



# REGULAR CITY COUNCIL MEETING

Monday, November 27, 2023 at 5:00 PM

Council Chambers - 331 First Street East

## AGENDA

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### RULES OF PROCEDURE

*Meeting is live-streamed on the Indytel Local Access Channel, YouTube, and Facebook. Per the Rules of Procedure for Conduct of City Council Business, the length of any meeting shall be limited to three (3) hours. This limitation may be extended for any particular meeting by a super majority (two-thirds (5 out of 7)) vote to suspend the rules and extend the meeting by the time required. The Mayor shall be responsible for enforcing this rule.*

### MEETING OPENING

1. Pledge of Allegiance
2. Roll Call
3. Approve the Agenda

*The agenda may be amended to remove items during this time, but no items may be added to the agenda.*

4. Public Comment

*Welcome to Visitors: 5-minute time limitation for speaking, no profanity will be tolerated, and no personal attacks against Council Members or City Staff will be allowed. The Council is unable to respond or take any action at this time. Please state your name and address before addressing the Council for the official record.*

5. Oath of Office

### CONSENT AGENDA

6. Accept and Approve Consent Agenda

a. The minutes of the November 13, 2023, Regular Meeting.

b. Elm Tree Special Class B Retail Native Wine License renewal effective November 30, 2023, through November 29, 2024.

*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the time the Council Votes on the motion.*

### FINANCIALS

7. Approve the Claims
8. Revenues and Expenses to date - *Information Only*
9. Transfers - *Information Only*

### HEARINGS / ORDINANCES

10. An Ordinance Amending the Code of Ordinances of the City of Independence, Iowa, by Amending Provisions Pertaining to Public Health and Safety – Discharging Weapons – First Reading

### RESOLUTIONS

11. Resolution Creating a Police Lieutenant Position and Promoting Sergeant Isley to the Position

[12.](#) Resolution Updating the Fees for Building Permits for the City of Independence, Iowa

[13.](#) A Resolution of the City Council of the City of Independence, IA Approving the Application of Independence Foods LLC to the Iowa Economic Development Authority High Quality Jobs Program

#### **OTHER BUSINESS**

[14.](#) Airport Farm Lease

[15.](#) Change Order #20 for the Independence Façade Phase 1 Project

[16.](#) Change Order #22 for the Independence Façade Phase 1 Project

#### **REPORTS**

*Reminder to Council that reports is not for group discussion on items not on the agenda. This is the time to give shout-outs to people or groups. If you would like to talk about an item for a future meeting, you can ask for it here but there can not be further discussion on the item as it could lead to an open meeting law violation.*

17. Council Members

18. Staff/Other

- City Manager
- Mayor
- Other Department Heads / Staff

#### **ADJOURNMENT**

This agenda is subject to change.

# OATH OF OFFICE

I, \_\_\_\_\_, do solemnly swear that I will support the constitution of the United States and the constitution of the State of Iowa, and that I will faithfully and impartially, to the best of my ability, discharge all duties of the position of At-Large City Council Member in the City of Independence, as now or hereinafter required by law.



\_\_\_\_\_  
November 27, 2023

Date

Subscribed and sworn to before me this 27th day of November 2023.

\_\_\_\_\_  
Brad Bleichner, Mayor

The Independence City Council met in regular session in the council chambers at 5:00 p.m., on Monday, November 13, 2023.

OPENING/ROLL CALL

Mayor Bleichner opened the meeting by calling the meeting to order with Council Members Callahan, Huston, Hanna, Moore, Prusator, O’Loughlin, and Jensen in attendance.

This meeting was available for public attendance. The meeting was also broadcast on the local access channel.

APPROVE THE AGENDA

Motion by Council Member Hanna, second by Council Member Moore to approve the agenda as modified with the removal of the Oath of Office for the regular meeting held November 13, 2023. Mayor Bleichner stated the Buchanan County Supervisors will be certifying the election results at their meeting tomorrow morning. Ayes: All.

CONSENT AGENDA

Motion by Council Member Jensen, second by Council Member Hanna to accept and approve the consent agenda that approves the following: 1) The minutes of the October 23, 2023, Regular Meeting. 2) El Mazatlan Authentic Mexican Restaurant new Class C Retail Alcohol License effective September 1, 2023, through August 31, 2024. 3) The Brick Kitchen new Special Class C Retail Alcohol License effective November 1, 2023, through October 31, 2024. Ayes: All.

FINANCIALS

Motion by Council Member Jensen, second by Council Member Prusator to approve the following bills for payment. Ayes: All.

ACCESS SYSTEMS	SUPPLIES-A	\$	86.31
ADB SAFEGATE AMERICAS LLC	MAINT-A	\$	334.06
AHERN	SERVICES-PR	\$	1,193.00
AMAZON CAPITAL SERVICES	SUPPLIES-PD,CH,F,B	\$	993.66
AVFUEL CORPORATION	EQUIP RENTAL-A	\$	20.00
B & F FASTENER SUPPLY CO	SUPPLIES-W	\$	11.36
BEATTY, JACKSON	UMPIRE-PR	\$	247.00
BEATTY, ROBERT	PHONE ALLOWANCE	\$	45.00
BEENBLOSUM, NATHAN	VOLUNTEER-F	\$	183.33
BLAD, CHRISTIAN	VOLUNTEER-F	\$	855.56
BLEICHNER, BRAD	PHONE ALLOWANCE	\$	100.00
BOLAND RECREATION	EQUIP-PR	\$	80,635.00
BOWMAN, RICHARD	VOLUNTEER-F	\$	244.44
BRUENING ROCK PRODUCTS IN	ROAD ROCK-PR	\$	4,539.01
BUCHANAN COUNTY TOURISM B	DUES-CH	\$	250.00
BULS, JANET L	INSTRUCTOR-PR	\$	172.50
CABELL, TRENTON	PHONE ALLOWANCE	\$	45.00
CARD SERVICES-ADMIN	MISC EXP-CH	\$	2,587.90
CARD SERVICES-AIRPORT	MISC EXP-A	\$	99.86
CARD SERVICES-PARKS & REC	MISC EXP-PR	\$	1,359.90
CARD SERVICES-POLICE	MISC EXP-PD	\$	1,092.80
CARD SERVICES-STREET	MISC EXP-ST	\$	35.07
CARD SERVICES-UTILITIES	MISC EXP-W	\$	1,759.23
CARD SERVICES-VISA	MISC EXP-A	\$	969.39
CARROT-TOP INDUSTRIES,	FLAGS-CH	\$	430.47
CC'S FLOORS & MORE LLC	BLDG MAINT-PR	\$	175.00
CHRISTIANSSEN, DIANA	SERVICES-W	\$	225.00
CITY LAUNDERING CO INC	BLDG MAINT-PD,W,ST,B	\$	490.87
CIVICPLUS	SOFTWARE-B	\$	4,432.42
CONSOLIDATED ENERGY CO	FUEL-ALL	\$	6,184.39
CORNWELL, GRADY	UMPIRE-PR	\$	130.00



## REGULAR MEETING

MONDAY, NOVEMBER 13, 2023

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CRAWFORD ENGINEERING & SU	SERVICES-PR,ST	\$ 10,321.00
CY & CHARLEY'S FIRESTONE	SERVICES-F,ST	\$ 2,677.00
DAKOTA SUPPLY GROUP	SUPPLIES-W	\$ 486.46
DANKO EMERGENCY EQUIPMENT	EQUIPMENT-F	\$ 2,272.36
DECKER, JASON	VOLUNTEER-F	\$ 264.81
DELGADO-CONNOR, TONY	VOLUNTEER-F	\$ 346.30
DETCO	SUPPLIES-PR,W	\$ 748.62
DICK'S PETROLEUM COMPANY	MAINTENANCE-A	\$ 1,852.18
DON'S TRUCK SALES INC	VEH REPAIRS-F	\$ 3,474.08
DOUBLE A ARMORY	SUPPLIES-PD	\$ 129.00
DUGGER, BENJAMIN	VOLUNTEER-F	\$ 142.59
DUNLAP MOTORS INC	TRUCK-F	\$ 48,077.45
EASTERN IOWA EXCAVATING	SERVICES-PR	\$ 87,908.49
ELECTRIC PUMP INC	EQUIP REPAIR-W	\$ 1,425.00
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL	\$ 18,272.00
ERICKSON-DALE, TANNER	VOLUNTEER-F	\$ 325.93
ESCH, BRAD	PHONE ALLOWANCE	\$ 45.00
FELD FIRE	SAFETY EQUIP-F	\$ 130.00
FENNER, GORDY	VOLUNTEER-F	\$ 142.59
FERGUSON ENTERPRISES LLC	SUPPLIES-W	\$ 81.00
FOLEY, TRAVIS	PHONE ALLOWANCE	\$ 45.00
FUELLING, DAWSON	UMPIRE-PR	\$ 52.00
GALENA CHRYSLER	VEHICLE-PD	\$ 34,601.00
GALLS INC	UNIFORM-PD	\$ 451.09
GIERKE-ROBINSON CO	REPAIR-ST	\$ 1,503.87
HARDIGG INDUSTRIES, LLC	CANINE PURCH-PD	\$ 388.98
HARDWARE HANK	SUPPLIES-PR,B,ST,W,A	\$ 616.54
HAUSERS WATER SYSTEMS INC	SALT-ST	\$ 10.95
HAWKEYE FIRE & SAFETY COM	SUPPLIES-F	\$ 32.20
HAWKINS, INC.	CHEMICALS-W	\$ 442.50
HAYWARD, BLAKE	PHONE ALLOWANCE	\$ 45.00
HOLIDAY INN	LODGING-CH	\$ 224.00
HOOKEM, WES	VOLUNTEER-F	\$ 407.41
HUNTER'S AUTO CENTER	VEH REPAIR-PD	\$ 349.65
INDEPENDENCE BULLETIN-JOU	SUBSCRIPTION-ST	\$ 99.00
INDEPENDENCE LIGHT & POWE	SERVICES-A,CH,L	\$ 3,636.12
INTEGRATE AVL	EQUIP MAINT-CH	\$ 824.50
INTERNAL REVENUE SERVICE	FED/FICA TAX	\$ 25,424.89
IRAETA, INIGO	UMPIRE-PR	\$ 182.00
JACOBS, MORGAN	VOLUNTEER-F	\$ 305.56
JOHN DEERE FINANCIAL	SUPPLIES-PR,ST,W,F,A	\$ 1,240.41
JOHNSON, LUKE	UMPIRE-PR	\$ 143.00
KEYSTONE LABORATORIES INC	LAB ANALYSIS-W	\$ 125.50
KIECK'S CAREER APPAREL	UNIFORM-PD	\$ 250.00
KILER, ANGELA	PHONE ALLOWANCE	\$ 45.00
KILER, CHASE	UMPIRE-PR	\$ 182.00
KITNER, ALAN	UMPIRE-PR	\$ 91.00
KOBLINSKA, BOBBY	UMPIRE-PR	\$ 52.00
KREMER, KADEN	UMPIRE-PR	\$ 234.00
KREMER, KAMERON	UMPIRE-PR	\$ 221.00
KRIVACHEK JANITORIAL SUP	SUPPLIES-B	\$ 80.00
KUENNEN, GABE	UMPIRE-PR	\$ 299.00
LAMPARTER CONSTRUCTION	COMPLEX-PR	\$ 6,810.00
LATWESEN, OWEN	UMPIRE-PR	\$ 143.00
LAU, BRIAN	PHONE ALLOWANCE	\$ 45.00
LYNCH ROOFING INC	BLDG REPAIR-F	\$ 1,488.00

## REGULAR MEETING

MONDAY, NOVEMBER 13, 2023

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MAIN, TIMOTHY E	INSTRUCTOR-PR	\$ 71.25
MANATT'S INC	CEMENT-PR,ST	\$ 5,622.38
MARTIN GARDNER ARCHITECT	SERVICES-F	\$ 1,414.38
MAVERICK POWERSPORTS	VEH REPAIR-B,PR	\$ 711.56
MAYNER, MATTHEW	VOLUNTEER-F	\$ 162.96
MEIKE, CAIDEN	UMPIRE-PR	\$ 273.00
MESTAD, GAVIN	UMPIRE-PR	\$ 208.00
MEYER, CHRISTOPHER	UMPIRE-PR	\$ 104.00
MOBOTREX	EQUIP MAINT-ST	\$ 840.00
MSA PROFESSIONAL SERVICES	SERVICES-B,W,SW	\$ 202.50
NAPA AUTO PARTS	SUPPLIES-ST,F,PR	\$ 1,468.31
NEJDL, MICHELLE	REIMBURSE-CH	\$ 384.36
NICOLAS, ROY	VOLUNTEER-F	\$ 366.67
NORTHEAST IOWA RC&D	DUES-SW	\$ 4,400.00
OELWEIN PUBLISHING COMPAN	PUBLICAT-CH,W	\$ 766.00
OFFICE TOWNE INC	SUPPLIES-A,CH,PD,PR,W	\$ 175.68
P & N CORPORATION	FUEL PROFITS-A	\$ 1,139.98
PATHWAYS	DUES-CH	\$ 1,000.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 80,724.08
PEPSI-COLA GEN. BOT. IN	CONCESSION-PR	\$ 556.15
PITNEY BOWES GLOBAL FINAN	EQUIP LEASE-PR	\$ 167.64
PLATINUM PEST SERVICES	SERVICES-PD	\$ 175.00
PRICE, TRAVIS	VOLUNTEER-F	\$ 61.11
PUFFETT, JACOB	UMPIRE-PR	\$ 273.00
PURCHASE POWER	POSTAGE-PR,B	\$ 208.99
PUSH-PEDAL-PULL INC	EQUIP MAINT-PR	\$ 8,385.00
RATCHFORD, DANIEL	VOLUNTEER-F	\$ 366.67
RECK, BRENT	PHONE ALLOWANCE	\$ 45.00
REED, RANGER	UMPIRE-PR	\$ 52.00
REICKS, DREW	VOLUNTEER-F	\$ 142.59
RJS WELDING LLC	MISC EXP-ST,W	\$ 445.00
ROBINSON, TRENT	UMPIRE-PR	\$ 143.00
RUMMEL, CARSON	UMPIRE-PR	\$ 273.00
S & K COLLECTIBLES	SHIPPING-W	\$ 245.04
SCHAFERS IRON & METAL	METAL-ST	\$ 250.00
SCHMITZ, MATTHEW	PHONE ALLOWANCE	\$ 100.00
SIGNS & MORE	MISC EXP-F,PD,PR	\$ 1,835.18
SIMMONS, JENNIFER	VOLUNTEER-F	\$ 285.19
SIMMONS, TAYLOR	VOLUNTEER-F	\$ 122.22
SOUKUP, BRETT	PHONE ALLOWANCE	\$ 45.00
SPAHN & ROSE LUMBER COMPA	SUPPLIES-PR,F,ST,PD	\$ 4,070.12
STATE HYGIENIC LABORATORY	LAB ANALYSIS-PR	\$ 14.50
STATE STREET BANK & TRUST	ICMA-RC \$ PRE	\$ 4,478.20
SUPERB CLEANING SERVICES	BLDG MAINT-PR	\$ 2,410.00
T & W GRINDING & COMPOST	SERVICES-ST	\$ 4,000.00
TASC	FLEX MEDICAL	\$ 1,259.81
TESTAMERICA LABORATORIES	LAB ANALYSIS-W	\$ 1,906.92
TILL, BRODY	VOLUNTEER-F	\$ 162.96
TRUE VALUE HARDWARE	SUPPLIES-CH,PR,ST,A	\$ 1,088.50
UMB BANK NA	BOND PAYMENTS	\$ 600.00
US CELLULAR	PHONE-B,F,PD	\$ 819.06
USA BLUE BOOK	SUPPLIES-W	\$ 28.25
UTILITY EQUIPMENT COMPANY	EQUIPMENT-ST	\$ 185.07
VERIZON WIRELESS	UTILITY-CH,PR,F,PD	\$ 172.70
VOGEL CROP SERVICES	SUPPLIES-W	\$ 182.50
WALMART COMMUNITY	SUPPLIES-P,ST,B,PR	\$ 617.28

WASTE MANAGEMENT	GARBAGE-ALL	\$ 49,271.05
WINTHROP NEWS, THE	SERVICES-B,W,SW	\$ 438.46
WOLF, JACOB	VOLUNTEER-F	\$ 244.44
WULFEKUHL, JORDON	VOLUNTEER-F	\$ 264.81
ZIMMERLY, MIKE	VOLUNTEER-F	\$ 101.85

**CLAIMS TOTAL \$556,668.93;** General Fund \$272,033.69; Library \$10,677.83; Hotel/Motel Tax \$680.47; Streets Dept-Road Use \$16,128.42; Debt Service \$600.00; Cap Project-Street Improvement \$906.00; Parks & Rec Project \$97,323.49; Cap Project-Airport \$1,110.96; Cap Outlay Savings/LOST \$107,991.69; Water Fund \$7,669.94; Sewer Utility Fund \$18,683.75; Storm Water \$4,590.69; Self Insurance \$11,469.46; Self Insurance-Enterprise \$6,802.54.

**REVENUES MONTH TO DATE TOTAL \$149,443.70;** General Fund \$53,288.23; Library \$184.84; Employee Benefits \$800.11; Economic Development \$45,471.00; Parks & Rec Projects \$600.00; Water Fund \$12,522.86; Sewer Utility \$16,774.12; Storm Water \$1,850.54; Self Insurance \$11,189.46; Self Insurance-Enterprise \$6,762.54.

The October 2023 bank reconciliation and the revenues and expenses by department to date were available for council review and discussion.

PETITIONS FROM THE PUBLIC

Maggie Burger, Speer Financial, presented the annual debt/TIF report.

Council Member O’Loughlin with a motion to approve the City partnering with the property owner to apply for a Catalyst Grant and to authorize the expenditure not to exceed \$100,000 for the City’s portion of the grant, second by Council Member Jensen. Lisa Kremer, Buchanan County Economic Development, and Laura DeBuhr, property owner, talked about the proposed work the catalyst grant would be funding. There would be upstairs housing with a one-bedroom apartment and a three-bedroom apartment available. Mayor Bleichner asked if the potential catalyst grant is just for the upstairs housing. Lisa replied it is for both the downstairs and upstairs for the three properties. The store fronts would also be renovated, and the empty location would try to house a new retailer. Mayor Bleichner said the proposed budget shows the proposed project is under \$300,000. Would this mean the City would have a lower match than the \$100,000? Lisa stated the proposal from the work session did not have all the quotes for all the work that is planned for the three properties. The remaining quotes will need to be collected before the catalyst pre-application can be turned into Iowa Economic Development by the January 29, 2024, deadline. Mayor Bleichner asked if there is proposed work to address the safety concerns in the back of the property? Lisa said this is an issue the property owners will be working on and hope to come to a joint resolution. Council Member Huston asked if this should wait until there is a resolution about the safety issues in the backs of the buildings. City Manager Schmitz stated the City is not obligated to pay the required match if the catalyst is not awarded from Iowa Economic Development Authority. Council Member Hanna asked if the other property owners are showing interest in working together. Laura said yes there is an interest in working together for the work needing to be done in the back of the building. Mayor Bleichner asked for clarification if any portion of the catalyst grant would be used to do repairs in the back of the building and if there are any plans for what repairs are needed? Lisa stated a portion of the grant could be used, but it would need to be worked out during the pre-application process. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O’Loughlin, Jensen, and Callahan. Nays: Huston.

RESOLUTIONS

Council Member Hanna with a motion to approve a resolution to assess property owner(s) for Chapter 52 Mowing of Properties – Failure to Comply and to authorize the Mayor to sign the resolution, second by Council Member Moore. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O’Loughlin, Jensen, Callahan, and Huston.

**Resolution adopted and upon approval by Mayor assigned No. 2023-99 in the Official Book of Resolutions.**

Council Member Callahan with a motion to approve a resolution that approves the Fiscal Year 2025 Tax Increment Financing Indebtedness Certification and to authorize the Mayor to sign the resolution, second by Council Member O’Loughlin. City Manager Schmitz reported this report also includes the \$100,000 match for the potential catalyst grant approved earlier in the meeting. The roll being called the following Council Members voted: Ayes: Moore, Prusator, O’Loughlin, Jensen, Callahan, Huston, and Hanna.

**Resolution adopted and upon approval by Mayor assigned No. 2023-100 in the Official Book of Resolutions.**

Council Member Moore with a motion to approve a resolution affirming the existence and status of utilities and to authorize the Mayor to sign the resolution, second by Council Member Callahan. Mayor Bleichner shared this is being presented because of vendors working with the Light Plant and seeking clarification if the Light Plant is a

part of the City of Independence. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Callahan, Huston, Hanna, and Moore.

**Resolution adopted and upon approval by Mayor assigned No. 2023-101 in the Official Book of Resolutions.**

Council Member Prusator with a motion to approve a resolution to accept the Division 2 work covering the Highway 150 Reconstruction project, to authorize the Mayor to sign the resolution, and to authorize the City Manager to sign the remaining necessary paperwork, second by Council Member Hanna. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Callahan, Huston, Hanna, Moore, and Prusator.

**Resolution adopted and upon approval by Mayor assigned No. 2023-102 in the Official Book of Resolutions.**

**OTHER BUSINESS**

Council Member Moore with a motion to authorize the Independence FFA to obtain and keep poultry (livestock) on school property, second by Council Member Jensen. Michael Thomas, Independence FFA, asked if Council had any questions on the proposal in the agenda packet. Council Member O'Loughlin commended them for their proposal, but if Council opens the door, it is tough to close it. Michael explained the chickens are a learning opportunity for all students to learn to communicate with others about caring for the chickens. Council Member Hanna asked what the timeline is for having the chickens. Michael said they would have broilers for eight weeks in the spring. Students will be working in the gardens and will be able to work with the chickens at the same time. The proposed chicken coop will be located near the greenhouse that is already on the school's property. Council Member O'Loughlin asked if using land at the Manson farm in the county where livestock is already located was considered? Michael said it was thought about, but then there must be permission from the school to leave the school's property to care for them. It would be more convenient to have them on school property. Council Member Moore asked if the chickens would have an outside area. Michael stated broilers are lazy, and, in the future, there will be an outside area for the chickens. Council Member Moore stated he looked at this proposal and this is a new avenue for the FFA, this will be an educational experience for the students, and it gives the students hands-on experience for two months. The care for the chickens for the first year will all be inside of a building and he is in support of this. Michael stated they hope for this to be a community experience. Council Member Prusator asked if the school has already approved of this. Michael said they were informed they needed to get approval from the City Council as the school is within the City's jurisdiction. Mr. Haden is behind this project. Council Member Huston asked if they are committed to not having more than 30 chickens per year. Michael said they are committed to 30 as it is a nice small number for the students to manage. Council Member O'Loughlin asked if this will open the door for residents to come and ask to have chickens. Mayor Bleichner said it is possible, but this is for the educational experience and not to make money. The roll being called the following Council Members voted: Ayes: Jensen, Callahan, Huston, Hanna, Moore, and Prusator. Nays: O'Loughlin.

