



# REGULAR CITY COUNCIL MEETING

Monday, March 11, 2024 at 5:00 PM

Council Chambers - 331 First Street East

## AGENDA

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### RULES OF PROCEDURE

*Meeting is live-streamed on the Indytel Local Access Channel, YouTube, and Facebook. Per the Rules of Procedure for Conduct of City Council Business, the length of any meeting shall be limited to three (3) hours. This limitation may be extended for any particular meeting by a super majority (two-thirds (5 out of 7)) vote to suspend the rules and extend the meeting by the time required. The Mayor shall be responsible for enforcing this rule.*

### MEETING OPENING

1. Pledge of Allegiance
2. Roll Call
3. Approve the Agenda

*The agenda may be amended to remove items during this time, but no items may be added to the agenda.*

4. Public Comment

*Welcome to Visitors: 5-minute time limitation for speaking, no profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed. The Council is unable to respond or take any action at this time. Please state your name and address before addressing the Council for the official record.*

### CONSENT AGENDA

5. Accept and Approve Consent Agenda
  - a. The minutes of the February 26, 2024, regular meeting.

*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council Votes on the motion.*

### FINANCIALS

6. Approve the Claims
7. Bank Reconciliation – *Information Only*
8. Revenues and Expenses to date – *Information Only*

### HEARINGS / ORDINANCES

9. An Ordinance Amending the Code of Ordinances of the City of Independence, Iowa, by Amending Provisions Pertaining to Public Health and Safety – Discharging Weapons – Final Reading

### RESOLUTIONS

10. Resolution to approve the Buchanan County Housing Study
11. Resolution to assess a property owner for Chapter 136 Sidewalk Regulations – failure to comply

- [12.](#) Resolution to Endorse the STBG Funding Program for the 2028 STBG Street Rehabilitation Project

## **OTHER BUSINESS**

- [13.](#) Property & Liability Insurance Broker
- [14.](#) Engineering Services - Storm Drainage Improvements in the 812 3rd St. NW Area Project
- [15.](#) Airport Liability Insurance Renewal
- [16.](#) Catalyst Grant Application Revision
- [17.](#) Private Septic Tank Installation – 1201 6<sup>th</sup> Ave. SW
- [18.](#) Parking Agreement – Cole’s Ace Hardware Residential Units

## **REPORTS**

*Reminder to Council that reports is not for group discussion on items not on the agenda. This is the time to give shout-outs to people or groups. If you would like to talk about an item for a future meeting, you can ask for it here but there can not be further discussion on the item as it could lead to an open meeting law violation.*

- 19.** Council Members

- 20.** Staff/Other

- City Manager
- Mayor
- Other Department Heads / Staff

## **ADJOURNMENT**

This agenda is subject to change.



The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, February 26, 2024.

OPENING/ROLL CALL

Mayor Bleichner opened the meeting by calling the meeting to order with Council Members Weber, Huston, Prusator, O’Loughlin, and Jensen in attendance. Council Member Hanna via phone. Council Member Moore was excused.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel.

APPROVE THE AGENDA

Motion by Council Member O’Loughlin, second by Council Member Jensen to approve the agenda as presented for the regular meeting held February 26, 2024. Ayes: All. Absent: Moore.

CONSENT AGENDA

Motion by Council Member Huston, second by Council Member Jensen to accept and approve the consent agenda that approves the following: 1) The minutes of the February 12, 2024, Regular Meeting. 2) Kwik Star #717 Class B Retail Alcohol License renewal effective April 1, 2024, through March 31, 2025. 3) Kwik Star #717 Class B Retail Alcohol License amendment for ownership updates effective April 1, 2024, through March 31, 2025. 4) Indee Cafe, LLC Class C Retail Alcohol License renewal that includes outdoor service effective January 23, 2024, through January 22, 2025. 5) The Trendy Tulip Special Class B Retail Native Wine License renewal effective April 15, 2024, through April 14, 2025. Ayes: All. Absent: Moore.

FINANCIALS

Motion by Council Member Weber, second by Council Member Prusator to approve the following bills for payment. Ayes: All. Absent: Moore.

ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL	\$	1,528.41
ADVANCE AUTO PARTS	SUPPLIES-B,PD,A	\$	148.15
AMAZON CAPITAL SERVICES	MISC EXP-L	\$	1,135.92
ASSURITY LIFE INSURANCE	ASSUR CRIT ILL	\$	496.46
AVFUEL CORPORATION	MISC EXP-A	\$	20,535.47
B & D SERVICES	REFUND-CH	\$	2,858.75
BEAM INSURANCE ADMIN LLC	VISION PRETAX	\$	439.58
BKC PROPERTIES, LLC	REFUND-CH	\$	360,000.00
BLACKSTONE PUBLISHING	SUPPLIES-L	\$	361.41
BOLTON & MENK, INC.	SERVICES-A	\$	999.00
BRODART CO	SUPPLIES-L	\$	480.24
BSN SPORTS, INC.	SUPPLIES-PR	\$	139.55
BUCHANAN COUNTY HEALTH CE	SERVICES-CH,ST,W	\$	11,392.06
BUCHANAN COUNTY RECORDER	DUES-W	\$	23.50
BUCHANAN COUNTY SHERIFF	WAGES-PD	\$	570.00
CARD SERVICES-LIBRARY	MISC EXP-L	\$	183.26
CENGAGE LEARNING	BOOKS-L	\$	171.78
CENTER POINT LARGE PRINT	BOOKS-L	\$	88.32
DELTA DENTAL OF IOWA	DENTAL BENEFIT	\$	4,213.20
DEMCO	SUPPLIES-L	\$	346.05
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH	\$	3,051.66
ELECTRIC PUMP INC	EQUIP REPAIR-W	\$	1,481.20
ELM TREE	REFUND-CH	\$	1,958.25
ESCHEN'S CLOTHING	UNIFORM-W	\$	112.50
FIRE SERVICE TRAINING BUR	TRAINING-FD	\$	150.00
HILL, DREW	BASKETBALL-PR	\$	180.00
HILL, JACKSON	BASKETBALL-PR	\$	40.00
HILLTOP MOTORS INC	VEH REPAIR-PD	\$	355.73
HOTSY CLEANING SYSTEMS	SUPPLIES-ST	\$	80.00

IA DEPT OF REVENUE	SALES TAX-W	\$ 7,232.56
IA DIVISION OF LABOR	BOILER INSPECT-CH,W	\$ 80.00
INDEPENDENCE CHAMBER OF C	DUES-CH	\$ 1,500.00
INDEPENDENCE LIGHT & POWE	UTILITIES-ALL	\$ 27,901.61
INRCOG	SERVICES-CH	\$ 537.28
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 25,520.95
IPERS	IPERS-PROTECTIV	\$ 32,817.42
IVERSON, ADE	BASKETBALL-PR	\$ 45.00
J. ROBERT HOPSON INC.	SERVICES-CH	\$ 550.00
JENSEN MANUFACTURING SOLU	EQUIP REPAIR-W	\$ 19.26
KEYSTONE LABORATORIES INC	LAB ANALYSIS-W	\$ 17.00
KILER, CHASE	BASKETBALL-PR	\$ 125.00
LEGALSHIELD	FAM LEG & IDENT	\$ 138.65
LL PELLING COMPANY	REPAIR-ST	\$ 953.40
LYNCH DALLAS, PC	SERVICES-CH	\$ 2,813.50
MCGRAW'S CARPETS	SERVICES-F	\$ 3,389.10
METLIFE	MET ER LIFEAD&D	\$ 1,387.56
MIDAMERICAN ENERGY COMPAN	UTILITY-CH,L,PD,PR,ST,W	\$ 6,479.25
NORTHERN ESCROW, INC.	SERVICES-CH	\$ 25,001.60
OFFICE TOWNE INC	SUPPLIES-F,PD	\$ 175.35
PALMER, CARTER	SNOW REMOVAL-L	\$ 120.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 79,557.55
PITNEY BOWES GLOBAL FINAN	EQUIP LEASE-CH	\$ 315.48
PRECISION PLUMBING, HEATI	SERVICES-F	\$ 568.97
PRINT EXPRESS	PRINTING-L	\$ 1,022.12
PURCHASE POWER	POSTAGE-B,CH,W	\$ 541.98
SIDLES, JAKE	BASKETBALL-PR	\$ 45.00
SIMMERING-CORY IA CODIFI	CODE UPDATES-CH	\$ 264.00
STATE FARM	BENEFITS-CH,ST,W	\$ 63.65
STATE STREET BANK & TRUST	ICMA-RC \$ PRE	\$ 6,861.58
STEINBRON, JOE	REFUND-CH	\$ 592.50
STOREY KENWORTHY - MATT P	SUPPLIES-L	\$ 225.59
STRAND ASSOCIATES	SERVICES-W	\$ 332,350.00
SUPERB CLEANING SERVICES	BLDG MAINT-L	\$ 1,850.00
TASC	FLEX MEDICAL	\$ 2,182.50
TREASURER-STATE OF IOWA	STATE TAX	\$ 7,604.35
US CELLULAR	PHONE-B,L,PD	\$ 854.08
WALMART COMMUNITY	SUPPLIES-L	\$ 408.82
WASTE MANAGEMENT	GARBAGE-PR	\$ 407.26
WELLMARK BCBS	HEALTH BENEFIT	\$ 42,256.04

**CLAIMS TOTAL \$1,028,296.41;** General Fund \$187,213.14; Library \$27,016.47; Hotel-Motel Tax \$1,500.00; Streets Dept-Road Use \$27,975.99; Employee Benefits \$1,098.54; Economic Development \$390,948.38; Cap Project-Airport \$999.00; Cap Outlay Savings/LOST \$4,543.90; Water Fund \$18,911.64; Sewer Utility Fund \$368,089.35.

**REVENUES MONTH TO DATE TOTAL \$601,944.04;** General Fund \$178,009.94; Library \$35,018.17; Streets Dept-Road Use \$62,449.15; Employee Benefits \$8,067.95; Emergency Levy \$386.00; Tax Increment Financing \$5,339.46; Debt Service \$10,848.41; Cap Project-Street Improvement \$20,379.60; Parks & Rec Project \$349.09; Cap Outlay Savings/LOST \$49,174.93; Water Fund \$71,046.51; Water Revenue Bond \$7,824.58; Sewer Utility \$79,013.67; Sewer SRF Sinking \$7,996.67; Sewer Sinking Revenue \$42,422.67; WWTP Replacement Fund \$6,917.04; Storm Water \$8,155.16; Self Insurance \$8,380.58; Self Insurance-Enterprise \$164.46.

The February 2024 budgeted monthly transfers and the revenues and expenses by department to date were available for council review and discussion.

HEARINGS & ORDINANCES

Council Member O’Loughlin with a motion to approve the first reading of an ordinance that amends provisions

pertaining to Public Health and Safety – Discharging Weapons, second by Council Member Huston. Mayor Bleichner read current city code section 41.11(1) and explained this amendment is saying firearms would not be allowed to be used for hunting within city limits. Council Member O’Loughlin asked if a person did not want firearms allowed, then a person would need to vote yes to this amendment and no to the next one? Mayor Bleichner said that is correct. Council Member Jensen asked if this would apply to a person defending themselves in their home? Council Member O’Loughlin said that would be self-defense. City Clerk/Treasurer Lampe said that is something different and this amendment deals with hunting within city limits. Mayor Bleichner provided background about the property owned by Mr. Henderson where individuals hunt geese and previous discussions about hunting within city limits. Council Member Huston asked if there was a way to issue an exemption for those individuals who want to hunt that property. Council Member Prusator said that is what would be done already in the current code. Mayor Bleichner stated this amendment says hunting within city limits with firearms would be eliminated if this amendment is approved. Council Members O’Loughlin and Hanna made comments that there are other ways to deter waterfowl without having to use firearms. Council Member Jensen asked what requests have been previously come before Council for permission. City Clerk/Treasurer Lampe stated there have been four requests for bowhunters and three requests for firearms that she could recall. The roll being called the following Council Members voted: Ayes: Hanna and O’Loughlin. Nays: Huston, Prusator, Jensen, and Weber. Absent: Moore.

Council Member Weber with a motion to approve the second reading of an ordinance that amends provisions pertaining to Public Health and Safety – Discharging Weapons, second by Council Member Prusator. Council Member Prusator asked if this was the time to say the code needs to mention the property requesting to be hunted. City Manager Schmitz said any modifications would require the process to start over. City Clerk/Treasurer Lampe said most people include the area they want to hunt in their request already. City Manager Schmitz said the City could create a form requiring future hunting requests include the area being hunted and when the request is brought to Council for approval includes the map. The roll being called the following Council Members voted: Ayes: Prusator, Jensen, Weber, and Huston. Nays: Hanna and O’Loughlin. Absent: Moore.

## RESOLUTIONS

Council Member Huston with a motion to approve a resolution approving the contract and performance and/or payment bonds for the 2024 Street Rehabilitation Project, to authorize the Mayor to sign the resolution, and to authorize the City Manager to sign the contract, second by Council Member O’Loughlin. The roll being called the following Council Members voted: Ayes: Prusator, O’Loughlin, Jensen, Weber, Huston, and Hanna. Absent: Moore.

**Resolution adopted and upon approval by Mayor assigned No. 2024-14 in the Official Book of Resolutions.**

## OTHER BUSINESS

Council Member Prusator with a motion to approve Change Order #1 for the 2023 2<sup>nd</sup> Street SW Bridge and 8<sup>th</sup> Avenue SW Pedestrian Bridge Rehabilitation Project with an increase to the contract in the amount of \$23,520.00 and to authorize the City Manager to sign the change order, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: O’Loughlin, Jensen, Weber, Huston, Hanna, and Prusator. Absent: Moore.

## REPORTS

The following comments were heard from Council and Staff: O’Loughlin – Encouraged people to support local businesses that hold a fish fry on Fridays. Prusator – It was great to see everyone outside this last weekend on the trails within the City. Huston – He has been walking on the trails and talking to people from outside of Independence that are also using them. Heard the Fire Department had a great turn out for their soup supper. He isn’t sure if it is one day in March or the whole month of March to help prevent fraud. City Manager – March 13<sup>th</sup> is when Department Heads will be here from 8:00 am until noon for Council Members to come in and find out more about each department. If four Council Members would like to attend, a notice will need to be posted as it would be a possible quorum. The Chamber banquet is this Saturday and if any Council Members would like to go, please contact him by noon tomorrow so the Chamber can be notified. The grinder at the Hood Lift Creek Station by the hospital was pulled during a recent inspection and was found to be inoperable. He authorized staff to get the part ordered as it has an eight-week lead time and needs to be repaired. Mayor – The Fire Department believes 500 people were served at their soup supper. Mentioned the recent vandalism at the Frisbee Golf Course and the three Free Little Libraries. Encouraged residents to say something if they saw something.

## POTENTIAL CLOSED SESSION PER IOWA CODE 21.5(1)(j)

City Manager Schmitz confirmed the request of the closed session with the City Attorney prior to the meeting. City Attorney Herman stated it is appropriate to go into closed session. Council Member O’Loughlin with a motion to enter into closed session per Iowa Code 21.5 (1)(j); to discuss the purchase or sale of particular real estate at 5:38 p.m., second by Council Member Jensen. The roll being called the following Council Members voted: Ayes:

O’Loughlin, Jensen, Weber, Huston, Hanna, and Prusator. Absent: Moore. Those invited into the closed session were the following: Council Member Weber, Council Member Huston, Council Member Hanna, City Manager Schmitz, Mayor Bleichner, City Clerk/Treasurer Lampe, Council Member Prusator, Council Member O’Loughlin, and Council Member Jensen.

At 5:59 p.m., Council Member Huston made a motion to enter back into open session, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Jensen, Weber, Huston, Hanna, Prusator, and O’Loughlin. Absent: Moore.

**ADJOURNMENT**

Motion by Council Member Jensen, second by Council Member O’Loughlin to adjourn. Ayes: All. Absent: Moore.

Whereupon Mayor Bleichner declared the meeting adjourned at 5:59 p.m.

ATTEST:

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Approve the Claims

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**BACKGROUND:**

Presentation of claims for payment for the prior period as shown attached.

**DISCUSSION:**

This is an opportunity for the Council to ask any questions about any claims presented for payment. The listing of the claims is attached for review.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by ensuring that the City's bills are paid in a timely manner.

**FINANCIAL CONSIDERATION:**

Items vary in where they are budgeted from, but all expenditures are either budgeted or have been approved by previous Council Actions.

**RECOMMENDATION:**

Staff recommends a motion to approve the claims for payment.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
COLE'S ACE HARDWARE	SUPPLIES-A,F,PD,PR,ST,W		620.85		
ADAMS FAMILY FURNITURE	EQUIP-F		757.00		
AMAZON CAPITAL SERVICES	SUPPLIES-A,F,PD		442.93		
ROBERT BEATTY	PHONE ALLOWANCE		45.00	14264918	3/08/24
BLEICHNER, BRAD	PHONE ALLOWANCE		100.00	14264925	3/08/24
BREEDLOVE SPORTING GOODS	SUPPLIES-PR		532.00		
BRUENING ROCK	ROAD ROCK-PR		125.41		
JANET BULS	INSTRUCTOR-PR		418.50		
TRENTON CABELL	PHONE ALLOWANCE		45.00	14264929	3/08/24
CARD SERVICES-VISA	MISC EXP-CH,PR		11,271.15		
CHARLES CITY BASEBALL CLUB	BASEBALL FEE-PR		500.00		
CITY LAUNDERING CO. INC	BLDG MAINT-PD		154.14		
CHAR CLINTON	HOST-PR		750.00		
CONSOLIDATED ENERGY CO	FUEL-ALL		2,943.84		
CORE & MAIN LP	SUPPLIES-W		192.86		
CRAWFORD ENGINEERING & SURVEYI	SERVICES-ST,SW		4,398.00		
	Multiple Projects	3,903.00			
CULLIGAN TOTAL WATERMONTICELLO	COMMERCIAL SALT-A		33.00		
CY & CHARLEY'S FIRESTONE INC	SERVICES-F,PD		94.92		
D & N FENCE CO INC	SERVICES-PR		6,038.00		
	Project# 2023-PR-1	6,038.00			
D.J. GONGOL & ASSOCIATES, INC	EQUIP REPAIR-W		464.00		
DANKO EMERGENCY EQUIPMENT COCL	EQUIP-F		207.52		
DAVE SCHMITT CONSTRUCTION	SERVICES-W		722.88		
DELTA DENTAL OF IOWA	DENTAL BENEFIT-CH		41.86	80726	2/28/24
EASTERN IOWA EXCAVATING	SERVICES-A,PR		18,698.38		
	Multiple Projects	18,698.38			
EASTERN IOWA HUSTLE	BASEBALL FEE-PR		250.00		
EMPLOYEE BENEFIT SYSTEMS	ADMIN FEE-ALL	377.58		14264913	3/10/24
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	31,840.06	32,217.64	14264931	3/12/24
BRAD ESCH	PHONE ALLOWANCE		45.00	14264928	3/08/24
FAHR BEVERAGE, INC.	SUPPLIES-PR		259.30		
FAREWAY STORES INC	SUPPLIES-PR		331.09		
TRAVIS FOLEY	PHONE ALLOWANCE		45.00	14264930	3/08/24
FRONTLINE PUBLIC SAFETY SOLUTI	SOFTWARE-PD		500.00		
HAWKEYE FIRE & SAFETY COMPANY	SUPPLIES-PD,F		138.00		
BLAKE HAYWARD	PHONE ALLOWANCE		45.00	14264922	3/08/24
IA DEPT OF PUBLIC SAFETY	SUPPLIES-PD		682.50		
IA DEPT OF TRANSPORTATION	SUPPLIES-PD		200.46		
IA PEACE OFFICERS ASSOC	TRAINING-PD		250.00		
IMFOA	DUES-CH		100.00		
INTERNAL REVENUE SERVICE	FED/FICA TAX		25,335.27	14264916	3/08/24
IOWA D.A.R.E. ASSOCIATION	DUES-PD		100.00		
JOHNSON PLBG HEATING & AIR CON	SERVICES-PR		351.00		
ANGELA KILER	PHONE ALLOWANCE		45.00	14264920	3/08/24
BRIAN LAU	PHONE ALLOWANCE		45.00	14264921	3/08/24
TIMOTHY MAIN	INSTRUCTOR-PR		937.68		
MANCHESTER KIDS LEAGUE	BASEBALL FEE-PR		400.00		
METROPOLITAN COMPOUNDS, INC	SUPPLIES-ST		559.15		
MIDAMERICAN ENERGY COMPANY	UTILITY-PR		1,675.54		
MONTICELLO PARKS AND RECREATIO	BASEBALL FEE-PR		300.00		
INDEPENDENCE NAPA	SUPPLIES-ST,A,W,PR		385.78		
NBS CALIBRATIONS INC	SUPPLIES-W		150.00		
NEJDL, MICHELLE	PHONE ALLOWANCE		45.00	14264923	3/08/24

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
OFFICE EXPRESS OFFICE PRODUCTS	SUPPLIES-CH		110.60		
OFFICE TOWNE INC.	SUPPLIES-PR,PD		1,374.15		
P & N CORPORATION	FUEL PROFITS-A		709.62		
WINDOWS BY PELLA, INC	SERVICES-A		1,707.99		
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR		593.30		
PIZZA RANCH	CONCESSIONS-PR		144.00		
PRECISION PLUMBING, HEATING,	BLDG MAINT-PR		176.38		
PURCHASE POWER	POSTAGE-PR		208.99		
BRENT RECK	PHONE ALLOWANCE		45.00	14264919	3/08/24
RJS WELDING LLC	SERVICES-PR		60.00		
S&K COLLECTIBLES	SHIPPING-W		17.02		
SANDRY FIRE SUPPLY, LLC	EQUIP-F		1,706.99		
MATTHEW SCHMITZ	PHONE ALLOWANCE		100.00	14264927	3/08/24
SCOT'S SUPPLY	VEH REPAIR-ST		97.02		
SERVICE ROOFING CO	BLDG MAINT-CH		197.19		
SIGNS & MORE LLC	SIGNAGE-PR		1,399.32		
	Project# 2023-PR-1	1,343.30			
SOUKUP, BRETT	PHONE ALLOWANCE		45.00	14264924	3/08/24
SPAHN & ROSE LUMBER COMPANY	SUPPLIES-F,PR,ST		394.01		
STATE STREET BANK & TRUST CO	ICMA-RC \$ PRE		6,284.64	14264926	3/08/24
SUPERB CLEANING SERVICES	BLDG MAINT-PR		2,450.00		
TASC	FLEX MEDICAL		1,356.71	14264917	3/08/24
TBT SPORTS	BASEBALL FEE-PR		29,100.00		
TOYNE	VEH REPAIR-F		41.88		
TREASURER-STATE OF IOWA	STATE TAX	2,658.11		14264914	2/29/24
TREASURER-STATE OF IOWA	STATE TAXES	4,946.77	7,604.88	14264914	2/29/24
VERN'S TRUE VALUE	SUPPLIES-A,F,PR,ST		368.19		
VERIZON WIRELESS	PHONE-CH,PD,PR,F		172.74		
WASTE MANAGEMENT	GARBAGE-W,PR,A		1,417.02		
Accounts Payable Total			172,873.29		
Invoices: Paid			73,491.00		
Invoices: Scheduled			99,382.29		
Payroll Checks			77,315.97		
Report Total			250,189.26		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY**

Payroll Checks: 2/28/2024- 3/12/2024

Item #6.

FUND	NAME	AMOUNT
001	GENERAL FUND	137,254.30
003	LIBRARY	11,253.52
110	STREETS DEPT - ROAD USE T	13,877.75
112	EMPLOYEE BENEFITS	41.86
302	CAP PROJ - STREET IMPROVE	1,442.00
303	CAP PROJ - BRIDGES	1,478.00
304	PARKS & REC PROJECTS	10,749.05
318	CAP PROJ - AIRPORT	15,330.63
323	CAP OUTLAY SAVINGS/LOST	4,865.67
324	CAP PROJECT HIGHWAY 150	983.00
600	WATER FUND	5,716.91
610	SEWER UTILITY FUND	14,483.93
740	STORM WATER DEPT	495.00
820	SELF INSURANCE	31,979.04
821	SELF INSURANCE - ENTERPRISE	238.60
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	TOTAL FUNDS	250,189.26





## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Bank Reconciliation – *Information Only*

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**BACKGROUND:**

Attached is documentation showing the Bank Reconciliation – for Council Information only.

**DISCUSSION:**

This is for information only; no discussion is necessary.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

This item is for informational purposes only, no motion is needed or recommended.

BANK CASH REPORT  
2024

Item #7.

BANK NAME FUND GL NAME	JANUARY CASH BALANCE	FEBRUARY RECEIPTS	FEBRUARY DISBURSMENTS	FEBRUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	FEB BANK BALANCE
BANK IOWA - CHECKING						
BANK BANK IOWA - CHECKING						13,982,090.36
001 CASH GENERAL FUND	791,197.67	286,767.37	455,808.89	622,156.15	50,057.39	
003 CASH LIBRARY	59,663.13	43,870.83	38,508.19	65,025.77		
003 CASH RESERVE-LTB EQUIP	371.88-	0.00	0.00	371.88-	5,667.13	
005 CASH HOTEL-MOTEL TAX	190,183.74	26,556.78	1,500.00	215,240.52		
005 CASH-HOTEL/MOTEL TX-LIBRARY	0.00	0.00	0.00	0.00		
005 CASH-HOTEL/MOTEL TX-PARKS&REC	0.77	0.00	0.00	0.77		
005 CASH-HOTEL/MOTEL TX-EC DEVEL	0.00	0.00	0.00	0.00		
005 SAVINGS-HOTEL/MOTEL TAX-POOL	0.00	0.00	0.00	0.00	1,500.00	
010 CASH MAYOR/MGR REPLACEMENT	0.00	0.00	0.00	0.00		
011 CASH POLICE REPLACEMENT	0.00	0.00	0.00	0.00		
012 CASH STREET REPLACEMENT	0.00	0.00	0.00	0.00		
013 CASH LIBRARY REPLACEMENT	0.00	0.00	0.00	0.00		
014 CASH FIRE DEPT REPLACEMENT	0.00	0.00	0.00	0.00		
018 CASH AIRPORT REPLACEMENT	0.00	0.00	0.00	0.00		
043 CASH PARKS REPLACEMENT	0.00	0.00	0.00	0.00		
099 CASH PAYROLL CLEARING	0.00	0.00	0.00	0.00		
110 CASH ROAD USE TAX	829,116.31	73,380.80	60,993.90	841,503.21	3,052.39	
112 CASH EMPLOYEE BENEFITS	273,726.74	8,067.95	77,222.96	204,571.73	1,140.40	
119 CASH EMERGENCY LEVY	2,005.87	386.00	386.00	2,005.87		
121 CASH LOCAL OPTION SALES TAX	772,186.53	83,852.48	0.00	856,039.01		
125 CASH TAX INCREMENT FINANCING	381,614.16	5,339.46	0.00	386,953.62		
131 CASH LIBRARY MEMORIAL TRUST	375.00	0.00	0.00	375.00		
145 CASH URBAN RENEWAL	227,576.51	0.00	5,014.00	222,562.51		
160 CASH ECONOMIC DEVELOPMENT	369,296.61	0.00	536,669.35	167,372.74-	390,948.38	
177 CASH POLICE FORFEITURE	13,089.16	0.00	0.00	13,089.16		
200 CASH DEBT SERVICE	530,635.20	10,848.41	0.00	541,483.61		
210 CASH DEBT SPECIAL ASSESSMENT	431,177.93	0.00	0.00	431,177.93		
301 CASH CAP PROJ FIRE EMERGENCY	26,436.55	0.00	0.00	26,436.55		
302 CASH CAP STREET IMPROVEMENT	558,133.62	20,379.60	6,961.97	571,551.25		
303 CASH - CAP PROJ/BRIDGES	316,880.53	0.00	0.00	316,880.53		
304 CASH - COMPLEX TURF	168,609.96-	0.00	6,105.00	174,714.96-		
311 CASH CAP PROJ CITY BLDGS	285,807.13-	0.00	0.00	285,807.13-		
315 CASH CAP PROJ HOUSING REHAB	88.81	0.00	0.00	88.81		
316 CASH CAP PROJ VISIONING PROJ	149,589.22-	0.00	0.00	149,589.22-		
318 CASH CAP PROJ AIRPORT	80,224.78-	0.00	34,356.54	114,581.32-	999.00	
319 CASH CAP PROJ WAPSIE DAM MIT	5,940.10-	0.00	0.00	5,940.10-		
320 CASH CAP PROJ AQUATIC CTR	468,238.82-	0.00	0.00	468,238.82-		
321 CASH CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00		
322 CASH CAP STREET PROJECT	78,669.58-	0.00	0.00	78,669.58-		
323 CASH CAPITAL OUTLAY/LOST	391,220.64	48,981.92	0.00	440,202.56		
323 RESERVE-POLICE CAP OUTLAY/LOST	133,112.36-	0.00	0.00	133,112.36-		
323 RESERVE-FIRE CAP OUTLAY/LOST	313,595.49	0.00	6,214.30	307,381.19		
323 RESERVE-STREET CAP OUTLAY/LOST	375,808.88	0.00	0.00	375,808.88		
323 RESERVE-AIRPORT CAP OUTLY/LOST	122,649.21	0.00	0.00	122,649.21		
323 RESERVE-LIBRARY CAP OUTLY/LOST	22,341.23-	0.00	585.83	22,927.06-		
323 RESERVE-PARK CAP OUTLAY/LOST	96,632.42	0.00	0.00	96,632.42		
323 RESERVE-COMPLEX CAP OUTLY/LOST	55,279.85-	95.74	0.00	55,184.11-		
323 RESERVE-FCC CAP OUTLAY/LOST	147,037.36	180.08	0.00	147,217.44		
323 RESERVE-CITY HALL CAP OUT/LOST	103,048.13	0.00	0.00	103,048.13		
323 RESERVE-RIVERS EDGE CAP OUT/LO	61,163.26-	12.93	0.00	61,150.33-		
323 RESERVE-POOL CAP OUTLAY/LOST	124,854.74	0.00	0.00	124,854.74		

2/29/24  
Statement  
balance

ll  
3/6/24

# BANK CASH REPORT

## 2024

Item #7.

