



AIRPORT BOARD MEETING

Wednesday, November 01, 2023 at 5:00 PM

Airport Terminal Meeting Room - 1684 230th Street

AGENDA

MEETING OPENING

1. Roll Call
2. Approve the Agenda
3. Approve Minutes
4. Public Comment (Welcome to Visitors: 5 minute time limitation for speaking, no profanity will be tolerated, and no personal attacks against Board Members or City Staff will be allowed. The Airport Board is unable to respond or take any action at this time. Please state your name and address before addressing the Board for the official record.)

NEW BUSINESS

5. Engineer Update
6. CIP Review
7. Chairman/City Manager Update
8. Airport Manager Update
9. FBO Update
10. Rules and regulations
11. Revenues and Expenses to Date

ADJOURNMENT

This agenda is subject to change.

Wednesday, September 6, 2023, Airport Board Minutes

The meeting was called to order at 4:59 pm by Chairperson Callahan, with Callahan, Maximovich, Pilcher, Rottinghaus and Payne present.

Motion Pilcher, Maximovich second to approve the agenda. All ayes.

Motion Pilcher, Maximovich second to approve the corrected minutes minutes of the August 2023 meeting. All ayes.

Public Comment – No one was present

Engineer Update – Carl was unavailable. Brett reported we are waiting on equipment and 2 lines to be moved yet. AWOS grant was closed out and haven't heard anything on the yearly inspection.

Nikki Barth – Independence Chamber of Commerce was invited to discuss airport promotion. Several suggestions were discussed. Working with area businesses seemed to be the best for both the airport, P & N and the city. Signage, targeted marketing, package deals and wrapping the airport vehicle with business signage was discussed. All good ideas and more discussion will be held along with legalities with the city attorney. We need to structure things correctly, so this works for all. There was also discussion on adding on to the hangar lease of "X" amount of fuel per hangar per year or pay to make up the difference.

Chairman/City Manager – Matt stated that a lease hasn't been followed thru with paperwork, we have tried numerous times to contact this individual to no avail, so we are moving on to the next person on the list. He noted there was an incident with unfavorable interaction and the city is taking action. Matt felt that he needed to protect the image of the airport.

Airport Manager – Brett submitted his report and reported it's business as usual right now.

Fixed Based Operator - Joseph went over his report. Joseph is leaving and said that Annabelle Magsamen is his replacement.

Kids Fly Free Event – Waterloo Young Eagles have met with Matt and Bett about hosting an event here. All agreed to continue to communicate with them for this as it is good exposure.

Rules and Regulation Review – Dan and Vicki volunteered to go over this.

Expenses and Revenues – no questions about the past month.

Before we adjourned, Brett said that Board Docs is going away and he is getting training on the new software. He will send us a link when it gets going.

The meeting was adjourned at 6:16 pm with Payne motion, second Maximovich. All ayes.

Respectfully submitted,

Janet Payne



**City of Independence
Airport Board
MEMORANDUM**

Item #6.

TO: Airport Board
FROM: Brett Soukup
DATE OF MEETING: October 4, 2023
SUBJECT: (CIP) Airport Improvement Program

BACKGROUND:

The attached spreadsheet is a snapshot of what is tentatively planned for Airport Improvement Program (AIP) funding for the airport. This is by no means a guarantee of how projects will happen but rather the best projection right now, especially for anything shown after FY 2024 this may differ from year to year.

RECOMMENDATION:

The airport board needs to start thinking about ideas that they want to put on the CIP for the next 5 years as a placeholder. This is by no means exactly what we must do. They are just ideas that we put down to submit as potential projects in the future



**FIVE-YEAR AIRPORT
CAPITAL IMPROVEMENT PROGRAM
(CIP)**

Airport Name: Independence Municipal Airport (IIB)
 Prepared By: Bolton & Menk Inc.
 Date Prepared: Draft for FAA Review 10-13-23

Telephone: _____
 Date Approved: _____

Available Entitlement Funds		\$ 162,482	\$ 312,482	\$ 166,482	\$ 151,482	\$ 301,482	\$ 151,482
Available BIL Funds		\$ 349,000	\$ 499,000	\$ 150,000			
Project Description	Funding Source	FY 2024 (Go Letter)	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029
Rehabilitate Runway and Parallel Taxiway (Joint and Crack Sealing) LCD 2007, 2008, 2009	Federal	\$ -	\$ 146,000.00	\$ -	\$ -	\$ -	\$ -
	BIL	\$ -	\$ 349,000.00	\$ -	\$ -	\$ -	\$ -
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Local	\$ -	\$ 55,000.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ 550,000.00	\$ -	\$ -	\$ -	\$ -
Wildlife Study (Iowa DOT Funded)	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	BIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	State	\$ -	\$ 34,000.00	\$ -	\$ -	\$ -	\$ -
	Local	\$ -	\$ 6,000.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -
Airport Master Plan/ALP	Federal	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
	BIL	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Local	\$ -	\$ 33,333.00	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ 333,333.00	\$ -	\$ -	\$ -	\$ -
T-Hangar	Federal	\$ -	\$ -	\$ 165,000.00	\$ -	\$ -	\$ -
	BIL	\$ -	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -
	State	\$ -	\$ -	\$ 300,000.00	\$ -	\$ -	\$ -
	Local	\$ -	\$ -	\$ 485,000.00	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ 1,100,000.00	\$ -	\$ -	\$ -
Rehabilitate Apron Pavement LCD 2007, 2008, 2010	Federal	\$ -	\$ -	\$ -	\$ -	\$ 300,000.00	\$ -
	BIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Local	\$ -	\$ -	\$ -	\$ -	\$ 33,333.00	\$ -
	Total	\$ -	\$ -	\$ -	\$ -	\$ 333,333.00	\$ -
	Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	BIL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	State	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Local	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available Entitlement Funds		\$ 162,482	\$ 16,482	\$ 1,482	\$ 151,482	\$ 1,482	\$ 151,482
Available BIL Funds		\$ 349,000	\$ -	\$ -			

November 2023 Airport Report

Fuel - Fuel Sales Update

O 100LL – 643 gal.

O Jet A – 613 gal.

- Grounds:
 - Darwin and I have been working on the fence and bad wooden posts around the outside boundary of the airport.
 - I am working on getting the fuel farm cabinets sealed up to try and keep some of the snow out. Last year there were a couple of times that I had to remove the snow and ice from the cabinet.
- Equipment:
 - We'll be working on starting to get out snow removal equipment and going through that.
- Miscellaneous:
 - REC came out and relocated the utilities for the power. Independence light and power came out and relocated the fiber for this project. We are in the process of trying to figure out how to get it into the building a different way as it currently lays on the west side of the building on top of the rocks and we will be bringing in another fiber line so there will be two that will need to come into the building they are trying to make this look as nice as possible. There is a phone line that runs through the West side of the new apron. They have not moved this yet; they were doing some compacting.
 - I do believe they hit that line, so we no longer have a phone line to run the AWOS until they come out to retrench the new line.
 - I have been working on the fiscal year 2024 budget for next year. This is for the day-to-day operations.
 - I have been working on the capital improvement plan CIP. This is for long-range projects and equipment updating for the airport; we try to look out 5-10 years on this. This will go to the council for their approval, so they have an idea of what we are thinking about this.