Council Member Jensen with a motion to authorize a claim in the amount of \$4,400.00 be added to the claims listing payable to Northeast Iowa RC&D, second by Council Member Prusator. Mayor Bleichner stated the funds are used for the coordinator position. Council Member Huston asked when the applications come in again, will the new request be for \$5,000? Mayor Bleichner said the City will be contributing a total of \$5,000 as \$600 was already authorized. Council Member Huston asked if in three months will the City receive a request for another \$5,000? City Clerk Lampe stated the request will be for Fiscal Year 2025. Council Member Huston asked if it is an unwritten rule that organizations put in their requests at certain times. City Clerk Lampe stated organizations are encouraged to submit their requests to City Hall by mid-December as most of the budget work will be done. The City Council can then decide on the actual amount to award to the organization at the first work session in January. All organizations will need to enter into a one-to-two-page contract with the City. The State Auditor's office is cracking down on this for all cities in Iowa. Council Member Huston shared his concern that other organizations will come to the City asking for more funds during the budget year. He is in support of the watershed but wants to make sure the City has the funds available. Council Member Moore asked why is Independence supporting more of the coordinator's wage compared to the rest of the entities in the same water shed? Mayor Bleichner stated Independence is in a major part of the watershed and it is a greater issue for Independence to deal with when it comes to flooding. The roll being called the following Council Members voted: Ayes: Callahan, Hanna, Moore, Prusator, O'Loughlin, and Jensen. Nays: Huston.

Council Member Prusator with a motion to approve the City Manager or Street Superintendent to sign the appropriate paperwork to place the order from Don's Truck Sales, second by Council Member O'Loughlin. The roll being called the following Council Members voted: Ayes: Huston, Hanna, Moore, Prusator, O'Loughlin, Jensen, and Callahan.

Council Member O'Loughlin with a motion to approve Change Order #16 for the Independence Façade Phase 1 Project with no change to the contract amount and to authorize the City Manager to sign the Change Order, second by Council Member Prusator. The roll being called the following Council Members voted: Ayes: Hanna, Moore, Prusator, O'Loughlin, Jensen, Callahan, and Huston.

Council Member O'Loughlin with a motion to approve Change Order #17.1 for the Independence Façade Phase 1 Project with no change to the contract amount and to authorize the City Manager to sign the Change Order, second by Council Member Jensen. The roll being called the following Council Members voted: Ayes: Moore, Prusator, O'Loughlin, Jensen, Callahan, Huston, and Hanna.

Council Member Jensen with a motion to approve Change Order #17.2 for the Independence Façade Phase 1 Project with no change to the contract amount and to authorize the City Manager to sign the Change Order, second by Council Member Prusator. The roll being called the following Council Members voted: Ayes: Prusator, O'Loughlin, Jensen, Callahan, Huston, Hanna, and Moore.

Council Member Hanna with a motion to approve Change Order #18 for the Independence Façade Phase 1 Project with an increase to the contract in the amount of \$31.50 and to authorize the City Manager to sign the Change Order, second by Council Member Prusator. The roll being called the following Council Members voted: Ayes: O'Loughlin, Jensen, Callahan, Huston, Hanna, Moore, and Prusator.

## REPORTS

The following comments were heard from Council and Staff: Jensen – The City, County, and School meeting is scheduled for November 21, 2023, at 5:00 pm and will be held at the Independence Public Library. Congratulations to those that won in the election. Hanna – Asked if the meeting list for 2024 would be available. City Clerk – The 2024 meeting list will be discussed at the December 4, 2023, Work Session.

## ADJOURNMENT

Motion by Council Member Moore, second by Council Member Jensen to adjourn. Ayes: All.

Whereupon Mayor Bleichner declared the meeting adjourned at 6:08 p.m.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, Iowa



# State of Iowa

Alcoholic Beverages Division

Item #6.

## Applicant

NAME OF LEGAL ENTITY	NAME OF BUSINESS(DBA)	BUSINESS		
ELM TREE, LLC	Elm Tree	(319) 334-6703		
ADDRESS OF PREMISES		PREMISES SUITE/APT NUMBER	CITY	COUNTY ZIP
306 1st Street E			Independence	Buchanan 50644
MAILING ADDRESS	CITY	STATE	ZIP	
306 1st Street E	Independence	Iowa	50644	

## Contact Person

NAME	PHONE	EMAIL
Lisa Mahr	(319) 334-6703	lmahr@elmtreeconcepts.com

## License Information

LICENSE NUMBER	LICENSE/PERMIT TYPE	TERM	STATUS
WBN001333	Special Class B Retail Native Wine License	12 Month	Submitted to Local Authority

TENTATIVE EFFECTIVE DATE	TENTATIVE EXPIRATION DATE	LAST DAY OF BUSINESS
Nov 30, 2023	Nov 29, 2024	

### SUB-PERMITS

Special Class B Retail Native Wine License

### PRIVILEGES



## Status of Business

BUSINESS TYPE

Limited Liability Company

## Ownership

### • Individual Owners

NAME	CITY	STATE	ZIP	POSITION	% OF OWNERSHIP	U.S. CITIZEN
Lisa Mahr	Independence	Iowa	50644	Owner	51.00	Yes
Eric Mahr	Independence	Iowa	50644	Owner	49.00	Yes

## Insurance Company Information

INSURANCE COMPANY

POLICY EFFECTIVE DATE

POLICY EXPIRATION DATE

DRAM CANCEL DATE

OUTDOOR SERVICE EFFECTIVE  
DATE

OUTDOOR SERVICE EXPIRATION  
DATE

BOND EFFECTIVE DATE

TEMP TRANSFER EFFECTIVE  
DATE

TEMP TRANSFER EXPIRATION  
DATE



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Approve the Claims

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**BACKGROUND:**

Presentation of claims for payment for the prior period as shown attached.

**DISCUSSION:**

This is an opportunity for the Council to ask any questions about any claims presented for payment. The listing of the claims is attached for review.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision by ensuring that the City's bills are paid in a timely manner.

**FINANCIAL CONSIDERATION:**

Items vary in where they are budgeted from, but all expenditures are either budgeted or have been approved by previous Council Actions.

**RECOMMENDATION:**

Staff recommends a motion to approve the claims for payment.



VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ACCESS SYSTEMS LEASING	EQUIP CONTRACT-ALL		1,528.41		
ADVANCE AUTO PARTS	SUPPLIES-PR,B		133.28		
AFLAC	AFLAC PRE-TAX		287.46	80166	11/17/23
AIR SERVICES INC	RQUIP REPAIR-W		844.00		
ALLEN OCCUPATIONAL HEALTH	SERVICES-F,W		132.00		
AMAZON CAPITAL SERVICES	MISC EXP-A,CH,F,L,PD,PR		1,918.50		
ASPRO INC	REPAIR-ST		490.00		
BEAM INSURANCE ADMIN LLC	VISION PRETAX		372.04	14264802	11/17/23
ROBERT L. BEATTY	BLDG REPAIR-ST		75.00		
BLACKSTONE PUBLISHING	SUPPLIES-L		279.98		
BOLTON & MENK, INC.	SERVICES-A		31,986.50		
	Multiple Projects	31,986.50			
BRODART CO	SUPPLIES-L		1,219.38		
BRUNKAN EQUIPMENT	EQUIP REPAIR-ST		1,033.41		
BUCHANAN COUNTY EXTENSION OFFI	TRAINING-ST,PR		90.00		
BUCHANAN COUNTY HEALTH CENTER	SERVICES-CH,F,W		15,129.39		
JANET BULS	INSTRUCTOR-PR		251.50		
CARD SERVICES-FIRE			823.58-		
CARD SERVICES-LIBRARY	MISC EXP-L		392.53	80168	11/17/23
CASS LASER ENGRAVING	SUPPLIES-PD		71.00		
CEDAR BEND HUMANE SOCIETY	SERVICES-AC		54.00		
CENGAGE LEARNING	BOOKS-L		145.44		
CENTER POINT LARGE PRINT	BOOKS-L		103.89		
CHAR CLINTON	HOST-PR		750.00		
COLONIAL LIFE & ACCIDENT INS.	COLONIALPRETAX		640.68	80164	11/17/23
CONCRETE POLYFIX	CONCRETE-PR		600.00		
CUMMINS SALES AND SERVICE	VEH REPAIR-F		4,875.64		
CUSTOM CONCRETE LLC	CONCRETE-SW		2,581.00		
CY & CHARLEY'S FIRESTONE INC	SERVICES-PD		53.63		
DELTA DENTAL OF IOWA	DENTAL BENEFIT	4,136.12		80165	11/17/23
DELTA DENTAL OF IOWA	DENTAL BENEFIT	41.04	4,177.16		
DEMCO	SUPPLIES-L		177.90		
DENNY'S PUNKIN' PATCH	SUPPLIES-L		62.50		
DORSEY & WHITNEY LLP	SERVICES-PD,PR,ST,SW		27,841.00		
	Multiple Projects	27,841.00			
EAST-CENTRAL IOWA R.E.C.	UTILITY-A,PR,ST,W,CH		2,613.07		
ELECTRIC PUMP INC	EQUIP REPAIR-W		1,205.00		
EMPLOYEE BENEFIT SYSTEMS	SAFE-T FUND-ALL		10,718.02	14264809	11/28/23
ESCHEN'S CLOTHING	UNIFORM-ST,W		740.00		
FELD FIRE	SAFETY EQUIP-F		1,040.00		
GALLS, LLC	UNIFORM-F		172.95		
GEATER MANUFACTURING	TIF REBATE-CH		2,557.00		
GRAINGER INC	SUPPLIES-W		63.65		
GWORKS	ANNUAL FEES-CH		13,584.00		
HAWKINS, INC.	CHEMICALS-W		70.00		
ROBERT FINLEY	EQUIP MAINT-L		200.00		
IOWA DEPARTMENT OF REVENUE	SALES TAX-PR,W	252.78		14264806	11/20/23
IOWA DEPARTMENT OF REVENUE	SALES TAX-PR,W	7,563.68	7,816.46	14264807	11/20/23
IOWA DNR	DUES-W		115.00		
IA POETRY ASSOCIATION	BOOKS-L		12.75		
IA RURAL WATER ASSOCIATION	DUES-W		455.00		
INDEPENDENCE CONSTRUCTION, INC	TIF REBATE-CH		14,425.09		
INDEPENDENCE LIGHT & POWER	UTILITIES-ALL	1,888.38		80167	11/17/23
INDEPENDENCE LIGHT & POWER	UTILITIES-ALL	23,899.68	25,788.06		

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
INGRAM LIBRARY SERVICES	BOOKS-L		702.94		
INRCOG	SERVICES-CH		547.32		
	Multiple Projects	547.32			
INTERNAL REVENUE SERVICE	FED/FICA TAX		24,671.26	14264803	11/17/23
IPERS	IPERS-PROTECTIV		33,300.31	14264801	11/17/23
JOHN DEERE FINANCIAL	SUPPLIES-PR,W,ST,B,		839.41		
LUMBER RIDGE HOME SOURCE	SUPPLIES-PR		369.16		
LYNCH DALLAS, PC	LEGAL EXP-A,B,CH		2,384.98		
TIMOTHY MAIN	INSTRUCTOR-PR		934.67		
MAVERICK POWERSPORTS	REPAIR-A		72.00		
MCGRAW'S CARPETS	SERVICES-PR		7,793.40		
MED COMPASS	SUPPLIES-FD		1,730.00		
MIDAMERICAN ENERGY COMPANY	UTILITY-CH,PD,PR,ST,W		2,829.04		
MILLER QUARRY	ROCK-PR		193.98		
POWERPLAN	VEH REPAIR-ST		91.11		
INDEPENDENCE NAPA	SUPPLIES-ST		90.24		
NORTHERN ESCROW, INC.	SERVICES-CH	59,505.08		80170	11/17/23
NORTHERN ESCROW, INC.	SERVICES-CH	44,339.35	103,844.43		
	Project# 2021-CH-1	44,339.35			
OFFICE TOWNE INC.	SUPPLIES-PD,PR		1,394.44		
P & N CORPORATION	FUEL PROFITS-A		297.09		
JOHN H. YODER	SERVICES-L		4,000.00		
BOWKER PINNACLE MECHANICAL	SERVICES-L		7,332.54		
PRECISION PLUMBING, HEATING,	SERVICES-PR		1,259.75		
PRINT EXPRESS	SUPPLIES-PD		490.89		
PUSH-PEDAL-PULL INC	EQUIP MAINT-PR		468.79		
INTERSTATE BILLING SERVICE	VEH REPAIR-PR		83.93		
S&K COLLECTIBLES	SHIPPING-W		30.00		
SCHOLASTIC LIBRARY	BOOKS-L		302.96		
SIGNS & MORE LLC	SUPPLIES-PR		490.82		
SPEER FINANCIAL INC	SERVICES-CH		375.00		
STAR EQUIPMENT, LTD	EQUIPMENT-ST		1,152.00		
STATE FARM	BENEFITS-CH,ST,W		63.65	80171	11/17/23
STATE STREET BANK & TRUST CO	ICMA-RC \$ PRE		4,478.20	14264805	11/17/23
STEVE GEE CONSTRUCTION, INC.	TIF REBATE-CH		16,522.11		
STOREY KENWORTHY - MATT PARROT	SUPPLIES-L		245.01		
STRAND ASSOCIATES	SERVICES-W		128,700.00		
SUPERB CLEANING SERVICES	BLDG MAINT-L		1,850.00		
TASC	FLEX MEDICAL	1,259.81		14264804	11/17/23
TASC	FLEX MEDICAL	716.60	1,976.41		
TREASURER-STATE OF IOWA	STATE TAXES		7,502.28	14264800	11/17/23
VERN'S TRUE VALUE	SUPPLIES-L		7.98		
UNITED RENTALS (NORTH AMERICA	SERVICES-PR		4,601.94		
UNUM Life Ins. Comp.	LIFE/AD&D INS	350.00		80163	11/17/23
UNUM Life Ins. Comp.	LTD-ALL	626.33	976.33		
WALMART COMMUNITY	SUPPLIES-L	99.49		80169	11/17/23
WALMART COMMUNITY	SUPPLIES-L	38.52	138.01		
WASTE MANAGEMENT	GARBAGE-PR		420.54		
WELLMARK BCBS	HEALTH BENEFIT	47,924.85		14264799	11/17/23
WELLMARK BCBS	HEALTH BENEFIT	855.95	48,780.80		
KATHY J WILSON	PROGRAM-L		150.00		
WINTHROP BUILDING SUPPLY	SUPPLIES-ST		97.96		
ZARNOTH BRUSH WORKS INC	VEH REPAIRS-ST		1,175.95		

Item #7.

VENDOR NAME	REFERENCE	AMOUNT	VENDOR TOTAL	CHECK#	CHECK DATE
ERIN ZIKMUND	REIMBURSE-L		104.03		
			=====		
	Accounts Payable Total		594,913.35		
	Invoices: Paid		205,406.62		
	Invoices: Scheduled		389,506.73		
	Payroll Checks		78,450.56		
			=====		
	Report Total		673,363.91		
			=====		

**CLAIMS REPORT  
CLAIMS FUND SUMMARY****Payroll Checks: 11/15/2023-11/28/2023**

Item #7.

FUND	NAME	AMOUNT
001	GENERAL FUND	184,934.72
003	LIBRARY	29,077.97
110	STREETS DEPT - ROAD USE T	32,044.17
112	EMPLOYEE BENEFITS	1,421.08
125	TAX INCREMENT FINANCING	33,504.20
160	ECONOMIC DEVELOPMENT	104,391.75
302	CAP PROJ - STREET IMPROVE	5,443.22
303	CAP PROJ - BRIDGES	5,056.13
304	PARKS & REC PROJECTS	5,634.67
311	CAP PROJ - CITY BUILDINGS	6,500.00
318	CAP PROJ - AIRPORT	31,986.50
323	CAP OUTLAY SAVINGS/LOST	30,967.27
600	WATER FUND	19,626.73
610	SEWER UTILITY FUND	164,269.50
740	STORM WATER DEPT	2,581.00
741	STORM WATER PROJECTS	5,206.98
820	SELF INSURANCE	10,339.05
821	SELF INSURANCE - ENTERPRISE	378.97
-----		
TOTAL FUNDS		673,363.91



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Revenues and Expenses to date – *Information Only*

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**BACKGROUND:**

Attached is documentation showing the Revenues and Expenses to date – for Council Information only.

**DISCUSSION:**

This is for information only; no discussion is necessary.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

This item is for informational purposes only, no motion is needed or recommended.

# Airport Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-280-4310	HANGAR RENT	28,280.00		5,380.00	19.02	22,900.00
001-280-4311	FARM LEASE	13,158.00				13,158.00
001-280-4312	FIXED BASED OPERATOR LEASE	12,300.00	800.00	4,000.00	32.52	8,300.00
001-280-4705	DONATIONS	6.00		6.00	100.00	
001-280-4710	REIMBURSEMENTS	15.00		15.00	100.00	
001-280-4715	REFUNDS			580.00		580.00-
001-280-4750	MERCHANDISE SALES	100,000.00	6,659.08	67,473.05	67.47	32,526.95
	AIRPORT TOTAL	153,759.00	7,459.08	77,454.05	50.37	76,304.95
	TOTAL REVENUE	153,759.00	7,459.08	77,454.05	50.37	76,304.95
001-280-6010	SALARIES - FULL-TIME	60,144.00	4,627.20	23,107.60	38.42	37,036.40
001-280-6020	SALARIES - PART-TIME	3,000.00	90.63	1,394.65	46.49	1,605.35
001-280-6040	WAGES - OVERTIME	1,302.00				1,302.00
001-280-6143	ICMA RC - CITY SHARE	1,000.00	76.92	384.60	38.46	615.40
001-280-6184	CELL PHONE ALLOWANCES	540.00	45.00	90.00	16.67	450.00
001-280-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-280-6310	BUILDING MAINT & REPAIR	5,000.00	21.47	45.43	.91	4,954.57
001-280-6320	GROUNDS/RUNWAY MAINT & REPAIR	10,000.00	3,228.90	11,813.97	118.14	1,813.97-
001-280-6331	VEHICLE OPERATIONS	5,000.00	102.25	1,944.61	38.89	3,055.39
001-280-6332	VEHICLE REPAIRS	5,000.00				5,000.00
001-280-6371	ELECTRIC/GAS UTILITIES	20,000.00	1.00	2,801.76	14.01	17,198.24
001-280-6372	GARBAGE/RECYCLING	3,000.00	268.54	1,332.97	44.43	1,667.03
001-280-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		731.48	34.83	1,368.52
001-280-6399	OTHER MAINTENANCE/REPAIR	3,000.00				3,000.00
001-280-6407	ENGINEERING	5,000.00				5,000.00
001-280-6408	PROPERTY & CASUALTY INSURANCE	23,241.00		1,449.00	6.23	21,792.00
001-280-6409	JANITORIAL	1,500.00	99.86	299.48	19.97	1,200.52
001-280-6412	MEDICAL EXPENSE - DOCTOR	100.00				100.00
001-280-6413	PAYMENTS TO OTHER AGENCIES	500.00				500.00
001-280-6499	OTHER CONTRACTUAL SERV	12,500.00	1,139.98	5,942.86	47.54	6,557.14
001-280-6503	MERCHANDISE FOR RE-SALE	80,000.00		56,116.16	70.15	23,883.84
001-280-6506	OFFICE SUPPLIES	500.00	211.31	262.52	52.50	237.48
001-280-6507	OPERATING SUPPLIES	2,000.00	106.96	332.91	16.65	1,667.09
001-280-6510	SPECIAL & SAFETY EQUIPMENT	250.00				250.00
	AIRPORT TOTAL	245,177.00	10,020.02	108,050.00	44.07	137,127.00
	TOTAL EXPENSES	245,177.00	10,020.02	108,050.00	44.07	137,127.00
	GENERAL FUND TOTAL	91,418.00-	2,560.94-	30,595.95-	33.47	60,822.05-
0018-280-4300	INTEREST			9.84		9.84-

**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	AIRPORT TOTAL	.00	.00	9.84	.00	9.84-
		-----	-----	-----	-----	-----
	TOTAL REVENUE	.00	.00	9.84	.00	9.84-
		=====	=====	=====	=====	=====
	AIRPORT REPLACEMENT FUND TOTA	.00	.00	9.84	.00	9.84-
		=====	=====	=====	=====	=====
112-280-6110	FICA - CITY/AIRPORT	4,931.00	354.57	1,842.71	37.37	3,088.29
112-280-6130	IPERS - CITY/AIRPORT	6,084.00	445.35	2,312.99	38.02	3,771.01
112-280-6131	WORKERS COMP/AIRPORT	1,449.00				1,449.00
112-280-6150	GROUP INSURANCE/AIRPORT	18,469.00	1,418.29	7,151.98	38.72	11,317.02
112-280-6154	EMPLOYEE SELF-FUNDING INS/AIR	4,000.00	83.00	305.00	7.63	3,695.00
		-----	-----	-----	-----	-----
	AIRPORT TOTAL	34,933.00	2,301.21	11,612.68	33.24	23,320.32
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	34,933.00	2,301.21	11,612.68	33.24	23,320.32
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	34,933.00	2,301.21	11,612.68	33.24	23,320.32
		=====	=====	=====	=====	=====
323-280-6727	AIRPORT-CAP OUTLAY/EQUIPMENT	14,000.00				14,000.00
323-280-6799	AIRPORT-OTHER CAPITAL OUTLAY	77,590.00				77,590.00
		-----	-----	-----	-----	-----
	AIRPORT TOTAL	91,590.00	.00	.00	.00	91,590.00
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	91,590.00	.00	.00	.00	91,590.00
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	91,590.00-	.00	.00	.00	91,590.00-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	AIRPORT TOTAL (REV LESS EXP)	217,941.00-	4,862.15-	42,198.79-	19.36	175,742.21-
		=====	=====	=====	=====	=====



# Animal Control Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-190-4530	PENALTIES	2,700.00		103.50	3.83	2,596.50
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	.00	103.50	3.83	2,596.50
		-----	-----	-----	-----	-----
	TOTAL REVENUE	2,700.00	.00	103.50	3.83	2,596.50
001-190-6499	ANIMAL CONTROL	2,500.00		108.00	4.32	2,392.00
001-190-6504	MINOR EQUIPMENT	100.00		59.99	59.99	40.01
001-190-6507	OPERATING SUPPLIES	100.00				100.00
		=====	=====	=====	=====	=====
	ANIMAL CONTROL TOTAL	2,700.00	.00	167.99	6.22	2,532.01
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	2,700.00	.00	167.99	6.22	2,532.01
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	.00	.00	64.49-	.00	64.49
		=====	=====	=====	=====	=====
	ANIMAL CONTROL (REV LESS EXP)	.00	.00	64.49-	.00	64.49

