



# EXECUTIVE COUNCIL OF IOWA

Teleconference Only

Monday, July 07, 2025 at 10:00 AM

---

## AGENDA

### MEMBERS OF COUNCIL

Hon. Kim Reynolds | **Governor**  
Hon. Paul D. Pate | **Secretary of State**  
Hon. Rob Sand | **Auditor of State**  
Hon. Roby Smith | **Treasurer of State**  
Hon. Mike Naig | **Secretary of Agriculture**

### Teleconference Only

Conference Call Phone Number: (877) 304-9269

Conference Code Pin: 364626

#### 1. **Approval of Minutes**

A. Approval of the minutes from the Executive Council meeting held on June 2, 2025.

#### 2. **Personal Appearances**

A. Dennis Harper, Iowa Department of Homeland Security and Emergency Management, will be present to request grant funds in the amount of \$93,387.00 to cover a portion of actual expenses to administer 29C.20A and 29C.20B during State Fiscal Year 2026.

#### 3. **Iowa Code §7D.10**

A. Attorney General's office requests Payment for Expenses under Iowa Code §7D.10 in the amount of \$33,600.00.

#### 4. **Outside Counsel**

A. The Department of Justice, Attorney General's Office, requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Carlson, Timothy M. v. University of Northern Iowa, State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm:	Patterson Law Firm, L.L.P.
Attorney:	Ryan Clark
	505 5th Avenue
	Suite 729
	Des Moines, IA 50309
Rate:	\$175.00 Per Hour

- B. The Department of Justice, Attorney General's Office, requests retention of outside counsel pursuant to Iowa Code section 13.3(1) in *Wink, Stephen v. North Central Correctional Facility and State of Iowa and Second Injury Fund of Iowa*, a workers' compensation case filed by a state employee.

Firm: Patterson Law Firm, L.L.P.  
 Attorney: Ryan Clark  
 505 5th Avenue  
 Suite 729  
 Des Moines, IA 50309  
 Rate: \$175.00 Per Hour

## 5. Outside CPA

- A. Request from Rob Sand, Auditor of State, to employ the services of outside CPA firms to perform the periodic examinations for the cities listed below for the period ending March 31, 2025.

<b>Firm Name</b>	<b>Cities Included in Agreement</b>	<b>Cost</b>
BergankKDV	Galva, Jolley, Lakeside, Nemaha, Schaller	\$ 50,000
Larry Pump, CPA	Dolliver, Ledyard, Rake, Ringsted, Thompson	25,000
Larry Pump, CPA	Alta Vista, Carpenter, Fertile, Floyd, Plymouth	20,000
Ernest Ruben, Jr., CPA	Holland, Lincoln, Morrison, Owasa, Stout	26,400
Ernest Ruben, Jr., CPA	Balltown, Holy Cross, North Buena Vista, Volga, Worthington	26,400
New Eagle CPAs	Andrew, Bernard, La Motte, Springbrook, Zwingle	21,973
Rachelle Thompson, CPA	Blanchard, Braddyville, Coin, Prescott	23,150
BergankKDV	Beaconsfield, Diagonal, Grand River, Pleasanton, Van Wert	50,000
Rachelle Thompson, CPA	Crescent, Little Sioux, McClelland, Westphalia	23,150
O'Connor Brooks	Calamus, Dixon, Donahue, Wheatland	21,900
Denman	Bussey, Hamilton, Harvey, Lovilia, Marysville	30,850
Denman	Beacon, Delta, Keomah Village, Kirkville, Rose Hill	30,850
Total		<u>\$ 349,673</u>

## 6. Adjusted Annual Inflation for 29C.20 Claims for Fiscal Year 2026

- A. Recommendation from Roby Smith, Treasurer of State, to approve an annual inflation adjustment for the Executive Council's Guidelines for allocating Chapter 29C.20 funds to \$2,103,000.00 for fiscal year 2026, beginning July 1, 2025.