BANK NAME	JANUARY	FEBRUARY	FEBRUARY	FEBRUARY	OUTSTANDING	FEB BANK
FUND GL NAME	CASH BALANCE	RECEIPTS	DISBURSMENTS	CASH BALANCE	TRANSACTIONS	BALANCE
VERIDIAN CREDIT UNION						
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BANK VERIDIAN CREDIT UNION						
500 CD #15-OAKWOOD CEM TIME CERTIF	0.00	0.00	0.00	0.00		
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VERIDIAN CREDIT UNION TOTALS	0.00	0.00	0.00	0.00	0.00	0.00
IPAIT - INVESTMENT SAVINGS						
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BANK IPAIT - INVESTMENT SAVINGS						796,163.46 <i>ll</i>
001 IPAIT 115-EVENTS	0.01	0.00	0.00	0.01		
001 IPAIT 101-PARKS-RIVER WALK	10,256.53	41.52	0.00	10,298.05		
001 IPAIT 110-OAKWOOD CEMETERY	24,626.93	99.73	0.00	24,726.66		
001 IPAIT 119-CAPITAL IMPROVEMNT	2,161.37	8.70	0.00	2,170.07		
001 IPAIT 114-PARKS-BALL COMPLEX	16,410.06	66.46	0.00	16,476.52		
001 IPAIT 102 - POLICE CANINE	6,608.44	26.72	0.00	6,635.16		
012 IPAIT 103-STREET REPLACEMENT	73.56	0.29	0.00	73.85		
014 IPAIT 111-FIRE DEPT REPLACEM	513.54	2.03	0.00	515.57		
018 IPAIT 106-AIRPORT REPLACEMNT	587.94	2.32	0.00	590.26		
043 IPAIT 105-PARKS REPLACEMENT	29,589.95	119.86	0.00	29,709.81		
602 IPAIT 116-WATER CONST	107,253.26	434.33	0.00	107,687.59		
604 IPAIT 113-WATER VEH/EQU REPL	38,524.40	156.02	0.00	38,680.42		
615 IPAIT 117-WWTP RESERVE	534,292.48	2,163.39	0.00	536,455.87		
619 IPAIT 112-SEWER VEH/EQU REPL	22,054.27	89.35	0.00	22,143.62		
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IPAIT - INVESTMENT SAVINGS TOT	792,952.74	3,210.72	0.00	796,163.46	0.00	796,163.46 <i>ll</i>
PETTY CASH						
-----						
BANK PETTY CASH						1,575.00
001 PETTY CASH - POLICE	200.00	0.00	0.00	200.00		
001 PETTY CASH - RIVERS EDGE	100.00	0.00	0.00	100.00		
001 PETTY CASH - LION'S PARK RM	0.00	0.00	0.00	0.00		
001 PETTY CASH - FCC	100.00	0.00	0.00	100.00		
001 PETTY CASH - POOL	225.00	0.00	0.00	225.00		
001 PETTY CASH - COMPLEX	600.00	0.00	0.00	600.00		
001 PETTY CASH - CITY HALL	150.00	0.00	0.00	150.00		
003 PETTY CASH - LIBRARY	200.00	0.00	0.00	200.00		
	-----	-----	-----	-----	-----	-----
PETTY CASH TOTALS	1,575.00	0.00	0.00	1,575.00	0.00	1,575.00 <i>ll</i>
OAKWOOD CEMETERY MM ACCTS						
-----						
BANK OAKWOOD CEMETERY MM ACCTS						98,111.89
500 SAVINGS -0969762 MONEY MARKET	0.00	0.00	0.00	0.00		
500 SAVINGS -70010947 MONEY MARKET	98,108.00	3.89	0.00	98,111.89		
	-----	-----	-----	-----	-----	-----
OAKWOOD CEMETERY MM ACCTS TOTA	98,108.00	3.89	0.00	98,111.89	0.00	98,111.89 <i>ll</i>

2024

Item #7.

FUND GL	BANK NAME	JANUARY CASH BALANCE	FEBRUARY RECEIPTS	FEBRUARY DISBURSMENTS	FEBRUARY CASH BALANCE	OUTSTANDING TRANSACTIONS	FEB BANK BALANCE
BANKIOWA-COMPLEX TURF							
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BANK	BANKIOWA-COMPLEX TURF						159,829.92
001	SAVINGS-COMPLEX TURF PROJECT	132.78	48.05	0.00	180.83		
304	SAVINGS-COMPLEX TURF PROJECT	159,300.00	349.09	0.00	159,649.09		
		-----	-----	-----	-----	-----	-----
BANKIOWA-COMPLEX TURF TOTALS		159,432.78	397.14	0.00	159,829.92	0.00	159,829.92
NORTHEAST SECURITY BANK							
-----							
BANK	NORTHEAST SECURITY BANK						2,551,691.61
600	CD 4378	0.00	845,194.76	0.00	845,194.76		
602	CD #3970	1,391,235.70	0.00	0.00	1,391,235.70		
620	CD 4372	0.00	315,261.15	0.00	315,261.15		
		-----	-----	-----	-----	-----	-----
NORTHEAST SECURITY BANK TOTALS		1,391,235.70	1,160,455.91	0.00	2,551,691.61	0.00	2,551,691.61
=====							
TOTAL OF ALL BANKS		18,000,465.39	2,159,041.84	2,907,220.80	17,252,286.43	796,001.56	18,048,287.99
=====							

# BALANCE SHEET

## CALENDAR 2/2024, FISCAL 8/2024

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
001-000-1110	CASH GENERAL FUND	172,549.27-	618,648.40
003-000-1110	CASH LIBRARY	5,362.64	65,025.77
005-000-1110	CASH HOTEL-MOTEL TAX	25,056.78	215,240.52
110-000-1110	CASH ROAD USE TAX	12,386.90	841,503.21
112-000-1110	CASH EMPLOYEE BENEFITS	69,155.01-	204,571.73
119-000-1110	CASH EMERGENCY LEVY		2,005.87
121-000-1110	CASH LOCAL OPTION SALES TAX	83,852.48	856,039.01
125-000-1110	CASH TAX INCREMENT FINANCING	5,339.46	386,953.62
131-000-1110	CASH LIBRARY MEMORIAL TRUST		375.00
145-000-1110	CASH URBAN RENEWAL	5,014.00-	222,562.51
160-000-1110	CASH ECONOMIC DEVELOPMENT	536,669.35-	167,372.74-
177-000-1110	CASH POLICE FORFEITURE		13,089.16
200-000-1110	CASH DEBT SERVICE	10,848.41	541,483.61
210-000-1110	CASH DEBT SPECIAL ASSESSMENT		431,177.93
301-000-1110	CASH CAP PROJ FIRE EMERGENCY		26,436.55
302-000-1110	CASH CAP STREET IMPROVEMENT	13,417.63	571,551.25
303-000-1110	CASH - CAP PROJ/BRIDGES		316,880.53
304-000-1110	CASH - COMPLEX TURF	6,105.00-	174,714.96-
311-000-1110	CASH CAP PROJ CITY BLDGS		285,807.13-
315-000-1110	CASH CAP PROJ HOUSING REHAB		88.81
316-000-1110	CASH CAP PROJ VISIONING PROJ		149,589.22-
318-000-1110	CASH CAP PROJ AIRPORT	34,356.54-	114,581.32-
319-000-1110	CASH CAP PROJ WAPSIE DAM MIT		5,940.10-
320-000-1110	CASH CAP PROJ AQUATIC CTR		468,238.82-
322-000-1110	CASH CAP STREET PROJECT		78,669.58-
323-000-1110	CASH CAPITAL OUTLAY/LOST	48,981.92	440,202.56
324-000-1110	CASH - CAP PROJECT HIGHWAY 150		455,474.90-
399-000-1110	CASH CAP STORM SEWER		4,521.23
600-000-1110	CASH WATER	31,532.63	454,633.85
602-000-1110	CASH WATER CONSTRUCTION		2,828.00-
605-000-1110	CASH 2021 WATER REV BOND	7,824.58	55,900.15
606-000-1110	CASH WATER REV BOND RESERVE		98,000.00
610-000-1110	CASH SEWER	259,720.80-	5,677,267.85
611-000-1110	CHECKING - SRF SINKING FUND	7,996.67	51,033.98
612-000-1110	CHECKING - SEWER SRF PROJECT		.89
613-000-1110	CASH SEWER REVENUE BOND RESV		238,682.89
614-000-1110	CASH SEWER SINKING REV BOND	42,422.67	347,687.56
615-000-1110	CASH WWTP FUTURE PLANT		383,946.10
740-000-1110	CASH STORM WATER	14,157.89	368,426.91
741-000-1110	CASH		595,924.05
820-000-1110	CASH SELF INSURANCE	17.98	332.63
821-000-1110	CASH SELF INSURANCE ENTERPRISE		44.95
		-----	-----
	CASH TOTAL	774,371.33-	12,127,022.31
003-000-1111	CASH RESERVE-LIB EQUIP		371.88-
		-----	-----
	RESERVE- TOTAL	.00	371.88-

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
005-000-1112	CASH-HOTEL/MOTEL TX-PARKS&REC		.77
		-----	-----
	RESERVE- TOTAL	.00	.77
001-000-1120	PETTY CASH - POLICE		200.00
003-000-1120	PETTY CASH - LIBRARY		200.00
		-----	-----
	PETTY CASH TOTAL	.00	400.00
001-000-1121	PETTY CASH - RIVERS EDGE		100.00
		-----	-----
	PETTY CASH TOTAL	.00	100.00
001-000-1123	PETTY CASH - FCC		100.00
		-----	-----
	PETTY CASH TOTAL	.00	100.00
001-000-1124	PETTY CASH - POOL		225.00
		-----	-----
	PETTY CASH TOTAL	.00	225.00
001-000-1125	PETTY CASH - COMPLEX		600.00
		-----	-----
	PETTY CASH TOTAL	.00	600.00
001-000-1126	PETTY CASH - CITY HALL		150.00
		-----	-----
	PETTY CASH TOTAL	.00	150.00
323-000-1130	RESERVE-POLICE CAP OUTLAY/LOST		133,112.36-
		-----	-----
	RESERVE- TOTAL	.00	133,112.36-
323-000-1131	RESERVE-FIRE CAP OUTLAY/LOST	6,214.30-	307,381.19
		-----	-----
	RESERVE- TOTAL	6,214.30-	307,381.19
323-000-1132	RESERVE-STREET CAP OUTLAY/LOST		375,808.88
		-----	-----
	RESERVE- TOTAL	.00	375,808.88

**BALANCE SHEET**  
**CALENDAR 2/2024, FISCAL 8/2024**

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
615-000-1150	IPAIT 117-WWTP RESERVE	2,163.39	536,455.87
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	IPAIT - TOTAL	2,722.22	675,032.96
001-000-1151	IPAIT 101-PARKS-RIVER WALK	41.52	10,298.05
		-----	-----
	IPAIT - TOTAL	41.52	10,298.05
001-000-1152	IPAIT 110-OAKWOOD CEMETERY	99.73	24,726.66
		-----	-----
	IPAIT - TOTAL	99.73	24,726.66
001-000-1153	IPAIT 119-CAPITAL IMPROVEMNT	8.70	2,170.07
		-----	-----
	IPAIT - TOTAL	8.70	2,170.07
001-000-1154	IPAIT 114-PARKS-BALL COMPLEX	66.46	16,476.52
		-----	-----
	IPAIT - TOTAL	66.46	16,476.52
604-000-1155	IPAIT 113-WATER VEH/EQU REPL	156.02	38,680.42
		-----	-----
	IPAIT - TOTAL	156.02	38,680.42
619-000-1156	IPAIT 112-SEWER VEH/EQU REPL	89.35	22,143.62
		-----	-----
	IPAIT - TOTAL	89.35	22,143.62
001-000-1157	IPAIT 102 - POLICE CANINE	26.72	6,635.16
		-----	-----
	IPAIT - TOTAL	26.72	6,635.16
500-000-1161	SAVINGS -70010947 MONEY MARKET	3.89	98,111.89
		-----	-----
	SAVINGS - TOTAL	3.89	98,111.89
001-000-1162	SAVINGS-AQUATIC CENTER PROJECT	123.06	12,938.14
320-000-1162	SAVINGS - CAP PROJ AQUATIC CTR		395,887.61
		-----	-----
	SAVINGS - TOTAL	123.06	408,825.75

Item #7.

ACCOUNT NUMBER	ACCOUNT TITLE	MTD BALANCE	YTD BALANCE
600-000-1166	CD #6139 WATER FUND CD	826,650.61-	
	SAVINGS - TOTAL	826,650.61-	.00
620-000-1170	CD #6120 WWTP REPLACEMENT	308,344.11-	
	CD # TOTAL	308,344.11-	.00
001-000-1171	CD #5810-PW CD		50,000.00
	CD # TOTAL	.00	50,000.00
001-000-1172	SAVINGS-COMPLEX TURF PROJECT	48.05	180.83
304-000-1172	SAVINGS-COMPLEX TURF PROJECT	349.09	159,649.09
	CD # TOTAL	397.14	159,829.92
602-000-1175	CD #3970		1,391,235.70
	CD #3970 TOTAL	.00	1,391,235.70
600-000-1176	CD 4378	845,194.76	845,194.76
	CD 4378 TOTAL	845,194.76	845,194.76
620-000-1177	CD 4372	315,261.15	315,261.15
	CD 4372 TOTAL	315,261.15	315,261.15
	TOTAL CASH	751,686.71-	17,248,778.68



**TREASURER'S REPORT**  
**CALENDAR 2/2024, FISCAL 8/2024**

Item #7.

ACCOUNT TITLE	LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
001 GENERAL FUND	915,583.87	221,308.97	399,342.03	5,898.03	743,448.84
003 LIBRARY	59,491.25	35,354.51	30,507.34	515.47	64,853.89
004 PARKS & RECREATION					
005 HOTEL-MOTEL TAX	190,184.51	26,556.78	1,500.00		215,241.29
010 MAYOR/MGR RELACEMENT FUND					
011 POLICE REPLACEMENT FUND					
012 STREET REPLACEMENT FUND	73.56	.29			73.85
013 LIBRARY REPLACEMENT FUND					
014 FIRE DEPT REPLACEMENT F	513.54	2.03			515.57
018 AIRPORT REPLACEMENT FUN	587.94	2.32			590.26
043 PARKS REPLACEMENT FUND	29,589.95	119.86			29,709.81
099 PAYROLL CLEARING FUND					
110 STREETS DEPT - ROAD USE	829,116.31	62,449.15	51,143.38	1,081.13	841,503.21
112 EMPLOYEE BENEFITS	273,726.74	8,067.95	77,222.96		204,571.73
119 EMERGENCY LEVY	2,005.87	386.00	386.00		2,005.87
121 LOCAL OPTION SALES TAX	772,186.53	83,852.48			856,039.01
125 TAX INCREMENT FINANCING	381,614.16	5,339.46			386,953.62
131 LIBRARY MEMORIAL TRUST	375.00				375.00
140 COMMUNITY BETTERMENT					
145 URBAN RENEWAL - LMI HOU	227,576.51		5,014.00		222,562.51
160 ECONOMIC DEVELOPMENT	369,296.61		536,669.35		167,372.74-
177 POLICE FORFEITURE	13,089.16				13,089.16
200 DEBT SERVICE	530,635.20	10,848.41			541,483.61
210 DEBT - SPECIAL ASSESSME	431,177.93				431,177.93
301 CAP EQUIP - FIRE EMERGE	26,436.55				26,436.55
302 CAP PROJ - STREET IMPRO	558,133.62	20,379.60	6,961.97		571,551.25
303 CAP PROJ - BRIDGES	316,880.53				316,880.53
304 PARKS & REC PROJECTS	9,309.96-	349.09	6,105.00		15,065.87-
308 CAP PROJ - SKATEBOARD PAR					
310 CAP PROJ - BIOSOLIDS IMPR					
311 CAP PROJ - CITY BUILDIN	285,807.13-				285,807.13-
315 CAP PROJ - HOUSING REHA	88.81				88.81
316 CAP PROJ - VISIONING PR	149,589.22-				149,589.22-
318 CAP PROJ - AIRPORT	80,224.78-		34,356.54		114,581.32-
319 CAP PROJ - WAPSIE DAM M	5,940.10-				5,940.10-
320 CAP PROJ - AQUATIC CENT	72,351.21-				72,351.21-
321 CAPITAL PW IMPROVEMENT					
322 CAP PROJ - STREETS/TIF	78,669.58-				78,669.58-
323 CAP OUTLAY SAVINGS/LOST	1,453,661.87	49,174.93	6,704.39		1,496,132.41
324 CAP PROJECT HIGHWAY 150	455,474.90-				455,474.90-
325 CAP PROJ-1ST ST W RECON					
399 CAP PROJ - 3rd AVE STMS	4,521.23				4,521.23
500 CEMETERY FUND	98,108.00	3.89			98,111.89
600 WATER FUND	1,249,751.83	107,836.74	58,172.27	412.31	1,299,828.61
601 WATER IMPROVEMENT					
602 WATER CONSTRUCTION	1,495,660.96	434.33			1,496,095.29
604 WATER RELACEMENT FUND	38,524.40	156.02			38,680.42
605 WATER REVENUE BOND	48,075.57	7,824.58			55,900.15
606 WATER REV BOND RESERVE	98,000.00				98,000.00
610 SEWER UTILITY FUND	5,936,988.65	187,314.64	447,973.76	938.32	5,677,267.85
611 SEWER SRF SINKING FUND	43,037.31	7,996.67			51,033.98
612 SEWER SRF PROJECT FUND	.89				.89
613 SEWER REVENUE BOND RESE	238,682.89				238,682.89

TREASURER'S REPORT  
CALENDAR 2/2024, FISCAL 8/2024

Item #7.

ACCOUNT TITLE		LAST MONTH END BALANCE	RECEIVED	DISBURSED	CHANGE IN LIABILITY	ENDING BALANCE
614	SEWER SINKING REVENUE B	305,264.89	42,422.67			347,687.56
615	WWTP FUTURE PLANT FUND	918,238.58	2,163.39			920,401.97
619	SEWER REPLACEMENT FUND	22,054.27	89.35			22,143.62
620	WWTP REPLACEMENT FUND	308,344.11	6,917.04			315,261.15
740	STORM WATER DEPT	354,269.02	14,157.89			368,426.91
741	STORM WATER PROJECTS	595,924.05				595,924.05
820	SELF INSURANCE	314.65	8,713.21	8,695.23		332.63
821	SELF INSURANCE - ENTERP	44.95	209.41	209.41		44.95
Report Total		18,000,465.39	910,431.66	1,670,963.63	8,845.26	17,248,778.68

3/5/24  
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## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Revenues and Expenses to date – *Information Only*

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**BACKGROUND:**

Attached is documentation showing the Revenues and Expenses to date – for Council Information only.

**DISCUSSION:**

This is for information only; no discussion is necessary.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

This item is for informational purposes only, no motion is needed or recommended.

# Airport Budget

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00		6,080.00	21.50	22,200.00
001-280-4311	FARM LEASE	13,158.00		6,579.26	50.00	6,578.74
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00		6,400.00	52.03	5,900.00
001-280-4705	DONATIONS	6.00		21.00	350.00	15.00-
001-280-4710	REIMBURSEMENTS	15.00		15.00	100.00	
001-280-4715	REFUNDS			580.00		580.00-
001-280-4750	MERCHANDISE SALES	100,000.00		89,022.82	89.02	10,977.18
	AIRPORT TOTAL	153,759.00	.00	108,698.08	70.69	45,060.92
	TOTAL REVENUE	153,759.00	.00	108,698.08	70.69	45,060.92
001-280-6010	SALARIES - FULL-TIME	60,144.00	2,313.60	41,616.40	69.19	18,527.60
001-280-6020	SALARIES - PART-TIME	3,000.00		1,947.79	64.93	1,052.21
001-280-6040	WAGES - OVERTIME	1,302.00	32.54	231.65	17.79	1,070.35
001-280-6143	ICMA RC - CITY SHARE	1,000.00	38.46	692.28	69.23	307.72
001-280-6184	CELL PHONE ALLOWANCES	540.00	45.00	270.00	50.00	270.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00		479.57	9.59	4,520.43
001-280-6320	GROUNDS/RUNWAY MAINT & REPAIR	10,000.00		12,815.73	128.16	2,815.73-
001-280-6331	VEHICLE OPERATIONS	5,000.00		4,372.30	87.45	627.70
001-280-6332	VEHICLE REPAIRS	5,000.00		913.34	18.27	4,086.66
001-280-6371	ELECTRIC/GAS UTILITIES	20,000.00		9,047.22	45.24	10,952.78
001-280-6372	GARBAGE/RECYCLING	3,000.00		2,240.25	74.68	759.75
001-280-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		1,318.15	62.77	781.85
001-280-6399	OTHER MAINTENANCE/REPAIR	3,000.00				3,000.00
001-280-6407	ENGINEERING	5,000.00				5,000.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	23,241.00		1,449.00	6.23	21,792.00
001-280-6409	JANITORIAL	1,500.00		312.47	20.83	1,187.53
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00		1.25	1.25	98.75
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00		330.00	66.00	170.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00		7,893.28	63.15	4,606.72
001-280-6503	MERCHANDISE FOR RE-SALE	80,000.00		106,285.57	132.86	26,285.57-
001-280-6506	OFFICE SUPPLIES	500.00		262.52	52.50	237.48
001-280-6507	OPERATING SUPPLIES	2,000.00		628.73	31.44	1,371.27
001-280-6510	SPECIAL & SAFETY EQUIPMENT	250.00				250.00
	AIRPORT TOTAL	245,177.00	2,429.60	193,107.50	78.76	52,069.50
	TOTAL EXPENSES	245,177.00	2,429.60	193,107.50	78.76	52,069.50
	GENERAL FUND TOTAL	91,418.00-	2,429.60-	84,409.42-	92.33	7,008.58-
0018-280-4300	INTEREST			19.52		19.52-

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	AIRPORT TOTAL	.00	.00	19.52	.00	19.52-
	TOTAL REVENUE	.00	.00	19.52	.00	19.52-
	AIRPORT REPLACEMENT FUND TOTA	.00	.00	19.52	.00	19.52-
112-280-6110	FICA - CITY/AIRPORT	4,931.00	176.34	3,299.65	66.92	1,631.35
112-280-6130	IPERS - CITY/AIRPORT	6,084.00	221.48	4,134.31	67.95	1,949.69
112-280-6131	WORKERS COMP/AIRPORT	1,449.00		24.76	1.71	1,424.24
112-280-6150	GROUP INSURANCE/AIRPORT	18,469.00		11,015.48	59.64	7,453.52
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	4,000.00		376.97	9.42	3,623.03
	AIRPORT TOTAL	34,933.00	397.82	18,851.17	53.96	16,081.83
	TOTAL EXPENSES	34,933.00	397.82	18,851.17	53.96	16,081.83
	EMPLOYEE BENEFITS TOTAL	34,933.00	397.82	18,851.17	53.96	16,081.83
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	14,000.00				14,000.00
323-280-6799	AIRPORT-OTHER CAPITAL OUTLAY	77,590.00		640.88	.83	76,949.12
	AIRPORT TOTAL	91,590.00	.00	640.88	.70	90,949.12
	TOTAL EXPENSES	91,590.00	.00	640.88	.70	90,949.12
	CAP OUTLAY SAVINGS/LOST TOTAL	91,590.00-	.00	640.88-	.70	90,949.12-
	AIRPORT TOTAL (REV LESS EXP)	217,941.00-	2,827.42-	103,881.95-	47.67	114,059.05-

# Animal Control Budget

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

**PCT OF FISCAL YTD 75.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-190-4530	PENALTIES	2,700.00		128.00	4.74	2,572.00
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	.00	128.00	4.74	2,572.00
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	TOTAL REVENUE	2,700.00	.00	128.00	4.74	2,572.00
001-190-6499	ANIMAL CONTROL	2,500.00		327.00	13.08	2,173.00
001-190-6504	MINOR EQUIPMENT	100.00		59.99	59.99	40.01
001-190-6507	OPERATING SUPPLIES	100.00				100.00
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	.00	386.99	14.33	2,313.01
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	2,700.00	.00	386.99	14.33	2,313.01
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	.00	.00	258.99-	.00	258.99
		=====	=====	=====	=====	=====
	ANIMAL CONTROL (REV LESS EXP)	.00	.00	258.99-	.00	258.99