# Building Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-170-4120	BUILDING PERMITS	37,250.00	1,300.75	31,353.25	84.17	5,896.75
001-170-4128	PLUMBING & MECHANICAL PERMITS	2,500.00	220.50	1,059.00	42.36	1,441.00
001-170-4132	MOVING PERMIT	100.00		100.00	100.00	
001-170-4167	HOME OCCUPATION PERMITS	400.00		50.00	12.50	350.00
001-170-4500	PLANNING & ZONING FEES	250.00				250.00
001-170-4550	BOARD OF ADJUSTMENT FEES	100.00		100.00	100.00	
001-170-4710	REIMBURSEMENTS CODE ENFORCE	70.00				70.00
		-----	-----	-----	-----	-----
	BUILDING INSPECTIONS TOTAL	40,670.00	1,521.25	32,662.25	80.31	8,007.75
		-----	-----	-----	-----	-----
	TOTAL REVENUE	40,670.00	1,521.25	32,662.25	80.31	8,007.75
001-170-6010	SALARIES - FULL-TIME	68,588.00	5,275.88	26,347.42	38.41	42,240.58
001-170-6020	SALARIES - PART-TIME	1,259.00				1,259.00
001-170-6040	WAGES - OVERTIME	250.00	94.47	94.47	37.79	155.53
001-170-6143	ICMA RC - CITY SHARE	1,000.00	76.94	384.70	38.47	615.30
001-170-6181	ALLOWANCES - UNIFORM	250.00		150.38	60.15	99.62
001-170-6210	DUES & MEMBERSHIPS	250.00				250.00
001-170-6230	TRAINING IN HOUSE	300.00				300.00
001-170-6240	MTGS/CONFERENCES/MILES	500.00				500.00
001-170-6331	VEHICLE OPERATIONS	1,000.00	266.12	885.17	88.52	114.83
001-170-6373	COMMUNICATIONS (PHONE/INTERNET	780.00	66.52	332.36	42.61	447.64
001-170-6408	PROPERTY & CASUALTY INSURANCE	2,439.00				2,439.00
001-170-6412	MEDICAL EXPENSE - DOCTOR	75.00				75.00
001-170-6499	OTHER CONTRACTUAL SERV	20,000.00	4,885.96	12,304.49	61.52	7,695.51
001-170-6504	OFFICE EQUIPMENT	100.00	57.95	57.95	57.95	42.05
001-170-6506	OFFICE SUPPLIES	300.00	33.91	56.90	18.97	243.10
001-170-6507	OPERATING SUPPLIES	200.00	80.00	178.70	89.35	21.30
001-170-6508	POSTAGE	1,000.00	52.25	234.14	23.41	765.86
001-170-6510	SPECIAL & SAFETY EQUIPMENT	350.00	92.28	460.40	131.54	110.40-
		-----	-----	-----	-----	-----
	BUILDING INSPECTIONS TOTAL	98,641.00	10,982.28	41,487.08	42.06	57,153.92
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	98,641.00	10,982.28	41,487.08	42.06	57,153.92
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	57,971.00-	9,461.03-	8,824.83-	15.22	49,146.17-
		=====	=====	=====	=====	=====
112-170-6110	FICA - CITY/BLDG	5,363.00	403.95	1,988.37	37.08	3,374.63
112-170-6130	IPERS - CITY/BUILDING	6,618.00	506.96	2,496.10	37.72	4,121.90
112-170-6131	WORK COMP/BUILDING	670.00				670.00
112-170-6150	GROUP INSURANCE BEN/BLDG	18,494.00	1,418.29	7,160.14	38.72	11,333.86
112-170-6154	EMPLOYEE SELF-FUND INS BEN/BLD	6,203.00	2,621.94	4,644.37	74.87	1,558.63
		-----	-----	-----	-----	-----
	BUILDING INSPECTIONS TOTAL	37,348.00	4,951.14	16,288.98	43.61	21,059.02

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	37,348.00	4,951.14	16,288.98	43.61	21,059.02
	EMPLOYEE BENEFITS TOTAL	37,348.00	4,951.14	16,288.98	43.61	21,059.02
323-170-6725	BLDG-CIP CAP OFFICE EQUIP	2,500.00				2,500.00
	BUILDING INSPECTIONS TOTAL	2,500.00	.00	.00	.00	2,500.00
	TOTAL EXPENSES	2,500.00	.00	.00	.00	2,500.00
	CAP OUTLAY SAVINGS/LOST TOTAL	2,500.00-	.00	.00	.00	2,500.00-
	TOTAL (REV LESS EXP)	97,819.00-	14,412.17-	25,113.81-	25.67	72,705.19-

# City Administration Budget

**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-610-6010	SALARIES - FULL-TIME	31,632.00	2,498.09	12,368.22	39.10	19,263.78
001-610-6020	SALARY - MAYOR PART-TIME	8,000.00	615.38	3,076.90	38.46	4,923.10
001-610-6050	SALARIES - COUNCIL FEE-BASED	14,350.00		2,550.00	17.77	11,800.00
001-610-6143	ICMA RC - CITY SHARE	1,500.00	20.84	104.19	6.95	1,395.81
001-610-6181	UNIFORM ALLOWANCE	450.00		339.87	75.53	110.13
001-610-6182	VEHICLE ALLOWANCE	900.00				900.00
001-610-6184	CELL PHONE ALLOWANCES	1,500.00	125.00	625.00	41.67	875.00
001-610-6210	DUES & MEMBERSHIPS	2,700.00		714.00	26.44	1,986.00
001-610-6240	MTGS/CONFERENCES/MILES	10,000.00	1,960.91	4,375.25	43.75	5,624.75
001-610-6489	COUNCIL'S DISCRETIONARY FUND	750.00		11,987.68	1,598.36	11,237.68-
001-610-6491	OTHER COUNCIL ITEMS	750.00				750.00
001-610-6506	OFFICE SUPPLIES	50.00		30.23	60.46	19.77
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	72,582.00	5,220.22	36,171.34	49.84	36,410.66
001-620-6010	SALARIES - FULL-TIME	153,082.00	11,806.76	58,744.39	38.37	94,337.61
001-620-6040	WAGES - OVERTIME	1,015.00	23.44	220.71	21.74	794.29
001-620-6143	ICMA RC - CITY SHARE	2,000.00		350.00	17.50	1,650.00
001-620-6181	UNIFORM ALLOWANCE	800.00	67.38	67.38	8.42	732.62
001-620-6184	CELL PHONE ALLOWANCES		45.00	90.00		90.00-
001-620-6210	DUES & MEMBERSHIPS	9,500.00		3,213.92	33.83	6,286.08
001-620-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-620-6230	TRAINING IN HOUSE	1,000.00				1,000.00
001-620-6240	MTGS/CONFERENCES/MILES	7,500.00	662.79	3,280.91	43.75	4,219.09
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	174,997.00	12,605.37	65,967.31	37.70	109,029.69
001-630-6413	ELECTION EXPENSE	6,000.00		42.00	.70	5,958.00
		=====	=====	=====	=====	=====
	ELECTIONS TOTAL	6,000.00	.00	42.00	.70	5,958.00
001-640-6401	AUDIT FEES	24,000.00				24,000.00
001-640-6405	RECORDING FEES	100.00				100.00
001-640-6411	LEGAL EXPENSE	100,649.00		20,063.68	19.93	80,585.32
001-640-6413	PAYMENTS TO OTHER AGENCIES	700.00				700.00
001-640-6414	PRINTING & PUBLISHING	16,000.00	956.98	4,522.29	28.26	11,477.71
001-640-6419	FINANCIAL SERVICES	600.00		500.00	83.33	100.00
001-640-6490	PROFESSIONAL SERVICE FEES	1,000.00				1,000.00
001-640-6498	REFUNDS	100.00				100.00
001-640-6499	CODE BOOK CODIFICATION	4,500.00		1,589.00	35.31	2,911.00
		=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	147,649.00	956.98	26,674.97	18.07	120,974.03
001-650-6199	HR AGREEMENTS/FEES	4,750.00		669.20	14.09	4,080.80
001-650-6310	BUILDING MAINT & REPAIR	3,000.00	974.65	3,029.70	100.99	29.70-
001-650-6320	GROUPS MAINT & REPAIR	300.00		42.50	14.17	257.50
001-650-6331	VEHICLE OPERATIONS	225.00	55.28	202.35	89.93	22.65

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-650-6332	VEHICLE REPAIRS	225.00				225.00
001-650-6350	OPERATIONAL EQUIPMENT REPAIR	350.00				350.00
001-650-6371	ELECTRIC/GAS UTILITIES	19,000.00		3,937.99	20.73	15,062.01
001-650-6373	COMMUNICATIONS (PHONE/INTERNET)	3,300.00	41.42	1,144.50	34.68	2,155.50
001-650-6399	OTHER MAINTENANCE/REPAIR	1,000.00				1,000.00
001-650-6401	BANK FEES	50.00				50.00
001-650-6405	COURT & RECORDING FEES	40.00				40.00
001-650-6408	PROPERTY & CASUALTY INSURANCE	7,034.00				7,034.00
001-650-6409	JANITORIAL	1,000.00	5.45	175.77	17.58	824.23
001-650-6490	STAFFING CONTRACT	500.00		275.00	55.00	225.00
001-650-6498	REFUNDS	300.00				300.00
001-650-6499	OTHER CONTRACTUAL SERV	41,200.00		14,654.20	35.57	26,545.80
001-650-6506	OFFICE SUPPLIES	2,500.00	68.96	1,959.23	78.37	540.77
001-650-6507	OPERATING SUPPLIES	2,000.00	259.49	2,017.29	100.86	17.29-
001-650-6508	POSTAGE & SHIPPING	4,750.00		888.43	18.70	3,861.57
001-650-6510	SPECIAL & SAFETY EQUIPMENT	100.00				100.00
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	91,624.00	1,405.25	28,996.16	31.65	62,627.84
001-660-6406	DAMAGES / TORT CLAIMS	5,000.00				5,000.00
001-660-6408	PROPERTY & CASUALTY INSURANCE	12,068.00				12,068.00
		=====	=====	=====	=====	=====
	TORT LIABILITY TOTAL	17,068.00	.00	.00	.00	17,068.00
001-699-6419	IT SERVICES	76,880.00	1,663.48	17,525.04	22.80	59,354.96
		=====	=====	=====	=====	=====
	GENERAL GOVERNMENT-I.T. TOTAL	76,880.00	1,663.48	17,525.04	22.80	59,354.96
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	586,800.00	21,851.30	175,376.82	29.89	411,423.18
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	586,800.00-	21,851.30-	175,376.82-	29.89	411,423.18-
		=====	=====	=====	=====	=====
112-610-6110	FICA - CITY/ADMIN	4,130.00	259.84	1,465.47	35.48	2,664.53
112-610-6130	IPERS - CITY/ADMIN			61.36		61.36-
112-610-6131	WORK COMP/ADMIN	693.00				693.00
112-610-6142	PENSION - CITY MANAGER	2,986.00	367.64	1,826.65	61.17	1,159.35
112-610-6150	GROUP INSURANCE BEN/MANAGER	4,731.00	370.49	1,867.45	39.47	2,863.55
112-610-6154	EMPLOYEE SELF-FUND INS BEN/ADM	4,000.00	6,478.14	7,361.69	184.04	3,361.69-
		=====	=====	=====	=====	=====
	MAYOR/COUNCIL/CITY MGR TOTAL	16,540.00	7,476.11	12,582.62	76.07	3,957.38
112-620-6110	FICA - CITY/CLERK	11,789.00	857.57	4,300.43	36.48	7,488.57
112-620-6130	IPERS - CITY/CLERK	14,547.00	1,116.78	5,566.31	38.26	8,980.69



**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-620-6131	WORK COMP/CLERK	223.00				223.00
112-620-6150	GROUP INSURANCE BEN/CLERK	45,487.00	3,492.28	17,615.95	38.73	27,871.05
112-620-6154	EMPLOYEE SELF-FUND INS BEN/CLE	11,267.00	3,762.24	5,970.48	52.99	5,296.52
		=====	=====	=====	=====	=====
	CLERK/TREASURER/ADM TOTAL	83,313.00	9,228.87	33,453.17	40.15	49,859.83
112-622-6150	GROUP INSURANCE BEN/RETIREE	11,365.00		3,587.96	31.57	7,777.04
112-622-6154	EMPLOYEE SELF-FUND INS BEN/RET	5,948.00	8.00	80.75	1.36	5,867.25
		=====	=====	=====	=====	=====
	RETIRED EMPLOYEES TOTAL	17,313.00	8.00	3,668.71	21.19	13,644.29
112-640-6420	ACA FEES	140.00		129.00	92.14	11.00
		=====	=====	=====	=====	=====
	LEGAL SERVICES/ATTORNEY TOTAL	140.00	.00	129.00	92.14	11.00
112-650-6150	GROUP INSURANCE BEN/C HALL			5.00		5.00-
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	.00	.00	5.00	.00	5.00-
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	117,306.00	16,712.98	49,838.50	42.49	67,467.50
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	117,306.00	16,712.98	49,838.50	42.49	67,467.50
		=====	=====	=====	=====	=====
323-650-6727	CITY HALL-CAP OUTLAY/EQUIPMENT	48,000.00	824.50	48,014.44	100.03	14.44-
323-650-6750	CAP OUTLAY - BUILDINGS	8,500.00		6,740.58	79.30	1,759.42
		=====	=====	=====	=====	=====
	CITY HALL/GENERAL BLDGS TOTAL	56,500.00	824.50	54,755.02	96.91	1,744.98
		=====	=====	=====	=====	=====
	TOTAL EXPENSES	56,500.00	824.50	54,755.02	96.91	1,744.98
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	56,500.00	824.50	54,755.02	96.91	1,744.98
		=====	=====	=====	=====	=====
	CITY ADMIN (REV LESS EXP)	760,606.00-	39,388.78-	279,970.34-	36.81	480,635.66-

# Fire Department Budget

**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-150-4475	WASHINGTON/SUMNER TWPS FIRE	68,000.00	38,581.05	38,581.05	56.74	29,418.95
001-150-4500	FIRE SERVICE FEES	250.00		250.00	100.00	
001-150-4710	REIMBURSEMENTS			1.00		1.00-
		-----	-----	-----	-----	-----
	FIRE TOTAL	68,250.00	38,581.05	38,832.05	56.90	29,417.95
		-----	-----	-----	-----	-----
	TOTAL REVENUE	68,250.00	38,581.05	38,832.05	56.90	29,417.95
001-150-6010	SALARIES - FULL-TIME	183,986.00	14,936.35	72,236.00	39.26	111,750.00
001-150-6020	SALARIES - PART-TIME	45,000.00	3,231.36	17,284.70	38.41	27,715.30
001-150-6040	WAGES - OVERTIME	1,500.00		981.78	65.45	518.22
001-150-6050	VOLUNTEER FIREMEN	22,030.00	5,412.49	10,662.53	48.40	11,367.47
001-150-6143	ICMA RC - CITY SHARE	3,000.00	176.94	884.70	29.49	2,115.30
001-150-6181	ALLOWANCES - UNIFORM	900.00				900.00
001-150-6184	CELL PHONE ALLOWANCES	540.00	45.00	225.00	41.67	315.00
001-150-6210	DUES & MEMBERSHIPS	500.00		240.00	48.00	260.00
001-150-6220	EDUCATIONAL MATERIAL	1,000.00		570.95	57.10	429.05
001-150-6230	TRAINING IN HOUSE	1,500.00		284.50	18.97	1,215.50
001-150-6240	MTGS/CONFERENCES/MILES	3,500.00		579.00	16.54	2,921.00
001-150-6310	BUILDING MAINT & REPAIR	2,500.00	1,632.98	2,331.92	93.28	168.08
001-150-6320	GROUPS MAINT & REPAIR	1,000.00		23.99	2.40	976.01
001-150-6331	VEHICLE OPERATIONS	18,500.00	397.03	14,423.57	77.97	4,076.43
001-150-6332	VEHICLE REPAIRS	3,600.00	3,820.21	9,704.26	269.56	6,104.26-
001-150-6350	EQUIPMENT REPAIR/SIREN	2,500.00				2,500.00
001-150-6371	ELECTRIC/GAS UTILITIES	3,900.00		1,387.92	35.59	2,512.08
001-150-6373	COMMUNICATIONS (PHONE/INTERNET	4,750.00	207.90	1,201.50	25.29	3,548.50
001-150-6399	OTHER MAINTENANCE/REPAIR	5,000.00		2,974.08	59.48	2,025.92
001-150-6408	PROPERTY & CASUALTY INSURANCE	22,691.00				22,691.00
001-150-6412	MEDICAL/WELLNESS EXPENSE	1,750.00				1,750.00
001-150-6424	PROFES SERVICES/GRANT WRITERS	7,500.00	1,414.38	6,305.16	84.07	1,194.84
001-150-6504	SPECIAL & SAFETY EQUIPMENT	1,000.00	327.99	327.99	32.80	672.01
001-150-6506	OFFICE SUPPLIES	250.00	18.98	101.28	40.51	148.72
001-150-6507	OPERATING SUPPLIES	3,500.00	919.66	1,327.63	37.93	2,172.37
001-150-6510	SAFETY SUPPLIES	500.00				500.00
		-----	-----	-----	-----	-----
	FIRE TOTAL	342,397.00	32,541.27	144,058.46	42.07	198,338.54
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	342,397.00	32,541.27	144,058.46	42.07	198,338.54
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	274,147.00-	6,039.78	105,226.41-	38.38	168,920.59-
		=====	=====	=====	=====	=====
0014-150-4300	INTEREST			8.61		8.61-
		-----	-----	-----	-----	-----
	FIRE TOTAL	.00	.00	8.61	.00	8.61-

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL REVENUE	----- .00	----- .00	----- 8.61	----- .00	----- 8.61-
	FIRE DEPT REPLACEMENT FUN TOTA	=====	=====	=====	=====	=====
		.00	.00	8.61	.00	8.61-
		=====	=====	=====	=====	=====
112-150-6110	FICA - CITY/FIRE	17,635.00	1,355.10	6,749.83	38.28	10,885.17
112-150-6130	IPERS - CITY/FIRE	21,459.00	1,691.41	8,425.75	39.26	13,033.25
112-150-6131	WORK COMP/FIRE	48,663.00				48,663.00
112-150-6150	GROUP INSURANCE BEN/FIRE	54,677.00	3,392.48	17,185.72	31.43	37,491.28
112-150-6154	EMPLOYEE SELF-FUND INS BEN/FIR	23,058.00	948.12	5,301.55	22.99	17,756.45
	FIRE TOTAL	----- 165,492.00	----- 7,387.11	----- 37,662.85	----- 22.76	----- 127,829.15
	TOTAL EXPENSES	----- 165,492.00	----- 7,387.11	----- 37,662.85	----- 22.76	----- 127,829.15
	EMPLOYEE BENEFITS TOTAL	=====	=====	=====	=====	=====
		165,492.00	7,387.11	37,662.85	22.76	127,829.15
		=====	=====	=====	=====	=====
323-150-4480	LOCAL GRANTS	6,600.00		6,600.00	100.00	
323-150-4820	PROCEEDS FROM DEBT/LOAN	110,000.00				110,000.00
	FIRE TOTAL	----- 116,600.00	----- .00	----- 6,600.00	----- 5.66	----- 110,000.00
	TOTAL REVENUE	----- 116,600.00	----- .00	----- 6,600.00	----- 5.66	----- 110,000.00
323-150-6505	FIRE-CIP CAP OTHER EQUIPMENT	30,000.00	1,954.05	16,014.35	53.38	13,985.65
323-150-6710	FIRE-CIP CAP VEHICLES	78,000.00	2,649.00	62,751.07	80.45	15,248.93
323-150-6725	FIRE-CIP CAP OFFICE EQUIPMENT	51,500.00	2,400.00	5,391.29	10.47	46,108.71
	FIRE TOTAL	----- 159,500.00	----- 7,003.05	----- 84,156.71	----- 52.76	----- 75,343.29
	TOTAL EXPENSES	----- 159,500.00	----- 7,003.05	----- 84,156.71	----- 52.76	----- 75,343.29
	CAP OUTLAY SAVINGS/LOST TOTAL	=====	=====	=====	=====	=====
		42,900.00-	7,003.05-	77,556.71-	180.78	34,656.71
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====

**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

**PCT OF FISCAL YTD 41.6%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	FIRE TOTAL (REV LESS EXP)	482,539.00-	8,350.38-	220,437.36-	45.68	262,101.64-
		=====	=====	=====	=====	=====

# Garbage Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-290-4190	GARBAGE COLLECTION PERMITS	120.00				120.00
001-290-4500	GARBAGE COLLECTION FEES	540,000.00	21,269.98	215,112.83	39.84	324,887.17
001-290-4550	ENVIRONMENTAL IMPACT FEE	63,000.00	2,522.69	23,636.19	37.52	39,363.81
001-290-4745	CITY-WIDE CLEANUP REV	1,000.00		975.00	97.50	25.00
		=====	=====	=====	=====	=====
	GARBAGE TOTAL	604,120.00	23,792.67	239,724.02	39.68	364,395.98
		-----	-----	-----	-----	-----
	TOTAL REVENUE	604,120.00	23,792.67	239,724.02	39.68	364,395.98
001-290-6413	BUCH CO LANDFILL ASSESSMENT	12,128.00				12,128.00
001-290-6497	GARBAGE CONTRACT	548,725.00	47,931.07	230,310.51	41.97	318,414.49
001-290-6499	CONTRACTUAL SERVICES	82,000.00	4,000.00	43,306.37	52.81	38,693.63
001-290-6598	REFUNDS-GA/EIF			150.36		150.36-
		=====	=====	=====	=====	=====
	GARBAGE TOTAL	642,853.00	51,931.07	273,767.24	42.59	369,085.76
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	642,853.00	51,931.07	273,767.24	42.59	369,085.76
		=====	=====	=====	=====	=====
	GENERAL FUND TOTAL	38,733.00-	28,138.40-	34,043.22-	87.89	4,689.78-
		=====	=====	=====	=====	=====
	GARBAGE TOTAL (REV LESS EXP)	38,733.00-	28,138.40-	34,043.22-	87.89	4,689.78-

# Library Budget



# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
003-410-4440	DIRECT STATE AID (ENRICH IOWA)	5,000.00		2,806.83	56.14	2,193.17
003-410-4465	COUNTY CONTRIBUTION	40,000.00				40,000.00
003-410-4470	28E FUNDS - OTHER CITIES	6,250.00				6,250.00
003-410-4500	CHARGES/FEES FOR SERVICES	5,000.00	142.15	1,435.61	28.71	3,564.39
003-410-4705	DONATIONS	200.00		200.00	100.00	
003-410-4755	CONCESSIONS-RECREATION	75.00	2.60	43.55	58.07	31.45
003-410-4765	LIBRARY FINES & BOOK CHARGES	1,400.00	40.09	816.50	58.32	583.50
	LIBRARY TOTAL	57,925.00	184.84	5,302.49	9.15	52,622.51
	TOTAL REVENUE	57,925.00	184.84	5,302.49	9.15	52,622.51
003-410-6010	SALARIES - FULL-TIME	185,455.00	14,265.69	71,188.94	38.39	114,266.06
003-410-6020	SALARIES - PART-TIME	104,600.00	8,314.83	41,687.25	39.85	62,912.75
003-410-6040	WAGES - OVERTIME	750.00	176.56	193.02	25.74	556.98
003-410-6143	ICMA RC - CITY SHARE	2,000.00	77.00	385.00	19.25	1,615.00
003-410-6210	DUES & MEMBERSHIPS	6,166.00	32.00	3,329.81	54.00	2,836.19
003-410-6230	TRAINING IN HOUSE	300.00				300.00
003-410-6240	MTGS/CONFERENCES/MILES	1,000.00		275.00	27.50	725.00
003-410-6310	CONTRACT REPAIR/MAINT - BLDGS	2,800.00				2,800.00
003-410-6320	GROUNDS OPERATION, MAIN	713.00		112.50	15.78	600.50
003-410-6371	ELECTRIC/GAS UTILITIES	17,500.00	1,599.13	9,249.88	52.86	8,250.12
003-410-6373	COMMUNICATIONS (PHONE/INTERNET)	3,730.00	259.55	1,302.50	34.92	2,427.50
003-410-6399	OTHER MAINTENANCE/REPAIR	4,138.00		1,890.96	45.70	2,247.04
003-410-6408	PROPERTY & CASUALTY INSURANCE	8,900.00				8,900.00
003-410-6409	JANITORIAL	26,489.00		9,989.00	37.71	16,500.00
003-410-6414	PRINTING & PUBLISHING	3,000.00		1,000.00	33.33	2,000.00
003-410-6419	COMPUTER EXPENSE	9,079.00	165.58	6,636.37	73.10	2,442.63
003-410-6490	PROFESSIONAL SERVICES	75.00				75.00
003-410-6502	LIBRARY BOOKS, FILMS, RECORDS	35,553.00	66.90	15,497.61	43.59	20,055.39
003-410-6504	OFFICE EQUIPMENT	250.00				250.00
003-410-6506	OFFICE SUPPLIES	4,710.00	39.18	1,345.95	28.58	3,364.05
003-410-6507	OPERATING SUPPLIES	2,820.00	19.95	846.61	30.02	1,973.39
003-410-6508	POSTAGE & SHIPPING	5,462.00	21.39	1,694.84	31.03	3,767.16
003-410-6510	SAFETY SUPPLIES	100.00		27.64	27.64	72.36
003-410-6530	PROGRAMMING	8,960.00	147.02	3,508.40	39.16	5,451.60
003-410-6531	VIDEO RECORDINGS	3,891.00		1,317.06	33.85	2,573.94
003-410-6532	AUDIO RECORDINGS	4,083.00		2,249.89	55.10	1,833.11
003-410-6536	EBOOKS	7,440.00		3,513.44	47.22	3,926.56
003-410-6537	AUDIOBOOKS	5,500.00		2,000.00	36.36	3,500.00
	LIBRARY TOTAL	455,464.00	25,184.78	179,241.67	39.35	276,222.33
	TOTAL EXPENSES	455,464.00	25,184.78	179,241.67	39.35	276,222.33
	LIBRARY TOTAL	397,539.00-	24,999.94-	173,939.18-	43.75	223,599.82-