## 7. Leases

- A. Lease between DNR and 51-R Mau Marine, Inc  
 Date of Lease: November 1, 2024 to October 31, 2029

Legal Description: East Okoboji Lake frontage in Dickinson County, Iowa

Purpose: Docks, boat slips, parking and boat ramp

Annual Fee: \$309.60

Kevin Protzmann, Assistant Attorney General, has reviewed the above lease and approved the lease as to form.

- B. Lease between DNR and 64-R, Royal Retreat, LLC  
Date of Lease: November 1, 2024 to October 31, 2029

Legal Description: Okoboji Lake frontage in Dickinson County, Iowa

Purpose: Non-commercial use of a concrete patio and steps

Annual Fee: \$154.80

Kevin Protzmann, Assistant Attorney General, has reviewed the above lease and approved the lease as to form.

- C. Lease between DNR and 39-R, Fairport Landing Marina  
Date of Lease: December 1, 2024 to November 30, 2029

Legal Description: An area of the Mississippi River bed 177 feet of frontage by 100 feet of depth in Section 31, Township 77 North, Range 1 East of the 5th P.M. at Mississippi River Mile 463.2 in Muscatine County, Iowa.

Purpose: Commercial boat harbor

Annual Fee: \$1,095.98

Kevin Protzmann, Assistant Attorney General, has reviewed the above lease and approved the lease as to form.

## **8. Emergency Allocations**

- A. Department of Public Safety is requesting an emergency allocation in the amount of \$26,564.00. On April 8, 2025, Adams County ISICS Communications Tower was damaged by high winds. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- B. Department of Public Safety is requesting an emergency allocation in the amount of \$9,500.00. On May 6, 2025, Springbrook ISICS Communications Tower was damaged by heavy winds. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- C. Department of Corrections - Fort Dodge is requesting an emergency allocation in the amount of \$200,000.00. On February 20, 2025, the Grove Unit was damaged by a hot water tank leak. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- D. Department of Corrections - Newton Correctional Facility is requesting an emergency allocation and reimbursement in the amount of \$8,940.04. On July 15, 2024, the air flow control hood was damaged by wind due to storm. Request is to cover repair costs. The State Auditor's Office has reviewed this request and recommends allocation and reimbursement. This represents full and final payment and this allocation will be closed.

- E. Department of Corrections - Newton Correctional Facility is requesting an emergency allocation and reimbursement in the amount of \$2,166.99. On March 14, 2025, CRC Maintenance Building electrical infrastructure was damaged and lost power due to a storm. Request is to cover repair costs.  
The State Auditor's Office has reviewed this request and recommends allocation and reimbursement. This represents full and final payment and this allocation will be closed.
- F. Department of Corrections - North Central is requesting an emergency allocation in the amount of \$38,464.48. On March 21, 2025, buildings and equipment were damaged due to sewage backup and failed pumps. Request is to cover repair costs.  
  
The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.
- G. Department of Natural Resources is requesting an emergency allocation in the amount of \$8,791.62. On February 28, 2025, two buildings at Beeds Lake State Park were damaged by high winds and a fallen tree. Request is to cover repair costs.  
  
The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.
- H. Department of Natural Resources is requesting a supplemental emergency allocation in the amount of \$170.00. This brings the total allocation to \$4,670.00. On July 30, 2024, heavy rains damaged the roads at Lower Gar State Recreation Area in Dickinson County. Request is to cover repair costs.  
  
The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.
- I. Department of Natural Resources is requesting an emergency allocation in the amount of \$35,000.00. On February 3, 2025, entry portal gates at Pilot Knob State Park were damaged by a vehicle crash. Request is to cover repair costs.  
  
The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.
- J. Department of Natural Resources is requesting a supplemental emergency allocation in the amount of \$21,938.00. This brings the total allocation to \$924,765.96. On March 5, 2022, a tornado damaged trees, docks, campgrounds and shelters at Red Haw State Park. Request is to cover repair costs.  
  