Independence Airport
FBO Manager

Airport Board,

Traffic:

- ✂ Traffic has been on the quiet side, however still existent.

Testing Center:

- ✂ We had a total of three testers and six I-9 verifications this month.
- ✂ Most driving 2+ hours

Training:

- ✂ One of our consistent students is nearing the end of his training.
- ✂ Have been getting inquiries coming from the Waterloo area.
- ✂ Had a couple Biannual Flight Reviews this week from previous students.

Maintenance:

- ✂ We are still offering a 15% discount to first-time maintenance customers.
- ✂ Steve and Jeff finished Kent Schutte's annual on his Malibu Meridian.

Events:

- ✂ Getting ready for the Chili Fly-In on Saturday, November 4th.
- ✂ Again, we are partnering with Paul Beyer and the Independence Eagles to provide the food.

Signage:

- ✂ Would like confirmation on lease renewal before investing in signage.
- ✂ After confirmation, the signage will be brought to the board for approval.

Airport Rules and Regulations

James H. Connell Field at Independence Municipal Airport

Definitions.

All words and phrases used in this chapter shall have the following meaning unless its context requires otherwise. All definitions contained within the Federal Aviation Act of 1958 (FAA Act) and all amendments thereto are incorporated herein. All definitions shall be interpreted consistently with the Federal Aviation Act and amendments thereto.

"Aircraft" means a device that is used or intended to be used for flight in the air, including helicopters and ultralight vehicles.

"Airport" means all the areas comprising the Independence Municipal Airport, as now existing or as the same may hereafter be expanded and developed and shall include all of its facilities.

"Airport Board" means the duly appointed five-member airport advisory board of the city.

"Airport manager" means the airport manager of Independence Municipal Airport or his/her designee.

"Commercial activity" means the conduct of any aspect of a business or concession on the airport for revenue.

"City" means the city of Independence.

"Council II means the mayor and city council.

"Field area" means that area used for aircraft taxiing, run-up, takeoff, landing, tie-downs, loading, and unloading of passengers and baggage. The field area shall include all areas used by vehicles or pedestrians to gain access to any of the above and shall include all additional areas designated by the manager as a field area.

"General fixed-base operator" means a person, firm, or corporation subject to the provisions of a lease and nonexclusive license engaging in the following: the sales, service, renting, or leasing of new or used aircraft, parts, aircraft accessories, and hardware, custom repair, overhauling, and modification of general aviation aircraft and/or aircraft equipment, including the conduct of charter flight service, aerial photography, and flight schools.

"Operator" means the person, firm, or corporation in possession of an aircraft or vehicle or any person who has rented such for the purpose of operation by him/herself or an agent.

"Owner" means a person who holds the legal title of an aircraft or a vehicle, or in the event the aircraft or vehicle is the subject of a conditional sale or lease thereof within the right of

purchase upon the performance of the conditions stated in the agreement, and with the immediate right of possession vested in the conditional vendee or lessee or anyone in possession of an aircraft or vehicle on the airport or in the event of a mortgagor of an aircraft or vehicle is entitled to the possession, then the conditional vendee, lessee or mortgagor shall be deemed the owner for the purpose of these rules and regulations.

"Public area" means all other airport areas not field areas, except those areas designated by a tenant or the manager as nonpublic areas. The manager shall have the power to overrule a tenant's designation of an area as a nonpublic area and may designate the area to be public. The indoor public area consists of: Downstairs lobby, downstairs refreshment area, downstairs bathrooms, upstairs ~~pilots~~ lounge, upstairs bathroom, and upstairs kitchen area. For outdoor public areas, please refer to the map.

"Park" or "parking" means the standing of an aircraft or vehicle whether occupied or not.

"Pedestrian" means any person on foot.

"Permission" or "permit" means permission granted by the airport manager, airport board, or city unless otherwise specifically provided herein.

(?) "Special fixed-base operator" means a person, firm, or corporation subject to the provisions of a lease and nonexclusive license engaging in some but not all the activities of a general fixed-base operator.

"TSA" The Transportation Security Administration is an agency of the U.S. Department of Homeland Security that has authority over the security of the traveling public in the United States.

"Vehicle" means a device in, upon, or by which a person or property is or may be propelled, moved, or drawn upon a highway except a device moved by human power.

"FAA" Federal Aviation Administration: the division of the Department of Transportation that inspects and rates civilian aircraft and pilots, enforces the rules of air safety, and installs and maintains air navigation and traffic-control facilities.

Operating Policy

As the operator and proprietor of the airport, on behalf of the citizens of the city, it is the intent of the airport board and the city council:

- A. To operate the airport in a business-like manner with as little cost as possible to the taxpayers through the imposition of fair and reasonable rentals, fees, and charges.
- B. To provide for both private and commercial aviation at the airport to the extent practicable within physical, economic, and environmental constraints.
- C. To provide for the full range of on-base aeronautical support consistent with the need for the service and the availability of space and physical facilities.

D. To protect the airport patrons and users from unsafe and inadequate aeronautical service and to maintain and preserve all airport facilities in a safe, secure, and orderly condition.

E. To promote fair competition and not expose those who have lawfully undertaken to provide commodities and services at the airport to irresponsible or unethical business or commercial activity on the airport.

F. To permit and provide adequate facilities for owners of general aviation aircraft to work on and service their own aircraft within the limits as may be imposed by this chapter or airport regulation for purposes of safety, preservation of airport facilities, and protection of the public interest.

G. To promote the utility, educational, and recreational aspects of general aviation.

Administration authority--Operation- City held harmless.

A. In addition to the requirements of the Federal Aviation Administration, the Civil Aeronautics Board, the TSA, the Iowa Department of Transportation Aviation Bureau, the Buchanan County zoning code, the City of Independence zoning code, and the Airport Zoning Code (City Ordinance No. 2017-485), the manager, council or airport board may promulgate such rules and regulations, orders, and instructions as are necessary in the administration of this chapter. The manager may post signs at the airport which state or apply the rules, regulations, orders, or instructions. Each person on the airport shall comply with all rules, regulations, and signs posted by the manager pursuant to this chapter. Each member of the staff of the manager, as a representative of the manager, is empowered to require compliance with the provisions of this chapter and all rules and regulations issued by the manager.

B. The airport shall be conducted as a public air facility for the promotion and accommodation of civil aviation and associated activities.

C. The privilege of using the airport and its facilities shall be conditioned on the assumption by the user thereof of full responsibility and risk for such use, and the user thereof releases and agrees to hold the city and its officers and employees harmless, and to indemnify them from any liability or loss resulting from the use. The city reserves the right to deny the use of the airport to any person who is judged by the manager to be endangering the public's safety, health, or welfare.

Property Regulations

City not liable,

The city assumes no responsibility or liability for loss, injury or damage to persons or property on the airport or using airport facilities, including but not limited to fire, vandalism, wind, flood, earthquake, or collision damage, nor does it assume any liability by reason of injury to person or property while using the facilities of same.