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-410-6110	FICA - CITY/LIBRARY	22,247.00	1,663.34	8,261.92	37.14	13,985.08
112-410-6130	IPERS - CITY/LIBRARY	27,452.00	2,148.26	10,673.68	38.88	16,778.32
112-410-6131	WORK COMP/LIBRARY	824.00		365.66	44.38	458.34
112-410-6150	GROUP INSURANCE BEN/LIBRARY	37,133.00	4,147.77	20,877.19	56.22	16,255.81
112-410-6154	EMPLOYEE SELF-FUND INS BEN/LIB	29,753.00	866.41	4,104.92	13.80	25,648.08
	LIBRARY TOTAL	117,409.00	8,825.78	44,283.37	37.72	73,125.63
	TOTAL EXPENSES	117,409.00	8,825.78	44,283.37	37.72	73,125.63
	EMPLOYEE BENEFITS TOTAL	117,409.00	8,825.78	44,283.37	37.72	73,125.63
323-410-6727	LIBRARY-CAP OUTLAY/EQUIPMENT	17,000.00				17,000.00
323-410-6770	LIBRARY-CAP OUTLAY/BUILDING	20,000.00		15,894.68	79.47	4,105.32
	LIBRARY TOTAL	37,000.00	.00	15,894.68	42.96	21,105.32
	TOTAL EXPENSES	37,000.00	.00	15,894.68	42.96	21,105.32
	CAP OUTLAY SAVINGS/LOST TOTAL	37,000.00	.00	15,894.68	42.96	21,105.32
	LIBRARY TOTAL (REV LESS EXP)	551,948.00-	33,825.72-	234,117.23-	42.42	317,830.77-

# Park & Recreation Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-4310	RENTS & LEASES	200.00		85.00	42.50	115.00
001-430-4705	DONATIONS	1,500.00		4,414.00	294.27	2,914.00-
001-430-4710	REIMBURSEMENTS	650.00		246.80	37.97	403.20
001-430-4720	INSURANCE SETTLEMENTS - PARKS		4,100.00	4,100.00		4,100.00-
001-430-4755	CONCESSIONS - PARKS	50.00				50.00
	PARKS TOTAL	2,400.00	4,100.00	8,845.80	368.58	6,445.80-
001-431-4705	PRIVATE SOURCE CONTRIB	1,150.00				1,150.00
	FORESTRY/GREENHOUSE TOTAL	1,150.00	.00	.00	.00	1,150.00
001-432-4180	ANIMAL LICENSES	3,231.00	15.00	3,587.45	111.03	356.45-
001-432-4480	LOCAL GRANTS	2,500.00				2,500.00
001-432-4706	DONATIONS			40.00		40.00-
	DOG PARK TOTAL	5,731.00	15.00	3,627.45	63.30	2,103.55
001-440-4705	DONATIONS	600.00				600.00
	RECREATION - OPERATING TOTAL	600.00	.00	.00	.00	600.00
001-441-4310	BATTING CAGE RENTAL	4,750.00		239.02	5.03	4,510.98
001-441-4311	ROOM RENTAL	4,000.00	44.70	1,584.70	39.62	2,415.30
001-441-4312	GOLF RENTAL	500.00		39.85	7.97	460.15
001-441-4500	FEES - DAILY ADMISSIONS	3,000.00	23.77	351.59	11.72	2,648.41
001-441-4501	FEES - MEMBERSHIP PASSES	17,500.00	223.43	623.43	3.56	16,876.57
001-441-4503	FEES - FITNESS CLASSES	6,000.00				6,000.00
001-441-4550	FEES - TAE KWON DO	3,000.00	215.29	1,556.41	51.88	1,443.59
001-441-4551	FEES - TUMBLING	1,750.00		522.00	29.83	1,228.00
001-441-4552	FEES - LEAGUE	35,000.00		5,401.68	15.43	29,598.32
001-441-4554	FEES - GAMES	450.00		368.00	81.78	82.00
001-441-4705	DONATIONS/OTHER	225.00		300.00	133.33	75.00-
001-441-4755	CONCESSIONS - RIVER'S EDGE	3,750.00	19.76	60.76	1.62	3,689.24
	RECREATION - RIVER'S EDGE TOTA	79,925.00	526.95	11,047.44	13.82	68,877.56
001-442-4502	FEES - FOOTBALL	8,500.00		11,445.88	134.66	2,945.88-
001-442-4503	FEES - AEROBICS/ADULT FITNESS	2,600.00	98.00	603.00	23.19	1,997.00
001-442-4504	FEES - INDOOR PROGRAMMING	750.00		20.00	2.67	730.00
001-442-4550	FEES - TAE KWON DO			80.00		80.00-
001-442-4552	FEES - LITTLE LEAGUE	24,000.00		250.00	1.04	23,750.00
001-442-4553	FEES - MILLENNIUM CLASSES	200.00				200.00
001-442-4555	FEES - MARTIAL ARTS	200.00				200.00
001-442-4556	FEES - SOCCER	1,543.00		1,593.35	103.26	50.35-
001-442-4557	FEES - BASKETBALL	4,000.00	1,446.27	1,855.18	46.38	2,144.82

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-442-4558	FEES - VOLLEYBALL	250.00				250.00
001-442-4559	FEES - TENNIS LESSONS	100.00				100.00
001-442-4705	DONATIONS/OTHER	150.00				150.00
	RECREATION - OUTDOOR TOTAL	42,293.00	1,544.27	15,847.41	37.47	26,445.59
001-443-4311	ROOM RENTAL	5,000.00	328.68	2,318.68	46.37	2,681.32
001-443-4500	FEES - DAILY ADMISSIONS	9,500.00	431.22	2,660.11	28.00	6,839.89
001-443-4501	FEES - MEMBERSHIP PASSES	23,000.00	2,330.38	12,643.26	54.97	10,356.74
001-443-4705	DONATIONS/OTHER	250.00				250.00
001-443-4755	CONCESSIONS - FALCON CIVIC CTR	4,500.00	307.17	382.27	8.49	4,117.73
	RECREATION - FALCON CIVIC TOTA	42,250.00	3,397.45	18,004.32	42.61	24,245.68
001-444-4310	POOL RENTAL	2,750.00		2,356.93	85.71	393.07
001-444-4500	FEES - DAILY POOL ADMISSIONS	24,000.00		21,907.43	91.28	2,092.57
001-444-4501	FEES - POOL SEASON PASSES	27,000.00	119.95	1,754.33	6.50	25,245.67
001-444-4507	FEES - WATER AEROBICS	150.00				150.00
001-444-4508	FEES - TEAMS & LESSONS	9,500.00		8,810.05	92.74	689.95
001-444-4705	DONATIONS/OTHER	500.00				500.00
001-444-4760	CONCESSIONS - POOL	22,000.00		20,645.77	93.84	1,354.23
	RECREATION - SWIMMING POO TOTA	85,900.00	119.95	55,474.51	64.58	30,425.49
001-445-4310	CAMPSITE RENTALS	48,500.00	4,640.00	47,976.50	98.92	523.50
001-445-4755	CONCESSIONS - RV PARK	100.00				100.00
	RECREATION - RV PARK TOTAL	48,600.00	4,640.00	47,976.50	98.72	623.50
001-446-4310	FACILITY RENT	750.00				750.00
001-446-4509	FEES - TOURNAMENTS	8,000.00		575.00	7.19	7,425.00
001-446-4700	PUBLIC SOURCE CONTRIB	2,500.00				2,500.00
001-446-4705	DONATIONS	3,240.00		3,240.00	100.00	
001-446-4755	CONCESSIONS - BALL COMPLEX	45,000.00		20,945.33	46.55	24,054.67
	RECREATION - COMPLEX TOTAL	59,490.00	.00	24,760.33	41.62	34,729.67
	TOTAL REVENUE	368,339.00	14,343.62	185,583.76	50.38	182,755.24
001-430-6010	SALARIES - FULL-TIME	114,726.00	10,700.19	50,581.54	44.09	64,144.46
001-430-6020	SALARIES - PART-TIME	27,500.00	2,437.50	9,288.50	33.78	18,211.50
001-430-6030	HOURLY WAGES - TEMPORARY	18,000.00		13,857.25	76.98	4,142.75
001-430-6040	WAGES - OVERTIME	1,750.00	56.40	1,605.18	91.72	144.82
001-430-6143	ICMA RC - CITY SHARE	2,000.00	112.67	509.99	25.50	1,490.01
001-430-6184	CELL PHONE ALLOWANCES	540.00	45.00	225.00	41.67	315.00

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-430-6310	BUILDING MAINT & REPAIR	3,579.00	102.39	1,311.80	36.65	2,267.20
001-430-6320	GROUNDS MAINT/BEAUTIFICATION	11,628.00	92.97	10,246.64	88.12	1,381.36
001-430-6331	VEHICLE OPERATIONS	9,117.00	438.70	3,044.89	33.40	6,072.11
001-430-6332	VEHICLE REPAIRS	10,976.00	263.65	7,513.59	68.45	3,462.41
001-430-6371	ELECTRIC/GAS UTILITIES	7,293.00		3,671.28	50.34	3,621.72
001-430-6373	COMMUNICATIONS (PHONE/INTERNET)	750.00	41.42	206.73	27.56	543.27
001-430-6408	PROPERTY & CASUALTY INSURANCE	34,119.00				34,119.00
001-430-6499	CONTRACTUAL SERVICES	10,360.00		6,625.00	63.95	3,735.00
001-430-6504	MINOR EQUIPMENT PURCH	5,084.00	11.99	943.41	18.56	4,140.59
001-430-6507	OPERATING SUPPLIES	3,171.00	253.53	1,738.80	54.83	1,432.20
001-430-6510	SPECIAL & SAFETY SUPPLIES	749.00		294.76	39.35	454.24
	PARKS TOTAL	261,342.00	14,556.41	111,664.36	42.73	149,677.64
001-431-6020	SALARIES - PART-TIME	2,750.00		4,318.00	157.02	1,568.00-
001-431-6310	BUILDING REPAIR/MAINT	268.00		18.37	6.85	249.63
001-431-6320	PARK GROUNDS DEVELOPMENT	1,700.00		451.49	26.56	1,248.51
001-431-6331	VEHICLE OPERATIONS	750.00	15.65	153.54	20.47	596.46
001-431-6504	MINOR EQUIPMENT	300.00		33.98	11.33	266.02
001-431-6507	OPERATING SUPPLIES	331.00		183.86	55.55	147.14
	FORESTRY/GREENHOUSE TOTAL	6,099.00	15.65	5,159.24	84.59	939.76
001-432-6320	GROUNDS MAINT & REPAIR	5,035.00		517.21	10.27	4,517.79
001-432-6350	OPERATIONAL EQUIP REPAIR	230.00		222.07	96.55	7.93
001-432-6507	OPERATING SUPPLIES	250.00		383.00	153.20	133.00-
	DOG PARK TOTAL	5,515.00	.00	1,122.28	20.35	4,392.72
001-440-6010	SALARIES - FULL-TIME	191,455.00	14,975.99	74,765.06	39.05	116,689.94
001-440-6020	SALARIES - PART-TIME	19,500.00	1,659.00	8,372.00	42.93	11,128.00
001-440-6040	WAGES - OVERTIME	8,500.00	546.64	2,282.70	26.86	6,217.30
001-440-6143	ICMA RC - CITY SHARE	3,000.00				3,000.00
001-440-6184	CELL PHONE ALLOWANCES	1,620.00	135.00	675.00	41.67	945.00
001-440-6210	DUES & MEMBERSHIPS	400.00				400.00
001-440-6220	EDUCATIONAL MATERIAL	100.00				100.00
001-440-6230	TRAINING IN HOUSE	250.00				250.00
001-440-6240	MTGS/CONFERENCES/MILES	300.00				300.00
001-440-6331	VEHICLE OPERATIONS	4,153.00	575.12	7,149.94	172.16	2,996.94-
001-440-6402	ADVERTISING	250.00	247.48	247.48	98.99	2.52
001-440-6410	BANK FEES	25.00				25.00
001-440-6412	MEDICAL/WELLNESS EXPENSE	50.00				50.00
001-440-6414	PRINTING & PUBLISHING	2,500.00				2,500.00
001-440-6418	SALES TAX	10,000.00	252.78	3,567.53	35.68	6,432.47
001-440-6499	CONTRACTUAL SERVICES	375.00				375.00
001-440-6506	OFFICE SUPPLIES	841.00		210.62	25.04	630.38
001-440-6508	POSTAGE & SHIPPING	1,250.00	156.74	787.49	63.00	462.51

**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - OPERATING TOTAL	244,569.00	18,548.75	98,057.82	40.09	146,511.18
001-441-6020	SALARIES - PART-TIME	10,000.00	1,446.38	2,847.88	28.48	7,152.12
001-441-6030	HOURLY WAGES - TEMPORARY	1,750.00		1,100.32	62.88	649.68
001-441-6310	BUILDING MAINT & REPAIR	3,579.00	774.86	1,992.49	55.67	1,586.51
001-441-6320	GROUPS MAINT & REPAIR	420.00		19.92	4.74	400.08
001-441-6350	OPERATIONAL EQUIPMENT REPAIR	1,500.00				1,500.00
001-441-6371	ELECTRIC/GAS UTILITIES	16,316.00		4,964.92	30.43	11,351.08
001-441-6373	COMMUNICATIONS (PHONE/INTERNET	1,086.00		427.25	39.34	658.75
001-441-6402	ADVERTISING	250.00				250.00
001-441-6409	JANITORIAL	1,565.00	160.00	1,670.00	106.71	105.00-
001-441-6494	CONTRACT-TAE KWON DO INSTRUCTO	2,250.00	71.25	907.57	40.34	1,342.43
001-441-6495	CONTRACT-CAMP/CLINIC PAY	1,250.00				1,250.00
001-441-6496	CONTRACT-ADULT FITNESS INSTRU	4,500.00				4,500.00
001-441-6498	REFUNDS	50.00				50.00
001-441-6503	CONCESSIONS SUPPLIES	2,267.00		266.63	11.76	2,000.37
001-441-6504	MINOR EQUIPMENT	1,551.00		50.06	3.23	1,500.94
001-441-6507	OPERATING SUPPLIES	1,044.00	439.95	1,274.41	122.07	230.41-
	RECREATION - RIVER'S EDGE TOTA	49,378.00	2,892.44	15,521.45	31.43	33,856.55
001-442-6493	CONTRACT-LITTLE LEAGUE UMPIRE	38,230.00		25,205.00	65.93	13,025.00
001-442-6496	CONTRACT-ADULT FITNESS INSTRU	2,000.00	172.50	420.00	21.00	1,580.00
001-442-6499	CONTRACT-VOLLEYBALL INSTRUCTOR			81.84		81.84-
001-442-6505	RECREATIONAL EQUIPMENT	8,208.00		708.00	8.63	7,500.00
001-442-6507	OPERATING SUPPLIES - LITTLE LE	36,217.00		16,962.17	46.83	19,254.83
001-442-6512	OPERATING SUPPLIES - BASKETBAL	1,950.00				1,950.00
001-442-6514	OPERATING SUPPLIES - FOOTBALL	3,300.00	3,302.00	7,428.50	225.11	4,128.50-
001-442-6515	OPERATING SUPPLIES - SOCCER	250.00		247.50	99.00	2.50
001-442-6516	OPERATING SUPPLIES - ADULT EVE	100.00				100.00
001-442-6598	REFUNDS	250.00		250.00	100.00	
001-442-6599	AWARDS & TROPHIES	2,351.00	204.38	1,155.38	49.14	1,195.62
	RECREATION - OUTDOOR TOTAL	92,856.00	3,678.88	52,458.39	56.49	40,397.61
001-443-6020	SALARIES - PART-TIME	25,000.00	2,646.26	9,509.36	38.04	15,490.64
001-443-6030	HOURLY WAGES - TEMPORARY	500.00		726.26	145.25	226.26-
001-443-6040	WAGES - OVERTIME			13.13		13.13-
001-443-6310	BUILDING MAINT & REPAIR	4,562.00	227.18	3,447.07	75.56	1,114.93
001-443-6320	GROUPS MAINT & REPAIR	312.00		46.02	14.75	265.98
001-443-6350	OPERATIONAL EQUIPMENT REPAIR	3,750.00	295.00	1,455.81	38.82	2,294.19
001-443-6371	ELECTRIC/GAS UTILITIES	25,178.00		9,227.87	36.65	15,950.13
001-443-6373	COMMUNICATIONS (PHONE/INTERNET	1,844.00		724.37	39.28	1,119.63
001-443-6409	JANITORIAL	29,208.00	2,264.99	12,500.78	42.80	16,707.22
001-443-6499	CONTRACTUAL SERVICES	3,171.00	1,360.64	2,675.08	84.36	495.92
001-443-6503	CONCESSIONS SUPPLIES	2,500.00	556.15	725.09	29.00	1,774.91
001-443-6506	OFFICE SUPPLIES	925.00	3.91	420.07	45.41	504.93
001-443-6507	OPERATING SUPPLIES	2,180.00	27.28	1,260.23	57.81	919.77

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-443-6510	SAFETY SUPPLIES	580.00		330.00	56.90	250.00
001-443-6598	REFUNDS	250.00				250.00
	RECREATION - FALCON CIVIC TOTA	99,960.00	7,381.41	43,061.14	43.08	56,898.86
001-444-6030	HOURLY WAGES - TEMPORARY	70,000.00		44,476.14	63.54	25,523.86
001-444-6210	SWIM TEAM MEMBERSHIP DUES	150.00				150.00
001-444-6310	BUILDING MAINT & REPAIR	5,359.00	104.90	6,367.67	118.82	1,008.67-
001-444-6320	GROUPS MAINT & REPAIR	2,347.00		2,779.38	118.42	432.38-
001-444-6371	ELECTRIC/GAS UTILITIES	20,931.00		14,994.32	71.64	5,936.68
001-444-6372	GARBAGE/RECYCLING	3,158.00		2,080.57	65.88	1,077.43
001-444-6373	COMMUNICATIONS (PHONE/INTERNET	178.00		70.00	39.33	108.00
001-444-6413	PAYMENTS TO OTHER AGENCIES	500.00	14.50	432.50	86.50	67.50
001-444-6499	CONTRACT-COACHES & INSTRUCTORS	2,250.00		5,056.68	224.74	2,806.68-
001-444-6501	CHEMICALS	16,985.00		13,417.16	78.99	3,567.84
001-444-6503	CONCESSIONS SUPPLIES	30,054.00		21,394.75	71.19	8,659.25
001-444-6507	OPERATING SUPPLIES	3,803.00		2,778.28	73.05	1,024.72
001-444-6598	REFUNDS	200.00		145.00	72.50	55.00
001-444-6599	AWARDS & TROPHIES	750.00		244.00	32.53	506.00
	RECREATION - SWIMMING POOL TOTA	156,665.00	119.40	114,236.45	72.92	42,428.55
001-445-6310	BUILDING MAINT & REPAIR	1,998.00	13.58	705.84	35.33	1,292.16
001-445-6320	GROUPS MAINT & REPAIR	2,658.00	34.93	1,055.29	39.70	1,602.71
001-445-6371	ELECTRIC/GAS UTILITIES	19,179.00		11,652.57	60.76	7,526.43
001-445-6372	GARBAGE/RECYCLING	5,000.00	516.73	2,565.35	51.31	2,434.65
001-445-6373	COMMUNICATIONS (PHONE/INTERNET	3,100.00	41.42	207.25	6.69	2,892.75
001-445-6499	CONTRACT-RV HOST	2,000.00		750.00	37.50	1,250.00
001-445-6503	CONCESSIONS SUPPLIES	285.00		234.90	82.42	50.10
001-445-6506	OFFICE SUPPLIES	282.00		223.91	79.40	58.09
001-445-6598	REFUNDS	200.00		285.00	142.50	85.00-
	RECREATION - RV PARK TOTAL	34,702.00	606.66	17,680.11	50.95	17,021.89
001-446-6020	SALARIES - PART-TIME	8,500.00	1,236.69	12,066.64	141.96	3,566.64-
001-446-6030	HOURLY WAGES - TEMPORARY	13,500.00	35.00	2,591.21	19.19	10,908.79
001-446-6040	WAGES - OVERTIME	1,000.00				1,000.00
001-446-6310	BUILDING MAINT & REPAIR	4,738.00	868.73	4,184.60	88.32	553.40
001-446-6320	GROUPS MAINT & REPAIR	9,425.00	141.48	7,894.57	83.76	1,530.43
001-446-6331	VEHICLE OPERATIONS	990.00		489.55	49.45	500.45
001-446-6371	ELECTRIC/GAS UTILITIES	3,000.00		906.05	30.20	2,093.95
001-446-6372	GARBAGE/RECYCLING	2,000.00	352.60	1,750.18	87.51	249.82
001-446-6503	MERCHANDISE FOR RESALE	49,500.00	281.31	28,676.50	57.93	20,823.50
001-446-6504	MINOR EQUIPMENT	2,554.00		695.77	27.24	1,858.23
001-446-6507	OPERATING SUPPLIES	6,719.00	30.99	2,577.97	38.37	4,141.03
001-446-6511	ADULT SOFTBALL	500.00				500.00
001-446-6598	REFUNDS	200.00				200.00