# Building Budget

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-4120	BUILDING PERMITS	37,250.00		35,784.00	96.06	1,466.00
001-170-4128	PLUMBING & MECHANICAL PERMITS	2,500.00		1,191.00	47.64	1,309.00
001-170-4132	MOVING PERMIT	100.00		100.00	100.00	
001-170-4167	HOME OCCUPATION PERMITS	400.00		50.00	12.50	350.00
001-170-4500	PLANNING & ZONING FEES	250.00				250.00
001-170-4550	BOARD OF ADJUSTMENT FEES	100.00		100.00	100.00	
001-170-4710	REIMBURSEMENTS CODE ENFORCE	70.00				70.00
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	BUILDING INSPECTIONS TOTAL	40,670.00	.00	37,225.00	91.53	3,445.00
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	TOTAL REVENUE	40,670.00	.00	37,225.00	91.53	3,445.00
001-170-6010	SALARIES - FULL-TIME	68,588.00		47,275.28	68.93	21,312.72
001-170-6020	SALARIES - PART-TIME	1,259.00				1,259.00
001-170-6040	WAGES - OVERTIME	250.00		1,145.11	458.04	895.11-
001-170-6143	ICMA RC - CITY SHARE	1,000.00		653.77	65.38	346.23
001-170-6181	ALLOWANCES - UNIFORM	250.00		150.38	60.15	99.62
001-170-6210	DUES & MEMBERSHIPS	250.00				250.00
001-170-6230	TRAINING IN HOUSE	300.00				300.00
001-170-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-170-6331	VEHICLE OPERATIONS	1,000.00		1,500.02	150.00	500.02-
001-170-6373	COMMUNICATIONS (PHONE/INTERNET	780.00		458.67	58.80	321.33
001-170-6408	PROPERTY & CASUALTY INSURANCE	2,439.00				2,439.00
001-170-6412	MEDICAL EXPENSE - DOCTOR	75.00				75.00
001-170-6499	OTHER CONTRACTUAL SERV	20,000.00		15,245.80	76.23	4,754.20
001-170-6504	OFFICE EQUIPMENT	100.00		149.79	149.79	49.79-
001-170-6506	OFFICE SUPPLIES	300.00		142.53	47.51	157.47
001-170-6507	OPERATING SUPPLIES	200.00		213.07	106.54	13.07-
001-170-6508	POSTAGE	1,000.00		288.75	28.88	711.25
001-170-6510	SPECIAL & SAFETY EQUIPMENT	350.00		494.37	141.25	144.37-
		-----	-----	-----	-----	-----
	BUILDING INSPECTIONS TOTAL	98,641.00	.00	67,717.54	68.65	30,923.46
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	TOTAL EXPENSES	98,641.00	.00	67,717.54	68.65	30,923.46
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	57,971.00-	.00	30,492.54-	52.60	27,478.46-
		=====	=====	=====	=====	=====
112-170-6110	FICA - CITY/BLDG	5,363.00		3,627.23	67.63	1,735.77
112-170-6130	IPERS - CITY/BUILDING	6,618.00		3,998.30	60.42	2,619.70
112-170-6131	WORK COMP/BUILDING	670.00		94.60	14.12	575.40
112-170-6150	GROUP INSURANCE BEN/BLDG	18,494.00		9,756.84	52.76	8,737.16
112-170-6154	EMPLOYEE SELF-FUND INS BEN/BLD	6,203.00		6,110.71	98.51	92.29
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	BUILDING INSPECTIONS TOTAL	37,348.00	.00	23,587.68	63.16	13,760.32

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

**PCT OF FISCAL YTD 75.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	37,348.00	.00	23,587.68	63.16	13,760.32
	EMPLOYEE BENEFITS TOTAL	37,348.00	.00	23,587.68	63.16	13,760.32
323-170-6725	BLDG-CIP CAP OFFICE EQUIP	2,500.00				2,500.00
	BUILDING INSPECTIONS TOTAL	2,500.00	.00	.00	.00	2,500.00
	TOTAL EXPENSES	2,500.00	.00	.00	.00	2,500.00
	CAP OUTLAY SAVINGS/LOST TOTAL	2,500.00-	.00	.00	.00	2,500.00-
	TOTAL (REV LESS EXP)	97,819.00-	.00	54,080.22-	55.29	43,738.78-

# City Administration Budget

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-610-6010	SALARIES - FULL-TIME	31,632.00	1,286.55	22,360.58	70.69	9,271.42
001-610-6020	SALARY - MAYOR PART-TIME	8,000.00	307.69	5,538.42	69.23	2,461.58
001-610-6050	SALARIES - COUNCIL FEE-BASED	14,350.00		5,550.00	38.68	8,800.00
001-610-6143	ICMA RC - CITY SHARE	1,500.00	10.42	187.53	12.50	1,312.47
001-610-6181	UNIFORM ALLOWANCE	450.00		339.87	75.53	110.13
001-610-6182	VEHICLE ALLOWANCE	900.00				900.00
001-610-6184	CELL PHONE ALLOWANCES	1,500.00	125.00	1,125.00	75.00	375.00
001-610-6210	DUES & MEMBERSHIPS	2,700.00		1,758.00	65.11	942.00
001-610-6240	MTGS/CONFERENCES/MILES	10,000.00		6,103.25	61.03	3,896.75
001-610-6489	COUNCIL'S DISCRETIONARY FUND	750.00		11,987.68	1,598.36	11,237.68-
001-610-6491	OTHER COUNCIL ITEMS	750.00				750.00
001-610-6506	OFFICE SUPPLIES	50.00		47.20	94.40	2.80
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	72,582.00	1,729.66	54,997.53	75.77	17,584.47
001-620-6010	SALARIES - FULL-TIME	153,082.00	5,900.69	106,227.79	69.39	46,854.21
001-620-6040	WAGES - OVERTIME	1,015.00	323.57	2,100.89	206.98	1,085.89-
001-620-6143	ICMA RC - CITY SHARE	2,000.00	250.00	1,600.00	80.00	400.00
001-620-6181	UNIFORM ALLOWANCE	800.00		233.61	29.20	566.39
001-620-6184	CELL PHONE ALLOWANCES		45.00	270.00		270.00-
001-620-6210	DUES & MEMBERSHIPS	9,500.00		3,642.92	38.35	5,857.08
001-620-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-620-6230	TRAINING IN HOUSE	1,000.00		50.00	5.00	950.00
001-620-6240	MTGS/CONFERENCES/MILES	7,500.00		3,928.03	52.37	3,571.97
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	174,997.00	6,519.26	118,053.24	67.46	56,943.76
001-630-6413	ELECTION EXPENSE	6,000.00		3,874.10	64.57	2,125.90
		=====	=====	=====	=====	=====
	ELECTIONS TOTAL	6,000.00	.00	3,874.10	64.57	2,125.90
001-640-6401	AUDIT FEES	24,000.00		29,240.00	121.83	5,240.00-
001-640-6405	RECORDING FEES	100.00				100.00
001-640-6411	LEGAL EXPENSE	100,649.00		30,495.67	30.30	70,153.33
001-640-6413	PAYMENTS TO OTHER AGENCIES	700.00		651.59	93.08	48.41
001-640-6414	PRINTING & PUBLISHING	16,000.00		6,704.31	41.90	9,295.69
001-640-6419	FINANCIAL SERVICES	600.00		500.00	83.33	100.00
001-640-6490	PROFESSIONAL SERVICE FEES	1,000.00		375.00	37.50	625.00
001-640-6498	REFUNDS	100.00				100.00
001-640-6499	CODE BOOK CODIFICATION	4,500.00		1,853.00	41.18	2,647.00
		=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	147,649.00	.00	69,819.57	47.29	77,829.43
001-650-6199	HR AGREEMENTS/FEES	4,750.00		2,706.52	56.98	2,043.48
001-650-6310	BUILDING MAINT & REPAIR	3,000.00		3,675.72	122.52	675.72-
001-650-6320	GROUNDS MAINT & REPAIR	300.00		42.50	14.17	257.50
001-650-6331	VEHICLE OPERATIONS	225.00		202.35	89.93	22.65

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-650-6332	VEHICLE REPAIRS	225.00				225.00
001-650-6350	OPERATIONAL EQUIPMENT REPAIR	350.00				350.00
001-650-6371	ELECTRIC/GAS UTILITIES	19,000.00		10,000.35	52.63	8,999.65
001-650-6373	COMMUNICATIONS (PHONE/INTERNET)	3,300.00		2,216.07	67.15	1,083.93
001-650-6399	OTHER MAINTENANCE/REPAIR	1,000.00		319.86	31.99	680.14
001-650-6401	BANK FEES	50.00				50.00
001-650-6405	COURT & RECORDING FEES	40.00				40.00
001-650-6408	PROPERTY & CASUALTY INSURANCE	7,034.00				7,034.00
001-650-6409	JANITORIAL	1,000.00		284.67	28.47	715.33
001-650-6490	STAFFING CONTRACT	500.00		275.00	55.00	225.00
001-650-6498	REFUNDS	300.00				300.00
001-650-6499	OTHER CONTRACTUAL SERV	41,200.00		21,604.06	52.44	19,595.94
001-650-6506	OFFICE SUPPLIES	2,500.00		2,228.17	89.13	271.83
001-650-6507	OPERATING SUPPLIES	2,000.00		2,496.20	124.81	496.20-
001-650-6508	POSTAGE & SHIPPING	4,750.00		1,901.45	40.03	2,848.55
001-650-6510	SPECIAL & SAFETY EQUIPMENT	100.00		6.98	6.98	93.02
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	91,624.00	.00	47,959.90	52.34	43,664.10
001-660-6406	DAMAGES / TORT CLAIMS	5,000.00				5,000.00
001-660-6408	PROPERTY & CASUALTY INSURANCE	12,068.00				12,068.00
		=====	=====	=====	=====	=====
	TORT LIABILITY TOTAL	17,068.00	.00	.00	.00	17,068.00
001-699-6419	IT SERVICES	76,880.00		51,029.78	66.38	25,850.22
		=====	=====	=====	=====	=====
	GENERAL GOVERNMENT-I.T. TOTAL	76,880.00	.00	51,029.78	66.38	25,850.22
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	586,800.00	8,248.92	345,734.12	58.92	241,065.88
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	586,800.00-	8,248.92-	345,734.12-	58.92	241,065.88-
		=====	=====	=====	=====	=====
112-610-6110	FICA - CITY/ADMIN	4,130.00	131.24	2,700.34	65.38	1,429.66
112-610-6130	IPERS - CITY/ADMIN			146.32		146.32-
112-610-6131	WORK COMP/ADMIN	693.00		440.08-	63.50-	1,133.08
112-610-6142	PENSION - CITY MANAGER	2,986.00	162.45	3,190.35	106.84	204.35-
112-610-6150	GROUP INSURANCE BEN/MANAGER	4,731.00		2,897.76	61.25	1,833.24
112-610-6154	EMPLOYEE SELF-FUND INS BEN/ADM	4,000.00		9,536.19	238.40	5,536.19-
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	16,540.00	293.69	18,030.88	109.01	1,490.88-
112-620-6110	FICA - CITY/CLERK	11,789.00	473.59	8,009.29	67.94	3,779.71
112-620-6130	IPERS - CITY/CLERK	14,547.00	587.58	10,226.28	70.30	4,320.72

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-620-6131	WORK COMP/CLERK	223.00		162.65	72.94	60.35
112-620-6150	GROUP INSURANCE BEN/CLERK	45,487.00		27,148.14	59.68	18,338.86
112-620-6154	EMPLOYEE SELF-FUND INS BEN/CLE	11,267.00		12,481.05	110.78	1,214.05-
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	83,313.00	1,061.17	58,027.41	69.65	25,285.59
112-622-6150	GROUP INSURANCE BEN/RETIREE	11,365.00		7,011.16	61.69	4,353.84
112-622-6154	EMPLOYEE SELF-FUND INS BEN/RET	5,948.00		253.27	4.26	5,694.73
		=====	=====	=====	=====	=====
	RETIRED EMPLOYEES TOTAL	17,313.00	.00	7,264.43	41.96	10,048.57
112-640-6420	ACA FEES	140.00		129.00	92.14	11.00
		=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	140.00	.00	129.00	92.14	11.00
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	117,306.00	1,354.86	83,451.72	71.14	33,854.28
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	117,306.00	1,354.86	83,451.72	71.14	33,854.28
		=====	=====	=====	=====	=====
323-650-6727	CITY HALL-CAP OUTLAY/EQUIPMENT	48,000.00		48,014.44	100.03	14.44-
323-650-6750	CAP OUTLAY - BUILDINGS	8,500.00		6,740.58	79.30	1,759.42
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	56,500.00	.00	54,755.02	96.91	1,744.98
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	56,500.00	.00	54,755.02	96.91	1,744.98
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	56,500.00-	.00	54,755.02-	96.91	1,744.98-
		=====	=====	=====	=====	=====
	CITY ADMIN (REV LESS EXP)	760,606.00-	9,603.78-	483,940.86-	63.63	276,665.14-

# Fire Department Budget



# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-150-4475	WASHINGTON/SUMNER TWPS FIRE	68,000.00		38,581.05	56.74	29,418.95
001-150-4500	FIRE SERVICE FEES	250.00		250.00	100.00	
001-150-4710	REIMBURSEMENTS			1.00		1.00-
001-150-4715	REFUNDS			4,784.40		4,784.40-
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	FIRE TOTAL	68,250.00	.00	43,616.45	63.91	24,633.55
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	TOTAL REVENUE	68,250.00	.00	43,616.45	63.91	24,633.55
001-150-6010	SALARIES - FULL-TIME	183,986.00	8,137.04	129,834.89	70.57	54,151.11
001-150-6020	SALARIES - PART-TIME	45,000.00	1,000.62	32,956.73	73.24	12,043.27
001-150-6040	WAGES - OVERTIME	1,500.00		1,859.91	123.99	359.91-
001-150-6050	VOLUNTEER FIREMEN	22,030.00		16,184.55	73.47	5,845.45
001-150-6143	ICMA RC - CITY SHARE	3,000.00	138.47	2,692.29	89.74	307.71
001-150-6181	ALLOWANCES - UNIFORM	900.00		322.95	35.88	577.05
001-150-6184	CELL PHONE ALLOWANCES	540.00	45.00	405.00	75.00	135.00
001-150-6210	DUES & MEMBERSHIPS	500.00		240.00	48.00	260.00
001-150-6220	EDUCATIONAL MATERIAL	1,000.00		760.95	76.10	239.05
001-150-6230	TRAINING IN HOUSE	1,500.00		284.50	18.97	1,215.50
001-150-6240	MTGS/CONFERENCES/MILES	3,500.00		3,542.81	101.22	42.81-
001-150-6310	BUILDING MAINT & REPAIR	2,500.00		5,535.20	221.41	3,035.20-
001-150-6320	GROUPS MAINT & REPAIR	1,000.00		1,916.93	191.69	916.93-
001-150-6331	VEHICLE OPERATIONS	18,500.00		15,780.70	85.30	2,719.30
001-150-6332	VEHICLE REPAIRS	3,600.00		15,550.65	431.96	11,950.65-
001-150-6350	EQUIPMENT REPAIR/SIREN	2,500.00				2,500.00
001-150-6371	ELECTRIC/GAS UTILITIES	3,900.00		2,976.17	76.31	923.83
001-150-6373	COMMUNICATIONS (PHONE/INTERNET	4,750.00		2,441.95	51.41	2,308.05
001-150-6399	OTHER MAINTENANCE/REPAIR	5,000.00		3,163.08	63.26	1,836.92
001-150-6408	PROPERTY & CASUALTY INSURANCE	22,691.00				22,691.00
001-150-6412	MEDICAL/WELLNESS EXPENSE	1,750.00		1,872.29	106.99	122.29-
001-150-6424	PROFES SERVICES/GRANT WRITERS	7,500.00		7,423.22	98.98	76.78
001-150-6504	SPECIAL & SAFETY EQUIPMENT	1,000.00		327.99	32.80	672.01
001-150-6506	OFFICE SUPPLIES	250.00		193.14	77.26	56.86
001-150-6507	OPERATING SUPPLIES	3,500.00		2,374.06	67.83	1,125.94
001-150-6510	SAFETY SUPPLIES	500.00				500.00
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	FIRE TOTAL	342,397.00	9,321.13	248,639.96	72.62	93,757.04
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	TOTAL EXPENSES	342,397.00	9,321.13	248,639.96	72.62	93,757.04
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	274,147.00-	9,321.13-	205,023.51-	74.79	69,123.49-
		=====	=====	=====	=====	=====
0014-150-4300	INTEREST			17.08		17.08-
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**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL	.00	.00	17.08	.00	17.08-
	TOTAL REVENUE	.00	.00	17.08	.00	17.08-
	FIRE DEPT REPLACEMENT FUN TOTA	.00	.00	17.08	.00	17.08-
112-150-6110	FICA - CITY/FIRE	17,635.00	679.75	12,354.44	70.06	5,280.56
112-150-6130	IPERS - CITY/FIRE	21,459.00	850.71	15,329.19	71.43	6,129.81
112-150-6131	WORK COMP/FIRE	48,663.00		12,175.76	25.02	36,487.24
112-150-6150	GROUP INSURANCE BEN/FIRE	54,677.00		26,440.21	48.36	28,236.79
112-150-6154	EMPLOYEE SELF-FUND INS BEN/FIR	23,058.00		7,116.86	30.87	15,941.14
	FIRE TOTAL	165,492.00	1,530.46	73,416.46	44.36	92,075.54
	TOTAL EXPENSES	165,492.00	1,530.46	73,416.46	44.36	92,075.54
	EMPLOYEE BENEFITS TOTAL	165,492.00	1,530.46	73,416.46	44.36	92,075.54
323-150-4480	LOCAL GRANTS	6,600.00		6,600.00	100.00	
323-150-4820	PROCEEDS FROM DEBT/LOAN	110,000.00				110,000.00
	FIRE TOTAL	116,600.00	.00	6,600.00	5.66	110,000.00
	TOTAL REVENUE	116,600.00	.00	6,600.00	5.66	110,000.00
323-150-6505	FIRE-CIP CAP OTHER EQUIPMENT	30,000.00		19,363.84	64.55	10,636.16
323-150-6710	FIRE-CIP CAP VEHICLES	78,000.00		69,754.47	89.43	8,245.53
323-150-6725	FIRE-CIP CAP OFFICE EQUIPMENT	51,500.00		14,706.93	28.56	36,793.07
	FIRE TOTAL	159,500.00	.00	103,825.24	65.09	55,674.76
	TOTAL EXPENSES	159,500.00	.00	103,825.24	65.09	55,674.76
	CAP OUTLAY SAVINGS/LOST TOTAL	42,900.00-	.00	97,225.24-	226.63	54,325.24

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

**PCT OF FISCAL YTD 75.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
		=====	=====	=====	=====	=====
	FIRE TOTAL (REV LESS EXP)	482,539.00-	10,851.59-	375,648.13-	77.85	106,890.87-
		=====	=====	=====	=====	=====

# Garbage Budget

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-290-4190	GARBAGE COLLECTION PERMITS	120.00				120.00
001-290-4500	GARBAGE COLLECTION FEES	540,000.00	3,769.13	392,255.75	72.64	147,744.25
001-290-4550	ENVIRONMENTAL IMPACT FEE	63,000.00	625.47	49,327.11	78.30	13,672.89
001-290-4745	CITY-WIDE CLEANUP REV	1,000.00		975.00	97.50	25.00
		=====	=====	=====	=====	=====
	GARBAGE TOTAL	604,120.00	4,394.60	442,557.86	73.26	161,562.14
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	TOTAL REVENUE	604,120.00	4,394.60	442,557.86	73.26	161,562.14
001-290-6413	BUCH CO LANDFILL ASSESSMENT	12,128.00				12,128.00
001-290-6497	GARBAGE CONTRACT	548,725.00		371,507.46	67.70	177,217.54
001-290-6499	CONTRACTUAL SERVICES	82,000.00		51,449.37	62.74	30,550.63
001-290-6598	REFUNDS-GA/EIF			150.36		150.36-
		=====	=====	=====	=====	=====
	GARBAGE TOTAL	642,853.00	.00	423,107.19	65.82	219,745.81
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	TOTAL EXPENSES	642,853.00	.00	423,107.19	65.82	219,745.81
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	38,733.00-	4,394.60	19,450.67	50.22-	58,183.67-
		=====	=====	=====	=====	=====
	GARBAGE TOTAL (REV LESS EXP)	38,733.00-	4,394.60	19,450.67	50.22-	58,183.67-

# Library Budget

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
003-410-4440	DIRECT STATE AID (ENRICH IOWA)	5,000.00		5,081.58	101.63	81.58-
003-410-4465	COUNTY CONTRIBUTION	40,000.00		42,494.12	106.24	2,494.12-
003-410-4470	28E FUNDS - OTHER CITIES	6,250.00		6,404.69	102.48	154.69-
003-410-4500	CHARGES/FEES FOR SERVICES	5,000.00		2,601.41	52.03	2,398.59
003-410-4705	DONATIONS	200.00		200.00	100.00	
003-410-4755	CONCESSIONS-RECREATION	75.00		67.65	90.20	7.35
003-410-4765	LIBRARY FINES & BOOK CHARGES	1,400.00		1,282.68	91.62	117.32
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	LIBRARY TOTAL	57,925.00	.00	58,132.13	100.36	207.13-
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	TOTAL REVENUE	57,925.00	.00	58,132.13	100.36	207.13-
003-410-6010	SALARIES - FULL-TIME	185,455.00	7,132.85	128,048.78	69.05	57,406.22
003-410-6020	SALARIES - PART-TIME	104,600.00	3,790.70	71,195.43	68.06	33,404.57
003-410-6040	WAGES - OVERTIME	750.00		193.02	25.74	556.98
003-410-6143	ICMA RC - CITY SHARE	2,000.00	178.50	1,392.00	69.60	608.00
003-410-6210	DUES & MEMBERSHIPS	6,166.00		4,493.97	72.88	1,672.03
003-410-6230	TRAINING IN HOUSE	300.00				300.00
003-410-6240	MTGS/CONFERENCES/MILES	1,000.00		275.00	27.50	725.00
003-410-6310	CONTRACT REPAIR/MAINT - BLDGS	2,800.00		200.00	7.14	2,600.00
003-410-6320	GROUNDS OPERATION, MAIN	713.00		272.50	38.22	440.50
003-410-6371	ELECTRIC/GAS UTILITIES	17,500.00		14,450.76	82.58	3,049.24
003-410-6373	COMMUNICATIONS (PHONE/INTERNET)	3,730.00		2,097.80	56.24	1,632.20
003-410-6399	OTHER MAINTENANCE/REPAIR	4,138.00		2,376.99	57.44	1,761.01
003-410-6408	PROPERTY & CASUALTY INSURANCE	8,900.00				8,900.00
003-410-6409	JANITORIAL	26,489.00		17,389.00	65.65	9,100.00
003-410-6414	PRINTING & PUBLISHING	3,000.00		1,000.00	33.33	2,000.00
003-410-6419	COMPUTER EXPENSE	9,079.00		7,379.64	81.28	1,699.36
003-410-6490	PROFESSIONAL SERVICES	75.00				75.00
003-410-6502	LIBRARY BOOKS, FILMS, RECORDS	35,553.00		23,829.34	67.02	11,723.66
003-410-6504	OFFICE EQUIPMENT	250.00		199.87	79.95	50.13
003-410-6506	OFFICE SUPPLIES	4,710.00		2,919.90	61.99	1,790.10
003-410-6507	OPERATING SUPPLIES	2,820.00		1,779.61	63.11	1,040.39
003-410-6508	POSTAGE & SHIPPING	5,462.00		2,913.13	53.33	2,548.87
003-410-6510	SAFETY SUPPLIES	100.00		27.64	27.64	72.36
003-410-6530	PROGRAMMING	8,960.00		5,828.55	65.05	3,131.45
003-410-6531	VIDEO RECORDINGS	3,891.00		2,004.40	51.51	1,886.60
003-410-6532	AUDIO RECORDINGS	4,083.00		3,287.56	80.52	795.44
003-410-6536	EBOOKS	7,440.00		3,529.48	47.44	3,910.52
003-410-6537	AUDIOBOOKS	5,500.00		2,000.00	36.36	3,500.00
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	LIBRARY TOTAL	455,464.00	11,102.05	299,084.37	65.67	156,379.63
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	TOTAL EXPENSES	455,464.00	11,102.05	299,084.37	65.67	156,379.63
		=====	=====	=====	=====	=====
	LIBRARY TOTAL	397,539.00-	11,102.05-	240,952.24-	60.61	156,586.76-
		=====	=====	=====	=====	=====

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-410-6110	FICA - CITY/LIBRARY	22,247.00	813.65	14,660.01	65.90	7,586.99
112-410-6130	IPERS - CITY/LIBRARY	27,452.00	1,031.17	18,826.83	68.58	8,625.17
112-410-6131	WORK COMP/LIBRARY	824.00		293.79	35.65	530.21
112-410-6150	GROUP INSURANCE BEN/LIBRARY	37,133.00		32,112.51	86.48	5,020.49
112-410-6154	EMPLOYEE SELF-FUND INS BEN/LIB	29,753.00		4,989.00	16.77	24,764.00
	LIBRARY TOTAL	117,409.00	1,844.82	70,882.14	60.37	46,526.86
	TOTAL EXPENSES	117,409.00	1,844.82	70,882.14	60.37	46,526.86
	EMPLOYEE BENEFITS TOTAL	117,409.00	1,844.82	70,882.14	60.37	46,526.86
323-410-6727	LIBRARY-CAP OUTLAY/EQUIPMENT	17,000.00		2,082.78	12.25	14,917.22
323-410-6770	LIBRARY-CAP OUTLAY/BUILDING	20,000.00		27,975.22	139.88	7,975.22-
	LIBRARY TOTAL	37,000.00	.00	30,058.00	81.24	6,942.00
	TOTAL EXPENSES	37,000.00	.00	30,058.00	81.24	6,942.00
	CAP OUTLAY SAVINGS/LOST TOTAL	37,000.00	.00	30,058.00	81.24	6,942.00
	LIBRARY TOTAL (REV LESS EXP)	551,948.00-	12,946.87-	341,892.38-	61.94	210,055.62-



