



LIBRARY BOARD MEETING

Thursday, January 18, 2024 at 6:30 PM

Library Community Room - 805 1st Street East

AGENDA

MEETING OPENING

1. Roll Call
2. Approve the Agenda
- [3.](#) Approve Minutes

APPROVE BILLS

- [4.](#) Approve Bills

STATISTICS

- [5.](#) December Statistics

NEW BUSINESS

- [6.](#) Prizes & Incentives Policy
- [7.](#) Sex Offender Policy
- [8.](#) County Funding

UNFINISHED BUSINESS

- [9.](#) Library Budget FY2025

MISCELLANEOUS

- [10.](#) Community Kiosk
- [11.](#) One Book Indee
- [12.](#) Board Training
13. Board and Staff Reports

ADJOURNMENT

This agenda is subject to change.

Independence Public Library
Library Board of Trustees
21st December 2023

The meeting of the Library Board of Trustees was held in the Community Room of the Independence Public Library.

Those present at the meeting were Laura Blaker, Brad Schultz, Greg DeBoer, Melinda Engelbrecht, Nancy Dodge, Deb Clark, and Robin Bleichner. Also in attendance, Michelle Nejdl, Deputy Clerk, and Tom Huston, City Council representative.

Meeting was called to order by Robin Bleichner at 6:30 p.m.

A motion was made by Greg DeBoer and seconded by Nancy Dodge to approve the agenda. The motion carried unanimously.

A motion was made by Nancy Dodge and seconded by Brad Schultz to approve the minutes as written. The motion carried unanimously.

Bills were reviewed. Motion made by Greg DeBoer and seconded by Brad Schultz to approve the November bills. The motion carried unanimously.

Statistics

Great turn out for the Tribute to Our Past Exhibit. 227 people visited the exhibit from November 4th to November 7th.

New Business

Behavior Policy

A motion was made by Nancy Dodge and seconded by Brad Schultz to approve the policy with the suggested changes. The motion carried unanimously.

April Board Meeting Date

A motion was made by Brad Schultz and seconded by Nancy Dodge to change the April board meeting to April 22, 2024.

Unfinished Business

FY25 Budget Proposal

A motion was made by Greg DeBoer and seconded by Brad Schultz to approve Budget '25 #2 proposal with the option to change the budget to match the City of Independence decisions regarding wages and salaries. The changes were increases in some line items to better reflect actual costs so the City Council can have a better understanding of the overall needs of the entire city budget. The motion carried unanimously.

Miscellaneous

Long Term Capital Improvement Plan

Laura shared information on CIP Proposal stating that some of the shingles will need replaced with steel shingles in 2025 and the main library hard surfaces will need to be done in 2026.

IPL Foundation Financial Processes

Laura shared information on how the process works with financials for the IPL Foundation.

Board Training

Trustee Talking Points-Library Foundation True/False questions and discussion.

Board and Staff Report

Laura will be on vacation next week.

Adjournment

A motion was made by Greg DeBoer seconded by Brad Schultz to adjourn the meeting. The motion carried unanimously.

The meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Deb Clark
Secretary

Independence Public Library Monthly Bills January 2024

Item #4.

