



REGULAR CITY COUNCIL MEETING

Monday, January 22, 2024 at 5:00 PM

Council Chambers - 331 First Street East

AGENDA

RULES OF PROCEDURE

Meeting is live-streamed on the Indytel Local Access Channel, YouTube, and Facebook. Per the Rules of Procedure for Conduct of City Council Business, the length of any meeting shall be limited to three (3) hours. This limitation may be extended for any particular meeting by a super majority (two-thirds (5 out of 7)) vote to suspend the rules and extend the meeting by the time required. The Mayor shall be responsible for enforcing this rule.

MEETING OPENING

1. Pledge of Allegiance
2. Roll Call
3. Approve the Agenda

The agenda may be amended to remove items during this time, but no items may be added to the agenda.

4. Public Comment

Welcome to Visitors: 5-minute time limitation for speaking, no profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed. The Council is unable to respond or take any action at this time. Please state your name and address before addressing the Council for the official record.

5. Employee Award

CONSENT AGENDA

6. Accept and Approve Consent Agenda

- a. The minutes of the January 8, 2024, Regular Meeting.
- b. Gedney Bakery & Coffeehouse Class C Retail Alcohol License effective December 1, 2023, through November 30, 2024.
- c. The Spot Smoke Shop Class E Retail Alcohol License effective February 1, 2024, through January 31, 2025.
- d. River'sEDGE Sport & Fitness Special Class C Retail Alcohol License effective February 2, 2024, through February 1, 2025.

All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council Votes on the motion.

FINANCIALS

7. Approve the Claims
8. Revenues and Expenses to date – *Information Only*
9. Transfers – *Information Only*

PETITIONS FROM THE PUBLIC

10. DeBuhr Catalyst Grant Pre-application

2024 STREET REHABILITATION PROJECT

- [11.](#) Public hearing on proposed Resolution of Necessity for the 2024 Street Rehabilitation Project
- [12.](#) Resolution Amending Proposed Resolution of Necessity for the 2024 Street Rehabilitation Project
- [13.](#) Resolution of Necessity for the 2024 Street Rehabilitation Project
- [14.](#) Resolution Ratifying the Preparation of Detailed Plans, Specifications, Notice of Hearing, Notice to Bidders, and Form of Contract

RESOLUTIONS

- [15.](#) Resolution modifying Vacation Award, Accrual, and Carryover
- [16.](#) Resolution to accept the work covering the Independence COVID Façade Project
- [17.](#) Revised 2nd Story Housing Development Agreement

REPORTS

Reminder to Council that reports is not for group discussion on items not on the agenda. This is the time to give shout-outs to people or groups. If you would like to talk about an item for a future meeting, you can ask for it here but there can not be further discussion on the item as it could lead to an open meeting law violation.

18. Council Members

19. Staff/Other

- City Manager
- Mayor
- Other Department Heads / Staff

POTENTIAL CLOSED SESSION Per Iowa Code 21.5(1)(i)

To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation, and that individual requests a closed session.

[20.](#) POTENTIAL CLOSED SESSION Per Iowa Code 21.5(1)(i)

21. Potential Action Item following Closed Session

ADJOURNMENT

This agenda is subject to change.

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, January 8, 2024.

OPENING/ROLL CALL

Mayor Bleichner opened the meeting by calling the meeting to order with Council Members Weber, Huston, Moore, Prusator, O’Loughlin, and Jensen in attendance. Council Member Hanna via phone.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel.

APPROVE THE AGENDA

Motion by Council Member Moore, second by Council Member O’Loughlin to approve the agenda as presented for the regular meeting held January 8, 2024. Ayes: All.

Carol Quass, 2076 Jamestown Avenue, presented a proposal to the Council regarding the US flag by Highway 20.

Mayor Bleichner read the Human Trafficking Prevention & Awareness Month Proclamation.

CONSENT AGENDA

Motion by Council Member Jensen, second by Council Member Moore to accept and approve the consent agenda that approves the following: 1) The minutes of the December 11, 2023, Regular Meeting. 2) The minutes of the January 2, 2024, Work Session/Special Meeting. Ayes: All.

FINANCIALS

Motion by Council Member O’Loughlin, second by Council Member Jensen to approve the following bills for payment. Ayes: All.

ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL	\$	1,528.41
ACCO	CHEMICALS-W	\$	393.00
ACE HARDWARE	SUPPLIES-W,B,ST,F,CH,PR	\$	1,060.71
ADVANCE AUTO PARTS	SUPPLIES-A	\$	730.25
AFLAC	AFLAC PRE-TAX	\$	287.46
AMAZON CAPITAL SERVICES	SUPPLIES-L	\$	2,950.21
ANALYTICAL SERVICES INC	LAB ANALYSIS-W	\$	1,425.00
AVFUEL CORPORATION	EQUIP RENTAL-A	\$	20.00
AXON ENTERPRISE, INC	EQUIP-PD	\$	10,919.52
BANK IOWA	DEPOSIT BOX-CH	\$	15.00
BANNER FIRE EQUIPMENT	VEH REPAIR-F	\$	1,885.63
BEAM INSURANCE ADMIN LLC	VISION PRETAX	\$	443.17
BERGANKDV	SERVICES-CH	\$	8,615.00
BLACKSTONE PUBLISHING	SUPPLIES-L	\$	148.48
BODENSTEINER IMPLEMENT 01	VEH REPAIR-PR	\$	1,192.90
BOLTON & MENK, INC.	SERVICES-A	\$	31,590.00
BRODART CO	SUPPLIES-L	\$	587.23
BUCHANAN COUNTY AUDITOR	ELECTION-CH	\$	3,832.10
BUCHANAN COUNTY HEALTH CE	AMB SVC-CH	\$	11,271.00
CARD SERVICES-LIBRARY	MISC EXP-L	\$	934.28
CARD SERVICES-VISA	MISC EXP-CH,PR,PD,F,W	\$	3,247.02
CASS LASER ENGRAVING	SUPPLIES-PD	\$	186.00
CENGAGE LEARNING	BOOKS-L	\$	377.11
CENTER POINT LARGE PRINT	BOOKS-L	\$	24.00
CHRISTIE DOOR CO, INC.	REPAIR-F	\$	307.75
CHRISTOPHERSON HYDRAULICS	VEH REPAIR-ST	\$	260.00
CITY LAUNDERING CO INC	BLDG MAINT-W,ST,PD	\$	635.16
COLONIAL LIFE & ACCIDENT	COLONIALPRETAX	\$	961.02
COMPASS MINERALS AMERICA	SNOW MAINT-ST	\$	4,896.51
CRAWFORD ENGINEERING & SU	SERVICES-B,PR,ST,SW	\$	32,090.50

REGULAR MEETING

MONDAY, JANUARY 8, 2024

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CUMMINS SALES AND SERVICE	VEH REPAIR-F	\$	3,960.76
CY & CHARLEY'S FIRESTONE	SERVICES-PD,PR,ST	\$	1,406.06
D & S PORTABLES INC	SERVICES-PR	\$	480.00
DAKOTA SUPPLY GROUP	SUPPLIES-W	\$	207.92
DANKO EMERGENCY EQUIPMENT	EQUIPMENT-F	\$	1,279.99
DAVE SCHMITT CONSTRUCTION	SERVICES-W	\$	65,888.53
DELTA DENTAL OF IOWA	DENTAL BENEFIT	\$	4,268.28
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH	\$	2,954.45
EASTERN IOWA EXCAVATING	SERVICES-A,PR	\$	900,779.88
ELECTRIC PUMP INC	EQUIP REPAIR-W	\$	1,324.00
ELECTRICAL ENGINEERING &	EQUIPMENT-F	\$	541.41
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	\$	5,730.18
FAHR BEVERAGE INC	SUPPLIES-PR	\$	47.42
FIRE SERVICE TRAINING BUR	TRAINING-FD	\$	150.00
GALLS INC	UNIFORM-PD	\$	100.09
GOVERNMENT FORMS & SUPPLI	SUPPLIES-PR	\$	136.72
HAUBER, ANDY	BASKETBALL-PR	\$	302.50
HAWKINS, INC.	CHEMICALS-W	\$	1,655.00
HEARTLAND MECHANICAL LLC	SERVICES-L	\$	380.25
HOTSY CLEANING SYSTEMS	SUPPLIES-W	\$	56.00
I.S.C.I.A.	TRAINING-PD	\$	175.00
IA DEPT OF REVENUE	SALES TAX-PR,W	\$	7,194.24
IA PEACE OFFICERS ASSOC	DUES-PD	\$	330.00
IA POLICE CHIEFS ASSOC.	DUES-PD	\$	200.00
IA PRISON INDUSTRIES	SUPPLIES-CH	\$	29.00
IMAGINE THAT PERFORMANCE	TRAINING-CH	\$	1,188.00
INDEPENDENCE BULLETIN-JOU	DUES-PR	\$	99.00
INDEPENDENCE COMMUNITY BE	SERVICES-CH	\$	450.00
INDEPENDENCE LIGHT & POWE	UTILITIES-ALL	\$	31,631.51
INDEPENDENCE PLUMBING HEA	EQUIP MAINT-PR	\$	162.68
INDEPENDENCE ROTARY CLUB	DUES-CH	\$	195.00
INGRAM LIBRARY SERVICES	BOOKS-L	\$	564.36
INRCOG	SERVICES-CH	\$	278.15
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$	49,775.34
IPERS	IPERS-PROTECTIV	\$	49,178.36
IRVINE, MEGAN	REFUND-PR	\$	20.00
JOHN DEERE FINANCIAL	SUPPLIES-W,ST,A,PR,F	\$	2,258.98
KARL CHEVROLET	VEHICLE-PD	\$	1,359.00
KEYSTONE LABORATORIES INC	LAB ANALYSIS-W	\$	125.50
LAMPE, SUSI	REIMBURSE-CH	\$	4.44
LUMBER RIDGE HOME SOURCE	RENTAL-PR	\$	41.50
LYNCH DALLAS, PC	LEGAL EXP-CH	\$	3,229.87
MAGNOLIA JOURNAL	DUES-L	\$	30.00
MAVERICK POWERSPORTS	EQUIPMENT-PR	\$	1,500.00
METERING & TECHNOLOGY SOL	SUPPLIES-W	\$	2,688.65
METLIFE	MET ER LIFEAD&D	\$	1,395.86
MICHEL'S, TOM	BASKETBALL-PR	\$	302.50
MICROSOFT CORPORATION	DUES-CH	\$	720.00
MIDAMERICAN ENERGY COMPAN	UTILITY-CH,PD,PR,W,ST	\$	5,076.98
MID-AMERICAN RESEARCH CHE	SUPPLIES-ST	\$	211.27
MIDWEST BREATHING AIR L.L	SERVICES-F	\$	189.00
MIDWEST SAFETY COUNSELORS	SERVICES-W	\$	255.00
MOTOROLA SOLUTIONS	SUPPLIES-PD	\$	45.00
NATIONAL PELRA	DUES-CH	\$	215.00
NORTH CENTRAL LABORATORIE	LAB ANALYSIS-W	\$	25.50
OFFICE TOWNE INC	SUPPLIES-CH,PD,PR	\$	1,802.84

P & N CORPORATION	FUEL PROFITS-A	\$	41.48
PALMER, CARTER	SNOW REMOVAL-L	\$	40.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$	156,783.59
PENWORTHY COMPANY, THE	BOOKS-L	\$	171.77
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR,L	\$	564.81
PRECISION PLUMBING, HEATI	SERVICES-L	\$	100.00
PURCHASE POWER	POSTAGE-B,CH,PR,W	\$	270.99
RYAN EXTERMINATING INC	PEST CONTROL-CH	\$	55.00
RYDELL AUTO GROUP	VEH MAINT-PD	\$	537.88
S & K COLLECTIBLES	SHIPPING-W	\$	14.65
SAFEWARE, INC	EQUIP-PD	\$	12,439.00
SCHROEDER BASEBALL	SUPPLIES-PR	\$	340.00
SIGNS & MORE	SUPPLIES-PR,PD	\$	479.67
SPAHN & ROSE LUMBER COMPA	SUPPLIES-PD,PR,F,CH,ST	\$	5,143.00
STATE FARM	BENEFITS-CH,ST,W	\$	63.65
STATE STREET BANK & TRUST	ICMA-RC \$ PRE	\$	8,452.40
STOREY KENWORTHY - MATT P	SUPPLIES-CH,L	\$	781.12
STRAND ASSOCIATES	SERVICES-W	\$	101,600.00
SUNRISE SEAMLESS GUTTERS	COMPLEX-PR	\$	1,378.00
SUPERB CLEANING SERVICES	BLDG MAINT-L	\$	6,730.00
TASC	FLEX MEDICAL	\$	2,520.92
TESTAMERICA LABORATORIES	LAB ANALYSIS-W	\$	1,876.53
THREE OAKS GREENHOUSE	FLOWER BASKETS-CH	\$	2,950.00
TITAN MACHINERY	VEH MAINT-ST	\$	624.42
TREASURER-STATE OF IOWA	STATE TAXES	\$	11,493.73
TRUE VALUE HARDWARE	SUPPLIES-L	\$	33.56
TSCHIGGFRIE EXCAVATING IN	SERVICES-W	\$	10,384.97
UMB BANK NA	BOND FEES-CH	\$	1,050.00
US CELLULAR	PHONE-PD,B	\$	544.74
US POLICE CANINE ASSOC	DUES-PD	\$	50.00
VERIZON WIRELESS	UTILITY-F	\$	7.02
VOGEL CROP SERVICES	GRASS SEED-PR	\$	730.00
WALMART COMMUNITY	SUPPLIES-L	\$	842.14
WASTE MANAGEMENT	GARBAGE-ALL	\$	47,421.62
WELLMARK BCBS	HEALTH BENEFIT	\$	42,956.87
WINTHROP BUILDING SUPPLY	SUPPLIES-PR	\$	59.94
WINTHROP NEWS, THE	PUBLICAT-CH	\$	390.72

CLAIMS TOTAL \$1,697,335.58; General Fund \$344,053.30; Library \$41,435.93; Hotel-Motel Tax \$2,950.00; Streets Dept-Road Use \$46,955.21; Employee Benefits \$1,142.92; Economic Development \$278.15; Debt Service \$1,050.00; Cap Project-Street Improvement \$35,201.22; Parks & Rec Project \$425,699.14; Cap Project-Airport \$501,537.02; Cap Outlay Savings/LOST \$33,194.88; Cap Project Highway 150 \$65,888.53; Water Fund \$37,797.78; Sewer Utility Fund \$154,098.32; Storm Water Dept \$323.00; Self Insurance \$5,661.41; Self Insurance-Enterprise \$68.77.

REVENUES MONTH TO DATE TOTAL \$70,627.38; General Fund \$23,470.34; Parks & Rec Project \$8,600.00; Water Fund \$13,649.78; Sewer Utility \$21,674.92; Storm Water \$2,003.17; Self Insurance \$1,164.17; Self Insurance-Enterprise \$65.00.

The December 2023 bank reconciliation, the December 2023 budgeted monthly transfers, and the revenues and expenses by department to date were available for council review and discussion.

RESOLUTIONS

Council Member Weber with a motion to approve and authorize the Mayor to sign the resolution designating the 2024 City depositories, second by Council Member Prusator. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Moore, Prusator, O’Loughlin, Jensen, and Weber.

Resolution adopted and upon approval by Mayor assigned No. 2024-01 in the Official Book of Resolutions.

Council Member Huston with a motion to approve and authorize the Mayor to sign the resolution designating The Bulletin Journal as the newspaper for official publication for the City of Independence, second by Council Member Moore. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O'Loughlin, Jensen, Weber, and Huston.

Resolution adopted and upon approval by Mayor assigned No. 2024-02 in the Official Book of Resolutions.

Council Member Prusator with a motion to approve and authorize the Mayor to sign the resolution setting the annual mileage rate designation, second by Council Member O'Loughlin. Mayor Bleichner shared the IRS designated the new rate to be .67 per mile. Council Member Hanna asked what the rate was last year? Mayor Bleichner said the rate was .655 per mile last year. The roll being called the following Council Members voted: Ayes: Moore, Prusator, O'Loughlin, Jensen, Weber, Huston, and Hanna.

Resolution adopted and upon approval by Mayor assigned No. 2024-03 in the Official Book of Resolutions.

Council Member O'Loughlin with a motion to approve approve and authorize the Mayor to sign the resolution appointing Emily Ownby to the Library Board of Trustees, second by Council Member Jensen. Mayor Bleichner shared Melinda Engelbrecht moved out of Independence and is no longer able to be on the Board. He spoke of Emily Ownby's background and that he spoke to Library Director Blaker and Board of Trustees President Bleichner already about this appointment. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Weber, Huston, Hanna, and Moore.

Resolution adopted and upon approval by Mayor assigned No. 2024-04 in the Official Book of Resolutions.

OTHER BUSINESS

Council Member O'Loughlin with a motion to authorize the City Manager to facilitate the sale of the items identified in the City Council memorandum, second by Council Member Moore. Council Member O'Loughlin asked if prices had been set for the items yet? City Manager Schmitz stated no prices have been set as the idea is to put the items on an online government auction site. Council Member Moore asked if pictures would be taken and put on the auction site or if it is just item descriptions? City Manager Schmitz said there will be pictures and descriptions of each item put onto the site. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Weber, Huston, Hanna, Moore, and Prusator.

Council Member Moore with a motion to approve Change Order #9 for the Independence Façade COVID project with no change to the contract amount and to authorize the City Manager to sign the Change Order, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Jensen, Weber, Huston, Hanna, Moore, Prusator, and O'Loughlin.

Council Member Weber with a motion to approve Change Order #7 for the Independence Façade Phase 1 project with no change to the contract amount and to authorize the City Manager to sign the Change Order, second by Council Member Huston. The roll being called the following Council Members voted: Ayes: Weber, Huston, Hanna, Moore, Prusator, O'Loughlin, and Jensen.

Council Member O'Loughlin with a motion to approve Change Order #15 for the Independence Façade Phase 1 project with no change to the contract amount and to authorize the City Manager to sign the Change Order, second by Council Member Moore. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Moore, Prusator, O'Loughlin, Jensen, and Weber.

Council Member O'Loughlin with a motion to approve Change Order #19 for the Independence Façade Phase 1 project with no change to the contract amount and to authorize the City Manager to sign the Change Order, second by Council Member Moore. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O'Loughlin, Jensen, Weber, and Huston.

Council Member Moore with a motion to approve and authorize the City Manager to sign the ILPT annual billing agreement, second by Council Member Jensen. Council Member Huston asked if there were any changes? City Manager Schmitz stated this was talked about at the January 2nd work session but does not remember the exact dollar amount change. City Clerk/Treasurer Lampe stated the red-lined agreement was on the work session agenda so council could see what changes were made. City Manager Schmitz believed it was a 3% increase from last year. The roll being called the following Council Members voted: Ayes: Moore, Prusator, O'Loughlin, Jensen, Weber, Huston, and Hanna.

REPORTS

The following comments were heard from Council and Staff: Huston – Would like to talk at the next regular meeting

about where the City is at with the public schools about a School Resource Officer given the recent event in Perry, Iowa. Mayor – Recommends that any discussion about a School Resource Officer be done at the first work session in February. At the last regular meeting, discussion was held on the audit finding related to the Library Foundation and Friends of the Library. After that meeting, further discussions were held about the segregation of duties those entities perform and it was reported to BerganKDV. Moore – Asked if the discussion about Waste Management services was pushed back to February as it was not discussed at the January work session. City Manager – The discussion about Waste Management services was pushed back to February to allow Waste Management representatives to be present. Prusator – Reminded everyone that if there is a fire hydrant near their house, please clear it in the event the Fire Department needs to use it. O’Loughlin – Encouraged citizens to reach out to the Supervisors about getting the EMS levy on the next ballot to help fund ambulance service county wide.

POTENTIAL CLOSED SESSION PER IOWA CODE 21.5(1)(C)

City Manager Schmitz had confirmed with the City Attorney about the request of the closed session earlier in the day. City Attorney Morgan stated it is appropriate to go into closed session. Council Member Huston with a motion to enter closed session per Iowa Code 21.5(1)(c); to discuss strategy with counsel in a matter that is presently in litigation or where litigation is imminent at 5:27 p.m., second by Council Member Weber. The roll being called the following Council Members voted: Ayes: Prusator, O’Loughlin, Jensen, Weber, Huston, Hanna, and Moore. Those invited into the closed session were the following: Building Inspector Sherrets, Council Member Weber, Council Member Huston, Council Member Hanna, City Manager Schmitz, Mayor Bleichner, City Clerk/Treasurer Lampe, Council Member Moore, Council Member Prusator, Council Member O’Loughlin, and Council Member Jensen.

At 5:35 p.m., Council Member Jensen made a motion to enter back into open session, second by Council Member Moore. The roll being called the following Council Members voted: Ayes: O’Loughlin, Jensen, Weber, Huston, Hanna, Moore, and Prusator.

Council Member Jensen with a motion to proceed with the filing of the petition as discussed in closed session, second by Council Member O’Loughlin. The roll being called the following Council Members voted: Ayes: Jensen, Weber, Huston, Hanna, Moore, Prusator, and O’Loughlin.

ADJOURNMENT

Motion by Council Member O’Loughlin, second by Council Member Jensen to adjourn. Ayes: All.

Whereupon Mayor Bleichner declared the meeting adjourned at 5:36 p.m.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa



State of Iowa

Alcoholic Beverages Division

Item #6.

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
GEDNEY BAKERY & COFFEEHOUSE, INC.	GEDNEY BAKERY & COFFEEHOUSE			
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
118 1ST Street E		INDEPENDENCE	BUCHANAN	50644
MAILING ADDRESS	CITY	STATE	ZIP	
1749 GOLF COURSE BLVD	INDEPENDENCE	Iowa	506449269	

Contact Person

NAME	PHONE	EMAIL
TERRY GAUMER	9139153856	terry@gedneybakery.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Dec 1, 2023	Nov 30, 2024	

SUB-PERMITS

Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Corporation

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Terry Gaumer	INDEPENDENCE	Iowa	506449269	owner	0.00	Yes

• Companies

COMPANY NAME	FEDERAL ID	CITY	STATE	ZIP	% OF OWNERSHIP
GEDNEY BAKERY & COFFEEHOUSE	923318904	INDEPENDENCE	Iowa	506449269	100.00

Insurance Company Information

INSURANCE COMPANY

Illinois Casualty Co

POLICY EFFECTIVE DATE

Dec 1, 2023

POLICY EXPIRATION DATE

Nov 30, 2024

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE DATE

OUTDOOR SERVICE EXPIRATION DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE DATE

TEMP TRANSFER EXPIRATION DATE



State of Iowa

Alcoholic Beverages Division

Item #6.

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
PMA NORTH CEDAR LLC	THE SPOT SMOKE SHOP			
ADDRESS OF PREMISES	PREMISES SUITE/APT NUMBER	CITY	COUNTY	ZIP
112 2ND AVE SW	BLDG 01	INDEPENDENCE	BUCHANAN	50644
MAILING ADDRESS	CITY	STATE	ZIP	
2728 CENTER ST	CEDAR FALLS	Iowa	506131074	

Contact Person

NAME	PHONE	EMAIL
ABDUL AWAN	3192389810	abdulrehmanawan902@gmail.com

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
	Class E Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Feb 1, 2024	Jan 31, 2025	

SUB-PERMITS

Class E Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Limited Liability Company

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Abdul Awan	CEDAR FALLS	Iowa	506135791	Owner	100.00	Yes

Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



State of Iowa

Alcoholic Beverages Division

Item #6.

Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
City of Independence	River'sEDGE Sport & Fitness	(319) 334-2606		
ADDRESS OF PREMISES		PREMISES SUITE/APT NUMBER	CITY	COUNTY ZIP
206 2nd ave SW			Independence	Buchanan 50644
MAILING ADDRESS	CITY	STATE	ZIP	
1305 5th Avenue Northeast	Independence	Iowa	50644	

Contact Person

NAME	PHONE	EMAIL
Bob Beatty	(319) 215-5832	bobiprd@independenceia.org

License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
BW0097254	Special Class C Retail Alcohol License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Feb 2, 2024	Feb 1, 2025	

SUB-PERMITS

Special Class C Retail Alcohol License

PRIVILEGES



Status of Business

BUSINESS TYPE

Municipality

Ownership

• Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Bob Beatty	Independence	Iowa	50644	Director	0.00	Yes

Insurance Company Information

INSURANCE COMPANY

Iowa Communities Assurance
Pool

POLICY EFFECTIVE DATE

Feb 2, 2024

POLICY EXPIRATION DATE

Feb 1, 2025

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE
DATE

OUTDOOR SERVICE EXPIRATION
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE
DATE

TEMP TRANSFER EXPIRATION
DATE



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

DATE OF MEETING: January 22, 2024

ITEM TITLE: Approve the Claims

BACKGROUND:

Presentation of claims for payment for the prior period as shown attached.

DISCUSSION:

This is an opportunity for the Council to ask any questions about any claims presented for payment. The listing of the claims is attached for review.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by ensuring that the City's bills are paid in a timely manner.

FINANCIAL CONSIDERATION:

Items vary in where they are budgeted from, but all expenditures are either budgeted or have been approved by previous Council Actions.

RECOMMENDATION:

Staff recommends a motion to approve the claims for payment.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL		1,528.41		
AMAZON CAPITAL SERVICES	SUPPLIES-L,PD		2,617.61		
OFFICE OF AUDITOR OF STATE	FILING FEE-CH		625.00		
ROBERT BEATTY	PHONE ALLOWANCE		45.00	14264861	1/12/24
BLACKSTONE PUBLISHING	SUPPLIES-L		247.80		
BLEICHNER, BRAD	PHONE ALLOWANCE		100.00	14264868	1/12/24
BODENSTEINER IMPLEMENT	VEH REPAIR-A,PR		601.73		
BREEDLOVE SPORTING GOODS	EQUIPMENT-PR		1,516.00		
BRODART CO	SUPPLIES-L		979.82		
BSN Sports, INC.	SUPPLIES-PR		488.23		
BUCHANAN COUNTY HEALTH CENTER	AMB SVC-CH		11,271.00		
BUCHANAN COUNTY WILDLIFE ASSN	TRAINING-PD		800.00		
TRENTON CABELL	PHONE ALLOWANCE		45.00	14264872	1/12/24
CARD SERVICES-LIBRARY	MISC EXP-L		333.47		
CARD SERVICES-VISA	MISC EXP-A,B,CH,F,PD.PR,ST,W		5,861.97		
CENGAGE LEARNING	BOOKS-L		94.46		
CENTER POINT LARGE PRINT	SUPPLIES-L		47.25		
CONSOLIDATED ENERGY CO	FUEL-ALL		5,887.69		
CORE & MAIN LP	SUPPLIES-W		593.08		
CRAWFORD ENGINEERING & SURVEYI	SERVICES-B,PR,ST,SW		32,630.50		
	Multiple Projects	30,607.50			
DAKOTA SUPPLY GROUP	SUPPLIES-W		176.77		
DELTA DENTAL OF IOWA	DENTAL INSURANCE-CH		41.86		
DORSEY & WHITNEY LLP	SERVICES-ST		7,774.50		
	Project# 2023-ST-1	7,774.50			
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH		3,425.72		
EMPLOYEE BENEFIT SYSTEMS	ADMIN FEE-ALL	609.60		14264842	1/10/24
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	1,229.17		14264858	1/10/24
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	8,930.16	10,768.93	14264876	1/23/24
BRAD ESCH	PHONE ALLOWANCE		45.00	14264871	1/12/24
ESCHEN'S CLOTHING	UNIFORM-W		84.95		
FAIRCHILD FEED & SUPPLY, INC	CHEMICALS-W		549.98		
POLLARDWATER	SUPPLIES-W		115.50		
FIRE SERVICE TRAINING BUREAU	TRAINING-FD		100.00		
FLETCHER-REINHARDT CO	EQUIPMENT-F		1,902.00		
TRAVIS FOLEY	PHONE ALLOWANCE		45.00	14264873	1/12/24
GALLS, LLC	SUPPLIES-PD		129.72		
VICTORIA GRAHAM	REFUND-PR		120.00		
GREEN PRO SOLUTIONS	SUPPLIES-ST		2,473.63		
HAUSERS WATER SYSTEMS INC	SUPPLIES-ST		10.95		
HAWKEYE ALARM SIGNAL COMPANY	SERVICES-PR		180.00		
HAWKINS, INC.	CHEMICALS-W		2,017.77		
BLAKE HAYWARD	PHONE ALLOWANCE		45.00	14264865	1/12/24
IOWA DEPARTMENT OF REVENUE	SALES TAX-PR,W	1,367.73		14264874	1/23/24
IOWA DEPARTMENT OF REVENUE	SALES TAX-PR,W	6,985.28	8,353.01	14264875	1/23/24
IOWA DNR	CERTIFICATION-W		400.00		
IA LEAGUE OF CITIES	TRAINING-CH		220.00		
IA LIBRARY ASSOCIATION	DUES-L		370.00		
IOWA STATE UNIVERSITY	TRAINING-CH		128.00		
IACP	DUES-PD		380.00		
IDALS	LICENSE-AC		75.00		
INDEPENDENCE LIGHT & POWER	UTILITIES-ALL		28,773.22		
INDEPENDENCE PLUMBING, HEATING	SERVICES-PR		234.39		
INDEPENDENCE ROTARY CLUB	DUES-L		152.00		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK CHECK#	CHECK DATE
INGRAM LIBRARY SERVICES	BOOKS-L		138.90		
INTERNAL REVENUE SERVICE	FED/FICA TAX		24,880.53	14264859	1/12/24
KEYSTONE LABORATORIES INC.	LAB ANALYSIS-W		17.00		
ANGELA KILER	PHONE ALLOWANCE		45.00	14264863	1/12/24
BRIAN LAU	PHONE ALLOWANCE		45.00	14264864	1/12/24
LOVELESS, MIKE	REIMBURSE-FD		150.00		
LYNCH DALLAS, PC	LEGAL EXP-CH		2,003.64		
MARTIN GARDNER ARCHITECTURE	SERVICES-F		730.00		
MIDAMERICAN ENERGY COMPANY	UTILITY-L		25.46		
MOCIC	MEMBERSHIP-PD		150.00		
INDEPENDENCE NAPA	SUPPLIES-F,W,ST,PR		213.87		
NEJDL, MICHELLE	PHONE ALLOWANCE		45.00	14264866	1/12/24
OELWEIN PUBLISHING COMPANY	PUBLICAT-CH		364.08		
OFFICE TOWNE INC.	SUPPLIES-CH,L,PR		190.41		
P & N CORPORATION	FUEL PROFITS-A		284.95		
PENWORTHY COMPANY, THE	BOOKS-L		209.63		
PERMA-BOUND	BOOKS-L		38.48		
BOWKER PINNACLE MECHANICAL	SERVICES-L		748.00		
PURCHASE POWER	POSTAGE-B,CH,PR,W		270.99		
QUILL CORPORATION	SUPPLIES-CH,ST,W		319.92		
BRENT RECK	PHONE ALLOWANCE		45.00	14264862	1/12/24
RYAN EXTERMINATING INC.	PEST CONTROL-CH		55.00		
S&K COLLECTIBLES	SHIPPING-W		175.64		
MATTHEW SCHMITZ	PHONE ALLOWANCE		100.00	14264870	1/12/24
SIGNS & MORE LLC	SUPPLIES-PR		324.43		
SOUKUP, BRETT	PHONE ALLOWANCE		45.00	14264867	1/12/24
STATE STREET BANK & TRUST CO	ICMA-RC \$ PRE		7,261.58	14264869	1/12/24
STOREY KENWORTHY - MATT PARROT	SUPPLIES-L		228.40		
SUPERB CLEANING SERVICES	BLDG MAINT-L		1,850.00		
T-MOBILE	PHONE-PD,F		2,813.42		
TASC	FLEX MEDICAL		1,479.78	14264860	1/12/24
VERN'S TRUE VALUE	SUPPLIES- PR,F,ST		401.70		
US CELLULAR	PHONE-B,F,L,PD		1,054.94		
VERIZON WIRELESS	PHONE-CH,PD,PR		165.68		
WALMART COMMUNITY	SUPPLIES-L		167.52		
WASTE MANAGEMENT	GARBAGE-PR,A,W,		1,879.04		
WELLMARK BCBS	INSURANCE-CH		1,200.21		
			=====		
Accounts Payable Total			185,525.12		
Invoices: Paid			53,393.83		
Invoices: Scheduled			132,131.29		
Payroll Checks			77,648.41		
			=====		
Report Total			263,173.53		
			=====		

CLAIMS REPORT
CLAIMS FUND SUMMARY

Payroll Checks: 1/10/2024- 1/23/2024

Item #7.