**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	RECREATION - COMPLEX TOTAL	102,626.00	2,946.80	61,833.04	60.25	40,792.96
001-450-6030	HOURLY WAGES - TEMPORARY	3,500.00	255.50	2,817.50	80.50	682.50
001-450-6310	BUILDING MAINT & REPAIR	600.00				600.00
001-450-6320	GROUNDS MAINT & REPAIR	1,250.00		260.00	20.80	990.00
001-450-6331	VEHICLE OPERATIONS	500.00				500.00
001-450-6371	ELECTRIC/GAS UTILITIES	200.00				200.00
001-450-6504	MINOR EQUIPMENT	200.00				200.00
001-450-6507	OPERATING SUPPLIES	50.00				50.00
	CEMETERY TOTAL	6,300.00	255.50	3,077.50	48.85	3,222.50
	TOTAL EXPENSES	1,060,012.00	51,001.90	523,871.78	49.42	536,140.22
	GENERAL FUND TOTAL	691,673.00-	36,658.28-	338,288.02-	48.91	353,384.98-
043-446-4300	INTEREST			489.29		489.29-
	RECREATION - COMPLEX TOTAL	.00	.00	489.29	.00	489.29-
	TOTAL REVENUE	.00	.00	489.29	.00	489.29-
	PARKS REPLACEMENT FUND TOTAL	.00	.00	489.29	.00	489.29-
112-430-6110	FICA - CITY CONTRIBUTION	12,392.00	990.85	5,681.56	45.85	6,710.44
112-430-6130	IPERS - CITY/PAKRS	15,291.00	1,245.51	5,672.54	37.10	9,618.46
112-430-6131	WORK COMP/PARKS	8,078.00		3,441.99	42.61	4,636.01
112-430-6150	GROUP INSURANCE BEN/PARKS	36,921.00	2,836.58	15,191.92	41.15	21,729.08
112-430-6154	EMPLOYEE SELF-FUND INS BEN/PAR	18,577.00	961.91	9,766.72	52.57	8,810.28
	PARKS TOTAL	91,259.00	6,034.85	39,754.73	43.56	51,504.27
112-431-6110	FICA - FORESTRY	211.00		330.32	156.55	119.32-
112-431-6130	IPERS - CITY/FORESTRY	260.00		73.63	28.32	186.37
	FORESTRY/GREENHOUSE TOTAL	471.00	.00	403.95	85.76	67.05
112-440-6110	FICA - CITY/REC	16,789.00	1,272.00	6,322.56	37.66	10,466.44

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
112-440-6130	IPERS - CITY/REC	20,717.00	1,621.95	8,063.65	38.92	12,653.35
112-440-6131	WORK COMP/REC	191.00		121.33	63.52	69.67
112-440-6150	GROUP INSURANCE BEN/REC	45,030.00	3,449.82	17,511.78	38.89	27,518.22
112-440-6154	EMPLOYEE SELF-FUND INS BEN/REC	31,090.00	1,345.24	4,293.92	13.81	26,796.08
	RECREATION - OPERATING TOTAL	113,817.00	7,689.01	36,313.24	31.90	77,503.76
112-441-6110	FICA - CITY/RIV EDGE	899.00	110.65	357.61	39.78	541.39
112-441-6130	IPERS - CITY/RIV EDGE	1,110.00	79.96	132.14	11.90	977.86
	RECREATION - RIVER'S EDGE TOTA	2,009.00	190.61	489.75	24.38	1,519.25
112-443-6110	FICA - CITY/FCC	1,951.00	202.44	728.48	37.34	1,222.52
112-443-6130	IPERS - CITY/FCC	2,408.00	108.56	541.72	22.50	1,866.28
	RECREATION - FALCON CIVIC TOTA	4,359.00	311.00	1,270.20	29.14	3,088.80
112-444-6110	FICA - CITY/POOL	5,355.00		3,402.53	63.54	1,952.47
112-444-6131	WORK COMP/POOL	574.00		498.66	86.87	75.34
	RECREATION - SWIMMING POO TOTA	5,929.00	.00	3,901.19	65.80	2,027.81
112-446-6110	FICA - CITY/COMPLEX	1,760.00	97.30	1,121.34	63.71	638.66
112-446-6130	IPERS - CITY/COMPLEX	2,172.00	98.45	860.40	39.61	1,311.60
	RECREATION - COMPLEX TOTAL	3,932.00	195.75	1,981.74	50.40	1,950.26
112-450-6110	FICA - CITY/CEMETERY	268.00	19.54	215.53	80.42	52.47
112-450-6130	IPERS - CITY/CEMETERY	331.00	24.12	31.72	9.58	299.28
	CEMETERY TOTAL	599.00	43.66	247.25	41.28	351.75
	TOTAL EXPENSES	222,375.00	14,464.88	84,362.05	37.94	138,012.95
	EMPLOYEE BENEFITS TOTAL	222,375.00	14,464.88	84,362.05	37.94	138,012.95
304-446-4705	DONATIONS-COMPLEX TURF		600.00	91,700.00		91,700.00-
304-446-4820	PROCEEDS-COMPLEX TURF PROJECT	500,000.00				500,000.00
	RECREATION - COMPLEX TOTAL	500,000.00	600.00	91,700.00	18.34	408,300.00

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL REVENUE	500,000.00	600.00	91,700.00	18.34	408,300.00
304-446-6407	ENGINEER-COMPLEX TURF PROJECT	88,000.00	9,415.00	65,087.83	73.96	22,912.17
304-446-6411	LEGAL-COMPLEX TURF PROJECT	350.00		225.44	64.41	124.56
304-446-6499	CONTRACTUAL-COMPLEX TURF PROJ	500,000.00	87,908.49	87,908.49	17.58	412,091.51
	RECREATION - COMPLEX TOTAL	588,350.00	97,323.49	153,221.76	26.04	435,128.24
	TOTAL EXPENSES	588,350.00	97,323.49	153,221.76	26.04	435,128.24
	PARKS & REC PROJECTS TOTAL	88,350.00-	96,723.49-	61,521.76-	69.63	26,828.24-
323-430-6727	PARKS-CAP OUTLAY/EQUIPMENT	68,950.00				68,950.00
	PARKS TOTAL	68,950.00	.00	.00	.00	68,950.00
323-441-6727	RIVERS EDGE-CAP OUTLAY/EQUIP	3,500.00	599.00	599.00	17.11	2,901.00
	RECREATION - RIVER'S EDGE TOTA	3,500.00	599.00	599.00	17.11	2,901.00
323-443-6727	FCC-CAP OUTLAY/EQUIPMENT	40,000.00	8,090.00	17,645.00	44.11	22,355.00
	RECREATION - FALCON CIVIC TOTA	40,000.00	8,090.00	17,645.00	44.11	22,355.00
323-446-6727	COMPLEX-CAP OUTLAY/EQUIPMENT	82,000.00	8,057.90	64,086.18	78.15	17,913.82
	RECREATION - COMPLEX TOTAL	82,000.00	8,057.90	64,086.18	78.15	17,913.82
	TOTAL EXPENSES	194,450.00	16,746.90	82,330.18	42.34	112,119.82
	CAP OUTLAY SAVINGS/LOST TOTAL	194,450.00-	16,746.90-	82,330.18-	42.34	112,119.82-
	PARK & REC TOTAL (REV - EXP)	1,196,848.00-	164,593.55-	566,012.72-	47.29	630,835.28-

# Police Department Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-110-4190	MISC LICENSES & PERMITS	700.00		175.00	25.00	525.00
001-110-4300	INTEREST			109.26		109.26-
001-110-4440	STATE GRANTS	2,000.00	2,228.54	3,700.32	185.02	1,700.32-
001-110-4550	ACCIDENT REPORTS - POLICE	700.00	60.00	150.00	21.43	550.00
001-110-4551	POLICE SERVICE FEES	400.00	10.00	25.00	6.25	375.00
001-110-4700	PUBLIC SOURCE CONTRIB	2,500.00		1,559.08	62.36	940.92
001-110-4705	DONATIONS K9 ONLY	9,000.00	61.00	850.61	9.45	8,149.39
001-110-4720	INSURANCE SETTLEMENTS	125.00		125.00	100.00	
001-110-4765	SPEEDING CITATIONS	235,000.00	12,726.25	44,045.55	18.74	190,954.45
001-110-4770	COURT FINES	2,500.00	218.27	2,199.62	87.98	300.38
001-110-4775	PARKING VIOLATION FEES	1,250.00	105.00	440.00	35.20	810.00
	POLICE TOTAL	254,175.00	15,409.06	53,379.44	21.00	200,795.56
	TOTAL REVENUE	254,175.00	15,409.06	53,379.44	21.00	200,795.56
001-110-6010	SALARIES - FULL-TIME	909,625.00	65,403.14	318,655.83	35.03	590,969.17
001-110-6020	SALARIES - PART-TIME	5,750.00	1,792.51	6,193.39	107.71	443.39-
001-110-6040	WAGES - OVERTIME	26,500.00	3,427.12	12,056.83	45.50	14,443.17
001-110-6050	WAGES - RESERVE OFFICERS	4.00				4.00
001-110-6143	ICMA RC - CITY SHARE	13,000.00	708.10	3,890.50	29.93	9,109.50
001-110-6181	ALLOWANCES - UNIFORM	9,000.00	763.15	4,055.90	45.07	4,944.10
001-110-6184	CELL PHONE ALLOWANCES	540.00	45.00	225.00	41.67	315.00
001-110-6210	DUES & MEMBERSHIPS	3,500.00		935.00	26.71	2,565.00
001-110-6220	EDUCATIONAL MATERIAL	500.00				500.00
001-110-6230	TRAINING IN HOUSE	9,000.00	129.00	2,244.00	24.93	6,756.00
001-110-6240	MTNS/CONFERENCES/MILES	6,000.00	1,122.55	6,285.54	104.76	285.54-
001-110-6331	VEHICLE OPERATIONS	26,000.00	2,350.94	12,851.41	49.43	13,148.59
001-110-6332	VEHICLE REPAIRS	8,000.00		3,945.69	49.32	4,054.31
001-110-6350	OPERATIONAL EQUIPMENT REPAIR	2,200.00		320.00	14.55	1,880.00
001-110-6371	ELECTRIC/GAS UTILITIES	13,500.00		2,968.12	21.99	10,531.88
001-110-6373	COMMUNICATIONS (PHONE/INTERNET	9,250.00	593.08	4,484.36	48.48	4,765.64
001-110-6399	OTHER MAINTENANCE/REPAIR	4,500.00	175.00	350.00	7.78	4,150.00
001-110-6402	ADVERTISING/CRIME PREVENTION	2,000.00		59.95	3.00	1,940.05
001-110-6408	PROPERTY & CASUALTY INSURANCE	15,815.00				15,815.00
001-110-6409	JANITORIAL	2,650.00	203.82	851.99	32.15	1,798.01
001-110-6412	MEDICAL/WELLNESS EXPENSE	2,000.00		100.00	5.00	1,900.00
001-110-6413	DISPATCHING/COURT/SUBPOENA FEE	164,429.00		82,504.50	50.18	81,924.50
001-110-6506	OFFICE SUPPLIES	2,200.00		154.14	7.01	2,045.86
001-110-6507	OPERATING SUPPLIES	10,000.00	498.93	10,022.98	100.23	22.98-
001-110-6510	SAFETY SUPPLIES	800.00		111.92	13.99	688.08
001-110-6516	POLICE CANINE PURCHASES	4,500.00	1,165.72	5,994.26	133.21	1,494.26-
	POLICE TOTAL	1,251,263.00	78,378.06	479,261.31	38.30	772,001.69
	TOTAL EXPENSES	1,251,263.00	78,378.06	479,261.31	38.30	772,001.69

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	GENERAL FUND TOTAL	997,088.00-	62,969.00-	425,881.87-	42.71	571,206.13-
		=====	=====	=====	=====	=====
112-110-6110	FICA - CITY/POLICE	72,054.00	5,276.75	25,191.97	34.96	46,862.03
112-110-6130	IPERS - CITY/POLICE	87,764.00	6,412.57	30,811.69	35.11	56,952.31
112-110-6131	WORK COMP/POLICE	14,460.00				14,460.00
112-110-6143	ICMA RC - CITY SHARE			350.00		350.00-
112-110-6150	GROUP INSURANCE BEN/POLICE	218,322.00	13,749.52	70,209.85	32.16	148,112.15
112-110-6154	EMPLOYEE SELF-FUND INS BEN/POL	94,040.00	4,545.42	25,545.78	27.16	68,494.22
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	POLICE TOTAL	486,640.00	29,984.26	152,109.29	31.26	334,530.71
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	TOTAL EXPENSES	486,640.00	29,984.26	152,109.29	31.26	334,530.71
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	486,640.00	29,984.26	152,109.29	31.26	334,530.71
		=====	=====	=====	=====	=====
311-110-6407	ENGINEER-PD REMODEL 2022	1,700.00		1,638.00	96.35	62.00
311-110-6411	LEGAL-PD REMODEL 2022	7,314.00		7,314.00	100.00	
311-110-6499	CONTRACTOR-PD REMODEL 2022	40,000.00		38,394.13	95.99	1,605.87
		-----	-----	-----	-----	-----
	POLICE TOTAL	49,014.00	.00	47,346.13	96.60	1,667.87
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	TOTAL EXPENSES	49,014.00	.00	47,346.13	96.60	1,667.87
		=====	=====	=====	=====	=====
	CAP PROJ - CITY BUILDINGS TOTA	49,014.00-	.00	47,346.13-	96.60	1,667.87-
		=====	=====	=====	=====	=====
323-110-4710	REIMBURSEMENTS			42,581.14		42,581.14-
		-----	-----	-----	-----	-----
	POLICE TOTAL	.00	.00	42,581.14	.00	42,581.14-
		-----	-----	-----	-----	-----
	TOTAL REVENUE	.00	.00	42,581.14	.00	42,581.14-
323-110-6710	POLICE-CAP OUTLAY/VEHICLES	40,000.00	738.79	76,646.79	191.62	36,646.79-
323-110-6725	POLICE-CAP OUTLAY/OFFICE EQUIP	15,250.00		2,007.26	13.16	13,242.74
323-110-6727	POLICE-CAP OUTLAY/EQUIPMENT	42,950.00				42,950.00
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	POLICE TOTAL	98,200.00	738.79	78,654.05	80.10	19,545.95
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**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

**PCT OF FISCAL YTD 41.6%**

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	TOTAL EXPENSES	98,200.00	738.79	78,654.05	80.10	19,545.95
		=====	=====	=====	=====	=====
	CAP OUTLAY SAVINGS/LOST TOTAL	98,200.00-	738.79-	36,072.91-	36.73	62,127.09-
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	POLICE TOTAL (REV LESS EXP)	1,630,942.00-	93,692.05-	661,410.20-	40.55	969,531.80-
		=====	=====	=====	=====	=====

# Storm Water Budget



# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
740-865-4550	STORM WATER CHARGES	150,000.00	6,081.13	62,822.58	41.88	87,177.42
740-865-4710	REIMBURSEMENTS			30.00		30.00-
		=====	=====	=====	=====	=====
	STORM WATER TOTAL	150,000.00	6,081.13	62,852.58	41.90	87,147.42
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	TOTAL REVENUE	150,000.00	6,081.13	62,852.58	41.90	87,147.42
740-865-6010	SALARIES - FULL-TIME	15,000.00				15,000.00
740-865-6040	WAGES - OVERTIME	2,500.00				2,500.00
740-865-6110	FICA-CITY/STORM WATER	1,339.00				1,339.00
740-865-6130	IPERS-CITY/STORM WATER	1,652.00				1,652.00
740-865-6131	WORKERS COMP/STORM WATER	406.00				406.00
740-865-6240	MTGS/CONFERENCES/MILES	1,500.00				1,500.00
740-865-6320	GROUND MAINT & REPAIR	60,000.00	185.07	185.07	.31	59,814.93
740-865-6407	ENGINEERING	5,000.00		3,552.50	71.05	1,447.50
740-865-6413	PAYMENTS - OTHER AGENCIES	600.00	4,405.62	7,454.68	1,242.45	6,854.68-
740-865-6498	REFUNDS			21.13		21.13-
740-865-6499	OTHER CONTRACTUAL SERV	60,000.00				60,000.00
		=====	=====	=====	=====	=====
	STORM WATER TOTAL	147,997.00	4,590.69	11,213.38	7.58	136,783.62
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	TOTAL EXPENSES	147,997.00	4,590.69	11,213.38	7.58	136,783.62
		=====	=====	=====	=====	=====
	STORM WATER DEPT TOTAL	2,003.00	1,490.44	51,639.20	2,578.09	49,636.20-
		=====	=====	=====	=====	=====
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	STORM WATER (REV LESS EXP)	2,003.00	1,490.44	51,639.20	2,578.09	49,636.20-
		=====	=====	=====	=====	=====

# Street Department Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
001-210-4428	IDOT HWY 150 MAINT CONTRACT	8,321.00				8,321.00
001-210-4710	REIMBURSEMENTS	85.00		194.90	229.29	109.90-
001-210-4745	SALE OF SALVAGE	687.00		871.60	126.87	184.60-
	ROADS, BRIDGES, SIDEWALKS TOTA	9,093.00	.00	1,066.50	11.73	8,026.50
	TOTAL REVENUE	9,093.00	.00	1,066.50	11.73	8,026.50
001-210-6408	PROPERTY/CASUALTY INS	14,403.00				14,403.00
001-210-6499	OTHER CONTRACTUAL SERV	20,000.00				20,000.00
	ROADS, BRIDGES, SIDEWALKS TOTA	34,403.00	.00	.00	.00	34,403.00
	TOTAL EXPENSES	34,403.00	.00	.00	.00	34,403.00
	GENERAL FUND TOTAL	25,310.00-	.00	1,066.50	4.21-	26,376.50-
012-210-4300	INTEREST			1.23		1.23-
	ROADS, BRIDGES, SIDEWALKS TOTA	.00	.00	1.23	.00	1.23-
	TOTAL REVENUE	.00	.00	1.23	.00	1.23-
	STREET REPLACEMENT FUND TOTAL	.00	.00	1.23	.00	1.23-
110-210-4430	ROAD USE TAXES	776,192.00	67,123.01	365,524.67	47.09	410,667.33
	ROADS, BRIDGES, SIDEWALKS TOTA	776,192.00	67,123.01	365,524.67	47.09	410,667.33
	TOTAL REVENUE	776,192.00	67,123.01	365,524.67	47.09	410,667.33
110-210-6010	SALARIES - FULL TIME	307,332.00	17,441.52	96,754.30	31.48	210,577.70
110-210-6030	HOURLY WAGES - TEMPORARY	2,500.00				2,500.00
110-210-6040	WAGES - OVERTIME	3,342.00		93.48	2.80	3,248.52
110-210-6143	ICMA RC - CITY SHARE	5,750.00	212.97	1,595.74	27.75	4,154.26
110-210-6181	ALLOWANCES - UNIFORM	2,500.00		25.04	1.00	2,474.96
110-210-6182	VEHICLE ALLOWANCE	450.00				450.00

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
110-210-6184	CELL PHONE ALLOWANCES	690.00	57.50	287.50	41.67	402.50
110-210-6210	DUES & MEMBERSHIPS	300.00				300.00
110-210-6220	EDUCATIONAL MATERIAL	100.00				100.00
110-210-6240	MTGS/CONFERENCES/MILES	500.00				500.00
110-210-6310	BUILDING MAINT & REPAIR	7,500.00	135.63	1,016.02	13.55	6,483.98
110-210-6331	VEHICLE OPERATIONS	20,000.00	2,410.98	11,972.60	59.86	8,027.40
110-210-6332	VEHICLE REPAIRS	20,000.00	130.31	10,076.75	50.38	9,923.25
110-210-6371	ELECTRIC/GAS UTILITIES	45,000.00		10,261.82	22.80	34,738.18
110-210-6373	COMMUNICATIONS (PHONE/INTERNET	1,560.00		369.90	23.71	1,190.10
110-210-6399	OTHER MAINTENANCE/REPAIR	5,000.00	132.16	590.19	11.80	4,409.81
110-210-6412	MEDICAL/WELLNESS EXPENSE	500.00		68.02	13.60	431.98
110-210-6417	STREET MAINT/DUST CONTROL	2,500.00				2,500.00
110-210-6499	CONTRACTUAL SERVICES	5,000.00		370.00	7.40	4,630.00
110-210-6504	MINOR EQUIPMENT	7,500.00	380.79	1,062.35	14.16	6,437.65
110-210-6506	OFFICE SUPPLIES	300.00	99.00	99.00	33.00	201.00
110-210-6507	OPERATING SUPPLIES	10,000.00	283.74	1,971.47	19.71	8,028.53
110-210-6510	SPECIAL & SAFETY EQUIPMENT	2,000.00	92.36	684.39	34.22	1,315.61
110-210-6511	IRON-STEEL-OTHER METAL GOODS	2,000.00	370.00	540.07	27.00	1,459.93
110-210-6761	STREETS - RESURFACING/REPAIR	110,000.00	1,804.40	30,014.51	27.29	79,985.49
	ROADS, BRIDGES, SIDEWALKS TOTA	562,324.00	23,551.36	167,853.15	29.85	394,470.85
110-230-6350	OPERATIONAL EQUIPMENT REPAIR	3,000.00				3,000.00
110-230-6371	ELECTRIC/GAS UTILITIES	25,000.00		11,062.63	44.25	13,937.37
110-230-6499	CONTRACT REPAIR-ELECTRIC	5,000.00				5,000.00
110-230-6511	LED STREET LIGHTS	8,026.00				8,026.00
	STREET LIGHTING TOTAL	41,026.00	.00	11,062.63	26.96	29,963.37
110-240-6499	CONTRACT REPAIR-ELECTRIC	3,000.00	840.00	6,640.73	221.36	3,640.73-
110-240-6509	POSTS & SIGNS	8,000.00		806.76	10.08	7,193.24
	TRAFFIC CONTROL & SAFETY TOTA	11,000.00	840.00	7,447.49	67.70	3,552.51
110-250-6040	WAGES - OVERTIME	4,000.00				4,000.00
110-250-6331	VEHICLE OPERATIONS	7,500.00				7,500.00
110-250-6332	VEHICLE REPAIRS	20,000.00	107.06	4,527.78	22.64	15,472.22
110-250-6510	SNOW AND ICE CONTROL MATERIALS	40,000.00				40,000.00
	SNOW REMOVAL TOTAL	71,500.00	107.06	4,527.78	6.33	66,972.22
110-270-6010	SALARIES - FULL-TIME		3,813.56	5,125.48		5,125.48-
110-270-6040	WAGES - OVERTIME			78.64		78.64-
110-270-6143	ICMA RC - CITY SHARE		70.75	96.96		96.96-
110-270-6331	VEHICLE OPERATIONS	2,500.00				2,500.00
110-270-6332	VEHICLE REPAIRS	7,500.00		4,727.22	63.03	2,772.78