# Park & Recreation Budget

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-4310	RENTS & LEASES	200.00		115.00	57.50	85.00
001-430-4705	DONATIONS	1,500.00		5,142.00	342.80	3,642.00-
001-430-4710	REIMBURSEMENTS	650.00		417.80	64.28	232.20
001-430-4720	INSURANCE SETTLEMENTS - PARKS			4,100.00		4,100.00-
001-430-4755	CONCESSIONS - PARKS	50.00				50.00
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	PARKS TOTAL	2,400.00	.00	9,774.80	407.28	7,374.80-
001-431-4705	PRIVATE SOURCE CONTRIB	1,150.00				1,150.00
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	FORESTRY/GREENHOUSE TOTAL	1,150.00	.00	.00	.00	1,150.00
001-432-4180	ANIMAL LICENSES	3,231.00	49.13	4,324.22	133.84	1,093.22-
001-432-4480	LOCAL GRANTS	2,500.00				2,500.00
001-432-4706	DONATIONS			40.00		40.00-
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	DOG PARK TOTAL	5,731.00	49.13	4,364.22	76.15	1,366.78
001-440-4705	DONATIONS	600.00				600.00
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	RECREATION - OPERATING TOTAL	600.00	.00	.00	.00	600.00
001-441-4310	BATTING CAGE RENTAL	4,750.00		2,277.91	47.96	2,472.09
001-441-4311	ROOM RENTAL	4,000.00		2,702.98	67.57	1,297.02
001-441-4312	GOLF RENTAL	500.00		106.95	21.39	393.05
001-441-4500	FEES - DAILY ADMISSIONS	3,000.00	21.32	1,792.47	59.75	1,207.53
001-441-4501	FEES - MEMBERSHIP PASSES	17,500.00	678.09	37,151.63	212.30	19,651.63-
001-441-4503	FEES - FITNESS CLASSES	6,000.00		135.00	2.25	5,865.00
001-441-4550	FEES - TAE KWON DO	3,000.00		3,411.15	113.71	411.15-
001-441-4551	FEES - TUMBLING	1,750.00		522.00	29.83	1,228.00
001-441-4552	FEES - LEAGUE	35,000.00		5,481.69	15.66	29,518.31
001-441-4554	FEES - GAMES	450.00		368.00	81.78	82.00
001-441-4705	DONATIONS/OTHER	225.00		30,583.22	3,592.54	30,358.22-
001-441-4755	CONCESSIONS - RIVER'S EDGE	3,750.00		1,853.19	49.42	1,896.81
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	RECREATION - RIVER'S EDGE TOTA	79,925.00	699.41	86,386.19	108.08	6,461.19-
001-442-4502	FEES - FOOTBALL	8,500.00		11,445.88	134.66	2,945.88-
001-442-4503	FEES - AEROBICS/ADULT FITNESS	2,600.00		1,275.00	49.04	1,325.00
001-442-4504	FEES - INDOOR PROGRAMMING	750.00		1,049.70	139.96	299.70-
001-442-4550	FEES - TAE KWON DO			80.00		80.00-
001-442-4552	FEES - LITTLE LEAGUE	24,000.00		1,263.62	5.27	22,736.38
001-442-4553	FEES - MILLENNIUM CLASSES	200.00				200.00
001-442-4555	FEES - MARTIAL ARTS	200.00				200.00
001-442-4556	FEES - SOCCER	1,543.00		2,028.85	131.49	485.85-
001-442-4557	FEES - BASKETBALL	4,000.00		2,225.18	55.63	1,774.82

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-442-4558	FEES - VOLLEYBALL	250.00				250.00
001-442-4559	FEES - TENNIS LESSONS	100.00				100.00
001-442-4705	DONATIONS/OTHER	150.00		850.00	566.67	700.00-
	RECREATION - OUTDOOR TOTAL	42,293.00	.00	20,218.23	47.81	22,074.77
001-443-4310	RAQUET COURT RENTAL			5.00		5.00-
001-443-4311	ROOM RENTAL	5,000.00		3,998.81	79.98	1,001.19
001-443-4500	FEES - DAILY ADMISSIONS	9,500.00	29.69	7,469.30	78.62	2,030.70
001-443-4501	FEES - MEMBERSHIP PASSES	23,000.00	299.10	29,514.28	128.32	6,514.28-
001-443-4705	DONATIONS/OTHER	250.00				250.00
001-443-4755	CONCESSIONS - FALCON CIVIC CTR	4,500.00		1,463.03	32.51	3,036.97
	RECREATION - FALCON CIVIC TOTA	42,250.00	328.79	42,450.42	100.47	200.42-
001-444-4310	POOL RENTAL	2,750.00		2,356.93	85.71	393.07
001-444-4500	FEES - DAILY POOL ADMISSIONS	24,000.00		21,907.43	91.28	2,092.57
001-444-4501	FEES - POOL SEASON PASSES	27,000.00		2,353.50	8.72	24,646.50
001-444-4507	FEES - WATER AEROBICS	150.00				150.00
001-444-4508	FEES - TEAMS & LESSONS	9,500.00		8,810.05	92.74	689.95
001-444-4705	DONATIONS/OTHER	500.00				500.00
001-444-4760	CONCESSIONS - POOL	22,000.00		20,645.77	93.84	1,354.23
	RECREATION - SWIMMING POO TOTA	85,900.00	.00	56,073.68	65.28	29,826.32
001-445-4310	CAMPSITE RENTALS	48,500.00		62,418.17	128.70	13,918.17-
001-445-4755	CONCESSIONS - RV PARK	100.00				100.00
	RECREATION - RV PARK TOTAL	48,600.00	.00	62,418.17	128.43	13,818.17-
001-446-4310	FACILITY RENT	750.00				750.00
001-446-4509	FEES - TOURNAMENTS	8,000.00		8,025.00	100.31	25.00-
001-446-4700	PUBLIC SOURCE CONTRIB	2,500.00				2,500.00
001-446-4705	DONATIONS	3,240.00		3,240.00	100.00	
001-446-4755	CONCESSIONS - BALL COMPLEX	45,000.00		21,264.33	47.25	23,735.67
	RECREATION - COMPLEX TOTAL	59,490.00	.00	32,529.33	54.68	26,960.67
	TOTAL REVENUE	368,339.00	1,077.33	314,215.04	85.31	54,123.96
001-430-6010	SALARIES - FULL-TIME	114,726.00	4,393.44	88,153.43	76.84	26,572.57
001-430-6020	SALARIES - PART-TIME	27,500.00		10,174.50	37.00	17,325.50
001-430-6030	HOURLY WAGES - TEMPORARY	18,000.00		13,857.25	76.98	4,142.75
001-430-6040	WAGES - OVERTIME	1,750.00		2,182.89	124.74	432.89-
001-430-6143	ICMA RC - CITY SHARE	2,000.00	188.47	1,611.61	80.58	388.39

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6184	CELL PHONE ALLOWANCES	540.00	45.00	405.00	75.00	135.00
001-430-6310	BUILDING MAINT & REPAIR	3,579.00		1,546.89	43.22	2,032.11
001-430-6320	GROUNDS MAINT/BEAUTIFICATION	11,628.00		11,080.16	95.29	547.84
001-430-6331	VEHICLE OPERATIONS	9,117.00		4,239.03	46.50	4,877.97
001-430-6332	VEHICLE REPAIRS	10,976.00		8,882.20	80.92	2,093.80
001-430-6371	ELECTRIC/GAS UTILITIES	7,293.00		6,102.47	83.68	1,190.53
001-430-6373	COMMUNICATIONS (PHONE/INTERNET	750.00		377.33	50.31	372.67
001-430-6408	PROPERTY & CASUALTY INSURANCE	34,119.00				34,119.00
001-430-6499	CONTRACTUAL SERVICES	10,360.00		6,625.00	63.95	3,735.00
001-430-6504	MINOR EQUIPMENT PURCH	5,084.00		4,078.28	80.22	1,005.72
001-430-6507	OPERATING SUPPLIES	3,171.00		1,917.68	60.48	1,253.32
001-430-6510	SPECIAL & SAFETY SUPPLIES	749.00		331.39	44.24	417.61
	PARKS TOTAL	261,342.00	4,626.91	161,565.11	61.82	99,776.89
001-431-6020	SALARIES - PART-TIME	2,750.00		4,318.00	157.02	1,568.00-
001-431-6310	BUILDING REPAIR/MAINT	268.00		18.37	6.85	249.63
001-431-6320	PARK GROUNDS DEVELOPMENT	1,700.00		451.49	26.56	1,248.51
001-431-6331	VEHICLE OPERATIONS	750.00		153.54	20.47	596.46
001-431-6504	MINOR EQUIPMENT	300.00		33.98	11.33	266.02
001-431-6507	OPERATING SUPPLIES	331.00		183.86	55.55	147.14
	FORESTRY/GREENHOUSE TOTAL	6,099.00	.00	5,159.24	84.59	939.76
001-432-6320	GROUNDS MAINT & REPAIR	5,035.00		3,665.62	72.80	1,369.38
001-432-6350	OPERATIONAL EQUIP REPAIR	230.00		222.07	96.55	7.93
001-432-6507	OPERATING SUPPLIES	250.00		519.72	207.89	269.72-
	DOG PARK TOTAL	5,515.00	.00	4,407.41	79.92	1,107.59
001-440-6010	SALARIES - FULL-TIME	191,455.00	7,487.99	134,669.01	70.34	56,785.99
001-440-6020	SALARIES - PART-TIME	19,500.00	864.50	14,455.00	74.13	5,045.00
001-440-6040	WAGES - OVERTIME	8,500.00	164.21	2,734.05	32.17	5,765.95
001-440-6143	ICMA RC - CITY SHARE	3,000.00	440.00	2,200.00	73.33	800.00
001-440-6184	CELL PHONE ALLOWANCES	1,620.00	135.00	1,215.00	75.00	405.00
001-440-6210	DUES & MEMBERSHIPS	400.00		113.09	28.27	286.91
001-440-6220	EDUCATIONAL MATERIAL	100.00		45.00	45.00	55.00
001-440-6230	TRAINING IN HOUSE	250.00		525.00	210.00	275.00-
001-440-6240	MTGS/CONFERENCES/MILES	300.00				300.00
001-440-6331	VEHICLE OPERATIONS	4,153.00		7,609.26	183.22	3,456.26-
001-440-6373	COMMUNICATIONS (PHONE/INTERNET			41.43		41.43-
001-440-6402	ADVERTISING	250.00		247.48	98.99	2.52
001-440-6410	BANK FEES	25.00				25.00
001-440-6412	MEDICAL/WELLNESS EXPENSE	50.00				50.00
001-440-6414	PRINTING & PUBLISHING	2,500.00		2,688.09	107.52	188.09-
001-440-6418	SALES TAX	10,000.00		7,027.66	70.28	2,972.34
001-440-6499	CONTRACTUAL SERVICES	375.00				375.00
001-440-6506	OFFICE SUPPLIES	841.00		276.66	32.90	564.34

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-440-6508	POSTAGE & SHIPPING	1,250.00		1,069.28	85.54	180.72
	RECREATION - OPERATING TOTAL	244,569.00	9,091.70	174,916.01	71.52	69,652.99
001-441-6020	SALARIES - PART-TIME	10,000.00	952.44	8,149.64	81.50	1,850.36
001-441-6030	HOURLY WAGES - TEMPORARY	1,750.00		1,100.32	62.88	649.68
001-441-6310	BUILDING MAINT & REPAIR	3,579.00		2,467.30	68.94	1,111.70
001-441-6320	GROUPS MAINT & REPAIR	420.00		903.97	215.23	483.97-
001-441-6350	OPERATIONAL EQUIPMENT REPAIR	1,500.00				1,500.00
001-441-6371	ELECTRIC/GAS UTILITIES	16,316.00		10,536.35	64.58	5,779.65
001-441-6373	COMMUNICATIONS (PHONE/INTERNET	1,086.00		879.05	80.94	206.95
001-441-6402	ADVERTISING	250.00				250.00
001-441-6409	JANITORIAL	1,565.00		2,210.00	141.21	645.00-
001-441-6494	CONTRACT-TAE KWON DO INSTRUCTO	2,250.00		1,842.24	81.88	407.76
001-441-6495	CONTRACT-CAMP/CLINIC PAY	1,250.00				1,250.00
001-441-6496	CONTRACT-ADULT FITNESS INSTRU	4,500.00				4,500.00
001-441-6498	REFUNDS	50.00		120.00	240.00	70.00-
001-441-6503	CONCESSIONS SUPPLIES	2,267.00		713.80	31.49	1,553.20
001-441-6504	MINOR EQUIPMENT	1,551.00		1,616.05	104.19	65.05-
001-441-6507	OPERATING SUPPLIES	1,044.00		1,674.26	160.37	630.26-
	RECREATION - RIVER'S EDGE TOTA	49,378.00	952.44	32,212.98	65.24	17,165.02
001-442-6493	CONTRACT-LITTLE LEAGUE UMPIRE	38,230.00		25,205.00	65.93	13,025.00
001-442-6496	CONTRACT-ADULT FITNESS INSTRU	2,000.00		671.50	33.58	1,328.50
001-442-6499	CONTRACT-VOLLEYBALL INSTRUCTOR			81.84		81.84-
001-442-6505	RECREATIONAL EQUIPMENT	8,208.00		3,439.00	41.90	4,769.00
001-442-6507	OPERATING SUPPLIES - LITTLE LE	36,217.00		32,821.17	90.62	3,395.83
001-442-6512	OPERATING SUPPLIES - BASKETBAL	1,950.00		1,879.45	96.38	70.55
001-442-6514	OPERATING SUPPLIES - FOOTBALL	3,300.00		7,428.50	225.11	4,128.50-
001-442-6515	OPERATING SUPPLIES - SOCCER	250.00		534.86	213.94	284.86-
001-442-6516	OPERATING SUPPLIES - ADULT EVE	100.00				100.00
001-442-6598	REFUNDS	250.00		250.00	100.00	
001-442-6599	AWARDS & TROPHIES	2,351.00		1,155.38	49.14	1,195.62
	RECREATION - OUTDOOR TOTAL	92,856.00	.00	73,466.70	79.12	19,389.30
001-443-6020	SALARIES - PART-TIME	25,000.00	1,176.32	18,782.01	75.13	6,217.99
001-443-6030	HOURLY WAGES - TEMPORARY	500.00		906.26	181.25	406.26-
001-443-6040	WAGES - OVERTIME			13.13		13.13-
001-443-6310	BUILDING MAINT & REPAIR	4,562.00		4,297.80	94.21	264.20
001-443-6320	GROUPS MAINT & REPAIR	312.00		845.68	271.05	533.68-
001-443-6350	OPERATIONAL EQUIPMENT REPAIR	3,750.00		2,298.54	61.29	1,451.46
001-443-6371	ELECTRIC/GAS UTILITIES	25,178.00		16,860.04	66.96	8,317.96
001-443-6373	COMMUNICATIONS (PHONE/INTERNET	1,844.00		1,396.62	75.74	447.38
001-443-6409	JANITORIAL	29,208.00		19,250.78	65.91	9,957.22
001-443-6499	CONTRACTUAL SERVICES	3,171.00		3,552.61	112.03	381.61-
001-443-6503	CONCESSIONS SUPPLIES	2,500.00		1,358.69	54.35	1,141.31

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-443-6506	OFFICE SUPPLIES	925.00		564.26	61.00	360.74
001-443-6507	OPERATING SUPPLIES	2,180.00		1,881.38	86.30	298.62
001-443-6510	SAFETY SUPPLIES	580.00		330.00	56.90	250.00
001-443-6598	REFUNDS	250.00		20.00	8.00	230.00
	RECREATION - FALCON CIVIC TOTA	99,960.00	1,176.32	72,357.80	72.39	27,602.20
001-444-6030	HOURLY WAGES - TEMPORARY	70,000.00		44,476.14	63.54	25,523.86
001-444-6210	SWIM TEAM MEMBERSHIP DUES	150.00				150.00
001-444-6310	BUILDING MAINT & REPAIR	5,359.00		6,636.40	123.84	1,277.40-
001-444-6320	GROUNDS MAINT & REPAIR	2,347.00		2,779.38	118.42	432.38-
001-444-6371	ELECTRIC/GAS UTILITIES	20,931.00		15,980.32	76.35	4,950.68
001-444-6372	GARBAGE/RECYCLING	3,158.00		3,728.15	118.05	570.15-
001-444-6373	COMMUNICATIONS (PHONE/INTERNET	178.00		70.00	39.33	108.00
001-444-6413	PAYMENTS TO OTHER AGENCIES	500.00		432.50	86.50	67.50
001-444-6499	CONTRACT-COACHES & INSTRUCTORS	2,250.00		5,056.68	224.74	2,806.68-
001-444-6501	CHEMICALS	16,985.00		13,417.16	78.99	3,567.84
001-444-6503	CONCESSIONS SUPPLIES	30,054.00		21,644.35	72.02	8,409.65
001-444-6507	OPERATING SUPPLIES	3,803.00		2,778.28	73.05	1,024.72
001-444-6598	REFUNDS	200.00		145.00	72.50	55.00
001-444-6599	AWARDS & TROPHIES	750.00		244.00	32.53	506.00
	RECREATION - SWIMMING POO TOTA	156,665.00	.00	117,388.36	74.93	39,276.64
001-445-6310	BUILDING MAINT & REPAIR	1,998.00		787.76	39.43	1,210.24
001-445-6320	GROUNDS MAINT & REPAIR	2,658.00		1,055.29	39.70	1,602.71
001-445-6371	ELECTRIC/GAS UTILITIES	19,179.00		22,152.19	115.50	2,973.19-
001-445-6372	GARBAGE/RECYCLING	5,000.00		4,311.46	86.23	688.54
001-445-6373	COMMUNICATIONS (PHONE/INTERNET	3,100.00		290.09	9.36	2,809.91
001-445-6499	CONTRACT-RV HOST	2,000.00		1,500.00	75.00	500.00
001-445-6503	CONCESSIONS SUPPLIES	285.00		234.90	82.42	50.10
001-445-6506	OFFICE SUPPLIES	282.00		223.91	79.40	58.09
001-445-6598	REFUNDS	200.00		285.00	142.50	85.00-
	RECREATION - RV PARK TOTAL	34,702.00	.00	30,840.60	88.87	3,861.40
001-446-6020	SALARIES - PART-TIME	8,500.00		12,881.14	151.54	4,381.14-
001-446-6030	HOURLY WAGES - TEMPORARY	13,500.00		2,591.21	19.19	10,908.79
001-446-6040	WAGES - OVERTIME	1,000.00				1,000.00
001-446-6310	BUILDING MAINT & REPAIR	4,738.00		5,204.62	109.85	466.62-
001-446-6320	GROUNDS MAINT & REPAIR	9,425.00		8,631.42	91.58	793.58
001-446-6331	VEHICLE OPERATIONS	990.00		489.55	49.45	500.45
001-446-6371	ELECTRIC/GAS UTILITIES	3,000.00		2,569.69	85.66	430.31
001-446-6372	GARBAGE/RECYCLING	2,000.00		2,941.42	147.07	941.42-
001-446-6373	COMMUNICATIONS (PHONE/INTERNET			41.42		41.42-
001-446-6499	CONTRACT-TOURNAMENT UMPIRES			200.87		200.87-
001-446-6503	MERCHANDISE FOR RESALE	49,500.00		30,512.77	61.64	18,987.23
001-446-6504	MINOR EQUIPMENT	2,554.00		695.77	27.24	1,858.23

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-446-6507	OPERATING SUPPLIES	6,719.00		2,906.13	43.25	3,812.87
001-446-6511	ADULT SOFTBALL	500.00				500.00
001-446-6598	REFUNDS	200.00				200.00
	RECREATION - COMPLEX TOTAL	102,626.00	.00	69,666.01	67.88	32,959.99
001-450-6030	HOURLY WAGES - TEMPORARY	3,500.00		2,915.50	83.30	584.50
001-450-6310	BUILDING MAINT & REPAIR	600.00				600.00
001-450-6320	GROUNDS MAINT & REPAIR	1,250.00		260.00	20.80	990.00
001-450-6331	VEHICLE OPERATIONS	500.00				500.00
001-450-6371	ELECTRIC/GAS UTILITIES	200.00				200.00
001-450-6504	MINOR EQUIPMENT	200.00				200.00
001-450-6507	OPERATING SUPPLIES	50.00				50.00
	CEMETERY TOTAL	6,300.00	.00	3,175.50	50.40	3,124.50
	TOTAL EXPENSES	1,060,012.00	15,847.37	745,155.72	70.30	314,856.28
	GENERAL FUND TOTAL	691,673.00-	14,770.04-	430,940.68-	62.30	260,732.32-
043-446-4300	INTEREST			988.24		988.24-
	RECREATION - COMPLEX TOTAL	.00	.00	988.24	.00	988.24-
	TOTAL REVENUE	.00	.00	988.24	.00	988.24-
	PARKS REPLACEMENT FUND TOTAL	.00	.00	988.24	.00	988.24-
112-430-6110	FICA - CITY CONTRIBUTION	12,392.00	336.03	8,656.31	69.85	3,735.69
112-430-6130	IPERS - CITY/PAKRS	15,291.00	414.74	9,357.50	61.20	5,933.50
112-430-6131	WORK COMP/PARKS	8,078.00		6,053.68	74.94	2,024.32
112-430-6150	GROUP INSURANCE BEN/PARKS	36,921.00		23,089.81	62.54	13,831.19
112-430-6154	EMPLOYEE SELF-FUND INS BEN/PAR	18,577.00		10,327.18	55.59	8,249.82
	PARKS TOTAL	91,259.00	750.77	57,484.48	62.99	33,774.52
112-431-6110	FICA - FORESTRY	211.00		330.32	156.55	119.32-
112-431-6130	IPERS - CITY/FORESTRY	260.00		73.63	28.32	186.37

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FORESTRY/GREENHOUSE TOTAL	471.00	.00	403.95	85.76	67.05
112-440-6110	FICA - CITY/REC	16,789.00	649.24	11,344.34	67.57	5,444.66
112-440-6130	IPERS - CITY/REC	20,717.00	803.98	14,335.44	69.20	6,381.56
112-440-6131	WORK COMP/REC	191.00		145.52	76.19	45.48
112-440-6150	GROUP INSURANCE BEN/REC	45,030.00		26,998.58	59.96	18,031.42
112-440-6154	EMPLOYEE SELF-FUND INS BEN/REC	31,090.00		6,696.83	21.54	24,393.17
	RECREATION - OPERATING TOTAL	113,817.00	1,453.22	59,520.71	52.30	54,296.29
112-441-6110	FICA - CITY/RIV EDGE	899.00	72.86	776.97	86.43	122.03
112-441-6130	IPERS - CITY/RIV EDGE	1,110.00	86.40	488.91	44.05	621.09
	RECREATION - RIVER'S EDGE TOTA	2,009.00	159.26	1,265.88	63.01	743.12
112-443-6110	FICA - CITY/FCC	1,951.00	90.00	1,437.90	73.70	513.10
112-443-6130	IPERS - CITY/FCC	2,408.00	54.28	953.86	39.61	1,454.14
	RECREATION - FALCON CIVIC TOTA	4,359.00	144.28	2,391.76	54.87	1,967.24
112-444-6110	FICA - CITY/POOL	5,355.00		3,402.53	63.54	1,952.47
112-444-6131	WORK COMP/POOL	574.00		1,510.09	263.08	936.09-
	RECREATION - SWIMMING POO TOTA	5,929.00	.00	4,912.62	82.86	1,016.38
112-446-6110	FICA - CITY/COMPLEX	1,760.00		1,183.66	67.25	576.34
112-446-6130	IPERS - CITY/COMPLEX	2,172.00		937.29	43.15	1,234.71
	RECREATION - COMPLEX TOTAL	3,932.00	.00	2,120.95	53.94	1,811.05
112-450-6110	FICA - CITY/CEMETERY	268.00		223.03	83.22	44.97
112-450-6130	IPERS - CITY/CEMETERY	331.00		40.96	12.37	290.04
	CEMETERY TOTAL	599.00	.00	263.99	44.07	335.01
	TOTAL EXPENSES	222,375.00	2,507.53	128,364.34	57.72	94,010.66
	EMPLOYEE BENEFITS TOTAL	222,375.00	2,507.53	128,364.34	57.72	94,010.66
304-446-4705	DONATIONS-COMPLEX TURF			159,649.09		159,649.09-



**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
304-446-4820	PROCEEDS-COMPLEX TURF PROJECT	500,000.00				500,000.00
	RECREATION - COMPLEX TOTAL	500,000.00	.00	159,649.09	31.93	340,350.91
	TOTAL REVENUE	500,000.00	.00	159,649.09	31.93	340,350.91
304-446-6407	ENGINEER-COMPLEX TURF PROJECT	88,000.00		97,074.33	110.31	9,074.33-
304-446-6411	LEGAL-COMPLEX TURF PROJECT	350.00		5,860.11	1,674.32	5,510.11-
304-446-6499	CONTRACTUAL-COMPLEX TURF PROJ	500,000.00		566,191.74	113.24	66,191.74-
	RECREATION - COMPLEX TOTAL	588,350.00	.00	669,126.18	113.73	80,776.18-
	TOTAL EXPENSES	588,350.00	.00	669,126.18	113.73	80,776.18-
	PARKS & REC PROJECTS TOTAL	88,350.00-	.00	509,477.09-	576.66	421,127.09
323-430-6727	PARKS-CAP OUTLAY/EQUIPMENT	68,950.00				68,950.00
	PARKS TOTAL	68,950.00	.00	.00	.00	68,950.00
323-441-6727	RIVERS EDGE-CAP OUTLAY/EQUIP	3,500.00		599.00	17.11	2,901.00
	RECREATION - RIVER'S EDGE TOTA	3,500.00	.00	599.00	17.11	2,901.00
323-443-6727	FCC-CAP OUTLAY/EQUIPMENT	40,000.00		25,438.40	63.60	14,561.60
	RECREATION - FALCON CIVIC TOTA	40,000.00	.00	25,438.40	63.60	14,561.60
323-446-6727	COMPLEX-CAP OUTLAY/EQUIPMENT	82,000.00		78,673.40	95.94	3,326.60
	RECREATION - COMPLEX TOTAL	82,000.00	.00	78,673.40	95.94	3,326.60
	TOTAL EXPENSES	194,450.00	.00	104,710.80	53.85	89,739.20
	CAP OUTLAY SAVINGS/LOST TOTAL	194,450.00-	.00	104,710.80-	53.85	89,739.20-

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

**PCT OF FISCAL YTD 75.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
		=====	=====	=====	=====	=====
	PARK & REC TOTAL (REV - EXP)	1,196,848.00-	17,277.57-	1,172,504.67-	97.97	24,343.33-
		=====	=====	=====	=====	=====

# Police Department Budget

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-4190	MISC LICENSES & PERMITS	700.00		675.00	96.43	25.00
001-110-4300	INTEREST			220.58		220.58-
001-110-4440	STATE GRANTS	2,000.00		4,736.46	236.82	2,736.46-
001-110-4550	ACCIDENT REPORTS - POLICE	700.00		250.00	35.71	450.00
001-110-4551	POLICE SERVICE FEES	400.00		30.00	7.50	370.00
001-110-4700	PUBLIC SOURCE CONTRIB	2,500.00		24,248.08	969.92	21,748.08-
001-110-4705	DONATIONS K9 ONLY	9,000.00		3,850.61	42.78	5,149.39
001-110-4711	REIMBURSEMENT			954.21		954.21-
001-110-4720	INSURANCE SETTLEMENTS	125.00		125.00	100.00	
001-110-4765	SPEEDING CITATIONS	235,000.00	4,167.00	78,229.95	33.29	156,770.05
001-110-4770	COURT FINES	2,500.00		2,315.24	92.61	184.76
001-110-4775	PARKING VIOLATION FEES	1,250.00		1,055.00	84.40	195.00
	POLICE TOTAL	254,175.00	4,167.00	116,690.13	45.91	137,484.87
	TOTAL REVENUE	254,175.00	4,167.00	116,690.13	45.91	137,484.87
001-110-6010	SALARIES - FULL-TIME	909,625.00	34,987.20	591,673.83	65.05	317,951.17
001-110-6020	SALARIES - PART-TIME	5,750.00	493.35	7,928.34	137.88	2,178.34-
001-110-6040	WAGES - OVERTIME	26,500.00	2,944.69	23,960.00	90.42	2,540.00
001-110-6050	WAGES - RESERVE OFFICERS	4.00		4.00	100.00	
001-110-6143	ICMA RC - CITY SHARE	13,000.00	592.51	8,183.20	62.95	4,816.80
001-110-6181	ALLOWANCES - UNIFORM	9,000.00		5,406.50	60.07	3,593.50
001-110-6184	CELL PHONE ALLOWANCES	540.00	45.00	405.00	75.00	135.00
001-110-6210	DUES & MEMBERSHIPS	3,500.00		1,995.00	57.00	1,505.00
001-110-6220	EDUCATIONAL MATERIAL	500.00				500.00
001-110-6230	TRAINING IN HOUSE	9,000.00		8,044.00	89.38	956.00
001-110-6240	MTNS/CONFERENCES/MILES	6,000.00		7,246.78	120.78	1,246.78-
001-110-6331	VEHICLE OPERATIONS	26,000.00		18,612.26	71.59	7,387.74
001-110-6332	VEHICLE REPAIRS	8,000.00		8,412.72	105.16	412.72-
001-110-6350	OPERATIONAL EQUIPMENT REPAIR	2,200.00		320.00	14.55	1,880.00
001-110-6371	ELECTRIC/GAS UTILITIES	13,500.00		6,055.92	44.86	7,444.08
001-110-6373	COMMUNICATIONS (PHONE/INTERNET	9,250.00		10,544.85	114.00	1,294.85-
001-110-6399	OTHER MAINTENANCE/REPAIR	4,500.00		350.00	7.78	4,150.00
001-110-6402	ADVERTISING/CRIME PREVENTION	2,000.00		59.95	3.00	1,940.05
001-110-6408	PROPERTY & CASUALTY INSURANCE	15,815.00				15,815.00
001-110-6409	JANITORIAL	2,650.00		1,334.03	50.34	1,315.97
001-110-6412	MEDICAL/WELLNESS EXPENSE	2,000.00		354.00	17.70	1,646.00
001-110-6413	DISPATCHING/COURT/SUBPOENA FEE	164,429.00		164,999.00	100.35	570.00-
001-110-6506	OFFICE SUPPLIES	2,200.00		300.60	13.66	1,899.40
001-110-6507	OPERATING SUPPLIES	10,000.00		14,457.58	144.58	4,457.58-
001-110-6510	SAFETY SUPPLIES	800.00		111.92	13.99	688.08
001-110-6516	POLICE CANINE PURCHASES	4,500.00		7,413.66	164.75	2,913.66-
	POLICE TOTAL	1,251,263.00	39,062.75	888,173.14	70.98	363,089.86
	TOTAL EXPENSES	1,251,263.00	39,062.75	888,173.14	70.98	363,089.86