FUND	NAME	AMOUNT
001	GENERAL FUND	127,825.94
003	LIBRARY	18,654.08
110	STREETS DEPT - ROAD USE T	19,961.28
112	EMPLOYEE BENEFITS	842.07
302	CAP PROJ - STREET IMPROVE	25,554.50
304	PARKS & REC PROJECTS	12,827.50
323	CAP OUTLAY SAVINGS/LOST	4,561.29
600	WATER FUND	18,429.47
610	SEWER UTILITY FUND	23,675.47
740	STORM WATER DEPT	323.00
820	SELF INSURANCE	10,277.85
821	SELF INSURANCE - ENTERPRI	241.08

	TOTAL FUNDS	263,173.53



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

DATE OF MEETING: January 22, 2024

ITEM TITLE: Revenues and Expenses to date – *Information Only*

BACKGROUND:

Attached is documentation showing the Revenues and Expenses to date – for Council Information only.

DISCUSSION:

This is for information only; no discussion is necessary.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

This item is for informational purposes only, no motion is needed or recommended.

Airport Budget

BUDGET REPORT CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00		6,080.00	21.50	22,200.00
001-280-4311	FARM LEASE	13,158.00		6,579.26	50.00	6,578.74
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00	800.00	5,600.00	45.53	6,700.00
001-280-4705	DONATIONS	6.00		6.00	100.00	
001-280-4710	REIMBURSEMENTS	15.00		15.00	100.00	
001-280-4715	REFUNDS			580.00		580.00-
001-280-4750	MERCHANDISE SALES	100,000.00	3,620.98	81,531.63	81.53	18,468.37
	AIRPORT TOTAL	153,759.00	4,420.98	100,391.89	65.29	53,367.11
	TOTAL REVENUE	153,759.00	4,420.98	100,391.89	65.29	53,367.11
001-280-6010	SALARIES - FULL-TIME	60,144.00	2,313.60	32,362.00	53.81	27,782.00
001-280-6020	SALARIES - PART-TIME	3,000.00	78.13	1,644.66	54.82	1,355.34
001-280-6040	WAGES - OVERTIME	1,302.00				1,302.00
001-280-6143	ICMA RC - CITY SHARE	1,000.00	38.46	538.44	53.84	461.56
001-280-6184	CELL PHONE ALLOWANCES	540.00	45.00	180.00	33.33	360.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00	34.14	329.57	6.59	4,670.43
001-280-6320	GROUNDS/RUNWAY MAINT & REPAIR	10,000.00	15.83	11,846.34	118.46	1,846.34-
001-280-6331	VEHICLE OPERATIONS	5,000.00		2,561.37	51.23	2,438.63
001-280-6332	VEHICLE REPAIRS	5,000.00	668.06	791.57	15.83	4,208.43
001-280-6371	ELECTRIC/GAS UTILITIES	20,000.00		5,165.61	25.83	14,834.39
001-280-6372	GARBAGE/RECYCLING	3,000.00		1,637.73	54.59	1,362.27
001-280-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		913.39	43.49	1,186.61
001-280-6399	OTHER MAINTENANCE/REPAIR	3,000.00				3,000.00
001-280-6407	ENGINEERING	5,000.00				5,000.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	23,241.00		1,449.00	6.23	21,792.00
001-280-6409	JANITORIAL	1,500.00	12.99	312.47	20.83	1,187.53
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00				100.00
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00		130.00	26.00	370.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00	41.48	7,450.59	59.60	5,049.41
001-280-6503	MERCHANDISE FOR RE-SALE	80,000.00		85,770.10	107.21	5,770.10-
001-280-6506	OFFICE SUPPLIES	500.00		262.52	52.50	237.48
001-280-6507	OPERATING SUPPLIES	2,000.00	179.59	588.73	29.44	1,411.27
001-280-6510	SPECIAL & SAFETY EQUIPMENT	250.00				250.00
	AIRPORT TOTAL	245,177.00	3,427.28	153,934.09	62.78	91,242.91
	TOTAL EXPENSES	245,177.00	3,427.28	153,934.09	62.78	91,242.91
	GENERAL FUND TOTAL	91,418.00-	993.70	53,542.20-	58.57	37,875.80-
0018-280-4300	INTEREST			14.72		14.72-

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	AIRPORT TOTAL	.00	.00	14.72	.00	14.72-
	TOTAL REVENUE	.00	.00	14.72	.00	14.72-
	AIRPORT REPLACEMENT FUND TOTA	.00	.00	14.72	.00	14.72-
112-280-6110	FICA - CITY/AIRPORT	4,931.00	179.83	2,563.32	51.98	2,367.68
112-280-6130	IPERS - CITY/AIRPORT	6,084.00	225.78	3,210.20	52.76	2,873.80
112-280-6131	WORKERS COMP/AIRPORT	1,449.00		24.76	1.71	1,424.24
112-280-6150	GROUP INSURANCE/AIRPORT	18,469.00		8,449.84	45.75	10,019.16
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	4,000.00	35.00	353.99	8.85	3,646.01
	AIRPORT TOTAL	34,933.00	440.61	14,602.11	41.80	20,330.89
	TOTAL EXPENSES	34,933.00	440.61	14,602.11	41.80	20,330.89
	EMPLOYEE BENEFITS TOTAL	34,933.00	440.61	14,602.11	41.80	20,330.89
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	14,000.00				14,000.00
323-280-6799	AIRPORT-OTHER CAPITAL OUTLAY	77,590.00	105.94	105.94	.14	77,484.06
	AIRPORT TOTAL	91,590.00	105.94	105.94	.12	91,484.06
	TOTAL EXPENSES	91,590.00	105.94	105.94	.12	91,484.06
	CAP OUTLAY SAVINGS/LOST TOTAL	91,590.00-	105.94-	105.94-	.12	91,484.06-
	AIRPORT TOTAL (REV LESS EXP)	217,941.00-	447.15	68,235.53-	31.31	149,705.47-

Animal Control Budget

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024**PCT OF FISCAL YTD 58.3%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-190-4530	PENALTIES	2,700.00		128.00	4.74	2,572.00
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	.00	128.00	4.74	2,572.00
		-----	-----	-----	-----	-----
	TOTAL REVENUE	2,700.00	.00	128.00	4.74	2,572.00
001-190-6499	ANIMAL CONTROL	2,500.00		252.00	10.08	2,248.00
001-190-6504	MINOR EQUIPMENT	100.00		59.99	59.99	40.01
001-190-6507	OPERATING SUPPLIES	100.00				100.00
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	.00	311.99	11.56	2,388.01
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	2,700.00	.00	311.99	11.56	2,388.01
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	.00	.00	183.99-	.00	183.99
		=====	=====	=====	=====	=====
	ANIMAL CONTROL (REV LESS EXP)	.00	.00	183.99-	.00	183.99

Building Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-4120	BUILDING PERMITS	37,250.00	191.50	32,893.50	88.30	4,356.50
001-170-4128	PLUMBING & MECHANICAL PERMITS	2,500.00		1,059.00	42.36	1,441.00
001-170-4132	MOVING PERMIT	100.00		100.00	100.00	
001-170-4167	HOME OCCUPATION PERMITS	400.00		50.00	12.50	350.00
001-170-4500	PLANNING & ZONING FEES	250.00				250.00
001-170-4550	BOARD OF ADJUSTMENT FEES	100.00		100.00	100.00	
001-170-4710	REIMBURSEMENTS CODE ENFORCE	70.00				70.00
		-----	-----	-----	-----	-----
	BUILDING INSPECTIONS TOTAL	40,670.00	191.50	34,202.50	84.10	6,467.50
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	TOTAL REVENUE	40,670.00	191.50	34,202.50	84.10	6,467.50
001-170-6010	SALARIES - FULL-TIME	68,588.00	2,637.94	36,899.19	53.80	31,688.81
001-170-6020	SALARIES - PART-TIME	1,259.00				1,259.00
001-170-6040	WAGES - OVERTIME	250.00	173.11	663.07	265.23	413.07-
001-170-6143	ICMA RC - CITY SHARE	1,000.00	38.47	538.36	53.84	461.64
001-170-6181	ALLOWANCES - UNIFORM	250.00		150.38	60.15	99.62
001-170-6210	DUES & MEMBERSHIPS	250.00				250.00
001-170-6230	TRAINING IN HOUSE	300.00				300.00
001-170-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-170-6331	VEHICLE OPERATIONS	1,000.00		1,263.47	126.35	263.47-
001-170-6373	COMMUNICATIONS (PHONE/INTERNET	780.00		398.88	51.14	381.12
001-170-6408	PROPERTY & CASUALTY INSURANCE	2,439.00				2,439.00
001-170-6412	MEDICAL EXPENSE - DOCTOR	75.00				75.00
001-170-6499	OTHER CONTRACTUAL SERV	20,000.00		12,304.49	61.52	7,695.51
001-170-6504	OFFICE EQUIPMENT	100.00	19.99	149.79	149.79	49.79-
001-170-6506	OFFICE SUPPLIES	300.00		142.53	47.51	157.47
001-170-6507	OPERATING SUPPLIES	200.00		213.07	106.54	13.07-
001-170-6508	POSTAGE	1,000.00		235.04	23.50	764.96
001-170-6510	SPECIAL & SAFETY EQUIPMENT	350.00	33.97	494.37	141.25	144.37-
		-----	-----	-----	-----	-----
	BUILDING INSPECTIONS TOTAL	98,641.00	2,903.48	53,452.64	54.19	45,188.36
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	98,641.00	2,903.48	53,452.64	54.19	45,188.36
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	57,971.00-	2,711.98-	19,250.14-	33.21	38,720.86-
		=====	=====	=====	=====	=====
112-170-6110	FICA - CITY/BLDG	5,363.00	202.22	2,822.35	52.63	2,540.65
112-170-6130	IPERS - CITY/BUILDING	6,618.00	265.36	3,545.86	53.58	3,072.14
112-170-6131	WORK COMP/BUILDING	670.00		94.60	14.12	575.40
112-170-6150	GROUP INSURANCE BEN/BLDG	18,494.00		8,462.50	45.76	10,031.50
112-170-6154	EMPLOYEE SELF-FUND INS BEN/BLD	6,203.00	302.27	6,011.72	96.92	191.28
		-----	-----	-----	-----	-----
	BUILDING INSPECTIONS TOTAL	37,348.00	769.85	20,937.03	56.06	16,410.97

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	37,348.00	769.85	20,937.03	56.06	16,410.97
	EMPLOYEE BENEFITS TOTAL	37,348.00	769.85	20,937.03	56.06	16,410.97
323-170-6725	BLDG-CIP CAP OFFICE EQUIP	2,500.00				2,500.00
	BUILDING INSPECTIONS TOTAL	2,500.00	.00	.00	.00	2,500.00
	TOTAL EXPENSES	2,500.00	.00	.00	.00	2,500.00
	CAP OUTLAY SAVINGS/LOST TOTAL	2,500.00-	.00	.00	.00	2,500.00-
	TOTAL (REV LESS EXP)	97,819.00-	3,481.83-	40,187.17-	41.08	57,631.83-

City Administration Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-610-6010	SALARIES - FULL-TIME	31,632.00	1,286.54	17,364.40	54.90	14,267.60
001-610-6020	SALARY - MAYOR PART-TIME	8,000.00	307.69	4,307.66	53.85	3,692.34
001-610-6050	SALARIES - COUNCIL FEE-BASED	14,350.00		5,550.00	38.68	8,800.00
001-610-6143	ICMA RC - CITY SHARE	1,500.00	10.42	145.85	9.72	1,354.15
001-610-6181	UNIFORM ALLOWANCE	450.00		339.87	75.53	110.13
001-610-6182	VEHICLE ALLOWANCE	900.00				900.00
001-610-6184	CELL PHONE ALLOWANCES	1,500.00	125.00	875.00	58.33	625.00
001-610-6210	DUES & MEMBERSHIPS	2,700.00	410.00	1,514.00	56.07	1,186.00
001-610-6240	MTGS/CONFERENCES/MILES	10,000.00	1,188.00	5,527.25	55.27	4,472.75
001-610-6489	COUNCIL'S DISCRETIONARY FUND	750.00		11,987.68	1,598.36	11,237.68-
001-610-6491	OTHER COUNCIL ITEMS	750.00				750.00
001-610-6506	OFFICE SUPPLIES	50.00		47.20	94.40	2.80
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	72,582.00	3,327.65	47,658.91	65.66	24,923.09
001-620-6010	SALARIES - FULL-TIME	153,082.00	5,890.32	82,626.99	53.98	70,455.01
001-620-6040	WAGES - OVERTIME	1,015.00	151.46	427.44	42.11	587.56
001-620-6143	ICMA RC - CITY SHARE	2,000.00	250.00	600.00	30.00	1,400.00
001-620-6181	UNIFORM ALLOWANCE	800.00		233.61	29.20	566.39
001-620-6184	CELL PHONE ALLOWANCES		45.00	180.00		180.00-
001-620-6210	DUES & MEMBERSHIPS	9,500.00		3,213.92	33.83	6,286.08
001-620-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-620-6230	TRAINING IN HOUSE	1,000.00		50.00	5.00	950.00
001-620-6240	MTGS/CONFERENCES/MILES	7,500.00		3,280.91	43.75	4,219.09
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	174,997.00	6,336.78	90,612.87	51.78	84,384.13
001-630-6413	ELECTION EXPENSE	6,000.00	3,832.10	3,874.10	64.57	2,125.90
		=====	=====	=====	=====	=====
	ELECTIONS TOTAL	6,000.00	3,832.10	3,874.10	64.57	2,125.90
001-640-6401	AUDIT FEES	24,000.00	8,615.00	28,615.00	119.23	4,615.00-
001-640-6405	RECORDING FEES	100.00				100.00
001-640-6411	LEGAL EXPENSE	100,649.00	3,229.87	25,678.53	25.51	74,970.47
001-640-6413	PAYMENTS TO OTHER AGENCIES	700.00				700.00
001-640-6414	PRINTING & PUBLISHING	16,000.00	390.72	5,663.21	35.40	10,336.79
001-640-6419	FINANCIAL SERVICES	600.00		500.00	83.33	100.00
001-640-6490	PROFESSIONAL SERVICE FEES	1,000.00		375.00	37.50	625.00
001-640-6498	REFUNDS	100.00				100.00
001-640-6499	CODE BOOK CODIFICATION	4,500.00		1,589.00	35.31	2,911.00
		=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	147,649.00	12,235.59	62,420.74	42.28	85,228.26
001-650-6199	HR AGREEMENTS/FEES	4,750.00	250.00	1,635.80	34.44	3,114.20
001-650-6310	BUILDING MAINT & REPAIR	3,000.00	539.53	3,569.23	118.97	569.23-
001-650-6320	GROUNDS MAINT & REPAIR	300.00		42.50	14.17	257.50
001-650-6331	VEHICLE OPERATIONS	225.00		202.35	89.93	22.65

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-650-6332	VEHICLE REPAIRS	225.00				225.00
001-650-6350	OPERATIONAL EQUIPMENT REPAIR	350.00				350.00
001-650-6371	ELECTRIC/GAS UTILITIES	19,000.00	11.44	6,612.38	34.80	12,387.62
001-650-6373	COMMUNICATIONS (PHONE/INTERNET)	3,300.00		1,648.82	49.96	1,651.18
001-650-6399	OTHER MAINTENANCE/REPAIR	1,000.00				1,000.00
001-650-6401	BANK FEES	50.00				50.00
001-650-6405	COURT & RECORDING FEES	40.00				40.00
001-650-6408	PROPERTY & CASUALTY INSURANCE	7,034.00				7,034.00
001-650-6409	JANITORIAL	1,000.00	102.70	278.47	27.85	721.53
001-650-6490	STAFFING CONTRACT	500.00		275.00	55.00	225.00
001-650-6498	REFUNDS	300.00				300.00
001-650-6499	OTHER CONTRACTUAL SERV	41,200.00		18,026.50	43.75	23,173.50
001-650-6506	OFFICE SUPPLIES	2,500.00	29.00	1,988.23	79.53	511.77
001-650-6507	OPERATING SUPPLIES	2,000.00	359.62	2,376.91	118.85	376.91-
001-650-6508	POSTAGE & SHIPPING	4,750.00		1,131.39	23.82	3,618.61
001-650-6510	SPECIAL & SAFETY EQUIPMENT	100.00				100.00
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	91,624.00	1,292.29	37,787.58	41.24	53,836.42
001-660-6406	DAMAGES / TORT CLAIMS	5,000.00				5,000.00
001-660-6408	PROPERTY & CASUALTY INSURANCE	12,068.00				12,068.00
		=====	=====	=====	=====	=====
	TORT LIABILITY TOTAL	17,068.00	.00	.00	.00	17,068.00
001-699-6419	IT SERVICES	76,880.00	720.00	45,345.74	58.98	31,534.26
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	GENERAL GOVERNMENT-I.T. TOTAL	76,880.00	720.00	45,345.74	58.98	31,534.26
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	TOTAL EXPENSES	586,800.00	27,744.41	287,699.94	49.03	299,100.06
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	586,800.00-	27,744.41-	287,699.94-	49.03	299,100.06-
		=====	=====	=====	=====	=====
112-610-6110	FICA - CITY/ADMIN	4,130.00	131.24	2,186.84	52.95	1,943.16
112-610-6130	IPERS - CITY/ADMIN			146.32		146.32-
112-610-6131	WORK COMP/ADMIN	693.00		440.08-	63.50-	1,133.08
112-610-6142	PENSION - CITY MANAGER	2,986.00	162.45	2,540.55	85.08	445.45
112-610-6150	GROUP INSURANCE BEN/MANAGER	4,731.00		2,217.58	46.87	2,513.42
112-610-6154	EMPLOYEE SELF-FUND INS BEN/ADM	4,000.00	128.88	9,238.46	230.96	5,238.46-
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	16,540.00	422.57	15,889.67	96.07	650.33
112-620-6110	FICA - CITY/CLERK	11,789.00	459.63	6,086.09	51.63	5,702.91
112-620-6130	IPERS - CITY/CLERK	14,547.00	570.35	7,840.36	53.90	6,706.64

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-620-6131	WORK COMP/CLERK	223.00		162.65	72.94	60.35
112-620-6150	GROUP INSURANCE BEN/CLERK	45,487.00		20,818.80	45.77	24,668.20
112-620-6154	EMPLOYEE SELF-FUND INS BEN/CLE	11,267.00	160.52	7,973.11	70.77	3,293.89
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	83,313.00	1,190.50	42,881.01	51.47	40,431.99
112-622-6150	GROUP INSURANCE BEN/RETIREE	11,365.00		5,327.02	46.87	6,037.98
112-622-6154	EMPLOYEE SELF-FUND INS BEN/RET	5,948.00	136.15	235.29	3.96	5,712.71
		=====	=====	=====	=====	=====
	RETIRED EMPLOYEES TOTAL	17,313.00	136.15	5,562.31	32.13	11,750.69
112-640-6420	ACA FEES	140.00		129.00	92.14	11.00
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	LEGAL SERVICES/ATTORNEY TOTAL	140.00	.00	129.00	92.14	11.00
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	117,306.00	1,749.22	64,461.99	54.95	52,844.01
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	117,306.00	1,749.22	64,461.99	54.95	52,844.01
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323-650-6727	CITY HALL-CAP OUTLAY/EQUIPMENT	48,000.00		48,014.44	100.03	14.44-
323-650-6750	CAP OUTLAY - BUILDINGS	8,500.00		6,740.58	79.30	1,759.42
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	56,500.00	.00	54,755.02	96.91	1,744.98
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	56,500.00	.00	54,755.02	96.91	1,744.98
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	56,500.00-	.00	54,755.02-	96.91	1,744.98-
		=====	=====	=====	=====	=====
	CITY ADMIN (REV LESS EXP)	760,606.00-	29,493.63-	406,916.95-	53.50	353,689.05-

Fire Department Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-150-4475	WASHINGTON/SUMNER TWPS FIRE	68,000.00		38,581.05	56.74	29,418.95
001-150-4500	FIRE SERVICE FEES	250.00		250.00	100.00	
001-150-4710	REIMBURSEMENTS			1.00		1.00-
001-150-4715	REFUNDS			3,325.13		3,325.13-
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	FIRE TOTAL	68,250.00	.00	42,157.18	61.77	26,092.82
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	TOTAL REVENUE	68,250.00	.00	42,157.18	61.77	26,092.82
001-150-6010	SALARIES - FULL-TIME	183,986.00	7,093.12	102,103.16	55.50	81,882.84
001-150-6020	SALARIES - PART-TIME	45,000.00	2,781.54	25,216.22	56.04	19,783.78
001-150-6040	WAGES - OVERTIME	1,500.00	878.13	1,859.91	123.99	359.91-
001-150-6050	VOLUNTEER FIREMEN	22,030.00	22.00	10,684.53	48.50	11,345.47
001-150-6143	ICMA RC - CITY SHARE	3,000.00	388.52	1,388.41	46.28	1,611.59
001-150-6181	ALLOWANCES - UNIFORM	900.00		172.95	19.22	727.05
001-150-6184	CELL PHONE ALLOWANCES	540.00	45.00	315.00	58.33	225.00
001-150-6210	DUES & MEMBERSHIPS	500.00		240.00	48.00	260.00
001-150-6220	EDUCATIONAL MATERIAL	1,000.00		760.95	76.10	239.05
001-150-6230	TRAINING IN HOUSE	1,500.00		284.50	18.97	1,215.50
001-150-6240	MTGS/CONFERENCES/MILES	3,500.00	150.00	729.00	20.83	2,771.00
001-150-6310	BUILDING MAINT & REPAIR	2,500.00	307.75	3,389.82	135.59	889.82-
001-150-6320	GROUPS MAINT & REPAIR	1,000.00		23.99	2.40	976.01
001-150-6331	VEHICLE OPERATIONS	18,500.00	106.00	14,839.11	80.21	3,660.89
001-150-6332	VEHICLE REPAIRS	3,600.00	5,846.39	15,550.65	431.96	11,950.65-
001-150-6350	EQUIPMENT REPAIR/SIREN	2,500.00				2,500.00
001-150-6371	ELECTRIC/GAS UTILITIES	3,900.00		1,881.70	48.25	2,018.30
001-150-6373	COMMUNICATIONS (PHONE/INTERNET	4,750.00	7.02	1,524.42	32.09	3,225.58
001-150-6399	OTHER MAINTENANCE/REPAIR	5,000.00	189.00	3,163.08	63.26	1,836.92
001-150-6408	PROPERTY & CASUALTY INSURANCE	22,691.00				22,691.00
001-150-6412	MEDICAL/WEELLNESS EXPENSE	1,750.00		1,866.04	106.63	116.04-
001-150-6424	PROFES SERVICES/GRANT WRITERS	7,500.00		6,693.22	89.24	806.78
001-150-6504	SPECIAL & SAFETY EQUIPMENT	1,000.00		327.99	32.80	672.01
001-150-6506	OFFICE SUPPLIES	250.00	22.90	124.18	49.67	125.82
001-150-6507	OPERATING SUPPLIES	3,500.00	577.12	1,944.53	55.56	1,555.47
001-150-6510	SAFETY SUPPLIES	500.00				500.00
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	FIRE TOTAL	342,397.00	18,414.49	195,083.36	56.98	147,313.64
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	TOTAL EXPENSES	342,397.00	18,414.49	195,083.36	56.98	147,313.64
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	274,147.00-	18,414.49-	152,926.18-	55.78	121,220.82-
		=====	=====	=====	=====	=====
0014-150-4300	INTEREST			12.88		12.88-
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BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL	.00	.00	12.88	.00	12.88-
	TOTAL REVENUE	.00	.00	12.88	.00	12.88-
	FIRE DEPT REPLACEMENT FUN TOTA	.00	.00	12.88	.00	12.88-
112-150-6110	FICA - CITY/FIRE	17,635.00	823.97	9,660.60	54.78	7,974.40
112-150-6130	IPERS - CITY/FIRE	21,459.00	1,001.28	12,026.73	56.05	9,432.27
112-150-6131	WORK COMP/FIRE	48,663.00		12,175.76	25.02	36,487.24
112-150-6150	GROUP INSURANCE BEN/FIRE	54,677.00		20,301.31	37.13	34,375.69
112-150-6154	EMPLOYEE SELF-FUND INS BEN/FIR	23,058.00	294.24	6,269.92	27.19	16,788.08
	FIRE TOTAL	165,492.00	2,119.49	60,434.32	36.52	105,057.68
	TOTAL EXPENSES	165,492.00	2,119.49	60,434.32	36.52	105,057.68
	EMPLOYEE BENEFITS TOTAL	165,492.00	2,119.49	60,434.32	36.52	105,057.68
323-150-4480	LOCAL GRANTS	6,600.00		6,600.00	100.00	
323-150-4820	PROCEEDS FROM DEBT/LOAN	110,000.00				110,000.00
	FIRE TOTAL	116,600.00	.00	6,600.00	5.66	110,000.00
	TOTAL REVENUE	116,600.00	.00	6,600.00	5.66	110,000.00
323-150-6505	FIRE-CIP CAP OTHER EQUIPMENT	30,000.00	1,279.99	19,345.84	64.49	10,654.16
323-150-6710	FIRE-CIP CAP VEHICLES	78,000.00		69,047.07	88.52	8,952.93
323-150-6725	FIRE-CIP CAP OFFICE EQUIPMENT	51,500.00	2,643.13	6,886.65	13.37	44,613.35
	FIRE TOTAL	159,500.00	3,923.12	95,279.56	59.74	64,220.44
	TOTAL EXPENSES	159,500.00	3,923.12	95,279.56	59.74	64,220.44
	CAP OUTLAY SAVINGS/LOST TOTAL	42,900.00-	3,923.12-	88,679.56-	206.71	45,779.56

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
		=====	=====	=====	=====	=====
	FIRE TOTAL (REV LESS EXP)	482,539.00-	24,457.10-	302,027.18-	62.59	180,511.82-
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Garbage Budget

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024**PCT OF FISCAL YTD 58.3%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-290-4190	GARBAGE COLLECTION PERMITS	120.00				120.00
001-290-4500	GARBAGE COLLECTION FEES	540,000.00	15,647.07	303,788.37	56.26	236,211.63
001-290-4550	ENVIRONMENTAL IMPACT FEE	63,000.00	1,908.93	33,446.75	53.09	29,553.25
001-290-4745	CITY-WIDE CLEANUP REV	1,000.00		975.00	97.50	25.00
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	GARBAGE TOTAL	604,120.00	17,556.00	338,210.12	55.98	265,909.88
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	TOTAL REVENUE	604,120.00	17,556.00	338,210.12	55.98	265,909.88
001-290-6413	BUCH CO LANDFILL ASSESSMENT	12,128.00				12,128.00
001-290-6497	GARBAGE CONTRACT	548,725.00	47,009.32	325,330.80	59.29	223,394.20
001-290-6499	CONTRACTUAL SERVICES	82,000.00		51,449.37	62.74	30,550.63
001-290-6598	REFUNDS-GA/EIF			150.36		150.36-
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	GARBAGE TOTAL	642,853.00	47,009.32	376,930.53	58.63	265,922.47
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	TOTAL EXPENSES	642,853.00	47,009.32	376,930.53	58.63	265,922.47
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	GENERAL FUND TOTAL	38,733.00-	29,453.32-	38,720.41-	99.97	12.59-
		=====	=====	=====	=====	=====
	GARBAGE TOTAL (REV LESS EXP)	38,733.00-	29,453.32-	38,720.41-	99.97	12.59-

Library Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
003-410-4440	DIRECT STATE AID (ENRICH IOWA)	5,000.00		5,081.58	101.63	81.58-
003-410-4465	COUNTY CONTRIBUTION	40,000.00				40,000.00
003-410-4470	28E FUNDS - OTHER CITIES	6,250.00				6,250.00
003-410-4500	CHARGES/FEES FOR SERVICES	5,000.00		1,808.46	36.17	3,191.54
003-410-4705	DONATIONS	200.00		200.00	100.00	
003-410-4755	CONCESSIONS-RECREATION	75.00		56.65	75.53	18.35
003-410-4765	LIBRARY FINES & BOOK CHARGES	1,400.00		998.66	71.33	401.34
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	LIBRARY TOTAL	57,925.00	.00	8,145.35	14.06	49,779.65
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	TOTAL REVENUE	57,925.00	.00	8,145.35	14.06	49,779.65
003-410-6010	SALARIES - FULL-TIME	185,455.00	7,132.85	99,692.91	53.76	85,762.09
003-410-6020	SALARIES - PART-TIME	104,600.00	3,260.91	56,142.75	53.67	48,457.25
003-410-6040	WAGES - OVERTIME	750.00		193.02	25.74	556.98
003-410-6143	ICMA RC - CITY SHARE	2,000.00	178.50	678.00	33.90	1,322.00
003-410-6210	DUES & MEMBERSHIPS	6,166.00	30.00	3,916.29	63.51	2,249.71
003-410-6230	TRAINING IN HOUSE	300.00				300.00
003-410-6240	MTGS/CONFERENCES/MILES	1,000.00		275.00	27.50	725.00
003-410-6310	CONTRACT REPAIR/MAINT - BLDGS	2,800.00		200.00	7.14	2,600.00
003-410-6320	GROUNDS OPERATION, MAIN	713.00	40.00	152.50	21.39	560.50
003-410-6371	ELECTRIC/GAS UTILITIES	17,500.00		10,968.97	62.68	6,531.03
003-410-6373	COMMUNICATIONS (PHONE/INTERNET)	3,730.00		1,562.05	41.88	2,167.95
003-410-6399	OTHER MAINTENANCE/REPAIR	4,138.00		2,376.99	57.44	1,761.01
003-410-6408	PROPERTY & CASUALTY INSURANCE	8,900.00				8,900.00
003-410-6409	JANITORIAL	26,489.00		13,689.00	51.68	12,800.00
003-410-6414	PRINTING & PUBLISHING	3,000.00		1,000.00	33.33	2,000.00
003-410-6419	COMPUTER EXPENSE	9,079.00		6,738.80	74.22	2,340.20
003-410-6490	PROFESSIONAL SERVICES	75.00				75.00
003-410-6502	LIBRARY BOOKS, FILMS, RECORDS	35,553.00	1,175.59	20,450.93	57.52	15,102.07
003-410-6504	OFFICE EQUIPMENT	250.00				250.00
003-410-6506	OFFICE SUPPLIES	4,710.00	131.11	2,315.46	49.16	2,394.54
003-410-6507	OPERATING SUPPLIES	2,820.00	338.95	1,424.37	50.51	1,395.63
003-410-6508	POSTAGE & SHIPPING	5,462.00		1,716.23	31.42	3,745.77
003-410-6510	SAFETY SUPPLIES	100.00		27.64	27.64	72.36
003-410-6530	PROGRAMMING	8,960.00		5,193.23	57.96	3,766.77
003-410-6531	VIDEO RECORDINGS	3,891.00		1,758.00	45.18	2,133.00
003-410-6532	AUDIO RECORDINGS	4,083.00	148.48	2,678.35	65.60	1,404.65
003-410-6536	EBOOKS	7,440.00		3,513.44	47.22	3,926.56
003-410-6537	AUDIOBOOKS	5,500.00		2,000.00	36.36	3,500.00
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	LIBRARY TOTAL	455,464.00	12,436.39	238,663.93	52.40	216,800.07
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	TOTAL EXPENSES	455,464.00	12,436.39	238,663.93	52.40	216,800.07
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	LIBRARY TOTAL	397,539.00-	12,436.39-	230,518.58-	57.99	167,020.42-
		=====	=====	=====	=====	=====