The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.
- K. Department of Administrative Services is requesting an emergency allocation and reimbursement in the amount of \$14,607.88. On January 9, 2025, Iowa Workforce Development Building was damaged by a water main break. Request is to cover repair costs. The State Auditor's Office has reviewed this request and recommends allocation and reimbursement. This represents full and final payment and this allocation will be closed.
- L. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$90.00. This brings the total allocation to \$2,148.50. On January 27, 2025, Vehicle #98 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

- M. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,959.75. On April 18, 2025, Vehicle #102 and Vehicle #192 were damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- N. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$4.85. This brings the total allocation to \$8,497.80. On March 19, 2025, Vehicle #105 was damaged during a winter storm. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

- O. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$556.65. This brings the total allocation to \$4,598.15. On February 23, 2025, Vehicle #241 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

- P. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$360.84. This brings the total allocation to \$5,462.76. On February 12, 2025, Vehicle #244 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

- Q. Department of Administrative Services is requesting an emergency allocation in the amount of \$2,593.00. On April 23, 2025, Vehicle #395 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- R. Department of Administrative Services is requesting an emergency allocation in the amount of \$8,075.25. On April 17, 2025, Vehicle #469 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- S. Department of Administrative Services is requesting an emergency allocation in the amount of \$8,089.35. On April 23, 2025, Vehicle #828 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- T. Department of Administrative Services is requesting an emergency allocation in the amount of \$8,405.70. On April 18, 2025, Vehicle #1746 was damaged by hail. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- U. Department of Administrative Services is requesting an emergency allocation in the amount of \$4,651.96. On April 14, 2025, Vehicle #105126 was damaged by a raccoon. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation subject to audit of actual invoices.

- V. Department of Administrative Services is requesting a supplemental emergency allocation in the amount of \$101.85. This brings the total allocation to \$7,881.43. On February 28, 2025, Vehicle #106244 was damaged by a fallen tree. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends allocation and payment. This represents full and final payment and this allocation will be closed.

## 9. Payment of Cost Items

- A. Department of Natural Resources.....\$6,843.12  
On May 29, 2024, Hayesville Bend Wildlife Management Area in Keokuk County was damaged by a flood. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment, \$2,846.88 will be reverted and this allocation closed.

- B. Department of Natural Resources.....\$9,446.00  
On July 1, 2024, Pit Latrine at Stephens State Forest was damaged due to a fallen tree. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment, \$2,554.00 will be reverted and this allocation closed.

- C. Department of Natural Resources .....\$770,400.00  
On April 13, 2023, Loess Hills State Park was damaged by a wildfire. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents partial payment.

- D. Department of Public Safety .....\$9,500.00  
On March 5, 2025, Fort Dodge ISICS Communications Tower was damaged due to winter blizzard event. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment.

- E. Department of Public Safety .....\$120,855.00  
On April 26 through May 9, 2024, various ISICS communication towers (Shelby, Iowa, Van

Wert, Clarinda, Calhoun, Marion, Newton, Davis, Storm Lake) were damaged by storm and tornado. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents partial payment.

- F. Department of Administrative Services .....\$10,192.40  
On March 4, 2025, Vehicle #467 was damaged due to blizzard conditions. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment, \$957.28 will be reverted and this allocation closed.

- G. Department of Administrative Services .....\$4,943.13  
On February 23, 2025, Vehicle #478 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment, \$1,028.00 will be reverted and this allocation closed.

- H. Department of Administrative Services .....\$10,802.48  
On February 18, 2025, Vehicle #1336 was damaged by a deer. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment, \$2,572.50 will be reverted and this allocation closed.

- I. Department of Administrative Services .....\$2,824.31  
On February 28, 2025, Vehicle #2017 was damaged by a fallen tree. Request is to cover repair costs.

The State Auditor's Office has reviewed this request and recommends payment. This represents full and final payment, \$13,819.45 will be reverted and this allocation closed.