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL FUND TOTAL	997,088.00-	34,895.75-	771,483.01-	77.37	225,604.99-
		=====	=====	=====	=====	=====
112-110-6110	FICA - CITY/POLICE	72,054.00	2,899.61	46,748.36	64.88	25,305.64
112-110-6130	IPERS - CITY/POLICE	87,764.00	3,533.70	57,302.65	65.29	30,461.35
112-110-6131	WORK COMP/POLICE	14,460.00		36.50	.25	14,423.50
112-110-6150	GROUP INSURANCE BEN/POLICE	218,322.00		109,759.94	50.27	108,562.06
112-110-6154	EMPLOYEE SELF-FUND INS BEN/POL	94,040.00		42,778.00	45.49	51,262.00
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	POLICE TOTAL	486,640.00	6,433.31	256,625.45	52.73	230,014.55
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	TOTAL EXPENSES	486,640.00	6,433.31	256,625.45	52.73	230,014.55
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	486,640.00	6,433.31	256,625.45	52.73	230,014.55
		=====	=====	=====	=====	=====
311-110-6407	ENGINEER-PD REMODEL 2022	1,700.00		1,638.00	96.35	62.00
311-110-6411	LEGAL-PD REMODEL 2022	7,314.00		13,814.00	188.87	6,500.00-
311-110-6499	CONTRACTOR-PD REMODEL 2022	40,000.00		202.85	.51	39,797.15
		-----	-----	-----	-----	-----
	POLICE TOTAL	49,014.00	.00	15,654.85	31.94	33,359.15
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	49,014.00	.00	15,654.85	31.94	33,359.15
		=====	=====	=====	=====	=====
	CAP PROJ - CITY BUILDINGS TOTA	49,014.00-	.00	15,654.85-	31.94	33,359.15-
		=====	=====	=====	=====	=====
323-110-4710	REIMBURSEMENTS			42,581.14		42,581.14-
		-----	-----	-----	-----	-----
	POLICE TOTAL	.00	.00	42,581.14	.00	42,581.14-
		-----	-----	-----	-----	-----
	TOTAL REVENUE	.00	.00	42,581.14	.00	42,581.14-
323-110-6710	POLICE-CAP OUTLAY/VEHICLES	40,000.00		105,095.77	262.74	65,095.77-
323-110-6725	POLICE-CAP OUTLAY/OFFICE EQUIP	15,250.00		3,278.26	21.50	11,971.74
323-110-6727	POLICE-CAP OUTLAY/EQUIPMENT	42,950.00		23,358.52	54.39	19,591.48
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	POLICE TOTAL	98,200.00	.00	131,732.55	134.15	33,532.55-
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**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

**PCT OF FISCAL YTD 75.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	98,200.00	.00	131,732.55	134.15	33,532.55-
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	98,200.00-	.00	89,151.41-	90.79	9,048.59-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	POLICE TOTAL (REV LESS EXP)	1,630,942.00-	41,329.06-	1,132,914.72-	69.46	498,027.28-
		=====	=====	=====	=====	=====

# Storm Water Budget

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
740-865-4550	STORM WATER CHARGES	150,000.00	836.90	113,926.72	75.95	36,073.28
740-865-4710	REIMBURSEMENTS			30.00		30.00-
		=====	=====	=====	=====	=====
	STORM WATER TOTAL	150,000.00	836.90	113,956.72	75.97	36,043.28
		-----	-----	-----	-----	-----
	TOTAL REVENUE	150,000.00	836.90	113,956.72	75.97	36,043.28
740-865-6010	SALARIES - FULL-TIME	15,000.00				15,000.00
740-865-6040	WAGES - OVERTIME	2,500.00				2,500.00
740-865-6110	FICA-CITY/STORM WATER	1,339.00				1,339.00
740-865-6130	IPERS-CITY/STORM WATER	1,652.00				1,652.00
740-865-6131	WORKERS COMP/STORM WATER	406.00				406.00
740-865-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
740-865-6320	GROUPS MAINT & REPAIR	60,000.00		2,766.07	4.61	57,233.93
740-865-6407	ENGINEERING	5,000.00		4,873.46	97.47	126.54
740-865-6413	PAYMENTS - OTHER AGENCIES	600.00		7,454.68	1,242.45	6,854.68-
740-865-6498	REFUNDS			21.13		21.13-
740-865-6499	OTHER CONTRACTUAL SERV	60,000.00				60,000.00
		=====	=====	=====	=====	=====
	STORM WATER TOTAL	147,997.00	.00	15,115.34	10.21	132,881.66
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	147,997.00	.00	15,115.34	10.21	132,881.66
		=====	=====	=====	=====	=====
	STORM WATER DEPT TOTAL	2,003.00	836.90	98,841.38	4,934.67	96,838.38-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	STORM WATER (REV LESS EXP)	2,003.00	836.90	98,841.38	4,934.67	96,838.38-
		=====	=====	=====	=====	=====



# Street Department Budget

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-210-4428	IDOT HWY 150 MAINT CONTRACT	8,321.00				8,321.00
001-210-4710	REIMBURSEMENTS	85.00		281.92	331.67	196.92-
001-210-4745	SALE OF SALVAGE	687.00		945.60	137.64	258.60-
	ROADS, BRIDGES, SIDEWALKS TOTA	9,093.00	.00	1,227.52	13.50	7,865.48
	TOTAL REVENUE	9,093.00	.00	1,227.52	13.50	7,865.48
001-210-6408	PROPERTY/CASUALTY INS	14,403.00				14,403.00
001-210-6499	OTHER CONTRACTUAL SERV	20,000.00				20,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	34,403.00	.00	.00	.00	34,403.00
	TOTAL EXPENSES	34,403.00	.00	.00	.00	34,403.00
	GENERAL FUND TOTAL	25,310.00-	.00	1,227.52	4.85-	26,537.52-
012-210-4300	INTEREST			2.44		2.44-
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	2.44	.00	2.44-
	TOTAL REVENUE	.00	.00	2.44	.00	2.44-
	STREET REPLACEMENT FUND TOTAL	.00	.00	2.44	.00	2.44-
110-210-4430	ROAD USE TAXES	776,192.00		571,999.45	73.69	204,192.55
	ROADS, BRIDGES, SIDEWALKS TOTA	776,192.00	.00	571,999.45	73.69	204,192.55
	TOTAL REVENUE	776,192.00	.00	571,999.45	73.69	204,192.55
110-210-6010	SALARIES - FULL TIME	307,332.00	11,812.62	177,771.04	57.84	129,560.96
110-210-6030	HOURLY WAGES - TEMPORARY	2,500.00				2,500.00
110-210-6040	WAGES - OVERTIME	3,342.00		739.18	22.12	2,602.82
110-210-6143	ICMA RC - CITY SHARE	5,750.00	213.67	2,785.34	48.44	2,964.66
110-210-6181	ALLOWANCES - UNIFORM	2,500.00		180.04	7.20	2,319.96
110-210-6182	VEHICLE ALLOWANCE	450.00				450.00

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6184	CELL PHONE ALLOWANCES	690.00	57.50	517.50	75.00	172.50
110-210-6210	DUES & MEMBERSHIPS	300.00		45.00	15.00	255.00
110-210-6220	EDUCATIONAL MATERIAL	100.00				100.00
110-210-6240	MTGS/CONFERENCES/MILES	500.00				500.00
110-210-6310	BUILDING MAINT & REPAIR	7,500.00		2,589.69	34.53	4,910.31
110-210-6331	VEHICLE OPERATIONS	20,000.00		15,443.83	77.22	4,556.17
110-210-6332	VEHICLE REPAIRS	20,000.00		11,566.17	57.83	8,433.83
110-210-6371	ELECTRIC/GAS UTILITIES	45,000.00		20,449.65	45.44	24,550.35
110-210-6373	COMMUNICATIONS (PHONE/INTERNET	1,560.00		810.80	51.97	749.20
110-210-6399	OTHER MAINTENANCE/REPAIR	5,000.00		1,849.85	37.00	3,150.15
110-210-6412	MEDICAL/WELLNESS EXPENSE	500.00		210.31	42.06	289.69
110-210-6417	STREET MAINT/DUST CONTROL	2,500.00		25.00	1.00	2,475.00
110-210-6499	CONTRACTUAL SERVICES	5,000.00		370.00	7.40	4,630.00
110-210-6504	MINOR EQUIPMENT	7,500.00		2,245.09	29.93	5,254.91
110-210-6506	OFFICE SUPPLIES	300.00		99.00	33.00	201.00
110-210-6507	OPERATING SUPPLIES	10,000.00		2,720.21	27.20	7,279.79
110-210-6510	SPECIAL & SAFETY EQUIPMENT	2,000.00		1,288.01	64.40	711.99
110-210-6511	IRON-STEEL-OTHER METAL GOODS	2,000.00		728.78	36.44	1,271.22
110-210-6761	STREETS - RESURFACING/REPAIR	110,000.00		31,555.87	28.69	78,444.13
	ROADS, BRIDGES, SIDEWALKS TOTA	562,324.00	12,083.79	273,990.36	48.72	288,333.64
110-230-6350	OPERATIONAL EQUIPMENT REPAIR	3,000.00		135.00	4.50	2,865.00
110-230-6371	ELECTRIC/GAS UTILITIES	25,000.00		21,684.91	86.74	3,315.09
110-230-6499	CONTRACT REPAIR-ELECTRIC	5,000.00				5,000.00
110-230-6511	LED STREET LIGHTS	8,026.00				8,026.00
	STREET LIGHTING TOTAL	41,026.00	.00	21,819.91	53.19	19,206.09
110-240-6499	CONTRACT REPAIR-ELECTRIC	3,000.00		6,640.73	221.36	3,640.73-
110-240-6509	POSTS & SIGNS	8,000.00		1,132.84	14.16	6,867.16
	TRAFFIC CONTROL & SAFETY TOTA	11,000.00	.00	7,773.57	70.67	3,226.43
110-250-6010	SALARIES - FULL-TIME			10,588.85		10,588.85-
110-250-6040	WAGES - OVERTIME	4,000.00		3,587.25	89.68	412.75
110-250-6143	ICMA RC - CITY SHARE			197.31		197.31-
110-250-6331	VEHICLE OPERATIONS	7,500.00		9,728.40	129.71	2,228.40-
110-250-6332	VEHICLE REPAIRS	20,000.00		12,487.06	62.44	7,512.94
110-250-6510	SNOW AND ICE CONTROL MATERIALS	40,000.00		12,542.07	31.36	27,457.93
	SNOW REMOVAL TOTAL	71,500.00	.00	49,130.94	68.71	22,369.06
110-270-6010	SALARIES - FULL-TIME			6,363.90		6,363.90-
110-270-6040	WAGES - OVERTIME			78.64		78.64-
110-270-6143	ICMA RC - CITY SHARE			119.68		119.68-
110-270-6331	VEHICLE OPERATIONS	2,500.00				2,500.00

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-270-6332	VEHICLE REPAIRS	7,500.00		5,903.17	78.71	1,596.83
	STREET CLEANING TOTAL	10,000.00	.00	12,465.39	124.65	2,465.39-
	TOTAL EXPENSES	695,850.00	12,083.79	365,180.17	52.48	330,669.83
	STREETS DEPT - ROAD USE T TOTA	80,342.00	12,083.79-	206,819.28	257.42	126,477.28-
112-210-6110	FICA - CITY/STREETS	23,958.00	898.60	13,598.44	56.76	10,359.56
112-210-6130	IPERS - CITY/STREETS	28,071.00	1,054.39	15,795.89	56.27	12,275.11
112-210-6131	WORK COMP/STREETS	13,661.00		2,519.32-	18.44-	16,180.32
112-210-6142	PENSION - CITY MANAGER	1,493.00	81.22	1,595.16	106.84	102.16-
112-210-6150	GROUP INSURANCE BEN/STREETS	72,431.00		33,865.97	46.76	38,565.03
112-210-6154	EMPLOYEE SELF-FUND INS BEN/STR	22,571.00		3,350.88	14.85	19,220.12
	ROADS, BRIDGES, SIDEWALKS TOTA	162,185.00	2,034.21	65,687.02	40.50	96,497.98
112-250-6110	FICA - CITY/SNOW			1,071.80		1,071.80-
112-250-6130	IPERS - CITY/SNOW			1,338.21		1,338.21-
112-250-6131	WORK COMP/SNOW			66.84-		66.84
112-250-6150	GROUP INSURANCE BEN/SNOW			3,515.76		3,515.76-
	SNOW REMOVAL TOTAL	.00	.00	5,858.93	.00	5,858.93-
112-270-6110	FICA - CITY/ST CLEAN			494.79		494.79-
112-270-6130	IPERS - CITY/ST CLEAN			608.18		608.18-
112-270-6150	GROUP INSURANCE/ST CLEAN			809.06		809.06-
	STREET CLEANING TOTAL	.00	.00	1,912.03	.00	1,912.03-
	TOTAL EXPENSES	162,185.00	2,034.21	73,457.98	45.29	88,727.02
	EMPLOYEE BENEFITS TOTAL	162,185.00	2,034.21	73,457.98	45.29	88,727.02
	STREETS TOTAL (REV LESS EXP)	107,153.00-	14,118.00-	134,591.26	125.61-	241,744.26-

# Water Budget

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-810-4300	INTEREST			36,392.09		36,392.09-
600-810-4500	METERED WATER SALES	1,200,000.00	6,241.35	836,940.97	69.75	363,059.03
600-810-4510	BULK WATER SALES	500.00		171.24	34.25	328.76
600-810-4540	TAPS (NEW INSTALLATIONS)	2,000.00		1,566.00	78.30	434.00
600-810-4700	MISCELLANEOUS INCOME	1,500.00		794.50	52.97	705.50
	WATER TOTAL	1,204,000.00	6,241.35	875,864.80	72.75	328,135.20
	TOTAL REVENUE	1,204,000.00	6,241.35	875,864.80	72.75	328,135.20
600-810-6010	SALARIES - FULL-TIME	128,101.00	5,019.15	98,236.23	76.69	29,864.77
600-810-6040	WAGES - OVERTIME	3,735.00		3,341.92	89.48	393.08
600-810-6110	FICA - CITY/WATER	10,086.00	380.23	7,733.68	76.68	2,352.32
600-810-6130	IPERS - CITY/WATER	9,460.00	352.36	7,478.19	79.05	1,981.81
600-810-6131	WORK COMP/WATER	1,904.00		184.76	9.70	1,719.24
600-810-6142	PENSION - CITY MANAGER	2,986.00	162.45	3,190.35	106.84	204.35-
600-810-6143	ICMA RC - CITY SHARE	2,167.00	27.09	907.60	41.88	1,259.40
600-810-6150	GROUP INSURANCE BEN/WATER	28,699.00		19,420.55	67.67	9,278.45
600-810-6154	EMPLOYEE SELF-FUND INS BEN/WAT	4,000.00		187.97	4.70	3,812.03
600-810-6181	UNIFORM ALLOWANCE	500.00		1,134.85	226.97	634.85-
600-810-6182	VEHICLE ALLOWANCE	900.00				900.00
600-810-6184	ALLOWANCES - CELL PHONE	480.00	40.00	360.00	75.00	120.00
600-810-6210	DUES & MEMBERSHIPS	2,000.00		1,416.10	70.81	583.90
600-810-6220	EDUCATIONAL MATERIAL	400.00		195.00	48.75	205.00
600-810-6230	TRAINING IN HOUSE	400.00				400.00
600-810-6240	MTGS/CONFERENCES/MILES	1,000.00		696.81	69.68	303.19
600-810-6310	BUILDING MAINT & REPAIR	3,000.00		2,263.19	75.44	736.81
600-810-6320	GROUPS MAINT & REPAIR	2,000.00		182.50	9.13	1,817.50
600-810-6331	VEHICLE OPERATIONS	5,000.00		2,563.55	51.27	2,436.45
600-810-6332	VEHICLE REPAIRS	3,000.00		1,058.70	35.29	1,941.30
600-810-6350	OPERATIONAL EQUIP REPAIR	50,000.00		2,806.94	5.61	47,193.06
600-810-6371	ELECTRIC/GAS UTILITIES	60,000.00		31,865.65	53.11	28,134.35
600-810-6407	ENGINEERING	4,000.00		330.00	8.25	3,670.00
600-810-6408	PROPERTY & CASUALTY INSURANCE	7,583.00				7,583.00
600-810-6409	JANITORIAL	1,500.00		139.00	9.27	1,361.00
600-810-6412	MEDICAL/WEELLNESS EXPENSE	100.00		353.15	353.15	253.15-
600-810-6418	SALES TAX	78,000.00		47,615.89	61.05	30,384.11
600-810-6490	BILLING & METER READ CONTRACT	38,000.00		41,714.57	109.78	3,714.57-
600-810-6498	REFUNDS			1.70-		1.70
600-810-6499	CONTRACTUAL REPAIRS	175,000.00		157,451.38	89.97	17,548.62
600-810-6501	LAB ANALYSIS & CHEMICALS	18,000.00		9,171.98	50.96	8,828.02
600-810-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
600-810-6505	METERS	20,000.00		4,392.93	21.96	15,607.07
600-810-6506	OFFICE SUPPLIES	300.00		213.23	71.08	86.77
600-810-6507	OPERATING SUPPLIES	40,000.00		10,787.72	26.97	29,212.28
600-810-6508	POSTAGE & SHIPPING	500.00		288.85	57.77	211.15
600-810-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00		126.82	12.68	873.18
600-810-6727	CAPITAL EQUIPMENT	266,000.00		264,444.00	99.42	1,556.00
600-810-6790	NEW INFRASTRUCTURE	150,000.00		7,676.00	5.12	142,324.00

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

**PCT OF FISCAL YTD 75.0%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	1,124,801.00	5,981.28	729,980.82	64.90	394,820.18
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	1,124,801.00	5,981.28	729,980.82	64.90	394,820.18
		=====	=====	=====	=====	=====
	WATER FUND TOTAL	79,199.00	260.07	145,883.98	184.20	66,684.98-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	WATER TOTAL (REV LESS EXP)	79,199.00	260.07	145,883.98	184.20	66,684.98-
		=====	=====	=====	=====	=====

# Wastewater/Sewer Collections Budget



# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-4310	SEWER RENTAL	1,600,000.00	9,122.92	1,090,301.24	68.14	509,698.76
610-815-4311	WWTP FARM LEASE	6,210.00		3,105.00	50.00	3,105.00
610-815-4500	SEWER - WAPSIE VALLEY CREAMERY	550,000.00	250.00	515,058.32	93.65	34,941.68
610-815-4501	SEWER - MENTAL HEALTH INSTITUT	12,500.00		15,264.87	122.12	2,764.87-
610-815-4502	SEWER - INDEP FOODS LLC	250,000.00		113,154.03	45.26	136,845.97
610-815-4503	SEWER - BUCH CTY LANDFILL	1,000.00				1,000.00
610-815-4504	SEWER - GEATER MACHINING & MFG	1,400.00		360.00	25.71	1,040.00
610-815-4505	SEWER - PRIES ALUMINUM & MFG	1,000.00		800.00	80.00	200.00
610-815-4540	CONNECT/RECONNECT FEES			57.00		57.00-
	SEWER/SEWAGE DISPOSAL TOTAL	2,422,110.00	9,372.92	1,738,100.46	71.76	684,009.54
	TOTAL REVENUE	2,422,110.00	9,372.92	1,738,100.46	71.76	684,009.54
610-815-6010	SALARIES - FULL-TIME	168,133.00	6,626.45	113,829.10	67.70	54,303.90
610-815-6040	WAGES - OVERTIME	7,863.00	183.48	4,928.99	62.69	2,934.01
610-815-6110	FICA - CITY/WW	13,464.00	514.05	9,033.86	67.10	4,430.14
610-815-6130	IPERS - CITY/WW	15,121.00	582.13	10,155.17	67.16	4,965.83
610-815-6131	WORK COMP/WW	4,238.00		917.23-	21.64-	5,155.23
610-815-6142	PENSION - CITY MANAGER	1,493.00	81.21	1,594.87	106.82	101.87-
610-815-6143	ICMA RC - CITY SHARE	3,417.00	69.51	2,209.36	64.66	1,207.64
610-815-6150	GROUP INSURANCE BEN/WW	34,406.00		20,450.32	59.44	13,955.68
610-815-6181	ALLOWANCES - UNIFORM	1,000.00		477.90	47.79	522.10
610-815-6182	VEHICLE ALLOWANCE	450.00				450.00
610-815-6184	ALLOWANCES - CELL PHONE	330.00	27.50	247.50	75.00	82.50
610-815-6210	DUES & MEMBERSHIPS	2,500.00		1,919.49	76.78	580.51
610-815-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-815-6230	TRAINING IN HOUSE	400.00				400.00
610-815-6240	MTGS/CONFERENCES/MILES	2,000.00		1,802.28	90.11	197.72
610-815-6310	BUILDING MAINT & REPAIR	4,000.00		920.26	23.01	3,079.74
610-815-6320	GROUPS MAINT & REPAIR	4,000.00		1,052.81	26.32	2,947.19
610-815-6331	VEHICLE OPERATIONS	2,500.00		1,884.90	75.40	615.10
610-815-6332	VEHICLE REPAIRS	1,000.00				1,000.00
610-815-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00		26,782.32	44.64	33,217.68
610-815-6371	ELECTRIC/GAS UTILITIES	160,000.00		67,736.23	42.34	92,263.77
610-815-6372	GARBAGE/RECYCLING	3,500.00		941.80	26.91	2,558.20
610-815-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		1,239.84	59.04	860.16
610-815-6408	PROPERTY & CASUALTY INSURANCE	43,996.00				43,996.00
610-815-6409	JANITORIAL	1,500.00		243.25	16.22	1,256.75
610-815-6412	MEDICAL/WELLNESS EXPENSE	100.00		70.11	70.11	29.89
610-815-6418	PROPERTY & SALES TAX	40,000.00		17,433.73	43.58	22,566.27
610-815-6441	METER READERS	38,000.00		35,261.87	92.79	2,738.13
610-815-6490	PROFESSIONAL SERVICES	1,200,000.00		879,796.09	73.32	320,203.91
610-815-6498	REFUNDS			216.80		216.80-
610-815-6499	CONTRACTUAL SERVICES	55,000.00		14,613.17	26.57	40,386.83
610-815-6501	LAB ANALYSIS & CHEMICALS	65,000.00		30,137.14	46.36	34,862.86
610-815-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
610-815-6506	OFFICE SUPPLIES	600.00		113.42	18.90	486.58
610-815-6507	OPERATING SUPPLIES	10,000.00		4,737.46	47.37	5,262.54

# BUDGET REPORT

## CALENDAR 3/2024, FISCAL 9/2024

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6508	POSTAGE	1,500.00		481.59	32.11	1,018.41
610-815-6510	SPECIAL & SAFETY EQUIPMENT	2,500.00		1,097.29	43.89	1,402.71
610-815-6790	SLIP LINING SEWER LINE	120,000.00				120,000.00
	SEWER/SEWAGE DISPOSAL TOTAL	2,075,511.00	8,084.33	1,250,544.15	60.25	824,966.85
610-816-6010	SALARIES - FULL-TIME	179,033.00	5,125.54	88,767.72	49.58	90,265.28
610-816-6040	WAGES - OVERTIME	6,880.00		748.41	10.88	6,131.59
610-816-6110	FICA - CITY/	14,223.00	395.03	6,929.82	48.72	7,293.18
610-816-6130	IPERS - CITY/	14,565.00	362.40	6,339.52	43.53	8,225.48
610-816-6142	PENSION - CITY MANAGER	2,986.00	162.45	3,190.35	106.84	204.35-
610-816-6143	ICMA RC - CITY SHARE	3,167.00	67.92	1,158.33	36.57	2,008.67
610-816-6150	GROUP INSURANCE BEN/SEWER	29,592.00		17,195.50	58.11	12,396.50
610-816-6154	EMPLOYEE SELF-FUND INS BEN/	18,779.00		10,955.88	58.34	7,823.12
610-816-6181	ALLOWANCES - UNIFORM	500.00		267.00	53.40	233.00
610-816-6182	VEHICLE ALLOWANCE	900.00				900.00
610-816-6184	ALLOWANCES - CELL PHONE	480.00	40.00	360.00	75.00	120.00
610-816-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-816-6230	TRAINING IN HOUSE	400.00				400.00
610-816-6240	MTGS/CONFERENCES/MILES	500.00				500.00
610-816-6310	BUILDING MAINT & REPAIR	1,000.00		512.18	51.22	487.82
610-816-6320	GROUNDS MAINT & REPAIR	1,000.00		40.40	4.04	959.60
610-816-6331	VEHICLE OPERATIONS	5,000.00		3,108.34	62.17	1,891.66
610-816-6332	VEHICLE REPAIRS	2,000.00		72.78	3.64	1,927.22
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	40,000.00		1,238.89	3.10	38,761.11
610-816-6371	ELECTRIC/GAS UTILITIES	35,000.00		19,443.58	55.55	15,556.42
610-816-6373	COMMUNICATIONS (PHONE/INTERNET)	400.00		224.25	56.06	175.75
610-816-6407	CONSULTING & ENGINEERING FEES	1,500.00		330.00	22.00	1,170.00
610-816-6409	JANITORIAL	1,500.00		461.90	30.79	1,038.10
610-816-6412	MEDICAL/WELLNESS EXPENSE	250.00		2.07	.83	247.93
610-816-6499	CONTRACTUAL SERVICES	150,000.00		15,837.20	10.56	134,162.80
610-816-6504	MINOR EQUIPMENT	1,500.00		52.46	3.50	1,447.54
610-816-6506	OFFICE SUPPLIES	200.00				200.00
610-816-6507	OPERATING SUPPLIES	15,000.00		3,088.72	20.59	11,911.28
610-816-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00		273.07	27.31	726.93
610-816-6727	CAPITAL EQUIPMENT	31,000.00				31,000.00
610-816-6790	NEW INFRASTRUCTURE	100,000.00				100,000.00
	SEWER COLLECTION TOTAL	658,755.00	6,153.34	180,598.37	27.42	478,156.63
	TOTAL EXPENSES	2,734,266.00	14,237.67	1,431,142.52	52.34	1,303,123.48
	SEWER UTILITY FUND TOTAL	312,156.00-	4,864.75-	306,957.94	98.33-	619,113.94-
615-815-4300	INTEREST			17,841.75		17,841.75-

**BUDGET REPORT**  
**CALENDAR 3/2024, FISCAL 9/2024**

PCT OF FISCAL YTD 75.0%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	17,841.75	.00	17,841.75-
	TOTAL REVENUE	.00	.00	17,841.75	.00	17,841.75-
	WWTP FUTURE PLANT FUND TOTAL	.00	.00	17,841.75	.00	17,841.75-
619-815-4300	INTEREST			736.47		736.47-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	736.47	.00	736.47-
	TOTAL REVENUE	.00	.00	736.47	.00	736.47-
	SEWER REPLACEMENT FUND TOTAL	.00	.00	736.47	.00	736.47-
620-815-4300	INTEREST			13,574.40		13,574.40-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	13,574.40	.00	13,574.40-
	TOTAL REVENUE	.00	.00	13,574.40	.00	13,574.40-
	WWTP REPLACEMENT FUND TOTAL	.00	.00	13,574.40	.00	13,574.40-
	SEWER TOTAL (REV LESS EXP)	312,156.00-	4,864.75-	339,110.56	108.63-	651,266.56-



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** An Ordinance Amending the Code of Ordinances of the City of Independence, Iowa, by Amending Provisions Pertaining to Public Health and Safety – Discharging Weapons – Final Reading

---

### BACKGROUND:

This is the final reading of this item.