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	STREET CLEANING TOTAL	10,000.00	3,884.31	10,028.30	100.28	28.30-
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	TOTAL EXPENSES	695,850.00	28,382.73	200,919.35	28.87	494,930.65
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	STREETS DEPT - ROAD USE T TOTA	80,342.00	38,740.28	164,605.32	204.88	84,263.32-
		=====	=====	=====	=====	=====
112-210-6110	FICA - CITY/STREETS	23,958.00	1,313.82	7,380.12	30.80	16,577.88
112-210-6130	IPERS - CITY/STREETS	28,071.00	1,528.59	8,558.65	30.49	19,512.35
112-210-6131	WORK COMP/STREETS	13,661.00				13,661.00
112-210-6142	PENSION - CITY MANAGER	1,493.00	183.82	913.31	61.17	579.69
112-210-6150	GROUP INSURANCE BEN/STREETS	72,431.00	5,643.89	21,789.39	30.08	50,641.61
112-210-6154	EMPLOYEE SELF-FUND INS BEN/STR	22,571.00	188.09	2,892.81	12.82	19,678.19
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	ROADS, BRIDGES, SIDEWALKS TOTA	162,185.00	8,858.21	41,534.28	25.61	120,650.72
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112-270-6110	FICA - CITY/ST CLEAN		292.84	399.58		399.58-
112-270-6130	IPERS - CITY/ST CLEAN		360.01	491.28		491.28-
112-270-6150	GROUP INSURANCE/ST CLEAN		655.74	809.06		809.06-
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	STREET CLEANING TOTAL	.00	1,308.59	1,699.92	.00	1,699.92-
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	TOTAL EXPENSES	162,185.00	10,166.80	43,234.20	26.66	118,950.80
		=====	=====	=====	=====	=====
	EMPLOYEE BENEFITS TOTAL	162,185.00	10,166.80	43,234.20	26.66	118,950.80
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	STREETS TOTAL (REV LESS EXP)	107,153.00-	28,573.48	122,438.85	114.27-	229,591.85-
		=====	=====	=====	=====	=====

# Wastewater/Sewer Collections Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-4310	SEWER RENTAL	1,600,000.00	58,206.32	611,425.24	38.21	988,574.76
610-815-4311	WWTP FARM LEASE	6,210.00				6,210.00
610-815-4500	SEWER - WAPSIE VALLEY CREAMERY	550,000.00		280,105.93	50.93	269,894.07
610-815-4501	SEWER - MENTAL HEALTH INSTITUT	12,500.00	1,110.51	10,137.07	81.10	2,362.93
610-815-4502	SEWER - HEARTLAND PET PRODUCTS	250,000.00	21,080.53	104,036.92	41.61	145,963.08
610-815-4503	SEWER - BUCH CTY LANDFILL	1,000.00				1,000.00
610-815-4504	SEWER - GEATER MACHINING & MFG	1,400.00	40.00	220.00	15.71	1,180.00
610-815-4505	SEWER - PRIES ALUMINUM & MFG	1,000.00	80.00	540.00	54.00	460.00
	SEWER/SEWAGE DISPOSAL TOTAL	2,422,110.00	80,517.36	1,006,465.16	41.55	1,415,644.84
	TOTAL REVENUE	2,422,110.00	80,517.36	1,006,465.16	41.55	1,415,644.84
610-815-6010	SALARIES - FULL-TIME	168,133.00	13,005.74	64,833.18	38.56	103,299.82
610-815-6040	WAGES - OVERTIME	7,863.00	311.27	1,372.67	17.46	6,490.33
610-815-6110	FICA - CITY/WW	13,464.00	993.18	4,972.84	36.93	8,491.16
610-815-6130	IPERS - CITY/WW	15,121.00	1,139.20	5,665.96	37.47	9,455.04
610-815-6131	WORK COMP/WW	4,238.00				4,238.00
610-815-6142	PENSION - CITY MANAGER	1,493.00	183.78	913.18	61.16	579.82
610-815-6143	ICMA RC - CITY SHARE	3,417.00	10.41	511.94	14.98	2,905.06
610-815-6150	GROUP INSURANCE BEN/WW	34,406.00	2,651.08	13,306.55	38.68	21,099.45
610-815-6181	ALLOWANCES - UNIFORM	1,000.00		306.40	30.64	693.60
610-815-6182	VEHICLE ALLOWANCE	450.00				450.00
610-815-6184	ALLOWANCES - CELL PHONE	330.00	27.50	137.50	41.67	192.50
610-815-6210	DUES & MEMBERSHIPS	2,500.00	180.91	1,779.49	71.18	720.51
610-815-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-815-6230	TRAINING IN HOUSE	400.00				400.00
610-815-6240	MTGS/CONFERENCES/MILES	2,000.00	1,265.30	1,592.28	79.61	407.72
610-815-6310	BUILDING MAINT & REPAIR	4,000.00		76.26	1.91	3,923.74
610-815-6320	GROUPS MAINT & REPAIR	4,000.00	68.98	984.26	24.61	3,015.74
610-815-6331	VEHICLE OPERATIONS	2,500.00	300.44	1,159.62	46.38	1,340.38
610-815-6332	VEHICLE REPAIRS	1,000.00				1,000.00
610-815-6350	OPERATIONAL EQUIPMENT REPAIR	60,000.00	1,425.00	16,668.54	27.78	43,331.46
610-815-6371	ELECTRIC/GAS UTILITIES	160,000.00		30,449.22	19.03	129,550.78
610-815-6372	GARBAGE/RECYCLING	3,500.00	117.41	581.81	16.62	2,918.19
610-815-6373	COMMUNICATIONS (PHONE/INTERNET	2,100.00		601.83	28.66	1,498.17
610-815-6408	PROPERTY & CASUALTY INSURANCE	43,996.00				43,996.00
610-815-6409	JANITORIAL	1,500.00		139.00	9.27	1,361.00
610-815-6412	MEDICAL/WEELLNESS EXPENSE	100.00		68.02	68.02	31.98
610-815-6418	PROPERTY & SALES TAX	40,000.00	1,886.02	11,954.63	29.89	28,045.37
610-815-6441	METER READERS	38,000.00		35,261.87	92.79	2,738.13
610-815-6490	PROFESSIONAL SERVICES	1,200,000.00	92.81	316,638.59	26.39	883,361.41
610-815-6498	REFUNDS			216.80		216.80-
610-815-6499	CONTRACTUAL SERVICES	55,000.00		2,119.97	3.85	52,880.03
610-815-6501	LAB ANALYSIS & CHEMICALS	65,000.00	1,935.17	23,560.22	36.25	41,439.78
610-815-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
610-815-6506	OFFICE SUPPLIES	600.00	3.99	73.43	12.24	526.57
610-815-6507	OPERATING SUPPLIES	10,000.00	585.89	2,397.53	23.98	7,602.47
610-815-6508	POSTAGE	1,500.00	229.69	248.27	16.55	1,251.73

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
610-815-6510	SPECIAL & SAFETY EQUIPMENT	2,500.00		510.00	20.40	1,990.00
610-815-6790	SLIP LINING SEWER LINE	120,000.00				120,000.00
	SEWER/SEWAGE DISPOSAL TOTAL	2,075,511.00	26,413.77	539,154.32	25.98	1,536,356.68
610-816-6010	SALARIES - FULL-TIME	179,033.00	9,940.18	49,522.36	27.66	129,510.64
610-816-6040	WAGES - OVERTIME	6,880.00		229.15	3.33	6,650.85
610-816-6110	FICA - CITY/	14,223.00	764.12	3,832.18	26.94	10,390.82
610-816-6130	IPERS - CITY/	14,565.00	702.54	3,529.03	24.23	11,035.97
610-816-6142	PENSION - CITY MANAGER	2,986.00	367.64	1,826.65	61.17	1,159.35
610-816-6143	ICMA RC - CITY SHARE	3,167.00	60.84	422.33	13.34	2,744.67
610-816-6150	GROUP INSURANCE BEN/SEWER	29,592.00	2,248.51	11,517.54	38.92	18,074.46
610-816-6154	EMPLOYEE SELF-FUND INS BEN/	18,779.00	7,168.51	10,413.64	55.45	8,365.36
610-816-6181	ALLOWANCES - UNIFORM	500.00				500.00
610-816-6182	VEHICLE ALLOWANCE	900.00				900.00
610-816-6184	ALLOWANCES - CELL PHONE	480.00	40.00	200.00	41.67	280.00
610-816-6220	EDUCATIONAL MATERIAL	400.00				400.00
610-816-6230	TRAINING IN HOUSE	400.00				400.00
610-816-6240	MTGS/CONFERENCES/MILES	500.00				500.00
610-816-6310	BUILDING MAINT & REPAIR	1,000.00				1,000.00
610-816-6320	GROUNDS MAINT & REPAIR	1,000.00				1,000.00
610-816-6331	VEHICLE OPERATIONS	5,000.00	161.48	1,401.54	28.03	3,598.46
610-816-6332	VEHICLE REPAIRS	2,000.00		42.95	2.15	1,957.05
610-816-6350	OPERATIONAL EQUIPMENT REPAIR	40,000.00		1,238.89	3.10	38,761.11
610-816-6371	ELECTRIC/GAS UTILITIES	35,000.00		15,545.81	44.42	19,454.19
610-816-6373	COMMUNICATIONS (PHONE/INTERNET)	400.00		119.60	29.90	280.40
610-816-6407	CONSULTING & ENGINEERING FEES	1,500.00		330.00	22.00	1,170.00
610-816-6409	JANITORIAL	1,500.00	104.25	243.25	16.22	1,256.75
610-816-6412	MEDICAL/WELLNESS EXPENSE	250.00				250.00
610-816-6499	CONTRACTUAL SERVICES	150,000.00	317.81	13,610.95	9.07	136,389.05
610-816-6504	MINOR EQUIPMENT	1,500.00		52.46	3.50	1,447.54
610-816-6506	OFFICE SUPPLIES	200.00				200.00
610-816-6507	OPERATING SUPPLIES	15,000.00	19.99	2,822.50	18.82	12,177.50
610-816-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00	146.26	146.26	14.63	853.74
610-816-6727	CAPITAL EQUIPMENT	31,000.00				31,000.00
610-816-6790	NEW INFRASTRUCTURE	100,000.00				100,000.00
	SEWER COLLECTION TOTAL	658,755.00	22,042.13	117,047.09	17.77	541,707.91
	TOTAL EXPENSES	2,734,266.00	48,455.90	656,201.41	24.00	2,078,064.59
	SEWER UTILITY FUND TOTAL	312,156.00-	32,061.46	350,263.75	112.21-	662,419.75-
615-815-4300	INTEREST			8,833.75		8,833.75-



**BUDGET REPORT**  
**CALENDAR 11/2023, FISCAL 5/2024**

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	8,833.75	.00	8,833.75-
	TOTAL REVENUE	.00	.00	8,833.75	.00	8,833.75-
	WWTP FUTURE PLANT FUND TOTAL	.00	.00	8,833.75	.00	8,833.75-
619-815-4300	INTEREST			364.62		364.62-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	364.62	.00	364.62-
	TOTAL REVENUE	.00	.00	364.62	.00	364.62-
	SEWER REPLACEMENT FUND TOTAL	.00	.00	364.62	.00	364.62-
620-815-4300	INTEREST			6,657.36		6,657.36-
	SEWER/SEWAGE DISPOSAL TOTAL	.00	.00	6,657.36	.00	6,657.36-
	TOTAL REVENUE	.00	.00	6,657.36	.00	6,657.36-
	WWTP REPLACEMENT FUND TOTAL	.00	.00	6,657.36	.00	6,657.36-
	SEWER TOTAL (REV LESS EXP)	312,156.00-	32,061.46	366,119.48	117.29-	678,275.48-

# Water Budget

# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
600-810-4300	INTEREST			17,847.94		17,847.94-
600-810-4500	METERED WATER SALES	1,200,000.00	47,485.58	515,449.25	42.95	684,550.75
600-810-4510	BULK WATER SALES	500.00		94.80	18.96	405.20
600-810-4540	TAPS (NEW INSTALLATIONS)	2,000.00		1,500.00	75.00	500.00
600-810-4700	MISCELLANEOUS INCOME	1,500.00		780.00	52.00	720.00
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	WATER TOTAL	1,204,000.00	47,485.58	535,671.99	44.49	668,328.01
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	TOTAL REVENUE	1,204,000.00	47,485.58	535,671.99	44.49	668,328.01
600-810-6010	SALARIES - FULL-TIME	128,101.00	10,382.63	58,675.63	45.80	69,425.37
600-810-6040	WAGES - OVERTIME	3,735.00	69.18	1,324.98	35.47	2,410.02
600-810-6110	FICA - CITY/WATER	10,086.00	790.79	4,547.56	45.09	5,538.44
600-810-6130	IPERS - CITY/WATER	9,460.00	750.83	4,496.53	47.53	4,963.47
600-810-6131	WORK COMP/WATER	1,904.00				1,904.00
600-810-6142	PENSION - CITY MANAGER	2,986.00	367.64	1,826.65	61.17	1,159.35
600-810-6143	ICMA RC - CITY SHARE	2,167.00	28.74	394.95	18.23	1,772.05
600-810-6150	GROUP INSURANCE BEN/WATER	28,699.00	2,207.08	13,434.94	46.81	15,264.06
600-810-6154	EMPLOYEE SELF-FUND INS BEN/WAT	4,000.00	13.00	156.00	3.90	3,844.00
600-810-6181	UNIFORM ALLOWANCE	500.00		264.90	52.98	235.10
600-810-6182	VEHICLE ALLOWANCE	900.00				900.00
600-810-6184	ALLOWANCES - CELL PHONE	480.00	40.00	200.00	41.67	280.00
600-810-6210	DUES & MEMBERSHIPS	2,000.00	64.58	731.81	36.59	1,268.19
600-810-6220	EDUCATIONAL MATERIAL	400.00		195.00	48.75	205.00
600-810-6230	TRAINING IN HOUSE	400.00				400.00
600-810-6240	MTGS/CONFERENCES/MILES	1,000.00	141.81	501.81	50.18	498.19
600-810-6310	BUILDING MAINT & REPAIR	3,000.00	31.96	71.95	2.40	2,928.05
600-810-6320	GROUNDS MAINT & REPAIR	2,000.00	182.50	182.50	9.13	1,817.50
600-810-6331	VEHICLE OPERATIONS	5,000.00	94.99	1,436.84	28.74	3,563.16
600-810-6332	VEHICLE REPAIRS	3,000.00		106.88	3.56	2,893.12
600-810-6350	OPERATIONAL EQUIP REPAIR	50,000.00		2,806.94	5.61	47,193.06
600-810-6371	ELECTRIC/GAS UTILITIES	60,000.00		15,949.46	26.58	44,050.54
600-810-6407	ENGINEERING	4,000.00		330.00	8.25	3,670.00
600-810-6408	PROPERTY & CASUALTY INSURANCE	7,583.00				7,583.00
600-810-6409	JANITORIAL	1,500.00		139.00	9.27	1,361.00
600-810-6412	MEDICAL/WEELLNESS EXPENSE	100.00		117.02	117.02	17.02-
600-810-6418	SALES TAX	78,000.00	5,677.66	32,136.78	41.20	45,863.22
600-810-6490	BILLING & METER READ CONTRACT	38,000.00	5.63	41,714.57	109.78	3,714.57-
600-810-6498	REFUNDS			1.70-		1.70
600-810-6499	CONTRACTUAL REPAIRS	175,000.00		121,692.53	69.54	53,307.47
600-810-6501	LAB ANALYSIS & CHEMICALS	18,000.00	568.00	5,660.63	31.45	12,339.37
600-810-6504	MINOR EQUIPMENT	5,000.00		52.46	1.05	4,947.54
600-810-6505	METERS	20,000.00	486.46	510.50	2.55	19,489.50
600-810-6506	OFFICE SUPPLIES	300.00	106.63	106.63	35.54	193.37
600-810-6507	OPERATING SUPPLIES	40,000.00	384.91	9,006.50	22.52	30,993.50
600-810-6508	POSTAGE & SHIPPING	500.00	15.35	168.05	33.61	331.95
600-810-6510	SPECIAL & SAFETY EQUIPMENT	1,000.00				1,000.00
600-810-6727	CAPITAL EQUIPMENT	266,000.00		264,444.00	99.42	1,556.00
600-810-6790	NEW INFRASTRUCTURE	150,000.00		7,676.00	5.12	142,324.00
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# BUDGET REPORT

## CALENDAR 11/2023, FISCAL 5/2024

PCT OF FISCAL YTD 41.6%

Item #8.

ACCOUNT NUMBER	ACCOUNT TITLE	BUDGET ESTIMATE	MTD BALANCE	YTD BALANCE	PERCENT EXPENDED	UNEXPENDED
	WATER TOTAL	1,124,801.00	22,410.37	591,058.30	52.55	533,742.70
		-----	-----	-----	-----	-----
	TOTAL EXPENSES	1,124,801.00	22,410.37	591,058.30	52.55	533,742.70
		=====	=====	=====	=====	=====
	WATER FUND TOTAL	79,199.00	25,075.21	55,386.31-	69.93-	134,585.31
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====
	WATER TOTAL (REV LESS EXP)	79,199.00	25,075.21	55,386.31-	69.93-	134,585.31
		=====	=====	=====	=====	=====
		=====	=====	=====	=====	=====



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Transfers – *Information Only*

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**BACKGROUND:**

Attached is documentation showing the Transfers – for Council Information only.

**DISCUSSION:**

This is for information only; no discussion is necessary.

**RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by being transparent and sharing the City's financials.

**FINANCIAL CONSIDERATION:**

N/A

**RECOMMENDATION:**

This item is for informational purposes only, no motion is needed or recommended.

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
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EMERGENCY LEVY		EMERGENCY LEVY TXFR-NOV23			
119-910-6910	TRANSFER OUT - EMERGENCY LEVY	TO 001 GENERAL FUND	2,355.54		
119-000-1110	CASH EMERGENCY LEVY	TO 001 GENERAL FUND		2,355.54	1
001-910-4830	TRANSFER IN - GENERAL FUND	FROM 119 EMERG LEVY		2,355.54	
001-000-1110	CASH GENERAL FUND	FROM 119 EMERG LEVY	2,355.54		1
		Journal Total :	4,711.08	4,711.08	
		Sub Total	4,711.08	4,711.08	
		** Report Total **	4,711.08	4,711.08	

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	2,355.54	2,355.54
119	EMERGENCY LEVY	2,355.54	2,355.54
TOTALS		4,711.08	4,711.08

\*\* Transactions affected cash may need to be entered in Bank Rec! \*\*  
\*\* Review transactions that have a number in the Bank # column. \*\*

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	2,355.54	.00	2,355.54
001-910-4830	TRANSFER IN - GENERAL FUND	.00	2,355.54	2,355.54-
119-000-1110	CASH EMERGENCY LEVY	.00	2,355.54	2,355.54-
119-910-6910	TRANSFER OUT - EMERGENCY LEVY	2,355.54	.00	2,355.54
TRANSACTION TOTALS		4,711.08	4,711.08	.00

**INDEPENDENCE PROPERTY TAX DISBURSEMENT****\*EMERGENCY**

Bus. Prop Tax Credit/Tier 1 Credit	119-950-4463	0.00	2,355.54
Current Gas Elect	119-950-4060	3.27	
Current Grain	119-950-4000	0.00	
Homestead/Military	119-950-4000	0.00	
current & delinquent mobile home	119-950-4080	2.73	
Current & Delinquent Real Estate	119-950-4000	1,667.33	
Rollback Replacement	119-950-4464	682.21	
Current Utility	119-950-4060	0.00	

**CIVIC CENTER**

Bus. Prop Tax Credit/Tier 1 Credit	001-950-4008	0.00	1,177.78
Current Gas Elect	001-950-4008	1.64	
Current Grain	001-950-4008	0.00	
Homestead/Military	001-950-4008	0.00	
current & delinquent mobile home	001-950-4008	1.36	
Current & Delinquent Real Estate	001-950-4008	833.67	
Rollback Replacement	001-950-4008	341.11	
Current Utility	001-950-4008	0.00	

**155,054.33****AGLAND**001-950-4003 **2,047.05****TIF**

Bus. Prop Tax Credit/Tier 1 Credit	125-520-4463	0.00	
Current Taxes	125-520-4050	36,638.29	
Homestead/Military	125-520-4050	0.00	
		<b>36,638.29</b>	36,638.29

**DEBT - TIF**

Bus. Prop Tax Credit/Tier 1 Credit	200-950-4463	0.00	
Current Taxes	200-950-4000	0.00	
Homestead/Military	200-950-4000	0.00	
		<b>0.00</b>	0.00

**SPECIAL ASSESS**

INDEP PAVING	210-950-4600	7,610.00	
INDEP SIDEWALKS	210-950-4601	0.00	
		<b>7,610.00</b>	7,610.00

**TOTAL: 201,349.67**



JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
FCC LEVY TXFR		FCC LEVY TRNFR-NOV 23			
001-910-6910	TRANSFER OUT - GENERAL FUND	TO 323 FCC CAP OUTLAY	1,098.87		
001-000-1110	CASH GENERAL FUND	TO 323 FCC CAP OUTLAY		1,098.87	1
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	FR 001 GENERAL		1,098.87	
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST	FR 001 GENERAL	1,098.87		1
001-910-6910	TRANSFER OUT - GENERAL FUND	TO 323 RE CAP OUTLAY	78.91		
001-000-1110	CASH GENERAL FUND	TO 323 RE CAP OUTLAY		78.91	1
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	FR 001 GENERAL		78.91	
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO	FR 001 GENERAL	78.91		1
Journal Total :			2,355.56	2,355.56	
Sub Total			2,355.56	2,355.56	
** Report Total **			2,355.56	2,355.56	

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	1,177.78	1,177.78
323	CAP OUTLAY SAVINGS/LOST	1,177.78	1,177.78
TOTALS		2,355.56	2,355.56

\*\* Transactions affected cash may need to be entered in Bank Rec! \*\*  
 \*\* Review transactions that have a number in the Bank # column. \*\*

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	.00	1,177.78	1,177.78-
001-910-6910	TRANSFER OUT - GENERAL FUND	1,177.78	.00	1,177.78
323-000-1137	RESERVE-FCC CAP OUTLAY/LOST	1,098.87	.00	1,098.87
323-000-1139	RESERVE-RIVERS EDGE CAP OUT/LO	78.91	.00	78.91
323-910-4830	TRANSFER IN - LOST CAP OUTLAY	.00	1,177.78	1,177.78-
TRANSACTION TOTALS		2,355.56	2,355.56	.00

**INDEPENDENCE PROPERTY TAX DISBURSEMENT****EMERGENCY**

			2,355.54
Bus. Prop Tax Credit/Tier 1 Credit	119-950-4463	0.00	
Current Gas Elect	119-950-4060	3.27	
Current Grain	119-950-4000	0.00	
Homestead/Military	119-950-4000	0.00	
current & delinquent mobile home	119-950-4080	2.73	
Current & Delinquent Real Estate	119-950-4000	1,667.33	
Rollback Replacement	119-950-4464	682.21	
Current Utility	119-950-4060	0.00	

**\*CIVIC CENTER**

Bus. Prop Tax Credit/Tier 1 Credit	001-950-4008	0.00	1,177.78
Current Gas Elect	001-950-4008	1.64	
Current Grain	001-950-4008	0.00	
Homestead/Military	001-950-4008	0.00	
current & delinquent mobile home	001-950-4008	1.36	
Current & Delinquent Real Estate	001-950-4008	833.67	
Rollback Replacement	001-950-4008	341.11	
Current Utility	001-950-4008	0.00	

**155,054.33****AGLAND**001-950-4003 **2,047.05****TIF**

Bus. Prop Tax Credit/Tier 1 Credit	125-520-4463	0.00	
Current Taxes	125-520-4050	36,638.29	
Homestead/Military	125-520-4050	0.00	
		<b>36,638.29</b>	36,638.29

**DEBT - TIF**

Bus. Prop Tax Credit/Tier 1 Credit	200-950-4463	0.00	
Current Taxes	200-950-4000	0.00	
Homestead/Military	200-950-4000	0.00	
		<b>0.00</b>	0.00