Damage to airport property--Responsible party to comply with rules for compensation.

Any person causing, or liable for, any damage to airport property, shall be required to pay the city on demand the full cost of repairs to the damaged property. Any person failing to comply with these rules may be refused use of the airport.

Damage, injurious activities, and abandonment prohibited.

A. No person shall destroy, injure, deface, or disturb in any way any building, sign, equipment, marker or other structure, tree, shrub, flower, lawn, or seeded area on the airport, except as authorized by the manager.

B. No person shall conduct on or at the airport, activities that are injurious, detrimental, or damaging to the airport property, business of the airport, or persons.

C. No person shall abandon any personal property at the airport.

Explosives prohibited.

No person shall carry any unauthorized explosives or fireworks on the airport.

Unauthorized aircraft or vehicles removed.

A. Aircraft should be stored in hangars, t-hangars, or authorized tie-down areas when available.

B. Vehicles ~~should will~~ be parked in the north parking lot if they will be gone for an extended amount of time, or in hangar/t-hangar in accordance with the lease agreement.

C. Any unauthorized aircraft or vehicle that has been parked in any unauthorized space may be removed or caused to be removed by the airport manager.

Authority to eject.

The airport manager shall have the right to cause to be ejected from the airport premises, any vehicle, or aircraft operator who violates ~~guilty of violation of~~ any provisions of this chapter or the FAA regulations. Such persons shall have the right to appeal the ejection to the airport board.

Aircraft Operations

Aircraft operations regulations.

A. No person shall conduct any aircraft operation to, or from, or over the airport except in conformity with all Federal Aviation Administration regulations, and the rules and regulations promulgated by the airport board and the airport manager.

B. No person shall park an aircraft on any runway or taxiway at the airport. The airport manager may direct parking operations. There will be no taking off on the taxiway.

C. No person shall park or store an aircraft at the airport except in areas designated by the manager.

D. Preventive maintenance work, as defined in Title 14, Part 43, Appendix A(c), Code of Federal Regulations, may be performed at the airport tie-down areas by the owner or operator of the aircraft. Aircraft owners who possess current mechanic ratings such as A&P and IA may do additional work in the tie-down areas subject to the approval of the manager. All other aircraft maintenance, rebuilding, and alterations shall be performed only in those areas designated by the manager.

E. No person shall take any aircraft from the airfield or hangers or operate such aircraft while under the influence of intoxicating liquor or dangerous drugs.

F. All owners and operators who desire to base their aircraft at the airport shall register their aircraft with the manager or his/her representative prior to beginning operations. Any change in ownership of the aircraft shall be reported as soon as possible.

G. If the manager believes the conditions at the airport, or any portion thereof, are unfavorable for aircraft operations, he/she may close the airport, or portions thereof, using applicable Federal Aviation Administration procedures, as appropriate.

H. No aircraft shall be permitted to remain on any part of the landing or takeoff areas for the purpose of repairs. Except?

I. No person shall, without the owner's permission, interfere with or tamper with an aircraft parked or stored at the airport. Except for moving an aircraft in an emergency.

J. No person shall move an aircraft on the airport in a negligent or reckless manner.

K. No person shall start or taxi any aircraft in a place where the air or exhaust blast is likely to cause injuries to persons or property. If the aircraft cannot be taxied without violating this paragraph, the operator must have it towed to the ~~desirable destination~~. Desired location.

L. All air traffic should avoid flight-overpopulated or noise-sensitive areas whenever possible, consistent with safety.

M. All operators are responsible for acting within Procedures when handling hazardous materials and will promptly report spills. The operator is responsible for cleaning up all spills in accordance with applicable regulations. If there is a spill that has occurred, it will be up to the operator to pay all expenses that will be incurred in having a third party come out and remove all hazardous materials from the containment area. This will need to be disposed of properly.

Accident procedures.

A. Persons involved in aircraft accidents occurring at the airport shall make a full report thereof to the manager or his/her representative as soon as possible after the accident. The report must include all pertinent information. For the purposes of this section, an aircraft accident shall include any event involving an aircraft and a motor vehicle, other aircraft, person, or stationary object with results in property damage, personal injury, or death.

B. Any person damaging property on the airport by means of contact with an aircraft shall report the damages to the airport office immediately and shall be fully responsible to the city for the cost of repairs.

C. Every pilot and aircraft owner shall be responsible for the prompt removal of any disabled aircraft or parts hereof, as directed by the manager or his/her representative, subject to accident investigation requirements.

Motor Vehicles

- General regulations.

A. No motor vehicle shall be operated on the airport if it is so constructed, equipped, or loaded as to endanger persons or property.

B. Each operator of a motor vehicle involved in any accident on the airport that results in personal injury or property damage, shall make a full report to the manager or his/her representative as soon as possible after the accident.

C. No person shall operate any motor vehicle on the airport in violation of this chapter, or rules and regulations promulgated by the manager or the laws of the state.

D. No person shall operate a motor vehicle on the airport in anelegant or reckless manner.

E. No person shall park or stand a motor vehicle at any place on the airport in violation of any posted sign, or within fifteen feet of a fire hydrant, or in a manner as to block any fire gate or entrance, road, or taxiway.

F. The manager or his/her agent may remove, at the owner's expense, any motor vehicle which is parked on the airport in violation of this chapter. The vehicle shall be subject to a lien for the cost of removal.

G. Owner-operators of vehicles are responsible for cleaning up any and all debris resulting from vehicle operation that could result in foreign objects damaging or creating an unsafe operating environment. FOD.

Roads and Walks

Unauthorized travel unlawful.

It is unlawful for any person to travel on the airport except on a road, walk, or other place provided for the kind of travel the person is doing.

Obstructions unlawful.

It is unlawful for any person to occupy or place an object on a road or walk on the airport in a manner that hinders or obstructs its proper use.

Fire Hazards and Fueling Operations

Unauthorized fuel delivery and dispensing unlawful.

It is unlawful for any person to transport or deliver aviation fuels on the airport or dispense fuels into aircraft unless authorized by the manager to conduct such activity, except if a person is providing fuel for his/her own aircraft.

Flammable cleaning fluids are unlawful.

It is unlawful for any person to use a flammable or volatile liquid having a flash point of less than ninety-six degrees Fahrenheit to clean an aircraft, aircraft engine, propeller, or appliance in an aircraft hangar or similar type building, nor within fifty feet of another aircraft, building or hangar.

Open flame operations unlawful.

It is unlawful for any person to have in his possession an open flame, flame-producing device, or other source of ignition (except cigarette lighters or matches for that purpose) in any hangar or similar type of building, except in locations approved by the manager.

Smoking prohibited.

It is unlawful for any person to smoke in any area during any time when smoking may be a hazard.

Storage unlawful when fire hazard.

A. It is unlawful for any person to store or stock material or equipment on the airport in a manner that constitutes a fire hazard.

B. It is unlawful for any person to store any combustible materials, flammable liquids, or other hazardous materials in an unsafe manner.

Surface areas to be kept clean.

Each person to whom space on the airport is leased, assigned, or made available for use shall keep the space free and clear of oil, grease, or other foreign materials that could cause a fire hazard or slippery or other unsafe condition.