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024**PCT OF FISCAL YTD 58.3%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-410-6110	FICA - CITY/LIBRARY	22,247.00	773.13	11,427.26	51.37	10,819.74
112-410-6130	IPERS - CITY/LIBRARY	27,452.00	981.17	14,729.04	53.65	12,722.96
112-410-6131	WORK COMP/LIBRARY	824.00		293.79	35.65	530.21
112-410-6150	GROUP INSURANCE BEN/LIBRARY	37,133.00		24,645.17	66.37	12,487.83
112-410-6154	EMPLOYEE SELF-FUND INS BEN/LIB	29,753.00	213.00	4,818.81	16.20	24,934.19
	LIBRARY TOTAL	117,409.00	1,967.30	55,914.07	47.62	61,494.93
	TOTAL EXPENSES	117,409.00	1,967.30	55,914.07	47.62	61,494.93
	EMPLOYEE BENEFITS TOTAL	117,409.00	1,967.30	55,914.07	47.62	61,494.93
323-410-6727	LIBRARY-CAP OUTLAY/EQUIPMENT	17,000.00		549.98	3.24	16,450.02
323-410-6770	LIBRARY-CAP OUTLAY/BUILDING	20,000.00		27,227.22	136.14	7,227.22-
	LIBRARY TOTAL	37,000.00	.00	27,777.20	75.07	9,222.80
	TOTAL EXPENSES	37,000.00	.00	27,777.20	75.07	9,222.80
	CAP OUTLAY SAVINGS/LOST TOTAL	37,000.00	.00	27,777.20	75.07	9,222.80
	LIBRARY TOTAL (REV LESS EXP)	551,948.00-	14,403.69-	314,209.85-	56.93	237,738.15-

Park & Recreation Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-4310	RENTS & LEASES	200.00		85.00	42.50	115.00
001-430-4705	DONATIONS	1,500.00		5,142.00	342.80	3,642.00-
001-430-4710	REIMBURSEMENTS	650.00		417.80	64.28	232.20
001-430-4720	INSURANCE SETTLEMENTS - PARKS			4,100.00		4,100.00-
001-430-4755	CONCESSIONS - PARKS	50.00				50.00
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	PARKS TOTAL	2,400.00	.00	9,744.80	406.03	7,344.80-
001-431-4705	PRIVATE SOURCE CONTRIB	1,150.00				1,150.00
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	FORESTRY/GREENHOUSE TOTAL	1,150.00	.00	.00	.00	1,150.00
001-432-4180	ANIMAL LICENSES	3,231.00	100.00	3,730.45	115.46	499.45-
001-432-4480	LOCAL GRANTS	2,500.00				2,500.00
001-432-4706	DONATIONS			40.00		40.00-
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	DOG PARK TOTAL	5,731.00	100.00	3,770.45	65.79	1,960.55
001-440-4705	DONATIONS	600.00				600.00
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	RECREATION - OPERATING TOTAL	600.00	.00	.00	.00	600.00
001-441-4310	BATTING CAGE RENTAL	4,750.00	125.35	1,061.03	22.34	3,688.97
001-441-4311	ROOM RENTAL	4,000.00	289.51	2,511.98	62.80	1,488.02
001-441-4312	GOLF RENTAL	500.00	6.00	69.91	13.98	430.09
001-441-4500	FEES - DAILY ADMISSIONS	3,000.00	120.23	853.86	28.46	2,146.14
001-441-4501	FEES - MEMBERSHIP PASSES	17,500.00	6,032.89	23,001.83	131.44	5,501.83-
001-441-4503	FEES - FITNESS CLASSES	6,000.00		15.00	.25	5,985.00
001-441-4550	FEES - TAE KWON DO	3,000.00	179.51	2,770.87	92.36	229.13
001-441-4551	FEES - TUMBLING	1,750.00		522.00	29.83	1,228.00
001-441-4552	FEES - LEAGUE	35,000.00		5,401.68	15.43	29,598.32
001-441-4554	FEES - GAMES	450.00		368.00	81.78	82.00
001-441-4705	DONATIONS/OTHER	225.00	2,495.82	6,595.82	2,931.48	6,370.82-
001-441-4755	CONCESSIONS - RIVER'S EDGE	3,750.00	24.80	251.93	6.72	3,498.07
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	RECREATION - RIVER'S EDGE TOTA	79,925.00	9,274.11	43,423.91	54.33	36,501.09
001-442-4502	FEES - FOOTBALL	8,500.00		11,445.88	134.66	2,945.88-
001-442-4503	FEES - AEROBICS/ADULT FITNESS	2,600.00	248.00	1,063.00	40.88	1,537.00
001-442-4504	FEES - INDOOR PROGRAMMING	750.00	309.40	784.70	104.63	34.70-
001-442-4550	FEES - TAE KWON DO			80.00		80.00-
001-442-4552	FEES - LITTLE LEAGUE	24,000.00		250.00	1.04	23,750.00
001-442-4553	FEES - MILLENNIUM CLASSES	200.00				200.00
001-442-4555	FEES - MARTIAL ARTS	200.00				200.00
001-442-4556	FEES - SOCCER	1,543.00	105.05	2,028.85	131.49	485.85-
001-442-4557	FEES - BASKETBALL	4,000.00		2,225.18	55.63	1,774.82

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-442-4558	FEES - VOLLEYBALL	250.00				250.00
001-442-4559	FEES - TENNIS LESSONS	100.00				100.00
001-442-4705	DONATIONS/OTHER	150.00		850.00	566.67	700.00-
	RECREATION - OUTDOOR TOTAL	42,293.00	662.45	18,727.61	44.28	23,565.39
001-443-4310	RAQUET COURT RENTAL		5.00	5.00		5.00-
001-443-4311	ROOM RENTAL	5,000.00	182.50	3,048.51	60.97	1,951.49
001-443-4500	FEES - DAILY ADMISSIONS	9,500.00	769.66	5,176.47	54.49	4,323.53
001-443-4501	FEES - MEMBERSHIP PASSES	23,000.00	3,529.87	20,293.43	88.23	2,706.57
001-443-4705	DONATIONS/OTHER	250.00				250.00
001-443-4755	CONCESSIONS - FALCON CIVIC CTR	4,500.00	114.00	934.63	20.77	3,565.37
	RECREATION - FALCON CIVIC TOTA	42,250.00	4,601.03	29,458.04	69.72	12,791.96
001-444-4310	POOL RENTAL	2,750.00		2,356.93	85.71	393.07
001-444-4500	FEES - DAILY POOL ADMISSIONS	24,000.00		21,907.43	91.28	2,092.57
001-444-4501	FEES - POOL SEASON PASSES	27,000.00	300.00	2,353.50	8.72	24,646.50
001-444-4507	FEES - WATER AEROBICS	150.00				150.00
001-444-4508	FEES - TEAMS & LESSONS	9,500.00		8,810.05	92.74	689.95
001-444-4705	DONATIONS/OTHER	500.00				500.00
001-444-4760	CONCESSIONS - POOL	22,000.00		20,645.77	93.84	1,354.23
	RECREATION - SWIMMING POO TOTA	85,900.00	300.00	56,073.68	65.28	29,826.32
001-445-4310	CAMPSITE RENTALS	48,500.00	1,700.00	57,733.17	119.04	9,233.17-
001-445-4755	CONCESSIONS - RV PARK	100.00				100.00
	RECREATION - RV PARK TOTAL	48,600.00	1,700.00	57,733.17	118.79	9,133.17-
001-446-4310	FACILITY RENT	750.00				750.00
001-446-4509	FEES - TOURNAMENTS	8,000.00		575.00	7.19	7,425.00
001-446-4700	PUBLIC SOURCE CONTRIB	2,500.00				2,500.00
001-446-4705	DONATIONS	3,240.00		3,240.00	100.00	
001-446-4755	CONCESSIONS - BALL COMPLEX	45,000.00		21,264.33	47.25	23,735.67
	RECREATION - COMPLEX TOTAL	59,490.00	.00	25,079.33	42.16	34,410.67
	TOTAL REVENUE	368,339.00	16,637.59	244,010.99	66.25	124,328.01
001-430-6010	SALARIES - FULL-TIME	114,726.00	5,441.84	70,370.02	61.34	44,355.98
001-430-6020	SALARIES - PART-TIME	27,500.00		10,048.50	36.54	17,451.50
001-430-6030	HOURLY WAGES - TEMPORARY	18,000.00		13,857.25	76.98	4,142.75
001-430-6040	WAGES - OVERTIME	1,750.00		2,036.00	116.34	286.00-
001-430-6143	ICMA RC - CITY SHARE	2,000.00	207.70	854.21	42.71	1,145.79

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6184	CELL PHONE ALLOWANCES	540.00	45.00	315.00	58.33	225.00
001-430-6310	BUILDING MAINT & REPAIR	3,579.00	6.24	1,474.09	41.19	2,104.91
001-430-6320	GROUNDS MAINT/BEAUTIFICATION	11,628.00	817.33	11,080.16	95.29	547.84
001-430-6331	VEHICLE OPERATIONS	9,117.00		3,488.45	38.26	5,628.55
001-430-6332	VEHICLE REPAIRS	10,976.00	227.44	7,976.19	72.67	2,999.81
001-430-6371	ELECTRIC/GAS UTILITIES	7,293.00		4,850.35	66.51	2,442.65
001-430-6373	COMMUNICATIONS (PHONE/INTERNET	750.00		294.48	39.26	455.52
001-430-6408	PROPERTY & CASUALTY INSURANCE	34,119.00				34,119.00
001-430-6499	CONTRACTUAL SERVICES	10,360.00		6,625.00	63.95	3,735.00
001-430-6504	MINOR EQUIPMENT PURCH	5,084.00	3,134.87	4,078.28	80.22	1,005.72
001-430-6507	OPERATING SUPPLIES	3,171.00	6.79	1,745.59	55.05	1,425.41
001-430-6510	SPECIAL & SAFETY SUPPLIES	749.00	15.82	331.39	44.24	417.61
	PARKS TOTAL	261,342.00	9,903.03	139,424.96	53.35	121,917.04
001-431-6020	SALARIES - PART-TIME	2,750.00		4,318.00	157.02	1,568.00-
001-431-6310	BUILDING REPAIR/MAINT	268.00		18.37	6.85	249.63
001-431-6320	PARK GROUNDS DEVELOPMENT	1,700.00		451.49	26.56	1,248.51
001-431-6331	VEHICLE OPERATIONS	750.00		153.54	20.47	596.46
001-431-6504	MINOR EQUIPMENT	300.00		33.98	11.33	266.02
001-431-6507	OPERATING SUPPLIES	331.00		183.86	55.55	147.14
	FORESTRY/GREENHOUSE TOTAL	6,099.00	.00	5,159.24	84.59	939.76
001-432-6320	GROUNDS MAINT & REPAIR	5,035.00	2,622.51	3,299.35	65.53	1,735.65
001-432-6350	OPERATIONAL EQUIP REPAIR	230.00		222.07	96.55	7.93
001-432-6507	OPERATING SUPPLIES	250.00	136.72	519.72	207.89	269.72-
	DOG PARK TOTAL	5,515.00	2,759.23	4,041.14	73.28	1,473.86
001-440-6010	SALARIES - FULL-TIME	191,455.00	7,487.99	104,717.04	54.70	86,737.96
001-440-6020	SALARIES - PART-TIME	19,500.00	581.00	11,228.00	57.58	8,272.00
001-440-6040	WAGES - OVERTIME	8,500.00	19.59	2,483.38	29.22	6,016.62
001-440-6143	ICMA RC - CITY SHARE	3,000.00	440.00	440.00	14.67	2,560.00
001-440-6184	CELL PHONE ALLOWANCES	1,620.00	135.00	945.00	58.33	675.00
001-440-6210	DUES & MEMBERSHIPS	400.00	99.00	99.00	24.75	301.00
001-440-6220	EDUCATIONAL MATERIAL	100.00		45.00	45.00	55.00
001-440-6230	TRAINING IN HOUSE	250.00				250.00
001-440-6240	MTGS/CONFERENCES/MILES	300.00				300.00
001-440-6331	VEHICLE OPERATIONS	4,153.00		7,459.29	179.61	3,306.29-
001-440-6402	ADVERTISING	250.00		247.48	98.99	2.52
001-440-6410	BANK FEES	25.00				25.00
001-440-6412	MEDICAL/WEELLNESS EXPENSE	50.00				50.00
001-440-6414	PRINTING & PUBLISHING	2,500.00				2,500.00
001-440-6418	SALES TAX	10,000.00	1,367.73	5,389.13	53.89	4,610.87
001-440-6499	CONTRACTUAL SERVICES	375.00				375.00
001-440-6506	OFFICE SUPPLIES	841.00	15.05	225.67	26.83	615.33
001-440-6508	POSTAGE & SHIPPING	1,250.00		798.89	63.91	451.11

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - OPERATING TOTAL	244,569.00	10,145.36	134,077.88	54.82	110,491.12
001-441-6020	SALARIES - PART-TIME	10,000.00	479.50	4,545.07	45.45	5,454.93
001-441-6030	HOURLY WAGES - TEMPORARY	1,750.00		1,100.32	62.88	649.68
001-441-6310	BUILDING MAINT & REPAIR	3,579.00	100.00	2,092.49	58.47	1,486.51
001-441-6320	GROUPS MAINT & REPAIR	420.00		19.92	4.74	400.08
001-441-6350	OPERATIONAL EQUIPMENT REPAIR	1,500.00				1,500.00
001-441-6371	ELECTRIC/GAS UTILITIES	16,316.00		7,215.10	44.22	9,100.90
001-441-6373	COMMUNICATIONS (PHONE/INTERNET	1,086.00		598.15	55.08	487.85
001-441-6402	ADVERTISING	250.00				250.00
001-441-6409	JANITORIAL	1,565.00	160.00	2,050.00	130.99	485.00-
001-441-6494	CONTRACT-TAE KWON DO INSTRUCTO	2,250.00		1,842.24	81.88	407.76
001-441-6495	CONTRACT-CAMP/CLINIC PAY	1,250.00				1,250.00
001-441-6496	CONTRACT-ADULT FITNESS INSTRU	4,500.00				4,500.00
001-441-6498	REFUNDS	50.00				50.00
001-441-6503	CONCESSIONS SUPPLIES	2,267.00	47.42	314.05	13.85	1,952.95
001-441-6504	MINOR EQUIPMENT	1,551.00		50.06	3.23	1,500.94
001-441-6507	OPERATING SUPPLIES	1,044.00	340.00	1,629.40	156.07	585.40-
	RECREATION - RIVER'S EDGE TOTA	49,378.00	1,126.92	21,456.80	43.45	27,921.20
001-442-6493	CONTRACT-LITTLE LEAGUE UMPIRE	38,230.00		25,205.00	65.93	13,025.00
001-442-6496	CONTRACT-ADULT FITNESS INSTRU	2,000.00		671.50	33.58	1,328.50
001-442-6499	CONTRACT-VOLLEYBALL INSTRUCTOR			81.84		81.84-
001-442-6505	RECREATIONAL EQUIPMENT	8,208.00		708.00	8.63	7,500.00
001-442-6507	OPERATING SUPPLIES - LITTLE LE	36,217.00		16,962.17	46.83	19,254.83
001-442-6512	OPERATING SUPPLIES - BASKETBAL	1,950.00		1,444.45	74.07	505.55
001-442-6514	OPERATING SUPPLIES - FOOTBALL	3,300.00		7,428.50	225.11	4,128.50-
001-442-6515	OPERATING SUPPLIES - SOCCER	250.00		247.50	99.00	2.50
001-442-6516	OPERATING SUPPLIES - ADULT EVE	100.00				100.00
001-442-6598	REFUNDS	250.00		250.00	100.00	
001-442-6599	AWARDS & TROPHIES	2,351.00		1,155.38	49.14	1,195.62
	RECREATION - OUTDOOR TOTAL	92,856.00	.00	54,154.34	58.32	38,701.66
001-443-6020	SALARIES - PART-TIME	25,000.00	1,030.08	14,344.53	57.38	10,655.47
001-443-6030	HOURLY WAGES - TEMPORARY	500.00		906.26	181.25	406.26-
001-443-6040	WAGES - OVERTIME			13.13		13.13-
001-443-6310	BUILDING MAINT & REPAIR	4,562.00	162.68	3,615.34	79.25	946.66
001-443-6320	GROUPS MAINT & REPAIR	312.00	199.66	845.68	271.05	533.68-
001-443-6350	OPERATIONAL EQUIPMENT REPAIR	3,750.00		1,924.60	51.32	1,825.40
001-443-6371	ELECTRIC/GAS UTILITIES	25,178.00		12,814.24	50.89	12,363.76
001-443-6373	COMMUNICATIONS (PHONE/INTERNET	1,844.00		1,005.27	54.52	838.73
001-443-6409	JANITORIAL	29,208.00	2,250.00	17,000.78	58.21	12,207.22
001-443-6499	CONTRACTUAL SERVICES	3,171.00		2,675.08	84.36	495.92
001-443-6503	CONCESSIONS SUPPLIES	2,500.00		1,160.87	46.43	1,339.13
001-443-6506	OFFICE SUPPLIES	925.00	10.99	528.50	57.14	396.50
001-443-6507	OPERATING SUPPLIES	2,180.00	49.48	1,470.20	67.44	709.80

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-443-6510	SAFETY SUPPLIES	580.00		330.00	56.90	250.00
001-443-6598	REFUNDS	250.00	20.00	20.00	8.00	230.00
	RECREATION - FALCON CIVIC TOTA	99,960.00	3,722.89	58,654.48	58.68	41,305.52
001-444-6030	HOURLY WAGES - TEMPORARY	70,000.00		44,476.14	63.54	25,523.86
001-444-6210	SWIM TEAM MEMBERSHIP DUES	150.00				150.00
001-444-6310	BUILDING MAINT & REPAIR	5,359.00	268.73	6,636.40	123.84	1,277.40-
001-444-6320	GROUPS MAINT & REPAIR	2,347.00		2,779.38	118.42	432.38-
001-444-6371	ELECTRIC/GAS UTILITIES	20,931.00		15,316.91	73.18	5,614.09
001-444-6372	GARBAGE/RECYCLING	3,158.00		2,913.41	92.25	244.59
001-444-6373	COMMUNICATIONS (PHONE/INTERNET	178.00		70.00	39.33	108.00
001-444-6413	PAYMENTS TO OTHER AGENCIES	500.00		432.50	86.50	67.50
001-444-6499	CONTRACT-COACHES & INSTRUCTORS	2,250.00		5,056.68	224.74	2,806.68-
001-444-6501	CHEMICALS	16,985.00		13,417.16	78.99	3,567.84
001-444-6503	CONCESSIONS SUPPLIES	30,054.00		21,394.75	71.19	8,659.25
001-444-6507	OPERATING SUPPLIES	3,803.00		2,778.28	73.05	1,024.72
001-444-6598	REFUNDS	200.00		145.00	72.50	55.00
001-444-6599	AWARDS & TROPHIES	750.00		244.00	32.53	506.00
	RECREATION - SWIMMING POOL TOTA	156,665.00	268.73	115,660.61	73.83	41,004.39
001-445-6310	BUILDING MAINT & REPAIR	1,998.00		787.76	39.43	1,210.24
001-445-6320	GROUPS MAINT & REPAIR	2,658.00		1,055.29	39.70	1,602.71
001-445-6371	ELECTRIC/GAS UTILITIES	19,179.00		17,871.29	93.18	1,307.71
001-445-6372	GARBAGE/RECYCLING	5,000.00		3,151.88	63.04	1,848.12
001-445-6373	COMMUNICATIONS (PHONE/INTERNET	3,100.00		248.67	8.02	2,851.33
001-445-6499	CONTRACT-RV HOST	2,000.00		1,500.00	75.00	500.00
001-445-6503	CONCESSIONS SUPPLIES	285.00		234.90	82.42	50.10
001-445-6506	OFFICE SUPPLIES	282.00		223.91	79.40	58.09
001-445-6598	REFUNDS	200.00		285.00	142.50	85.00-
	RECREATION - RV PARK TOTAL	34,702.00	.00	25,358.70	73.08	9,343.30
001-446-6020	SALARIES - PART-TIME	8,500.00	68.75	12,881.14	151.54	4,381.14-
001-446-6030	HOURLY WAGES - TEMPORARY	13,500.00		2,591.21	19.19	10,908.79
001-446-6040	WAGES - OVERTIME	1,000.00				1,000.00
001-446-6310	BUILDING MAINT & REPAIR	4,738.00	348.54	4,793.94	101.18	55.94-
001-446-6320	GROUPS MAINT & REPAIR	9,425.00	480.00	8,631.42	91.58	793.58
001-446-6331	VEHICLE OPERATIONS	990.00		489.55	49.45	500.45
001-446-6371	ELECTRIC/GAS UTILITIES	3,000.00		1,712.34	57.08	1,287.66
001-446-6372	GARBAGE/RECYCLING	2,000.00		2,150.32	107.52	150.32-
001-446-6373	COMMUNICATIONS (PHONE/INTERNET			41.42		41.42-
001-446-6503	MERCHANDISE FOR RESALE	49,500.00		29,108.91	58.81	20,391.09
001-446-6504	MINOR EQUIPMENT	2,554.00		695.77	27.24	1,858.23
001-446-6507	OPERATING SUPPLIES	6,719.00	72.23	2,836.73	42.22	3,882.27
001-446-6511	ADULT SOFTBALL	500.00				500.00
001-446-6598	REFUNDS	200.00				200.00

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - COMPLEX TOTAL	102,626.00	969.52	65,932.75	64.25	36,693.25
001-450-6030	HOURLY WAGES - TEMPORARY	3,500.00		2,915.50	83.30	584.50
001-450-6310	BUILDING MAINT & REPAIR	600.00				600.00
001-450-6320	GROUNDS MAINT & REPAIR	1,250.00		260.00	20.80	990.00
001-450-6331	VEHICLE OPERATIONS	500.00				500.00
001-450-6371	ELECTRIC/GAS UTILITIES	200.00				200.00
001-450-6504	MINOR EQUIPMENT	200.00				200.00
001-450-6507	OPERATING SUPPLIES	50.00				50.00
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	CEMETERY TOTAL	6,300.00	.00	3,175.50	50.40	3,124.50
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	TOTAL EXPENSES	1,060,012.00	28,895.68	627,096.40	59.16	432,915.60
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	GENERAL FUND TOTAL	691,673.00-	12,258.09-	383,085.41-	55.39	308,587.59-
		=====	=====	=====	=====	=====
043-446-4300	INTEREST			740.12		740.12-
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	RECREATION - COMPLEX TOTAL	.00	.00	740.12	.00	740.12-
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	TOTAL REVENUE	.00	.00	740.12	.00	740.12-
		=====	=====	=====	=====	=====
	PARKS REPLACEMENT FUND TOTAL	.00	.00	740.12	.00	740.12-
		=====	=====	=====	=====	=====
112-430-6110	FICA - CITY CONTRIBUTION	12,392.00	416.63	7,275.20	58.71	5,116.80
112-430-6130	IPERS - CITY/PAKRS	15,291.00	513.71	7,653.00	50.05	7,638.00
112-430-6131	WORK COMP/PARKS	8,078.00		6,053.68	74.94	2,024.32
112-430-6150	GROUP INSURANCE BEN/PARKS	36,921.00		17,927.66	48.56	18,993.34
112-430-6154	EMPLOYEE SELF-FUND INS BEN/PAR	18,577.00	250.00	10,291.22	55.40	8,285.78
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	PARKS TOTAL	91,259.00	1,180.34	49,200.76	53.91	42,058.24
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112-431-6110	FICA - FORESTRY	211.00		330.32	156.55	119.32-
112-431-6130	IPERS - CITY/FORESTRY	260.00		73.63	28.32	186.37
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	FORESTRY/GREENHOUSE TOTAL	471.00	.00	403.95	85.76	67.05
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112-440-6110	FICA - CITY/REC	16,789.00	616.47	8,796.15	52.39	7,992.85

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-440-6130	IPERS - CITY/REC	20,717.00	763.57	11,179.67	53.96	9,537.33
112-440-6131	WORK COMP/REC	191.00		145.52	76.19	45.48
112-440-6150	GROUP INSURANCE BEN/REC	45,030.00		20,716.06	46.01	24,313.94
112-440-6154	EMPLOYEE SELF-FUND INS BEN/REC	31,090.00	235.44	5,520.54	17.76	25,569.46
	RECREATION - OPERATING TOTAL	113,817.00	1,615.48	46,357.94	40.73	67,459.06
112-441-6110	FICA - CITY/RIV EDGE	899.00	36.67	501.22	55.75	397.78
112-441-6130	IPERS - CITY/RIV EDGE	1,110.00	40.31	207.91	18.73	902.09
	RECREATION - RIVER'S EDGE TOTA	2,009.00	76.98	709.13	35.30	1,299.87
112-443-6110	FICA - CITY/FCC	1,951.00	78.82	1,098.40	56.30	852.60
112-443-6130	IPERS - CITY/FCC	2,408.00	43.70	732.52	30.42	1,675.48
	RECREATION - FALCON CIVIC TOTA	4,359.00	122.52	1,830.92	42.00	2,528.08
112-444-6110	FICA - CITY/POOL	5,355.00		3,402.53	63.54	1,952.47
112-444-6131	WORK COMP/POOL	574.00		1,510.09	263.08	936.09-
	RECREATION - SWIMMING POO TOTA	5,929.00	.00	4,912.62	82.86	1,016.38
112-446-6110	FICA - CITY/COMPLEX	1,760.00	5.26	1,183.66	67.25	576.34
112-446-6130	IPERS - CITY/COMPLEX	2,172.00	6.49	937.29	43.15	1,234.71
	RECREATION - COMPLEX TOTAL	3,932.00	11.75	2,120.95	53.94	1,811.05
112-450-6110	FICA - CITY/CEMETERY	268.00		223.03	83.22	44.97
112-450-6130	IPERS - CITY/CEMETERY	331.00		40.96	12.37	290.04
	CEMETERY TOTAL	599.00	.00	263.99	44.07	335.01
	TOTAL EXPENSES	222,375.00	3,007.07	105,800.26	47.58	116,574.74
	EMPLOYEE BENEFITS TOTAL	222,375.00	3,007.07	105,800.26	47.58	116,574.74
304-446-4705	DONATIONS-COMPLEX TURF		8,600.00	159,300.00		159,300.00-
304-446-4820	PROCEEDS-COMPLEX TURF PROJECT	500,000.00				500,000.00
	RECREATION - COMPLEX TOTAL	500,000.00	8,600.00	159,300.00	31.86	340,700.00

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL REVENUE	500,000.00	8,600.00	159,300.00	31.86	340,700.00
304-446-6407	ENGINEER-COMPLEX TURF PROJECT	88,000.00		84,246.83	95.74	3,753.17
304-446-6411	LEGAL-COMPLEX TURF PROJECT	350.00		5,860.11	1,674.32	5,510.11-
304-446-6499	CONTRACTUAL-COMPLEX TURF PROJ	500,000.00	413,411.64	560,086.74	112.02	60,086.74-
	RECREATION - COMPLEX TOTAL	588,350.00	413,411.64	650,193.68	110.51	61,843.68-
	TOTAL EXPENSES	588,350.00	413,411.64	650,193.68	110.51	61,843.68-
	PARKS & REC PROJECTS TOTAL	88,350.00-	404,811.64-	490,893.68-	555.62	402,543.68
323-430-6727	PARKS-CAP OUTLAY/EQUIPMENT	68,950.00				68,950.00
	PARKS TOTAL	68,950.00	.00	.00	.00	68,950.00
323-441-6727	RIVERS EDGE-CAP OUTLAY/EQUIP	3,500.00		599.00	17.11	2,901.00
	RECREATION - RIVER'S EDGE TOTA	3,500.00	.00	599.00	17.11	2,901.00
323-443-6727	FCC-CAP OUTLAY/EQUIPMENT	40,000.00		25,438.40	63.60	14,561.60
	RECREATION - FALCON CIVIC TOTA	40,000.00	.00	25,438.40	63.60	14,561.60
323-446-6727	COMPLEX-CAP OUTLAY/EQUIPMENT	82,000.00	2,804.51	78,769.14	96.06	3,230.86
	RECREATION - COMPLEX TOTAL	82,000.00	2,804.51	78,769.14	96.06	3,230.86
	TOTAL EXPENSES	194,450.00	2,804.51	104,806.54	53.90	89,643.46
	CAP OUTLAY SAVINGS/LOST TOTAL	194,450.00-	2,804.51-	104,806.54-	53.90	89,643.46-
	PARK & REC TOTAL (REV - EXP)	1,196,848.00-	422,881.31-	1,083,845.77-	90.56	113,002.23-