1	003-410-6210 Dues & Memberships		
2	Iowa Library Association (yearly dues for Laura, Amy, Erin)	\$370.00	
3	Rotary Club of Independence (quarterly dues)	\$152.00	
4	Visa Card Services (Des Moines Register)	\$32.00	
5	003-410-6371 Electricity		\$1,857.44
6	Independence Light & Power	\$1,831.98	
7	Mid American Energy	\$25.46	
8	003-410-6373 Communications (Phone & Internet)		\$267.95
9	Independence Light & Power	\$267.95	
10	003-410-6409 Janitorial		\$1,850.00
11	Superb Cleaning Services (Inv# 1081)	\$1,850.00	
12	003-410-6419 Computer Expense		\$320.42
13	Visa Card Services (Zoom monthly fee)	\$15.99	
14	US Cellular (hotspot monthly fee)	\$304.43	
15	003-410-6502 Books		\$2,180.32
16	Brodart (Acct# 140052, 141792, invoices listed below)	\$979.82	
17	Ingram (Inv# 79555239, 79853088, 79900918)	\$138.90	
18	Cengage Learning/Gale (Inv# 83076714)	\$94.46	
19	Penworthy (Inv# 0595985-IN)	\$209.63	
20	Amazon Capital Services (Amazon.com purchases)	\$671.78	
21	Perma-bound (Inv# 1976794-00)	\$38.48	
22	Center Point Large Print (Inv# 2064436)	\$47.25	
23	003-410-6504 Office Equipment		\$199.87
24	Amazon Capital Services (metal storage cabinet)	\$199.87	
25	003-410-6506 Office Supplies		\$108.75
26	Office Towne, Inc. (Inv# 124433 - adapter)	\$15.83	
27	Storey Kenworthy (Inv# 1141712)	\$92.92	
28	003-410-6507 Operating Supplies		\$206.38
29	Capital One/Walmart (Trans# 9088)	\$22.92	
30	Storey Kenworthy (Inv# 1141712)	\$135.48	
31	Amazon.com Capital Services (camera battery, ladder hooks)	\$47.98	
32	003-410-6508 Postage		\$153.39
33	Visa Card Services (Stamps.com fee& postage stamps)	\$153.39	
34	003-410-6530 Programming		\$290.11
35	Capital One/Walmart (Trans# 8004, 8857, 5703)	\$144.60	
36	Visa Card Services (FB advertising, Cinema Saturday supplies)	\$132.09	
37	Amazon Capital Services (craft supplies)	\$13.42	
38	003-410-6531 Video Recordings		\$206.48
39	Amazon Capital Services (Amazon.com purchases)	\$206.48	
40	003-410-6532 Audio Recordings		\$247.80
41	Blackstone Publishing (Inv# 2133819, 2135269, 2135958)	\$247.80	
42	Total General Fund Expenses for Month	\$8,442.91	\$8,442.91
43	323-410-6727 Capital Outlay/Equipment		\$946.97
44	Amazon Capital Services (staff computer, kiosk computer & monitor)	\$946.97	
45	323-410-6770 Capital Outlay/Building		\$748.00
46	Bowker Pinnacle (Inv# 11754 - refrigeration line vibration eliminators)	\$748.00	

47 Brodart Invoices - B6720634-37, B6720697-98, B6720714, B6720746, B6720778, B6720793, B6720814, B6720832,
 48 B6720859-61, B6720929, B6720938, B6720959, B6720962, B6720977, B6720989-90, B6721012, B6721022, B6721033

Independence Public Library FY24 Budget

Item #4.