- Doping unlawful except under certain conditions.

It is unlawful for any person to conduct a doping process on the airport except in a properly designed fire-resistive and ventilated room or building in which all lights, wiring, heating, ventilating equipment, switches, outlets, and fixtures are approved for such use in hazardous areas, and in which all exit facilities are approved and maintained for such use, or except in an open area as designated by the manager. No person shall enter or work in a dope room while doping processes are being conducted unless wearing spark-proof shoes.

Fueling

A. It is unlawful for any person to fuel or defuel an aircraft in the airport while:

1. It is in a hangar or enclosed space.
2. Passengers are in the aircraft unless a passenger loading ramp is in place at the cabin door, and a "no smoking" sign is displayed, and the rule enforced.

B. It is unlawful for any person to knowingly start the engine of an aircraft on the airport if there is any gasoline or other volatile flammable liquid on the ground beneath it of sufficient quantity to cause a hazard.

C. It is unlawful for any person to operate a radio transmitter or receiver, or to switch electrical appliances on or off, in an aircraft on the airport while it is being fueled or defueled.

D. During the fueling of an aircraft on the airport, the dispensing apparatus and the aircraft shall both be grounded in accordance with orders and instructions of the manager.

E. Each person engaged in fueling or defueling on the airport shall exercise care to prevent the overflow of fuel and shall have readily accessible and adequate fire extinguishers.

F. During the fueling or defueling of an aircraft on the airport, no person shall, within fifty feet of that aircraft, smoke or use any material that is likely to cause a spark or be a source of ignition.

G. Each hose, funnel, or appurtenance used in fueling or defueling an aircraft on the airport shall be maintained in safe, sound, and non-leaking condition and must be properly grounded to prevent ignition of volatile liquids.

H. Hot fueling/loading

1. Hot fueling. loading can be extremely hazardous and is not recommended except when absolutely necessary due to the nature of the operation. Operators who conduct hot fueling/loading should develop standard operating procedures (SOP) for flight and ground crew personnel.

Compliance with Uniform Fire Code required.

All persons shall comply with the provisions of the most recently adopted Uniform Fire Code of the City.

Authority to inspect--Compliance required,

The city fire chief or duly authorized representatives shall inspect as often as necessary potentially annually all buildings and premises for the purpose of ascertaining and causing to be

corrected any conditions which would reasonably tend to cause fire or contribute to its spread or endanger life or property from fire. All orders, notices or recommendations shall be complied with by all persons without delay.

Trash requirements.

A. It is unlawful for any tenant, lessee, sub lessee, concessionaires, or agent of any of them, doing business on the airport, to keep uncovered trash containers on the sidewalk or road or in a public area of the airport.

B. It is unlawful for any person to operate a vehicle for hauling trash, dirt, or other material on the airport unless it is built to prevent its contents from dropping, sifting, leaking, or otherwise escaping.

C. Trashcans will be provided for each hangar.

D. Trash from hangars/t-hangars may be properly disposed of in the dumpster by the north gate.

Hazardous storage unlawful.

It is unlawful for any person to store or stack equipment or material in a manner to be a hazard to persons or property.

- Authority to inspect at any time.

The manager or authorized representative shall have the right at all reasonable times to inspect all areas under lease to or occupied by tenants.

- Provisions incorporated into lease.

The provisions of these rules and regulations shall be deemed incorporated into every lease and sublease and violations of the provisions of these rules and regulations may result in termination of the lease or sublease.

Commercial Operations

Definitions.

For the purpose of this article, a "business or commercial activity" means and includes the following types of activities when done for hire, compensation, or reward:

A. Retail sales of goods, wares, merchandise, or services.

B. Pilot training and flight instruction.

C. Sale, rental, or charter of aircraft.

D. Air carrier and air taxi operations.

E. Sale of aviation petroleum products.

F. Sale or service of aircraft parts, avionics, instruments, or other aircraft equipment.

G. Repair, maintenance, rebuilding, alteration or exchange of aircraft engines, components, or other parts.

H. Flying clubs.

Prohibited acts.

It is unlawful for any person to engage in any business or commercial activity on the airport without a lease approved by the council, or a sublease from a duly authorized master lessee which is approved by the council. For the purposes of this article a "person" means an individual or group of individuals, including a company, partnership, corporation, or other association. This prohibition shall also apply to persons who use the airport as a base for conducting their activity but whose office or other place of business is not situated at the airport. This prohibition does not apply to:

A. Aircraft operations in which the flight originates and terminates elsewhere, and the airport is used as a temporary stopping place for such purposes as landings, refueling, or other aeronautical service, or the embarking or debarking of passengers, except in the case of charter or air taxi airlines.

B. Company or corporate-owned aircraft where personnel or products are transported free of charge, the trip being merely incidental to the company's principal business and not, in itself, a major enterprise for profit.

C. Casual or isolated transactions such as sales by the owner, an owner/pilot giving occasional flight instruction, or the like.

D. Sales of food by charitable organizations for special events.

E. No lease or license for the exclusive right to provide an aeronautical service, operation, or activity on the airport shall be issued or approved.

- Appropriate allocation of ground space--Structures to comply with building regulations.

Leases for aeronautical and commercial activities on the airport shall be issued and approved contingent on the lessor constructing or providing a structure or structures on the leased property appropriate to the type of aeronautical or commercial activity to be conducted. Ground space allocations under lease agreements shall be made in accordance with a master plan and land use plan adopted by the city for the development of the airport. All structures erected on the airport shall comply with all building regulations. Structural and architectural design of all structures shall be subject to approval by the city. **Termination of a ground lease without other satisfactory arrangements having been made with the city shall automatically revoke the permission to conduct an aeronautical or commercial activity on the airport. ?**

Procedures for acquiring lease.

When a person, corporation, or other entity desires to enter into a lease with the city for land on the airport, the person must contact the manager and make the request known. The ~~city~~ Board shall negotiate with the interested party to arrive at lease provisions and costs which reflect fair market values and include provisions to increase lease amounts in future years based on appropriate economic factors with the approval of the City council. Prior to entering any lease for property at the airport, the prospective lessee must present to the city satisfactory evidence that it meets the minimum standards established herein for engaging in business at the airport.

1. A waiting list will be formed based on the order in which the manager is informed of an interest to be put on such a list. When a hangar/t-hangar comes available everyone will be contacted in order until the spot is filled. If someone declines to take advantage of the empty space but wishes to remain on the list, they will be moved to the bottom of the list.

Fixed-base operator's license issued subject to compliance.

A. A general fixed-base operator's license will be issued subject to the compliance with all conditions hereinafter imposed and upon proper application, to a person or company providing the following services:

- I. Fuel and oil sales.
2. Flight training services.
3. Aircraft charter and taxi services.
4. Aircraft rental and sales.
5. Sale of aircraft parts, accessories, and hardware
6. Repair, overhauling, and modification of aircraft or equipment.

B. A special fixed-base operator's license will be issued subject to the compliance with all conditions hereinafter imposed and upon proper application, to a person or company providing some but not all of the services required of a general fixed-base operator.