This item was discussed at the November 6, 2023, City Council Work Session at the request of a Council Member, as well as the January 2, 2024, City Council Work Session, and again at the Feb. 5, 2024, City Council Work Session. The discussion was regarding the time frame an individual or individuals should have permission to hunt within City limits and to clarify the approved individual(s) that have permission. This was on the November 27, 2023, agenda for the first reading, but was tabled to be discussed at this meeting. During the discussion at the January 2, 2024, meeting, it was requested that this be tabled until the February Work Session for further discussion. Discussion was held during the February 5, 2024, meeting and it was asked for Council to contact Staff with any proposed modifications to the Ordinance. Additional discussion occurred during the Feb. 12<sup>th</sup> meeting.

### DISCUSSION:

The attached Ordinance was prepared by City Staff in an attempt to address the requests of the majority of Council Members as discussed at the Work Session.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by codifying requirements around hunting within the City limits of Independence.

### FINANCIAL CONSIDERATION:

There will be publication costs related to the ordinance summary being published and then costs to Simmering-Cory Iowa Codification when the next code supplement is done.

### RECOMMENDATION:

Staff recommends a motion to approve the final reading of an ordinance that amends provisions pertaining to Public Health and Safety – Discharging Weapons.

**ORDINANCE NO. 2024-**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDEPENDENCE, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEALTH AND SAFETY – DISCHARGING WEAPONS.**

**BE IT ENACTED** by the City Council of the City of Independence, Iowa:

**Section 1. SUBSECTION MODIFIED.** Subsection 41.11(3) of the Code of Ordinances of the City of Independence, Iowa, is repealed and the following adopted in lieu thereof:

3. No person shall hunt within the City limits except by written authorization of the Council. Any authorization for hunting enacted by the Council must be requested and renewed annually prior to any hunting occurring within City limits.

**Section 2. NEW SUBSECTION.** The Code of Ordinances of the City of Independence, Iowa, is amended by adding a new Subsection 41.11(4), which is hereby adopted to read as follows:

4. In the event a hunting party is seeking permission, each member of the party must submit a written request and be approved by the City Council prior to any hunting occurring within City limits.

**Section 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**Section 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council of Independence, Iowa, on this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, IA

First Reading: February 12, 2024

Second Reading: February 26, 2024

Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. 2024- on the \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, IA



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Resolution to approve the Buchanan County Housing Study

---

### **BACKGROUND:**

Buchanan County Economic Development worked with the Iowa Northland Regional Council of Governments (INRCOG) to update the Housing Needs Assessment for the entire county originally completed in 2018. The attached appendix is the portion that specifically applies to Independence and is ready for review by the City Council. Additionally, a resolution is attached for review and approval by the City Council reflecting approval of the Buchanan County Housing Study for the City of Independence portion.

### **DISCUSSION:**

The Housing Needs Assessment is an often-included document when applying for grants, etc. for the City of Independence and is necessary to show the needs of the community.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by clearly showing the needs of the community and areas to focus in when attracting housing to the community.

### **FINANCIAL CONSIDERATION:**

There is no financial consideration for the approval of this item.

### **RECOMMENDATION:**

Staff recommends a motion to approve the resolution that approves the Buchanan County Housing Study and to authorize the Mayor to sign the resolution.

# City of Independence

## Community Background

The City of Independence was founded in 1846-1847 and was designated as the county seat on June 15, 1847. By 1859, Independence had grown into a city of 1,500 inhabitants and included mills and mechanic shops, churches, hotels, a courthouse, numerous stores and hundreds of private residences. The railroad came to Independence in 1859 and was instrumental in the continued growth of the city as well as the county.

Today, Independence has over 6,000 residents and numerous amenities: Buchanan County Health Center, Buchanan County Safety Center, Independence Police and Fire, Independence Light and Power Telecommunications, East Central Iowa Rural Electric Cooperative, superior parks and recreational opportunities, municipal airport, public pool and library, an active railroad, and many community service organizations. Recent development trends have seen commercial and residential along the Highway 20 corridor. The east northeast and southwest part of town has experienced recent single-family home construction.

## Demographic and Social Characteristics

Independence is the largest city in Buchanan County and in 2020 had a population of 6,064. The city represented 29.5 percent of the county's total 2020 population of 20,565. Figure I.1 shows a trendline of the city's population since 1950. The city's historic population and projected population are shown in Figure I.2.

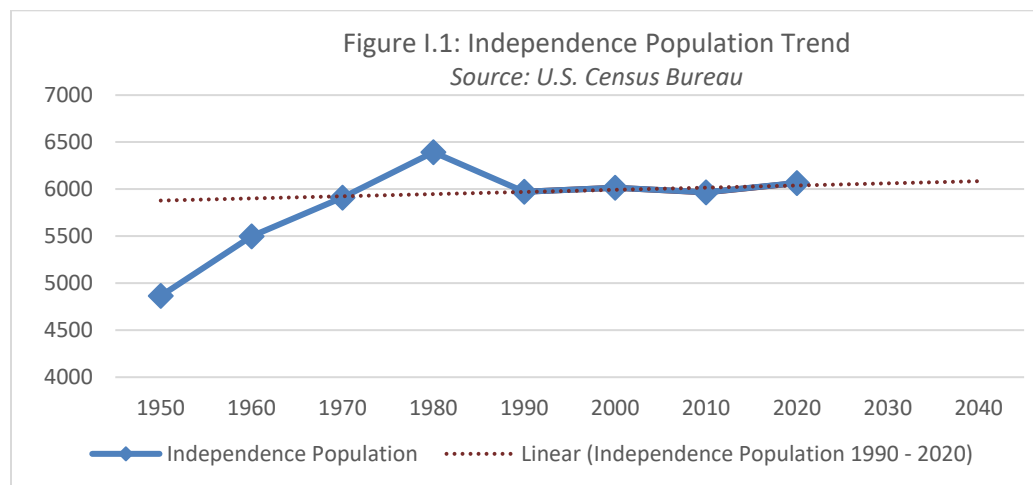
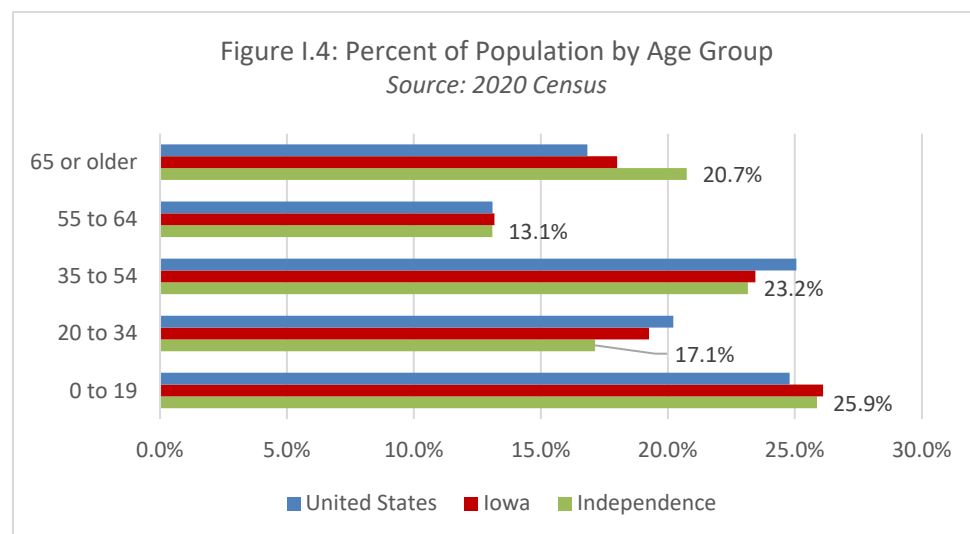


Figure I.2: Population Projections			
Year	Census Population	# Change (Linear)	% Change (Geometric)
1950	4,865	--	--
1960	5,498	+633	+13.0%
1970	5,910	+412	+7.5%
1980	6,392	+482	+8.2%
1990	5,972	-420	-6.6%
2000	6,014	+42	+0.7%
2010	5,966	-48	-0.8%
2020	6,064	98	1.6%
Avg. (1950-2010)		+171.3	+3.4%
Avg. (1990-2010)		+31	0.5%
Projected 2030		6,095	6,269
Projected 2040		6,125	6,480

Between 2010 and 2020, the city's population experienced a modest 1.6 percent increase from 5,966 to 6,064. For the housing supply and demand projections provided in this section, the 1990-2020 linear population trend provides a low estimate of population growth, while the 1950-2020 geometric trend provides a high estimate. The low and high population estimates for 2040 are 6,125 and 6,480, respectively.

Figures I.3 and I.4 provide an overview of the population characteristics of the city. In 2020, 86 residents were recorded as living in group quarters, including nursing and correctional facilities (see Figure 4.27 for additional information on senior housing in the city and county).

In 2020, the median age in Independence was 40.6 –older than the statewide (38.6) and national (38.8) median ages. The senior (age 65+) share of the city's population was 20.7 percent, higher than the senior share of the state and national population.



**Figure I.3: Population Characteristics**

Population	
Total Population	6,064
Total Males	2,941
Total Females	3,123
Median Age	40.6
Race	
One Race-White	5,729
One Race-Black or African American	38
Two or More Races	196
Hispanic or Latino (of any race)	138
Households	
Total Population in Group Quarters	86
Total Family Households	1,541
Total Family Households with Children under 18	669
Households with individuals 65yrs and over	928
Source: 2020 US Census	



## American Community Survey Housing Data

The following section consists of data gathered by the American Community Survey (ACS). The ACS is a survey conducted by the U.S. Census Bureau. Unlike the 10-year Census survey, the ACS survey is conducted on an ongoing basis, with data updated annually, of randomly sampled addresses.

Figure I.5: Home Value Characteristics, City of Independence				
	Estimate	MOE	Percent	MOE
<b>VALUE</b>				
Owner-occupied units	1,810	±160	100%	(X)
Less than \$50,000	123	±84	6.8%	±4.5
\$50,000 to \$99,999	306	±94	16.9%	±4.7
\$100,000 to \$149,999	757	±144	41.8%	±7.2
\$150,000 to \$199,999	408	±91	22.5%	±4.8
\$200,000 to \$299,999	160	±58	8.8%	±3.3
\$300,000 to \$499,999	48	±32	2.7%	±1.7
\$500,000 to \$999,999	8	±13	0%	±0.7
\$1,000,000 or more	0	±14	0%	±1.2
Median (dollars)	\$129,900	±8,010	(X)	(X)
Source: ACS, 2016-2020 5-Year Estimates				

Figure I.5 shows the value of homes in the city. The median home value is \$129,900, with nearly 3 in 4 homes valued between \$50,000 and \$149,999. Figure I.6 displays the rental costs and characteristics within the city. The median gross rent (including rent and tenant-paid utilities) is \$744, with over 90 percent of rentals priced under \$1,000. Nonetheless, about 2 in 5 Independence renters (43.7 percent) spend 30 percent of their income or more on housing costs. Households that spend over 30 percent of income for housing are considered cost burdened.

Figure I.6: Rental Characteristics, City of Independence				
	Estimate	MOE	Percent	MOE
<b>GROSS RENT</b>				
Occupied units paying rent	725	±149	100%	(X)
Less than \$500	103	±45	14.2%	±6.3
\$500 to \$999	553	±144	76.3%	±8.1
\$1,000 to \$1,499	61	±39	8.4%	±5.4
\$1,500 to \$1,999	8	±13	1.1%	±1.8
\$2,000 to \$2,499	0	±14	0%	±3.1
\$2,500 to \$2,999	0	±14	0%	±3.1
\$3,000 or more	0	±14	0%	±3.1
Median (dollars)	\$744	±45	(X)	(X)
No rent paid	11	±16	(X)	(X)
<b>GROSS RENT AS A PERCENTAGE OF HOUSEHOLD INCOME (GRAPI)</b>				
Occupied units paying rent (excluding units where GRAPI cannot be computed)	725	±149	100%	(X)
Less than 15.0 percent	128	±68	17.7%	±8.4
15.0 to 19.9 percent	156	±72	21.5%	±8.9
20.0 to 24.9 percent	70	±47	9.7%	±6.4
25.0 to 29.9 percent	54	±31	7.4%	±4.3
30.0 to 34.9 percent	113	±72	15.6%	±9.1
35.0 percent or more	204	±81	28.1%	±9.6
Source: ACS, 2016-2020 5-Year Estimates				

**Figure I.7: Housing Characteristics, City of Independence**

	Estimate	MOE	Percent	MOE
<b>HOUSING OCCUPANCY</b>				
Total housing units	2,889	±145	100%	(X)
Occupied housing units	2,546	±152	88.1%	±4.1
Vacant housing units	343	±123	11.9%	±4.1
Homeowner vacancy rate	1.6	±1.9	(X)	(X)
Rental vacancy rate	18.9	±10.0	(X)	(X)
<b>UNITS IN STRUCTURE</b>				
Total housing units	2,889	±145	100%	(X)
1-unit, detached	2,179	±165	75.4%	±5.0
1-unit, attached	105	±53	3.6%	±1.8
2 units	116	±74	4.0%	±2.6
3 or 4 units	265	±105	9.2%	±3.6
5 to 9 units	23	±23	0.8%	±0.8
10 to 19 units	11	±16	0%	±0.6
20 or more units	145	±80	5.0%	±2.7
Mobile home	45	±52	1.6%	±1.8
<b>HOUSING TENURE</b>				
Occupied housing units	2,546	±152	100%	(X)
Owner-occupied	1,810	±160	71.1%	±5.3
Renter-occupied	736	±149	28.9%	±5.3

*Source: ACS, 2016-2020 5-Year Estimates*

Figures I.7 and I.8 display general housing characteristics and homeownership characteristics. Figure I.7 indicates that there are 343 vacant housing units, although the 2020 Census identified only 209 vacant units. In Independence, as in most rural Iowa

**Figure I.8: Homeownership Characteristics, City of Independence**

	Estimate	MOE	Percent	MOE
<b>MORTGAGE STATUS</b>				
Owner-occupied units	1,810	±160	100%	(X)
Housing units with a mortgage	960	±176	53.0%	±7.6
Housing units without a mortgage	850	±143	47.0%	±7.6
<b>SELECTED MONTHLY OWNER COSTS (SMOC)</b>				
<b>Housing units with a mortgage</b>				
Median (dollars)	\$1,265	±93	(X)	(X)
<b>Housing units without a mortgage</b>				
Median (dollars)	\$469	±39	(X)	(X)
<b>SELECTED MONTHLY OWNER COSTS AS A PERCENTAGE OF HOUSEHOLD INCOME (excluding units unable to calculate)</b>				
<b>Housing units with a mortgage</b>				
Less than 20.0 percent	551	±106	57.4%	±10.1
20.0 to 24.9 percent	101	±54	10.5%	±5.5
25.0 to 29.9 percent	41	±30	4.3%	±3.2
30.0 to 34.9 percent	21	±22	2.2%	±2.3
35.0 percent or more	246	±130	25.6%	±10.2
<b>Housing units without a mortgage</b>				
Less than 10.0 percent	373	±107	43.9%	±10.5
10.0 to 14.9 percent	243	±99	28.6%	±10.5
15.0 to 19.9 percent	106	±78	12.5%	±8.6
20.0 to 24.9 percent	27	±26	3.2%	±3.1
25.0 to 29.9 percent	33	±31	3.9%	±3.7
30.0 to 34.9 percent	6	±9	1%	±1.1
35.0 percent or more	62	±44	7.3%	±5.3

*Source: ACS, 2016-2020 5-Year Estimates*

communities, the housing stock consists primarily of single-family detached units (75.4 percent), though the prevalence of multifamily units is higher than in other cities in Buchanan County. Independence's homeownership rate of 71.1 percent is lower than the countywide homeownership rate of 80 percent, comparable to the statewide homeownership rate of 71.1 percent, and higher than the national rate of 64.4 percent.

Of the city's owner-occupied units, 53 percent have a mortgage. Median monthly owner costs, including mortgage payments, taxes, insurance, and utilities, are \$1,265 for owners with mortgages and \$469 for owners without mortgages. More than 1 in 4 owners with mortgages, and an estimated 8.3 percent of owners without mortgages, have monthly costs at or above 30 percent of household income. Housing costs of 30 percent of monthly income or less are generally considered affordable.

## Selected Housing Characteristics

### Historic Housing Trends

Table I.9: Historic Number of Housing Units							
Community	1980	1990	2000	2010	2020	Net Change 1980-2020	% Change 1980-2020
<b>City of Independence</b>	<b>2,463</b>	<b>2,480</b>	<b>2,610</b>	<b>2,745</b>	<b>2,834</b>	<b>371</b>	<b>15.1%</b>
Buchanan Co. (Total)	8,222	8,272	8,697	8,968	8,886	664	8.1%
State of Iowa	1,121,314	1,143,669	1,232,511	1,336,417	1,412,789	291,475	26.0%
<i>Source: US Census Bureau, calculated by INRCOG</i>							

From 1980 through 2020, the number of housing units in the city has increased by 15.1 percent from 2,463 to 2,834 – a higher rate than the county average.

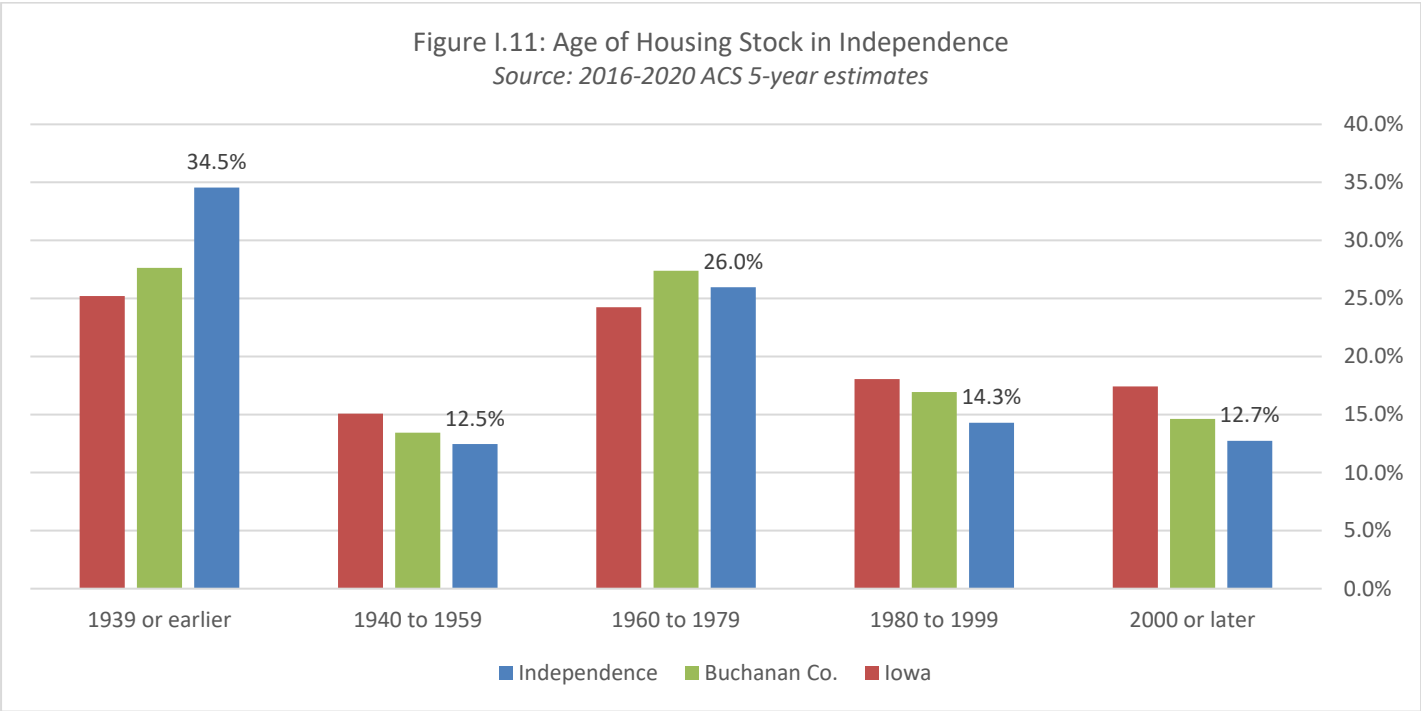
### ***Vacancy Rate***

Figure I.10 shows the city's housing vacancy rate for the city from 2000 through 2020. Note that decennial Census data is used for 2000, 2010 and 2020, while the American Community Survey 5-year estimate is used for 2015. The 2020 vacancy rate of 7.4 percent is lower than the 2010 vacancy rate.

<b>Figure I.10: Historic Housing Vacancy Rate Estimates, 2010-2015</b>					
<b>Year</b>	<b>Occupied Housing Units</b>	<b>Vacant Housing Units</b>	<b>Total Housing Units</b>	<b>Vacancy Rate</b>	<b>Vacancy Rate MOE</b>
<b>2020</b>	2,625	209	2,834	7.4%	(X)
<b>2015*</b>	2,575	232	2,807	8.3%	+/-4.2%
<b>2010</b>	2,521	224	2,745	8.2%	(X)
<b>2000</b>	2,432	178	2,610	6.8%	(X)
<i>Source: Decennial Census, *2011-2015 ACS 5-Year Estimates; MOE=Margin of Error</i>					

### ***Age of Housing Stock***

The graph below displays the percent of the city's housing stock by era when the unit was built. Independence has a balanced but slightly older housing stock, with over one-third of units built before 1940. However, the 2016-2020 American Community Survey 5-year estimates indicate that only 56 units were built in 2014 or later, while the actual total is over 160 units.



**Household Size**

Independence has a smaller household and family size compared to the county and state rates, and the city’s average household size has steadily decreased since 2000. Following national and state trends, the city’s average household size is projected to continue to decline. Factors contributing to smaller households include more single and two-person households, and seniors living longer in their homes.

Figure I.12: Household and Family Size						
	Average Household Size			Average Family Size		
	2000	2010	2020	2000	2010	2020*
Independence	2.35	2.30	2.28	2.93	2.92	2.97
Buchanan Co.	2.61	2.53	2.51	3.13	3.05	3.11
State of Iowa	2.46	2.41	2.48	3.00	2.97	2.98
Source: Decennial Census, *2016-2020 ACS 5-Year Estimates						

## Windshield Survey

The quality of a community's housing stock is an important component in understanding its housing needs. If poor-quality housing is widespread in a community, many low- and moderate-income households may have housing-related hardships even if they are not cost burdened. A prevalence of housing with maintenance needs may also indicate an opportunity to meet existing and future demand by rehabilitating vacant units.

### ***Methodology***

A windshield survey was conducted in 2017 in the incorporated Buchanan County cities. A windshield survey is an assessment of the external conditions of a building. A residential parcel map for each city was created by only selecting parcels which had a residential "dwelling" value associated with the parcel. The windshield survey assessed residential structures – not dwelling units. For example, a single-family detached house on one parcel and a four-unit apartment building on one parcel would each be evaluated as one structure.

For this update to the Housing Needs Assessment adopted in 2018, each city provided information on changes to parcel conditions since the windshield survey was conducted.

The primary considerations for evaluation are the apparent structural soundness of the unit as well as appearance and unit's functional use as a residential structure. Parcels were evaluated according to the designations shown in Figure I.13.

Figure I.13: Windshield Survey Category Condition Criteria

Condition Categories	Description
<b>Great</b>	<ul style="list-style-type: none"> <li>No visible repairs or needed updates are apparent.</li> <li>Typically new construction, recently renovated, or extremely well-maintained structures.</li> </ul>
<b>Good</b>	<ul style="list-style-type: none"> <li>Building appears structurally sound (foundation, building envelope, roof).</li> <li>Unit appears well maintained – most siding, gutters, trim, windows, and doors are in good repair with good exterior paint condition. Minor problems such as small areas of peeling paint and/or other routine maintenance items may exist..</li> </ul>
<b>Fair</b>	<ul style="list-style-type: none"> <li>Unit shows wear but appears structurally sound (foundation, building envelope, roof).</li> <li>Need for some maintenance or repair - painting the house, fixing a broken door or window, putting on new shutters, replace or fix awnings, etc.</li> <li>Roof shows age and likely will need to be replaced in coming years.</li> <li>Issues are primarily cosmetic but cover a sufficient portion of the structure.</li> </ul>
<b>Poor</b>	<ul style="list-style-type: none"> <li>One or more visible structural defects (foundation, building envelope, or roof) but still habitable. Building requires significant work, to address items such as uneven roof lines; shingles in need of immediate replacement; falling-in porch; major cracks or shifting of the foundation, etc.</li> <li>Building requires significant repairs or updates, which would be difficult to correct through normal maintenance (multiple broken doors or windows, roof needing to be re-shingled, excessive paint peeling/missing, etc.)</li> </ul>
<b>Dilapidated</b>	<ul style="list-style-type: none"> <li>Unit is suffering from excessive neglect; maintenance appears non-existent; Building appears structurally unsound.</li> <li>Building not fit for habitation in current condition. Multiple windows and/or doors may be boarded up. The building may be considered for demolition or, at minimum, major rehabilitation will be required.</li> </ul>
Other Categories	Description
<b>Vacant</b>	<ul style="list-style-type: none"> <li>Parcels within residential neighborhoods that are vacant and, based on neighborhood characteristics and lot size, appear to be positioned for residential development. This is not a comprehensive list of all vacant parcels within a city.</li> </ul>
<b>N/A</b>	<ul style="list-style-type: none"> <li>Dwelling structure not located on parcel. For example, a dwelling structure may be on one parcel and the dwelling's garage on an adjacent parcel. Residential parcels that did not have a dwelling on them were marked as N/A.</li> </ul>
<b>Undetermined</b>	<ul style="list-style-type: none"> <li>Structure was not visible from the road or data was not recorded for the parcel.</li> </ul>

## Results

Figure I.14 displays the results of the city's windshield survey. Of structures evaluated, nearly 80 percent of the dwelling structures were determined to be either in great (10.9%) or good (68.6%) condition. Fewer than 3 percent of the city's residential structures were deemed to be in Poor (2.7%) condition.