Police Department Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-4190	MISC LICENSES & PERMITS	700.00		300.00	42.86	400.00
001-110-4300	INTEREST			165.32		165.32-
001-110-4440	STATE GRANTS	2,000.00		3,700.32	185.02	1,700.32-
001-110-4550	ACCIDENT REPORTS - POLICE	700.00		190.00	27.14	510.00
001-110-4551	POLICE SERVICE FEES	400.00		25.00	6.25	375.00
001-110-4700	PUBLIC SOURCE CONTRIB	2,500.00		11,559.08	462.36	9,059.08-
001-110-4705	DONATIONS K9 ONLY	9,000.00		3,350.61	37.23	5,649.39
001-110-4711	REIMBURSEMENT			16.74		16.74-
001-110-4720	INSURANCE SETTLEMENTS	125.00		125.00	100.00	
001-110-4765	SPEEDING CITATIONS	235,000.00	5,382.35	61,878.15	26.33	173,121.85
001-110-4770	COURT FINES	2,500.00		2,309.64	92.39	190.36
001-110-4775	PARKING VIOLATION FEES	1,250.00		485.00	38.80	765.00
	POLICE TOTAL	254,175.00	5,382.35	84,104.86	33.09	170,070.14
	TOTAL REVENUE	254,175.00	5,382.35	84,104.86	33.09	170,070.14
001-110-6010	SALARIES - FULL-TIME	909,625.00	34,056.69	450,981.17	49.58	458,643.83
001-110-6020	SALARIES - PART-TIME	5,750.00	238.45	7,237.65	125.87	1,487.65-
001-110-6040	WAGES - OVERTIME	26,500.00	2,735.27	19,650.26	74.15	6,849.74
001-110-6050	WAGES - RESERVE OFFICERS	4.00	4.00	4.00	100.00	
001-110-6143	ICMA RC - CITY SHARE	13,000.00	592.51	5,813.16	44.72	7,186.84
001-110-6181	ALLOWANCES - UNIFORM	9,000.00	100.09	4,387.32	48.75	4,612.68
001-110-6184	CELL PHONE ALLOWANCES	540.00	45.00	315.00	58.33	225.00
001-110-6210	DUES & MEMBERSHIPS	3,500.00	530.00	1,465.00	41.86	2,035.00
001-110-6220	EDUCATIONAL MATERIAL	500.00				500.00
001-110-6230	TRAINING IN HOUSE	9,000.00		7,244.00	80.49	1,756.00
001-110-6240	MTNS/CONFERENCES/MILES	6,000.00	175.00	7,326.78	122.11	1,326.78-
001-110-6331	VEHICLE OPERATIONS	26,000.00		14,699.28	56.54	11,300.72
001-110-6332	VEHICLE REPAIRS	8,000.00	1,659.40	7,184.38	89.80	815.62
001-110-6350	OPERATIONAL EQUIPMENT REPAIR	2,200.00		320.00	14.55	1,880.00
001-110-6371	ELECTRIC/GAS UTILITIES	13,500.00		4,463.24	33.06	9,036.76
001-110-6373	COMMUNICATIONS (PHONE/INTERNET	9,250.00		5,766.40	62.34	3,483.60
001-110-6399	OTHER MAINTENANCE/REPAIR	4,500.00		350.00	7.78	4,150.00
001-110-6402	ADVERTISING/CRIME PREVENTION	2,000.00		59.95	3.00	1,940.05
001-110-6408	PROPERTY & CASUALTY INSURANCE	15,815.00				15,815.00
001-110-6409	JANITORIAL	2,650.00	145.01	1,132.88	42.75	1,517.12
001-110-6412	MEDICAL/WELLNESS EXPENSE	2,000.00		227.00	11.35	1,773.00
001-110-6413	DISPATCHING/COURT/SUBPOENA FEE	164,429.00		164,809.00	100.23	380.00-
001-110-6506	OFFICE SUPPLIES	2,200.00		226.50	10.30	1,973.50
001-110-6507	OPERATING SUPPLIES	10,000.00	1,675.78	12,978.37	129.78	2,978.37-
001-110-6510	SAFETY SUPPLIES	800.00		111.92	13.99	688.08
001-110-6516	POLICE CANINE PURCHASES	4,500.00	348.80	7,329.58	162.88	2,829.58-
	POLICE TOTAL	1,251,263.00	42,306.00	724,082.84	57.87	527,180.16
	TOTAL EXPENSES	1,251,263.00	42,306.00	724,082.84	57.87	527,180.16

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL FUND TOTAL	997,088.00-	36,923.65-	639,977.98-	64.18	357,110.02-
		=====	=====	=====	=====	=====
112-110-6110	FICA - CITY/POLICE	72,054.00	2,790.46	35,800.69	49.69	36,253.31
112-110-6130	IPERS - CITY/POLICE	87,764.00	3,427.57	43,847.06	49.96	43,916.94
112-110-6131	WORK COMP/POLICE	14,460.00		36.50	.25	14,423.50
112-110-6150	GROUP INSURANCE BEN/POLICE	218,322.00		82,982.14	38.01	135,339.86
112-110-6154	EMPLOYEE SELF-FUND INS BEN/POL	94,040.00	8,119.78	41,210.04	43.82	52,829.96
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	POLICE TOTAL	486,640.00	14,337.81	203,876.43	41.89	282,763.57
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	TOTAL EXPENSES	486,640.00	14,337.81	203,876.43	41.89	282,763.57
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	486,640.00	14,337.81	203,876.43	41.89	282,763.57
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311-110-6407	ENGINEER-PD REMODEL 2022	1,700.00		1,638.00	96.35	62.00
311-110-6411	LEGAL-PD REMODEL 2022	7,314.00		13,814.00	188.87	6,500.00-
311-110-6499	CONTRACTOR-PD REMODEL 2022	40,000.00		38,394.13	95.99	1,605.87
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	POLICE TOTAL	49,014.00	.00	53,846.13	109.86	4,832.13-
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	TOTAL EXPENSES	49,014.00	.00	53,846.13	109.86	4,832.13-
		=====	=====	=====	=====	=====
	CAP PROJ - CITY BUILDINGS TOTA	49,014.00-	.00	53,846.13-	109.86	4,832.13
		=====	=====	=====	=====	=====
323-110-4710	REIMBURSEMENTS			42,581.14		42,581.14-
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	POLICE TOTAL	.00	.00	42,581.14	.00	42,581.14-
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	TOTAL REVENUE	.00	.00	42,581.14	.00	42,581.14-
323-110-6710	POLICE-CAP OUTLAY/VEHICLES	40,000.00	1,359.00	105,095.77	262.74	65,095.77-
323-110-6725	POLICE-CAP OUTLAY/OFFICE EQUIP	15,250.00		3,278.26	21.50	11,971.74
323-110-6727	POLICE-CAP OUTLAY/EQUIPMENT	42,950.00	23,358.52	23,358.52	54.39	19,591.48
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	POLICE TOTAL	98,200.00	24,717.52	131,732.55	134.15	33,532.55-
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BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	98,200.00	24,717.52	131,732.55	134.15	33,532.55-
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	98,200.00-	24,717.52-	89,151.41-	90.79	9,048.59-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	POLICE TOTAL (REV LESS EXP)	1,630,942.00-	75,978.98-	986,851.95-	60.51	644,090.05-
		=====	=====	=====	=====	=====

Storm Water Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
740-865-4550	STORM WATER CHARGES	150,000.00	3,807.86	87,873.70	58.58	62,126.30
740-865-4710	REIMBURSEMENTS			30.00		30.00-
		=====	=====	=====	=====	=====
	STORM WATER TOTAL	150,000.00	3,807.86	87,903.70	58.60	62,096.30
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	TOTAL REVENUE	150,000.00	3,807.86	87,903.70	58.60	62,096.30
740-865-6010	SALARIES - FULL-TIME	15,000.00				15,000.00
740-865-6040	WAGES - OVERTIME	2,500.00				2,500.00
740-865-6110	FICA-CITY/STORM WATER	1,339.00				1,339.00
740-865-6130	IPERS-CITY/STORM WATER	1,652.00				1,652.00
740-865-6131	WORKERS COMP/STORM WATER	406.00				406.00
740-865-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
740-865-6320	GROUPS MAINT & REPAIR	60,000.00		2,766.07	4.61	57,233.93
740-865-6407	ENGINEERING	5,000.00		4,550.46	91.01	449.54
740-865-6413	PAYMENTS - OTHER AGENCIES	600.00		7,454.68	1,242.45	6,854.68-
740-865-6498	REFUNDS			21.13		21.13-
740-865-6499	OTHER CONTRACTUAL SERV	60,000.00				60,000.00
		=====	=====	=====	=====	=====
	STORM WATER TOTAL	147,997.00	.00	14,792.34	10.00	133,204.66
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	TOTAL EXPENSES	147,997.00	.00	14,792.34	10.00	133,204.66
		=====	=====	=====	=====	=====
	STORM WATER DEPT TOTAL	2,003.00	3,807.86	73,111.36	3,650.09	71,108.36-
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		=====	=====	=====	=====	=====
	STORM WATER (REV LESS EXP)	2,003.00	3,807.86	73,111.36	3,650.09	71,108.36-
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Street Department Budget

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-210-4428	IDOT HWY 150 MAINT CONTRACT	8,321.00				8,321.00
001-210-4710	REIMBURSEMENTS	85.00		281.92	331.67	196.92-
001-210-4745	SALE OF SALVAGE	687.00	74.00	945.60	137.64	258.60-
	ROADS, BRIDGES, SIDEWALKS TOTA	9,093.00	74.00	1,227.52	13.50	7,865.48
	TOTAL REVENUE	9,093.00	74.00	1,227.52	13.50	7,865.48
001-210-6408	PROPERTY/CASUALTY INS	14,403.00				14,403.00
001-210-6499	OTHER CONTRACTUAL SERV	20,000.00				20,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	34,403.00	.00	.00	.00	34,403.00
	TOTAL EXPENSES	34,403.00	.00	.00	.00	34,403.00
	GENERAL FUND TOTAL	25,310.00-	74.00	1,227.52	4.85-	26,537.52-
012-210-4300	INTEREST			1.84		1.84-
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	1.84	.00	1.84-
	TOTAL REVENUE	.00	.00	1.84	.00	1.84-
	STREET REPLACEMENT FUND TOTAL	.00	.00	1.84	.00	1.84-
110-210-4430	ROAD USE TAXES	776,192.00	70,988.81	509,550.30	65.65	266,641.70
	ROADS, BRIDGES, SIDEWALKS TOTA	776,192.00	70,988.81	509,550.30	65.65	266,641.70
	TOTAL REVENUE	776,192.00	70,988.81	509,550.30	65.65	266,641.70
110-210-6010	SALARIES - FULL TIME	307,332.00	10,764.24	140,057.31	45.57	167,274.69
110-210-6030	HOURLY WAGES - TEMPORARY	2,500.00				2,500.00
110-210-6040	WAGES - OVERTIME	3,342.00		93.48	2.80	3,248.52
110-210-6143	ICMA RC - CITY SHARE	5,750.00	194.42	2,109.00	36.68	3,641.00
110-210-6181	ALLOWANCES - UNIFORM	2,500.00		180.04	7.20	2,319.96
110-210-6182	VEHICLE ALLOWANCE	450.00				450.00

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6184	CELL PHONE ALLOWANCES	690.00	57.50	402.50	58.33	287.50
110-210-6210	DUES & MEMBERSHIPS	300.00		45.00	15.00	255.00
110-210-6220	EDUCATIONAL MATERIAL	100.00				100.00
110-210-6240	MTGS/CONFERENCES/MILES	500.00				500.00
110-210-6310	BUILDING MAINT & REPAIR	7,500.00	711.04	1,932.57	25.77	5,567.43
110-210-6331	VEHICLE OPERATIONS	20,000.00		14,392.47	71.96	5,607.53
110-210-6332	VEHICLE REPAIRS	20,000.00	100.00	11,540.17	57.70	8,459.83
110-210-6371	ELECTRIC/GAS UTILITIES	45,000.00		16,670.75	37.05	28,329.25
110-210-6373	COMMUNICATIONS (PHONE/INTERNET	1,560.00		581.00	37.24	979.00
110-210-6399	OTHER MAINTENANCE/REPAIR	5,000.00	226.25	1,849.85	37.00	3,150.15
110-210-6412	MEDICAL/WELLNESS EXPENSE	500.00		68.02	13.60	431.98
110-210-6417	STREET MAINT/DUST CONTROL	2,500.00				2,500.00
110-210-6499	CONTRACTUAL SERVICES	5,000.00		370.00	7.40	4,630.00
110-210-6504	MINOR EQUIPMENT	7,500.00		2,245.09	29.93	5,254.91
110-210-6506	OFFICE SUPPLIES	300.00		99.00	33.00	201.00
110-210-6507	OPERATING SUPPLIES	10,000.00	35.80	2,620.24	26.20	7,379.76
110-210-6510	SPECIAL & SAFETY EQUIPMENT	2,000.00	239.65	998.02	49.90	1,001.98
110-210-6511	IRON-STEEL-OTHER METAL GOODS	2,000.00		567.41	28.37	1,432.59
110-210-6761	STREETS - RESURFACING/REPAIR	110,000.00		30,602.47	27.82	79,397.53
	ROADS, BRIDGES, SIDEWALKS TOTA	562,324.00	12,328.90	227,424.39	40.44	334,899.61
110-230-6350	OPERATIONAL EQUIPMENT REPAIR	3,000.00		135.00	4.50	2,865.00
110-230-6371	ELECTRIC/GAS UTILITIES	25,000.00		14,897.45	59.59	10,102.55
110-230-6499	CONTRACT REPAIR-ELECTRIC	5,000.00				5,000.00
110-230-6511	LED STREET LIGHTS	8,026.00				8,026.00
	STREET LIGHTING TOTAL	41,026.00	.00	15,032.45	36.64	25,993.55
110-240-6499	CONTRACT REPAIR-ELECTRIC	3,000.00		6,640.73	221.36	3,640.73-
110-240-6509	POSTS & SIGNS	8,000.00		1,126.25	14.08	6,873.75
	TRAFFIC CONTROL & SAFETY TOTA	11,000.00	.00	7,766.98	70.61	3,233.02
110-250-6010	SALARIES - FULL-TIME			419.36		419.36-
110-250-6040	WAGES - OVERTIME	4,000.00		393.01	9.83	3,606.99
110-250-6143	ICMA RC - CITY SHARE			7.91		7.91-
110-250-6331	VEHICLE OPERATIONS	7,500.00		2,473.63	32.98	5,026.37
110-250-6332	VEHICLE REPAIRS	20,000.00	260.00	5,151.55	25.76	14,848.45
110-250-6510	SNOW AND ICE CONTROL MATERIALS	40,000.00	4,896.51	4,917.50	12.29	35,082.50
	SNOW REMOVAL TOTAL	71,500.00	5,156.51	13,362.96	18.69	58,137.04
110-270-6010	SALARIES - FULL-TIME			6,363.90		6,363.90-
110-270-6040	WAGES - OVERTIME			78.64		78.64-
110-270-6143	ICMA RC - CITY SHARE			119.68		119.68-
110-270-6331	VEHICLE OPERATIONS	2,500.00				2,500.00

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-270-6332	VEHICLE REPAIRS	7,500.00		5,903.17	78.71	1,596.83
	STREET CLEANING TOTAL	10,000.00	.00	12,465.39	124.65	2,465.39-
	TOTAL EXPENSES	695,850.00	17,485.41	276,052.17	39.67	419,797.83
	STREETS DEPT - ROAD USE T TOTA	80,342.00	53,503.40	233,498.13	290.63	153,156.13-
112-210-6110	FICA - CITY/STREETS	23,958.00	818.00	10,674.91	44.56	13,283.09
112-210-6130	IPERS - CITY/STREETS	28,071.00	955.32	12,410.55	44.21	15,660.45
112-210-6131	WORK COMP/STREETS	13,661.00		2,519.32-	18.44-	16,180.32
112-210-6142	PENSION - CITY MANAGER	1,493.00	81.22	1,270.26	85.08	222.74
112-210-6150	GROUP INSURANCE BEN/STREETS	72,431.00		26,705.50	36.87	45,725.50
112-210-6154	EMPLOYEE SELF-FUND INS BEN/STR	22,571.00	87.92	3,065.98	13.58	19,505.02
	ROADS, BRIDGES, SIDEWALKS TOTA	162,185.00	1,942.46	51,607.88	31.82	110,577.12
112-250-6110	FICA - CITY/SNOW			61.86		61.86-
112-250-6130	IPERS - CITY/SNOW			76.69		76.69-
112-250-6131	WORK COMP/SNOW			66.84-		66.84
	SNOW REMOVAL TOTAL	.00	.00	71.71	.00	71.71-
112-270-6110	FICA - CITY/ST CLEAN			494.79		494.79-
112-270-6130	IPERS - CITY/ST CLEAN			608.18		608.18-
112-270-6150	GROUP INSURANCE/ST CLEAN			809.06		809.06-
	STREET CLEANING TOTAL	.00	.00	1,912.03	.00	1,912.03-
	TOTAL EXPENSES	162,185.00	1,942.46	53,591.62	33.04	108,593.38
	EMPLOYEE BENEFITS TOTAL	162,185.00	1,942.46	53,591.62	33.04	108,593.38
	STREETS TOTAL (REV LESS EXP)	107,153.00-	51,634.94	181,135.87	169.04-	288,288.87-

Water Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-810-4300	INTEREST			17,847.94		17,847.94-
600-810-4500	METERED WATER SALES	1,200,000.00	25,965.97	672,913.64	56.08	527,086.36
600-810-4510	BULK WATER SALES	500.00		105.40	21.08	394.60
600-810-4540	TAPS (NEW INSTALLATIONS)	2,000.00	66.00	1,566.00	78.30	434.00
600-810-4700	MISCELLANEOUS INCOME	1,500.00		780.00	52.00	720.00
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	WATER TOTAL	1,204,000.00	26,031.97	693,212.98	57.58	510,787.02
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	TOTAL REVENUE	1,204,000.00	26,031.97	693,212.98	57.58	510,787.02
600-810-6010	SALARIES - FULL-TIME	128,101.00	5,019.14	78,597.97	61.36	49,503.03
600-810-6040	WAGES - OVERTIME	3,735.00	82.36	1,538.68	41.20	2,196.32
600-810-6110	FICA - CITY/WATER	10,086.00	392.89	6,087.58	60.36	3,998.42
600-810-6130	IPERS - CITY/WATER	9,460.00	360.13	5,925.73	62.64	3,534.27
600-810-6131	WORK COMP/WATER	1,904.00		184.76	9.70	1,719.24
600-810-6142	PENSION - CITY MANAGER	2,986.00	162.45	2,540.55	85.08	445.45
600-810-6143	ICMA RC - CITY SHARE	2,167.00	110.42	536.61	24.76	1,630.39
600-810-6150	GROUP INSURANCE BEN/WATER	28,699.00		15,461.07	53.87	13,237.93
600-810-6154	EMPLOYEE SELF-FUND INS BEN/WAT	4,000.00		164.99	4.12	3,835.01
600-810-6181	UNIFORM ALLOWANCE	500.00		849.90	169.98	349.90-
600-810-6182	VEHICLE ALLOWANCE	900.00				900.00
600-810-6184	ALLOWANCES - CELL PHONE	480.00	40.00	280.00	58.33	200.00
600-810-6210	DUES & MEMBERSHIPS	2,000.00		1,301.81	65.09	698.19
600-810-6220	EDUCATIONAL MATERIAL	400.00		195.00	48.75	205.00
600-810-6230	TRAINING IN HOUSE	400.00				400.00
600-810-6240	MTGS/CONFERENCES/MILES	1,000.00		501.81	50.18	498.19
600-810-6310	BUILDING MAINT & REPAIR	3,000.00		71.95	2.40	2,928.05
600-810-6320	GROUPS MAINT & REPAIR	2,000.00		182.50	9.13	1,817.50
600-810-6331	VEHICLE OPERATIONS	5,000.00		1,718.53	34.37	3,281.47
600-810-6332	VEHICLE REPAIRS	3,000.00		137.82	4.59	2,862.18
600-810-6350	OPERATIONAL EQUIP REPAIR	50,000.00		2,806.94	5.61	47,193.06
600-810-6371	ELECTRIC/GAS UTILITIES	60,000.00		23,305.03	38.84	36,694.97
600-810-6407	ENGINEERING	4,000.00		330.00	8.25	3,670.00
600-810-6408	PROPERTY & CASUALTY INSURANCE	7,583.00				7,583.00
600-810-6409	JANITORIAL	1,500.00		139.00	9.27	1,361.00
600-810-6412	MEDICAL/WEELLNESS EXPENSE	100.00		234.04	234.04	134.04-
600-810-6418	SALES TAX	78,000.00	5,252.94	42,329.32	54.27	35,670.68
600-810-6490	BILLING & METER READ CONTRACT	38,000.00		41,714.57	109.78	3,714.57-
600-810-6498	REFUNDS			1.70-		1.70
600-810-6499	CONTRACTUAL REPAIRS	175,000.00	10,384.97	137,470.50	78.55	37,529.50
600-810-6501	LAB ANALYSIS & CHEMICALS	18,000.00	565.50	6,404.63	35.58	11,595.37
600-810-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
600-810-6505	METERS	20,000.00	2,896.57	3,407.07	17.04	16,592.93
600-810-6506	OFFICE SUPPLIES	300.00		213.23	71.08	86.77
600-810-6507	OPERATING SUPPLIES	40,000.00	122.06	9,298.97	23.25	30,701.03
600-810-6508	POSTAGE & SHIPPING	500.00	14.65	228.43	45.69	271.57
600-810-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00	126.82	126.82	12.68	873.18
600-810-6727	CAPITAL EQUIPMENT	266,000.00		264,444.00	99.42	1,556.00
600-810-6790	NEW INFRASTRUCTURE	150,000.00		7,676.00	5.12	142,324.00
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BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	1,124,801.00	25,530.90	656,456.57	58.36	468,344.43
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	TOTAL EXPENSES	1,124,801.00	25,530.90	656,456.57	58.36	468,344.43
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	WATER FUND TOTAL	79,199.00	501.07	36,756.41	46.41	42,442.59
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	WATER TOTAL (REV LESS EXP)	79,199.00	501.07	36,756.41	46.41	42,442.59
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Wastewater/Sewer Collections Budget

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-4310	SEWER RENTAL	1,600,000.00	38,892.60	839,202.47	52.45	760,797.53
610-815-4311	WWTP FARM LEASE	6,210.00		3,105.00	50.00	3,105.00
610-815-4500	SEWER - WAPSIE VALLEY CREAMERY	550,000.00		405,937.95	73.81	144,062.05
610-815-4501	SEWER - MENTAL HEALTH INSTITUT	12,500.00		12,337.84	98.70	162.16
610-815-4502	SEWER - INDEP FOODS LLC	250,000.00		113,154.03	45.26	136,845.97
610-815-4503	SEWER - BUCH CTY LANDFILL	1,000.00				1,000.00
610-815-4504	SEWER - GEATER MACHINING & MFG	1,400.00	50.00	310.00	22.14	1,090.00
610-815-4505	SEWER - PRIES ALUMINUM & MFG	1,000.00	90.00	720.00	72.00	280.00
610-815-4540	CONNECT/RECONNECT FEES			57.00		57.00-
	SEWER/SEWAGE DISPOSAL TOTAL	2,422,110.00	39,032.60	1,374,824.29	56.76	1,047,285.71
	TOTAL REVENUE	2,422,110.00	39,032.60	1,374,824.29	56.76	1,047,285.71
610-815-6010	SALARIES - FULL-TIME	168,133.00	5,473.22	88,035.95	52.36	80,097.05
610-815-6040	WAGES - OVERTIME	7,863.00	82.38	3,330.11	42.35	4,532.89
610-815-6110	FICA - CITY/WW	13,464.00	454.99	6,900.57	51.25	6,563.43
610-815-6130	IPERS - CITY/WW	15,121.00	463.63	7,805.18	51.62	7,315.82
610-815-6131	WORK COMP/WW	4,238.00		917.23-	21.64-	5,155.23
610-815-6142	PENSION - CITY MANAGER	1,493.00	81.21	1,270.05	85.07	222.95
610-815-6143	ICMA RC - CITY SHARE	3,417.00	555.18	1,082.72	31.69	2,334.28
610-815-6150	GROUP INSURANCE BEN/WW	34,406.00		15,757.54	45.80	18,648.46
610-815-6181	ALLOWANCES - UNIFORM	1,000.00		306.40	30.64	693.60
610-815-6182	VEHICLE ALLOWANCE	450.00				450.00
610-815-6184	ALLOWANCES - CELL PHONE	330.00	27.50	192.50	58.33	137.50
610-815-6210	DUES & MEMBERSHIPS	2,500.00		1,779.49	71.18	720.51
610-815-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-815-6230	TRAINING IN HOUSE	400.00				400.00
610-815-6240	MTGS/CONFERENCES/MILES	2,000.00		1,592.28	79.61	407.72
610-815-6310	BUILDING MAINT & REPAIR	4,000.00		920.26	23.01	3,079.74
610-815-6320	GROUPS MAINT & REPAIR	4,000.00		1,052.81	26.32	2,947.19
610-815-6331	VEHICLE OPERATIONS	2,500.00		1,377.48	55.10	1,122.52
610-815-6332	VEHICLE REPAIRS	1,000.00				1,000.00
610-815-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00	1,324.00	21,496.30	35.83	38,503.70
610-815-6371	ELECTRIC/GAS UTILITIES	160,000.00		48,075.82	30.05	111,924.18
610-815-6372	GARBAGE/RECYCLING	3,500.00		697.26	19.92	2,802.74
610-815-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		898.29	42.78	1,201.71
610-815-6408	PROPERTY & CASUALTY INSURANCE	43,996.00				43,996.00
610-815-6409	JANITORIAL	1,500.00		243.25	16.22	1,256.75
610-815-6412	MEDICAL/WEELLNESS EXPENSE	100.00		68.02	68.02	31.98
610-815-6418	PROPERTY & SALES TAX	40,000.00	1,742.54	15,487.74	38.72	24,512.26
610-815-6441	METER READERS	38,000.00		35,261.87	92.79	2,738.13
610-815-6490	PROFESSIONAL SERVICES	1,200,000.00	101,600.00	546,938.59	45.58	653,061.41
610-815-6498	REFUNDS			216.80		216.80-
610-815-6499	CONTRACTUAL SERVICES	55,000.00		12,407.17	22.56	42,592.83
610-815-6501	LAB ANALYSIS & CHEMICALS	65,000.00	3,327.03	29,187.16	44.90	35,812.84
610-815-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
610-815-6506	OFFICE SUPPLIES	600.00		73.43	12.24	526.57
610-815-6507	OPERATING SUPPLIES	10,000.00	1,788.74	4,532.62	45.33	5,467.38

BUDGET REPORT

CALENDAR 1/2024, FISCAL 7/2024

PCT OF FISCAL YTD 58.3%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6508	POSTAGE	1,500.00		248.27	16.55	1,251.73
610-815-6510	SPECIAL & SAFETY EQUIPMENT	2,500.00	381.82	891.82	35.67	1,608.18
610-815-6790	SLIP LINING SEWER LINE	120,000.00				120,000.00
	SEWER/SEWAGE DISPOSAL TOTAL	2,075,511.00	117,302.24	847,262.98	40.82	1,228,248.02
610-816-6010	SALARIES - FULL-TIME	179,033.00	5,007.56	69,398.47	38.76	109,634.53
610-816-6040	WAGES - OVERTIME	6,880.00	82.36	442.83	6.44	6,437.17
610-816-6110	FICA - CITY/	14,223.00	398.79	5,392.93	37.92	8,830.07
610-816-6130	IPERS - CITY/	14,565.00	359.04	4,953.86	34.01	9,611.14
610-816-6142	PENSION - CITY MANAGER	2,986.00	162.45	2,540.55	85.08	445.45
610-816-6143	ICMA RC - CITY SHARE	3,167.00	148.89	662.46	20.92	2,504.54
610-816-6150	GROUP INSURANCE BEN/SEWER	29,592.00		13,623.02	46.04	15,968.98
610-816-6154	EMPLOYEE SELF-FUND INS BEN/	18,779.00	196.13	10,724.50	57.11	8,054.50
610-816-6181	ALLOWANCES - UNIFORM	500.00				500.00
610-816-6182	VEHICLE ALLOWANCE	900.00				900.00
610-816-6184	ALLOWANCES - CELL PHONE	480.00	40.00	280.00	58.33	200.00
610-816-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-816-6230	TRAINING IN HOUSE	400.00				400.00
610-816-6240	MTGS/CONFERENCES/MILES	500.00				500.00
610-816-6310	BUILDING MAINT & REPAIR	1,000.00		512.18	51.22	487.82
610-816-6320	GROUPS MAINT & REPAIR	1,000.00				1,000.00
610-816-6331	VEHICLE OPERATIONS	5,000.00		2,437.43	48.75	2,562.57
610-816-6332	VEHICLE REPAIRS	2,000.00		72.78	3.64	1,927.22
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	40,000.00		1,238.89	3.10	38,761.11
610-816-6371	ELECTRIC/GAS UTILITIES	35,000.00		18,151.64	51.86	16,848.36
610-816-6373	COMMUNICATIONS (PHONE/INTERNET)	400.00		179.40	44.85	220.60
610-816-6407	CONSULTING & ENGINEERING FEES	1,500.00		330.00	22.00	1,170.00
610-816-6409	JANITORIAL	1,500.00		243.25	16.22	1,256.75
610-816-6412	MEDICAL/WEELLNESS EXPENSE	250.00				250.00
610-816-6499	CONTRACTUAL SERVICES	150,000.00		15,837.20	10.56	134,162.80
610-816-6504	MINOR EQUIPMENT	1,500.00		52.46	3.50	1,447.54
610-816-6506	OFFICE SUPPLIES	200.00				200.00
610-816-6507	OPERATING SUPPLIES	15,000.00		2,844.73	18.96	12,155.27
610-816-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00	126.81	273.07	27.31	726.93
610-816-6727	CAPITAL EQUIPMENT	31,000.00				31,000.00
610-816-6790	NEW INFRASTRUCTURE	100,000.00				100,000.00
	SEWER COLLECTION TOTAL	658,755.00	6,522.03	150,191.65	22.80	508,563.35
	TOTAL EXPENSES	2,734,266.00	123,824.27	997,454.63	36.48	1,736,811.37
	SEWER UTILITY FUND TOTAL	312,156.00-	84,791.67-	377,369.66	120.89-	689,525.66-
615-815-4300	INTEREST			13,363.25		13,363.25-

BUDGET REPORT
CALENDAR 1/2024, FISCAL 7/2024**PCT OF FISCAL YTD 58.3%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	13,363.25	.00	13,363.25-
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	TOTAL REVENUE	.00	.00	13,363.25	.00	13,363.25-
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	WWTP FUTURE PLANT FUND TOTAL	.00	.00	13,363.25	.00	13,363.25-
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619-815-4300	INTEREST			551.60		551.60-
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	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	551.60	.00	551.60-
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	TOTAL REVENUE	.00	.00	551.60	.00	551.60-
		=====	=====	=====	=====	=====
	SEWER REPLACEMENT FUND TOTAL	.00	.00	551.60	.00	551.60-
		=====	=====	=====	=====	=====
620-815-4300	INTEREST			6,657.36		6,657.36-
		-----	-----	-----	-----	-----
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	6,657.36	.00	6,657.36-
		-----	-----	-----	-----	-----
	TOTAL REVENUE	.00	.00	6,657.36	.00	6,657.36-
		=====	=====	=====	=====	=====
	WWTP REPLACEMENT FUND TOTAL	.00	.00	6,657.36	.00	6,657.36-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	SEWER TOTAL (REV LESS EXP)	312,156.00-	84,791.67-	397,941.87	127.48-	710,097.87-
		=====	=====	=====	=====	=====



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

DATE OF MEETING: January 22, 2024

ITEM TITLE: Transfers – *Information Only*

BACKGROUND:

Attached is documentation showing the Transfers – for Council Information only.

DISCUSSION:

This is for information only; no discussion is necessary.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

This item is for informational purposes only, no motion is needed or recommended.

Item #9.