C. Aviation fuel will be sold on the airport only by the city or by a duly licensed fixed-base operator. Nothing in this section shall be construed to limit the right of any person to provide fuel for his/her own aircraft. However, such self-service fueling shall meet all applicable city, state, and federal safety regulations.

D. All fixed-base operators general or specific? shall individually or in cooperation with other entities at the airport, maintain such hours and/or call-out arrangements to adequately service the public demand for such products/services as may be provided.

E. Nothing herein is intended to prevent persons from selling goods or services during a special event on the airport approved by the manager.

- Insurance coverage required.

All lessees on the airport property shall obtain and maintain insurance coverage for liability, with the city being named in the policies as an additional insured. Amounts of coverage shall be set at appropriate levels by the city.

- Rates and charges established by council.

A schedule of rates and charges for use of the airport and its facilities shall be established by the council, and each person or organization subject to the rates and charges shall promptly pay the amounts due.

Rates and charges.

A. Tie down Fees. Fees in the amount of \$100 a month or in coordination with t-hanger rent unless approved by the airport manager or authorized representative or other approved arrangements will be collected after 30 days of being parked on the ramp or apron. The airport property shall obtain and maintain insurance coverage for liability. Amounts of coverage shall be set at appropriate levels by the city.

B. Parking Fees. The pilot shall pay to the city the monthly parking fee set forth in the Agreement Summary for each month, or part thereof, that this Agreement is in effect, computed as set forth in the Airport board, and approved by the council. The parking fee shall be due and payable, in advance, on or before the first day of each month, except that the first month's parking fee, or prorated portion of the first month's fee.

C. Payments. Payments shall be made to the
City of Independence, Iowa
City Clerk/Treasurer
331 1st Street East

Independence, IA 50644, or a place the city may so designate and are due without demand and without notice from the city and without deduction, credits, or offset. All such fees, charges, and other amounts payable by the pilot shall be in lawful money of the United States of America and in the same day funds as of the due date. The parking fee and any other fee required to be paid in advance on or before the first day of each month pursuant to the terms of this license shall be paid on or before the first day of each month without any requirement of notice from the city. Any fees or charges that are payable by the pilot in arrears for the preceding month's activity are due and payable on or before the fifteenth day from the date of the city's invoice. Pilot hereby acknowledges late payment to the city of any fee, charge, or other sum due hereunder will cause the city to incur costs not contemplated by this license agreement, the exact amount of which will be extremely difficult to ascertain. If any such, fee, charge, or other sums due from the pilot is not received by the city on or before the fifteenth day from the due date, then the pilot shall pay to the city a late payment fee equal to one and a half (1.5) percent per month of the amount not paid, calculated for each day, from the due date until the date payment is received by the city. Late payments made by the pilot to the city will be made in a form as specified by the airport manager. The parties hereby agree such a late fee represents a fair and reasonable estimate of the cost the city will incur by reason of the pilot's late payment.

Offenses--Violation--Penalty

- Nuisances, littering, vandalism unlawful.

1. For the purposes of this section a nuisance will be described as Something or someone that interferes with the use of the airport by being irritating, offensive, harassing, obstructive, or dangerous.

A. It is unlawful to commit any act or to omit to act in such a way as to create a nuisance on the airport.

B. It is unlawful for any person to dispose of garbage, papers, refuse, or other material on the airport except in receptacles provided for that purpose.

C. It is unlawful for any person to vandalize any property on the airport.

D. It is unlawful for any person to alter, make additions to, or erect any building or sign or make any excavations on the airport without the permission of the manager, subject to lease provisions.

E. It is unlawful for any person to willfully abandon any personal property on the airport. A person has abandoned personal property when it remains unattended and without written permission of the manager for a period of thirty days or more. There will be a notice of default by a 30-Day Abandonment notice. The items will be considered to be abandoned property by the City, and the City will dispose of said property as they see fit.

- Unauthorized hunting prohibited.

No person shall hunt, pursue, trap, catch injure, or kill any bird or animal on the airport without authorization of the manager.

- Unauthorized solicitation and advertising unlawful.

A. It is unlawful for any person to solicit fares, alms or funds for any purpose on the airport without permission of the manager.

B. It is unlawful for any person to post, distribute or display signs, advertisements, circulars or other printed or written matter in a public area of the airport except in locations designated by the manager.

• Animals to be restrained.

It is unlawful for any person to enter the airport with a dog or other domestic animal unless that animal is kept restrained by a leash or is confined to be completely under control.

Unauthorized flying of drones and model aircraft prohibited.

The flying of model aircraft or drones within 5 miles of the airport will be done in compliance with all FAA rules regulating such activities.

Miscellaneous

Council authority to establish additional standards,

The city council reserves the right to establish additional standards for any and all categories of aeronautical-related businesses or specialized services operating on the airport property.

- Federal Authority.

All lease agreements and permits shall be subordinate to the provisions of any existing or future agreement between the city and the United States relative to the operation and maintenance of the airport, execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the airport.

Violation--Penalty.

It is unlawful for any person to violate any of the provisions of this chapter, or any lawful rule or regulations promulgated by the city under the authority of this chapter. Penalties for violations shall be determined under the provisions of this code. ?

Conflicting regulations.

Where there exists a conflict between any regulation or limitation prescribed in this regulation and any other regulations applicable to the same area, the more stringent limitations or requirements shall govern and prevail.