The mean (average) condition of the city's housing units was calculated by assigning the following values to the condition categories: Great=5; Good=4; Fair=3; Poor=2; Dilapidated=1. Based on these weights, the mean score of condition units in the city is 3.88 (closer to Good than Fair).

Overall, 2,200 parcels with dwelling structures were evaluated, with fifty-three parcels identified as vacant residential lots. However – a portion of these lots are in the floodplain.

Figure I.14: Windshield Survey Results, City of Independence		
Condition of Parcels Evaluated	Number Parcels	Percent of Parcels Evaluated
Great	240	10.9%
Good	1,509	68.6%
Fair	391	17.8%
Poor	60	2.7%
Dilapidated	0	0.0%
<b>Total</b>	<b>2,200</b>	<b>100%</b>
Status	Number Parcels	Percent
Parcels Evaluated	2,200	91.7%
Vacant	53	2.2%
N/A	42	1.8%
Undetermined	104	4.3%
<b>Total</b>	<b>2,399</b>	<b>100%</b>

## Future Development

### Floodplain Considerations

Buchanan County's Multi-Jurisdictional Hazard Mitigation Plan (HMP) provides data on property in the regulatory floodway and floodplains identified on Flood Insurance Rate Maps (FIRMs) prepared by the Federal Emergency Management Agency (FEMA). The figure below shows the estimated value of land, buildings, and dwellings, within the city, in a floodplain.

Figure I.15: Floodplain Data for Independence						
	Number of Parcels	Land Value	Building Value	Dwelling Value	Total Value	Percent of City Affected
Floodway	230	\$2,899,604	\$1,260,300	\$9,933,504	\$14,093,408	4.3%
1.0% Annual Floodplain	487	\$7,333,158	\$7,530,920	\$27,308,170	\$42,172,248	12.9%
0.2% Annual Floodplain	376	\$3,921,656	\$4,341,585	\$25,151,204	\$33,414,445	10.2%
Source: Buchanan County Assessor's Office; Analysis conducted by INRCOG; Parcel values and FIRM maps as of 6/6/2016						



Of special note when considering this and future Census numbers regarding residential property in the floodplain, the City of Independence has been actively identifying, purchasing, and removing houses from identified flood hazard areas. This process will undoubtedly have some influence on current housing estimates and future census data.

Until the flooding of 1999, the previous flood of record was the flood of July 1968. That flood hit an estimated 300 to 400 homes. The damage ranged from complete loss of structures along Malone Creek to water rampaging through the lower stories of houses. Although the 1968 flood did not result in downtown flooding, there was flash flooding in the Dry Run Creek area. Significant damage also occurred in 1991 and 1993.

Following the 1990s floods, numerous homes were identified as repetitive loss properties, and many have been purchased and removed in a cooperative effort among landowners, the City, and FEMA. To protect the floodplain and keep lives and property out of harm's way, many of the vacant lots along the Wapsipinicon River have restrictive covenants prohibiting future development.

### ***Affordable Housing***

Housing has become less affordable to many Independence residents and potential residents. Since Buchanan County's last Housing Needs Assessment was adopted, the estimated share of renters paying 30 percent or more of income for housing increased from 34.9 percent to 43.7 percent. During this same period, the estimated share of homeowners with mortgages who pay 30 percent or more of income for housing increased from 18.5 percent to 27.8 percent.

According to American Community Survey and US Census data, Independence's estimated median household income in 2020 was \$58,631 compared to \$50,036 in 2015, a 17 percent increase. However, the median home sale price from 2019 to 2022 was \$144,000, compared to \$108,250 from 2014 to 2017 – a 33 percent increase. Many residents, unable to afford decent housing, have moved out of the community to either the unincorporated areas or to other smaller communities.

The supply of affordable, accessible housing is especially constrained for people with special needs including people with physical or mental disabilities, people experiencing homelessness, and elderly persons. Because these populations have needs that the private housing market cannot adequately address, their housing is often provided in partnership with nonprofit organizations and public subsidies. However, high construction costs, and a shortage of public subsidies and affordable land for housing construction, pose particular challenges to expanding special needs housing.

Independence should encourage affordable housing through its zoning and development regulations; establishing a process for distributing fair share housing throughout the community; working with nonprofit housing organizations; supporting and applying for programs that rehabilitate and preserve existing housing; supporting and providing first-time homebuyers with assistance and incentives; and supporting construction of new housing units.

### ***Housing Mix***

The housing trend is moving towards diversity in housing stock, where citizens can stay within a community but move to different housing types that meet their needs at different stages of life. A diversified housing stock can also provide units at lower price points for low-income households and people with special needs.

These demands call for housing action strategies that support choice and flexibility in housing types and location. This in turn will allow the real estate and development communities to be responsive to changing housing needs. The action strategies should encourage financial and regulatory flexibility that allow creative housing options. Furthermore, action strategies should support codes, ordinances, and site plans that encourage development of special needs housing, and public/private investment in these projects.

Some examples of different types of housing include accessory dwelling units (ADUs), duplexes, townhouses, garden apartments, and manufactured housing in permanent foundations. To maximize housing opportunities for local workforce, seniors, and people with special needs, communities should allow these housing types in neighborhoods that have traditionally been zoned single-family.

### ***Creating Sustainable Neighborhoods***

Sustainable neighborhoods are where a person can walk to destinations – grocery store, parks, school, and possibly to work. The benefits of sustainable neighborhoods are numerous – from economic (lower transportation costs, improved personal health and fitness), environmental (better air and water quality), and social (sense of pride in neighborhood, interaction with neighbors).

### ***Providing More Opportunities for Healthy Living Developments***

Independence should strive to provide mixed use developments that include a variety of uses (residential, commercial, open space, and institutional) and amenities such as sidewalks, multi-use trails or paths, and parks. These developments provide opportunity and convenience, and accommodate many household types and needs. A mixed-use development allows a citizen to walk to a business from their home or to the park. It can also be used to create a buffer or transition between two discretely different land uses – single family neighborhood and a highway business corridor.

### ***Infilling and Revitalizing Downtown Area***

Development and redevelopment should be encouraged within Independence's Downtown area, including mixed-use developments that provide residential opportunities. Vacant residential lots were identified during the Windshield Survey and a map of the results is at the back of this section. It should be noted that several vacant lots are within a floodplain and residential development should be avoided.

### ***Ensuring Land Use Compatibility with Buchanan County***

Buchanan County, in its *2006 Comprehensive Land Use Plan Update* expressed their desire to preserve prime agricultural land, which includes a majority of land area in the county, for continued agricultural production. To further this desire, the Plan attempts to steer proposed urban uses to areas within or adjacent to incorporated communities as a means of protecting the county's valuable agricultural soils.

### ***Future Areas of Development***

According to data from the Buchanan County Assessor, Independence had 92 new housing starts from 2017 through 2021. This averages to 18.4 units per year. Recent development trends have seen commercial and residential along the Highway 20 corridor. The east-northeast part of town has seen extensive new single-family home construction. Major commercial centers include the downtown corridor along First Street, a new strip mall along the south edge of town, Veridian Credit Union, Super Wal-Mart, a new Casey's truck stop, and the Rydell auto dealership.

Areas of new residential development have been in the northeast and southwestern corners of the city, including four (4) new 12-plex developments. The location and manner in which development occurs will undoubtedly impact the community, and the targeted areas for future development.

## **Housing Projections**

Using the information, data, and observed trends detailed in the city's profile and throughout the plan, projections for future housing demands were generated. Below is an explanation of the numbers used for the calculations followed by the city's projected housing needs in Figure I.16.

- ***Total Population:*** See city population projections in Figure I.2
- ***Population in Group Quarters*** –Group Quarters include residences such as group homes, skilled nursing facilities, treatment facilities, correction facilities, or similar institutions.
- ***Population in Housing*** – An average of the Projected Total Population range minus Population in Group Quarters.
- ***Household Size*** – Projected Household size based on a combination of county and city trends.
- ***Total Projected Households*** – The estimated number of households that will require a housing unit.

- **Assumed Vacancy Rate** – City’s vacancy rate, reasonably expected vacancy rate based on a combination of historic city and county rates.
- **Total Housing Units** – Total housing needed for projected demand of occupied and vacant housing units.

At the time of the 2020 Census, there were 86 persons in Independence living in “Group Quarters”. There are an estimated 125 units between two (2) nursing homes in the City of Independence. At the time of survey in 2023, 97 of the units were occupied (Figure 4.27). Future forecasts assume that group quarters occupancy will partially rebound from decreases related to the COVID-19 pandemic (see Figure 5.1).

Independence’s average household size has consistently been lower than the state and county rates since at least 2000. The city’s average household size is expected to continue its downward trajectory – in line with county, state, and national trends.

At the 2020 Census, the city’s vacancy rate was 7.4 percent – slightly less than the county’s overall rate of 7.7 percent. These projections assume a constant 7.4 percent vacancy rate.

The projections in Figure I.16 indicate that by 2040, there could be between 2,704 and 2,860 households in the city. When considering the number of units required to house all households as well as a healthy vacancy rate, there will be a projected demand for 2,920 to 3,089 housing units in the city by 2040.

With projections of future housing demand established, the next analysis considers recent home building and home loss trends. The forecasted change in units is shown in Figure I.17, and an explanation of the numbers used in the calculation is below. See Section 5 for the county’s overall projections and additional information on the factors considered.

- **2020 Housing Unit Count** – Number of Housing Units as determined by the 2020 Census.
- **Unit Loss (Housing Attrition)** – Projected rate of housing loss based on historic and projected County trends, see Figure 5.12. City staff reported 12 demolitions from 2017 through 2021, or an average of 2.4 units demolished annually.

Figure I.16: Projected Housing Unit Demand					
Year	2020	2030		2040	
Total Population	6,064	6,095	6,269	6,125	6,480
Population in Group Quarters	86	88	91	91	96
Population in Housing	5,978	6,007	6,178	6,034	6,384
Household Size	2.28	2.25		2.23	
Total Projected Households	2,625	2,664	2,740	2,704	2,860
Vacant Units (7.4%)	209	213	219	216	229
Total Housing Units	2,834	2,877	2,959	2,920	3,089
Unit Change (from 2020)	-	43	125	86	255
Percent Change (From 2020)	-	1.5%	4.4%	3.0%	8.9%

- **Units Added (new Construction)** – Projected units added from new construction, based on the city’s new housing unit start rates from 2017 to 2021.
- **Projected # of Units** – Projected number of units housing units in the community based on forecasts of units added and lost.

According to the Buchanan County Assessor’s Office, from 2017 to 2021, there were 92 new construction housing unit starts in the city – which equates to a rate of 184 new units every 10 years. In addition to meeting demand from new households, new housing construction is needed to replace units lost to demolition and other forms of attrition (see Figure 5.12).

By 2040, the projected housing unit demand in the County is estimated to be 2,920 and 3,089 (Row A). When accounting for projected attrition loss by 2040, Independence will have lost 265 housing units that existed in 2020 (Row C) – resulting in only 2,569 remaining units of the city’s 2,834 units in 2020 (Row D).

Based on the recent new unit construction trends (Figure 5.9), Row F shows the projected number of new housing units that will be built. Row H shows the total shortage of housing units that is expected when projected loss and new construction are both considered. Under the low population growth scenario, the current rate of housing production is sufficient to meet new demand and replace lost units, resulting in a surplus of 3 units by 2030, growing to 19 units by 2040. However, under the high population growth scenario, Independence would have a shortage of 79 units by 2030 and 150 units by 2040 at the current rate of housing production.

Figure I.17: Projected Housing Demand with Loss/New Construction Trends				
Row		2030		2040
A	Projected Total Unit Demand (Figure I.16)	2,877	2,959	2,920 3,089
B	2020 Housing Unit Count (Figure I.9)	2,834		
C	Projected # of Units Lost since 2020	-137		-263
D	Projected # of Remaining 2020 Units (Row B-C)	2,697		2,571
E	Unit Shortage with Unit Loss (Row A-D)	181	263	349 518
F	Projected # of New Const. Units (Figure 5.9)	184		368
G	Projected # of Total Units (Row D+F)	2,881		2,939
H	Unit Shortage (Surplus) with Proj. New/Loss (Row A-G)	(3)	79	(19) 150

## City Housing Goals, Policies, and Strategic Actions

In 2015, the City of Independence Updated their Comprehensive Plan. The following goals, policies, and Strategic Actions combine those identified in the Comprehensive Plan and this Housing Assessment. The list below notes policies and actions that are currently being implemented.

### Goal 1: Improved Neighborhoods

*Policy 1.1: If proposed, the City may wish to support and assist neighborhood associations and housing organizations that promote community values, policies, and actions that are consistent with this Plan.*

*Policy 1.2: Community improvements should be designed to attract a mix of socio-economic backgrounds to locate in aging and historic neighborhoods.*

*Policy 1.3: Renovations within existing neighborhoods should provide quality, sustainable housing in a manner that enhances and upholds the character of the neighborhood.*

*Policy 1.4: Non-residential development within existing neighborhoods should provide services and should not negatively impact the area with noise, traffic, or other impacts.*

*Policy 1.5 [Underway]: After exhausting renovation options, blighted, uninhabitable buildings should be replaced with new infill structures that are compatible with the neighborhood context and enhance the visual appearance of the area.*

*Action 1.1 [Underway]: Establish a planning process that develops strategic plans for individual areas of the community.*

*Action 1.2 [Underway]: Consider area planning for locations such as downtown, industrial/commercial parks, and open spaces.*

*Action 1.3 [Underway]: Review, update as needed, and enforce building codes.*

*Action 1.4: Develop programs and incentives to encourage property owners to maintain and improve the appearance of their properties.*

### Goal 2: Well-Maintained Structures and Lots

*Policy 2.1 [Underway]: The conditions of housing in transitional areas (area between adjacent land uses) should be monitored on an ongoing and regular basis.*

*Policy 2.2 [Underway]: The City will work with landowners, neighborhood associations, and other relevant organizations to seek strategies to address blighted, uninhabitable, and hazardous housing, ancillary structures, and lots.*

**Policy 2.3 [Underway]: The City will continue to enforce the nuisance ordinance and remove unsafe and uninhabitable structures, per City ordinance.**

**Action 2.1: Study standards to limit parking in front yard areas and front lawns.**

**Action 2.2: Continue to coordinate and apply for housing rehabilitation funds from local, state, and federal sources.**

**Action 2.3: Research the possibility of developing a Minimal Housing Code.**

**Action 2.4 [Underway]: Acquire and remove vacant or blighted properties in the floodplain.**

**Action 2.5: Identify ways to re-purpose vacant, un-buildable lots into community space.**

**Action 2.6: On buildable lots, encourage infill development through city incentives.**

### **Goal 3: Increased Homeownership and Rental Opportunities**

**Policy 3.1: Through land development standards and zoning, facilitate the development of a mix of housing types at different price points to meet the needs of households with different incomes.**

**Policy 3.2: Continue to coordinate efforts with other governmental entities and local housing developers to seek efforts to develop affordable housing units.**

**Action 3.1: Continue to support and apply for housing funds from local, state, and federal sources.**

**Action 3.2: Encourage Development of new multi-family lots.**

### **Goal 4: Housing Opportunities for a Diversity of Households**

**Policy 4.1: New housing developments should provide a mix of housing types to meet different lifestyle needs.**

**Policy 4.2: Senior housing developments that allow Independence's population to "age in place" are encouraged. These developments should be located [in areas with] access to sidewalks and other multi-modal [transportation] opportunities.**

**Action 4.1: Consider updating the zoning ordinance and subdivision regulations to allow for a mix of housing types within new developments, within mixed-use areas, and within Downtown. Provide incentives to developers that include a mix of housing types within a single development.**



Independence, Iowa  
Windshield Survey Results 2024  
Vacant Parcels Only

**LEGEND**

City Limits

**Condition of Housing**

Vacant Lot

Other Residential Parcel

Parcel Count within City Limits

?

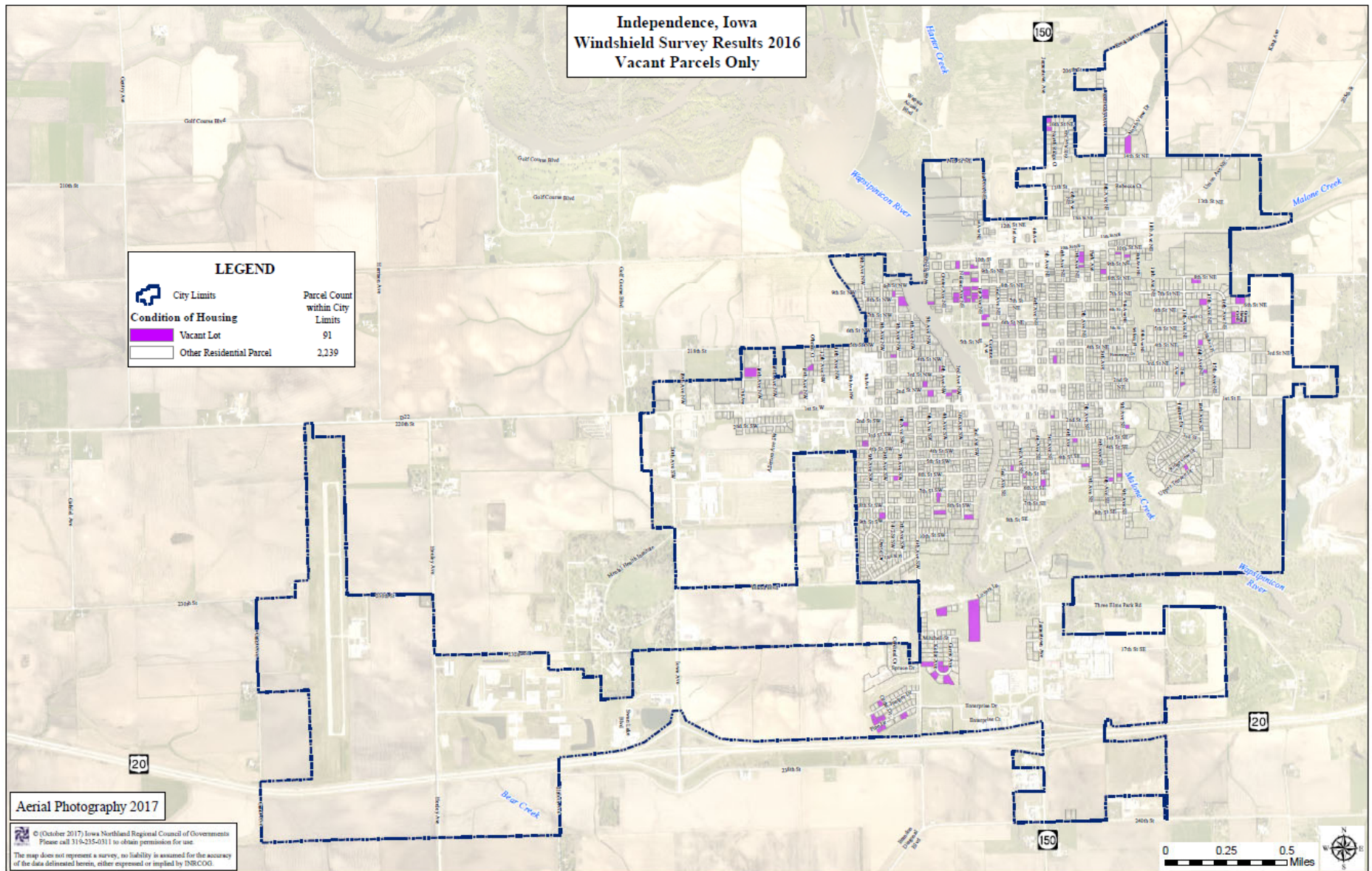
?

DRAFT

Aerial Photography 2023

Condition of Housing mapping work is still in progress. 1/31/2024





**RESOLUTION NO. 2024-**

**A Resolution of the City Council of the City of Independence, IA Adopting the Updated Buchanan County Housing Needs Assessment**

**WHEREAS**, the Board of Supervisors of Buchanan County, Iowa authorized the development of a Housing Needs Assessment (HNA) for Buchanan County in 2016, and adopted said completed HNA on 2/20/2018; and

**WHEREAS**, the Buchanan County Economic Development Commission has received funding through the United States Department of Agriculture Rural Business Development Program to update said HNA; and

**WHEREAS**, the City of Independence, Iowa participated in the development of the updated HNA; and

**WHEREAS**, said updated HNA is a policy document that considers the demographic, economic, housing characteristics, and projections of future housing demands;

**NOW THEREFORE BE IT RESOLVED THAT** the City Council of the City of Independence, IA approves and adopts the 2023 update to the Buchanan County Housing Needs Assessment.

**Resolution No. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 11<sup>th</sup> day of March 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**Resolution No. 2024-** declared passed and adopted by the Mayor on this 11<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCMFO, City Clerk/Treasurer of the City of Independence, Iowa



## CITY COUNCIL MEMORANDUM

---

**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, laCMC, laCFO – City Clerk/Treasurer

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Resolution to assess a property owner for Chapter 136 Sidewalk Regulations – failure to comply

---

### BACKGROUND:

I received an email stating City Employees removed snow from two properties in January 2024. I sent an invoice to the property tax addresses along with copies of the City Code showing the fee schedule. The invoices were not paid within the required time frame.

### DISCUSSION:

This resolution will be sent to the Buchanan County Treasurer's office for this amount to be placed on the property taxes. Once the County receives payment, they will then pay the City the following month.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce, Engaging and Catalyzing Community, and Developing and Reviving Independence. This item helps achieve that vision by supporting staff to make Independence an attractive place to live.

### FINANCIAL CONSIDERATION:

There is no cost to provide this information to the Buchanan County Treasurer.

### RECOMMENDATION:

Staff recommends a motion to approve the resolution to assess property owner(s) for Chapter 136 Sidewalk Regulations – failure to comply and to authorize the Mayor to sign the resolution.

RESOLUTION NO. 2024-

A RESOLUTION ASSESSING NUISANCE FEES TO IDENTIFIED PROPERTY OWNER(S) AND CERTIFYING THE ASSESSMENT(S) TO THE BUCHANAN COUNTY TREASURER; WITHIN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.

WHEREAS, the City Council of the City of Independence met in regular session on Monday, March 11, 2024, and by majority vote approved and authorized the City Clerk/Treasurer to prepare and assess the property owner(s) as outlined below; and

WHEREAS, in accordance with Independence Code of Ordinances, Chapter 136 Sidewalk Regulations, Section 136.03 Failure to Comply the City has complied with the guidelines in this Section requesting specific property(ies) be addressed; and

WHEREAS, the City has taken the required action under this chapter and is pursuing collection against the property(ies) in the same manner as the property tax; and

WHEREAS, once the City Council has approved and adopted this Resolution, the City Clerk is authorized to certify said assessment(s) to the Buchanan County Treasurer.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA, that the Council met on Monday, March 11, 2024, at 5:00 p.m. in City Hall and by majority vote approved a Resolution authorizing the City Clerk/Treasurer to prepare and assess the fess to property owner(s) as identified below and to certify such assessment(s) to the Buchanan County Treasurer; within the City of Independence, Buchanan County, Iowa.

OWNER	ADDRESS	PARCEL NUMBER	AMOUNT
Jeffery Goddard	611 3 <sup>rd</sup> Ave NE	06.34.410.006	\$58.53
US Bank Trust National Association	513 4 <sup>th</sup> St SW	10.04.263.001	\$58.53

Resolution No. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 11<sup>th</sup> day of March 2024.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2024- declared passed and adopted by the Mayor on this 11<sup>th</sup> day of March 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCMFO, City Clerk/Treasurer of the City of Independence, Iowa



## CITY COUNCIL MEMORANDUM

---

**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Resolution to Endorse the STBG Funding Program for the 2028 STBG Street Rehabilitation Project

---

### BACKGROUND:

Surface Transportation Block Grant (STBG) applications are open until March 15<sup>th</sup>, and Staff believes applying for a grant for the 2028 Street Rehabilitation project would be beneficial to the City. This grant is applied for through the Iowa Northland Regional Transportation Authority (INRTA).

### DISCUSSION:

As we have worked with Crawford Engineering to identify future streets that need to be rehabilitated, we have also looked for funding sources to help offset the costs of these projects. The STBG program has been helpful in the past with funding projects and the attached resolution endorses the 2028 STBG Street Rehabilitation Project and provides assurance that the 2028 STBG Street Rehabilitation Project will be adequately maintained for the intended public use for a minimum of twenty (20) years following completion of the project. Approving this Resolution is the next needed step so that an application can be filed with INRTA for these funds.

An estimate of the roads to be included in the project and their respective costs is attached for review.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by repairing and maintaining our roadway network to provide adequate transportation methods throughout the City.

### FINANCIAL CONSIDERATION:

There is no financial cost to the application of this grant, nor the approval of this Resolution at this time. In the future, Staff will need to budget for the City's match portion, or plan to Debt Fund that portion depending on financial needs at that point in time.

### RECOMMENDATION:

Staff recommends a motion to approve the Resolution that endorses the STBG Funding Program for the 2028 STBG Street Rehabilitation Project.

**RESOLUTION NO. 2024-**

**A RESOLUTION ENDORSING THE SURFACE TRANSPORTATION  
BLOCK GRANT (STBG) FUNDING PROGRAM REQUIREMENTS FOR  
THE 2028 STBG STREET REHABILITATION PROJECT; WITHIN THE  
CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.**

**WHEREAS**, the City Council of the City of Independence met in regular session on Monday, March 11, 2024, and by majority vote endorsed and authorized the 2028 STBG Street Rehabilitation Project; and

**WHEREAS**, the City of Independence has proposed to rehabilitate twenty-three (23) blocks of streets identified as Collector or above; and

**WHEREAS**, the City of Independence has sought funding support for this project by applying through the Statewide Transportation Improvement Program (STIP); and

**WHEREAS**, the grant requires an official endorsement of the proposed project for the authority responsible for the maintenance and operation of the project from the authority responsible for the maintenance and completion of the project; and

**WHEREAS**, should funding be secured and the 2028 STBG Street Rehabilitation Project be constructed, the City of Independence agrees to accept the 2028 STBG Street Rehabilitation Project as an element of its roadway network and to maintain, manage, and operate it in accordance with the City roadway network standards to adequately provide for public use for a minimum of twenty (20) years; and

**WHEREAS**, the City Council has supported the existing roadway networks in Independence by funding their construction and by committing to the maintenance of the completed roadways;

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA**, that the Council met on Monday, March 11, 2024, at 5:00 p.m. in City Hall and by majority vote endorses the 2028 STBG Street Rehabilitation Project and provides its assurance that the 2028 STBG Street Rehabilitation Project will be adequately maintained for the intended public use for a minimum of twenty (20) years following completion; within the City of Independence, Buchanan County, Iowa.