Line Item	Beginning Balance	FY23 Expenses	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Remaining Balance	Percent Expended
Salaries - Full Time	\$ 185,455.00	\$ -	\$ 14,126.21	\$ 14,265.68	\$ 14,265.68	\$ 14,265.68	\$ 14,265.69	\$ 21,371.12	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 92,560.06	\$ 92,894.94	49.91%
Salaries - Part Time	\$ 104,600.00	\$ -	\$ 8,205.71	\$ 8,456.18	\$ 8,039.75	\$ 8,670.78	\$ 8,314.83	\$ 11,194.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 52,881.84	\$ 51,718.16	50.56%
Wages - Overtime	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ 16.46	\$ 176.56	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 193.02	\$ 556.98	25.74%
ICMA RC - City Share	\$ 2,000.00	\$ -	\$ 77.00	\$ 77.00	\$ 77.00	\$ 77.00	\$ 77.00	\$ 114.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 499.50	\$ 1,500.50	24.98%
Dues & Memberships	\$ 6,166.00	\$ 553.17	\$ 171.00	\$ 131.00	\$ 1,817.64	\$ 625.00	\$ 32.00	\$ 586.48	\$ 554.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,470.29	\$ 1,695.71	72.50%
Training in House	\$ 300.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300.00	0.00%
Meetings/Conferences/Miles	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 160.00	\$ 115.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275.00	\$ 725.00	27.50%
Contract Repair & Maintenance	\$ 2,800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 2,600.00	7.14%
Grounds Operation, Maintenance	\$ 713.00	\$ 112.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 152.50	\$ 560.50	21.39%
Electricity/Gas Utilities	\$ 17,500.00	\$ -	\$ 1,479.14	\$ 2,022.40	\$ 2,234.57	\$ 1,914.64	\$ 1,599.13	\$ 1,719.09	\$ 1,857.44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,826.41	\$ 4,673.59	73.29%
Communications (Phone)	\$ 3,730.00	\$ -	\$ 260.95	\$ 261.45	\$ 260.55	\$ 260.00	\$ 259.55	\$ 259.55	\$ 267.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,830.00	\$ 1,900.00	49.06%
Other Maintenance/Repair	\$ 4,138.00	\$ 1,047.66	\$ 122.60	\$ -	\$ 554.35	\$ 166.35	\$ -	\$ 486.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,376.99	\$ 1,761.01	57.44%
Property & Casualty Insurance	\$ 8,900.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,900.00	0.00%
Janitorial	\$ 26,489.00	\$ 2,689.00	\$ 1,750.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ 1,850.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,539.00	\$ 10,950.00	58.66%
Printing & Publishing	\$ 3,000.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00	\$ 2,000.00	33.33%
Computer Expense	\$ 9,079.00	\$ 929.18	\$ 638.64	\$ 3,685.99	\$ 1,200.99	\$ 15.99	\$ 165.58	\$ 102.43	\$ 320.42	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,059.22	\$ 2,019.78	77.75%
Professional Services	\$ 75.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75.00	0.00%
Other Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Library Books	\$ 35,553.00	\$ 5,053.19	\$ 2,112.90	\$ 3,099.69	\$ 2,480.35	\$ 2,684.58	\$ 2,774.51	\$ 1,990.05	\$ 2,180.32	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,375.59	\$ 13,177.41	62.94%
Office Equipment	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 199.87	\$ 50.13	79.95%
Office Supplies	\$ 4,710.00	\$ 309.68	\$ 343.98	\$ 134.39	\$ 376.76	\$ 141.96	\$ 357.14	\$ 651.55	\$ 108.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,424.21	\$ 2,285.79	51.47%
Operating Supplies	\$ 2,820.00	\$ 20.48	\$ 117.10	\$ 274.97	\$ 241.37	\$ 172.74	\$ 239.77	\$ 357.94	\$ 206.38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,630.75	\$ 1,189.25	57.83%
Postage & Shipping	\$ 5,462.00	\$ 1,461.89	\$ 21.39	\$ 147.39	\$ 21.39	\$ 21.39	\$ 21.39	\$ 21.39	\$ 153.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,869.62	\$ 3,592.38	34.23%
Safety Supplies	\$ 100.00	\$ -	\$ -	\$ 27.64	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27.64	\$ 72.36	27.64%
Programming	\$ 8,960.00	\$ 60.11	\$ 334.60	\$ 641.92	\$ 638.22	\$ 1,686.53	\$ 1,033.01	\$ 798.84	\$ 290.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,483.34	\$ 3,476.66	61.20%
Video Recordings	\$ 3,891.00	\$ 140.68	\$ 137.21	\$ 580.57	\$ 134.66	\$ 323.94	\$ 150.29	\$ 290.65	\$ 206.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,964.48	\$ 1,926.52	50.49%
Audio Recordings	\$ 4,083.00	\$ 82.57	\$ 1,476.43	\$ 315.00	\$ 32.95	\$ 342.94	\$ 279.98	\$ 148.48	\$ 247.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,926.15	\$ 1,156.85	71.67%
Ebooks	\$ 7,440.00	\$ 940.00	\$ 1,573.44	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,513.44	\$ 3,926.56	47.22%
Audiobooks (Downloadable)	\$ 5,500.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 3,500.00	36.36%
Totals	\$ 455,464.00	\$ 15,400.11	\$ 32,948.30	\$ 35,971.27	\$ 34,386.23	\$ 35,350.98	\$ 31,796.43	\$ 41,982.69	\$ 8,442.91	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 236,278.92	\$ 219,185.08	51.88%
														\$ -			
Capital Outlay/Equipment	\$ 17,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 549.98	\$ 946.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,496.95	\$ 15,503.05	8.81%
Capital Outlay/Building	\$ 20,000.00	\$ -	\$ 2,859.68	\$ 9,140.00	\$ -	\$ 3,895.00	\$ 11,332.54	\$ -	\$ 748.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,975.22	\$ (7,975.22)	0.00%

Independence Public Library Circulation and Usage Report for December 2023

Item #5.