BUDGET REPORT

CALENDAR 9/2023, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00	80.00	5,080.00	17.96	23,200.00
001-280-4311	FARM LEASE	13,158.00	.00	.00	.00	13,158.00
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00	800.00	2,400.00	19.51	9,900.00
001-280-4313	AIRCRAFT FUEL AGRMT @ 10 CENTS	.00	.00	.00	.00	.00
001-280-4400	FEDERAL GRANTS	.00	.00	.00	.00	.00
001-280-4440	STATE GRANTS	.00	.00	.00	.00	.00
001-280-4705	DONATIONS	.00	.00	6.00	.00	6.00-
001-280-4710	REIMBURSEMENTS	.00	.00	15.00	.00	15.00-
001-280-4715	REFUNDS	.00	.00	.00	.00	.00
001-280-4750	MERCHANDISE SALES	100,000.00	10,223.81	47,739.92	47.74	52,260.08
	AIRPORT TOTAL	153,738.00	11,103.81	55,240.92	35.93	98,497.08
	TOTAL REVENUE	153,738.00	11,103.81	55,240.92	35.93	98,497.08
001-280-6010	SALARIES - FULL-TIME	60,144.00	4,627.20	13,853.20	23.03	46,290.80
001-280-6020	SALARIES - PART-TIME	3,000.00	278.13	1,075.89	35.86	1,924.11
001-280-6030	HOURLY WAGES - TEMPORARY	.00	.00	.00	.00	.00
001-280-6040	WAGES - OVERTIME	1,302.00	.00	.00	.00	1,302.00
001-280-6143	ICMA RC - CITY SHARE	1,000.00	76.92	230.76	23.08	769.24
001-280-6184	CELL PHONE ALLOWANCES	540.00	.00	.00	.00	540.00
001-280-6230	TRAINING	.00	.00	.00	.00	.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00	.00	.00	.00	500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00	.00	23.96	.48	4,976.04
001-280-6320	GROUPS/RUNWAY MAINT & REPAIR	10,000.00	2,794.64	8,374.91	83.75	1,625.09
001-280-6331	VEHICLE OPERATIONS	5,000.00	1,131.93	1,842.36	36.85	3,157.64
001-280-6332	VEHICLE REPAIRS	5,000.00	.00	.00	.00	5,000.00
001-280-6371	ELECTRIC/GAS UTILITIES	20,000.00	834.77	2,727.03	13.64	17,272.97
001-280-6372	GARBAGE/RECYCLING	3,000.00	268.81	794.30	26.48	2,205.70
001-280-6373	COMMUNICATIONS (PHONE/INTERNET)	2,100.00	183.34	549.38	26.16	1,550.62
001-280-6399	OTHER MAINTENANCE/REPAIR	3,000.00	.00	.00	.00	3,000.00
001-280-6407	ENGINEERING	5,000.00	.00	.00	.00	5,000.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	23,241.00	.00	1,449.00	6.23	21,792.00
001-280-6409	JANITORIAL	1,500.00	.00	199.62	13.31	1,300.38
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00	.00	.00	.00	100.00
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00	.00	.00	.00	500.00
001-280-6498	REFUNDS	.00	.00	.00	.00	.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00	1,613.70	4,372.46	34.98	8,127.54
001-280-6503	MERCHANDISE FOR RE-SALE	80,000.00	.00	56,116.16	70.15	23,883.84
001-280-6506	OFFICE SUPPLIES	500.00	.00	51.21	10.24	448.79
001-280-6507	OPERATING SUPPLIES	2,000.00	22.00	161.74	8.09	1,838.26
001-280-6510	SPECIAL & SAFETY EQUIPMENT	250.00	.00	.00	.00	250.00
001-280-6710	CIP 323 FUND-DO NOT USE/AMEND	.00	.00	.00	.00	.00
001-280-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
	AIRPORT TOTAL	245,177.00	11,831.44	91,821.98	37.45	153,355.02

BUDGET REPORT

CALENDAR 9/2023, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	245,177.00	11,831.44	91,821.98	37.45	153,355.02
	GENERAL FUND TOTAL	91,439.00-	727.63-	36,581.06-	40.01	54,857.94-
018-280-4300	INTEREST	.00	.00	4.96	.00	4.96-
	AIRPORT TOTAL	.00	.00	4.96	.00	4.96-
	TOTAL REVENUE	.00	.00	4.96	.00	4.96-
018-280-6710	CAPITAL VEHICLES-AIRPORT REPL	.00	.00	.00	.00	.00
018-280-6727	CAPITAL EQUIPMENT-AIRPORT REPL	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	AIRPORT REPLACEMENT FUND TOTA	.00	.00	4.96	.00	4.96-
112-280-6110	FICA - CITY/AIRPORT	4,931.00	368.91	1,123.05	22.78	3,807.95
112-280-6130	IPERS - CITY/AIRPORT	6,084.00	463.06	1,409.30	23.16	4,674.70
112-280-6131	WORKERS COMP/AIRPORT	1,449.00	.00	.00	.00	1,449.00
112-280-6142	PENSION - CITY MANAGER	.00	.00	.00	.00	.00
112-280-6143	ICMA RC - CITY SHARE	.00	.00	.00	.00	.00
112-280-6150	GROUP INSURANCE/AIRPORT	18,469.00	1,432.96	4,298.88	23.28	14,170.12
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	3,756.00	13.00	182.00	4.85	3,574.00
112-280-6182	VEHICLE ALLOWANCE	.00	.00	.00	.00	.00
112-280-6184	CELL PHONE ALLOWANCES	.00	.00	.00	.00	.00
	AIRPORT TOTAL	34,689.00	2,277.93	7,013.23	20.22	27,675.77
	TOTAL EXPENSES	34,689.00	2,277.93	7,013.23	20.22	27,675.77
	EMPLOYEE BENEFITS TOTAL	34,689.00	2,277.93	7,013.23	20.22	27,675.77
318-280-4445	IA DOT GRNT-2016 TAXIWAY WIDEN	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 9/2023, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
318-280-4705	CONTRIBUTIONS-2016 TAXIWAY WIDN	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
318-281-4400	AIRPORT AWOS FEDERAL GRANTS	.00	.00	.00	.00	.00
	AIRPORT AWOS TOTAL	.00	.00	.00	.00	.00
318-282-4440	AIRPT. HANGAR EXTEN. STATE GRA	.00	.00	.00	.00	.00
	AIRPORT HANGAR TOTAL	.00	.00	.00	.00	.00
318-283-4400	AIRPT PARALLEL TAXIWAY FED GRA	.00	.00	.00	.00	.00
	AIRPORT PARALLEL TOTAL	.00	.00	.00	.00	.00
318-284-4400	AIRPT. RUNWAY RECONST. FED GRA	.00	.00	.00	.00	.00
	AIRPORT RUNWAY TOTAL	.00	.00	.00	.00	.00
318-285-4400	AIRPT SNOW REMOVAL EQ. FED GRA	.00	.00	.00	.00	.00
	AIRPORT SNOW REMOVAL TOTAL	.00	.00	.00	.00	.00
318-286-4400	AIRPORT BUILDINGS FEDERAL GRAN	.00	.00	.00	.00	.00
	AIRPORT BUILDINGS TOTAL	.00	.00	.00	.00	.00
318-287-4440	AIRPORT SIGNAGE STATE GRANT	.00	.00	.00	.00	.00
	AIRPORT SIGNAGE TOTAL	.00	.00	.00	.00	.00
318-288-4400	AIRPT. RUNWAY EXTES. FED. GRAN	.00	.00	.00	.00	.00
318-288-4440	AIRPT. RUNWAY EXTENS. STATE GR	.00	.00	.00	.00	.00
	AIRPORT RUNWAY EXTENSION TOTA	.00	.00	.00	.00	.00
318-289-4400	FEDERAL GRANTS	.00	.00	.00	.00	.00
318-289-4440	AIRPORT ZONING STATE GRANT	.00	.00	.00	.00	.00
318-289-4466	AIRPORT ZONING LOCAL GRANT	.00	.00	.00	.00	.00
	AIRPORT ZONING TOTAL	.00	.00	.00	.00	.00