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
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EMERGENCY LEVY		EMERGENCY LEVY TXFR-JAN24			
119-910-6910	TRANSFER OUT - EMERGENCY LEVY	TO 001 GENERAL FUND	341.27		
119-000-1110	CASH EMERGENCY LEVY	TO 001 GENERAL FUND		341.27	1
001-910-4830	TRANSFER IN - GENERAL FUND	FROM 119 EMERG LEVY		341.27	
001-000-1110	CASH GENERAL FUND	FROM 119 EMERG LEVY	341.27		1
Journal Total :			682.54	682.54	
Sub Total			682.54	682.54	
** Report Total **			682.54	682.54	

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	341.27	341.27
119	EMERGENCY LEVY	341.27	341.27
TOTALS		682.54	682.54

** Transactions affected cash may need to be entered in Bank Rec! **
** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	341.27	.00	341.27
001-910-4830	TRANSFER IN - GENERAL FUND	.00	341.27	341.27-
119-000-1110	CASH EMERGENCY LEVY	.00	341.27	341.27-
119-910-6910	TRANSFER OUT - EMERGENCY LEVY	341.27	.00	341.27
		=====	=====	=====
	TRANSACTION TOTALS	682.54	682.54	.00

* **EMERGENCY** *Transfer*

341.27

Bus. Prop Tax Credit/ Tier 1 Credit	119-950-4463	0.00
Current Gas Elect	119-950-4060	0.00
Current Grain	119-950-4000	0.00
Homestead/Military	119-950-4000	0.00
current & delinquent mobile home	119-950-4080	0.00
Current & Delinquent Real Estate	119-950-4000	341.27
Rollback Replacement	119-950-4464	0.00
Current Utility	119-950-4060	0.00

CIVIC CENTER

170.64

Bus. Prop Tax Credit/ Tier 1 Credit	001-950-4008	0.00
Current Gas Elect	001-950-4008	0.00
Current Grain	001-950-4008	0.00
Homestead/Military	001-950-4008	0.00
current & delinquent mobile home	001-950-4008	0.00
Current & Delinquent Real Estate	001-950-4008	170.64
Rollback Replacement	001-950-4008	0.00
Current Utility	001-950-4008	0.00

22,633.57**AGLAND**

001-950-4003

0.00**TIF**

Bus. Prop Tax Credit/ Tier 1 Credit	125-520-4463	0.00
Current Taxes	125-520-4050	8,668.78
Homestead/Military	125-520-4050	0.00

8,668.78

8,668.78

DEBT - TIF

Bus. Prop Tax Credit/ Tier 1 Credit	200-950-4463	0.00
Current Taxes	200-950-4000	0.00
Homestead/Military	200-950-4000	0.00

0.00

0.00

SPECIAL ASSESS

INDEP PAVING	210-950-4600	216.00
INDEP SIDEWALKS	210-950-4601	0.00

216.00

216.00

TOTAL:**31,518.35**

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
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FCC LEVY TXFR		FCC LEVY TRNFR-JAN 24			
001-910-6910	TRANSFER OUT - GENERAL FUND	TO 323 FCC CAP OUTLAY	159.21		
001-000-1110	CASH GENERAL FUND	TO 323 FCC CAP OUTLAY		159.21	1
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	FR 001 GENERAL		159.21	
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST	FR 001 GENERAL	159.21		1
001-910-6910	TRANSFER OUT - GENERAL FUND	TO 323 RE CAP OUTLAY	11.43		
001-000-1110	CASH GENERAL FUND	TO 323 RE CAP OUTLAY		11.43	1
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	FR 001 GENERAL		11.43	
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO	FR 001 GENERAL	11.43		1

Journal Total :	341.28	341.28
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Sub Total	341.28	341.28
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** Report Total **	341.28	341.28
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FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	170.64	170.64
323	CAP OUTLAY SAVINGS/LOST	170.64	170.64
TOTALS		341.28	341.28

** Transactions affected cash may need to be entered in Bank Rec! **
** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	.00	170.64	170.64-
001-910-6910	TRANSFER OUT - GENERAL FUND	170.64	.00	170.64
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST	159.21	.00	159.21
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO	11.43	.00	11.43
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	.00	170.64	170.64-
TRANSACTION TOTALS		341.28	341.28	.00

EMERGENCY

341.27

Bus. Prop Tax Credit/ Tier 1 Credit	119-950-4463	0.00
Current Gas Elect	119-950-4060	0.00
Current Grain	119-950-4000	0.00
Homestead/Military	119-950-4000	0.00
current & delinquent mobile home	119-950-4080	0.00
Current & Delinquent Real Estate	119-950-4000	341.27
Rollback Replacement	119-950-4464	0.00
Current Utility	119-950-4060	0.00

CIVIC CENTER *Transfer*

170.64

Bus. Prop Tax Credit/ Tier 1 Credit	001-950-4008	0.00
Current Gas Elect	001-950-4008	0.00
Current Grain	001-950-4008	0.00
Homestead/Military	001-950-4008	0.00
current & delinquent mobile home	001-950-4008	0.00
Current & Delinquent Real Estate	001-950-4008	170.64
Rollback Replacement	001-950-4008	0.00
Current Utility	001-950-4008	0.00

22,633.57**AGLAND**

001-950-4003

0.00**TIF**

Bus. Prop Tax Credit/ Tier 1 Credit	125-520-4463	0.00
Current Taxes	125-520-4050	8,668.78
Homestead/Military	125-520-4050	0.00

8,668.78

8,668.78

DEBT - TIF

Bus. Prop Tax Credit/ Tier 1 Credit	200-950-4463	0.00
Current Taxes	200-950-4000	0.00
Homestead/Military	200-950-4000	0.00

0.00

0.00

SPECIAL ASSESS

INDEP PAVING	210-950-4600	216.00
INDEP SIDEWALKS	210-950-4601	0.00

216.00

216.00

TOTAL:**31,518.35**

FY2024 TRANSFERS:		TO	OUT	IN	FROM	TRANSFER TOTALS	
GENERAL						OUT	IN
001	Emergency Levy-County Apportionments			65,810.00	119	001-910-6910	729,003.00
	Help Fund General Fund			300,000.00	121		365,810.00
	Admin Fee repayment			17,867.00	125		17,867.00
	Civic Levy 950-4008	323	29,756.00		monthly as received		
	Franchise 950-4005	323	190,000.00		quarterly		
	Citizen Share Sidewalk Repair Program (Franchise Fees)	210	382,138.00		As received		
	Library	003	98,700.00		As received		
	2022B GO	200	28,409.00				
	Police Station Savings FY2022	323					
003 - library						0.00	0.00
Library		323	0.00	382,138.00	001	003-910-6910	0.00
005 - hotel/motel					Mthly	005-910-6910	47,000.00
Library		323	17,000.00				0.00
Complex		323	20,000.00				0.00
Parks		323	10,000.00				0.00
119	EMERGENCY	001	65,810.00			119-910-6910	65,810.00
Emergency Levy-County Apportionments					Mthly as received		0.00
121	LOST					121-910-6910	764,703.00
GO BONDS	2013B & 2018	200	118,503.00				0.00
CIP		323	299,500.00				0.00
	Correct Negative fund balance	319	5,941.00				0.00
	Citizen Share Sidewalk Repair Program	210	0.00				0.00
	Correct Negative fund balance	322	44,059.00				0.00
	Help fund General Fund	001	300,000.00			210-910-6910	150,000.00
210	ASSESS FB						0.00
*these funds need to pay projects	Funds ONLY						210-910-4830
125	Admin Fee repayment	001	17,867.00			125-910-6911	594,146.00
2021 GO	FY24 Prin, Int, Fee	200	38,628.00				0.00
2017/18 GO	Prin, Int, Fee	200	88,200.00				NEVER INSL
2016 GO	Prin, Int, Fee	200	76,700.00				
2022 GO	FY23 Int, FY24 Prin, Int	200	175,775.00				
Comm Restoration		160					
Comm Restoration		160					
Forgive Loan Repayment		600	41,849.00				
Forgive Loan Repayment		610	41,850.00				
LMI Setaside		145	113,297.00				

Jan 2024

Civic Center Levy \$ 29,756

FCC : \$ 27,756 93.3%

RE : \$ 2,000 6.7%

100%

FCC

\$170.64

x 93.3%

159.21

RE

170.64

x 6.7%

11.43

170.64

FY2024 TRANSFERS:		TO	OUT	IN	FROM	TRANSFER TOTALS	
						OUT	IN
145 LMI LMI Setaside				113,297.00	125	145-910-6910	113,297.00 145-910-4831 TIF
160 Comm Restr	Restoration Grant			0.00	125	160-910-6910	0.00 160-910-4831
302	CAP STREET PROJ			0.00	600	302-910-6910	0.00 302-910-4830
318				0.00	610		0.00 318-910-4830 318-000-1110
319 Correct Negative fund balance				5,941.00	121	319-910-6910	5,941.00 319-910-4830
322 Correct Negative fund balance				44,059.00	121	322-910-6910	44,059.00 322-910-4830
323	CIP 323-000-1137 Civ Ctr Levy FCC CIP 323-000-1139 Civ Ctr Levy RE	200	90,000.00	27,755.00	001	323-910-6910	90,000.00 594,665.00 323-910-4830
FRANCHISE FEE	fund bal. to help 2023 bond			2,000.00	001		
	Police BLDG Savings FY2022			190,000.00	001		
HOTEL/MOTEL	CIP 323-000-1136 Complex			28,409.00	001		
HOTEL/MOTEL	CIP 323-000-1134 Library			20,000.00	005		
HOTEL/MOTEL	CIP 323-000-1135 Parks			17,000.00	005		
HOTEL/MOTEL	CIP 323-000-1140 Pool			10,000.00	005		
Local Option Sales				259,500.00	121		
600	Water Fund					600-910-6910	41,849.00 600-910-4831
2021 1140K Rev		605	93,895.00	41,849.00	125		
Forgive Loan Repayment							
605						605-910-6910	93,895.00 605-910-4830
2021 1140K Rev				93,895.00	600		
610	SEWER	200				610-910-6910	41,850.00 610-910-4831
(2013A GO)-paid off in FY2023		200					
2005/18/21 SEWER		614	509,072.00				
2019 REV Bond SRF		611	95,960.00				
2021 GO		200	71,200.00				
Forgive Loan Repayment				41,850.00	125		
611						611-910-6910	95,960.00 611-910-4830
2019 REV Bond SRF				95,960.00	610		
612						612-910-6910	0.00 612-910-4830
614	SEWER SINK				610		
2005/18/21 SEWER				509,072.00	610	614-910-6910	509,072.00 614-910-4830
740	STORM WATER	200	50,000.00			740-910-6910	0.00 740-910-4830

323-000-1130 Police Station Saving Acct

Mthly as received

Mthly as received

Mthly as received

Mthly as received

Mthly as received

Mthly as received

Mthly as received

Mthly as received

Mthly as received

Mthly as received

Item #9.

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
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MONTHLY TXFRS		MONTHLY TRANSFER JAN 24			
001-910-6910	TRANSFER OUT - GENERAL FUND	FY24 BUDGET ALLOCATION	34,798.55		
001-000-1110	CASH GENERAL FUND	FY24 BUDGET ALLOCATION		34,798.55	1
003-910-4830	TRANSFER IN - LIBRARY	FY24 BUDGET ALLOCATION		34,798.55	
003-000-1110	CASH LIBRARY	FY24 BUDGET ALLOCATION	34,798.55		1
610-910-6910	TRANSFER OUT - SEWER	REVENUE BOND	42,422.67		
610-000-1110	CASH SEWER	REVENUE BOND		42,422.67	1
614-910-4830	TRANSFER IN - SWR SINK RV BOND	REVENUE BOND		42,422.67	
614-000-1110	CASH SEWER SINKING REV BOND	REVENUE BOND	42,422.67		1
600-910-6910	TRANSFER OUT - WATER	WATER REV BOND	7,824.58		
600-000-1110	CASH WATER	WATER REV BOND		7,824.58	1
605-910-4830	TRANSFER IN	WATER REV BOND		7,824.58	
605-000-1110	CASH 2021 WATER REV BOND	WATER REV BOND	7,824.58		1
610-910-6910	TRANSFER OUT - SEWER	REV BOND SRF	7,996.67		
610-000-1110	CASH SEWER	REV BOND SRF		7,996.67	1
611-910-4830	TRANSFER IN - SRF SINKING	REV BOND SRF		7,996.67	
611-000-1110	CHECKING - SRF SINKING FUND	REV BOND SRF	7,996.67		1
610-910-6910	TRANSFER OUT - SEWER	2021 GO SEWER SHARE	5,933.33		
610-000-1110	CASH SEWER	2021 GO SEWER SHARE		5,933.33	1
200-910-4830	TRANSFER IN - DEBT SERVICE	2021 GO SEWER SHARE		5,933.33	
200-000-1110	CASH DEBT SERVICE	2021 GO SEWER SHARE	5,933.33		1
Journal Total :			197,951.60	197,951.60	
Sub Total			197,951.60	197,951.60	
** Report Total **			197,951.60	197,951.60	

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	34,798.55	34,798.55
003	LIBRARY	34,798.55	34,798.55
200	DEBT SERVICE	5,933.33	5,933.33
600	WATER FUND	7,824.58	7,824.58
605	WATER REVENUE BOND	7,824.58	7,824.58
610	SEWER UTILITY FUND	56,352.67	56,352.67
611	SEWER SRF SINKING FUND	7,996.67	7,996.67
614	SEWER SINKING REVENUE BON	42,422.67	42,422.67
TOTALS		197,951.60	197,951.60

** Transactions affected cash may need to be entered in Bank Rec! **
** Review transactions that have a number in the Bank # column. **

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	.00	34,798.55	34,798.55-
001-910-6910	TRANSFER OUT - GENERAL FUND	34,798.55	.00	34,798.55
003-000-1110	CASH LIBRARY	34,798.55	.00	34,798.55
003-910-4830	TRANSFER IN - LIBRARY	.00	34,798.55	34,798.55-
200-000-1110	CASH DEBT SERVICE	5,933.33	.00	5,933.33
200-910-4830	TRANSFER IN - DEBT SERVICE	.00	5,933.33	5,933.33-
600-000-1110	CASH WATER	.00	7,824.58	7,824.58-
600-910-6910	TRANSFER OUT - WATER	7,824.58	.00	7,824.58
605-000-1110	CASH 2021 WATER REV BOND	7,824.58	.00	7,824.58
605-910-4830	TRANSFER IN	.00	7,824.58	7,824.58-
610-000-1110	CASH SEWER	.00	56,352.67	56,352.67-
610-910-6910	TRANSFER OUT - SEWER	56,352.67	.00	56,352.67
611-000-1110	CHECKING - SRF SINKING FUND	7,996.67	.00	7,996.67
611-910-4830	TRANSFER IN - SRF SINKING	.00	7,996.67	7,996.67-
614-000-1110	CASH SEWER SINKING REV BOND	42,422.67	.00	42,422.67
614-910-4830	TRANSFER IN - SWR SINK RV BOND	.00	42,422.67	42,422.67-
TRANSACTION TOTALS		197,951.60	197,951.60	.00

[illegible]



Buchanan County, IA
210 5th Ave. NE
PO Box 319
Independence, IA 50644

INDEPENDENCE, IOWA
JAN 10 2024 4:10 PM
CITY CLERK'S OFFICE

Disbursement Statement

Item #9.

7/1/2023 - 12/31/2023

INDEPENDENCE CITY
SUSI LAMPE, CITY CLERK
331 1ST ST E
INDEPENDENCE IA 50644

Disbursement Date: 12/31/2023
Post Date: 1/12/2024

Fund	Levy Rate	Year Collection Type	Total
INDEPENDENCE CITY			
GENERAL	8.100000	2022 Current Real Estate	\$10,238.25 ✓
DEBT SERVICE	3.085310	2022 Current Real Estate	\$4,718.35 ✓
OTHER EMPLOYEE BENEFITS	3.054140	2022 Current Real Estate	\$3,860.37 ✓
EMPLOYEES BENEFITS	1.977370	2022 Current Real Estate	\$2,499.36 ✓
INSURANCE	0.637140	2022 Current Real Estate	\$805.33 ✓
EMERGENCY	0.270000	2022 Current Real Estate	\$341.27 ✓
CIVIC CENTER EXP	0.135000	2022 Current Real Estate	\$170.64 ✓
Total For INDEPENDENCE CITY	17.258960		\$22,633.57
INDEPENDENCE CITY Year To Date Total: \$2,244,777.03			

Total Disbursement **\$22,633.57**

Deposit Information		
Account (Last 4)	Account Type	Amount
3991	Checking	\$22,633.57
Total:		\$22,633.57



Buchanan County, IA
210 5th Ave. NE
PO Box 319
Independence, IA 50644

Disbursement Statement

Item #9.

7/1/2023 - 12/31/2023

INDEPENDENCE CITY TIF
c/o SUSI LAMPE, CITY CLERK
331 1ST ST E
INDEPENDENCE IA 50644

Disbursement Date: 12/31/2023
Post Date: 1/12/2024

Fund	Levy Rate	Year Collection Type	Total
INDEPENDENCE CITY TIF			
INDEPENDENCE TIF	1.000000	2022 Current Real Estate	\$8,668.78 ✓
Total For INDEPENDENCE CITY TIF	1.000000		\$8,668.78
INDEPENDENCE CITY TIF Year To Date Total: \$516,635.88			
Total Disbursement			\$8,668.78

Deposit Information		
Account (Last 4)	Account Type	Amount
3991	Checking	\$8,668.78
	Total:	\$8,668.78



Buchanan County, IA
210 5th Ave. NE
PO Box 319
Independence, IA 50644

Disbursement Statement

Item #9.

7/1/2023 - 12/31/2023

INDEPENDENCE SPECIALS
% SUSI LAMPE, CITY CLERK
331 1ST ST E
INDEPENDENCE IA 50644

Disbursement Date: 12/31/2023
Post Date: 1/12/2024

Fund	Levy Rate	Year Collection Type	Total
INDEPENDENCE SPECIALS			
INDEP PAVING	1.000000	2022 Special	\$216.00
Total For INDEPENDENCE SPECIALS	1.000000		\$216.00
INDEPENDENCE SPECIALS Year To Date Total: \$44,923.27			

Total Disbursement **\$216.00**

Deposit Information		
Account (Last 4)	Account Type	Amount
3991	Checking	\$216.00
Total:		\$216.00



Buchanan County, IA

Special Assessments

Item #9.

Tax Year 2022

Tax District

Project

Parcel Number

Owner

Certificate

Paid Date

Principal Amount

Interest

Amortized
Interest

Penalty

Total Payment

INDSP - INDEPENDENCE SPEC ASSESS

20220711 INDSP NUISANCE FEES/MOWING - 20220711 INDSP NUISANCE FEES/MOWING

0634410006

GODDARD, JEFFERY D

12/28/2023

207.00

9.00

0.00

0.00

216.00

611 3RD AVE NE

Total For 20220711 INDSP NUISANCE FEES/MOWING - 20220711 INDSP NUISANCE
FEES/MOWING

207.00

9.00

0.00

0.00

216.00

Totals for INDSP - INDEPENDENCE SPEC ASSESS

207.00

9.00

0.00

0.00

216.00

INDEPENDENCE PROPERTY TAX DISBURSEMENT

Enter this column only

County Disbursement Date 12/31/2023**GENERAL****10,238.25**

Bus. Prop Tax Credit/ Tier 1 Credit	001-950-4463	0.00
Current Gas Elect	001-950-4060	0.00
Current Grain	001-950-4000	0.00
Homestead/Military	001-950-4000	0.00
current & delinquent mobile home	001-950-4080	0.00
Current & Delinquent Real Estate	001-950-4000	10,238.25
Rollback Replacement	001-950-4464	0.00
Current Utility	001-950-4060	0.00

OTHER EMPLOYEE & EMPLOYEE BENEFITS**6,359.73**

Bus. Prop Tax Credit/ Tier 1 Credit	112-950-4463	0.00
Current Gas Elect	112-950-4060	0.00
Current Grain	112-950-4000	0.00
Homestead/Military	112-950-4000	0.00
current & delinquent mobile home	112-950-4080	0.00
Current & Delinquent Real Estate	112-950-4000	6,359.73
Rollback Replacement	112-950-4464	0.00
Current Utility	112-950-4060	0.00

DEBT SERVICE**4,718.35**

Bus. Prop Tax Credit/ Tier 1 Credit	200-950-4463	0.00
Current Gas Elect	200-950-4060	0.00
Current Grain	200-950-4000	0.00
Homestead/Military	200-950-4000	0.00
current & delinquent mobile home	200-950-4080	0.00
Current & Delinquent Real Estate	200-950-4000	4,718.35
Rollback Replacement	200-950-4464	0.00
Current Utility	200-950-4060	0.00

INSURANCE**805.33**

Bus. Prop Tax Credit/ Tier 1 Credit	001-950-4013	0.00
Current Gas Elect	001-950-4013	0.00
Current Grain	001-950-4013	0.00
Homestead/Military	001-950-4013	0.00
current & delinquent mobile home	001-950-4013	0.00
Current & Delinquent Real Estate	001-950-4013	805.33
Rollback Replacement	001-950-4013	0.00
Current Utility	001-950-4013	0.00

EMERGENCY

Bus. Prop Tax Credit/ Tier 1 Credit	119-950-4463	0.00
Current Gas Elect	119-950-4060	0.00
Current Grain	119-950-4000	0.00
Homestead/Military	119-950-4000	0.00
current & delinquent mobile home	119-950-4080	0.00
Current & Delinquent Real Estate	119-950-4000	341.27
Rollback Replacement	119-950-4464	0.00
Current Utility	119-950-4060	0.00

341.27

CIVIC CENTER

Bus. Prop Tax Credit/ Tier 1 Credit	001-950-4008	0.00
Current Gas Elect	001-950-4008	0.00
Current Grain	001-950-4008	0.00
Homestead/Military	001-950-4008	0.00
current & delinquent mobile home	001-950-4008	0.00
Current & Delinquent Real Estate	001-950-4008	170.64
Rollback Replacement	001-950-4008	0.00
Current Utility	001-950-4008	0.00

170.64

22,633.57**AGLAND**

001-950-4003

0.00**TIF**

Bus. Prop Tax Credit/ Tier 1 Credit	125-520-4463	0.00
Current Taxes	125-520-4050	8,668.78
Homestead/Military	125-520-4050	0.00

8,668.78

8,668.78

DEBT - TIF

Bus. Prop Tax Credit/ Tier 1 Credit	200-950-4463	0.00
Current Taxes	200-950-4000	0.00
Homestead/Military	200-950-4000	0.00

0.00

0.00

SPECIAL ASSESS

INDEP PAVING	210-950-4600	216.00
INDEP SIDEWALKS	210-950-4601	0.00

216.00

216.00

TOTAL:**31,518.35**

5 BANK TRANSACTION ENTRY CODES:

1 GENERAL PROPERTY TAXES			
T A X P R O P E R T Y	001-950-4000	PROP TX	10,238.25 C
	001-950-4008	CIVIC CENTER	170.64 C
	001-950-4013	INSURANCE	805.33 C
	001-950-4060	UTIL/EXCISE	0.00 C
	001-950-4080	MOBILE HOME	0.00 C
	001-950-4463	Bus. Prop Tax Credit/ Tier 1	0.00 C
	001-950-4464	GEN COMM/IN	0.00 C
	001-000-1110	CASH-GENERAL	11,214.22 D
	112-950-4000	EMPLOYEE BEN	6,359.73 C
	112-950-4060	UTIL/EXCISE	0.00 C
	112-950-4080	EMP MOB HOME	0.00 C
	112-950-4463	Bus. Prop Tax Credit/ Tier 1	0.00 C
	112-950-4464	EMP COMM/IN	0.00 C
	112-000-1110	CASH-GENERAL	6,359.73 D
	200-950-4000	DEBT SERVICE	4,718.35 C
	200-950-4060	UTIL/EXCISE	0.00 C
	200-950-4080	DEBT MOB HME	0.00 C
	200-950-4463	Bus. Prop Tax Credit/ Tier 1	0.00 C
	200-950-4464	DEBT COMM/IN	0.00 C
	200-000-1110	CASH-GENERAL	4,718.35 D
			22,292.30

P T R A O R X P T 2 E Y	119-950-4000	EMERGENCY	341.27 C
	119-950-4060	UTIL/EXCISE	0.00 C
	119-950-4080	EM MOB HOME	0.00 C
	119-950-4463	Bus. Prop Tax Credit/ Tier 1	0.00 C
	119-950-4464	EM COMM/IN	0.00 C
	119-000-1110	CASH-GENERAL	341.27 D
			22,633.57

2 AG LAND PROPERTY TAX (TAX AGLAND)			
	001-950-4003	AG LAND	0.00 C
	001-000-1110	CASH-GENERAL	0.00 D

3 TIF PROPERTY TAX (TIF TAXES)			
	125-520-4463	Bus. Prop Tax Credit/ Tier 1	0.00
	125-520-4050	TIF TAXES	8,668.78 C
	125-000-1110	CASH-GENERAL	8,668.78 D

4	DEBT SERVICE PROPERTY TAX - TIF		
	125-520-4051 DEBT SERVICE	0.00	C
	125-000-1110 CASH-GENERAL	0.00	D

5	SPECIAL ASSESSMENTS PROPERTY TAX (TAX STR ASSESS)		
	210-950-4600 SPEC ASSES/PAVING	216.00	C
	210-950-4601 SPEC ASSES/SIDEWALKS	0.00	C
	210-000-1110 CASH-GENERAL	216.00	D

TOTAL:	31,518.35
PROOF:	0.00



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA – City Manager

DATE OF MEETING: January 22, 2024

ITEM TITLE: DeBuhr Catalyst Grant Pre-application

BACKGROUND:

During the November Work Session, Lisa Kremer and Laura DeBuhr talked with the Council about the buildings located at 107, 109, and 111 2nd Ave. NE. Ms. DeBuhr is planning to apply for the Community Catalyst Building Remediation Program.

DISCUSSION:

Lisa will be present to discuss submitting the Pre-Application (deadline of January 29th) with the City Council.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by working to support and develop a vibrant attractive downtown district for all residents to enjoy.

FINANCIAL CONSIDERATION:

The funding for this item is planned in FY2025 to come from TIF monies. It should be pointed out that TIF money is not guaranteed, and should the funding for TIF come in short of projections, then the funding for this project would need to come from other City funds.

RECOMMENDATION:

Staff recommends discussion and consideration of this item.

542297 - Independence Chatham Block

Application Details

Funding Opportunity: 228079-Community Catalyst Building Remediation
Funding Opportunity Due Date:
Program Area: Downtown Resource Center
Status: Editing
Stage: Pre-Application

Initial Submit Date:
Initially Submitted By:
Last Submit Date:
Last Submitted By:

Contact Information

Primary Contact Information

First Name*: Lisa Middle Name Kremer
First Name Last Name
Title:
Email*: director@growbuchanan.com
Address*: PO Box 109

Independence Iowa 50644
City State/Province Postal Code/Zip
Phone*: (319) 334-7497 Ext.
Phone
###-###-####
Fax: ###-###-####

Organization Information

Name*: Buchanan County Economic Development Commission
Organization Type*: Non-Profit Organization
DUNS: 04-257-5535
##-###-####
Tax Id:
Unique Entity Identifier (UEI):
Organization Website: <http://www.growbuchanan.com>
Address*: P.O. Box 109

Independence Iowa 50644
 City State/Province Postal Code/Zip

Phone*: (319) 334-7497 Ext.
 ####-####-####
 Fax: ####-####-####

Pre-Application

City: Independence

City Population: 6166

Address of Project: 107, 109 and 111 2nd Ave. NE

Upload a map of the city with the project address identified on the required uploads form.

Brief description of the project. Include planned property use when remediation is completed (1,000 characters max.):

This is a 3 storefront property encompassing 107, 109 & 111 2nd Ave NE. The upper story has been vacant for over 40 years. It will be refurbished into a 1-bedroom and a 3-bedroom apartment. These will be either monthly rentals or a VRBO/AirBNB opportunity. Both apartments will have full kitchens and include laundry units. The 3-bedroom unit will have an alcove deck. The 3 lower levels will be refurbished to be suitable for retail. One storefront needs refurbished as it is and two of the fronts will need some demolition to create a more retail appropriate storefront. All need new windows and doors and some of the interiors need rehabilitation. The vacant storefront will have the tin ceiling refurbished and be remodeled to be retail appropriate. This building is in an area where financial resources to assist with the needed rehabilitation are non-existent, making this a high priority for the city. This project will add taxbase, housing and an opportunity for businesses and jobs.

Describe what is driving the project locally. Include how remediation specifically fits into a plan for the city and how this remediation will be a catalyst for economic development. (2,500 characters max.):

Independence completed a Downtown Revitalization (DTR) plan in 2021. This area of downtown was highlighted as an essential area to be refurbished, but funding sources to assist in this area are limited. These specific buildings were identified in fair condition and considered historic, providing a sense of history which will have a positive influence on the downtown overall character/image if maintained properly. Unfortunately, as is evident in many downtown buildings, this has not been the case. Two of the three storefront facades were removed and replaced with inappropriate fronts. The 3rd has been neglected and needs refurbished.

This is an area of the community that has been overlooked, untouched and inappropriately remodeled for many years. The previous owner did little to no upkeep of the property. Downtown Independence is beginning to see a resurgence in development of upper story properties, but as the housing study for the area show, housing opportunities within Independence are still in high demand and the housing stock is still much lower than needed for this community. Upper story living was identified as an underutilized need in the downtown in the DTR plan. In addition, there are limited areas available for nightly rentals within the city and less than a handful throughout the entire county. This project will provide 2 housing units that can be either monthly or nightly rental opportunities.

The DTR plan also identifies retail. The storefronts will be refurbished to create more retail opportunities. While the owner of this building continues to look for a retail business to locate in the vacant storefront, refurbishing the storefronts as retail friendly will provide the community with the opportunity and understanding that retail is a viable option even on the ?side? streets of the downtown. This property will be a catalyst in the community by providing a model of how to take an under and un-utilized building, refurbish it both inside and out to create a new retail and living space within the downtown. This will increase traffic to this section of town where there are less retail opportunities and provide additional jobs by opening this vacant storefront as a retail opportunity.

With the new building owner planning to refurbish the building and providing either/or apartments and air BNB opportunities in the upper story and refurbishing the storefronts to make them conducive to retail it will provide more traffic to the downtown area.

Who owns the property?: Private Owner

Name of Owner: Laura DeBuhr

Length of Ownership (Years): -1

Current use of Property: Vacant

Proposed future use of Property: Retail

Financial commitment from owner to insure project success: \$0.00

Describe the owners cooperation and any other information that shows commitment in making the project a success (2,500 characters max.):

The owner has been extremely enthusiastic about the property and the potential of what it could be. She has been pro-active in working with the City of Independence and Buchanan County Economic Development. Her concern has been to be able to not only create new downtown housing opportunities, but also the refurbishment of the property and to make it more suitable for potential retail opportunities. She continues to ask questions and shows a concern that what she wants to do for the building is appropriate and that it will fit in with the redevelopment that has been happening in Independence.

The owner purchased and successfully redeveloped several homes in Independence as Air BNB's and sees the value in investing in the community. In addition, she has been actively seeking out potential retail businesses to be located in the vacant storefront when it is refurbished. With the owner's experience in refurbishing living areas, she has the understanding of the importance of preserving what can be preserved of an older building including trying to retain as many of the existing assets as possible and creating the least waste. She plans to take advantage of the beautiful view of the Wapsi River with an interior vestibule. She will be making a significant investment in the property along with the city. The city of Independence understands the importance of the redevelopment of the downtown and has consistently come through to make sure that the redevelopment and investment in the community and the taxbase continues.