Materials Usage

City of Independence Circulation	2,792
Unincorporated Buchanan County Circulation	1,387
Incorporated Buchanan County w/Libraries	399
Contracting Cities	128
Outside of Buchanan County Circulation (Open Access)	206
Items Loaned to Other Libraries (Access Plus)	48
Total Materials Circulation for Month	4,960

Patrons

Total Number of Patrons for Month	3,620
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Computer & Wireless Headphone Usage

Desktop Computer Usage for Month	305
In-House Laptop Usage for Month	2
Wireless Computer Usage for Month	345
Early Literacy Station Usage for Month	155
Wireless Headphone Usage for Month	15

Library of Things Usage

Activity Equipment	10
Puzzles	42
Hotspots	12
Cake Pans	0

Web Site Usage

Total Visitors	1,957
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BRIDGES Usage

Total Usage	1,835
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Facebook, Civic Send, Instagram & Google Profile

Facebook Likes	2,011
Facebook Total Reach	71,788
Mass Emails/Constant Contact Opened	1,074
Instagram Likes	147
Instagram Followers	555
Google Profile Interactions	391
Google Profile Views	247

Mobile App Usage

Patron Count	245
Usage	921

Database Usage

Ancestry	3 sessions 19 searches
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Material Additions

Books	157
Audios	4
Videos	16
Jigsaw Puzzles	9
Total Additions for Month	186

Material Withdrawals

Total Withdrawals for Month	307
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Additions Breakdown

Adult Biography & NonFiction = B-1, 000-2, 200-1, 300-4, 500-1, 600-1, 700-3, 800-1, 900-39
 Adult Fiction = F-35, M-4, SF-2, W-1, LPF-11, LPW- 4
 Young Adult Fiction = YAF-2
 Juvenile Biography & NonFiction = B-1, 500-2, 700-1, Graphic Novel-2
 Juvenile Fiction = JF-11, Graphic Novel -6, Just Right - 1
 Juvenile Easy NonFiction = 500-2, 800-1
 Juvenile Easy = Easy-15, BB-3
 Audios = Adult-4
 Videos = Adult-13, YA-1, Juvenile-2
 Jigsaw Puzzles = 9

Withdrawals Breakdown

ANF-15, AF-263, JF-10, JENF-1, JE-2, BB-1, VOX-1, Jigsaw Puzzles-14

Study Rooms - 30 usages

Library Events (Community Room)

Adult Events & General Interest (All Ages) Events

12/6/2023 Craft & Convo - 8 adults
 12/12/2023 DIY Holiday Ornament - 13 adults
 12/18/2023 Book Discussion - 7 adults
 12/20/2023 Alzheimer's Association Caregive Support Group - 10 adults

Teen Events

12/28/2023 Teen Bath Bombs - 5 teens 1 adult

Children's Events

12/4/2023 Legos @ the Library - 13 children 8 adults
 12/7/2023 Story Time - 6 children 5 adults
 12/14/2023 Story Time - 14 children 8 adults
 12/15/2023 Ho Ho Holiday! - 137 children 5 teens 136 adults
 12/21/2023 Story Time - 2 children 2 adults
 12/28/2023 Story Time - 9 children 11 adults
 12/30/2023 Noon Year's Eve Party - 74 children 3 teens 62 adults

Passive Programs/Events

12/2/2023 Cinema Saturday - 15 adults 2 teens 3 children
 12/9/2023 Cinema Saturday - 13 adults 3 teens 4 children
 12/16/2023 Cinema Saturday - 16 adults 3 teens 5 children
 12/23/2023 Cinema Saturday - 10 adults 2 teens 3 children
 12/26/2023 Paper ornaments for library's Christmas trees - 68 children 5 teens 5 adults
 12/26/2023 John Decker coloring sheets - 73 children 2 teens 8 adults
 12/30/2023 Cinema Saturday - 19 adults 4 teens 10 children

Outreach Events

12/1/2023 Jingle on Main - 237 children 14 teens 156 adults
 12/12/2023 DIY Holiday Ornament @ Lexington Estate - 9 adults
 12/19/2023 Reader's Circle @ Lexington Estate - 8 adults

NonLibrary Events (Community Room)

12/5/2023 Northeast Iowa RC&D Upper Wapsi Watershed meeting - 37 people
 12/14/2023 Between the Rivers Rug Hooking Guild - 7 people
 12/19/2023 Northeast Iowa Area Agency on Aging meeting - 8 people
 12/20/2023 USDA Farm Service Agency meeting - 38 people

PRIZES AND INCENTIVES POLICY

Item #6.