BUDGET REPORT

CALENDAR 9/2023, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL REVENUE	.00	.00	.00	.00	.00
318-280-6407	ENGINEERING-2016 TAXIWAY WIDEN	.00	.00	.00	.00	.00
318-280-6411	LEGAL-2016 TAXIWAY WIDENING	.00	.00	.00	.00	.00
318-280-6499	CONTRACTUAL-2016 TAXIWAY WIDEN	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
318-281-6407	AIRPORT AWOS ENG FEES	.00	.00	.00	.00	.00
318-281-6499	AIRPORT AWOS ACCESS RD PROJECT	.00	.00	.00	.00	.00
	AIRPORT AWOS TOTAL	.00	.00	.00	.00	.00
318-282-6407	AIRPORT HANGER EXTENSION ENG F	.00	.00	.00	.00	.00
318-282-6499	AIRPORT HANGAR EXT PROJECT COS	.00	.00	.00	.00	.00
	AIRPORT HANGAR TOTAL	.00	.00	.00	.00	.00
318-283-6407	AIRPORT PARALLEL TAXIWAY ENG F	.00	.00	.00	.00	.00
318-283-6499	AIRPORT PARALLEL TAXIWAY PROJE	.00	.00	.00	.00	.00
	AIRPORT PARALLEL TOTAL	.00	.00	.00	.00	.00
318-284-6499	AIRPORT RUNWAY RECON CAP PROJ	.00	.00	.00	.00	.00
	AIRPORT RUNWAY TOTAL	.00	.00	.00	.00	.00
318-285-6407	SNOW REMOVAL EQUIPMENT ENG FEE	.00	.00	.00	.00	.00
318-285-6499	SNOW REMOVAL EQUIP PROJECT COS	.00	.00	.00	.00	.00
	AIRPORT SNOW REMOVAL TOTAL	.00	.00	.00	.00	.00
318-286-6750	AIRPORT BUILDINGS	.00	.00	.00	.00	.00
	AIRPORT BUILDINGS TOTAL	.00	.00	.00	.00	.00
318-287-6499	AIRPORT SIGNAGE	.00	.00	.00	.00	.00
	AIRPORT SIGNAGE TOTAL	.00	.00	.00	.00	.00
318-289-6499	AIRPORT ZONING ORDINANCES	.00	.00	.00	.00	.00

BUDGET REPORT

CALENDAR 9/2023, FISCAL 3/2024

PCT OF FISCAL YTD 25.0%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	AIRPORT ZONING TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	CAP PROJ - AIRPORT TOTAL	.00	.00	.00	.00	.00
323-280-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
323-280-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	.00	.00	.00
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	14,000.00	.00	.00	.00	14,000.00
323-280-6799	AIRPORT-OTHER CAPITAL OUTLAY	77,590.00	.00	.00	.00	77,590.00
	AIRPORT TOTAL	91,590.00	.00	.00	.00	91,590.00
	TOTAL EXPENSES	91,590.00	.00	.00	.00	91,590.00
	CAP OUTLAY SAVINGS/LOST TOTAL	91,590.00-	.00	.00	.00	91,590.00-
	AIRPORT TOTAL (REV LESS EXP)	217,718.00-	3,005.56-	43,589.33-	20.02	174,128.67-

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00	300.00	5,380.00	19.02	22,900.00
001-280-4311	FARM LEASE	13,158.00	.00	.00	.00	13,158.00
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00	800.00	3,200.00	26.02	9,100.00
001-280-4313	AIRCRAFT FUEL AGRMT @ 10 CENTS	.00	.00	.00	.00	.00
001-280-4400	FEDERAL GRANTS	.00	.00	.00	.00	.00
001-280-4440	STATE GRANTS	.00	.00	.00	.00	.00
001-280-4705	DONATIONS	6.00	.00	6.00	100.00	.00
001-280-4710	REIMBURSEMENTS	15.00	.00	15.00	100.00	.00
001-280-4715	REFUNDS	.00	580.00	580.00	.00	580.00-
001-280-4750	MERCHANDISE SALES	100,000.00	13,074.05	60,813.97	60.81	39,186.03
	AIRPORT TOTAL	153,759.00	14,754.05	69,994.97	45.52	83,764.03
	TOTAL REVENUE	153,759.00	14,754.05	69,994.97	45.52	83,764.03
001-280-6010	SALARIES - FULL-TIME	60,144.00	4,627.20	18,480.40	30.73	41,663.60
001-280-6020	SALARIES - PART-TIME	3,000.00	228.13	1,304.02	43.47	1,695.98
001-280-6030	HOURLY WAGES - TEMPORARY	.00	.00	.00	.00	.00
001-280-6040	WAGES - OVERTIME	1,302.00	.00	.00	.00	1,302.00
001-280-6143	ICMA RC - CITY SHARE	1,000.00	76.92	307.68	30.77	692.32
001-280-6184	CELL PHONE ALLOWANCES	540.00	45.00	45.00	8.33	495.00
001-280-6230	TRAINING	.00	.00	.00	.00	.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00	.00	.00	.00	500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00	.00	23.96	.48	4,976.04
001-280-6320	GROUPS/RUNWAY MAINT & REPAIR	10,000.00	210.16	8,585.07	85.85	1,414.93
001-280-6331	VEHICLE OPERATIONS	5,000.00	.00	1,842.36	36.85	3,157.64
001-280-6332	VEHICLE REPAIRS	5,000.00	.00	.00	.00	5,000.00
001-280-6371	ELECTRIC/GAS UTILITIES	20,000.00	73.73	2,800.76	14.00	17,199.24
001-280-6372	GARBAGE/RECYCLING	3,000.00	270.13	1,064.43	35.48	1,935.57
001-280-6373	COMMUNICATIONS (PHONE/INTERNET)	2,100.00	182.10	731.48	34.83	1,368.52
001-280-6399	OTHER MAINTENANCE/REPAIR	3,000.00	.00	.00	.00	3,000.00
001-280-6407	ENGINEERING	5,000.00	.00	.00	.00	5,000.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	23,241.00	.00	1,449.00	6.23	21,792.00
001-280-6409	JANITORIAL	1,500.00	.00	199.62	13.31	1,300.38
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00	.00	.00	.00	100.00
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00	.00	.00	.00	500.00
001-280-6498	REFUNDS	.00	.00	.00	.00	.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00	430.42	4,802.88	38.42	7,697.12
001-280-6503	MERCHANDISE FOR RE-SALE	80,000.00	.00	56,116.16	70.15	23,883.84
001-280-6506	OFFICE SUPPLIES	500.00	.00	51.21	10.24	448.79
001-280-6507	OPERATING SUPPLIES	2,000.00	64.21	225.95	11.30	1,774.05
001-280-6510	SPECIAL & SAFETY EQUIPMENT	250.00	.00	.00	.00	250.00
001-280-6710	CIP 323 FUND-DO NOT USE/AMEND	.00	.00	.00	.00	.00
001-280-6727	CAPITAL EQUIPMENT	.00	.00	.00	.00	.00
	AIRPORT TOTAL	245,177.00	6,208.00	98,029.98	39.98	147,147.02

