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Ryan M. Clark	Partner	3.20	\$140.00	\$448.00
TOTAL THIS STATEMENT				448.00
TOTAL BALANCE DUE				<u>\$448.00</u>