Incentives

Incentives are rewards provided to all participants who meet an established goal. All who complete activities and meet the requirements for incentives given to qualifying recipients may receive incentives.

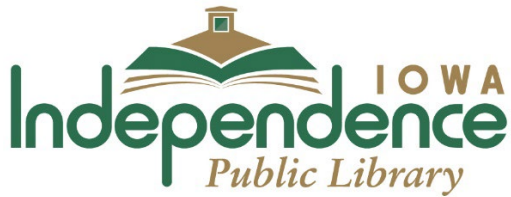
Prizes

The Independence Public Library may distribute prizes through drawings when the number of prizes available is not sufficient for all qualifying participants. For these situations, random-chance drawings of qualifying participants through traditional or digital means may be utilized. As no fees are involved, these drawings are not considered raffles.

Employees of the Independence Public Library are not eligible to receive prizes that are provided to drawing winners when there are other qualifying participants. Those who live in the same household as the library director are not eligible to receive prizes when there are other qualifying participants, except in the case of a live event with a public drawing. For example, if all who are attending a program are asked to put their name in a drawing, only staff members are ineligible.

Library staff members are not eligible to enter contests where prizes are earned as a result of a vote by the public or designated judge/s. All family members of library employees and others are eligible.

If the names from a random drawing are from the same household, no more than two members of one household may receive a random prize for the same program, i.e. the summer reading program, unless there are no other eligible participants.



LIBRARY BOARD ITEM DESCRIPTION

DATE OF MEETING: January 18, 2024

ITEM TITLE: Prizes and Incentives Policy

BACKGROUND:

There has been some discussion about prizes and incentives and who is eligible for those internally among our staff. It seems best to put out the rules for everybody so we have a document stating the rules we will go by and can be consistent. This will also be very helpful when the public asks questions about prizes. A policy has been created for your review.

RECOMMENDATION:

Review and approval with any changes deemed necessary by the board.

SEX OFFENDER POLICY

Item #7.

In accordance with Chapter 692A of Subtitle 1 of Title 16 of the Code of Iowa, the Board of Trustees prohibits the presence of sex offenders convicted of sex offenses against minors upon or within 300 feet of library property without written permission of the Library Director.

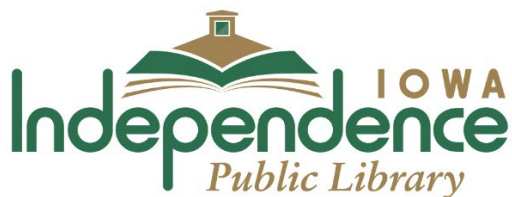
The obligation to seek and receive permission to use the library or to be on library property rests with the sex offender.

Persons barred from library property under the law remain entitled to library service. If the barred individual does not have a library card, they may request an application via phone, mail, or email to be filled out and returned via mail, through his or her courier, or through the online application process. It is the responsibility of the barred individual to arrange for a courier to select, check out, and return materials to the library through possession of the patron's card. Persons excluded from library property under this law will not be served by the library's homebound delivery service.

The issuance of a library card to an individual who has been convicted of a sex offense involving a minor does not grant that individual permission to enter the library or to be present on library property. Requests by a person convicted of a sex offense against a minor to visit the library must be made in writing to the attention of the Library Director through mail or email. Whether or not permission is granted for library access is at the discretion of the Library Director. The Library Director will inform the President of the Library Board of Trustees whenever an application is made by a sex offender to use the library facility.

The decision by the Director may be appealed to the Library Board of Trustees. Written notice will be included in the response from the Library Director, notifying the individual of their right to request an appeal if it is an adverse decision. The appeal must be received by the Library Board within 14 days of receiving the Director's decision.