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	245,177.00	6,208.00	98,029.98	39.98	147,147.02
	GENERAL FUND TOTAL	91,418.00-	8,546.05	28,035.01-	30.67	63,382.99-
018-280-4300	INTEREST	.00	.00	7.36	.00	7.36-
	AIRPORT TOTAL	.00	.00	7.36	.00	7.36-
	TOTAL REVENUE	.00	.00	7.36	.00	7.36-
018-280-6710	CAPITAL VEHICLES-AIRPORT REPL	.00	.00	.00	.00	.00
018-280-6727	CAPITAL EQUIPMENT-AIRPORT REPL	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	AIRPORT REPLACEMENT FUND TOTA	.00	.00	7.36	.00	7.36-
112-280-6110	FICA - CITY/AIRPORT	4,931.00	365.09	1,488.14	30.18	3,442.86
112-280-6130	IPERS - CITY/AIRPORT	6,084.00	458.34	1,867.64	30.70	4,216.36
112-280-6131	WORKERS COMP/AIRPORT	1,449.00	.00	.00	.00	1,449.00
112-280-6142	PENSION - CITY MANAGER	.00	.00	.00	.00	.00
112-280-6143	ICMA RC - CITY SHARE	.00	.00	.00	.00	.00
112-280-6150	GROUP INSURANCE/AIRPORT	18,469.00	1,434.81	5,733.69	31.04	12,735.31
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	4,000.00	40.00	222.00	5.55	3,778.00
112-280-6182	VEHICLE ALLOWANCE	.00	.00	.00	.00	.00
112-280-6184	CELL PHONE ALLOWANCES	.00	.00	.00	.00	.00
	AIRPORT TOTAL	34,933.00	2,298.24	9,311.47	26.66	25,621.53
	TOTAL EXPENSES	34,933.00	2,298.24	9,311.47	26.66	25,621.53
	EMPLOYEE BENEFITS TOTAL	34,933.00	2,298.24	9,311.47	26.66	25,621.53
318-280-4445	IA DOT GRNT-2016 TAXIWAY WIDEN	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
318-280-4705	CONTRIBUTIONS-2016 TAXIWAY WIDN	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
318-281-4400	AIRPORT AWOS FEDERAL GRANTS	.00	.00	.00	.00	.00
	AIRPORT AWOS TOTAL	.00	.00	.00	.00	.00
318-282-4440	AIRPT. HANGAR EXTEN. STATE GRA	.00	.00	.00	.00	.00
	AIRPORT HANGAR TOTAL	.00	.00	.00	.00	.00
318-283-4400	AIRPT PARALLEL TAXIWAY FED GRA	.00	.00	.00	.00	.00
	AIRPORT PARALLEL TOTAL	.00	.00	.00	.00	.00
318-284-4400	AIRPT. RUNWAY RECONST. FED GRA	.00	.00	.00	.00	.00
	AIRPORT RUNWAY TOTAL	.00	.00	.00	.00	.00
318-285-4400	AIRPT SNOW REMOVAL EQ. FED GRA	.00	.00	.00	.00	.00
	AIRPORT SNOW REMOVAL TOTAL	.00	.00	.00	.00	.00
318-286-4400	AIRPORT BUILDINGS FEDERAL GRAN	.00	.00	.00	.00	.00
	AIRPORT BUILDINGS TOTAL	.00	.00	.00	.00	.00
318-287-4440	AIRPORT SIGNAGE STATE GRANT	.00	.00	.00	.00	.00
	AIRPORT SIGNAGE TOTAL	.00	.00	.00	.00	.00
318-288-4400	AIRPT. RUNWAY EXTES. FED. GRAN	.00	.00	.00	.00	.00
318-288-4440	AIRPT. RUNWAY EXTENS. STATE GR	.00	.00	.00	.00	.00
	AIRPORT RUNWAY EXTENSION TOTA	.00	.00	.00	.00	.00
318-289-4400	FEDERAL GRANTS	.00	.00	.00	.00	.00
318-289-4440	AIRPORT ZONING STATE GRANT	.00	.00	.00	.00	.00
318-289-4466	AIRPORT ZONING LOCAL GRANT	.00	.00	.00	.00	.00
	AIRPORT ZONING TOTAL	.00	.00	.00	.00	.00

BUDGET REPORT

CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL REVENUE	.00	.00	.00	.00	.00
318-280-6407	ENGINEERING-2016 TAXIWAY WIDEN	.00	.00	.00	.00	.00
318-280-6411	LEGAL-2016 TAXIWAY WIDENING	.00	.00	.00	.00	.00
318-280-6499	CONTRACTUAL-2016 TAXIWAY WIDEN	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
318-281-6407	AIRPORT AWOS ENG FEES	.00	.00	.00	.00	.00
318-281-6499	AIRPORT AWOS ACCESS RD PROJECT	.00	.00	.00	.00	.00
	AIRPORT AWOS TOTAL	.00	.00	.00	.00	.00
318-282-6407	AIRPORT HANGER EXTENSION ENG F	.00	.00	.00	.00	.00
318-282-6499	AIRPORT HANGAR EXT PROJECT COS	.00	.00	.00	.00	.00
	AIRPORT HANGAR TOTAL	.00	.00	.00	.00	.00
318-283-6407	AIRPORT PARALLEL TAXIWAY ENG F	.00	.00	.00	.00	.00
318-283-6499	AIRPORT PARALLEL TAXIWAY PROJE	.00	.00	.00	.00	.00
	AIRPORT PARALLEL TOTAL	.00	.00	.00	.00	.00
318-284-6499	AIRPORT RUNWAY RECON CAP PROJ	.00	.00	.00	.00	.00
	AIRPORT RUNWAY TOTAL	.00	.00	.00	.00	.00
318-285-6407	SNOW REMOVAL EQUIPMENT ENG FEE	.00	.00	.00	.00	.00
318-285-6499	SNOW REMOVAL EQUIP PROJECT COS	.00	.00	.00	.00	.00
	AIRPORT SNOW REMOVAL TOTAL	.00	.00	.00	.00	.00
318-286-6750	AIRPORT BUILDINGS	.00	.00	.00	.00	.00
	AIRPORT BUILDINGS TOTAL	.00	.00	.00	.00	.00
318-287-6499	AIRPORT SIGNAGE	.00	.00	.00	.00	.00
	AIRPORT SIGNAGE TOTAL	.00	.00	.00	.00	.00
318-289-6499	AIRPORT ZONING ORDINANCES	.00	.00	.00	.00	.00

BUDGET REPORT
CALENDAR 10/2023, FISCAL 4/2024

PCT OF FISCAL YTD 33.3%

Item #11.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	AIRPORT ZONING TOTAL	.00	.00	.00	.00	.00
	TOTAL EXPENSES	.00	.00	.00	.00	.00
	CAP PROJ - AIRPORT TOTAL	.00	.00	.00	.00	.00
323-280-4710	REIMBURSEMENTS	.00	.00	.00	.00	.00
323-280-4820	PROCEEDS FROM DEBT/LOAN	.00	.00	.00	.00	.00
	AIRPORT TOTAL	.00	.00	.00	.00	.00
	TOTAL REVENUE	.00	.00	.00	.00	.00
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	14,000.00	.00	.00	.00	14,000.00
323-280-6799	AIRPORT-OTHER CAPITAL OUTLAY	77,590.00	.00	.00	.00	77,590.00
	AIRPORT TOTAL	91,590.00	.00	.00	.00	91,590.00
	TOTAL EXPENSES	91,590.00	.00	.00	.00	91,590.00
	CAP OUTLAY SAVINGS/LOST TOTAL	91,590.00-	.00	.00	.00	91,590.00-
	AIRPORT TOTAL (REV LESS EXP)	217,941.00-	6,247.81	37,339.12-	17.13	180,601.88-