- J. Richard J. Bennett, Sr.....\$2,544.00  
PO Box 65666  
West Des Moines, IA 50265  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Attorney General's Office's Forfeiture Fund.

- K. Richard J. Bennett, Sr.....\$2,844.00  
PO Box 65666  
West Des Moines, IA 50265  
Special Counsel for the Criminal Appeals Division of the Iowa Attorney General's Office

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Attorney General's Office's Forfeiture Fund.

- L. Davis, Brown, Koehn, Shors & Roberts, P.C.....\$907.00  
The Davis Brown Tower  
215 10th Street, Suite 1300  
Des Moines, IA 50309-3993  
Legal Services to state agencies on issues related to the visa status of prospective state

employees

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the Iowa Department of Revenue.

- M. Dentons Davis Brown Law Firm.....\$1,838.25  
The Davis Brown Tower  
215 10th Street, Suite 1300  
Des Moines, IA 50309  
Special Counsel Dentons Davis Brown Unclaimed Property Fund

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Unclaimed Property Fund.

- N. Marquess & Hoyer Law Office, P.C.....\$6,000.00  
203 W. High Street  
P.O. Box 51  
Toledo, IA 52342  
Criminal Prosecution for Meskwaki Settlement Matters

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the funds of the General Fund.

- O. Patterson Law Firm L.L.P.....\$227.50  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Beitz, Michael v. Public Defense and State of Iowa, Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- P. Patterson Law Firm L.L.P.....\$160.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Therese Blake v. Woodward Resource Center and State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- Q. Patterson Law Firm L.L.P.....\$176.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Des Moines, IA 50309-2390  
Patricia Brown v. Iowa Correctional Institution for Women, State of Iowa, Second Injury Fund of Iowa



Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- R. Patterson Law Firm L.L.P.....\$87.50  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Chance, Diana v. University of Iowa and State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- S. Patterson Law Firm L.L.P.....\$464.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Karen Crew v. University of Iowa Hospitals and Clinics, State of Iowa, Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- T. Patterson Law Firm L.L.P.....\$2,100.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
John Larson v. Newton Correctional Facility and State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- U. Patterson Law Firm L.L.P.....\$64.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Mendenhall, Mark v. Clarinda Correctional Facility and State of Iowa, Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- V. Patterson Law Firm L.L.P.....\$32.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729

Des Moines, IA 50309-2390

Shana Overstreet v. University of Iowa Hospitals and Clinics, State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- W. Patterson Law Firm L.L.P.....\$52.50  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Peppers, Amber v. UIHC, State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- X. Patterson Law Firm L.L.P.....\$16.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Douglas Stufflebeam v. University of Northern Iowa and State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

- Y. Patterson Law Firm L.L.P.....\$70.00  
729 Insurance Exchange Building  
505 Fifth Avenue  
Suite 729  
Des Moines, IA 50309-2390  
Valipouralmasi, Azam v. University of Iowa and State of Iowa and Second Injury Fund of Iowa

Leif Olson, Chief Deputy Attorney General, has reviewed this invoice and recommends payment. Payment will be made from the Second Injury Fund.

## 10. Information Items

- A. Notification from the State Auditor's Office that funds previously allocated for the Department of Administrative Services to cover damages to Vehicle #8398 due to it being stolen on December 15, 2024 are not required; \$4,468.98 will be reverted and this allocation closed.
- B. Notification from the State Auditor's Office that funds previously allocated for the Department of Administrative Services to cover damages to Vehicle #102 due to damaged during blizzard conditions on March 5, 2025 are not required; \$13,894.00 will be reverted and this allocation closed.
- C. Civil Reparations Trust Fund Balance as of June 30, 2024, is approximately \$355,310.06.

- D. The City of Sumner made their eighth Contingency Loan payment of \$50,000.00. This loan was approved for \$1,000,000.00 on September 25, 2017, and is prorated not to exceed twenty years. Total repayment to date: \$400,000.00.

## **11. Adjourn Meeting**