Violations of this policy will be immediately reported to law enforcement and violators will lose all library privileges.



LIBRARY BOARD ITEM DESCRIPTION

DATE OF MEETING: January 18, 2024

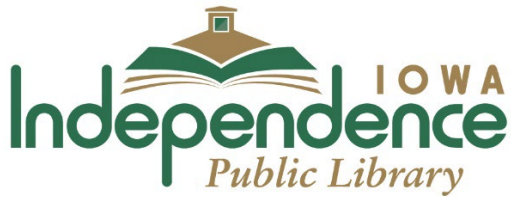
ITEM TITLE: Sex Offender Policy

BACKGROUND:

The library reviews policies a minimum of once every three years, as recommended by the State Library of Iowa. The Sex Offender Policy is up for review.

RECOMMENDATION:

Staff would recommend approval of the sex offender policy without any changes.



LIBRARY BOARD ITEM DESCRIPTION

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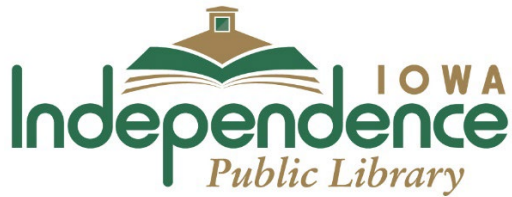
ITEM TITLE: County Funding

BACKGROUND:

The majority of the county supervisors have stated that they don't think they should provide additional funding to the public libraries in Buchanan County because the cities of Rowley and Brandon are not served. They believe that the county funding they provide covers library services for those residents. Iowa Code states that each municipality and each county (unincorporated areas) are to provide library service for their residents. A rural services fund collected from those who live in unincorporated areas and used for services for the same group is the fund used for library services for rural residents.

RECOMMENDATION:

Discussion about funding and whether there are actions the library board could take to assist with this situation.



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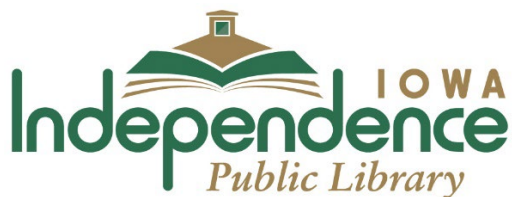
ITEM TITLE: Library Budget FY2025

BACKGROUND:

I have the information that the City will need to make a \$1,600,000 cut...I believe from the general fund budget or the operating budget. I'm hoping to find out more before the meeting on Thursday.

RECOMMENDATION:

If we have enough information, discussion about the budget and library priorities.



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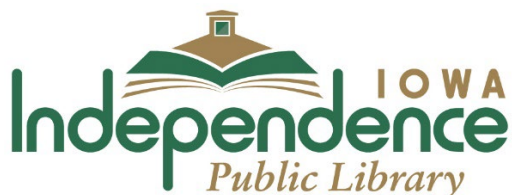
ITEM TITLE: Community Kiosk Update

BACKGROUND:

Update on progress for the Community Kiosk. This is the project approved for grant monies from the Buchanan County Community Foundation that is a four-sided structure containing community information, an art center, promotional area for books and programs, and an online catalog.

RECOMMENDATION:

Discussion.



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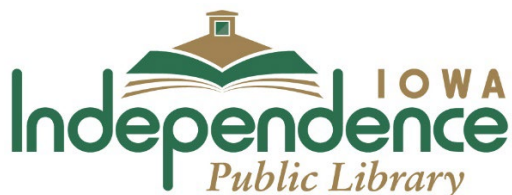
ITEM TITLE: One Book Indee

BACKGROUND:

One Book Indee will begin with the announcement of the selection on January 24. We have publicity close to being ready for the public along with many programs and activities. Check things out on January 24th on our website, Facebook, our eNewsletter, or come into the library to find out more! Plan to participate during February and March.

RECOMMENDATION:

Informational.



LIBRARY BOARD ITEM DESCRIPTION

DATE OF MEETING: January 18, 2024

ITEM TITLE: Board Training

BACKGROUND:

An important part of being a library trustee is taking part in a variety of board development training. It is also a requirement for accreditation with the State Library of Iowa.

RECOMMENDATION:

The board will take part in training applicable to their roles and responsibilities.