Describe how and why this building was selected (1,000 characters max.):

As identified in the Independence Downtown Revitalization Plan, this historic building is in an area of the community where the buildings have not seen improvement. It has not utilized existing store fronts for retail and there are few upper story living opportunities in this block. There are few opportunities for this area of the downtown to tap into potential funding sources making the catalyst grant essential to helping the city and its building owner as they continue to work towards the revitalization of historic downtown Independence. Because this building spans three storefronts it is a large piece of the 2nd Ave. block and makes it a vital part in reflecting appropriate revitalization. This block over the last 30 years has had little to no retail. Refurbishing storefronts to create this opportunity will provide opportunities that were not available before. In addition, additional housing and nightly stay opportunities are vital to continuing to see growth in the community.

Describe the impact the Catalyst grant will have on this project (1,000 characters max.):

The catalyst grant is key to making this project happen in a timely manner and making it financially feasible to create the appropriate revitalization opportunity for this building block. Once completed, it will be an example of appropriate revitalization of a building and show the viability and creativeness that can be seen in downtown housing projects. Without the catalyst the extent of the redevelopment of this property and block would be greatly minimized. With the amount of work that needs to be done to create a quality storefront, upper living areas and because there are real structural issues with the walkway on the back of the building, the investment amount has increased significantly. It is impossible to refurbish these building properly without the assistance of the state and city. Without the grant this is a project that will not happen taking away the momentum and the potential to bring new business to the downtown area, new tenants, and new housing opportunities.

Required Documents (Pre-Application)

Named Attachment	Required Description	File Name	Type	Size	Upload Date
City map with project address identified					
Taxpayer Identification Number & Certification for Fiscal/ Applicant Organization Download IRS form	City of Independence W-9 Form	W-9 City of Independence.pdf	pdf	492 KB	01/03/2024 12:25 PM

Budget

Grant Amount Requested:	\$100,000.00
City's financial contribution:	\$100,000.00
City's in-kind contribution:	\$0.00
Other contributions:	\$139,946.00
Total estimated cost of project:	\$339,946.00
Pre-Application Award Amount (if applicable):	\$0.00 MUST be less than or equal to \$5,000
Recommended Application Amount (if invited to apply):	\$0.00 Internal Use Only

Photos of Building/Site (Pre-Application)

Description	File Name	Type	Size	Upload Date
Pictures with description in PDF format	Independence Catalyst Grant Pictures.pdf	pdf	31 MB	01/17/2024 12:58 PM

Miscellaneous Documents (Pre-Application)

Description	File Name	Type	Size	Upload Date
Budget for catalyst pre-grant. Some are estimates some have written quotes for scope of work. There will likely be fluctuations and changes if approved to move forward for the full grant	DeBuhr 2023 Budget Catalyst pre grant.xlsx	xlsx	15 KB	01/17/2024 01:21 PM
Floor plan for upper story apartments. One 1 bedroom and one 3 bedroom.	2024.01.15_111 2nd Ave NE_Conceptual FP.pdf	pdf	132 KB	01/17/2024 01:39 PM
These are the bids that have been received to date. These will be updated if needed and more bids will be secured if invited to apply for the final grant.	Combined bids to date.pdf	pdf	3 MB	01/17/2024 01:36 PM

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

City of Independence

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ►

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☒ Other (see instructions) ►

Governmental Agency

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

331 1st Street East

6 City, state, and ZIP code

Independence, IA 50644

7 List account number(s) here (optional)

Requester's name and address (optional)

Print or type.
See Specific Instructions on page 3.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

4 2 - 6 0 0 4 7 9 3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Susi Lampe

Date ► *1/5/2023*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

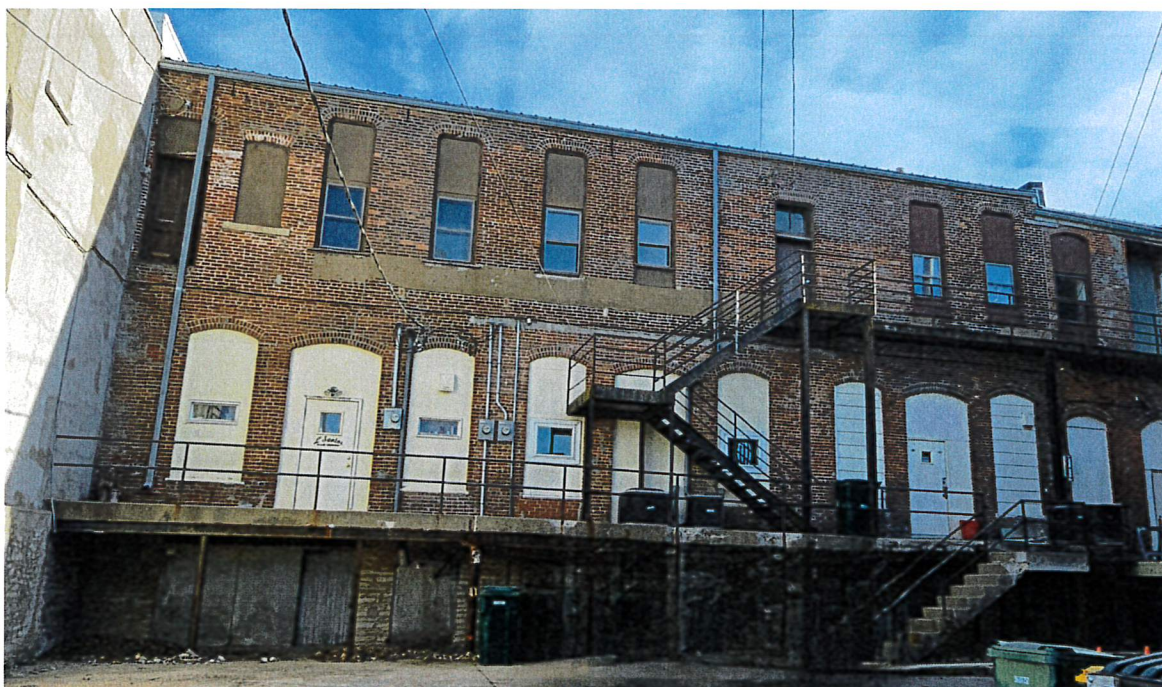
If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Independence Catalyst Grant

Building exterior three storefronts
107 - 109 - 111 2nd Ave NE



Back of Building



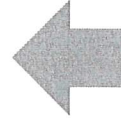


First Floor Vacant storefront, 109 . Partition between front and back will be removed, false cieling removed and tin ceiling exposed. New storefront more conducive to retail will be created including larger windows with transom and appropriate door. Interior including ceiling will be repainted to highlight the interior.

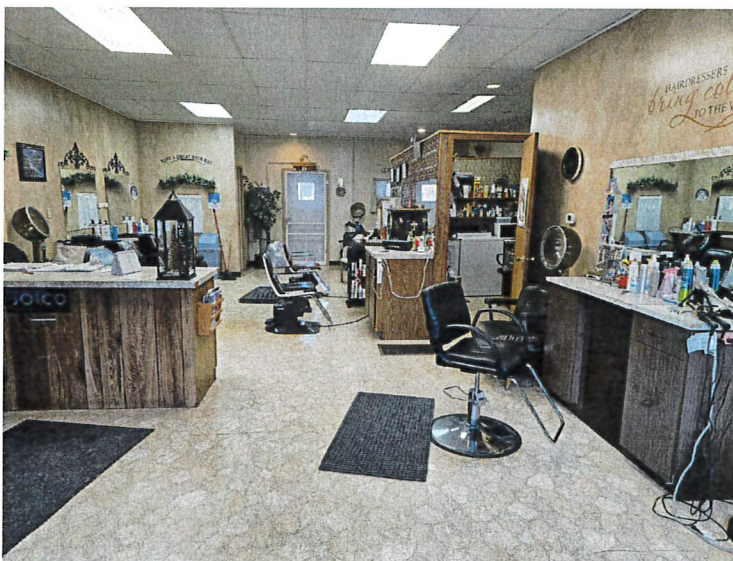
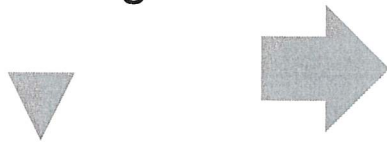




Interior 107 - Front windows and door will be replaced and either transoms or awning will be added



Interior 111 - Floor will be repaired/replaced. Front will be remodeled to add bigger windows and door and either transoms or awning



Upper story apartments
**1 Bedroom and stairway going to
entrance to the 1 bedroom apt.
Existing door at the back of this
stairway hallway**



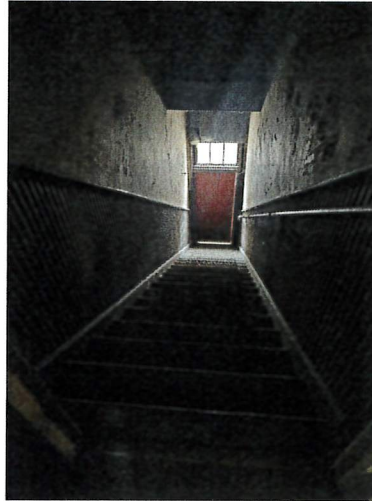
**Front Livingroom area
of 1 bedroom**

**Looking back at
Bedroom,
Bathroom
Kitchen area of
the one
bedroom
situated at the
back of the
building**



Hallway and stairs
entrance area for the 3
3 bedroom apt

Item #10.

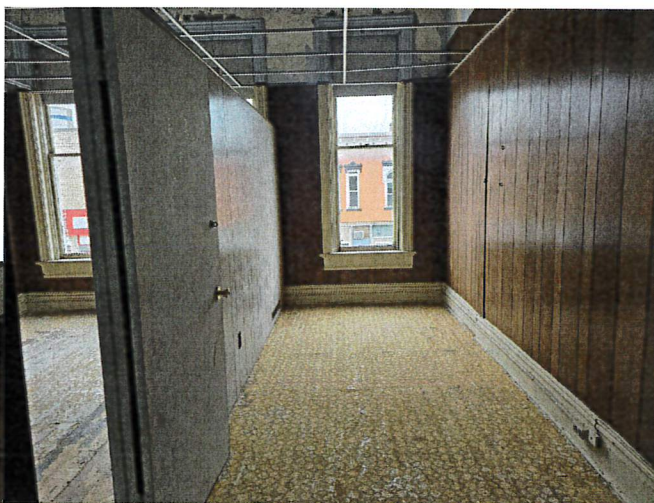


Living/dining /kitchen/
mechanical and bathroom
area of 3 bedroom apt.





**Designated area for balcony
above and area below for front two
bedrooms.**





**Area for master
bedroom, bath and
laundry of 3 bedroom
apt as well as view from
back of building**



EXISTING WALLS

NEW WALLS

THIS FLOOR PLAN IS CONCEPTUAL AND INTENDED FOR ILLUSTRATIVE PURPOSES ONLY. THIS FLOOR PLAN IS NOT FOR CONSTRUCTION. THIS FLOOR PLAN HAS NOT BEEN EVALUATED FOR COMPLIANCE WITH APPLICABLE BUILDING CODES, ACCESSIBILITY REQUIREMENTS OR LOCAL CODES/ORDINANCES WHICH MAY APPLY.

PRINT TO SCALE
PRINT AT 100% (NO SCALING) ON 11X17 PAPER TO PRINT TO SCALE. WHEN PRINTED TO SCALE, BLACK BAR BELOW SHOULD MEASURE 1-INCH LONG. IF NOT, CHECK PRINT SETTINGS.

BLACK BAR SHOULD
MEASURE 1-INCH

INDEPENDENCE, IA

LAURA DEBUHR

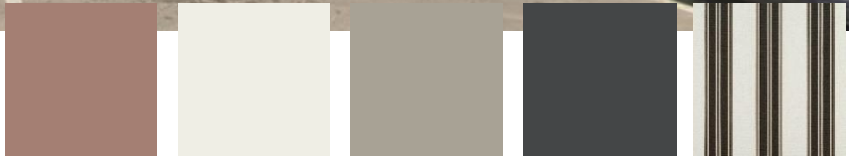
Project number	1
Date	2024.01.15
Drawn by	-
Checked by	-

Scale 3/16" = 1'-0"

EXISTING



PROPOSED



2100-40
Appalachian Spring
Benjamin Moore

OC-17
White Dove
Benjamin Moore

HC-105
Rockport Gray
Benjamin Moore

1603
Graphite
Benjamin Moore

4946-0000
Black/Taupe Fancy
Sunbrella

EXISTING



PROPOSED



2100-40
Appalachian Spring
Benjamin Moore

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HC-105
Rockport Gray
Benjamin Moore

1603
Graphite
Benjamin Moore

4946-0000
Black/Taupe Fancy
Sunbrella



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: January 22, 2024

ITEM TITLE: Public hearing on proposed Resolution of Necessity for the 2024 Street Rehabilitation Project

BACKGROUND:

Pursuant to the State of Iowa Code §384.49 and §384.50, a Public Hearing for the Resolution of Necessity for the 2024 Street Rehabilitation Project was scheduled at the December 11th City Council Meeting for tonight's meeting.

DISCUSSION:

The Public Hearing should be opened with the Mayor stating, "This is the time and place set for hearing upon the proposed Resolution of Necessity covering the 2024 Street Rehabilitation Project. All written objections heretofore filed and all written or oral objections filed or made during the hearing will be considered by the City Council."

The Public Hearing should then be closed with the Mayor stating, "There being no further objections or remonstrances, the hearing is now closed."

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Developing and Reviving Independence. This item helps achieve that vision by repairing and maintaining roadways in the City.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

Staff recommend that the Mayor hold a Public Hearing as outlined above in the Discussion section of this memo.

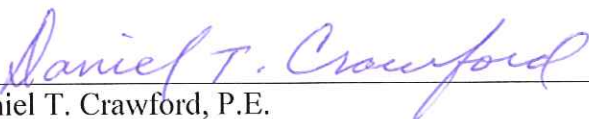
**PRELIMINARY
ASSESSMENT PLAT AND SCHEDULE**

**2024 Street Rehabilitation
Independence, Iowa**

I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signed:

Date:


Daniel T. Crawford, P.E.
License Renewal 12/31/2023

11-28-2023

Iowa License #8812

2024 Street Rehabilitation Independence, Iowa

DESCRIPTION OF THE TYPE OF IMPROVEMENT PROPOSED

Crack and Seal and Rehabilitation with HMA Overlay and miscellaneous related work on the following streets and avenues:

6th Street NW from 8th Avenue NW to West End

7th Avenue NW from 5th Street NW to 8th Street NW

11th Avenue NW from 3rd Street NW to North End

3rd Street SW from 2nd Avenue SW to 3rd Avenue SW

8th Street SW from 6th Avenue SW to 9th Avenue SW

2nd Street SE from 5th Avenue SE to 6th Avenue SE

2024 Street Rehabilitation Independence, Iowa

GENERAL LOCATION OF THE PROPOSED IMPROVEMENT

The general location of the proposed improvements is as follows:

All property within corporate limits and fronting on:

6th Street NW from 8th Avenue NW to West End

7th Avenue NW from 5th Street NW to 8th Street NW

11th Avenue NW from 3rd Street NW to North End

3rd Street SW from 2nd Avenue SW to 3rd Avenue SW

8th Street SW from 6th Avenue SW to 9th Avenue SW

2nd Street SE from 5th Avenue SE to 6th Avenue SE

**2024 Street Rehabilitation
Independence, Iowa**

**GENERAL DESCRIPTION OF PROPERTY WHICH WILL BE SPECIALLY
BENEFITED BY THE IMPROVEMENT**

All property within corporate limits and fronting on:

6th Street NW from 8th Avenue NW to West End

7th Avenue NW from 5th Street NW to 8th Street NW

11th Avenue NW from 3rd Street NW to North End

3rd Street SW from 2nd Avenue SW to 3rd Avenue SW

8th Street SW from 6th Avenue SW to 9th Avenue SW

2nd Street SE from 5th Avenue SE to 6th Avenue SE

2024 Street Rehabilitation Independence, Iowa

PRELIMINARY PLANS AND SPECIFICATIONS

(General Nature, Character, and Type of Improvement)

Crack and Seal and Rehabilitation with HMA Overlay and miscellaneous related work on the following streets and avenues:

6th Street NW from 8th Avenue NW to West End

7th Avenue NW from 5th Street NW to 8th Street NW

11th Avenue NW from 3rd Street NW to North End

3rd Street SW from 2nd Avenue SW to 3rd Avenue SW

8th Street SW from 6th Avenue SW to 9th Avenue SW

2nd Street SE from 5th Avenue SE to 6th Avenue SE

PRELIMINARY PLAT AND SCHEDULE, INDEPENDENCE, IOWA

6th Street NW

from 8th Avenue NW to West End

		Estimated Total Project Cost	\$ 429,761						
		(Assessment rate is \$30/foot of property frontage)							
INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT		
1	Beneke, Kristi L. 601 8th Avenue NW Independence, Iowa 50644 Parcel No. 0634306010	South half of Lots 9 and 10, Block 8 Fargo's Second Addition	\$ 148,130	\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00		
2	Kamara, Alex B. and Marie H. 812 6th Street NW Independence, Iowa 50644 Parcel No. 0634306006	Lot 8, Block 8 Fargo's Second Addition	\$ 128,360	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		
3	Hickson, Barry C. and Vickie I. 814 6th Street NW Independence, Iowa 50644 Parcel No. 0634306005	Lot 7, Block 8 Fargo's Second Addition	\$ 159,710	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		
4	Halberg, Dale A. and Mary L. 816 6th Street NW Independence, Iowa 50644 Parcel No. 0634306004	Lot 6, Block 8 Fargo's Second Addition	\$ 94,290	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		
5	Gillespie, Charles M. and Joan G. 815 6th Street NW Independence, Iowa 50644 Parcel No. 0634309012	Lot 5, Block 9 Fargo's Second Addition	\$ 143,210	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		
6	McBride, Michael J. and Lauri A. 811 6th Street NW Independence, Iowa 50644 Parcel No. 0634309002	Lot 4, Block 9 Fargo's Second Addition	\$ 150,250	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		
7	Kress, Damien M. & Kimberly K. 809 6th Street NW Independence, Iowa 50644 Parcel No. 0634309003	Lot 3, Block 9 Fargo's Second Addition	\$ 177,090	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		

7th Street NW

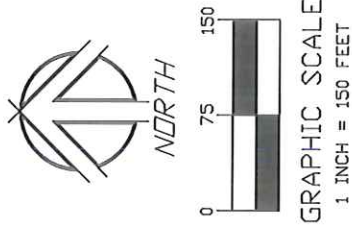
66'	66'	66'	66'	66'	66'
5	4	3	2	1	132'
Block 8					
66'	66'	66'	66'	66'	66'
6	7	8	9	10	66'
100%	100%	100%	100%	100%	100%
④	③	②	①	①	66'
132'	66'	66'	66'	66'	66'

8th Avenue NW

6th Street NW					
---------------	--	--	--	--	--

66'	66'	66'	66'	66'	66'
⑤	⑥	⑦	⑧	⑧	66'
100%	100%	100%	100%	100%	100%
5	4	3	2	1	66'
Block 9					
6	7	8	9	10	132'
66'	66'	66'	66'	66'	66'

5th Street NW



Index Number

Assessment Boundary

Improvement
Rehabilitation including Crack, Seat, and Asphalt Overlay

% Benefit Value

Assessment Plat - 6th Street NW from 8th Avenue NW to West End, Independence, Iowa

DRAWN	DLW	CRAWFORD ENGINEERING & SURVEYING, INC.		Item #11.
CHECKED	DTC			
PROJ NO	23504			
CADD FILE				118 3rd Ave NE Independence, Iowa

PRELIMINARY PLAT AND SCHEDULE, INDEPENDENCE, IOWA

7th Avenue NW

from 5th Street NW to 8th Street NW

INDEX NO.	NAME OF OWNER	DESCRIPTION	Estimated Total Project Cost (Assessment rate is \$30/foot of property frontage)		ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT
			COUNCIL VALUATION					
1	Baas, Sandra 505 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634310007	Lot 8, Block 10 Fargo's 2nd Addition	\$ 92,730	\$ 429,761	\$ 3,840.00	\$ 3,840.00	0.9%	\$0.00
2	Fisher, Colton and Amanda 507 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634310003	South 1/2 of Lots 1 and 2, Block 10 Fargo's 2nd Addition	\$ 147,430		\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00
3	Sheda, John L. and Deborah L. 515 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634310002	North 1/2 of Lots 1 and 2, Block 10 Fargo's 2nd Addition	\$ 128,160		\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00
4	Naylor, Kenneth D. 700 6th Street NW Independence, Iowa 50644 Parcel No. 0634307007	Lots 7 and 8, Block 7 Fargo's 2nd Addition	\$ 150,020		\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00
5	Arnold, James K. Jr. and Sheri L. 615 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634307006	Lot 1, Block 7 Fargo's 2nd Addition	\$ 140,200		\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00
6	Scharff, Carl E 702 7th Street NW Independence, Iowa 50644 Parcel No. 0634305008	Lot 8, Block 5, except the West 19 feet Fargo's 2nd Addition	\$ 74,340		\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00
7	Hamilton, Thomas W. 709 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634305004	South 1/2 of Lots 1 and 2, Block 5 Fargo's 2nd Addition	\$ 169,970		\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00

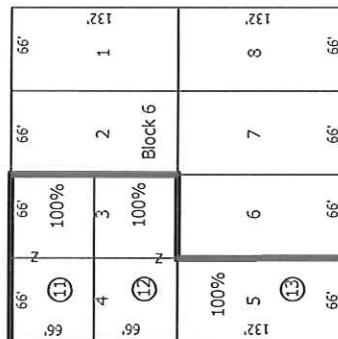
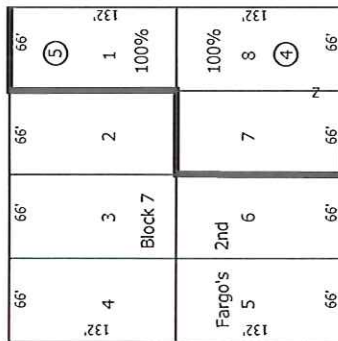
Item #11.

INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT	
							ASSESSMENT	ASSESSMENT
8	Melka, Clarissa K. and Brittany A. 715 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634305003	North 1/2 of Lots 1 and 2, Block 5 Fargo's 2nd Addition	\$ 186,470	\$ 1,980.00	\$ 1,980.00	0.5%		\$0.00
9	City of Independence 7th Avenue NW (Freeman Park) Independence, Iowa 50644 Parcel No. 0634302011 Mailing Address: 331 First Street East Independence, Iowa 50644	Lots 5, 6, and 7, Block 1 Fargo's 2nd Addition	\$ 19,800	\$ 3,960.00	\$ 3,960.00	0.9%		\$0.00
10	Young, Darci and Daniel 608 7th Street NW Independence, Iowa 50644 Parcel No. 0634302016	Lots 8 and 9, Block 1 Lot 10, Block 1 except com at the NE Corner of Lot 10, thence South 66 feet, thence Northwesterly to a point 30 feet West of the POB, thence East 30 feet to POB; and com. At the SW corner of Lot 11, thence North 66 feet, thence Southeasterly to a point 30 feet East of the POB, thence West to the POB, all in Fargo's 2nd Addition	\$ 302,420	\$ 3,960.00	\$ 3,960.00	0.9%		\$0.00
11	Graff, Paul W. 614 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634308001	North 1/2 of Lots 3 and 4, Block 6 Fargo's 2nd Addition	\$ 149,960	\$ 1,980.00	\$ 1,980.00	0.5%		\$0.00
12	Fuller, Nicholas 610 7th Avenue NW Independence, Iowa 50644 Parcel No. 0634308002	South 1/2 of Lots 3 and 4, Block 6 Fargo's 2nd Addition	\$ 101,490	\$ 1,980.00	\$ 1,980.00	0.5%		\$0.00

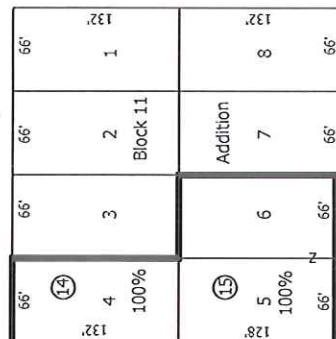
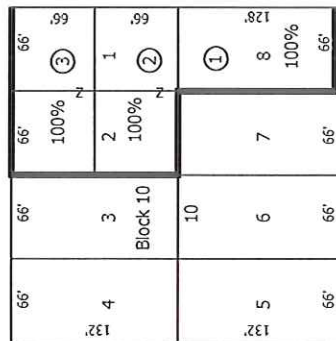


GRAPHIC SCALE
1 INCH = 150 FEET

7th Street NW



6th Street NW



8th Avenue NW

6th Avenue NW

5th Street NW

(n)

Index Number

Assessment
Boundary

Improvement

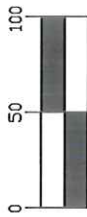
Rehabilitation including Crack,
Seal, and Asphalt Overlay

% Benefit Value

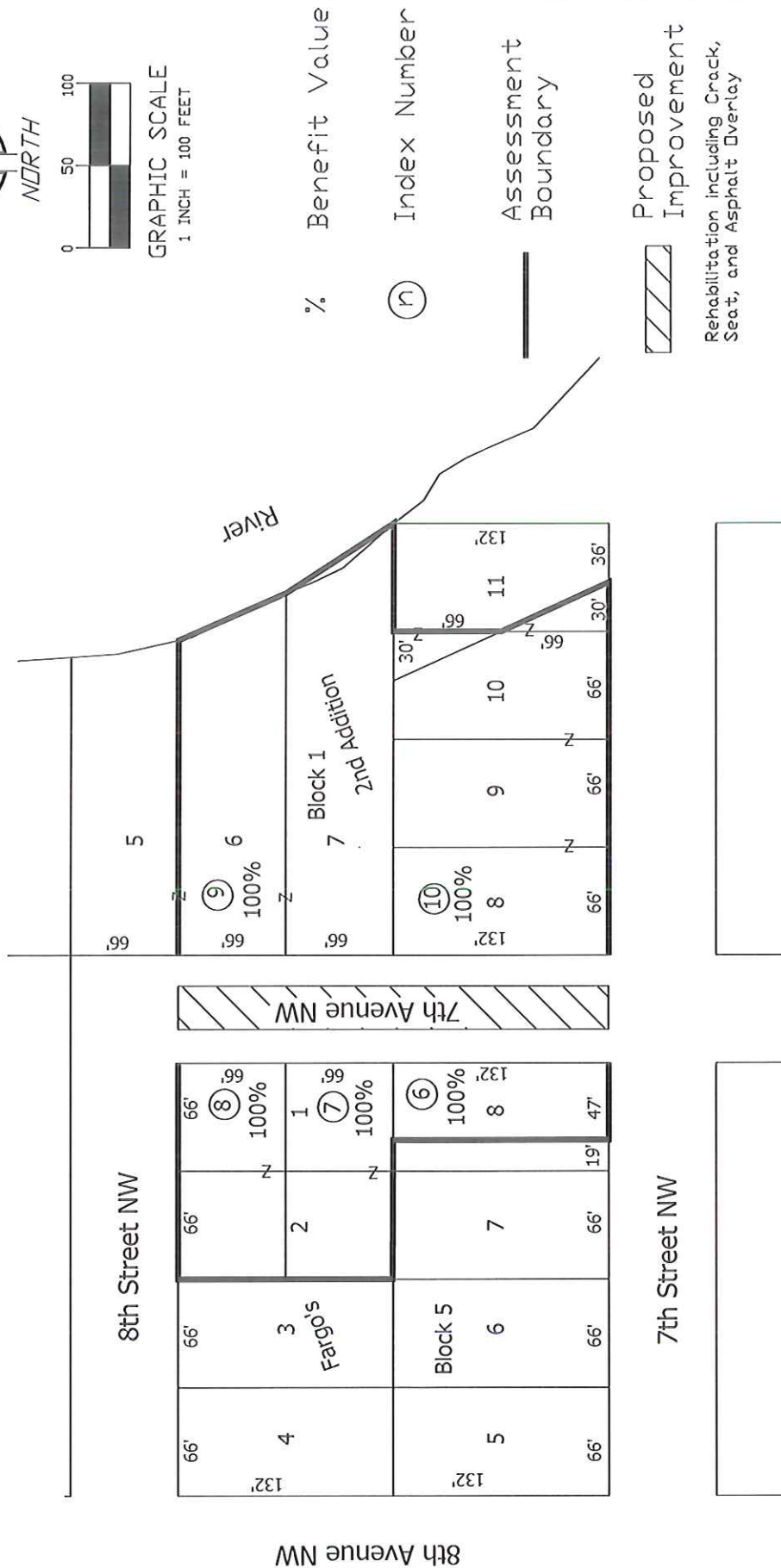
Assessment Plat - 7th Avenue
NW from 5th Street NW to 7th
Street NW, Independence, Iowa

DRAWN	DLW	Item #11.
CHECKED	DTC	
PROJ NO	23504	
CADD FILE		

CRAWFORD ENGINEER
& SURVEYING, INC
118 3rd Ave NE Independence, Iowa



GRAPHIC SCALE
1 INCH = 100 FEET



Assessment Plat - 7th Avenue
NW from 7th Street NW to 8th
Street NW, Independence, Iowa

DRAWN	DLW	Item #11.
CHECKED	DTC	
PROJ NO	23504	
CADD FILE		

CRAWFORD ENGINEER
& SURVEYING, INC
118 3rd Ave NE Independence, Iowa

PRELIMINARY PLAT AND SCHEDULE, INDEPENDENCE, IOWA

11th Avenue NW

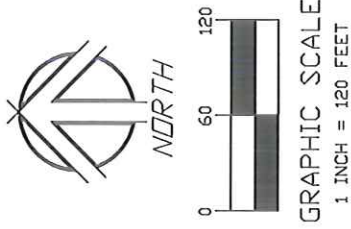
from 3rd Street NW to North End

Estimated Total Project Cost			\$ 429,761						
(Assessment rate is \$30/foot of property frontage)									
INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT		
1	Mace, Molly E 1100 3rd Street NW Independence, Iowa 50644 Parcel No. 0633478016	Lot 3 O'Brien's First Addition	\$ 172,609	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00		
2	Schnepf, Dean 305 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633478015	Lot 32 O'Brien's Third Addition	\$ 164,529	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00		
3	Taets, Emmi 311 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633478014	Lot 29 O'Brien's Third Addition	\$ 153,129	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00		
4	Johnson, Timothy R. 315 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633478013	Lot 26 O'Brien's Third Addition	\$ 144,779	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00		
5	Lolagne, Pierre J. and Rebecca A. 401 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633478012	Lot 23 O'Brien's Third Addition	\$ 124,599	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00		
6	Roth, James J. and Angela R. 405 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633478011	Lot 13 O'Brien's Third Addition	\$ 142,869	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00		
7	Bulman, Kaitlyn R. 411 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633478010	Lot 10 O'Brien's Third Addition	\$ 178,199	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00		

Item #11.

INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT	
8	Walter, Christopher J. and Lisa M. 415 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633478009	Lot 2 O'Brien's Third Addition	\$ 154,383	\$ 2,392.80	\$ 2,392.80	0.6%	\$0.00	
9	Payne, Jenlynn J. 414 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633479001	Lot 1 O'Brien's Third Addition	\$ 120,266	\$ 2,385.90	\$ 2,385.90	0.6%	\$0.00	
10	Boeschen, Morgan E & Smith, Phillip 410 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633479002	Lot 11 O'Brien's Third Addition	\$ 169,379	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00	
11	McCardle, Charles E & Lucynda R. 404 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633479003	Lot 12 O'Brien's Third Addition	\$ 150,059	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00	
12	Corkery, Adam S. 400 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633479004	Lot 24 O'Brien's Third Addition	\$ 142,919	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00	
13	Decker, Jason and Melanie 401 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633479005	Lot 25 O'Brien's Third Addition	\$ 150,189	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00	
14	Pattee, Donna L. 310 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633479006	Lot 30 O'Brien's Third Addition	\$ 157,249	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00	
15	Sherrets, Janet and Larry D 304 11th Avenue NW Independence, Iowa 50644 Parcel No. 0633479007	Lot 31 O'Brien's Third Addition	\$ 166,559	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00	

INDEX	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT
16	Hughes, Robert W. 1006 3rd Street NW Independence, Iowa 50644 Parcel No. 0633479008	Lot 2 O'Brien's First Addition	\$ 135,089	\$ 2,349.30	\$ 2,349.30	0.5%	\$0.00
			TOTALS	\$ 37,668.90	\$ 37,668.90		\$ -



Index Number

Assessment Boundary

Improvement

	% Benefit Value
100%	100%
90%	90%
80%	80%
70%	70%
60%	60%
50%	50%
40%	40%
30%	30%
20%	20%
10%	10%
0%	0%

3rd Street NW

Assessment Plat - 11th Avenue
NW from 3rd Street NW to
North End, Independence, Iowa

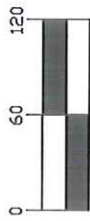
DRAWN	DLW	CRAWFORD ENGINEERING & SURVEYING, INC 118 3rd Ave NE Independence, Iowa
CHECKED	DTC	
PROJ NO	23504	
CADD FILE		

PRELIMINARY PLAT AND SCHEDULE, INDEPENDENCE, IOWA

3rd Street SW

from 2nd Avenue SW to 3rd Avenue SW

		Estimated Total Project Cost	\$	429,761					
		(Assessment rate is \$30/foot of property frontage)							
INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT		
1	Steve Gee Properties LLC 214 3rd Avenue SW Independence, Iowa 50644 Parcel No. 1004258004 Mailing Address: 2404 262nd Street Independence, Iowa 50644	Lot 5 and all of Lot 6, excepting the East 33 feet thereof, Block 9, Stoughton & McClure's Second Addition	\$ 456,500	\$ 2,970.00	\$ 2,970.00	0.7%	\$0.00		
2	Clark, Craig and Sandra 215 2nd Avenue SW Independence, Iowa 50644 Parcel No. 1004258006	Lot 7 and 8 and the East 33 feet of Lot 6, except commencing at the NE Corner of Lot 8, West 100 feet, South 60 feet, East 100 feet, North 60 feet, Block 9, Stoughton and McClure's Second Addition	\$ 198,390	\$ 3,810.00	\$ 3,810.00	0.9%	\$0.00		
3	Hearn, Brenda M and Ronald A. 301 2nd Avenue SW Independence, Iowa 50644 Parcel No. 1004262010	Lot 1 and 2, Block 12, Stoughton and McClure's Second Addition	\$ 277,390	\$ 2,820.00	\$ 2,820.00	0.7%	\$0.00		
4	Vietor, Nola G. 300 3rd Avenue SW Independence, Iowa 50644 Parcel No. 1004262001	Lot 3 and 4, except the South 50 feet, Block 12, Stoughton and McClure's Second Addition	\$ 211,380	\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00		
		TOTALS	\$ 13,560.00	\$ 13,560.00	\$ 13,560.00		\$ -		



GRAPHIC SCALE
1 INCH = 120 FEET

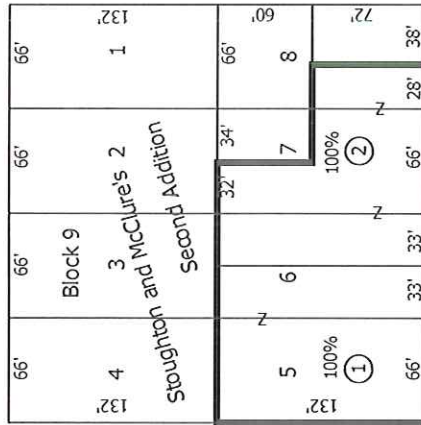
(n) Index Number

Assessment
Boundary

Improvement
Rehabilitation including Crack,
Seal, and Asphalt Overlay

% Benefit Value

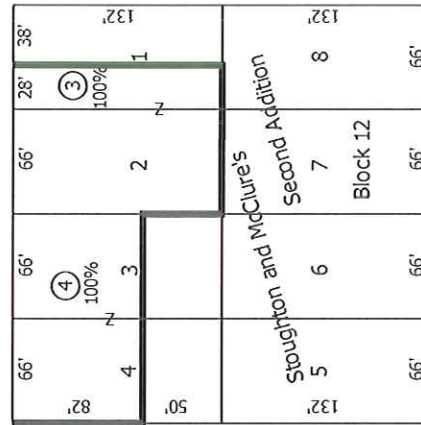
2nd Street SW



2nd Avenue SW

3rd Avenue SW

3rd Street SW



4th Street SW

Assessment Plat - 3rd Street
SW from 2nd Avenue SW to 3rd
Avenue SW, Independence, Iowa

DRAWN	DLW
CHECKED	DTC
PROJ NO	23504
CADD FILE	

CRAWFORD ENGINEERING
& SURVEYING, INC
118 3rd Ave NE Independence, Iowa

Item #11.

PRELIMINARY PLAT AND SCHEDULE, INDEPENDENCE, IOWA

8th Street SW

from 6th Avenue SW to 9th Avenue SW

		Estimated Total Project Cost		\$ 429,761					
		(Assessment rate is \$30/foot of property frontage)							
INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT		
1	Bell, Brian 600 8th Street SW Independence, Iowa 50644 Parcel No. 1004336009	East 50 feet of Lots 7 and 8 Block 22 Fargo's Addition	\$ 107,850	\$ 1,500.00	\$ 1,500.00	0.3%	\$0.00		
2	Faust, Steven M. 604 8th Street SW Independence, Iowa 50644 Parcel No. 1004336008	Lots 7 and 8, Block 22 Fargo's Addition except the East 50 feet thereof	\$ 134,470	\$ 2,460.00	\$ 2,460.00	0.6%	\$0.00		
3	GRH Properties LLC 608 8th Street SW Independence, Iowa 50644 Parcel No. 1004336007 Mailing Address: 313 8th Avenue SW Independence, Iowa 50644	Lot 6, Block 22 Fargo's Addition	\$ 88,380	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		
4	Nichol, Karen and Jeremy 704 8th Street SW Independence, Iowa 50644 Parcel No. 1004336010	Lot 5, Block 22 and Lot 8, Block 23 and vacated 7th Avenue SW between Lot 5, Block 22 and Lot 8, Block 23 Fargo's Addition	\$ 210,600	\$ 5,940.00	\$ 5,940.00	1.4%	\$0.00		
5	Pine Rock Rentals LLC 710 8th Street SW Independence, Iowa 50644 Parcel No. 1004336004 Mailing Address: 506 7th Street S. Quasqueton, Iowa 52326	Lot 7, Block 23 Fargo's Addition	\$ 132,620	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00		
6	Gerken, Morris 712 8th Street SW Independence, Iowa 50644 Parcel No. 1004336003	Lots 5 and 6, Block 23 Fargo's Addition	\$ 136,540	\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00		

Item #11.

INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL		ESTIMATED		ASSESSMENT		% TOTAL		CONDITIONAL	
			VALUATION	COST	VALUATION	COST	ASSESSMENT	COST	ASSESSMENT	COST	ASSESSMENT	DEFICIENCY
7	Flanagan, Jamie 715 8th Avenue SW Independence, Iowa 50644 Parcel No. 1004335007	South 1/2 of Lot 8, Block 24 Fargo's Addition	\$ 124,150	\$ 1,980.00	\$ 1,980.00	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00			
8	Bailey, Bryan A. and Katie M. 806 8th Street SW Independence, Iowa 50644 Parcel No. 1004335003	Lots 6 and 7, Block 24 Fargo's Addition	\$ 125,000	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00			
9	Bagby, Bradley J. and Julie M. 8th Street and 9th Avenue SW Independence, Iowa 50644 Parcel No. 1004335002 Mailing Address: 1105 21st Street NE Independence, Iowa 50644	Lot 5, Block 24 Fargo's Addition	\$ 13,290	\$ 1,980.00	\$ 1,980.00	\$ 1,980.00	\$ 1,980.00	0.5%	\$0.00			
10	Steinbron, Joseph H. and Kristan D. 806 9th Avenue SW Independence, Iowa 50644 Parcel No. 1004339007 Mailing Address: 2575 Michel Avenue Independence, Iowa 50644	West 40 feet of the North 1/2 of Lot 2, and Lots 3 and 4, Block 27 Fargo's Addition	\$ 213,900	\$ 5,160.00	\$ 5,160.00	\$ 5,160.00	\$ 5,160.00	1.2%	\$0.00			
11	Hilby, Roni 801 8th Avenue SW Independence, Iowa 50644 Parcel No. 1004339008 Mailing Address: 1276 255th Street Manchester, Iowa 52057	North 1/2 of Lots 1 and 2, Block 27 except West 40' of North 1/2 of Lot 2 Fargo's Addition	\$ 136,170	\$ 2,760.00	\$ 2,760.00	\$ 2,760.00	\$ 2,760.00	0.6%	\$0.00			
12	Beltz, Scott A. andf Tina M. 713 8th Street SW Independence, Iowa 50644 Parcel No. 1004340001	Lots 3 and 4, Block 28 Fargo's Addition	\$ 176,070	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00	\$ 3,960.00	0.9%	\$0.00			

Item #11.

INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED		ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT	
				COST					
13	Postel, Kenneth L. 705 8th Street SW Independence, Iowa 50644 Parcel No. 1004340003	North 1/2 of Lots 1 and 2, Block 28 Fargo's Addition	\$ 54,350	\$ 3,960.00		\$ 3,960.00	0.9%	\$0.00	
14	Christensen, Kenneth C and Becky 617 8th Street SW Independence, Iowa 50644 Parcel No. 1004341001	Lot 4, Block 29 Fargo's Addition	\$ 137,620	\$ 1,980.00		\$ 1,980.00	0.5%	\$0.00	
15	Christensen, Kenneth and Becky 609 8th Street SW Independence, Iowa 50644 Parcel No. 1004341002	Lot 3, Block 29 Fargo's Addition	\$ 73,460	\$ 1,980.00		\$ 1,980.00	0.5%	\$0.00	
16	Knutson, Kristen N. 801 8th Avenue SW Independence, Iowa 50644 Parcel No. 1004341005	Lots 1 and 2, Block 29 Fargo's Addition	\$ 105,030	\$ 3,960.00		\$ 3,960.00	0.9%	\$0.00	
			TOTALS	\$ 49,500.00		\$ 49,500.00		\$	-



0 75 150
GRAPHIC SCALE
1 INCH = 150 FEET

7th Street SW				7th Avenue SW			
66'	66'	66'	66'	66'	66'	66'	66'
132'	132'	132'	132'	132'	132'	132'	132'
4	3	2	1	4	3	2	1
Block 24	Block 23		Fargo's	Addition		Block 22	
5	6	7	8	5	6	7	8
100%	100%	100%	100%	100%	100%	100%	100%
⑨	⑧	⑦	⑥	④	③	②	①
132'	132'	132'	132'	132'	132'	132'	132'
66'	66'	66'	66'	66'	66'	66'	66'

9th Avenue SW

8th Street SW				7th Avenue SW			
66'	66'	66'	66'	66'	66'	66'	66'
132'	132'	132'	132'	132'	132'	132'	132'
4	3	2	1	4	3	2	1
Block 27	Block 28		Fargo's	Addition		Block 29	
5	6	7	8	5	6	7	8
100%	100%	100%	100%	100%	100%	100%	100%
⑩	⑨	⑧	⑦	④	③	②	①
132'	132'	132'	132'	132'	132'	132'	132'
66'	66'	66'	66'	66'	66'	66'	66'

9th Street SW

66'	66'	66'	66'	66'	66'	66'	66'
132'	132'	132'	132'	132'	132'	132'	132'
4	3	2	1	4	3	2	1
Block 27	Block 28		Fargo's	Addition		Block 29	
5	6	7	8	5	6	7	8
100%	100%	100%	100%	100%	100%	100%	100%
⑩	⑨	⑧	⑦	④	③	②	①
132'	132'	132'	132'	132'	132'	132'	132'
66'	66'	66'	66'	66'	66'	66'	66'

Index Number

Assessment Boundary

Improvement
Rehabilitation including Crack, Seal, and Asphalt Overlay

% Benefit Value

Assessment Plat - 8th Street SW from 6th Avenue SW to 9th Avenue SW, Independence, Iowa

DRAWN	DLW	Item #11.
CHECKED	DTC	
PROJ NO	23504	
CADD FILE		

CRAWFORD ENGINEERING & SURVEYING, INC.
118 3rd Ave NE Independence, Iowa

PRELIMINARY PLAT AND SCHEDULE, INDEPENDENCE, IOWA

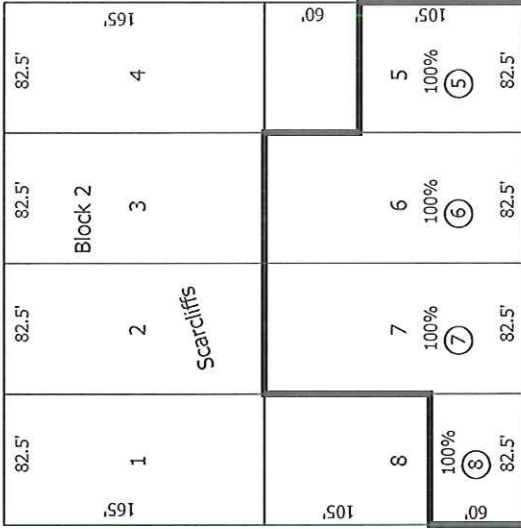
2nd Street SE

from 5th Avenue SE to 6th Avenue SE

		Estimated Total Project Cost (Assessment rate is \$30/foot of property frontage)	\$ 429,761						
INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED COST	ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT		
1	Barche, David 202 5th Avenue SE Independence, Iowa 50644 Parcel No. 1003156001	Lot 1, Block 7 Scarcliff's Addition except the South 58 feet thereof	\$ 92,695	\$ 2,475.00	\$ 2,475.00	0.6%	\$0.00		
2	Crawford, Paul F. 509 2nd Street SE Independence, Iowa 50644 Parcel No. 1003156005	Lot 2, Block 7 Scarcliff's Addition	\$ 75,375	\$ 2,475.00	\$ 2,475.00	0.6%	\$0.00		
3	Peterson, Robert and Margaret J. 511 2nd Street SE Independence, Iowa 50644 Parcel No. 1003156006	Lot 3, Block 7 Scarcliff's Addition	\$ 99,625	\$ 2,475.00	\$ 2,475.00	0.6%	\$0.00		
4	Federspiel, Andrew W. 201 6th Avenue SE Independence, Iowa 50644 Parcel No. 1003156009	North 1/2 of Lot 4, Block 7 Scarcliff's Addition	\$ 100,555	\$ 2,475.00	\$ 2,475.00	0.6%	\$0.00		
5	Wieland Property Management 119 6th Avenue SE Independence, Iowa 50644 Parcel No. 1003152011 Mailing Address: 2139 Horseshoe Drive Independence, Iowa 50644	Lot 5, Block 2 Scarcliff's Addition except the North 60 feet thereof	\$ 218,755	\$ 2,475.00	\$ 2,475.00	0.6%	\$0.00		
6	519 Worldwide LLC 519 1st Street East Independence, Iowa 50644 Parcel No. 1003152008	Lots 3 and 6, Block 2 Scarcliff's Addition	\$ 152,475	\$ 2,475.00	\$ 2,475.00	0.6%	\$0.00		

INDEX NO.	NAME OF OWNER	DESCRIPTION	COUNCIL VALUATION	ESTIMATED		ASSESSMENT	% TOTAL COST	CONDITIONAL DEFICIENCY ASSESSMENT	
				COST					
7	Price, Terry F. and Dixene H. 506 2nd Street SE Independence, Iowa 50644 Parcel No. 1003152006	Lot 7, Block 2 Scarcliff's Addition	\$ 123,885	\$ 2,475.00		\$ 2,475.00	0.6%	\$0.00	
8	Price, Terry F. and Dixene H. 502 2nd Street SE Independence, Iowa 50644 Parcel No. 1003152003 Mailing Address: 506 2nd Street SE Independence, Iowa 50644	South 60 feet of Lot 8, Block 2 Scarcliff's Addition	\$ 14,555	\$ 2,475.00		\$ 2,475.00	0.6%	\$0.00	
			TOTALS	\$ 19,800.00		\$ 19,800.00		\$	-

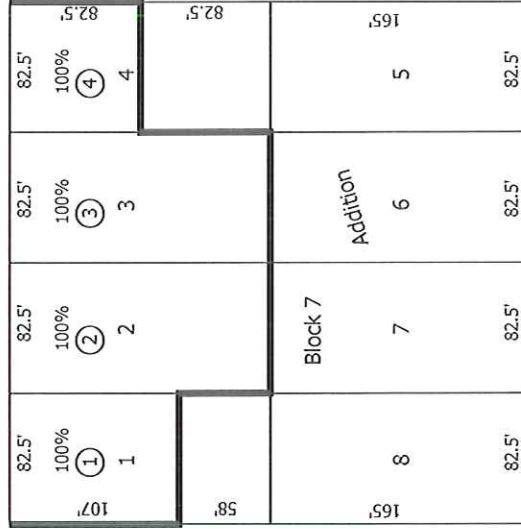
1st Street East



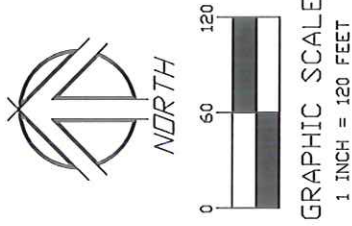
5th Avenue SE

6th Avenue SE

2nd Street SE



3rd Street SE



(n) Index Number

Assessment
Boundary

Improvement
Rehabilitation including Crack,
Seal, and Asphalt Overlay

% Benefit Value

Assessment Plat - 2nd Street
SE from 5th Avenue SE to 6th
Avenue SE, Independence, Iowa

DRAWN	DLW	Item #11.
CHECKED	DTC	
PROJ NO	23504	
CADD FILE		

CRAWFORD ENGINEER
& SURVEYING, INC
118 3rd Ave NE Independence, Iowa

January 17, 2024

Via Email

Susi Lampe
City Clerk/City Hall
Independence, Iowa

Re: 2024 Street Rehabilitation Project
Our File No. 419440-107

Dear Susi:

We have prepared and attach the necessary proceedings to be used at the January 22, 2024 City Council meeting at which the hearing on the Resolution of Necessity for the 2024 Street Rehabilitation Project is to be held.

On or before the day of the hearing on the Resolution of Necessity, please check your records to be sure that the Notice of Property Owners was published once each week for two consecutive weeks (the first of which must have been not less than ten days before the date of the hearing) and that copies of the notice were sent, not less than fifteen days before the hearing, by regular mail to each property owner. If you find these requirements have not been met, please call me immediately.

The proceedings attached include the following items:

1. Minutes of the January 22, 2024 meeting at which the hearing will be held on the proposed Resolution of Necessity. Copies of the written objections and a list of the oral objections should be attached to the transcript and made a part of your records.
2. Minutes closing the hearing. Language deferring immediate action and providing for an adjournment is included at this point, in case the City Council is not ready to proceed to a final vote on the Resolution of Necessity. **If the City Council is prepared to take that action immediately, however, this adjournment may be stricken by merely drawing a line through it and the minutes convening the meeting on the following page.**
3. Minutes of the same meeting or of the adjourned meeting at which a resolution is adopted amending the Resolution of Necessity. **If no amendments are necessary, you may proceed directly to the final adoption of the Resolution of Necessity.** This is the place to reflect the City Council's decisions concerning any changes in the Project, such as deleting some of the work or reducing some or all of the assessments. If there are any amendments to the Resolution of Necessity which result in a change in the description of the area to be assessed or in the schedule of assessments, please have the Project Engineers provide us a copy of the revised description of the area to be assessed or of the revised schedule of assessments. In addition, before taking final action to approve the Resolution of Necessity, please make the appropriate adjustments to the

Page 2

language of the Resolution of Necessity to show any amendments which have been approved. If you prefer, call us after the meeting and we will prepare the revised form of Resolution of Necessity for your records and for filing with the County Treasurer.

4. Minutes providing for the adoption of the Resolution of Necessity followed by the Resolution of Necessity.

The law requires that the Resolution of Necessity be passed in final form by a vote of three-fourths of all the members of the City Council. This must be three-fourths of the entire City Council, and not just three-fourths of those present (on a City Council with five members, final passage requires approval from four members). **(Independence has 7 members, final passages needs to be from six members.)** In the event that written objections are filed with you signed by owners subject to at least seventy-five per cent (75%) of the amount of the proposed assessments, the Resolution of Necessity must be passed in final form by a unanimous vote of the entire City Council.

5. Motion that the City Clerk file certified copies of the Resolution of Necessity and Preliminary Plat and Schedule with the County Treasurer of Buchanan County, followed by a resolution ratifying the preparation of the detailed plans and specifications, notice of hearing, notice to bidders and form of contract.

6. Attestation Certificate with respect to the validity of the transcript.

7. Certificate of the County Treasurer of Buchanan County attesting to the filing of certified copies of the final Resolution of Necessity, preliminary plat and schedule of assessments, as required by Section 384.51 of the Code of Iowa.

8. Agricultural Property Deferment Certificate attesting to the filing of requests for deferment of special assessment payments with respect to agricultural property.

As these proceedings are completed, please return one fully executed copy to our office.

If you have any questions, please contact Emily Hammond or me.

Best regards,

John P. Danos

Attachments

cc: Matt Schmitz
Michelle Nejd
Debbie Weis
Daniel Crawford
Brian Crawford

MINUTES OF MEETING FOR HEARING
ON RESOLUTION OF NECESSITY

419440-107 (HRN)

Independence, Iowa

January 22, 2024

A meeting of the City Council of the City of Independence, Iowa, was held at 5:00 p.m., on January 22, 2024, at the City Hall Council Chambers, Independence, Iowa.

The Mayor presided and the roll was called, showing Council Members present and absent as follows:

Present: _____

Absent: _____.

The Mayor announced that this was the time and place set for hearing upon the proposed Resolution of Necessity covering the 2024 Street Rehabilitation Project. All written objections heretofore filed and all written or oral objections filed or made during the hearing were considered by the City Council.

Written objections were filed by the following:

(Insert the word “none” or list names of objectors and attach copies of their objections, if any are filed.)

Oral objections were made by the following:

(Insert the word “none” or list names of objectors and type of objections, if any are made.)

There being no further objections or remonstrances, the Mayor announced the hearing closed, and it was moved by Council Member _____ and seconded by Council Member _____ that further action with respect to said improvement be deferred until the ____ day of _____, 2024, at _____ o'clock __.m., at the City Hall Council Chambers, Independence, Iowa. The Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the motion adopted.

Mayor

Attest:

City Clerk

• • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

MINUTES FOR MEETING TO ADOPT OR
AMEND PROPOSED RESOLUTION OF
NECESSITY AND RATIFY
PREPARATION OF PLANS AND
SPECIFICATIONS

419440-107 (HRN)

Independence, Iowa

_____, 2024

The City Council of the City of Independence, Iowa, met on _____,
2024, at the City Hall Council Chambers, Independence, Iowa, at _____ o'clock ____ .m., pursuant
to law, to adjournment and to the rules of the Council.

The Mayor presided and the roll was called, showing members present and absent as
follows:

Present: _____

Absent: _____.

After further considering all comments and objections to the proposed 2024 Street
Rehabilitation Project, it was moved by Council Member _____ and seconded
by Council Member _____ that the resolution amending the proposed
Resolution of Necessity, be adopted.

Whereupon, the Mayor put the question upon the motion and the roll being called, the
following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said amending resolution adopted, as follows:

RESOLUTION NO. 2024-_____

Resolution Amending Proposed Resolution of Necessity for the 2024 Street Rehabilitation Project

WHEREAS, the City Council of the City of Independence, Iowa, after full investigation deems it advisable to amend the proposed Resolution of Necessity for the 2024 Street Rehabilitation Project (the “Project”);

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. The proposed Resolution of Necessity introduced on December 11, 2023, for the Project is amended as follows:

(Insert or attach hereto any changes made to the proposed Resolution of Necessity.)

Section 2. The plat and schedule of assessments are hereby amended to conform to Section 1 hereof, and Crawford Engineering & Surveying, Inc. (the “Project Engineers”) are instructed to make the proposed changes therein.

Section 3. Except as herein above determined, all objections are found to be without merit and denied.

Passed and approved on _____, 2024.

Mayor

Attest:

City Clerk

The Mayor then declared that a motion would be in order for adoption of the Resolution of Necessity.

It was moved by Council Member _____ and seconded by Council Member _____ that the Resolution of Necessity for the 2024 Street Rehabilitation Project be adopted in the form hereinafter set out.

After due consideration thereof by the City Council, the Mayor put the question upon the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and the Resolution of Necessity was finally adopted.

RESOLUTION NO. 2024-_____

Resolution of Necessity

WHEREAS, the City Council of the City of Independence, Iowa (the “City”), has adopted a preliminary resolution in accordance with Section 384.42 of the Code of Iowa, covering the 2024 Street Rehabilitation Project (the “Project”); and

WHEREAS, pursuant thereto, the Project Engineers have prepared preliminary plans and specifications, an estimated total cost of the work and a plat and schedule, including the valuation of each lot as determined by this City Council, and the same have been duly adopted and are now on file with the City Clerk; and

WHEREAS, a public hearing has been held on the proposed Resolution of Necessity on January 22, 2024, at 5:00 p.m., at the City Hall Council Chambers, in the City;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa:

Section 1. It is hereby found and determined to be necessary and for the best interest of the City and its inhabitants to proceed with the Project, and to assess a portion of the cost of the Project to the property benefited thereby.

Section 2. The Project, all of which is assessable, shall consist of crack and seat and rehabilitation with hot mix asphalt (HMA) overlay and miscellaneous related work on and along the following segments of street and avenue in the City of Independence, Buchanan County, Iowa:

- 6th Street NW, from the west right-of-way line of 8th Avenue NW on the east, to the end of the street on the west, a distance of approximately 330 feet;
- 7th Avenue NW, from the south right-of-way line of 8th Street NW on the north to the north right-of-way line of 7th Street NW; and from the south right-of-way line of 7th Street NW to the north right-of-way line of 5th Street NW on the south;
- 11th Avenue NW, from the north right-of-way line of 3rd Street NW on the south, to the end of the street on the north, a distance of approximately 627 feet;
- 3rd Street SW, from a point approximately 38 feet from the west right-of-way line of 2nd Avenue SW on the east to the east right-of-way line of 3rd Avenue SW on the west;
- 8th Street SW, from the west right-of-way line of 6th Avenue SW on the east to the east right-of-way line of 9th Avenue SW on the west;
- 2nd Street SE, from the west right-of-way line of 6th Avenue SE on the east to the east right-of-way line of 5th Avenue SE on the west.

Section 3. It is considered that the properties abutting the above-described segments of street to be improved will be specially benefitted by this improvement and should be specially assessed.

Section 4. It is hereby found and determined that there are now on file in the office of the City Clerk an estimated total cost of the proposed work and a preliminary plat and schedule showing the amount proposed to be assessed to each lot by reason of the Project.

Section 5. Unless a property owner files objections with the City Clerk at the time of the hearing on this resolution of necessity, the property owner shall be deemed to have waived all objections pertaining to the regularity of the proceedings and the legality of using the special assessment procedure.

Section 6. All resolutions, parts of resolutions, or actions of the City Council in conflict herewith are hereby repealed, to the extent of such conflict.

Section 7. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved on _____, 2024.

Mayor

Attest:

City Clerk

It was moved by Council Member _____ and seconded by Council Member _____ that the City Clerk be directed to file certified copies of the Resolution of Necessity and Preliminary Plat and Schedule of Assessments with the County Treasurer of Buchanan County, and that the resolution hereinafter set out ratifying the preparation of the detailed plans and specifications and the preparation of the notice of hearing and notice to bidders and form of contract covering the 2024 Street Rehabilitation Project be adopted.

Whereupon, the Mayor put the question upon the motion, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the said motion duly carried and the said resolution adopted, as follows:

RESOLUTION NO. 2024-_____

Resolution Ratifying the Preparation of Detailed Plans, Specifications, Notice of Hearing, Notice to Bidders and Form of Contract

WHEREAS, the City Council of the City of Independence, Iowa, has adopted a final Resolution of Necessity in connection with the 2024 Street Rehabilitation Project (the “Project”); and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders and form of contract should now be prepared and filed with the City Clerk;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. All action heretofore taken by the Project Engineers with respect to the preparation and filing with the City Clerk of detailed plans and specifications covering the Project, including a notice of hearing and notice to bidders and form of contract, is hereby ratified and affirmed.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Passed and approved on _____, 2024.

Mayor

Attest:

City Clerk

• • • •

There being no further business to come before the meeting, it was upon motion adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
BUCHANAN COUNTY
CITY OF INDEPENDENCE

SS:

I, the undersigned City Clerk of the City of Independence, do hereby certify that the above and foregoing is a true and correct copy of the minutes of a meeting of the City Council of the City, held as therein shown, insofar as such minutes pertain to the 2024 Street Rehabilitation Project, including a true and correct copy of each of the resolutions referred to in such minutes.

WITNESS MY HAND this _____ day of _____, 2024.

City Clerk

COUNTY TREASURER'S CERTIFICATE:

STATE OF IOWA

SS:

BUCHANAN COUNTY

I, the undersigned, County Treasurer of Buchanan County, Iowa, do hereby certify that the City Clerk of Independence, Iowa, did file on the _____ day of _____, 2024, in my office, copies of the final Resolution of Necessity, Preliminary Plat and Schedule of Assessments in connection with the 2024 Street Rehabilitation Project.

WITNESS MY HAND this _____ day of _____, 2024.

County Treasurer

AGRICULTURAL PROPERTY DEFERMENT CERTIFICATE:

STATE OF IOWA
 BUCHANAN COUNTY
 CITY OF INDEPENDENCE

SS:

I, the undersigned City Clerk of the City of Independence, do hereby certify that, pursuant to Section 384.62 of the Code of Iowa, no requests for deferment of agricultural property special assessment payments with respect to the 2024 Street Rehabilitation Project were filed at the hearing on the Resolution of Necessity or within 10 days thereafter, except as follows:

<u>Name</u>	<u>Assessment Number</u>	<u>Amount of Assessment</u>
-------------	------------------------------	---------------------------------

WITNESS MY HAND this _____ day of _____, 2024.

 City Clerk

(Please attach hereto copies of written requests for deferment.)

(NOT TO BE EXECUTED UNTIL 10 DAYS AFTER THE DATE OF HEARING ON RESOLUTION OF NECESSITY.)