**SPECIAL ASSESS**

INDEP PAVING	210-950-4600	7,610.00	
INDEP SIDEWALKS	210-950-4601	0.00	
		<b>7,610.00</b>	7,610.00

**TOTAL: 201,349.67**

FY2024		TRANSFERS:		TO		OUT		IN		FROM		TRANSFER TOTALS	
		GENERAL											
001	Emergency Levy-County Apportionments												
	Help fund General Fund												
	Admin Fee repayment												
	Civic Levy 950-4008	As received	323			29,756.00							
	Franchise 950-4005		323			190,000.00							
	Citizen Share Sidewalk Repair Program (Franchise Fees)		210										
	Library		003			382,138.00							
	20228 GO	PD Station remodel-traffic camera \$	200			98,700.00							
	Police Station Savings	FY2022	323			28,409.00							
003 - library													
	Library		323			0.00							
005 - hotel/motel													
	Library		323			17,000.00							
	Complex		323			20,000.00							
	Parks		323			10,000.00							
119	EMERGENCY												
	Emergency Levy-County Apportionments		001			65,810.00							
121	LOST												
	GO BONDS		200			118,900.00							
	CIP		323			299,500.00							
	Correct Negative fund balance		319			5,941.00							
	Citizen Share Sidewalk Repair Program		210			0.00							
	Correct Negative fund balance		322			44,059.00							
	Help fund General Fund		001			300,000.00							
210	ASSESS FB												
	*These funds need to pay projects Funds ONLY												
	TIF		200			150,000.00							
125	Admin Fee repayment												
	2021 GO		001			17,867.00							
	2017/18 GO		200			38,628.00							
	2016 GO		200			88,200.00							
	2022 GO		200			76,700.00							
	Comm Restoration		200			775,255.00							
	Comm Restoration		160										
	Forgive Loan Repayment		160			41,849.00							
	Forgive Loan Repayment		600			41,850.00							
	LMI Setaside		610			41,850.00							
			145			113,297.00							

Civic Center Levy \$ 29,756

FCC : \$ 27,756 93.3%

RE : \$ 2,000 6.7%

1,177.78  
x 93.3%  
1,099,887

1,177.78  
x 6.7%  
78.91

Nov 2023



FY2024 TRANSFERS:			TO		FROM			TRANSFER TOTALS	
								OUT	IN
145 LMI								145-910-6910	113,297.00 145-910-4831 TIF
LMI Setaside					125	113,297.00			
160					125			160-910-6910	0.00 160-910-4831
Comm Restr					125	0.00			
302					600			302-910-6910	0.00 302-910-4830
CAP STREET PROJ					610				
318									
319					121	5,941.00			318-910-4830
Correct Negative fund balance									318-000-1110
322					121	44,059.00			
Correct Negative fund balance									
323					001	27,756.00			
FRANCHISE FEE					001	2,000.00			
FRANCHISE FEE					001	190,000.00			
HOTEL/MOTEL					001	28,409.00			
HOTEL/MOTEL					005	20,000.00			
HOTEL/MOTEL					005	17,000.00			
HOTEL/MOTEL					005	10,000.00			
Local Option Sales					121	299,500.00			
600									
Water Fund									
2021 1140K Rev					125	41,849.00			
Forgive Loan Repayment									
605					600	93,895.00			
2021 1140K Rev									
610					200				
SEWER					200				
(2013A GO)-paid off in FY2023					614	509,072.00			
2005/18/21 SEWER					611	95,960.00			
2019 REV Bond SRF									
2021 GO					200	71,200.00			
Forgive Loan Repayment									
611					125	41,850.00			
2019 REV Bond SRF					610	95,960.00			
612									
614					610				
SEWER SINK									
2005/18/21 SEWER					610	509,072.00			
740					610				
STORM WATER									
					200	50,000.00			

Police Station Saving Acct

323-000-1130

28,409.00

Police Station Saving Acct

323-000-1130

28,409.00

Police Station Saving Acct

323-000-1130

28,409.00

Police Station Saving Acct

323-000-1130

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Police Station Saving Acct

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Police Station Saving Acct

323-000-1130

28,409.00

Police Station Saving Acct

323-000-1130

28,409.00

Police Station Saving Acct

323-000-1130

28,409.00

JRNL ID/ ACCOUNT NUMBER	OTHER NUMBER/ ACCOUNT TITLE	OTHER REFERENCE/ REFERENCE	DEBIT	CREDIT	BANK #
MONTHLY TXFRS					
001-910-6910	TRANSFER OUT - GENERAL FUND	MONTHLY TRANSFER NOV 23			
001-000-1110	CASH GENERAL FUND	FY24 BUDGET ALLOCATION	34,798.55		
003-910-4830	TRANSFER IN - LIBRARY	FY24 BUDGET ALLOCATION		34,798.55	1
003-000-1110	CASH LIBRARY	FY24 BUDGET ALLOCATION		34,798.55	
610-910-6910	TRANSFER OUT - SEWER	REVENUE BOND	34,798.55		1
610-000-1110	CASH SEWER	REVENUE BOND	42,422.67		
614-910-4830	TRANSFER IN - SWR SINK RV BOND	REVENUE BOND		42,422.67	1
614-000-1110	CASH SEWER SINKING REV BOND	REVENUE BOND		42,422.67	
600-910-6910	TRANSFER OUT - WATER	WATER REV BOND	42,422.67		1
600-000-1110	CASH WATER	WATER REV BOND	7,824.58		
605-910-4830	TRANSFER IN	WATER REV BOND		7,824.58	1
605-000-1110	CASH 2021 WATER REV BOND	WATER REV BOND		7,824.58	
610-910-6910	TRANSFER OUT - SEWER	REV BOND SRF	7,824.58		1
610-000-1110	CASH SEWER	REV BOND SRF	7,996.67		
611-910-4830	TRANSFER IN - SRF SINKING	REV BOND SRF		7,996.67	1
611-000-1110	CHECKING - SRF SINKING FUND	REV BOND SRF		7,996.67	
610-910-6910	TRANSFER OUT - SEWER	2021 GO SEWER SHARE	7,996.67		1
610-000-1110	CASH SEWER	2021 GO SEWER SHARE	5,933.33		
200-910-4830	TRANSFER IN - DEBT SERVICE	2021 GO SEWER SHARE		5,933.33	1
200-000-1110	CASH DEBT SERVICE	2021 GO SEWER SHARE		5,933.33	
Journal Total :			197,951.60	197,951.60	
Sub Total			197,951.60	197,951.60	
** Report Total **			197,951.60	197,951.60	

FUND	NAME	DEBITS	CREDITS
001	GENERAL FUND	34,798.55	34,798.55
003	LIBRARY	34,798.55	34,798.55
200	DEBT SERVICE	5,933.33	5,933.33
600	WATER FUND	7,824.58	7,824.58
605	WATER REVENUE BOND	7,824.58	7,824.58
610	SEWER UTILITY FUND	56,352.67	56,352.67
611	SEWER SRF SINKING FUND	7,996.67	7,996.67
614	SEWER SINKING REVENUE BON	42,422.67	42,422.67
TOTALS		197,951.60	197,951.60

\*\* Transactions affected cash may need to be entered in Bank Rec! \*\*  
 \*\* Review transactions that have a number in the Bank # column. \*\*

ACCOUNT NUMBER	ACCOUNT TITLE	DEBITS	CREDITS	NET
001-000-1110	CASH GENERAL FUND	.00	34,798.55	34,798.55-
001-910-6910	TRANSFER OUT - GENERAL FUND	34,798.55	.00	34,798.55
003-000-1110	CASH LIBRARY	34,798.55	.00	34,798.55
003-910-4830	TRANSFER IN - LIBRARY	.00	34,798.55	34,798.55-
200-000-1110	CASH DEBT SERVICE	5,933.33	.00	5,933.33
200-910-4830	TRANSFER IN - DEBT SERVICE	.00	5,933.33	5,933.33-
600-000-1110	CASH WATER	.00	7,824.58	7,824.58-
600-910-6910	TRANSFER OUT - WATER	7,824.58	.00	7,824.58
605-000-1110	CASH 2021 WATER REV BOND	7,824.58	.00	7,824.58
605-910-4830	TRANSFER IN	.00	7,824.58	7,824.58-
610-000-1110	CASH SEWER	.00	56,352.67	56,352.67-
610-910-6910	TRANSFER OUT - SEWER	56,352.67	.00	56,352.67
611-000-1110	CHECKING - SRF SINKING FUND	7,996.67	.00	7,996.67
611-910-4830	TRANSFER IN - SRF SINKING	.00	7,996.67	7,996.67-
614-000-1110	CASH SEWER SINKING REV BOND	42,422.67	.00	42,422.67
614-910-4830	TRANSFER IN - SWR SINK RV BOND	.00	42,422.67	42,422.67-
TRANSACTION TOTALS		197,951.60	197,951.60	.00

## MONTHLY TRANSFERS

Library		Water Rev		Sewer Sink		2019 REV Bond SRF		2021 GO Sewer			
Jul-23	33,087.33	Jul-23	7,824.58	Jul-23	42,422.67	Jul-23	7,996.67	Jul-23	5,933.33	97,264.58	2 194,529.16
Aug-23	33,087.33	Aug-23	7,824.58	Aug-23	42,422.67	Aug-23	7,996.67	Aug-23	5,933.33	97,264.58	2 194,529.16
Sep-23	33,087.33	Sep-23	7,824.58	Sep-23	42,422.67	Sep-23	7,996.67	Sep-23	5,933.33	97,264.58	2 194,529.16
Oct-23	33,087.33	Oct-23	7,824.58	Oct-23	42,422.67	Oct-23	7,996.67	Oct-23	5,933.33	98,975.80	2 197,951.60
Nov-23	33,087.33	Nov-23	7,824.58	Nov-23	42,422.67	Nov-23	7,996.67	Nov-23	5,933.33	98,975.80	2 197,951.60
Dec-23	33,087.33	Dec-23	7,824.58	Dec-23	42,422.67	Dec-23	7,996.67	Dec-23	5,933.33	98,975.80	2 197,951.60
Jan-24	33,087.33	Jan-24	7,824.58	Jan-24	42,422.67	Jan-24	7,996.67	Jan-24	5,933.33	98,975.80	2 197,951.60
Feb-24	33,087.33	Feb-24	7,824.58	Feb-24	42,422.67	Feb-24	7,996.67	Feb-24	5,933.33	98,975.80	2 197,951.60
Mar-24	33,087.34	Mar-24	7,824.59	Mar-24	42,422.66	Mar-24	7,996.66	Mar-24	5,933.34	98,975.81	2 197,951.62
Apr-24	33,087.34	Apr-24	7,824.59	Apr-24	42,422.66	Apr-24	7,996.66	Apr-24	5,933.34	98,975.81	2 197,951.62
May-24	33,087.34	May-24	7,824.59	May-24	42,422.66	May-24	7,996.66	May-24	5,933.34	98,975.82	2 197,951.64
Jun-24	33,087.34	Jun-24	7,824.59	Jun-24	42,422.66	Jun-24	7,996.66	Jun-24	5,933.34	98,975.82	2 197,951.64
	397,048.00		93,895.00		509,072.00		95,960.00		71,200.00		
	397,048.00		93,985.00		509,072.00		95,960.00		71,200.00		
001 to 003		600 to 605		610 to 614		610 to 611		610 to 200			
Library - Amend 1											
Jul-23											
Aug-23											
Sep-23											
Oct-23	1,711.22										
Nov-23	1,711.22										
Dec-23	1,711.22										
Jan-24	1,711.22										
Feb-24	1,711.22										
Mar-24	1,711.22										
Apr-24	1,711.22										
May-24	1,711.23										
Jun-24	1,711.23										
	15,401.00										
	15,401.00										

33,087.33  
 1,711.22  
 x  
 33,087.33





## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** An Ordinance Amending the Code of Ordinances of the City of Independence, Iowa, by Amending Provisions Pertaining to Public Health and Safety – Discharging Weapons – First Reading

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### BACKGROUND:

This item was discussed at the November 6, 2023, City Council Work Session at the request of a Council Member. Discussion was in regard to the time frame an individual or individuals should have permission to hunt within City limits and to clarify the approved individual(s) that have permission.

### DISCUSSION:

The attached Ordinance was prepared by City Staff in an attempt to address the requests of the majority of Council Members as discussed at the Work Session. Further adaption of the language can be done via any motion to approve the First Reading should additional discussion and modification be needed.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community. This item helps achieve that vision by codifying requirements around hunting within the City limits of Independence.

### FINANCIAL CONSIDERATION:

There will be publication costs related to the ordinance summary being published and then costs to Simmering-Cory Iowa Codification when the next code supplement is done.

### RECOMMENDATION:

Staff recommends a motion to approve the first reading, waive the second and third readings, adopt the ordinance change during this meeting, and to authorize the Mayor to sign the Ordinance. The changes will be effective upon the ordinance summary being published in the newspapers.

ORDINANCE NO. 2023-

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDEPENDENCE, IOWA, BY AMENDING PROVISIONS PERTAINING TO PUBLIC HEALTH AND SAFETY – DISCHARGING WEAPONS.

BE IT ENACTED by the City Council of the City of Independence, Iowa:

**Section 1. SUBSECTION MODIFIED.** Subsection 41.11(3) of the Code of Ordinances of the City of Independence, Iowa, is repealed and the following adopted in lieu thereof:

- 3. No person shall hunt within the City limits except by written authorization of the Council. Any authorization for hunting enacted by the Council must be requested and renewed annually prior to any hunting occurring within City limits.

**Section 2. NEW SUBSECTION.** The Code of Ordinances of the City of Independence, Iowa, is amended by adding a new Subsection 41.11(4), which is hereby adopted to read as follows:

- 4. In the event a hunting party is seeking permission, each member of the party must submit a written request and be approved by the City Council prior to any hunting occurring within City limits.

**Section 3. SEVERABILITY CLAUSE.** If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**Section 4. WHEN EFFECTIVE.** This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

**PASSED AND APPROVED** by the City Council of Independence, Iowa, on this \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, IA

First Reading: \_\_\_\_\_  
Second Reading: \_\_\_\_\_  
Third Reading: \_\_\_\_\_

I certify that the foregoing was published as Ordinance No. 2023- on the \_\_\_\_\_ day of \_\_\_\_\_ 202\_\_.

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer of the City of Independence, IA



## CITY COUNCIL MEMORANDUM

---

**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** David Niedert – Police Chief

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Resolution Creating a Police Lieutenant Position and Promoting Sergeant Isley to the Position

---

### BACKGROUND:

Sgt. Isley has been the department investigator for a few years. Due to the nature of the investigations, he must attend meetings with outside agencies and non-governmental organizations and respond to assist officers at all hours of the day and night. He is also the department's internal affairs investigator. Sgt. Isley is also the third in command of the department. This title would suit his role and the change to a salaried position would assist in the flexible scheduling needed. This would free up Sgt. Isley to be dedicated to investigations approximately 90% of his time, but still, allow him to fill patrol as needed.

### DISCUSSION:

With the authorization of 12 full-time employees in the department last year, there is no need to hire another employee. With the return of Officer Flack from military leave, the patrol schedule remains filled as it always has been. The salary created for this position was decided using historical overtime for the investigative Sergeant, and the hourly wage set for that position. There will be a promotion to Patrol Sergeant sometime within the next year, but that will be able to be covered by current budgeting as well.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Support and Empower Workforce. This item helps achieve that vision in two ways. First, it empowers the employee by recognizing the excellent work he has done and gives Sgt. Isley more freedom to do investigations. Second, this follows our vision to provide the best possible law enforcement services to our community. By designating a nearly full-time investigator, the attention to victims of crime becomes enhanced, providing better service to our citizens.

### FINANCIAL CONSIDERATION:

As stated above, there will be no overall change in the amount budgeted. There will be changes in line items.

### RECOMMENDATION:

Staff recommends a motion to approve and authorize the Mayor to sign the Resolution Creating a Police Lieutenant Position and Promoting Sergeant Isley to the Position.

RESOLUTION NO. 2023-

APPROVING THE CREATION OF THE POSITION OF POLICE LIEUTENANT, THE PROMOTION OF SERGEANT ISLEY TO THAT POSITION, AND SALARY, TO BE EFFECTIVE JANUARY 1, 2024; WITHIN THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA.

WHEREAS, the City Council of the City of Independence met in regular session on Monday, November 27, 2023, by majority vote authorized and approved the new position of Police Lieutenant and the salary for that position, and approving the promotion of Andrew Isley from Sergeant to Lieutenant to be effective January 1, 2024; and

WHEREAS, these increases identified below exclude longevity pay:

EMPLOYEE	SALARY EFFECTIVE January 1, 2024
Police Lieutenant	\$2,961.77 Bi-Weekly

BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, BUCHANAN COUNTY, IOWA, that the Council met on Monday, November 27, 2023, at 5:00 p.m. in City Hall and by majority vote approved a Resolution authorizing and approving the new position of Police Lieutenant and the salary for that position, and approving the promotion of Andrew Isley from Sergeant to Lieutenant to be effective January 1, 2024; within the City of Independence, Buchanan County, Iowa.

RESOLUTION NO. 2023- was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 27<sup>th</sup> day of November 2023.

Record of Voting:

Ayes:

Nays:

Absent:

Resolution No. 2023- declared passed and adopted by the Mayor on this 27<sup>th</sup> day of November 2023.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, Iowa

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO, City Clerk/Treasurer, City of Independence, Iowa



## CITY COUNCIL MEMORANDUM

---

**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Resolution Updating the Fees for Building Permits for the City of Independence, Iowa

---

### **BACKGROUND:**

This item was discussed at the November 6<sup>th</sup>, 2023, City Council Work Session. As Staff has been working through the process of updating our Building Permitting Software, we noticed that our Building Permit Fees seem to be lower than surrounding communities. As such, we have prepared and brought forth a Resolution to increase the fees to more reasonable amounts.

### **DISCUSSION:**

Building Permit Fees in general are supposed to support the Building Permit Program and help cover costs associated with issuing building permits and inspecting work being performed throughout the community. Increasing these fees is necessary as they have not been updated in recent times and do not cover the costs of this program at this point in time.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Developing and Reviving Independence. This item helps achieve that vision by ensuring that the viability of the Building Permit program continues.

### **FINANCIAL CONSIDERATION:**

There is no financial cost to the City for this change in fees, but it will result in an increase in revenues for the City related to Building Permits.

### **RECOMMENDATION:**

Staff recommends a motion to approve and authorize the Mayor to sign the Resolution Updating the Fees for Building Permits for the City of Independence, Iowa.

**RESOLUTION NO. 2023-**

**RESOLUTION UPDATING THE FEES FOR BUILDING PERMITS  
FOR THE CITY OF INDEPENDENCE, IOWA**

**WHEREAS**, the City of Independence requires a building permit be issued for various activities as outlined in the Independence Code of Ordinances; and

**WHEREAS**, during the review of building permit fees as the City worked to implement a new building permit issuance and tracking system resulted in the request from Staff to modify the fee structure; and

**WHEREAS**, periodic review and adjustment is required to reflect the cost of providing permit services to the public and it is necessary to set appropriate fees pertaining to permits issued by the Building Department.

**NOW, THEREFORE**, Be It Resolved by the City Council of the City of Independence, Iowa, as follows:

SECTION 1. Fees regarding building permits are hereby established as shown on Exhibit A attached hereto.

SECTION 2. These fees shall be effective January 1, 2024.

SECTION 3. Severability Clause. If any portion of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any portion not so adjudged.

SECTION 4. Repealer. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

**RESOLUTION NO. 2023-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 27<sup>th</sup> day of November 2023.

Record of Voting:

Ayes:

Nays:

Absent:

**RESOLUTION NO. 2023-** declared passed and adopted by the Mayor on this 27<sup>th</sup> day of November 2023.

\_\_\_\_\_  
Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

\_\_\_\_\_  
Susi Lampe, IaCMC, IaCFO,  
City Clerk/Treasurer of the City of Independence, IA

# EXHIBIT A



## Project Value

## Project Value

\$0.00	to	\$1,000.00	=	\$20.00	\$22,001.00	to	\$23,000.00	=	\$166.00
\$1,001.00	to	\$1,100.00	=	\$22.00	\$23,001.00	to	\$24,000.00	=	\$172.00
\$1,101.00	to	\$1,200.00	=	\$24.00	\$24,001.00	to	\$25,000.00	=	\$180.00
\$1,201.00	to	\$1,300.00	=	\$26.00	\$25,001.00	to	\$26,000.00	=	\$185.00
\$1,301.00	to	\$1,400.00	=	\$28.00	\$26,001.00	to	\$27,000.00	=	\$188.00
\$1,401.00	to	\$1,500.00	=	\$30.00	\$27,001.00	to	\$28,000.00	=	\$193.00
\$1,501.00	to	\$1,600.00	=	\$32.00	\$28,001.00	to	\$29,000.00	=	\$198.00
\$1,601.00	to	\$1,700.00	=	\$34.00	\$29,001.00	to	\$30,000.00	=	\$203.00
\$1,701.00	to	\$1,800.00	=	\$36.00	\$30,001.00	to	\$31,000.00	=	\$208.00
\$1,801.00	to	\$1,900.00	=	\$38.00	\$31,001.00	to	\$32,000.00	=	\$213.00
\$1,901.00	to	\$2,000.00	=	\$40.00	\$32,001.00	to	\$33,000.00	=	\$218.00
\$2,001.00	to	\$3,000.00	=	\$46.00	\$33,001.00	to	\$34,000.00	=	\$223.00
\$3,001.00	to	\$4,000.00	=	\$52.00	\$34,001.00	to	\$35,000.00	=	\$228.00
\$4,001.00	to	\$5,000.00	=	\$58.00	\$35,001.00	to	\$36,000.00	=	\$233.00
\$5,001.00	to	\$6,000.00	=	\$64.00	\$36,001.00	to	\$37,000.00	=	\$238.00
\$6,001.00	to	\$7,000.00	=	\$70.00	\$37,001.00	to	\$38,000.00	=	\$243.00
\$7,001.00	to	\$8,000.00	=	\$76.00	\$38,001.00	to	\$39,000.00	=	\$248.00
\$8,001.00	to	\$9,000.00	=	\$82.00	\$39,001.00	to	\$40,000.00	=	\$253.00
\$9,001.00	to	\$10,000.00	=	\$90.00	\$40,001.00	to	\$41,000.00	=	\$258.00
\$10,001.00	to	\$11,000.00	=	\$94.00	\$41,001.00	to	\$42,000.00	=	\$263.00
\$11,001.00	to	\$12,000.00	=	\$100.00	\$42,001.00	to	\$43,000.00	=	\$268.00
\$12,001.00	to	\$13,000.00	=	\$106.00	\$43,001.00	to	\$44,000.00	=	\$273.00
\$13,001.00	to	\$14,000.00	=	\$112.00	\$44,001.00	to	\$45,000.00	=	\$278.00
\$14,001.00	to	\$15,000.00	=	\$118.00	\$45,001.00	to	\$46,000.00	=	\$283.00
\$15,001.00	to	\$16,000.00	=	\$124.00	\$46,001.00	to	\$47,000.00	=	\$288.00
\$16,001.00	to	\$17,000.00	=	\$130.00	\$47,001.00	to	\$48,000.00	=	\$293.00
\$17,001.00	to	\$18,000.00	=	\$136.00	\$48,001.00	to	\$49,000.00	=	\$298.00
\$18,001.00	to	\$19,000.00	=	\$142.00	\$49,001.00	to	\$50,000.00	=	\$300.00
\$19,001.00	to	\$20,000.00	=	\$148.00					
\$20,001.00	to	\$21,000.00	=	\$154.00					
\$21,001.00	to	\$22,000.00	=	\$160.00					

\$50,001 to \$99,000 = \$305.00 plus \$3.00 per thousand or fraction thereof

\$100,000 to \$199,999 = \$475.00 plus \$2.50 per thousand or fraction thereof

\$200,000 to \$499,999 = \$775.00 plus \$2.25 per thousand or fraction thereof

\$500,000 and over = \$1,453.00 plus \$2.00 per thousand or fraction thereof

\* Fee for demolition permit shall be based upon the Buchanan County Assessor's most recent assessed value of the property and is hereby established at a minimum fee of twenty-five (\$25.00) dollars for an assessed value up to \$10,000.00 with an additional fee of five (\$5.00) dollars for every \$1,000 of assessed value in excess thereof.