**RESOLUTION NO. 2024-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 11<sup>th</sup> day of March 2024.

Record of Voting:

Ayes:

Nays:

Absent:

**RESOLUTION NO. 2024-** declared passed and adopted by the Mayor on this 11<sup>th</sup> day of March 2024.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCMFO, City Clerk/Treasurer, City of Independence, Iowa



2028 Rehabilitation Schedule												
Ftr ID	Street	Location	Existing Surface	2022 PCI	Condition	Blocks	ADT 2013	Quadrant	Program Year	Recommended Improvement	FY '28 Est. Cost	GIS Length (ft.)
57	9th Ave SW	1st St W to 2nd St SW	PCC	62	Very Poor	1	760	SW	2027	PCC Crack & Seat w/ACC Overlay	\$ 42,783	270
19	12th Ave NW	3rd St NW to North End	PCC	64	Very Poor	2	<50	NW	2027	PCC Crack & Seat w/ACC Overlay	\$ 85,566	600
5	7th St SW	3rd Ave SW to 2nd Ave SW	PCC	64	Very Poor	1	<100	SW	2027	PCC Crack & Seat w/ACC Overlay	\$ 42,783	320
47	2nd Ave SW	3rd St SW to 6th St SW	ACC	65	Very Poor	3	350	SW	2027	ACC Mill & Overlay	\$ 113,540	890
40	O'Brien Ct NW	Cul-de-Sac to 12th Ave NW	PCC	66	Very Poor	2	<50	NW	2027	PCC Crack & Seat w/ACC Overlay	\$ 85,566	410
51	3rd St NE	4th Ave NE to 5th Ave NE	PCC	67	Very Poor	1	<100	NE	2024	PCC Crack & Seat w/ACC Overlay	\$ 42,783	250
43	9th St NW	9th Ave NW to 10th Ave NW	PCC	68	Very Poor	1	<50	NW	2027	PCC Crack & Seat w/ACC Overlay	\$ 42,783	270
59	2nd Ave SW	6th St SW to 7th St SW	PCC	68	Very Poor	1	350	SW	2027	PCC Crack & Seat w/ACC Overlay	\$ 42,783	330
123	3rd St SW	7th Ave SW to 6th Ave SW	PCC	68	Very Poor	1	<50	SW	2027	PCC Crack & Seat w/ACC Overlay	\$ 42,783	270
65	6th St SE	3rd Ave SE to 4th Ave SE	PCC	69	Very Poor	1	<100	SE	2025	PCC Crack & Seat w/ACC Overlay	\$ 42,783	390
64	4th Ave SE	3rd St SE to 2nd St SE	PCC	69	Very Poor	1	<100	SE	2024	PCC Crack & Seat w/ACC Overlay	\$ 42,783	390
37	9th Ave NW	9th St NW to 7th St NW	PCC	69	Very Poor	2	<100	NW	2027	PCC Crack & Seat w/ACC Overlay	\$ 85,566	630
48	2nd St SW	7th Ave SW to Liberty Trail	PCC	69	Very Poor	3	<50	SW	2027	PCC Crack & Seat w/ACC Overlay	\$ 128,349	1030
120	7th St SW	3rd Ave SW to 6th Ave SW	ACC	76	Poor	3	<50	SW	2027	PCC Crack & Seat w/ACC Overlay	\$ 128,349	993
						23					\$ 969,200	7043

FY 2028 Estimate		
Total Construction Project	\$	970,000
Federal Aid Eligible	\$	470,625
Non-Federal Aid Eligible	\$	499,375
STBG Funding Request	\$	376,500 80% of FA Eligible
City's Share	\$	593,500



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Property & Liability Insurance Broker

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### **BACKGROUND:**

Council initially reviewed the RFP for this item at the Dec. 4<sup>th</sup>, 2023, Work Session after requesting Staff start a process to review the broker for our Property & Liability Insurance. The RFP was published in January and returned to Staff at the beginning of February. Responses to the RFP were discussed during the March 4<sup>th</sup> City Council Work Session meeting.

### **DISCUSSION:**

The two respondents were the John Evers Agency and PDCM Insurance. Both RFP respondents have submitted a "summary sheet", and those are attached for review.

Of note, service with the new broker will start no sooner than April 1<sup>st</sup>, as the City is currently going through our renewal with our existing broker and ICAP will not allow us to change brokers until that process is complete.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by providing Staff with a responsive broker who can address the City's needs.

### **FINANCIAL CONSIDERATION:**

There is no financial cost to this item as the City does not pay the broker, but rather the underlying carrier which is ICAP.

### **RECOMMENDATION:**

Staff recommends the Council make a motion to designate one of the two respondents as the broker for the City moving forward.



John Evers Agency

309 1<sup>st</sup> St E

Independence, Iowa 50644

319-440-3378

E-Mail: [johnevers.ins@gmail.com](mailto:johnevers.ins@gmail.com)

- I have been an Insurance Agent within the city since 1986 (38 yrs.).
- Am a fulltime agent with ICAP, entities include Buchanan County, E-911 liability, Emergency Management, Winthrop, Quasqueton, Rowley, Buchanan County Landfill, Buchanan County Fair Association and Building Direction for Families.
- Am an agent with IMWCA the Workers Compensation Carrier for 4 of the above entities.
- Past president and board member of the Independence Chamber of Commerce.
- Have access to different carriers and bonding companies through a local independent agency Smith D&L. The benefit would be 2 agencies for the price of 1.
- Have made donations to a verity of organizations within the county throughout my entire 38-year career.

Thank you for your consideration,

John Evers



## **PDCM's Engagement with Independence**

**03/06/2024**

1. Independence Office since 1997
2. PDCM continues to be a local, independent agency with direct carrier access to over 60 national and regional markets, including bonding capabilities.
3. Independence Chamber Member and Supporter
  - a. Flood Policy
4. Over \$3,000 in donations to local events and non-profits in Independence/Buchanan County in the last 3 years
5. Independence/Buchanan County Clients:
  - a. Carson & Barron
  - b. Independence Celebration Committee
  - c. Northeast Security Bank
  - d. Geater Manufacturing
  - e. Rydell of Independence
  - f. Heartland Acres
    - i. Current Board Member and PDCM Employee: Tammy Acuff
  - g. Blin Management
  - h. Three Elms Golf Course
  - i. Three Elms Development
  - j. Indy Light & Power
  - k. Mike's Automotive (Mike Henning)
  - l. Weiland Lumber
  - m. Buchanan County Tourism Bureau



## CITY COUNCIL MEMORANDUM

---

**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Engineering Services - Storm Drainage Improvements in the 812 3rd St. NW Area Project

---

### BACKGROUND:

This item was discussed during the March 4<sup>th</sup> City Council Work Session meeting when five proposals that were submitted as a result of an RFP issued in January and due on the 16<sup>th</sup> of February were discussed.

### DISCUSSION:

The RFP issued for this work outlined the following items as review points when considering who to award the work to:

- A. Qualifications & experience of firm and personnel assigned to the project;
- B. Proximity to Independence, Iowa;
- C. Previous work experience with the City;
- D. Quoted price for proposed work, which may be broken out into various alternatives; and
- E. Additional considerations.

The firms who responded to the RFP were as follows:

- 1. Anderson Bogert
- 2. Crawford Engineering
- 3. Fehr Graham
- 4. Veenstra & Kimm
- 5. Willett Hofmann

After reviewing the proposals, Staff recommends that the City Council select from one of the first four firms, as the proposal from Willett Hofmann did not include any alternatives or layout of options.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure. This item helps achieve that vision by supporting Independence Premium Foods (IPF) with the remediation of stormwater issues at their newly acquired area.

**FINANCIAL CONSIDERATION:**

As part of the High-Quality Jobs Act award that IPF received, the City is required to match 20% of the awarded amount, which equates to \$300,000. The City has the funds to match this \$300,000 set aside, and the work included in this proposal would be funded from that amount.

**RECOMMENDATION:**

Staff recommends council make a motion to designate one of the first four respondents listed as the selected Engineer for this work and authorize the City Manager to engage the selected firm to establish an Engineering Services Agreement and cost to be brought back to the Council for approval.



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Airport Liability Insurance Renewal

---

### **BACKGROUND:**

Rusty Donnelly with Smith D&L Insurance is the City's broker for Liability Insurance for the Airport. They have sent over the quote for the upcoming year and it is attached for review.

### **DISCUSSION:**

The insurance for the Airport is renewed annually. The quote attached is for 2024-2025.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by providing liability insurance to protect the City's investment in the Airport.

### **FINANCIAL CONSIDERATION:**

The funds for this are within the Airport Budget and because the quote is going down from \$6,342 for General plus \$634 for Terrorism to \$5,989 for General plus \$599 for Terrorism, there are adequate funds for this item within the budget.

### **RECOMMENDATION:**

Staff recommends a motion to approve the 2024-2025 Airport Operator's Liability Insurance Quotation and to authorize the City Manager to sign the necessary paperwork.



**City of Independence  
2024 / 2025 Premises Liability Quotation**

Date: 1/9/2024

To: **Emilee Cook**  
Jester Insurance Services, Inc.  
ecook@jesterinsurance.com

RE: City of Independence  
Policy Number: PR 00050128  
Expiration Date: April 5, 2024  
Renewal

---

Attached is our quotation on the above captioned insured. Please review and advise if any changes and/or questions. The quotation is based on current information in our file, no losses and no change in exposure.

Our quotation includes the Date Recognition Exclusion Endorsement form 2000a. If the insured would like the option for the limited write back of coverage Form 2002A, please contact your underwriter.

Also note that you do not have the authority to bind the above insurance. Please contact us if you wish to bind this insurance.

Regards,



## City of Independence 2024 / 2025 Premises Liability Quotation

TYPE	Airport Operator's Liability Insurance																																			
INSURER	OLD REPUBLIC INSURANCE COMPANY																																			
NAMED INSURED	City of Independence																																			
ADDRESS	331 First Street East Independence, IA 50644																																			
POLICY PERIOD	April 5, 2024 To April 5, 2025 Both at 12:01 a.m. Local Time at the address of the Named Insured.																																			
POLICY NUMBER	Renewal of PR 00050128																																			
AIRPORT LOCATION	IIB Independence Municipal Airport																																			
LIMITS OF INSURANCE	<table><tr><td>Bodily Injury and Property Damage Liability</td><td></td><td></td></tr><tr><td>Each Occurrence Limit</td><td>\$</td><td>2,000,000</td></tr><tr><td>Products - Completed Operations Aggregate Limit</td><td>\$</td><td>2,000,000</td></tr><tr><td>Malpractice Aggregate Limit</td><td>\$</td><td>2,000,000</td></tr><tr><td>Personal / Advertising Injury Aggregate Limit</td><td>\$</td><td>2,000,000</td></tr><tr><td>Fire Damage Limit Any One Fire</td><td>\$</td><td>50,000</td></tr><tr><td>Medical Expense Limit Any One Person</td><td>\$</td><td>1,000</td></tr><tr><td>Medical Expense Limit Any One Occurrence</td><td>\$</td><td>5,000</td></tr><tr><td>Hangarkeepers Limit Any One Aircraft</td><td>\$</td><td>350,000</td></tr><tr><td>Hangarkeepers Limit Any One Occurrence</td><td>\$</td><td>2,000,000</td></tr><tr><td>Non-owned Aircraft Liability</td><td></td><td>Not Covered</td></tr></table>			Bodily Injury and Property Damage Liability			Each Occurrence Limit	\$	2,000,000	Products - Completed Operations Aggregate Limit	\$	2,000,000	Malpractice Aggregate Limit	\$	2,000,000	Personal / Advertising Injury Aggregate Limit	\$	2,000,000	Fire Damage Limit Any One Fire	\$	50,000	Medical Expense Limit Any One Person	\$	1,000	Medical Expense Limit Any One Occurrence	\$	5,000	Hangarkeepers Limit Any One Aircraft	\$	350,000	Hangarkeepers Limit Any One Occurrence	\$	2,000,000	Non-owned Aircraft Liability		Not Covered
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DEDUCTIBLE	<table><tr><td>1000 Each and Every Loss as respects to Hangarkeepers</td><td></td><td></td></tr><tr><td>1000 Each Occurrence</td><td>NIL</td><td>Annual Aggregate</td></tr></table>			1000 Each and Every Loss as respects to Hangarkeepers			1000 Each Occurrence	NIL	Annual Aggregate																											
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1000 Each Occurrence	NIL	Annual Aggregate																																		
ANNUAL PREMIUM	<table><tr><td>\$</td><td>5,989</td><td>Excluding TRIA (Terrorism) and War/Extended Coverage</td></tr></table>			\$	5,989	Excluding TRIA (Terrorism) and War/Extended Coverage																														
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PLUS																																				
OPTIONAL COVERAGE	<table><tr><td>\$</td><td>599</td><td>TRIA (Terrorism)</td></tr><tr><td>\$</td><td>599</td><td>War/Extended Coverage</td></tr></table>			\$	599	TRIA (Terrorism)	\$	599	War/Extended Coverage																											
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\$	599	War/Extended Coverage																																		
CONDITIONS	<p>Policy form: PR 201/202 (11/01) which includes, inter alia, the following exclusionary clauses: War, Hi-jacking and Other perils exclusion clause, Noise and Pollution and Other Perils exclusion clause, Radioactive Contamination exclusion clause</p> <p>The following endorsements will be attached to the policy:</p> <p>PR204 - Amendment of Noise and Pollution &amp; Other Perils PR210 - Amendment of Deductible Amounts and Conditions PR212 - Fees and Expenses included within Deductible Endorsement PR220 - Immunity Waiver Endorsement PR223 - Deletion of Non-owned Aircraft Liability Coverage PR237 - Nuclear Risk Exclusion Clause PR242 - Personal Injury Limitation Endorsement PR248 - Volunteers Endorsement</p>																																			





**City of Independence  
2024 / 2025 Premises Liability Quotation**

PR258 - Airport Parachuting Exclusion  
PR267 - Medical Expense Occurrence Limit  
PA313 - Asbestos Exclusion







**City of Independence  
2024 / 2025 Premises Liability Quotation**

**ENDORSEMENTS  
CONTINUED**

2000a - Date Recognition Exclusion Endorsement  
PRCAN - Standard Cancellation Provisions  
CTXGA - Exclusions of Certified Acts of Terrorism

**QUOTATION  
SUBJECT TO**

There being no changes in operations/exposures since last application on file.

No losses from date quoted until date bound.

Old Republic Aerospace quotes and binders are based on our policy provisions, exclusions, conditions, limitations, definitions and endorsements.

Quote based on no losses from date quoted until date bound. Terms good for 30 days and contingent upon final review of all underwriting information and fully completed applications. State and municipal taxes are estimated, if applicable. We are not binding coverage at this time however we would be pleased to do so pending receipt of your firm order.



OLD REPUBLIC INSURANCE GROUP





## POLICYHOLDER DISCLOSURE- OFFER OF TERRORISM INSURANCE COVERAGE

You are hereby notified that under the Terrorism Risk Insurance Act as amended, you have a right to purchase insurance coverage for losses resulting from acts of terrorism, *as defined in Section 102(1) of the Act*. The term "act of terrorism" means any act that is certified by the Secretary of the Treasury – in consultation with the Secretary of Homeland Security, and the Attorney General of the United States – to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

YOU SHOULD KNOW THAT WHERE COVERAGE IS PROVIDED BY THIS POLICY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM, SUCH LOSSES MAY BE PARTIALLY REIMBURSED BY THE UNITED STATES GOVERNMENT UNDER A FORMULA ESTABLISHED BY FEDERAL LAW. HOWEVER, YOUR POLICY MAY CONTAIN OTHER EXCLUSIONS WHICH MIGHT AFFECT YOUR COVERAGE, SUCH AS AN EXCLUSION FOR NUCLEAR EVENTS. UNDER THE FORMULA, THE UNITED STATES GOVERNMENT GENERALLY REIMBURSES 85 % through 2015; 84 % beginning on January 1, 2016; 83 % beginning on January 1, 2017; 82 % beginning on January 1, 2018; 81 % beginning on January 1, 2019 and 80 % beginning on January 1, 2020 OF COVERED TERRORISM LOSSES EXCEEDING THE STATUTORILY ESTABLISHED DEDUCTIBLE PAID BY THE INSURANCE COMPANY PROVIDING THE COVERAGE. THE PREMIUM CHARGED FOR THIS COVERAGE IS PROVIDED BELOW AND DOES NOT INCLUDE ANY CHARGES FOR THE PORTION OF LOSS THAT MAY BE COVERED BY THE FEDERAL GOVERNMENT UNDER THE ACT.

YOU SHOULD ALSO KNOW THAT THE TERRORISM RISK INSURANCE ACT, AS AMENDED, CONTAINS A \$100 BILLION CAP THAT LIMITS U.S. GOVERNMENT REIMBURSEMENT AS WELL AS INSURERS' LIABILITY FOR LOSSES RESULTING FROM CERTIFIED ACTS OF TERRORISM WHEN THE AMOUNT OF SUCH LOSSES IN ANY ONE CALENDAR YEAR EXCEEDS \$100 BILLION. IF THE AGGREGATE INSURED LOSSES FOR ALL INSURERS EXCEED \$100 BILLION, YOUR COVERAGE MAY BE REDUCED.

### Acceptance or Rejection of Terrorism Insurance Coverage

FAILURE TO RETURN THIS SIGNED FORM PRIOR TO POLICY INCEPTION INDICATING AN ELECTION TO PURCHASE TERRORISM COVERAGE AS DEFINED BY THE ACT WILL BE DEEMED YOUR REJECTION OF TERRORISM COVERAGE. HOWEVER, PAYMENT OF THE TERRORISM COVERAGE PREMIUM PRIOR TO POLICY INCEPTION WILL BE DEEMED AN ACCEPTANCE OF THIS OFFER OF TERRORISM COVERAGE.

Please indicate your selection by an ☒:

- ☐ I hereby elect to purchase terrorism coverage for a prospective premium of \$\_\_\_\_\_.
- ☐ I hereby decline to purchase terrorism coverage for certified acts of terrorism. I understand that I will have no coverage for losses resulting from certified acts of terrorism.

\_\_\_\_\_  
Name of Insured  
Old Republic Insurance Company

\_\_\_\_\_  
Name of Insurer

\_\_\_\_\_  
Policy Number

\_\_\_\_\_  
Effective Date



\_\_\_\_\_  
Policyholder/Applicant's Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Old Republic Aerospace, Inc.  
1990 Vaughn Road, Suite 350  
Kennesaw, GA 30144





## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Catalyst Grant Application Revision

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### **BACKGROUND:**

At the March 4<sup>th</sup> City Council Work Session, Lisa Kremer – Director for Buchanan County Economic Development talked with the Council about the Catalyst Grant for 107, 109, and 111 2<sup>nd</sup> Ave. NE. She recommended that the 107 address be removed because a Catalyst application cannot have more than two addresses on it.

### **DISCUSSION:**

During the discussion at the Council Work Session, Staff made it clear that there are major concerns about whether or not the City can afford to do this grant. With TIF revenues uncertain, and other funding sources very low, it's concerning to Staff.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by continuing to improve the downtown area.

### **FINANCIAL CONSIDERATION:**

Funding for this item would need to come from TIF, and with the current situation, we're unsure that TIF can support an expenditure of \$100,000 for this item.

### **RECOMMENDATION:**

Staff recommends a motion to withdraw the application for a Catalyst Grant due to financial concerns.

112 First Street East | PO Box 109 Independence, IA 50644  
319.334.7497 | [growbuchanan.com](http://growbuchanan.com)

I wanted to inform Council that there is a change with the Independence catalyst application. When the application was made it had 3 addresses on it. There cannot be more than 2 addresses for a catalyst application. I was informed by the state they want to continue this application with 2 addresses and that it is a strong application. I spoke with the building owner on this change. She has no problem moving forward with the two addresses and will put the information together to reflect this.

The building owner would like to move forward with the catalyst application if the city is willing to for the 109 and 111 2<sup>nd</sup> Ave. NE addresses. This would include the 3-bedroom apartment above the two storefronts. These are the storefronts that need the most renovation to become retail appropriate. In addition, it makes sense because of the apartment above. It is the owner's intent to continue the move forward with at least the storefront renovation of 107 (Sedona Staffing) if not also the upper story apartment, even though it will not be part of the grant. It somewhat mirrors what happened last year when the Gaumer's purchased the 3<sup>rd</sup> building that was not part of the catalyst during the application process.





## CITY COUNCIL MEMORANDUM

**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Private Septic Tank Installation – 1201 6<sup>th</sup> Ave. SW

### BACKGROUND:

Scott Crawford, owner of the above property, has asked to install a Septic Tank so that he can construct a home on the property at 1201 6<sup>th</sup> Ave. SW. Septic Tanks are only allowed in the City of Independence if the property the Septic Tank services does not have a sewer main within 150' of the border of the subject property per Independence Municipal Code (IMC) 95.05.

### DISCUSSION:

The property owner is requesting permission from the City to install a Septic Tank on his property to service a new home to be constructed there. The closest sewer main is approximately 191ft. from the edge of his property and is located along Bland Blvd. to the north of the property.



**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by providing for the additional development of a new home in Independence.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

Staff recommends the Council approve this request to install a Private Septic Tank Sewage System at 1201 6<sup>th</sup> Ave. SW.



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** March 11, 2024

**ITEM TITLE:** Parking Agreement – Cole’s Ace Hardware Residential Units

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### **BACKGROUND:**

This is part of the City’s match for the Federal Grant that was awarded to Kellie Cole. The City will be dedicating 10 parking spots in the parking lot next to St. John’s, identified as Property Identification Number 06.34.459.012. The grant administrators, RSM, have said this agreement is required before the first reimbursement claim can be filed on Iowa Grants.

### **DISCUSSION:**

This document is a housekeeping item that is required by RSM. Staff does not feel that discussion is required, but is happy to answer any questions the Council may have. This agreement has been reviewed and approved by the City Attorney.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by supporting the development of additional residential units through grant proceeds in downtown.

### **FINANCIAL CONSIDERATION:**

There is no cost for this agreement, but completion of the agreement will allow the City to apply for the reimbursements we are due for this project.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor and City Clerk to sign the parking agreement with BKC Properties, LLC, owner of the building that houses Cole’s Ace Hardware and the residential units above.

## Parking Agreement between BKC Properties, LLC and the City of Independence, Iowa

This "Parking Agreement" ("Agreement") is made and entered into this day \_\_\_\_ of \_\_\_\_\_, 20\_\_\_\_, by and between the CITY OF INDEPENDENCE, IOWA ("City") and BKC Properties, LLC or Wise Block Hardware LLC DBA Hardware Hank ("Developer").

**WHEREAS**, the City submitted a grant application to the Iowa Economic Development Authority ("IEDA") for a Downtown Housing Grant for a proposed Project located at 312 1<sup>st</sup> Street East, Independence, IA 50644 to be completed at property owned by Developer; and

**WHEREAS**, the Grant application was approved for this project by IEDA and accepted by the City upon the terms and conditions set out by IEDA; and

**WHEREAS**, the Developer, as owner of the property, accepted the grant agreement and entered into a Development Agreement with the City; and

**WHEREAS**, as part of the City investment in the project, the City agreed to provide ten (10) parking spots located in a nearby City parking lot as in-kind contribution towards the project, at the estimated value of \$5,000.00 per parking stall<sup>1</sup>, and consistent therewith, the Parties, City and Developer, do hereby agree to the following terms and conditions.

**NOW, THEREFORE**, in consideration of the mutual promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

**1. Development Agreement.** The Parties entered into a Development Agreement related to the Project, as described within the IEDA Downtown Housing Grant 22-ARPDH-026, and later amended the Development Agreement. To the extent this Agreement is found to conflict with either the Development Agreement, or Amended Development Agreement, the terms of this "Parking Agreement" shall dictate and supersede the language of the other agreements.

**2. Parking Spots Provided.** The City agrees to provide ten (10) parking stalls in the City owned lot located along the North side of 2<sup>nd</sup> St. NE between 3<sup>rd</sup> Ave. NE and 4<sup>th</sup> Ave. NE with a Property Identification Number of 06.34.459.012 for use by tenants of Developer's Upper Story housing units.

- a. The stalls, ten in total, will be identified with signage by the City as reserved parking.
- b. The City agrees to repair and maintain the parking stalls throughout the term of this agreement, including snow removal, general repair and maintenance parking stall striping

<sup>1</sup> See Addendum A to this Agreement for valuation considerations.



and signage reserving the ten (10) stalls.

**3. Term.** The Term of this Agreement is ten (10) years. The Term shall commence on project completion and shall terminate ten (10) years thereafter. At the completion of the Term, the Developer and City may negotiate the continued reservation or use of the City parking lot.

**4. Termination of Agreement.** Should the Developer at any point during the Term of this Agreement cease to rent ten separate units in the Property for residential purposes, the City may choose, in the discretion of the City Council, to reduce the reserved parking stalls by one stall per each unit that is no longer being marketed or utilized as a stand-alone residential unit.

**5. Assignment of Agreement.** The Developer may not assign, transfer or convey in whole or in part this Agreement, without the consent of the City, said consent to not be unreasonably withheld.

**6. Writing Required.** No change, modification, or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by the Parties.

**7. Miscellaneous.**

- a. The City may at such times and for such periods deemed necessary prohibit the use of the Parking Lot for purposes of maintenance and upkeep, snow removal, and similar circumstances.
- b. No junk or inoperable vehicles may be stored or maintained in the Parking lot.
- c. No mechanical work may be performed on any vehicles in the Parking lot.

**8. Entire Agreement.** This Agreement contains the entire understanding between the City and the Developer with respect to the Project contained herein.

**IN WITNESS WHEREOF**, the parties have executed this Agreement at City of Independence, Buchanan County, Iowa, the day and year first stated.

**CITY OF INDEPENDENCE**

BY: \_\_\_\_\_  
Mayor

ATTEST: \_\_\_\_\_  
City Administrator/Clerk

**BKC Properties, LLC or Wise Block Hardware LLC DBA Hardware Hank**

BY: \_\_\_\_\_  
Kellie Cole

## Addendum A

The valuation of the contribution by the City of ten parking stalls in a paved City parking lot in close proximity to the downtown upper story apartments at \$50,000.00 was based upon a series of factors including factors such as the following:

### Analyzed Unit Cost Schedule (Iowa Dpt. of Revenue)

The following Iowa Dpt. of Revenue site identifies the estimated cost of construction per parking space.

<https://tax.iowa.gov/sites/default/files/2020-01/Analyzed%20Unit%20Cost.pdf>

	Per Square Foot		Per Parking Space*	
	Price Range	Typical	Price Range	Typical
Asphalt Parking Lots	\$2.00 - \$3.50	\$2.75	\$600 - \$1,050	\$ 825
Concrete Parking Lots	\$3.00 - 5.00	\$4.00	\$900 - \$1,500	\$1,200

### 10 Concrete Spots @ \$1,200 = \$12,000

The above calculations do not take into account the underlying value of the ground.

A nearby property used for parking, Parcel Number 06.34.488.001, totaled 20,925 sf is valued at \$48,890.00, or \$2.336 per square foot. The ten stalls, approximately 153 SF each or 1,530 SF total, suggests land value of approximately \$3,574.80.

Also generally considered is the value added to Developer's property by providing parking stalls for the tenants, value tied to maintenance and upkeep, etc., valued at \$50.00 per stall per month, or \$6,000.00 per year. (Ten years of value under this category totals \$60,000.00)

### Summary of estimated value:

Cost to construct 10 stalls:	\$12,000.00
Taxable Value of Ground:	\$ 3,574.80
Value of Parking Stalls use and maintenance	\$60,000.00
<b>Total Value</b>	<b>\$75,574.80</b>