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: January 22, 2024

ITEM TITLE: Resolution Amending Proposed Resolution of Necessity for the 2024 Street Rehabilitation Project

BACKGROUND:

Pursuant to the State of Iowa Code §384.51, if amendments are needed to the Resolution of Necessity, then this item will need to be considered. **If no amendments are needed, this item can be skipped.**

DISCUSSION:

Should modifications extending the boundary of the district, increasing the amount to be assessed against a lot, or adding additional public improvements be requested, the Resolution of Necessity will need to be amended, and said changes need to be clearly stated for the record. Should this occur, an amended plat, schedule, and estimate would need to be prepared and adopted, updated notices would need to be published and mailed to all property owners, and a new hearing would need to be held.

If modifications reducing the items listed in the prior paragraph occur, those changes need to be clearly stated for the record, but the Resolution of Necessity may move forward immediately.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Developing and Reviving Independence. This item helps achieve that vision by repairing and maintaining roadways in the City.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

If needed, Staff recommend a motion enumerating all changes be clearly stated for the record, and it also is stated that this will push the project back requiring updated items as discussed above.

RESOLUTION NO. 2024-

**Resolution Amending Proposed Resolution of Necessity for the
2024 Street Rehabilitation Project**

WHEREAS, the City Council of the City of Independence, Iowa, after full investigation deems it advisable to amend the proposed Resolution of Necessity for the 2024 Street Rehabilitation Project (the “Project”);

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. The proposed Resolution of Necessity introduced on December 11, 2023, for the Project is amended as follows:

(Insert or attach hereto any changes made to the proposed Resolution of Necessity.)

Section 2. The plat and schedule of assessments are hereby amended to conform to Section 1 hereof, and Crawford Engineering & Surveying, Inc. (the “Project Engineers”) are instructed to make the proposed changes therein.

Section 3. Except as herein above determined, all objections are found to be without merit and denied.

RESOLUTION NO. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 22nd day of January 2024.

Record of Voting:

Ayes:

Nays:

Absent:

RESOLUTION NO. 2024- declared passed and adopted by the Mayor on this 22nd day of January 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer, City of Independence, Iowa



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: January 22, 2024

ITEM TITLE: Resolution of Necessity for the 2024 Street Rehabilitation Project

BACKGROUND:

Pursuant to the State of Iowa Code §384.51, a Resolution of Necessity is attached for consideration for the 2024 Street Rehabilitation Project Assessments.

DISCUSSION:

This resolution will need to be approved with a vote of three-fourths of all members of the council voting in favor of the resolution. For our Council, that equals 6 of the 7 members approving this Resolution.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Developing and Reviving Independence. This item helps achieve that vision by repairing and maintaining roadways in the City.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

Staff recommend a motion to approve the Resolution of Necessity for the 2024 Street Rehabilitation Project.

RESOLUTION NO. 2024-

Resolution of Necessity

WHEREAS, the City Council of the City of Independence, Iowa (the “City”), has adopted a preliminary resolution in accordance with Section 384.42 of the Code of Iowa, covering the 2024 Street Rehabilitation Project (the “Project”); and

WHEREAS, pursuant thereto, the Project Engineers have prepared preliminary plans and specifications, an estimated total cost of the work and a plat and schedule, including the valuation of each lot as determined by this City Council, and the same have been duly adopted and are now on file with the City Clerk; and

WHEREAS, a public hearing has been held on the proposed Resolution of Necessity on January 22, 2024, at 5:00 p.m., at the City Hall Council Chambers, in the City;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa:

Section 1. It is hereby found and determined to be necessary and for the best interest of the City and its inhabitants to proceed with the Project, and to assess a portion of the cost of the Project to the property benefited thereby.

Section 2. The Project, all of which is assessable, shall consist of crack and seat and rehabilitation with hot mix asphalt (HMA) overlay and miscellaneous related work on and along the following segments of street and avenue in the City of Independence, Buchanan County, Iowa:

- 6th Street NW, from the west right-of-way line of 8th Avenue NW on the east, to the end of the street on the west, a distance of approximately 330 feet;
- 7th Avenue NW, from the south right-of-way line of 8th Street NW on the north to the north right-of-way line of 7th Street NW; and from the south right-of-way line of 7th Street NW to the north right-of-way line of 5th Street NW on the south;
- 11th Avenue NW, from the north right-of-way line of 3rd Street NW on the south, to the end of the street on the north, a distance of approximately 627 feet;
- 3rd Street SW, from a point approximately 38 feet from the west right-of-way line of 2nd Avenue SW on the east to the east right-of-way line of 3rd Avenue SW on the west;
- 8th Street SW, from the west right-of-way line of 6th Avenue SW on the east to the east right-of-way line of 9th Avenue SW on the west;
- 2nd Street SE, from the west right-of-way line of 6th Avenue SE on the east to the east right-of-way line of 5th Avenue SE on the west.

Section 3. It is considered that the properties abutting the above-described segments of street to be improved will be specially benefitted by this improvement and should be specially assessed.

Section 4. It is hereby found and determined that there are now on file in the office of the City Clerk an estimated total cost of the proposed work and a preliminary plat and schedule showing the amount proposed to be assessed to each lot by reason of the Project.

Section 5. Unless a property owner files objections with the City Clerk at the time of the hearing on this resolution of necessity, the property owner shall be deemed to have waived all objections pertaining to the regularity of the proceedings and the legality of using the special assessment procedure.

Section 6. All resolutions, parts of resolutions, or actions of the City Council in conflict herewith are hereby repealed, to the extent of such conflict.

Section 7. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

RESOLUTION NO. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 22nd day of January 2024.

Record of Voting:

Ayes:

Nays:

Absent:

RESOLUTION NO. 2024- declared passed and adopted by the Mayor on this 22nd day of January 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer, City of Independence, Iowa



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: January 22, 2024

ITEM TITLE: Resolution Ratifying the Preparation of Detailed Plans, Specifications, Notice of Hearing, Notice to Bidders, and Form of Contract

BACKGROUND:

Pursuant to the State of Iowa Code §384.52, a Resolution Ratifying the Preparation of Detailed Plans, Specifications, Notice of Hearing, Notice to Bidders, and Form of Contract may now be approved.

DISCUSSION:

This is the final step for this evening's meeting related to the 2024 Street Rehabilitation Project.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure and Developing and Reviving Independence. This item helps achieve that vision by repairing and maintaining roadways in the City.

FINANCIAL CONSIDERATION:

Funding for the 2024 Street Rehabilitation Project is included in the FY2024 Budget and is from the 2023 Spring Bond Issuance.

RECOMMENDATION:

Staff recommend a motion to approve the Resolution Ratifying the Preparation of Detailed Plans, Specifications, Notice of Hearing, Notice to Bidders, and Form of Contract.

RESOLUTION NO. 2024-

Resolution Ratifying the Preparation of Detailed Plans, Specifications, Notice of Hearing, Notice to Bidders and Form of Contract

WHEREAS, the City Council of the City of Independence, Iowa, has adopted a final Resolution of Necessity in connection with the 2024 Street Rehabilitation Project (the “Project”); and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders and form of contract should now be prepared and filed with the City Clerk;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. All action heretofore taken by the Project Engineers with respect to the preparation and filing with the City Clerk of detailed plans and specifications covering the Project, including a notice of hearing and notice to bidders and form of contract, is hereby ratified and affirmed.

Section 2. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

RESOLUTION NO. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 22nd day of January 2024.

Record of Voting:

Ayes:

Nays:

Absent:

RESOLUTION NO. 2024- declared passed and adopted by the Mayor on this 22nd day of January 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer, City of Independence, Iowa



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Matthew R. Schmitz, MPA - City Manager

DATE OF MEETING: January 22, 2024

ITEM TITLE: Resolution modifying Vacation Award, Accrual, and Carryover

BACKGROUND:

As discussed at the January 2nd Work Session, As part of the review of the Employee Handbook, and our migration to ADP for Payroll Processing, I reviewed how vacation is accumulated and tracked. Currently, vacation is awarded at the anniversary date in a lump sum, meaning for example if an employee has 6 years of service, on their 6th anniversary, 104 hours, or 13 days, is deposited into their vacation bank. I would like to modify that to accrue time-based on each payroll cycle.

DISCUSSION:

I am proposing the following language to include in the Employee Handbook via an Amendment:

Vacation leave shall be earned and accrued from the most recent day of employment per the chart below. All requests for vacation leave are subject to supervisor approval. Employees will accrue vacation leave during their first six (6) months of employment; however, they are not permitted to use any during this time. Subsequently, if the employee terminates his or her employment with the City before the completion of the first six (6) months of employment, he or she will not be paid for any accrued vacation leave.

Full-time employees (Non-Union) shall accrue annual leave in the following manner:

Years of Service	Per Pay Period (26 Pay Periods Per Year)		Per Year	
	Hours	Days	Hours	Days
1st – 4th Year (Group 1)*	3.08	0.385	80.08	10.01
5th – 9th Year (Group 2)	4.00	0.500	104.00	13.000
10th – 14th Year (Group 3)	4.62	0.5775	120.12	15.015
15th – 19th Year (Group 4)	5.54	0.6925	144.04	18.005
20th – 24th Year (Group 5)	6.16	0.77	160.16	20.02
25th Year & Beyond (Group 6)	7.70	0.9625	200.20	25.025

* Denotes that during the first 6 months of employment, vacation will be accrued, but none may be used by the employee.

Full-time firefighter employees (Non-Union) shall accrue annual leave in the following manner:

Years of Service	Per Pay Period (26 Pay Periods Per Year)		Per Year	
	Hours	Days	Hours	Days
1st – 4th Year (Group 1)*	4.62	0.19250	120.12	5.00500
5th – 9th Year (Group 2)	5.54	0.23083	144.04	6.00166
10th – 14th Year (Group 3)	6.47	0.26958	168.22	7.00917
15th – 19th Year (Group 4)	7.39	0.30792	192.14	8.00583
20th – 24th Year (Group 5)	9.24	0.38500	240.24	10.01000
25th Year & Beyond (Group 6)	11.08	0.46167	288.08	12.00333

* Denotes that during the first 6 months of employment, vacation will be accrued, but none may be used by the employee.

Union Employees shall accrue vacation according to their collective bargaining agreement.

To facilitate this transition, Staff during the upcoming calendar year would be awarded the vacation they earned during the previous year (on their anniversary date they would receive the vacation deposit into their bank that they have in the past), and then they would begin accruing vacation each pay period based on the above schedule.

Additionally, I would like to increase the amount of vacation carryover. Currently, staff are allowed to carry over 5 days (40 hours) through year 14 of employment. Beginning in year 15, they can carry over 10 days (80 hours). Firefighters can carry over 2 days (48 hours) through year 14, and 4 days (96 hours) beginning in year 15. I would propose changing this to allow all employees to carry over one year's worth of vacation. Whatever vacation group an employee falls into on the chart above, they would be able to carry over the amount shown in the Per Year, Hours, column on January 1st. Any amount in their bank above that would be lost.

I am also proposing that the following be added to the Employee Handbook regarding vacation: The City of Independence values our staff and their well-being. To that end, we require that every employee takes at minimum one week of vacation per year (40 hours) to prevent burnout. This time away does not need to be consecutive.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by allowing for more flexibility for our Employees when accruing and utilizing vacation leave time.

FINANCIAL CONSIDERATION:

Budgetary impacts will be minimal since accrual rates are not increasing significantly. The ability for an employee to save up vacation time will increase, which will create some budgetary impact as well.

RECOMMENDATION:

Staff recommends a motion to approve the attached Resolution outlining changes to Vacation Award, Accrual, and Carryover.

RESOLUTION NO. 2024-

A RESOLUTION ACCEPTING AND APPROVING REVISIONS TO THE
EMPLOYEE PERSONNEL POLICY HANDBOOK; WITHIN THE CITY OF
INDEPENDENCE, BUCHANAN COUNTY, IOWA.

WHEREAS, the Council met on Monday, January 22, 2024, and reviewed and approved revisions to the Employee Personnel Policy Handbook for the City of Independence, Buchanan County, Iowa, that replaces Section 4.2 Vacation entirely:

4.2 Vacation

The City of Independence values our staff and their well-being. To that end, we require that every employee takes a minimum of one week of vacation per year (40 hours) to prevent burnout. This time away does not need to be consecutive.

Accrual Rates

Vacation leave shall be earned and accrued from the most recent day of employment per the charts below. All requests for vacation leave are subject to supervisor approval. Employees will accrue vacation leave during their first six (6) months of employment; however, they are not permitted to use any during this time. Subsequently, if the employee terminates his or her employment with the City before the completion of the first six (6) months of employment, he or she will not be paid for any accrued vacation leave.

Full-time employees (Non-Union) shall accrue annual leave in the following manner:

Years of Service	Per Pay Period (26 Pay Periods Per Year)		Per Year	
	Hours	Days	Hours	Days
1st – 4th Year (Group 1)*	3.08	0.385	80.08	10.01
5th – 9th Year (Group 2)	4.00	0.500	104.00	13.000
10th – 14th Year (Group 3)	4.62	0.5775	120.12	15.015
15th – 19th Year (Group 4)	5.54	0.6925	144.04	18.005
20th – 24th Year (Group 5)	6.16	0.77	160.16	20.02
25th Year & Beyond (Group 6)	7.70	0.9625	200.20	25.025

* Denotes that during the first 6 months of employment, vacation will be accrued, but none may be used by the employee.

Full-time firefighter employees (Non-Union) shall accrue annual leave in the following manner:

Years of Service	Per Pay Period (26 Pay Periods Per Year)		Per Year	
	Hours	Days	Hours	Days
1st – 4th Year (Group 1)*	4.62	0.19250	120.12	5.00500
5th – 9th Year (Group 2)	5.54	0.23083	144.04	6.00166
10th – 14th Year (Group 3)	6.47	0.26958	168.22	7.00917
15th – 19th Year (Group 4)	7.39	0.30792	192.14	8.00583
20th – 24th Year (Group 5)	9.24	0.38500	240.24	10.01000
25th Year & Beyond (Group 6)	11.08	0.46167	288.08	12.00333

* Denotes that during the first 6 months of employment, vacation will be accrued, but none may be used by the employee.

Union Employees shall accrue vacation according to their collective bargaining agreement.

For purposes of this policy, “length of continuous service” shall mean an employee’s length of continuous service with the City of Independence since the employee’s most recent full-time date of hire.

Scheduling Vacation

Vacations may be taken as weekly periods or as individual days, as long as the increments chosen meet with the supervisor's approval. Vacation requests for five (5) days or more must be communicated to the Department Head and/or City Manager at least forty-eight (48) hours before the start of the vacation period. Vacation requests for less than five (5) days must be communicated to the Department Head and/or City Manager as soon as possible. Vacation preferences are subject to staffing requirements as determined by the City. All vacation requests may be denied by the Department Head and/or City Manager based on workload demands or other work-related reasons.

Carryover

Carryover from the prior calendar year shall be limited to the maximum accrual amount that the employee is eligible for each year – based on the groups identified in the accrual charts above, minus the required vacation use outlined at the beginning of Section 4.2. For example, a Full-Time employee currently in Group 3 would be eligible to carry over 80.12 hours. A Full-Time Firefighter currently in Group 3 would be eligible to carry over 128.22 hours. If extenuating circumstances exist, the City Manager may allow for more carryover, but the employee must make an effort to utilize any excess vacation carried over during the first three months of the following year.

Vacation Pay Upon Termination

If employment with the City is terminated, either voluntarily or involuntarily, for any reason during the first six months of employment, no vacation is due upon termination. If employment is terminated for any reason after the first six months of service, the employee will be paid for any unused earned vacation at their current pay rate.

Accrual of Vacation During Unpaid Leaves

Vacation will not accrue during unpaid leaves of absence of thirty (30) calendar days or longer.

WHEREAS, the Council has authorized the City Clerk to proceed with updating the policy with these revised provisions and distributing them to employees and obtaining signatures on the acknowledgement of receipt of the revisions to place in personnel files.

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA, that the Council met on Monday, January 22, 2024, at 5:00 p.m. in City Hall and by majority vote approved a Resolution accepting and approving revisions to the Employee Personnel Policy Handbook; within the City of Independence, Buchanan County, Iowa.

RESOLUTION NO. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 22nd day of January 2024.

Record of Voting:

Ayes:

Nays:

Absent:

RESOLUTION NO. 2024- declared passed and adopted by the Mayor on this 22nd day of January 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: January 22, 2024

ITEM TITLE: Resolution to accept the work covering the Independence COVID Façade Project

BACKGROUND:

Curtis Architecture has found that the Independence COVID Façade project to be completed is in substantial compliance with the plans and specifications and contract amendments governing the construction of this work and therefore is recommending that the work be accepted by the City and that the retainage be released for the project after the required 30 days.

DISCUSSION:

The certificate of substantial completion is attached for review.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by providing for a modern, well-kept, vibrant downtown for our Citizens and Visitors to visit.

FINANCIAL CONSIDERATION:

The final cost for the Independence COVID Façade project is \$557,431.00.

RECOMMENDATION:

Staff recommend a motion to approve and authorize the Mayor to sign the resolution that accepts the work covering the Independence COVID Façade Project and to authorize the City Manager to sign the Certificate of Substantial Completion.

RESOLUTION NO. 2024-

**A RESOLUTION ACCEPTING WORK COVERING THE
INDEPENDENCE FAÇADE COVID PROJECT; WITHIN THE CITY
OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.**

WHEREAS, the Project Engineers for the Independence Façade COVID Project (the “Project”) in the City of Independence, Iowa (the “City”), have duly filed a certificate in accordance with Section 384.58 of the Code of Iowa showing that they have inspected the completed work for the Project and that the same has been performed in compliance with the terms of the contract and showing the total cost thereof;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. It is hereby found and determined that the work of constructing the Project has been duly and fully completed by the contractor in accordance with the terms of the contract, and the same is hereby accepted and approved.

Section 2. It is hereby found and determined that the total cost of said Project is in the total amount of \$557,431.00.

Section 3. Except for the amount being retained by the City pursuant to Chapter 573 of the Code of Iowa, which shall be paid to the contractor not less than 30 days after the acceptance of the work, the amount due the contractor is hereby ordered paid from available funds from which payment for the work may be made.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Section 5. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

RESOLUTION NO. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 22nd day of January 2024.

Record of Voting:

Ayes:

Nays:

Absent:

RESOLUTION NO. 2024- declared passed and adopted by the Mayor on this 22nd day of January 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer, City of Independence, Iowa

AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: <i>(name and address)</i> INDEPENDENCE FACADE COVID IMPROVEMENTS 331 1ST ST. EAST INDEPENDENCE, IA 50644	CONTRACT INFORMATION: Contract For: INDEPENDENCE FACADE COVID IMPROVEMENTS Date: March 28th, 2022	CERTIFICATE INFORMATION: Certificate Number: 2121 Date:
OWNER: <i>(name and address)</i> City of Independence 331 1ST ST. EAST INDEPENDENCE, IA 50644	ARCHITECT: <i>(name and address)</i> Curtis Architecture & Design P.C. 3408 Woodland Ave. Suite 302 West Des Moines, Iowa	CONTRACTOR: <i>(name and address)</i> Cornerstone Commercial Contractors Inc. 401 7th St. Corning, Iowa 50841

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

All designated improvements to 208-212, 300, & 304-306 1st St. E.

Curtis Architecture &
Design P.C.

ARCHITECT *(Firm Name)*

SIGNATURE

Rod Curtis,
Owner/Architect

PRINTED NAME AND TITLE

10-01-2023

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within () days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Cornerstone Commercial Contractors, Inc.

CONTRACTOR *(Firm Name)*

SIGNATURE

Jason Kentner, owner

PRINTED NAME AND TITLE

11-06-2023

DATE

OWNER *(Firm Name)*

SIGNATURE

PRINTED NAME AND TITLE

DATE

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User Notes:

(3B9ADA42)



CITY COUNCIL MEMORANDUM

TO: Matthew R. Schmitz, MPA - City Manager

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: January 22, 2024

ITEM TITLE: Revised 2nd Story Housing Development Agreement

BACKGROUND:

In June 2022, the City entered into an agreement with Kellie Cole for the 2nd Story Housing above Hardware Hank (now Cole's Ace Hardware). The grant overseers had reviewed the original agreement and say the wrong template was used and this needs to be corrected before the first reimbursement request can be submitted. I worked with City Attorney Herman to get this corrected as quickly as possible. I have updated the resolution to match what the City actually contributed to this grant.

DISCUSSION:

The revised agreement is attached for review.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence.

FINANCIAL CONSIDERATION:

N/A

RECOMMENDATION:

Staff recommend a motion to approve and authorize the Mayor to sign the resolution that repeals and replaces resolution 2022-97 that was a resolution approving a development agreement.

RESOLUTION NO. 2024-

A RESOLUTION REPEALING AND REPLACING RESOLUTION 2022-97 THAT WAS A RESOLUTION APPROVING A DEVELOPMENT AGREEMENT; WITHIN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.

WHEREAS, the City of Independence, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Independence Urban Renewal Area (the “Urban Renewal Area”); and;

WHEREAS, a certain development agreement (the “Agreement”) between the City and BKC Properties, LLC or Wise Block Hardware LLC, DBA Hardware Hank (the “Developer”) has been prepared, pursuant to which the Developer would undertake the rehabilitation (the “Project”) of an existing multiuse building, including commercial units in the Urban Renewal Area; and

WHEREAS, under the Agreement, the City would provide an economic development grant (the “Grant”) to the Developer in a total amount not exceeding \$102,475.75 of cash and in-kind contribution; and

WHEREAS, Chapter 15A of the Code of Iowa (“Chapter 15A”) declares that economic development is a public purpose for which a City may provide grants, loans, tax incentives, guarantees and other financial assistance to or for the benefit of private persons; and

WHEREAS, Chapter 15A requires that before public funds are used for grants, loans, tax incentives or other financial assistance, a City Council must determine that a public purpose will reasonably be accomplished by the spending or use of those funds; and

WHEREAS, Chapter 15A requires that in determining whether funds should be spent, a City Council must consider any or all of a series of factors;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Independence, Iowa, as follows:

Section 1. Pursuant to the factors listed in Chapter 15A, the City Council hereby finds that:

(a) The Project will add diversity and generate new opportunities for the Independence and Iowa economies;

(b) The Project will generate public gains and benefits, particularly in the creation of new jobs, which are warranted in comparison to the amount of the proposed Grant.

Section 2. The City Council further finds that a public purpose will reasonably be accomplished by entering into the Agreement and funding the Grant to the Developer.

Section 3. The Grant in an amount not to exceed \$102,475.75 of cash and in-kind contribution, is hereby approved, subject to the terms and conditions set out in the Agreement to be entered into by the Developer and the City. The City Manager, with advice from bond counsel to the City, is hereby authorized and directed to prepare any additional documentation and to make such changes to the Agreement as are deemed necessary to carry out the purposes of this Resolution. The Mayor and the City Clerk are hereby authorized execute such documents as may be necessary to implement the Grant approved herein, including the Agreement, in substantially the form as has been presented to this City Council.

Section 4. All resolutions or parts thereof in conflict herewith are hereby repealed.

RESOLUTION NO. 2024- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 22nd day of January 2024.

Record of Voting:

Ayes:

Nays:

Absent:

RESOLUTION NO. 2024- declared passed and adopted by the Mayor on this 22nd day of January 2024.

Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

Susi Lampe, IaCMC, IaCFO,
City Clerk/Treasurer, City of Independence, Iowa

**DEVELOPMENT AGREEMENT
IEDA Downtown Housing Grant
22-ARPDH-026**

This Development Agreement ("Agreement") made this day ____ of _____, 20____, by and between the CITY OF INDEPENDENCE, IOWA ("City") and BKC Properties, LLC or Wise Block Hardware LLC, DBA Hardware Hank ("Developer").

WHEREAS, the City submitted a grant application ("Application") to the Iowa Economic Development Authority ("IEDA") for a Downtown Housing Grant for a proposed Project located at 312 1st Street East, Independence, IA 50644 ("Property") to be completed at Property owned by Developer; and

WHEREAS, the Application was approved for Project by IEDA and the Grant Agreement, including an Award for this Project in the total amount of \$600,000.00, was accepted by the City upon the terms and conditions set out by IEDA; and

WHEREAS, Developer, as owner of the property, agrees to be bound by the terms and provisions of the Grant Agreement, consistent with the terms and provisions of this Development Agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, , the Parties agree as follows:

1. PROJECT. "Project" means the activities and other obligations to be performed or accomplished by the City and the Developer as described in this Agreement, in the Scope of Work set out herein and, in the Application.

2. PROJECT COMPLETION PERIOD. The "Project Completion Period" commences with the Date of Award Letter from IEDA, June 14, 2022, and ends with the Project Completion Date set out in the grant, June 14, 2024.

3. COSTS TO BE REIMBURSED. The costs to be reimbursed under this agreement are those costs that are directly related to the Project, as allowed and permitted by Section 261-45.2 of Iowa Administrative Code, and as set out in the Project Application subsequently approved by IEDA, and resulting in the Project Award of \$600,000, to wit:

• Construction – Exterior Envelope	\$175,000.00
• Construction – Windows/Doors	\$ 75,000.00
• Construction – Roofing	\$ 82,000.00
• Construction - Plumbing	\$ 97,650.00
• Construction – Electrical	\$173,496.00
• Construction – Insulation	\$ 50,000.00
• Construction – General Carpentry	\$165,000.00
• Construction – Finishes (paint, carpet, fixtures, etc.)	\$300,000.00
• Site Preparation	\$100,000.00
• Professional Services	\$ 10,000.00
• Fees and Permits	\$ 2,475.00
• Contingencies (Otherwise eligible)	\$108,179.00

Those costs specifically do not include expenditures for furnishings, appliances, accounting services, legal services, loan origination and other financing costs, syndication fees and related costs, developer fees, or the costs associated with selling or renting dwelling units whether incurred before or after

completion of the Project.

4. PRIOR EXPENSES. No expenditures made prior to the Date of Award Letter may be included as Project Costs.

5. MAINTENANCE OF INSURANCE. The Developer shall maintain the Property in good repair and condition, ordinary wear and tear excepted, and shall not suffer or commit waste or damage upon the Property. The Developer shall pay for and maintain insurance in an amount not less than the full insurable value of the Property. The Developer shall name the City and the IEDA as Additional Insured under Developer insurance policies. The Developer shall provide the City with a copy of applicable declaration page(s) showing the City and IEDA as additional insured.

6. SCOPE OF WORK. The Project includes structural repairs, roof repairs, insulation updates, windows and awnings, updated electrical system, interior and exterior paint, bathroom installation, and plaster repair, as more specifically described in the Application.

7. WORK RESPONSIBILITIES. Subject to the terms of this Agreement, Developer will be solely responsible for completing all work on the Project. Neither party will be considered an agent of the other for purposes of this Project, and each will hold harmless and indemnify the other for any damages suffered by any person or entity as a result of its own or its agents' acts or failures to act in performance of its obligations under this Agreement.

8. FINANCIAL OBLIGATION. In addition to the Grant funding, the parties agree to the following financial commitments.

City agrees to contribute or commit \$50,000.00 towards eligible Project costs and expenses, in addition to in kind contributions deemed to be equal to \$52,475.75 related to dedicated off-street parking and the waiver of building permit fees.

Developer agrees to con commit \$523,750.00 towards eligible Project costs and expenses incurred in excess of Grant funds and City contribution. Any additional investment, above and beyond the amounts set forth above, shall be the sole responsibility of Developer.

9. ASSIGNMENT OF AGREEMENT. The Parties may not assign, transfer or convey in whole or in part this Agreement, without the consent of each Party. Consent shall not be unreasonably withheld.

10. WRITING REQUIRED. No change, modification, or termination of any of the terms, provisions or conditions of this Agreement shall be effective unless made in writing and signed by the Parties.

11. PAYMENT PROCEDURES FOR GRANT FUNDS. Payment under the Grant shall be made on a reimbursement basis. Requests for reimbursement shall be submitted at two points in the Project. The first request shall be made after costs directly related to the Project are equal or greater than the sum of 60% of the Grant Award and the required 25% match. ("Project Mid-Point") The final request for reimbursement shall be made within thirty (30) days after Project Completion, for the remaining 40% of the Grant Funds. Payments will be made to Developer within thirty (30) days of the receipt by City of Grant funds from IEDA. For example: Pay Request #1 may be submitted after the following parameters have been met or exceeded:

- 60% of the \$600,000 Grant Award = \$360,000
- 25% of the required match (25% of \$600,000) = \$150,000

The request shall be submitted on a Draw Request Reimbursement Form and Itemization Form prescribed by IEDA, and shall be accompanied by documentation that the Project has a developer loan, developer cash contribution, or deferred developer fee that totals at least 25% of the Project Award amount. The IEDA may request additional documentation, which Developer agrees to provide, as follows: Copies of cancelled checks, invoices, receipts, staff time tracking, or payrolls; data completion or similar reports generated from the approved HMIS or DVIMS system; and Development Agreement between the City of Independence and the Developer.

12. MISCELLANEOUS.

a Any publications or media releases related to the Project will contain the following. This Project is Sponsored in Part by the Iowa Economic Development Authority and the City of Independence, IA.

b The City's obligation to provide funds is contingent on funds being available to the City from the IEDA under the Grant. Developer shall hold the City harmless from any damage Developer sustains as a result of funds for the Project being unavailable through the Grant.

c If the City's agreement with IEDA is modified in any way, this Agreement will be similarly modified, if necessary, to comply with or carry out the obligations placed on the City under the IEDA agreement. Developer shall hold the City harmless from any damage Developer sustains as a result of modifications to the City's agreement with IEDA over which the City has no control.

d The City of Independence Mayor, City Councilpersons, City employees, and/or the immediate family members of any of the above, shall not be paid for any work performed on the Project through contracts with Developer, or otherwise, unless that work was contracted through a competitive bidding process.

13. ENTIRE AGREEMENT. This Agreement contains the entire understanding between the City and the Developer with respect to the Project contained herein.

IN WITNESS WHEREOF, the parties have executed this Agreement at City of Independence, Buchanan County, Iowa, the day and year first stated.

CITY OF INDEPENDENCE

BY: _____
Mayor

ATTEST: _____
City Administrator/Clerk

BKC Properties, LLC or Wise Block Hardware LLC DBA Hardware Hank

BY: _____
Kellie Cole



CITY COUNCIL MEMORANDUM

TO: City Council

FROM: Susi Lampe, IaCMC, IaCFO – City Clerk

DATE OF MEETING: January 22, 2024

ITEM TITLE: POTENTIAL CLOSED SESSION Per Iowa Code 21.5(1)(i)

BACKGROUND:

21.5 CLOSED SESSION

1. A governmental body may hold a closed session only by affirmative public vote of either two-thirds of the members of the body or all of the members present at the meeting. A governmental body may hold a closed session to the extent a closed session is necessary for any of the following reasons:

- (i) To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation, and that individual requests a closed session.

DISCUSSION:

I have a written request from the individual requesting a closed session. I have already confirmed with the City Attorney that we are able to enter into a closed session for the above-stated reason. NO action may be taken in the closed session. If there is to be action taken, that should be as a separate agenda item following the closed session.

RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce.

FINANCIAL CONSIDERATION:

There is no financial consideration to have a closed session.

RECOMMENDATION:

Staff recommend a motion to enter into a closed session.