Please contact the City of Independence Building Inspector at (319) 334-4711 with any questions.



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** A Resolution of the City Council of the City of Independence, IA Approving the Application of Independence Foods LLC to the Iowa Economic Development Authority High Quality Jobs Program

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### BACKGROUND:

In the early summer of 2023, the Mayor and City Manager were notified that the existing Blue Buffalo facility in Independence would be closing. We immediately began working to help locate a company to move into the facility to keep as many jobs as possible in the community. Independence Foods LLC has agreed to purchase the property and move forward with investing approximately \$15,000,000 in the facility and to employ 229 High Quality Jobs making a minimum of \$25.90 per hour according to their application with Iowa Economic Development Authority (IEDA) for this project.

### DISCUSSION:

Support of these jobs by the City of Independence comes at a cost of matching 20% of the award authorized by IEDA. That amount is \$1.5 million, so the City's required match will be up to \$300,000. The attached Resolution indicates the City's support for the project and lays out three options to make up this \$300,000 amount:

1. In-kind work improving the storm sewer system in the area including Engineering or Construction.
2. Tax Abatements for any additional taxes generated by the improvements to the property.
3. Cash outlay as a last resort to make up the required match.

### RESULTS:

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Expanding and Enhancing Infrastructure by improving storm drainage in the area and reducing flooding for both the applicant and surrounding properties as well as Developing and Reviving Independence by encouraging growth and development in the community and placement of high quality jobs.

### FINANCIAL CONSIDERATION:

If the stormwater work is ultimately selected, funding for that can come from the Storm Water Utility Fee. If Tax Abatements are chosen, that would simply reduce the tax revenues to the City and reduce the obligation of the new owner in regard to taxes. Cash outlay is a last resort, but could be funded through multiple options which would need to be discussed with the Council before moving forward with that option.

### RECOMMENDATION:

Staff recommends a motion to approve and authorize the Mayor to sign the Resolution of the City Council of the City of Independence, IA Approving the Application of Independence Foods LLC to the Iowa Economic Development Authority High Quality Jobs Program.



**RESOLUTION NO. \_\_\_\_\_****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, IA  
APPROVING THE APPLICATION OF INDEPENDENCE FOODS LLC TO THE IOWA  
ECONOMIC DEVELOPMENT AUTHORITY HIGH QUALITY JOBS PROGRAM**

**WHEREAS**, the City of Independence has received a request by Independence Foods LLC to approve and show support for an application to the State of Iowa for the High Quality Jobs Program.

**WHEREAS**, the programs were established to promote Economic Development and Job Creation in the State of Iowa, and

**WHEREAS**, the City Council supports activities which promote and facilitate Economic Development within Independence; and

**WHEREAS**, Independence Foods LLC has indicated they will:

1. Create 229 new full-time, or career positions.
2. Provide comprehensive health benefits to its employees.
3. Make a capital investment of approximately \$15,000,000.

**NOW, THEREFORE, BE IT RESOLVED** by the City of Independence:

- a. The Independence City Council approves the application of Independence Foods LLC for the purpose of receiving benefits from the High Quality Jobs Program.
- b. The Independence City Council approves the local match policy requirement of the Iowa Economic Development Authority and approves a local match up to 20% of the IEDA award, or \$300,000 total, whichever is less, to be made up of any of the components below or a combination thereof:
  - i. In-kind work improving the storm sewer system in the area including Engineering or Construction.
  - ii. Tax Abatement
  - iii. Cash Outlay
- c. The Independence City Council authorizes the Mayor and City Manager to take such further actions as deemed necessary in order to carry into effect the provisions of this Resolution.

**RESOLUTION NO. 2023-** was passed and approved by a majority vote of the City Council of Independence, Iowa, on the 27<sup>th</sup> day of November 2023.

Record of Voting:

Ayes:

Nays:

Absent:

**RESOLUTION NO. 2023-** declared passed and adopted by the Mayor on this 27<sup>th</sup> day of November 2023.

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Brad Bleichner, Mayor of the City of Independence, IA

ATTEST:

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Susi Lampe, IaCMC, IaCFO,  
City Clerk/Treasurer of the City of Independence, IA



## CITY COUNCIL MEMORANDUM

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**TO:** Matthew R. Schmitz, MPA - City Manager

**FROM:** Susi Lampe, IaCMC, IaCFO – City Clerk/Treasurer

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Airport Farm Lease

---

### **BACKGROUND:**

On August 14, 2023, the Council authorized City Staff to advertise the Airport Farm Ground to potential bidders. Advertisements started on October 18, 2023, and sealed bids were due by noon on November 15, 2023, to the City Clerk's office. Two bids were received for the 59 acres, more or less. Bid one was received from Dennis Crawford for \$210.00 per acre. Bid two was received from Leon Bachman for \$320.00 per acre. The current farm lease is \$253.00 per acre.

### **DISCUSSION:**

Allowing this property to be leased provides additional income to the City and reduces maintenance costs that the City would have to fund if the property was not leased.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of and Catalyzing Community. This item helps achieve that vision by allowing a private individual to lease and farm property owned by the City.

### **FINANCIAL CONSIDERATION:**

There is no outlay cost associated with this other than Staff time to process the lease. There is a revenue generated that will go to help fund activities at the Airport.

### **RECOMMENDATION:**

Staff recommends a motion to award the Airport Farm Lease to Leon Bachman with a bid of \$320.00/acre and to authorize the City Manager to sign the lease.

## FARM LEASE - CASH

THIS LEASE, made and entered into this \_\_\_\_ day of November, 2023, by and between the City of Independence (hereinafter referred to as “Landlord”) and Leon Bachman (hereinafter referred to as “Tenant”).

WITNESSETH: That the Landlord, in consideration of the agreements hereinafter mentioned to be kept and performed by Tenant, does by this presents lease to Tenant the following described land, situation in Buchanan County, Iowa, to-wit:

Parcel #1, see attached legal description, containing approximately 2.73 acres  
 Parcel #2, see attached legal description, containing approximately 13.48 acres  
 Parcel #3, see attached legal description, containing approximately 33.78 acres  
 Parcel #4, see attached legal description, containing approximately 9.38 acres

and containing 59 acres, more or less, to have and to hold the same to Tenant the 1<sup>st</sup> day of March, 2024, to the 29<sup>th</sup> day of February, 2027. Tenant, in consideration of the leasing of the premises as above set forth, and in consideration of the promises and performances herein undertaken by the Landlord, agrees with the Landlord as follows:

1. **RENT.** Tenant to pay rent for the same to the Landlord, at its place of business in Independence, Iowa, located in Buchanan County, Iowa, or at such other place as it may from time to time direct, as follows:

\$ 873.60, the sum of \$320.00 per acre, for Parcel #1; and  
 \$4,313.60, the sum of \$320.00 per acre, for Parcel #2; and  
 \$10,809.60, the sum of \$320.00 per acre, for Parcel #3; and  
 \$ 3,001.60, the sum of \$320.00 per acre, for Parcel #4

for a total annual lease payment of \$18,998.40, with one-half due March 31<sup>st</sup> of each year and one-half due December 31<sup>st</sup> of each year.

2. **PROPER HUSBANDRY.** Tenant covenants to farm said premises in a good and husbandman-like manner; and, consistent therewith, and with the terms of this lease, to get the best crop production the nature of the soil and the season will permit.

3. **HARVESTING OF CROPS.** Tenant covenants to properly care for all growing crops in good and husbandman-like manner, and to harvest all crops in proper season, and failing to do so, Landlord may enter upon said premises by agents, and properly care for or harvest said crops and charge the cost to Tenant, as part of the rental herein, and so secured.

4. **TERMINATION OF LEASE.** This lease shall be continued for the lease term herein provided, except that it may be terminated by default of Tenant or by way of breach of security by the Tenant, i.e. if gates are left open, unlocked or neglected in any way. Further, such lease shall continue after such agreed term from year to year, upon the same terms and conditions, unless either party gives due timely and legal written notice to the other of election to cancel or terminate any such extended lease period, whereupon the tenancy shall terminate March 1, following:

provided further such tenancy shall not continue because of absence of notice in case there be a default in the performance of the existing rental agreement. Due, timely and legal written notice shall be notice on or before September 1, as provide by law (Iowa Code §562.7, as amended) unless by express agreement, the parties provide the same notice at an earlier time.

5. **POSSESSION AND CONTINUATION AT END OF TERM.** At the expiration of the term of this lease, Tenant will yield up the possession of said premises to Landlord, and failing thus to deliver up said premises, Tenant agrees to pay Landlord \$75.00 per day as liquidated damages for any holding over period. Said premises at the time of such delivery of possession shall be in as good order and condition as when the same were entered upon by Tenant, excusable or insurable loss by fire, inevitable accidents, and ordinary wear excepted.

6. **CARE OF SOIL.** Tenant shall haul out and distribute upon the poorest tillable soil on said premises (except as may otherwise be directed by Landlord) all the manure and compost suitable to be used whether on said premises at the beginning of this lease or accumulated during the term thereof; and further, he shall not haul or remove from said premises, nor burn any straw, stalks, stovers, stubble, or similar plant materials, all of which shall be the property of the Landlord, unless otherwise expressly agreed to, but Tenant may use the same on the premises for the farming operations. Tenant shall be solely responsible for the application of lime, if testing so warrants.

7. **CARE OF TREES, SHRUBS AND GRASS.** Tenant shall preserve and keep the fruit and ornamental trees, vines and shrubbery that are now or may be planted upon the premises, from injury by plowing or from cattle or other stock.

8. **WEED CONTROL.** All noxious weeds shall be sprayed or otherwise timely destroyed by Tenant. Weeds in fence rows shall by him be timely cut with a mower or scythe or sprayed with an herbicide.

9. **LANDLORD'S RIGHT OF ENTRY.** Landlord reserves the right to plow the ground after Tenant has harvested the crops if notice of the termination of this lease has been properly served. Landlord, or its legal representatives, may enter upon said premises for the purpose of viewing or seeding and making repairs, or other reasonable and ordinary purpose as Landlord.

10. **NO REMOVAL OF GRAIN OR PRODUCE UNTIL PAYMENT OF RENT.** Tenant further covenants, except as arranged with or agreed by Landlord, not to remove any of the grain or produce raised on said premises during the term of said lease until the rent herein specified shall be fully paid, nor to sell the same or any part thereof. If any grain or produce raised on said premises during said term shall be removed or attempted to be removed by any person or persons before the payment of said rent, or if Tenant should sell or attempt to sell said grain or produce, or any part thereof, except as aforesaid, or if the same or any part thereof shall be claimed or attached or levied upon by execution or claimed by any other person or persons upon any pretense whatever before said rent shall be fully paid, then upon the happening of any such contingencies said rent

shall immediately become due and payable and Landlord, or its legal representative, shall have the right to enter into said premises and take possession of said grain or produce, where the same may be found, and to remove the same and sell the same or any part thereof, or if the same shall not be sufficiently matured to harvesting or gathering to cultivate the same and to preserve or protect the same until it shall be fit, and then harvest and gather or sell the same or any part thereof, at private or public sale, and apply the proceeds thereof to the payment of the expenses and costs of carrying out the provisions of this lease and the payment of said rent hereby reserved.

11. **RUNWAY AREAS.** It is understood and agreed that crops grown in the approach areas at the ends of each runway shall be restricted to low-growing varieties and that no crops shall be grown within four hundred (400) feet of any landing facility or runway, nor within fifty-five (55) feet of any taxiway or aircraft parking area, nor in such a way as to obstruct the line-of-sight at an elevation of five (5) feet above the runway centerline between any point on a runway to any point on an intersecting runway when both of said points fall within the runway visibility zone. It is further understood and agreed that the runway visibility zone is that area included within boundaries defined by the perimeter formed by connecting those points on intersecting runways which fall midway between the runway intersection and the runway ends. Furthermore, Tenant shall not, at any time, cause machinery or equipment to cross the runway or leave debris on the runway areas.

12. **COMPLIANCE WITH FEDERAL, STATE AND LOCAL LAWS.** Tenant shall comply with all rules and regulations pertaining to the operation of the Independence Municipal Airport and the Tenant and its agents, employees and servants, will observe and comply with all rules and regulations as may be promulgated by the United States of American, Federal Aviation Administration, Department of Transportation, Buchanan County and the City of Independence, Iowa.

13. **ASSIGNMENT AND SUBLETTING.** Tenant shall not assign this Lease, or sublet the premises or any portion thereof, without the prior written consent of Landlord.

14. **VIOLATION OF TERMS OF LEASE.** If Tenant shall fail to cultivate said premises as herein agreed, or shall fail to keep any of the covenants contained in this Lease, or shall assign this Lease or under let said premises or any part thereof, without the written consent of the Landlord, then this lease shall, at the election of the Landlord, be null and void and the Landlord or its legal representative(s) shall have the right to take possession of said premises, using force as may be necessary, with or without the process of law, and all damages growing out of the failure to perform any of the covenants of this Lease shall be added to and become part of the rent, recoverable as rent. Without limiting the generality of the foregoing, any failure to pay rent when due shall entitle the Landlord to immediate possession and violation of the terms of this Lease, or failure to pay any cash rent when due, shall cause all unpaid cash rent to become due and collectible at once and without notice or demand upon Tenant.

**15. LANDLORD'S LIEN AND SECURITY INTEREST. TENANT'S WAIVER.**

Tenant, as to any of his personal property on said premises, hereby waives and relinquishes all rights of exemption from sale or seizure under distress or execution that he now has or may hereafter have by virtue of any law of the state exempting personal property from seizure and sale to the extent necessary to protect Landlord in the enforcement of its liens herein and in the payment of all rental as agreed. Said Landlord shall have, in addition to the lien given by law, a security interest as provided in the Uniform Commercial Code of Iowa, upon all personal property owned, kept and used on said premises by Tenant during the term hereby agreed to be paid. Landlord may proceed at law or in equity with any remedy by law for the recovery of rent, or from the termination of this lease, because of Tenant's default of his performance.

**16. REPAIRS.** Tenant shall keep said premises, including the hedges and fences, in proper repair, provided that Landlord shall furnish necessary material, that he or his agents consider needful to repair said premises within a reasonable time after being notified, and Tenant shall haul said material to said premises without charge.

**17. EXPENSES INCURRED WITHOUT CONSENT OF LANDLORD.** No expense shall be incurred for or on account of Landlord without first obtaining its written order. No mechanics lien shall be imposed upon or foreclosed against the real estate described herein.

**18. ATTORNEY FEES AND COURT COSTS.** Tenant also agrees to pay and discharge all costs and attorney fees or any expenses that shall arise from enforcing any of the covenants of this Lease by Landlord and all crops growing, or in cribs or granary on said premises, shall be security for all sums due or to become due from Tenant to Landlord as evidenced by book account or note held by and originally payable to Landlord (or either, if more than one).

**19. CHANGES IN LEASE TERMS.** No act of either party, or by both parties, shall be construed as an extension of this lease, or any change in the terms and provisions, unless changes are reduced to writing and signed by both parties.

**20. DELAY IN GIVING POSSESSION.** If Landlord is unable with due diligence to give Tenant possession at the beginning of the term hereof, the cash rent only shall be rebated on a pro rata basis as to time, until possession can be delivered, which rebate cash rental shall be accepted by Tenant as full settlement of all damages occasioned by said delay. If possession cannot be delivered within fifteen (15) days after the beginning of said term, either Landlord or Tenant may thereupon terminate this Lease by giving the other party notice of such termination.

**21. FLIGHT OPERATIONS.** The airport manager shall have the right to terminate any activities of Tenant which endanger or interfere with flight operations at the Independence Municipal Airport.

**22. PROOF OF INSURANCE.** Tenant shall maintain liability coverage on the

property, which is the subject of this Lease, in a minimum amount of two million (\$2,000,000.00) dollars and shall have the Landlord named as an additional insured on said policy with proof of insurance being provided to Landlord.

23. **WORDS AND PHRASES.** Words and phrases contained herein, including the acknowledgment hereof, shall be construed as in the singular or plural number, and as the appropriate gender, according to the context.

IN WITNESS WHEREOF, we have hereunto set our hands and seals.

TENANT

LANDLORD

\_\_\_\_\_  
Leon Bachman

\_\_\_\_\_  
Matthew Schmitz, City Manager City of  
Independence

Mailing Address of Tenant:

1111 4<sup>th</sup> Avenue NE  
P.O. Box 189  
Independence, Iowa 50644

City of Independence  
331 First Street East  
Independence, Iowa 50644

STATE OF IOWA, BUCHANAN COUNTY:

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of Iowa, Buchanan County, personally appeared Leon Bachman and executed the foregoing lease and acknowledged that they executed the same as their voluntary act and deed.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

FARM LEASE - CASH

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## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Change Order #20 for the Independence Façade Phase 1 Project

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### **BACKGROUND:**

The Downtown Façade Phase 1 Project was originally started in March of 2022 to repair and improve the facades of businesses that elected to participate in the program.

### **DISCUSSION:**

This change order is to remove the remaining contingency funds from 203 1<sup>st</sup> Street in order to add them to 217 1<sup>st</sup> Street through a separate future action.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by providing for a modern, well-kept, vibrant downtown for our Citizens and Visitors to visit.

### **FINANCIAL CONSIDERATION:**

This is a reallocation of contingency funds within the projects and does not affect the overall contract price of \$783,031.50.

### **RECOMMENDATION:**

Staff recommends a motion to approve Change Order #20 for the Independence Façade Phase 1 project with no change to the contract amount and to authorize the City Manager to sign the Change Order.

**Change Order 203 CO#20**

Independence Facades Phase 1

Date : 11/14/2023

**Distribution List:**
 Owner   x    
 Architect   x    
 Contractor   x    
 Field             
 Other           

 Contractor : Cornerstone Commercial Contractors  
 Architect : Curtis Architecture & Design

 Architect's Project Number : 2118  
 Contract Date: March 28<sup>th</sup>, 2022
**The Contract is Changed As Follows :**
 Cornerstone Commercial Contractors, Inc. would like to request a change order to be issued to remove remaining contingency from 203 1<sup>st</sup> St **(TO BE ADDED TO 217 1<sup>ST</sup> STREET)**

Contingency balance deduct (\$ 4,945.50)

TOTAL (\$ 4,945.50)

The original (contract sum including contingency funds) was \$ 783,000.00

The net change (including contingency fund projections) by

previously authorized Change Orders \$ 783,031.50

 The (contract sum) will be ~~(increased)~~ ~~(decreased)~~  
*(unchanged by adding to the contingency funds under this facade)* by this Change Order in the amount of

\$ 0.00

The new contract sum including this change order will be

\$ 783,031.50

 The contract time will be ~~(increased)~~ ~~(decreased)~~  
 (unchanged) by

Days: --

 The date of substantial completion as of the date of this  
 change order therefore is (Unchanged)

Date 05-06-2023

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR , & OWNER.****Curtis Architecture**
 3408 Woodland Ave  
 WDSM, IA 50266



Signature

Rodney L. Curtis

Date: 11-15-23**Cornerstone Contracting**
 401 7<sup>th</sup> St.  
 Corning, IA 50841

 Jason  
 Kentner

 Digitally signed by  
 Jason Kentner  
 Date: 2023.11.22  
 09:00:34 -06'00'

Signature

Cornerstone

Date: 11-16-2023**City of Independence**
 331 1<sup>st</sup> St. East  
 Independence, IA 50644

Signature

Independence

Date: \_\_\_\_\_



## CITY COUNCIL MEMORANDUM

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**TO:** City Council

**FROM:** Matthew R. Schmitz, MPA - City Manager

**DATE OF MEETING:** November 27, 2023

**ITEM TITLE:** Change Order #22 for the Independence Façade Phase 1 Project

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### **BACKGROUND:**

The Downtown Façade Phase 1 Project was originally started in March of 2022 to repair and improve the facades of businesses that elected to participate in the program.

### **DISCUSSION:**

This change order is to remove the remaining contingency funds from 221 1<sup>st</sup> Street in order to add them to 217 1<sup>st</sup> Street through a separate future action.

### **RESULTS:**

The City has established priorities during strategic planning sessions. This item supports the Vision from that session of Engaging and Catalyzing Community and Developing and Reviving Independence. This item helps achieve that vision by providing for a modern, well-kept, vibrant downtown for our Citizens and Visitors to visit.

### **FINANCIAL CONSIDERATION:**

This is a reallocation of contingency funds within the projects and does not affect the overall contract price of \$783,031.50.

### **RECOMMENDATION:**

Staff recommends a motion to approve Change Order #22 for the Independence Façade Phase 1 project with no change to the contract amount and to authorize the City Manager to sign the Change Order.

**Change Order 221 CO#22**

Independence Facades Phase 1

Date : 11/15/2023

**Distribution List:**
 Owner   x    
 Architect   x    
 Contractor   x    
 Field             
 Other           

 Contractor : Cornerstone Commercial Contractors  
 Architect : Curtis Architecture & Design

 Architect's Project Number : 2118  
 Contract Date: March 28<sup>th</sup>, 2022
**The Contract is Changed As Follows :**
 Cornerstone Commercial Contractors, Inc. would like to request a change order to be issued to remove remaining contingency from 221 1<sup>st</sup> St **(TO BE ADDED TO 217 1<sup>ST</sup> STREET)**

Contingency balance deduct (\$ 1,488.00)

The original (contract sum including contingency funds) was \$ 783,000.00

The net change (including contingency fund projections) by

previously authorized Change Orders \$ 783,031.50

 The (contract sum) will be ~~(increased)~~ ~~(decreased)~~  
*(unchanged by adding to the contingency funds under this facade)* by this Change Order in the amount of

\$ 0.00

The new contract sum including this change order will be

\$ 783,031.50

 The contract time will be ~~(increased)~~ ~~(decreased)~~  
 (unchanged) by

Days: --

 The date of substantial completion as of the date of this  
 change order therefore is (Unchanged)

Date 05-06-2023

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR , & OWNER.****Curtis Architecture**
 3408 Woodland Ave  
 WDSM, IA 50266



Signature

Rodney L. Curtis

Date: 11-15-23**Cornerstone Contracting**
 401 7<sup>th</sup> St.  
 Corning, IA 50841

 Jason  
 Kentner

 Digitally signed  
 by Jason Kentner  
 Date: 2023.11.22  
 09:00:05 -0600

Signature

Cornerstone

Date: 11-16-2023**City of Independence**
 331 1<sup>st</sup> St. East  
 Independence, IA 50644

Signature

Independence

Date: \_\_\_\_\_